

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

July 21, 1999

7:30 P.M.

Library Conference Room

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

1. Roll Call 7:33 pm Administrative Assistant

2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director Robl Pagg
Recommendation: Adopt by Motion

3. Minutes of the June 16, 1999 Regular Meeting. Robl / Gae.

Presentation: Library Director
Recommendation: Approve by Motion

Pagg - abstain.

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

5. Board President Report

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

1) ~~SOBWA~~ - *Smith*

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

CLAIMS (Items 7 - 10)

Presentation: Library Director
Recommendation: Approve by Motion

Items 7 - 10 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

7. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

8. Claims forwarded by the Library Director and the Library Board of Trustees. (Approve)

Claims 3773, 3774, 3775, 3776 and 3777 for a total of \$10,430.45 forwarded by Library Director during this report period.

9. Current Claims and Payroll (Approve)

Current Claims 3780, 3781 and 3782 for \$21,377.68; and Payrolls 3778 for \$21,380.00 and 3779 for \$21,380.00, for a combined total of Current Claims and Payroll of \$64,137.68.

10. FY1998-99 Cash Flow Analysis and FY1999-00 Cash Flow Analysis with recommendation that no funds be transferred at this time. (Receive & File)

FINANCIAL REPORTS (Items 11 - 16)

Presentation: Library Director
Recommendation: Approve by Motion

Items 11 - 16 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

11. Financial Reports for June 1999 (Receive & File)

12. Office General Ledger & Check Registers for June 1999 (Receive & File)

13. Acquisitions Report for June 1999 (Receive & File)
14. Overdue Collection Reports for June 1999 (Receive & File)
15. Debit Card System Reimbursement Report for June 1999 (Receive & File)
16. Gifts Report for June 1999 (Receive & File)

GENERAL CONSENT CALENDAR (Items 17 – 33)

Presentation: Library Director
Recommendation: Approve by Motion

Items 17 – 33 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

Gae/Rob.

17. Building Maintenance Report for June 1999 (Receive & File)
18. Personnel Report for June 1999 (Receive, File, and Ratify Appointments)
19. Volunteer Report for June 1999 (Receive & File)
20. Circulation Report for June 1999 (Receive & File)
21. Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of June 1, 1999 (Receive & File)
22. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
23. Legislative information from California Special Districts Association (CSDA), and California Library Association (CLA) (Receive & File)
24. Orange County Investment Pool (OCIP) Bankruptcy update dated June 29, 1999 from Patrick Shea, Attorney for OCIP (Receive & File)
25. Gates Foundation Grant (Receive & File, Approve Application, and Authorize Signature by the Library Board President and Library Director)
26. Minutes of the Placentia Library District Ad Hoc Committee on Increasing Library Usage meeting of June 23, 1999 (Receive & File)
27. Special District Risk Management Authority (SDRMA) notice of Annual Meeting and election of Directors on Wednesday, October 20, 1999 at the Radisson Hotel, Sacramento, and Policy No. 99-01 Establishing Procedure Guidelines for Director Elections. (Receive & File)
28. Report of Actions taken at the Library of California Board Meeting on June 16-17, 1999 (Receive & File)

29. Meeting Summary of the California Special Districts Association (CSDA) Board of Directors on May 18, 1999. (Receive & File)
30. Contract for Deposit of Moneys with First Security Bank of California (Receive & File and Ratify Signature by Library Director)
31. Letter of Agreement with Munson, Cronick & Associates for the Fiscal Year 1998-1999 Financial Audit. (Receive & File, Approve, and Authorize Signature by the Library Director)
32. California Special Districts Association (CSDA) Information and Procedures on Election of Board of Directors and the Nomination Form (Receive & File)
33. Selection of Cosmoslink as the WEB service contractor for Placentia Library District (Receive & File, Approve, and Authorize Signature by the Library Director)

CONTINUING BUSINESS

34. Review Library Revenue Issues and continue the discussion of the feasibility of Library Parcel Tax ballot issue – review of financing and calendar options for special election for parcel tax.

Presentation: Library Director
Recommendation: Give direction for future action

35. Fiscal Year 1999-2000 Budget

Presentation: Library Director
Recommendations: Receive and File the Revenue and Expenditure Estimates for Fiscal Year 1999-2000; and Set a Public Hearing on the Fiscal Year 1999-2000 Budget for August 18, 1999; and Adopt Personnel Allocation Schedule for Fiscal Year 1999-2000; and Adopt Organizational Chart for Fiscal Year 1999-2000

36. Continuation of discussion of the District's participation in the California Library Association's Legislative Day.

Presentation: Trustee Stark
Recommendation: Make determination of status of District's participation

Sandra - more descriptive reports

37. Discuss completion of Strategic Plan

Presentation: Library Director
Recommendation: Set aside a 1½ day period in September or October for the Board and Staff to work on completion of the plan, or schedule four 3-hour work sessions on different topics to be held within the same time period, and select date(s) for the Strategic Plan worksession(s).

38. Review Responses from Staff Survey

Presentation: President Shkoler
Recommendation: Give direction for future action

NEW BUSINESS

39. Presentation by Nancy Rorabaugh, Energy Services Consultant with IEC, regarding the District's initiation of an energy conservation study.

Presentation: Nancy Rorabaugh, IEC, Inc.
Recommendation: Authorize IEC to proceed with engineering surveys, and prepare a proposal and contract documents covering engineering, equipment retrofits, and energy conservation measures on the lighting, heating, ventilation, and air conditioning equipment at Placentia Library; and Authorize the Library Director to sign the Letter of Authorization

40. History Room Access

Presentation: Library Director on behalf of the Placentia History Room Committee
Recommendation: Restrict usage of the Placentia History Room to patrons needing information about local history; and approve, for an interim period, closure of the Placentia History Room, with access available only by appointment with Placentia History Room volunteers.

STAFF REPORTS (Items 41 - 47)

Rob / Geo
Presentation: Library Director
Recommendation: Approve by Motion

Items 41 - 47 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

41. Placentia Library Web Site Development Report for June 1999. (Ammar)
42. Program Committee Report for June 1999. (Ammar)
43. Children's Services Report for June 1999. (Smith)
44. Publicity Materials produced for June 1999. (Willauer)
45. Placentia Library Literacy Services Report for June 1999. (Matas)
46. Safety Committee Minutes for June 1999. (Matas)
47. Report on Y2K Preparations for June 1999. (Shook & Goodson)

CLOSED SESSION

48. Performance Review for Library Director

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the performance evaluation of the Library Director, a personnel matter.

Presentation: Library Board President
Recommendation: Complete the evaluation process and make a salary recommendation for the Library Director

ADJOURNMENT

49. Agenda Preparation for the August Regular Meeting which will be held on August 18, 1999.
50. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

51. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy G. Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the July 21, 1999, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, July 15, 1999.



Placentia Library Board Calendar

July 1999 - June 2000

July 99						
S	M	T	W	T	F	S
				①	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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July

- 1 ALA Conference. New Orleans, through 7/1
- 21 5:30 PM - 7:00 PM Chamber of Commerce Mixer, Villa de Palma
7:30 PM Library Board Meeting
- 29 7:15 AM Chamber of Commerce Breakfast

August 99						
S	M	T	W	T	F	S
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August

- 5 6:30 PM - 9:00 PM Staff Appreciation Dinner honoring Paul Deputy, Black Angus, Imperial Hwy
- 18 7:30 PM Library Board Meeting

September 99						
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September

- 13 NSFRE Fund Raising Day - Los Angeles
7:00 PM Friends Board Meeting, Dinsmore
- 15 7:30 PM Library Board Meeting
- 16 11:30 AM - 1:00 PM Foundation Board Meeting

October 99						
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October

- 4 7:00 PM Friends Board Meeting, Shkoler
- 9 Heritage Parade
- 13 National Planned Giving Conference, Anaheim
- 20 7:30 PM Library Board Meeting

November 99						
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November

- 1 7:00 PM Friends Board Meeting, Stark
- 5 6:00 PM - 8:30 PM Foundation Donor Reception
- 17 7:30 PM Library Board Meeting

December 99						
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November

- 18 11:30 AM - 1:00 PM Foundation Board Meeting

December

- 6 7:00 PM Friends Board Meeting, Masters
- 15 7:30 PM Library Board Meeting

January

- 3 7:00 PM Friends Board Meeting, Wood
- 14 ALA Midwinter, San Antonio, through Jan 19
- 19 7:30 PM Library Board Meeting
- 20 11:30 AM - 1:00 PM Foundation Board Meeting

February

- 7 7:00 PM Friends Board Meeting, Dinsmore
- 16 7:30 PM Library Board Meeting

March

- 4 10:00 AM - 2:00 PM Author's Luncheon, Alta Vista Country Club
- 6 7:00 PM Friends Board Meeting, Shkoler
- 15 7:30 PM Library Board Meeting
- 28 Public Library Assoc, Charlotte, NC, through 4/1
Public Library Association Conference, Charlotte, through Apr 1

April

- 3 7:00 PM Friends Board Meeting, Stark
- 9 National Library Week through Apr 15

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MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 16, 1999

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on June 16, 1999 at 7:32 P. M. by President Al Shkoler.

ROLL CALL

Members Present: President Al Shkoler; Secretary Robin Masters; Trustees Sandra Stark and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: Trustee Margaret (Peggy) Dinsmore

Others Present: Principal Librarian Suad Ammar; Friend's Representative Ted Farkas; and Administrative Assistant Wendy Goodson.

ADOPTION OF AGENDA

It was moved by Secretary Masters, seconded by Trustee Wood to adopt the Agenda as printed.

AYES:	Masters, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	Dinsmore

MINUTES

It was moved by Secretary Masters, seconded by Trustee Stark to approve the Minutes of the May 19, 1999 Regular Meeting as printed.

AYES:	Masters, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	Dinsmore

ORAL COMMUNICATIONS

No members of the public requested to address the Board at this time.

PRESIDENT'S REPORT

President Shkoler reported that he sent out the Placentia Library District to all employees and 50% have returned the surveys. He also attended the City Council Worksession with Elizabeth D. Minter on June 1, 1999.

TRUSTEE REPORTS

None

FRIENDS REPORT

Friends Representative Ted Farkas reported the current Friends balance is \$10,639. These funds were allocated for replacement CD-ROM display cabinets and books on tape. Also, Friends representatives are assisting with the Summer Reading Program classroom visits.

CLAIMS

It was moved by Secretary Masters, seconded by Trustee Stark to approve Agenda Items 8 through 10:

Nonstandard Claims in the amount of \$0.00
Claims 3757 and 3758, forwarded by the Library Director in the amount of \$6,848.50.

Current Claims of \$55,604.98 and Payroll Claims 3770, 3771, and 3772, in the amount of \$64,140.00 for a total of \$119,744.98.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

It was moved by Secretary Masters, seconded by Trustee Stark to receive and file Agenda Item 11.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

FINANCIAL REPORTS

It was moved by Trustee Stark, seconded by Secretary Masters to receive and file Agenda Items 12 through 17:

Financial Reports for May, 1999

Office General Ledger & Check Registers for May, 1999

Acquisitions Report for May, 1999

Overdue Collection Report for May, 1999

Debit Card System Reimbursement Report for May, 1999

Gifts Report for May, 1999

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

GENERAL CONSENT CALENDAR

It was moved by Trustee Stark, seconded by Trustee Wood to receive and file Agenda Items 18 to 28:

Building Maintenance Report for May, 1999 (Receive & File)

Personnel Report for May, 1999 (Receive, File)

and Ratify Appointments)

Volunteer Report for May, 1999 (Receive & File)

Circulation Report for May, 1999 (Receive & File)

Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of May 10, 1999. (Receive & File)

Strategic Planning Report (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Legislative information from California Advocates, California Special Districts Association (CSDA), and the California Library Association (CLA) (Receive & File)

Notice of the nomination and election process for the Special District Workers Compensation Authority (Receive & File)

"Response to request for project information" submitted to the City of Placentia on May 25, 1999. (Receive & File)

Notification from Nationwide Retirement Solutions that the Morley Stable Value Retirement Fund is not available to be Added to the District Section 457 Deferred Compensation Plan. (Receive & File and Ratify Application signed by the Library Director on May 25, 1999.)

AYES: Masters, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None

ABSENT: Dinsmore

**LIBRARY REVENUE
ISSUES AND
FEASIBILITY OF
LIBRARY PARCEL
TAX BALLOT ISSUE**

Library Director reported that a cap may happen if the most recently proposed version of the ERAF reversal referendum is passed by the voters. Also, a one-time Library augmentation of \$20 million dollars may happen but there is uncertainty on how these funds would be distributed.

The Staff is monitoring the progress of the Public Library Fund in the State Budget.

Passport Agency income surpassed \$4,000 for the month of May.

**FISCAL YEAR 1999-
2000 BUDGET**

Library Director reported on the Revenue and Expenditure Estimates for Fiscal Year 1999-2000.

It was moved by Trustee Stark, seconded by Secretary Masters to continue the spending authorization of the Fiscal Year 1998-1999 Budget until August 31, 1999 pending adoption of the State Budget.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

It was moved by Trustee Stark, seconded by Secretary Masters to read Resolution 99-1, A Resolution of the Board of Trustees of the Placentia Library District of Orange County Establishing the Salaries for Employees of the Placentia Library District of Orange County.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

It was moved by Secretary Masters, seconded by Trustee Wood to adopt Resolution 99-1.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

It was moved by Secretary Masters, seconded by Trustee Wood to read Resolution 99-2, A Resolution of the Board of Trustees of the Placentia Library District of Orange County Establishing the District Holiday and Library Closure Schedule for Calendar Years 1999-2000.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

It was moved by Secretary Masters, seconded by Trustee Wood to adopt Resolution 99-2

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

It was moved Secretary Masters, seconded by Trustee Stark to continue discussion of the Fiscal Year 999-2000 Budget to the July Regular Board Meeting.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

**PARTICIPATION IN
CALIFORNIA
LIBRARY
ASSOCIATION'S
LEGISLATIVE DAY**

Defer discussion to the July Regular Board meeting.

**POLICY FOR USE OF
CHECKS FOR
PASSPORT
APPLICATIONS**

It was moved by Secretary Masters, seconded by Trustee Wood to adopt recommended policy of providing applicants who cannot provide a personal check or money order with Placentia Library District County Exempt checks issued to "Passport Services" for a check fee of \$1.00. The District's processing fee and check fee may be paid by cash, credit card, or personal check.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

STAFF REPORTS

It was moved by Trustee Wood, seconded by Secretary Masters to approve Agenda Items 33-39:

Placentia Library Web Site Development Report for May, 1999.

Program Committee Report for May, 1999

Children's Services Report for May, 1999

Publicity Materials produced in May, 1999

Placentia Library Literacy Services Report for May, 1999

Safety Committee Minutes for May, 1999

Report on Y2K Preparations for May, 1999

AYES: Masters, Shkoler, Stark, Wood
NOES: None

ABSTAIN: None
ABSENT: Dinsmore

**PERFORMANCE
REVIEW FOR
LIBRARY
DIRECTOR**

It was moved by Trustee Stark, seconded by Secretary Masters to approve a closed session pursuant to California Government Code Section 54957 to discuss the performance evaluation of the Library Director, a personnel matter.

AYES: Masters, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: Dinsmore

**AGENDA
PREPARATION**

No action was taken on this item.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for June 16, 1999 adjourned at 10:40 P.M.

