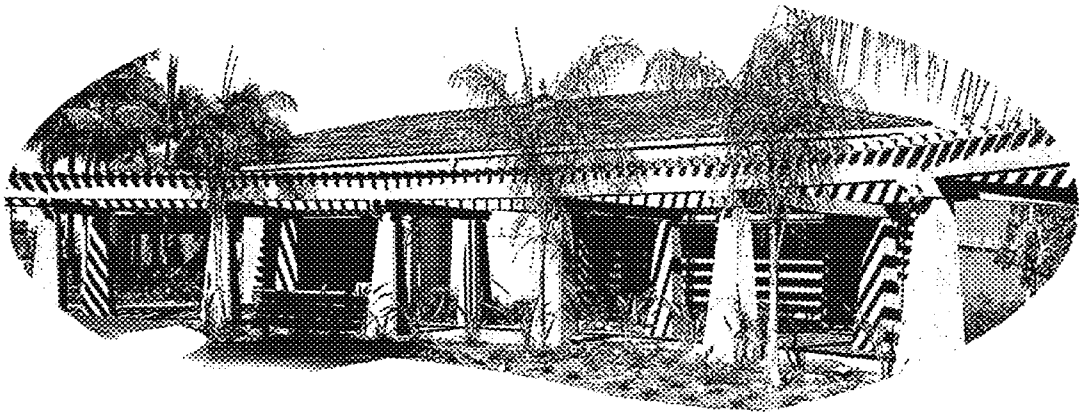
PLACENTIA LIBRARY DISTRICT



Library Board of Trustees

Regular Meeting

July 16, 2007
6:30 P.M.

Placentia Library
History Room

Goodson

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

We should receive the Martin Luther King Holiday in addition to the holidays that are currently entitled to us. There is no reason why we should trade this extremely important holiday for another. Even though there is not a large African American population in this area, Martin Luther King aside from being a very important figure in this nations history did not only fight for the rights of African americans but for all the people of this great country.

Employee Name Alex Hernandez (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

Placentia Library needs to give the staff equal rights & opportunity the same way other companys have for there employee's I vote for all Holiday's

Employee Name Esther Guzman (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

✓ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

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Employee Name Caroline Gurkweitz (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

__X__ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I think that it is an important message to the community for the Library Board of Trustees to recognize the Martin Luther King National holiday. In my opinion this has nothing to do with the African-American presence in Pleasanton and everything to do with the Lib Board's recognition of this iconic national leader in non violent protest and human rights. Awarding this as a holiday should have nothing to do with horse-trading with the staff.

(please do not use my name!)

Employee Name Elizabeth Martin (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

✓ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

MLK Holiday should be an addition

Employee Name Peter Peterson (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I would like to get all the holidays

Employee Name Hilda Rivera (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

✓ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

Please

Employee Name Nadia Dallstream (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_X_ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

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Employee Name KATIE MATAS (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

X I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I think that the MLK holiday is important enough that we should be closed that day, especially since it is a federal and bank holiday. However, I don't think that we should have to give up another holiday for it, as many other government organizations have as many or more paid holidays as adding an extra holiday would bring us to. Thank you for your consideration in this matter.

Employee Name Kristen Hoffman (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I vote for Martin Luther King Day, as well as the holidays

Employee Name GARY BELL (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

__X__ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

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Employee Name Patricia E Pellow-Johnson (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

✓ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

We should get the 13 holidays!

Employee Name Yesenia Gomez (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I like Recognition of the King holiday should not have anything to do with trading

Employee Name Wendy Goodson (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I vote to add an additional holiday on MLK Day.

Employee Name KATHY STAYMATES (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

✓ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

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Employee Name B. Raponi (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

X I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

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Employee Name Patricia Quintana (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

✓ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I voted for the floating holiday because that was the only viable options. If the option to "vote for the King Holiday" without exchanging a floating holiday had been there, I would have voted for it. Most libraries in OC are closed on Sundays and still have 14-15 holidays. We should get 13 holidays!

Employee Name Jim LaBarts (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I vote to keep the birthday floating holiday and add the King Holiday to the list.

Employee Name Shawn Robison (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

X I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

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Employee Name Estella Wack (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

X I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

I'm choosing my vote because this holiday would be of no special value to me - my husband has to work.

However I do see the value in our library being the same as most other libraries - MLK Day is a National Holiday and it would be good to be a part of this.

Employee Name Mary Stroyda (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

✓ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

The King Holiday is celebrated by the Federal, State, and City - we should honor that, too.

It would have been nice to have the King holiday ADDED instead of exchanged.

Employee Name Toby (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

Monday, July 16, 2007
6:30 P.M.
Library History Room

The Vision of the Placentia Library District is to inspire exploration, open minds and bring people together.

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

- Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
- Provide literacy outreach and services to the community.
- Provide a special collection to document and preserve Placentia's History and Authors.
- Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
- Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER 6:30pm

1. Call to Order — Library Board President

2. Roll Call — Administrative Services Manager

3. Adoption of Agenda MJ BK MJ ST

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

Recognition of Placentia Authors

Recognition of Placentia History Room DVD on the Flood of 1938.

6:35p

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Placentia Library Friends Foundation Board of Directors Report.

8. Upcoming Trustee meetings and events.

M1 BE
M2 J.T
14 31
21 36
27 38

CONSENT CALENDAR (Items 9 – 40) M1 - J.T. M2 - G.W.

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 – 40may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the June 18, 2007 Library Board of Trustees Regular Meeting and the June 28, 2007 Work Session. (Receive & File and Approve)

CLAIMS (Items 10 – 13)

10. Nonstandard Claims in excess of $300. (Receive & File and Approve)

    No Nonstandard Claims were processed during this report period.

11. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

    Claims 5007, 5008 and 5009 by Minter/DeVecchio; and Claims 5010 by Minter/Shkoler, for a total Current Claims for Fiscal Year 2007-2008 of $38,190.85 for Fund 707.

12. Current Claims and Payroll. (Receive & File and Approve)

    Current Claim for Fiscal Year 2007-2008: 5011, 5012, 5013, and 5014 for a total Current Claim for Fiscal Year 2007-2008 of $26,372.24; and Payrolls #3 (8/01/07) for $49,472.00, #4 (8/15/07) for $49,472.00 and #5 (8/29/06) for $49,472.00 for a total for Payrolls of $148,416.00, for a combined total of Current Claims and Payrolls for Fiscal Year 2007-2008 of $174,788.24 from Fund 707.

13. Year End FY 2006-2007 Cash Flow Analysis, FY2007-2008 Cash Flow Analysis through July 16, 2007, the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as provided by the Orange County Auditor and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 14 – 19)

14. Financial Reports for June 2007. (Receive & File)

15. Office General Ledger & Check Registers for June 2007. (Receive & File)

16. Acquisitions Report for June 2007. (Receive & File)

17. Entrepreneurial Activities Report for June 2007. (Receive & File)

18. Collection Agency Report for June 2007. (Receive & File)

19. Gift Report for June, 2007. (Receive & File)

GENERAL CONSENT REPORTS (Items 20 – 30)

20. Building Maintenance Report for June 2007. (Receive & File)

21. Personnel Report for June 2007. (Receive, File, and Ratify Appointments)

22. Volunteer Reports for June 2007. (Receive & File)

23. Circulation Report for June 2007. (Receive & File)

24. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)

25. Legislative Reports from the California Special Districts Association and the California Library Association. (Receive & File)

26. Status Report on Partnerships with Community Organizations. (Receive & File)

27. Status Report on Active Grant Applications. (Receive & File)

28. Poet Laureate Report. (Receive & File)

29. Letters from Costa Mesa Sanitary District and South Bay Irrigation District regarding supporting candidates for the California Special District Association (CSDA) Director election for Region 6. (Receive & File)

30. Report from California State Librarian Susan Hildreth dated June 19, 2007 on "A New Statewide Reference Model. (Receive & File)

STAFF REPORTS (Items 31 – 40

31. Library Director's Report. (Minter)

32. Program Committee Report for June 2007. (Roberts)

33. Children's Services Report for June 2007. (Gurkweitz)

34. Placentia Library Literacy Services Report for June 2007. (Roberts)

35. Reference and Adult Services Report for June 2007. (Strazdas)

36. History Room Report for June 2007. (Bell)

37. Placentia Library Web Site Report for June 2007. (Napier)

38. Technology Report for June 2007. (Napier)

39. Publicity Materials Produced in June 2007. (Gomez)

40 Safety Committee Minutes for June 2007. (Matas)

CONTINUING BUSINESS

41. Legislative Issues and a Review of the Status of the State Budget and State Library Budget. CSDA Email

Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees.

42. Approve contract with MuniFinancial in the amount of $10,500 to complete the developer fee process.

Presentation: Library Director
Recommendation: Approve contract with MuniFinancial in the amount of $10,500 to complete the developer fee process; and M1 - R.D. M2 - G.W

Authorize the Library Director to sign all contract documents with MuniFinancial on behalf of the Library Board of Trustees. M1 - R.D. M2 - GW

43. Establish the Holiday and Library Public Services Schedule for Calendar Years 2007 and 2008 and Adopt by Resolution 07-09. The Library Board will determine whether to add the third Monday in January as a staff holiday for Martin Luther King Day and whether to close on the Sunday before Martin Luther King Day.

Presentation: Library Director
Recommendation: Determine whether or not to close on the Saturday preceding a Monday holiday; and DO NOT CLOSE: M1 GW M2 J.T

Determine whether or not to add Martin Luther King Day to the list of staff holidays, and whether or not to close the Library on the Sunday and Saturday preceding Martin Luther King Day; and M1 GW NO M2 J.T. yes

Determine and adopt the Holiday and Public Service Calendar for Calendar Years 2007 and 2008; M1 J.T. M2 GW

Read Resolution 07-09 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure for Calendar Years 2007 and 2008; and M1 GW M2 J.T.

Adopt Resolution 07-09 by Roll Call Vote. M1 GW - yes M2 J.T. - yes

44. Staff Appreciation Dinner. Trustee Wood will give a status report on the arrangements.

Presentation: Trustee Wood
Recommendation: Action to be determined by the Library Board of Trustees.

NEW BUSINESS

45. Approval of the Sixth (6th) Amended Joint Powers Authority (JPA) for the Special District Risk Management Authority (SDRMA) for the purpose of creating financial equity between the members for SDRMA and the California Special District Association (CSDA) members who do not participate in SDRMA's programs.

Presentation: Library Director

Recommendation: Approve the form of and authorize the executing and delivery of a Sixth Amended and Restated Joint Powers Agreement for the Special District Risk Management Authority; and

M1 J.T M2 6W

Read Resolution 08-01 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County Approving the Form of and authorizing the Execution and Delivery of a Sixth Amended Joint Powers Agreement Relating to the Special District Risk Management Authority; and

M1 J.T M2 6W

Adopt Resolution 08-01 by roll call vote; and

M1 6W M2 J.T

Authorize President Shkoler and Secretary Turner to sign the signature page (page 17) of the 6th Amended JPA.

M1 6W M2 J.T

46. Travel Authorizations: Technical Services Manager Napier for the OCLC Digitization Seminar in San Diego

Presentation: Library Director

Recommendation: Authorize Technology Manager Napier to attend the OCLC Western Digital Forum in San Diego, August 8-10, 2007 at a cost not to exceed $500 to be paid from the General Fund.. $750.00

M1 6W M2 J.T

ADJOURNMENT

47. Agenda Preparation for the August Regular Meeting, which will be held on Monday, August 20, 2007 at 6:30 P.M.

48. Review of Action Items.

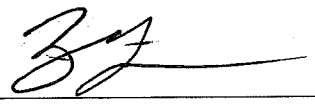
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

7:30 p.m.

59. Adjourn

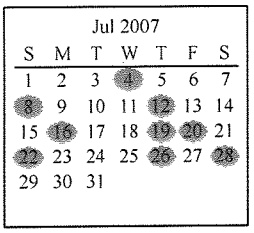
**********CERTIFICATION OF POSTING**********

I, Wendy Goodson, Manager of Administrative Services of Placentia Library District, hereby certify that the Agenda for the July 16, 2007 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Friday, July 13, 2007.



Placentia Library Board Calendar

July 2007 - June 2008



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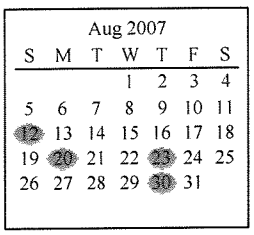

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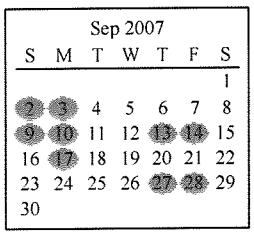

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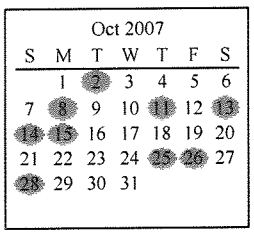

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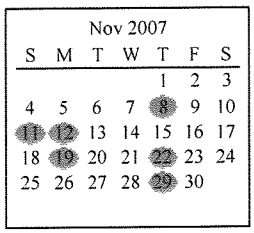

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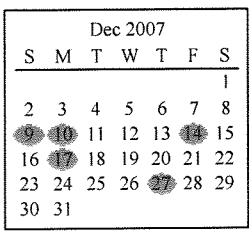

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July

4 Library Closed for Independence Day/Staff Holiday

8 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

12 5:30 PM -8:00 PM PLFF Donor Reception/88th Birthday Bash

16 6:30 PM Library Board Meeting

19 11:00 AM -4:00 PM Fundraiser Barbecue for Literacy, Wells Fargo Bank, Bradford _Yorba Linda

20 11:00 AM -4:00 PM Fundraiser Barbecue for Literacy, Wells Fargo Bank, Bradford _Yorba Linda

22 Friends of Placentia Library Incorporated in 1970

26 5:30 PM Chamber Mixer at Sannah Packaging, 5522 E. La Palma, Anaheim

9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

28 9:00 AM -10:00 PM Fundraiser for Placentia Library, Barnes _ Noble, 1923 W. Malvern Ave., Fullerton

August

12 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

20 6:30 PM Library Board Meeting

23 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

30 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

September

2 Library Closed for Monday Holiday/Not Staff Holiday

Placentia Library District Established in 1919 by OC Board of Supervisors

3 Library Closed for Labor Day/Staff Holiday

9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

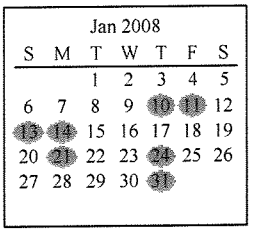
10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

13 5:30 PM Chamber Mixer

14 Placentia Library Foundation Incorporated in 1994

17 6:30 PM Library Board Meeting

27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood



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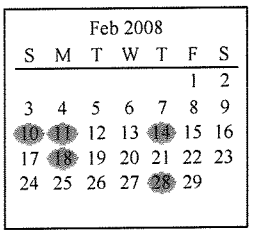

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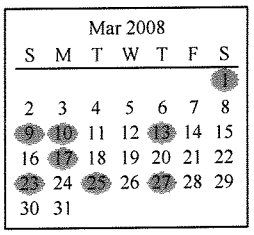

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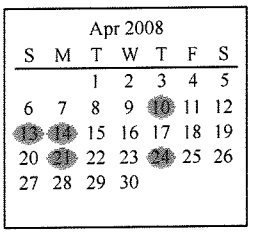

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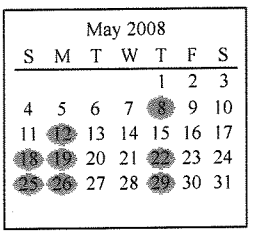

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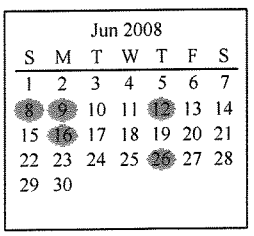

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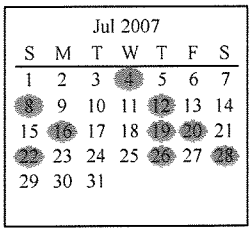
Placentia Library Board Calendar

July 2007 - June 2008



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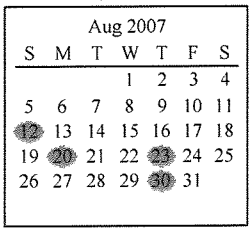

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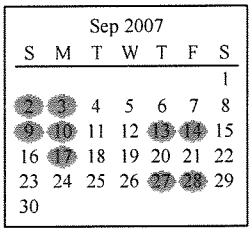

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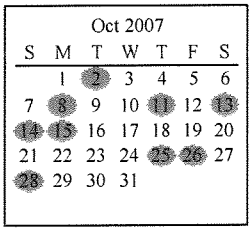

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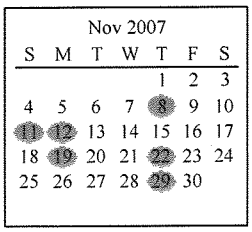

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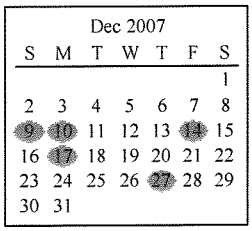

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September

27 7:15 AM Placentia Chamber of Commerce Breakfast

28 5:30 PM -8:00 PM PLFF Donor Event/Library Birthday Party

October

2 CSDA Annual Conference, Portola Plaza Conference Center, Monterey, through Oct 4

8 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

11 5:30 PM Chamber Mixer

13 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30

14 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

1:00 PM PLFF Celebration of Placentia's Authors

15 6:30 PM Library Board Meeting

25 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

26 CLA/CALTAC Conference, Long Beach, through Oct 29

28 11:30 AM CALTAC Awards Luncheon, Convention, Long Beach

November

8 5:30 PM Chamber Mixer

11 Library Closed for Veterans Day/Staff Holiday

1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

12 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

19 6:30 PM Library Board Meeting

22 Library Closed for Thanksgiving/Staff Holiday

29 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

December

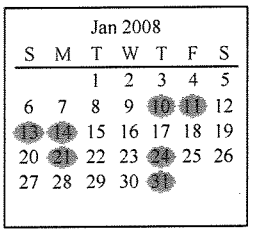
9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

14 6:30 PM Chamber of Commerce Citizen of the Year Breakfast

17 6:30 PM Library Board Meeting

27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood



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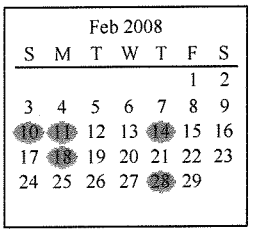

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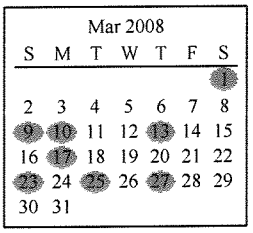

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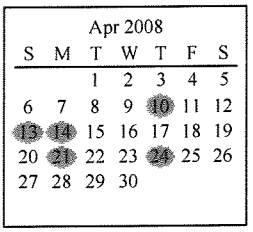

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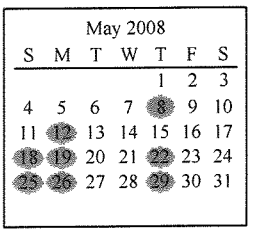

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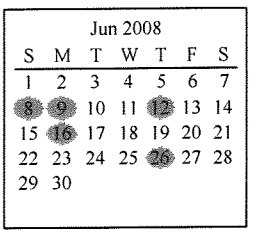

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Placentia Library Board Calendar

July 2007 - June 2008

Jul 2007

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January

10 5:30 PM Chamber Mixer

11 ALA Midwinter Meeting, Philadelphia, through Jan 16

13 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

14 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

21 6:30 PM Library Board Meeting

24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

31 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

February

10 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

11 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

14 5:30 PM Chamber Mixer

18 6:30 PM Library Board Meeting

28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

March

1 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES

9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

13 5:30 PM Chamber Mixer

17 6:30 PM Library Board Meeting

23 Easter, Library Closed, not staff holiday

25 Public Library Association Biennial Conference, Minneapolis, through Mar 29

27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

April

10 5:30 PM Chamber Mixer

Jan 2008

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Placentia Library Board Calendar

July 2007 - June 2008

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April

13 National Library Week through Apr 19

1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

14 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

21 6:30 PM Library Board Meeting

24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

May

8 5:30 PM Chamber Mixer

12 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

18 1:00 PM 2nd Sunday Book Sale (3rd Sunday in May)

19 6:30 PM Library Board Meeting

22 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

25 Library Closed for Monday Holiday/Not Staff Holiday

26 Library Closed for Memorial Day/Staff Holiday

29 11:30 AM ISDOC Quarterly Meeting, Irvine Ranch Water District, Trustee Turner

June

8 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale

9 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting

12 5:30 PM Chamber Mixer

16 6:30 PM Library Board Meeting

26 ALA Annual Conference, Anaheim, through July 2

9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

7:15 AM Placentia Chamber of Commerce Breakfast

Jan 2008						
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MINUTES June 27, 2007
PLACENTIA LIBRARY FRIENDS FOUNDATION

The meeting was called to order at 7:00 pm by Carol Fizzard. The following members were present: Carol Fizzard, Ben Boelman, Barbara Hemmerling, Nancy Lone-Tollefson, Ginny Hausmann, Bill Dooley, Ginny Sanatar, M.A. McHenry and Nadine Blanset. Beverly Webster and Brenda Benner were excused.
Library Staff present: Elizabeth Minter, Yesenia Gomez and Jim Roberts.
Trustee Representative: Richard DeVecchio
Tammie Haugen was introduced. She has shown an interest in the Placentia Library and the Friends Foundation. Ben Boelman made a motion that Tammie Haugen be elected at this meeting to a place on our board. Nancy Lone-Tollefson seconded the motion. The motion carried.
SECRETARY: By general consent the minutes of the May meeting were approved as written.
FINANCIAL REPORTS: M. A. Mc Henry presented a Financial Balance Sheet as of May 31, 2007. This is filed with the minutes. She also presented a document with check detail from May 1 through June 27, 2007. This is filed with the minutes. Three new requests for Grants and Program Authorizations were made: 1) Literacy Grant (Pass through from Draper Foundation) $10,000 to be issued on July 2, 2007. 2) Director's Fund Grant requesting increase from $1,000 to $1,500 (has been at the same rate since before 1992), to be issued on July 2, 2007. 3) Program grant for Staff Appreciation Dinner, 50% of actual program cost not to exceed $500 to be paid after the dinner in the fall. M.A McHenry made a motion to accept the document with check detail and approve the three new expenditures. Ben Boelman seconded the motion. The motion carried.
TREASURER: No Report
FINANCIAL SECRETARY: Total deposits for May--$871.25.
President Fizzard recommended that the adoption of the budget be tabled until the September meeting. There was common agreement to this recommendation.
COMMITTEE CHAIR REPORTS
Bookstore/Volunteers- Nancy Lone-Tollefson. Silent Auction made $43.00 in May. The Book Store is averaging $400.00 a week. Jim Roberts suggested that the Sunday Book Sale sign looks tired and needs to be replaced. It was suggested we might want a sign that faces Chapman, as well as the one facing the parking lot. Elizabeth mentioned a source in Indiana, Better World Books, that might be a destination for our unsold Sunday Sale Books. They would need to be boxed and shipped. No decision made
Membership-Ginny Haussman –A meeting was held June 13, 2007. A report of this meeting filed with the minutes.. The Placentia Library has reserved a booth for the Placentia Heritage Days October 13, 2007, which the Friends Foundation will share. Ginny Haussmann made a motion to allow up to $200.00 for handouts such as magnets and bookmarks advertising the library. Nancy Lone-Tollefson seconded the motion. The motion carried. The next meeting will be July 12, 2007, 10:00 a.m., at the Placentia Library.
Board Development- Elizabeth reported for Brenda Benner. There will be Planning Workshops on August 29-30. Each is a one day event. This is part of the Annual Conference of Fund Raisers. She hopes some from this board would like to attend.

Author's Luncheon- An author has been invited to speak, but there is no confirmation.
Publicity and Publications-No report.
Foundation- Ben Boelman said he had a much greater knowledge and appreciation of the role of Planned Giving after attending workshop on this subject.
Finance –M A. McHenry gave a careful explanation of the PFLL balance sheet (attached). 1) She recommended that a line of credit up to $1500.00 be set up in lieu of a Petty Cash Checking Account. Ben Boelman made a motion to this effect. Ginny Haussmann seconded the motion. The motion carried. 2) M.A. Henry made a motion to transfer excess cash accruing in the general checking account to AIG Security Account. Ben Boelman seconded this. Motion carried. 3) Signers on the checking account will be: Camille Himes, Treasurer: Ben Boelman, First V P: M.A. McHenry, Finance Director: Richard De Vecchio, Trustee.
Donor Reception-Ben Boelman-- Friday September 28, 2007. 5:30 Attached is a full report of the planning being done.
President's Report: Carol Fizzard requested that the secretary send Get Well cards to Lois Monroe and Eleanor Rankin. This will be done.
Library Staff Report: Elizabeth Minter 1) There will be a new ½ time position in the Children's Department. 2) Lois Monroe is having surgery. When she returns she will be reassigned to the Literacy Department. 3) Yesenia Gomez will be moving from circulation to Volunteer Development. Yesenia has received a State Library Scholarship. She will be attending school part time, as well as working. 4) Two half time positions have been filled. These will be in Passport and Tech Services. 5) The Facility Master Plan has been adopted.
Jim Roberts shared a picture taken as he accepted the Draper Foundation $10,000 grant.
Gary Bell presented a plan for the Library to host a Placentia Author's celebration on Sunday, October 14 from 1:30-4:00. This would be an opportunity to honor our local authors on the same weekend as Heritage Days. Ben Boelman made a motion that the Placentia Friends Foundation to support this event. Barbara Hemmerling seconded the motion. The motion carried.

Next meeting will be Monday, September 10, 2007 at 7 P M
The meeting was adjourned at 8:55 P M

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Upcoming Trustee Events and Meetings**

DATE: July 16, 2007

Trustee Events and Meetings

July 19, Thursday, 11:00 A.M. – 4:00 P.M.	Fundraiser Barbecue for Literacy Services at Wells Fargo Bank, Yorba Linda & Bradford
July 20, Friday, 11:00 A.M. – 4:00 P.M.	Fundraiser Barbecue for Literacy Services at Wells Fargo Bank, Yorba Linda & Bradford
July 26, Thursday, 7:15 A.M.	Chamber of Commerce Breakfast, President's Meeting & Chamber Open House
9:00 A.M	Orange County Council of Governments, OC Sanitation District, Fountain Valley (Trustee Wood)
5:30 P.M.	Chamber Mixer at Sannah Packaging, 5522 E. La Palma, Anaheim
July 28, Saturday, 9:00 A.M. – 10:00 P.M.	Library Fundraiser at Barnes & Noble, 1923 W. Malvern Ave., Fullerton
August 12, Sunday, 1:00 P.M. – 4:30 P.M.	PLFF 2nd Sunday Booksale
August 20, Monday, 6:30 P.M.	Library Board Meeting
August 23, Thursday, 9:00 A.M.	Orange County Council of Governments, OC Sanitation District, Fountain Valley (Trustee Wood)
August 30, Thursday, 11:30 A.M.	ISDOC Quarterly Membership Meeting, Irvine Ranch Water District (Secretary Turner)

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 18, 2007

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on June 18, 2007, at 6:30 P.M.

ROLL CALL

Members Present: President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio, Betty Escobosa and Gaeten Wood, and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Technology Manager Vernon Napier, Administrative Services Manager Wendy Goodson, Placentia Library Friends Foundation Treasurer, Camille Himes. Placentia Library Staff, Yesenia Gomez, Alex Hernandez, Kristen Hoffman, and Beatrice Quintanar.

ADOPTION OF AGENDA

It was moved by Secretary Turner and seconded by Trustee Wood to adopt the Agenda as printed.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

ORAL COMMUNICATIONS

No members of the public addressed the Board.

PRESIDENT REPORT

President Shkoler reported that he attended the Placentia Chamber of Commerce Mixer Bon Voyage for Miss Placentia on June 14, 2007.

TRUSTEE REPORTS

Secretary Turner reported she attended the "A for Autism" Book Signing on June 10, and also attended the Series Fiction Program in the Library on June 11, 2007. She also attended the Chamber Mixer on June 14, 2007.

Trustee Wood reported she attended the Chamber Mixer on June 14, 2007.

Trustee DeVecchio reported that he is on the Miss Placentia Library Interview Panel that will be conducted at the library on Wednesday, June 13, 2007.

Trustee Escobosa reported that she attended the Chamber Mixer on June 14, 2007.

PLACENTIA LIBRARY FRIENDS FOUNDATION (PLFF)

Camille Himes reported that she accompanied Elizabeth Minter and Jim Roberts on June 12, 2007 to accept the Draper Foundation Grant presented to the library in the amount of $10,000. She also reported that the next PLFF meeting is June 27, 2007.

CONSENT CALENDAR

It was moved by Trustee Wood and seconded by Secretary Turner to approve Agenda Items 9-40.

MINUTES

Minutes of the May 29, 2007 Library Board of Trustees Regular Meeting and the May 29, 2007 Work Session.

CLAIMS

Claims 4999, 5000, and 5001 by Minter/DeVecchio for Fiscal Year 2006-2007 of $33,633.81 for Fund 707.

Current Claims 4999, 5000, 5001, 5002, 5003, 5004, and 5005 for total of $27,111.54 for the Fiscal Year 2006-2007 and Payrolls #1 (7/3/07) for $49,472.00 and #2 (7/18/07) for $49,472.00 for $98,944.00 for a combined total of $126,055.54.

FY2006-2007 Cash Flow Analysis through June 18, 2007 and the Schedule of Anticipated Property Tax Revenues for FY2006-2007 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

FINANCIAL REPORTS

Financial Reports for May 2007

Office General Ledger & Check Registers for May 2007

Acquisitions Report for May 2007

Entrepeneurial Report for May 2007

Collection Agency Report for May 2007

Gifts Report for May 2007

GENERAL CONSENT CALENDAR

Building Maintenance for May 2007

Personnel Report for May 2007

Volunteer Report for May 2007

Circulation Report for May 2007

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Announcment from the State Library of California of the appointment of Stacey Aldrich, Assistant Director of the Omaha, NE Public Library, as the Deputy State Librarian effective August 6, 2007.

Certification by the State Library of California of the population figures to be used in the calculation of the Public Library Fund (PLF) Allocations for Fiscal Year 2007-2008. Placentia Library District is certified at 55,065.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

STAFF REPORTS

Director's Report for May 2007

Program Committee Report for May 2007

Children's Services Report for May 2007

Placentia Library Literacy Services Report for May 2007

Reference and Adult Services Report for May 2007

History Room Report for May 2007

Placentia Library Web Site Report for May 2007

Technology Report for May 2007

Publicity Materials produced for May 2007

Safety Committee Minutes for May 2007

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

LEGISLATIVE ISSUES

Library Director reported that was no legislative actions items at this time.

Linda Baesler, StoryTime presenter entered the meeting at 7:00P.M.

FACILITY MASTER PLAN

It was moved by Trustee Wood and seconded by Trustee DeVecchio to receive and file the Facility Master Plan as prepared by Linda Demmers and adopt the Facility Master Plan for Placentia Library District 2007, and set the Facility Master Plan for Placentia Library District 2007 for a Public Hearing on Monday, August 13, 2007 at 6:30P.M.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Trustee Wood and seconded by Secretary Turner to set the Facility Master Plan for Placentia Library District 2007 for a Public Hearing on Monday, August 13, 2007 at 6:30P.M.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

BUDGET 07/08

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio to adopt the Budget for Fund 707 for Fiscal Year 2007-2008

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio to set the Budget for Fiscal Year 2007-2008 for Public Hearing on Monday, August 13, 2007 at 6:30 P.M.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

SALARY SCHEDULE FOR EXEMPT PERSONNEL AMENDMENT

It was moved by Trustee Wood and seconded by Secretary Turner to amend the Salary Schedule for Exempt Library Personnel for Fiscal Year 2007 to change the Library Director's Annual Salary from $104,707.20 to $108,888.00 effective July 1, 2007.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE

The Board deferred this item to the July 16, 2007 Regular Board of Trustee Meeting. The Board has requested additional feedback and statistics regarding the request to be closed on Saturdays preceding a Monday holiday and the request to add the Martin Luther King Jr. Holiday to the public service schedule.

STAFF APPRECIATION DINNER

Trustee Wood had no report at this time.

FINES & FEES SCHEDULE 07/08

It was moved by Secretary Turner and seconded by Trustee Wood to adopt as a first reading the Fines and Fees Schedule for Fiscal Year 2007-2008 as amended.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Secretary Turner and seconded by Trustee Wood to authorize the amendment of Placentia Library District 6035- Fines & Fees Schedule to reflect the changes.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was moved by Secretary Turner and seconded by Trustee Wood to set The Fines & Fees Schedule for Fiscal Year 2007-2008 for Public Hearing on Monday, August 13, 2007 at 6:30 P.M.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

PERSONNEL ALLOCATION SCHEDULE & ORGANIZATION CHART

It was moved by Trustee DeVecchio and seconded by Trustee Escobosa to adopt the Personnel Allocation Schedule and Organization Chart for Fiscal Year 2007-2008

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

REQUEST FOR EXEMPTION FOR A LIBRARY EMPLOYEE

Trustee Wood motioned to include an exemption. There was no second. The motion does not pass.

TRAVEL AUTHORIZATIONS

It was moved by Trustee DeVecchio and seconded by Trustee Escobosa to authorize the Technology Manager Napier to attend the Internet Librarian Seminars and Conference in Monterey, October 26 – November 1, 2007 at a cost not to exceed $2,579.00 to be paid from the General Fund.

AYES:	Shkoler, Turner, DeVecchio, Escobosa,Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

LINDA BAESLER

Linda Baesler addressed the Board of Trustees. She announced that her story time hour services were terminated and she expressed her gratitude for the opportunity to work at the library.

AGENDA PREPARATION

Agenda Preparation for the June Meeting will be held on Monday, July 16, 2007 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for June 18, 2007 adjourned at 8:30 P.M.

NEXT MEETING

The June Library Board Meeting will be held on Monday, July 16, 2007 at 6:30 P.M. in the Library History Room.

Jean Turner Secretary Library Board of Trustees	Al Shkoler President Library Board of Trustees

MINUTES
PLACENTIA LIBRARY DISTRICT
WORK SESSION OF THE BOARD OF TRUSTEES
June 28, 2007

CALL TO ORDER

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on June 18, 2007, at 12:30 P.M.

ROLL CALL

Members Present: President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio, Betty Escobosa and Gaeten Wood, and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Technology Manager Vernon Napier.

ADOPTION OF AGENDA

It was moved by Secretary Turner and and seconded by Trustee Wood to adopt the Agenda as printed.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

ORAL COMMUNICATIONS

No members of the public addressed the Board.

FACILITY MASTER PLAN FINANCING OVERVIEW

MuniFinancial Inc. Representatives, Marshall Eyerman and Chris Fisher, presented the financing options for the Facility Master Plan such as building impact fees, parcel taxes, and special taxes.

AGENDA PREPARATION

Agenda Preparation for the June Meeting will be held on Monday, July 16, 2007 at 6:30 P.M.

ADJOURNMENT

The Special Meeting of the Board of Trustees of the Placentia Library District for June 28, 2007 adjourned at 2:00 P.M.

NEXT MEETING

The July Library Board Meeting will be held on Monday, July 16, 2007 at 6:30 P.M. in the Library History Room.

