

From: "Jeri Takeda" <jtakeda@mcls.org>
 To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>
 Cc: "Susan McGlamery" <smcglamery@mcls.org>, "bchute" <bchute@mcls.org>, ...snip... "palger" <palger@mcls.org>
 Subject: FW: [CALIX:1569] LEGISLATIVE REPORT

-----Original Message-----

From: owner-calix@listproc.sjsu.edu [mailto:owner-calix@listproc.sjsu.edu] **On Behalf Of** Susan Negreen
Sent: Tuesday, November 25, 2003 5:17 PM
To: CLA Listserve- CALIX
Subject: [CALIX:1569] LEGISLATIVE REPORT

November 25, 2003

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
FROM: Mike Dillon, Lobbyist; Christina Dillon, Lobbyist
RE: LEGISLATIVE REPORT

I. GOVERNOR PROPOSES \$2 BILLION IN "CURRENT YEAR" CUTS

Not unlike his predecessor, Governor Gray Davis, who exercised his right to propose cuts during the legislative interim, Governor Schwarzenegger is proposing \$1.9 billion in cuts in the current year 2003-04 Budget. However, unlike Davis, the Governor is not making any cuts to K-14 education, which as far as we can tell, also includes the Public Library Foundation (PLF). A committee consultant for the Senate Budget and Fiscal Committee, who staffs the PLF issue, concurred that the library funding "may be safe --- for now." The major cuts are in the areas of transportation, resources, health and human services, and higher education. The major cut to high education involves an unallocated reduction of approximately \$27 million in the current year to the University of California, CSU, and Hastings College of Law. Additionally, outreach funding for CSU and UC would be eliminated, effective January 1, 2004. Both houses of the Legislature are scheduled to meet next week to consider the Governor's proposed reductions. At that time, the Legislature can accept, reject, or modify the Governor's requests. There is a good chance the deliberations will be carried over to January for further debate.

II. GOVERNOR'S GENERAL OBLIGATION BOND AND CONSTITUTIONAL SPENDING LIMIT PROPOSAL

Last week, the Governor proposed a so-called "deficit recovery bond" proposal, which would be submitted to the voters on the March 2, 2004 primary ballot. Specifically, the Administration wants the Legislature to authorize the issuance of up to \$17 billion of bonds for the following purposes:

- Up to \$15 billion to fund the accumulated State Budget deficit, as of June 30, 2004. This amount would include the \$10.7 billion of Governor Davis' fiscal recovery bonds, issued under existing law, that was adopted as part of the 2003-04 budget package.
- "Related Costs" (presumably up to \$2 billion) including issuance costs, administrative costs, and any costs of repayment or refunding of any fiscal recovery bonds issued under existing law.

Tied to the bond proposal would be a constitutional amendment imposing a new state spending limit, which would take effect only if voters also approved the deficit bonds.

III. BUDGET COMMITTEE SKEPTICAL

At 9:00 a.m. this morning, the Assembly Budget Committee heard presentations from Donna Arduin, the new Director of Finance, Elizabeth Hill, the Legislative Analyst, and Philip Angelides, the State Treasurer, on the Governor's bond and spending cap proposal. As they wrapped their testimony in the Assembly hearing, the above witnesses moved across the hall to the hearing on the same subject by the Senate Budget and Fiscal Review Committee.

Donna Arduin began by explaining that the State was in a fiscal mess because of past years of overspending, and noted that "health services are more expensive than in the private sector - - , K-12 spending has been consistently over-funded, but with no accountability - - ." She then noted that her presentation would be a discussion of the bond and spending limit proposal with discussion of budget cuts to come next week. Committee members and representatives of the Analyst's office commented that they just received the Governor's spending cap language last night and were still in the process interpreting its various provisions. However, Elizabeth Hill (LAO), in attempting to explain the ramifications of Proposition 98, noted that if debt service and Proposition 98 get first call on limited revenues under the spending limit, it could "crowd out" (cause a reduction) of other programs that received State General Funds. Hill also cautioned legislators to carefully examine the language in the spending cap proposal that would allow the Governor to make mid-year cuts arbitrarily, and the Legislature would need a 2/3 vote to block his cuts. Committee members also queried, with a current Gann spending limit on the books, why is a new limit needed. Finance Director Arduin argued that in order to send a signal to the market and get the best possible rate for the bonds, "we need to also put a cap on the ballot." The debate will continue in the coming weeks.

IV. TREASURER ANGELIDES ATTACKS GOVERNOR'S BOND PROPOSAL

The last witness at both of today's Budget Committee hearings was State Treasurer Phil Angelide who was not bashful in attacking the Governor's bond proposal. He emphasized, over and over again that the State should be reducing, not increasing, the total debt burden. He said the Governor proposed General Obligation bond, which would be used to pay for ongoing expenses rather than traditional infrastructure, has an "immoral effect of passing debt onto our children and grandchildren." He further added, "This borrowing does nothing to bring us to a truly structure balanced budget ... nothing ... zip! All cuts and revenue should be on the table and borrowing should be used as a last resort." Other comments by Treasurer Angelides on the Governor's bond proposal were:

1. "It goes the wrong way. It results in more borrowing, not less. Our Office was prepared to go with the \$10.7 billion, plus the pension bonds. This adds another \$4 billion."
2. "The proposed borrowing of \$15 billion extends the term from 15 to 30 years, as opposed to the five years for the already legislatively-approved \$10.7 billion tied to the sales tax. Short term bonds result in far less interest payments."
3. "The proposal does move us toward a budget solution."
4. "It does not help us with our credit rating."
5. "The 'cap' on spending (proposed for the ballot) is no help at all - Wall Street can see right through it."
6. "I urge you to reject the Governor's plan."

Later in his presentation, Angelides emphasized that bonding should be used for capital projects,

every dollar spent there generates \$2.50 in terms of jobs and the economy. Lastly, Angelides unveils several charts showing that with the proposed additional debt, and if voters approve the school bonds scheduled for March, and the high-speed rail bonds scheduled for November, California's ratio of debt service to General Fund revenues will exceed 7.5%, whereas a 6% limit has been traditional for many years. The final chart showed that sales of GO bonds typically have ranged in the neighborhood of \$1 to \$4 billion a year. Last year, it was over \$6 billion. If the Governor's proposal is added, we will be approaching almost \$25 billion, which Angelides stated is an astounding level of borrowing and will stretch the credit market.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
SUBJECT: Two Percent Assessment Appeal Case
DATE: December 22, 2003

BACKGROUND:

No new information has been received since the last report on November 24, 2003.

It is my understanding from a conversation with Neal Gruber in October that a hearing date is set for sometime in December. There may be some news coverage at that time.

Neither the Orange County Board of Supervisors nor the Independent Special Districts of Orange County have recommended any specific action to local jurisdictions.

The initial impact (one-time cost) of the property tax refund for Placentia Library District in Fiscal Year 2002-2003 would be approximately \$186,000. For each year the refund is delayed the amount would increase by approximately \$77,000, plus interest. This is a significant increase over the previous estimate.

The ongoing impact (permanent loss) on future revenue would be a loss of approximately \$77,000 per year.


RECOMMENDATION:

Receive & File



Agenda Item 26

TO: Elizabeth Minter, Library Director

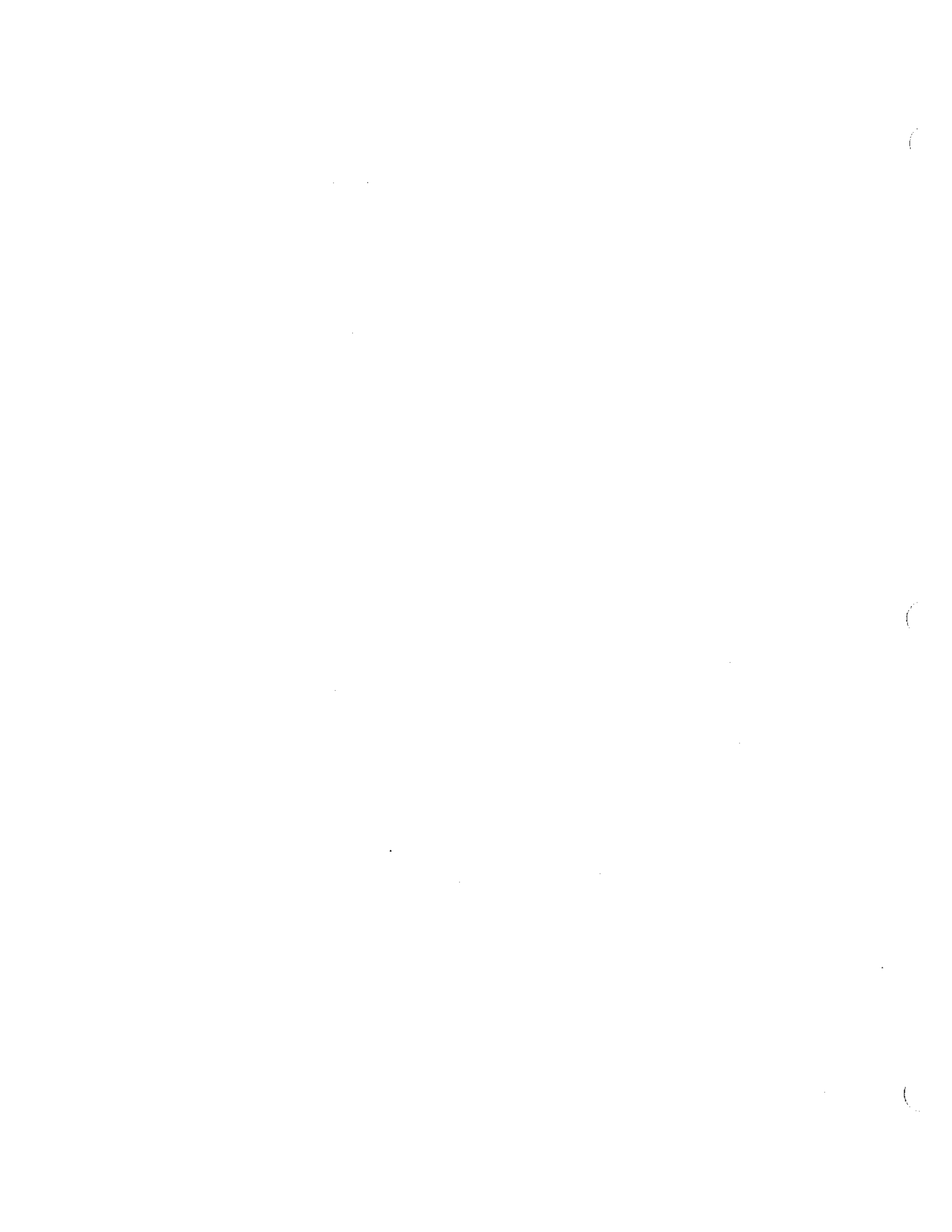
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: December 11, 2003


SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- Placentia Rotary Reading Enrichment Program (PRREP) is a coalition of the Placentia/Yorba Linda Unified School District, Placentia Rotary and the PLLS. We currently have 61 high school volunteer tutors participating in PRREP.
- Reach Out and Read is a national pediatric literacy program and a partnership with St. Jude Medical Center. At Whitten Center, two PLLS volunteers read to children of low income parents while the children are waiting to see the pediatric nurse.
- Spanish Literacy is a coalition with Placentia Human Services, Placentia Head Start, and the Library and offers Spanish literacy classes to an under-served population.
- Federal Work Study (FWS) is a partnership between Western State University College of Law and the Library where qualified FWS students work part-time at the Library, primarily tutoring children. PLLS presently has eight FWS staff.
- Cal State Fullerton and PLLS have two partnerships:
 1. The Department of Human Services Intern Program, and 2. Service Learning.
- PLLS and Fullerton College have a Service Learning partnership. Several instructors require 10-40 hours of community service and PLLS is a participating agency.
- Starbucks and PLLS formed a partnership in FY 2002-03 by writing and receiving a grant for \$10,000 to provide materials and services to children. We plan to continue that partnership in FY 2003-04.
- *EVEN START* collaboration with Ruby Drive Elementary School during FY 2003-04 has begun.
- *Two months ago, PLLS contacted Troy Tech, a specialized program at Troy High School, to be listed as a community partner in their intern program. Juniors at Troy Tech have a 150 hour intern requirement. Although we have not had any interns from Troy Tech to date, PLLS is now listed as an eligible agency.
- *PLLS is also listed as a participating agency for interns with Valencia High School's Val Tech, but since Val Tech started this school year, there won't be any potential interns until school year 2004-05.



To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager/Literacy Coordinator 

Date: December 11, 2003

Subject: Status Report on Active Grant Applications

Open/Received Grants


Source	Amount Requested	Date Requested	ELLI	Spanish Literacy	FFL	Children's	AMT Received
Disney	\$5,000	6/30/03	\$5,000				
Bank of America	\$25,000	3/31/03	\$25,000				
Wells Fargo	\$2,000	5/7/03		\$2,000			
Wells Fargo	\$2,000	6/26/03			\$2,000		\$1,000
Target	\$5,000	6/25/03			\$5,000		\$2,000
Mervyn's	\$2,500	7/7/03			\$2,500		
Mighty Ducks	\$10,000	4/16/03	\$10,000				
Mazda	\$25,000	5/27/03	\$25,000				
Sprint	\$25,000	5/27/03	\$25,000				
Total:	\$101,500		\$90,000	\$2,000	\$9,500		\$3,000

Grants Denied/Withdrawn

Source	Amount	Date Requested	ELLI	Spanish Literacy	FFL	Children's
Target	\$3,000	6/25/03			\$3,000	
Verizon	\$25,000	3/26/03	\$25,000			
Coca-Cola	\$25,000	3/26/03	\$25,000			
Weingart	\$50,000	5/3/03	\$50,000			
Angels Care	\$25,000	4/16/03	\$25,000			
Ralphs	\$25,000	5/27/03	\$25,000			
Public Welfare	\$50,000	4/30/03	\$50,000			
RGK	\$25,000	4/14/03	\$25,000			
Total:	\$228,000		\$225,000		\$3,000	

Agenda Item 28

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: December 11, 2003

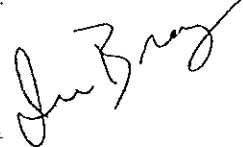
SUBJECT: Poet Laureate Report.

