

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 21, 2001

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on March 21, 2001 at 7:30 P.M. by President Shkoler.

ROLL CALL **Members Present:** President Al Shkoler; Secretary Geoff Braun; Trustees Peggy Dinsmore, Saundra Stark and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Administrative Assistant Wendy Goodson and Public Services Manager Jim Roberts.

ADOPTION OF AGENDA It was moved by Trustee Stark, seconded by Trustee Dinsmore to adopt the Agenda as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None

ABSENT: None

MINUTES It was moved by Trustee Stark, seconded by Secretary Braun to approve the Minutes of the February 21, 2001 Regular Meeting and the Minutes of the March 15, 2001 Special Meeting as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None

ABSENT: None

ORAL COMMUNICATIONS

No members of the public requested to address the Board.

PRESIDENT'S REPORT

President Shkoler reported that he and Trustees Dinsmore and Wood attended the California Association of Library Trustees and Commissioners (CALTAC) Workshop in Library Leadership on March 10, 2001 at Palos Verdes Public Library. Dr. Kevin Starr, State Librarian, was the featured speaker. His presentation is also available on-line.

TRUSTEE'S REPORT

Trustee Stark reported that the Special District Workers' Compensation Authority has announced that insurance premiums will increase in Fiscal Year 2001-2002 due to the hard market.

LIBRARY DIRECTOR REPORT

Library Director Minter reported that staff members Cheryl Willauer and Estella Wnek are back at work and doing well.

Library Director Minter also reported that the roof replacement started on March 21, 2001 and is scheduled to be completed March 26, 2001.

Library Director Minter also reported that she met with Charlotte Whitney, grantwriter provided by the City of Placentia on March 21, to discuss the possibilities for the Library and Foundation for the upcoming year.

FRIENDS REPORT

Library Director Minter reported that the Friends Annual Meeting is scheduled for April 2, 2001 featuring Orange County author Earlene Fowler.

FOUNDATION REPORT

Foundation President Wood reported that the Major Gifts Committee has met and the March meeting will be rescheduled.

Wood also proposed holding a fundraising event in October 2001.

CLAIMS

It was moved by Trustee Dinsmore, seconded by Trustee Stark to approve Agenda Items 10 through 13:

Nonstandard Claims in the amount of \$0.00

Claims 4039, 4040, 4041, 4042, and 4023 for Fund 707 forwarded by the Library Director for a total of \$14,192.03.

Current Claims 4046, 4047, 4048, 4049, 4050, 4051, and 4052 for \$67,762.37; and Payroll Claims 4044 for \$24,513; and 4045 for \$24,513.00 for a combined total of \$116,788.37.

FY2000-2001 Cash Flow Analysis through March 17, 2001 and recommendation that no funds be transferred at this time.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

FINANCIAL REPORTS

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 14 through 19:

Financial Reports for February 2001

Office General Ledger & Check Registers for February 2001

Acquisitions Report for February 2001

Overdue Collection Report for February 2001

Debit Card System Reimbursement Report for February 2001
Gifts Report for February 2001

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Dinsmore, seconded by Trustee Wood to receive and file Agenda Items 20-29:

Building Maintenance Report for February 2001. (Receive & File)

Personnel Report for February 2001 (Receive, File & Ratify Appointments)

Volunteer Report for February 2001 will be presented in April 2001.

Circulation Report for February 2001 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City Of Placentia (Receive & File)

Report on Selection Process for replacement library system for Tri-City Library Network (fka Anaheim Library Consortium (Receive & File)

Status Report on the Library Roof Replacement Project. (Receive & File)

Letter from Library of California Board dated February 15, 2001 Confirming Placentia Library District's certification as a Charter member of the Arroyo Seco Library Network of the Library of California. (Receive & File)

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter reported that two bills have been introduced into the California Senate this year that would provide property tax shift relief to special district libraries, SB 74 by Senators Speier and McPherson and SB 94 by Senators Torlakson and Figueroa.

The Senate Local Government Committee Hearing on these bills is scheduled for Wednesday, April 4, 2001.

It is important that all letters of support arrive no later than March 27, 2001. California Special Districts Association Lobbyist Ralph Heim sent letters on January 31, 2001.

Library Director Minter and President Shkoler have an appointment to meet Senator Ackerman on March 23, 2001 to ask for his support. Also, he will be asked to sign-on as a co-sponsor when and if the bills are merged and pass out of the Senate Local Government Committee.

**LIBRARY
DIRECTOR
PERFORMANCE
EVALUATION
RESPONSE**

Library Director Minter and President Shkoler met in November to discuss the results of the Library Board's evaluation of her performance.

Library Director's vision for the library is to become a full-time, seven-day-per-week, full service public library that serves the reading and information needs of all elements of the population in a comfortable and safe facility.

**LIBRARY'S
VISIBILITY IN THE
COMMUNITY**

Trustee Wood requested feedback on how to expand the Library's visibility in the community. This item was continued to the April Regular Board Meeting on April 17, 2001.

**INDEPENDENT
SPECIAL DISTRICT
OF ORANGE
COUNTY**

The Independent Special District of Orange County's Quarterly Meeting is scheduled for March 29, 2001. One of the topics of discussion will be the allocation formula for Local Area Formation Committee (LAFCO) operating expenses among the independent special district of Orange County. President Shkoler will represent the Placentia Library District at the meeting.

**LITERACY
PROGRAM
PRESENTATION**

Public Services Manager Jim Roberts gave a presentation about the Literacy Program's growth and innovations that have occurred over the past thirteen months.

STAFF REPORTS

It was moved by Trustee Wood, seconded by Secretary Braun to approve Agenda Items 35-40:

Program Committee Report for February 2001.

Children's Services Report for February 2001.

Placentia Library Literacy Services Report for February 2001.

Placentia Library Web Site Report for February 2001.

Publicity Materials produced for February 2001 will be presented in April 2001.

Safety Committee Minutes for February 2001.

AYES:	Braun, Dinsmore, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

The April Meeting will be held on April 17, 2001.

**AGENDA
PREPARATION**

No action items at this time.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for March 21, 2001 adjourned at 9:25 P.M.



Geoff Braun, Secretary