Robin J. Masters, Secretary

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
July 21, 1999

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Wendy Goodson

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PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
July 21, 1999

DATE	REPORT NUMBER	AMOUNT
June 24, 1999	3775	1,537.98
July 1, 1999	3773	4,674.50
July 1, 1999	3774	1,742.82
July 15, 1999	3776	903.29
July 15, 1999	3777	1,571.86
	TOTAL	\$10,430.45

Prepared by : Wendy Goodson

pd 7-2-99

Placentia Library District
111 E. Chapman Ave.
Placentia, CA 92670


THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03649C Staples PO Box 30292 Dept. 31- 0000073264 Salt Lake City UT 84130-0292	6/7/99 7972310000073264		1800	00		213.61		
N03651 Waxie Sanitary Supply PO Box 81006 San Diego, CA 92138-1006	6/10/99 38061800		1800	00		883.55		
N03738 Pitney Bowes PO Box 85390 Louisville, KY 40285-5390	6/17/99 305314		1803	00		94.74		
N03858A American Agencies PO Box 2829 Torrance, CA 90509-2829	5/31/99 PLA400		1900	00		34.00		
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	6/22/99 312083-9		2800	00		279.77		
N00230B Fry's Electronics 600 East Brokaw Road San Jose, CA 95112	6/8/99 3252485		4000	00		32.31		

FY 1999-2000 BUDGET

The claims listed above (totaling \$1,537.98) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


PROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

pd 7-2-99

DATE 07/01/99
REPORT NO 3773


Placentia Library District
111 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Objt/ Rev			Doc Number	SC
N15508 Cosmoslink 3030 Saturn St. Suite 204 Brea, CA 92821	6/10/99 9906-56 6/10/99 9906-57		0700	02		19.95		
			0700	08		19.95		
	TOTAL					39.90		
N16840A Verio PO Box 650091 Dallas TX 75265-0091	6/2/99 50111455		0700	02		250.00		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	6/7/99 335 253-0470 6/4/99 524-8408		0700	01		263.34		
			0700	08		33.53		
	TOTAL					296.87		
N05030 E AT&T PO Box 78225 Phoenix, AZ 85062-8225	6/5/99 996-4983 6/5/99 524-8408		0700	00		21.44		
			0700	08		23.95		
	TOTAL					45.39		
N19932 Ameritas Life Insurance PO Box 81889 Lincoln, NE 68501-1889	6/14/99 010-19000-05435 July 99		0300	00		462.50		
N03645A Blue Shield of California File 55331 Los Angeles, CA 90074-5331	6/12/99 VH1181 July 99		0300	00		2,873.92		
N03653 Bear State Air Conditioning 3548 Enterprise Ave Anaheim, CA 92870-1640	6/15/99 99-06-645 6/23/99 99-06-665		1400	00		117.42		
			1400	00		588.50		
	TOTAL					705.92		
FY 1999-2000 BUDGET								

The claims listed above (totaling \$4,674.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

pd 7-2-99

Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N17625 Better Floors & Restorations 201 W. Sante Fe Ave Placentia, CA 92870	6/15/99 16137		1400	00		49.50		
N01833 Christenson Electric Unit 75 PO Box 4800 Portland, OR 97208-4800	6/15/99 132759 6/14/99 132612		1400	00		285.00 82.29		
TOTAL						367.29		
N09163A Manwill Plumbing Co P Box 1597 Brea, CA 92822-1597	6/17/99 27177		1400	00		143.10		
N21698 M.F. Blouin PO Box 10 Collinsford, NH 03869-0010	5/25/99 129954 130345		1800	00		259.54 270.47		
TOTAL						530.01		
N06569B Demco PO Box 8048 Madison, WI 53708-8048	6/4/99 569932		1800	00		143.16		
N09112 General Binding Corp PO Box 71361 Chicago, IL 60694-1361	6/10/99 10862305		1800	00		133.85		
N03841 Highsmith PO Box 800 Fort Atkinson WI 53538-0800	5/25/99 5659168-001		1800	00		311.90		
N03650B Kinko's PO Box 530257 Atlanta, GA 30353-0257	6/1/99 400200305		1800	00		64.01		

FY 1999-2000 BUDGET

The claims listed above (totaling \$1,742.82) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/15/99
REPORT NO 3776

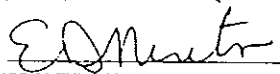
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N06556 C N A Group Benefits 75 Remittance Drive Ste 1641 Chicago, IL 60675-1641	7/1/99-8/1/99 000005182		0300	00		174.28			
N03646 Vision Service Plan PO Box 45210 San Francisco, CA 94145-5210	6/24/99 12 099603 0001 0001		0300	00		196.13			
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	6/17/99 528-1906		0700	00		99.51			
	6/17/99 528-8236		0700	01		31.91			
	6/28/99 572-1609		0700	02		152.31			
	6/19/99 996-4983		0700	02		16.66			
	7/4/99 524-8408		0700	08		65.02			
	TOTAL						365.41		
	N05030E AT&T PO Box 78225 Phoenix AZ 85062-8225	6/30/99 996-4983		0700	00		21.44		
7/1/99 524-8408			0700	00		10.53			
6/16/99 528-8236			0700	00		30.60			
TOTAL						62.57			
N15508 Cosmoslink 3030 Saturn St Ste 204 Brea CA 92821		7/3/99 9907-65		0700	02		19.95		
	7/3/99 9907-66		0700	08		19.95			
	TOTAL						39.90		
N09163A Manwill Plumbing Co PO Box 1597 Brea CA 92822-1597	6/30/99 27275		1400	00		65.00			

The claims listed above (totaling \$903.29) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

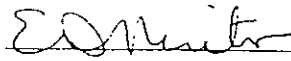
DATE 07/15/99
REPORT NO 3777

Placentia Library District
111 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N06568 Placentia Chamber of Commerce 201-C Yorba Linda Blvd. Placentia CA 92870	Sep 99- Aug 2000 Membership		1600	00		105.00		
N13034A Omnigrafix Printing 1744 W. Katella Ave Ste 9 Orange CA 92867	6/23/99 33439		1800	00		53.88		
N06569A Demco PO Box 8048 Madison, WI 53708-8048	6/25/99 583964 7/4/99 588084		1800	00		88.57		
	TOTAL					316.72		
						405.29		
N03650B Kinko's PO Box 530257 Atlanta, GA 30353-0257	7/1/99 0400200305		1800	00		2.13		
N06557 Care Resources Inc 9550 Warner Ave Ste 228 Fountain Valley, CA 92708	7/99 July 1999		1900	00		35.00		
N06965 Paychex Inc PO Box 25159 Santa Ana, CA 92799-5159	7/1/99 19990701		1900	00		176.05		
N01074 Southern California Gas Co PO Box C Monterey Park, CA 91756	7/1/99 053 911 8800 9		2800	00		389.22		

The claims listed above (totaling \$1,166.57) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY _____

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
July 21, 1999

TYPE	REPORT NUMBER	AMOUNT
Regular	3780	2,012.70
	3781	18,027.99
	3782	1,336.99
Subtotal for Regular		21,377.68
Payroll	3778	21,380.00
	3779	21,380.00
Subtotal for Payroll		42,760.00
TOTAL CURRENT CLAIMS		64,137.68

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/99
REPORT NO 3780

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N16840A Verio PO Box 650091 Dallas TX 75265-0091	7/2/99 50157925		0700	02		250.00		
N03833B Brodart Automation PO Box 3488 Williamsport PA 17705	6/30/99 A30042		0700	05		215.50		
N20308 Keeler Advertising 1890 S. Chris Lane Anaheim CA 92806	6/17/99 59470		1800	08		703.23		
Kelly Paper 1441 East 16th St Los Angeles, CA 90021	6/30/99 67819/67820		1800	00		143.98		
N21698 M.F. Blouin PO Box 10 Rollinsford, NH 03869-0010	6/28/99 132031		1800	00		98.12		
N06686 Office Depot Dept 56-6183976509 PO Box 30292 Salt Lake City, UT 84130-0292	6/21/99 6011 5661 8397 6509		1800	00		326.87		
N03648A Special T Water Systems 11934 Washington Blvd Whittier CA 90606	7/1/99 9686 A		1800	00		25.00		
N03738 CMRS-PB PO Box 504766 The Lakes, VC 88905-4766	Jul-Aug 99 32021628		1803	00		250.00		

The claims listed above (totaling \$2,012.70) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

2,012.70

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/99
REPORT NO 3781

Placentia Library District
111 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06573 First American Trust 421 N. Main St Santa Ana, CA 92702	7/7/99 60-1076-00		1900	00		1391.95		
N01856 Munson, Cronick & Associates 2501 E. Chapman Ave. Ste 220 Fullerton, CA 92831	6/30/99 9891		1900	00		645.00		
N19647 Unique Management Services 515 Michigan Ave Jeffersonville IN 47130	6/30/99 3272		1900	00		107.15		
N01035 City of Placentia 401 E. Chapman Ave. Placentia, CA 92870	7/7/99 53103		1400	00		1773.52		
	7/7/99 53103		2800	00		3302.65		
	7/7/99 53104		1400	00		2700.00		
	TOTAL					7,776.17		
N06785 Hector Vargas Cleaning Service 318 Capistrano St Placentia, CA 92870	7/8/99 096831		1400	00		950.00		
N03842A Ingram PO Box 502779 St Louis, MO 63150	7/1/99 2098784		2400	01		16.99		
	6/17/99 21081171		2400	01		19.98		
	6/17/99 21075934		2400	01		33.15		
	6/16/99 21033132		2400	01		134.99		
	6/17/99 21081169		2400	01		35.52		
	TOTAL					240.63		
N09111A EBSCO PO Box 92901 Los Angeles, CA 90009-2901	7/2/99 LA-S-PL-49200		2400	04		6917.09		

The claims listed above (totaling \$18,027.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/99
REPORT NO 3782

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06738 Suad Ammar 411 E. Chapman Ave Placentia, CA 92870	June 1999 Mileage Reimb		2700	01		6.20		
N02858 Wendy Goodson 411 E. Chapman Ave. Placentia CA 92870	June -Jul 99 Mileage Reimb		2700	01		11.47		
N15072 Estella Wnek 411 E. Chapman Ave Placentia, CA 92870	June - Jul 99 Mileage Reimb		2700	01		40.30		
N00230B Frys - Accounts Receivable 600 E. Brokaw Rd San Jose, CA 95112-1016	7/6/99 3335600		4000	00		366.29		
N03660A Placentia Library C/O Elizabeth Minter 411 E. Chapman Ave. Placentia, CA 92870	June - Jul 99 Petty Cash Checks Reimbursement		0700	02		30.00		
			1600	00		142.00		
			1800	00		189.68		
			1803	00		149.00		
			2700	01		102.00		
			2700	03		56.00		
			2400	01		244.05		
	TOTAL					912.73		

The claims listed above (totaling \$1,336.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

1,336.99

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/99
REPORT NO 3778

Placentia Library District
111 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	July 21, 1999 Pay period # 3 July 30, 1999 Aug 12, 1999		0100	00		19,861.00			
	FICA		0200	00		1,519.00			
PLEASE WIRE ON THURSDAY, AUGUST 12, 1999									

The claims listed above (totaling \$21,380.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

21,380.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/21/99
REPORT NO 3779

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	July 21, 1999 Pay period # 4 Aug 13, 1999 Aug 26, 1999		0100	00		19,861.00		
	FICA		0200	00		1,519.00		
PLEASE WIRE ON THURSDAY, AUGUST 26, 1999								

The claims listed above (totaling \$21,380.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

21,380.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: July 21, 1999

BACKGROUND:

General Fund

The Final Cash Flow Analysis for Fiscal Year 1998-1999 is Attachment A.

The Cash Flow Analysis for Fiscal Year 1999-2000 is Attachment B.

It is recommended that no funds be transferred at this time.

RECOMMENDATION:

Receive & File Final Cash Flow Analysis for Fiscal Year 1998-1999 and Cash Flow Analysis of Fiscal Year 1999-2000 of June 21, 1999

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Placentia Library District
FY1998-1999 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/98		Beginning Balance			148,379.49
06/16/97	3622	General		4,996.38	143,383.11
06/16/97	3625	Payroll to wire 7/2/98		20,325.00	123,058.11
06/16/97	3626	Payroll to wire 7/16/98		20,325.00	102,733.11
07/06/98	3630	PPI by Library Director		1,549.33	101,183.78
07/21/98		Teeter 2nd Current Delinquent	10,950.23	28.90	112,105.11
07/15/98		Secured Final FY97-98	8,714.72	21.79	120,798.04
07/27/98		Supplemental 1st	1.08		120,799.12
07/16/98		Supplemental Final FY97-98	778.40		121,577.52
07/22/98		Supplemental Secured FY97-98	780.95		122,358.47
07/22/98		Supplemental Prior Year Penalties	270.35		122,628.82
07/15/98		Reverse Interest for 5/98	(1,587.13)	(42.12)	121,083.81
07/17/98		Reverse Interest for 6/98	(1,132.86)	(29.69)	119,980.64
07/24/98		Library Revenue for July	1,033.96		121,014.60
07/16/98		Expired check	3.46		121,018.06
07/21/98	3631	General		3,644.43	117,373.63
07/21/98	3632	General		6,867.26	110,506.37
07/21/98	3633	General		1,847.90	108,658.47
07/21/98	3634	General		4,220.08	104,438.39
07/21/98	3635	Payroll to wire 7/30/98		20,325.00	84,113.39
07/21/98	3636	Payroll to wire 8/13/98		20,325.00	63,788.39
07/28/98	3637	PPI by Library Director		2,195.05	61,593.34
08/12/98		Interest for 5/98	1,587.13	42.12	63,138.35
08/18/98	3638	General - PPI		2,328.08	60,810.27
08/18/98	3639	General		8,861.76	51,948.51
08/18/98	3640	General		748.04	51,200.47
08/18/98	3641	Payroll to wire 8/27/98		23,325.00	27,875.47
08/18/98	3642	Payroll to wire 9/10/98		23,325.00	4,550.47
08/24/98		Transfer from Fund 702	35,000.00		39,550.47
08/25/98		Library Revenue for August	1,345.26		40,895.73
08/27/98	3643	General -- semi-annual bond payment		33,950.61	6,945.12
09/01/98	3644	PPI by Library Director		4,006.01	2,939.11
09/08/98		Interest for 6/98	1,132.86	29.69	4,042.28
09/15/98		Transfer from Fund 706	80,000.00		84,042.28
09/15/98	3645	General - PPI		2,388.20	81,654.08
09/15/98	3646	General - PPI		781.72	80,872.36
09/15/98	3647	General		3,146.59	77,725.77
09/15/98	3648	General		1,787.46	75,938.31
09/15/98	3649	General		1,873.93	74,064.38
09/15/98	3650	Payroll to wire 9/24/98		20,325.00	53,739.38
09/15/98	3651	Payroll to wire 10/8/98		20,325.00	33,414.38
09/15/98	3652	Payroll to wire 10/22/98		20,325.00	13,089.38
09/17/98		State Interlibrary Loan	1,860.65		14,950.03
09/17/98		Library Revenue for September	916.70		15,866.73
09/21/98		Supplemental 1st Actual	3,578.69		19,445.42
09/23/98		Unsecured 1st Actual	39,094.29	97.74	58,441.97
10/08/98	3653	General by Library Director		5,556.24	52,885.73
10/08/98	3654	General by Library Director		2,229.38	50,656.35
10/20/98	3655	General		4,447.07	46,209.28
10/20/98	3656	General		1,100.60	45,108.68
10/20/98	3657	General		5,430.61	39,678.07
10/20/98	3658	Payroll to wire 11/5/98		26,353.00	13,325.07
10/20/98	3659	Payroll to wire 11/19/98		18,316.00	(4,990.93)
10/09/98		Interest for 7/98	615.72	16.27	(4,391.48)

Placentia Library District
FY1998-1999 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
10/20/98		Transfer from Fund 706	15,000.00		10,608.52
11/02/98		Library Revenue for October	1,550.41		12,158.93
11/02/98		State Interlibrary Loan & Direct Loan	819.21		12,978.14
11/04/98		Interest for 8/98	341.69	9.04	13,310.79
11/09/98	3660	PPI by Library Director		3,926.39	9,384.40
11/09/98	3661	PPI by Library Director		1,802.30	7,582.10
11/17/98	3662	General - PPI		2,981.05	4,601.05
11/17/98	3663	General to send to OCA 11/25/98		11,360.69	(6,759.64)
11/17/98	3664	General to send to OCA 11/25/98		6,611.82	(13,371.46)
11/17/98	3665	General to send to OCA 11/25/98		8,705.96	(22,077.42)
11/17/98	3666	Payroll to wire 12/3/98		18,316.00	(40,393.42)
11/17/98	3667	Payroll to wire 12/17/98		18,316.00	(58,709.42)
11/19/98		Supplemental 2nd Actual	163.54		(58,545.88)
11/19/98	3668	General by Library Director		4,588.63	(63,134.51)
11/19/98	3669	General by Library Director		519.53	(63,654.04)
11/24/98		Secured 1st Actual	89,155.61	222.89	25,278.68
11/30/98	3670	General by Library Director		1,691.93	23,586.75
12/04/98		Library Revenue, Nov	3,195.25		26,782.00
12/04/98	3671	General by Library Director		105.45	26,676.55
12/04/98	3672	General by Library Director		1,187.03	25,489.52
12/04/98	3673	General by Library Director		266.35	25,223.17
12/10/98		Secured 2nd Actual	98,191.49	245.48	123,169.18
12/10/98		Homeowners Subvention 1st	2,336.75		125,505.93
12/15/98	3674	General - PPI		6,954.97	118,550.96
12/15/98	3675	General		3,631.44	114,919.52
12/15/98	3676	General		11,359.49	103,560.03
12/15/98	3677	General		1,933.02	101,627.01
12/15/98	3678	Payroll to wire 12/30/98		20,325.00	81,302.01
12/15/98	3679	Payroll to wire 1/14/99		20,325.00	60,977.01
12/17/98		Secured 3rd Actual	185,803.37	464.51	246,315.87
12/17/98		State ILL	1,869.60		248,185.47
12/17/98		Library Revenue, Dec	1,308.50		249,493.97
12/17/98		State 321 Grant	1,241.00		250,734.97
12/17/98	3680	General by Library Director		791.57	249,943.40
12/21/98		Supplemental 3rd Actual	3,504.75		253,448.15
12/23/98	3681	General by Library Director		4,173.24	249,274.91
12/28/98		Interest for 9/98	222.05	5.82	249,491.14
12/30/98	3682	General by Library Director		795.79	248,695.35
01/07/99	3683	General by Library Director		1,291.73	247,403.62
01/20/99	3684	General		10,428.12	236,975.50
01/20/99	3685	General		1,603.42	235,372.08
01/20/99	3686	General		1,630.86	233,741.22
01/20/99	3687	General		3,797.69	229,943.53
01/20/99	3688	General		2,478.75	227,464.78
01/20/99	3689	Payroll to wire 1/28/99		20,325.00	207,139.78
01/20/99	3690	Payroll to wire 2/11/99		20,325.00	186,814.78
01/20/99	3691	Payroll to wire 2/25/99		20,325.00	166,489.78
01/12/99		Interest for 10/98	192.51	5.18	166,677.11
01/29/99		Interest for 11/98	294.94	8.09	166,963.96
01/14/99		Unsecured 2nd Actual	6,047.57	15.12	172,996.41
01/21/99		Secured 3rd Actual	65,358.40	163.40	238,191.41