The Program Committee met with Meredith Laskow, Poet Laureate, Placentia Library District. We discussed previous teen poetry workshops and the one coming up on December 8, 2003. We scheduled another meeting on December 9 to discuss Poet Laureate programs for the remainder of the fiscal year.



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

To: Public Library Directors
cc: Cooperative Library System Directors

From: Ira Bray, Electronic Information Resources Consultant 

Date: November 3, 2003

Subject: California Library Services Act: Statewide Data Base Subsidies, 2003/04

At its October 16, 2003 meeting, the Library of California Board allocated 2003/04 funds to provide another year of subsidy payments in support of the CLSA Statewide Data Base program, with the following provisions for public libraries:

- to encourage libraries to make their collections directly accessible via Z39.50 searching and contribute connection and configuration information to a statewide access list,
- to encourage libraries to make their collections accessible via Z39.50 linking through CLSA or Library of California resource sharing servers,
- to continue to offer an OCLC access subsidy, in recognition of OCLC as a valuable tool for locating materials owned by California libraries whose collections are stored on OCLC but are not accessible via regional Z39.50 search, and
- to require that any library that accepts funding under this program agree not to charge a handling fee for lending material to another California public library.

In order to simplify the payment process, I have completed Parts 1, 2 and 3 of the Public Library Claim for CLSA Statewide Data Base Subsidy form using information gathered from last year's application process. You must complete Part 5, Designation of Warrantee, if the subsidy payment is to be sent to somewhere other than your library. If there are any changes to last year's data, please provide the correct information. Complete Part 6, Certification, with the appropriate signature, etc. and return the two-page claim form, postmarked no later than December 1, 2003, to:

Mickie Potter
California State Library
CLSA Program Office
P.O. Box 942837
Sacramento, CA 94237-0001

Please note: Once this year's subsidy claims have been processed, any remaining funds for this program have been allocated by the Board to other CLSA Statewide Data Base objectives and will be expended in accordance with those objectives. Therefore, **claims received after the December 1 deadline may not be honored.** If you have any questions, please do not hesitate to contact Ira Bray at (916) 653-0171, email ibray@library.ca.gov or Sandy Habbestad (916) 653-7532, email shabbestad@library.ca.gov.

Part 3. Type of Subsidy Claimed (check one only)

- \$69 OCLC access subsidy
2002/2003 Application response: Yes
- \$550 direct Z39.50 or resource sharing server subsidy
2002/2003 Application response: Direct: No, server subsidy:
- \$800 direct Z39.50 and resource sharing server subsidy
2002/2003 Application response: Direct: No, server subsidy:

Part 4. Documentation

For libraries claiming the \$69 OCLC access subsidy:

Attach a copy of the signature page from your OCLC contract. (EXCEPTION: If you submitted a copy with a prior year's claim and there has been no change in your contractual status, it is not necessary to attach one at this time.)

Part 5. Designation of Warrantee (must be completed)

Placentia Library District
(authorized agency to receive, disburse, and account for CLSA funds)

411 E. Chapman Ave., Placentia, CA, 92870-6198
(address)

Part 6. Certification

I hereby certify under penalty of perjury: That I am the duly authorized officer of the claimant herein, that this claim is in fact all true, correct, and in accordance with the law and that payment has not already been received for the amount claimed herein.

I further certify: That this library will not charge a fee of any type for lending materials to any other CLSA participating public library during the period covered by this CLSA Statewide Data Base subsidy, i.e. July 1, 2003 through June 30, 2004.

Library Name: Placentia Library District


(signature of Library Director or Fiscal Agent)

Elizabeth D. Minter
(print name)

November 17 2003
(date)

Library Director
(title)

<i>For CLSA use only</i>		
Approved: _____	Amount awarded: _____	Date: _____

Budget Detail
Proposed for FY 2003/04

Instructions:

Placentia Library District

Please provide additional detail on your budget here to demonstrate how "State," "local jurisdiction" and "other" funds have been allocated. Be sure to exclude funds for activities that are not for the purposes of the California Library Literacy Services Act (e.g. portions of grants used for ESL or portions of staff time that are not dedicated to literacy services like desk time). State and local funds may NOT include a portion of the Library Director or other library staff who are not providing direct literacy services or for whom literacy oversight is only a small portion of their ongoing responsibilities. Those funds are included in indirect and/or in-kind.

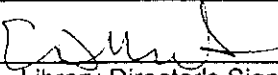
Personnel						
Title	FTE	Benefits Yes/No	State \$ Portion	Local Jurisdiction \$	Other Revenue \$	Total Cost
Literacy Coordinator	1	Y	0	80,863	53,053	133,916
ELLI/FFL Coordinator	1	Y	51,194			51,194
						0
						0
						0
						0
1 Sub-total of Personnel	2		51,194	80,863	53,053	185,110

Contract Services						
Title	FTE	Benefits Yes/No	State \$ Portion	Local Jurisdiction \$	Other Revenue \$	Total Cost
NA						0
						0
2 Sub-total of Contract Services			0	0	0	0

3 Operations			0	16,500		16,500
4 Library Materials (circulate)			0			0
5 Library Materials (giveaway)			0	5,000		5,000
6 Equipment (\$5K+)			0			0
7 Indirect Costs						0
8 Sub-total of 3-7 above			0	21,500	0	21,500
Grand Total (sub-totals 1, 2, & 8)			51,194	102,363	53,053	206,610

(Grand Total should match grand total on Projected Budget)

Note: Comments can be included as an attachment to this form.

 _____ Library Director's Signature November 13, 2003 _____ Date	Elizabeth D. Minter _____ Library Director's Name (printed)
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California Library Literacy Services Revised Budget for Fiscal Year 2003/04

List below all private and public funds budgeted for all of your California Library Literacy Services - - Adult Literacy Services, Family Literacy Services, ELLI, LLABS, ESL and Other in Fiscal Year 2003/04.

In order to capture the whole funding picture of your literacy services you can include the funds you use to support your ESL, Reach Out & Read, and other complementary literacy services not funded with State Library funds in the column provided. Understand that those ESL/Other funds will not be included in the matching formula by the California State Library when calculating an award. Also, any funds received from the California State Library, whether State or Federal (such as LSTA) are not eligible for matching. Any funds received from the California State Library, whether State or Federal (such as LSTA) are not eligible for matching. In-kind support such as space, utilities, etc., is also not eligible for matching.

Projected Budget for FY 2003/04 by Program & Supporting Functions							
Library Name: Placentia Library	Grand Total		Adult Literacy Services	Family Literacy	LLABS	ELLI	ESL/ Other
	State Revenue	Other Revenue					
Support Revenue	51,194		31,194	10,000		10,000	
California Library Literacy Services (California State Library Grant)		133,916	133,916				
Library/Local Jurisdiction Commitment (City, County, District, Library)							
California Work Opportunity (CalWorks)		0					
Community Based English Tutoring (CBET)		0					
Community Development Block Grant (CDBG)		0					
County Health/Human Services/Alcohol & Drug (Prop 36)		0					
County Housing Authorities/Departments (CHA)		0					
County Sheriff's Department/Corrections		0					
Donations from Individuals (including Bequests)		0					
English Literacy & Civics Education (EL CIVICS)		0					
Even Start		0					
First Five/Children & Families Commission (Prop 10)		0					
Head Start		0					
Healthy Start		0					
Library Foundations		0					
Library Friends Groups		0					
Local Literacy Councils/Groups		0					
Private/Corporate Foundations (e.g., Verizon)		0					
Pro Literacy Worldwide (PLW) (formerly LVA/Laubach)		15,500	3,500	2,000		10,000	
Service Clubs (e.g., Rotary, Kiwanis)		0					
Special Events Net (fundraisers)		1,000	1,000				
United Way		0					
Workforce Investment Act (WIA)		0					
Other (identify)		5,000					
ELLI Rollover Amount		0					
Total	51,194	155,416	173,610	12,000	0	20,000	
Grand Total	06,610		206,610	* Total eligible for California State Lib			

CLAIM FORM

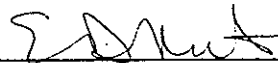
California Library Literacy and English Acquisition Services Program (CLLS)

FY 2003/2004

California Education Code; Sections 18880-18884 • CSL Budget Item 6120-213-0001

The Placentia Library District claims the indicated allowance for the purposes of carrying out the functions stated in its CLLS application and in Sections 18880-18884 of the California Education Code.

I hereby certify under penalty of perjury: that the library named above shall use their allowance solely for the purposes indicated in their CLLS application and in Sections 18880-18884 of the California Education Code.


Library Director (signature)

Elizabeth D. Minter
Typed Name of Signatory

CLAIM FOR PAYMENT OF GRANT

Claim of Placentia Library District
Name of Authorized Library

Address 411 E. Chapman Ave., Placentia, CA 92870

Date November 13, 2003

Amount Claimed:

State Library Budget Office Use Only
California Library Literacy Services \$ _____

CERTIFICATION

I hereby certify under penalty of perjury: that I am the duly authorized officer of the claimant herein; that the claim is in all true, correct and in accordance with law and that payment has not previously been received for the amount claimed herein.

By _____
Official Representative of Fiscal Agent Title

Note: Warrant to be issued for payment to the library to be addressed to:

(Authorized agency to receive, disburse and account for CLLS funds)

(Address of above agency)

Approval by State:

STATE LIBRARY BUDGET OFFICE
BY: _____
DATE: _____

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**LOCAL AGENCY FORMATION COMMISSION
ORANGE COUNTY**

12 Civic Center Plaza, Room 235
Santa Ana, California 92701
(714) 834-2556, FAX (714) 834-2643

REGULAR MEETING AGENDA

**Wednesday, December 10, 2003, 9 a.m.
Planning Commission Hearing Room, Hall of Administration
10 Civic Center Plaza, Santa Ana**

(Any member of the public may request to speak on any agenda item at the time that item is being considered by the Commission.)

- 1. CALL THE MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE – BY COMMISSIONER CHARLEY WILSON**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES:**
 - a.) November 12, 2003 – Regular Commission Meeting
- 5. PUBLIC COMMENT**

This is an opportunity for members of the public to address the Commission on items not on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on off-agenda items unless authorized by law.
- 6. CONSENT CALENDAR**
 - a.) **Selman Annexation to the Orange County Sanitation District (DA 03-06)**

The Commission will consider the annexation of approximately 2.77 acres of unincorporated County territory located in the City of Tustin's sphere of influence to the Orange County Sanitation District.
- 7. PUBLIC HEARING**

None
- 8. COMMISSION DISCUSSION**
 - a.) **Update re the Municipal Service Review (MSR) Program**

The Commission will receive an overview of LAFCO's MSR Program and an update on the status of the two initial MSR prototypes.

b.) Amendment to Local CEQA Guidelines re MSRs and Spheres of Influence

The Commission will consider an amendment to LAFCO's Local CEQA Guidelines to clarify the thresholds for the application of CEQA to municipal service review studies and spheres of influence.

c.) OCLS III Update

The Commission will receive updated information on the third annual Orange County Leadership Symposium, scheduled Friday, January 9 through Sunday, January 11, 2004 at the UCLA Conference Center in Lake Arrowhead.

9. COMMISSIONER COMMENTS

This is an opportunity for commissioners to comment on issues not listed on the agenda, provided that the subject matter is within the jurisdiction of the Commission and that no action may be taken on off-agenda items unless authorized by law.

10. INFORMATIONAL ITEMS

None

11. CLOSED SESSION

None

12. ADJOURNMENT

NOTICE: State law requires that a participant in a LAFCO proceeding who has a financial interest in a decision and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.


LAFCO agendas are available on the Internet at <http://orange.lafco.ca.gov/agenda/index.htm>

2004 LAFCO CALENDAR


JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7		1	2	3	4	5	6
4	5	6	7	8	9	10	8	9	10	11	12	13	14	7	8	9	10	11	12	13
11	12	13	14	15	16	17	15	16	17	18	19	20	21	14	15	16	17	18	19	20
18	19	20	21	22	23	24	22	23	24	25	26	27	29	21	22	23	24	25	26	27
25	26	27	28	29	30	31	29							28	29	30	31			
APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												
JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
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18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		
OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4
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17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				

Boxed dates are regular LAFCO meeting dates

Regular LAFCO meetings are held in the Planning Commission Hearing Room at 10 Civic Center Plaza at 9 a.m.

 2004 Orange County Leadership Symposium is January 9th through January 11th.

 2004 LAFCO Strategic Planning Session is January 30th.

 2004 CALAFCO Conference is September 8th through September 10th at the Disney Grand Californian Hotel.

* Adopted by the Commission on September 10, 2003.



December 10, 2003

CHAIR
ARLENE SCHAFER
Director
Costa Mesa
Sanitary District

VICE CHAIR
CHARLES V. SMITH
Supervisor
First District

RANDAL J. BRESSETTE
Councilmember
City of Laguna Hills

BILL CAMPBELL
Supervisor
Third District

PETER HERZOG
Councilmember
City of Lake Forest

SUSAN WILSON
Representative of
General Public

JOHN B. WITHERS
Director
Irvine Ranch Water
District

ALTERNATE
ROBERT BOUER
Councilmember
City of Laguna Woods

ALTERNATE
RHONDA MCCUNE
Representative of
General Public

ALTERNATE
JAMES W. SILVA
Supervisor
Second District

ALTERNATE
CHARLEY WILSON
Director
Santa Margarita
Water District

DANA M. SMITH
Executive Officer

TO: Local Agency Formation Commission

FROM: MSR Oversight Committee - *Commissioners Peter Herzog, Charley Wilson, Susan Wilson, and John Withers*
Dana M. Smith, Executive Officer *DS*
Ken Lee, Senior Project Manager *KL*

SUBJECT: Municipal Service Review Program Update

Introduction

On August 13, 2003, the Commission received a consultant report on findings from a series of 35 countywide stakeholder interviews and authorized staff to launch the municipal service review (MSR) "prototypes" as part of the next phase of LAFCO's MSR Program. Since then, staff has been meeting and working closely with LAFCO's MSR Oversight Committee to develop a model for a stakeholder-driven MSR process that will be implemented in two prototypes:

1. Los Alamitos / Seal Beach / Rossmoor / Sunset Beach
2. City of Orange / East Orange / Orange Sphere of Influence

During the past month, staff has met one-on-one with staff and electeds from the various stakeholder groups in these prototype areas to "roll out" and explain the MSR process and seek stakeholder support and participation. All stakeholders have expressed their willingness to participate in the process and offered helpful input and feedback. Staff anticipates that the two MSR prototypes will officially launch in mid-January 2004.

