



- Bethy | Richard
3. Minutes of the February 23, 2004 Regular Meeting, the February 23, 2004 Work Session and the March 15, 2004 Work Session.

Presentation: Library Director  
 Recommendation: Approve by Motion

4. Oral Communications

*At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.*

*In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.*

*In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.*

*Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).*

5. (This number is not in use.)

**REPORTS**

6. Board President Report

*Person plan report. - does not need to come to Board  
 GSA Births part of Nippon trip*

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

7. Trustee Reports

*Betty - Jim - event Peggy - party for  
 Richard - no report Poan-hung Jim -  
 Nixon*

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

8. Library Director's Report

*Web site  
 Ruthe Peterson - back to work  
 Beatrice - going in hospital*

*Teaching report  
 Staff poem to Jim*

*The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.*

9. Friends of Placentia Library Board of Directors Report

*Spec Dist Director Meet.  
 Linda Allen*

10. Placentia History Room Committee Report

**CLAIMS (Items 11 – 14)**

*Peggy / Richard*

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 11 – 14 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.*

11. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

12. Claims forwarded by the Library Trustees and Library Director. (Approve)

Claim 4569 forwarded by Library Trustees for a total of \$35,900; and Claims 4567, 4568, 4570, 4571, 4572 and 4573 forwarded by Library Director for a total of \$13,010.89; with a combined total of \$48,910.89 for this report.

13. Current Claims and Payroll (Approve)

Claims 4574, 4575, 4576, 4577, 4578 and 4579 for a subtotal for Claims of \$20,936.17; and Payrolls 4580 for \$30,603.80 and 4581 for \$30,603.80 for a subtotal for Payrolls of \$61,207.60; with a combined total of Claims and Payroll of \$82,143.77.

14. FY2003-2004 Cash Flow Analysis through January 19, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

**FINANCIAL REPORTS (Items 15 - 19)**

*Betty / Richard*

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 15 – 19 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.*

15. Financial Reports for February 2004 (Receive & File)  
16. Office General Ledger & Check Registers for February 2004 (Receive & File)  
17. Acquisitions Report for February 2004 (Receive & File)  
18. Collection Agency Report for February 2004 (Receive & File)  
19. Gifts Report for February 2004 (Receive & File)

**GENERAL CONSENT CALENDAR (Items 20 – 30)**

*Betty Heclund*

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 20 – 30 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.*

20. Building Maintenance Report for February 2004. (Receive & File)
21. Personnel Report for February 2004. (Receive, File, and Ratify Appointments)
22. Volunteer Report for February 2004. (Receive & File)
23. Circulation Report for February 2004. (Receive & File)
24. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
25. Legislative Alerts from the California Library Association (None were received from the California Special Districts Association. (Receive & File)
26. Status Report on the Two Percent Assessment Appeals Case. (Receive & File)
27. Status Report on Partnerships with Community Organizations. (Receive & File)
28. Status Report on Active Grant Applications. (Receive & File)
29. Poet Laureate Report. (Receive & File)
30. Meeting Notice and Agenda for the February 26, 2004 Orange County Council of Governments. The next meeting is Thursday, March 25, 2004 at 9:00 A.M. (Receive & File)
31. Report to the staff on the status of the investments in the Placentia Library District Money Purchase Pension Plan (Pension Fund) by First American Trust, effective January 31, 2003, presented March 10, 2004. (Receive & File)

**CONTINUING BUSINESS**

32. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director  
Recommendation: Action to be determined by the Library Board of Trustees

**NEW BUSINESS**

33. Independent Special District Selection Committee Meeting on April 29, 2004 to select a representative for the Local Area Formation Commission

Presentation: Library Director  
Recommendation: Determine who will attend the Independent Special District Selection Committee Meeting on April 29, 2004 and vote on behalf of Placentia Library District; and

Determine whether Placentia Library District wishes to nominate a candidate, select the candidate and authorize the Library Director to submit the nomination to the Independent Special District Selection Committee.

34. Date & time for the April Board Meeting

Presentation: Library Director  
Recommendation: Determine the date and time of the April Library Board Regular Meeting.

**STAFF REPORTS (Items 35 – 40)**

*Items 35 – 40 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.*

35. Program Committee Report for February 2004 (Roberts)
36. Children's Services Report for February 2004 (Gurkweitz)
37. Placentia Library Literacy Services Report for February 2004 (Roberts)
38. Placentia Library Web Site Report for February 2004 (Roberts)
- 38a. Technology Report for February 2004 (Shook)
39. Publicity Materials Produced in February 2004. (Millonzi)
40. Safety Committee Minutes for February 2004 (Matas)

**CLOSED SESSION**

41. Closed Session to Discuss a Personnel Matter

*Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.*

**ADJOURNMENT**

42. Agenda Preparation for the April Regular Meeting, which will be held on Monday, April 19, 2004 at 6:30 P.M.

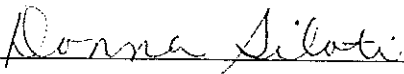
43. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

44. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Donna Siloti, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the March 22, 2004 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Wednesday, March 17, 2004.

  
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# PLACENTIA LIBRARY BOARD CALENDAR

March 2004 - February 2005

Mar 2004						
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## March

- 1 7:00 PM Friends Board Meeting, Shkoler
- 6 9:30 AM Friends of Placentia Library Author's Luncheon
- 17 5:30 PM Chamber Mixer, California National Bank
- 22 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

- 27 9:00 AM CALTAC Workshop, Fullerton Library

## April

- 5 7:00 PM Friends Board Meeting, Escobosa
- 14 7:00 PM Foundation Board Meeting
- 18 5:01 PM National Library Week through Apr 25
- 19 7:00 PM Friends Annual Meeting
- 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

## May

- 3 7:00 PM Friends Board Meeting, DeVecchio
- 17 6:30 PM Library Board Meeting
- 23 Library Closed for Monday Holiday
- 24 Library Closed for Memorial Day
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

## June

- 7 7:00 PM Friends Board Meeting, Wood
- 21 6:30 PM Library Board Meeting
- 24 American Library Association Annual Conference, Orlando, through June 30
- 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

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# PLACENTIA LIBRARY BOARD CALENDAR

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## July

- 4 Library Closed for Independence Day
- 15 7:00 PM Foundation Board Meeting
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

## August

- 23 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District

## September

- 5 Library Closed for Monday Holiday
- 6 7:00 PM Friends Board Meeting, Dinsmore
- Library Closed for Labor Day
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

## October

- 4 7:00 PM Friends Board Meeting, Shkoler
- 7 1:02 PM Foundation Board Meeting
- 9 9:00 AM Heritage Parade
- 25 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## November

- 1 7:00 PM Friends Board Meeting, Escobosa
- 11 Library Closed for Veterans Day
- 12 California Library Association Annual Conference, San Jose, through Nov 15
- 22 6:30 PM Library Board Meeting

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# PLACENTIA LIBRARY BOARD CALENDAR

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## November

25 Library Closed for Thanksgiving

## December

- 3 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 6 7:00 PM Friends Board Meeting, DeVecchio
- 20 6:30 PM Library Board Meeting

- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

## January

- 3 7:00 PM Friends Board Meeting, Wood
- 13 1:03 PM Foundation Board Meeting -- Annual Meeting
- 24 6:30 PM Library Board Meeting

- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## February

- 7 7:00 PM Friends Board Meeting, Dinsmore

- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

Sep 2004

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From: "Jeri Takeda" <jtakeda@mcls.org>  
To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>, "Susan McGlamery" <smcglamery@mcls.org>, "bchute" <bchute@mcls.org>, "bcusten" <bcusten@mcls.org>, "bgallardo" <bgallardo@mcls.org>, "cbonnefil" <carol@247ref.org>, "ccarlisle" <ccarlisle@mcls.org>, "hfirchow" <hfirchow@mcls.org>, "jlambert" <jlambert@mcls.org>, "mgermroth" <mgermroth@mcls.org>, "mwomack" <mwomack@mcls.org>, "nsmith" <nsmith@mcls.org>, "shaber" <shaber@mcls.org>, "smacgregor" <smacgregor@mcls.org>, "'palger'" <palger@mcls.org>  
Subject: FW: [CALIX:2067] Legislative Report-SPECIAL "LOCAL GOVERNMENT WORKING GROUP" MEETING  
Date: Fri, 19 Mar 2004 09:04:34 -0800  
X-Mailer: Microsoft Outlook, Build 10.0.3416  
Importance: Normal  
X-Declude-Sender: jtakeda@mcls.org [67.120.175.66]  
X-Note: This E-mail was scanned by Declude JunkMail ([www.decluce.com](http://www.decluce.com)) for spam.  
X-Spam-Tests-Failed: Whitelisted

-----Original Message-----

**From:** owner-calix@listproc.sjsu.edu [mailto:owner-calix@listproc.sjsu.edu] **On Behalf Of** Susan Negreen  
**Sent:** Thursday, March 18, 2004 1:52 PM  
**To:** CLA Listserve- CALIX  
**Subject:** [CALIX:2067] Legislative Report-SPECIAL "LOCAL GOVERNMENT WORKING GROUP" MEETING

March 18, 2004

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS

FROM: Mike Dillon, CLA Lobbyist

Christina Dillon, CLA Lobbyist

RE: **SPECIAL "LOCAL GOVERNMENT WORKING GROUP" MEETING**

We have been invited to participate in a special working group on local government finance and reform, that has been initiated by Senator Tom Torlakson, the Chair of the Senate Local Government Committee. There is strong interest by several of the Senators on the Committee, and select legislators to find a legislative solution to the two competing local government ballot measures – the LOCAL Initiative and the so-called "Hertzberg Initiative." In addition, the Governor's proposal, and subsequent LAO proposal, regarding ERAF, is on the table as well. Senators involved in the working group to date have been Senator Torlakson, Senator Dick Ackerman, Senator Ross Johnson, Senator Denise Ducheny, and Senator Bruce McPherson. A few parties met briefly last week, and a larger group was invited to join the discussions Tuesday night.

Present at Tuesday's meeting were representatives from CSAC, the League of Cities, special districts, water agencies, builders, the Governor's office, Senate Revenue and Taxation Committee staff, Assembly Speaker's staff, and lobbyists representing "no and low" property tax cities. Senator Torlakson, Senator Johnson, and Senator Ducheny chaired the meeting.



Senator Johnson told the group that he was “very serious” about the effort to address local government reforms, including the problem of unfunded local mandates, and wanted to find a way to identify “adequate, predictable [funding] sources for local government.” He added the caveat that “the important part is a guarantee so that the rug isn’t pulled out from underneath [local government annually].” Senator Torlakson then announced that he and Senator Johnson will co-author two bills – a legislative equivalent of the LOCAL initiative and a legislative equivalent of the “Hertzberg Initiative.” These two bills would then be amended to reflect findings and suggestions of the working group. In terms of mechanics, Senator Torlakson said he hoped to have two or three more working group sessions and then begin holding hearings on the measures.

The major themes at the meeting were: 1) the ongoing debate of swapping the property tax for the sales tax, with arguments pro and con on each side, 2) allowing a lower threshold for the passage of special local taxes for cities, counties, and special districts, 3) the stability of the VLF and allowing the dollars to be kept locally, 4) revisit the local income tax, modeled after Ohio, with the belief that it will alter behavior, drive jobs, and offer better, higher paying jobs in local communities, 5) local governments should not have to pay sales tax on local services, and 6) local property tax override by a two-thirds vote.

The working group has identified areas that are considered “Local Level Prime Responsibilities,” or those services that should be a local responsibility rather than a state dictated, state funded responsibility. They are: police, fire, infrastructure, public works, libraries, local parks and recreation, land use decision-making, and a few pertaining to public health services.

Those present were told by Senator Johnson that the status quo and “protecting ones turf” will not be acceptable approaches in the working group coalition, and that the participants should be prepared to think outside the box and consider all options. Next week, the working group is expected to discuss special districts and re-development agencies. We will keep you informed as the discussions continue in the working group.





To: eminter@placentia library.org  
From: gneill@csda.net  
Subject: CSDA Legislative Update - March 19, 2004

CSDA Legislative Information

## **SIGNATURES, SIGNATURES, SIGNATURES... AGAIN!**

Proponents of the Local Taxpayers and Public Safety Protection Act, also called the Local Initiative, collected thousands of signatures last Saturday, March 13, to qualify their measure for the November ballot. They still have hundreds of thousands to go until they reach their goal of 1,000,000 by April 15, and are hoping to ramp up their volunteer effort, which is mainly composed of local government officials and staff, over the remaining weeks.

The next big volunteer signature gathering drive will be Saturday, March 27, when officials again take to the streets of their communities to spread the word and drum up support for their measure. The campaign plans to have over a hundred locations set up throughout California for local government officials and other supporters to show their support for this measure.

## **CSDA NEEDS YOUR PERSONAL EMAIL ADDRESS**

CSDA is still looking for non-publicly funded email addresses for special district officials and staff. CSDA uses these email addresses ONLY for disseminating information about the Local Initiative that cannot legally be sent to publicly funded addresses. CSDA will never give, show, sell or otherwise transmit these personal email addresses to anyone else. This information is critical to the success of the measure, since personal email addresses are the only cost-effective way of keeping supporters up-to-date on the campaign. If we do not yet have yours, please send it as soon as possible to [gneill@csda.net](mailto:gneill@csda.net) or call Geoffrey Neill at 877/924-CSDA.

## **SENATORS OPEN DIALOGUE ON LOCAL GOVERNMENT**

On Tuesday, March 16, a group of Senators convened the first workshop-based discussion on the Local Taxpayers and Public Safety Protection Act, the initiative sponsored by the California State Association of Counties, the League of California Cities, and the California Special Districts Association. Also under discussion was the "Home Rule" initiative drafted by former Assembly Speaker Hertzberg and others.

Attending the meeting were Senators Torlakson, Johnson and Ducheny. Senator Torlakson indicated that a number of other Senators plan to participate in future meetings. Also present were numerous staffs, including staff from the Governor's Office, Department of Finance, Assemblymembers Steinberg and Campbells' offices and lobbyists that represent cities, counties and special districts.

Senator Torlakson announced that he would introduce the Local Taxpayers and Public Safety Protection Act as a constitutional amendment with Senator Johnson coauthoring. In turn, Senator Johnson will introduce the Home Rule (Hertzberg) initiative, also as a constitutional amendment, with Senator Torlakson coauthoring. Assemblymembers Steinberg and Campbell will introduce the Home Rule initiative in the Assembly as a constitutional amendment.

The Senators indicated that it was their desire to craft a new local government structure, starting from a "clean slate." In other words, if we could design a local government system today, what would it look like? The Senators have developed a list of objectives from which the discussion will proceed. Those objectives include, but are not limited to:



1. Define and prioritize local government responsibilities.
2. Provide accountability.
3. Align revenues to services.
4. Provide certainty and stability of revenues.
5. Restructure revenues to provide more neutral framework for local government decision – especially around land use.
6. State mandates.

The Senators also developed a list of issues to consider, which include:

1. AB 8 – property tax distribution formula.
2. VLF issues/backfill.
3. Sales tax.
4. Miscellaneous revenue authorities and subventions.
5. Special districts.
6. Redevelopment.

Finally, the Senators developed a preliminary list of “local level prime responsibilities,” which include:

1. Police.
2. Fire.
3. Public works.
4. Libraries.
5. Local parks and recreation.
6. Land use decision-making.
7. Airport/harbor.

The Senators indicated that the ultimate objective of these workshop meetings is to craft a near-consensus constitutional amendment for placement on the November ballot, fully understanding that the Local Taxpayers and Public Safety Protection Act will probably qualify for the November ballot as well.

The next two meetings are scheduled for March 23 and March 25. The March 23 meeting will include a discussion of redevelopment agencies and special districts.

## **CSDA LEGISLATIVE UPDATES AVAILABLE BY EMAIL**

Would you rather receive CSDA's Legislative Updates by email than by fax? Would your Board members, staff or legal counsel like to get them too? All district directors, management and other staff are eligible to receive these updates by email. To sign up, or for more information, please contact Geoffrey Neill at [gneill@cda.net](mailto:gneill@cda.net) or toll-free at 877.924.CSDA (2732). Please specify your district, your position with the district and your email address in all communication.

**\*\*This update is brought to you exclusively as a CSDA member benefit\*\***  
CSDA...keeping special districts informed!

1215 K Street, Suite 930 \* Sacramento, CA 95814  
(916) 442-7887 \* (916) 442-7889 fax  
(877) 924-CSDA \* [www.cda.net](http://www.cda.net)

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Jitta steel listed as val. Guted,

Little Horn Cement

1130 - AL

Mon 6 Apr 26

Apr



AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT  
BOARD OF TRUSTEES

Monday, March 22, 2004

6:30 P.M.

Library Conference Room

Call to Order: 6:37

- 1. Roll Call Administrative Assistant  
Wood - absent Rankin
- 2. Adoption of Agenda Roberts  
DLS M: E All  
S: De  
Presentation: Library Director  
Recommendation: Adopt by Motion
- 3. Minutes of the February 23, 2004 Regular Meeting, the February 23, 2004 Work Session and the March 15, 2004 Work Session. M: E  
S: De All  
Presentation: Library Director  
Recommendation: Approve by Motion
- 4. Oral Communications  
None
- 5. (This number is not in use.)

REPORTS

- 6. Board President Report Mary Strazdas read poem.  
① Attended staff Mtg - repr of gen in plan spoke.  
? is from staff, doesn't have to come to Bd. ② ~~Att~~ attended PLUM Pat Nixon  
dinner - PYLUST community, Volunteer of Year. Most trustees ③ Girl Scout B'den party  
at Nixon Library - ethnic dancing, booths (crafts)
- 7. Trustee Reports  
Betty - congrats Jim.  
Richard - none  
Peggy - add adulation of Jim. ② Mixer @ Ca. Natl Bank, very nice  
Jim - met Br Mgr - has community money (Solis) Maria!





10 Oversight Committee returning @ year-end. 2 nights. 3 hrs ea cont. in some capacity. We will have to look @ other staffing. They catalogue. Need to get local papers digitized. OLC has wanted to Placentia Library District Board of Trustees, Regular Meeting Agenda, March 22, 2004, Page 2. make full text readable. look for grant money to do.

8. Library Director's Report  
 ① R. Peterson back, getting straighten  
 going in for surgery soon.  
 ② Beatrice major website redesign (no J's in logo) - simpl. ficat - & better design  
 visiting other Libran websites  
 ③ Tech Report included  
 ④ Jim's staff -  
 ⑤ Today Read-A-Thon - ~~at 11:00~~ pledges  
 of with  
 ISD Libr directors getting together

① Successful AL. Kelly large good ~~award~~.  
 Build on next yr. approx \$9300 for Found.

② Arabian Lib Found Court Hotel (Irots / Rankin)

⑩ Placentia History Room Committee Report  
 3 mystery authors - answer questions. 200.  
 have silent auction & art auction. 73K from  
 live  
 Tenet Hospital

deal w/ legislature  
 (Incl. special districts) issues.  
 Peggy - putting Jillias conted for volunteer  
 Pat Irot has contacted NewsTimes.  
 ⑥ Congrats to Ellen - local feature  
 columnist for NewsTimes.

CLAIMS (Items 11 - 14)

Presentation: Library Director  
 Recommendation: Approve by Motion

M: D  
 S: De  
 All

11. Nonstandard Claims in excess of \$300. (Approve)  
 No Nonstandard Claims were processed during this report period.

12. Claims forwarded by the Library Trustees and Library Director. (Approve)  
 Claim 4569 forwarded by Library Trustees for a total of \$35,900; and Claims 4567, 4568, 4570, 4571, 4572 and 4573 forwarded by Library Director for a total of \$13,010.89; with a combined total of \$48,910.89 for this report.

13. Current Claims and Payroll (Approve)  
 Claims 4574, 4575, 4576, 4577, 4578 and 4579 for a subtotal for Claims of \$20,936.17; and Payrolls 4580 for \$30,603.80 and 4581 for \$30,603.80 for a subtotal for Payrolls of \$61,207.60; with a combined total of Claims and Payroll of \$82,143.77.

14. FY2003-2004 Cash Flow Analysis through January 19, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 15 - 19)

Presentation: Library Director  
 Recommendation: Approve by Motion

M: E  
 S: De  
 All



15. Financial Reports for February 2004 (Receive & File)

*E: Overages in some areas,  
EDM - had up in personnel  
Admin computers to continuity  
w/ Anaheim. LAN upgrade  
interface*

16. Office General Ledger & Check Registers for February 2004 (Receive & File)

17. Acquisitions Report for February 2004 (Receive & File)

18. Collection Agency Report for February 2004 (Receive & File)

19. Gifts Report for February 2004 (Receive & File)

**GENERAL CONSENT CALENDAR (Items 20 – 30)**

Presentation: Library Director  
Recommendation: Approve by Motion

*M: E  
S: De  
All*

20. Building Maintenance Report for February 2004. (Receive & File)

21. Personnel Report for February 2004. (Receive, File, and Ratify Appointments)

22. Volunteer Report for February 2004. (Receive & File)

23. Circulation Report for February 2004. (Receive & File)

24. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)

25. Legislative Alerts from the California Library Association (None were received from the California Special Districts Association. (Receive & File)

26. Status Report on the Two Percent Assessment Appeals Case. (Receive & File)

27. Status Report on Partnerships with Community Organizations. (Receive & File)

28. Status Report on Active Grant Applications. (Receive & File)

29. Poet Laureate Report. (Receive & File)

30. Meeting Notice and Agenda for the February 26, 2004 Orange County Council of Governments. The next meeting is Thursday, March 25, 2004 at 9:00 A.M. (Receive & File)

31. Report to the staff on the status of the investments in the Placentia Library District Money Purchase Pension Plan (Pension Fund) by First American



Trust, effective January 31, 2003, presented March 10, 2004. (Receive & File)

CONTINUING BUSINESS

- 32. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director  
 Recommendation: Action to be determined by the Library Board of Trustees

Senate Local Govt Committee  
 2 handouts.  
 ① still talking about realigning prop. tax.  
 ② Senators considering Special District Libraries, assigning lib as local responsibilities.  
 EDM will send out updates. (Little Hoover Commission - Report)

NEW BUSINESS

- 33. Independent Special District Selection Committee Meeting on April 29, 2004 to select a representative for the Local Area Formation Commission

Presentation: Library Director  
 Recommendation: Determine who will attend the Independent Special District Selection Committee Meeting on April 29, 2004 and vote on behalf of Placentia Library District; and

③ getting signatures EDM will get petition.  
 2 Refs trying for Nov Ballot. read prop tax for st Budget. This sp Dist ref will make it. Hertzberg talked add another. can't see doing prop tax shift before Nov. election.

AI will go. Make reservations.

No nominees.

Determine whether Placentia Library District wishes to nominate a candidate, select the candidate and authorize the Library Director to submit the nomination to the Independent Special District Selection Committee.

- 34. Date & time for the April Board Meeting

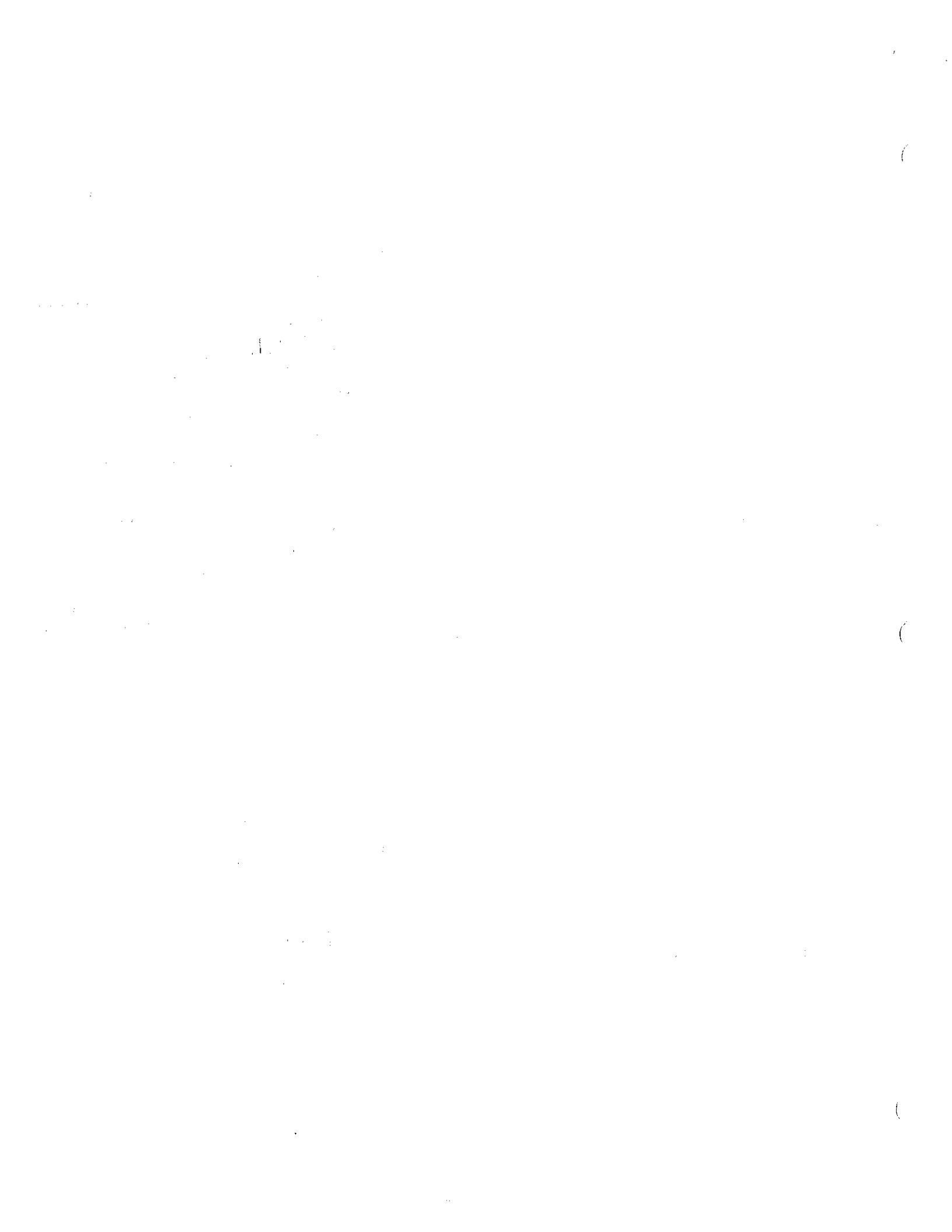
Presentation: Library Director  
 Recommendation: Determine the date and time of the April Library Board Regular Meeting.

April 26  
 M: E All  
 S: DL

STAFF REPORTS (Items 35 - 40)

- 35. Program Committee Report for February 2004 (Roberts)
- 36. Children's Services Report for February 2004 (Gurkweitz)
- 37. Placentia Library Literacy Services Report for February 2004 (Roberts)
- 38. Placentia Library Web Site Report for February 2004 (Roberts)

M: D All  
 S: De



38a. Technology Report for February 2004 (Shook)

39. Publicity Materials Produced in February 2004. (Millonzi)

40. Safety Committee Minutes for February 2004 (Matas) - Prep Hole - safety for staff opening door. Bid for camera, Randy - Prep Hole?