Placentia Library District
FY1998-1999 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/20/99		Supplemental 4th Actual	7,458.86		245,650.27
01/07/99		Homeowners Subvention 2nd	5,452.39		251,102.66
01/07/99		State Database	65.00		251,167.66
01/21/99		State ILL	342.95		251,510.61
01/07/99		State Literacy Grant	8,872.00		260,382.61
01/07/99		State 321 Grant	948.00		261,330.61
01/07/99		Library Revenue, Dec	881.95		262,212.56
01/22/99		Library Revenue, Jan	1,550.85		263,763.41
01/07/99		Library Passport Revenue, Dec	461.05		264,224.46
01/22/99		Library Passport Revenue, Jan	1,102.07		265,326.53
01/21/99		Canceled out of date checks	220.47		265,547.00
01/25/99	3692	General by Library Director		2,259.18	263,287.82
02/01/99	3693	General by Library Director		1,658.32	261,629.50
02/04/99		Public Utility Tax, #1	11,735.95	29.34	273,336.11
02/04/99		Library Passport Revenue, Jan	1,057.80		274,393.91
02/04/99		Library Revenue, Jan	800.78		275,194.69
02/10/99	3696	General by Library Director		1,736.98	273,457.71
02/10/99	3697	General by Library Director		1,048.81	272,408.90
02/17/99	3694	Payroll to wire 3/11/99		20,325.00	252,083.90
02/17/99	3695	Payroll to wire 3/25/99		20,325.00	231,758.90
02/17/99	3698	General - PPI		35,900.00	195,858.90
02/17/99	3699	General		16,774.77	179,084.13
02/17/99	3700	General		2,111.73	176,972.40
02/17/99	3701	General		409.53	176,562.87
02/17/99	3702	General		2,520.28	174,042.59
02/17/99	3703	General		5,846.67	168,195.92
02/17/99	3704	General		544.15	167,651.77
02/17/99	3705	General		994.58	166,657.19
02/17/99	3706	General		2,718.72	163,938.47
02/18/99		Supplemental 5th Actual	822.76		164,761.23
02/22/99		Library Passport Revenue, Feb	1,584.00		166,345.23
02/22/99		Library Revenue, Feb	1,169.93		167,515.16
02/25/99		SDATF Apportionment	4,431.24		171,946.40
02/26/99		Interest for 12/98	1,074.80	29.85	172,991.35
03/03/99	3707	General by Library Director		4,134.70	168,856.65
03/03/99	3708	General by Library Director		1,582.11	167,274.54
03/03/99	3709	General by Library Director		1,064.71	166,209.83
03/05/99		State Library Foundation Fund	59,146.00		225,355.83
03/05/99		Library Passport Revenue, Feb	1,625.25		226,981.08
03/05/99		State ILL	1,488.84		228,469.92
03/05/99		Library Revenue, Feb	1,277.32		229,747.24
03/11/99	3717	General by Library Director		1,750.28	227,996.96
03/11/99	3717	General by Library Director		1,750.28	226,246.68
03/11/99	3718	General by Library Director		532.50	225,714.18
03/11/99	3718	General by Library Director		532.50	225,181.68
03/17/99	3710	Payroll to wire 4/8/99		20,325.00	204,856.68
03/17/99	3711	Payroll to wire 4/22/99		20,325.00	184,531.68
03/17/99	3712	General		10,677.43	173,854.25
03/17/99	3713	General		7,059.39	166,794.86
03/17/99	3714	General		4,404.39	162,390.47
03/17/99	3715	General		612.68	161,777.79
03/17/99	3716	General		1,007.76	160,770.03

Placentia Library District
FY1998-1999 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
03/19/99		Library Passport Revenue, Mar	1,823.50		162,593.53
03/19/99		Library Revenue, Mar	1,209.34		163,802.87
03/25/99		Secured 5th Actual	47,624.21	119.06	211,308.02
03/25/99	3719	General by Library Director		1,284.00	210,024.02
03/25/99	3720	General by Library Director		4,293.85	205,730.17
03/25/99	3721	General by Library Director		912.28	204,817.89
03/30/99		Interest for 1/99	1,468.84	34.08	206,252.65
04/05/99		Library Passport Revenue, Mar	1,571.75		207,824.40
04/05/99		Library Revenue, Mar	1,545.47		209,369.87
04/05/99		321 Grant	947.00		210,316.87
04/08/99	3722	General by Library Director		1,879.86	208,437.01
04/08/99	3723	General by Library Director		1,131.14	207,305.87
04/15/99		Secured 6th Actual	202,975.93	525.35	409,756.45
04/20/99		Supplemental 6th Actual	2,693.29		412,449.74
04/21/99		Interest for 2/99	1,390.18	32.43	413,807.49
04/21/99	3724	Payroll to wire 5/6/99		20,325.00	393,482.49
04/21/99	3725	Payroll to wire 5/20/99		20,325.00	373,157.49
04/21/99	3726	General		5,564.13	367,593.36
04/21/99	3727	General		45,512.27	322,081.09
04/21/99	3728	General		3,001.85	319,079.24
04/21/99	3729	General		1,954.08	317,125.16
04/21/99	3730	General		5,001.12	312,124.04
04/21/99	3731	General		663.38	311,460.66
04/21/99	3732	General		1,047.34	310,413.32
04/21/99	3733	General		773.35	309,639.97
04/21/99	3734	General		1,769.19	307,870.78
04/21/99	3735	General		975.85	306,894.93
04/21/99	3736	General		1,354.42	305,540.51
04/27/99		Library Passport Revenue, Apr	3,338.50		308,879.01
04/27/99		Library Revenue, Apr	2,125.70		311,004.71
04/28/99	3737	General by Library Director		4,260.18	306,744.53
04/28/99	3738	General by Library Director		942.69	305,801.84
04/30/99		Interest Administrative Fee Rebate	37.79		305,839.63
04/30/99		97/98 Administrative Fee Rebate Interest	2.47		305,842.10
05/06/99	3739	General by Library Director		1,250.99	304,591.11
05/06/99	3740	General by Library Director		622.51	303,968.60
05/10/99		Homeowners Subvention 3rd	5,452.43		309,421.03
05/13/99		Secured 7th Actual	75,312.87	188.28	384,545.62
05/19/99	3741	Payroll to wire 6/3/99		25,125.00	359,420.62
05/19/99	3742	Payroll to wire 6/17/99		20,325.00	339,095.62
05/19/99	3743	General		2,057.84	337,037.78
05/19/99	3744	General		31,230.92	305,806.86
05/19/99	3745	General		7,494.45	298,312.41
05/19/99	3746	General		6,446.49	291,865.92
05/19/99	3747	General		2,031.49	289,834.43
05/19/99	3748	General		4,025.11	285,809.32
05/19/99	3749	General		648.26	285,161.06
05/19/99	3750	General		5,948.33	279,212.73
05/19/99	3751	General		4,631.07	274,581.66
05/19/99	3752	General		3,198.80	271,382.86
05/19/99	3753	General		139.75	271,243.11
05/19/99	3754	General		4,675.69	266,567.42
05/19/99	3755	General		1,247.14	265,320.28
05/19/99	3756	General		8,809.09	256,511.19
05/19/99		Transfer to Fund 702		35,000.00	221,511.19
05/19/99		Transfer to Fund 706		95,000.00	126,511.19
7/15/99	05/20/99	Public Utility Tax, #2	12,264.59	30.66	138,745.12

Placentia Library District
FY1998-1999 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
05/20/99		Supplemental 7th Actual	5,406.15		144,151.27
05/24/99		Library Passport Revenue, May	3,497.30		147,648.57
05/24/99		Library Revenue, May	2,056.54		149,705.11
05/24/99		State Library Literacy Materials Grant	1,000.00		150,705.11
05/25/99		Interest for 3/99	1,252.31	30.96	151,926.46
05/27/99		S D A T F Apportionment	4,630.84		156,557.30
05/27/99		Delinquent Tax Sale Pre-Teeter	1.75		156,559.05
06/02/99	3757	General by Library Director		4,195.04	152,364.01
06/02/99	3758	General by Library Director		2,653.46	149,710.55
06/10/99		Homeowners Subvention 4th	2,336.73		152,047.28
06/10/99		Timber Yield Tax Apportionment	0.65		152,047.93
06/11/99		Library Passport Revenue, May/June	2,268.75		154,316.68
06/11/99		Library Revenue, May/June	1,289.33		155,606.01
06/14/99		Interest for settlement distribution	0.95		155,606.96
06/16/99	3759	General		3,725.39	151,881.57
06/16/99	3760	General		716.26	151,165.31
06/16/99	3761	General		4,271.29	146,894.02
06/16/99	3763	General		5,347.07	141,546.95
06/16/99	3764	General		3,513.26	138,033.69
06/16/99	3765	General		2,014.48	136,019.21
06/16/99	3766	General		1,216.15	134,803.06
06/16/99	3767	General		5,069.57	129,733.49
06/16/99	3768	General		2,187.23	127,546.26
06/16/99	3769	General		8,223.77	119,322.49
06/17/99		Interest for 4/99	1,603.54	39.76	120,886.27
06/24/99		Current Unsecured Final	4,911.45	12.28	125,785.44
06/24/99		Unsecured Prior Year	1,053.76	2.63	126,836.57
06/28/99		Interest for unapportioned tax	4,274.12	66.31	131,044.38



Placentia Library District
 FY1999-2000 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/99		Beginning Balance			164,804.90
06/16/99	3762	General		19,320.51	145,484.39
06/16/99	3770	Payroll to wire Jul 1, 1999		21,380.00	124,104.39
06/16/99	3771	Payroll to wire Jul 15, 1999		21,380.00	102,724.39
06/16/99	3772	Payroll to wire Jul 29, 1999		21,380.00	81,344.39
06/24/99	3775	General by Library Director		1,537.98	79,806.41
07/01/99	3773	General by Library Director		4,674.50	75,131.91
07/01/99	3774	General by Library Director		1,742.82	73,389.09
07/15/99	3776	General by Library Director		903.29	72,485.80
07/15/99	3777	General by Library Director		1,571.86	70,913.94
07/21/99	3778	Payroll to wire August 12, 1999		21,380.00	49,533.94
07/21/99	3779	Payroll to wire August 26, 1999		21,380.00	28,153.94
07/21/99	3780	General		2,012.70	26,141.24
07/21/99	3781	General		18,027.99	8,113.25
07/21/99	3782	General		1,336.99	6,776.26

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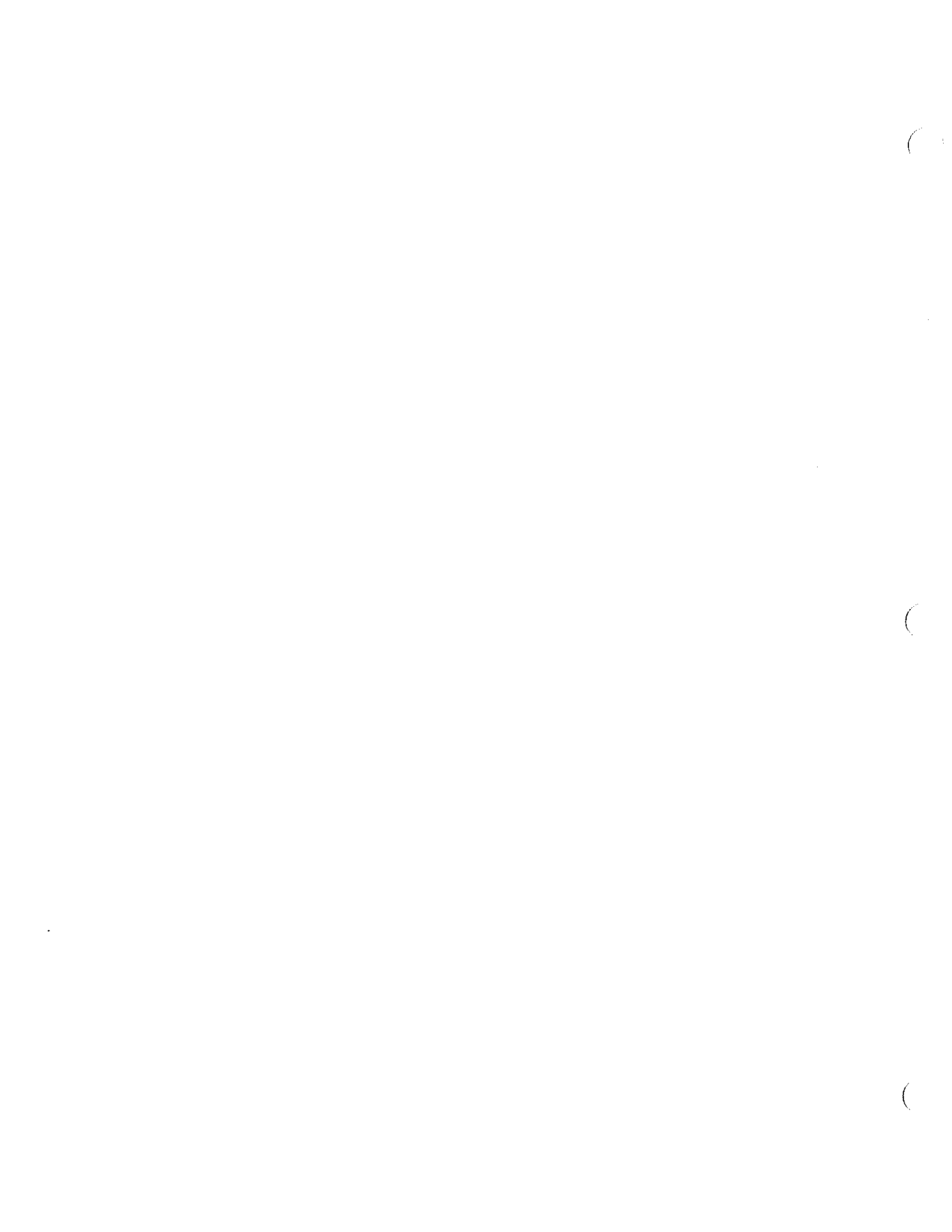
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Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 July 21, 1999