The following report provides a review and update of the overall MSR Program and a detailed description of the MSR process model developed by the MSR Oversight Committee, including its application to the two upcoming prototypes.

Finding a Compass

The MSR law is contained in one brief paragraph in the Government Code (§56430) and, in short, requires LAFCO to: (1) conduct MSRs in preparation for sphere of influence updates; (2) conduct MSRs regionally or sub-regionally; and (3) adopt nine determinations. That law does not, however, provide LAFCO any clear direction or guidance on how to actually go about conducting or implementing these studies. To provide a compass and guidance for MSRs in Orange County, this Commission set forth three guiding principles for MSRs:

1. MSRs should be **future-oriented** studies that address future growth and municipal service and infrastructure needs and opportunities over the next 15 to 20 years.
2. MSRs should be **valuable to the stakeholders and the public as the ultimate end-users** of the studies.
3. MSRs should be conducted through an **open and inclusive process**.

What is "valuable"?

To better understand how LAFCO can make MSRs valuable to the end-users, the Commission hired two professional consulting teams in March of this year to conduct countywide stakeholder interviews to learn firsthand what stakeholders to Orange County's local governments believe to be the important regional issues and concerns in this County. From those findings, the MSR Oversight Committee has worked with staff to begin developing an approach and process for conducting MSRs in Orange County by "focus areas." In total, these focus areas will encompass more than 60 local agencies countywide, including 34 cities and more than 26 special districts, independent and dependent.

Step-by-Step

Before fully launching the MSR Program countywide, two initial MSRs will be conducted as "prototypes" in 2004. A consistent model for the MSR process will be used in both prototypes. Upon conclusion of the prototypes, the Commission will review and evaluate the successes and shortcomings of the MSR model in both prototypes:

- ▶ Did we satisfy our statutory obligations?
- ▶ Did we meet our guiding principles?
- ▶ Were the MSRs future-oriented?
- ▶ Were the studies valuable to stakeholders and the public?
- ▶ Was the process open to and inclusive of the public?

Based on this evaluation, the Commission will revise and refine the MSR model before fully implementing the MSR Program in other focus areas. Staff is currently working with consultants and the MSR Oversight Committee to develop a broader five-year (2005-2009) implementation plan for the entire MSR Program that will include multiple focus areas covering more than 60 local agencies and specified regional or countywide MSRs.

The MSR Model

A tentative model of the MSR process to be used in the focus areas is depicted in a flowchart and outline in Exhibit "A." The development of the model was substantially based on how LAFCO can make the MSRs valuable to the end-users. This meant trying to understand what end-product stakeholders will find usable and valuable to their agencies and their communities.

Stakeholder Driven

First, the MSR process must be stakeholder-driven. The stakeholders, not LAFCO, should set the stage for determining what is or is not a critical future governance, service, or infrastructure issue in their given focus area. This can be implemented through a stakeholder working group process that is run by an outside facilitator. LAFCO staff will participate on this working group and provide staff support to the working group but will not run or facilitate the process or the meetings. One of the key outcomes of this stakeholder-driven process will be to create high-level dialogue and collaborative discussions among the stakeholders that is normally politically difficult for agencies and the public to raise on their own.

Data Driven

Decisions about future governance, services, and infrastructure need to be based on sound, reliable data. Another key outcome of the MSR process will be to collect accurate and trusted data about future growth, future change, existing service and infrastructure gaps, and how our governance, service, and infrastructure systems will be impacted by future growth and change. To help synthesize the technical data in an efficient, productive, and understandable manner, the stakeholder working group will assign technical committees to analyze data for specified municipal services and draw conclusions from the data to serve as the basis for recommendations that will be made by the working group about future governance, services, and infrastructure.

Stakeholder Created

To produce an end-product that is valuable to the stakeholders as the ultimate end-users, the stakeholders need to have personal ownership over the creation of

the end-product. Under the MSR model, the stakeholder working group will be responsible for the creation of a 20-year vision plan document that sets forth short-range, mid-range, and long-range alternative plans, strategies, opportunities, and solutions for the future governance, services, and infrastructure in the focus area. The vision plan will also serve as the basis for LAFCO's nine required determinations and updates of spheres of influence for all local agencies within the focus area.

Timeframe – Sustaining Interest and Maintaining Momentum

One of the greatest challenges in facilitating a volunteer working group or committee process is sustaining a high level of interest among participants in the work that is being accomplished and maintaining continual momentum throughout the process. Long breaks between meetings often lead to a loss of both interest and momentum. To sustain interest and maintain momentum, the stakeholder working group will meet every three weeks over a seven to nine month timeframe. The working group will also develop and maintain a "roadmap" of the MSR process that the group can consistently revisit to help them stay on target.

"Open and Inclusive"

Consistent with the Commission's guiding principles for the MSRs, each and every meeting of the stakeholder working group will be open to the public to attend and observe. The working group will decide what opportunities to make available during the meetings for public comment. Meeting announcements for each of the prototype working groups will be posted on LAFCO's MSR web page.

In summary, the MSR process will include six general steps:

1. Stakeholders in a focus area are identified.
2. A stakeholder working group is formed.
3. The working group collects data and conducts a gaps analysis of current and future governance, service, and infrastructure issues in the focus area.
4. The working group develops and identifies short-range, mid-range, and long-range alternative plans, strategies, solutions, and opportunities to address the gaps.
5. The working group crafts a 20-year vision plan for future governance, services, and infrastructure that incorporates alternative plans, strategies, solutions, and opportunities.

6. LAFCO adopts nine required determinations and updates spheres of influence for all local agencies in the focus area in a manner that is consistent with the working group's 20-year vision plan.

Composition of the Stakeholder Working Group

A key goal of the working group process will be to engage stakeholders in high-level yet data-driven discussions about future growth in the focus area. To facilitate these discussions, the working group should be composed of stakeholder representatives who possess a strong technical knowledge and expertise of the plans, data, and, more importantly, policies that govern municipal services and infrastructure systems in the focus area. Accordingly, working group members from local agencies will consist mostly of staff representatives.

The working group members should also be representative of the key agencies and major communities of interest in the area and should be positioned to serve as an information conduit to and from the agencies, elected officials, community groups, and the general public. In general, each stakeholder category will be assigned one representative. For cities, however, representatives will also include one rotating technical staff member to provide technical support to the city manager on specific city services (e.g., police, fire, public works, finance, etc.) and one public or community member to represent the city's general public. Public members from cities will provide balanced representation on the working group relative to representation from the major unincorporated communities of interest. Representatives from the major unincorporated communities will be appointed by the respective County Supervisors from those areas.

Under the MSR model, the composition of stakeholder working groups for each focus area will be as follows:

Stakeholder Group	Representatives
Each City	One City Manager One technical city staff representative (selected by the City Manager) One public or other community representative (selected by the City Manager)
Each Special District or Other Utility/Service Provider	One General Manager or Director of Engineering
Each Major Unincorporated Community of Interest	One public representative (selected by the respective County Supervisor)
County of Orange	One County staff representative
LAFCO	One or two LAFCO staff representatives

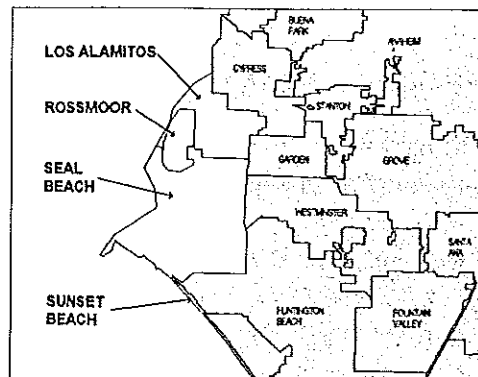
The "Prototypes"

The initial two prototype focus areas the MSR model will be applied to in the coming year are:

Rossmoor / Los Alamitos / Seal Beach / Sunset Beach

This focus area is generally characteristic of Orange County's older "urban core" areas with more established neighborhoods built before 1970. An MSR in this "focus area" might seek to address service, infrastructure, and governance challenges such as:

- ▶ Aging infrastructure (water, sewer, roads)
- ▶ Financing constraints and opportunities to sustain urban levels of service and quality of life
- ▶ New and existing opportunities for inter-agency collaboration, cost-sharing, cooperative agreements, etc.
- ▶ Governance options and communities of interest

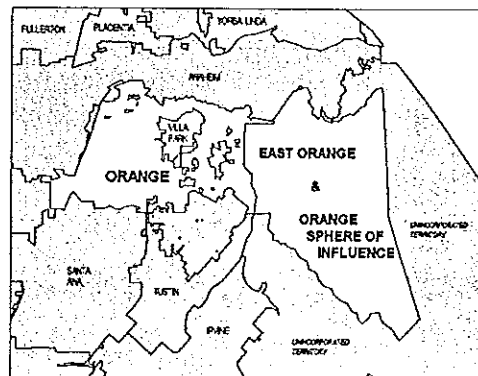


The stakeholder working group will specifically identify and define what the current and future challenges are for the focus area.

Orange / East Orange / Orange Sphere of Influence

This focus area is characteristic both of Orange County's older "urban core" areas and the newer "urban fringe" areas of the County where new and existing development potential exist. An MSR in this "focus area" might seek to address service, infrastructure, and governance challenges such as:

- ▶ Public services and facilities required to serve the future needs of future residents
- ▶ Structural relationships of overlapping service agencies and providers in newly developing territories
- ▶ Aging infrastructure (water, sewer, roads)



The stakeholder working group will specifically identify and define what the current and future challenges are for the focus area.

Although the boundaries of the prototype focus areas have been generally defined, edge issues affecting neighboring agencies and service providers will likely arise out of the stakeholder working group process. Consultation with some of these MSR "neighbors" may be necessary as these edge discussions take place. Staff will be sending letters in the next few weeks to each of the MSR neighbors to describe the prototype process and invite them to send staff to attend and observe the working group meetings in the audience.

Please refer to Exhibit "B" for more detailed maps of the prototype areas. Also, please refer to the tables in Exhibit "C" detailing the tentative stakeholder working group compositions for each prototype based on the formula described previously.

Next Steps

The following is a list of next steps in the implementation of the MSR process model for the two upcoming MSR prototypes.

1. **Appointments:** Supervisors Jim Silva and Bill Campbell will be making appointments to the working groups from the major unincorporated communities in the prototypes. These unincorporated communities include: (a) Rossmoor and Sunset Beach, and (b) Orange Park Acres, North Tustin, and a likely representative from the Inter-Canyon League in the Silverado-Modjeska Canyon area. Staff is suggesting that the Supervisors also make recommendations to the County Executive Officer for the selection of a County staff representative that will sit on both working groups.
2. **Prototype Kickoff:** Once the Supervisors' appointments are made, staff will send out an official invitation letter to each stakeholder and schedule the first meetings of the stakeholder working groups. Staff anticipates the MSR prototypes to officially launch in mid-January 2004. The first working group meeting will be an organizational "kickoff" meeting to establish goals, ground rules, roles, expectations, and logistics for the working group. Sharon Browning has been selected as the facilitator for both prototype working groups.

Five-Year MSR Implementation Plan

Staff is also working with consultants and the MSR Oversight Committee to develop a five-year (2005-2009) plan for the implementation of MSRs by focus area for the entire County. The plan will include proposed boundaries for MSR focus areas, proposed regional or countywide MSRs to address service-specific issues, and a prioritized schedule of MSRs from 2005 through 2009. The five-year MSR implementation plan will be presented to the full Commission for review and discussion at next year's January 30, 2004 Annual Strategic Planning Session.

Exhibits:

- A. MSR Process Model Flowchart and Outline**
- B. MSR Prototype Maps**
- C. Tentative Compositions of MSR Prototype Working Groups**

EXHIBIT "A" MSR PROCESS

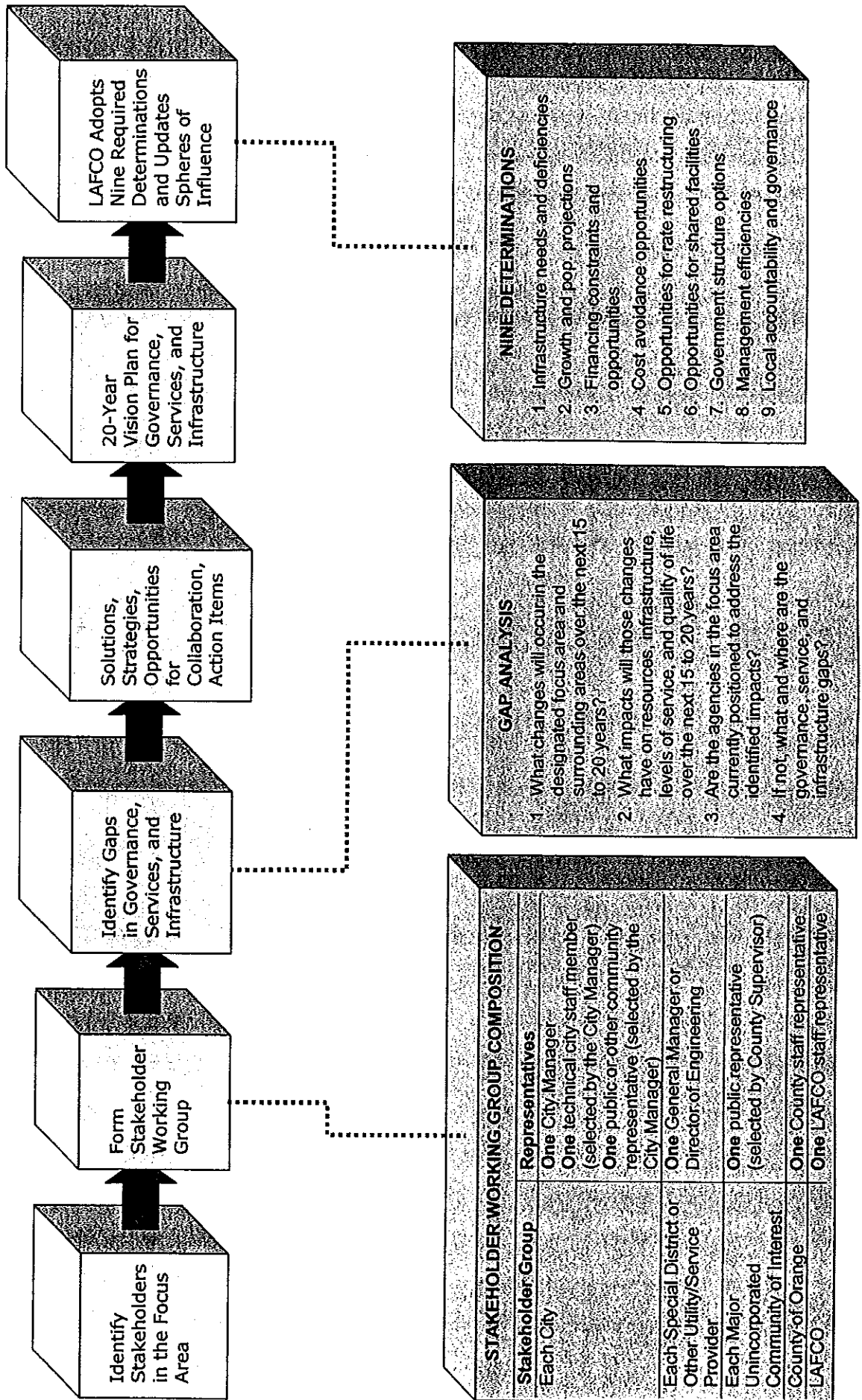


EXHIBIT "A"

MUNICIPAL SERVICE REVIEW ("MSR") PROCESS

Purpose

Establish an MSR process that involves and engages stakeholders to develop a 20-year vision plan for governance, services, and infrastructure that provides a basis and foundation for LAFCO's state-mandated MSR determinations and sphere of influence updates.