CLOSED SESSION 7:34 Stop Regular

41. Closed Session to Discuss a Personnel Matter 7:40 Begin - Closes

*Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.*

8:43 Ends

#### ADJOURNMENT

42. Agenda Preparation for the April Regular Meeting, which will be held on Monday, April 19, 2004 at 6:30 P.M. closed session at end.

43. Review of Action Items. Special Session - Monday

44. Adjourn 8:44 3/29 9 AM

Special Session following Reg Mtg cancelled.





**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
February 23, 2004**

**CALL TO ORDER** President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on February 23, 2004 at 6:35 P.M.

**ROLL CALL** **Members Present:** President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, Peggy Dinsmore, and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts and Administrative Assistant Donna Siloti.

**ADOPTION OF AGENDA** It was moved by Trustee Dinsmore and seconded by Secretary Escobosa to adopt the Agenda as printed.

AYES:	Shkoler, Escobosa, DeVecchio, Dinsmore, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**MINUTES** Trustee DeVecchio reported that the second page of the Minutes of the January 19, 2004 Regular Meeting should read, "...Trustee DeVecchio was elected Treasurer [of the Placentia Library Foundation Board of Directors]."

It was moved by Secretary Escobosa and seconded by Trustee DeVecchio to approve the Minutes of the January 19, 2004 Regular Meeting as corrected.

AYES:	Shkoler, Escobosa, DeVecchio, Dinsmore,
NOES:	None
ABSTAIN:	Wood
ABSENT:	None

**ORAL COMMUNICATIONS** No members of the public requested to address the Board.

**PRESIDENT'S REPORT** President Shkoler requested that the Trustees be provided with more information on what is happening in the Library, especially with technology. Library Director Minter suggested including a Technical Services Report in the Board Book.

**TRUSTEE REPORTS** Trustee Dinsmore reported that she and Trustee DeVecchio attended the Chamber mixer at Alta Vista Country Club. She also attended the photo exhibition sponsored by the Placentia Chinese American Association and thought it was fabulous.

Trustee Wood did not address the Board.

Secretary Escobosa reported that she also attended the Chinese photo exhibition and enjoyed it very much.

Trustee DeVecchio did not address the Board.

**LIBRARY  
DIRECTOR'S  
REPORT**

Library Director Minter reported that the manager of the Library's pension fund will speak at the staff meeting on March 10 at 10:00 A.M. President Shkoler and Trustee Dinsmore will attend the meeting and report to the Board.

Library Director Minter reported that one of the Library Aides, Ruth Peterson, has been in the hospital.

Library Director Minter reported that the League of Women Voters conducted a voting machine demonstration in the Library on February 19.

Administrative Assistant Siloti asked if the trustees were still interested in rescheduling CALTAC's Board Effectiveness Training workshop. The Board decided not to schedule the workshop.

Public Services Manager Roberts reported that the poetry event at the Placentia Senior Center was very successful. The next poetry event is on March 5 at Villa de Palma, followed by a program at the Library on March 21.

**FRIENDS OF  
PLACENTIA  
LIBRARY REPORT**

No members of the Friends of Placentia Library addressed the Board.

**CLAIMS**

It was moved by Trustee Dinsmore and seconded by Trustee Wood to approve Agenda Items 10 through 13.

Nonstandard Claims: No Nonstandard Claims in excess of \$300.

Claims 4552, 4553, 4554, 4555, 4556, 4557, 4558, and 4559 forwarded by Library Director for a total of \$28,344.93.

Claims 4560, 4561, 4562, 4563, and 4564 for a subtotal for Claims of \$25,737.11; and Payrolls 4565 for \$30,603.80 and 4566 for \$30,603.80 for a subtotal for Payrolls of \$61,207.60; with a combined total of Claims and Payroll of \$86,944.71.

FY2003-2004 Cash Flow Analysis through February 23, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,  
Wood  
NOES: None

ABSTAIN: None  
ABSENT: None

**FINANCIAL  
REPORTS**

It was moved by Trustee DeVecchio and seconded by Secretary Escobosa to receive and file Agenda Items 14 through 18.

Financial Reports for January 2004

Office General Ledger & Check Registers for January 2004

Acquisitions Report for January 2004

Collection Agency Report for January 2004

Gifts Report for January 2004

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,  
Wood

NOES: None

ABSTAIN: None

ABSENT: None

**GENERAL CONSENT  
CALENDAR**

It was moved by Trustee Wood and seconded by Trustee Dinsmore to receive and file Agenda Items 19 through 24, Items 26 through 28, and Items 30 through 32.

Building Maintenance Report for January 2004.

Personnel Report for January 2004

Volunteer Report for January 2003

Circulation Report for January 2003

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association.

Status Report on Partnerships with Community Organizations.

Status Report on Active Grant Applications.

Poet Laureate Report.

Special District Financial Transactions Report as submitted electronically to the State Controller's Office by Munson, Cronick & Associated on January 21, 2004.

Meeting Notice and Agenda for the January 22, 2004 Orange

County Council of Governments. The next meeting is Thursday, February 26, 2004 at 9:00 A.M.

Notification from the State Library of California about plans for the Library Services and Technology Act Funding for 2004-2005.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,  
Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

Trustee DeVecchio asked if there were any recent developments on the Two Percent Assessment Appeals Case. Library Director Minter reported that a couple of weeks ago there was story in the newspaper that the case was to be decided soon, but there has not been any information since then.

Trustee DeVecchio requested an explanation of the California Use Tax Return. Library Director Minter explained that the Library must pay sales tax on those items that were not taxed by the vendor.

It was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to receive and file Agenda Items 25 and 29.

Status Report on the Two Percent Assessment Appeals Case.

State of California State, Local and District Consumer Use Tax Return for calendar year 2003 as filed with the Board of Equalization on January 12, 2004.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,  
Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

## LEGISLATIVE ISSUES

Library Director Minter reported that information on the state budget will remain vague until after the March 2<sup>nd</sup> election.

Library Director Minter reported that the Legislative Analyst released her response to the Governor's proposed budget. She has suggested that the property taxes left after the shift to the State be given to each County's Board of Supervisors to allocate. She also suggested that the Legislature specify that a County could not give more to County-dependent entities, such as County Libraries.

Library Director Minter restated her opinion that the Board's focus should be on getting a cap placed on the ERAF shift. If the Public Library Fund is eliminated it would mean a loss to the Library of \$23,000, whereas the ERAF shift could be as much as \$277,000.

Library Director Minter prepared a letter addressed to Assemblywoman Daucher summarizing the Library's position on the ERAF shift.

It was moved by Trustee Dinsmore and seconded by Trustee Wood that the Board send the letter as written by the Library Director to Assemblywoman Daucher.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,  
Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

President Shkoler will make an appointment with Assemblywoman Daucher to hand deliver the letter. He will notify the other trustees of the appointment time. Library Director Minter also suggested that the Board share their position on the ERAF shift with the California Special Districts Association, California Library Association, and the Chairmen and Vice-Chairmen of the Senate and Assembly Local Committees.

#### **TRAVEL/TRAINING AUTHORIZATIONS**

It was moved by Trustee Wood and seconded by Trustee Dinsmore to authorize the Library Director to enroll in NTL Institute's Human Interaction Laboratory course in Costa Mesa from May 1 through May 6 and to authorize \$2,200 for tuition plus travel and housing costs to be paid from the General Fund.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,  
Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### **STAFF REPORTS**

It was moved by Trustee Dinsmore and seconded by Trustee Wood to approve Agenda Items 35-40.

Program Committee Report for January 2004.

Children's Services Report for January 2004.

Placentia Library Literacy Services Report for January 2004.

Placentia Library Web Site Report for January 2004.

Publicity Materials produced for January 2004.

Safety Committee Minutes for January 2004.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,  
Wood  
NOES: None  
ABSTAIN: None

ABSENT: None

The Regular Library Board Meeting was suspended at 7:25 P.M.

**CLOSED SESSION**

Pursuant to California Government Code Section 54957 (The Brown Act), a Closed Session was held at 7:28 P.M. to discuss a personnel matter regarding the Library Directory.

The Closed Session ended at 7:39 P.M. No Action was taken.

**AGENDA  
PREPARATION**

Agenda Preparation for the March Regular Meeting will be held on Monday, March 22, 2004 at 6:30 P.M.

**ADJOURNMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District for February 23, 2004 adjourned at 7:40 PM.

**MARCH  
MEETING**

The March Regular Library Board Meeting will be held on Monday, March 22, 2004 at 6:30 P.M. in the Library Conference Room.

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Betty Escobosa  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
February 23, 2004**

**CALL TO ORDER**                      President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on February 23, 2004 at 7:50 P.M.

**ROLL CALL**                              **Members Present:** President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, Peggy Dinsmore, and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts and Administrative Assistant Donna Siloti.

**ADOPTION OF AGENDA**                      No action was taken on the Agenda.

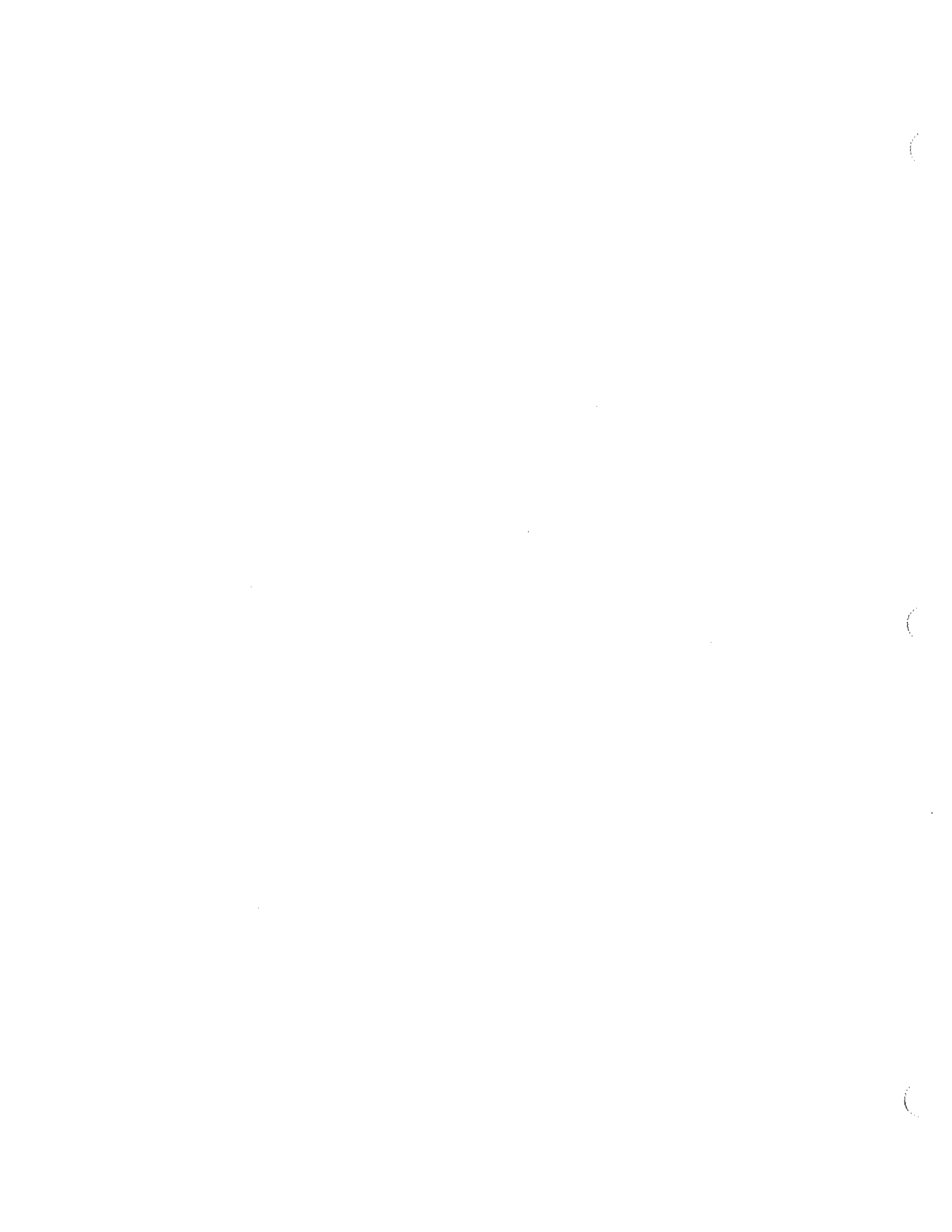
**ORAL COMMUNICATIONS**                      No members of the public requested to address the Board.

**REVIEW OF PLACENTIA LIBRARY DISTRICT POLICY HANDBOOK**                      Board of Trustees discussed and revised Section 2140 through Section 2180 of the Placentia Library District Policy Manual.

**ADJOURNMENT**                              President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 9:04 PM. Discussion will resume on the review of the Placentia Library District Policy Handbook on Monday, March 15, 2004 at 9:00 A.M. in the Library Conference Room.

\_\_\_\_\_  
Betty Escobosa  
Secretary  
Library Board of Trustees

\_\_\_\_\_  
Al Shkoler  
President  
Library Board of Trustees





**MINUTES  
PLACENTIA LIBRARY DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
March 15, 2004**

**CALL TO ORDER**

President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on March 15, 2004 at 9:10 A.M.

**ROLL CALL**

**Members Present:** President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, Peggy Dinsmore, and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts and Administrative Assistant Donna Siloti.

**ADOPTION OF  
AGENDA**

No action was taken on the Agenda.

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board.

**REVIEW OF  
PLACENTIA  
LIBRARY DISTRICT  
POLICY HANDBOOK**

Board of Trustees discussed and revised Section 2190 through Section 2225 of the Placentia Library District Policy Manual.

**ADJOURNMENT**

President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 11:00 A.M. Discussion will resume on the review of the Placentia Library District Policy Handbook on Monday, March 22, 2004, following the Regular Board Meeting scheduled to begin at 6:30 P.M. in the Library Conference Room.

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Betty Escobosa  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees





MINUTES MARCH 1, 2004

FRIENDS OF PLACENTIA BOARD MEETING

President , Eleanor Rankin called the meeting to order. The following Directors were present: Eleanor Rankin, Ginny Sanatar, Jill Botha, Renee Scott, Frances Stoller, Pat Irot, Ted Farkas, and Virginia Walker. Elizabeth Minter, Jim Roberts and Laranne Millonzi represented the staff. There was no representative from the Trustees. The President introduced a guest, Nadine Blansett. The **minutes** of the February meeting were read by Jill Botha. (The Secretary was late.) The minutes were approved as corrected.

**Treasurer-** a balance of \$14,497.06 was reported. **Financial Secretary,** Ginny Sanatar, reported deposits for February of \$6,555.00. **Bills:** There were no bills presented.

**Motions for Allocation of Funds:** Pat Irot made a motion to a give \$4000 to the Children's Program for the coming year. This would include the Summer Reading Program and Camp Library. Jill Botha seconded the motion. A discussion was held after which the motion carried. Pat Irot made a motion to purchase a free standing magazine displayer from Brodart, # 85946. The catalog price is \$339 plus tax and shipping. The cost will be approx. \$500. Jill Botha seconded the motion. The motion carried after some discussion.

**President's Report:** 1) Trustee's meeting-We did not have a representative in February. March 22, Ellie will attend as our representative. 2) Foundation meeting -Ellie attended the February 17 meeting. They discussed the vacancy on the board and possible candidates to fill it. 3) Author's Brunch March 6. Ellie will purchase the prizes for the table with the greatest contributions. She will also purchase one for the Maitre de. Pat Irot will be in charge of selling books during the event. The aprons look great, thanks to Renee Scott, Virginia and Jim Walker. 4) April 5 regular board meeting at 6:30. 5) Annual meeting will be Monday April 19. Ginny Sanatar will head the committee to organize this. Pat Irot and Jim Roberts will help 6) May 3 Board Meeting will be the election of officers. Ellie would like to know if current officers are willing to keep their positions.

**Chair Reports:** 1) Volunteers-Pat Irot reported a meeting she attended with Jim Roberts, Marie Schmidt, Nancy Tollefson, and Laranne Millonzi. Laranne has prepared a questionnaire intended to pinpoint needs of various parts of the library. All shifts are taken for the Book Store. Substitute workers are always needed. Publicity-Pat is going to write a letter to the editor of the Placentia Quarterly. They failed to recognize the Book 2003 gifts. There was a lot of work done by the staff to order age appropriate material and many hours sorting these books the day the baskets were given. The Friends contributed financially, which was not mentioned. Pat mentioned that there are two old, old books in the Silent Auction case. Pat Irot requested that the Nights Section of the

Placentia Round Table be recognized at the Annual Meeting for the work they have done for the History Room. This small group of women sorted many, many negatives in the past nine months. It was agreed to give each of them a Certificate of Appreciation.

2) Membership-Ted Farkas reported a total of 381 members—223 Life and 158 General. He and Laranne will prepare a list of names that have joined in the past, but we did not hear from this year. 3) Sunday Sale, March 14, Renee Scott and Frances Stoller.

Library Reports: Elizabeth Minter 1) The month of February the library issued 500 passports. The profit from this ~~are~~ used for the book budget. 2) The library staff thanks the Friends for handling their own volunteer schedule and recruitment. 3) Water damage in the library was from an uncleared drain, not our new roof.

Jim Roberts 1) The Poetry reading at Bradford Square was a success. Villa de Palma will host one this week and on March 21 there will be an open reading at the library. Ginny Sanatar was praised for helping to get this activity in motion. 2) Lee Castner has ordered our portable sound system and continues to work on the sound unit in the Community Room. 3) The Family Program in honor of the 100<sup>th</sup> Birthday of Dr. Seuss was a big success.

Laranne Millonzi assisted Ellie by taking pictures for the New Times. Laranne reminded us of the READ AROUND the CLOCK on March 22. Anyone that can read for one half hour period should contact her. The book is Funny in Farsi.

Meeting was adjourned.

Barbara Hemmerling, Secretary

March 6, 2004

→ TO: BOARD OF TRUSTEES  
PLACENTIA LIBRARY DISTRICT

FROM: VOLUNTEER STAFF... PLACENTIA HISTORY ROOM  
M. Schmidt, P. Jertberg, P. ~~Hot~~

cc: Liaison, Placentia Historical Committee  
Director, Placentia Library

RE: PLACENTIA HISTORY ROOM REPORT

To update our last report, we continue to assist residents, businesses and agencies with interest in local history. Using established procedures, we acknowledge, record and store acquisitions to enable retrieval of materials. We publicize History Room activities to increase both donor and patron participation. We communicate with other agencies for the exchange of ideas and materials.

Placentia Historical Committee members, high school and university students are among those who have volunteered under our guidance for a variety of tasks. The Patron Room is open to the public six hours a week; we provide assistance as needed. Library staff, always, is responsive to requests for information or assistance. In addition, the city and library have provided the needed level of support which has led to the development of this great facility.

In 1990, when the Board of Trustees requested and received a report on under-utilized space (California Room), the decision was made to focus on Placentia historical materials and the room was renamed the Placentia History Room. With the commitment of the Placentia Historical Committee to join in this endeavor, an Advisory Committee established goals. Working with the historical materials accumulation then at hand and with subsequent acquisitions, we established and continue to follow procedures which systematically organize, preserve and conserve primary and secondary materials representative of our city's history. Certainly, in these fourteen years, much growth has taken place - in physical space, in breadth of collections, in service to the public.

Each of us has found the experience challenging and rewarding. While we plan to continue to volunteer on intermittent Placentia History Room projects, we will relinquish our level of supervisory/administrative responsibility at the end of this current year.

We hope that the Library and City jointly will make plans for continued responsible oversight in order that the Placentia History Room will continue to make this unique service available for public use. If we can provide insight into that planning, we would be pleased to do so.



PLACENTIA LIBRARY DISTRICT  
Summary of Nonstandard Claims  
March 22, 2004

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Donna Siloti





PLACENTIA LIBRARY DISTRICT  
Summary of Claims Forwarded by the Library Director and Library Trustees  
March 22, 2004

	DATE	CLAIM NUMBER	AMOUNT
LIBRARY DIRECTOR			
	February 25, 2004	4567	1,446.99
	February 25, 2004	4568	814.67
	March 3, 2004	4570	2,160.44
	March 3, 2004	4571	4,240.45
	March 10, 2004	4572	4,304.65
	March 10, 2004	4573	43.69
SUBTOTAL BY LIBRARY DIRECTOR			<u>\$ 13,010.89</u>
LIBRARY TRUSTEES			
	February 25, 2004	4569	35,900.00
SUBTOTAL BY TRUSTEES			<u>\$ 35,900.00</u>
TOTAL CLAIMS FORWARDED			<u>\$ 48,910.89</u>

Prepared by Donna Siloti

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 02/25/03 Agenda Item 12  
REPORT NO 4567 Page 2 of 8

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

3/5/04

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	1/21/04-2/19/04		2800	00		175.85		
N03738J Pitney Bowes Credit Corp. PO Box 856460 Louisville, KY 40285-6460	7330591-FB04		2100	00		8.66		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	418221		1800	00		86.53		
N06556A CNA Group Benefits 75 Remittance Dr., Ste. 1641 Chicago, IL 60675-1641	3/1/04-4/1/04		0300	00		268.82		
N06896E Aspen Publishers Inc. PO Box 64054 Baltimore, MD 21264-4054	00176753		1800	00		195.00		
N09220A James A. Roberts c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Jan-Feb 2004		2700	01		22.13		
N20042 Fortis Benefits P.O. Box 806644-1 Kansas City, MO 64180-6644	3/1/04-4/1/04		0300	00		105.00		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	January 2004		1900	00		585.00	2	

The claims listed above (totaling \$1,446.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 02/25/04  
REPORT NO 4568

Agenda Item 12  
Page 3 of 8

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

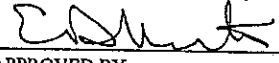
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

315104

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Obj/			Doc	SC
			BS Acct	Rev			Number	
(need vendor #) InfoWorks Technology Co. P.O. Box 2261 Cranberry Township, PA 16066	120020232		1800	00		105.00		
(need vendor #) Laranne Millonzi c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	December-January 2/5/04-2/19/04		2700	01		20.78		
			2700	01		33.64		
						54.42		
(new address) Sam's Club P.O. Box 9001907 Louisville, KY 40290-1907	2004 Membership		1800	00		210.00		
(need vendor #) Video Security Solutions 111 W. Elm St. Anaheim, CA 92805	021904-1		1300	00		445.25		

The claims listed above (totaling \$814.67) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

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ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N01074 The Gas Company PO Box C Monterey Park, CA 91756	1/22/04-2/23/04		2800	00		944.90		
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	March 2004		0300	00		186.30		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	086797		1800	00		29.50		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	March 2004		1900	00		35.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	3/1/04		1900	00		111.00		
N06686G Office Depot Credit Plan Dept. 56 - 6183976509 P.O. Box 9020 Des Moines, IA 50368-9020	2/21/04		1800	00		462.19		
N06819 American Library Association 77-6499 Chicago, IL 60678-6499	Shkoler 2004		1600	00		145.00		
N06965 Paychex 200 E. Sandpointe, Ste. 100 P.O. Box 25159 Santa Ana, CA 92799	20040226		1900	00		246.55		

The claims listed above (totaling \$2,160.44) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

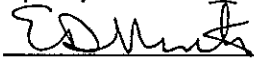
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Objt/ Rev			Doc Number	SC
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350			1800	00		353.09		
			1800	09		102.60		
			1803	00		5.50		
			2700	01		25.00		
						486.19		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	2/27/04		1900	01		277.28	2	
N25348 Ana Maria Garcia 1962 W. La Palma Ave Anaheim, CA 92801 SSN 608-40-2381	2/27/04		1900	01		194.48	2	
N26867A Kay Pfaffle 2200 Mont Blanc Circle Placentia, CA 92870 SSN 483-46-9479	Storytime Feb '04		1900	00		90.00	2	
N28517 Barbara J. Phillips 749 San Juan Lane Placentia, CA 92870 SSN 563-56-2880	Storytime Jan/Feb		1900	00		540.00	2	
(need vendor #) Lynde-Ordway Co. Inc. P.O. Box 8709 Fountain Valley, CA 92728-8709	107847		1300	00		252.50		
(need vendor #) NTL Institute 300 N. Lee St., Suite 300 Alexandria, VA 22314-2607	00099209-41009		2700	00		2,400.00		

The claims listed above (totaling \$4,240.45) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY


Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	56142		1800	00		1,712.25		
			1800	08		570.75		
						2,283.00		
N03650B Kinko's Inc. Customer Administrative Services P.O. Box 672085 Dallas, TX 75267-2085	2/29/04		1800	00		16.16		
N03735 ISDOC Attn: Joan C. Finnegan ISDOC Treasurer 258 Sherwood Street Costa Mesa, CA 92627	2004-05 Membership Dues		1600	00		50.00		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2199962 714-223-1698		0700	01		342.52		
			0700	08		44.00		
			T2217561 335-253-2062	0700		01		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	235945		1400	00		185.00		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	062787		1400	00		1,100.00	2	
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	200403-56		1900	00		15.00		

The claims listed above (totaling \$4,304.65) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

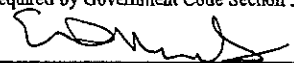
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	1/9/04-2/18/04		2700	01		43.69		

The claims listed above (totaling \$43.69) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY


Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N18379A BNY Western Trust Company California Unit - Attn: Hugh Black 700 South Flower Street - Rm. 500 Los Angeles, CA 90017	March 15, 2004		2200	00		35,900.00		
<b>PLEASE PAY IMMEDIATELY</b>								

The claims listed above (totaling \$35,900.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

  
ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT  
Current Claims and Payroll  
March 22, 2004

TYPE	REPORT NUMBER	AMOUNT
CURRENT CLAIMS	4574	8,540.29
	4575	4,216.79
	4576	1,196.62
	4577	3,149.02
	4578	1,672.02
	4579	2,161.43
TOTAL CURRENT CLAIMS		<u>\$20,936.17</u>
PAYROLL	4580	30,603.80
	4581	30,603.80
		<u>\$61,207.60</u>
<b>TOTAL</b>		<b><u><u>\$82,143.77</u></u></b>

Prepared by: Donna Siloti

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	56141		0700	00		7.20		
			2800	00		3,020.00		
			1400	00		1,877.61		
						4,904.81		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	1931698 1950926 1966232 1966278		2400	05		451.69		
			2400	05		230.16		
			2400	05		222.30		
			2400	05		29.96		
		934.11						
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	62839832		1000	00		1,197.21		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	2/19/04-3/16/04		0900	09		105.30		
			1800	00		98.83		
			1803	00		8.46		
			2400	01		120.00		
			2700	01		25.00		
			2700	03		30.00		
		387.59						
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2247992 714-528-1906 T2248007 714-528-8236		0700	00		132.76		
			0700	01		36.03		
						168.79		
N03832A Books on Tape P.O. Box 25122 Santa Ana, CA 92799-5122	5617469P 5628005P 5641778P		2400	05		88.36		
			2400	05		338.34		
			2400	05		305.58		
						732.28		
N03833B Brodart Automation A Division of Brodart Co. P.O. Box 3488 Williamsport, PA 17705	A36960		0700	05		215.50		