	Fiscal Year 1998-1999						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-98	80,922.00	3,000.25	113,501.01	148,379.49	7,208.63	353,011.38	204,631.89	
31-Jul-98	80,922.00	3,000.25	113,501.01	85,097.19	7,208.63	289,729.08	204,631.89	
31-Aug-98	81,298.47	3,014.21	113,559.16	47,662.34	7,242.17	252,776.35	205,114.01	
30-Sep-98	46,669.15	3,027.95	113,940.28	31,823.69	7,275.19	202,736.26	170,912.57	
31-Oct-98	47,048.97	3,042.03	19,473.02	69,815.14	7,309.02	146,688.18	76,873.04	
30-Nov-98	47,429.54	3,056.14	20,005.39	105,523.50	7,342.92	183,357.49	77,833.99	
31-Dec-98	47,680.58	3,070.01	20,527.00	288,559.41	7,376.22	367,213.22	78,653.81	
31-Jan-99	48,104.49	3,097.37	21,025.34	329,877.61	7,441.97	409,546.78	79,669.17	
28-Feb-99	48,317.16	3,111.06	21,116.89	240,267.04	7,474.87	320,287.02	80,019.98	
31-Mar-99	48,532.03	3,124.89	21,210.67	276,464.48	7,508.11	356,840.18	80,375.70	
30-Apr-99	48,741.56	3,138.03	21,304.73	381,943.00	7,539.69	462,667.01	80,724.01	
31-May-99	83,944.83	3,151.12	116,393.57	232,977.87	7,571.13	444,038.52	211,060.65	
30-Jun-99	84,141.81	3,163.80	116,479.67	164,804.90	7,601.61	376,191.79	211,386.89	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

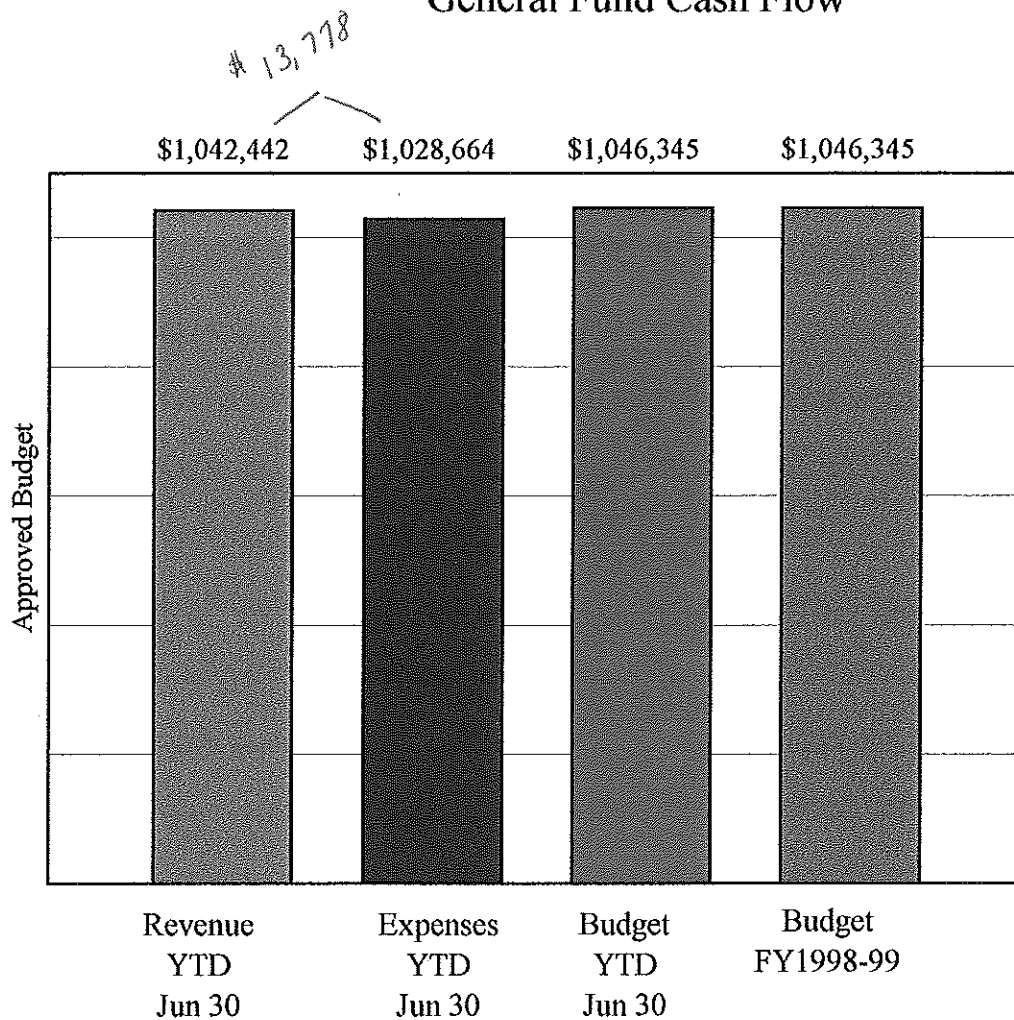
	Fiscal Year 1997-1998						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
30-Jun-97	77,383.60	2,849.84	111,073.16	170,465.79	6,847.25	368,619.64	198,153.85	
31-Jul-97	77,729.81	2,862.83	111,579.16	101,661.49	6,879.29	300,712.58	199,051.09	
31-Aug-97	78,096.57	2,876.34	112,105.64	50,157.00	6,910.91	250,146.46	199,989.46	
30-Sep-97	78,465.01	2,889.91	76,634.52	30,181.07	6,943.51	195,114.02	164,932.95	
31-Oct-97	48,826.73	2,903.23	12,009.91	64,185.28	6,975.52	134,900.67	70,715.39	
30-Nov-97	49,084.89	2,916.95	12,126.10	94,436.74	7,008.48	165,573.16	71,136.42	
31-Dec-97	49,311.96	2,930.45	12,182.18	324,188.88	7,040.91	395,654.38	71,465.50	
31-Jan-98	79,547.02	2,944.42	12,240.25	261,200.60	7,074.48	363,006.77	101,806.17	
28-Feb-98	79,824.62	2,959.57	12,331.49	154,079.44	7,110.89	256,306.01	102,226.57	
31-Mar-98	79,824.62	2,959.57	12,331.49	110,832.70	7,110.89	213,059.27	102,226.57	
30-Apr-98	79,824.62	2,959.57	12,331.49	318,944.07	7,110.89	421,170.64	102,226.57	
31-May-98	80,562.49	2,986.92	12,445.47	330,506.97	7,176.61	433,678.46	103,171.49	
30-Jun-98	80,922.00	3,000.25	113,501.01	148,379.49	7,208.63	353,011.38	204,631.89	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



PLACENTIA LIBRARY DISTRICT

Fiscal Year 1998-99

General Fund Cash Flow



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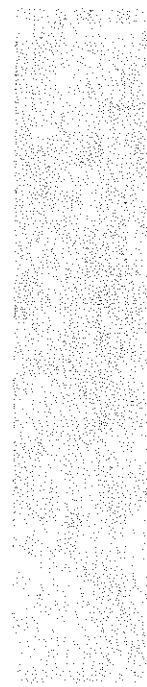
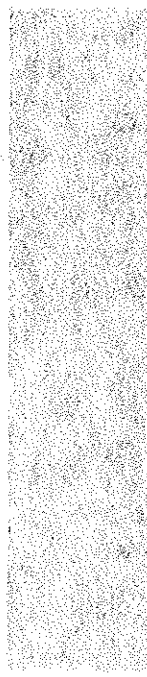
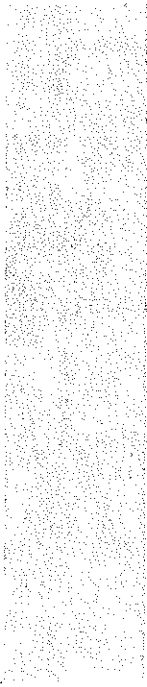
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PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
July 21, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
6210-00	Prop. Taxes - current secured	761,361	764,421.88	710,412.61	0.00	0.00	100.42%
6210-01	Public Utility	33,000	24,000.54	24,908.25	0.00	0.00	72.73%
6210-04	Tecater Plan - current delinquent	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	794,261	788,422.42	735,320.86	0.00	0.00	99.26%
6220	PROP. TAXES - CURRENT UNSECURED	47,000	50,053.31	45,613.38	4,911.45	4,647.04	106.50%
6230-00	Prop. Taxes - Prior Secured	18,500	10,950.23	13,088.93	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	8,714.72	5,201.12	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	1.75	0.00	0.00	0.00	
6230-04	Tecater Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	18,500	19,666.70	18,290.05	0.00	0.00	106.31%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,200	1,053.76	1,036.30	1,053.76	1,036.30	87.81%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0	9,062.08	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	18,000	23,629.12	14,415.11	0.00	744.21	131.27%
6280-01	Final supplemental for prior years	0	778.40	370.60	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREN	18,000	24,407.52	14,785.71	0.00	744.21	135.60%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,500	780.95	951.78	0.00	0.00	52.06%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	2,000	270.35	3,447.27	0.00	0.00	
	TOTAL TAXES	882,461	893,717.09	819,445.35	5,965.21	6,427.55	101.28%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
July 21, 1999

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
6610-00	Interest	10,500	12,733.17	13,272.52	5,877.66	6,418.00	121.27%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.95	176.98	0.95	0.00	
	TOTAL INTEREST	10,500	12,734.12	13,449.50	5,878.61	6,418.00	121.28%
6690	STATE - HOMEOWNER PROP TAX RELIEF	15,484	15,578.30	15,180.42	2,336.73	2,277.06	100.61%
6970-00	State - ILL & Direct Loan Reimbursement	6,500	6,446.25	8,235.22	0.00	1,811.75	99.17%
6970-01	State - CA Foundation Funds	97,400	59,146.00	28,313.00	0.00	0.00	60.72%
6970-02	State - CA Literacy Campaign	7,000	8,872.00	4,211.00	0.00	0.00	126.74%
6970-03	State - Family Literacy	0	0.00	0.00	0.00	0.00	
6970-04	State - Dept of Education 321 Grant	3,500	3,136.00	5,919.00	0.00	971.00	89.60%
6970-05	State - Project Grants	0	1,000.00	9,361.00	0.00	0.00	
6970-07	State - Timber Yield Apport	0	0.65	0.62	0.65	0.62	
	TOTAL STATE - OTHER GOVERNMENTAL	114,400	78,600.90	56,039.84	0.65	2,783.37	68.71%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	23,500	22,433.34	23,453.79	1,289.33	4,397.87	95.46%
7670-01	Local Revenue - Passport	0	19,153.92	0.00	2,268.75	0.00	
	TOTAL LOCAL REVENUE	23,500	41,587.26	23,453.79	3,558.08	4,397.87	0.95
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	223.93	231.20	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,046,345	1,042,441.60	927,800.10	17,739.28	22,303.85	4.87

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
0100	Salaries & Wages	494,410	494,352.00	472,750.00	42,230.00	28,510.00	99.99%
0200	Retirement	70,123	69,129.92	66,159.34	3,220.00	2,181.00	98.58%
	Health Insurance/Blue Shield CA	28,585	20,246.78	21,054.70	2,137.68	3,578.82	70.83%
	Long Term Disability/CNA	2,862	2,430.57	2,055.00	696.67	171.25	84.93%
	Vision Service Plan/VSP	1,974	2,014.85	883.00	196.13	87.80	102.07%
	Dental/Americas	4,402	5,152.79	4,477.29	462.50	381.89	117.06%
0300	Total Employee Insurance	37,823	29,844.99	28,469.99	3,492.98	4,219.76	78.91%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	5,800	5,136.00	5,502.00	1,284.00	1,180.00	88.55%
	TOTAL SALARIES & EMPLOYEE BENEFITS	608,156	598,462.91	572,881.33	50,226.98	36,090.76	98.41%
0700-00	Communications - Telephone	2,600	2,169.33	2,561.03	136.37	135.36	83.44%
0700-01	Communications - Modem/Fax	2,384	1,938.11	3,068.14	0.40	627.67	81.30%
0700-02	Communications - Internet/Database	3,240	4,897.08	4,483.15	172.12	593.59	151.14%
0700-05	Communications - Cataloging & Acquisitions Vendor	5,160	6,150.03	4,681.97	639.32	423.82	99.81%
0700-07	Communications - 321 Grant	570	379.96	540.55	0.00	38.79	66.66%
0700-08	Communications - Adult Literacy	330	438.36	308.00	0.00	45.64	132.84%
	Total Communications	14,284	14,972.87	15,642.84	948.21	1,864.87	104.82%
0900-00	Food - General Fund	50	0.00	24.75	0.00	0.00	
0900-07	Food - 321 Grant	50	0.00	0.00	0.00	0.00	0.00%
0900-08	Food - Adult Literacy	50	0.00	0.00	0.00	0.00	0.00%
090-009	Food - LSCA Grant	0	0.00	32.55	0.00	0.00	
	Total Food	150	0.00	57.30	0.00	0.00	0.00%
1000-00	Household Expense	3,500	3,467.79	4,370.02	0.00	0.00	99.08%
1100-00	Insurance	10,200	10,124.25	10,183.10	0.00	0.00	99.26%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
1300-00	Maintenance of Equipment - General Fund	20,000	9,711.83	19,065.05	84.62	1,633.49	48.56%
1300-07	Maintenance of Equipment - 321 Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
1300-09	Maintenance of Equipment - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	20,000	9,711.83	19,065.05	84.62	1,633.49	48.56%
	HVAC	5,500	2,852.32	4,448.64	117.42	776.14	51.86%
	Carpet Cleaning	500	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	25,000	28,652.66	23,276.99	1,948.87	1,877.09	114.61%
	Plumbing	1,200	1,681.41	2,083.97	1,090.62	474.29	140.12%
	Electrical	4,000	4,212.26	3,720.96	285.00	285.00	105.31%
	Cleaning Service	11,700	11,400.00	11,400.00	950.00	950.00	97.44%
	Locksmith	200	73.72	93.95	0.00	0.00	36.86%
	Other	2,000	1,390.69	2,443.67	0.00	420.47	69.53%
1400-00	Total Maintenance of Building & Grounds	50,100	50,263.06	47,468.18	4,391.91	4,782.99	100.33%
1600-00	Memberships - General Fund	2,900	2,580.00	2,884.00	30.00	0.00	88.97%
1600-07	Memberships - 321 Grant	200	225.00	75.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	150	240.00	95.00	0.00	0.00	160.00%
1600-09	Memberships - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Memberships	3,250	3,045.00	3,054.00	30.00	0.00	93.69%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - 321 Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
1800-00	Library Supplies	4,500	6,817.82	7,108.99	647.57	2,012.71	151.51%
	Printing	9,000	9,134.89	8,842.42	2,285.13	1,816.51	101.50%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	1,500	729.86	1,999.66	0.00	247.92	48.66%
	Paper	1,200	893.60	1,274.99	0.00	0.00	74.47%
	Drinking Water Service	300	274.45	274.45	0.00	24.95	91.48%
	Other Office Supplies	3,000	4,882.94	2,653.86	315.38	45.32	162.76%
	Total Office Supply Expense - General Fund	19,500	22,733.56	22,154.37	3,248.28	4,147.41	116.58%
1800-07	Literacy Dept Educ 321 Grant Supply Expense	1,150	1,889.91	1,141.00	0.00	0.00	
	Printing	1,475	1,679.52	1,473.04	64.01	570.00	113.87%
	Publications	2,375	0.00	3,371.73	0.00	2,214.72	0.00%
	Paper	50	0.00	0.00	0.00	0.00	0.00%
	Other Office Supplies	400	1,034.31	401.10	520.00	0.00	258.58%
	Total Adult Literacy Office Supply Expense	4,300	2,713.83	5,245.87	584.01	2,784.72	63.11%
1800-09	LSCA Grant Supply Expense	0	0.00	5,181.20	0.00	0.00	
	Total Office Expense	24,950	27,337.30	33,722.44	3,832.29	6,932.13	109.57%
1803-00	Postage Expense - General Fund	800	2,445.94	778.77	350.10	17.00	305.74%
1803-04	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	200	64.00	75.50	0.00	0.00	32.00%
1803-09	Postage Expense - LSCA Grant	0	0.00	1,063.44	0.00	0.00	
	Total Postage Expense	1,000	2,509.94	1,917.71	350.10	17.00	250.99%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
	Care Resources (Employee Assistance)	420	385.00	350.00	350.00	35.00	35.00	91.67%
	Pension Contribution & Operating Expenses	6,000	6,863.46	5,808.68	5,808.68	0.00	0.00	114.39%
	Anaheim Library Automated System	40,000	39,294.50	39,207.00	39,207.00	0.00	0.00	98.24%
	Clipping Service	420	416.52	414.52	414.52	0.00	34.71	99.17%
	Interest Allocation & Tax Collection Charges	450	290.69	323.23	323.23	106.07	149.92	64.60%
	Advertising	0	733.74	0.00	0.00	0.00	0.00	
	Medical Exams	500	472.50	420.00	420.00	0.00	0.00	94.50%
	Collection Services - Accounts Receivable	3,000	633.42	1,113.27	1,113.27	110.30	0.00	21.11%
	Audit & Accounting Services	3,750	4,811.00	3,360.00	3,360.00	0.00	0.00	128.29%
	Payroll Preparation	2,500	2,349.06	2,381.97	2,381.97	216.40	198.22	93.96%
	Election Expenses	0	0.00	0.00	0.00	0.00	0.00	
	Staff Training in Library	0	0.00	0.00	0.00	0.00	0.00	
	Other (including OCIP Settlement Allocations)	1,000	3,511.16	6,235.83	6,235.83	480.00	2,435.80	
1900-00	Total Specialized Services - General Fund	58,040	59,761.05	59,614.50	59,614.50	947.77	2,853.65	102.97%
1900-01	Specialized Services - LSCA II Grant	0	0.00	0.00	0.00	0.00	0.00	
1900-07	Specialized Services - 321 Grant	2,350	0.00	2,321.00	2,321.00	0.00	1,750.00	
1900-08	Specialized Services - Adult Literacy	725	80.00	725.00	725.00	0.00	0.00	11.03%
1900-09	Specialized Services - LSCA Grant	0	0.00	4,003.99	4,003.99	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	2,100	2,116.74	1,976.08	1,976.08	14.91	14.21	100.80%
	Total Specialized Services	63,215	61,957.79	68,640.57	68,640.57	962.68	4,617.86	98.01%
2000-00	Legal Notices - General Fund	500	0.00	0.00	0.00	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	0.00	0.00%
	Total Legal Notices	500	0.00	0.00	0.00	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
2200-00	Semi-Annual Bond Payment	66,090	72,214.71	66,259.01	0.00	0.00	109.27%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	16.03	0.00	0.00	
2400-01	Special Department Expense- Books	63,000	82,660.70	15,769.09	17,169.70	10,626.46	131.21%
2400-02	Special Department Expense - Video	1,500	3,400.11	592.80	1,731.14	0.00	226.67%
2400-03	Special Department Expense - Electronic	14,358	5,230.00	25,292.53	0.00	12,578.30	36.43%
2400-04	Special Department Expense - Periodicals	16,642	4,227.77	4,039.57	13.03	0.00	25.40%
2400-05	Special Department Expense - Audio	2,500	346.98	251.34	0.00	53.88	13.88%
2400-07	Special Department Expense - 321 Grant	0	0.00	36.78	0.00	36.78	
2400-08	Special Department Expense - Adult Literacy	1,500	3,593.66	786.57	1,363.34	180.00	239.58%
2400-09	Special Department Expense - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	99,500	99,459.22	46,784.71	20,277.21	23,475.42	99.96%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,000	1,531.42	1,003.86	25.00	349.08	95.37%
2700-01	Transportation/Travel - Meetings, Staff Local	2,000	1,907.49	3,805.34	77.33	767.95	137.99%
2700-02	Transportation/Travel - Meetings, Board Out of Town	750	1,034.91	647.50	10.00	476.08	106.80%
2700-03	Transportation/Travel - Meetings, Board Local	500	534.00	287.60	0.00	0.00	
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, 321 Grant	1,400	914.79	1,380.90	0.00	335.50	65.34%
2700-08	Transportation/Travel - Meetings - Adult Literacy	500	212.16	0.00	75.00	0.00	42.43%
2700-09	Transportation/Travel - Meetings - LSCA Grant	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	6,150	6,134.77	7,125.20	187.33	1,928.61	99.75%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)