One-Year MSR Process Outline

1. Identification of stakeholders

The first step in the MSR process will be to identify key stakeholders in the focus area who will be effective representatives in a stakeholder working group. Stakeholders will include key service providers in the focus area, including governmental agencies such as cities, special districts, and the County. Stakeholders will also include resident and community groups from major recognized communities of interest in the focus area.

2. Formation and composition of stakeholder working group

A stakeholder working group will be formed composed of stakeholder representatives who possess strong technical knowledge and expertise in the plans, data, and policies that govern municipal services and infrastructure systems in the focus area. The working group members should be representative of the key agencies and major communities of interest in the area and positioned to serve as an information conduit for agencies, elected officials, community groups, and the general public.

3. Composition of the stakeholder working group

Stakeholder Group	Representatives
Each City	One City Manager One technical city staff representative (selected by the City Manager) One public or other community representative (selected by the City Manager)
Each Special District or Other Utility/Service Provider	One General Manager or Director of Engineering
Each Major Unincorporated Community of Interest	One public representative (selected by the respective County Supervisor)
County of Orange	One County staff representative
LAFCO	One or two LAFCO staff representatives

4. Facilitation

Working group meetings will be facilitated by an outside consultant. The facilitator will prepare the agenda, guide the working group discussions, and get consensus from the working group on key issues.

5. LAFCO's roles

LAFCO staff will be active participants on the working group. LAFCO will also provide staff support to the working group, including writing up meeting notes, researching data, and preparing reports.

6. Expectations of the stakeholder working group

The stakeholder working group will:

- a) Identify the key municipal service, governance, and infrastructure gaps that will present the greatest challenges over the next 15 to 20 years.
- b) Assign technical work to technical committees on an as needed basis.
- c) Form clear conclusions about future opportunities, constraints, and needs that LAFCO can formalize and address through sphere of influence updates and LAFCO's nine required determinations. To identify gaps and draw conclusions, the members will explore the following:
 - i. What changes will occur in the designated focus area and surrounding areas over the next 15 to 20 years?
 - Population projections
 - Demographic shifts
 - Age of infrastructure
 - Finance/funding
 - Etc.
 - ii. What impacts will those changes have on resources, infrastructure, levels of service, and quality of life over the next 15 to 20 years?
 - iii. Are the agencies in the focus area currently positioned to address the identified impacts?
 - iv. If not, what and where are the governance, service, and infrastructure gaps?
 - v. What solutions, opportunities for collaboration, strategies, and action items can be implemented to fill the gaps?
- d) Create a 20-year vision plan for governance, services, and infrastructure that sets forth goals and short-range, mid-range, and long-range strategies, plans, and action items for implementation by the stakeholders. The vision plan will address the key municipal service, governance, and infrastructure issues and gaps identified by the stakeholder working group.

7. LAFCO's nine required determinations and sphere of influence updates

The MSR law mandates LAFCO to make nine determinations and update spheres of influence for all agencies in the focus area. The determinations and sphere updates will serve as important implementation tools for the 20-year vision plan by establishing clear conclusions and recommendations about future opportunities, constraints, and needs and setting sphere of influence boundaries that direct the location and timing of growth in a manner consistent with the 20-year vision plan. The nine determinations and

sphere updates will therefore be consistent with the findings, conclusions, and 20-year vision plan set forth by the stakeholder working group.

The nine determinations will identify the governance, service, and infrastructure gaps addressed by the working group and set forth recommendations about the structural relationships of the various agencies in the focus area.

- a) LAFCO's nine required determinations are:
 - i. Infrastructure needs or deficiencies
 - ii. Growth and population projections for the affected area
 - iii. Financing constraints and opportunities
 - iv. Cost avoidance opportunities
 - v. Opportunities for rate restructuring
 - vi. Opportunities for shared facilities
 - vii. Government structure options, including advantages and disadvantages of consolidation or reorganization of service providers
 - viii. Evaluation of management efficiencies
 - ix. Local accountability and governance

EXHIBIT "B"

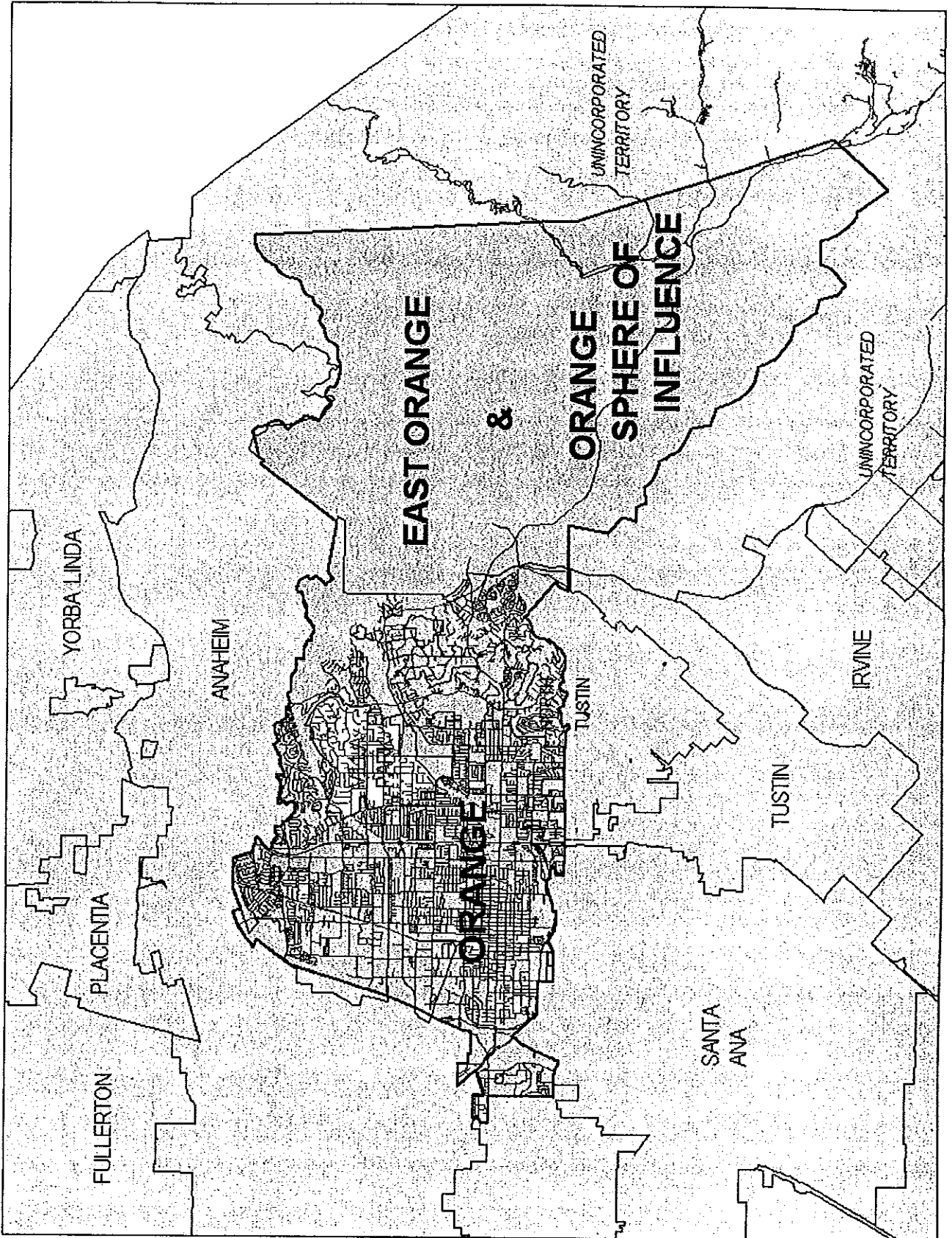
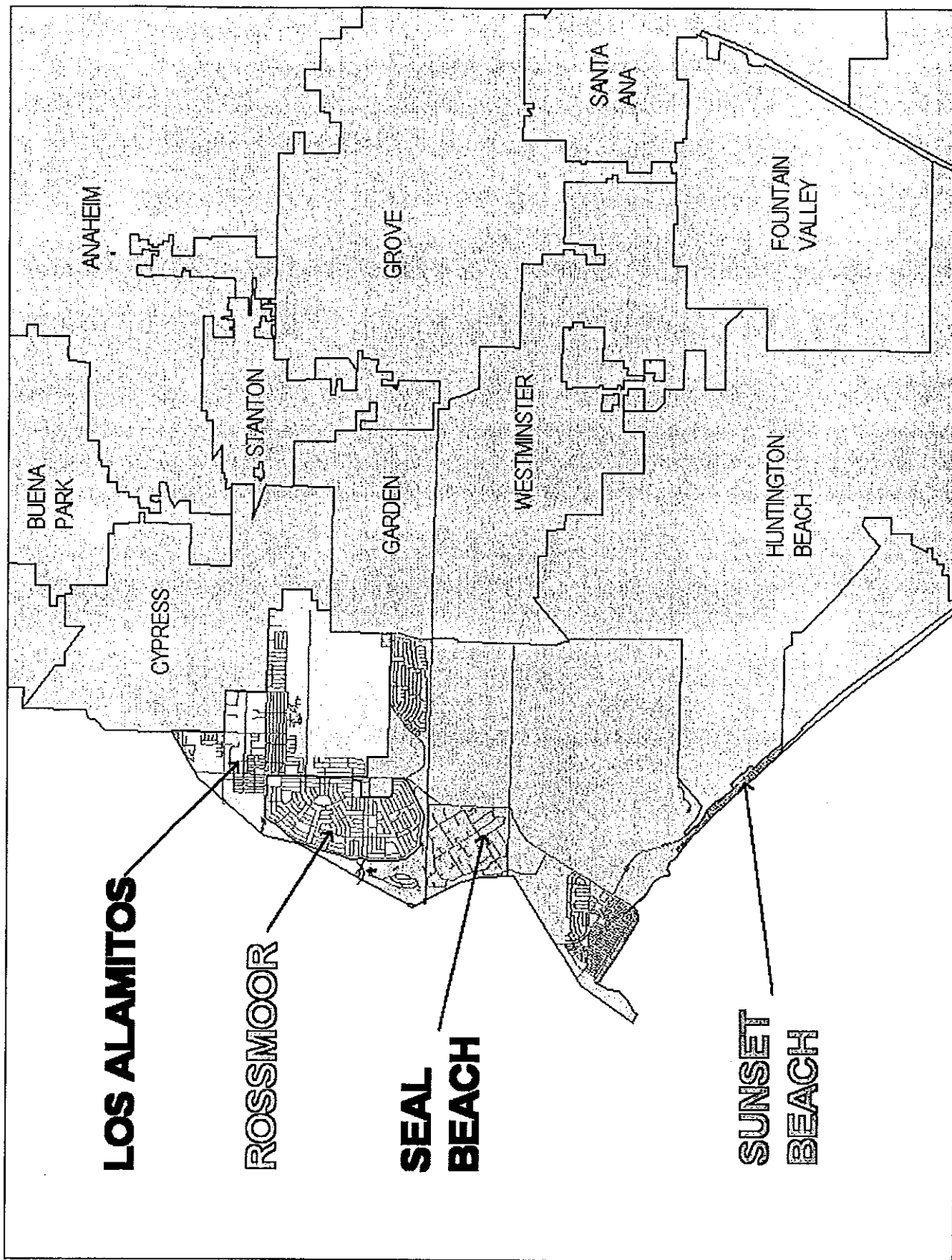


EXHIBIT "B"



LOS ALAMITOS

ROSSMOOR

**SEAL
BEACH**

**SUNSET
BEACH**

EXHIBIT "C"

City of Orange / East Orange / Orange Sphere of Influence

Stakeholder Working Group Composition:

Category	Stakeholder Group	#	Representative	Who selects?
CITIES	City of Orange	1	City Manager	
		1	Technical / utilities staff rep.	City Manager
	City of Villa Park	1	Public or other community rep.	City Manager
		1	City Manager	
		1	Rotating technical / utilities staff rep.	City Manager
SPECIAL DISTRICTS & UTILITIES	IRWD	1	Public or other community rep.	City Manager
	Santiago County Water District	1	General Manager / Dir. of Engineering	
	Serrano Water District	1	General Manager / Dir. of Engineering	
	East Orange County Water District	1	General Manager / Dir. of Engineering	
	Sil-Mod Park & Rec District	1	General Manager / Dir. of Engineering	
	North Tustin	1	Public rep.	County Supervisor
	Orange Park Acres / OPA Mutual	1	Public rep.	County Supervisor
COMMUNITIES OF INTEREST	Inter-Canyon League (???)	1	Public rep.	County Supervisor
	County of Orange	1	County staff rep.	County Supervisor
COUNTY	TOTAL	15		

EXHIBIT "C"

Rossmoor / Los Alamitos / Seal Beach / Sunset Beach

Stakeholder Working Group Composition:

Category	Stakeholder Group	#	Representative	Who selects?
CITIES	City of Seal Beach	1	City Manager	
		1	Technical / utilities staff rep.	City Manager
	City of Los Alamitos	1	Public or other community rep.	City Manager
		1	City Manager	
		1	Rotating technical / utilities staff rep.	City Manager
		1	Public or other community rep.	City Manager
COMMUNITIES OF INTEREST	Rossmoor CSD/Los Alamitos Sewer District/Public Representative	2	To be appointed	County Supervisor
COMMUNITIES OF INTEREST	Sunset Beach Sanitary District/Public Representative	2	To be appointed	County Supervisor
COUNTY	County of Orange	1	County staff rep.	
	TOTAL	14		



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Legislative Issues and a Review of the Status of the State Budget and State Library Budget

DATE: December 22, 2003

BACKGROUND

No information has been received since the November 24, 2003 Library Board Meeting.