The claims listed above (totaling \$8,540.29) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	U715627		2400	01		33.03		
	U715628		2400	01		648.29		
	U723698		2400	01		24.41		
	U723699		2400	01		27.64		
	U738770		2400	01		27.64		
	U738771		2400	01		19.30		
	U741724		2400	01		68.47		
	U754180		2400	01		33.08		
	U754181		2400	01		47.03		
	U754182		2400	01		27.31		
	U754183		2400	01		66.10		
	U757199		2400	01		410.59		
	U757200		2400	01		126.83		
	U760627		2400	01		175.62		
	U762989		2400	01		1,842.48		
	U765263		2400	01		113.78		
U765264		2400	01		93.34			
						3,784.94		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	2CM39488		2400	01		-15.51		
	87421658		2400	01		16.19		
	87469881		2400	01		19.75		
	87527757		2400	01		16.90		
	87527758		2400	01		15.23		
	87527759		2400	01		16.86		
	87527760		2400	01		20.77		
	87527761		2400	01		15.50		
	87527762		2400	01		14.61		
	87527763		2400	01		64.81		
	87527764		2400	01		15.63		
	87527765		2400	01		16.72		
	87527766		2400	01		15.45		
	87547757		2400	01		32.01		
	87547758		2400	01		16.75		
	87547759		2400	01		29.23		
87647199		2400	01		16.76			
87647200		2400	01		15.39			
87647201		2400	01		16.64			
87647202		2400	01		16.68			
87647203		2400	01		19.31			
87647204		2400	01		36.17			
						431.85		

The claims listed above (totaling \$4,216.79) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	87647205		2400	01		82.05		
	87647206		2400	01		14.78		
	87647207		2400	01		17.99		
	87647208		2400	01		15.98		
	87650677		2400	01		17.42		
	87650678		2400	01		17.89		
	87666587		2400	01		41.64		
	87678570		2400	01		10.84		
	87678571		2400	01		16.90		
	87678572		2400	01		19.93		
	87678573		2400	01		165.84		
	87705786		2400	01		16.87		
	87705787		2400	01		16.66		
	87705788		2400	01		16.64		
	87743167		2400	01		17.00		
	87743168		2400	01		10.13		
	87743169		2400	01		53.40		
	87743170		2400	01		16.64		
	87743171		2400	01		14.13		
	87743172		2400	01		108.26		
	87743173		2400	01		15.80		
	87743174		2400	01		10.14		
	87743175		2400	01		33.20		
	87743176		2400	01		10.81		
	87743177		2400	01		15.28		
	87750978		2400	01		24.26		
	87777769		2400	01		17.45		
	87777770		2400	01		51.56		
	87777771		2400	01		4.85		
	87817903		2400	01		16.32		
	87817904		2400	01		13.90		
	87817905		2400	01		16.58		
87817906		2400	01		33.31			
87817907		2400	01		16.64			
87817908		2400	01		4.45			
87817909		2400	01		48.43			
87817910		2400	01		32.12			
87817911		2400	01		57.93			
87817912		2400	01		16.05			
87817913		2400	01		14.76			
87817914		2400	01		16.61			
87817915		2400	01		35.18			
						<b>1,196.62</b>		

The claims listed above (totaling \$1,196.62) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A	87817916		2400	01		14.65		
Ingram Library Services	87825250		2400	01		22.47		
P.O. Box 502779	87860684		2400	01		15.94		
St. Louis, MO 63150-2779	87875270		2400	01		33.93		
	87875271		2400	01		259.02		
	87875272		2400	01		16.64		
	87875273		2400	01		29.16		
	87875274		2400	01		13.49		
	87875275		2400	01		16.05		
	87875276		2400	01		135.25		
						556.60		
N05294B	237180		1400	00		601.42		
Roto Rooter								
1183 N. Kraemer Place								
Anaheim, CA 92806								
N06569B	1555104		1800	00		82.68		
Demco								
P.O. Box 8048								
Madison, WI 53708-8048								
N06579	13138463		2400	01		146.61		
The Gale Group								
P.O. Box 95501								
Chicago, IL 60694-5501								
N06902	3768431		1800	08		602.43		
New Readers Press								
P.O. Box 35888								
Syracuse, NY 13235-5888								
N06945A	0156044-04		2400	01		1,138.72		
Business Reference Services								
P.O. Box 75918								
Chicago, IL 60675-5918								
N09111B	S-58970		2400	04		20.56		
EBSCO Publishing								
P.O. Box 562								
Ipswich, MA 01938								

The claims listed above (totaling \$3,149.02) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N13034 Omnigraphics P.O. Box 625 Holmes, PA 19043	107734-4074		2400	01		95.33		
N14997 Bernan 4611-F Assembly Drive Lanham, MD 20706-4391	I10240918 I10243153		2400	01		76.00 45.00 121.00		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	140200		1900	00		257.25		
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	4/1/04-4/30/04		0300	00		526.30		
N21016 Peninsula Library System 2471 Flores St. San Mateo, CA 94403	N17149		2700	01		75.00		
N21086B Grey House Publishing PO Box 860 185 Millerton Rd Millerton, NY 12546	422909 426235		2400	01		158.50 179.50 338.00		
N23459A Thomas T. Beeler, Publisher P.O. Box 310 Rollinsford, NH 03869-0310	6106		2400	01		129.44		
N25796A BWI (Book Wholesalers, Inc.) PO Box 91691 Chicago, IL 60693	1712264		2400	01		129.70		

The claims listed above (totaling \$1,672.02) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,672.02

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	3680		1800	08		587.28		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	24690 24691		1400	00		200.00 1,224.31		
						1,424.31		
N27838 BBC Audiobooks America P.O. Box 1450 Hampton, NH 03843-1450	144784		2400	05		149.84		

The claims listed above (totaling \$2,161.43) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

2,161.43

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/22/04  
REPORT NO 4580

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Obj/ Rev			Doc Number	SC
WELLS FARGO BANK Placentia Main Office Branch 8845 for Placentia Library District	04/15/04 Pay period # 21 April 2, 2004 April 15, 2004		0100	00		28,428.98		
Account # 2011939659 Route #121000248	FICA		0200	00		2,174.82		
<b>PLEASE WIRE ON THURSDAY, April 15, 2004</b>								

The claims listed above (totaling \$30,603.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

30,603.80



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/22/04  
REPORT NO 4581

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
WELLS FARGO BANK Placentia Main Office Branch 8845 for Placentia Library District	04/29/04 Pay period # 22 April 16, 2004 April 29, 2004		0100	00		28,428.98		
Account # 2011939659 Route #121000248	FICA		0200	00		2,174.82		
<b>PLEASE WIRE ON THURSDAY, April 29, 2004</b>								

The claims listed above (totaling \$30,603.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

30,603.80



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Cash Flow Analysis  
**DATE:** March 22, 2004

**BACKGROUND:**

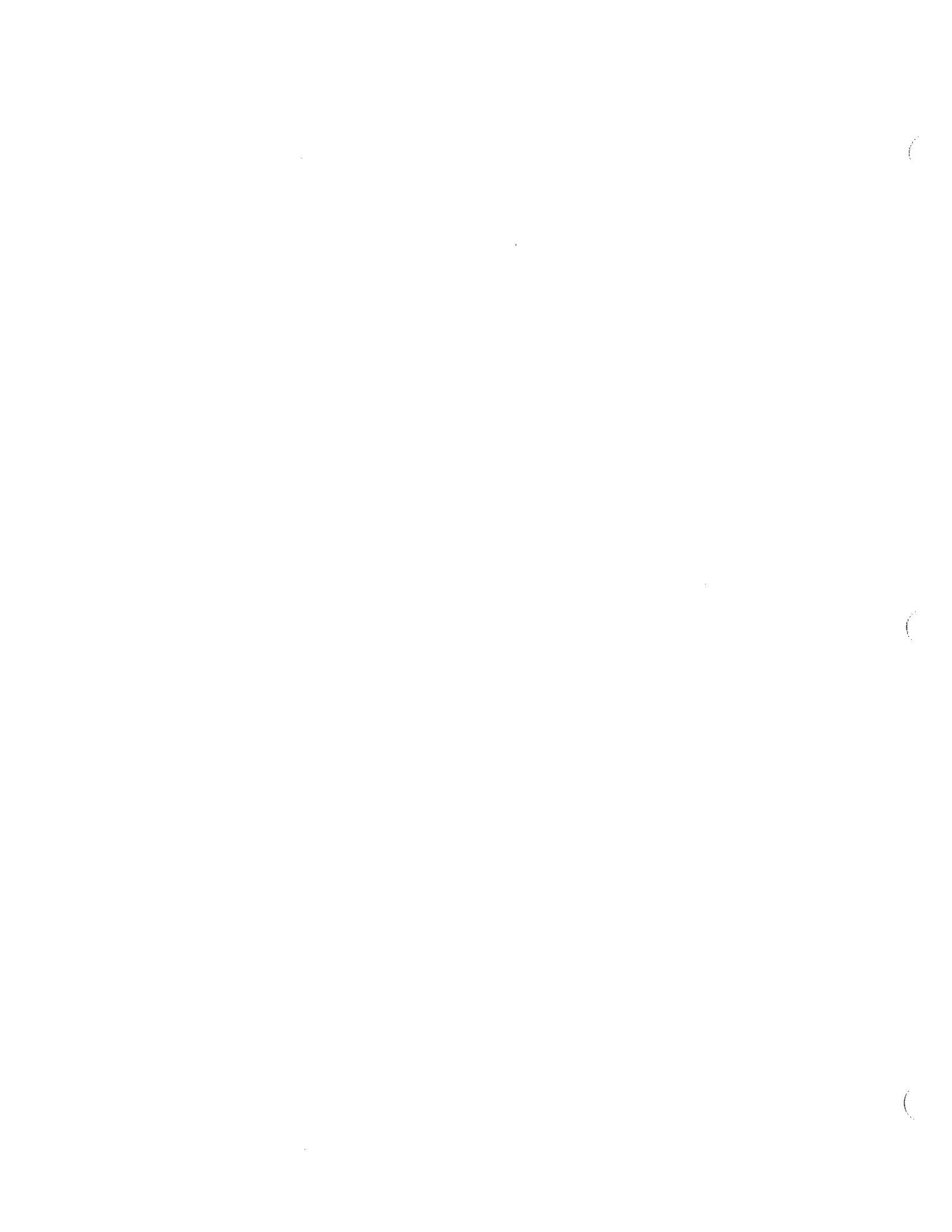
The Cash Flow Analysis for the General Fund for Fiscal Year 2003-2004 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2003-2004 is Attachment B.

I am recommending that no funds be transferred at this time.

**RECOMMENDATION:**

Receive & File the Cash Flow Analysis for Fiscal Year 2003-2004 through March 22, 2004.



Placentia Library District  
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			518,205.57
06/19/03	4463	Payroll to wire Jul 10, 2003		29,765.42	488,440.15
06/19/03	4464	General		910.99	487,529.16
06/30/03	4466	General		11,784.44	475,744.72
06/30/03	4467	General		10,235.12	465,509.60
06/30/03	4468	Payroll to wire Jul 24, 2003		30,603.80	434,905.80
06/30/03	4469	Payroll to wire Aug 7, 2003		30,603.80	404,302.00
07/03/03	4470	General by Library Director		2,350.74	401,951.26
07/03/03	4471	General by Library Director		2,594.89	399,356.37
07/03/03	4472	General by Library Director		3,139.44	396,216.93
07/10/03	4473	General by Library Director		973.96	395,242.97
07/17/03		Secured 2002-2003 #9	16,611.57	41.53	411,813.01
07/17/03		Supplemental 1985+ #1	4,111.95		415,924.96
07/17/03		Delinquent Supplemental	1,567.37		417,492.33
07/17/03		Supplemental 1984	1.73		417,494.06
07/21/03		Teeter Plan Delinquent Secured	14,296.23		431,790.29
07/21/03	4474	General		1,997.58	429,792.71
07/21/03	4475	General		2,706.79	427,085.92
07/21/03	4476	General		5,989.29	421,096.63
07/21/03	4477	Payroll to wire Aug 21, 2003		30,603.80	390,492.83
07/21/03	4478	Payroll to wire Sep 4, 2003		30,603.80	359,889.03
07/24/03	4479	General by Library Director		15,136.23	344,752.80
07/30/03		Library Passport Revenue, Jul	13,829.94		358,582.74
07/30/03		Library Revenue, Jul	1,495.70		360,078.44
07/30/03		Interest	4.48		360,082.92
07/31/03	4480	General by Library Director		3,859.76	356,223.16
07/31/03	4481	General by Library Director		1,229.51	354,993.65
08/07/03	4482	General by Library Director		2,600.86	352,392.79
08/13/03		Supplemental 1985+ #1	6,370.64		358,763.43
08/14/03	4483	General by Library Director		1,041.56	357,721.87
08/14/03	4484	General by Library Director		3,590.30	354,131.57
08/25/03	4485	General		17,771.94	336,359.63
08/25/03	4486	General		2,124.88	334,234.75
08/25/03	4487	General		37,278.11	296,956.64
08/25/03	4488	Payroll to wire Sep 18, 2003		30,603.80	266,352.84
08/25/03	4489	Payroll to wire Oct 2, 2003		30,603.80	235,749.04
08/27/03		Library passport Revenue, Aug	11,900.81		247,649.85
08/27/03		Library revenue, Aug	1,595.67		249,245.52
08/27/03		Non-Govt Grant	1,000.00		250,245.52
08/27/03		Interest	3.90		250,249.42
08/28/03		Interest, Jun accrual	(87.83)		250,161.59
08/28/03	4490	General by Library Director		1,646.04	248,515.55
08/28/03	4491	General by Library Director		5,223.77	243,291.78
08/28/03	4492	General by Library Director		180.00	243,111.78
08/29/03		Interest, Jul	563.41	54.08	243,621.11
09/03/03	4493	General by Library Director		3,155.44	240,465.67
09/03/03	4494	General by Library Director		375.84	240,089.83
09/04/03		State Timber Yield	0.57		240,090.40
09/10/03	4495	General by Library Director		3,564.46	236,525.94

Placentia Library District  
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/10/03	4496	General by Library Director		1,923.32	234,602.62
09/17/03		Library passport Revenue, Sep	6,361.54		240,964.16
09/17/03		State Library ILL Reimbursement	4,161.78		245,125.94
09/17/03		Library revenue, Sep	1,211.75		246,337.69
09/17/03		Interest	3.37		246,341.06
09/18/03		Unsecured 1st	52,712.49	131.78	298,921.77
09/18/03		Supplemental 1985+ #2	1,377.41		300,299.18
09/22/03	4497	General		12,557.47	287,741.71
09/22/03	4498	General		8,512.25	279,229.46
09/22/03	4499	Payroll to wire Oct 16, 2003		30,603.80	248,625.66
09/22/03	4500	Payroll to wire Oct 30, 2003		30,603.80	218,021.86
09/24/03		Literacy Grants through Foundation (2)	7,000.00		225,021.86
09/24/03		Library passport Revenue, Sep	5,085.30		230,107.16
09/24/03		State Library ILL Reimbursement	2,498.12		232,605.28
09/24/03		Library revenue, Sep	518.79		233,124.07
09/25/03	4501	General by Library Director		2,709.95	230,414.12
09/25/03	4502	General by Library Director		10,082.91	220,331.21
09/30/03		Interest, Aug	410.18	44.58	220,696.81
10/01/03	4503	General by Library Director		2,127.02	218,569.79
10/01/03	4504	General by Library Director		46.50	218,523.29
10/09/03	4505	General by Library Director		5,402.39	213,120.90
10/09/03	4506	General by Library Director		10,814.24	202,306.66
10/15/03		Supplemental # 3	6,669.98		208,976.64
10/20/03	4507	General		6,799.75	202,176.89
10/20/03	4508	General		13,343.69	188,833.20
10/20/03	4509	Payroll to wire Nov 13, 2003		30,603.80	158,229.40
10/20/03	4510	Payroll to wire Nov 26, 2003		30,603.80	127,625.60
10/20/03	4511	Payroll to wire Dec 11, 2003		30,603.80	97,021.80
10/23/03		Library passport Revenue, Oct	11,757.36		108,779.16
10/23/03		Library revenue, Oct	2,145.48		110,924.64
10/23/03		Interest, Bank of the West	4.01		110,928.65
10/23/03	4512	General by Library Director		10,016.04	100,912.61
10/23/03	4513	General by Library Director		546.09	100,366.52
10/28/03		Interest, Sep	373.65	37.43	100,702.74
10/30/03	4514	General by Library Director		8,643.14	92,059.60
10/30/03	4515	General by Library Director		6,063.01	85,996.59
11/03/03	4516	General by Library Director		18,196.22	67,800.37
11/05/03	4517	General by Library Director		1,193.18	66,607.19
11/13/03	4518	General by Library Director		10,320.04	56,287.15
11/13/03	4519	General by Library Director		1,840.56	54,446.59
11/17/03		Library passport Revenue, Oct/Nov	8,282.41		62,729.00
11/17/03		Library revenue, Oct/Nov	1,621.84		64,350.84
11/17/03		Raytheon for Literacy	1,003.25		65,354.09
11/17/03		Interest, Bank of the West	3.86		65,357.95
11/20/03		Supplemental #4	3,187.20		68,545.15
11/24/03	4520	General		2,222.45	66,322.70
11/24/03	4521	General		8,296.79	58,025.91
11/24/03	4522	General		8,739.20	49,286.71
11/24/03	4523	General		1,913.95	47,372.76

Placentia Library District  
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/24/03	4524	Payroll to wire Dec 23, 2003		30,603.80	16,768.96
11/24/03	4525	Payroll to wire Jan 8, 2004		30,603.80	-13,834.84
11/25/03		Secured # 1	128,455.44	321.14	114,299.46
11/25/03	4526	General by Library Director		4,006.46	110,293.00
11/25/03	4527	General by Library Director		7,614.01	102,678.99
11/26/03		Interest, Oct.	272.08	29.62	102,921.45
12/04/03		Library passport Revenue, Nov	5,165.65		108,087.10
12/04/03		State Library ILL	4,006.56		112,093.66
12/04/03		Library revenue, Nov	1,078.61		113,172.27
12/04/03	4528	General by Library Director		918.81	112,253.46
12/04/03	4529	General by Library Director		3,717.32	108,536.14
12/10/03		Secured #2	251,220.69	628.05	359,128.78
12/10/03		Homeowner's Subvention	1,044.47		360,173.25
12/11/03	4530	General by Library Director		4,944.40	355,228.85
12/11/03	4531	General by Library Director		713.23	354,515.62
12/13/03		Library revenue, Nov/Dec	(81.80)		354,433.82
12/16/03		Interest, Oct.	272.08		354,705.90
12/18/03		Secured #3	244,599.03	611.50	598,693.43
12/18/03		Supplemental #5	4,326.82		603,020.25
12/18/03		Timber Yield Tax	0.11		603,020.36
12/22/03	4532	General		18,484.23	584,536.13
12/22/03	4533	General		1,523.89	583,012.24
12/22/03	4534	General		33,177.85	549,834.39
12/22/03	4535	General		4,416.57	545,417.82
12/22/03	4536	General		12,781.08	532,636.74
12/22/03	4537	Payroll to wire Jan 22, 2004		30,603.80	502,032.94
12/22/03	4538	Payroll to wire Feb 5, 2004		30,603.80	471,429.14
12/23/03		Interest, Nov	187.75	20.71	471,596.18
12/23/03	4539	General by Library Director		4,615.38	466,980.80
12/23/03	4540	General by Library Director		19,653.93	447,326.87
12/30/03	4541	General by Library Director		2,391.28	444,935.59
12/31/03		State Library Literacy Grant	51,194.00		496,129.59
12/31/03		Library passport Revenue, Dec	6,898.35		503,027.94
12/31/03		Library revenue, Dec	1,468.38		504,496.32
12/31/03		Interest, Bank of the West	3.44		504,499.76
01/06/04	4542	General by Library Director		3,011.46	501,488.30
01/07/04	4543	General by Library Director		2,955.50	498,532.80
01/08/04		Homeowner's Subvention	7,659.48		506,192.28
01/12/04	4544	General by Library Director		3,190.00	503,002.28
01/15/04		Library Revenue, Mighty Ducks Grant	10,000.00		513,002.28
01/15/04		Library passport Revenue, Dec/Jan	4,917.65		517,919.93
01/15/04		Library revenue, Dec/Jan	777.40		518,697.33
01/15/04		Interest, Bank of the West	3.77		518,701.10
01/19/04	4545	General		38,237.61	480,463.49
01/19/04	4546	General		11,983.35	468,480.14
01/19/04	4547	General		1,252.19	467,227.95
01/19/04	4548	General		1,884.29	465,343.66
01/19/04	4549	General		3,562.76	461,780.90
01/19/04	4550	Payroll to wire Feb 19, 2004		10,000.00	451,780.90

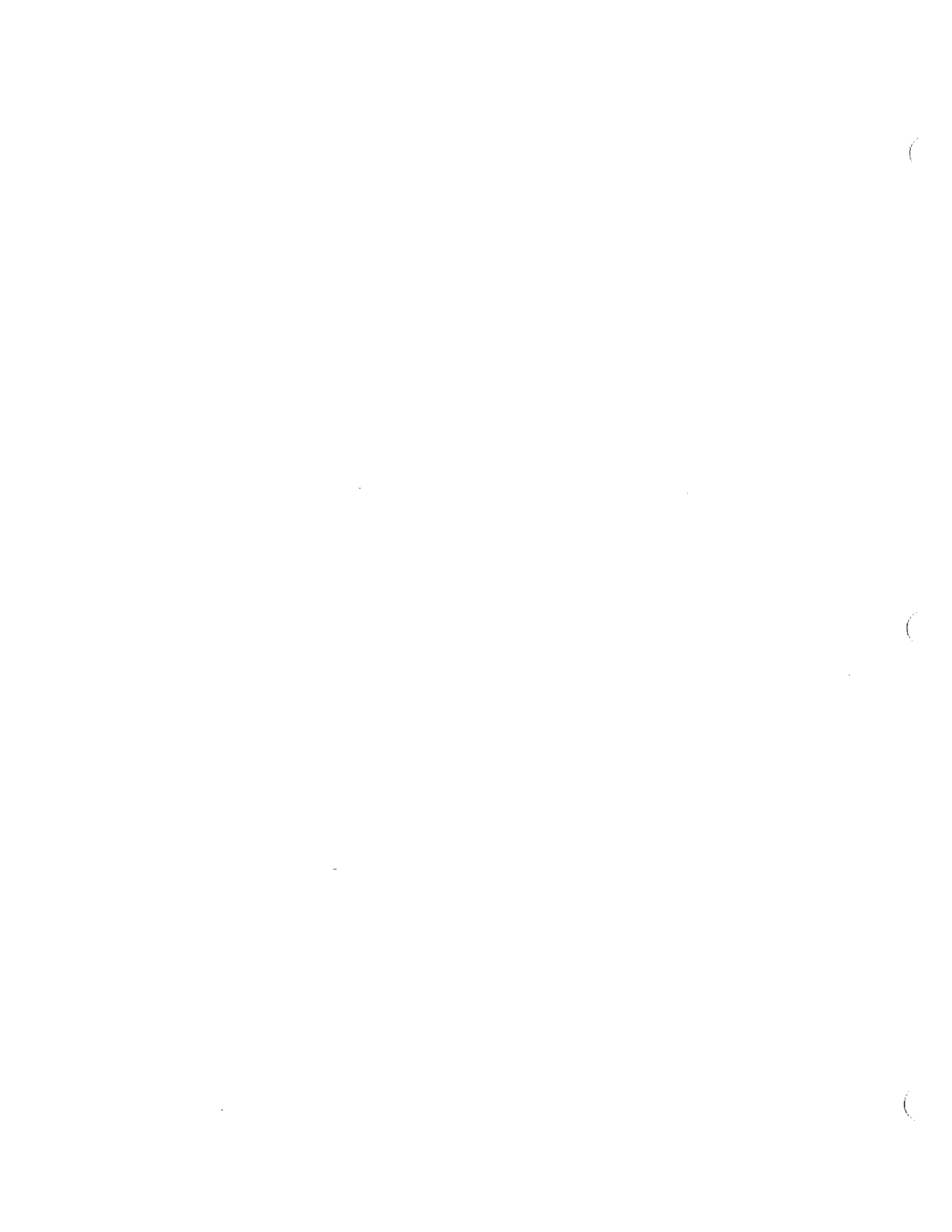
Placentia Library District  
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/19/04	4551	Payroll to wire Mar 4, 2004		30,603.80	421,177.10
01/20/04		Secured #4	36,635.51	91.59	457,721.02
01/20/04		Supplemental #6	7,492.52		465,213.54
01/20/04		Unsecured 2nd	3,808.59	9.52	469,012.61
01/22/04	4552	General by Library Director		1,907.83	467,104.78
01/22/04	4553	General by Library Director		7,552.12	459,552.66
01/23/04		Coding correction/Interest	(272.08)		459,280.58
01/28/04		Interest Dec	574.44		459,855.02
01/29/04		Canceled check	9.94	56.73	459,808.23
01/29/04	4554	General by Library Director		3,016.02	456,792.21
01/29/04	4555	General by Library Director		1,271.00	455,521.21
02/04/04		Library Passport Revenue, Jan	10,550.92		466,072.13
02/04/04		Library Revenue, Jan	2,085.57		468,157.70
02/04/04		State Library OCLC Grant	69.00		468,226.70
02/04/04	4556	General by Library Director		1,804.38	466,422.32
02/04/04	4557	General by Library Director		2,212.43	464,209.89
02/05/04		Public Utility #1	11,786.34	29.47	464,180.42
02/12/04	4558	General by Library Director		3,513.62	460,666.80
02/12/04	4559	General by Library Director		7,067.53	453,599.27
02/19/04		Special District Augmentation Fund # 1	4,060.00		457,659.27
02/19/04		Supplemental #7	870.52		458,529.79
02/23/04	4560	General		6,381.75	452,148.04
02/23/04	4561	General		3,784.84	448,363.20
02/23/04	4562	General		1,205.49	447,157.71
02/23/04	4563	General		9,509.84	437,647.87
02/23/04	4564	General		4,855.19	432,792.68
02/23/04	4565	Payroll to wire Mar 18, 2004		30,603.80	402,188.88
02/23/04	4566	Payroll to wire Apr 1, 2004		30,603.80	371,585.08
02/24/04		Interest Jan	722.12	66.71	371,518.37
02/25/04		Library Passport Revenue, Feb	12,326.62		383,844.99
02/25/04		Library Revenue, Feb	1,636.52		385,481.51
02/25/04		Interest, Bank of the West	7.68		385,489.19
02/25/04	4567	General by Library Director		1,446.99	384,042.20
02/25/04	4568	General by Library Director		814.67	383,227.53
02/25/04	4569	General by Library Trustees		35,900.00	347,327.53
03/03/04	4570	General by Library Director		2,160.44	345,167.09
03/03/04	4571	General by Library Director		4,240.45	340,926.64
03/10/04	4572	General by Library Director		4,304.65	336,621.99
03/10/04	4573	General by Library Director		43.69	336,578.30
03/22/04	4574	General		8,540.29	328,038.01
03/22/04	4575	General		4,216.79	323,821.22
03/22/04	4576	General		1,196.62	322,624.60
03/22/04	4577	General		3,149.02	319,475.58
03/22/04	4578	General		1,672.02	317,803.56
03/22/04	4579	General		2,161.43	315,642.13
03/22/04	4580	Payroll to wire Apr 15, 2004		30,603.80	285,038.33
03/22/04	4581	Payroll to wire Apr 29, 2004		30,603.80	254,434.53
					254,434.53