Jean Turner Secretary Library Board of Trustees	Al Shkoler President Library Board of Trustees

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
July 16, 2007

TYPE	REPORT NUMBER	AMOUNT
None		
	TOTAL	

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
July 16, 2007

	DATE	CLAIM	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR					
FUND 707	July 2, 2007	5007	707	21,633.08	Minter/DeVecchio
	July 2, 2007	5008	707	10,265.55	Minter/DeVecchio
	July 2, 2007	5009	707	4,064.39	Minter/DeVecchio
	July 9, 2007	5010	707	2,227.83	Minter/Shkoler
SUBTOTAL FUND 707				38,190.85	
TOTAL BY LIBRARY DIRECTOR				38,190.85	

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/02/07
REPORT NO 5007

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N00692 Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	6-7-07/FY 07-08		1100	00		14,923.59		
N30347 Pkorp Associates 18340 Yorba Linda Blvd Ste 107 - PMB 108 Yorba Linda, CA 92886	6-19-07/1645		1800	00		709.49		
	6-19-07/1644		1300	01		6,000.00		
						6,709.49		

PLEASE PAY IMMEDIATELY - FY07/08

The claims listed above (totaling $21,633.08) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 21,633.08

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/02/07
REPORT NO 5008

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N01074 The Gas Company PO Box C Monterey Park, CA 91756	6-21-07/05391188009		2802	00		576.52		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	6-22-07/9176		1900	00		45.00		
N03659F Golden State Water Company PO Box 9016 San Dimas CA 91773-9016	6-21-07/312803-9		2803	00		590.19		
N03738C Pitney Bowes Purchase Power PO Box 856042 Louisville, KY 40285-6460	6-24-07/X5830		1803	00		9.00		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	6-15-07/390069433		1800	00		75.21		
	6-15-07/389920165		1800	00		165.88		
	6-15-07/390386638		1800	00		260.73		
	6-15-07/390386895		1800	00		8.52		
	6-15-07/390391338		1800	00		9.44		
						519.78		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: X8389)	6-1-07/Sp Lit		1900	01		226.08	"2"	
	5-4-07/Sp Lit		1900	01		301.44	"2"	
						527.52		
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	Travel Reimb 5-24-07 to 6-20-07		2600	01		60.92		
N29440 Citizens Business Bank 701 North Haven Ave., Ste. 350 Ontario, CA 91764	7-1-07/Lease Refi		2200	00		7,044.80		
N30586 HomeIN Magazine 19713 Yorba Linda Blvd Ste 135 Yorba Linda CA 92886	6-26-07/2613		1900	00		540.00		
N30884 Guadalupe Arreola 1353 W Baker Ave Fullerton CA 92833	6-1-07/Sp Lit		1900	01		150.78	"2"	
	5-4-07/Sp Lit		1900	01		201.04	"2"	
						351.82		

The claims listed above (totaling $10,265.55) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 10,265.55

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/02/07
REPORT NO 5009

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N30960 Patricia Fellous-Gibbons c/o Placentia Library District 411 E Chapman Aven Placentia CA 92870	Education Reimb. Spring 2007		2700	01		285.24		
N31467 Hilda Rivera c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb. 6-8-07to6-21-07		2600	00		3.88		
(need vendor #) Georgette Baker 15696 Altamira Drive Chino Hills CA 91709	Story Time June 07		1900	00		200.00	"2"	
N06685 HSM 8309 Innovation Way Chicago IL 60682	6-1-07/4983454		2100	00		166.53		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	6-22-07/X8898		0700	02		241.16		
			0900	00		58.17		
			1600	00		99.00		
			1800	00		1,688.96		
			1900	00		270.00		
			1900	08		525.00		
			2400	02		159.95		
			2400	05		336.50		
			2700	01		30.00		
						3,408.74		

The claims listed above (totaling $4,064.39) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 4,064.39

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/09/07
REPORT NO 5010

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N00692	7-6-07/0000651-IN		0308	00		1,030.83		
Special District Risk Management			0309	00		557.55		
1112 I Street, Suite 300			0310	00		442.07		
Sacramento, CA 95814			0319	00		197.38		
						2,227.83		

PLEASE PAY IMMEDIATELY

The claims listed above (totaling $2,227.83) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 2,227.83

F003-124 (8/93)

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
July 16, 2007

TYPE	REPORT NUMBER	AMOUNT
Regular	5011	6,298.82
	5012	2,700.42
	5013	4,905.32
	5014	12,467.68
Subtotal for Regular		26,372.24
	8/1/2007	49,472.00
	8/15/2007	49,472.00
	8/29/2007	49,472.00
Subtotal for Payroll		148,416.00
TOTAL CURRENT CLAIMS & PAYROLL		174,788.24

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/16/07
REPORT NO 5011

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	6-28-07/3556088		2400	05		475.61		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	7-1-07/125358		1800	00		32.00		
N03660 Elizabeth D. Minter (Petty Checks) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Checks Reimb		0900	00		85.14		
			0900	08		41.83		
			1800	08		910.54		
			1900	08		85.00		
			2700	01		109.00		
			2700	03		28.00		
			2700	08		10.00		
						1,269.51		
N03769D County of Orange P.O. Box 567 Santa Ana, CA 92702	7-2-07/232955		1900	00		2,000.00		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	6-7-07/T6664592		0700	01		272.72		
N03828C Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	7-2-07/X68184920		2400	02		403.74		
	6-22-07/4006487481		2400	01		20.33		
	6-22-07/4006487480		2400	01		18.56		
	6-22-07/4006487482		2400	01		37.73		
	6-28-07/4006540891		2400	01		22.70		
	6-28-07/4006560947		2400	01		24.63		
	7-2-07/4006513791		2400	01		662.69		
	7-2-07/4006513790		2400	01		226.24		
	7-2-07-4006513789		2400	01		117.15		
	7-2-07/4006513788		2400	01		40.67		
	6-28-07/4006528830		2400	01		56.20		
	6-28-07/4006528829		2400	01		350.79		
	6-28-07/4006528828		2400	01		75.14		
	6-28-07/4006528827		2400	01		18.56		
	6-28-07/4006528826		2400	01		19.18		
	6-28-07/4006528825		2400	01		19.15		
	6-19-07/4006589343		2400	01		49.13		
	6-13-07/4006578308		2400	01		86.39		
						2,248.98		

The claims listed above (totaling $6,298.82) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 6,298.82

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/16/07
REPORT NO 5012

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW HIS CHECK FROM FUND 707

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	7-3-07/19888065		2400	01		20.90		
	7-3-07/19888066		2400	01		18.32		
	7-2-07/19870100		2400	01		9.56		
	7-2-07/19870099		2400	01		105.52		
	7-2-07/19870098		2400	01		82.71		
	6-13-07/19574583		2400	01		107.13		
	6-15-07/19608657		2400	01		33.38		
						377.52		
N03847 OCLC PO Box 951488 Cleveland OH 44193	5-31-07/541651		1900	00		6.82		
N06568 Placentia Chamber of Commerce 201 C East Yorba Linda Blvd. Placentia, CA 92870	Annual Mbrshp Sep 07-Aug 08		1600	00		129.00		
N06685 (note address change) HSM Dept CH 10651 Palatine IL 60055	7-1-07/5113790		2100	00		177.78		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: X3104	7-9-07/331728		1400	00		1,300.00		
N06965 Paychex PO Box 4482 Carol Stream IL 60197-4482	6-28-07/20070628		1900	00		393.52		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	7-1-07/164472		1900	00		134.25		
N21086B Grey House Publishing PO Box 860 185 Millerton Rd Millerton, NY 12546	6-14-07/613415		2400	01		148.60		
N22268 Midwest Tape PO Box 820 Holland OH 43528	6-19-07/5298162		2400	02		31.68		
	6-26-07/1440097		2400	02		1.25		
						32.93		

The claims listed above (totaling $2,700.42) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 2,700.42

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/16/07
REPORT NO 5013

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N23569 Placentia Disposal PO Box 79036 Phoenix AZ 85062-9036	7-1-07/X16916		1001	00		40.08		
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	5-31-07/11797		1800	08		397.18		
N26970 Learning Express LLC 55 Broadway 8th Floor New York, NY 10006	6-19-07/20017135		2400	03		3,149.00		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb 5-8-07to7-9-07		2600	00		46.51		
N27838 BBC Audiobooks America PO Box 414190 Boston MA 02241-4190	6-15-07/289100 6-1-07/288063		2400 2400	05 05		314.84 59.92 **374.76**		
N28352 Carson Industries, Inc. 700 E. Baseline Rd., Suite C-2 Tempe, AZ 85283	6-30-07/28804		1800	00		199.90		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	6-22-07/15221559 6-7-07/15191007 6-13-07/15204479 6-27-07/15226868 6-8-07/15194641		2400 2400 2400 2400 2400	01 01 01 01 01		29.27 58.54 58.54 164.33 29.27 **339.95**		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	7-2-07/20765		1800	00		39.87		
N30025 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	6-15-07/1083286583		2400	05		304.00		
N31467 Hilda Rivera c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb		2600	00		14.07		

The claims listed above (totaling $4,905.32) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 4,905.32

F003-124 (8/93)

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/16/07
REPORT NO 5014

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
(need vendor #) Wicketts Intl Plumbing 5782 South Ohio St Yorba Linda CA 92886	6-27-07/104285		1400	00		396.68		
(need vendor #) Dina Lombardi 27165 Sutherland Dr Yorba Linda CA 92887	6-27-07/8171		2400	01		10.00		
(need vendor #) Morningstar 225 West Wacker Drive Chicago IL 60606	5-3-07/9044688 8-2-07to8-1-08		2400	03		5,061.00		
(need vendor #) Info USA Marketing Library Internet Division PO Bx 3603 Omaha NE 68103-0603	7-3-07/7-90-049007		2400	03		7,000.00		

The claims listed above (totaling $12,467.68) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total 12,467.68

F003-124 (8/93)

County of Orange

ELECTRONIC FUNDS TRANSFER

A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or *Fax to: 834-2912*

Please Pay $ 49,472.00 on 8 | 1 | 07

Send To:
Bank Name: Wells Fargo Bank
ABA #: 121042882
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #3

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title

714-528-1925 Phone Number
714-528-8236 FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT ☑ CHECK WRITING ☐

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL

FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	A-C USE CD
707	707			0100	00						45,980.00	
707	707			200	00						3,492.00	

ENCUMBRANCE REVERSAL: ☐ YES ☐ NO TOTAL PAYMENT 49,472.00

I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY
CLAIMANT DATE

EXPENDITURES AUTHORIZED AND APPROVED BY
AUTHORIZED SIGNER DATE

APPROVED DAVID E. SUNDSTROM, Auditor-Controller
DEPUTY DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY

Auditor-Controller Approvals:
Claims & Disbursing:
Over Limit: $100,000 (1) $500,000 (2) $1,000,000 (3)
Claims & Disbursing Manager
Check Writing
General Ledger Approvals:
Cash & Expense Budget: Date wrec

Transaction Reference
Automated Clearing House (CH)
Automated Clearing House (IC)
Wire Transfer (WT)
MW Transaction #
Treasurer-Tax Collector Information
Released By / Ref #

County of Orange

ELECTRONIC FUNDS TRANSFER

A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or *Fax to: 834-2912*

Please Pay $ 49,472.00 **on** 8 | 15 | 07

Send To:
Bank Name: Wells Fargo Bank
ABA #: 121042882
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #4

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title

714-528-1925 Phone Number
714-528-8236 FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT ☑ CHECK WRITING ☐

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL

FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	A-C USE SP CD
707	707			0100	00						45,980.00	
707	707			200	00						3,492.00	
										TOTAL PAYMENT	49,472.00	

ENCUMBRANCE REVERSAL: ☐ YES ☐ NO

I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY

CLAIMANT DATE

EXPENDITURES AUTHORIZED AND APPROVED BY

AUTHORIZED SIGNER DATE

APPROVED DAVID E. SUNDSTROM, Auditor-Controller

DEPUTY DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY

Auditor-Controller Approvals:

Claims & Disbursing:

Over Limit: $100,000 (1) $500,000 (2) $1,000,000 (3)

Claims & Disbursing Manager:

Check Writing:

General Ledger Approvals:

Cash & Expense Budget: Date Wrec

Transaction Reference

Automated Clearing House (CH):
Automated Clearing House (IC):
Wire Transfer (WT):

MW Transaction #:

Treasurer-Tax Collector Information

Released By / Ref #:

County of Orange

ELECTRONIC FUNDS TRANSFER

A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or *Fax to: 834-2912*

Please Pay $ 49,472.00 on 8 | 29 | 07

Send To:
Bank Name: Wells Fargo Bank
ABA #: 121042882
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #5

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title

714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT ☑ CHECK WRITING ☐

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL

FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						45,980.00	
707	707			200	00						3,492.00	

ENCUMBRANCE REVERSAL: ☐ YES ☐ NO TOTAL PAYMENT 49,472.00

I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY	EXPENDITURES AUTHORIZED AND APPROVED BY	APPROVED DAVID E. SUNDSTROM, Auditor-Controller
CLAIMANT DATE	AUTHORIZED SIGNER DATE	DEPUTY DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY

Auditor-Controller Approvals:
Claims & Disbursing:
Over Limit: $100,000 (1) $500,000 (2) $1,000,000 (3)
Claims & Disbursing Manager:
Check Writing:
General Ledger Approvals:
Cash & Expense Budget: Date | wrec

Transaction Reference
Automated Clearing House (CH): Wire Transfer (WT):
Automated Clearing House (IC):
MW Transaction #:
Treasurer-Tax Collector Information
Released By / Ref #:

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Cash Flow Analysis**

DATE: July 16, 2007

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2006-2007 is Attachment A.

The Cash Flow Analysis for the General Fund for Fiscal Year 2007-2008 is Attachment B.

The Property Tax Apportionment Schedule for Fiscal Year 2006-2007 is Attachment C.

The Property Tax Apportionment Schedule for Fiscal Year 2007-2008 is not yet available from the Orange County Auditor/Controller's Office.

It is my opinion that Placentia Library District is in compliance with California Government Code Section 53646(b)(1) that requires that that the District have adequate balances and anticipated revenues to meet its expenditure requirements for the next six months.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2006-2007 through July 16, 2007, the Cash Flow Analysis for Fiscal Year 2007-2008 through July 16, 2007 and the Property Tax Apportionment Schedule for Fiscal Year 2006-2007.

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
06/19/06		Beginning Balance			877,915.41
06/19/06		Payroll #1 to wire July 3, 2006		47,072.00	830,843.41
06/19/06	4885	Payroll #2 to wire July 18, 2006		47,072.00	783,771.41
06/29/06	4886	General by 3 Trustee signatures		15,181.37	768,590.04
07/01/06		General by Library Director & Turner		18,306.55	750,283.49
07/06/06	4887	General by Library Director & Shkoler		4,297.59	745,985.90
07/06/06	4888	General by Library Director & Shkoler		10,808.48	735,177.42
07/06/06	4889	General by Library Director & Shkoler		2,335.56	732,841.86
07/13/06		6230-01: Prior Secured #8	17,715.24	44.29	750,512.81
07/13/06		6280-01: Supplemental paid 1985+ #12	13,894.38		764,407.19
07/13/06		6280-02: Supplemental paid 1984	0.87		764,408.06
07/13/06		6300: Delinquent supplemental	2,174.51		766,582.57
07/13/06		6300: Delinquent supplemental penalties	452.33		767,034.90
07/18/06		6230-04: Teeter apportionment	22,608.66		789,643.56
07/20/06	4890	General by Library Director & DeVecchio		8,462.11	781,181.45
07/20/06	4891	General by Library Director & DeVecchio		10,748.93	770,432.52
07/20/06	4892	General by Library Director & DeVecchio		538.43	769,894.09
07/21/06		6970-07 State Mandated Claims refund	3,122.00		773,016.09
07/21/06		7670-00: Library Fines & Fees	4,405.59		777,421.68
07/21/06		7670-01: Library Passport Revenue	11,366.40		788,788.08
07/21/06		7670-02: Non Govt Grants & Gifts (Boeing, $5,000 & Gates, $7,500)	12,500.00		801,288.08
07/31/06	4893	General by 3 Trustee signatures		2,702.70	798,585.38
07/31/06	4894	General by 3 Trustee signatures		3,522.62	795,062.76
07/31/06	4895	General by 3 Trustee signatures		10,243.10	784,819.66
07/31/06		Payroll #3 to wire August 2, 2006		47,072.00	737,747.66
07/31/06		Payroll #4 to wire August 16, 2006		47,072.00	690,675.66
07/31/06		Payroll #5 to wire August 30, 2006		47,072.00	643,603.66
08/05/06	4896	General by Library Director & DeVecchio		3,564.05	640,039.61
08/05/06	4897	General by Library Director & DeVecchio		2,925.03	637,114.58
08/05/06	4898	General by Library Director & DeVecchio		4,666.62	632,447.96
08/07/06		6610-02: Interest on Unapportioned Taxes	3,698.76	99.15	623,980.85
08/14/06	4899	General by Library Director & Wood		8,467.11	615,513.74
08/14/06	4900	General by Library Director & Wood		891.54	614,622.20
08/16/06		6280-00: Supplemental paid 1985+ #1	1,065.62		615,687.82
08/18/06		Payroll #8 to wire Ocober 11, 2006		49,472.00	566,215.82
08/18/06		Payroll #9 to wire October 25, 2006		49,472.00	516,743.82
08/21/06	4901	General by 3 Trustee signatures		12,359.26	504,384.56
08/21/06	4902	General by 3 Trustee signatures		3,398.73	500,985.83
08/21/06	4903	General by 3 Trustee signatures		15,223.35	485,762.48
08/21/06	4904	General by 3 Trustee signatures		6,522.90	479,239.58
08/21/06		Payroll #6 to wire September 13, 2006		47,072.00	432,167.58
08/21/06		Payroll #7 to wire September 27, 2006		47,072.00	385,095.58
08/23/06		6610-00: Interest County Pool, July	4,440.81	90.22	389,446.17
09/02/06	4905	General by Library Director & DeVecchio		5,384.24	384,061.93
09/06/06	4906	General by Library Director & Turner		5,006.54	379,055.39
09/07/06	4907	General by Library Director & Turner		6,826.27	372,229.12
09/07/06	4908	General by Library Director & Turner		7,320.32	364,908.80

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/12/06		6610-00: Interest Bank of the West, Aug	14.70		364,923.50
09/12/06		6970-03: State Library, LSTA Grant HIS House	5,000.00		369,923.50
09/12/06		6970-07: State Mandated Claim Reimbursement	7,137.00		377,060.50
09/12/06		7670:00: Local Revenue Fines & Fees	5,116.31		382,176.81
09/12/06		7670:01: Local Revenue Passport	12,970.04		395,146.85
09/14/06	4909	General by Library Director & pending		5,601.78	389,545.07
09/18/06	4910	General by 3 Trustee signatures		12,142.63	377,402.44
09/18/06		Payroll #8 to wire October 11, 2006		49,472.00	327,930.44
09/18/06		Payroll #9 to wire October 25, 2006		49,472.00	278,458.44
09/21/06		6220-00 Unsecured Collections 1st	53,339.06	133.35	331,664.15
09/21/06		6280-00: Supplemental paid 1985+ #2	269.25		331,933.40
09/25/06	4911	General by Library Director & Turner		8,034.12	323,899.28
09/25/06	4912	General by Library Director & Turner		7,957.88	315,941.40
09/25/06	4913	General by Library Director & Turner		13,191.24	302,750.16
09/25/06		6610-00: Interest County Pool, Aug	4,068.17	81.59	306,736.74
10/05/06	4914	General by Library Director & DeVecchio		4,372.02	302,364.72
10/05/06	4915	General by Library Director & DeVecchio		13,033.71	289,331.01
10/05/06	4916	General by Library Director & DeVecchio		8,647.74	280,683.27
10/11/06		6280-00: Supplemental paid 1985+ #3	10,945.07		291,628.34
10/16/06	4917	General by 3 Trustee signatures		51,107.65	240,520.69
10/16/06	4918	General by 3 Trustee signatures		5,463.50	235,057.19
10/16/06	4919	General by 3 Trustee signatures		4,965.12	230,092.07
10/16/06	4920	General by 3 Trustee signatures		17,463.33	212,628.74
10/16/06		Payroll #10 to wire November 8, 2006		49,472.00	163,156.74
10/16/06		Payroll #11 to wire November 22, 2006		49,472.00	113,684.74
10/18/06		6610-00: Interest Bank of the West, Sep	7.52		113,692.26
10/18/06		6970-00: State Library Interlibrary Loan	4,232.85		117,925.11
10/18/06		7670:00: Local Revenue Fines & Fees	7,265.37		125,190.48
10/18/06		7670:01: Local Revenue Passport	18,211.03		143,401.51
10/19/06	4921	General by Library Director & Wood		8,034.12	135,367.39
10/19/06	4922	General by Library Director & Wood		11,350.75	124,016.64
10/19/06	4923	General by Library Director & Wood		1,855.80	122,160.84
10/24/06		6610-00: Interest County Pool, Sep	3,580.80	70.48	125,671.16
11/02/06	4924	General by Library Director & DeVecchio		4,286.58	121,384.58
11/09/06	4925	General by Library Director & Wood		4,511.72	116,872.86
11/09/06	4926	General by Library Director & Wood		5,970.12	110,902.74
11/09/06	4927	General by Library Director & Shkoler		9,305.02	101,597.72
11/15/06		6280-00: Supplemental paid 1985+ #4	2,753.47		104,351.19
11/20/06	4928	General by 3 Trustee signatures		19,060.85	85,290.34
11/20/06	4929	General by 3 Trustee signatures		3,197.13	82,093.21
11/20/06	4930	General by 3 Trustee signatures		7,026.39	75,066.82
11/20/06	4931	General by 3 Trustee signatures		4,925.41	70,141.41
11/20/06	4932	General by 3 Trustee signatures		1,052.17	69,089.24
11/20/06		Payroll #12 to wire December 6, 2006		47,072.00	22,017.24
11/20/06		Payroll #13 to wire December 20, 2006		47,072.00	-25,054.76
11/21/06		6210: Secured #1	183,879.76	459.70	158,365.30
11/21/06		6610-00: Interest County Pool, Oct	3,246.18	63.98	161,547.50

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/22/06		6610-00: Interest Bank of the West, Oct	20.08		161,567.58
11/22/06		6970-00: State Library Interlibrary Loan	2,207.70		163,775.28
11/22/06		6970-02: State Library CA Literacy Campaign	30,000.00		193,775.28
11/22/06		6970-03: State Library HIS House Grant	4,864.00		198,639.28
11/22/06		7670:00: Local Revenue Fines & Fees	4,641.98		203,281.26
11/22/06		7670:01: Local Revenue Passport	10,675.80		213,957.06
12/06/06	4933	General by Library Director & Shkoler		4,714.27	209,242.79
12/06/06	4934	General by Library Director & Shkoler		10,823.57	198,419.22
12/06/06	4935	General by Library Director & Shkoler		1,368.01	197,051.21
12/07/06	4936	General by Library Director & DeVecchio		8,467.11	188,584.10
12/12/06	4937	General by 3 Trustee signatures		13,694.21	174,889.89
12/14/06	4938	General by 3 Trustee signatures		5,004.16	169,885.73
12/18/06	4939	General by 3 Trustee signatures		60,826.22	109,059.51
12/18/06	4940	General by 3 Trustee signatures		10,229.55	98,829.96
12/18/06	4941	General by 3 Trustee signatures		20,466.38	78,363.58
12/18/06		Payroll #14 to wire January 3, 2007		39,072.00	39,291.58
12/18/06		Payroll #15 to wire January 17, 2007		39,072.00	219.58
12/18/06	4942	General by Library Director & Turner		2,279.17	-2,059.59
12/18/06	4943	General by Library Director & Turner		2,971.53	-5,031.12
12/20/06	4944	General by Library Director & Turner		3,595.00	-8,626.12
12/20/06	4945	General by Library Director & Shkoler		5,474.53	-14,100.65
01/11/07	4946	General by Library Director & Shkoler		5,758.26	-19,858.91
01/11/07	4947	General by Library Director & Shkoler		36,132.65	-55,991.56
12/27/06		6210: Secured #2	167,146.79	417.87	110,737.36
12/27/06		6210: Secured #3	311,869.30	779.67	421,826.99
12/27/06		6280-00: Supplemental paid 1985+ #5	7,237.01		429,064.00
12/28/06		6610-00: Interest County Pool, Nov	2,537.57	49.07	431,552.50
12/28/06		6610-00: Interest Bank of the West, Nov	38.86		431,591.36
12/28/06		6690-00: State Homeowners #1	2,483.78		434,075.14
01/10/07		6690-00: State Homeowners #2	5,795.49		439,870.63
01/11/07		6970-07 State Mandated Claims refund	1,614.00		441,484.63
01/11/07		7670:00: Local Revenue Fines & Fees	5,748.05		447,232.68
01/11/07		7670:01: Local Revenue Passport	13,465.72		460,698.40
01/16/07		7680:00: Canceled out of date check	8.90		460,707.30
01/16/07	4948	General by 3 Trustee signatures		5,304.65	455,402.65
01/16/07	4949	General by 3 Trustee signatures		3,000.66	452,401.99
01/16/07	4950	General by 3 Trustee signatures		11,414.11	440,987.88
01/16/07	4951	General by 3 Trustee signatures		5,241.67	435,746.21
01/16/07		Payroll #16 to wire January 31, 2007		47,072.00	388,674.21
01/16/07		Payroll #17 to wire February 14, 2007		47,072.00	341,602.21
01/16/07		Payroll #18 to wire February 28, 2007		39,072.00	302,530.21
01/17/07	4952	General by 2 Trustee signatures, DeVecchio & Turner		8,467.11	294,063.10
01/18/07		6220-00 Unsecured Collections	13,288.97		307,352.07
01/18/07		6280-00: Supplemental paid 1985+ #6	16,114.95	33.22	323,433.80
01/23/07		6210: Secured #4	204,660.76	511.65	527,582.91
01/24/07		6610-00: Interest County Pool, Dec	3,531.92	68.20	531,046.63
01/25/07		6210-01: Public Utility #1	11,834.12	29.59	542,851.16

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/27/07	4953	General by Library Director & DeVecchio		8,396.64	534,454.52
01/27/07	4954	General by Library Director & DeVecchio		8,902.80	525,551.72
01/27/07	4955	General by Library Director & Shkoler		6,302.11	519,249.61
01/30/07		6610-00: Interest Bank of the West, Dec	16.19		519,265.80
01/30/07		6970-00: State Library Interlibrary Loan	3,661.05		522,926.85
01/30/07		7670:00: Local Revenue Fines & Fees	2,337.91		525,264.76
01/30/07		7670:01: Local Revenue Passport	8,671.60		533,936.36
02/08/07	4956	General by Library Director & Shkoler		2,775.70	531,160.66
02/08/07	4957	General by Library Director & Shkoler		4,637.98	526,522.68
02/08/07	4958	General by Library Director & Shkoler		5,662.20	520,860.48
02/09/07		7670:00: Local Revenue Fines & Fees	12,100.90		532,961.38
02/09/07		7670:01: Local Revenue Passport	28,994.85		561,956.23
02/14/07	4959	General by Library Director & pending		8,467.11	553,489.12
02/14/07		6280-00: Supplemental paid 1985+ #7	4,633.54		558,122.66
02/20/07	4960	General by 3 Trustee signatures		22,408.40	535,714.26
02/20/07	4961	General by 3 Trustee signatures		5,124.16	530,590.10
02/20/07	4962	General by 3 Trustee signatures		3,447.31	527,142.79
02/20/07	4963	General by 3 Trustee signatures		5,526.20	521,616.59
02/20/07	4964	General by 3 Trustee signatures		9,845.81	511,770.78
02/20/07		Payroll #19 to wire March 14, 2007		47,072.00	464,698.78
02/20/07		Payroll #20 to wire March 28, 2007		47,072.00	417,626.78
02/21/07	4965	General by Library Director & Wood		8,467.11	409,159.67
02/21/07		OCA Sales tax withholding, Jan, Object Code 1800		12.78	409,146.89
02/21/07		OCA Sales tax withholding, Jan, Object Code 2400		30.38	409,116.51
02/27/07		6610-00: Interest County Pool, Jan	4,696.83	91.57	413,721.77
02/28/07	4966	General by Library Director & Wood		4,392.33	409,329.44
02/28/07	4967	General by Library Director & Wood		641.00	408,688.44
03/05/07		6970-00: State Library Interlibrary Loan	3,504.97		412,193.41
03/05/07		6970-01: State Library PLF	31,740.00		443,933.41
03/05/07		6970-02: State Library Literacy CLC	24,384.00		468,317.41
03/05/07		7670:00: Local Revenue Fines & Fees	3,545.27		471,862.68
03/05/07		7670:01: Local Revenue Passport	16,309.40		488,172.08
03/07/07	4969	General by Library Director & Wood		6,603.71	481,568.37
03/07/07	4970	General by Library Director & Wood		3,893.95	477,674.42
03/07/07	4971	General by Library Director & Wood		6,444.42	471,230.00
03/14/07	4972	General by Library Director & Shkoler		8,467.11	462,762.89
03/14/07		6250: SDAF #1	4,187.60		466,950.49
03/15/07		6280-00: Supplemental paid 1985+ #8	2,936.31		469,886.80
03/16/07		6610-00: Interest County Pool, Feb	4,175.15	77.87	473,984.08
03/19/07	4973	General by 3 Trustee signatures		86,699.01	387,285.07
03/19/07	4974	General by 3 Trustee signatures		3,619.16	383,665.91
03/19/07	4975	General by 3 Trustee signatures		3,189.38	380,476.53
03/19/07	4976	General by 3 Trustee signatures		1,837.23	378,639.30
03/19/07	4977	General by 3 Trustee signatures		3,634.85	375,004.45
03/19/07	4978	General by 3 Trustee signatures		2,440.52	372,563.93
03/19/07		Payroll #21 to wire April 11, 2007 (Amended 4/7/07)		56,972.00	315,591.93
03/19/07		Payroll #22 to wire April 25, 2007		49,472.00	266,119.93

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
03/21/07		6210: Secured #5	95,717.13	239.29	361,597.77
03/26/07	4979	General by Library Director & DeVecchio		3,611.64	357,986.13
03/26/07	4980	General by Library Director & DeVecchio		4,107.99	353,878.14
03/26/07	4981	General by Library Director & DeVecchio		9,994.04	343,884.10
04/05/07	4982	General by Library Director & Shkoler		7,220.75	336,663.35
04/05/07	4983	General by Library Director & Shkoler		13,258.93	323,404.42
04/05/07	4984	General by Library Director & Shkoler		18,006.28	305,398.14
04/16/07	4985	General by 3 Trustee signatures		5,840.78	299,557.36
04/16/07	4986	General by 3 Trustee signatures		3,144.10	296,413.26
04/16/07	4987	General by 3 Trustee signatures		6,132.14	290,281.12
04/16/07		Payroll #23 to wire May 9, 2007		49,272.00	241,009.12
04/16/07		Payroll #24 to wire May 23, 2007		49,272.00	191,737.12
04/24/07	4988	General by Library Director & DeVecchio		7,482.67	184,254.45
04/24/07	4989	General by Library Director & DeVecchio		5,297.33	178,957.12
05/03/07	4990	General by Library Director & DeVecchio		7,217.46	171,739.66
05/03/07	4991	General by Library Director & DeVecchio		3,263.10	168,476.56
04/19/07		6210: Secured #6	548,232.46	7,865.98	708,843.04
04/19/07		6280-00: Supplemental paid 1985+ #9	7,225.26		716,068.30
04/17/07		6610-00: Interest County Pool, Mar	4,346.20	85.19	720,329.31
04/25/07		6610-02: Interest on Unapportioned Taxes	1,898.13	12.48	722,214.96
04/10/07		7670:00: Local Revenue Fines & Fees	6,192.18		728,407.14
04/18/08		7670:01: Local Revenue Passport	25,332.40		753,739.54
04/10/07		7670:00: Local Revenue Fines & Fees	7,969.65		761,709.19
04/18/08		7670:01: Local Revenue Passport	30,821.40		792,530.59
04/14/07	4992	General by Library Director & Shkoler		8,467.11	784,063.48
05/29/04	4995	General by 3 Trustee signatures		4,482.56	779,580.92
05/29/04	4996	General by 3 Trustee signatures		6,342.03	773,238.89
05/29/04	4997	General by 3 Trustee signatures		8,059.33	765,179.56
05/29/04	4998	General by 3 Trustee signatures		40,040.68	725,138.88
05/29/04		Payroll #25 to wire June 6, 2007		49,472.00	675,666.88
05/29/04		Payroll #26 to wire June 20, 2007		49,472.00	626,194.88
05/04/07		Coding Correction by OCA		12.48	626,182.40
05/09/07		7670:00: Local Revenue Fines & Fees	4,576.64		630,759.04
05/09/07		7670:01: Local Revenue Passport	13,980.34		644,739.38
05/09/07		Coding Correction by OCA		99.15	644,640.23
05/10/07		6690-00: State Homeowners #3	5,795.49		650,435.72
05/14/07	4992	General by Library Director & Shkoler		8,467.11	641,968.61
05/14/07	4993	General by Library Director & Shkoler		12,634.20	629,334.41
05/14/07	4994	General by Library Director & Shkoler		10,091.08	619,243.33
05/16/07		6610-00: Interest County Pool, Apr.	4,595.26	86.40	623,752.19
05/21/07	4993	General by Library Director & Turner		12,634.20	611,117.99
05/21/07	4994	General by Library Director & Turner		10,091.08	601,026.91
05/21/07		6210: Secured #7	14,719.58	36.80	615,709.69
05/21/07		6280-01: Supplemental paid 1985+ #1	15,572.85		631,282.54
05/24/07		6210-01: Public Utility #1	10,867.16	27.17	642,122.53
05/24/07		6250: SDAF #1	3,920.80		646,043.33
05/24/07		7670:00: Local Revenue Fines & Fees	9,930.87		655,974.20

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
05/24/07		7670:01: Local Revenue Passport	34,715.44		690,689.64
05/29/07	4995	General by 3 Trustee signatures		4,482.56	686,207.08
05/29/07	4996	General by 3 Trustee signatures		6,342.03	679,865.05
05/29/07	4997	General by 3 Trustee signatures		8,059.33	671,805.72
05/29/07	4998	General by 3 Trustee signatures		40,040.68	631,765.04
05/30/07		7670:00: Local Revenue Fines & Fees, coding correction	(4,576.64)		627,188.40
05/30/07		7670:01: Local Revenue Passport, coding correction	(13,980.34)		613,208.06
06/06/07	4999	General by Library Director & DeVecchio		4,103.14	609,104.92
06/06/07	5000	General by Library Director & DeVecchio		9,766.06	599,338.86
06/07/07		6690-00: State Homeowners #4	2,483.79		601,822.65
06/11/07	5001	General by Library Director & DeVecchio		8,764.61	593,058.04
06/13/07		6280-00: Supplemental paid 1985+ #1	3,043.22		596,101.26
06/15/07		7680:00 Canceled out of date check	400.00		596,501.26
06/18/07	5002	General by 3 Trustee signatures		16,365.60	580,135.66
06/18/07	5003	General by 3 Trustee signatures		3,862.18	576,273.48
06/18/07	5004	General by 3 Trustee signatures		2,493.53	573,779.95
06/18/07	5005	General by 3 Trustee signatures		4,390.23	569,389.72
06/19/07	5006	General by 3 Trustee signatures		3,894.40	565,495.32
06/19/07		6610-00: Interest County Pool, May	5,773.45	110.34	571,158.43
06/20/07		6610-00: Interest Bank of the West	22.65		571,181.08
06/20/07		6970-00: State Library Interlibrary Loan	3,823.91		575,004.99
06/20/07		7670:00: Local Revenue Fines & Fees	4,559.97		579,564.96
06/21/07		6220-00 Unsecured Collections 3rd	4,571.29	11.43	584,124.82
06/21/07		6240: Unsecured prior year	1,692.37	4.23	585,812.96
06/21/07		7670:01: Local Revenue Passport	14,973.08		600,786.04
06/28/07		6610-02: Interest Unapportioned Taxes	5,119.81	97.97	605,807.88
06/28/07		6970-07: State Timber Yield	0.29		605,808.17
					605,808.17

Placentia Library District
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/07		Beginning Balance (*Subject to FY07 year-end balance adjustments*)			1,099,907.16
06/18/07		Payroll #1 to wire July 3, 2007		47,072.00	1,052,835.16
06/18/07		Payroll #2 to wire July 18, 2007		47,072.00	1,005,763.16
07/02/07	5007	General by Library Director & DeVecchio		21,633.08	984,130.08
07/02/07	5008	General by Library Director & DeVecchio		10,265.55	973,864.53
07/02/07	5009	General by Library Director & DeVecchio		4,064.39	969,800.14
07/09/07	5010	General by Library Director & Shkoler		2,227.83	967,572.31
07/16/07	5011	General by 3 Trustee signatures		6,298.82	961,273.49
07/16/07	5012	General by 3 Trustee signatures		2,700.42	958,573.07
07/16/07	5013	General by 3 Trustee signatures		4,905.32	953,667.75
07/16/07	5014	General by 3 Trustee signatures		12,467.68	941,200.07
07/16/07		Payroll #3 to wire August 1, 2007		49,472.00	891,728.07
07/16/07		Payroll #4 to wire August 15, 2008		49,472.00	842,256.07
07/16/07		Payroll #5 to wire August 29, 2009		49,472.00	792,784.07
					792,784.07

Home > Property Tax Accounting

Property Tax Accounting

[Apportionment Schedule Letter]

Property Tax Apportionments
Fiscal Year 2006-2007

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
PY Sec Taxes & Penalties Non Teeter 1	8/16/2006	8/17/2006	July	
Supplemental 1	8/16/2006	8/17/2006	Collections for July	
PY Sec Taxes & Penalties Non Teeter 2	9/13/2006	9/14/2006	August	
Unsecured 1	9/21/2006	9/22/2006	Collections at 08/31/2006	80% - 85%
Supplemental 2	9/21/2006	9/22/2006	Collections for August	
PY Sec Taxes & Penalties Non Teeter 3	10/11/2006	10/12/2006	September	
Supplemental 3	10/11/2006	10/12/2006	Collections for September	
PY Sec Taxes & Penalties Non Teeter 4	11/15/2006	11/16/2006	October	
Supplemental 4	11/15/2006	11/16/2006	Collections for October	
Secured #1	11/21/2006	11/22/2006	Collections at 11/10/2006	7% - 10%
H/O Property Tax Relief 1	12/7/2006	12/8/2006		15%
Secured #2	12/13/2006	12/14/2006	Collections at 12/01/2006	10% - 15%
PY Sec Taxes & Penalties Non Teeter 5	12/13/2006	12/14/2006	November	
Supplemental 5	12/20/2006	12/21/2006	Collections for November	
Secured #3	12/21/2006	12/22/2006	Collections at 12/08/2006	20% - 25%
ERAF 1 - Non-Schools	1/2/2007	1/3/2007	For Non-schools	$254 million + growth
Sales & Use Tax Compensation 1	1/4/2007	1/5/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/VLF Swap 1	1/4/2007	1/5/2007	Cities and County only	50%
H/O Property Tax Relief 2	1/10/2007	1/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 6	1/10/2007	1/11/2007	December	
Unsecured 2	1/18/2007	1/19/2007	Collections at 12/31/2006	5% - 8%
Supplemental 6	1/18/2007	1/19/2007	Collections for December	
Secured #4	1/23/2007	1/24/2007	Collections at 01/12/2007	5% -7%
State-Assessed Public Utility 1	1/25/2007	1/26/2007	1st Installment Collections	49% - 50%
PY Sec Taxes & Penalties Non Teeter 7	2/14/2007	2/15/2007	January	
Supplemental 7	2/14/2007	2/15/2007	Collections for January	
PY Sec Taxes & Penalties Non Teeter 8	3/14/2007	3/15/2007	February	
Secured #5	3/21/2007	3/22/2007	Collections at 03/09/2007	5% - 7%
Supplemental 8	3/21/2007	3/22/2007	Collections for February	
PY Sec Taxes & Penalties Non Teeter 9	4/11/2007	4/12/2007	March	
Secured #6	4/19/2007	4/20/2007	Collections at 04/06/2007	15% - 20%
Supplemental 9	4/19/2007	4/20/2007	Collections for March	
ERAF 2- Non-Schools	5/1/2007	5/2/2007	For Non-schools	$274 million + growth
Sales & Use Tax				

Compensation 2	5/3/2007	5/4/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/VLF Swap 2	5/3/2007	5/4/2007	Cities and County only	50%
H/O Property Tax Relief 3	5/10/2007	5/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 10	5/16/2007	5/17/2007	April	
Secured #7	5/21/2007	5/22/2007	Collections at 05/11/2007	10% - 15%
Supplemental 10	5/21/2007	5/22/2007	Collections for April	
State-Assessed Public Utility 2	5/24/2007	5/25/2007	2nd Installment Collections	49% - 50%
H/O Property Tax Relief 4	6/7/2007	6/8/2007		15%
PY Sec Taxes & Penalties Non Teeter 11	6/13/2007	6/14/2007	May	
Unsecured - Final	6/21/2007	6/22/2007	Collections at 05/31/2007	2%- 5%
Supplemental 11	6/13/2007	6/14/2007	Collections for May	
Delq. PY Unsecured	6/21/2007	6/22/2007	06/01/06 through 05/31/07 Collections	
Secured - Final	7/16/2007	7/17/2007	Final Collections at Year-end	1% - 2%
PY Sec Taxes & Penalties Non Teeter 12	7/16/2007	7/17/2007	June	
Supplemental 12	7/16/2007	7/17/2007	Collections for June	
Delq. PY Suppl. Taxes & Penalties	7/16/2007	7/17/2007	07/01/06 through 06/30/07 Collections	
Teeter Plan	7/18/2007	7/19/2007	Actual Final Delinquencies	1% - 3%
Property Tax In-Lieu of VLF/VLF Swap 3	7/18/2007	7/19/2007	Cities and County only	$21 million

[Apportionment Schedule Letter]
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Fund Balance Report

Post-Petition Balances (B/S Account 8010 - Cash)

July 16, 2007

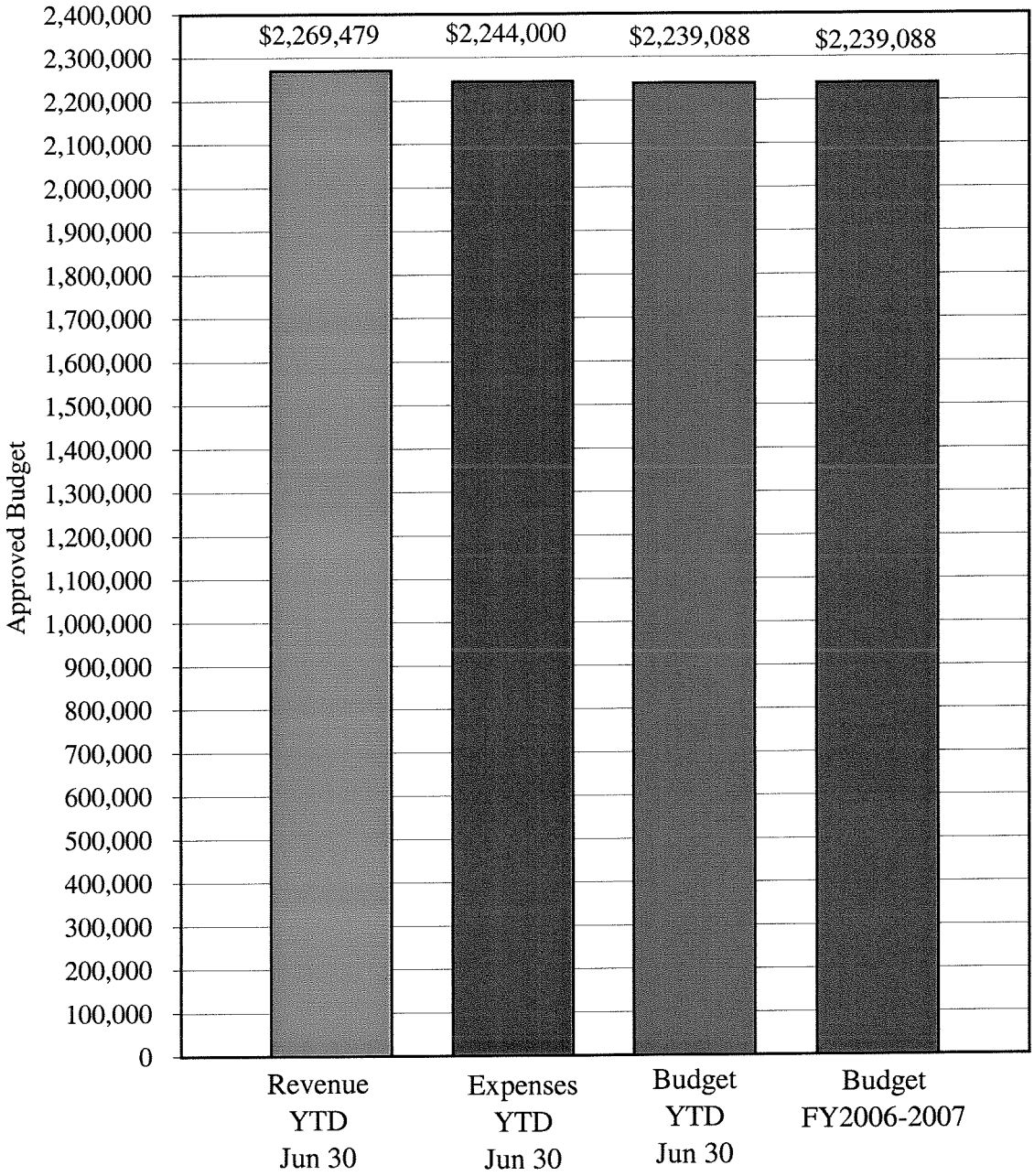
Fiscal Year 2006-2007

	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	TOTAL EXCL GEN FUND
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36
09/30/06	114,887.46	10,865.18	173,291.22	750,624.35	10,602.08	1,060,270.29	309,645.94
10/31/06	115,364.52	10,910.29	174,010.80	545,230.76	10,646.10	856,162.47	310,931.71
11/30/06	115,836.48	10,954.92	174,722.68	627,854.80	10,689.65	940,058.53	312,203.73
12/31/06	116,326.09	11,001.23	175,461.19	1,034,744.25	10,734.83	1,348,267.59	313,523.34
01/31/07	116,316.17	11,000.29	175,446.22	978,426.84	10,733.91	1,291,923.43	313,496.59
02/28/07	117,314.54	11,094.71	176,952.11	933,463.67	10,826.04	1,249,651.07	316,187.40
03/31/07	117,305.50	11,093.86	176,938.48	820,992.07	10,825.21	1,137,155.12	316,163.05
04/30/07	142,218.47	11,187.07	178,425.10	1,283,067.88	10,916.16	1,625,814.68	342,746.80
05/31/07	142,207.33	11,186.15	178,410.37	1,266,963.01	10,915.26	1,609,682.12	342,719.11
06/30/07	143,300.29	11,282.78	179,951.58	1,099,907.16	11,009.55	1,445,451.36	345,544.20
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fiscal Year 2005-2006

	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	TOTAL ALL FUNDS	TOTAL EXCL GEN FUND
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLACENTIA LIBRARY DISTRICT
Fiscal Year 2006 - 2007
General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)

July 16, 2007

FY2006-2007 Year-End Balances subject to adjustment by the Orange County Auditor Controller until the Final Report is issued in August.

