

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
March 16, 2000**

**CALL TO ORDER**

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on March 16, 2000 at 7:30 P.M. by President Shkoler.

**ROLL CALL**

**Members Present:** President Al Shkoler, Secretary Robin Masters, Trustees Peggy Dinsmore and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** Trustee Sandra Stark

**Others Present:** Public Services Manager Jim Roberts; and Administrative Assistant Wendy Goodson

**ADOPTION OF  
AGENDA**

It was moved by Trustee Dinsmore, seconded by Trustee Wood to adopt the Agenda as printed.

AYES: Dinsmore, Masters, Shkoler, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**MINUTES**

It was moved by Trustee Dinsmore, seconded by Trustee Wood to approve the Minutes of the February 17, 2000 Regular Meeting as printed.

AYES: Dinsmore, Masters, Shkoler, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**PRESIDENT'S  
REPORT**

President Shkoler reported that the Author's Luncheon featuring author and illustrator, Ruth Heller on March 4, 2000 was a great success.

**TRUSTEE REPORTS**

No Trustee Reports at this time.

**LIBRARY  
DIRECTOR'S  
REPORT**

Library Director Minter reported that the History Room Project began in March. The contractors are doing majority of the renovation during the Library's non-operating hours.

Library Director Minter also reported that the passport revenues for the month of February 2000 exceeded \$5,000.00.

**FRIENDS REPORT**

Library Director Minter reviewed the Friend's Report in the agenda packet. She encouraged attendance to the Friend's Annual Meeting on April 10, 2000.

**FOUNDATION REPORT**

Trustee Wood reported that the Foundation Board appointed two new directors, Jim Fennstermaker and Kathy Paddock.

**CLAIMS**

It was moved by Trustee Dinsmore, seconded by Secretary Masters to approve Agenda Items 10 through 13:

Nonstandard Claims in the amount of \$0.00

Claims 3873, 3874, 3876, 3877, 3878 and 3879 forwarded by the Library Director and Claim 3875 for \$35,900 forwarded by Library Board of Trustees for a total amount of \$57,193.09.

Current Claims 3882, 3883, 3884, and 3885; and Payroll Claims 3880 and 3881 for \$45,040, for a combined total of \$63,116.12.

FY1999-00 Cash Flow Analysis through February 17, 2000 and recommendation that no funds be transferred at this time.

**FINANCIAL REPORTS**

It was moved by Trustee Wood, seconded by Secretary Masters to receive and file Agenda Items 14 through 19:

Financial Reports for February, 2000

Office General Ledger & Check Registers for February, 2000

Acquisitions Report for February, 2000

Overdue Collection Report for February, 2000

Debit Card System Reimbursement Report for February , 2000

Gifts Report for February, 2000

AYES: Dinsmore, Masters, Shkoler, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**GENERAL CONSENT  
CALENDAR**

It was moved by Trustee Wood, seconded by Secretary Masters to receive and file Agenda Items 20-31:

Building Maintenance Report for February, 2000. (Receive & File)

Personnel Report for February, 2000 (Receive, File and Ratify Appointments)

Volunteer Report for February, 2000 (Receive & File)

Circulation Report for February, 2000 (Receive & File)

Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of February 1, 2000 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City Of Placentia (Receive & File)

Status report on the Gates Library Initiative Grant (Receive & File)

Legislative Reports from the California Special Districts Association and the California Library Association (Receive & File)

Notice of Proposed Amendment to Bylaws from the Special Districts Workers Compensation Authority, March 2, 2000 (Receive & File)

Report from State Librarian Kevin Starr on the Progress Toward Implementation of the Recommendations from the Convocation On Providing Public Library Services to California's 21<sup>st</sup> Century Population (Receive & File)

Report on actions taken at the Library of California Board Meeting on February 17-18, 2000 (Receive & File)

Final report on Orange County Investment Pool bankruptcy Settlement (Receive & File)

Request to Assemblyman Dick Ackerman for funding for the Placentia Library Roof Replacement Project (Receive & File)

Status report on the District's Public Record's Act Request from The Los Angeles Times for name/address information for all Borrowers who have had overdue books since January 1, 1999.

AYES: Dinsmore, Masters, Shkoler, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**WINDOW COVERINGS**

It was moved by Trustee Wood, seconded by Trustee Dinsmore to authorize replacement of window coverings in the Meeting Room and Board Room at a cost not to exceed \$2,000 to be paid from the Meeting Room Expense Account in the County Exempt Fund and reimbursed by the Foundation after its April 6, 2000 meeting.

AYES: Dinsmore, Masters, Shkoler, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**PROPOSED SELF INSURANCE FOR WORKERS COMPENSATION**

It was moved by Secretary Masters, seconded by Trustee Dinsmore, read Resolution 99-14, by title only, A Resolution of the Board of Trustees of the Placentia Library District of Orange County Authorizing Application to Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Worker's Compensation Liabilities.

AYES: Dinsmore, Masters, Shkoler, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

It was moved by Trustee Wood, seconded by Trustee Dinsmore to adopt Resolution 99-14.

AYES: Dinsmore, Masters, Shkoler, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**STAFF REPORTS**

It was moved by Secretary Masters, seconded by Trustee Wood to approve Agenda Items 37-42:

Program Committee Report for February, 2000.

Children's Services Report for February, 2000.

Placentia Library Literacy Services Report for February, 2000.

Placentia Library Web Site Report for February, 2000.

Publicity Materials produced for February, 2000.

Safety Committee Minutes for February, 2000.

AYES: Dinsmore, Masters, Shkoler, Wood

NOES: None

ABSTAIN: None

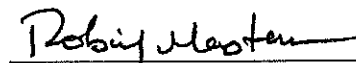
ABSENT: Stark

**AGENDA  
PREPARATION**

The April Regular Meeting will be held on April 19, 2000.

**ADJOURNMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District for March 16, 2000 adjourned at 8:05 P.M.

  
\_\_\_\_\_  
Robin J. Masters, Secretary