The activity at the State level continues to focus on the State's failure to backfill the Vehicle License Fees for cities and counties. If this is not resolved it will result in draconian cuts at the local level. The City of Placentia has the potential of losing over \$2 million.

LOCAL continues to request support from local elected officials of the activities to get the referendum that would require that the State take any measure that would reduce funding to any local governmental unit to the voters.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Resolution to authorize the refinancing of the lease with ABM-AMBRO (LaSalle Bank) for the energy retrofit completed in September 1999 with the Municipal Finance Corporation (Special District Finance Authority) in the amount not to exceed \$230,000.

DATE: December 22, 2003

BACKGROUND:

At its Meeting on November 24, 2003 the Library Board of Trustees authorized President Shkoler and Library Director Minter to proceed with refinancing the energy rehab loan currently with ABM AMBRO with California Special Districts Association (CSDA) Finance Authority at a rate of 4.1%.

Resolution 03-10, Attachment A, is required by the CSDA Finance Authority in order to proceed with the processing. It sets a loan cap of \$230,000.

RECOMMENDATION:

1. Motion to read Resolution 03-10 by title only.
2. Motion to adopt Resolution 03-10.

RESOLUTION 03-10

RESOLUTION AUTHORIZING REFINANCING OF AN EXISTING LEASE
THE EXECUTION AND DELIVERY OF A LEASE WITH OPTION TO PURCHASE
AND AUTHORIZING AND DIRECTING CERTAIN ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Placentia Library District (the "District") is a library district duly organized and existing under and pursuant to the Constitution and laws of the State of California; and

WHEREAS, the District desires to provide for the prepayment and the refinancing of that certain Municipal Lease and Option Agreement (the "Prior Lease"), by and between the District and LaSalle National Bank; and

WHEREAS, Municipal Finance Corporation ("MFC") has proposed a cost-effective lease refinancing arrangement to refinance the purchase option price of the Prior Lease in an amount not to exceed \$230,000 at a 4.10% interest rate;

NOW, THEREFORE, it is resolved by the Board of Directors of the Placentia Library District as follows:

SECTION 1. Lease with Option to Purchase. The President of the Board or a designee is hereby authorized to enter into a Lease with Option to Purchase (the "Lease") with MFC, subject to approval as to form by the District's legal counsel.

SECTION 2. Attestations. The Secretary or other appropriate District officer are hereby authorized and directed to attest the signature of the President of the Board or of such other person or persons as may have been designated by the President of the Board, and to affix and attest the seal of the District, as may be required or appropriate in connection with the execution and delivery of the Lease.

SECTION 3. Other Actions. The President of the Board and other officers of the District are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all agreements, documents and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution and the Lease. Such actions are hereby ratified, confirmed and approved.

SECTION 4. Qualified Tax-Exempt Obligations. The Lease is hereby designated as "qualified tax exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The District, together with all subordinate entities of the District, do not reasonably expect to issue during the calendar year in which the Lease is issued more than \$10,000,000 of obligations which it could designate as "qualified tax-exempt obligations" under Section 265(b) of the Code.

SECTION 5. Effect. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 22nd day of December, 2003, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

President of the Board

I hereby certify that the foregoing resolution was duly introduced, passed and adopted at the time and place and by the vote as noted above.

Secretary of the Board

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Election of Board Officers
DATE: December 22, 2003

BACKGROUND:

The following positions need to be elected:

- President (Incumbent is Shkoler, 5 years)
- Secretary (Incumbent is Escobosa, 1 year)

Betty/Gae - AL S...: President
Richard/Peggy - AL
~~Richard/Peggy~~ ~~Richard/Peggy~~

RECOMMENDATION:

Elect a Library Board President and a Library Board Secretary for 2004.

Peggy/Gae -



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Appointment of Library Board Representatives for 2004 by the Board President
DATE: December 22, 2003

BACKGROUND:

The following positions need to be appointed:

Placentia Library Foundation Board of Directors (2 positions – incumbents are DeVecchio and Wood) *Richard +*

Independent Special Districts of Orange County (Incumbent is Wood) *ISDC*

Independent Special District Local Area Formation Commission (LAFCO) Selection Committee (Incumbent is Wood)

Placentia Civic Center Authority (2 positions – incumbents are Shkoler and Wood) *Shkoler/Stein*

Orange County Council of Governments (OCCOG) (Incumbent is Wood)
DM *AL / Federal*



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *E. Minter*
SUBJECT: Selection of Date and Time for Regular Board Meetings for 2004
DATE: December 22, 2003

BACKGROUND:

The current date and time is the *Monday* following the seventeenth (~~17th~~ ^{18th}) of each month at 6:30 P.M.

RECOMMENDATION:

Set the regular meeting date and time for 2004.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *ZDM*

SUBJECT: Literacy Program presented at the California Library Association Meeting on November 16, 2003 by Public Services Manager Jim Roberts.

DATE: December 22, 2003

BACKGROUND

Public Services Manager Jim Roberts will present the program he gave at the California Library Association Annual Conference in Ontario on November 16, 2003.

RECOMMENDATION

No Action Recommended



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 10/17

SUBJECT: Travel Authorization for the Library Director to participate in the Library Board-recommended Human Interaction Laboratory.

DATE: December 22, 2004

BACKGROUND

In the proposed Management Performance Planning and Review for the Library Director dated October 29, 2003 the Library Board requires that the Library Director attend a NTL Institute course entitle Human Interaction Laboratory: Transforming Interpersonal Relations either December 6-11, 2003 or February 7-12, 2004 in Costa Mesa.

This course runs twelve hours per day for six days and encourages (but does not require) participants to stay at the course facility. Commuting would add an additional 1.5 hours per day.

The December dates are past and the February dates include three days, February 10-12, that the Library Director requested for vacation on October 11, 2003 (prior to receiving the directive). The Library Director has a speaking engagement the evening of February 11. The cost of the course is \$2,200 plus travel and any housing. The next date in Costa Mesa is May 1-6 and the Library Director requested vacation for May 2-10 on October 19, 2003 (prior to receiving the directive) and has non-refundable cruise tickets. The class is not offered again in Costa Mesa until December 4-10, 2004.

An alternative option is taking the course in Naples, FL January 10-16, 2004. These dates are clear for the Library Director but travel arrangements would need to be made immediately.

The course description and training schedules for Costa Mesa and Naples are Attachment A.

RECOMMENDATION

Determine when the Board would like the Library Director to take this course and authorize \$2,200 for tuition plus travel and housing costs to be paid from the General Fund.

The Human Interaction Laboratory is NTL's most requested program. It is an introduction to interpersonal relations, group dynamics, with a focus on developing and practicing effective interpersonal skills and giving and receiving feedback responsibly. This popular program is the gateway program for many other NTL offerings. The T Group (T for training)--developed and refined by NTL to provide an intensive small-group experience, an informal atmosphere of shared learning, and an opportunity for behavioral feedback and assessment--is the foundation of the Human Interaction Laboratory. Working through the T Group method, experiential methods, and theoretical and conceptual frameworks, participants will increase their awareness of the effects of their behavior on others, enhance their communication skills and thus their ability to understand themselves and others, develop the ability to give and receive feedback responsibly, have a clearer understanding of group development and group dynamics, and be more aware of diversity issues.

Tuition: \$2200.00

Prerequisites:

CourseNotes:

NTLCore: Yes

Status: Offered

*Human Interaction Laboratory
Course Description*



Public Prog

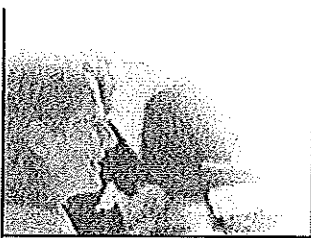
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Public Training

Please click on the course title to view course description and to continue w registration.

Location	Course	Start D
Costa Mesa, CA	Human Interaction Laboratory: Transforming Interpersonal Relations	02/07/2
Costa Mesa, CA	Human Interaction Laboratory: Transforming Interpersonal Relations	05/01/2
Costa Mesa, CA	Interpersonal Skills for Leadership Success (formerly Management Work Conference)	05/15/2
Costa Mesa, CA	Self-Awareness and Being: The Importance of Self in the Influence Process	10/16/2
Costa Mesa, CA	Interpersonal Skills for Leadership Success (formerly Management Work Conference)	10/16/2
Costa Mesa, CA	Managing Conflict: Organizational and Interpersonal	11/06/2
Costa Mesa, CA	Leading Organization Change	12/04/2
Costa Mesa, CA	Human Interaction Laboratory: Transforming Interpersonal Relations	12/04/2





Public Prog

[Programs by Specialty](#) | [Programs by Title](#) | [Programs by Date](#) | [Traini](#)

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Customized Services Group
Partners & Resources
NTL Foundation
Contact Us
Return Home

Public Training

Please click on the course title to view course description and to continue w registration.

Location	Course	Start D
Naples, FL	<i>ok</i> Human Interaction Laboratory: Transforming Interpersonal Relations	01/10/2
Naples, FL	Creating and Sustaining High Performing Teams	02/23/2
Naples, FL	<i>No</i> Human Interaction Laboratory: Transforming Interpersonal Relations	03/06/2
Naples, FL	Interpersonal Skills for Leadership Success (formerly Management Work Conference)	03/13/2
Naples, FL	Diagnosing Organizations With Impact	03/22/2
Naples, FL	<i>ok</i> Human Interaction Laboratory: Transforming Interpersonal Relations	03/27/2
Naples, FL	Art of Coaching and Being Coached, The	04/14/2
Naples, FL	Senior Executives Challenge	04/25/2
Naples, FL	Group Process Consultation: A Practical Diagnostic and Intervention Approach	05/15/2
Naples, FL	<i>---</i> Human Interaction Laboratory: Transforming Interpersonal Relations	10/09/2
Naples, FL	Power to Change Whole Systems: The New Organization Challenge	10/23/2
Naples, FL	Senior Executives Challenge	10/24/2
Naples, FL	<i>---</i> Human Interaction Laboratory: Transforming Interpersonal Relations	11/06/2
Naples, FL	Interpersonal Skills for Leadership Success (formerly Management Work Conference)	12/04/2





PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Invitation for the Library Trustees to participate in the Orange County Leadership Symposium, January 9-11, 2004, UCLA Conference Center, Lake Arrowhead

DATE: December 22, 2004

BACKGROUND

Elected officials in Orange County are invited to participate in the third annual Orange County Leadership Symposium.

The symposium description and registration form are Attachment A.

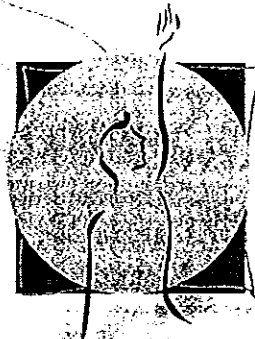
The cost for Trustees is \$525 plus travel.

RECOMMENDATION

Determine if any Trustees are willing to attend and authorize the payment of registration and travel expenses from the General Fund.



ORANGE COUNTY



Leadership SYMPOSIUM

III

Friday, January 9, 2004

thru

Sunday, January 11, 2004

UCLA Conference Center in Lake Arrowhead

The 2004 Orange County Leadership Symposium

The OCLS Advisory Team ...

- Blake Anderson**—General Manager,
Orange County Sanitation District
Janet Huston—Director, League of California
Cities, Orange County Division
Wally Kruetzen—Executive Director,
Transportation Corridor Agencies
Art Leahy—Chief Executive Officer,
Orange County Transportation Authority
Dave Morgan—Orange County City
Managers' Association
Tim O'Donnell—Orange County City
Managers' Association
Chip Prather—Chief,
Orange County Fire Authority
Jim Ruth—County Executive Officer,
County of Orange
Dana M. Smith—Executive Officer,
Orange County Local Agency
Formation Commission

...invites you, the elected regional leadership of Orange County, to a pioneering dialogue on leadership.

The seeds for what would become the OCLS Advisory Team were sewn in 2000, when the executive directors of seven Orange County regional agencies began meeting on a regular basis to discuss their common challenges. They soon envisioned creating a forum that would foster the development of working relationships between leaders who are responsible for overlapping regional issues. That vision would become the Orange County Leadership Symposium (OCLS).

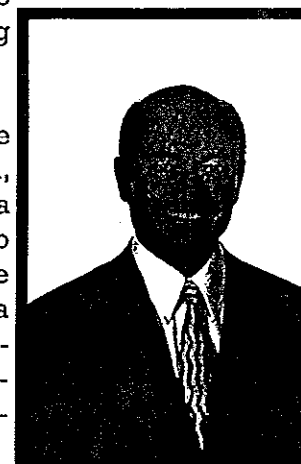
Over sixty elected officials attended the first annual OCLS in January 2002. The second annual event in January 2003 drew more than sixty participants, over half of whom attended OCLS I.