OBJECT CODE	DESCRIPTION	FY1998-99 BUDGETED	FY1998-99 YTD	FY1997-98 YTD	FY1998-99 JUN 1999	FY1997-98 JUN 1998	FY1998-99 % REV BUD
	Electricity	45,000	40,518.89	43,533.26	3,062.45	3,249.09	90.04%
	Gas	5,500	5,851.97	5,273.78	499.06	642.91	106.40%
	Water	3,000	2,266.04	2,466.19	259.12	286.74	75.53%
2800-00	Total Utilities	53,500	48,636.90	51,273.23	3,820.63	4,178.74	90.91%
	TOTAL SUPPLIES & SERVICES	416,389	409,835.43	375,563.36	34,884.98	49,431.11	98.43%
3700-00	Taxes, Assessments (Sales Tax)	800	1,001.00	0.00	0.00	0.00	125.13%
4000-00	Equipment - General Fund	20,000	16,444.79	0.00	(2,000.00)	0.00	82.22%
4000-07	Equipment - 321 Grant	0	2,800.29	0.00	2,800.29	0.00	
4000-08	Equipment - Adult Literacy	1,000	119.95	0.00	0.00	0.00	
4000-09	Equipment - LSCA Grant	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	21,000	19,365.03	0.00	800.29	0.00	92.21%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	21,000	19,365.03	0.00	800.29	0.00	92.21%
4807	OPERATING TRANSFER TO ANOTHER DISTRICT	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	1,046,345	1,028,664.37	948,444.69	85,912.25	85,521.87	98.31%

07/14/99

Placentia Library District
Balance Sheet
As of June 30, 1999

	<u>Jun 30, '99</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	1,659.78
County Exempt - Savings	4,204.16
General Fund - Checking	8,061.83
General Fund - Savings	9,895.84
Literacy Fund - Savings	7,030.53
Payroll Checking	11,310.66
Payroll Checking (CDs)	
174446017	5,000.00
174446018	5,000.00
174446019	5,000.00
174446020	5,000.00
174446021	2,500.00
174446022	2,500.00
174446066	2,500.00
174448482	2,500.00
174448483	2,500.00
Total Payroll Checking (CDs)	<u>32,500.00</u>
Payroll Savings (Fees)	2,334.90
Payroll Savings (Int CDs)	2,252.85
Total Checking/Savings	<u>79,250.55</u>
Total Current Assets	<u>79,250.55</u>
TOTAL ASSETS	<u><u>79,250.55</u></u>
LIABILITIES & EQUITY	
Equity	
Net Income	12,038.73
Total Capital	67,211.82
Total Equity	<u>79,250.55</u>
TOTAL LIABILITIES & EQUITY	<u><u>79,250.55</u></u>

07/14/99

**Placentia Library District
Profit and Loss by Class
June 1999**

	<u>County Exempt Fund</u>	<u>General Fund</u>	<u>Literacy Fund</u>	<u>Payroll Fund</u>	<u>TOTAL</u>
Income					
Cash Register - Audio Visual	0.00	19.00	0.00	0.00	19.00
Cash Register - Copy Cards	363.10	0.00	0.00	0.00	363.10
Cash Register - Fines	0.00	2,073.84	0.00	0.00	2,073.84
Cash Register - Lost Items	0.00	74.77	0.00	0.00	74.77
Cash Register - Misc.	0.00	1.00	0.00	0.00	1.00
Cash Register - Reserves	0.00	128.30	0.00	0.00	128.30
Children's Dept Income	119.00	40.00	0.00	0.00	159.00
County Reimbursements	0.00	815.32	0.00	0.00	815.32
Interest Inc - CD's	0.00	0.00	0.00	37.74	37.74
Interest Inc - Savings	9.31	14.92	12.98	0.00	37.21
Meeting Room Income	240.00	0.00	0.00	0.00	240.00
Passport Check Reimbursement	25.00	0.00	0.00	0.00	25.00
Passport Revenue	0.00	4,474.25	0.00	0.00	4,474.25
State Library Grants	0.00	875.00	0.00	0.00	875.00
State Library Reimbursements	0.00	1,988.16	0.00	0.00	1,988.16
Transfers from County	0.00	0.00	0.00	45,450.00	45,450.00
Total Income	756.41	10,304.56	12.98	45,487.74	56,561.69
Expense					
Bank Fees	11.00	0.00	0.00	0.83	11.83
Certificate of Deposit Purchase	0.00	0.00	0.00	5,000.00	5,000.00
Children's Other	550.03	0.00	0.00	0.00	550.03
Children's Summer Reading Prgm	732.78	0.00	0.00	0.00	732.78
Communications	0.00	30.00	0.00	0.00	30.00
Copier Lease Payments	446.34	0.00	0.00	0.00	446.34
Copier Maintenance Contract	299.65	0.00	0.00	0.00	299.65
Copier Supplies	442.39	0.00	0.00	0.00	442.39
Employee Benefits	0.00	0.00	0.00	1,763.56	1,763.56
Employee Insurance	0.00	0.00	0.00	1,193.08	1,193.08
Employer Payroll Taxes	0.00	0.00	0.00	11,742.73	11,742.73
Friend's Director's Fund	51.14	0.00	0.00	0.00	51.14
Library Board Expenses	279.95	0.00	0.00	0.00	279.95
Memberships	0.00	80.00	0.00	0.00	80.00
Miscellaneous	0.00	244.05	0.00	0.00	244.05
Office Expense	0.00	72.18	0.00	0.00	72.18
Passport Expenses	25.00	18.50	0.00	0.00	43.50
Postage	0.00	149.00	0.00	0.00	149.00
Salaries	0.00	0.00	0.00	25,544.87	25,544.87
Transfers to County	0.00	5,591.58	0.00	0.00	5,591.58
Transportation & Travel	0.00	110.00	0.00	0.00	110.00
Total Expense	2,838.28	6,295.31	0.00	45,245.05	54,378.64
Net Income	-2,081.87	4,009.25	12.98	242.69	2,183.05

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 06/30/1999

Cleared Transactions

Previous Balance		3,136.68
Cleared Checks and Payments	10 Items	-1,024.92
Cleared Deposits and Other Credits	3 Items	184.00
Cleared Balance		2,295.76

Uncleared Transactions

Uncleared Checks and Payments	4 Items	-635.98
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 06/30/1999 (statement closing date)		1,659.78
New Checks and Payments	6 Items	-354.75
New Deposits and Other Credits	2 Items	1,185.00
Ending Account Balance		2,490.03

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 06/30/1999

Cleared Transactions

Previous Balance		4,780.13
Cleared Checks and Payments	3 Items	-745.99
Cleared Deposits and Other Credits	23 Items	612.41
Cleared Balance		4,646.55

Uncleared Transactions

Uncleared Checks and Payments	1 Items	-442.39
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 06/30/1999 (statement closing date)		4,204.10
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	8 Items	246.19
Ending Account Balance		4,450.35

Reconciliation Report

General Fund - Checking account reconciled for the period ending 06/30/1999

Cleared Transactions

Previous Balance		7,917.59
Cleared Checks and Payments	8 Items	-416.20
Cleared Deposits and Other Credits	2 Items	1,014.27
Cleared Balance		8,515.66

Uncleared Transactions

Uncleared Checks and Payments	8 Items	-453.83
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 06/30/1999 (statement closing date)		8,061.83
New Checks and Payments	5 Items	-257.50
New Deposits and Other Credits	1 Items	304.57
Ending Account Balance		8,108.90

Reconciliation Report

General Fund - Savings account reconciled for the period ending 06/30/1999

Cleared Transactions

Previous Balance		6,222.13
Cleared Checks and Payments	1 Items	-5,591.58
Cleared Deposits and Other Credits	25 Items	9,265.29
Cleared Balance		9,895.84

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 06/30/1999 (statement closing date)		9,895.84
New Checks and Payments	1 Items	-7,882.71
New Deposits and Other Credits	8 Items	1,993.26
Ending Account Balance		4,006.39

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 06/30/1999

Cleared Transactions

Previous Balance		7,017.55
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	12.98
Cleared Balance		7,030.53

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 06/30/1999 (statement closing date)		7,030.53
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		7,030.53

Reconciliation Report

Payroll Checking account reconciled for the period ending 07/14/1999

Cleared Transactions

Previous Balance		7,578.33
Cleared Checks and Payments	45 Items	-41,512.08
Cleared Deposits and Other Credits	2 Items	45,450.00
Cleared Balance		11,516.25

Uncleared Transactions

Uncleared Checks and Payments	2 Items	-205.59
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/14/1999 (statement closing date)		11,310.66
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		11,310.66

Reconciliation Report

Payroll Savings (Fees) account reconciled for the period ending 06/30/1999

Cleared Transactions

Previous Balance		2,320.04
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	14.86
 Cleared Balance		 2,334.90

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 06/30/1999 (statement closing date)		2,334.90
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 2,334.90

Reconciliation Report

Payroll Savings (Int CDs) account reconciled for the period ending 06/30/1999

Cleared Transactions

Previous Balance		7,229.97
Cleared Checks and Payments	1 Items	-5,000.00
Cleared Deposits and Other Credits	1 Items	22.88
Cleared Balance		2,252.85

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 06/30/1999 (statement closing date)		2,252.85
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		2,252.85

ACQUISITIONS REPORT FOR FISCAL YEAR 1998-1999 THROUGH THE MONTH OF JUNE 1999
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	2,233.20	127	120	5,019.05	273	266	7,252.25	400	386	5,882.50	282	281	13,134.75	682	667
Adult Circulating Non-Fiction	39,461.08	1,560	1,520	7,791.25	359	350	47,252.33	1,919	1,870	20,013.55	999	954	67,265.88	2,918	2,824
Adult Reference	15,842.53	237	212	33.78	1	1	15,876.31	238	213	736.85	35	25	16,613.16	273	238
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	55,303.61	1,797	1,732	7,825.03	360	351	63,128.64	2,157	2,083	20,750.40	1,034	979	83,879.04	3,191	3,062
TOTAL ADULT PRINT MATERIALS	57,536.81	1,924	1,924	12,844.08	633	617	70,380.89	2,557	2,469	26,632.90	1,316	1,260	97,013.79	3,873	3,729
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	1,234.87	53	46	0.00	0	0	1,234.87	53	46	27.50	2	2	1,262.37	55	48
Total Adult Audio	1,234.87	53	46	0.00	0	0	1,234.87	53	46	27.50	2	2	1,262.37	55	48
Adult Video Educational	3,475.16	95	32	0.00	0	0	3,475.16	95	32	1,025.00	38	24	4,500.16	133	56
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	520.00	28	28	520.00	28	28
Total Adult Video	3,475.16	95	32	0.00	0	0	3,475.16	95	32	1,545.00	66	52	5,020.16	161	84
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	4,710.03	148	78	0.00	0	0	4,710.03	148	78	1,572.50	68	54	6,282.53	216	132
TOTAL ADULT MATERIALS	62,246.84	2,072	2,002	12,844.08	633	617	75,090.92	2,705	2,547	28,205.40	1,384	1,314	103,296.32	4,089	3,861
Juvenile Fiction	1,777.85	155	109	648.98	43	42	2,426.83	198	151	359.90	44	28	2,786.73	242	179
Juvenile Circulating Non-Fiction	10,327.69	523	476	4,119.40	222	220	14,447.09	745	696	720.12	68	60	15,167.21	813	756
Juvenile Reference	1,200.75	39	19	290.38	19	19	1,491.13	58	38	50.00	1	1	1,541.13	59	39
Juvenile Print Continuations	93.10	3	1	0.00	0	0	93.10	3	1	0.00	0	0	93.10	3	1
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	11,621.54	565	496	4,409.78	241	239	16,031.32	806	735	770.12	69	61	16,801.44	875	796
TOTAL JUVENILE PRINT MATERIALS	13,399.39	720	605	5,058.76	284	281	18,458.15	1,004	886	1,130.02	113	89	19,588.17	1,117	975
Juvenile Audio/Music	0.00	0	0	244.49	23	23	244.49	23	23	57.00	7	7	301.49	30	30
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	244.49	23	23	244.49	23	23	57.00	7	7	301.49	30	30
Juvenile Video Educational	431.90	14	14	0.00	0	0	431.90	14	14	0.00	0	0	431.90	8	8
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	431.90	14	14	0.00	0	0	431.90	14	14	0.00	0	0	431.90	8	8
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	431.90	14	14	244.49	23	23	676.39	37	37	57.00	7	7	733.39	38	38
TOTAL JUVENILE MATERIALS	13,831.29	734	619	5,303.25	307	304	19,134.54	1,041	923	1,187.02	120	96	20,321.56	1,155	1,013
Total Fiction	4,011.05	282	229	5,668.03	316	308	9,679.08	598	537	6,242.40	326	309	15,921.48	924	846
Total Non-Fiction	66,925.15	2,362	2,228	12,234.81	601	590	79,159.96	2,963	2,818	21,520.52	1,103	1,040	100,680.48	4,066	3,858
Total Audio	1,234.87	53	46	244.49	23	23	1,479.36	76	69	84.50	9	9	1,563.86	85	78
Total Video	3,907.06	109	46	0.00	0	0	3,907.06	109	46	1,545.00	66	52	5,452.06	169	92
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	76,078.13	2,806	2,549	18,147.33	940	921	94,225.46	3,746	3,470	23,392.42	1,504	1,410	123,617.88	5,244	4,874