Placentia Library District  
Property Tax Apportionments  
Fiscal Year 2003-2004

<b>Date</b>	<b>Category</b>	<b>Amount</b>
08/14/03	Prior Year Secured Taxes & Penalties #1 Jul	
08/14/03	Supplemental #1 Jul	
09/11/03	Prior Year Secured Taxes & Penalties #2 Aug	
09/19/03	Supplemental #2 Aug	
09/19/03	Unsecured collections at 8/31/02, #1	80% - 85%
10/16/03	Prior Year Secured Taxes & Penalties #3 Sep	
10/16/03	Supplemental #3 Sep	
11/13/03	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/03	Supplemental #4 Oct	
11/26/03	Current secured #1	7% - 10%
12/11/03	Current secured #2	20% - 25%
12/11/03	Homeowners Property Tax Relief	15%
12/11/03	Prior Year Secured Taxes & Penalties #5 Nov	
12/19/03	Current secured #3	10% - 15%
12/19/03	Supplemental #5 Nov	
01/09/04	Homeowners Property Tax Relief	35%
01/15/04	Prior Year Secured Taxes & Penalties #6 Dec	
01/21/04	Supplemental #6 Dec	
01/21/04	Unsecured collections at 12/31/03, #2	5% - 10%
02/06/04	State-Assessed Public Utility, #1	49% - 50%
02/10/04	Prior Year Secured Taxes & Penalties #7 Jan	
02/19/04	Current secured #4	4% - 7%
02/20/04	Supplemental #7 Jan	
03/11/04	Prior Year Secured Taxes & Penalties #8 Feb	
03/19/04	Current secured #5	5% - 7%
03/19/04	Supplemental #8 Feb	
04/09/04	Unsecured collections at 03/31/04, #3	1% - 3%
04/15/04	Prior Year Secured Taxes & Penalties #9 Mar	
04/15/04	Supplemental #9 Mar	
04/20/04	Current secured #6	15% - 20%
05/11/04	Homeowners Property Tax Relief	35%
05/13/04	Prior Year Secured Taxes & Penalties #10 Apr	
05/21/04	Current secured #7	15% - 20%
05/21/04	Supplemental #10 Apr	
05/27/04	State-Assessed Public Utility, #2	49% - 50%
06/11/04	Homeowners Property Tax Relief	15%
06/17/04	Prior Year Secured Taxes & Penalties #11 May	
06/17/04	Prior Year Unsecured	
06/17/04	Supplemental #11 May	
06/17/04	Unsecured collections at 05/31/04, Final	3% - 6%
07/16/04	Current secured final for FY04	1% - 3%
07/16/04	Delinquent Supplemental, FY04	
07/16/04	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/16/04	Supplemental, FY04 #12 Jun	
07/20/04	Secured Teeter Actual Final Delinquencies, FY03	2% - 4%



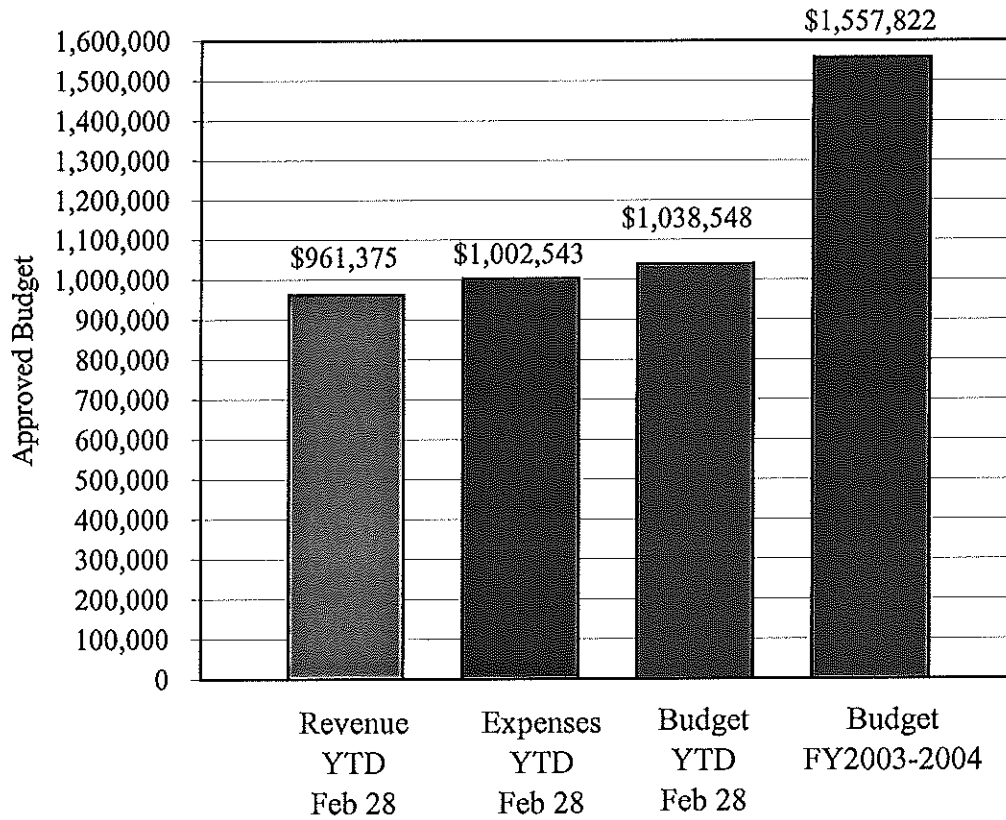
**Fund Balance Report**  
**Post-Petition Balances (B/S Account 8010 - Cash)**  
 March 22, 2004

	Fiscal Year 2003-2004						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
31-Jul-03	118,833.87	10,051.95	160,384.68	451,500.55	9,808.51	750,579.56	299,079.01
31-Aug-03	118,967.59	10,063.26	160,509.55	400,642.44	9,819.55	700,002.39	299,359.95
30-Sep-03	119,075.36	10,072.38	160,654.95	314,934.39	9,828.45	614,565.53	299,631.14
31-Oct-03	119,194.54	10,082.47	160,815.76	197,523.75	9,838.29	497,454.81	299,931.06
30-Nov-03	119,298.06	10,091.23	160,955.42	235,572.22	9,846.84	535,763.77	300,191.55
31-Dec-03	119,635.03	10,119.72	161,410.07	611,904.10	9,874.66	912,943.58	301,039.48
31-Jan-04	119,750.61	10,129.50	161,566.01	545,332.06	9,884.20	846,662.38	301,330.32
28-Feb-04	119,875.17	10,140.04	161,734.07	523,002.49	9,894.48	824,646.25	301,643.76
31-Mar-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-Apr-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31-May-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-Jun-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Fiscal Year 2002-2003						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-02	116,469.13	9,851.91	83,082.86	400,156.81	9,613.35	619,174.06	219,017.25
31-Jul-02	116,690.88	9,870.66	158,241.04	295,366.21	9,631.65	589,800.44	294,434.23
31-Aug-02	117,136.61	9,908.36	158,556.42	242,666.09	9,668.43	537,935.91	295,269.82
30-Sep-02	117,340.18	9,925.58	158,738.30	257,235.56	9,685.23	552,924.85	295,689.29
31-Oct-02	117,520.37	9,940.82	158,982.06	151,028.27	9,700.10	447,171.62	296,143.35
30-Nov-02	117,721.94	9,957.87	109,254.75	270,464.24	9,716.74	517,115.54	246,651.30
31-Dec-02	117,922.61	9,974.85	109,530.50	561,461.29	9,733.30	808,622.55	247,161.26
31-Jan-03	118,098.77	9,989.75	109,707.45	500,247.02	9,747.85	747,790.84	247,543.82
28-Feb-03	118,273.90	10,004.57	109,870.14	466,653.34	9,762.30	714,564.25	247,910.91
31-Mar-03	118,435.92	10,018.28	110,020.65	477,099.56	9,775.67	725,350.08	248,250.52
30-Apr-03	118,579.99	10,030.47	110,154.49	550,760.45	9,787.56	799,312.96	248,552.51
31-May-03	118,720.13	10,042.33	160,284.68	629,234.54	9,799.12	928,080.80	298,846.26
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00



PLACENTIA LIBRARY DISTRICT  
Fiscal Year 2003 - 2004  
General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT  
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
6210-00	Prop. Taxes - current secured	1,147,522	660,910.67	610,746.92	0.00	0.00	57.59%
6210-01	Public Utility	22,500	11,786.34	11,127.47	11,786.34	11,127.47	52.38%
6210-04	Teeter Plan - current delinquent	0	0.00	(60.93)	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,170,022	672,697.01	621,813.46	11,786.34	11,127.47	57.49%
6220	PROP. TAXES - CURRENT UNSECURED	57,500	56,521.08	54,527.97	0.00	0.00	98.30%
6230-00	Prop. Taxes - Prior Secured	13,000	0.00	14,166.49	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	16,611.57	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	14,500	14,296.23	14,824.78	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	27,500	30,907.80	28,991.27	0.00	0.00	112.39%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,000	4,060.00	3,915.00	4,060.00	3,915.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	40,000	30,295.09	25,618.93	870.52	2,281.62	75.74%
6280-01	Final supplemental for prior years	0	4,113.68	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRENT	40,000	34,408.77	25,618.93	870.52	2,281.62	86.02%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,300	1,567.37	1,363.50	0.00	0.00	120.57%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,305,072	800,162.03	736,230.13	16,716.86	17,324.09	61.31%

REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
6610-00	Interest	8,500	3,046.54	4,205.58	729.80	838.86	35.84%
6610-01	Interest - old bond fund	0	3.77	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	8,500	3,050.31	4,205.58	729.80	838.86	35.89%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	8,703.95	8,169.27	0.00	0.00	53.56%
6970-00	State - ILL & Direct Loan Reimbursement	10,000	10,666.46	8,099.44	0.00	0.00	106.66%
6970-01	State - CA Foundation Funds	0	0.00	0.00	0.00	0.00	
6970-02	State - CA Literacy Campaign	22,000	51,194.00	0.00	0.00	0.00	232.70%
6970-03	State - Family Literacy	10,000	0.00	6,030.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	10,000	0.00	130,680.00	0.00	0.00	
6970-05	State - Project Grants	0	69.00	11,676.00	69.00	6,000.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.68	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	52,000	61,930.14	156,485.44	69.00	6,000.00	119.10%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	30,000	15,553.91	20,503.29	3,722.09	3,819.43	51.85%
7670-01	Local Revenue -- Passport	146,000	97,076.55	70,442.36	22,877.54	10,030.99	66.49%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	19,003.25	11,000.00	0.00	0.00	
	TOTAL LOCAL REVENUE	176,000	131,633.71	101,945.65	26,599.63	13,850.42	74.79%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	9.94	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,557,822	1,005,490.08	1,007,036.07	44,115.29	38,013.37	64.54%



PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
0100	Salaries & Wages	694,508.00	448,696.67	449,308.50	31,949.71	53,224.60	64.61%
0200	Retirement (Social Security & Pension Contribution)	98,130.00	65,780.04	75,726.49	2,874.82	4,071.68	67.03%
	Health & Life Insurance/Blue Shield CA	51,886.00	28,298.64	25,103.89	3,887.76	(444.01)	54.54%
	Long Term Disability/CNA	3,300.00	2,063.28	2,076.76	0.00	0.00	62.52%
	Life Insurance/Fortis & Protective Life	1,405.00	1,593.75	791.20	95.35	253.75	113.43%
	Vision Service Plan/VSP	2,682.00	1,534.44	1,442.16	175.29	186.30	57.21%
	Dental/Ameritas	7,597.00	5,906.00	3,924.40	775.10	600.50	77.74%
0300	Total Employee Insurance	66,870.00	39,396.11	33,338.41	4,933.50	596.54	58.91%
0310	Unemployment Insurance	0.00	140.00	394.00	140.00	0.00	
0350	Workers Compensation - General	10,000.00	9,683.00	3,127.00	0.00	0.00	96.83%
	<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>869,508.00</b>	<b>563,695.82</b>	<b>561,894.40</b>	<b>39,898.03</b>	<b>57,892.82</b>	<b>64.83%</b>
0700-00	Communications - Telephone	1,750.00	767.28	1,050.76	0.00	0.00	43.84%
0700-01	Communications - Modem/Fax	7,600.00	6,207.26	3,895.55	610.72	63.93	81.67%
0700-02	Communications - Internet/Database	800.00	0.00	504.87	0.00	0.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700.00	1,508.50	862.00	0.00	0.00	55.87%
0700-07	Communications - ELLI Grant	0.00	0.00	250.00	0.00	250.00	
0700-08	Communications - Adult Literacy	1,500.00	933.09	973.99	90.82	156.54	62.21%
	Total Communications	14,350.00	9,416.13	7,537.17	701.54	470.47	65.62%
0900-00	Food - General Fund	350.00	148.94	68.06	(49.42)	0.00	
0900-07	Food - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	150.00	102.51	85.21	0.00	0.00	
0090-09	Food - Families for Literacy	0.00	298.27	68.63	0.00	0.00	
	Total Food	500.00	549.72	221.90	(49.42)	0.00	109.94%
1000-00	Household Expense	4,250.00	1,164.02	2,564.22	0.00	0.00	27.39%
1100-00	Insurance - Liability	11,000.00	11,120.12	7,614.40	0.00	0.00	101.09%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	3,000.00	1,054.51	2,127.49	112.88	917.52	35.15%
1300-01	Maintenance of Equipment - General Fund (Computer)	20,000.00	40,030.00	11,304.37	6,500.00	0.00	200.15%
1300-07	Maintenance of Equipment - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500.00	0.00	234.63	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	23,500.00	41,084.51	13,666.49	6,612.88	917.52	174.83%
	HVAC	7,500.00	2,571.44	5,689.88	305.58	0.00	34.29%
	Carpet Cleaning	2,750.00	522.72	430.98	0.00	0.00	19.01%
	Groundskeeping, City of Placentia	27,500.00	16,552.01	17,409.92	0.00	0.00	60.19%
	Plumbing	3,000.00	1,863.59	1,033.97	0.00	105.75	62.12%
	Electrical	1,500.00	5,140.51	1,442.49	2,003.10	0.00	342.70%
	Cleaning Service	13,700.00	8,800.00	8,800.00	1,100.00	1,100.00	64.23%
	Locksmith	1,000.00	64.50	1,307.54	0.00	124.68	6.45%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	6,000.00	7,533.28	2,188.82	1,271.00	801.23	125.55%
1400-00	Total Maintenance of Building & Grounds	62,950.00	43,048.05	38,303.60	4,679.68	2,131.66	68.38%
	Memberships - General Fund	2,200.00	3,287.00	1,618.00	0.00	0.00	149.41%
1600-07	Memberships - ELLI Grant	0.00	0.00	125.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	550.00	100.00	480.00	0.00	0.00	
1600-09	Memberships - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Memberships	2,750.00	3,387.00	2,223.00	0.00	0.00	123.16%
	Miscellaneous Expense - General Fund	0.00	4,711.58	3,285.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0.00	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0.00	4,711.58	3,285.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
1800-00	Library Supplies	12,000.00	7,384.90	7,991.78	863.17	1,049.29	61.54%
	Printing	11,500.00	7,853.28	5,883.18	186.41	250.95	68.29%
	EZ Copy - copy cards for sale to patrons	0.00	0.00	0.00	0.00	0.00	
	Publications	1,100.00	268.82	861.55	0.00	0.00	24.44%
	Paper	700.00	388.53	184.43	0.00	0.00	55.50%
	Drinking Water Service	350.00	222.00	220.00	29.50	27.50	63.43%
	Other Office Supplies	10,000.00	7,920.30	5,418.02	480.90	830.30	79.20%
	Total Office Supply Expense - General Fund	35,650.00	24,037.83	20,558.96	1,559.98	2,158.04	67.43%
1800-07	ELLI Grant Supply Expense	0.00	255.71	921.33	0.00	20.27	
	Printing	1,500.00	1,141.50	0.00	0.00	0.00	
	Publications	2,500.00	449.92	4,045.59	0.00	0.00	
	Paper	0.00	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,500.00	0.00	306.93	0.00	0.00	
	Total Adult Literacy Office Supply Expense	5,500.00	1,591.42	4,352.52	0.00	0.00	28.93%
1800-09	Supply Expense Families for Literacy	2,500.00	1,474.24	108.54	17.25	0.00	
	Total Office Expense	43,650.00	27,359.20	25,941.35	1,577.23	2,178.31	62.68%
1803-00	Postage Expense - General Fund	4,500.00	2,571.82	2,772.70	560.35	0.00	57.15%
1803-01	Postage Expense - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100.00	37.00	50.00	0.00	0.00	37.00%
1803-09	Postage Expense - Families for Literacy	150.00	37.00	50.00	0.00	0.00	
	Total Postage Expense	4,750.00	2,645.82	2,872.70	560.35	0.00	55.70%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
	Care Resources (Employee Assistance)	420.00	280.00	280.00	35.00	35.00	66.67%
	Pension Contribution & Operating Expenses	7,000.00	5,345.13	5,126.63	1,289.25	0.00	76.36%
	Anaheim Consortium Automated Library System	34,000.00	32,222.53	30,169.74	0.00	0.00	94.77%
	Anaheim Consortium Computer Technical & Consulting Services	0.00	0.00	0.00	0.00	0.00	
	Clipping Service	504.00	346.00	331.71	0.00	84.00	68.65%
	Interest Allocation & Tax Collection Charges by Orange County	8,500.00	7,454.39	7,329.22	66.71	60.18	87.70%
	Advertising (Including WEB Site)	4,000.00	1,507.50	1,127.52	140.00	0.00	37.69%
	Medical Exams	1,200.00	499.00	984.00	0.00	166.50	41.58%
	Collection Services - Accounts Receivable	2,250.00	1,586.65	1,189.54	260.54	0.00	70.52%
	Audit & Accounting Services	5,250.00	5,420.00	4,385.00	0.00	0.00	103.24%
	Payroll Preparation	3,600.00	2,333.96	2,371.56	519.05	542.50	64.83%
	Election Expenses	0.00	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500.00	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	14,000.00	29,058.39	8,947.17	0.00	4,299.02	207.56%
1900-00	Total Specialized Services - General Fund	84,224.00	86,053.55	62,242.09	2,310.55	5,187.20	102.17%
1900-01	Specialized Services - Partnerships for Change Grant	0.00	1,395.54	0.00	461.86	0.00	
1900-07	Specialized Services - ELLI Grant	0.00	0.00	471.74	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	5,000.00	3,860.00	5,204.99	0.00	834.14	77.20%
1900-09	Specialized Services - Families for Literacy	500.00	1,150.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	12,500.00	1,823.05	1,764.06	29.47	27.82	14.58%
	Total Specialized Services	102,224.00	94,282.14	69,682.88	2,801.88	6,049.16	92.23%
2000-00	Legal Notices - General Fund	650.00	192.24	137.70	0.00	0.00	29.58%
2000-01	Legal Notices - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
	Total Legal Notices	650.00	192.24	137.70	0.00	0.00	29.58%
2100-00	Rents/Leases-Equipment	400.00	559.74	313.58	0.00	0.00	

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000.00	58,214.38	58,208.29	0.00	0.00	55.44%
2300-00	Small Tools/Instruments	0.00	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0.00	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	131,840.00	33,953.65	31,489.92	2,694.06	0.00	25.75%
2400-02	Special Department Expense - Video	0.00	2,710.79	0.00	0.00	0.00	
2400-03	Special Department Expense - Electronic	0.00	21,393.69	31,790.29	7,221.50	0.00	
2400-04	Special Department Expense - Periodicals	0.00	7,507.58	7,766.01	0.00	0.00	
2400-05	Special Department Expense - Audio	0.00	4,644.64	4,599.56	93.67	0.00	
2400-07	Special Department Expense - ELLI Grant	0.00	815.73	1,623.98	0.00	448.31	
2400-08	Special Department Expense - Adult Literacy	2,000.00	1,811.96	5,579.93	0.00	600.00	90.60%
2400-09	Special Department Expense - Families for Literacy	0.00	2,940.65	794.08	0.00	0.00	
	Total Special Department Expense	133,840.00	75,778.69	83,643.77	10,009.23	1,048.31	56.62%
2600-00	Transportation/Travel - General	0.00	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500.00	1,189.70	2,093.56	379.00	0.00	47.59%
2700-01	Transportation/Travel - Meetings, Staff Local	4,500.00	1,801.90	3,165.40	12.00	224.36	40.04%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500.00	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750.00	1,020.00	399.00	0.00	0.00	136.00%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0.00	22.32	393.68	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000.00	0.00	1,025.35	0.00	0.00	0.00%
2700-09	Transportation/Travel - Meetings - Families for Literacy	0.00	52.56	209.22	0.00	61.92	
	Total Transportation/Travel - Meetings	10,250.00	4,086.48	7,286.21	391.00	286.28	39.87%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
March 22, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 FEB 2004	FY2002-2003 FEB 2003	FY2003-2004 % EXP BUD
2800-00	Electricity	60,000.00	28,448.85	14,500.67	0.00	0.00	47.41%
	Gas	3,500.00	1,639.39	1,140.48	0.00	514.96	46.84%
	Water	3,750.00	2,393.01	2,300.72	176.43	134.95	63.81%
	Total Utilities	67,250.00	32,481.25	17,941.87	176.43	649.91	48.30%
	<b>TOTAL SUPPLIES &amp; SERVICES</b>	<b>587,314.00</b>	<b>410,081.07</b>	<b>341,444.13</b>	<b>27,460.80</b>	<b>13,731.62</b>	<b>69.82%</b>
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	4,000.00	5,725.84	5,383.80	0.00	0.00	143.15%
4000-00	Equipment - General Fund	20,000.00	23,040.76	5,420.29	(913.97)	0.00	115.20%
4000-07	Equipment - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0.00	0.00	2,726.01	0.00	0.00	
4000-09	Equipment - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0.00	0.00	0.00	0.00	0.00	
	Total Equipment	20,000.00	23,040.76	8,146.30	(913.97)	0.00	115.20%
4200-00	Structures/Improvements	0.00	0.00	462.25	0.00	0.00	
	<b>TOTAL EQUIPMENT EXPENSE</b>	<b>20,000.00</b>	<b>23,040.76</b>	<b>8,608.55</b>	<b>(913.97)</b>	<b>0.00</b>	<b>115.20%</b>
5200	PROVISION FOR CONTINGENCIES	77,000.00	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0.00	0.00	0.00	0.00	0.00	
	<b>TOTAL EXPENSES</b>	<b>1,557,822.00</b>	<b>1,002,543.49</b>	<b>917,330.88</b>	<b>66,444.86</b>	<b>71,624.44</b>	<b>64.36%</b>
	ELLI Grant Summary Object Code 07	0	1,094	3,786	0	719	2.05
	CLC Summary Object Code 08	16,300	8,436	20,713	91	1,591	
	FFL Grant Summary Object Code 09	3,150	5,953	1,230	17	62	
	<b>TOTAL LITERACY (Excluding Personnel)</b>	<b>19,450</b>	<b>15,482</b>	<b>25,729</b>	<b>108</b>	<b>2,371</b>	

03/15/04

**Placentia Library District**  
**Balance Sheet**  
 As of February 29, 2004

	<u>Feb 29, 04</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
County Exempt - Checking	1,239.03
County Exempt - Savings	5,196.69
General Fund - Checking	12,139.85
General Fund - Savings	5,707.08
Literacy Fund - Savings	7,109.01
Payroll Checking - Wells Fargo	15,559.49
Payroll Checking (CDs)	
0028205565	21,722.00
0028205573	21,722.00
Total Payroll Checking (CDs)	<u>43,444.00</u>
Total Checking/Savings	<u>90,395.15</u>
Total Current Assets	<u>90,395.15</u>
<b>TOTAL ASSETS</b>	<b><u>90,395.15</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings	35,656.65
Total Capital	69,741.09
Net Income	<u>-15,002.59</u>
Total Equity	<u>90,395.15</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>90,395.15</u></b>

Placentia Library District  
 Profit & Loss by Class  
 February 2004

03/15/04

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
<b>Income</b>					
COE Interest	1.20	0.00	0.00	0.00	1.20
COE Life Insur Suplmt(EDM)	39.88	0.00	0.00	0.00	39.88
COE Meeting Room Income	190.00	0.00	0.00	0.00	190.00
COE Passport Chck Reimbursement	4,870.95	0.00	0.00	0.00	4,870.95
COE Test Proctoring Income	30.00	0.00	0.00	0.00	30.00
GF Bankcard Deposit	0.00	5,000.24	0.00	0.00	5,000.24
GF Cash Register - Copy/Debit	0.00	359.20	0.00	0.00	359.20
GF Cash Register - Fines	0.00	1,455.03	0.00	0.00	1,455.03
GF Cash Register - Lost Items	0.00	127.80	0.00	0.00	127.80
GF Cash Register - Misc.	0.00	2.00	0.00	0.00	2.00
GF Cash Register - Reserves	0.00	97.00	0.00	0.00	97.00
GF Fed Work Study Reimbursement	0.00	5,779.27	0.00	0.00	5,779.27
GF Interest	0.00	3.92	0.00	0.00	3.92
GF Miscellaneous Income	0.00	5.00	0.00	0.00	5.00
GF Passport Revenue	0.00	17,068.62	0.00	0.00	17,068.62
GF Transfers from County	0.00	186.78	0.00	0.00	186.78
LIT Book Sales	0.00	0.00	387.90	0.00	387.90
LIT Interest Inc - Savings	0.00	0.00	1.63	0.00	1.63
PA Wire Transfer from County	0.00	0.00	0.00	40,603.80	40,603.80
<b>Total Income</b>	<b>5,132.03</b>	<b>30,084.86</b>	<b>389.53</b>	<b>40,603.80</b>	<b>76,210.22</b>
<b>Expense</b>					
COE Bank fees	11.00	0.00	0.00	0.00	11.00
COE Friend's Director's Fund	88.79	0.00	0.00	0.00	88.79
COE Passport Expenses	4,320.95	0.00	0.00	0.00	4,320.95
GF Bankcard Service Charge	0.00	98.17	0.00	0.00	98.17
GF Food	0.00	266.74	0.00	0.00	266.74
GF Library Materials (books)	0.00	120.00	0.00	0.00	120.00
GF Literacy	0.00	74.29	0.00	0.00	74.29
GF Transfer to COE	0.00	1,535.00	0.00	0.00	1,535.00
GF Transfer to GF Savings	0.00	3,574.31	0.00	0.00	3,574.31
GF Transfers to County	0.00	34,731.79	0.00	0.00	34,731.79
GF Travel Staff	0.00	-1,538.76	0.00	0.00	-1,538.76
GF Travel Trustees	0.00	30.00	0.00	0.00	30.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	3,926.90	3,926.90
PA Employee 125 Co-Pay	0.00	0.00	0.00	655.14	655.14
PA Employee Life Insurance	0.00	0.00	0.00	39.88	39.88
PA Payroll Taxes	0.00	0.00	0.00	15,337.55	15,337.55
PA Salaries	0.00	0.00	0.00	38,499.07	38,499.07
<b>Total Expense</b>	<b>4,420.74</b>	<b>38,891.54</b>	<b>0.00</b>	<b>58,458.54</b>	<b>101,770.82</b>
<b>Net Income</b>	<b>711.29</b>	<b>-8,806.68</b>	<b>389.53</b>	<b>-17,854.74</b>	<b>-25,560.60</b>