OCLS has created a powerful momentum. Please join us for OCLS III in January 2004!

Symposium Facilitator - Eric Allenbaugh, Ph.D.

The OCLS Advisory Team welcomes **Dr. Eric Allenbaugh** as this year's new symposium facilitator. His work in the public and private sectors as leadership consultant and executive coach has spanned nearly twenty-five years. He has presented to more than 1500 audiences and has been a guest on over 350 television and radio programs focusing on succeeding in business and in life.

Eric received his doctoral degree from the University of Oregon, where he immersed himself in a program emphasizing leadership and organizational behavior. He has since built a solid career as a leadership and organizational development consultant for corporate, health care, and governmental organizations.



His best selling book, **WAKE-UP CALLS: You Don't Have to Sleepwalk Through Your Life, Love, or Career**, is published in five languages. His newest book, **DELIBERATE SUCCESS: Realize Your Vision with Purpose, Passion, and Performance**, is already available in three languages. As a former hospital administrator, Dr. Allenbaugh brings a pragmatic focus to enhancing leadership effectiveness.

The Challenge: Problems & Questions Facing OC Leaders

The long-term challenges facing Orange County's leadership will compound as the county's population increases by more than 700,000 people in the next two decades, the pressures on the county's infrastructure reaching critical proportions. At the same time, the long-term goals envisioned for the Orange County Leadership Symposium become even more crucial -- to inspire a renewed sense of stewardship over Orange County, to encourage more peer-to-peer communication and interaction among the county's leaders, to infuse creative and long-term vision into the OC leadership dialogue, and to leave a positive legacy to the future Orange County.

Now, more than at any time in Orange County's history, leaders need an open forum to develop an understanding of the risks and ever-changing demands of leadership and to tap into a collective capacity to enact positive change for the future of Orange County. The problems and opportunities resultant from the urbanization of Orange County will require all of the county's leaders to work collaboratively toward shared solutions. Band-aid fixes and short-term adjustments are inadequate to address the growing demands.

OC ELECTEDS PARTICIPATING IN THE DESIGN OF OCLS III

Based on feedback from last year's symposium, the OCLS Advisory Team coordinated a series of advanced focus group sessions with this year's facilitator, Dr. Eric Allenbaugh, inviting participants from OCLS I & II to engage themselves in the development and design of OCLS III.

On October 6th, over twenty past symposium participants gathered in one of four small focus groups

led by Dr. Allenbaugh. Dr. Allenbaugh sought the participants' unique insights and perspectives and found some surprising continuity in the responses he received.

Focus group participants highlighted the many ways in which leaders come together in the spirit of collaboration and commonality to address regional issues. They were quick to point out that Orange County is home to many innovative programs and organizations.

Focus group participants overwhelmingly agreed that elected officials want to give back to the community, that they sought public office to create something better for Orange County. In spite of this shared desire, participants expressed concern that the county has many political entities but no shared vision. "We need a clear mission and vision for Orange County," they said. Additionally, participants worry that term limits contribute to a lack of continuity and loss of developed political talent, further diluting one's ability to enact positive change.

"At the first two symposiums, I learned what it takes to survive and excel as a leader in today's world. I'm very excited about OCLS III and the learning better partnering methods with my colleagues so that we might better serve Orange County."

*—Basil Pappas
Mayor, City of Irvine*

Dr. Allenbaugh is working in close collaboration with the Advisory Team to develop a program based on the feedback compiled from the focus group session around one central theme:

Expanding Your Leadership Influence Strategies & Tools to Shape Your Future

Dr. Allenbaugh promises a fun and inclusive program providing pragmatic and experiential learning opportunities aimed at helping you, Orange County leaders, build a network for addressing common issues.

Change is a choice. Orange County leaders are challenged to move from "what is" to "what can be." By embracing the spirit of partnership embodied by OCLS, we can make an even more significant and positive difference in shaping the Orange County of the future. Make your commitment today!

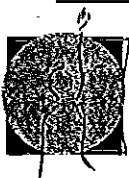
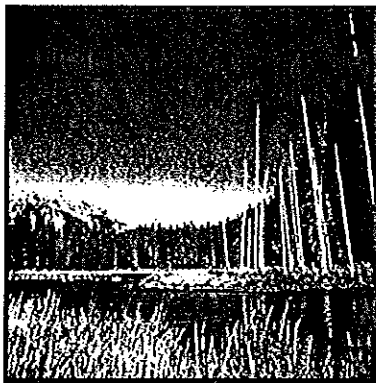
The UCLA Facility

Nestled among the trees up 5,000 feet in the San Bernardino Forest, the UCLA Conference Center is located on the north shore of Lake Arrowhead. The conference facility is made available to government and non-profit organizations at a substantially reduced rate. All amenities are included in the registration fee, including participation in the symposium, meals, and lodging.

Symposium participants will be housed in two bedroom, two bathroom condolets. You'll be given an opportunity to select your own housemate when completing the registration form. We will do our best to accommodate your requests.

You can get more information about the UCLA Conference Center, including detailed driving directions, by visiting the conference center's Website at www.uclaconferencecenter.com.

NOTE: The Advisory Team is closely monitoring the situation with the southern California wildfires in the Lake Arrowhead area. If a change of venue becomes necessary, the Advisory Team will provide you updated logistical information as it becomes available.



ORANGE COUNTY LEADERSHIP SYMPOSIUM
c/o Orange County LAFCO
12 Civic Center Plaza, Room 235
Santa Ana, CA 92701

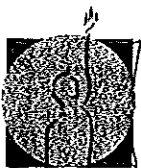
Registration Information

The invitation to attend this symposium has been extended to the 125 members that make up the following sponsoring boards and commissions: the Orange County Transportation Authority, the Orange County Fire Authority, the Orange County Sanitation District, the Orange County Transportation Corridor Agencies, the County of Orange, the Orange County Water District, the Orange County Local Agency Formation Commission, and the Orange County Division of the League of California Cities. Members of the Orange County City Managers' Association have been extended an invitation, as well.

Recognizing the fiscal challenges that municipalities will face in the coming year, the Advisory Team did its utmost to reduce the costs of OCLS III. As a result, the team was able to par down the overall expenses related to the conference and is passing the savings on to the symposium attendees. For registrants from sponsoring agencies (listed above), the registration fee is \$375 -- that's a savings of \$150 over last year's registration fee. This fee is fully inclusive of all symposium materials, lodging, and meals. Provided there is space available, the Advisory Team welcomes participants from outside of the group of sponsoring agencies. The registration fee for such registrants is \$525.

The deadline for registration is December 19th. Detailed registration information is outlined on the enclosed registration form, including the answers to frequently asked questions. Please complete the form and mail it per the instructions provided.

ORANGE COUNTY



Leadership SYMPOSIUM

REGISTRATION INFO:

HOW TO REGISTER

If you are affiliated with one of the sponsoring agencies, your investment in this leadership experience is only \$375, including symposium materials, lodging, and meals. Provided there is space available, the Advisory Team welcomes participants from outside of the group of sponsoring agencies. The registration fee for such registrants is \$525.

We must receive your registration by Friday, December 19th for you to be included in the event. Please complete this form in its entirety and mail it to the address specified. Your agencies will be appropriately invoiced for your registration fee.

Due to program format and capacity limits at the conference center, symposium participants are discouraged from bringing guests.

TIME SCHEDULE & ATTIRE

The symposium will begin promptly at 2:30 p.m. on Friday, January 9th. Please arrive around 1:30 p.m. to allow time to register and receive symposium materials. Also, an early arrival will enable participants to avoid the brunt of Friday afternoon traffic from Orange County to the Inland Empire. Please eat lunch prior to your arrival, as dinner will not be served until 6:30 p.m.

Participants can expect to immerse themselves in conference sessions all day Saturday. The symposium will adjourn around noon on Sunday.

We recommend that you dress in casual attire and bring a sweater due to possible fluctuations in room temperature.

REGISTRATION FORM

PARTICIPANT INFORMATION:

Name: _____

Title: _____

Organizational Affiliations: (check all that apply)

- County of Orange Orange County Fire Authority
- Orange County Sanitation District Orange County LAFCO
- Orange County Transportation Authority League of Cities-OC
- Orange County Transportation Corridor Agencies
- Orange County City Managers' Association
- City of _____
- Other: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Fax: _____

Email address: _____

SPECIAL REQUESTS:

Preferred housemate: _____

Requests (i.e., dietary restrictions, special accommodations, etc.): _____

Please note, all guest rooms are non-smoking.

Mail completed form to:

ORANGE COUNTY LEADERSHIP SYMPOSIUM
c/o League of California Cities-OC Division
600 W. Santa Ana Blvd., Suite 214
Santa Ana, CA 92701-4542
FAX: (714) 972-1816

*Please direct any questions and requests for information to
Heather Dion at (714) 972-0077 or Danielle Ball at (714) 834-6212.*

TO: Elizabeth Minter, Library Director
 FROM: Jim Roberts, Public Services Manager *JR*
 DATE: December 11, 2003

SUBJECT: Program Committee Report for the month of November

DEPARTMENT	NUMBER OF PROGRAMS	NUMBER OF ATTENDEES
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<i>ADULT SERVICES</i>	5	697
<u>TYD Total</u>	<u>9</u>	<u>793</u>

CHILDREN'S SERVICES

Wed. PM Story Times	3	82
Thurs. AM Story Times	3	17
3-4 year-old music times	2	74
5-6 year-old music times	0	0
Lapsits	3	54
Camp Library	1	108
Class tours	0	0
Comm Center Storytimes	0	0
Head Start Storytimes	0	0
Springtime Party	0	0
In-N-out Program	0	0

TOTAL FOR OCTOBER	<u>12</u>	<u>335</u>
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YTD TOTAL	<u>77</u>	<u>1,823</u>
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LITERACY SERVICES *Nov 2003-04* *FY 2003-04 YTD*

Total Tutors	135	211
Total Students	191	256
Total Hours	2,208	8,719

For more detailed literacy statistics, see Agenda Item 42, pages 2 of 3 and 3 of 3.



To: Elizabeth Minter, Library Director

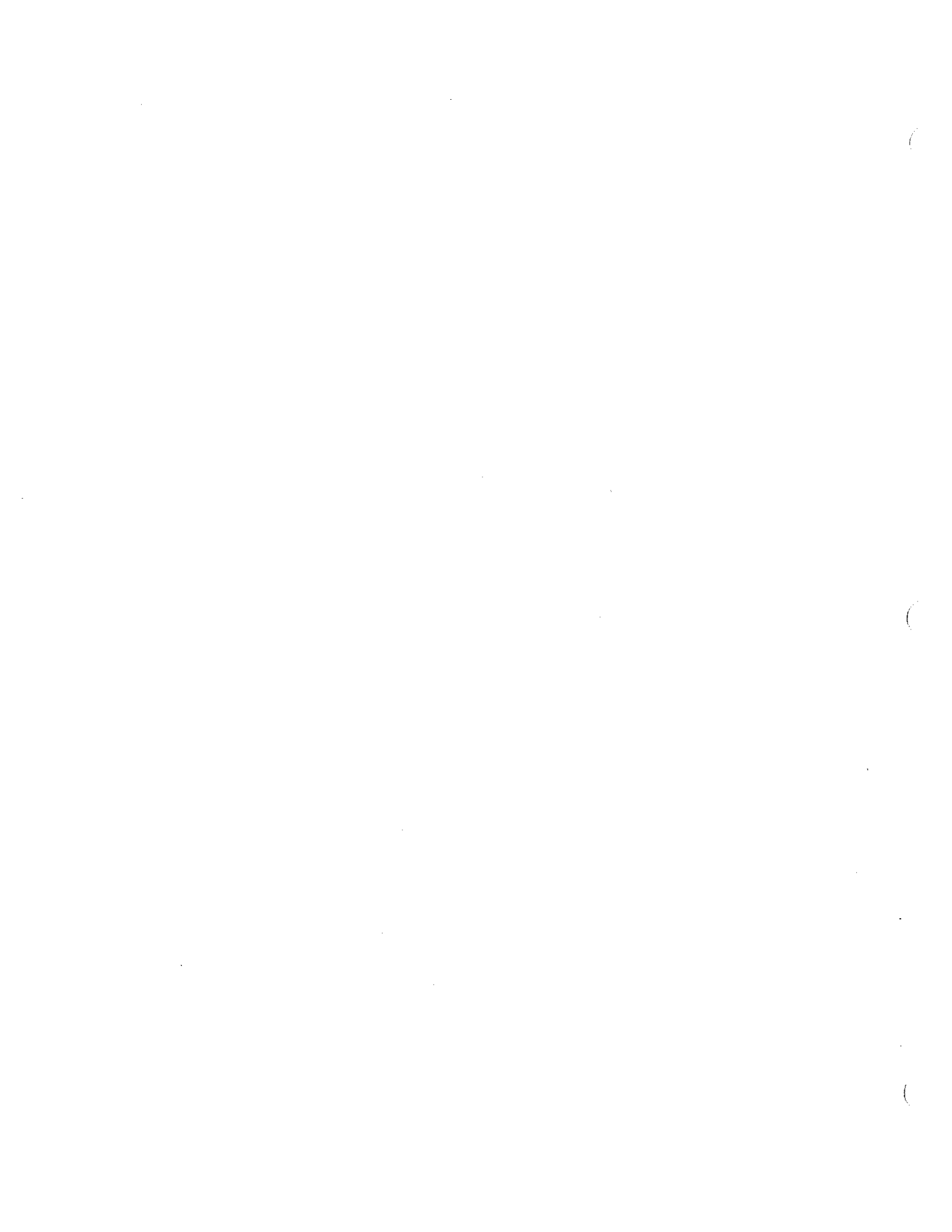
From: Jillian Rakos, Children's Librarian

Date: December 22, 2003


Subject: November Activities in the Children's Department

Programming- Programming began in November. There were 6 storytimes, 3 lapsits and 2 MusicTimes in November. There was also Camp Library.