ACQUISITIONS REPORT FOR THE MONTH OF JUNE 1999
Prepared by Julie Shook, Technical Services Librarian

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	741.91	45	41	55.55	3	3	800.86	48	44	0.00	0	0	800.86	48	44
Adult Circulating Non-Fiction	2,325.67	102	102	37.55	1	1	2,363.22	103	103	0.00	0	0	2,363.22	103	103
Adult Reference	2,023.29	28	21	0.00	0	0	2,023.29	28	21	50.00	1	1	2,073.29	29	22
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non-Fiction	4,348.96	130	123	37.55	1	1	4,386.51	131	124	50.00	1	1	4,436.51	132	125
TOTAL ADULT PRINT MATERIALS	5,095.87	175	164	95.50	4	4	5,187.37	179	168	50.00	1	1	5,237.37	180	169
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Video Educational	1,280.55	72	9	0.00	0	0	1,280.55	72	9	760.00	20	6	2,040.55	92	15
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	20.00	1	1	20.00	1	1
Total Adult Video	1,280.55	72	9	0.00	0	0	1,280.55	72	9	780.00	21	7	2,060.55	93	16
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	1,280.55	72	9	0.00	0	0	1,280.55	72	9	780.00	21	7	2,060.55	93	16
TOTAL ADULT MATERIALS	6,374.42	247	173	95.50	4	4	6,467.92	251	177	830.00	22	8	7,297.92	273	185
Juvenile Fiction	132.34	36	36	0.00	0	0	132.34	36	36	68.05	15	7	200.39	51	43
Juvenile Circulating Non-Fiction	519.39	26	26	0.00	0	0	519.39	26	26	77.60	8	8	596.99	34	34
Juvenile Reference	162.17	5	5	0.00	0	0	162.17	5	5	0.00	0	0	162.17	5	5
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	681.56	31	31	0.00	0	0	681.56	31	31	77.60	8	8	759.16	39	39
TOTAL JUVENILE PRINT MATERIALS	813.90	67	67	0.00	0	0	813.90	67	67	145.65	23	15	959.55	90	82
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	57.00	7	7	57.00	7	7
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	57.00	7	7	57.00	7	7
Juvenile Video Educational	179.90	6	6	0.00	0	0	179.90	6	6	0.00	0	0	179.90	6	6
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Video	179.90	6	6	0.00	0	0	179.90	6	6	0.00	0	0	179.90	6	6
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	179.90	6	6	0.00	0	0	179.90	6	6	57.00	7	7	236.90	7	7
TOTAL JUVENILE MATERIALS	993.80	73	73	0.00	0	0	993.80	73	73	202.65	30	22	1,196.45	97	89
Total Fiction	877.25	81	77	55.95	3	3	933.20	84	80	68.05	15	7	1,001.25	99	87
Total Non-Fiction	5,030.52	161	154	37.55	1	1	5,068.07	162	155	127.60	9	9	5,195.67	171	164
Total Audio	0.00	0	0	0.00	0	0	0.00	0	0	57.00	7	7	57.00	7	7
Total Video	1,460.45	78	15	0.00	0	0	1,460.45	78	15	780.00	21	7	2,240.45	93	16
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	7,368.22	320	246	93.50	4	4	7,461.72	324	250	1,032.65	52	30	8,494.37	370	274

OUTSTANDING ORDERS AS OF JUNE 30, 1999

General Fund Amount	513,975.83
Adopt-A-Book Amount	\$774.20
TOTAL Amount	\$16,730.05

TO: Elizabeth D. Minter, Library Director

FROM: Peggy Burkich, Circulation Supervisor *PB*

DATE: July 21, 1999

SUBJECT: Unique Management Services, Inc. Report for Month of June

The report was received from Unique Management on July 8, 1999.

Attachment A is enclosed.

A summary of the current status is as follows:

FY 1998-99	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	1	7	1	135.85	0
August	0	2	2	224.69	0
September	0	0	0	0.00	0
October	0	0	0	0.00	0
November	9	0	0	0.00	0
December	6	15	2	114.80	0
January	12	24	3	193.00	0
February	12	26	7	364.00	0
March	15	47	5	418.70	7
April	15	56	4	378.75	7
May	15	44	3	188.50	16
June	15	46	6	345.25	14
TOTAL YTD	100	267	33	2,363.54	44



TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *edm*
 DATE: July 21, 1999
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT JUNE, 1999

SUMMARY OF PRINTER/COPIER ACCOUNTS JUNE, 1999

Beginning Balance 5/30/99			(\$1,107.03)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	363.10		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		442.39	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in June		446.34	
Total Copier Maintenance Payment in June		229.65	
Debit Card System Loan Payback		0.00	
	363.10	1,118.38	
Ending Balance 6/30/99			<u>(\$1,862.37)</u>
June payment			\$ 0.00

**** NO PAYMENT WILL BE MADE UNTIL APRIL 2001 ****

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 6/30/99	(8,565.48)
Loan Amount as of 6/30/99 (Literacy Fund)	7,700.00
June Payment (Fund 702)	0.00
June Payment (Literacy Fund)	0.00
Balance 6/30/99	<u>\$ 15,694.02</u>

Prepared by: Wendy Goodson



TO: Placentia Library District Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *edm*
 DATE: July 21, 1999
 SUBJECT: GIFT REPORT

The following gifts were received from June 1, 1999 through June 30, 1999

ADOPT-A-BOOK DONATIONS

Robert Arrieta	50.00
Bing Baksh	15.67
Faye Christlieb	25.00
James M. De Jovine	200.00
Peggy Dinsmore	525.00
Dana Fisher	25.00
Mike & Valarie Harris	25.00
Linda Herbert	25.00
Marge Horrocks	50.00
Edna King	25.00
Nancy Lone	50.00
Jo Ann Nelson	30.00
Placentia Round Table (Arts & Crafts)	50.00
Marlene Tan	50.00
Bill & Willy Timmermans	20.00

TOTAL AAB DONATIONS 1,165.67

GENERAL FUND

Hunt Wesson/ConAgra	2,000.00
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TOTAL ALL DONATIONS \$3,165.67

Prepared by : Wendy Goodson

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TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director ^{EM}

DATE: July 21, 1999

SUBJECT: BUILDING MAINTENANCE REPORT FOR MONTH JUNE, 1999

1. **Air Conditioning** – Regular maintenance of HVAC system.
2. **Lighting** – Regular maintenance of lighting.
3. **Plumbing** – Children's restroom repaired by Manwill Plumbing Co.

Prepared by: Wendy Goodson

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TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: July 21, 1999
SUBJECT: **PERSONNEL REPORT FOR JUNE, 1999**

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

Prepared by: Wendy Goodson

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TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of June 1999

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY98/99 June	FY98/99 YTD	Starting	Cumulative
Andrade, Linda	10.50	100.50	9/95	360.25
Backes, Theresa	7.00	91.25	6/98	103.75
Boelman, Marge	0.00	6.00	1/98	17.25
Cicero, Linda Ann Lo	0.00	26.50	3/98	73.75
Cravotta, Leo	0.00	0.50	5/99	0.50
Dell, Lyla	16.25	243.50	8/98	243.50
Deputy, Paul	19.25	249.25	7/82	6,712.50
Farkas, Ted	0.00	19.00	10/98	19.00
Fioroni, Pete	8.00	62.00	3/97	147.00
Fioroni, Ruth	8.00	62.00	3/97	147.00
Fitzgerald, Joan	17.50	189.00	10/93	1,683.50
Foundation Telephone Committee	0.00	40.00	10/98	40.00
Godwin, Nita	0.00	15.00	2/96	147.25
Hemmerling, Barbara	12.50	50.00	10/95	293.25
Hochman, Sue	8.75	82.75	1/98	118.50
Horrocks, Marjorie	2.00	42.00	10/95	197.00
Hyams, Rose	12.00	224.00	7/98	224.00
Irot, Pat	25.75	296.50	2/96	1,039.00
Jertberg, Pat	10.75	127.75	4/98	136.25
Livezey, Jane	14.00	99.00	4/96	350.00
Lord, Audrey	0.00	53.00	10/97	193.50
Malik, Shamim	2.75	65.75	5/97	483.50
Matsuo, Roy	0.00	3.75	7/98	3.75
Mignot, John	2.00	31.50	6/98	35.50
Mignot, Shirley	4.00	88.00	9/95	330.75
Myers, Claire	17.00	177.00	10/95	663.00
Olson, Bob	2.00	42.75	9/95	240.25
Pence, Thomas	4.75	29.50	1/99	29.50
Project Independence	12.50	77.25		77.25
Robb, Barbara	3.25	31.50	7/98	31.50
Schlichter, Allan	10.00	74.00	10/93	542.50
Schmidt, Marie	10.50	65.75	4/98	79.75
Schwartzkopf	11.75	11.75	6/99	11.75
Shaw, Dixie	1.50	20.00	5/94	144.00
Stark, Allan	0.00	12.50	4/97	32.00
Stark, Sandra	8.50	90.75		178.75
Venegas, Julie	0.00	38.25	6/98	51.25
Walker, Virginia	0.00	107.00	3/99	107.00
Wymer, Betty	6.25	128.00	1/96	451.50
J.T.P.A. / Job Training Partnership Act	0.00	108.00		1,050.50
S.T.E.P. / Senior Training & Employment Program	80.00	1,498.75		563,375.00
TOTAL	349.00	4,514.75		21,517.75

TEMPORARAY VOLUNTEERS

	FY98/99			FY98/99	
	June	YTD		June	YTD
Ahmadi, Zohra	0.00	24.25	Lam, Thuan	0.00	26.50
Ajioway, Joby	0.00	30.00	Lee, Hannah	0.00	15.00
Angolo, Nelida	0.00	2.00	Lee, Michael	0.00	24.75
Aroz, Erma	4.00	6.50	Lee, Pichie	0.00	60.00
Arreola, Daniel	0.00	43.00	Leon, Erma	0.00	2.00
Ataris, Andy	0.00	2.00	Levreault, Michelle	7.25	7.25
Bernard, Bers	8.75	20.75	Mair, Justin	0.00	30.50
Bernd, Jim	0.00	42.75	Margary, Gale	0.00	2.00
Bone, Shawnda	2.25	16.75	Martinez, Josh	9.00	20.50
Boula, Bobby	0.00	21.25	McMillan, Caitlyn	0.00	15.00
Bridenbaker, Mark	0.00	2.00	Molina, Enio	4.00	13.00
Bul, Jennifer	10.50	16.00	Morris, Crystal	0.00	7.00
Burke, Marsha	0.00	4.00	Nguyen, Mai	1.00	1.00
Burns, John	0.00	2.00	Nguyen, Rosemary	2.50	11.50
Byrne, Justin	0.00	20.00	Oskins, Cindy	2.00	6.00
Cenkeros, Anna	0.00	29.25	Parker, Jim	0.00	5.75
Cerni, Patrick	0.00	35.00	Peck, Jean	0.00	2.00
Chang, Edmund	0.00	38.00	Perez, Lizette	0.00	16.50
Chavez, Alfredo	2.00	23.00	Perez, Manuel	0.00	5.75
Cheam, Makyka	24.00	24.00	Picha, Richard	0.00	2.00
Cheung, Eric	0.00	19.00	Pina, Jose Luis	0.00	1.00
Chib, Sheetal	0.00	8.00	Pinter, Brian	0.00	22.75
Chiong, Debbie	0.00	34.25	Plinski, Sara	0.00	2.00
Chiu, Jason	0.00	8.00	Ritter, David	0.00	1.00
Chiu, Josephine	0.00	68.00	Rodriguez, David	0.00	29.75
Chopra, Kunal	9.00	9.00	Rorex, Jamie	0.00	12.00
Clugston, Patricia	7.50	54.00	Shah, Janki	15.00	15.00
Coursey, Jeff	0.00	18.00	Shaw, Patrick	0.00	29.50
DeCarlo, Joey	0.00	5.00	Sim, Elisia	0.00	17.00
De Los Santos, Sarah	0.00	20.00	Soto, David	0.00	31.00
Evangelishe, Michelle	2.00	14.00	St. Aubin, Lacy	0.00	10.50
Falcon, Maria	7.00	7.00	Sung, Alice	0.00	9.00
Gale, Sabrina	5.00	5.00	Thompson, Jena	0.00	4.50
Garner, Sarah	0.00	11.00	Topiu, Monique	0.00	2.25
Gerges, Magda	0.00	7.50	Tran, David	19.00	19.00
Gomez, Jessica	11.00	11.00	Tsutomuda, Kathy	0.00	11.00
Gonzalez, Lizeth	0.00	15.50	Uh, Soo	0.00	7.75
Gonzalez, Maria	0.00	24.25	Valadez, Violette	9.00	9.00
Govea, Melissa	0.00	4.00	Vance, Brian	0.00	55.50
Guzzi, Rebecca	0.00	4.00	Varela, Javier "Junior"	0.00	43.00
Haffner, Kristy	0.00	0.50	Vasquez, Joel	0.00	8.00
Hanizavaveh, Sheri	7.00	7.00	Veltre, Matti	0.00	26.75
Hannah, Bryan	0.00	34.00	Verde, Val	0.00	6.25
Harikumar, Seema	0.00	3.00	Vidhyarkorn, Tammy	2.50	98.50
Harnett, Tom	4.75	19.75	Villanueva, Jorge	5.00	35.00
Harrison, Matthew	0.00	29.00	Wang, Grace	10.75	30.75
Hernandez, Ricardo	0.00	6.00	Wang, Shuan	0.00	40.00
Higueros, Delmy	0.00	22.25	Whalen, Mark	0.00	12.00
Ho, Bao	0.00	30.00	Yada, Julie	2.50	13.00
Ho, Jerry	0.00	40.00	Yang, Kelly	0.00	23.00
Joslin, Linda	0.00	1.75	Yee, Cindy	0.00	17.50
Kansagara, Mena	0.00	17.50			
Khounani, Anthony	0.00	12.00			
Kim, Jessica	0.00	12.25			
Kumar, Smita	0.00	23.75			
TOTAL	104.75	1,011.50	TOTAL	89.50	910.50

LVA VOLUNTEERS

Literacy Volunteer Hours 283.00

TOTAL VOLUNTEERS HOURS

826.25

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp.Volunteers			Literacy Volunteers		
	FY96/97	FY97/98	FY98/99	FY96/97	FY97/98	FY98/99
July	808.25	898.50	929.00	457.00	818.00	449.00
August	778.75	864.25	919.25	209.00	405.00	427.00
September	773.75	433.00	531.75	279.00	376.00	281.00
October	758.50	486.00	497.00	482.00	435.00	332.00
November	519.75	492.75	443.75	257.00	369.00	345.00
December	370.00	556.00	312.25	142.00	273.00	179.00
January	488.60	558.25	413.75	367.00	301.00	242.00
February	480.00	533.50	372.00	517.00	450.00	504.00
March	675.00	687.00	478.75	493.00	398.00	347.00
April	788.00	594.00	601.75	633.00	383.00	285.00
June	620.50	453.50	423.25	430.00	480.00	346.00
June	740.25	805.25	543.25	380.00	317.00	283.00