Placentia Library District  
 Profit & Loss by Class  
 July 2003 through February 2004

03/15/04

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Directors Fund (Friends)	1,000.00	0.00	0.00	0.00	1,000.00
COE Friends Contributions	1,385.30	0.00	0.00	0.00	1,385.30
COE Interest	8.29	0.00	0.00	0.00	8.29
COE Life Insur Supimt(EDM)	358.92	0.00	0.00	0.00	358.92
COE Meeting Room Income	3,880.00	0.00	0.00	0.00	3,880.00
COE Miscellaneous Income	0.10	0.00	0.00	0.00	0.10
COE Passport Chk Reimbursement	27,794.75	0.00	0.00	0.00	27,794.75
COE Staff Appreciation Reimb	368.45	0.00	0.00	0.00	368.45
COE Test Proctoring Income	390.00	0.00	0.00	0.00	390.00
GF Bankcard Deposit	0.00	31,180.83	0.00	0.00	31,180.83
GF Cash Register - Childrens	0.00	374.00	0.00	0.00	374.00
GF Cash Register - Copy/Debit	0.00	1,930.95	0.00	0.00	1,930.95
GF Cash Register - Fines	0.00	11,584.80	0.00	0.00	11,584.80
GF Cash Register - Lost Items	0.00	785.71	0.00	0.00	785.71
GF Cash Register - Misc.	0.00	143.23	0.00	0.00	143.23
GF Cash Register - Reserves	0.00	772.10	0.00	0.00	772.10
GF County Reimbursements	0.00	2,998.94	0.00	0.00	2,998.94
GF Fed Work Study Reimbursement	0.00	13,220.96	0.00	0.00	13,220.96
GF Interest	0.00	33.95	0.00	0.00	33.95
GF Miscellaneous Income	0.00	1,141.52	0.00	0.00	1,141.52
GF Non Government Grant	0.00	19,003.25	0.00	0.00	19,003.25
GF Office Expense Reimbursement	0.00	31.10	0.00	0.00	31.10
GF Passport Revenue	0.00	97,728.25	0.00	0.00	97,728.25
GF Return Check Fee	0.00	55.00	0.00	0.00	55.00
GF Rotary	0.00	10.36	0.00	0.00	10.36
GF Special Grants	0.00	1,500.00	0.00	0.00	1,500.00
GF State Library Grants	0.00	51,263.00	0.00	0.00	51,263.00
GF State Library Reimbursements	0.00	10,666.46	0.00	0.00	10,666.46
GF Transfer from Foundation AAB	0.00	869.35	0.00	0.00	869.35
GF Transfers from County	0.00	3,885.83	0.00	0.00	3,885.83
GF Typewriter Income	0.00	9.15	0.00	0.00	9.15
LIT Book Sales	0.00	0.00	1,215.42	0.00	1,215.42
LIT Interest Inc - Savings	0.00	0.00	13.05	0.00	13.05
PA Interest Inc - CD's	0.00	0.00	0.00	638.62	638.62
PA Wire Transfer from County	0.00	0.00	0.00	498,822.42	498,822.42
PA Wire Transfer from Paychex	0.00	0.00	0.00	87.33	87.33
Total Income	35,185.81	249,188.74	1,228.47	499,548.37	785,151.39

**Placentia Library District**  
**Profit & Loss by Class**  
 July 2003 through February 2004

03/15/04

Expense	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
COE Bank fees	88.00	0.00	0.00	0.00	88.00
COE Child's Summer Rding Prgm	1,332.19	0.00	0.00	0.00	1,332.19
COE Children's Camp Library	462.10	0.00	0.00	0.00	462.10
COE Friend's Director's Fund	843.38	0.00	0.00	0.00	843.38
COE Library Board Expenses	63.70	0.00	0.00	0.00	63.70
COE Life Insurance payment	651.95	0.00	0.00	0.00	651.95
COE Meeting Room Maintenance	1,244.16	0.00	0.00	0.00	1,244.16
COE Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
COE Passport Expenses	28,179.75	0.00	0.00	0.00	28,179.75
COE Staff Appreciation	736.90	0.00	0.00	0.00	736.90
GF Advertising Expense	0.00	160.00	0.00	0.00	160.00
GF Bank Return Check Item/Fees	0.00	24.00	0.00	0.00	24.00
GF Bankcard Service Charge	0.00	1,205.97	0.00	0.00	1,205.97
GF Food	0.00	683.60	0.00	0.00	683.60
GF Insurance	0.00	-31.10	0.00	0.00	-31.10
GF Library Materials (books)	0.00	120.00	0.00	0.00	120.00
GF Literacy	0.00	2,655.64	0.00	0.00	2,655.64
GF Memberships	0.00	45.00	0.00	0.00	45.00
GF Miscellaneous	0.00	-53.98	0.00	0.00	-53.98
GF Office Expense	0.00	1,025.22	0.00	0.00	1,025.22
GF Postage	0.00	124.30	0.00	0.00	124.30
GF Prof & Spec Services	0.00	494.47	0.00	0.00	494.47
GF Transfer to COE	0.00	15,674.79	0.00	0.00	15,674.79
GF Transfer to Foundation	0.00	50.00	0.00	0.00	50.00
GF Transfer to GF Savings	0.00	11,645.60	0.00	0.00	11,645.60
GF Transfer to Literacy Savings	0.00	103.44	0.00	0.00	103.44
GF Transfers to County	0.00	211,141.92	0.00	0.00	211,141.92
GF Travel Staff	0.00	-1,090.76	0.00	0.00	-1,090.76
GF Travel Trustees	0.00	445.00	0.00	0.00	445.00
LIT Tutor Training Materials	0.00	0.00	2,155.00	0.00	2,155.00
PA Bank fees	0.00	0.00	0.00	70.00	70.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	25,214.62	25,214.62
PA Employee 125 Co-Pay	0.00	0.00	0.00	4,681.51	4,681.51
PA Employee Life Insurance	0.00	0.00	0.00	358.92	358.92
PA Payroll Taxes	0.00	0.00	0.00	137,269.67	137,269.67
PA Salaries	0.00	0.00	0.00	352,379.02	352,379.02
<b>Total Expense</b>	<b>33,602.13</b>	<b>244,423.11</b>	<b>2,155.00</b>	<b>519,973.74</b>	<b>800,153.98</b>
<b>Net Income</b>	<b>1,583.68</b>	<b>4,765.63</b>	<b>-926.53</b>	<b>-20,425.37</b>	<b>-15,002.59</b>

## Placentia Library District Reconciliation Detail

County Exempt - Checking, Period Ending 02/29/2004

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,794.92
<b>Cleared Transactions</b>						
<b>Checks and Payments - 46 items</b>						
Check	1/21/2004	4804	Passport Services	X	-55.00	-55.00
Check	1/22/2004	4806	Passport Services	X	-80.00	-135.00
Check	1/22/2004	4805	Passport Services	X	-55.00	-190.00
Check	1/25/2004	4808	Passport Services	X	-40.00	-230.00
Check	1/25/2004	4807	Passport Services	X	-110.00	-340.00
Check	1/26/2004	4809	Passport Services	X	-55.00	-395.00
Check	1/27/2004	4811	Passport Services	X	-55.00	-450.00
Check	1/27/2004	4812	Passport Services	X	-55.00	-505.00
Check	1/29/2004	4813	Passport Services	X	-175.00	-680.00
Check	1/29/2004	4814	Passport Services	X	-55.00	-735.00
Check	1/31/2004	4815	Passport Services	X	-55.00	-790.00
Check	1/31/2004	4816	Passport Services	X	-55.00	-845.00
Check	1/31/2004	4817	Passport Services	X	-40.00	-885.00
Check	2/1/2004	4818	American Lung Ass...	X	-50.00	-935.00
Check	2/2/2004	4822	Passport Services	X	-55.00	-990.00
Check	2/2/2004	4821	Passport Services	X	-115.00	-1,105.00
Check	2/2/2004	4819	Passport Services	X	-55.00	-1,160.00
Check	2/2/2004	4820	Passport Services	X	-55.00	-1,215.00
Check	2/4/2004	4823	Passport Services	X	-128.65	-1,343.65
Check	2/5/2004	4824	Passport Services	X	-55.00	-1,398.65
Check	2/5/2004	4826	Passport Services	X	-115.00	-1,513.65
Check	2/5/2004	4825	Passport Services	X	-55.00	-1,568.65
Check	2/7/2004	4827	Passport Services	X	-55.00	-1,623.65
Check	2/7/2004	4828	Passport Services	X	-55.00	-1,678.65
Check	2/7/2004	4829	Passport Services	X	-80.00	-1,758.65
Check	2/9/2004	4830	Passport Services	X	-95.00	-1,853.65
Check	2/9/2004	4831	Passport Services	X	-80.00	-1,933.65
Check	2/9/2004	4832	Passport Services	X	-115.00	-2,048.65
Check	2/9/2004	4833	Passport Services	X	-115.00	-2,163.65
Check	2/9/2004	4834	Passport Services	X	-55.00	-2,218.65
Check	2/9/2004	4835	Passport Services	X	-55.00	-2,273.65
Check	2/9/2004	4836	Passport Services	X	-55.00	-2,328.65
Check	2/10/2004	4839	Passport Services	X	-55.00	-2,383.65
Check	2/10/2004	4840	Passport Services	X	-55.00	-2,438.65
Check	2/10/2004	4838	Passport Services	X	-55.00	-2,493.65
Check	2/10/2004	4837	Passport Services	X	-55.00	-2,548.65
Check	2/11/2004	4841	Passport Services	X	-110.00	-2,658.65
Check	2/12/2004	4842	Passport Services	X	-55.00	-2,713.65
Check	2/12/2004	4843	Passport Services	X	-40.00	-2,753.65
Check	2/14/2004	4846	Passport Services	X	-110.00	-2,863.65
Check	2/14/2004	4845	Passport Services	X	-55.00	-2,918.65
Check	2/14/2004	4844	Passport Services	X	-40.00	-2,958.65
Check	2/17/2004	4849	Passport Services	X	-113.65	-3,072.30
Check	2/17/2004	4848	Passport Services	X	-115.00	-3,187.30
Check	2/18/2004	4847	Kendal Flowers	X	-38.79	-3,226.09
Check	2/29/2004			X	-11.00	-3,237.09
<b>Total Checks and Payments</b>					<b>-3,237.09</b>	<b>-3,237.09</b>
<b>Deposits and Credits - 16 Items</b>						
Deposit	2/2/2004			X	175.00	175.00
Deposit	2/2/2004			X	150.00	325.00
Deposit	2/3/2004			X	1,035.00	1,360.00
Deposit	2/9/2004			X	110.00	1,470.00
Deposit	2/10/2004			X	615.00	2,085.00
Deposit	2/11/2004			X	55.00	2,140.00
Deposit	2/12/2004			X	165.00	2,305.00
Deposit	2/17/2004			X	40.00	2,345.00
Deposit	2/17/2004			X	150.00	2,495.00
Deposit	2/18/2004			X	225.00	2,720.00
Deposit	2/19/2004			X	55.00	2,775.00
Deposit	2/23/2004			X	55.00	2,830.00
Deposit	2/24/2004			X	1,507.30	4,337.30
Deposit	2/24/2004			X	300.00	4,637.30

7:40 AM  
 03/09/04

**Placentia Library District  
 Reconciliation Detail  
 County Exempt - Checking, Period Ending 02/29/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	2/25/2004			X	55.00	4,692.30
Deposit	2/26/2004			X	178.65	4,870.95
Total Deposits and Credits					4,870.95	4,870.95
Total Cleared Transactions					1,633.86	1,633.86
Cleared Balance					1,633.86	3,428.78
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 25 Items</b>						
Check	11/8/2003	4698	Passport Services		-110.00	-110.00
Check	12/30/2003	4779	Elizabeth D Minter		-11.10	-121.10
Check	2/17/2004	4850	Passport Services		-55.00	-176.10
Check	2/18/2004	4851	Passport Services		-55.00	-231.10
Check	2/18/2004	4852	Passport Services		-55.00	-286.10
Check	2/19/2004	4853	Passport Services		-55.00	-341.10
Check	2/19/2004	4854	Passport Services		-55.00	-396.10
Check	2/19/2004	4856	Passport Services		-55.00	-451.10
Check	2/19/2004	4855	Passport Services		-55.00	-506.10
Check	2/21/2004	4857	Passport Services		-55.00	-561.10
Check	2/21/2004	4858	Passport Services		-115.00	-676.10
Check	2/22/2004	4860	Passport Services		-55.00	-731.10
Check	2/22/2004	4859	Passport Services		-110.00	-841.10
Check	2/23/2004	4861	Passport Services		-115.00	-956.10
Check	2/24/2004	4862	Passport Services		-55.00	-1,011.10
Check	2/24/2004	4863	Passport Services		-190.00	-1,201.10
Check	2/25/2004	4871	Passport Services		-13.65	-1,214.75
Check	2/25/2004	4870	Passport Services		-55.00	-1,269.75
Check	2/25/2004	4869	Passport Services		-55.00	-1,324.75
Check	2/25/2004	4867	Passport Services		-315.00	-1,639.75
Check	2/25/2004	4866	Passport Services		-230.00	-1,869.75
Check	2/25/2004	4865	Passport Services		-95.00	-1,964.75
Check	2/25/2004	4864	Passport Services		-55.00	-2,019.75
Check	2/25/2004	4868	Passport Services		-55.00	-2,074.75
Check	2/28/2004	4872	Passport Services		-115.00	-2,189.75
Total Checks and Payments					-2,189.75	-2,189.75
Total Uncleared Transactions					-2,189.75	-2,189.75
Register Balance as of 02/29/2004					-555.89	1,239.03
<b>New Transactions</b>						
<b>Checks and Payments - 16 Items</b>						
Check	3/2/2004	4874	Passport Services		-110.00	-110.00
Check	3/2/2004	4873	Passport Services		-55.00	-165.00
Check	3/3/2004	4876	Passport Services		-95.00	-260.00
Check	3/3/2004	4875	Passport Services		-115.00	-375.00
Check	3/4/2004	4877	Passport Services		-175.00	-550.00
Check	3/4/2004	4879	Passport Services		-115.00	-665.00
Check	3/4/2004	4878	Passport Services		-55.00	-720.00
Check	3/6/2004	4884	Passport Services		-110.00	-830.00
Check	3/6/2004	4880	Passport Services		-55.00	-885.00
Check	3/6/2004	4883	Passport Services		-40.00	-925.00
Check	3/6/2004	4882	Passport Services		-55.00	-980.00
Check	3/6/2004	4881	Passport Services		-55.00	-1,035.00
Check	3/7/2004	4885	Passport Services		-55.00	-1,090.00
Check	3/7/2004	4886	Passport Services		-55.00	-1,145.00
Check	3/8/2004	4888	Passport Services		-55.00	-1,200.00
Check	3/8/2004	4887	Passport Services		-110.00	-1,310.00
Total Checks and Payments					-1,310.00	-1,310.00

7:40 AM  
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**Placentia Library District**  
**Reconciliation Detail**  
County Exempt - Checking, Period Ending 02/29/2004

Agenda Item 16  
County Exempt Checking  
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Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 6 Items</b>						
Deposit	3/3/2004				95.00	95.00
Deposit	3/4/2004				290.00	385.00
Deposit	3/8/2004				810.00	1,195.00
Deposit	3/8/2004				110.00	1,305.00
Deposit	3/8/2004				220.00	1,525.00
Deposit	3/8/2004				55.00	1,580.00
Total Deposits and Credits					1,580.00	1,580.00
Total New Transactions					270.00	270.00
<b>Ending Balance</b>					<b>-285.89</b>	<b>1,509.03</b>

*as per  
3/9/04*

**Placentia Library District  
Reconciliation Detail  
County Exempt - Savings, Period Ending 02/29/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						4,935.61
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 8 Items</b>						
Deposit	2/3/2004			X	35.00	35.00
Deposit	2/5/2004			X	30.00	65.00
Deposit	2/11/2004			X	54.94	119.94
Deposit	2/12/2004			X	30.00	149.94
Deposit	2/19/2004			X	30.00	179.94
Deposit	2/25/2004			X	49.94	229.88
Deposit	2/26/2004			X	30.00	259.88
Deposit	2/29/2004			X	1.20	261.08
Total Deposits and Credits					<u>261.08</u>	<u>261.08</u>
Total Cleared Transactions					<u>261.08</u>	<u>261.08</u>
Cleared Balance					<u>261.08</u>	<u>5,196.69</u>
Register Balance as of 02/29/2004					261.08	5,196.69
<b>New Transactions</b>						
<b>Checks and Payments - 1 Item</b>						
Check	3/3/2004	1518	Greg's Carpet & Up...		-155.52	-155.52
Total Checks and Payments					<u>-155.52</u>	<u>-155.52</u>
<b>Deposits and Credits - 3 Items</b>						
Deposit	3/1/2004				30.00	30.00
Deposit	3/4/2004				70.00	100.00
Deposit	3/4/2004				30.00	130.00
Total Deposits and Credits					<u>130.00</u>	<u>130.00</u>
Total New Transactions					<u>-25.52</u>	<u>-25.52</u>
<b>Ending Balance</b>					<u><u>235.56</u></u>	<u><u>5,171.17</u></u>

*EDW*  
*3/9/04*

**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 02/29/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						12,834.76
<b>Cleared Transactions</b>						
<b>Checks and Payments - 12 Items</b>						
Check	1/21/2004	4810	CALTAC	X	-45.00	-45.00
Check	2/2/2004	4813	Placentia Library Di...	X	-1,035.00	-1,080.00
Check	2/2/2004	4812	Sophia's Greek Cui...	X	-100.00	-1,180.00
Check	2/2/2004		Bank of the West	X	-91.45	-1,271.45
Check	2/3/2004		Bank of the West	X	-6.72	-1,278.17
Check	2/4/2004	4814	Placentia Library G...	X	-2,067.01	-3,345.18
Check	2/9/2004	4815	Placentia Library Di...	X	-500.00	-3,845.18
Check	2/12/2004	4816	Sam's Club	X	-110.86	-3,956.04
Check	2/18/2004	4818	Placentia Chamber ...	X	-25.00	-3,981.04
Check	2/23/2004	4819	Placentia Library Di...	X	-1,507.30	-5,488.34
Check	2/25/2004	4820	Sam's Club	X	-51.31	-5,539.65
Check	2/25/2004	4821	Placentia Chamber ...	X	-30.00	-5,569.65
<b>Total Checks and Payments</b>					<b>-5,569.65</b>	<b>-5,569.65</b>
<b>Deposits and Credits - 34 Items</b>						
Deposit	2/2/2004			X	186.78	186.78
Deposit	2/2/2004			X	84.52	271.30
Deposit	2/2/2004			X	116.58	387.88
Deposit	2/2/2004			X	125.20	513.08
Deposit	2/4/2004			X	444.60	957.68
Deposit	2/4/2004			X	280.65	1,238.33
Deposit	2/5/2004			X	177.00	1,415.33
Deposit	2/5/2004			X	42.41	1,457.74
Deposit	2/6/2004			X	87.00	1,544.74
Deposit	2/6/2004			X	204.00	1,748.74
Deposit	2/9/2004			X	150.00	1,898.74
Deposit	2/9/2004			X	29.14	1,927.88
Deposit	2/10/2004			X	398.00	2,325.88
Deposit	2/10/2004			X	3.60	2,329.48
Deposit	2/10/2004			X	516.00	2,845.48
Deposit	2/11/2004			X	139.50	2,984.98
Deposit	2/11/2004			X	137.95	3,122.93
Deposit	2/12/2004			X	87.00	3,209.93
Deposit	2/13/2004			X	92.20	3,302.13
Deposit	2/13/2004			X	30.00	3,332.13
Deposit	2/17/2004			X	177.00	3,509.13
Deposit	2/18/2004			X	30.00	3,539.13
Deposit	2/18/2004			X	92.40	3,631.53
Deposit	2/18/2004			X	60.00	3,691.53
Deposit	2/19/2004			X	87.00	3,778.53
Deposit	2/20/2004			X	180.80	3,959.33
Deposit	2/23/2004			X	294.00	4,253.33
Deposit	2/23/2004			X	137.00	4,390.33
Deposit	2/24/2004			X	35.00	4,425.33
Deposit	2/24/2004			X	267.00	4,692.33
Deposit	2/25/2004			X	310.40	5,002.73
Deposit	2/26/2004			X	120.00	5,122.73
Deposit	2/27/2004			X	6.00	5,128.73
Deposit	2/27/2004			X	58.29	5,187.02
<b>Total Deposits and Credits</b>					<b>5,187.02</b>	<b>5,187.02</b>
<b>Total Cleared Transactions</b>					<b>-382.63</b>	<b>-382.63</b>
<b>Cleared Balance</b>					<b>-382.63</b>	<b>12,452.13</b>

**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 02/29/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 Items</b>						
Check	10/28/2003	4769	Debra Haag		-64.00	-64.00
Check	2/19/2004	4817	County of Orange		-120.00	-184.00
Check	2/26/2004	4822	CM School Supply		-74.29	-258.29
Check	2/29/2004	4823	Jim Roberts		-53.99	-312.28
Total Checks and Payments					<u>-312.28</u>	<u>-312.28</u>
Total Uncleared Transactions					<u>-312.28</u>	<u>-312.28</u>
Register Balance as of 02/29/2004					-694.91	12,139.85
<b>New Transactions</b>						
<b>Checks and Payments - 4 Items</b>						
Check	3/2/2004	4825	Mary Strazdas		-8.46	-8.46
Check	3/2/2004	4824	Marie Schmidt		-5.92	-14.38
Check	3/3/2004	4826	Placentia Library Di...		-810.00	-824.38
Check	3/3/2004	4827	Placentia Library G...		-3,004.18	-3,828.56
Total Checks and Payments					<u>-3,828.56</u>	<u>-3,828.56</u>
Total New Transactions					<u>-3,828.56</u>	<u>-3,828.56</u>
<b>Ending Balance</b>					<u><b>-4,523.47</b></u>	<u><b>8,311.29</b></u>

*Edward  
3/9/04*



**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 02/29/2004**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						13,927.85
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 Items</b>						
Check	2/2/2004	1226	Orange County Aud...	X	-17,671.63	-17,671.63
Check	2/23/2004	1227	Orange County Aud...	X	-17,060.16	-34,731.79
<b>Total Checks and Payments</b>					-34,731.79	-34,731.79
<b>Deposits and Credits - 37 Items</b>						
Deposit	2/2/2004			X	507.90	507.90
Deposit	2/2/2004			X	390.00	897.90
Deposit	2/2/2004			X	515.45	1,413.35
Deposit	2/2/2004			X	4,048.11	5,461.46
Deposit	2/2/2004			X	756.00	6,217.46
Deposit	2/3/2004			X	576.36	6,793.82
Deposit	2/4/2004			X	340.30	7,134.12
Deposit	2/5/2004			X	617.32	7,751.44
Deposit	2/9/2004			X	150.00	7,901.44
Deposit	2/9/2004			X	904.00	8,805.44
Deposit	2/9/2004			X	412.88	9,218.32
Deposit	2/9/2004			X	2,067.01	11,285.33
Deposit	2/9/2004			X	748.15	12,033.48
Deposit	2/10/2004			X	655.75	12,689.23
Deposit	2/10/2004			X	1,731.16	14,420.39
Deposit	2/11/2004			X	732.40	15,152.79
Deposit	2/12/2004			X	750.90	15,903.69
Deposit	2/17/2004			X	49.42	15,953.11
Deposit	2/17/2004			X	390.90	16,344.01
Deposit	2/17/2004			X	814.00	17,158.01
Deposit	2/18/2004			X	795.90	17,953.91
Deposit	2/18/2004			X	150.00	18,103.91
Deposit	2/19/2004			X	676.55	18,780.46
Deposit	2/19/2004			X	355.00	19,135.46
Deposit	2/23/2004			X	1,247.22	20,382.68
Deposit	2/23/2004			X	1,308.76	21,691.44
Deposit	2/23/2004			X	390.00	22,081.44
Deposit	2/23/2004			X	407.50	22,488.94
Deposit	2/23/2004			X	90.00	22,578.94
Deposit	2/23/2004			X	725.00	23,303.94
Deposit	2/24/2004			X	330.00	23,633.94
Deposit	2/24/2004			X	255.00	23,888.94
Deposit	2/24/2004			X	722.51	24,611.45
Deposit	2/25/2004			X	786.30	25,397.75
Deposit	2/26/2004			X	899.35	26,297.10
Deposit	2/26/2004			X	210.00	26,507.10
Deposit	2/29/2004			X	3.92	26,511.02
<b>Total Deposits and Credits</b>					26,511.02	26,511.02
<b>Total Cleared Transactions</b>					-8,220.77	-8,220.77
<b>Cleared Balance</b>					-8,220.77	5,707.08
<b>Register Balance as of 02/29/2004</b>					-8,220.77	5,707.08
<b>New Transactions</b>						
<b>Checks and Payments - 1 Item</b>						
Check	3/4/2004	1228	Orange County Aud...		-31,258.13	-31,258.13
<b>Total Checks and Payments</b>					-31,258.13	-31,258.13

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**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 02/29/2004**

Agenda Item 16  
General Fund Savings  
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Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 13 Items</b>						
Deposit	3/1/2004				1,036.55	1,036.55
Deposit	3/1/2004				630.00	1,666.55
Deposit	3/1/2004				414.37	2,080.92
Deposit	3/1/2004				660.00	2,740.92
Deposit	3/2/2004				23,537.00	26,277.92
Deposit	3/2/2004				626.80	26,904.72
Deposit	3/3/2004				501.75	27,406.47
Deposit	3/4/2004				648.50	28,054.97
Deposit	3/8/2004				1,098.50	29,153.47
Deposit	3/8/2004				330.00	29,483.47
Deposit	3/8/2004				816.00	30,299.47
Deposit	3/8/2004				3,004.18	33,303.65
Deposit	3/8/2004				277.95	33,581.60
Total Deposits and Credits					33,581.60	33,581.60
Total New Transactions					2,323.47	2,323.47
<b>Ending Balance</b>					<b>-5,897.30</b>	<b>8,030.55</b>