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lapsits 2 years and under	3	30 children / 24 adults
Storytimes (a.m.) 3 - 6 year olds	3	47 children / 35 adults
Storytimes (p.m.) 3 - 6 year olds	3	10 children / 7 adults
MusicTimes 3 -- 4 year olds	2	24 children / 15 adults
MusicTimes 5 -- 6 year olds	2	22 children / 13 adults
Camp Library	1	50 children / 58 adults
TOTALS		183 children / 152 adults



TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager 

DATE: December 11, 2003

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of November.

Tutor Training . The Literacy Coordinator conducted one regular workshop and one accelerated workshop in October and nine (9) tutors were trained. All new tutors are presently matched or are being matched. The next tutor training is scheduled for December 7, 2003.

Families for Literacy (FFL) Program Status. FFL now serves over 50 family students who are either active or on the waiting list. There was no family program in November. We're planning to have our last calendar year program on Sunday, December 21. We plan to develop future FFL programs in conjunction with our *EVEN START* partners from Ruby Drive Elementary..

Placentia Rotary Reading Enrichment Program (PRREP). PRREP began again this year in September, and so far more than seventy high school students from El Dorado and Valencia High Schools have signed up. We presently have El Dorado PRREP volunteers helping after school at Brookhaven Elementary and Valencia PRREP volunteers helping again at Van Buren Elementary. We plan to have all PRREP volunteers active as soon as possible.

Reach Out and Read. PLLS continued its partnership in November with St. Judes Medical Center and the Reach Out and Read Program, a pediatric-based literacy program. We want to continue to especially recognize two of our volunteers, Diane Martlaro and Petey Peterson, who are back again to read to the kids.

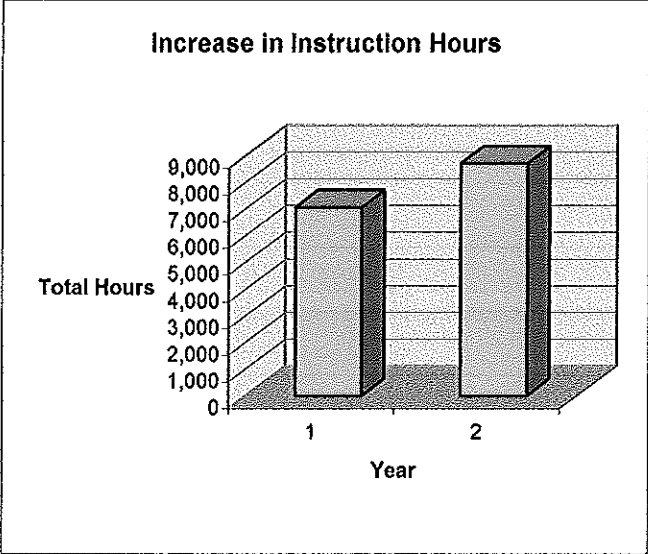
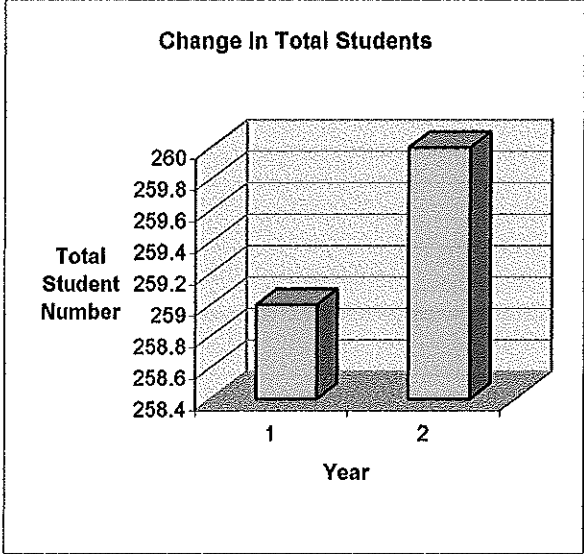
English Language and Literacy Intensive (ELLI) Program Update. ELLI is active again but so far only at Ruby Drive Elementary School. At Ruby Drive, we have eight staff working with Kindergarten Extended Day classes and third grade emerging English classes. So far, we have received more than 170 permission slips for students in these classes.

Literacy statistics. See Agenda Item 43, Page 2 of 3 and Page 3 of 3.

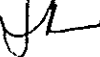
Placenta Library Literacy Services

Report of Growth and Progress

	Jul-02	Jul-03	YTD 2002	YTD 2003
Tutors				
Adult	78	84	78	84
Teen	60	55	60	55
Hours Instruction	1,468	1,480	1,468	1,480
Other Volunteer Hours	48	48	48	48
Total Hours	1,516	1,528	1,516	1,528
Training Workshops				
Workshops Held	2	3	22	2
Tutors Trained	14	10	14	10
Students				
With Adult Tutors	130	131	130	131
With Teen Tutors	33	55	33	55
In Groups	0	0	0	0
Total Active Students	163	186	163	186
Families for Literacy				
Family Students	22	147	22	147
Family Tutors	10	9	10	9
Hours of Instruction	68	120	68	120
ELLI Program				
K-6th Grade Students	0	0	423	0
Tutors for K-6th Grade	0	0	20	0
Hours of Instruction	0	0	1,832	0
Total Tutors	138	139	138	139
Total Students	163	186	63	186
Total Instruction Hours	1,468	1,480	1,468	1,480



To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager 

Date: December 11, 2003

SUBJECT: Placentia Library Web Site Development Report for the month of November.

In November, the Placentia Library District had 43,961 "hits" on the Web Site, an average of 1,465 a day. The following are our year to date statistics:

Pages Visited	July 03	August 03	Sept 03	Oct 03	Nov 03	Dec 03
Borrowers	185	122	132	188	136	
Friends	82	63	56	98	76	
District	81	76	108	135	75	
Kids	191	144	154	206	169	
Foundation	68	58	300	193	72	
History Room	150	125	147	155	91	
Literacy/CLC Logo	68	69	113	208	130	
Passports	530	498	505	488	273	
Total Views Most Hits	1,355	1,085	1,515	1,671	1,022	

Total Most Hits YTD 6,648



TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator

DATE: December 22, 2003

SUBJECT: Publicity materials produced for November 2003

Information on the Placentia Library cable channel #53, updated November 30, 2003:

1. Welcome to Placentia Library, address, website & telephone number
2. Library Board of Trustees
3. Library Hours
4. Christmas and New Year's Closures
5. Library Departments
6. Friends of Placentia Library Bookstore offering great bargains
7. Special Back Room Book Sale Every 2nd Sunday, Hours and Dates
8. Bookstore Volunteers Needed
9. Silent Auction
10. Placentia Historical Afghan Sale
11. 2004 Authors Luncheon, Kelly Lange
12. Library Hours
13. Christmas and New Year's Closures
14. Literacy Services logo
15. Literacy Program asking for volunteers
16. Apply for your passport at Placentia Library
17. Passport Hours
18. Library Hours
19. Christmas and New Year's Closures
20. Poet Laureate Scheduled
21. Placentia's Newest Local History For Children & Adults
22. Lapsit Storyhours
23. Story Times, ages 3-6, no December hours
24. Music Times, ages 3-4, no December hours
25. Music Times, ages 5-6, no December hours
26. Story Time at Home, *Tumblebook Library*
27. Library Hours
28. Christmas and New Year's Closures
29. Telephone Renewal Instructions
30. www.placentialibrary.org, 24/7 Reference, the Library Catalog
31. www.placentialibrary.org, Online Resources
32. Placentia History Room Hours
33. Placentia History Room Displays
34. Placentia History Room Collections
35. Placentia History Room Archival Resources

General Newspaper articles published:

1. Libraries Compete for Scarce Funding
2. Adventures in Writing

Library Newspaper articles published:

1. Library's History Room Open
2. Tutors Needed for Literacy Program, Orange Coast Magazine
3. New Placentia Plan Presented
4. Tuesday Event of Literacy Tutor Training
5. Youth Poetry Group to Hold Meetings
6. Bargain Prices Set for Placentia Library Used Book Sale

Flyers and Notices:

1. Thanksgiving cards sent out to all Foundation donors
2. Foundation thank you cards, Library bookmarks, and ID cards are sent out
3. Friends Annual Membership Campaign mailing which included letters, brochures, rolodex card, and return envelope
4. Friends membership thank you letters are sent out with membership cards
5. Second Sunday Book Sale Flyer

Welcome to Placentia Library District




411 East Chapman Avenue
Placentia, CA 92870-6198
714-528-1906 Ext. 210
www.placentialibrary.org

Placentia Library
Board of Trustees

Al Shkoler, President
Margaret "Peggy" Dinsmore
Betty Escobosa
Gaeten Wood
Richard DeVecchio, Ed.D.


Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

Library Closed for 

Christmas Eve and Christmas Day
Wednesday, December 24 & Thursday, December 25


&

 New Year's Eve and New Year's Day
Wednesday, December 31 & Thursday, January 1

Placentia Library
528-1906

Renewals Ext.* 6
Adult Services Ext.* 209
Children Services Ext.* 212
Literacy Ext.* 213
Passport Information Ext.* 265
www.placentialibrary.org

USED BOOKSTORE



Staffed entirely by Volunteers
 Located in the Library lobby

GREAT BARGAINS!!


SPECIAL BACKROOM SALE
BARGAINS! BARGAINS! BARGAINS!

When: Second Sunday of each month
1:00 - 4:30 P.M.
Next three sales will be: Dec 14, Jan 11, Feb 8

Where: BACKROOM where Friends sort and price donations - ENTER through delivery entrance from parking lot

What: **Everything** in stock 

Why: To provide money to support Library needs while providing quality reading materials at low cost



Bookstore Volunteers Needed

Sundays 3:00 - 5:00 P.M.
Mondays 6:00 - 8:00 P.M.
Tuesdays 4:00 - 6:00 P.M.
Substitutes needed for additional hours

Please call 528-1925, Ext. 201 for information

Silent Auction!

- The Friends of Placentia Library has assembled a display case in the lobby of the Library with unusual books and other treasures.
- Bid sheets are located inside the Book Store.
- At the conclusion of the bidding period, a volunteer will notify winners.
- Bids close the 3rd Tuesday of each month.

Placentia Historical Afghans
On Sale Now At The
Library Circulation Desk


Cranberry X Blue X Green

\$55.00 plus tax

Proceeds support the Placentia History Room

2004 Authors Luncheon
Saturday, March 6, Alta Vista Country Club


Featuring




Kelly Lange
Newswoman & Mystery Writer
Tickets go on sale January 15*

Placentia Library Hours


Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

Library Closed for 

Christmas Eve and Christmas Day
Wednesday, December 24 & Thursday, December 25

 &

New Year's Eve and New Year's Day
Wednesday, December 31 & Thursday, January 1



Placentia Library Literacy Services

Call Literacy Coordinator Jim Roberts
if you or someone you know
needs help in reading or speaking English


☎ 524- 8408 Ext 213

Placentia Library Literacy Services

- Volunteer tutors needed!
- Attend one 3 hour training workshop
- Training workshops are held at the Library on the first Sunday of the month 1:30 - 4:30 P.M.
- The next scheduled workshops are:
December 7th & January 4th & February 1st


For more information and to sign up call 524-8408, Ext 213

PLACENTIA LIBRARY



**Passport Application
Acceptance Agency**

Passport Services Available at the Library




Passport hours at the Library are:

Sunday	1:00 - 4:30 P.M.
Monday	12:00 - 8:30 P.M.
Tuesday	12:00 - 8:30 P.M.
Wednesday	12:00 - 8:30 P.M.
Thursday	10:00 A.M. - 5:30 P.M.
Friday	CLOSED
Saturday	10:00 A.M. - 2:00 P.M.

Placentia Library is an official U.S. Department of State
Passport Acceptance Agency
For Passport information
call 524-1246 Ext. 255 or visit the Library Website www.placentialibrary.org

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED


Library Closed for 

Christmas Eve and Christmas Day
Wednesday, December 24 & Thursday, December 25

&

New Year's Eve and New Year's Day
Wednesday, December 31 & Thursday, January 1


Young Adult Poetry



MXD
Meredith Laskow
Placentia Library District's
Poet Laureate for 2008-2009

7:00 - 8:45 P.M.
Library Meeting Room
Monday, December 8

Placentia's Newest Local History
For Children & Adults





Available At The
Library Circulation Desk
\$12.93 (including tax)

*Great Holiday Present
For Young & Old*

Lapsit Storyhours
Ages newborn to 2 years

Thursday Mornings
10:15 - 10:35 A.M.
January 8 - February 26
No December Hours

Childrens Storyhour Room


 

Sponsored by the
Gordon & Daise Shaw Endowment


No pre-registration required - no charge

**Story Times
For Children
Ages 3 - 6**

Wednesday Evenings
6:30 - 7:00 P.M.
January 7 - February 25




Thursday Mornings
11:00 - 11:30 A.M.
January 8 - February 26




No December Hours
No pre-registration required - no charge

**Music Times
For Children
Ages 3 - 4**




Tuesday Evenings
6:00 - 6:30 P.M.
January 6 - February 24
No December Hours


Featuring Lynn Baesler 

No pre-registration required - no charge

**Music Times
For Children
Ages 5 - 6**



Tuesday Evenings
6:30 - 7:15 P.M.
January 6 - February 24
No December Hours



Featuring Lynn Baesler

No pre-registration required - no charge

Story Time at Home

Use the *Tumblebook Library*
at
www.placentialibrary.org


Click on: Just for Kids

Click on the Tumblebooks icon

An on-line collection of animated, talking picture books

Placentia Library Hours

Sunday	1:00 - 5:00 P.M.
Monday	12:00 - 9:00 P.M.
Tuesday	12:00 - 9:00 P.M.
Wednesday	12:00 - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday	CLOSED
Saturday	CLOSED

Library Closed for 

Christmas Eve and Christmas Day
Wednesday, December 24 & Thursday, December 25

&

New Year's Eve and New Year's Day
Wednesday, December 31 & Thursday, January 1

Please enter your library card number, followed by the 0 sign

Renew your books
By phone
Using Telecirc

714-765-1775
24 hours a day / 7 days a week

- Renew books
- Find out which titles you have checked out
- Find out which items you have on hold
- Find out which titles you have overdue
- Find out if you have any fines

www.placentialibrary.org

24/7 Reference
There are times you need help, but can't make it to the library. Live, real-time help from a librarian is available, 24 hours a day. *(no library card number needed)*