Placentia Library District
Circulation Report
JULY 21, 1999

	FY98-99 YTD	FY97-98 YTD	% CHANGE FY98 TO FY99	FY98-99 JUNE 99	FY97-98 JUNE 98
1st Time Checkouts	140,791	162,224	-13.21%	12,634	14,009
Phone Renewals	17,815	14,683	21.33%	1,338	962
In-Building Renewals	6,703	13,012	-48.49%	348	767
Total Renewals	24,518	27,695	-11.47%	1,686	1,729
TOTAL CHECKOUTS	165,309	189,919	-12.96%	14,320	15,738
On-Time Checkins	136,154	154,491	-11.87%	12,902	13,336
Late Checkins	28,142	32,468	-13.32%	2,567	3,126
TOTAL CHECKINS	164,296	188,959	-13.05%	15,469	16,462
Holdings Placed	3,381	3,976	-14.96%	330	404
Holdings Cancelled	727	866	-16.05%	68	103
Holdings Filled	3,238	3,423	-5.40%	327	289
Holdings Expired	21	31	-32.26%	1	0
Overdue Items	10,369	12,184	-14.90%	888	1,046
Overdue Notices	4,471	5,211	-14.20%	442	446
Billing Notices	5,336	6,122	-12.84%	521	548
Patrons Registered	3,076	3,408	-9.74%	248	273
Titles Added	11,043	6,921	59.56%	1,484	722
Volumes Added	14,048	11,554	21.59%	2,055	1,046
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	74,790	82,833	-9.71%	6,626	6,655
Juvenile Print	78,522	92,662	-15.26%	6,479	7,815
Total Print	153,312	175,495	-12.64%	13,105	14,470
Audio	5,343	6,052	-11.72%	556	499
Visual	7,381	9,030	-18.26%	649	769
Equipment	0	0	0.00%	0	0
Total Audio Visual	12,724	15,082	-15.63%	1,205	1,268
TOTAL CIRCULATION	165,309	189,919	-12.96%	14,320	15,738
Placentia Circulation	101,873	122,266	-16.68%	9,052	9,972
% Placentia Circulation	61.36%	64.16%	-4.36%	63.26%	63.36%
Anaheim/Yorba Linda Circulation	32,329	34,594	-6.55%	2,529	2,915
% Anaheim/Yorba Linda Circulation	19.47%	18.15%	7.27%	17.67%	18.52%
TYPES OF ACTIVE BORROWERS					
Adult	110,433	121,750	-9.30%	9,674	9,945
Young Adult	4,556	4,597	-0.89%	365	355
Juvenile	40,388	51,572	-21.69%	3,268	4,434
New Borrower	10,676	12,629	-15.46%	1,013	1,004
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	166,053	190,548	-12.86%	14,320	15,738
TOTAL REGISTERED BORROWERS	27,895	28,789	-3.11%	27,895	28,789
ATTENDANCE					
Adult Reference - In Building	12,846	13,929	-7.78%	978	1,027
Adult Reference - Telephone	6,002	2,998	100.20%	226	218
Children's Reference - In Building	3,594	9,062	-60.34%	1,018	867
Children's Reference - Telephone	490	457	7.22%	43	41
Total Adult Reference	18,848	16,927	11.35%	1,204	1,245
Total Children's Reference	4,084	9,519	-57.10%	1,061	908
Total In Building Reference	16,440	22,991	-28.49%	1,996	1,894
Total Telephone Reference	6,492	3,455	87.90%	269	259
TOTAL REFERENCE	22,932	26,446	-13.29%	2,265	2,153

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**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF THE INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY
(ISDOC)**

**Meeting held at MWDOC
10500 Ellis Ave., Fountain Valley
7:30 a.m. - June 1, 1999**

ISDOC Executive Committee Members Present:

Keith Coolidge
President
c/o MWDOC
P.O. Box 20895
Fountain Valley, Ca. 92728
TEL: (714) 963-3058
FAX: (714) 964-9389

Mary A. Matheis (absent)
1st Vice President
73 Nighthawk
Irvine, Ca. 92714-3683
TEL: (949) 476-4488
FAX: (949) 476-2878
Email: matheis1@aol.com

Teri Cable
2nd Vice President
1050 Wykoff Way
Laguna Beach, Ca. 92651
TEL: (714) 647-5658
FAX: (714) 647-5622
Email: tcable@ci.santa-ana.ca.us

Arlene Schafer
3rd Vice President
292 Bucknell
Costa Mesa, Ca. 92626
TEL: (714) 546-1429
FAX: (714) 432-1436

Ron Kennedy
Secretary
24151 Adonis Street
Mission Viejo, Ca. 92691
TEL: (949) 837-7050
FAX: (949) 837-7092

Joan Finnegan (absent)
Treasurer
258 Sherwood Street
Costa Mesa, Ca. 92627
TEL: (949) 548-3690
FAX: (949) 646-1685

Robert Hanson
Past President
23301 Ridge Route Drive, #219
Laguna Hills, Ca. 92653
TEL: (949) 770-0736
FAX: (949) 770-1720
Email: bobh30@aol.com

cc: LAFCO Representatives (*Attended)
John B. Withers Email: jwithers@psomas.com
*Russell Paris Email: rcparis6@gte.net
*Bill Goodwin Email: wgoodwin@psomas.com
*Trudy Ohlig Email: prues@earthnet
*Ed LaBahn Email: ealabahn@worldnet.att.net
Ted Martin Email: tfmlee@msn.com
Russ Behrens -McCormick, Kidman & Behrens
*Tom Blaylock Email: tblay@msn.com

Ken Petersen
Phillip L. Anthony
*Jim Reed
*Ed Royce
John Schatz
Dana Smith -LAFCO
*Tom Woodruff

Call to Order

1. Preliminaries

President Coolidge called the meeting to order at 7:30 A.M.

2. Review Minutes of May 10, 1999 Executive Committee Meeting.

Minutes approved as submitted.

3. Financial Report

The Treasurers Report reported a cash balance.

4. LAFCO Matters

Bill Goodwin reported on the meeting held in the Community of Rancho Santa Margarita on May 26th. The meeting was attended by approximately 200 people with numerous speakers addressing questions of which areas of the community would be included or not included in the proposed incorporation.

5. CSDA Report

Russell Paris distributed a Summary of the Board of Directors meeting held on May 18, 1999. (copy attached)

Russell also commented on a recent newspaper article reporting rate increases in the City of Garden Grove for sanitation/disposal services. Discussion of this caused the Committee to review the question of how to convince LAFCO to conduct post-implementation audits that would evaluate the effectiveness of consolidations.

Everyone in attendance commented during the discussion expressing various opinions on the matter. LAFCO does not have funding to conduct the audits and is probably not inclined to do them under any circumstances. It was noted that since ISDOC is most interested in the audits being conducted that we should be determining how to accomplish that. President Coolidge asked Ron Kennedy to chair a committee that would look at this in more detail and report back to the Executive Committee as soon as possible. Bob Hanson and Russell Paris volunteered to participate.

6. **Legislative Report**

Keith Coolidge reviewed the status of several bills being considered by the legislature in the next few weeks. Keith reported on conversations with ACWA and CSDA representatives regarding the generally poor response from member agencies to requests for letters and telephone calls indicating a "position" on priority bills. The "grass roots" efforts by these organizations has not been very effective. Committee discussion indicated that there was confusion about what each agency was doing and how it influenced this response. Attached is a summary of several bills that ISDOC has taken a position on.

7. **Other Concerns/Comments**

Keith provided a meeting notice for the next League of Cities Meeting as promised.

8. **Adjourn**

The meeting was adjourned at 8:50 a.m.

Dated June 1, 1999

Respectfully submitted,

By: 

Ronald E. Kennedy
Secretary, Independent Special
Districts of Orange County (ISDOC)

ISDOCINDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTYTREASURER'S REPORTBALANCE ON HAND AS OF MAY 9, 1999:

\$ 4,156.17

RECEIPTS:

NONE

EXPENSES:

#1187	Joan C. Finnegan - Reimbursement for 1/14/99 ISDOC Luncheon Meeting Cookies \$31.09 & Membership Renewal copies, envelopes, & postage \$24.81	655.90
#1188	Dick Church's Restaurant - 4/29/99 ISDOC Luncheon Meeting catering	<u>322.00</u>

TOTAL EXPENSES FOR PERIOD 5/9/99 to 6/1/99:

\$ 377.90

BALANCE ON HAND AS OF JUNE 1, 1999:

\$ 3,778.27

Respectfully submitted,

Joan C. Finnegan
Joan C. Finnegan
ISDOC Treasurer

END

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-96	9/4/96	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug-96	9/26/97	4,435.31	835.38	763.96	57.32			6,091.97
Sep-96	10/15/96	4,534.17	835.38	761.80	107.50			6,238.85
Oct-96	11/18/96	3,642.18	835.38	763.49	0.00			5,241.05
Nov-96	12/18/96	3,179.64	835.38	755.46	322.50			5,092.98
Dec-96	2/7/97	3,213.07	0.00	921.83	215.00			4,349.90
Jan-97	2/20/97	2,789.27	835.38	671.71	119.64			4,416.00
Feb-97	4/2/97	3,093.58	818.37	684.17	215.00			4,811.12
Mar-97	5/2/97	3,336.96	1,636.74	671.71	0.00			5,645.41
Apr-97	5/29/97	3,262.31	818.37	672.49				4,753.17
May-97	7/8/97	3,723.76	863.00	683.64	2,472.50			7,742.90
Jun-97	8/6/97	4,389.35	818.37	930.68	107.50			6,245.90
TOTAL		44,284.62	9,963.40	9,116.32	3,616.96	0.00	0.00	66,981.30
AVG		3,690.39	830.28	759.69	301.41			5,581.78

PERIOD COVERED FY1997-1998	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-97	9/3/97	4,771.45	854.45	640.71				6,266.61
Aug-97	10/9/97	4,546.43	818.47	644.94				6,009.84
Sep-97	10/28/97	4,629.79	818.37	764.59				6,212.75
Oct-97	12/8/97	3,517.79	818.37	753.82	430.00			5,519.98
Nov-97	2/5/98	3,139.17	818.37	763.59	171.26			4,892.39
Dec-97	2/5/98	3,020.48	818.37	756.00	286.25			4,881.10
Jan-98	3/3/98	2,802.37	818.37	796.49	107.50			4,524.73
Feb-98	4/29/98	2,883.17	818.37	792.01	195.64			4,689.19
Mar-98	5/4/98	2,860.41	818.37	677.41	342.54			4,698.73
Apr-98	6/10/98	3,179.79	818.37	774.94	283.78			5,056.88
May-98	7/9/98	3,048.03	818.37	767.49	107.50			4,741.39
Jun-98	8/4/98	4,161.55	818.37	763.01	107.50			5,850.43
TOTAL		42,560.43	9,856.62	8,895.00	2,031.97	0.00	0.00	63,344.02
AVG		3,546.70	821.39	741.25	169.33			5,278.67

PERIOD COVERED FY1998-1999	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-98	9/10/98	0.00	818.37	763.01	107.50			1,688.88
Aug-98	10/13/98	0.00	818.37	761.44	107.50			1,687.31
Sep-98	10/15 & 11/10	15,065.20	958.00	760.98	107.50			16,891.68
Oct-98	12/9/98	6,164.57	818.37	0.00	129.91			7,112.85
Nov-98	1/6/98	0.00	818.37	1,666.85	0.00			2,485.22
Dec-98	2/4/99	2,884.98	818.37	802.75	107.50			4,613.60
Jan-99	3/8/99	2,921.46	818.37	743.32	107.50	3,357.52		7,948.17
Feb-99	3/31/99	3,032.51	818.37	805.98	107.40		2,364.10	7,128.36
Mar-99	4/28/99	3,009.57	892.35	828.49	0.00			4,730.41
Apr-99	6/10/99	3,062.45	833.46	833.96	281.45			5,011.32
May-99	7/7/99	3,302.65	839.51	826.51	107.50			5,076.17
Jun-99								0.00
TOTAL		39,443.39	9,251.91	8,793.29	1,163.76	3,357.52	2,364.10	64,373.97
AVG		3,585.76	841.08	799.39	105.80			5,852.18

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996	1,229.50	264.00	33.47	1,526.97	763.49
Nov 1996	1,229.50	264.00	17.41	1,510.91	755.46
Dec 1996	1,400.20	408.00	35.46	1,843.66	921.83
Jan 1997	1,090.00	234.00	19.41	1,343.41	671.71
Feb 1997	1,090.00	236.40	41.93	1,368.33	684.17
Mar 1997	1,090.00	234.00	19.41	1,343.41	671.71
Apr 1997	1,090.00	234.00	20.97	1,344.97	672.49
May 1997	1,090.00	234.00	43.27	1,367.27	683.64
Jun 1997	1,463.92	324.00	73.44	1,861.36	930.68
TOTAL	14,580.96	3,269.40	374.74	18,225.10	9,112.55
AVG	1,215.08	272.45	31.23	1,518.76	759.38

TOTAL DOLLARS SPENT

FY1997-1998	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-97	1,090.00	174.00	17.41	1,281.41	640.71
Aug-97	1,090.00	174.00	25.87	1,289.87	644.94
Sep-97	1,284.22	204.00	40.96	1,529.18	764.59
Oct-97	1,284.22	204.00	19.51	1,507.73	753.87
Nov-97	1,284.22	204.00	38.96	1,527.18	763.59
Dec-97	1,284.22	204.00	23.88	1,512.10	756.05
Jan-98	1,315.54	264.00	13.44	1,592.98	796.49
Feb-98	1,315.54	264.00	4.48	1,584.02	792.01
Mar-98	1,171.84	174.00	8.97	1,354.81	677.41
Apr-98	1,315.54	204.00	30.34	1,549.88	774.94
May-98	1,315.54	204.00	15.43	1,534.97	767.49
Jun-98	1,315.54	204.00	6.48	1,526.02	763.01
TOTAL	15,066.42	2,478.00	245.73	17,790.15	8,895.08
AVG	1,255.54	206.50	20.48	1,482.51	741.26

TOTAL DOLLARS SPENT

FY1998-1999	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-98	1,315.54	204.00	6.48	1,526.02	763.01
Aug-98	1,315.54	189.00	18.33	1,522.87	761.44
Sep-98	1,315.54	189.00	17.41	1,521.95	760.98
Oct-98	1,315.54	189.00	19.41	1,523.95	761.98
Nov-98	1,367.26	438.00	4.48	1,809.74	904.87
Dec-98	1,315.54	279.00	10.95	1,605.49	802.75
Jan-99	1,263.22	204.00	19.41	1,486.63	743.32
Feb-99	1,315.54	279.00	17.41	1,611.95	805.98
Mar-99	1,440.04	204.00	12.94	1,656.98	828.49
Apr-99	1,440.04	204.00	23.88	1,667.92	833.96
May-99	1,440.04	204.00	8.97	1,653.01	826.51
Jun-99				0.00	0.00
TOTAL	14,843.84	2,583.00	159.67	17,586.51	8,793.26
AVG	1,349.44	234.82	14.52	1,598.77	799.39

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Nov 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Dec 1996	327.60	270.00	51.04	50.46	701.10	1,400.20
Jan 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Feb 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Mar 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Apr 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
May 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Jun 1997	262.08	216.00	51.04	0.00	934.80	1,463.92
TOTAL	3,272.22	2,700.00	612.48	50.46	7,945.80	14,580.96
AVG	272.69	225.00	51.04	4.21	662.15	1,215.08

DOLLARS BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Aug-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Sep-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Oct-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Nov-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Dec-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Jan-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Feb-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-98	267.92	276.80	52.32	0.00	574.80	1,171.84
Apr-98	267.92	276.80	52.32	0.00	718.50	1,315.54
May-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jun-98	267.92	276.80	52.32	0.00	718.50	1,315.54
TOTAL	3,180.00	3,172.80	620.16	0.00	8,093.46	15,066.42
AVG	265.00	264.40	51.68	0.00	674.46	1,255.54

DOLLARS BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Aug-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Sep-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Oct-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Nov-98	267.92	276.80	52.32	51.72	718.50	1,367.26
Dec-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jan-99	267.92	276.80	0.00	0.00	718.50	1,263.22
Feb-99	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Apr-99	298.24	300.10	56.90	0.00	784.80	1,440.04
May-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Jun-99						0.00
TOTAL	3,038.08	3,114.70	536.94	51.72	8,102.40	14,843.84
AVG	276.19	283.15	48.81	4.70	736.58	1,340.38

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul 1996	10.00	10.00	2.00	0.00		30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00		30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00		30.00	48.00
Oct 1996	8.00	8.00	2.00	0.00		30.00	48.00
Nov 1996	8.00	8.00	2.00	0.00		30.00	48.00
Dec 1996	10.00	10.00	2.00	4.00		30.00	56.00
Jan 1997	8.00	8.00	2.00	0.00		24.00	42.00
Feb 1997	8.00	8.00	2.00	0.00		24.00	42.00
Mar 1997	8.00	8.00	2.00	0.00		24.00	42.00
Apr 1997	8.00	8.00	2.00	0.00		24.00	42.00
May 1997	8.00	8.00	2.00	0.00		24.00	42.00
Jun 1997	8.00	8.00	2.00	0.00		40.00	58.00
TOTAL	100.00	100.00	24.00	4.00		340.00	568.00
AVG	8.33	8.33	2.00	0.33		28.33	47.33

TIME BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-97	8.00	8.00	2.00	0.00		24.00	42.00
Aug-97	8.00	8.00	2.00	0.00		24.00	42.00
Sep-97	8.00	10.00	2.00	0.00		30.00	50.00
Oct-97	8.00	10.00	2.00	0.00		30.00	50.00
Nov-97	8.00	10.00	2.00	0.00		30.00	50.00
Dec-97	8.00	10.00	2.00	0.00		30.00	50.00
Jan-98	8.00	10.00	2.00	0.00		30.00	50.00
Feb-98	8.00	10.00	2.00	0.00		30.00	50.00
Mar-98	8.00	10.00	2.00	0.00		24.00	44.00
Apr-98	8.00	10.00	2.00	0.00		30.00	50.00
May-98	8.00	10.00	2.00	0.00		30.00	50.00
Jun-98	8.00	10.00	2.00	0.00		30.00	50.00
TOTAL	96.00	116.00	24.00	0.00		342.00	578.00
AVG	8.00	9.67	2.00	0.00		28.50	48.17

TIME BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-98	8.00	10.00	2.00	0.00		30.00	50.00
Aug-98	8.00	10.00	2.00	0.00		30.00	50.00
Sep-98	8.00	10.00	2.00	0.00		30.00	50.00
Oct-98	8.00	10.00	2.00	0.00		30.00	50.00
Nov-98	8.00	10.00	2.00	2.00		30.00	52.00
Dec-98	8.00	10.00	2.00	0.00		30.00	50.00
Jan-99	8.00	10.00	0.00	0.00		30.00	48.00
Feb-99	8.00	10.00	2.00	0.00		30.00	50.00
Mar-99	8.00	10.00	2.00	0.00		30.00	50.00
Apr-99	8.00	10.00	2.00	0.00		30.00	50.00
May-99	8.00	10.00	2.00	0.00		30.00	50.00
Jun-99							0.00
TOTAL	88.00	110.00	20.00	2.00		330.00	550.00
AVG	8.00	10.00	1.82	0.18		30.00	50.00

Heim, Noack, Kelly e.