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 JUN 2007	FY2005-2006 JUN 2006	FY2006-2007 % REV BUD
6210-00	Prop. Taxes - current secured	1,561,688.00	1,526,225.78	1,402,237.26	0.00	0.00	97.73%
6210-01	Public Utility	21,000.00	22,701.28	21,703.86	0.00	0.00	108.10%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,582,688.00	1,548,927.06	1,423,941.12	0.00	0.00	97.87%
6220	PROP. TAXES - CURRENT UNSECURED	58,000.00	71,199.32	63,058.32	4,571.29	(1,908.69)	122.76%
6230-00	Prop. Taxes - Prior Secured	15,000.00	0.00	16,231.99	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	17,715.24	0.00	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout	15,000.00	22,608.66	15,295.19	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	30,000.00	40,323.90	31,527.18	0.00	0.00	134.41%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	1,692.37	976.98	1,692.37	976.98	225.65%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	8,108.40	7,832.90	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	6,500.00	52,745.29	103,456.27	3,043.22	7,175.11	811.47%
6280-01	Final supplemental for prior years	0.00	32,946.51	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREI	6,500.00	85,691.80	103,456.27	3,043.22	7,175.11	1318.34%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	65,000.00	2,626.84	1,744.74	0.00	0.00	4.04%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	1,400.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,744,338.00	1,758,569.69	1,632,537.51	9,306.88	6,243.40	100.82%

REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)

July 16, 2007

FY2006-2007 Year-End Balances subject to adjustment by the Orange County Auditor Controller until the Final Report is issued in August.

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 JUN 2007	FY2005-2006 JUN 2006	FY2006-2007 % REV BUD
6610-00	Interest	30,000.00	45,112.34	35,202.77	5,796.10	9,684.71	150.37%
6610-01/02	Interest - old bond fund	0.00	10,716.70	1,131.15	5,119.81	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	30,000.00	55,829.04	36,333.92	10,915.91	9,684.71	186.10%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	16,558.55	16,963.32	2,483.79	2,544.50	97.40%
6970-00	State - ILL & Direct Loan Reimbursement	12,000.00	17,430.48	19,166.46	3,823.91	0.00	145.25%
6970-01	State - CA Foundation Funds	30,000.00	31,740.00	20,443.74	0.00	(16,963.32)	
6970-02	State - CA Literacy Campaign	58,000.00	54,384.00	51,732.00	0.00	0.00	93.77%
6970-03	State - LSTA Grant, HIS House	0.00	9,864.00	17,002.09	0.00	(13,396.91)	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	40,000.00	0.00	21,885.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	11,873.29	10,662.96	0.29	0.96	
	TOTAL STATE - OTHER GOVERNMENTAL	150,000.00	125,291.77	140,892.25	3,824.20	(30,359.27)	83.53%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	40,000.00	73,814.05	70,414.46	4,559.97	9,636.63	184.54%
7670-01	Local Revenue -- Passport	180,000.00	226,507.16	179,619.13	14,973.08	30,849.58	125.84%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	20,000.00	12,500.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	240,000.00	312,821.21	250,033.59	19,533.05	40,486.21	130.34%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	408.90	120.00	400.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,181,338.00	2,269,479.16	2,076,880.59	46,463.83	28,599.55	104.04%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
July 16, 2007

FY2006-2007 Year-End Balances subject to adjustment by the Orange County Auditor Controller until the Final Report is issued in August.

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 JUN 2007	FY2005-2006 JUN 2006	FY2006-2007 % EXP BUD
0100-00	Salaries & Wages	1,040,934	1,051,434.84	844,598.27	75,300.01	62,148.97	101.01%
0200-00	Retirement (Social Security & Pension Contribution)	144,588	144,495.69	112,481.91	6,984.00	5,505.92	99.94%
0301-00	Unemployment Insurance	0	125.00	3,113.00	0.00	0.00	
0306-00	Health Insurance	108,986	94,165.29	101,802.86	8,086.71	10,566.18	86.40%
0308-00	Dental Insurance	8,786	10,636.20	11,057.50	902.70	1,933.50	121.06%
0309-00	Life Insurance	2,948	1,903.63	1,373.94	162.00	122.85	64.56%
0310-00	Accidental Death & Dismemberment Insurance	5,293	4,281.41	3,654.35	1,207.29	321.13	80.88%
0319-00	Vision Insurance	2,913	3,055.12	2,726.12	259.20	321.00	104.88%
	Total Employee Insurance	128,927	114,166.65	123,727.77	10,617.90	13,264.66	88.55%
0350	Workers Compensation - General	8,500	6,731.87	7,904.00	0.00	0.00	79.20%
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,322,949	1,316,829.05	1,088,711.95	92,901.91	80,919.55	99.54%
0700-00	Communications - Telephone	4,000	4,091.62	3,893.66	378.41	755.60	102.29%
0700-01	Communications - Modem/Fax	8,400	5,810.71	6,321.58	906.62	305.18	69.18%
0700-02	Communications - Internet/Database	0	2,814.08	0.00	248.90	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	600	0.00	2,370.50	0.00	215.50	0.00%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	976.65	1,243.63	86.25	77.90	69.76%
	Total Communications	14,400	13,693.06	13,829.37	1,620.18	1,354.18	95.09%
0900-00	Food - General Fund	600	960.45	545.08	110.44	60.97	160.08%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	500	5,582.78	624.41	1,413.73	110.79	1116.56%
0090-09	Food - Families for Literacy	0	405.80	482.58	0.00	0.00	
	Total Food	1,100	6,949.03	1,652.07	1,524.17	171.76	631.73%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)

July 16, 2007

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OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 JUN 2007	FY2005-2006 JUN 2006	FY2006-2007 % EXP BUD
1000-00	Household Expense	7,500	22,460.98	16,361.49	1,795.91	2,832.61	299.48%
1001-00	Trash	0	0.00		0.00		
	Household and Trash	7,500	22,460.98	5,000.00	1,795.91	2,832.61	
1100-00	Insurance - Liability	13,100	13,057.37	12,281.93	0.00	0.00	99.67%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	14,041.07	4,215.59	7,630.00	0.00	280.82%
1300-01	Maintenance of Equipment - General Fund (Computer)	27,500	33,732.03	24,540.00	245.00	6,000.00	122.66%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500	1,048.50	(335.15)	0.00	0.00	209.70%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	33,000	48,821.60	28,420.44	7,875.00	6,000.00	147.94%
	HVAC	7,500	6,348.07	11,591.66	2,465.16	2,086.30	84.64%
	Carpet Cleaning	2,750	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	27,500	20,131.81	21,027.23	5,155.33	1,402.24	73.21%
	Plumbing	3,000	1,004.26	3,653.15	0.00	0.00	33.48%
	Electrical	4,000	7,320.10	568.00	0.00	0.00	183.00%
	Cleaning Service	16,000	14,350.00	14,500.00	0.00	1,350.00	89.69%
	Locksmith	1,000	73.50	623.47	0.00	0.00	7.35%
	Other (Includes Fire Alarm & Extinguishers)	8,000	6,943.16	2,399.00	666.49	0.00	86.79%
1400-00	Total Maintenance of Building & Grounds	69,750	56,170.90	54,362.51	8,286.98	4,838.54	80.53%
1600-00	Memberships - General Fund	4,000	3,359.00	3,518.00	0.00	0.00	83.98%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	1,000	750.00	300.00	0.00	0.00	75.00%
1600-09	Memberships - Families for Literacy	0	0.00	150.00	0.00	0.00	
	Total Memberships	5,000	4,109.00	3,968.00	0.00	0.00	82.18%
1700-00	Miscellaneous Expense - General Fund	0	295.00	0.00	295.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	22,953	0.00	0.00	0.00	0.00	0.00%
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	22,953	295.00	0.00	295.00	0.00	1.29%

PLACENTIA LIBRARY DISTRICT
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	Library Supplies	23,000	19,526.00	21,454.18	2,193.77	1,324.97	84.90%
	Printing	15,000	9,432.03	9,995.80	1,132.21	252.08	62.88%
	[Unassigned]	0	0.00	217.00	0.00	0.00	
	Publications	1,100	74.97	947.57	0.00	0.00	6.82%
	Paper	700	17.89	747.71	17.89	224.36	2.56%
	Drinking Water Service	350	384.00	248.50	64.00	32.00	109.71%
	Other Office Supplies	20,000	15,218.50	19,172.23	2,703.87	890.37	76.09%
1800-00	Total Office Supply Expense - General Fund	60,150	44,653.39	52,782.99	6,111.74	2,723.78	74.24%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,000	1,086.25	5,268.03	0.00	601.13	54.31%
	Publications	2,500	2,484.07	0.00	1,964.62	0.00	99.36%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	11,333.35	3,207.18	716.81	0.00	1133.34%
1800-08	Total Adult Literacy Office Supply Expense	5,500	14,903.67	8,475.21	2,681.43	601.13	270.98%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	59,557.06	61,258.20	8,793.17	3,324.91	88.04%
1803-00	Postage Expense - General Fund	6,800	7,131.50	6,372.88	1,100.00	548.07	104.88%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	7,131.50	6,372.88	1,100.00	548.07	103.36%

PLACENTIA LIBRARY DISTRICT
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	Care Resources (Employee Assistance)	420	420.00	350.00	35.00	35.00	100.00%
	Pension Contribution & Operating Expenses	7,000	9,801.67	6,449.29	0.00	0.00	140.02%
	Anaheim Consortium Automated Library System	35,000	33,274.13	30,431.28	0.00	0.00	95.07%
	Library Board Consultants & Legal	10,000	14,511.41	9,261.28	2,447.50	0.00	145.11%
	Clipping Service	600	450.00	405.00	45.00	45.00	75.00%
	Interest Allocation & Tax Collection Charges by Orange County	9,800	21,966.99	1,038.57	8,591.72	0.00	224.15%
	Advertising (Including WEB Site)	6,000	4,499.26	3,924.40	609.26	270.00	74.99%
	Medical Exams	2,000	2,036.50	1,935.50	92.50	92.50	101.83%
	Collection Services - Accounts Receivable	2,000	1,530.20	1,360.40	259.55	134.25	76.51%
	Audit & Accounting Services	10,000	8,320.00	9,140.00	0.00	0.00	83.20%
	Payroll Preparation	5,500	3,959.79	4,709.63	1,068.53	560.67	72.00%
	Election Expenses	19,000	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller)	16,000	13,656.24	28,781.27	740.00	900.00	85.35%
1900-00	Total Specialized Services - General Fund	126,820	114,426.19	97,786.62	13,889.06	2,037.42	90.23%
1900-01	Specialized Services - Spanish Literacy	3,000	5,952.55	2,581.48	1,506.10	376.86	198.42%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	9,000	16,874.78	12,105.50	4,572.00	0.00	187.50%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	6,689.74	11,719.57	4.23	8,428.88	44.60%
	Total Specialized Services	153,820	143,943.26	124,193.17	19,971.39	10,843.16	93.58%
1912-00	Investment Administrative fees for Orange County	1,000	2,945.95	775.59	208.31	96.38	294.60%
2000-00	Legal Notices - General Fund	1,000	517.72	0.00	0.00	0.00	51.77%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	517.72	0.00	0.00	0.00	51.77%

PLACENTIA LIBRARY DISTRICT
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2100-00	Rents/Leases-Equipment	31,700	1,186.90	639.28	0.00	0.00	3.74%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	118,731.08	28,179.20	0.00	0.00	113.08%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	3,500.44	26.47	(65.71)	0.00	
2400-01	Special Department Expense- Books	223,816	123,750.58	66,146.00	51,208.27	5,091.17	
2400-02	Special Department Expense - Video		35,058.94	2,364.54	6,855.71	105.00	
2400-03	Special Department Expense - Electronic		39,551.74	9,061.91	3,000.00	0.00	
2400-04	Special Department Expense - Periodicals		6,832.40	8,733.46	346.40	370.63	
2400-05	Special Department Expense - Audio		23,743.16	14,618.38	1,721.50	956.29	
2400-07	Special Department Expense - ELLI Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	2,126.15	9,360.51	203.44	1,043.04	106.31%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	225,816	234,563.41	110,311.27	63,269.61	7,566.13	103.87%
2600-00	Transportation/Travel - Local Mileage	0	2,080.27	0.00	115.12	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	8,500	9,371.47	3,513.05	0.00	0.00	110.25%
2700-01	Transportation/Travel - Meetings, Staff Local	10,000	10,192.41	11,014.24	3,351.63	623.54	101.92%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	1,394.70	0.00	0.00	0.00	46.49%
2700-03	Transportation/Travel - Meetings, Board Local	750	1,200.71	964.00	142.00	0.00	160.09%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	912.40	668.43	20.00	21.50	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,250	23,071.69	16,159.72	3,513.63	645.04	99.23%
2801-00	Electricity	50,000	58,767.74	37,548.67	4,661.45	2,502.66	117.54%
2802-00	Gas	11,000	7,210.64	10,001.39	295.11	991.99	65.55%
2803-00	Water	5,500	5,965.34	4,528.38	463.84	606.50	108.46%
	Total Utilities	66,500	71,943.72	52,078.44	5,420.40	4,101.15	108.19%
	TOTAL SUPPLIES & SERVICES	849,439	831,537.30	530,843.56	123,788.87	42,321.93	97.89%

PLACENTIA LIBRARY DISTRICT
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3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	10,000	5,408.91	8,893.70	0.00	0.00	54.09%
4000-00	Equipment - General Fund	56,700	90,224.62	17,305.68	543.34	0.00	159.13%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	0.00	4,547.76	0.00	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	56,700	90,224.62	21,853.44	543.34	0.00	159.13%
4200-00	Structures/Improvements		0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	56,700	90,224.62	21,853.44	543.34	0.00	159.13%
				0.00		0.00	
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,239,088	2,243,999.88	1,650,302.65	217,234.12	123,241.48	100.22%
	Spanish Literacy	3,000	5,952.55	2,581.48	1,506.10	376.86	198.42%
	ELLI Grant Summary Object Code 07	0	0.00	0.00	0.00	0.00	
	CLC Summary Object Code 08	43,953	43,174.93	36,990.30	8,976.85	1,854.36	98.23%
	FFL Grant Summary Object Code 09	2,000	405.80	632.58	0.00	0.00	20.29%
	TOTAL LITERACY (Excluding Personnel)	48,953	49,533.28	40,204.36	10,482.95	2,231.22	101.18%

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07/12/07
Accrual Basis

Placentia Library District
Balance Sheet
As of June 30, 2007

	Jun 30, 07
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	2,714.83
County Exempt - Savings	15,097.14
General Fund - Checking	4,539.17
General Fund - Savings	14,117.63
Literacy Fund - Savings	13,611.44
Payroll Checking - Wells Fargo	17,134.20
Payroll Checking (CDs)	
0028205565	23,624.58
Total Payroll Checking (CDs)	23,624.58
Total Checking/Savings	90,838.99
Total Current Assets	90,838.99
Fixed Assets	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	-584,086.00
Total Fixed Assets	1,238,956.00
TOTAL ASSETS	**1,329,794.99**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	1,496.00
Total Other Current Liabilities	116,679.00
Total Current Liabilities	116,679.00
Long Term Liabilities	
Capital lease payable	147,971.62
LaSalle renovatio lease	144,932.12
Total Long Term Liabilities	292,903.74
Total Liabilities	409,582.74
Equity	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-36,164.62
Total Capital	68,737.80
Net Income	-10,462.02
Total Equity	920,212.25
TOTAL LIABILITIES & EQUITY	**1,329,794.99**

As required by Government Code Section 53646(b)(1):
The Placentia Library District is in compliance with its investment policy,
The Placentia Library District meets its expenditure requirements through June 30, 2007,
The Placentia Library District investment accounts are held by California National Bank.

1:35 PM
07/12/07
Accrual Basis

Placentia Library District
Profit & Loss by Class
July 2006 through June 2007

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	Unclassified	TOTAL
Ordinary Income/Expense						
Income						
COE Deposit Adjustment Income	30.00	0.00	0.00	0.00	0.00	30.00
COE Directors Fund (Friends)	1,635.10	0.00	0.00	0.00	0.00	1,635.10
COE Friends Adult Programming	1,000.00	0.00	0.00	0.00	0.00	1,000.00
COE Interest	107.31	0.00	0.00	0.00	0.00	107.31
COE Life Insur Suplmt(EDM)	538.38	0.00	0.00	0.00	0.00	538.38
COE Meeting Room Income	5,215.00	0.00	0.00	0.00	0.00	5,215.00
COE Passport Chck Reimbursement	93,830.13	0.00	0.00	0.00	0.00	93,830.13
COE Staff Appreciation Reimb	140.00	0.00	0.00	0.00	0.00	140.00
COE Test Proctoring Income	1,734.30	0.00	0.00	0.00	0.00	1,734.30
GF Bankcard Deposit	0.00	118,155.19	0.00	0.00	0.00	118,155.19
GF Book/Materials Income	0.00	4,506.99	0.00	0.00	0.00	4,506.99
GF Cash Register - Audio Visual	0.00	109.20	0.00	0.00	0.00	109.20
GF Cash Register - Childrens	0.00	426.00	0.00	0.00	0.00	426.00
GF Cash Register - Copy/Debit	0.00	2,633.74	0.00	0.00	0.00	2,633.74
GF Cash Register - Fines	0.00	18,652.19	0.00	0.00	0.00	18,652.19
GF Cash Register - Lost Items	0.00	2,716.04	0.00	0.00	0.00	2,716.04
GF Cash Register - Misc.	0.00	1,858.27	0.00	0.00	0.00	1,858.27
GF cash register - Passport Pho	0.00	30,638.00	0.00	0.00	0.00	30,638.00
GF Cash Register - Reserves	0.00	1,726.64	0.00	0.00	0.00	1,726.64
GF Copier coinbox	0.00	960.15	0.00	0.00	0.00	960.15
GF County Reimbursements	0.00	20,642.91	0.00	0.00	0.00	20,642.91
GF Deposit Correction Income	0.00	18,819.54	0.00	0.00	0.00	18,819.54
GF Fed Work Study Reimbursement	0.00	91,336.17	0.00	0.00	0.00	91,336.17
GF Interest	0.00	222.74	0.00	0.00	0.00	222.74
GF Miscellaneous Income	0.00	41,845.11	0.00	0.00	0.00	41,845.11
GF Non Goverment Grant	0.00	10.00	0.00	0.00	0.00	10.00
GF Notary	0.00	3,545.00	0.00	0.00	0.00	3,545.00
GF Passport Revenue	0.00	211,780.28	0.00	0.00	0.00	211,780.28
GF Special Grants	0.00	12,500.00	0.00	0.00	0.00	12,500.00
GF State Library Grants	0.00	95,988.00	0.00	0.00	0.00	95,988.00
GF State Library Reimbursements	0.00	27,689.48	0.00	0.00	0.00	27,689.48
GF Typewriter Income	0.00	8.40	0.00	0.00	0.00	8.40
LIT Donations	0.00	0.00	1,967.00	0.00	0.00	1,967.00
LIT Interest Inc - Savings	0.00	0.00	101.90	0.00	0.00	101.90
PA Interest Inc - CD's	0.00	0.00	0.00	302.80	0.00	302.80
PA Wire Transfer from County	0.00	0.00	0.00	1,236,172.00	0.00	1,236,172.00
Total Income	104,230.22	706,770.04	2,068.90	1,236,474.80	0.00	2,049,543.96
Expense						
COE Bank fees	41.00	0.00	0.00	0.00	0.00	[illegible]
COE Childn's Strytime (Friends)	91.64	0.00	0.00	0.00	0.00	2,517.39
COE Childn's Summer Rdng Prgm	2,517.39	0.00	0.00	0.00	0.00	515.63
COE Children's Camp Library	515.63	0.00	0.00	0.00	0.00	1,188.01
COE Friend's Director's Fund	1,188.01	0.00	0.00	0.00	0.00	1,933.89
COE Friends Adlt Prgrm Expense	1,933.89	0.00	0.00	19.94	0.00	1,323.84
COE Life Insurance payment	1,303.90	0.00	0.00	0.00	0.00	2,937.28
COE Medical Reimbursement Polic	2,937.28	0.00	0.00	0.00	0.00	3,304.88
COE Meeting Room Maintenance	3,304.88	0.00	0.00	0.00	0.00	29.65
COE Meetings & Special Events	29.65	0.00	0.00	0.00	0.00	5.00
COE Miscellaneous Expense	5.00	0.00	0.00	0.00	0.00	202.61
COE Office Expense	202.61	0.00	0.00	0.00	0.00	89,068.33
COE Passport Expenses	89,068.33	0.00	0.00	0.00	0.00	906.11
COE Staff Appreciation	906.11	0.00	0.00	0.00	0.00	18,819.54
COE Transfer to GF Savings	18,819.54	0.00	0.00	0.00	0.00	68.00
GF Bank Fees	0.00	68.00	0.00	0.00	0.00	295.60
GF Bank Return Check Item/Fees	0.00	295.60	0.00	0.00	0.00	4,690.29
GF Bankcard Service Charge	0.00	4,690.29	0.00	0.00	0.00	2.00
GF Deposit Correction	0.00	2.00	0.00	0.00	0.00	1,039.22
GF Education Assistance Policy	0.00	1,039.22	0.00	0.00	0.00	4,501.11
GF Equipment (400)	0.00	4,501.11	0.00	0.00	0.00	1,613.07
GF Food	0.00	1,613.07	0.00	0.00	0.00	170.77
GF Household Expenses	0.00	170.77	0.00	0.00	0.00	20.00
GF Library Materials - Audio V	0.00	20.00	0.00	0.00	0.00	449.19
GF Library Materials (books)	0.00	449.19	0.00	0.00	0.00	194.52
GF Library Supplies	0.00	194.52	0.00	0.00	0.00	5,194.94
GF Literacy	0.00	5,194.94	0.00	0.00	0.00	415.00
GF Memberships	0.00	415.00	0.00	0.00	0.00	0.00
GF Miscellaneous	0.00	0.00	0.00	0.00	0.00	1,055.44
GF Office Expense	0.00	1,055.44	0.00	0.00	0.00	26.85
GF Postage	0.00	26.85	0.00	0.00	0.00	80.91
GF Printing	0.00	80.91	0.00	0.00	0.00	1,122.49
GF Prof & Spec Services	0.00	1,122.49	0.00	0.00	0.00	140.73
GF Refund	0.00	140.73	0.00	0.00	0.00	771.00
GF Taxes & Fees (370)	0.00	771.00	0.00	0.00	0.00	73,511.54
GF Transfer to COE	-30.00	73,541.54	0.00	0.00	0.00	24,886.63
GF Transfer to GF Savings	0.00	24,886.63	0.00	0.00	0.00	566,180.94
GF Transfers to County	0.00	566,180.94	0.00	0.00	0.00	205.00
GF Travel Literacy	0.00	205.00	0.00	0.00	0.00	5,743.74
GF Travel Staff	0.00	5,743.74	0.00	0.00	0.00	439.00
GF Travel Trustees	0.00	439.00	0.00	25.00	0.00	[illegible]
PA Bank fees	0.00	0.00	0.00	106,740.89	0.00	[illegible]
PA Empl 457 Plan Contribution	0.00	0.00	0.00	147.50	0.00	[illegible]
PA Empl Optional Benefit	0.00	0.00	0.00	4,859.66	0.00	4,8[illegible]
PA Employee 125 Co-Pay	0.00	0.00	0.00	478.56	0.00	47[illegible]
PA Employee Life Insurance	0.00	0.00	0.00	276,406.67	0.00	276,406.[illegible]
PA Payroll Taxes						

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Accrual Basis

Placentia Library District
Profit & Loss by Class
July 2006 through June 2007

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	Unclassified	TOTAL
PA Salaries	0.00	0.00	0.00	831,717.54	0.00	831,717.54
PA Transfer to Savings	0.00	0.00	0.00	23,927.38	0.00	23,927.38
Total Expense	122,834.86	692,847.98	0.00	1,244,323.14	0.00	2,060,005.98
Net Ordinary Income	-18,604.64	13,922.06	2,068.90	-7,848.34	0.00	-10,462.02
Net Income	**-18,604.64**	**13,922.06**	**2,068.90**	**-7,848.34**	**0.00**	**-10,462.02**

6:03 AM

07/12/07

Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,493.49
Cleared Transactions						
Checks and Payments - 16 items						
Check	3/8/2007	5503	California Council fo...	X	-40.00	-40.00
Check	3/24/2007	5517	CALTAC	X	-60.00	-100.00
Check	5/21/2007	5555	ISDOC	X	-24.00	-124.00
Check	5/29/2007	5559	Lois Monroe	X	-56.03	-180.03
Check	5/31/2007	5560	Placentia Library Di...	X	-2,200.00	-2,380.03
Check	6/1/2007		Bank of the West	X	-479.38	-2,859.41
Check	6/4/2007	5561	Wal Mart	X	-73.58	-2,932.99
Check	6/4/2007	5562	Sam's Club	X	-45.07	-2,978.06
Check	6/4/2007		Bank of the West	X	-23.73	-3,001.79
Check	6/6/2007	5563	Sam's Club	X	-374.70	-3,376.49
Check	6/13/2007	5564	Placentia Chamber ...	X	-20.00	-3,396.49
Check	6/16/2007	5565	Placentia Library G...	X	-4,697.66	-8,094.15
Check	6/16/2007	5566	Placentia Library Di...	X	-30.00	-8,124.15
Check	6/20/2007	5567	Placentia Chamber ...	X	-20.00	-8,144.15
Check	6/21/2007		Bank of the West	X	-4.50	-8,148.65
Check	6/25/2007	5571	Wal Mart	X	-475.68	-8,624.33
Total Checks and Payments					-8,624.33	-8,624.33
Deposits and Credits - 37 items						
Deposit	6/1/2007			X	191.50	191.50
Deposit	6/4/2007			X	140.00	331.50
Deposit	6/4/2007			X	582.90	914.40
Deposit	6/5/2007			X	391.00	1,305.40
Deposit	6/6/2007			X	87.43	1,392.83
Deposit	6/6/2007			X	160.00	1,552.83
Deposit	6/7/2007			X	362.00	1,914.83
Deposit	6/8/2007			X	249.00	2,163.83
Deposit	6/11/2007			X	60.00	2,223.83
Deposit	6/11/2007			X	149.61	2,373.44
Deposit	6/11/2007			X	160.00	2,533.44
Deposit	6/11/2007			X	296.25	2,829.69
Deposit	6/12/2007			X	299.00	3,128.69
Deposit	6/13/2007			X	38.86	3,167.55
Deposit	6/13/2007			X	515.00	3,682.55
Deposit	6/14/2007			X	130.00	3,812.55
Deposit	6/15/2007			X	70.00	3,882.55
Deposit	6/15/2007			X	105.89	3,988.44
Deposit	6/18/2007			X	155.44	4,143.88
Deposit	6/18/2007			X	200.00	4,343.88
Deposit	6/18/2007			X	456.00	4,799.88
Deposit	6/19/2007			X	411.50	5,211.38
Deposit	6/20/2007			X	81.61	5,292.99
Deposit	6/20/2007			X	280.25	5,573.24
Deposit	6/20/2007			X	807.89	6,381.13
Deposit	6/21/2007			X	236.25	6,617.38
Deposit	6/22/2007			X	313.00	6,930.38
Deposit	6/25/2007			X	77.72	7,008.10
Deposit	6/25/2007			X	130.00	7,138.10
Deposit	6/25/2007			X	320.00	7,458.10
Deposit	6/26/2007			X	30.00	7,488.10
Deposit	6/26/2007			X	579.00	8,067.10
Check	6/27/2007	5572	Placentia Chamber ...	X	0.00	8,067.10
Deposit	6/27/2007			X	184.58	8,251.68
Deposit	6/27/2007			X	259.00	8,510.68
Deposit	6/28/2007			X	527.00	9,037.68
Deposit	6/29/2007			X	29.14	9,066.82
Total Deposits and Credits					9,066.82	9,066.82
Total Cleared Transactions					442.49	442.49
Cleared Balance					442.49	5,935.98

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07/12/07

Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 7 items						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006	5340	Paolini's A Taste of ...		-20.00	-32.00
Check	12/13/2006	5449	Placentia Chamber ...		-10.00	-42.00
Check	12/27/2006	5457	Evergreen Books		-429.19	-471.19
Check	6/25/2007	5568	Sam's Club		-41.83	-513.02
Check	6/27/2007	5573	Placentia Library Di...		-1,379.40	-1,892.42
Check	6/28/2007	5574	Placentia Chamber ...		-42.00	-1,934.42
Total Checks and Payments					-1,934.42	-1,934.42
Deposits and Credits - 4 items						
Deposit	6/21/2007				30.00	30.00
Check	6/25/2007	5570	CM School Supply			30.00
Check	6/25/2007	5569	Home Depot			30.00
Check	6/28/2007	5575	Quizno's			30.00
Total Deposits and Credits					30.00	30.00
Total Uncleared Transactions					-1,904.42	-1,904.42
Register Balance as of 06/30/2007					-1,461.93	4,031.56
New Transactions						
Checks and Payments - 2 items						
Check	7/9/2007	5577	Valencia H.S./ASC		-85.00	-85.00
Check	7/11/2007	5578	Placentia Chamber ...		-20.00	-105.00
Total Checks and Payments					-105.00	-105.00
Deposits and Credits - 13 items						
Deposit	7/2/2007				29.14	29.14
Deposit	7/2/2007				160.00	189.14
Deposit	7/2/2007				190.00	379.14
Deposit	7/2/2007				1,484.08	1,863.22
Deposit	7/3/2007				75.99	1,939.21
Deposit	7/5/2007				29.14	1,968.35
Deposit	7/5/2007				263.00	2,231.35
Deposit	7/6/2007				150.00	2,381.35
Deposit	7/6/2007				217.00	2,598.35
Deposit	7/9/2007				140.00	2,738.35
Deposit	7/9/2007				140.00	2,878.35
Deposit	7/10/2007				80.00	2,958.35
Deposit	7/10/2007				206.25	3,164.60
Total Deposits and Credits					3,164.60	3,164.60
Total New Transactions					3,059.60	3,059.60
Ending Balance					**1,597.67**	**7,091.16**

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Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,940.76
Cleared Transactions						
Checks and Payments - 3 items						
Check	6/13/2007		Bank of the West	X	-30.00	-30.00
Check	6/13/2007		Bank of the West	X	-4.00	-34.00
Check	6/20/2007	1284	Orange County Aud...	X	-40,039.60	-40,073.60
Total Checks and Payments					-40,073.60	-40,073.60
Deposits and Credits - 35 items						
Deposit	5/29/2007			X	683.40	683.40
Deposit	6/4/2007			X	268.44	951.84
Deposit	6/4/2007			X	599.25	1,551.09
Deposit	6/4/2007			X	654.49	2,205.58
Deposit	6/4/2007			X	819.20	3,024.78
Deposit	6/4/2007			X	863.80	3,888.58
Deposit	6/4/2007			X	943.09	4,831.67
Deposit	6/4/2007			X	1,017.15	5,848.82
Deposit	6/4/2007			X	1,499.85	7,348.67
Deposit	6/4/2007			X	4,158.57	11,507.24
Deposit	6/5/2007			X	1,265.69	12,772.93
Deposit	6/7/2007			X	66.30	12,839.23
Deposit	6/7/2007			X	475.70	13,314.93
Deposit	6/7/2007			X	1,021.10	14,336.03
Deposit	6/9/2007			X	500.95	14,836.98
Deposit	6/13/2007			X	336.25	15,173.23
Deposit	6/13/2007			X	793.50	15,966.73
Deposit	6/13/2007			X	890.55	16,857.28
Deposit	6/13/2007			X	949.65	17,806.93
Deposit	6/13/2007			X	1,373.00	19,179.93
Deposit	6/16/2007			X	52.63	19,232.56
Deposit	6/16/2007			X	579.00	19,811.56
Deposit	6/16/2007			X	1,009.60	20,821.16
Deposit	6/20/2007			X	254.10	21,075.26
Deposit	6/20/2007			X	349.54	21,424.80
Deposit	6/20/2007			X	1,085.40	22,510.20
Deposit	6/20/2007			X	1,146.05	23,656.25
Deposit	6/20/2007			X	16,659.99	40,316.24
Deposit	6/21/2007			X	591.09	40,907.33
Deposit	6/21/2007			X	4,697.66	45,604.99
Deposit	6/25/2007			X	676.80	46,281.79
Deposit	6/25/2007			X	1,282.45	47,564.24
Deposit	6/26/2007			X	675.30	48,239.54
Deposit	6/27/2007			X	4,010.93	52,250.47
Deposit	6/30/2007			X	7.70	52,258.17
Total Deposits and Credits					52,258.17	52,258.17
Total Cleared Transactions					12,184.57	12,184.57
Cleared Balance					12,184.57	14,125.33
Uncleared Transactions						
Deposits and Credits - 1 item						
Deposit	6/1/2007				660.09	660.09
Total Deposits and Credits					660.09	660.09
Total Uncleared Transactions					660.09	660.09
Register Balance as of 06/30/2007					12,844.66	14,785.42

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Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Deposits and Credits - 4 items						
Deposit	7/2/2007				513.55	513.55
Deposit	7/2/2007				559.20	1,072.75
Deposit	7/2/2007				988.75	2,061.50
Deposit	7/2/2007				1,286.02	3,347.52
Total Deposits and Credits					3,347.52	3,347.52
Total New Transactions					3,347.52	3,347.52
Ending Balance					**16,192.18**	**18,132.94**

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7/12/2007

Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,247.47
Cleared Transactions						
Checks and Payments - 62 items						
Check	5/29/2007	7309	U.S. Department of ...	X	-67.00	-67.00
Check	5/29/2007	7310	U.S. Department of ...	X	-67.00	-134.00
Check	5/30/2007	7315	U.S. Department of ...	X	-478.00	-612.00
Check	5/30/2007	7313	U.S. Department of ...	X	-143.25	-755.25
Check	5/30/2007	7312	U.S. Department of ...	X	-128.25	-883.50
Check	5/30/2007	7316	U.S. Department of ...	X	-127.00	-1,010.50
Check	5/30/2007	7311	U.S. Department of ...	X	-127.00	-1,137.50
Check	5/30/2007	7314	U.S. Department of ...	X	-127.00	-1,264.50
Check	5/31/2007	7317	U.S. Department of ...	X	-171.00	-1,435.50
Check	5/31/2007	7318	U.S. Department of ...	X	-67.00	-1,502.50
Check	6/2/2007	7319	U.S. Department of ...	X	-127.00	-1,629.50
Check	6/2/2007	7320	U.S. Department of ...	X	-127.00	-1,756.50
Check	6/4/2007	7328	Bret Thomas Peters...	X	-127.00	-1,883.50
Check	6/4/2007	7326	Toby Silberfarb	X	-105.00	-1,988.50
Check	6/4/2007	7327	U.S. Department of ...	X	-104.00	-2,092.50
Check	6/4/2007	7321	Minuteman Press	X	-32.33	-2,124.83
Check	6/4/2007	7322	Yesenia Gomez	X	-30.00	-2,154.83
Check	6/4/2007	7324	Mary Strazdas	X	-30.00	-2,184.83
Check	6/4/2007	7323	Beatrice V. Quintanar	X	-15.00	-2,199.83
Check	6/4/2007	7325	Estella A. Wnek	X	-15.00	-2,214.83
Check	6/5/2007	7330	U.S. Department of ...	X	-224.00	-2,438.83
Check	6/5/2007	7329	U.S. Department of ...	X	-119.00	-2,557.83
Check	6/6/2007	7334	U.S. Department of ...	X	-223.00	-2,780.83
Check	6/7/2007	7341	U.S. Department of ...	X	-239.00	-3,019.83
Check	6/7/2007	7336	U.S. Department of ...	X	-238.00	-3,257.83
Check	6/7/2007	7337	U.S. Department of ...	X	-156.00	-3,413.83
Check	6/7/2007	7342	U.S. Department of ...	X	-127.00	-3,540.83
Check	6/7/2007	7339	U.S. Department of ...	X	-127.00	-3,667.83
Check	6/7/2007	7340	U.S. Department of ...	X	-112.00	-3,779.83
Check	6/7/2007	7338	U.S. Department of ...	X	-67.00	-3,846.83
Check	6/7/2007	7335	Sam's Club	X	-17.70	-3,864.53
Check	6/9/2007	7347	U.S. Department of ...	X	-127.00	-3,991.53
Check	6/9/2007	7343	U.S. Department of ...	X	-112.00	-4,103.53
Check	6/9/2007	7344	U.S. Department of ...	X	-67.00	-4,170.53
Check	6/9/2007	7346	U.S. Department of ...	X	-67.00	-4,237.53
Check	6/9/2007	7345	U.S. Department of ...	X	-52.00	-4,289.53
Check	6/11/2007	7350	U.S. Department of ...	X	-67.00	-4,356.53
Check	6/11/2007	7349	U.S. Department of ...	X	-67.00	-4,423.53
Check	6/11/2007	7348	David Baumann	X	-50.00	-4,473.53
Check	6/12/2007	7352	U.S. Department of ...	X	-134.00	-4,607.53
Check	6/12/2007	7351	U.S. Department of ...	X	-112.00	-4,719.53
Check	6/14/2007	7353	U.S. Department of ...	X	-127.00	-4,846.53
Check	6/14/2007	7354	U.S. Department of ...	X	-127.00	-4,973.53
Check	6/16/2007	7355	U.S. Department of ...	X	-52.00	-5,025.53
Check	6/18/2007	7359	ACME Balloon Co	X	-300.00	-5,325.53
Check	6/18/2007	7357	U.S. Department of ...	X	-254.00	-5,579.53
Check	6/18/2007	7356	Color Tech Screenp...	X	-125.00	-5,704.53
Check	6/18/2007	7358	Little Caesars	X	-43.10	-5,747.63
Check	6/19/2007	7362	U.S. Department of ...	X	-127.00	-5,874.63
Check	6/19/2007	7360	U.S. Department of ...	X	-67.00	-5,941.63
Check	6/19/2007	7361	U.S. Department of ...	X	-67.00	-6,008.63
Check	6/20/2007	7363	U.S. Department of ...	X	-112.00	-6,120.63
Check	6/21/2007	7365	U.S. Department of ...	X	-134.00	-6,254.63
Check	6/21/2007	7366	U.S. Department of ...	X	-127.00	-6,381.63
Check	6/21/2007	7368	U.S. Department of ...	X	-127.00	-6,508.63
Check	6/21/2007	7367	U.S. Department of ...	X	-127.00	-6,635.63
Check	6/21/2007	7364	U.S. Department of ...	X	-52.00	-6,687.63
Check	6/23/2007	7370	U.S. Department of ...	X	-52.00	-6,739.63
Check	6/25/2007	7372	David Skale	X	-275.00	-7,014.63
Check	6/25/2007	7371	U.S. Department of ...	X	-127.00	-7,141.63
Check	6/26/2007	7373	U.S. Department of ...	X	-127.00	-7,268.63
Check	6/30/2007			X	-11.00	-7,279.63
Total Checks and Payments					-7,279.63	-7,279.63

Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 22 items						
Check	11/1/2006	6682	Elizabeth D Minter	X	0.00	0.00
Check	5/5/2007	7243	Life of the Party	X	0.00	0.00
Deposit	5/29/2007			X	2,200.00	2,200.00
Deposit	6/4/2007			X	67.00	2,267.00
Deposit	6/4/2007			X	104.00	2,371.00
Deposit	6/4/2007			X	104.00	2,475.00
Deposit	6/4/2007			X	254.00	2,729.00
Deposit	6/4/2007			X	298.00	3,027.00
Deposit	6/5/2007			X	119.00	3,146.00
Deposit	6/7/2007			X	394.00	3,540.00
Deposit	6/9/2007			X	366.00	3,906.00
Deposit	6/13/2007			X	112.00	4,018.00
Deposit	6/13/2007			X	313.00	4,331.00
Deposit	6/16/2007			X	127.00	4,458.00
Deposit	6/16/2007			X	127.00	4,585.00
Deposit	6/20/2007			X	194.00	4,779.00
Deposit	6/21/2007			X	127.00	4,906.00
Deposit	6/25/2007			X	52.00	4,958.00
Deposit	6/25/2007			X	261.00	5,219.00
Deposit	6/26/2007			X	127.00	5,346.00
Deposit	6/27/2007			X	19.94	5,365.94
Check	6/28/2007	7379	U.S. Department of ...	X	0.00	5,365.94
Total Deposits and Credits					5,365.94	5,365.94
Total Cleared Transactions					-1,913.69	-1,913.69
Cleared Balance					-1,913.69	2,333.78
Uncleared Transactions						
Checks and Payments - 17 items						
Check	12/1/2005	6021	Kendal Flowers		-103.47	-103.47
Check	3/1/2006	6151	Passport Services		-109.00	-212.47
Check	3/2/2006	6159	Passport Services		-40.00	-252.47
Check	12/31/2006	6809	Estella A. Wnek		-15.00	-267.47
Check	2/7/2007	6886	Dylan Oberbeck		-50.00	-317.47
Check	6/6/2007	7333	Elizabeth D Minter		-47.70	-365.17
Check	6/23/2007	7369	ABWA		-200.00	-565.17
Check	6/26/2007	7384	Minuteman Press		-32.33	-597.50
Check	6/27/2007	7375	U.S. Department of ...		-127.00	-724.50
Check	6/27/2007	7374	U.S. Department of ...		-127.00	-851.50
Check	6/27/2007	7376	U.S. Department of ...		-67.00	-918.50
Check	6/28/2007	7377	U.S. Department of ...		-224.00	-1,142.50
Check	6/28/2007	7380	U.S. Department of ...		-186.00	-1,328.50
Check	6/28/2007	7378	U.S. Department of ...		-127.00	-1,455.50
Check	6/28/2007	7381	U.S. Department of ...		-67.00	-1,522.50
Check	6/30/2007	7382	U.S. Department of ...		-127.00	-1,649.50
Check	6/30/2007		Bank of the West		-11.00	-1,660.50
Total Checks and Payments					-1,660.50	-1,660.50
Deposits and Credits - 5 items						
Check	3/6/2007	6982	Ralph's		0.00	0.00
Check	3/6/2007	6981	Christopher's Flowers		0.00	0.00
Check	3/8/2007	6996	U.S. Department of ...		0.00	0.00
Deposit	6/25/2007				902.80	902.80
Deposit	6/27/2007				1,379.40	2,282.20
Total Deposits and Credits					2,282.20	2,282.20
Total Uncleared Transactions					621.70	621.70
Register Balance as of 06/30/2007					-1,291.99	2,955.48

Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 10 items						
Check	7/2/2007	7383	Rafael Gomez		-250.00	-250.00
Check	7/3/2007	7387	Toby Silberfarb		-102.72	-352.72
Check	7/3/2007	7386	Nadia Dallstream		-15.00	-367.72
Check	7/3/2007	7385	Estella A. Wnek		-15.00	-382.72
Check	7/5/2007	7388	U.S. Department of ...		-67.00	-449.72
Check	7/5/2007	7389	U.S. Department of ...		-67.00	-516.72
Check	7/5/2007	7390	U.S. Department of ...		-67.00	-583.72
Check	7/5/2007	7391	U.S. Department of ...		-60.00	-643.72
Check	7/5/2007	7392	U.S. Department of ...		-52.00	-695.72
Check	7/10/2007	7393	Caroline Gurkweitz		-325.00	-1,020.72
Total Checks and Payments					-1,020.72	-1,020.72
Deposits and Credits - 3 items						
Deposit	7/2/2007				127.00	127.00
Deposit	7/2/2007				194.00	321.00
Deposit	7/2/2007				351.00	672.00
Total Deposits and Credits					672.00	672.00
Total New Transactions					-348.72	-348.72
Ending Balance					**-1,640.71**	**2,606.76**

7/12/2007

Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						14,702.46
Cleared Transactions						
Checks and Payments - 1 item						
Check	5/29/2007	1571	Greg's Carpet & Up...	X	-174.96	-174.96
Total Checks and Payments					-174.96	-174.96
Deposits and Credits - 13 items						
Deposit	6/4/2007			X	30.00	30.00
Deposit	6/5/2007			X	35.00	65.00
Deposit	6/7/2007			X	65.00	130.00
Deposit	6/7/2007			X	70.00	200.00
Deposit	6/13/2007			X	19.94	219.94
Deposit	6/13/2007			X	30.00	249.94
Deposit	6/16/2007			X	70.00	319.94
Deposit	6/20/2007			X	30.00	349.94
Deposit	6/20/2007			X	65.00	414.94
Deposit	6/20/2007			X	90.00	504.94
Deposit	6/25/2007			X	35.00	539.94
Deposit	6/30/2007			X	9.76	549.70
Deposit	7/2/2007			X	30.00	579.70
Total Deposits and Credits					579.70	579.70
Total Cleared Transactions					404.74	404.74
Cleared Balance					404.74	15,107.20
Uncleared Transactions						
Deposits and Credits - 1 item						
Deposit	6/27/2007				19.94	19.94
Total Deposits and Credits					19.94	19.94
Total Uncleared Transactions					19.94	19.94
Register Balance as of 06/30/2007					424.68	15,127.14
New Transactions						
Checks and Payments - 1 item						
Check	7/3/2007	1572	Greg's Carpet & Up...		-174.96	-174.96
Total Checks and Payments					-174.96	-174.96
Deposits and Credits - 2 items						
Deposit	7/2/2007				30.00	30.00
Deposit	7/2/2007				35.00	65.00
Total Deposits and Credits					65.00	65.00
Total New Transactions					-109.96	-109.96
Ending Balance					**314.72**	**15,017.18**

2 signers to
7/12/2007
WG Carpet

Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 06/30/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,602.50
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	6/30/2007			X	8.94	8.94
Total Deposits and Credits					8.94	8.94
Total Cleared Transactions					8.94	8.94
Cleared Balance					8.94	13,611.44
Register Balance as of 06/30/2007					8.94	13,611.44
Ending Balance					**8.94**	**13,611.44**

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Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 05/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						61,054.68
Cleared Transactions						
Checks and Payments - 53 items						
Check	3/21/2007	7702	Desiree Diaz	X	-417.37	-417.37
Check	5/2/2007		Paychex	X	-22,908.83	-23,326.20
Check	5/2/2007		Paychex	X	-10,712.94	-34,039.14
Check	5/2/2007	7882	Tax Deferred Servic...	X	-3,160.74	-37,199.88
Check	5/2/2007	7840	Wendy G. Goodson	X	-2,235.13	-39,435.01
Check	5/2/2007	7831	Gary Bell	X	-1,532.56	-40,967.57
Check	5/2/2007	7881	Nationwide Retirem...	X	-1,143.45	-42,111.02
Check	5/2/2007	7854	Beatrice V. Quintanar	X	-1,008.73	-43,119.75
Check	5/2/2007	7855	Hilda Rivera	X	-695.01	-43,814.76
Check	5/2/2007	7843	Kristen Hoffman	X	-525.48	-44,340.24
Check	5/2/2007	7868	Maryrose Cachola	X	-441.82	-44,782.06
Check	5/2/2007	7873	Christina Perez	X	-316.87	-45,098.93
Check	5/2/2007	7874	Griselda Ramos	X	-314.07	-45,413.00
Check	5/2/2007	7875	Jayson Telles	X	-299.02	-45,712.02
Check	5/2/2007	7876	Phavin Ton	X	-282.39	-45,994.41
Check	5/2/2007	7870	Raquel Galarza	X	-279.99	-46,274.40
Check	5/2/2007	7834	Dorothy J. Cummings	X	-264.24	-46,538.64
Check	5/2/2007	7877	Sothavy Ton	X	-209.43	-46,748.07
Check	5/2/2007	7871	Paulette Garcia	X	-196.29	-46,944.36
Check	5/2/2007	7872	Melissa Manzanarez	X	-195.98	-47,140.34
Check	5/2/2007	7878	Orange County Aud...	X	-190.20	-47,330.54
Check	5/2/2007	7869	Kamala Connors	X	-176.90	-47,507.44
Check	5/2/2007	7880	Prepaid Legal Servi...	X	-147.50	-47,654.94
Check	5/2/2007	7856	Kelleny Rivera	X	-133.52	-47,788.46
Check	5/2/2007	7847	Noreth Men	X	-106.15	-47,894.61
Check	5/2/2007	7879	Placentia Library Di...	X	-19.94	-47,914.55
Check	5/16/2007		Paychex	X	-23,379.61	-71,294.16
Check	5/16/2007		Paychex	X	-11,125.72	-82,419.88
Check	5/16/2007	7938	Tax Deferred Servic...	X	-3,160.74	-85,580.62
Check	5/16/2007	7892	Wendy G. Goodson	X	-2,270.03	-87,850.65
Check	5/16/2007	7883	Gary Bell	X	-1,532.56	-89,383.21
Check	5/16/2007	7937	Nationwide Retirem...	X	-1,143.45	-90,526.66
Check	5/16/2007	7907	Beatrice V. Quintanar	X	-1,008.73	-91,535.39
Check	5/16/2007	7909	Hilda Rivera	X	-695.01	-92,230.40
Check	5/16/2007	7895	Alexander Hernandez	X	-525.48	-92,755.88
Check	5/16/2007	7934	Natalia Wingert	X	-461.90	-93,217.78
Check	5/16/2007	7929	Griselda Ramos	X	-409.36	-93,627.14
Check	5/16/2007	7922	Maryrose Cachola	X	-396.29	-94,023.43
Check	5/16/2007	7928	Araceli Ramirez	X	-396.29	-94,419.72
Check	5/16/2007	7925	Paulette Garcia	X	-361.67	-94,781.39
Check	5/16/2007	7924	Raquel Galarza	X	-256.65	-95,038.04
Check	5/16/2007	7923	Marlon Daito	X	-233.61	-95,271.65
Check	5/16/2007	7933	Sothavy Ton	X	-229.35	-95,501.00
Check	5/16/2007	7926	Melissa Manzanarez	X	-202.35	-95,703.35
Check	5/16/2007	7932	Phavin Ton	X	-195.93	-95,899.28
Check	5/16/2007	7935	Orange County Aud...	X	-190.20	-96,089.48
Check	5/16/2007	7931	Jayson Telles	X	-182.53	-96,272.01
Check	5/16/2007	7885	Dorothy J. Cummings	X	-165.96	-96,437.97
Check	5/16/2007	7910	Kelleny Rivera	X	-133.52	-96,571.49
Check	5/16/2007	7900	Noreth Men	X	-82.03	-96,653.52
Check	5/16/2007	7886	Diane Cunningham	X	-73.48	-96,727.00
Check	5/16/2007	7936	Placentia Library Di...	X	-19.94	-96,746.94
Check	5/19/2007	2073	Manuel Perez	X	-1,136.32	-97,883.26
Total Checks and Payments					-97,883.26	-97,883.26
Deposits and Credits - 3 items						
Check	12/13/2006	7306	Shannon Ford	X	0.00	0.00
Deposit	5/9/2007			X	49,472.00	49,472.00
Deposit	5/23/2007			X	49,472.00	98,944.00
Total Deposits and Credits					98,944.00	98,944.00
Total Cleared Transactions					1,060.74	1,060.74
Cleared Balance					1,060.74	62,115.42

Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 05/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 30 items						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	2/8/2006	6132	Marlon Daito		-49.98	-201.62
Check	3/8/2006	6244	Maria N Madero		-68.10	-269.72
Check	5/16/2007	7927	Christina Perez		-364.80	-634.52
Check	5/16/2007	7930	Thomas Sheridan		-317.34	-951.86
Check	5/30/2007		Paychex		-23,066.63	-24,018.49
Check	5/30/2007		Paychex		-10,848.53	-34,867.02
Check	5/30/2007	7989	Tax Deferred Servic...		-3,040.74	-37,907.76
Check	5/30/2007	7948	Wendy G. Goodson		-2,289.30	-40,197.06
Check	5/30/2007	7939	Gary Bell		-1,532.56	-41,729.62
Check	5/30/2007	7988	Nationwide Retirem...		-1,143.45	-42,873.07
Check	5/30/2007	7961	Beatrice V. Quintanar		-1,008.73	-43,881.80
Check	5/30/2007	7962	Hilda Rivera		-695.01	-44,576.81
Check	5/30/2007	7951	Alexander Hernandez		-542.25	-45,119.06
Check	5/30/2007	7985	Natalia Wingert		-461.90	-45,580.96
Check	5/30/2007	7982	Griselda Ramos		-432.12	-46,013.08
Check	5/30/2007	7975	Maryrose Cachola		-384.89	-46,397.97
Check	5/30/2007	7980	Christina Perez		-364.80	-46,762.77
Check	5/30/2007	7984	Sothavy Ton		-358.14	-47,120.91
Check	5/30/2007	7983	Phavin Ton		-288.16	-47,409.07
Check	5/30/2007	7981	Araceli Ramirez		-239.15	-47,648.22
Check	5/30/2007	7977	Raquel Galarza		-227.48	-47,875.70
Check	5/30/2007	7942	Dorothy J. Cummings		-194.04	-48,069.74
Check	5/30/2007	7986	Orange County Aud...		-190.20	-48,259.94
Check	5/30/2007	7976	Marlon Daito		-164.90	-48,424.84
Check	5/30/2007	7978	Melissa Manzanarez		-164.17	-48,589.01
Check	5/30/2007	7979	Desiree McCune		-150.22	-48,739.23
Check	5/30/2007	7963	Kelleny Rivera		-133.52	-48,872.75
Check	5/30/2007	7955	Noreth Men		-96.50	-48,969.25
Check	5/30/2007	7987	Placentia Library Di...		-19.94	-48,989.19
Total Checks and Payments					-48,989.19	-48,989.19
Total Uncleared Transactions					-48,989.19	-48,989.19
Register Balance as of 05/31/2007					-47,928.45	13,126.23
New Transactions						
Checks and Payments - 51 items						
Check	6/13/2007		Paychex		-22,781.83	-22,781.83
Check	6/13/2007		Paychex		-10,252.44	-33,034.27
Check	6/13/2007	8035	Tax Deferred Servic...		-3,075.74	-36,110.01
Check	6/13/2007	7999	Wendy G. Goodson		-2,270.03	-38,380.04
Check	6/13/2007	7990	Gary Bell		-1,532.56	-39,912.60
Check	6/13/2007	8034	Nationwide Retirem...		-1,143.45	-41,056.05
Check	6/13/2007	8012	Beatrice V. Quintanar		-1,008.74	-42,064.79
Check	6/13/2007	8014	Hilda Rivera		-754.70	-42,819.49
Check	6/13/2007	8002	Alexander Hernandez		-577.51	-43,397.00
Check	6/13/2007	8026	Marlon Daito		-549.67	-43,946.67
Check	6/13/2007	8028	Desiree McCune		-358.47	-44,305.14
Check	6/13/2007	8031	Sothavy Ton		-202.21	-44,507.35
Check	6/13/2007	8032	Orange County Aud...		-190.20	-44,697.55
Check	6/13/2007	8027	Raquel Galarza		-189.75	-44,887.30
Check	6/13/2007	8006	Noreth Men		-168.89	-45,056.19
Check	6/13/2007	8030	Phavin Ton		-161.36	-45,217.55
Check	6/13/2007	8029	Araceli Ramirez		-130.86	-45,348.41
Check	6/13/2007	7993	Dorothy J. Cummings		-102.57	-45,450.98
Check	6/13/2007	8015	Kelleny Rivera		-90.04	-45,541.02
Check	6/13/2007	8033	Placentia Library Di...		-19.94	-45,560.96
Check	6/27/2007		Paychex		-25,296.88	-70,857.84
Check	6/27/2007		Paychex		-11,622.65	-82,480.49
Check	6/27/2007	8079	Tax Deferred Servic...		-3,075.74	-85,556.23
Check	6/27/2007	8045	Wendy G. Goodson		-2,235.14	-87,791.37
Check	6/27/2007	8036	Gary Bell		-1,532.56	-89,323.93
Check	6/27/2007	8078	Nationwide Retirem...		-1,143.45	-90,467.38
Check	6/27/2007	8059	Hilda Rivera		-1,022.04	-91,489.42
Check	6/27/2007	8058	Beatrice V. Quintanar		-1,008.73	-92,498.15

5:43 AM

07/12/07

Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 05/31/2007

Type	Date	Num	Name	Clr	Amount	Balance
Check	6/27/2007	8048	Esther P. Guzman		-523.83	-93,021.98
Check	6/27/2007	8072	Marlon Daito		-439.74	-93,461.72
Check	6/27/2007	8074	Sothavy Ton		-383.81	-93,845.53
Check	6/27/2007	8073	Desiree McCune		-380.00	-94,225.53
Check	6/27/2007	8075	Orange County Aud...		-190.20	-94,415.73
Check	6/27/2007	8060	Kelleny Rivera		-133.52	-94,549.25
Check	6/27/2007	8039	Diane Cunningham		-73.48	-94,622.73
Check	6/27/2007	8038	Dorothy J. Cummings		-47.82	-94,670.55
Check	6/27/2007	8076	Placentia Library Di...		-19.94	-94,690.49
Check	7/11/2007		Paychex		-23,003.81	-117,694.30
Check	7/11/2007		Paychex		-10,129.58	-127,823.88
Check	7/11/2007	8117	Tax Deferred Servic...		-2,889.34	-130,713.22
Check	7/11/2007	8088	Wendy G. Goodson		-2,293.23	-133,006.45
Check	7/11/2007	8080	Gary Bell		-1,554.15	-134,560.60
Check	7/11/2007	8116	Nationwide Retirem...		-1,143.45	-135,704.05
Check	7/11/2007	8099	Beatrice V. Quintanar		-1,026.13	-136,730.18
Check	7/11/2007	8100	Hilda Rivera		-739.10	-137,469.28
Check	7/11/2007	8091	Alexander Hernandez		-517.66	-137,986.94
Check	7/11/2007	8113	Orange County Aud...		-190.20	-138,177.14
Check	7/11/2007	8115	Prepaid Legal Servi...		-147.50	-138,324.64
Check	7/11/2007	8101	Kelleny Rivera		-135.38	-138,460.02
Check	7/11/2007	8082	Diane Cunningham		-78.06	-138,538.08
Check	7/11/2007	8114	Placentia Library Di...		-19.94	-138,558.02
Total Checks and Payments					-138,558.02	-138,558.02
Deposits and Credits - 3 items						
Deposit	6/6/2007				49,472.00	49,472.00
Deposit	6/20/2007				49,472.00	98,944.00
Deposit	7/5/2007				49,472.00	148,416.00
Total Deposits and Credits					148,416.00	148,416.00
Total New Transactions					9,857.98	9,857.98
Ending Balance					**-38,070.47**	**22,984.21**

7/12/2007

ACQUISITIONS REPORT FOR FISCAL YEAR 2006-2007 THROUGH THE MONTH OF JUNE 2007
Prepared by Vernon Napier, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	$24,538	1,649	1,305	$5,140	325	262	$29,678	1974	1567	$825	38	38	$30,503	2012	1605
Adult Circulating Non-Fiction	$31,630	1,621	1,446	$5,176	258	232	$36,806	1879	1678	$1,051	46	46	$37,857	1925	1724
Adult Reference	$12,064	145	87	$449	15	15	$12,512	160	102	$339	8	10	$12,851	168	112
Adult magazines	$5,700	122	126	$18	1	1	$5,718	123	127	$0	0	0	$5,718	123	127
Adult on-line databases	$49,041	11	13	$0	0	0	$49,041	11	13	$0	0	0	$49,041	11	13
Total Adult Non-Fiction	$98,435	1899	1672	$5,643	274	248	$104,078	2173	1920	$1,390	54	56	$105,468	2227	1976
TOTAL ADULT PRINT MATERIALS	$122,973	3548	2977	$10,783	599	510	$133,756	4147	3487	$2,215	92	94	$135,971	4239	3581
Adult Music CDs	$7,124	390	375	$695	40	40	$7,819	430	415	$15	1	1	$7,834	431	416
Adult Audio Books (incl. Overdrive)	$17,865	228	228	$2,104	29	29	$19,969	257	257	$0	0	0	$19,969	257	257
Adult DVDs	$21,614	1,003	922	$3,266	110	91	$24,881	1113	1013	$183	8	8	$25,064	1121	1021
TOTAL ADULT NON-PRINT MATERIALS	$46,603	1621	1525	$6,066	179	160	$52,669	1800	1685	$198	9	9	$52,867	1809	1694
TOTAL ADULT MATERIALS	$169,576	5169	4502	$16,849	778	670	$186,425	5,947	5,172	$2,413	101	103	$188,838	6,048	5,275
Juvenile Fiction	$7,704	1,232	818	$921	128	94	$8,624	1360	912	$430	44	44	$9,054	1404	956
Juvenile Circulating Non-Fiction	$32,197	1,758	1,580	$252	11	9	$32,449	1769	1589	$1,601	70	70	$34,050	1839	1659
Juvenile Reference	$2,369	33	11	$0	0	0	$2,369	33	11	$0	0	0	$2,369	33	11
Juvenile Magazines	$26	8	8	$0	0	0	$26	8	8	$0	0	0	$26	8	8
Juvenile on-line databases	$399	1	1	$0	0	0	$399	1	1	$0	0	0	$399	1	1
Total Junior Non-Fiction	$34,991	1800	1600	$252	11	9	$35,243	1811	1609	$1,601	70	70	$36,844	1881	1679
TOTAL JUVENILE PRINT MATERIALS	$42,695	3,032	2,418	$1,173	139	103	$43,867	3,171	2,521	$2,031	114	114	$45,898	3,285	2,635
Juvenile Music CDs	$280	20	20	$0	0	0	$280	20	20	$0	0	0	$280	20	20
Juvenile Audio Books	$18	0	0	$0	0	0	$18	0	0	$0	0	0	$18	0	0
Juvenile DVDs	$11,182	604	507	$153	6	3	$11,335	610	510	$485	24	18	$11,821	634	528
TOTAL JUVENILE NON-PRINT MATERIALS	$11,480	624	527	$153	6	3	$11,633	630	530	$485	24	18	$12,118	654	548
TOTAL JUVENILE MATERIALS	$54,175	3656	2945	$1,325	145	106	$55,500	3801	3051	$2,516	138	132	$58,016	3939	3183
Total Fiction	$32,241	2881	2123	$6,061	453	356	$38,302	3334	2479	$1,255	82	82	$39,557	3416	2561
Total Non-Fiction	$133,426	3699	3272	$5,895	285	257	$139,321	3984	3529	$2,990	124	126	$142,311	4108	3655
Total Music CDs	$7,404	410	395	$695	40	40	$8,099	450	435	$15	1	1	$8,114	451	436
Total Audio Books	$17,883	228	228	$2,104	29	29	$19,987	257	257	$0	0	0	$19,987	257	257
Total Video DVDs	$32,797	1607	1429	$3,419	116	94	$36,216	1723	1523	$668	32	26	$36,884	1755	1549
TOTAL MATERIALS	$223,751	8825	7447	$18,174	923	776	$241,925	9748	8223	$4,928	239	235	$246,853	9987	8458

Outstanding Orders as of June 2007

General Fund	Adopt-a-book	TOTAL
$0	$0	$0

Agenda Item 16

Entrepenurial Activities Report
Net Revenue Summary
June-07

	Jun-07	Jun-06	YTD 2006-07	YTD 2005-06
Passport	20,204.99	13,802.63	249,768.87	181,997.73
Passport Photos	2,110.00	1,700.00	27,888.00	21,020.00
Notary Public	215.00	170.00	3,475.00	1,350.00
Test Proctor	240.00	90.00	1,984.30	1,025.00
Total	22,769.99	15,762.63	283,116.17	205,392.73

Prepared by: Wendy Goodson

Summary of Current Status Of Unique Management Accounts
July 16, 2007

Agenda Item 18

FY 06-07	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	15	913	0	18.95	0
August	13	929	3	366.2	0
September	14	936	4	221.45	0
October	19	950	5	529.3	0
November	14	960	5	275.6	0
December	9	965	5	238.15	0
January	24	979	6	487.77	0
February	6	989	7	597.89	0
March	9	996	0	140	0
April	15	1,003	4	291.6	0
May	14	1,018	7	320.25	0
June	15	1,031	4	434.98	0
TOTAL YTD	**167**	**11669**	**50**	**3922.14**	**0**

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 06/30/2007 5:43 PM TC SUMMARY STATUS REPORT PAGE: 208

MS YESENIA GOMEZ
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT
DATES LISTED: 01/01/1900 TO 06/30/2007

Accounts Submitted	: 1,531	Dollars Submitted	: 145,956.89	Dollars Received	: 52,853.02
Bankruptcies	: 13	Dollars in Bankruptcy	: 1,079.61	Material Returned	: 21,611.13
Incorrect Addresses	: 202	Dollars in Skips	: 13,106.72	Dollars Waived	: 5,292.37
Patron Disputes/Suspends	: 1	Dollars in Dispute	: 0.00	Total Activated	: 100,804.35
nts in Process	: 1,315	Dollars in Process	: 126,320.15	% of Dollars Activated	: 79.80%
Accounts Activated	: 1,031				
% of Accounts Activated	: 78.40%				

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Gifts Report for June 2007**

DATE: July 16, 2007

Because of the changeover in Development Office staff this report was not completed in time to be included in the Board Agenda Book. It will be distributed at the July 16, 2007 Library Board Meeting.

Donor Report For June 2007

Sort: Full Name

Full Name	Total Cash $
Ralphs	
David Baughman	
Edward B. Parsons	
Elizabeth Minter	
Jack Fisher	
Jo Ann Nelson	
Rose Zinn	
Ruth Arnoldt	
	$1,199.28

8 Total Records

Report Criteria: Full Name Is Not Blank AND Total Cash Giving Is Between $1.00 and $5000.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: **Building Maintenance Report for Jun 2007**

DATE: July 16, 2007

HVAC:	6-2-07 – Regular Maintenance
Lighting:	6-15-07 – Relamped library public area and administration.
Plumbing:	6-25-07 – Leak repaired in women's public restroom
Carpet Cleaners:	6-28-07 - Cleaned Meeting Room carpet.

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Personnel Report for Jun 2007**

DATE: July 16, 2007

RESIGNATIONS:

None

APPOINTMENTS:

None

OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Volunteer Report for June 2007**

DATE: July 16, 2007

Because of the sick leave absence of the Volunteer Coordinator this report was not completed in time to be included in the Board Agenda Book. It will be distributed at the July 16, 2007 Library Board Meeting.

Placentia Library District

Circulation Report – June 2007

	June 2007	June 2006	Y-T-D 2006-7	Y-T-D 2005-6	Y-T-D % change
1st Time Checkouts	18,651	16,943	196,125	172,734	11.9%
Phone Renewals	641	891	11,085	11,849	-6.9%
In-Building Renewals	705	324	6,670	5,181	22.3%
TOTAL CHECKOUTS	19,997	18,158	213,880	189,764	11.3%
On-Time Checkins	19,835	16,484	217,234	191,200	12.0%
Late Checkins	1,138	1,148	14,074	12,960	7.9%
TOTAL CHECKINS	20,973	17,632	231,308	204,160	11.7%
Holds Placed	545	532	6,346	5,752	9.4%
Holds Cancelled	9	21	176	240	-36.4%
Holds Filled	405	340	4,900	4,909	-0.2%
NEW PATRON REGISTRATIONS	296	380	3,990	7,196	-80.4%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	6,242	6,076	73,697	74,106	-0.6%
Juvenile Print	8,880	9,033	92,326	91,502	0.9%
Audio	1,160	921	13,597	13,492	0.8%
Visual	5,451	3,203	52,062	40,797	21.6%
TOTAL CIRCULATION	21,733	19,233	231,682	219,897	5.1%
CIRCULATION BY PLACE OF RESIDENCE					
To Placentia residents	12,583	11,727	131,380	130,809	0.4%
To Anaheim residents	3,814	3,096	39,368	37,244	5.4%
To residents outside Tri-City	5,336	4,410	60,934	51,844	14.9%
TYPES OF ACTIVE BORROWERS					
Adult	15,245	13,543			
Young Adult	418	303			
Juvenile	3,789	3,559			
New Borrower	1,367	1,510			
Other (staff)	418	294			
TOTAL ACTIVE BORROWERS *	21,237	19,209			
TOTAL REGISTERED BORROWERS **	32,879	25,570			
ATTENDANCE	48,516	42,608	612,726	463,938	24.3%

* Active borrowers have used the Library this month

** Registered borrowers have used the Library within the past 12 months

PLACENTIA INVOICES

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
Aug-04	08/23/05	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Sep-04	09/14/04	5,250.20	1,150.57	679.43	0.00	0.00	0.00	7,080.20
Oct-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Nov-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Dec-04	12/14/05	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Jan-05	01/10/05	6,334.08	1,150.57	875.17	0.00	0.00	14.40	8,374.22
Feb-05	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Mar-05	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Apr-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
May-05	05/02/05	0.00	1,150.57	573.42	0.00	0.00	7.22	1,731.21
Jun-05	06/10/05	6,593.11	1,150.57	580.92	215.00	0.00	0.00	8,539.60
TOTAL		47,139.90	13,898.11	8,531.65	1,584.04	0.00	86.76	71,240.46
AVG		3,928.33	1,158.18	710.97	132.00	0.00	7.23	5,936.71

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05	12/12/05	2,597.26	1,150.57	291.60	107.50	0.00	7.20	4,154.13
Jan-06	01/10/06	2,154.68	2,104.43	385.17	2,366.02	0.00	7.20	7,017.50
Feb-06	02/09/06	2,494.98	1,150.57	210.52	348.72	0.00	7.15	4,211.94
Mar-06	03/08/06	0.00	1,150.57	123.06	107.50	0.00	7.17	1,388.30
Apr-06	04/11/06	2,772.36	1,150.57	144.17	107.50	0.00	7.23	4,181.83
May-06	05/12/06	2,502.66	1,150.57	144.17	107.50	0.00	7.17	3,912.07
Jun-06	06/12/06	2,752.81	1,553.83	144.17	107.50	0.00	0.00	4,558.31
TOTAL		39,654.98	15,163.96	3,525.80	4,142.97	0.00	86.79	62,574.50
AVG		3,304.58	1,263.66	293.82	345.25	0.00	7.23	5,214.54

PERIOD COVERED FY2006-2007	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-06	07/13/06	3,167.47	1,582.33	0.00	0.00	0.00	7.19	4,756.99
Aug-06	08/07/06	6,246.49	1,150.57	299.97	107.50	0.00	7.19	7,811.72
Sep-06	09/13/07	7,600.32	1,150.57	136.67	107.50	0.00	7.36	9,002.42
Oct-06	10/10/06	7,857.15	1,215.92	136.67	107.50	0.00	21.79	9,339.03
Nov-06	11/07/06	7,543.64	1,150.57	136.67	260.73	0.00	7.73	9,099.34
Dec-06	12/07/06	4,457.51	1,150.57	136.67	342.11	0.00	7.45	6,094.31
Jan-07	01/10/07	3,986.03	1,150.57	136.67	332.50	0.00	7.47	5,613.24
Feb-07	02/12/06	6,592.15	1,150.57	136.67	107.50	0.00	7.48	7,994.37
Mar-07	03/07/07	3,267.41	1,150.57	136.67	107.50	0.00	7.77	4,669.92
Apr-07	04/09/07	3,388.12	1,150.57	136.67	107.50	0.00	0.29	4,783.15
May-07	05/31/07	3,166.71	1,150.57	136.67	107.50	0.00	0.00	4,561.45
Jun-07	06/08/07	3,760.59	1,150.57	136.67	207.50	0.00	0.00	5,255.33
TOTAL		61,033.59	14,303.95	1,666.67	1,895.34	0.00	81.72	78,981.27
AVG		5,086.13	1,192.00	138.89	157.95	0.00	6.81	6,581.77

*No invoice was received since the June 18, 2007 Library Board Meeting

TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-04	1,177.42	204.00	0.00	1,381.42	690.71
Aug-04	1,233.58	211.50	0.00	1,445.08	722.54
Sep-04	1,147.36	211.50	0.00	1,358.86	679.43
Oct-04	1,147.36	211.50	0.00	1,358.86	679.43
Nov-04	1,177.42	196.50	0.00	1,373.92	686.96
Dec-04	1,364.88	211.50	0.00	1,576.38	788.19
Jan-05	1,263.33	189.00	0.00	1,452.33	726.17
Feb-05	1,401.08	204.00	0.00	1,605.08	802.54
Mar-05	1,263.33	189.00	0.00	1,452.33	726.17
Apr-05	1,263.33	189.00	0.00	1,452.33	726.17
May-05	987.83	159.00	0.00	1,146.83	573.42
Jun-05	987.83	174.00	0.00	1,161.83	580.92
TOTAL	14,414.75	2,350.50	0.00	16,765.25	8,382.63
AVG	1,201.23	195.88	0.00	1,397.10	698.55

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	339.98	30.00	0.00	369.98	184.99
Nov-05	610.86	99.00	0.00	709.86	354.93
Dec-05	484.20	99.00	0.00	583.20	291.60
Jan-06	770.34	0.00	0.00	770.34	385.17
Feb-06	421.04	0.00	0.00	421.04	210.52
Mar-06	177.12	69.00	0.00	246.12	123.06
Apr-06	219.34	69.00	0.00	288.34	144.17
May-06	219.34	69.00	0.00	288.34	144.17
Jun-06	219.34	69.00	0.00	288.34	144.17
TOTAL	6,085.60	966.00	0.00	7,051.60	3,525.80
AVG	507.13	80.50	0.00	587.63	293.82

TOTAL DOLLARS SPENT

FY2006-2007	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-06	219.34	69.00	0.00	288.34	144.17
Aug-06	219.34	54.00	0.00	273.34	136.67
Sep-06	219.34	54.00	0.00	273.34	136.67
Oct-06	219.34	54.00	0.00	273.34	136.67
Nov-06	219.34	54.00	0.00	273.34	136.67
Dec-06	219.34	54.00	0.00	273.34	136.67
Jan-07	219.34	54.00	0.00	273.34	136.67
Feb-07	219.34	54.00	0.00	273.34	136.67
Mar-07	219.34	54.00	0.00	273.34	136.67
Apr-07	219.34	54.00	0.00	273.34	136.67
May-07	219.34	54.00	0.00	273.34	136.67
Jun-07	219.34	54.00	0.00	273.34	136.67
TOTAL	2,632.08	663.00	0.00	3,295.08	1,647.54
AVG	219.34	55.25	0.00	274.59	137.30

*No invoice was received since the June 18, 2007 Library Board Meeting

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Aug-04	284.72	270.54	60.56	0.00	617.76	1,233.58
Sep-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Oct-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Nov-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Dec-04	355.90	330.66	60.56	0.00	617.76	1,364.88
Jan-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-05	379.98	345.50	65.80	0.00	609.80	1,401.08
Mar-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Apr-05	337.76	310.95	65.80	0.00	548.82	1,263.33
May-05	253.32	241.85	65.80	0.00	426.86	987.83
Jun-05	253.32	241.85	65.80	0.00	426.86	987.83
TOTAL	3,679.40	3,385.29	758.16	0.00	6,591.90	14,414.75
AVG	306.62	282.11	63.18	0.00	549.33	1,201.23

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	168.88	138.20	32.90	0.00	0.00	339.98
Nov-05	337.76	207.30	65.80	0.00	0.00	610.86
Dec-05	211.10	207.30	65.80	0.00	0.00	484.20
Jan-06	253.32	207.30	65.80	0.00	243.92	770.34
Feb-06	42.22	69.10	65.80	0.00	243.92	421.04
Mar-06	42.22	69.10	65.80	0.00	0.00	177.12
Apr-06	84.44	69.10	65.80	0.00	0.00	219.34
May-06	84.44	69.10	65.80	0.00	0.00	219.34
Jun-06	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	2,068.78	1,796.60	756.70	0.00	1,463.52	6,085.60
AVG	172.40	149.72	63.06	0.00	121.96	507.13

DOLLARS BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-06	84.44	69.10	65.80	0.00	0.00	219.34
Aug-06	84.44	69.10	65.80	0.00	0.00	219.34
Sep-06	84.44	69.10	65.80	0.00	0.00	219.34
Oct-06	84.44	69.10	65.80	0.00	0.00	219.34
Nov-06	84.44	69.10	65.80	0.00	0.00	219.34
Dec-06	84.44	69.10	65.80	0.00	0.00	219.34
Jan-07	84.44	69.10	65.80	0.00	0.00	219.34
Feb-07	84.44	69.10	65.80	0.00	0.00	219.34
Mar-07	84.44	69.10	65.80	0.00	0.00	219.34
Apr-07	84.44	69.10	65.80	0.00	0.00	219.34
May-07	84.44	69.10	65.80	0.00	0.00	219.34
Jun-07	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	1,013.28	829.20	789.60	0.00	0.00	2,632.08
AVG	84.44	69.10	65.80	0.00	0.00	219.34

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TIME BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT TRIMMER	MAINT WORK	TOTAL
Jul-04	8.00	9.00	2.00	0.00	20.00	39.00
Aug-04	8.00	9.00	2.00	0.00	22.00	41.00
Sep-04	8.00	8.00	2.00	0.00	20.00	38.00
Oct-04	8.00	8.00	2.00	0.00	20.00	38.00
Nov-04	8.00	9.00	2.00	0.00	20.00	39.00
Dec-04	10.00	11.00	2.00	0.00	22.00	45.00
Jan-05	8.00	9.00	2.00	0.00	18.00	37.00
Feb-05	9.00	10.00	2.00	0.00	20.00	41.00
Mar-05	8.00	9.00	2.00	0.00	18.00	37.00
Apr-05	8.00	9.00	2.00	0.00	18.00	37.00
May-05	6.00	7.00	2.00		14.00	29.00
Jun-05	6.00	7.00	2.00	0.00	14.00	29.00
TOTAL	95.00	105.00	24.00	0.00	226.00	450.00
AVG	7.92	8.75	2.00	0.00	18.83	37.50

TIME BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT TRIMMER	MAINT WORK	TOTAL
Jul-05	7.00	8.00	2.00	0.00	16.00	33.00
Aug-05	7.00	8.00	2.00	0.00	16.00	33.00
Sep-05	4.00	4.00	2.00	0.00	0.00	10.00
Oct-05	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05	4.00	6.00	2.00	0.00	0.00	12.00
Dec-05	5.00	6.00	2.00	0.00	0.00	13.00
Jan-06	6.00	6.00	2.00	0.00	8.00	22.00
Feb-06	1.00	2.00	2.00	0.00	8.00	13.00
Mar-06	1.00	2.00	2.00	0.00	0.00	5.00
Apr-06	2.00	2.00	2.00	0.00	0.00	6.00
May-06	2.00	2.00	2.00	0.00	0.00	6.00
Jun-06	2.00	2.00	2.00	0.00	0.00	6.00
TOTAL	41.00	48.00	22.00	0.00	48.00	159.00
AVG	3.42	4.00	1.83	0.00	4.00	13.25

TIME BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT TRIMMER	MAINT WORK	TOTAL
Jul-06	2.00	2.00	2.00	0.00	0.00	6.00
Aug-06	2.00	2.00	2.00	0.00	0.00	6.00
Sep-06	2.00	2.00	2.00	0.00	0.00	6.00
Oct-06	2.00	2.00	2.00	0.00	0.00	6.00
Nov-06	2.00	2.00	2.00	0.00	0.00	6.00
Dec-06	2.00	2.00	2.00	0.00	0.00	6.00
Jan-07	2.00	2.00	2.00	0.00	0.00	6.00
Feb-07	2.00	2.00	2.00	0.00	0.00	6.00
Mar-07	2.00	2.00	2.00	0.00	0.00	6.00
Apr-07	2.00	2.00	2.00	0.00	0.00	6.00
May-07	2.00	2.00	2.00	0.00	0.00	6.00
Jun-07	2.00	2.00	2.00	0.00	0.00	6.00
TOTAL	24.00	24.00	24.00	0.00	0.00	72.00
AVG	2.00	2.00	2.00	0.00	0.00	6.00

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Elizabeth Minter

From: Neil McCormick [neilm@csda.net]
Sent: Tuesday, July 10, 2007 2:07 PM
To: eminter@placentialibrary.org
Subject: CSDA e-News for the week of July 9, 2007

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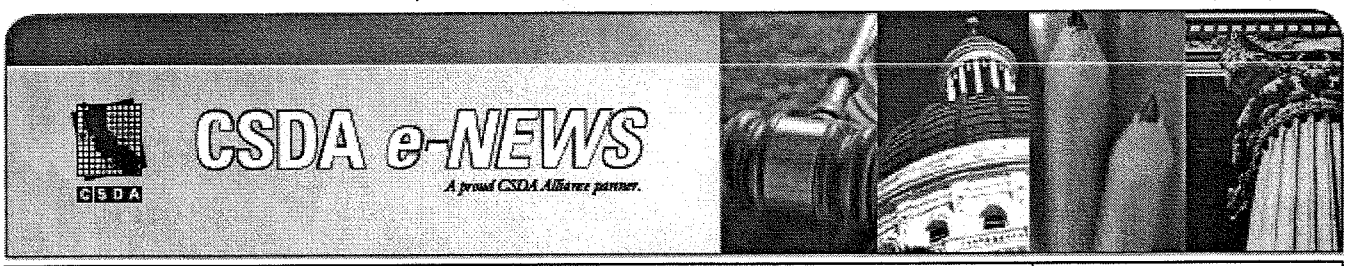
To ensure receipt of our email, please add 'CSDA@informz.net' to your address book.