*reconciled  
3/9/04*

8:05 AM  
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**Placentia Library District**  
**Reconciliation Detail**  
Literacy Fund - Savings, Period Ending 02/29/2004

Agenda Item 16  
Literacy Fund Savings  
Page 13 of 15

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						6,719.48
Cleared Transactions						
Deposits and Credits - 4 Items						
Deposit	2/4/2004			X	51.72	51.72
Deposit	2/5/2004			X	12.93	64.65
Deposit	2/23/2004			X	323.25	387.90
Deposit	2/29/2004			X	1.63	389.53
Total Deposits and Credits					389.53	389.53
Total Cleared Transactions					389.53	389.53
Cleared Balance					389.53	7,109.01
Register Balance as of 02/29/2004					389.53	7,109.01
Ending Balance					389.53	7,109.01

*2004  
3/9/04*

**Placentia Library District  
Reconciliation Detail**  
Payroll Checking - Wells Fargo, Period Ending 02/29/2004

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						38,428.12
<b>Cleared Transactions</b>						
<b>Checks and Payments - 40 Items</b>						
Check	12/17/2003	3787	Amanda Hopkins	X	-48.35	-48.35
Check	12/30/2003	3828	Jennifer Tarrio	X	-66.50	-114.85
Check	12/30/2003	3824	Amanda Hopkins	X	-96.71	-211.56
Check	1/14/2004	3860	Shantay losia	X	-280.82	-492.38
Check	1/14/2004	3845	Barbara Phillips	X	-121.52	-613.90
Check	1/28/2004	3883	Shawn Robison	X	-220.62	-834.52
Check	1/28/2004	3879	Beatrice V. Quintanar	X	-322.55	-1,157.07
Check	1/28/2004	3890	Angelica Alatorre	X	-265.95	-1,423.02
Check	1/28/2004	3870	Esther P. Guzman	X	-272.85	-1,695.87
Check	1/28/2004	3867	Joy Di Loreto	X	-383.50	-2,079.37
Check	1/28/2004	3866	Dorothy J. Cummings	X	-179.70	-2,259.07
Check	1/28/2004	3891	Denetra Gipson	X	-60.44	-2,319.51
Check	1/28/2004	3897	Nationwide Retirem...	X	-2,271.14	-4,590.65
Check	1/28/2004	3878	Barbara Phillips	X	-173.10	-4,763.75
Check	1/28/2004	3880	Pamela Radeka	X	-63.46	-4,827.21
Check	1/28/2004	3881	Joshua Robbins	X	-186.68	-5,013.89
Check	2/10/2004		Paychex	X	-15,916.38	-20,930.27
Check	2/11/2004	3929	Orange County Aud...	X	-327.57	-21,257.84
Check	2/11/2004	3928	Hilda Rivera	X	-96.71	-21,354.55
Check	2/11/2004	3927	Melissa Porter	X	-278.03	-21,632.58
Check	2/11/2004	3926	Shantay losia	X	-366.50	-21,999.08
Check	2/11/2004	3925	Lorraine Gunderson	X	-339.27	-22,338.35
Check	2/11/2004	3931	Nationwide Retirem...	X	-2,271.14	-24,609.49
Check	2/11/2004	3922	Angelica Alatorre	X	-193.41	-24,802.90
Check	2/11/2004	3913	Joshua Robbins	X	-200.94	-25,003.84
Check	2/11/2004	3912	Pamela Radeka	X	-145.06	-25,148.90
Check	2/11/2004	3911	Beatrice V. Quintanar	X	-307.82	-25,456.72
Check	2/11/2004	3910	Barbara Phillips	X	-338.15	-25,794.87
Check	2/11/2004	3902	Joyce G. Hampton	X	-331.10	-26,125.97
Check	2/11/2004	3901	Esther P. Guzman	X	-272.85	-26,398.82
Check	2/11/2004	3898	Joy Di Loreto	X	-362.81	-26,761.63
Check	2/11/2004		Paychex	X	-7,687.47	-34,449.10
Check	2/11/2004	3930	Placentia Library Di...	X	-19.94	-34,469.04
Check	2/24/2004		Paychex	X	-16,804.83	-51,273.87
Check	2/25/2004		Paychex	X	-7,650.08	-58,923.95
Check	2/25/2004	2027	Lorraine Gunderson	X	-288.25	-59,212.20
Check	2/25/2004	3944	Joshua Robbins	X	-147.44	-59,359.64
Check	2/25/2004	3936	Joyce G. Hampton	X	-331.10	-59,690.74
Check	2/25/2004	3956	Placentia Library Di...	X	-19.94	-59,710.68
Check	2/25/2004	3955	Orange County Aud...	X	-327.57	-60,038.25
<b>Total Checks and Payments</b>					<b>-60,038.25</b>	<b>-60,038.25</b>
<b>Deposits and Credits - 2 Items</b>						
Deposit	2/5/2004			X	30,603.80	30,603.80
Deposit	2/19/2004			X	10,000.00	40,603.80
<b>Total Deposits and Credits</b>					<b>40,603.80</b>	<b>40,603.80</b>
<b>Total Cleared Transactions</b>					<b>-19,434.45</b>	<b>-19,434.45</b>
<b>Cleared Balance</b>					<b>-19,434.45</b>	<b>18,993.67</b>

8:14 AM  
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**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 02/29/2004**

Agenda Item 16  
Payroll Fund Checking-WF  
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Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 8 Items</b>						
Check	2/11/2004	3923	Hubert Chim		-652.78	-652.78
Check	2/11/2004	3924	Denetra Gipson		-60.44	-713.22
Check	2/25/2004	3932	Dorothy J. Cummings		-54.59	-767.81
Check	2/25/2004	3935	Esther P. Guzman		-272.85	-1,040.66
Check	2/25/2004	3953	Angelica Alatorre		-145.06	-1,185.72
Check	2/25/2004	3954	Hilda Rivera		-284.88	-1,470.60
Check	2/25/2004	3957	Nationwide Retirem...		-1,655.76	-3,126.36
Check	2/25/2004	3943	Beatrice V. Quintanar		-307.82	-3,434.18
Total Checks and Payments					-3,434.18	-3,434.18
Total Uncleared Transactions					-3,434.18	-3,434.18
Register Balance as of 02/29/2004					-22,868.63	15,559.49
<b>New Transactions</b>						
<b>Checks and Payments - 18 Items</b>						
Check	3/9/2004		Paychex		-17,040.52	-17,040.52
Check	3/10/2004	3991	Hilda Rivera		-311.59	-17,352.11
Check	3/10/2004	3990	Melissa Porter		-335.88	-17,687.99
Check	3/10/2004	3989	Shantay Iosia		-345.46	-18,033.45
Check	3/10/2004	3988	Lorraine Gunderson		-288.25	-18,321.70
Check	3/10/2004	3987	Denetra Gipson		-60.44	-18,382.14
Check	3/10/2004	3986	Hubert Chim		-459.37	-18,841.51
Check	3/10/2004	3985	Angelica Alatorre		-217.59	-19,059.10
Check	3/10/2004	3978	Soham Shah		-118.44	-19,177.54
Check	3/10/2004	3975	Joshua Robbins		-172.41	-19,349.95
Check	3/10/2004	3974	Pamela Radeka		-151.11	-19,501.06
Check	3/10/2004	3973	Beatrice V. Quintanar		-307.82	-19,808.88
Check	3/10/2004	3964	Alexander Hernandez		-121.56	-19,930.44
Check	3/10/2004	3963	Joyce G. Hampton		-331.10	-20,261.54
Check	3/10/2004	3962	Esther P. Guzman		-272.85	-20,534.39
Check	3/10/2004	3959	Dorothy J. Cummings		-227.80	-20,762.19
Check	3/10/2004	3958	Gary Bell		-222.62	-20,984.81
Check	3/10/2004		Paychex		-8,008.01	-28,992.82
Total Checks and Payments					-28,992.82	-28,992.82
<b>Deposits and Credits - 1 Item</b>						
Deposit	3/4/2004				30,603.80	30,603.80
Total Deposits and Credits					30,603.80	30,603.80
Total New Transactions					1,610.98	1,610.98
<b>Ending Balance</b>					<b>-21,257.65</b>	<b>17,170.47</b>

*2004  
3/9/04*



ACQUISITIONS REPORT FOR FISCAL YEAR 2003-2004 THROUGH THE MONTH OF FEBRUARY 2004  
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	5,094.19	326	302	5,165.70	342	310	10,259.89	668	612	1,491.33	72	71	11,751.22	740	683
Adult Circulating Non-Fiction	5,796.85	295	281	7,102.89	326	314	12,899.74	621	595	5,496.65	229	223	18,396.39	850	818
Adult Reference	9,794.40	47	30	2,267.05	33	29	12,061.45	80	59	1,262.50	34	30	13,323.95	114	89
Adult Print Communications	308.59	10	10	0.00	0	0	308.59	10	10	0.00	0	0	308.59	10	10
Adult Electronic Communications	20,994.69	11	11	0.00	0	0	20,994.69	11	11	0.00	0	0	20,994.69	11	11
Total Adult Non-Fiction	36,894.53	363	332	9,369.94	359	343	46,264.47	722	675	6,759.15	263	253	53,023.62	985	928
TOTAL ADULT PRINT MATERIALS	41,988.72	689	689	14,535.64	701	653	56,524.36	1,390	1,287	8,250.48	335	324	64,774.84	1,725	1,611
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	1,685.00	111	104	1,685.00	111	104
Adult Audio Books	5,021.58	82	78	2,733.72	49	42	7,755.30	131	120	537.00	18	18	8,292.30	149	138
Total Adult Audio	5,021.58	82	78	2,733.72	49	42	7,755.30	131	120	2,222.00	129	122	9,977.30	260	242
Adult Video Educational	2,257.31	57	35	1,692.16	118	65	3,949.47	175	100	245.00	15	14	4,194.47	190	114
Adult Video Entertainment	0.00	0	0	553.90	39	23	553.90	39	23	779.00	42	42	1,332.90	81	65
Total Adult Video	2,257.31	57	35	2,246.06	157	88	4,503.37	214	123	1,024.00	57	56	5,527.37	271	179
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	7,278.89	139	113	4,979.78	206	130	12,258.67	345	243	3,246.00	186	178	15,504.67	531	421
TOTAL ADULT MATERIALS	49,267.61	828	802	19,515.42	907	783	68,783.03	1,735	1,530	11,496.48	521	502	80,279.51	2,256	2,032
Juvenile Fiction	1,905.08	127	124	299.37	18	18	2,204.45	145	142	618.32	62	61	2,822.77	207	203
Juvenile Circulating Non-Fiction	14,843.37	621	617	338.43	20	20	15,181.80	641	637	401.26	33	27	15,583.06	674	664
Juvenile Reference	431.27	11	11	239.16	4	4	670.43	15	15	0.00	0	0	670.43	15	15
Juvenile Print Communications	424.66	3	2	285.87	2	2	710.53	5	4	0.00	0	0	710.53	5	4
Juvenile Electronic Communications	399.00	1	1	0.00	0	0	399.00	1	1	0.00	0	0	399.00	1	1
Total Juvenile Non-Fiction	16,098.30	636	631	863.46	26	26	16,961.76	662	657	401.26	33	27	17,363.02	695	684
TOTAL JUVENILE PRINT MATERIALS	18,003.38	763	755	1,162.83	44	44	19,166.21	807	799	1,019.58	95	88	20,185.79	902	887
Juvenile Audio/Music	0.00	0	0	15.00	1	1	15.00	1	1	0.00	0	0	15.00	1	1
Juvenile Audio Books	2,112.82	53	53	1,417.57	36	33	3,530.39	89	86	0.00	0	0	3,530.39	89	86
Total Juvenile Audio	2,112.82	53	53	1,432.57	37	34	3,545.39	90	87	0.00	0	0	3,545.39	90	87
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	577.00	42	41	577.00	42	41
Juvenile Video Entertainment	0.00	0	0	39.33	1	1	39.33	1	1	712.00	54	53	751.33	55	54
Total Juvenile Video	0.00	0	0	39.33	1	1	39.33	1	1	1,289.00	96	94	1,328.33	97	95
Juvenile Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	2,112.82	53	53	1,471.90	38	35	3,584.72	91	88	1,289.00	96	94	4,873.72	187	182
TOTAL JUVENILE MATERIALS	20,116.20	816	808	2,634.73	82	79	22,750.93	898	887	2,308.58	191	182	25,059.51	1,089	1,069
Total Fiction	6,999.27	453	426	5,465.07	360	328	12,464.34	813	754	2,109.65	134	132	14,573.99	947	886
Total Non-Fiction	52,992.83	999	963	10,233.40	385	369	63,226.23	1,384	1,332	7,160.41	296	280	70,386.64	1,680	1,612
Total Audio	7,134.40	135	131	4,166.29	86	76	11,300.69	221	207	2,222.00	129	122	13,522.69	350	329
Total Video	2,257.31	57	35	2,285.39	158	89	4,542.70	215	124	2,313.00	153	150	6,855.70	368	274
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	69,383.81	1,644	1,555	22,150.15	989	862	91,533.96	2,633	2,417	13,805.06	712	684	105,339.02	3,345	3,101

ACQUISITIONS REPORT FOR THE MONTH OF FEBRUARY 2004  
Prepared by: Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	1,179.73	103	0.00	0	1,179.73	103	395.65	21	1,575.38	124
Adult Circulating Non-Fiction	1,183.32	50	0.00	0	1,183.32	50	1,562.04	58	2,745.36	108
Adult Reference	810.36	5	0.00	0	810.36	5	174.95	3	985.31	8
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	7,221.50	2	0.00	0	7,221.50	2	0.00	0	7,221.50	2
Total Adult Non-Fiction	9,215.18	57	0.00	0	9,215.18	57	1,736.99	61	10,952.17	118
TOTAL ADULT PRINT MATERIALS	10,394.91	160	0.00	0	10,394.91	160	2,132.64	82	12,527.55	242
Adult Audio/Music	0.00	0	0.00	0	0.00	0	1,460.00	96	1,460.00	96
Adult Audio Books	1,575.74	25	0.00	0	1,575.74	25	0.00	0	1,575.74	25
Total Adult Audio	1,575.74	25	0.00	0	1,575.74	25	1,460.00	96	3,035.74	121
Adult Video Educational	180.00	14	0.00	0	180.00	14	0.00	0	180.00	14
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	180.00	14	0.00	0	180.00	14	0.00	0	180.00	14
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	1,755.74	39	0.00	0	1,755.74	39	1,460.00	96	3,215.74	135
TOTAL ADULT MATERIALS	12,150.65	199	0.00	0	12,150.65	199	3,592.64	178	15,743.29	333
Juvenile Fiction	0.00	0	0.00	0	0.00	0	15.95	1	15.95	1
Juvenile Circulating Non-Fiction	112.72	4	0.00	0	112.72	4	82.59	9	195.31	13
Juvenile Reference	27.64	1	0.00	0	27.64	1	0.00	0	27.64	1
Juvenile Print Continuations	146.61	1	0.00	0	146.61	1	0.00	0	146.61	1
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	286.97	6	0.00	0	286.97	6	82.59	9	369.56	15
TOTAL JUVENILE PRINT MATERIALS	286.97	6	0.00	0	286.97	6	98.54	10	385.51	16
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	934.85	23	0.00	0	934.85	23	0.00	0	934.85	23
Total Juvenile Audio	934.85	23	0.00	0	934.85	23	0.00	0	934.85	23
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	934.85	23	0.00	0	934.85	23	0.00	0	934.85	23
TOTAL JUVENILE MATERIALS	1,221.82	29	0.00	0	1,221.82	29	98.54	10	1,320.36	39
Total Fiction	1,179.73	103	0.00	0	1,179.73	103	411.60	22	1,591.33	125
Total Non-Fiction	9,502.15	63	0.00	0	9,502.15	63	1,819.58	70	11,321.73	133
Total Audio	2,510.59	48	0.00	0	2,510.59	48	1,460.00	96	3,970.59	144
Total Video	180.00	14	0.00	0	180.00	14	0.00	0	180.00	14
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	13,372.47	228	0.00	0	13,372.47	228	3,691.18	188	17,063.65	416

OUTSTANDING ORDERS AS OF FEBRUARY 29, 2004

General Fund Amount	\$16,443.08
Adopt-A-Book Amount	\$3,108.73
<b>TOTAL Amount</b>	<b>\$19,551.81</b>



Summary of Current Status of Unique Management Accounts  
March 1, 2004

FY 03-04	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	16	521	6	903.37	0
August	10	531	4	585.44	0
September	10	535	3	815.23	0
October	18	548	6	952.92	0
November	15	554	3	475.41	0
December	21	568	3	1004.41	0
January	12	582	7	973.55	0
February	22	595	9	806.35	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0.00	0
<b>TOTAL YTD</b>	<b>124</b>	<b>0</b>	<b>41</b>	<b>6516.68</b>	<b>0</b>

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 02/29/2004 9:26 AM TC

SUMMARY STATUS REPORT

PAGE: 128

MS JULIE SHOOK  
PLACENTIA LIBRARY DISTRICT  
411 EAST CHAPMAN AVENUE  
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT  
DATES LISTED: 01/01/1900 TO 02/29/2004

Accounts Submitted	:	937	Dollars Submitted	:	85,899.88	Dollars Received	:	29,179.49
Bankruptcies	:	4	Dollars in Bankruptcy	:	389.55	Material Returned	:	12,853.95
Incorrect Addresses	:	113	Dollars in Skips	:	6,812.70	Dollars Waived	:	2,514.88
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	57,303.36
Accounts in Process	:	819	Dollars in Process	:	76,435.23	% of Dollars Activated	:	74.97%
# of Accounts Activated	:	595						
% of Accounts Activated	:	72.65%						



TO: Library Board of Trustees  
FROM: Elizabeth Minter, Library Director *EDM*  
DATE: March 22, 2004  
SUBJECT: GIFT REPORT

The following gifts were received from February 1, 2004 through February 29, 2004.

**ADOPT A BOOK DONATIONS**

**TOTAL ADOPT A BOOK DONATIONS:** \$0.00

**BOOK ENDOWMENT FUND**

Friends of Placentia Library

**TOTAL BOOK ENDOWMENT FUND** \$220.25

**GENERAL FUND DONATIONS**

Placentia Veterinary Clinic	Charles & Kathleen Frazee
Taormina Industries	Dixie & Gordon Shaw
League of Women Voters	

**TOTAL GENERAL FUND DONATIONS:** \$460.00

**TOTAL ALL DONATIONS** \$680.25

Prepared By: Donna Siloti



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Building Maintenance Report for February 2004  
**DATE:** March 22, 2004

**HVAC:** 02/03/04 – Routine maintenance  
**Plumbing:** No service calls in February  
**Electrical:** 02/06/04 – Add 6 breakers to panel to finish computer circuits, add buss hardware  
**Exterminator:** No service calls in February  
**General Contractor:** 02/26/04 – 02/28/04 – Clean up water damage caused by leaking skylight  
**Carpet Cleaners:** 02/27/04 – Clean Meeting Room carpet

Prepared by: Donna Siloti



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Personnel Report for February 2004  
**DATE:** March 21, 2004

**RESIGNATIONS:**

None

**APPOINTMENTS:**

02/22/04 – Alexander Hernandez - Page

02/22/04 – Sohom Shah - Page

**OPEN POSITIONS:**

None

**WORKERS' COMPENSATION LEAVE:**


None

Prepared by: Donna Siloti





TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator 

SUBJECT: Volunteer Report for Month of February 2004

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)

REGULAR	FY03/04 February	FY03/04 YTD	Starting	Cumulative
Andrade, Linda	10.00	62.50	Sep-95	820.00
Backes, Theresa	5.50	50.50	Jun-98	387.25
Bart, Lillian	8.00	78.00	May-01	346.75
Bass, Donna	0.00	0.00	Jul-02	2.00
Blansett, Nadine	19.00	122.00	Mar-03	143.50
Boelman, Marge	0.00	15.75	Apr-01	161.50
Botha, Jill	0.00	20.00	Nov-01	64.00
Clugston, Patricia	6.50	56.25	Jun-98	489.00
Cravotta, Leo	0.00	0.00	May-99	46.50
Davis, Sandy	8.00	64.00	Jul-03	64.00
Dell, Lyla	37.25	223.25	Aug-98	165.25
Doezie, Debra	8.00	15.00	Jan-04	15.00
Fioroni, Pete	8.00	42.00	Mar-97	312.25
Fitzgerald, Joan	3.00	48.75	Oct-93	2,174.75
Frazee, Kathy	0.00	2.00	Jul-02	7.00
Godwin, Nita	6.00	57.25	Feb-96	352.25
Haagen, John	2.00	36.25	Jan-00	103.25
Hathaway, Eugenia	2.00	14.00	Nov-03	14.00
Hemmerling, Barbara	14.50	78.00	Sep-95	684.00
Henderson, Jan	6.00	9.00	Oct-03	9.00
Himes, Camille	0.00	5.00	Jul-03	5.00
Horrocks, Marjorie	4.00	16.00	Oct-95	282.00
Hunsinger, Debbie	0.00	6.00	Jul-02	55.00
Irot, Pat	38.50	334.00	Feb-96	3,467.50
Jertberg, Pat	12.00	110.50	Apr-98	1,016.25
Jertberg, Jerry	0.00	0.00	Jan-02	21.00
Lee, Wilma	2.75	2.75	Feb-04	2.75
Lone-Tollefson, Nancy	22.00	141.50	Jan. 03	212.00
Lord, Audrey	0.00	0.00	Jul-00	385.75
Mehta, Neela	0.00	0.00	Jun-02	109.25
Mignot, Shirley	0.00	0.00	Sep-95	472.00
Myers, Claire	7.50	72.50	Oct-95	1,286.75
Olson, Bob	0.00	20.00	Sep-95	486.00
Pence, Thomas	0.00	28.50	Jan-99	301.50
Peterson, Ruth	0.00	0.00	Mar-02	213.00
Phillips, Barbara	0.00	6.50	Apr-03	15.00
Rankin, Eleanore	35.00	192.00	May-02	495.50
Reid, Barbara	0.00	0.00	Jul-02	7.50
Rodriguez, Carmen	8.00	54.00	Feb-00	252.00
Salem, Rose	6.00	48.00	Oct-00	275.75
Sanatar, Ginny	0.00	0.00	Mar-02	14.00
Sandoval, Gerry	10.00	62.00	Aug-02	142.00
Schlichter, Allan	0.00	0.00	Oct-93	882.50
Schwartzkopf, Jan	0.00	0.00	Mar-01	40.75
Schmidt, Marie	15.00	130.50	Apr-98	583.75
Scott, Linda	1.00	16.25	Jul-03	16.25
Segovia, Inez	10.00	81.50	Jun-03	69.50
Shaw, Dixie	1.00	6.00	May-94	218.50
Silverman, Pat	6.00	66.00	Jul-03	66.00
Stoller, Frances	0.00	10.00	May-96	148.00
Thum, Margo	8.00	28.00	Nov-03	28.00
Tollefson, Jerry	0.00	22.00	Jul-03	22.00
Walker, Jim	0.00	1.50	Nov-03	1.50
Walcek, John	2.00	6.00	Dec-04	6.00
Walker, Virginia	0.00	9.00	Mar-99	142.25
Wymer, Betty	3.25	90.50	Jan-96	1,010.75
Zamora, Mary	3.00	6.00	Jan-04	6.00
<b>TOTAL</b>	<b>338.75</b>	<b>2567.00</b>		<b>19,120.50</b>

**CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)**

	FY03/04			FY03/04	
	February	YTD		February	YTD
Arzu, Robert	4.00	35.00	Lopez, Edgar	20.50	47.00
Benites, Brenda	0.00	40.00	Maru, Vik	2.00	14.00
Bishtawi, Stephen	0.00	12.00	Matahashi, Kiyo	4.50	4.50
Blaine, Ami	3.00	6.00	Miladi, Omid	0.00	20.00
Boris, Tara	0.00	12.25	Miranda, Aurora	0.00	5.50
Born, Ashley	0.00	14.00	Negrete, Adriana	2.50	10.50
Cervantes, Anna	13.00	40.00	Nekoranec, Rachel	1.00	9.00
Cervantes, Jakeline	13.00	40.00	Ortiz, William	1.00	15.50
Cha, Helen	0.00	9.50	Park, Jung	8.00	62.50
Chau, David	0.00	24.25	Pond, Cassie	0.00	19.50
Chun, Andrea	5.50	34.25	Robbins, Hugh	15.00	15.00
Chun, Sophia	0.00	13.75	Rodriguez, Daniel	0.00	26.50
Cordero, Isaac	0.00	15.00	Rodriguez, Rene	0.00	9.75
Doezie, Ryan	8.00	15.00	Rodriguez, Yvonne	0.00	7.00
Eng, Jonathan	0.00	22.00	Ryang, Michelle	2.50	11.25
Eng, Lawrence	0.00	41.25	Rosete, Jeremy	0.00	13.00
Flores, Melvin	4.00	4.00	Shah, Soham	0.00	22.75
Ford, Chris	0.00	32.25	Speer, Sheryl	9.00	14.50
Francis, John	3.00	6.00	Suh, Stacy	3.00	3.00
Fukunaga, Alysa	0.00	12.50	Tan, Hannah	1.00	23.00
Guerra, Philip	0.00	28.75	Thomas, Tiffany	0.00	17.00
Jaini, Durga	0.00	5.25	Tjoarman, Arlene	0.00	25.50
Javier, Vonn	0.00	6.25	Tran, Michael	0.00	110.50
Jiye, Angela	0.00	10.50	Valencia, Adrianna	0.00	10.50
Khan, Marina	3.00	3.00	Vargas, Diego	15.00	15.00
Kou, Albert	6.00	8.25	Wardlaw, Sarah	4.00	13.00
Lamberson, Annie	0.00	14.25	Waterson, Elizabeth	0.00	11.50
Lee, Edward	0.00	20.00	Young, Monty	2.00	2.00
Lemos, Vanessa	0.00	40.00	Zuniga, Jazmin	4.00	4.00
Liu, Denise	0.00	38.50			
<b>TOTAL</b>	<b>62.50</b>	<b>603.75</b>	<b>TOTAL</b>	<b>95.00</b>	<b>562.75</b>
<b>TOTAL Library Volunteer Hours</b>		<b>496.25</b>			
<b>TOTAL Literacy Volunteer Hours</b>		<b>1472.00</b>			
<b>TOTAL VOLUNTEERS HOURS</b>		<b>1968.25</b>			

