



AGENDA

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR DATE MEETING

October 19, 2020
6:30 p.m.

In-Person Location:
City Council Chamber
401 E. Chapman Avenue
Placentia, CA 92870








Call-In: (669) 900-6833
Meeting ID: 850 1206 7452
Password: 046086

Mission Statement:

Placentia Library District provides lifelong learning and reading opportunities that inspire, open minds, and bring our community together.

The Centennial Vision Statement:

The Vision of the Trustees is intended to help celebrate the 100-year anniversary of the District.

-  We will be the place where the community “sees and experiences” the technical edge and premier programming.
-  We will renovate and expand our Library.
-  We will remain financially self-sufficient.
-  We will seek strong community support.
-  We will reach our community with an active marketing plan.
-  We will increase the percentage of our operating budget that supports establishing the premier collection in Orange County.
-  We will plan for maintaining our qualified and professional staff.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President

2. Roll Call Recorder

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director

Recommendation: Adopt by Motion

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report

8. Placentia Library Friends Foundation Board of Director's Report

CONSENT CALENDAR (Items 9 – 22)

Presentation: Library Director

Recommendation: Approve by Motion

Items 9 – 22 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the September 21, 2020 Library Board of Trustees Meeting. (Receive & File and Approve)

CASH FLOW ANALYSIS (Items 10 – 11)

10. Check Register for September 2020 (Receive & File and Approve)

11. FY 2020-2021 Cash Flow Analysis through September 2020; the Schedule of Anticipated Property Tax Revenues for FY 2020-2021 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 12 – 15)

12. Financial Reports for September 2020 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)

13. Balance Sheet for September 2020. (Receive & File)

14. Acquisitions Report for September 2020. (Receive & File)

15. Entrepreneurial Activities Report for September 2020. (Receive & File)

GENERAL CONSENT REPORTS (Items 16 – 18)

16. Personnel Report for September 2020. (Receive, File, and Ratify Appointments)

17. Circulation Report for September 2020. (Receive & File)

18. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 19 – 22)

- 19. Administration Report for September 2020.
- 20. Children's Services Report for September 2020.
- 21. Adult Services Report for September 2020.
- 22. Placentia Library Web Site & Technology Report for September 2020.

PRESENTATIONS

- 23. President Carline will present a Certificate of Recognition to Miss Madison Sprague for her literary accomplishment.
- 24. Presentation by Senator Ling Ling Chang to Trustee Jo-Anne W. Martin for the Women of Distinction Award.
- 25. Presentation to Beatrice Quintanar, Library Clerk, for her years of service with the Placentia Library District

NEW BUSINESS

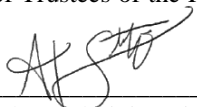
- 26. President Carline will provide a report on the Joint-Use Committee meeting.
- 27. Discuss for Process for District-Based Elections.
- 28. Submit Ballot for the Election of Independent Special Districts of Orange County (ISDOC) for the President Position.
- 29. Discuss PSA Mask and Related Efforts to Promote Safety Measurements During the COVID-19 Pandemic.
- 30. Discuss the Schedule A/B Rotation inclusive of staff input.
- 31. Authorization for District Counsel to co-present with Trustees and the Library Director at the California Library Association Virtual Conference in May 2021, pending approval of program proposal.
- 32. Authorization to Fill the Full-Time Library Clerk Position Due to a Retirement.
- 33. Authorization to close the Library on October 30 and November 2, 2020 for Staff Development Days.

ADJOURNMENT

- 34. Agenda Preparation for the November Date Meeting which will be held on November 16, 2020 unless re-scheduled by the Library Board of Trustees.
- 35. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
- 36. Adjourn

*****CERTIFICATION OF POSTING*****

I, Alyssa Stolze, Administrative Assistant of the Placentia Library District, hereby certify that the Agenda for the October 19, 2020 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on October 15, 2020.



Alyssa Stolze, Administrative Assistant