July 10, 2007

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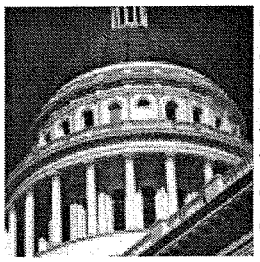

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Board's Role in Human Resources
Berkeley, CA

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Ethics Training
Port Hueneme, CA

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General Manager Training
Monterey

Oct 1
Strategic Planning for Special Districts
Monterey

Oct 1
Board Member Training
Monterey

Oct 1-4
CSDA Annual Conference & Exhibitor Showcase
Monterey

View the complete education calendar

Wastewater Collections Manager
Woodbridge Sanitary District

Legislative Aide
County of San Mateo

General Manager
Los Osos CSD

General Manager
Manila CSD

Finance Manager
Elk Grove Water Service

Conservation Educator
Inland Empire RCD

Community Recreation Director
Coachella Valley RPD

Utility Superintendent
Nipomo CSD

Inspector/Preventive Maintenance Supervisor
Nipomo CSD

District Engineer
Nipomo CSD

General Manager
Crestline Village Water District

General Manager
Nellie Gail Ranch Owners Association

General Manager
Rainbow Municipal Water District

Manager of Field Operations
Visalia Public Cemetery District

Director of Parks and Resources
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Resources Hotel rooms are going fast in Monterey. That is good. Registrations for Annual Conference are moving a little more slowly. That is bad. If you are holding a hotel room in Monterey, you must also register NOW for the Annual Conference. We know you are coming because the rooms are going. Read more about Annual Conference registration...

Membership

CSDA Begins RFP Process for Endorsed Affiliates

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Now Available! Local Agency Investment Guidelines: Update of 2007 Statutory Changes and Consensus Recommendations

The California Debt and Investment Advisory Commission (CDIAC) was created in 1981 to assist state and local governments to most effectively and efficiently issue, monitor, and manage public debt. In order to further their mission, CDIAC issues a publication for Local Agency Investment Guidelines. Read more about this publication...

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Aiming to develop a plan to conserve the Santa Clarita Valley's water, the Castaic Lake Water Agency and the Santa Clarita Water District entered into an agreement Wednesday with local water purveyors to develop a long-term strategy. Read more of this story...

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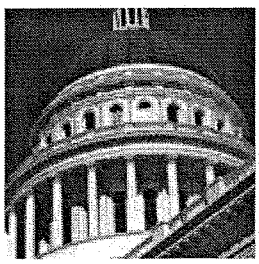

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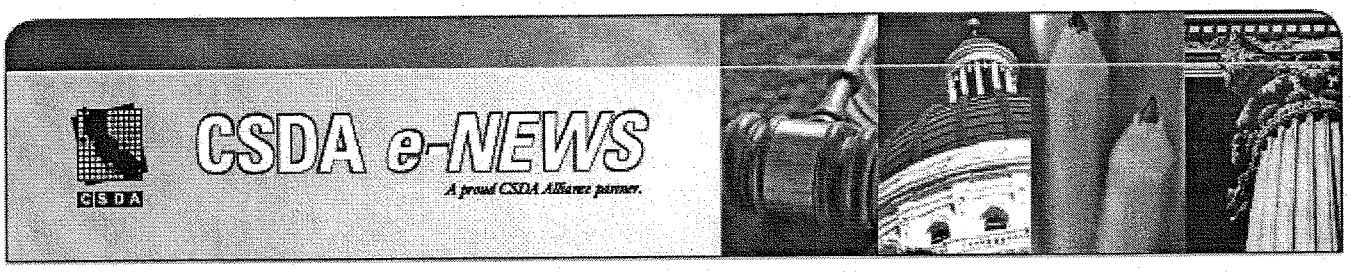

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So, where are we? Following the mid-week 4th of July holiday, both the Senate and Assembly noticed "check-in" sessions for Thursday and neither will reconvene until Monday. Meetings are on-going between the Administration, key staffers and others, and the Governor hinted this week that he will convene a Big 5 meeting "in the near future."

Those same budget pundits that predicted an on-time budget are now predicting passage of the 2007-08 state budget before the Legislature's scheduled summer recess, which is scheduled to begin on July 20.

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

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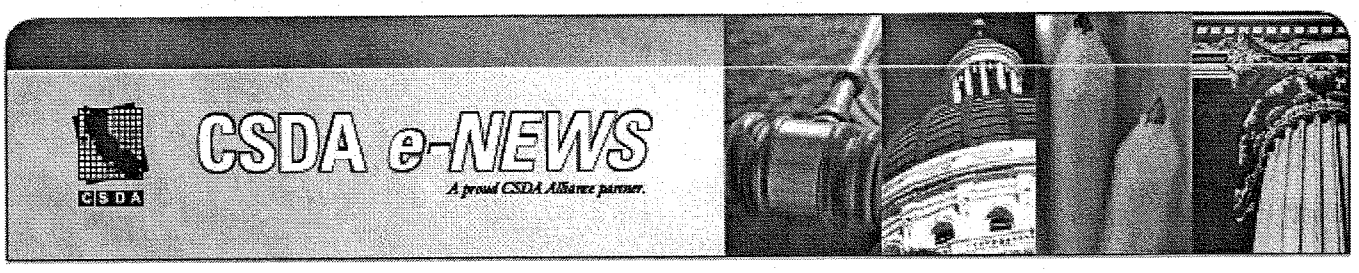

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SB 343 requires, on or after July 1, 2008, that any writing relating to an agenda item for an open session of a regular meeting of a local agency governing body that is distributed less than 72 hours prior to the meeting, be made available for public inspection at the time it is distributed to the members of the governing body.

During Tuesday's hearing, the League of California Cities indicated their support for SB 343—their prior position was neutral. Two letters of opposition were received by the Committee, one from the Association of California Health Care Districts and one from the CSAC Excess Insurance Authority. Neither organization appeared at the hearing.

CSDA remains in support of Senate Bill 343.

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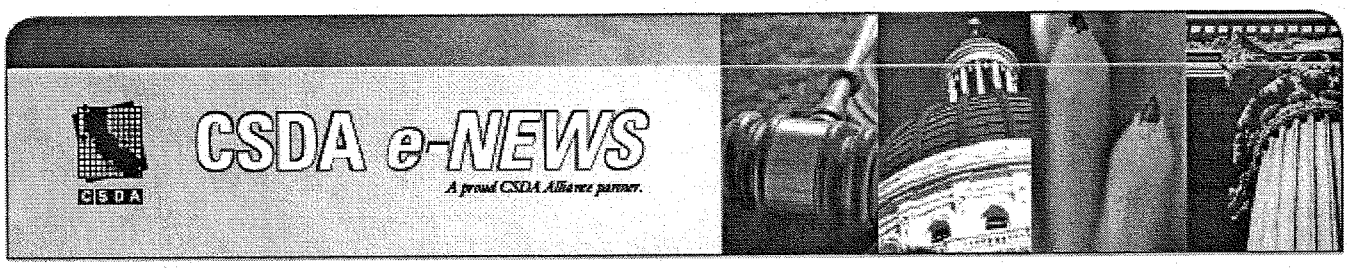

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Senate Bill 619, by Senator Carol Migden (D-San Francisco), passed the Assembly Business and Professions Committee on July 3 despite arguments from local government associations. Current law allows local governments to withhold up to 10 percent of the contract amount until a public works construction project is complete. This is a management tool local governments and agencies have to ensure a project is completed satisfactorily and timely, and in the case of a developer leaving, then the retained amount can be used toward the completion by another contractor.

SB 619 would mandate that the retention amount be lowered to no more than 5 percent. Despite CSDA, the California State Association of Counties and the League of California Cities arguing that this would weaken safeguards to protecting public funds by allowing for more delayed projects and lawsuits, and the fact that local governments can "ratchet down" the retention percentage to 5 or even 0 percent depending on the satisfactory job by the contractor, the bill moved from committee on a unanimous vote.

The bill now moves to the Assembly Appropriations Committee and then to the floor, but the more effective move would be to focus opposition on the governor's office. Previous attempts were vetoed.

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud CSDA Alliance Partner

Elizabeth Minter

From: Neil McCormick [neilm@csda.net]
Sent: Monday, July 02, 2007 2:02 PM
To: eminter@placentialibrary.org
Subject: CSDA e-News for the week of July 2, 2007

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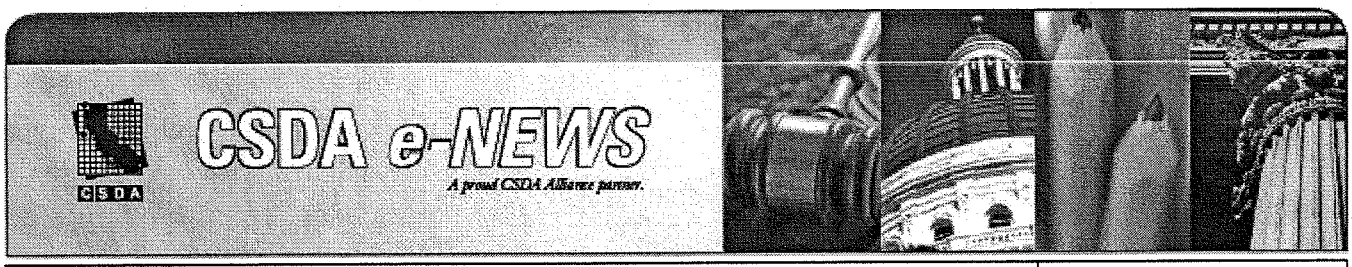
To ensure receipt of our email, please add 'CSDA@informz.net' to your address book.



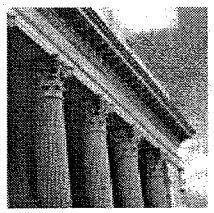
July 2, 2007

In this issue...

Employment

Here are the latest job opportunities posted on

State Commission Seeking Special District Candidates to Fill Vacancy



CSDA has been contacted by California State Controller John Chiang to assist in identifying qualified special district candidates to fill a vacancy on the California Uniform Construction Cost Accounting Commission. They are seeking to appoint one member, representing special districts, who shall be highly experienced in and knowledgeable of, public works construction under contracts let by public agencies. Read more about this commission...

State Budget Deadline Looms

As the start of the new fiscal year approaches, the budget watchers, who a couple of weeks ago boldly predicted an 'on-time' budget, then hedged their bets last week and predicted an on-time budget was 'possible,' have now gone silent. Legislative leaders, staffs and key Administration officials have continued to meet to discuss remaining differences between Democrats and Republicans. In past years the remaining sticking points were resolved by the governor and the four legislative leaders, the 'Big Five,' but early this week the governor indicated his desire for the Legislature to resolve the remaining issues and convene a Big Five meeting only for those issues still unresolved. Many suspect there will be a Big Five meeting soon ...

'Bighorn' Fix Measure Passes Committee

On Wednesday, June 27, Assembly Bill 1260 by Assembly Local Government Committee Chair Anna Marie Caballero (D-

Education

August 3
Board's Role in Human Resources
Berkeley, CA

August 10
Ethics Training
Port Hueneme, CA

Oct 1
General Manager Training
Monterey

Oct 1
Strategic Planning for Special Districts
Monterey

Oct 1
Board Member Training
Monterey

Oct 1-4
CSDA Annual Conference & Exhibitor Showcase
Monterey

View the complete

the CSDA website:

Wastewater Collections Manager
Woodbridge Sanitary District

Legislative Aide
County of San Mateo

General Manager
Los Osos CSD

General Manager
Manila CSD

Finance Manager
Elk Grove Water Service

Conservation Educator
Inland Empire RCD

Community Recreation Director
Coachella Valley RPD

Utility Superintendent
Nipomo CSD

Inspector/Preventive Maintenance Supervisor
Nipomo CSD

District Engineer
Nipomo CSD

General Manager
Crestline Village Water District

General Manager
Nellie Gail Ranch Owners Association

General Manager
Rainbow Municipal Water District

Manager of Field Operations
Visalia Public Cemetery District

Salinas) passed the Senate Local Government Committee on a 4 to 0 vote (with one member absent). Co-sponsored by CSDA, AB 1260 responds to the 2006 California Supreme Court decision of Bighorn-Desert View Water Agency v. Verjil. Read more about AB 1260...

Senate Constitutional Amendment 12 Clears First Hurdle

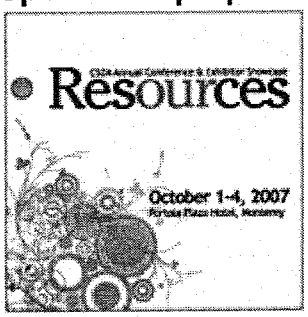
On Wednesday, June 27, Senate Constitutional Amendment 12 by Senators Tom Torlakson (D-Antioch) and Leland Yee (D-San Francisco), passed the Senate Local Government Committee on a 3 to 1 vote, with one member absent. Senator Tom Harman (R-Huntington Beach) was the dissenting vote. Read more about SCA 12...

Payment Retention Bill's Hearing Pushed Back, In Negotiations

The committee hearing Senate Bill 619 by Senator Carole Migden (D-San Francisco) has been pushed back, pending negotiations between the proponents of the bill and local governments associations, including CSDA. Read more about SB 619...

Education

Annual Conference Exhibitor and Sponsorship Update



Are you still thinking about exhibiting at this year's Annual Conference in Monterey? Do you want to become a sponsor but aren't sure what to do? Don't hesitate too long, or the opportunity will pass you by! Read more about exhibitor and sponsorship oppurtunities...

Membership

CSDA 2007-08 Administrative Salary & Benefits Survey Coming Soon!

In response to a growing demand for solid data on the salary and benefits being offered by special districts, the California Special Districts Association is now in the process of preparing the 3rd Edition of CSDA's Administrative Salary & Benefits Survey. Read more about the salary survey...

education calendar here.

FAQ

May an attorney or an attorney's firm represent a client before a public or quasi-public body when that same lawyer or the lawyer's firm serves as counsel to the governmental body?

Click here to learn the answer!

Director of Parks and Resources
Yolo County

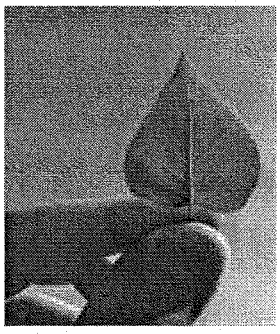
City Clerk
City of Lake Elsinore

View the complete list of current employment opportunities here.

CSDA posts job announcements from members at no charge. For more information call 877.924.CSDA (2732).

Advertisers

California Local Governments Purchasing Green Cooperatively



California is leading by example once again on sustainability, green building, green purchasing practices, energy efficiency and conservation. California counties, cities, and special districts have taken on the green initiative challenge and are leading the charge when it comes to environmentally responsible purchasing. Learn more about upcoming workshops on greening...

Reminder: Submit CSDA Board Nominations by July 30, 2007!

The CSDA call for nominations for Seat B on the CSDA Board of Directors was mailed out in late May to all regular CSDA members. The CSDA Board of Directors is the governing body responsible for all policy decisions effecting CSDA's member services and legislative programs. Its functions are crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Read more about the call for nominations...

In the News

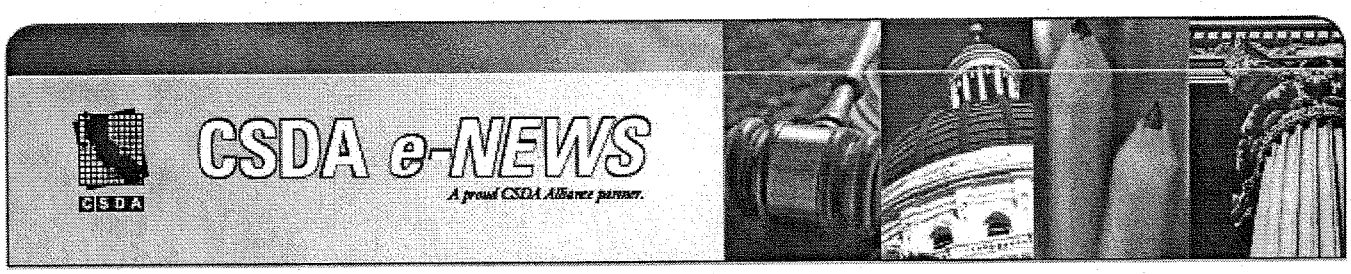
Hospital to Consider a Bond-Ballot Bid

Large contributors of fats and oils into the South County Sanitation District's wastewater system will soon be under scrutiny in an effort designed to comply with state orders. The Grover Beach City Council on Monday unanimously approved the Sanitation District's recommendation that it approve a grease-control program and approve an interagency agreement with the district. Read more of this story...

Fire Season Compounded by Fireworks

Fire departments throughout the county are preparing for Fourth of July weekend during an early fire season. When asked what parts of Lake County constitute a high-fire danger zone, Lakeshore Fire District Battalion Chief Charlie Diener responded, 'Lake County.' Read more of this story...

Spread the e-News!



Senate Constitutional Amendment 12 Clears First Hurdle

On Wednesday, June 27, Senate Constitutional Amendment 12 by Senators Tom Torlakson (D-Antioch) and Leland Yee (D-San Francisco), passed the Senate Local Government Committee on a 3 to 1 vote, with one member absent. Senator Tom Harman (R-Huntington Beach) was the dissenting vote.

SCA 12 seeks to exempt new or increased stormwater and urban runoff management fees or charges from Proposition 218's voter approval requirements for property-related fees and charges. Currently, Proposition 218's election requirements do not apply to property-related fees for sewer, water, or refuse collection services.

SCA 12 is similar to a measure authored by then Assembly Member Harman in 2003. Senator Harman voted against SCA 12 and indicated that while he thought his measure to exempt stormwater and urban runoff management fees or charges was "appropriate" in 2003, he has changed his opinion, due in large part to his support for Proposition 218, and cast the lone vote against SCA 12.

SCA 12 will require a two-thirds vote on the Senate Floor, which will be difficult, at best, to attain. CSDA supports SCA 12.

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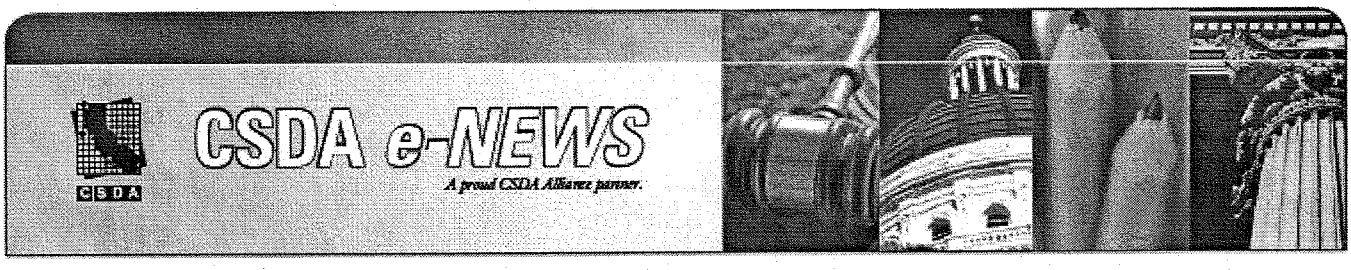

Payment Retention Bill's Hearing Pushed Back, In Negotiations

The committee hearing Senate Bill 619 by Senator Carole Migden (D-San Francisco) has been pushed back, pending negotiations between the proponents of the bill and local governments associations, including CSDA.

Under current law, public agencies, including special districts, are allowed to withhold 10 percent of payments due to contractors on public works projects to ensure that a contractor does not walk away from a job near the end of completion. The retention amount helps local agencies manage a project, provides a fiscal incentive for the contractor to stay, and gives local governments some money to use to complete the project if the contractor leaves. This bill would lower this percentage from 10 percent to 5 percent, thus leaving special districts and others more vulnerable.

Last week, CSDA participated in a conference call with the author's office, the sponsor (the Sheet Metal and Air Conditioning Contractors' National Association), and opponents. It was raised that regulations already allow local agencies to lower the retention amount from 10 to 5 percent, or even lower, depending on the job quality of the contractors. The proponents are evaluating this language and may consider making it a requirement to lower the retention percentage (rather than an option), depending on a satisfactory job by the contractor.

CSDA opposed SB 619, but are also continuing in negotiations.

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Elizabeth Minter

From: Neil McCormick [neilm@csda.net]
Sent: Monday, June 25, 2007 2:17 PM
To: eminter@placentialibrary.org
Subject: CSDA e-News for the week of June 25, 2007

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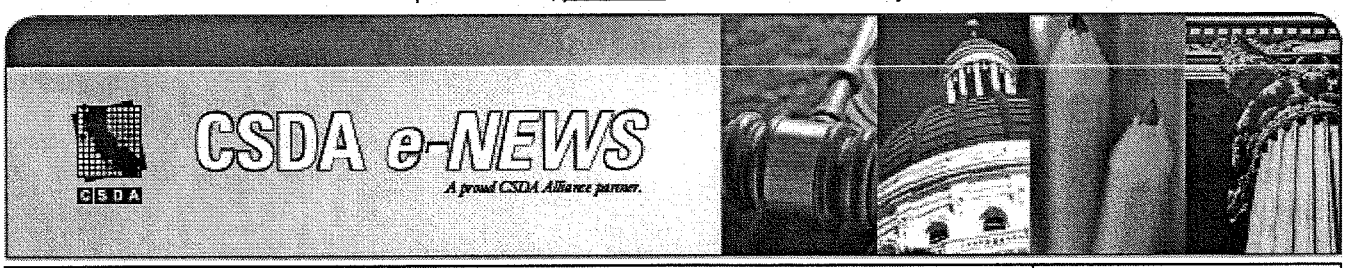


June 25, 2007

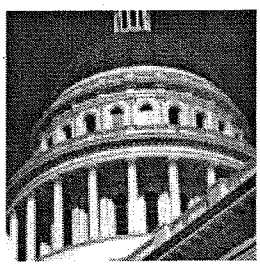
In this issue...

Employment

Here are the latest job opportunities posted on the CSDA website:

General Manager

New Fiscal Year Near—Is the State Budget?



With the start of the new fiscal year rapidly approaching, the Budget Conference Committee continues to meet, albeit slowly at best, closing out numerous items with the more controversial issues left to the legislative leaders and governor. The word is the Republican leaders want all of the new expenditures added by the Budget Conference Committee deleted and the opportunity to review all of the implementation language for the infrastructure bonds passed last November before the language is amended into various bills. Budget watchers still believe the state budget will be adopted before July 1, but a number of the more seasoned budget watchers are beginning to hedge their bets—stay tuned.

Public Utility District Directors Compensation Bill Passes Committee

On June 20, Assembly Bill 490 by Assembly Member Loni Hancock (D-Berkeley) was passed by the Senate Local Government Committee without a dissenting vote. Read more about AB 490...

Statewide Planning Program Underway—You Can Participate!

The state is continuing the Blueprint Planning Program throughout 2007, an effort started in 2006 to support metropolitan planning organizations and councils of governments in their long-range, comprehensive planning for

Education

August 3
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Berkeley, CA

August 10
Ethics Training
Port Hueneme, CA

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View the complete education calendar

Manila CSD

Finance Manager
Elk Grove Water Service

Conservation Educator
Inland Empire RCD

Community Recreation Director
Coachella Valley RPD

Utility Superintendent
Nipomo CSD

Inspector/Preventive Maintenance Supervisor
Nipomo CSD

District Engineer
Nipomo CSD

General Manager
Crestline Village Water District

General Manager
Nellie Gail Ranch Owners Association

General Manager
Rainbow Municipal Water District

Manager of Field Operations
Visalia Public Cemetery District

Director of Parks and Resources
Yolo County

City Clerk
City of Lake Elsinore

View the complete list of current employment opportunities here.

CSDA posts job announcements from members at no charge. For more information call

future housing, land-use, and transportation. Read more about this program...

Education

Annual Conference 2007 Promises Exciting Keynote Speakers

Resources This year's Annual Conference is boasting a new format and along with that format attendees will get to hear exciting new keynote speakers. Two of the conference's eight keynote speakers will launch the sessions on Tuesday, October 2. Read more about the keynote speakers...

Register now for the 38th CSDA 2007 Annual Conference

Visit the Annual Conference Website to register. For more information, call Cathy Cooke, Meetings Coordinator, at (916) 442-7887. Rooms are still available at the Portola Plaza Hotel but you must reserve yours soon. For the CSDA special rate, call (831) 649-4511. Be sure to ask for the CSDA room block.

Remember to Register: The Board's Role in Human Resources

The Board's Role in Human Resources will be held August 3 in Berkeley. Visit www.csda.net to register today or call Pamela Williams, Education Assistant at (916) 442-7887.

Membership

Now Available For Purchase! Open & Public IV: A User's Guide to the Ralph M. Brown Act

The Open & Public III has been out of print for the last few months but we are happy to announce that the newly updated Open & Public IV is now printed and available! Read more about Open & Public IV...

In the News

Sanitation District Targets Grease

here.

FAQ

How can I sign up for the CSDA Listserve?

Click here to learn the answer!

877.924.CSDA (2732).

Advertisers

Producers

Large contributors of fats and oils into the South County Sanitation District's wastewater system will soon be under scrutiny in an effort designed to comply with state orders. The Grover Beach City Council on Monday unanimously approved the Sanitation District's recommendation that it approve a grease-control program and approve an interagency agreement with the district. Read more of this story...

State Gives FPUD Green Light to Pursue UV Treatment

After getting a blessing from state officials, the Fallbrook Public Utility District (FPUD) will pursue its plans to build an ultraviolet treatment plant at Red Mountain Reservoir. Read more of this story...

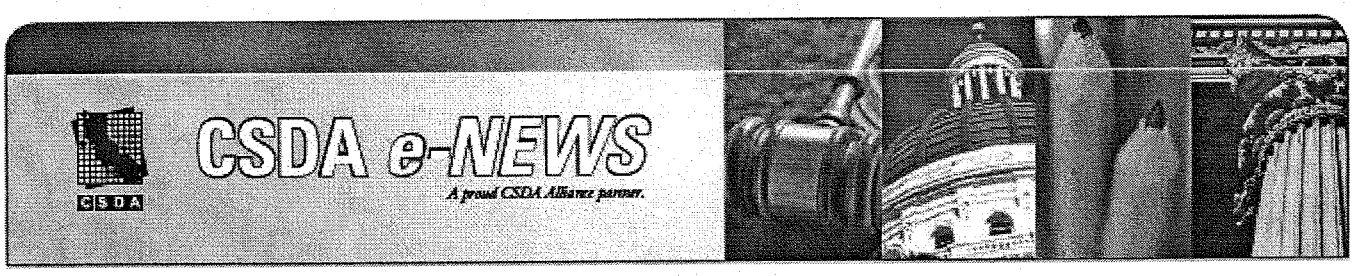
Central Valley Solar Farm to be One of the Largest in the West

South San Joaquin Irrigation District of Manteca has signed a deal with SunTechnics Energy Systems Inc. of Sacramento to install one of the largest solar systems in the United States. Read more of this story...

Spread the e-News!

If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Chris Ashley at Chrisa@csda.net or (877) 924-CSDA (2732).

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.2732



Statewide Planning Program Underway—You Can Participate!

The state is continuing the Blueprint Planning Program throughout 2007, an effort started in 2006 to support metropolitan planning organizations and councils of governments in their long-range, comprehensive planning for future housing, land-use, and transportation. Part of this program is the Blueprint Leaning Network. These regional workshops are opportunities for local government agencies, elected officials, and concerned citizens to exchange information, share best practices, and combine knowledge and resources. Special districts are encouraged to attend these meetings and share the expertise that a district would have in a specific topic.

The first session has already passed, but there are still two left! Be sure to attend and help shape the future of California.

Blueprint Learning Network 2007

Fresno, September 25-26

Oakland, November 13-14

To sign up to participate or if you need more information, contact Seth Miller at mailto:smiller@ccrl.org or (415) 445-8975. You can also visit the website at www.calblueprint.dot.ca.gov.

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Elizabeth Minter

From: Neil McCormick [neilm@csda.net]
Sent: Monday, June 18, 2007 2:28 PM
To: eminter@placentialibrary.org
Subject: CSDA e-News for the week of June 18, 2007

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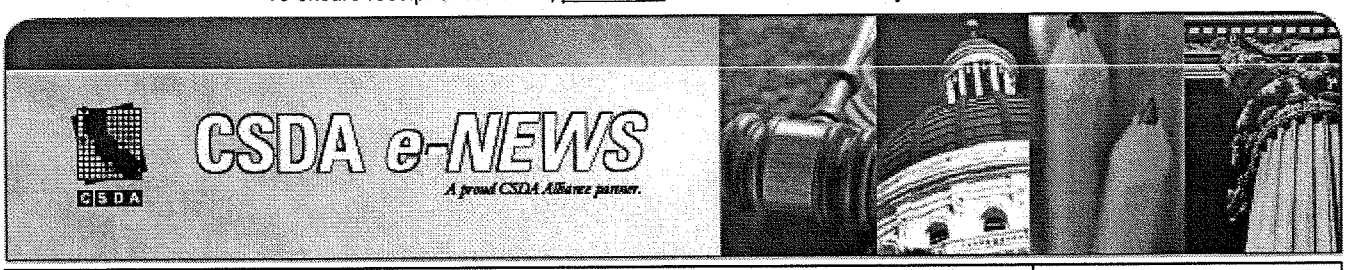
To ensure receipt of our email, please add 'CSDA@informz.net' to your address book.



June 18, 2007

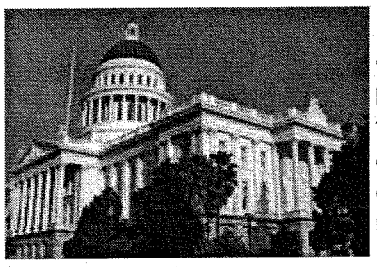
In this issue...

Employment

Here are the latest job opportunities posted on the CSDA website:

Conservation Educator
Inland Empire RCD

State's OPEB Survey—Your Participation is Needed!



Recent changes in federal accounting law now require public agencies to report their other post-employment benefit (or OPEB) liabilities—such as healthcare benefits for retirees, vision care, dental care, etc.—in their budgets. Now, over night, billions of dollars of debt will suddenly appear on the books and need to be funded. Learn more about how you can help and complete the OPEB survey...

State Budget Deadline Missed—Again

June 15 is the constitutional deadline for the Legislature to pass the state budget. For the 2007-08 budget, that did not happen—again. The Budget Conference Committee has been meeting and still has a number of major issues remaining to resolve. In addition to the conference committee, numerous meetings between the legislative leadership and the Administration are continuing and a 'Big 5' meeting between the governor and legislative leaders will likely occur in the near future. Most capitol budget watchers remain convinced a 2007-08 state budget will be passed and signed by the governor on or before the start of the new fiscal year July 1.

Bill Proposes Change in Public Contract Retention Rates

Senate Bill 619 by Senator Carole Migden (D-San Francisco)

Education

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Board's Role in Human Resources
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Oct 1
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Strategic Planning for Special Districts
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Oct 1-4
CSDA Annual Conference & Exhibitor Showcase
Monterey

View the complete

Community Recreation Director
Coachella Valley RPD

Utility Superintendent
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Inspector/Preventive Maintenance Supervisor
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District Engineer
Nipomo CSD

General Manager
Crestline Village Water District

General Manager
Nellie Gail Ranch Owners Association

General Manager
Rainbow Municipal Water District

Manager of Field Operations
Visalia Public Cemetery District

Director of Parks and Resources
Yolo County

Fire Chief
Pioneer Fire Protection District

City Clerk
City of Lake Elsinore

View the complete list of current employment opportunities here.

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Advertisers

requires that contract retention proceeds not exceed 5 percent of the payment of all contracts entered into after January, 2008, between a public entity and an original contractor, between an original contractor and a subcontractor, and between all subcontractors. Read more about SB 619...

Constitutional Amendment Proposes Proposition 218 Exclusions

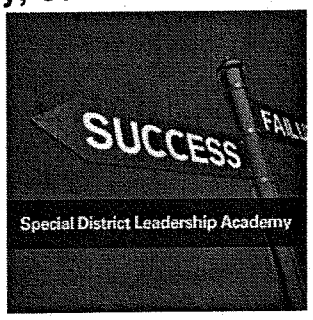
Senate Constitutional Amendment 12 by Senators Tom Torlakson (D-Antioch) and Leland Yee (D-San Francisco) would add stormwater and surface water drainage to the exceptions contained in Proposition 218 regarding voter approval requirements for the imposition or increase of a property-related fee or charge. The existing exemptions include sewer, water and refuse collection services. SCA 12 is scheduled for June 27 in the Senate Local Government Committee and will draw strong opposition from the Howard Jarvis Taxpayers Association. CSDA supports SCA 12.

Flood Liability Bill Amended

Assembly Bill 70 by Assembly Member Dave Jones (D-Sacramento), a bill that would require local jurisdictions to contribute their share of the property damage caused by a flood, has been amended. In the latest version 'local public entity' was removed and 'city' and 'county' were explicitly written in, essentially meaning special districts have been removed from the bill. As a result of the amendments, the CSDA Legislative Committee decided to change its position on the bill from Oppose to Watch.

Education

The Board's Role in Human Resources – August 3, 2007, Berkeley, California



Important to every district's success, are its employees. The board's role and involvement with district employees can sometimes cross into sensitive areas and complex issues. The Special District Leadership Academy has addressed this sometimes difficult area of governance by offering this class: The Board's Role in Human Resources. Read more about this class...

CSDA Annual Conference Features a Salute

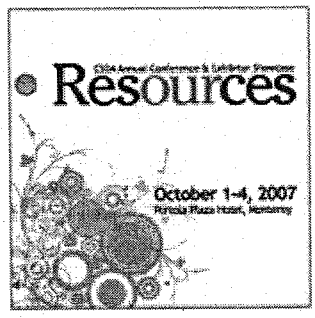
education calendar here.

FAQ

What is a SLON?

Click here to learn the answer!

to Past Presidents of CSDA



This year the closing brunch on Thursday morning of the CSDA Annual Conference will be packed with interesting surprises and special activities. One of those scheduled activities is a new feature encouraged by CSDA Board President, John Fox. 'A Salute to Past Presidents' will bring together the many individuals who have volunteered their time and expertise to grow CSDA into the exciting organization that it is today. Read more about this conference activity...

In the News

AAA Accepting Applications for Greenlight Initiative Grant Program

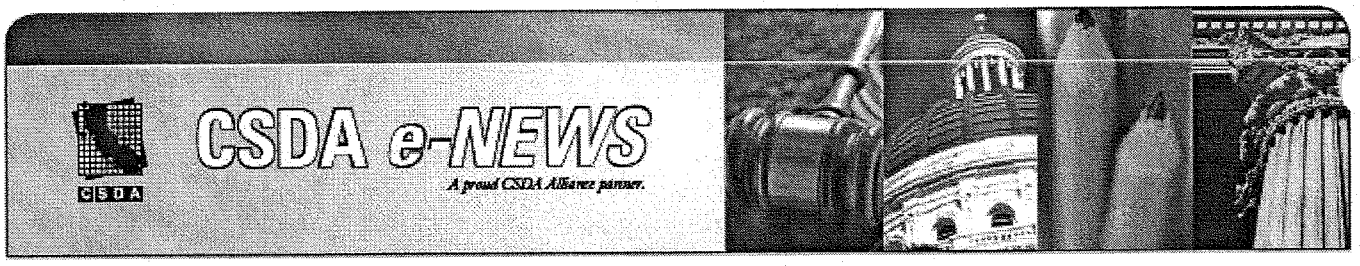
AAA of Northern California, Nevada and Utah has developed a grant program, the Greenlight Initiative, to encourage the development of new fuels and technologies surrounding fuel-efficiency. Government organizations are eligible to apply for the grant if pursuing projects in the awareness of alternative fuels, the conversion of conventional vehicles to alternative fuels, or if performing dedicated research on the development of new fuels and technologies. For more information on the Greenlight Initiative Grant Program, visit the AAA website or email greenlightgrants@csaa.com. The application deadline for this program is July 20.

Flood Control District to Get Extra $670k

The Fresno flood control district stands to get an extra $670,000 next year, thanks to the correction of a clerical error that plagued the agency for nearly two decades. The Fresno Metropolitan Flood Control District oversees flood control and storm drainage in the 400-square-mile watershed between the Kings and San Joaquin rivers, including Fresno and Clovis. Read more of this story...

