

**AGENDA**  
PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES  
REGULAR DATE MEETING

MAY 19, 2025

6:30 p.m.

Community Meeting Room  
411 E. Chapman Avenue, Placentia, California  
and  
Sheraton Grand Sacramento Hotel  
1230 J St., Sacramento, California

Call-in Number: (669) 900-6833

Meeting ID: 850 1206 7452

Password: 046086

ZOOM Link: [meetings.placentialibrary.org](https://meetings.placentialibrary.org)

**Mission Statement:**

Placentia Library District inspires, opens minds, innovates, and connects our community.

**District Goals:**

-  Strengthen connections and expand community relationships.
-  Provide equitable access.
-  Adapt to community needs.
-  Cultivate thriving collections of resources.
-  Provide and promote relevant library services.
-  Maintain fiscal responsibility and integrity.
-  Support and empower staff.
-  Provide an inviting, pleasant, and safe place to explore.

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

**PLEDGE OF ALLEGIANCE**      Library Board President

**CALL TO ORDER**

1. Call to Order      Library Board President
2. Roll Call      Recorder
3. Adoption of Agenda

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation:      Library Director  
Recommendation:      Adopt by Motion

Placentia Library District Board of Trustees Regular Date Meeting Agenda, May 19, 2025

4. Oral Communications  
*Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).*

**TRUSTEE & ORGANIZATIONAL REPORTS**

5. Board President Report - oral  
*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*
6. Trustee Reports  
*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*
7. Library Director Report
8. Placentia Library Friends Foundation Board of Director's Report

**CONSENT CALENDAR (Items 9 – 24)**

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 9 – 24 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.*

**MINUTES (Item 9)**

9. Minutes of the Library Board of Trustees Regular Meeting and Budget Work Session on April 28, 2025. (Receive & File and Approve)

**CASH FLOW ANALYSIS (Items 10 – 11)**

10. Check Register for April 2025. (Receive & File and Approve)
11. FY2024-2025 Fund Balance through April 2025; the Schedule of Anticipated Property Tax Revenues for FY2024-2025 as provided by the Orange County Auditor. (Receive & File).

**TREASURER'S REPORTS (Items 12 – 16)**

12. Financial Reports for April 2025 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
13. Revenue and Expenditure Reports for April 2025. (Receive & File)
14. Acquisitions Report for April 2025. (Receive & File)
15. Entrepreneurial Activities Report and April 2025. (Receive & File)
16. Library Impact Fee Report for April 2025. (Receive & File)

**GENERAL CONSENT REPORTS (Items 17 – 20)**

17. Personnel Report for April 2025. (Receive, File, and Ratify Appointments)
18. Review Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)
19. Administration Report for April 2025.
20. Circulation Report for April 2025.

**STAFF REPORTS (Items 21 – 24)**

- 21. Children's Services Report for April 2025.
- 22. Adult and Teen Services Report for April 2025.
- 23. Technology and Website Report for April 2025.
- 24. Customer Service Report for April 2025.

**PUBLIC HEARINGS (Item 25)**

- 25. Public Hearing for the 2025-2027 Fiscal Year Budget & Adoption of Resolution 2025-04: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt the 2025-2027 Fiscal Year Budget for the Placentia Library District of Orange County.

**NEW BUSINESS (Items 26-31)**

- 26. Adoption of Resolution 2025-05: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Appropriations Limitation for the 2025-2026 Fiscal Year.
- 27. Adoption of Resolution 2025-06: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopting the Library Employment Access Program (LEAP) and Affirming the District's Commitment to Providing Employment Opportunities for Individuals with Special Needs.
- 28. Discuss the Recommendation to Recessing the June Board Meeting.
- 29. Joint Use Committee Updates from President Carline.
- 30. Placentia RoundTable Women's Club (PRTWC) Updates from Trustee Dahl.
- 31. Local Agency Formation Commission (LAFCO) Updates from Trustee Beverage.

**AGENDA DEVELOPMENT**

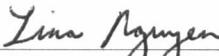
- 32. Agenda Preparation for the June Unusual Date Meeting which will be held on June 16, 2025 unless re-scheduled by the Library Board of Trustees.

**ADJOURNMENT**

- 33. The Library Board of Trustees will adjourn the Regular Date May 19, 2025 meeting.

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Lina Nguyen, Executive Assistant of the Placentia Library District, hereby certify that the Agenda for May 19, 2025 Regular Date Meeting of the Library Board of Trustees of the Placentia Library District was posted on May 14, 2025.

  
\_\_\_\_\_  
Lina Nguyen, Executive Assistant