REGULAR VOLUNTEERS are committed to an on-going program each week  
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.  
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers				Literacy Volunteers			
	FY00/01	FY01/02	FY02/03	FY03/04	FY00/01	FY01/02	FY02/03	FY03/04
July	562.00	623.00	693.50	735.25	658.00	1026.50	644.00	865.00
August	563.25	834.25	386.00	551.50	662.00	847.00	513.00	829.00
September	248.00	802.75	386.00	385.00	581.00	605.00	518.00	808.00
October	385.00	1029.80	442.50	388.75	614.00	550.00	516.00	820.00
November	369.25	1457.30	388.25	388.25	685.50	550.00	510.00	805.00
December	205.25	203.50	260.00	359.50	564.00	586.00	504.00	853.00
January	387.25	356.50	425.00	439.00	797.00	586.00	504.00	979.00
February	376.75	359.75	492.00	496.25	617.00	600.00	534.00	1472.00
March	377.25	399.00	340.00		622.50	600.00	767.00	
April	457.25	299.75	533.25		656.00	600.00	502.00	
May	393.00	371.50	355.50		1,204.50	588.00	500.00	
June	<u>580.75</u>	<u>454.00</u>	<u>554.75</u>		<u>1,050.50</u>	<u>639.00</u>	<u>3368.00</u>	
	<b>4905.00</b>	<b>7191.10</b>	<b>5256.75</b>		<b>8,712.00</b>	<b>7777.50</b>	<b>9380.00</b>	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY03/04 February	FY03/04 YTD	Cumulative		FY03/04 February	FY03/04 YTD	Cumulative
Ablir, Victoria	-	30.00	39.00	Glines, Ellen	-	24.00	154.00
Acevedo, Marta	12.00	102.00	138.00	Gomez, Juanita	6.00	48.00	48.00
Acherman, Saul	44.00	44.00	44.00	Gonzalez, Rosemarie	48.00	98.00	90.00
Aguirre, Alyssa	6.00	16.00	16.00	Gonzalez, Emmanuel	-	24.00	48.00
Azizan, Sarah	6.00	16.00	16.00	Gonzalez, Luis	-	24.00	36.00
Barnet, Dominique	32.00	32.00	32.00	Gonzalez, Natasha	-	18.00	81.00
Bayne, Linda	-	30.00	160.00	Goodman, Dale	-	36.00	3,441.00
Bazell, Laura	-	30.00	90.00	Guerrero, Christine	6.00	42.00	54.00
Becerril, Esther	-	24.00	42.00	Guerrero, Lavone	6.00	42.00	60.00
Becil, Emily	-	18.00	72.00	Gunderson, Lorraine	48.00	84.00	84.00
Belekjian, Maria	6.00	66.00	84.00	Hamacher, Holly	6.00	42.00	54.00
Bello, Dominic	12.00	54.00	54.00	Hatch, Bill	6.00	42.00	111.00
Bernardino, Maria	6.00	48.00	72.00	Hatch, Katie	6.00	19.00	19.00
Bhatt, Banj	6.00	16.00	16.00	Hawkins, Christina	6.00	42.00	60.00
Bonasuro, Amber	-	30.00	96.00	Healey, Kathleen	6.00	42.00	262.00
Bowen, Laura	-	24.00	30.00	Heer, Kim	6.00	42.00	259.00
Brackett, Jim	6.00	48.00	129.00	Henao, Stephanie	6.00	28.00	28.00
Broctende, Shannon	36.00	36.00	36.00	Hernandes, Melissa	6.00	26.00	26.00
Brzovic, Kathy	6.00	48.00	66.00	Hernandez, Maria	24.00	72.00	72.00
Bui, Tiffany	-	18.00	36.00	Hilleweart, Heather	6.00	42.00	54.00
Buil, Sophie	-	18.00	96.00	Hopkins, Amanda	-	128.00	28.00
Busam, Mary	-	30.00	63.00	Hou, Xiao-Fei	-	30.00	30.00
Cadambi, Aruna	6.00	19.00	32.00	Howell, Anne	6.00	42.00	60.00
Callaway, Sean	6.00	18.00	18.00	Hu, Lisa	-	24.00	82.00
Casdorph, Tracy	-	24.00	36.00	Humple, Phyllis	4.00	28.00	158.00
Castillo, Alicia	6.00	16.00	16.00	Hugar, Jessica	-	30.00	87.00
Cha, Sally	6.00	48.00	66.00	Hutain, Jenny	6.00	13.00	13.00
Chandrasekaram, Vinolie	-	36.00	64.00	Hutton, Katherine (Kate)	6.00	42.00	270.00
Chen, April	6.00	48.00	153.00	Imbler, Wolf	-	24.00	42.00
Chen, Ebsen	56.00	68.00	68.00	Inta, Lisa	6.00	42.00	48.00
Chen, Wen	6.00	48.00	60.00	Iosia, Shantay	48.00	66.00	66.00
Chim, Hubert	40.00	70.00	172.00	Jenkins, Adam	6.00	17.00	17.00
Choi, Eugene	6.00	18.00	18.00	Jeon, Ashley	6.00	12.00	12.00
Choi, Jason	-	24.00	78.00	Jara, Sandra	32.00	80.00	80.00
Chopna, Reema	-	24.00	42.00	Jung, Daniel	12.00	42.00	42.00
Coffee, Nancy	6.00	48.00	385.00	Kamat, Rujvi	6.00	12.00	12.00
Coffer, Capri	-	42.00	42.00	Kao, Elaine	6.00	12.00	12.00
Covey, Debra	-	18.00	66.00	Kelly, Jerry	-	24.00	105.00
Cuceloglu, Haken	-	18.00	36.00	Khamphanh, Molly	6.00	42.00	60.00
Curtis, Daniel	-	24.00	192.00	Kilpatrick, Amy	-	24.00	39.00
DeFrietas, Genie	48.00	90.00	90.00	Kishida, Rita	-	18.00	72.00
de LaTorre, Angelica	64.00	94.00	94.00	Kornreich, Seth	6.00	8.00	8.00
Dhupan, Ankush	-	18.00	48.00	Kraus, Jennifer	-	18.00	60.00
Diaz, Cynthia	-	24.00	52.00	Krisinger, Elizabeth	-	24.00	78.00
Diaz, Monica	-	24.00	70.00	Lasker, Marilyn	-	-	217.00
Donofrio, Susan	6.00	42.00	111.00	Le, Daniel	-	24.00	30.00
Dorris, Rosita	-	18.00	36.00	Lee, Wilma	-	18.00	72.00
Draper, Krispa	6.00	48.00	126.00	Leslie, Sandra	6.00	42.00	272.00
Dudrey, Kristin	6.00	30.00	30.00	Licano, Katie	-	18.00	66.00
Dudka, Julia	-	23.00	23.00	Livezey, June	-	66.00	212.00
Duffy, William	56.00	62.00	62.00	Loon, Chris	-	24.00	30.00
Duran, Paul	54.00	150.00	150.00	Lopez, Maria	-	30.00	84.00
Eckels, Krys	6.00	48.00	66.00	Luckett, Emily	-	24.00	36.00
Economou, Christina	6.00	48.00	60.00	Maguire, Joanne	-	-	54.00
Elmore, Sylvia	-	30.00	84.00	Malkowicz, Edward	12.00	84.00	256.00
Espinosa, Jaclyn	-	18.00	30.00	Marquez, Jeff	6.00	19.00	19.00
Farno, Fariba	-	30.00	102.00	Marganit, Georgiana	-	-	18.00
Finley, Virginia	6.00	46.00	78.00	Martlaro, Diane	6.00	96.00	558.00
Fitsimons-Diaz, Chelsea	6.00	48.00	93.00	Massaro, Lauren	6.00	42.00	60.00
Franco, Hilda	24.00	78.00	132.00	McBain, Frances	6.00	42.00	54.00
Fuentes, Carlos	6.00	48.00	54.00	McBentez, Kathy	6.00	42.00	140.00
Gallagher, Kenni	-	18.00	1,715.00	McGrath, Patricia	6.00	42.00	54.00
Gardner, Jeanette	28.00	39.00	34.00	McLeod, Shivon	-	36.00	42.00
Gast, Polly	-	42.00	36.00	Medland, Karen	-	-	146.00
Gillespie, Justin	-	24.00	16.00	Mehla, Ami	6.00	12.00	12.00
Gimby, Walter	6.00	22.00	30.00	Miller, Michelle	6.00	21.00	21.00
Glines, Alexi	-	24.00	36.00				



Placentia Library District  
Circulation Report  
March 1, 2004

	FY03-04 YTD	FY02-03 YTD	% Change FY03 TO FY04	FY03-04 February	FY02-03 February
1st Time Checkouts	94,061	94,910	-0.89%	11,813	11,036
Phone Renewals	14,809	11,962	23.80%	2,318	1,587
In-Building Renewals	3,501	2,835	23.49%	265	330
TOTAL RENEWALS	18,310	14,797	23.74%	2,583	1,917
TOTAL CHECKOUTS	112,371	109,707	2.43%	14,396	12,953
On-Time Checkins	97,520	100,106	-2.58%	12,080	11,533
Late Checkins	7,802	9,738	-19.88%	907	983
TOTAL CHECKINS	105,322	109,844	-4.12%	12,987	12,516
Holds Placed	1,994	3,383	-41.06%	415	285
Holds Cancelled	53	444	-88.06%	4	34
Holds Filled	2,736	3,024	-9.52%	376	262
Patrons Registered	2,700	3,434	-21.37%	360	374
Titles Added	3,529	5,692	-38.00%	198	782
Volumes Added	3,694	7,412	-50.16%	241	1,042
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	47,378	51,182	-7.43%	5,710	6,852
Juvenile Print	51,409	55,167	-6.81%	6,996	7,521
Total Print	98,787	106,349	-7.11%	12,706	14,373
Audio	5,837	5,900	-1.07%	925	435
Visual	9,149	9,282	-1.43%	1,231	859
Total Audio Visual	14,986	15,182	-1.29%	2,156	1,294
TOTAL CIRCULATION	113,773	121,531	-6.38%	14,862	15,667
Placentia Circulation	70,689	61,210	15.49%	8,651	7,910
%Placentia Circulation	62.13%	50.37%		58.21%	50.49%
Anaheim/Yorba Linda Circulation	19,414	14,903	30.27%	2,983	2,302
%Anaheim/Yorba Linda Circulation	17%	12.26%		20%	15%
TYPES OF ACTIVE BORROWERS					
Adult	79,239	71,360	11.04%	10,584	8,572
Young Adult	1,988	3,262	-39.06%	206	298
Juvenile	23,237	25,538	-9.01%	2,912	2,957
New Borrower	8,256	7,431	11.10%	1,014	916
Non Resident	0	1,231	N/A	0	0
Other (staff)	1,875	1,927	-2.70%	147	193
TOTAL ACTIVE BORROWERS	114,595	110,749	3.47%	14,863	12,936
TOTAL REGISTERED BORROWERS	147,541	135,340	9.02%	16,599	16,581
ATTENDANCE	268,022	300,292	-10.75%	31,126	33,451
Adult Reference-In Building	7,142	7,023	1.69%	1,025	869
Adult Reference-Telephone	1,166	1,112	4.86%	139	146
Children's Reference-In Building	4,589	6,280	-26.93%	903	589
Children's Reference-Telephone	193	2,309	-91.64%	12	31
Total Adult Reference	8,308	8,135	2.13%	1,164	1,015
Total Children's Reference	4,782	8,589	-44.32%	915	620
Total In Building Reference	11,731	13,303	-11.82%	1,928	1,458
Total Telephone Reference	1,359	3,421	-60.27%	151	177
TOTAL REFERENCE	13,090	16,724	-21.73%	2,079	1,635



PLACENTIA INVOICES

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-01	09/07/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01	10/08/01	5,964.66	0.00	650.52	107.50			6,722.68
Sep-01	11/07/01	6,525.77	2,611.93	797.12	107.50			10,042.32
Oct-01	12/04/01	5,550.58	1,150.57	0.00	0.00			6,701.15
Nov-01		0.00	0.00	0.00	0.00			0.00
Dec-01	02/07/02	8,594.24	2,698.49	0.00	107.50			0.00
Jan-02	03/07/02	4,376.26	1,255.57	0.00	0.00			5,631.83
Feb-02	04/05/02	2,901.15	1,163.56	0.00	0.00			4,064.71
Mar-02	05/14/02	3,918.49	1,150.57	713.31	107.50		6.49	5,896.36
Apr-02	06/11/02	4,891.06	1,347.90	713.31	107.50		14.64	7,074.41
May-02	07/12/02	3,338.44	1,499.16	713.31			8.14	5,559.05
Jun-02	08/16/02	5,961.61	1,178.68	651.87	107.50		8.20	7,907.86
TOTAL		57,343.72	14,056.43	4,861.20	752.50	0.00	37.47	65,651.09
AVG		4,778.64	1,171.37	405.10	62.71			5,470.92

PERIOD COVERED FY2002-2003	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-02	07/10/20	5,200.62	1,638.37	650.63			8.18	7,497.80
Aug-02	08/16/02	5,961.61	1,178.68	651.87	107.50		8.20	7,907.86
Sep-02	09/17/02	5,200.62	1,638.37	650.63				7,489.62
Oct-02	10/11/02		1,195.57	650.63			8.17	1,854.37
Nov-02	11/15/02		1,461.17	650.61	107.50		16.35	2,235.63
Dec-02	12/13/03		1,150.57	650.63	537.50			2,338.70
Jan-03	01/16/03		1,632.69	650.63			8.15	2,291.47
Feb-03	02/11/03		1,269.07	762.39				2,031.46
Mar-03	03/17/03		1,177.30	762.39	107.50		10.55	2,057.74
Apr-03	04/07/03	35,884.16	1,263.68	762.39	269.45		7.17	38,186.85
May-03	06/05/03	3,712.49	1,150.57	650.77	107.50		7.20	5,628.53
Jun-03	07/24/03	4,522.91	1,150.57	650.77	207.50		7.20	6,538.95
TOTAL		60,482.41	15,906.61	8,144.34	1,444.45	0.00	81.17	86,058.98
AVG		5,040.20	1,325.55	678.70	120.37		6.76	7,171.58

PERIOD COVERED FY2003-2004	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-03	08/07/03	5,933.96	1,566.39	604.52				8,112.07
Aug-03	09/08/03	5,103.96	1,370.47	604.52	215.00		7.19	7,301.14
Sep-03	10/13/03	2,650.78	1,150.57	604.52	107.50		7.19	4,520.56
Oct-03	11/10/03	4,002.21	1,150.57	604.52	107.50		7.24	5,872.04
Nov-03	12/12/03	3,276.82	2,064.00	604.52	1,520.17		7.23	7,472.74
Dec-03	01/13/04	2,950.98	1,407.66	705.74	155.00			5,219.38
Jan-04	02/10/04	2,987.54	1,150.57	568.93	107.50		7.23	4,821.77
Feb-04	03/08/04	3,020.00	1,150.57	619.54	107.50		7.20	4,904.81
Mar-04								0.00
Apr-04								0.00
May-04								0.00
Jun-04								0.00
TOTAL		29,926.25	11,010.80	4,916.81	2,320.17	0.00	50.48	48,224.51
AVG		3,740.78	1,376.35	614.60	290.02			6,028.06

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Sep-01	352.70	283.40	59.86	0.00	539.80	1,235.76
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Apr-02	382.24	293.00	63.58	0.00	558.80	1,297.62
May-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Jun-02	382.24	234.40	63.58	0.00	447.04	1,127.26
TOTAL	2,445.98	1,850.24	433.90	0.00	3,526.92	8,257.04
AVG	203.83	154.19	36.16	0.00	293.91	688.09

DOLLARS BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Aug-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Sep-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Oct-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Nov-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Dec-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Jan-03	382.24	234.40	63.58	0.00	447.04	1,127.26
Feb-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Mar-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Apr-03	382.24	234.40	63.58	0.00	670.56	1,350.78
May-03	382.24	234.40	63.58		447.04	1,127.26
Jun-03	382.24	234.40	63.58		447.04	1,127.26
TOTAL	4,586.88	2,812.80	762.96	0.00	6,035.04	14,197.68
AVG	382.24	234.40	63.58	0.00	502.92	1,183.14

DOLLARS BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Aug-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Sep-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Oct-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Nov-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Dec-03	284.72	300.60	60.56	0.00	561.60	1,207.48
Jan-04	213.54	240.48	60.56	0.00	119.28	633.86
Feb-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Mar-04						0.00
Apr-04						0.00
May-04						0.00
Jun-04						0.00
TOTAL	2,135.40	2,014.02	484.48	0.00	3,432.72	8,066.62
AVG	266.93	251.75	60.56	0.00	429.09	1,008.33



TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	BLDG MAINT			TOTAL
			SWEEPER	TRIMMER	MAINT WORK	
Jul-01	8.00	8.00	2.00	0.00	16.00	34.00
Aug-01	8.00	8.00	2.00	0.00	16.00	34.00
Sep-01	10.00	10.00	2.00	0.00	20.00	42.00
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	8.00	10.00	2.00	0.00	20.00	40.00
Apr-02	8.00	10.00	2.00	0.00	20.00	40.00
May-02	8.00	10.00	2.00	0.00	20.00	40.00
Jun-02	8.00	8.00	2.00	0.00	16.00	34.00
TOTAL	58.00	64.00	14.00	0.00	128.00	264.00
AVG	4.83	5.33	1.17	0.00	10.67	22.00

TIME BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	BLDG MAINT			TOTAL
			SWEEPER	TRIMMER	MAINT WORK	
Jul-02	8.00	8.00	2.00	0.00	16.00	34.00
Aug-02	8.00	8.00	2.00	0.00	16.00	34.00
Sep-02	8.00	8.00	2.00	0.00	16.00	34.00
Oct-02	8.00	8.00	2.00	0.00	16.00	34.00
Nov-02	8.00	8.00	2.00	0.00	16.00	34.00
Dec-02	8.00	8.00	2.00	0.00	16.00	34.00
Jan-03	8.00	8.00	2.00	0.00	16.00	34.00
Feb-03	8.00	8.00	2.00	0.00	24.00	42.00
Mar-03	8.00	8.00	2.00	0.00	24.00	42.00
Apr-03	8.00	8.00	2.00	0.00	24.00	42.00
May-03	8.00	8.00	2.00	0.00	16.00	34.00
Jun-03	8.00	8.00	2.00	0.00	16.00	34.00
TOTAL	96.00	96.00	24.00	0.00	216.00	432.00
AVG	8.00	8.00	2.00	0.00	18.00	36.00

TIME BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	BLDG MAINT			TOTAL
			SWEEPER	TRIMMER	MAINT WORK	
Jul-03	8.00	8.00	2.00	0.00	16.00	34.00
Aug-03	8.00	8.00	2.00	0.00	16.00	34.00
Sep-03	8.00	8.00	2.00	0.00	16.00	34.00
Oct-03	8.00	8.00	2.00	0.00	16.00	34.00
Nov-03	8.00	8.00	2.00	0.00	16.00	34.00
Dec-03	8.00	10.00	2.00	0.00	20.00	40.00
Jan-04	6.00	8.00	2.00	0.00	16.00	32.00
Feb-04	6.00	9.00	2.00	0.00	18.00	35.00
Mar-04						0.00
Apr-04						0.00
May-04						0.00
Jun-04						0.00
TOTAL	60.00	67.00	16.00	0.00	134.00	277.00
AVG	7.50	8.38	2.00	0.00	16.75	34.63

## TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01	1,000.58	294.00	6.46	1,301.04	650.52
Sep-01	1,235.76	354.00	4.47	1,594.23	797.12
Oct-01	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00
Mar-02	1,297.62	129.00	0.00	1,426.62	713.31
Apr-02	1,297.62	129.00	0.00	1,426.62	713.31
May-02	1,297.62	129.00	0.00	1,426.62	713.31
Jun-02	1,127.26	174.00	2.48	1,303.74	651.87
TOTAL	8,257.04	1,443.00	22.35	9,722.39	4,861.20
AVG	688.09	120.25	1.86	810.20	405.10

## TOTAL DOLLARS SPENT

FY2002-2003	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-02	1,127.26	174.00	0.00	1,301.26	650.63
Aug-02	1,127.26	174.00	2.48	1,303.74	651.87
Sep-02	1,127.26	174.00	0.00	1,301.26	650.63
Oct-02	1,127.26	174.00	0.00	1,301.26	650.63
Nov-02	1,127.26	174.00	0.00	1,301.26	650.63
Dec-02	1,127.26	174.00	0.00	1,301.26	650.63
Jan-03	1,127.26	174.00	0.00	1,301.26	650.63
Feb-03	1,350.78	174.00	0.00	1,524.78	762.39
Mar-03	1,350.78	174.00	0.00	1,524.78	762.39
Apr-03	1,350.78	174.00	0.00	1,524.78	762.39
May-03	1,127.53	174.00		1,301.53	650.77
Jun-03	1,127.53	174.00		1,301.53	650.77
TOTAL	14,198.22	2,088.00	2.48	16,288.70	8,144.35
AVG	1,183.19	174.00	0.21	1,357.39	678.70

## TOTAL DOLLARS SPENT

FY2003-2004	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-03	1,035.04	174.00	0.00	1,209.04	604.52
Aug-03	1,035.04	174.00	0.00	1,209.04	604.52
Sep-03	1,035.04	174.00	0.00	1,209.04	604.52
Oct-03	1,035.04	174.00	0.00	1,209.04	604.52
Nov-03	1,035.04	174.00	0.00	1,209.04	604.52
Dec-03	1,207.48	204.00	0.00	1,411.48	705.74
Jan-04	963.86	174.00	0.00	1,137.86	568.93
Feb-04	1,050.08	189.00	0.00	1,239.08	619.54
Mar-04				0.00	0.00
Apr-04				0.00	0.00
May-04				0.00	0.00
Jun-04				0.00	0.00
TOTAL	8,396.62	1,437.00	0.00	9,833.62	4,916.81
AVG	1,049.58	179.63	0.00	1,229.20	614.60

March 11, 2004

TO: Cla Members/ Systems/ Network Contacts

FROM: Mike Dillon, Lobbyist  
Christina Dillon, Lobbyist

RE: News From The Capitol

**BUDGET SUBCOMMITTEE DISCUSSIONS BEGIN - PLF HEARING DATE SET**

This week, the Senate Budget Subcommittee on Education Finance Number One, held its first hearing on the Governor's 2004-05 Budget, receiving overviews from the Legislative Analyst's Office and Superintendent of Public Instruction. While the Senate appears to be in full swing, their colleagues in the Assembly did not begin their education hearings this week as the Assembly Democrats were at a retreat in San Diego to discuss the Budget and workers compensation proposals.

In several weeks, the Senate and Assembly Budget Subcommittees on Education Finance will hear the issue of the Public Library Foundation (the Governor is proposing to make no further reduction in the PLF, and would maintain the program's baseline at \$15.8 million). The Senate has set its hearing for Monday, May 10th at 1:30 p.m., which will allow CLA members time to write letters of support, and lobby legislators on CLA Legislative Day. The Assembly schedule has not been set as of this writing.

Please take a moment today and write the members of the Budget Subcommittees. The recommendations of the subcommittees are crucial to the Budget process, as the members may choose to 1) reject the Governor's proposal relative to the PLF, 2) accept the Governor's proposal to keep the PLF at \$15.8 million, or 3) offer a compromise proposal of some dollar amount in between. Success at the subcommittee level is a critical first step.

**Senate Budget Subcommittee Number One on Education Finance**

Chair, Senator Jack Scott

Senator Bob Margett

Senator John Vasconcellos

Assembly Budget Subcommittee Number Two on Education Finance

Assemblyman Joe Simitian, Chair

Assemblyman Joe Cansilla

Assemblywoman Wilma Chan

Assemblywoman Lynn Daucher

Assemblywoman Jackie Goldberg

Assemblywoman Carol Liu

Assemblywoman Sharon Runner

Sample address:

The Honorable Jack Scott

Chair, Senate Budget Subcommittee on Education Finance Number One State Capitol Sacramento, CA.

95814

Next week we will instruct you on how to write the members of the subcommittees who will be considering local government finance issues in the Budget. We know that many of you are concerned about the Governor's ERAF shift proposal, as well as the LAO's alternative proposal.

March 1, 2004

TO: Cla Members/ Systems/ Network Contacts

FROM: Mike Dillon, Lobbyist  
Christina Dillon, Lobbyist

RE: News From The Capitol

**I. LEGISLATIVE EFFORTS TO PROVIDE FUNDS FOR CALIFORNIA TELECONNECT FUND**

The California Teleconnect Fund (CTF) was created in 1997 for the purpose of providing telecommunications service discounts to schools, libraries, and municipal, county and hospital district-owned hospitals and health clinics, and Community Based Organizations (CBOs). The Public Utilities Commission prepared a briefing report for the Legislature in January, which states, "Since the CTF program's inception, schools and libraries have been the predominant recipients of program benefits with over 6000 current participants. This is not surprising since schools and libraries previously enjoyed a higher discount on a greater range and quantity of services than any other category of participant and were also the beneficiaries of efficient marketing of the program by the California Department of Education."

In 2003-04, the CTF contained an unanticipated surplus due to the "grossly overestimated budget for fiscal year 2001/2002. Commission staff overestimated program funding requirements by over \$100 million. The \$100 million was earmarked to pay claims for earlier years that had not yet been filed, but were expected to come in the following fiscal year." (PUC "Report to the Legislature," January 12, 2004, pg. 16.) Noting the sizeable surplus, the joint Budget Conference Committee recommended that the California Teleconnect Fund "loan" the state General Fund \$150 million during last year's Budget deliberations. Now, approximately \$33 million needs to be returned to the CTF program in order to manage the program. The other option the PUC has is to raise the surcharge rate to backfill the program. The PUC has requested that the Department of Finance either return the "borrowed funds" to the CTF, or allow the PUC to raise the surcharge rates. Both requests were denied by the DOF.

In response to the DOF's decision, a meeting was called by the Chief Consultant to Senator Debra Bowen's Senate Energy, Utilities, and Communications Committee, to discuss funding for the California Teleconnect Fund. Included in the meeting were representatives from the California Public Utilities Commission, Department of Education, SBC and Verizon, and various affected parties. We attended on behalf of CLA. At the meeting, the stakeholders and legislative staff strategized over ways to lobby the Administration and gain assistance from the legislature and others to restore necessary funding to the CTF. Later that week, Senator Bowen sent a letter to the PUC "urging them to fully fund the California Teleconnect Fund by raising the CTF surcharge pursuant to their existing authority." The PUC currently has the authority to increase the surcharge, however the surcharge was suspended in 2003 when the "significant surplus" was noted in the fund. If the PUC can be compelled to increase the surcharge, the legislature and Administration will still need to provide some supplemental funding for the program for this year.

We have been provided with a list of library participants in the CTF, and were surprised to see how many of you benefit from this program. If you are interested in maintaining the CTF, please take a moment to write and encourage the PUC to increase the surcharge.

California Public Utilities Commission  
President, Michael Peevey  
505 Van Ness Avenue  
San Francisco, CA. 94102-3298

**II. LEGISLATIVE ANALYST HAS CONCERNS ABOUT CTF PROGRAM**

When the Legislative Analyst released its annual analysis of the Governor's January Budget last month, their office noted that they have concerns with the operation of the CTF program as it is currently

configured and made several recommendations on "how to improve the oversight and effectiveness of this program." The LAO notes that the CTF seems to have had "difficulty in projecting its budgetary requirements for this program" and have recommended that the CTF provide more accurate data closer to May Revision time, "after the Commission has received a greater number of its current year claims." In responding to the \$150 million "loan" to the General Fund, the LAO suggests that the Legislature either direct the CPUC to raise the surcharge applied to telephone charges which would "yield approximately \$20 million, which would generate enough revenues to cover the same level of expenditures in the Budget year," or "repay a portion of the General Fund loan."