Is Heating With Wood Endangered?

The South Coast Air Quality Management district (AQMD) adopted its 2007 three-year air quality plan on June 1. The intent is to reduce air pollution in the extended basin stretching from the Coachella Valley, over the San Jacinto Mountains, west to the Pacific coast, between Los Angeles and Orange County. Read more of this story...



Bill Proposes Change in Public Contract Retention Rates

Senate Bill 619 by Senator Carole Migden (D-San Francisco) requires that contract retention proceeds not exceed 5 percent of the payment of all contracts entered into after January, 2008, between a public entity and an original contractor, between an original contractor and a subcontractor, and between all subcontractors. These provisions would also apply to the state.

SB 619 also makes it explicit that under no circumstances shall any of the above provisions be construed to limit a public entity's ability to withhold 150 percent of the value of any disputed amount of work from the final payment or in the event of a good faith dispute, nothing shall be construed to require a public entity to pay for work that is not approved or accepted in accordance with the proper plans or specifications.

SB 619 is sponsored by the California Association of Sheet Metal & Air Conditioning Contractors' National Association and supported by many contractor groups. The bill is pending in the Assembly and CSDA is opposed to Senate Bill 619.

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

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Elizabeth Minter

From: Jeri Takeda [jtakeda@mcls.org]
Sent: Wednesday, July 11, 2007 10:16 AM
To: 'MCLS/SLS/SSCLS/Associate Member Directors'
Cc: shaber; bgallardo; ccarlisle; hfirchow; mgermroth; palger; rgarza; rkitamura
Subject: FW: [CALIX:6948] News From the Capitol

-----Original Message-----
From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen
Sent: Tuesday, July 10, 2007 5:26 PM
To: calix@listproc.sjsu.edu
Subject: [CALIX:6948] News From the Capitol

TO: CLA Members/ Systems/ Network Contacts

FROM: Mike Dillon, CLA Lobbyist; Christina Dillon, CLA Lobbyist

RE: News From the Capitol

I. BUDGET STALEMATE - LEGISLATIVE LEADERS CLAIM TO BE "FAR APART"

Several weeks ago, the powerful six member Budget Conference Committee, who is charged with reconciling the differences between the Governor's Budget, the Senate Version of the Budget, and the Assembly Version of the Budget, concluded their work. While the Conference Committee was able to act upon several hundred pages of Budget action items in its 300 page binders, they were unable to bring about decisions on some of the outstanding issues in the larger Budget debate. The large-scale decisions now fall to the legislative leaders who are termed, "The Big Five." The "Big Five" consists of Governor Schwarzenegger, Senate President pro Tem Don Perata, Senate Republican Leader Dick Ackerman, Assembly Speaker Fabian Nunez, and Assembly Republican Leader Mike Villines. As you are aware, the state began its fiscal year without a Budget on July 1, and leaders are now locked in a debate over how to deal with the state's "structural deficit" which is projected to be around $5 billion next year. Republicans want to reduce the deficit by bringing expenditures more in line with revenues, which necessitates Budget cuts. Democrats, on the other hand want to protect important proposals such as funding for education, health and welfare, and the correctional system.

The "Big 5" convened a meeting yesterday, which did not produce any further movement. In fact, Assembly Republican Leader Mike Villines told the Sacramento Bee, "We are $2 billion apart." Assembly Speaker Fabian Nunez is warning leaders to be ready to sacrifice part of the legislature's summer recess if a deal is not made on the state Budget by July 20.

You will recall that the Budget Conference Committee approved a $1 million augmentation to the Public Library Foundation (PLF), which, while not significant in its dollar amount, was seen by many in the legislature as a "symbolic move" to indicate the importance of the program during a tight Budget year. If the Governor approves the $1 million augmentation when he signs the 2007-08 Budget, the baseline figure for the PLF will be

$22.3 million.

II. AB 1030-CABALLERO: LITERACY PROGRAMS FOR AT-RISK YOUTH

AB 1030 by Assemblywoman Caballero, the former Mayor of Salinas, is part of a multiple bill package that she has titled her "Gang Prevention Kit" in order to assist at-risk youth. Specifically, AB 1030 would expand the California Library Literacy and English Acquisition Services Program to services targeted to young adults, 16 years of age and over, who are not enrolled in school. The program would allow these youths to receive adult basic literacy tutoring and related services. Recent research by the State Library indicates that only 618 youths, ages 16-19 were served by this program in 2005-06. The author believes this bill will create a better sense of awareness regarding the need to serve this critically underserved population.

CLA is in support of the measure, which recently had a hearing in the Senate Education Committee. The Education Committee Consultant recommended amendments that would strike language requiring that private fund contributions for the program be maintained at the same level as the year prior. The analysis states, "While it seems reasonable to require the local jurisdiction demonstrate a continuing fiscal commitment in order to access state funds, current law also requires a commitment regarding private funds. Regardless of the effort exerted, a local jurisdiction may not be in a position to compel private donations, contributions, or grants. Is it reasonable to hold a local jurisdiction responsible for maintaining the provision of private funds over which it has no control? Staff further recommends that the certification regarding maintenance of the level of private support be deleted from current law." The author agreed to accept the consultant's recommendations.

Earlier in the year, the author had been hopeful that she could secure a $2 million appropriation for the bill. However, due to the state's difficult fiscal climate, the bill does not contain additional funding, but rather, asks that the program be funded using existing resources within the current program. It is the author's intent to seek funding for the at-risk youth literacy program in future years.

The measure will be heard in the Senate Appropriations Committee on Monday, July 16. If you have an interest in AB 1030-Caballero, please contact the Chair and Vice Chair of the Committee via phone to indicate your support.

Senator Tom Torlakson, Chair (916) 651-4007
Senator Dave Cox, Vice Chair (916) 651-4001

Elizabeth Minter

From: Jeri Takeda [jtakeda@mcls.org]

Sent: Thursday, June 21, 2007 9:11 AM

To: 'MCLS/SLS/SSCLS Directors'; Thelen Reid & Priest LLP; bwolfe; CA School of Culinary Arts; Citrus Comm College; CSUN; El Camino College; El Segundo USD; Glendora High School; Huntington Beach PL; Moorpark City Library; Palm Springs PL; Rancho Mirage PL; Santa Monica College; Sidley Austin Brown & Wood LLP; Southwestern University; nkleban@la.aiuniv.edu; 'Heller, Ehrman, White & McAuliffe'

Cc: bizmgr@mcls.org; shaber; bgallardo; ccarlisle; hfirchow; mgermroth; palger; rgarza; rkitamura

Subject: FW: [CALIX:6883] News from the Capitol

-----Original Message-----
From: owner-calix@listproc.sjsu.edu [mailto:owner-calix@listproc.sjsu.edu] **On Behalf Of** Laura Fisher
Sent: Thursday, June 21, 2007 7:25 AM
To: Calix
Subject: [CALIX:6883] News from the Capitol

TO: CLA Members/ Systems/ Network Contacts
FROM: Mike Dillon, CLA Lobbyist and Christina Dillon, CLA Lobbyist
RE: News From The Capitol

BUDGET CONFERENCE COMMITTEE APPROVES AN ADDITIONAL $1 MILLION FOR PUBLIC LIBRARY FOUNDATION

Yesterday afternoon the powerful six member Budget Conference Committee met to consider approximately 100 remaining items that have yet to be finalized as part of the State Budget negotiations. You will recall from our previous memos that the Budget Conference Committee is charged with reconciling the difference between the Senate Version of the Budget, the Assembly Version of the Budget, and what the Governor proposed in his January Budget and May Revision. On Tuesday, the Conference Committee voted to augment the Public Library Foundation by $1 million, which, if approved by the Governor when he signs the Budget, would bring the PLF total baseline to $22.3 million.

Almost one month ago, Senators Joe Simitian and Jack Scott, as members of the Senate Budget Subcommittee on Education Finance, approved a $2 million augmentation to the PLF and forwarded their recommendation to the Budget Conference Committee. The Assembly Budget Subcommittee suggested no increase to the PLF baseline, which forced the PLF issue into Conference Committee to be resolved. Due to the state's tight fiscal condition right now (primarily due to a dip in personal income tax receipts and the lagging housing market), we knew it would be a challenge even to hold on to the $2 million augmentation.

On June 1 the Conference Committee began meeting regularly, and would attempt to "close" items where there was consensus. The first time the conferees addressed the PLF item, Budget Conference Committee Co-Chair Assemblyman John Laird asked if action on the item could be deferred. Senator Denise Ducheny, the other Co-Chair of the Conference Committee then added, "That is fine, but I would like to speak to this. This is particularly frustrating for us (the Senate). In the 1990's we were working to get the fund up. We were at $56 million in 2000, and then we were back down to $21 million last year. This is not helpful to the folks in our communities who are trying to learn to read. We have been creeping back up in recent years, but I want to make some progress here." The Conference Committee passed on the item and it was tabled until June 13. On

June 13, the conferees again tried to close the item but were not ready yet, and hinted at "splitting the difference" between the two houses, which would be $1 million. Then yesterday the conferees again raised the issue of funding for the PLF with the Chair announcing that the committee was prepared to reduce the Senate Version by $1 million and leave a $1 million augmentation for the fund. Senator Dennis Hollingsworth asked the Department of Finance, "What is in the Governor's May Revise?" The representative for Finance responded, "The base for the program is $21.3 million. We didn't provide funding beyond the base." The Conference Committee then moved to approve the $1 million augmentation and it passed with all four Democrats voting "aye" and the two Republican members voting "no."

The Conference Committee is currently unable to close the remaining large scale items before them which include funding for Proposition 98, discussion on several major water issues related to the water bond implementation, as well as prison reform/corrections. The so-called "Big 4," consisting of Assembly Speaker Fabian Nunez, Senate President pro Tem Don Perata, Assembly Republican Leader Mike Villines, and Senate Republican Leader Dick Ackerman, met yesterday to try to come to agreement on the major areas of contention. Also clouding the discussions is the need to address how the tribal compacts, that were previously approved by the Governor, will be implemented, as union groups are demanding that provisions to allow for the protection of casino workers be included in the compacts. Rumors abound that there may be a push for a resolution soon on all of these items so that a Budget could be on the respective Floors of each house by the June 30th deadline.

Agenda Item 26

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator

DATE: July 16, 2007

SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.

Provided below is a list of active PLLS partnerships/coalitions in the community.

- Placentia Rotary Reading Enrichment Program (PRREP) was active again this school year. In late September and early October we had sign-ups at El Dorado and Valencia High Schools. We had more than 140 high school students PRREP volunteers this school year.

- We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.

- Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.

- PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs. We had three IB interns last school year.

- The homework partnership with H.I.S. House began again in September. The homework club is held Mon.-Wed. from 6:30-8 PM. We had nine (9) school-age students enrolled this year. The homework club at H.I.S. House ended in May.

- The homework club at Topaz Elementary School is for 7th and 8th grade students who attend Tuffree Middle School and are graduates of Topaz. The Topaz-Tuffree Homework Club ended in May 2007.

- The School District's citizenship class is on hold.

- The Kraemer-Placentia Library Homework Club started on October 30, in Room 101, and has been averaging over 40 students a day. It ended in May.

- On Monday, March 26, the VHS PRREP/Interact Club hosted an assembly for the "Disney Show Your Character" project, the Gang Awareness and Prevention Program (GAPP). This is the second year that PRREP has sponsored GAPP, and the club plans to make it an annual project.

TO: Elizabeth D. Minter, Library Director

FROM: Jim Roberts, Public Services Manager

Date: July 16, 2007

SUBJECT: Grant Status

Source	Date Submitted	Submitted By	ELLI	FFL	Adult Literacy	Spanish Literacy	Children's	Homework Club	Amount
Grants Pending									
Wells Fargo	6/6/2006	PLLS			X				2,000
Rosenthal Fund	3/1/2007	Ferrari							3,000
TOTAL PENDING									25,000

Source	Amount	Date Submitted	Submitted By	ELLI	FFL	Adult Literacy	Spanish Literacy	Homework Club
Grants Received								
CLLS (State Library)	$30,000	06/15/06	PLLS	X	X	X		
Boeing	$5,000	07/01/06	PLD			X		
CLLS (State Library)	$24,384	10/06/06	PLLS					
Draper Grant	$10,000	3/1/2007	Ferrari					X
Disney Grant	$5,000	9/6/2007	PLLS					X
TOTAL	$84,384							

Source	Amount	Date Submitted	Submitted By	ELLI	FFL	Adult Literacy	Spanish Literacy	Children's	History Room
Grants Denied/Withdrawn									
TOTAL									

Agenda Item
28

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator

DATE : July 16, 2007

SUBJECT: Poet Laureate.

Meredith Laskow, Poet Laureate of the Placentia Library District, met with the Program Committee one time in June.

There were no poetry workshops in June.

Costa Mesa Sanitary District

... an Independent Special District

Phone
(949) 645-8400
Fax
(949) 650-2253

Address
628 W. 19th Street
Costa Mesa, CA
92627-2716

June 18, 2007

TO: CSDA Members – Region 6

It is an honor and pleasure to serve as a CSDA Board member representing you and I submit this statement as a candidate for re-election for Region 6. I possess excellent experience in the role and would like to continue serving you. As an active CSDA Board member, I served as Treasurer and Secretary on the CSDA Board and with your support and vote I will be able to continue through the Chairs. I served on the Finance Corporation as Vice President and the Legislation Committee and Membership Recruitment Chair.

I bring a myriad of experience relevant to CSDA, having served the City of Costa Mesa as Mayor, Planning Commissioner, Executive Manager of the Chamber of Commerce, Independent Special Districts of Orange County (ISDOC) past President, Costa Mesa Sanitary District as former President and I serve on the Commission of Orange County LAFCO (former Chair).

Along with my experience and background necessary to serve on CSDA, I offer my dedication, enthusiasm and solid track record. My attendance is 100%, an accomplishment I feel is extremely important to serving as a good representative. I am fortunate to have time available to be a dependable and reliable member – I believe in balance.

I have the support of my Sanitary District Board of Directors and look forward to your vote and support to enable me to continue in my seat on the CSDA Board. I appreciate your support.

Sincerely,

Arlene Schafer

Arlene Schafer
Vice President,
Costa Mesa Sanitary District
Secretary of CSDA Executive Board

SOUTH BAY IRRIGATION DISTRICT
505 GARRETT AVENUE, P.O. BOX 2328
CHULA VISTA, CALIFORNIA 91912-2328
(619) 427-0868 FAX (619) 425-9660

June 25, 2007

Ms. Elizabeth Minter
Library Director
Placentia Library District
411 E Chapman Avenue
Placentia, CA 92870-6198

Dear Ms. Minter:

At its June 18, 2007 meeting, the South Bay Irrigation District (SBID) Board of Directors adopted Resolution 576 nominating Director Jim Doud to the California Special Districts Association (CSDA) Board of Directors, Region 6, Seat B. A unanimous vote supported this nomination. Jim is currently Vice President of the SBID Board of Directors and is serving on the CSDA Planning Committee for the year 2007.

Attached is a Statement of Qualifications/Candidate Statement for Jim Doud.

The Board of Directors of SBID is requesting your Board's support for Jim Doud for Seat B of the CSDA Region 6 Board. I am requesting that your Board give consideration to submitting a resolution or minute order in support of Jim Doud's nomination, as well as your vote in the upcoming election. Attached is a sample resolution for your convenience.

Please forward a copy of your resolution or minute order to CSDA by July 30, 2007, at the address below:

California Special Districts Association
ATTN: Nicole Dunn
1112 "I" Street, Suite 200
Sacramento, CA 95814

or FAX to (916) 442-7889

It would be greatly appreciated if you would also forward a copy of the resolution or minute order to Rita Schoonderwoerd, SBID Board Secretary, for our records. Thank you for your consideration.

Sincerely,

Dennis A. Bostad
General Manager

STATEMENT OF QUALIFICATIONS/CANDIDATE STATEMENT
Jim Doud
Director, South Bay Irrigation District and Sweetwater Authority
San Diego County

Jim Doud has served Region Six as President of CSDA, San Diego Chapter, for the two-year term of 2005-2006. Jim attends San Diego Local Agency Formation Commission (LAFCO) and LAFCO Special Districts Advisory Committee meetings. He was appointed to serve on the CSDA Planning Committee for the year 2007.

Jim has represented Division 2 of South Bay Irrigation District and Sweetwater Authority since 1995. He has served two terms as President for South Bay Irrigation District and two terms as Chair for Sweetwater Authority, and currently serves and chairs numerous committees. He is currently Vice President for South Bay Irrigation District.

Jim is an active and voting delegate to the National Water Resources Association (NWRA) and the Western Coalition of Arid States (WESTCAS).

Jim is active in the Association of California Water Agencies (ACWA) serving on the Federal Affairs Subcommittee, and ACWA's Outreach Program.

Jim is active on the Chula Vista Interagency Water Task Force, executed by the Mayor of Chula Vista in 1990, and served as Chair from 2004 to 2006.

Jim is active in the Chula Vista Chamber of Commerce, representing South Bay Irrigation District and Sweetwater Authority.

Jim is a graduate of the Special District Institute in Leadership and Management.

Jim is a retired Senior Engineer, Rohr Industries (Goodrich).

Jim is a retired member of the National Management Association – Rohr Chapter.

Jim is a Korean and Cold War veteran.

Jim's professional and community activities include:

- Fraternal Order of Eagles, 48-year member and Past President
- American Legion, member
- Veterans of Foreign Wars of the U.S., life member

Jim is married, with (7) adult children and (11) grandchildren.

As an experienced leader with proven dedication, and having been retired for 16 years, Jim has the free time to perform his duties as Director representing Region Six. The incumbent/business woman was recently introduced as serving on more than 20 boards, commissions, committees, etc., a very busy woman!

Jim is asking for your vote for Seat B! Thank you for your support and your vote.

RESOLUTION NO.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
(NAME OF MEMBER DISTRICT)
SUPPORTING THE NOMINATION OF JIM DOUD TO THE
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
BOARD OF DIRECTORS, REGION 6, SEAT B

WHEREAS, this district is a member district of the California Special Districts Association (CSDA); and

WHEREAS, another CSDA member district, the South Bay Irrigation District, has requested that this district support the nomination of its member to the CSDA Board of Directors, Region 6.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the *(NAME OF MEMBER DISTRICT)* that this district supports the nomination of Jim Doud, South Bay Irrigation District, to the CSDA Board of Directors, Region 6.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a copy of this resolution to CSDA, Attn: Nicole Dunn, at 1112 "I" Street, Sacramento, CA 95814, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the *(NAME OF MEMBER DISTRICT)* this _____ day of _____, 2007.

AYES:
NOES:
ABSTAIN:
ABSENT:

(SIGNATURE) _____
President

ATTEST:

(SIGNATURE) _____
Secretary

Date: June 19, 2007

To: The California Public Library Community

From: Susan Hildreth
State Librarian of California

Susan Hildreth

Re: A New Statewide Reference Model

Ever since the California reference service focus groups were held in the summer of 2005, I have been thinking about next steps for second-level reference in California. While I'm aware that not all participants in those focus groups were satisfied with the way the discussion was structured, one point reported by the focus group facilitators, Sandra Nelson and Diane Mayo, really resonated with me and apparently struck a chord with the participants as well: the belief that

> "Participants in all groups agreed that by 2015 second-level reference services as they are configured now will have been replaced by a centralized reference service that will provide a seamless interface for the client. The only issue open to discussion was how soon this would happen..."

I was heartened to see how everyone agreed that second-level reference centralization was going to happen, one way or the other. The concept was further validated in the focus groups on CLSA cooperative system services conducted and facilitated by Maureen Sullivan later in 2005. One recommendation emerging from those discussions was

> "Investigate the feasibility of making Reference a statewide program."

I knew that the CLSA system reference centers were not functioning in the same way they did when they were originally created. Questions had declined over 50% in ten years. The availability of instant access to information had radically

changed for the consumer, and the library was just one of many potential sources to consider. Some reference centers had disappeared and systems were contracting for second-level reference service. Some systems were spending their CLSA reference allocation on training and other reference-related activities as much as or more than question answering. It was time for a change.

One of the big questions to my mind was whether we could adapt or evolve the current regional approach to second-level reference into a statewide program or would we have to start anew? Likewise, if it was to be completely or partially a virtual service, would we look at AskNow as the base upon which to expand?

I decided that my staff and I and you, the library stakeholders throughout the state, needed outside, impartial, professional assistance. With the help of LSTA grant funds, in 2006 we were able to procure the services of Ruth Metz, an independent consultant based in Portland. Ruth had a background with CLSA but had been out of the state for several years. I asked Ruth to review all of your comments and suggestions from the two sets of focus groups, to look anew at the current condition of CLSA second-level reference throughout the state, and to develop a plan for developing a new CLSA reference model. The scope of work prepared by Ruth can be found at

www.library.ca.gov/assets/acrobat/NewRefModel.pdf

Ruth has been working on the plan since last October, doing more background research, interviewing service providers, expert informants, and consultants and developing a new reference model scenario, all the while working very closely with my staff and myself. In April she presented a slide presentation of the result of her work to date to the Library of California Board, introducing a model of a CLSA virtual centralized reference portal accessible to both the public and librarians that was built on the strength of the best of the current CLSA reference model. She also gave the Board a background summary of the project. Updated versions of both of these documents – the slide presentation and the background summary – are available at

http://www.library.ca.gov/assets/acrobat/CARefDesign.pdf
http://www.library.ca.gov/assets/acrobat/CARefBkgnd.pdf

Ruth has since produced a concise description of the proposed statewide reference design; it is available on the State Library's website at

http://www.library.ca.gov/assets/acrobat/RefDesign.pdf

I urge you to read this document, and then, I would like to hear from you. I am interested in seeing your suggestions about how this could occur in your CLSA cooperative system. How would this approach to statewide reference impact your system's current reference operations as well as your own library's

reference service? Do you have ideas about how this plan could be implemented?

I would like all of us to begin moving forward with this concept. We will begin recruitment for a statewide reference project manager with the goal of having that person on board by the end of this summer. We anticipate that one of the many duties of the project manager will be to travel to the CLSA systems to talk to you about current system reference services and how a new statewide second-level reference plan could be implemented. We also will undergo a thorough review of the law and system reference plans. I am committed to having a prototype model ready in spring of 2008. Yes, it's an aggressive timeline, but we need to jump-start the reference evolution now!

Please email your questions, comments, and suggestions for implementation to Rush Brandis of my staff at rbrandis@library.ca.gov. I want to emphasize that while this is far from being a done deal and that some elements may change, I do see it as the path we should take and I look forward to your help and guidance.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: **Library Director's Report**

DATE: July 16, 2007

Activities Report:

Jun 12	Mary Strazdas represented me at a meeting at Whittier Public Library with MCLS/SLS Library Directors and State Librarian Susan Hildreth to discuss 2nd level Reference.
Jun 18	Library Board Meeting
Jun 19	Farewell luncheon with Jean Lasley
Jun 22-26	American Library Association Conference, Washington D.C.
	General Session on Word of Mouth Marketing Is Everybody's Job – the Program Committee is now working on a calendar that will be presented to the Library Board in September.
	State of the Art Seminar on RFID in Libraries. Mostly about tagging.
	Introduction session for the new Public Library Association Toolkit for Marketing & Public Awareness.
	OCLC Update Breakfast
	OCLC Digitization/contentDM workshop
	Midwest Tape Reception
	Met with Geri Ingram at OCLC to discuss Placentia Library's newspaper digitization and contentDM project.
	Spent all day Monday in the Exhibits.
	Attended General Sessions with Robert Kennedy, Jr. and Garrison Keillor.
Jun 27	PLFF Foundation Committee Annual Giving & Donor Event Meeting
	PLFF Finance Committee Meeting

	PLFF Foundation Committee Meeting
	PLFF Board of Directors Meeting
Jun 28	Placentia Chamber of Commerce Breakfast, installation of officers
	Library Board Work Session on finance and impact fees.
Jun 30	Saturday Manager
	Luncheon for 90th birthday of Library Volunteer Lillian Bart
Jul 9	PLFF Foundation Committee Annual Giving & Donor Event Meeting
Jul 10	PLFF Bookstore Committee
Jul 12	North Orange County Legislative Alliance Meeting to hear presentation on water issues
	PLFF Membership Committee

Staff Meetings:

Jun 20	Acquisitions Staff Meeting (Matas)
	Literacy Staff Meeting (Roberts)
	Program Committee Meeting (Roberts)
	Staff Meeting Agenda is Attachment A (Goodson/Minter)
	Circulation & Passport Staff Meeting (Gomez & Goodson)
Jul 11	Staff Meeting Agenda is Attachment B (Minter & Goodson)
	Program Committee Meeting (Roberts) Reference Desk Staff Meeting (Strazdas)
	Children's Desk Staff Meeting (Gurkweitz)
	Shelver's Meeting (Gomez)
	Circulation Desk Staff Meeting (Gomez)

Managers' Meeting

Jun 20	Agenda and meeting notes are Attachment C
June 27	No Agenda, notes are Attachment D
Jul 3	Agenda and meeting notes are Attachment E

Jun 12 No Agenda, meeting notes not yet available.

Notes from the Sirsi/Dynix Lecture by Stephen Abram at Newport Beach are Attachment F.

STAFF MEETING AGENDA
6-20-07

Topics

- Budget Update 07/08
- Holiday and Library Public Service Schedule
- ABWA Placentia Stars 25th Anniversary Celebration – June 26, 2007

Department Updates

- Public Services
  - Adult (Mary, Kathy)
  - Children's (Caroline & Phyllis)
  - Literacy (Jim, Toby, Nadia, Hilda)
  - History Room (Gary)
- Technology Services
  - Web/Technology (Vernon)
  - Acquisitions (Vernon)
  - Circulation (Yesenia)
- Administrative Services
  - Development/Volunteer Ofc. (Lois)
  - Passports (Wendy)

STAFF MEETING AGENDA
7-11-07

Topics

- Holiday and Library Public Service Schedule Ballot
- Cleaning Service Budget Feedback
- Manager Reorganization
- Ancillary Insurance Update
- Network Lunch Update
- Safety Handout

Department Updates

- Public Services
  - Adult (Mary, Kathy)
  - Children's (Caroline & Phyllis)
  - Literacy (Jim, Toby, Nadia, Hilda)
  - History Room (Gary)
  - Volunteer Svcs. (Lois)
- Technology Services
  - Web/Technology (Vernon)
  - Acquisitions (Vernon)
  - Circulation (Kristen)
- Administrative Services
  - Development (Yesenia)
  - Insurance Update (Wendy)
  - Holiday Schedule (Wendy)

Placentia Library District
Managers Meeting Agenda
June 20, 2007

Jim Roberts, Recorder

1. Communications

   A. Web Site – Vernon

      Update about Charles Rhee on PLFF issues.

      Update on "refreshing" web site look

      Update on Virtual Branch – developing and implementing concept

      Report on Internet Access issues

   B. Community Calendar status report – Jim

   C. Channel 31 status report – Elizabeth

   D. Review of print advertising – Wendy & Jim
      Chamber of Commerce
      Home In Magazine

   E. Building signage – Wendy & Jim
      Banners for booksale, what happened to the Chapman Avenue banner – can we begin to use one there again?
      Internet signs for the outside benches?
      Hours for the History Room?
      Replacement repair of Circ Desk sign.
      Identification of other signage needed—discuss at departmental meetings on June 20 & Jul 11 for report from each department at Manager Meeting on Jul 18.

2. Budget Implementation

   A. Status of staff additions
      Volunteer Coordinator
      Development & Publications Coordinator
      Children's Librarian
      Circ Clerk I
      Tech Services Clerk I

B. Preparation of department goals and projects for FY2007-08 to discuss at departmental meetings on June 20 & Jul 11 for report from each department at Manager Meeting on Jul 18.

C. Discussion of organization chart changes

Passport reassignment
How are we dividing the building maintenance issues – how to handle increased cleaning budget

3. Placentia History Room

A. Status of plans for introducing the new dvd to the public – do we have a date and proposal for sales – inclusion in PLFF Donor Reception -- Jim

B. Recognition of new Placentia History Book and the new dvd by the Library Board -- Jim

4. Upcoming Staff Meetings

A. Discussion about today's meeting – Martin Luther King Holiday exchange for a floating holiday & presentation by National Retirement Services

B. Assignment of conveners for all staff meetings

C. Content/topics for upcoming departmental/area meetings – reports by Managers

5. PLFF update -- Elizabeth

6. Status report on Departmental Projects & Staff Meetings

A. Administration

B. Public Services – what happened to music story time & what will happen with the funding for that program?

C. Technical Services

Minutes
Last Manager's Meeting, Wed., June 20

1. Communications:
   A. Web Site: Vernon.
      Will contact Charles Rhee about PLFF issues.
      Need to name "Virtual Branch."
   B. Community Calendar up and running. Staff needs to give Toby updates by the first Tuesday of the month.
   C. Channel 31 still down.
   D. Advertising. The Library Board approved the ad for the Chamber Newsletter.
   E. Building signage. (1) Jim will check the south side of the Library to seed if there's an adequate place to put up the 2nd monthly book sale sign. Jim will also talk to Nancy about replacing the book sale signs. (2) Vernon will look into internet signs on the outside benches. (3) Wendy will look into an hours sign for the History Room and replacement repair of the Circ Desk. (4) Managers will ask staff for additional signage ideas.

2. Budget implementation
   A. Status of staff. Most new positions will be internal transfers or subs. We will probably advertise for the Circ and Technical Services Clerk positions.
   B. We will discuss department goals and projects at the June 20 and July 11 department meetings.
   C. Organization chart changes. Passports will go to Technical Services and building maintenance will be split between Admin and Tech Services.

3. Placentia History Room
   A. Still no date established to introduce the Placentia flood DVD to the public. It will be included in the PLFF Donor Reception.
   B. Elizabeth wants Jeanette Gardner and Larry DeGraaf invited to the July Library Board meeting to be recognized for their new book, "Early Placentia."

4. Upcoming Staff Meetings
   A. Lengthy discussion on adding Martin Luther King, Jr. as a staff holiday. Managers agreed that the best solutions would be trading one of our floating holidays. The staff will vote on it.
   B. Elizabeth has assigned chairs for all general staff meetings.

5. Dept. Projects and Meetings. All managers agreed that the staff meetings are valuable. Jim was asked about music time and he said it or another children's program will start again, date unknown.

Elizabeth Minter

From: Vernon [vnapier@placentialibrary.org]
Sent: Wednesday, June 27, 2007 2:22 PM
To: 'Elizabeth Minter'; wgoodson@placentialibrary.org; Jim Roberts
Subject: Notes from Manager's meeting

Managers' Meeting June 27, 2007

Wendy absent

1. Elizabeth reviewed her experiences at ALA and distributed various brochures, notes etc
2. Jim to prepare a list of "button" topics after discussion with the Program Committee. Vernon and Wendy asked to contribute ideas, too.

Vernon

Wednesday, June 27, 2007

Placentia Library District
Managers Meeting Agenda
July 3, 2007

Wendy Goodson, Recorder

1. Communications

A. Web Site – Vernon

Update about Charles Rhee on PLFF issues.

Update on "refreshing" web site look.

Update on Virtual Branch – developing and implementing concept

Report on Internet Access issues – Time Warner cable

Updating photos in frame at the Circ desk

B. Community Calendar status report – Jim

C. Channel 31 status report – Elizabeth

D. Review of print advertising – Wendy & Jim
Chamber of Commerce – new ads
Home In Magazine – new ads

E. Building signage – Wendy & Jim
Banners for booksale – PLFF Book Store Committee next Tuesday at 10am
Internet signs for the outside benches?
Hours for the History Room?
Replacement/repair of Circ Desk sign.

F. Children's Story Hour issue – review of issue and discussion about strategy for working with the public

G. Chamber Network luncheons

H. In/Out Board issues

I. Library column for Chamber Newsletter – next one should include announcement of sale of Placentia History & DVD on the flood.

2. Budget Implementation

   A. Status of staff additions
      Volunteer Coordinator
      Development & Publications Coordinator
      Children's Librarian
      Circ Clerk I
      Tech Services Clerk I

   B. Implementation of changes in Passport responsibilities

   C. Changes with Quick Book access

   D. How are we dividing the building maintenance issues – how to handle increased cleaning budget

3. Placentia History Room

   A. Status of plans for introducing the new dvd to the public – do we have a date and proposal for sales – article & sale advertisement for next Notations -- Jim

   B. Recognition of new Placentia History Book and the new dvd by the Library Board at its July meeting – Jim

   C. Celebrating Placentia's Authors – status report

4. Upcoming Staff Meetings

   A. Status on the advisory vote for the Library Board on the Martin Luther King Holiday – exchanging it for a floating holiday

   B. Assignment of conveners for all-staff meetings

   C. Content/topics for upcoming departmental/area meetings – reports by Managers

5. PLFF update -- Elizabeth

6. Status report on Departmental Projects & Staff Meetings

   A. Administration

   B. Public Services

   C. Technical Services

Managers Meeting
July 3, 2007 @ 10:00 am

Present: Minter, Roberts, Napier, Goodson

Recorder: Goodson

Communications

Charless Rhee has made the changes. 990s need to be posted as soon as possible.
Website – still pending
Virtual Branch- word of mouth marketing
Internet access is working with good speed.
Photos in frames @ circ. Yesenia will assigned the contact person for updating the photos.

Community Calendar

There are issues on formatting received from staff. Toby has finished inputting what she received.

Channel 31

Continued hardline issue with Time Warner

Print advertising

SRP West created designs that are being reviewed by Elizabeth.

Building signage

Jim is working on the banners for booksale
Signarama will update and complete all noted signage in and around the library.

Childrens Story Hour

Elizabeth and Jim are responding to the dismissal of Linda Baesler.

Chamber Network Lunch

A schedule has been established to ensure that all library staff attend.

In/Out board issues

Vernon is working with issues.

Library column for newsletter

Elizabeth has been tapped to submit a column for the COC and a separate announcement for the sale of the History Book on the Flood.

Budget implementation

Staff additions are effective July 1, 2007
Volunteer Coordinator P/T – Monroe; Development 30hrs – Gomez; Children's Librarian P/T – Farrell.
Clerk I (3 positions) are posted internally.

California Library Survey – deadline date has been established per CSL office.

Passport changes – effective July 1, 2007 passports are under Technical Services
Quickbooks – Vernon will install multiuser access on EDM & YG compu.

Building maintenance issues – effective July 1, 2007, building issues will be handled by Vernon.

Placentia History Room

EDM & Jim are working on dates for sales and advertisement of the DVD to include in Notations . DVD Price?

Placentia'a Authors – Oct 14, 2007

Staff Meetings

King holiday – ballot to all staff for voting

Convener assignments for all-staff meetings: Vernon & Jim, 1st mtg of month; EDM & Wendy, 2nd mtg of month

PLFF update

PLFF met on June 28 2007. Committees will meet throughout summer. Board is dark until Sep 07.

Status reports

Admin – transition with passport services

Pub svcs – reorganization of space to accommodate Volunteer Svcs.

Tech svcs – finished grant project, get photos on disc, new projector purchase.

Stephen Abram
Sirsi-Dynix Users Group, Newport Beach Public Library
June 2007

Can we articulate how the Library is different from Google?

- Promote the fact that Library databases are not subject manipulated by search engine optimizers.
- By this Fall Google will be the default search optimizer tied to local zip codes.
- 80% of teens have My Space accounts – does Placentia Library have one?
- Most under 30's have instant message accounts – does Placentia Library have one?

What matters most to public library users

- Community
- Learning – only 20% are text-based learners, more are visual learners
- Interaction with staff

[In promoting themselves public libraries need to stress that clients/customers are going to learn and that they are going to be part of the community.]

How are you going to deal with a world where the use is virtual? Or are you planning to serve only those who don't use computers?

- Librarian's core skill is not delivering information – librarians improve the quality of the question and the user experience.
  - Libraries need to improve the portal to portal experience of users.
  - Are you ready to serve the PDA/cell phone user
    - Text messaging
    - Metadata oriented
    - XML oriented portals

- Librarians must learn that when we study something to death, death was not our original goal.

What Stephen foresees:

- Google dominance as the search authority
- Global change – greater emphasis and participation by China, India, Europe, Mid and Eastern Asia
- U.S. Debt changes ($1 Trillion oil deficit is impacting everything globally)
- Major technology shifts (PDA, broadband) (In Europe the average child has 1.2 cell phones)
- Millennials are learning – thinking skills, not factual knowledge.
- Stock Market change is coming faster than ever

Specific things to watch for identified by Sirsi Dynix

- PDAs are changing our world – an e-paper society
- Virtual wireless keyboards (projecting keyboard on a flat surface – the Library has just ordered its first one for demonstration purposes)
- Google phone
- Projector the size of a sugar cube (Phillips)
- eReader from Sony – 25% of Shanghi residents are already using this.
- Credits card with full web browser on it
- Everything is getting smaller – needs XLL on the portals which senses the device that it is going to.
- Virtual branch libraries

Advice from Stephen

- Go XML for personal devices – you need to allow users to go where they want to go – how do you build community interactive paths? – what is the intensity of your home page – you can't make it too simple
- Understand JSR168, Portlets and RSS – what are you going to do when there are 250,000,000 books online – in less than 4 years with the non-fiction coded to chapter & paragraph level
    - "why" and "how" are still questions that need to be answered & interpreted.
    - "what", "where", "who", "when" can be answered by Google
- Get on the Visual, Open URL & Fed Search wagon
- GPS & Broadband – get with it
- Be Library 2.0 – interact and relate – use Myspace
- Get Social – 10 most influential web tools for the 2008 Presidential Election
    - You Tube
    - Second Life
    - My Space
    - Free Brush
    - Wikipedia
    - Ninig
    - Throttle
    - Mozes
    - NowPubli
    - MyBlogLab

- Reorganize – using instant messaging

  - Penn State University
  - New Zealand
  - Thomas Ford Memorial Library

- Get familiar and conversational about

  - Learning 2.0 (see Charlotte/Mechlenburg County (NC) Web Site)
  - Blogging
  - Photos & images
  - RSS & newsreaders
  - Librarian Trading Cards at MySpace or Bacebook
  - Tagging, Folksonomic & Technorati
  - Wikis (reciprocal mentoring)
  - Podcasts, video & downloadable audio

- Build a "Petting Zoo" for staff to experience new media

  - Ipods
  - Mp3 players
  - Video
  - Smart phones
  - Wireless keyboards (including virtual)
  - Streaming media
  - IM groups

Agenda Item 32

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager JR

DATE: July 16, 2007

SUBJECT: Program Committee Report for the month of June.

ADULT SERVICES

	Jun 05-06	Jun 06-07	YTD 05-06	YTD 06-07
NUMBER OF PROGRAMS	2	2	11	14
NUMBER OF ATTENDEES	60	17	232	271

CHILDREN'S SERVICES

	Jun 05-06	Jun 06-07	YTD 05-06	YTD 06-07
NUMBER OF PROGRAMS	29	26	229	239
NUMBER OF ATTENDEES	1,150	1,262	9,869	8,890

PROGRAM COMMITTEE

	Jun 05-06	Jun 6-07	YTD 05-06	YTD O6-O7
NUMBER OF MEETINGS	2	2	15	20
NUMBER OF ATTENDEES	18	18	105	152
NEWS RELEASES	1	2	8	15

LITERACY SERVICES

	Jun-05-06	Jun-06-07	YTD 05-06	YTD 06-07
Total Tutors	170	77	310	252
Total Students	226	265	354	354
Total Hours	1,610	587	14,617	16,966

For more detailed literacy statistics, see Agenda Item 34, pages 2 of 3 and 3 of 3.