GOVERNMENTAL SERVICES

TRANSMITTED VIA FACSIMILE**1 Page**

Ralph A. Heim
 Russell W. Noack
 Anne Kelly
 Leslie S. Spahn
 John Caldwell

June 29, 1999**8:50 a.m. (PDT)**

TO: CSDA Legislative Committee

Dewey Ausmus	760-745-5827 (145)
Carol Bartels	909-683-8458 (145)
Roger Boedecker	707-986-7435 (145)
Kit Carter	805-227-6231 (145)
Kathleen Cole	916-444-6887 (145)
Ron Davis	408-266-0271 (145)
Glenn Farrel/Randy Kanouse	916-444-2829 (145)
Jim Meredith	805-526-7025 (145)
Elizabeth Minter	714-528-8236 (145)
Carol Severin	510-569-1417 (145)
Catherine Smith	916-442-7889 (145)
Sherry Sterrett	925-671-7591 (145)

FROM: Ralph A. Heim

**RE: Assembly Bill 60 (Knox)
 8-Hour Day/Overtime Pay**

Assembly Bill 60 by Assembly Member Knox, that would reinstate the so-called "8-hour day," passed the Senate Appropriations Committee yesterday.

During the hearing, Assembly Member Knox clarified that the provisions of the bill do not relate to local government. Amendments taken on June 24 reinstate the exemption for local governments as previously contained in wage orders adopted by the Industrial Welfare Commission.

Since the bill requires the Industrial Welfare Commission to review all of the existing wage orders by July 1, 2000, and where appropriate adopt revisions thereto, we will have to monitor the activities of the Commission next year to ensure local governments retain the exemption from the requirements for overtime pay after 8 hours.

In sum, AB 60 does not impact the operations of special districts.

121 L Street, Suite 100
 Sacramento, CA 95814
 Tel. (916) 442-4584
 Fax (916) 441-4925
 Email: general@hnks.com

RAH/kmg

Heim, Noack, Kelly e

GOVERNMENTAL AGENCY

TRANSMITTED VIA FACSIMILE

3 Pages

Ralph A. Heim
 Russell W. Noack
 Anne Kelly
 Leslie S. Spahn
 John Caldwell

June 17, 1999**10:00 a.m. (PDT)**

TO: CSDA Legislative Committee

Dewey Ausmus	760-745-5827 (145)
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Roger Boedecker	707-986-7435 (145)
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Jim Meredith	805-526-7025 (145)
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FROM: Ralph A. Heim**RE: State Budget Update**

Early last evening the Assembly completed its work on the 1999-2000 State Budget. The vote on the Budget Bill was 69-to-10. What a difference a day makes.

The Assembly also passed all of the trailer bills, including Assembly Bill 1661, that contains the ERAF relief provisions. The vote on AB 1661 was 78-to-0.

The Budget Bill and the trailer bills are now in the hands of Governor Davis. He has made it clear that he will sign the Budget and trailer bills prior to July 1st, the constitutional deadline. The Governor has also hinted that he will blue pencil various spending items to bring the Budget more in line with his spending/Budget reserve priorities.

With respect to AB 1661, permit me to clarify a number of issues contained therein. First, the bill provides \$75 million, one-time fiscal relief to cities, counties and special districts based upon their proportional ERAF losses. Based upon the 1998-99 ERAF shift, counties contribute 76.48%; cities contribute 15.92%; and special districts contribute 7.60%.

Re: State Budget Update
June 17, 1999
Page 2

Based upon the above calculations, special districts will receive approximately \$5.7 million statewide. It is important to note that while the allocation of the \$75 million to cities, counties and special districts is based on each local agency's ERAF losses, the \$75 million will be returned to each eligible local agency in the form of State General Fund revenues, not property tax revenues.

Put another way, given that the \$75 million is one-time revenue, should the Governor sign AB 1661, rather than the county auditors increasing each agency's property tax in accordance with its share of the \$75 million, only to increase each agency's ERAF contribution by \$75 million next year, the \$75 million will come from the State General Fund, allocated to each county for allocation to each eligible agency within the county, based upon each eligible agency's ERAF loss formula within each county.

Finally, I have used the term "eligible" a number of times as only local agencies that lost property tax revenues to the ERAF will be eligible for a share of the \$75 million.

The second major provision contained in AB 1661 relates to capping the ERAF in 2000-2001, but only if a constitutional amendment is passed by the voters in November 2000, the contents of which are yet to be defined.

The Governor and many within the Legislature want both structural and fiscal reforms relative to local government finance prior to additional ERAF relief, including the capping thereof. To that end, Senator Steve Peace will convene a conference committee later this Summer to begin work on the constitutional amendment.

While Senator Peace and others have expressed grave concerns over the growing trend by cities and counties to aggressively seek out and site sales tax generating facilities, such as shopping and auto malls, which they believe leads to poor planning decisions, the conference committee will not limit itself to only this issue.

The idea of shifting a portion of the local sales tax back to the State in exchange for a like amount of property tax will be a serious discussion element for the conference committee as a means of moving the local planning process back to a more property tax-driven siting process.

Re: State Budget Update

June 17, 1999

Page 3

One cannot discuss local government fiscal reform without revisiting the current property tax allocation formula that was adopted by the Legislature in 1979 after the passage of Proposition 13. That formula is commonly referred to as the "AB 8" formula, referencing Assembly Bill 8 of 1979.

Any modification of the AB 8 formula, assuming the lack of additional revenues therein, will create new winners and losers. Therefore, the AB 8 formula will be one of the more controversial subjects discussed by the conference committee.

It is anticipated that the conference committee members will be named prior to the scheduled Summer Recess that is scheduled to begin on July 16th. I will provide you with the names once they have been selected.

RAH/kmg

California Library , 03:38 PM 6/29/99 , CLA Lobbyist Update

X-Sender: info.cla-net@mail2.quiknet.com
X-Mailer: QUALCOMM Windows Eudora Pro Version 4.1
Date: Tue, 29 Jun 1999 15:38:02 -0700
To: LISTSERV@listproc.sjsu.edu, CLA <CALIX@SJSUVM1.SJSU.EDU>
From: California Library Association <info@CLA-NET.ORG>
Subject: CLA Lobbyist Update
Reply-To: info@CLA-NET.ORG
Sender: owner-calix@listproc.sjsu.edu

June 29, 1999

TO: CLA MEMBERS/SYSTEMS/NETWORK CONTACTS

FROM: Mike Dillon, Lobbyist
Christina Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

GOVERNOR SIGNS BUDGET - \$18 MILLION MORE FOR LIBRARIES

Shortly before noon today the Governor held a press conference on the steps of the Capitol to announce his action on the 1999-2000 state Budget, including a decision to fund the Public Library Foundation (PLF) by an additional \$18 million over last year's Budget. You will recall that the Budget contained a \$20 million augmentation for the PLF, which the Governor has decided to reduce by \$2 million. Below is the Governor's message related to this action:

"Item 6120-221-0001 - For local assistance, California State Library. I reduce this item from \$58,870,000 to \$56,870,000.

I am reducing \$2,000,000 of the \$20,000,000 augmentation provided for the Public Library Foundation. I am very supportive of additional funding for local public libraries and see them as a key component to increasing literacy. With this augmentation, I am increasing the program by more than 45 percent. This amount, coupled with last year's augmentation, increases funding for public libraries by almost 150 percent over the two year period."

The Governor announced in his press conference that he was forced to make \$585 million in total vetoes to sustain a healthy reserve. We are very pleased with the Governor's action and trust that the additional funds will be of tremendous help and use to libraries throughout the State. Thank you to all who wrote letters to the Governor on behalf of the PLF funding.

LIBRARY BOND BILL IS HEADED TO SENATE FLOOR

Yesterday afternoon the Senate Appropriations Committee passed SB 3 by Senators Richard Rainey, John Burton, and Dede Alpert on a vote of 11-0.

Table with 4 columns: Post-it Fax Note, Date, From, To. Contains handwritten entries: 7671, 6/29/99, MCLS/SLS HR, MCLS/SLS/Associates, Number Directors, Co., Phone # 626/603-8244, Fax # 626/603-8097.

California Library , 03:38 PM 6/29/99 , CLA Lobbyist Update

You will recall that the \$1 billion Library Construction and Renovation Bond Act had been placed on the Senate Appropriations "suspense file" where it was to be scheduled for discussion by the legislative leaders after the state Budget was handled. Late last week we received word that there had been an agreement to move SB 3 from the "suspense file" and to the Senate Floor for a vote. Our office met with key Appropriations staff and leaders to encourage that the bill move forward, while continuing to contain the \$1 billion price tag.

When the bill was taken up for vote yesterday, Senator Rainey offered technical amendments to the bill which allowed several legislators to sign on to the bill as co-authors (Senators Karnette, Kelley, Perata, and Assemblymembers Bock, Cardenas, Davis, Jackson, Kuehl, Leach, Lempert, Mazzone, Romero, Scott, Washington, and Wildman). He then stressed the immediacy with which the 1988 bond funding was utilized, while leaving many projects unfunded. Senator Rainey called the ability to only fund 24 projects during that cycle, "a drop in the bucket." He added that many library structures are currently "so outdated that they can't even hardwire them for technology." Testifying in support of SB 3 was CLA, CSAC, Contra Costa County, and the Urban Counties Caucus. Members voting "aye" on the measure were Senators Johnston, Leslie, Alpert, Bowen, Burton, Escutia, Karnette, Kelley, McPherson, Perata, and Vasconcellos. Choosing to abstain were Senators Johnson and Mountjoy.

The CLA Bond Task Force, over the last several weeks, has greatly intensified its efforts to flood the "Big 5" - legislative leaders and the Governor with letters, encouraging them to allow SB 3 to be a part of the ongoing bond negotiations. The "Big 5" will, in the next few months, likely determine what bond measures will be on the March and November 2000 ballots.

A very positive article in yesterday's Sacramento Bee, entitled, "Libraries finally getting funding help," (pg. A3) has also helped to elevate the issue of SB 3. We hope to continue this strong momentum, and encourage you to keep your letters coming to the "Big 5" leaders.

.....
IMPORTANT DATE TO REMEMBER:
101st Annual Conference - November 13-16, 1999 - Palm Springs
.....

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June 29, 1999

VIA FACSIMILE

TO: ORANGE COUNTY INVESTMENT POOL
 PARTICIPANTS' DISTRIBUTION LIST

Re: In re County of Orange - Status of Pending Litigation

Dear Pool Participants:

We continue to monitor the status of various post-bankruptcy matters.

On June 28, 1999, U.S. District Judge Gary Taylor heard the Representative's Motions for Good Faith Settlement on the remaining litigation matters, including the Representative's case against Standard & Poor's and various broker-dealers. The motions were granted and the Representative's litigation efforts are nearing completion.

The Representative informs me that approximately \$860,723,573.03 will be recovered from the settlements of the various litigation matters. Assuming no further appeals are filed, he anticipates that he will be in the position to seek Bankruptcy Court approval for distribution of the proceeds which should occur before calendar year end. We will provide you with additional information concerning the distributions as the date approaches.

Thank you for your continued support of the Committee.

Very truly yours,

A handwritten signature in black ink, appearing to read "P. Shea", written over a circular stamp or mark.

Patrick C. Shea

cc: Official Investment Pool Participants
 Committee and Counsel
 Thomas W. Hayes, Litigation Representative

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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees *EDM*
FROM: Elizabeth D. Minter, Library Director
SUBJECT: Gates Foundation Grant
DATE: July 21, 1999

BACKGROUND

Placentia Library District is one of four jurisdictions in Orange County determined to be eligible for a cash grant from the Gates Library Initiative.

The value of the Grant for Placentia Library is approximately \$14,698 and consists of four standalone public access workstations that are networked to share resources and access to the Internet. The workstations are pre-loaded with licensed Microsoft software. The Grant also includes a HP 4050TN laserprinter and a content server to coordinate Internet access. The equipment and software list is Attachment A. The Placentia Library District eligible equipment list is Attachment B.

The District has the option to purchase additional fully loaded public access workstations at approximately \$2,300 @.

The application must be submitted no later than July 29. Awards will be made by September 10. Installations in California will begin at the end of January 2000 and will take place over several months.

A letter of commitment from the Library Board President, Attachment C, is part of the Grant requirement. The text of the letter is provided in the Grant preparation instructions.

RECOMMENDATION

1. Receive & File
2. Approve Application
3. Authorize Signature by the Library Board President and Library Director

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Standalone Workstation Hardware Configuration

E4200-500P3-GCTA
INTEL MOTHERBOARD & 500MHZ Pentium III PROCESSOR
512K PIPELINE BURST CACHE
E-SERIES MID-TOWER CASE
128 MB of 100MHz SDRAM
IBM 22GB Ultra ATA
ATI 8 MB SDRAM AGP VIDEO CARD
17" MONITOR
DIGITAL SOUND CARD
104+ KEYBOARD
GCTA MOUSE PAD
PS/2 COMPATIBLE MOUSE
Mitsumi 14X/4X EIDE CD-ROM Drive
3COM PCI 10/100 TP W/ Wake on Lan
LS-120 Superdrive
APC - PER7T - Power Strip
Kensington Lock
Headphone Kit (2 Labtec + Y adapter)

*- 4 workstations
 probably 1 will be Spanish
 language*

** Same hardware platform is used for the English and Spanish language Workstation.

Content Server Hardware Configuration

NS7300-500-P3-GCTA
Intel 500 MHz PENTIUM III W/512K CACHE
Built in 10/100 Intel Ethernet Express
128MB of 100MHz ECC SDRAM
EV500 (13.9 INCH VIEWABLE) MONITOR
INTEGRATED 32-BIT PCI GRAPHICS W/2MB DRAM
18 GB SCSI HARD DRIVE
9 GB SCSI HARD DRIVE
3.5 INCH 1.44MB DISKETTE DRIVE
13X MIN. / 32X MAX. SCSI CD-ROM
104+ KEYBOARD
GCTA MOUSE PAD
PS/2 COMPATIBLE MOUSE
APC SMART-UPS 700
10/20GB TR5 SCSI TBU

- ① server

Please Note: *The hardware configuration may change depending on final hardware test and configuration tests performed by GCTA*

Software Configuration for Standalone English Workstation

NT 4.0 Workstation (*)
Office 97 Professional – SR2 (*)
Publisher98
Encarta Reference Suite 99 (*)
Bookshelf 99 (*)
Internet Explorer 4.01 / 5.01 (*)
Frontpage 98
GCTA Mouse tutorial (*)
Streets and Trip planner 2000
Magic School bus – Dinosaurs, Solar System, Human body (*)
Barney goes to the circus, Barney at the Farm
Corbis Leonardo Da Vinci, FDR, Critical Mass

Various Learning Company titles, including Arthur series (*)

() Titles on the Spanish workstation in Spanish languag; additionally the Spanish workstation may contain some titles, which are only available in Spanish*

Software Configuration for Content Server

NT 4.0 Server
Internet Information Server (IIS) 4.0
SiteServer Express 3.0
Encarta Reference Suite 99
Bookshelf 99
Streets and Trip planner 2000
Frontpage 98

Please Note: *Software list may change and is dependent on software revision and licensing agreements between GCTA and the software manufacturers.*