The Library Catalog
You can look up what books are available at the Placentia Library, as well as Yerba Linda Library, and all of the Anaheim Library branches. *(no library card number needed)*


Additionally, you can reserve books, check on your library account, and renew your books. *(library card number needed)*

www.placentialibrary.org

Online Resources
(To access, you must have your library card number available)

- LearnA Test
- Newspapers
- Facts On File
- Novel List
- General Reference Center/Magazine Index
- Business & Company Resource Center
- Health & Wellness Resource Center

Placentia History Room


 Staffed and managed by volunteers

Hours
Monday & Wednesday
6:00 – 9:00 P.M.
Other hours by special arrangement

Placentia History Room

Displays currently featuring

- Local school annuals
- Traveling historical photographs of local schools
- Books by local authors



Placentia History Room

Historical Collections Include

- Baneroff's historical series
- Local oral histories
- California historical fiction
- Complete collection of Women's Round table Scrapbooks
- Local citrus label collection
- Spanish made cannonball – possibly from the 1769 Portola Expedition
- Adobe brick from Oniferas adobe built in 1832

Placentia History Room

Archival Resources Include

- West Atwood Yacht Club memorabilia
- Annetta Samuel Loeb Kresner maps and papers
- Articles on international student visit to Placentia, Italy
- West Placentia Little League
- International Keweenaw papers and scrapbook (1965-1970)
- Virginia Carpenter photograph collection
- Placentia Courier negative collection
- Historic photograph collection
- Newspaper clippings, brochures, newsletters, maps of local historic interest

pacific clippings

Journal of the Pacific Northwest
November 11, 2003
Santa Ana, Calif. 92711

Register
Daily NOV 27 2003

PLACENTIA 332

Help on the shelves: The Placentia Library is seeking volunteers to help with its book sales, which are held the second Sunday of each month. Volunteers will assist customers and help with pricing and sorting donations. Proceeds from the sales benefit the library's programs and services. Schedules can be tailored for each volunteer. Information: Jillian Rakos, (714) 528-1925, Ext. 201.

- Patrick Vuong
(714) 704-3796
pvuong@ocregister.com

pacific clippings

Journal of the Pacific Northwest
November 11, 2003
Santa Ana, Calif. 92711

Coast Magazine
Monthly DEC 2003

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly NOV 27 2003

TUESDAY 332

Literacy Tutor Training sessions are held at 6 p.m. at the Placentia Library, 411 E. Chapman Ave. Call (714) 528-1906.

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly NOV 27 2003

Youth poetry group to hold meetings

A young adult poetry group, led by Meredith Laskow, Placentia Library District's poet laureate, will meet in the library from 7 to 8:45 p.m. one Monday per month this fall.

The group is for youths ages 12-18 who are interested in writing poetry.

The next meeting will be held Dec. 8.

The library is at 411 E. Chapman Ave. Information: (714) 528-1906.

pacific clippings

post office box 11789
santa ana, calif. 92711

Placentia News
Weekly NOV 27 2003

Agenda Item 44
Page 7 of 9

BRIEFLY

Bargain prices set for Placentia Library used book sale

Friends of Placentia Library will hold its monthly Backroom Book Sale from 1 to 4 p.m. Dec. 14 at the library, 411 E. Chapman Ave.

Opening its entire stock in addition to its lobby sales and book store, the group will sell used, hard-cover volumes and paperback books on a variety of subjects for discounted prices.

The sale is held on the second Sunday each month. Enter from the loading dock area.

Also, the library is hosting a silent auction, whose display in the lobby changes every month.

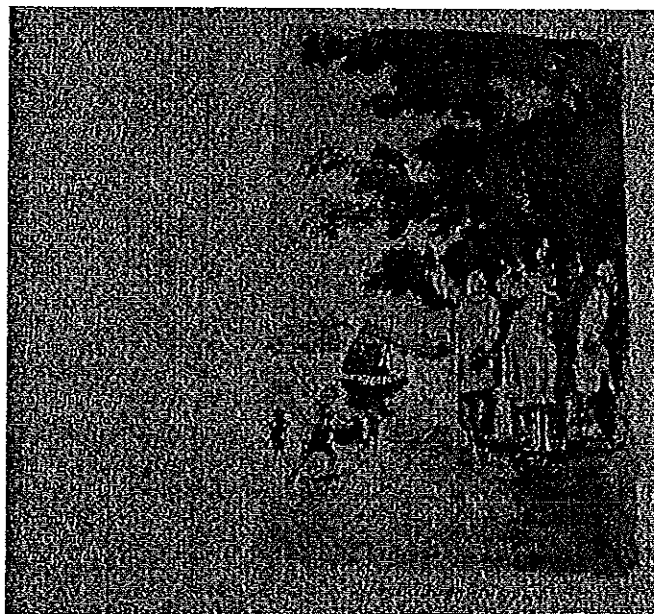
Bidding sheets are in the library's book store.

For the coming weeks, various rare books will be up for grabs, including a 1935 edition of "Winnie the Pooh."
Information: (714) 528-1925, Ext. 201.

SPOTLIGHT

Adventures in Writing

A child's imagination is a precious thing. Here's a way to foster that incredible imagination. "Adventures in Writing" is a short story contest sponsored by the Irvine Barclay Theatre and the Orange County Public Library and is being held in honor of the Kennedy Center's February 6th, 2004 performance of Hans Christian Andersen's classic fairy tale, *The Nightingale*. Young budding authors ages 8 through 12 are invited to enter the contest, which runs now through December 20. Using Andersen's popular fairy tales as inspiration and then applying creative aspects often found in fairy tales - from magic spells to the triumph of good over evil - the contest provides young authors with an opportunity to write their own fairy tale that reflects the 21st century. As a special treat, all finalists will have their stories copied and bound into a book that will then be placed on the shelves of all 27 Orange County Libraries. In addition, each finalist will receive their very own copy of the final book and a certificate to show their story has been published and placed in the library. Talk about bragging rights! To make it even better, three lucky winners will be chosen from the finalists to receive four tickets to see *The Nightingale* at the Barclay with a chance to meet the cast after the show. Entry forms can be picked up at any OC Public Library branch. -Sofie Lejejs



pacific clippings

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Los Angeles Times
OC Edition
Daily **NOV 24**

Agenda Item 44
Page 8 of 9

Libraries Compete for Scarce Funding

O.C. branches among those making requests for money from a 2000 construction bond.

By **STUART PFEIFER**
Times Staff Writer

332
Jill Patterson follows a morning routine when she opens La Habra Library: She unlocks the door and quickly gets out of the way.

That's when a crowd of patrons rushes in for first crack at the library's six computers. Those who are too late, or are muscled out, must wait as long as an hour for a turn.

"They know to walk. If they don't walk, I won't let them on a terminal," said Patterson, who manages the library. "I don't want them injured."

The morning rush illustrates the library's need for more computers. But even if she could afford them, Patterson wouldn't have the room. Built in 1966, the library has squeezed so many bookshelves into its cramped building that a wheelchair cannot fit in its narrow aisles.

That's why the city plans to apply for \$4.2 million from a state library bond next year for expansion and renovation of the library.

But with libraries around the state competing for a limited pot of money, the city's chances are far from good.

"It's a dream," Patterson said. "I know how competitive it is. . . . But I know how great our need is."

Many librarians had that dream when California voters approved a \$350-million library construction bond in 2000. Three years later, local and state officials say they now realize the funding did not come close to meeting the state's needs. In the last two years, a committee reviewing the applications has funded just 34 of 127 eligible requests.

"It's extremely difficult. I don't think there's a project that came in here that wasn't a viable and needed project," said Richard Hall, manager of bond construction for the California State Library.

"It's a little bit like having to cut off eight of your 10 fingers to make a decision who gets funded and who doesn't."

Under the voter-approved initiative, the state pays 65% of construction costs, with local

[See *Libraries*, Page B6]

pacific clippings

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Placentia News
Weekly **NOV 27 2003**

Library's History Room open

332 The Placentia Library's History Room is open to the public from 6 to 9 p.m. Monday and Wednesday.

The library is also inviting residents with historical items to discuss the preservation of materials at the library.

Information: (714) 996-8390.

pacific clippings

post office box 11789
santa ana, calif. 92711

Orange Coast Magazine
Monthly **DEC - - 2003**

PLACENTIA LIBRARY
DISTRICT

332 Placentia
714-528-1906

www.placentialibrary.org

Purpose: Library-sponsored literacy program.

Needs: Tutors to teach English as a second language.

Libraries Competing for Limited Improvement Funds

[Libraries, from Page B1]
 government agencies responsible for the remainder. New libraries and renovation projects are eligible. Hall said, however, that libraries have requested up to five times as much money as the state has to give. Officials awarded \$149 million in 2002 and \$108 million this year; about \$90 million is available next year.

Cities that have been awarded construction grants include Los Angeles, which is building a library in the Harbor City area; San Diego; Alameda; Temecula; and San Mateo. In Orange County, city libraries in Newport Beach, Anaheim and Orange have received funding the first

year.

Like most around the state,

however, none of the 24 cities that are part of the Orange County Public Library system has seen any money. Officials in three cities — Tustin, La Habra and Dana Point — say they plan to apply for the final batch of construction money next year, which promises to be the most competitive year yet.

Officials expect more applications, including some from cities that failed to win grants in the previous two rounds, with less money to distribute. And the state's budget crisis means it might be difficult for library officials to persuade voters or state lawmakers to approve another bond any time soon.

"There's nothing we hear about additional bond mea-

asures. If that money is not available, it would be very difficult to do the project at all," said La Habra City Manager Brad Bridenbecker. "My guess is it would be some time before they do that again."

Need is one of several areas considered by the committee reviewing the applications, Hall said. The bond act requires the committee to consider several factors, including the inadequacy of the current library, its

age and condition, and population growth in the area. Tustin officials say they have a strong case for a proposed 32,000-square-foot downtown library that would be more than twice the size of the current facility. They will ask the state to approve an \$11-million grant with the city picking up an additional \$6 million, officials said.

The current library is too small, has no separate children's section and is more than 25 years old, said Tustin Mayor Tracy Wortley Hagen, who has been advocating for a new library building for several years. The city applied for funding under the state bond in 2002 but was bypassed. This time, Tustin officials say, they hope things will be different.

"The facility is busting out at the seams," said Tustin Assistant City Manager Christine A. Shingleton. "No matter what happens, this is one of the city's No. 1 priorities."

Hall said he knows a number of city and county libraries will be disappointed when the winners are announced next year. He said some cities can take so-

lution long enough to know there's cycles we go through. There may be a positive cycle again."

in the previous library construction bond act of 1988 but did not prevail. It applied again in 2002 but failed to win state funding. In October, Kern County won the grant. It needed to replace its 1,200-square-foot leased library building, a project 15 years in the making.

Although there has been movement in Sacramento for additional library funding, the remaining \$90 million for construction might be the last the state makes available for some time.

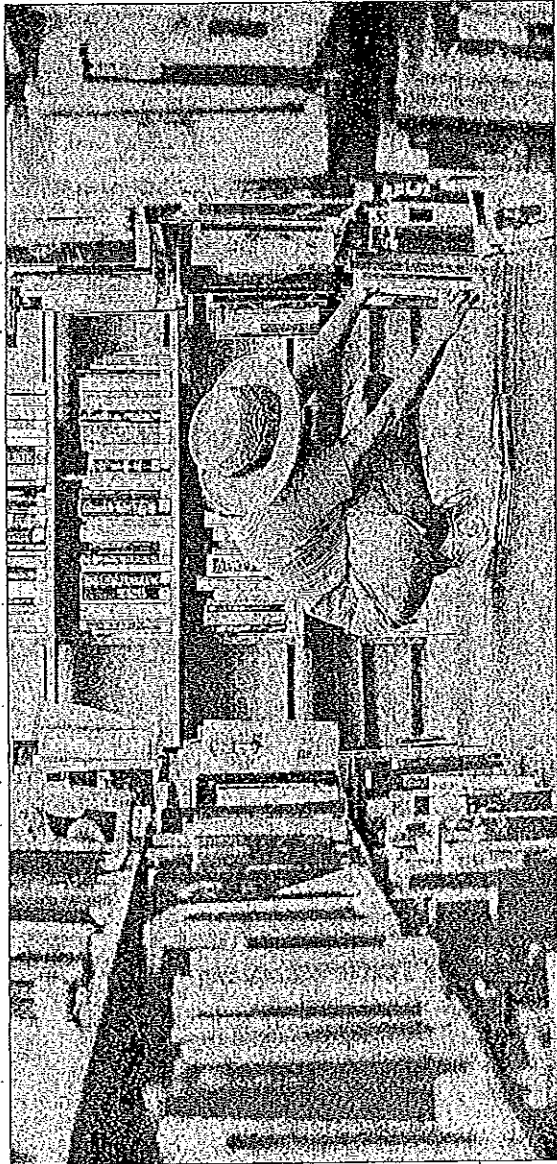
"This is certainly the last chance for this bond act," Hall said. "I've been around state government long enough to know there's cycles we go through. There may be a positive cycle again."

old, said Tustin Mayor Tracy Wortley Hagen, who has been advocating for a new library building for several years. The city applied for funding under the state bond in 2002 but was bypassed. This time, Tustin officials say, they hope things will be different.

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lution long enough to know there's cycles we go through. There may be a positive cycle again."



IN A BIND: Lynn Kings searches the stacks at the cramped La Habra Library. The city is applying for expansion funds from a \$350-million bond issue, but in the last two years, a state panel has approved just 34 of 127 requests.



PHOTOGRAPHS BY GLENN KOENIG Los Angeles Times
A RESOURCE: Jaime Mendez, 2, and Guadalupe Garcia browse on one of the half-dozen computers available to patrons at the La Habra branch library.

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Los Angeles Times
 OC Edition
 Daily NOV 2 4



TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Library Assistant *KJM*
DATE: December 22, 2003
SUBJECT: **Safety Committee report for November**

There was no safety committee meeting in November. The next meeting is scheduled for Tuesday, December 23, 2003 at 11:30 A.M.