Agenda Item 33

To: Elizabeth Minter, Library Director

From: Caroline Gurkweitz, Children's Librarian

Date: for Board Meeting, July 16, 2007

Subject: June 2007 Activities in the Children's Department

TYPE OF PROGRAM	NUMER OF PROGRAMS	TOTAL ATTENDANCE
Lap Sit 24 months & younger	4	93
Story Time I: 6 years & younger	4	135
Story Time II: 6 years & younger	4	188
SRP Events	2	276
Garnet C. C. event	1	22
Read to the Dogs event	1	44
Conversation Club	4	23
Summer Reading Program Registrations	**Counted once for the month**	490
Total June 2007	21	1271
Total June 2006	29	1767
Current FY to date	292	11,251
Previous FY to date	293	13,491

CHILDREN'S DEPT. REFERENCE STATS					Jun-07
Board Meeting July 16, 2007 Agenda item 33					
DATE	IN-PERSON		PHONE	TOTAL	
closed 1					
2	37		5	42	
3	50		6	56	
4	70		3	73	
5	49		3	52	
6	56		5	61	
7	45		4	49	
closed 8					
9	40		2	42	
10	38		4	42	
11	58		3	61	
12	47		3	50	
13	46		3	49	
14	42		4	46	
closed15					
16	37		3	40	
17	45		5	50	
18	66		9	75	
19	52		7	59	
20	53		7	60	
21	43		6	49	
closed22					
23	39		4	43	
24	47		2	49	
25	70		8	78	
26	61		7	68	
27	55		4	59	
28	44		3	47	
closed29					
30	40		2	42	
TOTAL	1230		112	1342	

Cy

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator

DATE: July 16, 2007

SUBJECT: Placentia Library Literacy Services (PLLS) Activities Report for the month of June.

Tutor Training. There was no tutor training workshop in June.

Placentia Rotary Reading Enrichment Program (PRREP).
The PRREP Clubs at El Dorado High School and Valencia High School ended in late May. We had more than 100 PRREP tutors this past school year.

Update on the three off-site PLLS homework clubs. Both the Topaz-Tuffree Homework Club at Topaz Elementary School and the Homeless Intervention Shelter (H.I.S. House) Homework Club were tremendously successful last school year. Both of them started again this school year on September 18. The Kraemer-Placentia Library Homework Club started on October 30 and has been very successful. All homework clubs are on hold until September 2007.

English Language and Literacy Intensive (ELLI) Program Update. ELLI started again this school year in late September. We were active at three elementary schools--Ruby Drive, Topaz, and Tynes--and we had a total of seventeen tutors working with more than 200 grade school students. Elli is through for the summer and will begin again in the fall.

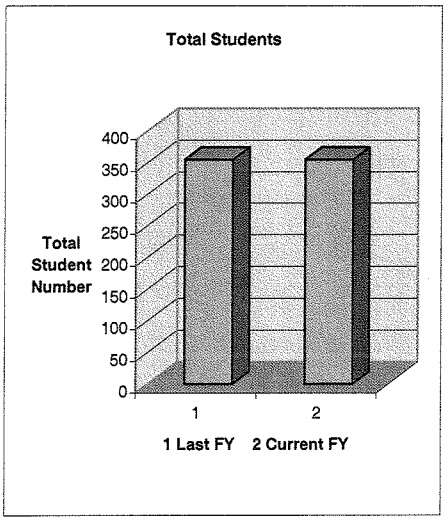
Federal Work Study (FWS). Our FWS partnerships with Financial Aid at Cal State Fullerton and with Western State University College of Law this FY have been very strong. We have already renewed our FWS contract with Western State for FY 2007/08.

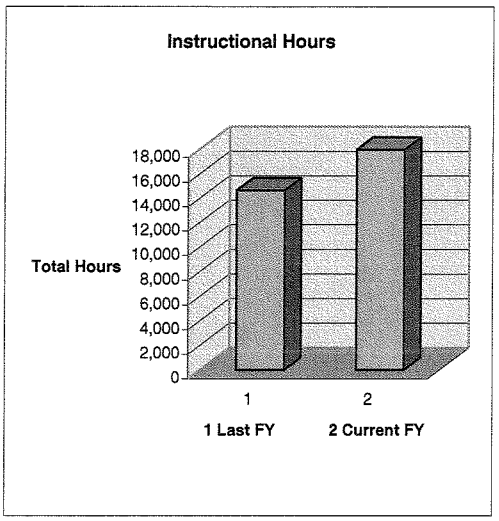
Library Literacy receives a Draper Family Foundation Grant. On June 5, Camille Himes and I received a $10,000 grant from the Draper Family Foundation. This grant program is administered by the Orange County Community Foundation, the first time in recent years that the Library has received a grant handled through them.

Literacy statistics. See Agenda Item 34 Pages 2 of 3, and 3 of 3.

Placenta Library Literacy Services
Report of Growth and Progress

	June 05-06	June 06-07	YTD 05-06	YTD 06-07
Tutors				
Adult	81	55	169	125
Teen	89	27	151	128
Hours Instruction	1,520	587	14,617	16,966
Other Volunteer Hours	120	120	1,260	1,320
Total Hours	1,640	1,650	15,877	18,286
Training Workshops				
Workshops Held	0	1	23	13
Tutors Trained	0	7	181	108
Students				
With Adult Tutors	94	222	201	262
With Teen Tutors	132	43	153	92
In Groups	0	0	0	0
Total Active Students	226	265	354	354
Families for Literacy				
Family Students	5	5	12	6
Family Tutors	5	5	8	6
Hours of Instruction	60	60	760	720
ELLI Program				
K-6th Grade Students	0	0	201	201
Tutors for K-6th Grade	0	0	15	24
Hours of Instruction	0	0	6,487	5,011
Homework Clubs				
On-Site: Students	0	0	569	804
On-Site Tutors	0	0	49	102
Hours of Instruction	0	0	2,300	1,396
H.I.S. House Students	0	0	43	23
H.I.S. House Tutors	0	0	26	26
Hours of Instruction	0	0	1,440	1,300
Topaz Students	0	0	99	203
Topaz Tutors	0	0	45	21
Hours of Instruction	0	0	3,660	10,233
Kraemer Students	NA	NA	NA	362
Kraemer Tutors	NA	NA	NA	27
Hours of Instruction	NA	NA	NA	2,970
Total Tutors	170	77	310	252
Total Students	226	265	354	354
Total Instruction Hours	1,610	1,641	14,617	16,966


Total Students
Total Student Number
400
350
300
250
200
150
100
50
0
1
2
1 Last FY
2 Current FY


Instructional Hours
Total Hours
18,000
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
1
2
1 Last FY
2 Current FY

TO: Elizabeth Minter, Library Director

FROM: Mary Strazdas, Librarian MCS

DATE: July 16, 2007

SUBJECT: Reference and Adult Services report for June, 2007

- There were two Program Committee meetings during the month.
- Special library displays included the on-going Placentia Round Table Women's Club Bicentennial quilt. There was also a book display about genealogy. On one side of the trough we featured books about grilling, including webliographies/bibliographies to celebrate National Culinary Arts and Grilling Month. On the other side we included our new Playaways. These recorded books come in MP3 players smaller than a pack of cigarettes; about 1/3 of the titles were already reserved when the display went up. Their convenience should make them very popular. Patrons will only need to supply earphones, and can enjoy listening on their home computers, in their cars, or simply by plugging in to the players.
- David Baumann presented a program called "Series Fiction" that attracted 17 enthusiastic fans of this genre on Monday, June 11. The library offered a bibliography/webliography and Mr. Baumann distributed a timeline. He later invited patrons to select from a table of books and fan magazines he had brought. His talk concentrated on series fiction for children and young people, reflecting on the changes that have come with the years, the genuine authors of many of the books, and why this type of literature has always been popular. He mentioned he had done a similar program here several years ago that had drawn only four people, so he was pleased with the turnout. Dixie Shaw acted as hostess for the evening.
- Upcoming confirmed programs include "Genealogical Database Help" on Tuesday, September 18, presented by Caroline Rober from the Genealogical Society of North Orange County California (GSNOCC); "Animal Care" on Thursday, October 25, with Dr. Paul Evans; "Mastering Midlife" with Dr. Jerry Binder on Monday, November 5; and "True Stories and Other Lies", with Dr. Joseph Arnold, date still to be determined, in January.

Statistical Comparisons at the Reference Desk
June FY 2006/2007

	2006	2007	YTD 05-06	YTD 06-07
Phone Reference Questions	170	188	2,424	2,394
Desk Reference Questions	1,082	2,400	19,264	25,829
E-Mail Reference Questions	6	1	70	8
Ready Reference	37	21	394	250
Instruction	114	199	1,155	2,468
Computer Use	2,771	2,727	31,318	38,109
Reference Books: In-Library Use	3,662	3,428	39,407	44,980
Patron Database Signups	196	N/A	2,523	933

Agenda Item: 36

TO: Elizabeth Minter, Library Director

FROM: Gary Bell, Librarian GB

DATE: July 16, 2007

SUBJECT: History Room report for June

History Room visitors in June: fiscal year: 2006-2007: 0
History Room visitors in June: fiscal year: 2007-2008: 6

The Placentia Library Friends Foundation has approved a proposal to have a celebration of local authors on Heritage weekend. The date for the celebration is October 14th.

Volunteer Larry Cummings continues the organization of photographs and negatives for the History Room collection. The One-Stop agency has reduced his hours to 20 per week. We have expressed our concern about this measure.

Books continue to be ordered and added to the History Room's collection. A new local author, Joann de Matteo has given us a copy of her book, Cranberry Lake, for the local author display.

Local high school yearbooks for the past school year have been obtained for the History Room, thanks to the continuing concerted efforts of Pat Irot. Pat Jertberg and Marie Schmidt continue their work in organizing, filing and cataloging materials that constantly come to the History Room's attention.

Work continues on the new History Room brochure being prepared by Deniene Husted in conjunction with the History Room committee.

LIBRARY WEBSITE TRAFFIC FOR THE FISCAL YEAR 2006-2007 THROUGH THE MONTH OF JUNE 2007

	Jun06	Jul06	Aug06	Sep06	Oct06	Nov06	Dec06	Mar07	Apr07	May07	Jun07	Y-T-D	Average
Unique visitors	1,822	1,865	1,910	1,832	2,035	2,032	1,926	2,569	2,388	2,301	2,218	22,898	2,082
Number of visits	2,966	2,987	3,135	3,062	3,469	3,441	3,056	4,317	4,000	3,925	3,742	38,100	3,464
(visits per visitor)	1.62	1.60	1.64	1.67	1.70	1.69	1.58	1.68	1.67	1.70	1.68		1.66
Pages visited	15,091	16,047	15,571	18,913	23,774	22,888	17,544	20,338	18,835	19,422	17,373	205,796	18,709
(pages per visit)	5.08	5.37	4.96	6.17	6.85	6.65	5.74	4.71	4.70	4.94	4.64		5.44

Pages most viewed

Application for library card	69	40	46	0	0	0	62	0	57	44	99	417	38
Borrowing library materials	136	116	538	122	216	157	96	164	135	117	110	1,907	173
Calendar	298	228	408	252	187	125	2	174	122	109	226	2,131	194
Catalog	502	662	673	628	820	1,119	810	491	604	301	468	7,078	643
Community links	70	75	85	53	71	55	51	66	57	59	64	706	64
Contact Us	122	108	140	108	150	207	118	150	162	169	159	1,593	145
Frequently Asked Questions	223	255	313	266	265	189	183	242	261	233	235	2,665	242
Home page	10,915	12,657	11,394	14,827	18,988	18,073	13,739	14,543	13,008	13,856	12,760	154,760	14,069
Kids page	233	111	191	277	155	238	401	206	178	199	317	2,506	228
Literacy services	57	71	106	70	122	72	42	77	83	72	58	830	75
Passport applications	214	197	205	182	241	175	178	546	444	311	317	3,010	274
Photos (pick of the pics)	n/a	n/a	126	141	173	135	96	159	115	85	92	1,122	125
Searching for information	332	385	37	474	543	642	381	670	626	728	424	5,242	477

ON-LINE REFERENCE USAGE FOR THE FISCAL YEAR 2006-2007 THROUGH THE MONTH OF MAY 2007

Usage statistics for	Jun '06	Jul '06	Aug '06	Sept '06	Oct '06	Nov '06	Dec '06	Jan '07	Feb '07	Mar '07	Apr '07	May '07	Jun '07
General Reference Center	82	94	39	111	104	99	81	39	82	13	25	55	65
Opposing Viewpoints	43	50	32	92	62	27	95	51	94	58	17	33	57
Newsbank -Newspaper search	30	25	6	23	8	52	70	12	6	73	89	149	54
Newsbank -Magazine search	0	0	0	0	0	2	2	0	0	0	0	0	0
L.A Times	7	2	0	0	6	9	8	0	6	23	6	0	0
Wall Street Journal	0	0	47	218	381	6	5	8	20	72	35	17	39
Heritage Quest	1320	1673	1308	1966	6120	8363	5067	9211	2087	2127	7756	6837	1266
Learning Express (Learn a test)	3	3	5	1	2	2	2	13	7	11	14	3	4
Novelist	4	44	0	0	175	1	4	9	1	1	2	10	8
Tumblebooks	177	69	81	252	139	421	864	441	465	388	358	376	486
MorningStar	-	-	-	135	4	15	38	39	303	322	362	494	409
Value Line	-	-	-	-	-	-	-	-	195	30	65	100	3240

Placentia Library District

TO: Elizabeth Minter, Library Director

FROM: Vernon Napier, Technical Services Manager

DATE: July 9, 2007

SUBJECT: Technology Report for June 2007

- Our involvement with the Local History Digital Resource Project has finally come to an end. Soon our efforts will be available on-line. I will advise the Board when the State Library finishes its preparations.
- I have continued reviewing the Library's website with a view to improving its usability and overall appearance.
- A new projector has been purchased for use by the staff and Board.
- We have conducted two interviews (so far) for the recently approved positions.

pacific clippings
post office box 11789
santa ana, calif. 92711
Placentia News Weekly MAY 3 1 2007

Stand-out artists

Winners named in Placentia Art Association's annual show.

PLACENTIA NEWS-TIMES

332

Placentia mail carrier Stacy Petrasek has something to write home about.

Her watercolor painting, "Road to Black Sand," won the annual Metobee's Art Show sponsored by the Placentia Art Association.

The honors were handed out May 8 at the Placentia Public Library. The show was judged by Bill Wright, an art instructor at El Dorado High School.

Also winning ribbons were Rick MacGregor, who received second place for his painting "Date Palm of Eden," and Dixie Moore, who won third place for her "Tri-City Park."

Other artists receiving honorable mentions include Hal Wightman, Marie Robers, Diane Katayama and Nadene Guptill.

BLUE RIBBON ART: Stacy Petrasek, a mail carrier in Placentia, won first place with her

WATERCOLOR: Rick MacGregor's "Date Palm of Eden" received second place.

PHOTOS COURTESY OF HAL WIGHTMAN

PAINT WHAT YOU KNOW: Placentia Art Association President Dixie Moore won third place for her watercolor, "Tri-City Park."

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711
The Register Daily JUN 0 8 2007

- **Father David Baumann to discuss children's fiction** Baumann, a longtime collector of children's series fiction will discuss authors and share samples from his personal collection. 7:00 p.m. June 11, Placentia Library, 411 E. Chapman Ave., Placentia. Admission: Free. 714-528-1925. **www.placentialibrary.net**

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711
Los Angeles Times OC Edition Daily JUN 0 3 2007

Monday 332

Financial help: Learn how to preserve wealth. Free. 10-11:30 a.m. Newport Beach Public Library, 1000 Avocado Ave. (949) 717-3800.

Summer reading: Preschoolers through 8th graders can read books and win prizes during the Summer Reading Program. Free. 10 a.m.-3 p.m. Placentia Library, 411 E. Chapman Ave. (714) 528-1925 or *www.placentialibrary.net*

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711
Los Angeles Times OC Edition Daily JUN 1 1 2007

Today 332

Children's literature: A discussion on children's series fiction authors. 7 p.m. Free. Placentia Library, 411 E. Chapman Ave. (714) 528-1906.

Parenting seminar: "Is Your Teen at Risk?" is a forum featuring experts on serious issues and growing trends affecting teens. 6-8 p.m. Capistrano Valley High School, 26301 Via Escolar, Mission Viejo. (949) 364-6100.

Cypress: City Council meeting. 7 p.m. Council chambers, 5275 Orange Ave. (714) 229-6683 or *www.ci.cypress.ca.us*

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711
Placentia News Weekly JUN 0 7 2007

Author reads from autism book

332

Joanna Keating-Velasco, a local author, will read an excerpt from her book about autism and sign copies from 1 to 3 p.m. Sunday at the Placentia Public Library, 411 E. Chapman Ave. The book is "A Is for Autism, F Is for Friend." Velasco works for the Placentia-Yorba Linda Unified School District.

For information call James Roberts at 714-624-8408, ext. 215.

pacific clippings
p m b 1 1 7 8 9
santa ana, calif. 92711

The Register
Daily JUN 0 9 2007

GARDEN EVENTS

EDITOR'S TOP PICK **Water-Wise Gardening**. 10 a.m. June 9 at Brea Olinda Nursery, 8202 Valencia Ave., Brea. Kent Gordon of Fullerton College will speak on how to keep your garden looking great with minimal water throughout the summer. Free. 714-993-0760 or **http://olindanursery.com**.

Flower Garden and Fine Art Show. 10 a.m.-5 p.m. June 9 and 10 at the Mission San Juan Capistrano, 26801 Ortega Highway, San Juan Capistrano. Features over 70 vendors and exhibitors of flowers, plants and garden items, as well as crafts and fine arts. Music, seminars and food. $5-$7. 949-234-1321.

Spring into Summer Celebration with a new garden nursery from The Barefoot Gardeners with accessories from The Elegant Garden, including garden art and statuary. 10 a.m.-6 p.m. June 9 and 10 at the Dragonfly Shops and Gardens, 260 N. Glassell St., Orange. 714-289-4689.

Designing and Landscaping with Succulents. 9 a.m. June 9 at Roger's Gardens, 2301 San Joaquin Hills Road, Corona del Mar. A workshop led by horticulturist Rex Yearwood discussing the many varieties and appropriate use of succulents in a garden setting, as well as techniques for incorporating water-wise plants in any landscape. 949-640-5800 or **www.rogersgardens.com**.

Free Composting Workshop. 10-11:30 a.m. June 9 at the Fullerton Arboretum, 1900 Associated Road, Fullerton. Participants will learn how to start their own home composting system. $7; $5/arboretrum member; free to residents of Brea, Buena Park, Fullerton, Orange and Santa Ana. 714-278-3579, press 0, or **www.arboretum.fullerton.edu**.

Spring Garden Tour featuring six showplace gardens in San Clemente. 10 a.m.-4 p.m. June 9. $25. Optional $10 prepaid box lunch available. Hosted by the San Clemente Garden Club. Call 949-498-2818 for tickets and meeting location.

June Bloom Perennial Plant Sale. 10 a.m.-4 p.m. June 9 and 10 at The Potting Shed at the Fullerton Arboretum, 1900 Associated Road, Fullerton. Sale proceeds to benefit the arboretum. Free admission. 714-278-3579 or **www.arboretum.fullerton.edu**.

Orange County Bonsai Society 44th annual Bonsai Exhibit. 11 a.m.-4 p.m. June 9 and 10 at the Orange County Buddhist Church, 909 S. Dale Ave., Anaheim. 1 p.m. demonstrations each day, followed by a raffle. Plants, pots and tools available for purchase. Free. 714-553-7516.

Southern California Orchid Species Society monthly meeting. 2 p.m. June 10 at the Placentia Public Library, 411 E. Chapman Ave., Placentia. Free. 714-991-8661.

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post office box 11789
santa ana, calif. 92711

Los Angeles Times
OC Edition
Daily JUN 1 3 2007

Orange County calendar of events

Today

Poetry reading: "Two Sides of Love: From First Kiss to the Call That Doesn't Come" is a poetry performance by Lee Mallory and Kate Buckley with live music. 8 p.m. Free. Alta Coffee House, 506 31st St., Newport Beach. (949) 675-0233 or (714) 564-6526.

Health seminar: Hear about causes, prevention and treatments for incontinence. 10:30 a.m. Free. Richard Nixon Library & Birthplace, 18001 Yorba Linda Blvd., Yorba Linda. (714) 993-3393, (877) UCI-DOCS or *www.ucihealth.com*.

Summer reading: Children in preschool through sixth grade can read books and win prizes. 10 a.m.-3 p.m. Free. Placentia Library, 411 E. Chapman Ave. (714) 528-1925 or *www.placentialibrary.net*.

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The Register Daily JUN 1 5 2007

• **Summer Reading Program** For children pre-school through sixth grde. Kids can read books (or have books read to them) to be eligible for prizes.10:00 a.m. June 15, Placentia Library, 411 E. Chapman Ave., Placentia. Admission: free. 714-528-1925. **www.placentialibrary.net**

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The Register Daily JUN 2 1 2007

332 PLACENTIA

Financial moves: City Council approved the 2007-2008 budget Tuesday for both the city and Redevelopment Agency, and also hired a new auditor recommended by the Audit Oversight Committee. The final draft of the total city and Redevelopment Agency budget showed $43.3 million in expenditures offset by a projected $44.9 million in revenues. The contract with auditor Vavrinek, Trine, Day & Co. LLP is for $41,340.

Adam Townsend
714-704-3706 atownsend@ocregister.com

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The Register Daily JUN 2 6 2007

332 PLACENTIA

Literacy grant: The Draper Family Foundation presented the Placentia Library with a $10,000 grant as part of the "Helping Kids Achieve" program. Components of the library's literacy programs include preparing children to read and teaching them English as a second language. All literacy programs and services are available to the community for free. Information: 714-524-8408 ext. 213.

Adam Townsend
714-704-3706 atownsend@ocregister.com

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O.C. Post Daily JUN 3 0 2007

ORCHIDS • The Southern California Orchid Species Society's guest speaker Howard Gunn will address "Culture Tricks Including Mounting Orchids" at 2 p.m. July 8. Free. Placentia Library, 411 E. Chapman Ave., Placentia. 714-991-8661

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The Register Daily JUL 0 3 2007

332 TEEN WINS STATE PAGEANT
PLACENTIA

Jordan Krinke, Placentia's Outstanding Teen 2007, won the state competition this weekend to become California's Outstanding Teen.

She will compete in the national competition in Orlando, Fla., Aug. 7-11.

Krinke competed against 27 other contestants for the statewide honor. The pageant, held by the Miss America Organization, is in its third year as a national contest. Scoring was based on a talent routine, interview, personal appearance, fitness, academic achievement and the response to an onstage question.

Krinke is a senior at Orange County High School of the Arts.

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santa ana, calif. 92711
Los Angeles Times
OC Edition
Daily
JUN 29 2007

For Placentia, the train's blast is past

Quiet zone designation earns the city some respite from blaring alerts of passing trains.

By David Reyes
Times Staff Writer

It's been a rough few years in Placentia, an old railroad town that dreamed of carving out trenches for the trains to eliminate the need for engineers to sound their horns as they rolled through town.

After $55 million spent and a near municipal bankruptcy, the trench plans withered and died and two former city leaders were indicted on criminal charges.

Now there's some good news around the bend.

The city has upgraded its railroad crossings and, next week, Placentia will become one of the first cities in Southern California to be designated a quiet zone, which means engineers won't have to sound horns.

"I think it will be a blessing for our city," said Mayor Constance Underhill. "We have been plagued with more trains that blow their horns going through our city that it has become a big quality-of-life issue for our city."

Barring last-minute hitches, the zone's first day will be the Fourth of July, prompting Underhill to quip: "Great, we get loud booms in the evening but hopefully no train whistles at night."

Placentia and Riverside are among six California cities with quiet zones.

The 3½-mile zone runs from Kellogg Drive on the east to Kraemer Boulevard on the west.

[See Trains, Page B8]

Gerry Kornio Los Angeles Times

IN THE ZONE: *The railroad corridor through Placentia will become less noisy July 4, when trains will stop blowing their horns.*

Don Kelsen Los Angeles Times

ROLLING ALONG: *The Melrose Street underpass, constructed as part of Placentia's ill-fated OnTrac project to rebuild the Burlington Northern Santa Fe corridor, allows vehicle traffic to flow.*

Placentia likes the sound of quiet zone

[Trains, from Page B1]

and touches Anaheim and Yorba Linda.

Trains will go through eight crossings that have been upgraded with additional gates, new sidewalks, synchronized traffic signals and other measures to block cars and pedestrians from entering the right-of-way.

Engineers are required to sound their horns — three long and two short blasts — 1,000 feet before reaching a railroad crossing unless a municipality has applied for a quiet zone status and made improvements to intersections, rail officials said.

More than 60 trains daily carry cargo through Placentia from the ports of Los Angeles and Long Beach.

That number is expected to triple by 2020.

The process has taken six years but had the cooperation of Burlington Northern Santa Fe railroad, which owns the corridor, said railroad spokeswoman Lena Kent.

"We have notified our engineers to not blow the whistle beginning on July 4," Kent said.

Engineers of both freight and passenger trains will still have discretion to sound the horn in case of emergency, said Denise Tyrrell, a Metrolink spokeswoman.

"People who live in the nearby neighborhoods need to understand the level of quiet will depend on the behavior of drivers and pedestrians," she said.

Pedestrians who walk across the right-of-way and drivers who ignore the gates leave engineers with few options but to blast the train's horn, she said.

"You can get out of the way, he can't," she said.

The city accomplished its mission by shelving the controversial OnTrac trench plan, a $650-million project that drained municipal coffers before its demise about three years ago.

That plan would have rebuilt the Burlington Northern corridor through the heart of Old Town Placentia.

With a trench running for miles, the thinking was that engineers wouldn't have to sound their horns, traffic wouldn't pile up at intersections to wait for passing trains, and the bulky boxcars would no longer clutter the city's historic Old Town district.

But the project derailed several years ago because of a $12-million shortfall in state grants, a stable of high-cost consultants and uncertainty over federal funding.

To keep the project going, officials mortgaged city property, auctioned parkland, cut services and sold $22 million in bonds.

Then two former city officials, OnTrac Executive Director Christopher Becker and City Manager Robert D'Amato, were indicted on felony conflict-of-interest charges in Orange County Superior Court.

They have denied the allegations. Their trial is scheduled for October.

City activist Craig Green, who co-founded Citizens for a Better Placentia, acknowledged the black eye OnTrac has meant for the city.

Under OnTrac, the city spent $18 million for the Melrose Street underpass and to buy private property to make room for the project.

The new zone, by comparison, cost the city $8.5 million, which brings the price for Placentia's railroad work to more than $70 million, Green said.

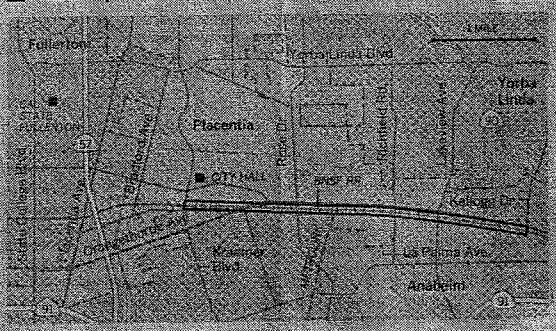
"Getting the quiet zone has been an unbelievable blessing," he said. "It's something the city fought for, a long, long time."

david.reyes@latimes.com

Quieter

A 3.6-mile stretch of railroad tracks through Anaheim and Placentia has been designated a quiet zone, and engineers will no longer have to sound their horns at railroad crossings.

☐ Railroad quiet zone



Source: City of Placentia

Los Angeles Times

SAFETY COMMITTEE MEETING
JUNE 28, 2007
MINUTES

I. Call to Order: 11:50 P.M.

Members Attending: Katie Matas
Caroline Gurkweitz
Esther Guzman

Members Absent: Wendy Goodson

II. Old Business

1. "Safe Driving" and "Helping Prevent Harmful Conflicts" handouts were distributed at the June 6, 2007 staff meeting.

III. New Business

1. The fire extinguishers were serviced in June. Two new extinguishers were added, one in the Technical Services Manager's office and one in the furnace room.
2. The soap dispenser in the Girls' restroom in the Children's Department leaks. A new dispenser was ordered.

The next meeting will be July 25, 2007 at 11:00 A.M.

Respectfully submitted,

Katie Matas

Katie Matas

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Legislative Issues and a Review of the Status of the State Budget and State Library Budget**

DATE: July 16, 2007

BACKGROUND

Agenda Item 25 contains information about current legislation affecting independent special districts and libraries.

The State Budget has still not been adopted and there seems to be no movement on it at the present time. The last report that the District received from the California Library Association indicated that there may be an increase in the Public Library Foundation Fund allocation.

There have been no requests for legislative action received during this report period.

The Trustees may report on any contacts they have had with Federal, California or Orange County Legislators.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Approve contract with MuniFinancial in the amount of $10,500 to complete the developer fee process.**

DATE: July 16, 2007

BACKGROUND

At its Work Session on June 28, 2007 the Library Board of Trustees reviewed a proposal from MuniFinancial regarding the preparation of the Impact Fee Documentation for Placentia Library District as described in its MuniFinancial Revised Proposal to the Placentia Library District, Impact Fee Documentation for Library Facilities dated June 18, 2007. The amount quoted for this work is $10,500 plus the cost of any additional engineering analysis/expertise and associated development projections to identify new facilities or update facility cost estimates.

The Library Board needs to determine whether to proceed with its developer fee process and whether to hire MuniFinancial to be its consultant.

RECOMMENDATIONS

1. Approve contract with MuniFinancial in the amount of $10,500 to complete the developer fee process.

2. Authorize the Library Director to sign all contract documents with MuniFinancial on behalf of the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director

SUBJECT: **Establish the Holiday and Library Public Service Schedule for Calendar Years 2007 and 2008, and Adopt by Resolution 07-09.**

DATE: June 18, 2007

BACKGROUND:

This item was on the Agenda for the May 29, 2007 Library Board of Trustees Meeting and was deferred until the June 18, 2007 Meeting.

This item was on the Agenda for the June 18, 2007 Library Board of Trustees Meeting and was referred back to staff so that statistical information could be provided on the Library attendance on the Saturdays of Monday holiday weekends (President's Day, Memorial Day and Labor Day), and so that staff could be surveyed on their willingness to exchange an existing holiday for Martin Luther King Day.

The Attendance information for Monday Holiday weekends is Attachment A.

The staff responses to the survey regarding the Martin Luther King Holiday are included in Attachment B.

The District's Holiday and Library Closure Schedule is based upon the 12 holidays specified in the Placentia Library District Policy 2030. (Attachment C)

Past practice is that the Library is closed on Easter and the Sunday preceding Monday holidays. These are not paid holidays for the staff and require adjusting the work schedule or use of vacation time.

Staff is recommending that the Library Board consider closing the Library on the Saturday of holiday weekends. These would not be paid holidays for the staff and individuals would need to either take time without pay or use vacation time.

Staff is also recommending the addition of a staff holiday for Martin Luther King Day on the third Monday in January, and that the Library be closed on the Sunday preceding this holiday.

Attachment D is the Proposed Holiday and Public Service Calendar for Calendar Years 2007 and 2008.

Attachment E is Resolution 07-09, establishing the Placentia Library District Holiday Schedule for Calendar Years 2007 and 2008.

RECOMMENDATIONS:

1. Determine whether or not to close on the Saturday preceding a Monday holiday.

2. Determine whether or not to add Martin Luther King Day to the list of staff holidays, and whether or not to close the Library on the Sunday preceding Martin Luther King Day.

3. Finalize the Holiday and Public Service Calendar for Calendar Years 2007 and 2008.

4. Read Resolution 07-09 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure for Calendar Years 2007 and 2008.

5. Adopt Resolution 07-09.

Placentia Library District
Holiday Attendance Analysis
Fiscal Year 2006-2007

Holiday	Sat Avg for Month	Sat Actual for Holiday Weekend
President's Day	1,880	1,708
Memorial Day	2,251	3,691
Labor Day	1,416	no data
Martin Luther King	1,880	1,648

Fiscal Year 2005-2006

Holiday	Sat Avg for Month	Sat Actual for Holiday Weekend
President's Day	1,726	1,705
Memorial Day	1,298	1,284
Labor Day	967	977
Martin Luther King	1,403	1,250

Holiday and Library Public Service Schedule Ballot

Tally of votes

Leave schedule as-is	Exchange holiday	No vote
2	11	7

Comments/feedback from staff:

- Placentia Library needs to give the staff equal rights and opportunities the same way other companys have for their employees. I vote for all holidays.
- I think that it is an important message to the community for the Library Board of Trustees to recognize the Martin Luther King National Holiday. In my opinion, this has nothing to do with the African American presence in Placentia and everything to do with the Library Board's recognition of this iconic national leader in new violent protest and human rights. Awarding this as a holiday should have nothing to do with horse-trading with the staff.
- Martin Luther King Holiday should be an addition.
- I would like to get all the holidays.
- I think that the MLK holiday is important enough that we should be closed that day, especially since it is a federal and bank holiday. However, I don't think that we should have to give up another holiday for it, as many other government organizations have as many or more paid holidays as adding an extra holiday would bring us to. Thank you for your consideration in this matter.
- We should receive the Martin Luther King Holiday in addition to the holidays that are currently entitled to us. There is no reason why we should trade this extremely important holiday for another. Even though there is not a large African American population in this area, Martin Luther King aside from being a very important figure in this nations history did not only fight for the rights of African Americans but for all the people of this great Country.
- I vote for Martin Luther King Day, as well all the holidays.
- We should get the 13 holidays.
- Recognition of the King Holiday should not have anything to do with trading.
- I vote to add an additional holiday on MLK Day.
- I voted for the floating holiday because that was the only viable option. If the option to "vote for the King Holiday" without exchanging a floating holiday had been there, I would have voted for it. Most Libraries in O.C. are closed on Sunday and still have 14-15 holidays. We should get 13 holidays!
- I vote to keep the birthday floating holiday and add the King Holiday to the list.
- I'm choosing my vote because this holiday would be of no special value to me - my husband has to work. However, I do see the value in our library being the same as most other libraries – MLK Day is a National Holiday and it would be good to be a part of this.
- The King Holiday is celebrated by the Federal, State, and City – we should honor that, too. It would have been nice to have the King Holiday ADDED instead of exchanged.

BALLOT FOR PROPOSED HOLIDAY AND LIBRARY PUBLIC SERVICE SCHEDULE 2007-2008

_____ I vote to leave the Holiday and Public Services Schedule as listed in the Personnel Handbook.

_____ I vote to exchange the birthday floating holiday for the King Holiday.

Please write additional comments or feedback below:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Employee Name _____ (required to ensure that everyone is accounted for)

PLEASE RETURN TO WENDY AS SOON AS POSSIBLE

Placentia Library District

POLICY HANDBOOK

POLICY TITLE: **Holidays**
POLICY NUMBER: **2030**

2030.1 This policy will apply to all regular full-time and part-time employees who work twenty hours or more per week.

2030.2 The following days will be recognized and observed as paid holidays:

New Years Day
President's Day
Memorial Day
Independence Day
Labor Day
Veteran's Day
Thanksgiving Day
Christmas Eve Day
Christmas Day
New Year's Eve Day
2 Floating Holidays, one accrued in April and one accrued in October on the second pay period of the month.

2030.3 All regular work will be suspended and employees will receive one-day's pay for each of the holidays listed above. An employee is eligible for any paid holiday if he/she works the day before and the day after said holiday. Eligibility is also granted if the employee is on vacation or has notified his/her supervisor and the Library Director and received permission to be absent from work on that specific day or days.

2030.4 Holiday hours are based on an eight hour day of a forty (40) hour work week. Employees working less than forty (40) hours per week will receive a pro-rata allocation of holiday hours.

2030.5 When a holiday falls on an employee's day off or when the Library is closed, the employee will request any day during the work week of the holiday, approved by his/her scheduling supervisor, to compensate for this holiday.

2030.6 Placentia Library is closed on the Sundays preceding Monday holidays. The Sunday closings are not paid leave. Staff may either take vacation time or schedule the hours on other days during that workweek.

2030.7 If any employee works on any of the holidays listed above, excluding floating holidays, he/she will be paid for all hours worked at the rate of time and one-half (1½) his/her regular rate of pay, or as otherwise specified under Policy #2010, "Hours of Work and Overtime."

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Placentia Library District
Holiday and Library Public Service Schedule
2007

Paid staff holidays are indicated in bold type and unpaid Library closures are indicated in regular type.

Placentia Library District Offices and Library will be closed:

New Year's Day	**Monday**	**January 1**
Day before Monday Holiday	Sunday	February 18
President's Day	**Monday**	**February 19**
Easter	Sunday	April 8
Day before Monday Holiday	Sunday	May 27
Memorial Day	**Monday**	**May 28**
Independence Day	**Wednesday**	**July 4**
Day before Monday Holiday	Sunday	September 2
Labor Day	**Monday**	**September 3**
Day before Monday Holiday	Sunday	November 11
Veteran's Day (Legal Holiday)	**Monday**	**November 12**
Thanksgiving Day	**Thursday**	**November 22**
Day before Monday Holiday	Sunday	December 23
Christmas Eve Day	**Monday**	**December 24**
Christmas Day	**Tuesday**	**December 25**
Day before Monday Holiday	Sunday	December 30
New Year's Eve Day	**Monday**	**December 31**

Placentia Library District
Holiday and Library Public Service Schedule
2008

(Without Saturday Holiday Closings)

Paid staff holidays are indicated in bold type and unpaid Library closures are indicated in regular type.

Placentia Library District Offices and Library will be closed:

New Year's Day	**Tuesday**	**January 1**
Day before Monday Holiday	Sunday	January 20
Martin Luther King Day	**Monday**	**January 21**
Day before Monday Holiday	Sunday	February 17
President's Day	**Monday**	**February 18**
Easter	Sunday	March 23
Day before Monday Holiday	Sunday	May 25
Memorial Day	**Monday**	**May 26**
Independence Day	**Friday**	**July 4**
Day before Monday Holiday	Sunday	August 31
Labor Day	**Monday**	**September 1**
Veteran's Day	**Tuesday**	**November 11**
Thanksgiving Day	**Thursday**	**November 27**
Christmas Eve Day	**Wednesday**	**December 24**
Christmas Day	**Thursday**	**December 25**
New Year's Eve Day	**Wednesday**	**December 31**

Placentia Library District
Holiday and Library Public Service Schedule
2008

(With Saturday Holiday Closings)

Paid staff holidays are indicated in bold type and unpaid Library closures are indicated in regular type.

Placentia Library District Offices and Library will be closed:

New Year's Day	**Tuesday**	**January 1**
Saturday before a Monday Holiday	Saturday	January 19
Day before Monday Holiday	Sunday	January 20
Martin Luther King Day	**Monday**	**January 21**
Saturday before a Monday Holiday	Saturday	February 16
Day before Monday Holiday	Sunday	February 17
President's Day	**Monday**	**February 18**
Easter	Sunday	March 23
Saturday before a Monday Holiday	Saturday	May 24
Day before Monday Holiday	Sunday	May 25
Memorial Day	**Monday**	**May 26**
Independence Day	**Friday**	**July 4**
Saturday before a Monday Holiday	Saturday	August 30
Day before Monday Holiday	Sunday	August 31
Labor Day	**Monday**	**September 1**
Veteran's Day	**Tuesday**	**November 11**
Thanksgiving Day	**Thursday**	**November 27**
Christmas Eve Day	**Wednesday**	**December 24**
Christmas Day	**Thursday**	**December 25**
New Year's Eve Day	**Wednesday**	**December 31**

RESOLUTION 07-09

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY TO ESTABLISH THE HOLIDAY AND LIBRARY CLOSURE SCHEDULE FOR CALENDAR YEARS 2007 AND 2008

WHEREAS, Section 19469 of the Education Code of the State of California establishes that the Board of Library Trustees shall designate the hours during which the Library shall be open for the use of the public;

BE IT RESOLVED, that the Placentia Library District of Orange County Board Of Trustees established its Holiday Schedule for Calendar Years 2007 and 2008 dated July 16, 2007.

AYES:

NOES:

ABSENT:

ABSTAIN:

State of California)
)ss.
County of Orange)

I, Jean Turner, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the sixteenth day of July 2007.

IN WITNESS THEREOF, I have hereunto set my hand and seal this sixteenth day of July 2007.

_____
Jean Turner, Secretary
Placentia Library District Board of Trustees

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Authorize Staff Appreciation Dinner**

DATE: July 16, 2007

BACKGROUND:

At its meeting on May 29, 2007 the Library Board of Trustees authorized a staff appreciation dinner for 2007 and invited the Placentia Library Friends Foundation Board of Directors to co-sponsor the event. At its meeting on June 27, 2007 the PLFF Board approved its participation.

Trustee Wood was appointed the Chairman of the Staff Appreciation Dinner by the Library Board..

Trustee Wood will make a status report on the plans for the Staff Appreciation Dinner.

RECOMMENDATION:

Action to be determined by the Library Board of Trustees.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Approval of the Sixth (6th) Amended Joint Powers Authority (JPA) for the Special District Risk Management Authority (SDRMA) for the purpose of creating financial equity between the members for SDRMA and the California Special District Association (CSDA) members who do not participate in SDRMA's programs.**

DATE: July 16, 2007

BACKGROUND

The California Special Districts Association (CSDA) and the Special District Risk Management Authority (SDRMA) are requesting Placentia Library District's approval of the Sixth Amendment of the Joint Powers Authority (JPA) that governs SDRMA. The letter requesting the District's approval is Attachment A.

The amendment will eliminate the SDRMA administrative fee presently paid to CSDA. The full text of the Sixth Amended Joint Posers Agreement Relating to the Special District Risk Management Authority is Attachment B.

Placentia Library District 08-01, A Resolution of the Board of Trustees of the Placentia Library District of Orange County Approving the Form of and authorizing the Execution and Delivery of a Sixth Amended Joint Powers Agreement Relating to the Special District Risk Management Authority, is Attachment C.

RECOMMENDATION

1. Approve the form or and authorize the executing and delivery of a Sixth Amended and Restated Joint Powers Agreement for the Special District Risk Management Authority.

2. Read Resolution 08-01 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County Approving the Form of and authorizing the Execution and Delivery of a Sixth Amended Joint Powers Agreement Relating to the Special District Risk Management Authority.

3. Adopt Resolution 08-01 by roll call vote.

4. Authorize President Shkoler and Secretary Turner to sign the signature page (page 17) of the 6th Amended JPA.

Special District Risk
Management Authority

Maximizing Protection.
Minimizing Risk.

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141
F 916.231.4111
Toll-free 800.537.7790
www.sdrma.org

May 10, 2007

Mr. Al Shkoler
Board President
Placentia Library District
411 East Chapman Avenue
Placentia, California 92870-6198

Dear Mr. Shkoler;

We are writing to ask for your agency's approval of the enclosed proposed amendments to the Special District Risk Management Authority Joint Powers Agreement.

The California Special Districts Association (CSDA) endorses the proposed amendments to the Special District Risk Management Authority (SDRMA) Joint Powers Agreement (JPA). The CSDA Board of Directors and the SDRMA Board of Directors encourage your agency's governing body to vote "aye" on the amendments.

Since SDRMA's inception in 1986, there has been a provision in the JPA that specified, in addition to the CSDA membership dues, SDRMA would pay an annual administrative fee to CSDA. The annual amount paid to CSDA is calculated on 1% of the member's net annual premium. Now that both CSDA and SDRMA have grown into strong, highly developed organizations the time has come for the JPA to reflect this important change. The JPA amendment that is being proposed and recommended would eliminate the administrative fee payment provision to CSDA.

The amendment is in the best interest of the membership of both organizations and moves the organizations toward a definable fee for service business approach that will strengthen our collective commitment to provide our members with the highest quality programs, delivered in the most cost-effective manner.

It is important that you, as a participating member, be able to exercise control of the program through the JPA and SDRMA's Board of Directors. Accordingly, please vote in favor of the proposed amendments. On behalf of the Board of Directors of CSDA and SDRMA we want to thank you for your agency's membership in our programs and for your timely response.

Thank you.

Sincerely,

Ken Sonksen, President
SDRMA Board of Directors

Sincerely,

John R. Fox, President
CSDA Board of Directors

SIXTH AMENDED
JOINT POWERS AGREEMENT

RELATING TO THE

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

Adopted	**August 1, 1986**
1st Amended	**February 5, 1988**
2nd Amended	**March 31, 1990**
3rd Amended	**July 1, 1993**
4th Amended	**February 9, 1998**
5th Amended and Restated	
- Approved	**March 24, 2003**
- Effective	**July 1, 2003**
6th Amended	**October , 2007**

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SIXTH AMENDED JOINT POWERS AGREEMENT RELATING TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

THIS SIXTH AMENDED JOINT POWERS AGREEMENT (the "Agreement") is made and entered into by and among the public agencies (the "Members") organized and existing under the laws of the State of California, which are signatories to this Agreement.

RECITALS

WHEREAS, California Government Code Section 6500 *et seq.* (the "Act") provides that two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, California Labor Code Section 3700(c) permits pooling by public agencies of self insurance for Workers' Compensation liability; and

WHEREAS, California Government Code Section 990.4 provides that a local public entity may self-insure, purchase insurance through an authorized carrier, purchase insurance through a surplus line broker, or any combination of these; and

WHEREAS, California Government Code Section 990.8 provides that two or more local entities may, by a joint powers agreement, provide insurance for any purpose by any one or more of the methods specified in Government Code Section 990.4; and

WHEREAS, the parties to this Agreement desire to join together for the purposes set forth in Article 2 hereof, including establishing pools for self-insured losses and purchasing Excess or Re-Insurance and administrative services in connection with joint protection programs (the "Programs") for members of the California Special Districts Association ("CSDA"); and

WHEREAS, it appears economically feasible and practical for the parties to this Agreement to do so; and

WHEREAS, the Members have previously executed that certain Fifth Amended and Restated Joint Powers Agreement (the "Original JPA"), which Original JPA the Members desire to amend and restate by this Agreement; provided that such amendment and restatement shall not affect the existence of the Authority; and

WHEREAS, CSDA exists to assist and promote special districts, and has been responsible for the original creation of the Special District Risk Management Authority ("Authority") and Special District Workers Compensation Authority ("SDWCA"), and determined the consolidation of SDWCA and the Authority on July 1, 2003 was in the best interests of special districts and other public agencies throughout the State.

NOW THEREFORE, for and in consideration of all of the mutual benefits, covenants and agreements contained herein, the parties hereto agree as follows:

Article 1. Definitions. The following definitions shall apply to the provisions of this agreement:

"Act" means Articles 1 through 4 (commencing with Section 6500) of Chapter 5, Division 7, Title 1 of the California Government Code, as amended or supplemented.

"Alliance Executive Council" means the council organized pursuant to the MOU.

"Assessment" means an additional amount, in addition to the Member's or Former Member's original contribution, which the Board of Directors determines in accordance herewith and/or with the Bylaws that a Member or Former Member owes on account of its participation in a Program for a given Program year.

"Authority" shall mean the Special District Risk Management Authority created by the original version of this Agreement.

"Board of Directors" or "Board" shall mean the governing body of the Authority.

"Bylaws" means the Bylaws of the Authority adopted by the Board of Directors, as they may be amended from time to time.

"Chief Executive Officer" shall mean that employee of the Authority who is so appointed by the Board of Directors.

"Claim" shall mean a demand made by or against a Member or Former Member which is or may be covered by one of the Programs approved by the Board of Directors.

"Contribution" means the amount determined by the Board of Directors to be the appropriate sum which a Member should pay at the commencement of or during the Program Year in exchange for the benefits provided by the Program.

"Coverage Documents" shall mean the Declarations, Memorandum of Coverages, Coverage Agreements, Endorsements, Policies of Insurance or any other documents that provide the terms, conditions, limits and exclusions of coverage afforded by a Program.

"CSDA" means the California Special Districts Association.

"District" shall mean a special district, public agency or public entity within the State of California which is both a Member of the CSDA and a signatory to this Agreement.

"Duly Constituted Board Meeting" shall mean any Board of Directors meeting noticed and held in the required manner and at which a Quorum was determined to be present at the beginning of the meeting.

"Estimated Contribution" means the amount which the Board of Directors estimates will be the appropriate contribution for a Member's participation in a Program for a Program Year.

"Excess or Re-Insurance" shall mean that insurance which may be purchased on behalf of the Authority and/or the Members to protect the funds of the Members or Former Members against catastrophic losses or an unusual frequency of losses during a single year in excess of the self-insurance retention maintained by the Authority.

"Fiscal Year" shall mean that period of twelve months which is established as the fiscal year of the Authority.

"Former Member" shall mean a District which was a signatory to the Agreement but which has withdrawn from, or been involuntarily terminated from participating in, the Authority.

"Joint Protection Program" means a Program offered by the Authority, separate and distinct from other Programs, wherein Members will jointly pool their losses and claims, jointly purchase Excess or Re-Insurance and administrative and other services, including claims adjusting, data processing, risk management consulting, loss prevention, legal and related services.

"Member" shall mean a signatory to this Agreement, which is qualified as a Member under the provisions of this Agreement and the Bylaws.

"MOU" means the Memorandum of Understanding - Alliance Executive Council, dated as of September 20, 2001, among the Authority, CSDA, the CSDA Finance Corporation and SDWCA.

"Program" or "Programs" means the specific type of protection plan as set forth in the terms, conditions and exclusions of the Coverage Documents for self-insured losses, and the purchasing of Excess or Re-Insurance and administrative services.

"Program Year" shall mean a period of time, usually 12 months, determined by the Board of Directors, in which a Program is in effect.

"Retained Earnings," as used herein, shall mean an equity account reflecting the accumulated earnings of a Joint Protection Program.

"SDWCA" means the Special Districts Workers Compensation Authority, and its successors or assigns.

Article 2. <u>Purposes</u>. This Agreement is entered into by the Members pursuant to the provisions of California Government Code section 990, 990.4, 990.8 and 6500 *et seq.* in order to provide, subject to the provisions of the Coverage Documents, economical public liability and workers' compensation coverage, or coverage for other risks which the Board of Directors may determine.

Additional purposes are to reduce the amount and frequency of losses, and to decrease the cost incurred by Members in the handling and litigation of claims. These purposes shall be

accomplished through the exercise of the powers of such Members jointly in the creation of a separate entity, the Special District Risk Management Authority (the "Authority"), to establish and administer Programs as set forth herein and in the Bylaws.

It is also the purpose of this Agreement to provide, to the extent permitted by law, for the inclusion, at a subsequent date, and subject to approval by the Board of Directors, of such additional Members organized and existing under the laws of the State of California as may desire to become parties to the Agreement and Members of the Authority.

Article 3. Parties to Agreement. Each party to this Agreement certifies that it intends to and does contract with all other parties who are signatories to this Agreement and, in addition, with such other parties as may later be added as parties to and signatories of this Agreement pursuant to Article 18. Each party to this Agreement also certifies that the withdrawal from or cancellation of membership by any Member, pursuant to Articles 19 and 20 or otherwise, shall not affect this Agreement nor such party's intent, as described above, to contract with the other remaining parties to the Agreement.

Article 4. Term of Agreement. This Agreement shall become effective as to existing Members of the Authority as set forth in Article 33 hereof. This Agreement shall continue thereafter until terminated as hereinafter provided. This Agreement shall become effective as to each new Member upon: (i) approval of its membership by the Board of Directors, (ii) the execution of this Agreement by the Member, and (iii) upon payment by the Member of its initial Contribution for a Program. Any subsequent amendments to the Agreement shall be in accordance with Article 27 of this Agreement.

Article 5. Creation of Authority. Pursuant to the Act, there is hereby created a public entity separate and apart from the parties hereto, to be known as the Special District Risk Management Authority. Pursuant to Section 6508.1 of the Act, the debts, liabilities and obligations of the Authority, including but not limited to, debts, liabilities and obligations of any of the Programs shall not constitute debts, liabilities or obligations of any party to this Agreement or to any Member or Former Member.

The Authority is not an insurer, and the coverage programs offered by the Authority do not provide insurance, but instead provide for pooled joint protection programs among the members of the Authority. The Joint Protection Programs offered by the Authority constitute negotiated agreements among the Members which are to be interpreted according to the principles of contract law, giving full effect to the intent of the Members, acting through the Board of Directors in establishing the Programs.

Article 6. Powers of Authority. (a) The Authority shall have all of the powers common to Members and is hereby authorized to do all acts necessary for the exercise of said common powers, including, but not limited to, any or all of the following:

(1) to make and enter into contracts, including the power to accept the assignment of contracts or other obligations which relate to the purposes of the Authority, or which were entered into by a Member or Former

Member prior to joining the Authority, and to make claims, acquire assets and incur liabilities;

(2) to accept an assignment from SDWCA of all its assets, obligations and liabilities prior to the dissolution of SDWCA (including claims and contracts in existence prior to such dissolution) in order to benefit the Members or Former Members participating in the SDWCA workers compensation program; provided, that except for the fair and equitable allocation of administrative and overhead expenses, funds from such assignment shall not be co-mingled and shall be separately accounted for as provided for in this Agreement and the Bylaws.

(3) to incur debts, liabilities, or other obligations, including those which are not debts, liabilities or obligations of the Members or Former Members, or any of them;

(4) to charge and collect Contributions and Assessments from Members or Former Members for participation in Programs;

(5) to receive grants and donations of property, funds, services and other forms of assistance from persons, firms, corporations and governmental entities;

(6) to acquire, hold, lease or dispose of property, contributions and donations of property and other forms of assistance from persons, firms, corporations and governmental entities

(7) to acquire, hold or dispose of funds, services, donations and other forms of assistance from persons, firms, corporations and governmental entities;

(8) to employ agents and employees, and/or to contract for such services;

(9) to incur debts, liabilities or other obligations to finance the Programs and any other powers available to the Authority under Article 2 or Article 4 of the Act;

(10) to enter into agreements for the creation of separate public entities and agencies pursuant to the Act;

(11) to sue and be sued in its own name;

(12) to exercise all powers necessary and proper to carry out the terms and provisions of this Agreement (including the provision of all other appropriate ancillary coverages for the benefit of the Members or Former Members), or otherwise authorized by law or the Act; and

(13) to exercise all powers and perform all acts as otherwise provided for in the Bylaws.

(b) Said powers shall be exercised pursuant to the terms hereof, in the manner provided by law and in accordance with Section 6509 of the Act. The foregoing powers shall be subject to the restrictions upon the manner of exercising such powers pertaining to the Member or Former Member designated in the Bylaws.

Article 7. Board of Directors. Subject to the limitations of this Agreement and the laws of the State of California, the powers of this Authority shall be vested in and exercised by, and its property controlled and its affairs conducted by, the Board of the Authority, which is hereby established and designated as the agency to administer this Agreement pursuant to Section 6506 of the Act. The powers of the Authority shall be exercised through the Board of Directors, who may, from time to time, adopt and modify Bylaws and other rules and regulations for that purpose and for the conduct of its meetings as it may deem proper. The officers of the Board shall be as set forth in the Bylaws.

So long as the MOU has not been terminated or the Authority has not withdrawn from the MOU, the Board of Directors shall be composed of seven (7) directors elected by the Member entities who have executed the current operative Agreement and are participating in a Joint Protection Program. The terms of directors, procedures for election of directors, procedures for meetings and provisions for reimbursement of Director expenses shall be as set forth in the Bylaws. Each Member of the Board of Directors shall have one vote. Each Member of the Board shall serve as set forth in the Bylaws.

So long as the Authority is a participant in the MOU, the Board of Directors of the Authority shall appoint three (3) members of its board to serve as members of the Alliance Executive Council. No member of the Board of Directors of the Authority shall serve as a director on any other board of directors of an entity or organization that is a signatory to the MOU during the term of the MOU. In the event a director is elected to such a board, that director shall immediately resign from the Board of Directors of the Authority.

In the event SDRMA withdraws from the MOU, the Board of Directors of the Authority shall consist of those seven (7) Directors who hold seats on the Authority's Board of Directors at the time of the withdrawal and who were duly appointed by the Board, or elected or re-elected by the Member entities of SDRMA plus the additional directors appointed by CSDA as provided in Article 25.

Article 8. Compliance with the Brown Act. All meetings of the Board, including, without limitation, regular, adjourned regular and special meetings, shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act, California Government Code Section 54950 *et seq.*

Article 9. Powers of the Board of Directors. The Board of Directors shall have such powers and functions as provided for pursuant to this Agreement and the Bylaws and such additional powers as necessary or appropriate to fulfill the purposes of this Agreement and the Bylaws, including, but not limited to, the following:

(a) to determine details of and select the Program or Programs to be offered, from time to time, by the Authority;

(b) to determine and select all insurance, including Excess or Re-insurance, necessary to carry out the programs of the Authority;

(c) to contract for, develop or provide through its own employees various services for the Authority;

(d) to prepare or cause to be prepared the operating budget of the Authority for each fiscal year;

(e) to receive and act upon reports of committees and from the Chief Executive Officer;

(f) to appoint staff, including a Chief Executive Officer, and employ such persons as the Board of Directors deems necessary for the administration of this Authority;

(g) to direct, subject to the terms and conditions of the Coverage Documents, the payment, adjustment, and defense of all claims involving a Member during their period of membership in and coverage under a Program;

(h) to fix and collect Contributions and Assessments for participation in the Programs;

(i) to expend funds of the Authority for the purpose of carrying out the provisions of the Agreement and the Bylaws as they now exist or may be hereafter amended;

(j) to purchase excess insurance, liability insurance, stop loss insurance, officers and directors liability insurance, and such other insurance as the Authority may deem necessary or proper to protect the Program, employees of the Authority and employees of the Members;

(k) to defend, pay, compromise, adjust and settle all claims as provided for in the Coverage Documents;

(l) to obtain a fidelity bond in such amount as the Board of Directors may determine for any person or persons who have charge of or the authority to expend funds for the Authority;

(m) to establish policies and procedures for the operation of the Authority and the Programs;

(n) to engage, retain, and discharge agents, representatives, firms, or other organizations as the Board of Directors deems necessary for the administration of the Authority;

(o) to enter into any and all contracts or agreements necessary or appropriate to carry out the purposes and functions of the Authority;

(p) to acquire, hold, lease, manage and dispose of, as provided by law, any and all property necessary or appropriate to carry out the purposes and functions of the Authority;

(q) to transact any other business which is within the powers of the Board of Directors;

(r) to invest funds on hand in a manner authorized by law, the Agreement and the Bylaws;

(s) to provide financial administration, claims management services, legal representations, safety engineering, actuarial services, and other services necessary or proper to carry out the purposes of the Authority either through its own employees or contracts with one or more third parties;

(t) to exercise general supervisory and policy control over the Chief Executive Officer;

(u) to establish committees and sub-committees as it deems necessary to best serve the interests of the Authority; and

(v) to have such other powers and functions as are provided for pursuant to the Act, this Agreement or necessary or appropriate to fulfill the purpose of this Agreement and the Bylaws.

Article 10. Officers of the Authority. The officers of the Authority shall be as set forth in the Bylaws. The Board may elect or authorize the appointment of such other officers than those described in the Bylaws as the business of the Authority may require, each of whom shall hold office for such period, have such authority and perform such duties as are provided in this Agreement, or as the Board, from time to time, may authorize or determine.

Any officer may be removed, either with or without cause, by a majority of the directors of the Board at any regular or special meeting of the Board. Should a vacancy occur in any office as a result of death, resignation, removal, disqualification or any other cause, the Board may delegate the powers and duties of such office to any officers or to any Members of the Board until such time as a successor for said office has been appointed.

Article 11. Provision for Bylaws. The Board shall promulgate Bylaws to govern the day-to-day operations of the Authority. The Board may amend the Bylaws from time to time as it deems necessary, and as provided in the Bylaws. Each Member shall receive a copy of any Bylaws and agrees to be bound by and to comply with all of the terms and conditions of the Bylaws as they exist or as they may be modified. The Bylaws shall be consistent with the terms of this Agreement. In the event any provision of the bylaws conflicts with a provision of this Agreement, the provision contained in this Agreement shall control.

Article 12. [Reserved].

Article 13. Coverage Programs.

(a) The Authority shall maintain such types and levels of coverage for Programs as determined by the Board of Directors. Such coverage may provide for binding arbitration before an independent arbitration panel of any disputes concerning coverage between the Authority and a Member.

(b) The coverage afforded under one or more Programs may include protection for general liability, auto liability, property, boiler and machinery, public officials errors and omissions, employment practices, employee benefits liability coverage, employee dishonesty coverage, public officials personal liability coverage and workers' compensation, as well as coverage for other risks which the Board of Directors may determine to be advisable. More than one type of coverage may be afforded under a single Program.

(c) The Board of Directors may arrange for group policies to be issued for Members, their board members and employees interested in obtaining additional coverage, at an appropriate additional cost to those participating Members.

(d) The Board of Directors may arrange for the purchase of Excess or Re-Insurance. The Authority shall not be liable to any Member or to any other person or organization if such excess or reinsurance policies are terminated, canceled or non-renewed without prior notice to one or more Members, or if there is a reduction in the type of coverage afforded under a program by reason of any change in coverage in a succeeding excess or reinsurance policy, even if such reduction occurs without prior notice to one or more Members.

Article 14. Implementation of the Programs. The Board of Directors shall establish the coverage afforded by each Program, the amount of Contributions and Assessments, the precise cost allocation plans and formulas, provide for the handling of claims, and specify the amounts and types of Excess or Re-Insurance to be procured. The Contributions and Assessments for each Program shall be determined by the Board of Directors as set forth herein, in the Bylaws or in the operating policies established for a Program.

Article 15. Accounts And Records.

(a) **Annual Budget.** The Authority shall, pursuant to the Bylaws, annually adopt an operating budget, including budgets for each Joint Protection Program.

(b) **Funds and Accounts.** The Authority shall establish and maintain such funds and accounts as required by the Board of Directors and as required by generally accepted accounting principles, including separate funds and accounts for each Program, including Joint Protection Programs. Books and records of the Authority shall be open to any inspection at all reasonable times by authorized representatives of Members, or as otherwise required by law.

(c) **Investments.** Subject to the applicable provisions of any indenture or resolution providing for the investment of moneys held thereunder, the Authority shall have the power to invest any money in the treasury that is not required for the immediate necessities of the Authority, as the Board determines is advisable, in the same manner as local agencies pursuant to

California Government Code Sections 53601 *et seq.* (as such provisions may be amended or supplemented).

(d) **No Commingling.** The funds, reserves and accounts of each Program shall not be commingled and shall be accounted for separately; provided, however, that administration and overhead expenses of the Authority not related to a specific Program or Programs may be fairly and equitably allocated among Programs as determined by the Board of Directors. Investments and cash accounts may be combined for administrative convenience, but a separate accounting shall be made for balances of individual funds and Program revenues and expenses.

(e) **Annual Audit.** The Board shall provide for a certified, annual audit of the accounts and records of the Authority, in the manner set forth in the Bylaws.

Article 16. Services Provided by the Authority. The Authority may provide, at the sole discretion of the Board of Directors, the following services in connection with this Agreement:

(a) to provide or procure coverage, including but not limited to self-insurance funds and commercial insurance, as well as excess coverage, re-insurance and umbrella insurance, by negotiation or bid, and purchase;

(b) to assist Members in obtaining insurance coverage for risks not included within the coverage of the Authority;

(c) to assist risk managers with the implementation of risk management functions as it relates to risks covered by the Programs in which the Member participates;

(d) to provide loss prevention and safety consulting services to Members;

(e) to provide claims adjusting and subrogation services for Claims covered by the Programs;

(f) to provide loss analysis and control by the use of statistical analysis, data processing, and record and file keeping services, in order to identify high exposure operations and to evaluate proper levels of self-retention and deductibles;

(g) to review Member contracts to determine sufficiency of indemnity and insurance provisions when requested;

(h) to conduct risk management audits relating to the participation of Members in the Programs; and

(i) to provide such other services as deemed appropriate by the Board of Directors.

Article 17. Responsibilities of Members. Members or Former Members shall have the following responsibilities, which shall survive the withdrawal from, or involuntary termination of participation in, this Agreement:

(a) Each Member shall designate a person to be responsible for the risk management function within that Member and to serve as a liaison between the Member and the Authority as to risk management.

(b) Each Member shall maintain an active safety officer and/or committee, and shall consider all recommendations of the Authority concerning unsafe practices and/or hazard mitigation.

(c) Each Member shall maintain its own set of records, including a loss log, in all categories of risk covered by each Program in which it participates to insure accuracy of the Authority's loss reporting system, unless it is no longer deemed necessary by the Board of Directors.

(d) Each Member shall pay its Contribution, and any adjustments thereto, and any Assessments within the specified period set forth in the invoice, or as otherwise may be set forth herein or in the Bylaws. After withdrawal or termination, each Former Member or its successor shall pay promptly to the Authority its share of any additional Contribution, adjustments or Assessments, if any, as required of it by the Board of Directors under Article 21 or 22 of this Agreement or the Bylaws.

(e) Each Member or Former Member shall provide the Authority with such other information or assistance as may be necessary for the Authority to carry out the Programs under this Agreement in which the Member or Former Member participates or has participated.

(f) Each Member or Former Member shall in any and all ways cooperate with and assist the Authority and any insurer of the Authority, in all matters relating to this Agreement and covered claims.

(g) Each Member or Former Member will comply with all Bylaws, rules and regulations adopted by the Board of Directors.

(h) Each Member shall remain a member in good standing of CSDA.

Article 18. <u>New Members</u>. The Authority shall allow entry into its Programs of new Members only upon approval of the Board, with any conditions or limitations as the Board deems appropriate. In order to become a Member and remain a Member, any District must be a member in good standing of CSDA, shall participate in at least one (1) Joint Protection Program and shall be authorized to exercise the common powers set forth in this Agreement.

Article 19. <u>Withdrawal</u>.

(A) Any Member may voluntarily withdraw from this Agreement only at the end of any applicable Program Year and only if:

(i) The Member has been a signatory to this Agreement for not less than three (3) full Program Years as of the date of the proposed withdrawal;

(ii) The Member submits a written withdrawal notification in accordance with the Bylaws;

(iii) In order to withdraw from the agreement the member must have completed the three (3) full program year participation requirement for each Joint Protection Program the member participated in at the time of withdrawal.

(B) Any Member may voluntarily withdraw from any particular Joint Protection Program; and

(i) It has participated in such Joint Protection Program for at least three (3) full Program Years;

(ii) it is a participant in another Joint Protection Program; and

(iii) the Member submits a written withdrawal notification in accordance with the Bylaws.

(C) In the event that the three year participation requirement as required by (A)(i) or (B)(i) as to any such Joint Protection Program above has not been met, for each Program the withdrawing Member participated in at the time of its withdrawal, for less than three years such withdrawing member shall be obligated to pay all Contributions and Assessments as if that Member had remained in each such Program for the full three years from the inception of its membership in the Authority.

(D) In the event that the notice is not provided as required by (A)(ii) or (B)(iii) above, any such withdrawing Member shall, with respect to each Program the Member participated in, be obligated to pay any and all Contributions and Assessments for the next full Program Year.

(E) A Member may withdraw from any Program (other than a Joint Protection Program) as provided by the Coverage Documents relating to such Program.

(F) Withdrawal of one or more Members shall not serve to terminate this Agreement.

(G) A Member may not withdraw as a party to this Agreement until it has withdrawn, as provided in the Bylaws from all of the Programs of the Authority.

Article 20. <u>Involuntary Termination</u>.

(a) Notwithstanding the provisions of Article 19, the Authority shall have the right to involuntarily terminate any Member's participation in any Program, or terminate membership in the Authority, as provided in the Bylaws.

(b) Notwithstanding any other provisions of this Agreement, the participation of any Member of the Authority, including participation in any of the Authority's Programs, may be involuntarily terminated at the discretion of the Board of Directors whenever such Member is dissolved, consolidated, merged or annexed. A reasonable time shall be afforded, in the

discretion of the Board of Directors, to place coverage elsewhere. Any such involuntary termination shall not relieve the Member or Former Member of its responsibilities as provided for in Articles 17 or 21.

Article 21. Effect of Withdrawal or Involuntary Termination. The withdrawal from or involuntary termination of any Member from this Agreement shall not terminate this Agreement, and such Member, by withdrawing or being involuntarily terminated, shall not be entitled to payment, return or refund of any Contribution, Assessment, consideration, or other property paid, or donated by the Member to the Authority, or to any return of any loss reserve contribution, or to any distribution of assets (except payment of any Retained Earnings, as set forth in the following paragraph).

The withdrawal from or involuntary termination of any Member after the effective date of any Program shall not terminate its responsibility to pay its unpaid Contribution adjustments, or Assessments to such Program. The Board of Directors shall determine the final amount due from the Member or Former Member by way of contribution or assessments, if any, or any credit due on account thereof, to the Member or Former Member for the period of its participation. Such determination shall not be made by the Board of Directors until all Claims, or other unpaid liabilities, have been finally resolved. In connection with this determination, the Board of Directors may exercise similar powers to those provided for in Article 22(b) of this Agreement, or as otherwise set forth in the Bylaws. Upon such withdrawal from or cancellation of participation in any Program by any Member, said Member shall be entitled to receive its pro rata share of any Retained Earnings declared by the Board of Directors after the date of said Member withdraws or is involuntarily terminated.

Article 22. Termination and Distribution; Assignment.

(a) This Agreement may be terminated any time with the written consent of two-thirds of the voting Members; provided, however, that this Agreement and the Authority shall continue to exist for the purpose of disposing of all claims, distribution of net assets and all other functions necessary to wind up the affairs of the Authority.

(b) The Board of Directors is vested with all powers of the Authority for the purpose of winding up and dissolving the business affairs of the Authority. These powers shall include the power to require Members or Former Members, including those which were signatory hereto at the time the subject Claims arose or was/were incurred, to pay any Assessment in accordance with loss allocation formulas for final disposition of all Claims and losses covered by this Agreement or the Bylaws. A Member or Former Member's Assessment shall be determined as set forth in the Bylaws or the applicable Coverage Documents.

(c) Upon termination of a Program, all net assets of such Program other than Retained Earnings shall be distributed only among the Members that are participating in such Program at the time of termination, in accordance with and proportionate to their cash payments (including Contributions, adjustments, Assessments and other property at market value when received) made during the term of this Agreement for such Program. The Board of Directors shall determine such distribution within six (6) months after disposal of the last pending Claim or loss covered by such Program, or as otherwise set forth in the Bylaws.

(d) Upon termination of this Agreement all net assets of the Authority, other than of any Program distributed pursuant to (c) above, shall be distributed only among the Members in good standing at the time of such termination in accordance with and proportionate to their cash contributions and property at market value when received. The Board of Directors shall determine such distribution within six (6) months after disposal of the last pending Claim or loss covered by this Agreement, or as otherwise set forth in the Bylaws.

(e) In the event the Board of Directors is no longer able to assemble a quorum, the Chief Executive Officer shall exercise all powers and authority under this Article. The decision of the Board of Directors or Chief Executive Officer under this Article shall be final.

(f) In lieu of terminating this Agreement, the Board, with the written consent of two-thirds of the voting Members, may elect to assign and transfer all of the Authority's rights, assets, liabilities and obligations to a successor joint powers authority created under the Act.

Article 23. Enforcement. The Authority is hereby granted authority to enforce this Agreement. In the event action is instituted to enforce the terms of this Agreement, the Bylaws and/or any policies and/or procedures of the Board of Directors and the nondefaulting party(s) should employ attorneys or incur other expenses for the collection of moneys or the enforcement or performance or observance of any obligation or agreement on the part of the defaulting party(s) herein contained, the defaulting party agrees that it will on demand therefore pay to the nondefaulting party(s) the reasonable fees of such attorneys and such other expenses so incurred by the nondefaulting party(s).

Article 24. Nonliability of Directors, Officers and Employees. The Board of Directors, and the officers and employees of the Authority, including former directors, officers and employees, shall not be liable to the Authority, to any Member or Former Member, or to any other person, for actual or alleged breach of duty, mistake of judgment, neglect, error, misstatement, misleading statement, or any other act or omission in the performance of their duties hereunder; for any action taken or omitted by any employee or independent contractor; for loss incurred through the investment or failure to invest funds; or for loss attributable to any failure or omission to procure or maintain insurance; except in the event of fraud, gross negligence, or intentional misconduct of such director, officer or employee. No director, officer or employee, including former directors, officers and employees, shall be liable for any action taken or omitted by any other director, officer or employee. The Authority shall defend and shall indemnify and hold harmless its directors, officers and employees, including former directors, officers and employees, from any and all claims, demands, causes of action, and damages arising out of their performance of their duties as such directors, officers or employees of the Authority except in the event of fraud, gross negligence, corruption, malice or intentional misconduct, and the funds of the Authority shall be used for such purpose. The Authority may purchase conventional insurance to protect the Authority, and its participating Members or Former Members, against any such acts or omissions by its directors, officers and employees, including former directors, officers and employees.

Article 25. Provisions Relating to CSDA. It is agreed and understood the mandatory membership in CSDA provision in Article 18 is in consideration of CSDA's exclusive endorsement of SDRMA's programs as they exist or may be modified. CSDA and the Authority

may from time to time exchange services or enter into separate service agreements pursuant to Section 6505 of the Act, including, but not limited to, services relating to educational programs, marketing, web-site graphics and conferences.

So long as the Authority is a participant in the MOU, the Board of the Authority shall appoint three members of the Board to serve as members of the Alliance Executive Council. In the event the MOU has been terminated or the Authority has withdrawn from the MOU, the composition of the Authority Board of Directors shall be increased by two (2) additional directors to be appointed by CSDA. CSDA appointees shall be a director serving on the CSDA Board of Directors and said director(s) shall be a member of an agency who is a signatory to the current SDRMA Joint Powers Agreement.

CSDA shall be a third party beneficiary to Sections 18, 25, 27 of this Agreement.

Article 26. Notices. Notices to Members or Former Members hereunder shall be sufficient if delivered to the principal office of the respective Member or Former Member.

Article 27. Amendment. This Agreement may be amended at any time by a two-thirds vote of the Members; provided, that any amendment to Article 18, Article 25, or Article 27 shall require the prior written consent of CSDA. The Bylaws may be amended as provided therein. Upon the effective date of any validly approved amendment to this Agreement, such amendment shall be binding on all Members.

Article 28. Prohibition Against Assignment. No person or organization shall be entitled to assert the rights, either direct or derivative, of any Member or Former Member under any coverage agreement or memorandum. No Member or Former Member may assign any right, claim or interest it may have under this Agreement, and no creditor, assignee or third party beneficiary of any Member or Former Member shall have any right, claim or title or any part, share, interest, fund, contribution or asset of the Authority.

Article 29. Agreement Complete. The foregoing constitutes the full and complete Agreement of the parties. There are no oral understandings or agreements not set forth in writing herein. This Agreement supersedes and replaces the Fifth Amended Joint Powers Amendment.

Article 30. Counterparts. This Agreement may be executed in one or more counterparts and shall be as fully effective as though executed in one document.

Article 31. California Law. This Agreement shall be governed by the laws of the State of California.

Article 32. Severability. Should any part, term or provisions of this Agreement be determined by any court of component jurisdiction to be illegal or in conflict with any law of the State of California or otherwise be rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

Article 33. Effective Date. This Agreement shall become effective as to existing Members of the Authority on the date on which the last of two-thirds of such Members have executed this Agreement.

IN WITNESS WHEREOF, the parties hereto have first executed this Agreement by authorized officials thereof on the date indicated below:

Acknowledgement:

_____ _____

Ken Sonksen, President
Board of Directors
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

Date

I hereby certify this Amended Joint Powers Agreement has also received the required approval of not less than two-thirds of the Member entities then parties to the Fifth Amended Joint Powers Agreement.

_____ _____

James W. Towns, Chief Executive Officer
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

Date

EXECUTION BY MEMBER

The Amended and Restated Joint Powers Agreement of the Special District Risk Management Authority, has been approved by the Board of Directors of the Member listed below, on the date shown, and said Member agrees to be subject to all of the terms and conditions set forth in said Agreement.

Entity Name:_____

By:_____ President

By:_____ Clerk

Date:_____

EXECUTION BY AUTHORITY

The Special District Risk Management Authority (the "Authority"), operating and functioning pursuant to this Sixth Amended Joint Powers Agreement, hereby accepts the entity named above as a participating member in the Authority, subject to all of the terms and conditions set forth in this Sixth Amended Joint Powers Agreement and in the Bylaws, effective as of

_____.

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

By:_____
Ken Sonksen, President
Board of Directors

Date:_____

RESOLUTION NO 08-01

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A SIXTH AMENDED JOINT POWERS AGREEMENT RELATING TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

WHEREAS, the Placentia Library District of Orange County, a public agency duly organized and existing under and by virtue of the California Government Code and laws of the State of California (the "Member Agency"), has entered into the Fifth Amended and Restated Joint Powers Agreement (the "Original Agreement"), relating to the Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Placentia Library District of Orange County and the other members of the Authority (the "Members") find it beneficial to amend the Original Agreement (i) to amend Article 25 of the agreement regarding administrative fees paid by the Authority to the California Special District Association, and (ii) to make certain other amendments to the Original Agreement; and

WHEREAS, in order to implement the foregoing, the Member Agency and the Members propose to execute and enter into a Sixth Amended Joint Powers Agreement (the "Amended JPA Agreement"); and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Board of Trustees is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MEMBER AGENCY AS FOLLOWS:

Section 1. Findings. The Board of Trustees of Placentia Library District of Orange County, hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the agency.

Section 2. Amended JPA Agreement. The Amended JPA Agreement, proposed to be executed and entered into by and between the Member Agency and the Members, in the form presented at this meeting and on file with the District Secretary, is hereby approved. Library Board President Al Shkoler and Library Board Secretary Jean Turner ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the Library Board of Trustees, to execute and deliver to the Authority the Amended JPA Agreement in substantially said form, with such changes therein as such officers may require or approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 3. Effective Date of Amended JPA Agreement. The Amended JPA Agreement shall take effect on October 1, 2007, but not sooner than receipt of required affirmative written approval of 2/3 of the Members participating in the Authority's risk management program(s), and who are signatory to the Fifth Amended and Restated JPA Agreement.

Section 4. Other Actions. The Authorized Officers of the Library Board of Trustees are each hereby authorized and directed to execute and deliver any and all documents which they may deem necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 16 day of July, 2007 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

State of California)
)ss.
County of Orange)

I, Jean Turner, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the sixteenth day of July 2007.

IN WITNESS THEREOF, I have hereunto set my hand and seal this sixteenth day of July 2007.

_____
Jean Turner, Secretary
Placentia Library District

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director EDM

SUBJECT: **Travel Authorizations for the OCLC Western Digital Forum.**

DATE: July 16, 2007

BACKGROUND

The OCLC Western Digital Forum will be held in San Diego, August 9-10, 2007. Since the program begins at 8:30 A.M. on August 9th, August 8th will be needed as a travel day. The program addresses the technical topics surrounding the newspaper digitization project currently underway for the Placentia History Room using OCLC services.. An analysis of the cost is Attachment A. The Library Director recommends that Technology Manager Vernon Napier attends at a cost not to exceed $500 from the General Fund.

RECOMMENDATIONS

Authorize Technology Manager Napier to attend the OCLC Western Digital Forum in San Diego, August 8-10, 2007 at a cost not to exceed $500 to be paid from the General Fund.

Placentia Library District
Travel Estimate

Name: Vernon Napier
Event: OCLC Western Digital Forum
Location: San Diego, CA
Fund General Fund

Date	Wed 08/08/07	Thur 08/09/07	Fri 08/10/07	TOTAL
Registration		150.00		150.00
Hotel	160.00	160.00		320.00
Breakfast		15.00		15.00
Lunch			20.00	20.00
Dinner	25.00	25.00		50.00
Air/Train				-
Local Trans.				-
Mileage @ $ .485	48.50	9.70	48.50	106.70
Parking/Tolls	12.00	12.00		24.00
Telephone				-
Misc.	20.00	20.00	20.00	60.00
TOTAL	265.50	391.70	88.50	480.20

Placentia Library District
Travel Estimate

Name:	Vernon Napier
Event:	OCLC Western Digital Forum
Location:	San Diego, CA
Fund	General Fund

	Wed	Thur	Fri	TOTAL
Date	08/08/07	08/09/07	08/10/07	
Registration		150.00		150.00
Hotel	160.00	160.00		320.00
Breakfast		15.00		15.00
Lunch			20.00	20.00
Dinner	25.00	25.00		50.00
Air/Train				-
Local Trans.				-
Mileage @ $ .485	48.50	9.70	48.50	106.70
Parking/Tolls	12.00	12.00		24.00
Telephone				-
Misc.	20.00	20.00	20.00	60.00
TOTAL	265.50	391.70	88.50	745.70