The LAO report also contains a few proposals relative to the CTF that some of our CLA members might find controversial. They include:

Mandatory participation in E-Rate program as a condition for participating in the CTF program: "The CTF discount is applied to the cost of the telecommunications service after the E-Rate discount is applied, thereby reducing the amount of the discount paid to the state. Despite this, current commission policy does not require participation in the E-Rate program as a condition of eligibility for the CTF program. Furthermore, lack of participation in the E-Rate program reduces federal funds available to schools and libraries in the state... We recommend the enactment of legislation that requires schools and libraries to participate in the federal E-Rate program as a condition of eligibility for the CTF program. This change will encourage schools and libraries to maximize available federal funds. In addition, because the CTF discount is applied to the cost of the telecommunications service after the E-Rate discount has been applied, greater participation in the E-Rate program will lower payments from the CTF for the same level of telecommunications service. This will allow the CPUC to stretch the state's funds to provide more discounts with the same level of funds."

Recommend enactment of legislation to direct the CPUC to adopt criteria for targeting discounts in the CTF to help address the digital divide: "Given that we find that the current process for allocating discounts does not target populations that are most likely to need expanded telecommunications services, we recommend the enactment of legislation directing CPUC to target CTF discounts based on a criteria that will target the populations that currently have limited access to advanced telecommunications services. These criteria should target the discounts to those in inner cities and rural areas, as well as persons in low-income communities, since these populations have been found to have the lowest level of access to advanced telecommunications services. In addition, we think the Legislature should consider how this program is coordinated with other state and local investments made in advanced telecommunications technologies for K-12 education."

The LAO's recommendations will likely be part of this year's Budget discussions when the Budget subcommittees begin meeting later this month.

### **III. LIBRARY BOND BILL -- HEARING SET -- LETTERS NEEDED**

SB 1161 by Senator Dede Alpert (D-San Diego), is sponsored by CLA, and will enact the California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2004 (for submission to the voters on the November 2004 ballot). Today we received a call from Senator Alpert's office, informing us that the bill has been set for its first hearing in the Senate Education Committee on Wednesday, March 24. The bill currently contains a \$2 billion price tag, and the Senator is prepared to move it forward with that amount in tact. She will negotiate the amount with legislative leaders, legislators, and the Administration as the bill moves through the process. Important features of SB 1161 include: the same 35 percent local match requirement as is currently found in the existing (Proposition 14) library bond, the bill provides up to \$25 million to encourage the development of joint use projects between libraries and school districts or higher education, and lastly, would allow unfunded Cycle 3 applications to get "first call" on new bond act funds without having to complete a new application. Remaining funds would be available to any additional applicants.

Please take a moment today to write the members of the Senate Education Committee and urge their strong support of SB 1161. The State Library and CLA have estimated the needs for library construction and renovation to be in excess of \$3.1 billion. The members of the Senate Education Committee are:

**SENATE EDUCATION COMMITTEE**

Senator John Vasconcellos (Chair)  
Senator Bruce McPherson (Vice Chair)  
Senator Richard Alarcon  
Senator Dede Alpert (author)  
Senator Wes Chesbro  
Senator Jeff Denham  
Senator Betty Karnette  
Senator Pete Knight  
Senator Gloria Romero  
Senator Jack Scott  
Senator Byron Sher  
Senator Jackie Speier  
Senator Ed Vincent

Sample Address:

The Honorable John Vasconcellos  
Senate Education Committee, Chair  
State Capitol  
Sacramento, CA. 95814

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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director  
**SUBJECT:** Two Percent Assessment Appeal Case  
**DATE:** March 22, 2004

**BACKGROUND:**

No new information on the status of the Case has been received since the last report on February 23, 2004.

Attachments A through C contain recent news articles of interest to the Case.

Neither the Orange County Board of Supervisors nor the Independent Special Districts of Orange County have recommended any specific action to local jurisdictions.

The initial impact (one-time cost) of the property tax refund for Placentia Library District in Fiscal Year 2002-2003 would be approximately \$186,000. For each year the refund is delayed the amount would increase by approximately \$77,000, plus interest. This is a significant increase over the previous estimate.

The ongoing impact (permanent loss) on future revenue would be a loss of approximately \$77,000 per year.

**RECOMMENDATION:**

Receive & File





NewsBank InfoWeb

America's Newspapers

Estimated printed pages: 2

Los Angeles Times

January 31, 2004

Edition: Orange County Edition

Section: California

Page: B-3

**Index Terms:**

ORANGE COUNTY

PROPERTY ASSESSMENT

PROPERTY TAX

Orange County

Judge Who Ruled Against County Loses His Own Tax Appeal Case

Author: David Reyes; Times Staff Writer Metro Desk

Article Text:

An assessment appeals board has rejected an Orange County judge's argument that he was unfairly singled out when the assessed value of his La Habra condominium rose by more than 18% last year, well above Proposition 13's 2%-a-year limit.

The three-member appeals board issued its decision Thursday, a day after Superior Court Judge John M. Watson appeared before the board and urged it to reset the appraisal and refund excess **taxes**.

The board did not explain its decision, other than to say it had sustained county Assessor Webster J. Guillory.

The case involves a rental **property** of Watson's, the judge who declared the county's **property** assessment method unconstitutional under Proposition 13. Watson told board members that he was not arguing his own assessment on issues similar to the case that came before him, but only on constitutional fairness.

He ruled in December 2001 that an assessment method used by Orange County and every other county assessor in the state violated Proposition 13, the landmark **tax** reduction measure approved by California voters in 1978.

That method, called recapturing, involved raising annual assessments greater than Proposition 13's 2% limit if a **property** had either dropped in value or stayed flat the previous year. Guillory has taken the case to a state appeals court in Santa Ana; a decision is due within weeks.

In Watson's appeal, he asked why the assessed value of his two-bedroom, 2 1/2-bath condominium was

\$195,000 while similar-sized units in his complex were assessed at \$138,000 to \$164,000.

Larry Bales, 61, a retired Orange County appraiser and well-known whistle-blower, said he was surprised by the board's decision. "I don't think they understood the issues," Bales said. "Here we have a situation where a taxpayer is not being treated equal."

For Guillory, being upheld by the appeals board wasn't the point.

"It's not about won or loss," Guillory said, "but what is the law. We've always maintained that we've been applying the law correctly."

Watson could not be reached for comment Friday on whether he would take legal action.

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Record Number: 000006835

Article Bookmark(OpenURL Compliant):[Orange County Judge Who Ruled Against County Loses His Own Tax Appeal Case \(Los Angeles Times, January 31, 2004\)](http://docs.newsbank.com/openurl?ctx_ver=z39.88-2004&rft_id=info:sid/iw.newsbank.com:NewsBank:LATB&rft_val_format=info:ofi/fmt:kev:mtx:ctx&rft_dat=100715182B81A8DE&svc_dat=InfoWeb:aggregated3&req_dat=0DD3136CACEC4DEA)  
[http://docs.newsbank.com/openurl?ctx\\_ver=z39.88-2004&rft\\_id=info:sid/iw.newsbank.com:NewsBank:LATB&rft\\_val\\_format=info:ofi/fmt:kev:mtx:ctx&rft\\_dat=100715182B81A8DE&svc\\_dat=InfoWeb:aggregated3&req\\_dat=0DD3136CACEC4DEA](http://docs.newsbank.com/openurl?ctx_ver=z39.88-2004&rft_id=info:sid/iw.newsbank.com:NewsBank:LATB&rft_val_format=info:ofi/fmt:kev:mtx:ctx&rft_dat=100715182B81A8DE&svc_dat=InfoWeb:aggregated3&req_dat=0DD3136CACEC4DEA)

NewsBank InfoWeb

America's Newspapers

Estimated printed pages: 2

The Orange County Register

January 30, 2004

Edition: 1

Section: Local

Page: Obit

Judge in tax case loses his own tax fight // John M. Watson, who ruled against the county assessor, claims his neighbors' condos were assessed for less than his.

Author: DENNIS FOLEY

Article Text:

The judge who ruled against the county assessor in a **property-tax** case with statewide implications has been rejected in his personal effort to challenge a 19-percent-increased **tax** assessment on the judge's own La Habra condominium.

Judge John M. Watson argued that he was not treated in the same manner as the owners of 14 identical surrounding condos on North Harbor Boulevard, whose values increased by 2 percent. A three-member county panel rejected Watson's appeal Thursday, siding with Assessor Webster Guillory.

In his courtroom, Watson ruled two years ago that the assessor's method of "recapturing" lost **property** values when the economy rebounds violates Proposition 13. Watson said Prop. 13's language was clear, that "2 percent means 2 percent."

That case has been heard by the 4th District Court of Appeal in Santa Ana, whose decision is due by April 6. Assessors statewide have used the recapturing method for more than 25 years and fear if Watson's ruling is upheld, millions of claims would be made for billions of dollars in refunds.

Regarding Watson's La Habra rental **property**, James Harman, an attorney for the county, said that the equal-treatment argument concerning the condo has been decided by the California and U.S. Supreme Courts.

"The courts said that the result of different assessments on **property** of equal value is constitutional," Harman said.

The findings explaining the appeals board's decision are not yet written, Deputy County Counsel James Persinger said.

Watson could not be reached Thursday, but he can pursue the matter by filing a claim against the county, followed by a lawsuit in Superior Court. In an interview after Watson filed his appeal, Guillory said the county is even-handed in boosting assessments.

(714) 285-2862 or [dfoley@ocregister.com](mailto:dfoley@ocregister.com)

Memo:

watson.0130

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Record Number: 66053760

Article Bookmark(OpenURL Compliant): [Judge in tax case loses his own tax fight // John M. Watson, who ruled against the county assessor, claims his neighbors' condos were assessed for less than his. \(The Orange County Register, January 30, 2004\)](#)

[http://docs.newsbank.com/openurl?ctx\\_ver=z39.88-2004&rft\\_id=info:sid/iw.newsbank.com:NewsBank:OCRB](http://docs.newsbank.com/openurl?ctx_ver=z39.88-2004&rft_id=info:sid/iw.newsbank.com:NewsBank:OCRB)

[http://docs.newsbank.com/openurl?ctx\\_ver=z39.88-2004&rft\\_id=info:sid/iw.newsbank.com:NewsBank:OCRB&rft\\_val\\_format=info:ofi/fmt:kev:mtx:ctx&rft\\_dat=1006CF3502F4CF45&svc\\_dat=InfoWeb:aggregated3&req\\_dat=0DD3136CACEC4DEA](http://docs.newsbank.com/openurl?ctx_ver=z39.88-2004&rft_id=info:sid/iw.newsbank.com:NewsBank:OCRB&rft_val_format=info:ofi/fmt:kev:mtx:ctx&rft_dat=1006CF3502F4CF45&svc_dat=InfoWeb:aggregated3&req_dat=0DD3136CACEC4DEA)

NewsBank InfoWeb

America's Newspapers

Estimated printed pages: 2

Los Angeles Times

January 8, 2004

Edition: Home Edition

Section: California

Page: B-6

**Index Terms:**

CALIFORNIA

PROPERTY ASSESSMENT

TAXES

ORANGE COUNTY

The Region

Prop. 13 Appeal Arguments Made; Ruling Due Soon

Taxpayers could get refunds totaling \$10 billion if an Orange County suit prevails. At issue is value 'recapture' after a market slump.

Author: Jean O. Pasco; Times Staff Writer Metro Desk

Article Text:

**Orange County** officials and **tax** activists squared off before a state appellate panel Wednesday in a battle over a commonly used method for assessing **property** values in California -- a case that could lead to an estimated \$10 billion in **tax** refunds statewide.

A three-judge panel listened to more than 90 minutes of arguments before taking the matter under submission. The court must issue a ruling within 60 days.

The case began when Robert Pool, a **tax** attorney, appealed **Orange County's** increase in the assessment of his Seal Beach home by 4% in 1999. Pool argued that the increase was illegal under the state's landmark 1978 **tax** initiative, Proposition 13. After a **county** assessment appeals board agreed, the county took Pool to court.

In December 2001, Superior Court Judge John M. Watson agreed with Pool, finding that the **county** -- and by extension all **counties** in California -- routinely violated a provision of Proposition 13 that limits assessment increases to 2% a year. The next year, Watson granted the case class-action status.

Attorneys for **Orange County** Assessor Webster J. Guillory appealed the ruling, arguing that assessors, as they have been doing, may increase valuations by more than 2% to "recapture" **tax** amounts they were not able to collect when **property** values were flat or declining.

The Superior Court case was the first court test for the issue in the initiative's 25-year history. A

companion ballot initiative, Proposition 8, also passed in 1978 and refined Proposition 13 to allow **property** values to be reduced in a declining market.

Both sides expect the matter to ultimately be brought to the state Supreme Court.

Watchers of the case didn't get many clues Wednesday to how the appellate panel might be leaning. The justices listened quietly to arguments -- on one side from attorneys representing Guillory, **Orange County** Treasurer-Tax Collector John M.W. Moorlach and the state Finance Department; and on the other side from attorneys Pool and David Gangloff.

At one point, Gangloff contended that Proposition 13, which was added to the state Constitution, was so plain in setting a 2% cap on assessment increases that "even a 10-year-old" could understand it.

After the hearing, Gangloff said he was unsure how the argument was received. "It's hard to tell what they're thinking," he said.

Attorney Robert Luskin, representing Guillory, said the language of Proposition 13 was ambiguous and that it was the job of the Legislature to interpret it. The state Board of Equalization initially issued a ruling in 1978 that squares with Judge Watson's later interpretation, in agreement with the plaintiff, but a legislative task force disagreed, acting to allow the "recapturing" that now goes on.

Luskin repeated arguments made before Watson that the natural consequence of declining assessments when the real estate market falls is that **counties** may recapture all that lost value when the market recovers. The method was proper, he said, as long as the assessments do not cumulatively increase more than 2% a year from the base-year value.

"It's clear the legislative enactment was faithful to the law," he said.

State officials say that, if Watson's ruling ultimately is upheld, it could force **counties** to refund \$10 billion statewide, including interest. That wouldn't be automatic; taxpayers eligible for refunds would need to apply.

Caption:

GRAPHIC: (OC) Two views on **property tax**

CREDIT: Los Angeles Times


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Record Number: 000001675

Article Bookmark(OpenURL Compliant):[The Region Prop. 13 Appeal Arguments Made: Ruling Due Soon](http://docs.newsbank.com/openurl?ctx_ver=z39.88-2004&rft_id=info:sid/iw.newsbank.com:NewsBank:LATB&rft_val_format=info:ofi/fmt:kev:mtx:ctx&rft_dat=0FFF8B452C598C74&svc_dat=InfoWeb:aggregated3&req_dat=0DD3136CACEC4DEA) Taxpayers could get refunds totaling \$10 billion if an Orange County suit prevails. At issue is value 'recapture' after a market slump. (Los Angeles Times, January 8, 2004)  
[http://docs.newsbank.com/openurl?ctx\\_ver=z39.88-2004&rft\\_id=info:sid/iw.newsbank.com:NewsBank:LATB&rft\\_val\\_format=info:ofi/fmt:kev:mtx:ctx&rft\\_dat=0FFF8B452C598C74&svc\\_dat=InfoWeb:aggregated3&req\\_dat=0DD3136CACEC4DEA](http://docs.newsbank.com/openurl?ctx_ver=z39.88-2004&rft_id=info:sid/iw.newsbank.com:NewsBank:LATB&rft_val_format=info:ofi/fmt:kev:mtx:ctx&rft_dat=0FFF8B452C598C74&svc_dat=InfoWeb:aggregated3&req_dat=0DD3136CACEC4DEA)

Agenda Item 27

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: March 16, 2004

SUBJECT: **Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (\*) are pending and have not yet begun.

- Placentia Rotary Reading Enrichment Program (PRREP) is a coalition of the Placentia/Yorba Linda Unified School District, Placentia Rotary and the PLLS. We currently have 56 high school volunteer tutors participating in PRREP.
- Reach Out and Read is a national pediatric literacy program and a partnership with St. Jude Medical Center.
- Spanish Literacy is a coalition with Placentia Human Services, Placentia Head Start, and the Library and offers Spanish literacy classes At Ruby Drive.
- Federal Work Study (FWS) is a partnership between Western State University College of Law , Cal State Fullerton and the Library where qualified FWS students work part-time at the Library, primarily tutoring children. PLLS presently has more than 30 FWS staff.
- Cal State Fullerton and PLLS have two partnerships:
  1. The Department of Human Services Intern Program, and 2. Service Learning.
- Fullerton College has a Service Learning partnership where several instructors require 10-20 hours of community service. PLLS is a participating agency.
- *EVEN START* collaboration with Ruby Drive Elementary School during FY 2003-04 has begun.
- \*Last Year, PLLS contacted Troy Tech, a specialized program at Troy High School, to be listed as a community partner in their intern program. PLLS is now listed as an eligible agency with Troy Tech.
- \*PLLS is also listed as a participating agency for interns with Valencia High School's Val Tech, but since Val Tech started school year 2002-2003, there won't be any potential interns until school year 2004-05.





To: Elizabeth Minter, Library Director  
 From: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*  
 Date: March 16, 2004  
 Subject: **Status Report on Active Grant Applications**

**Open/Received Grants**

Source	Amount Requested	Date Requested	ELLI	Spanish Literacy	FFL	Children's	AMT Received
Disney	\$5,000	6/30/03	\$5,000				
Bank of America	\$25,000	3/31/03	\$25,000				
Wells Fargo	\$2,000	5/7/03		\$2,000			\$1,000
Wells Fargo	\$2,000	6/26/03			\$2,000		
Target	\$5,000	6/25/03			\$5,000		\$2,000
Mervyn's	\$2,500	7/7/03			\$2,500		\$1,000
Mighty Ducks	\$10,000	4/16/03	\$10,000				\$10,000
Mazda	\$25,000	5/27/03	\$25,000				
Sprint	\$25,000	5/27/03	\$25,000				
<b>Total:</b>	<b>\$101,500</b>		<b>\$90,000</b>	<b>\$2,000</b>	<b>\$9,500</b>		<b>\$14,000</b>

**Grants Denied/Withdrawn**

Source	Amount	Date Requested	ELLI	Spanish Literacy	FFL	Children's
Target	\$3,000	6/25/03			\$3,000	
Verizon	\$25,000	3/26/03	\$25,000			
Coca-Cola	\$25,000	3/26/03	\$25,000			
Weingart	\$50,000	5/3/03	\$50,000			
Angels Care	\$25,000	4/16/03	\$25,000			
Ralphs	\$25,000	5/27/03	\$25,000			
Public Welfare	\$50,000	4/30/03	\$50,000			
RGK	\$25,000	4/14/03	\$25,000			
<b>Total:</b>	<b>\$228,000</b>		<b>\$225,000</b>		<b>\$3,000</b>	



**Agenda Item 29**

**TO:** Elizabeth Minter, Library Director

**FROM:** Jim Roberts, Public Services Manager/Literacy Coordinator



**DATE:** March 16, 2004

**SUBJECT: Poet Laureate Report.**

The Program Committee had a poetry reading at the Placentia Senior Center at 10:00 AM on Wednesday, February 11. Seven people read including four Senior Center clients, and more than 25 people attended the event. It was a tremendously successful outreach, and the seniors there want additional poetry reading in the future. We are sponsoring a community poetry reading on Sunday, March 21 in the Library.





orange county council of governments  
**Regular Meeting of the**  
**BOARD OF DIRECTORS**

Meeting Date / Location

Thursday, February 26, 2004  
 9:00 a.m.  
 Orange County Sanitation District  
 10844 Ellis Avenue  
 Fountain Valley, California

- cities
- Aliso Viejo
- Anaheim
- Brea
- Buena Park
- Costa Mesa
- Cypress
- Dana Point
- Fountain Valley
- Fullerton
- Garden Grove
- Huntington Beach
- Irvine
- La Habra
- La Palma
- Laguna Beach
- Laguna Hills
- Laguna Niguel
- Laguna Woods
- Lake Forest
- Los Alamitos
- Mission Viejo
- Newport Beach
- Orange
- Placentia
- Rancho Santa Margarita
- San Clemente
- San Juan Capistrano
- Santa Ana
- Seal Beach
- Stanton
- Tustin
- Villa Park
- Westminster
- Yorba Linda
- County of Orange

AGENDA ITEM

STAFF

PAGE

Agenda descriptions are intended to give notice to members of the public by providing a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Board of Directors may take any action which it deems appropriate on the agenda item and is not limited in any way by the recommended action.

**PLEDGE OF ALLEGIANCE**

**I. CALL TO ORDER / ROLL CALL**

(Chair Lou Bone)

- Lou Bone, Chair, District 17
- Richard Dixon, Vice-Chair, District 13
- Cathryn DeYoung, District 12
- Tod Ridgeway, District 14
- Libby Cowan, District 15
- Vacant, District 16
- Alta Duke, District 18
- Richard Chavez, District 19
- Ron Bates, District 20
- Art Brown, District 21
- Bev Perry, District 22
- Debbie Cook, District 64

- Tim Keenan, Cities At-Large
- Bill Campbell, County At-Large
- Phil Anthony, ISDOC
- Peter Herzog, OCD, LOCC
- Shirley McCracken, OCSD
- Greg Winterbottom, OCTA
- Chris Norby, SCAG-County Rep. (*not activated*)
- Bill Craycraft, SCAQMD – Cities Representative
- Jim Silva, SCAQMD–County Representative
- Dave Swerdlin, TCAs
- Owen Holmes, University Representative
- Al Hollinden, Private Sector

- agencies
- Costa Mesa Sanitary District
- East Orange Water District
- El Toro Water District
- Irvine Ranch Water District
- OC Sanitation District
- OC Transportation Authority
- OC Water District
- Transportation Corridor Agencies

**II. OATH OF OFFICE**

(Clerk of the Board)

An oath of office will be administered to members and alternates present who are joining the OCCOG Board of Directors.

### III. PUBLIC COMMENTS

At this time members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors which are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of twenty minutes for the Public Comments portion of the agenda.

Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board of Directors in writing and only pertinent points presented orally.

### IV. CONSENT CALENDAR

All matters listed under the Consent Calendar are routine and will be enacted by one vote without separate discussion unless Members of the Board, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

- A. Minutes from November 20, 2003, and January 22, 2004, Board Meetings (Clerk of the Board) 05

Recommended Action: Approve minutes.

- B. Report on the OCCOG TAC (Joel Rosen, OCCOG TAC Chair) 19

Recommended Action: Receive report.

- C. Air Quality Report (Annabel Cook) 23

Recommended Action: Receive report.

### V. ACTION ITEMS

- A. Adoption of Orange County Projections 2004 (Dr. Bill Gayk) 27

Recommended Action: Adopt Orange County Projections 2004 at the County and RSA levels, and transmit OCP 2004 to the Southern California Association of Governments for incorporation into SCAG's growth forecast.

### VI. REPORTS

- A. Review of the 2004 Regional Transportation Plan (Annabel Cook) 33

Recommended Action: Receive and file.

- B. Growth Visioning Program (Heather Dion) 39

Recommended Action: Receive and file.

- C. Reduce Orange County Congestion Program (Matthew Henkes) 43

Recommended Action: Receive and file.

- D. Inter-Regional Partnership Update (Heather Dion) 45

Recommended Action: Receive and file.

- E. Report from OCCOG Chair - Federal Advocacy Update (Chair Bone) 49

Recommended Action: Receive and file.

- VII. MATTERS FROM BOARD MEMBERS (Chair Bone)

- VIII. MATTERS FROM MEMBER AGENCIES (Chair Bone)

- IX. MATTERS FROM STAFF (Chair Bone)

- XI. ADJOURNMENT

Next Meeting: Thursday, March 25, 2004, 9:00 a.m.



ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

ITEM IV. A.

STAFF REPORT

- Subject:** Minutes from November 20, 2003 and January 22, 2004, OCCOG Board of Directors meetings
- Summary:** Attached are the minutes from the November 20, 2003 and January 22, 2004 OCCOG Board of Directors meetings.
- Recommendation:** Approve minutes.
- Attachment:** Minutes from November 20, 2003 and January 22, 2004, OCCOG Board of Directors meetings
- Staff Contact:** Annabel Cook, Regional Issues Consultant - (714) 571-5844

Rec

000005



MINUTES OF A REGULAR MEETING OF THE  
ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

BOARD OF DIRECTORS

HELD

November 20, 2003

Due to a lack of a quorum at 9:12 a.m., those OCCOG members in attendance informally discussed the following items:

VI. REPORTS

A. Growth Visioning Program

Recommended Action: Receive and file.

Matthew Henkes provided background information on this item.

Board Member Perry requested that a couple of Board Members work with staff and the consulting firm. Board Members Perry and Dixon agreed to represent the Board and work with staff and the consulting firm in providing guidance for the preparation of the OCCOG Visioning Program, Phase IV.

B. Inter-Regional Partnership

Recommended Action: Receive and file.

Heather Dion provided background information on this item, and discussed infill/refill medium density parcels and vacant/underutilized sites.

Board Member Perry suggested inviting the consultant firm of Viewpoint Learning in San Diego, who conducts focus groups throughout the state, to possibly make a presentation at a future OCCOG Board meeting.

C. Reduce Orange County Congestion Program

Recommended Action: Receive and file.

Matthew Henkes provided background information on this item.

A regular meeting of the Orange County Council of Governments was called to order at 9:27 a.m. by Chair Phil Anthony at the Orange County Sanitation District, 10844 Ellis Avenue, Fountain Valley, California.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Peter Herzog.

## I. CALL TO ORDER / ROLL CALL

Roll was taken by the Clerk of the Board.

### PRESENT:

Phil Anthony, Chair, ISDOC  
Lou Bone, Vice-Chair, District 17  
Cathryn DeYoung, District 12  
*(arrived at 9:48 a.m.)*  
Richard Dixon, District 13  
Ron Bates, District 20  
Art Brown, District 21  
*(arrived at 10:00 a.m.)*  
Bev Perry, District 22  
Debbie Cook, District 64  
Tim Keenan, Cities At-Large  
Peter Herzog, OCD, LOCC  
Shirley McCracken, OCSD  
Greg Winterbottom, OCTA  
Dave Swerdlin, TCAs  
Al Hollinden, Private Sector

### ABSENT:

Tod Ridgeway, District 14  
Libby Cowan, District 15  
Alta Duke, District 18  
Richard Chavez, District 19  
Bill Campbell, County At-Large  
Chris Norby, SCAG-County Rep.  
Bill Craycraft, SCAQMD – Cities Rep.  
Jim Silva, SCAQMD – County Rep.  
Owen Holmes, Cal State Fullerton

### VACANT:

District 16

## II. OATH OF OFFICE

None.

## III. PUBLIC COMMENTS

There were no public comments.

#### IV. CONSENT CALENDAR

It was moved by Board Member Swerdlin and seconded by Board Member Winterbottom, to approve Consent Calendar Items A-C. The motion carried unanimously, with Board Members Ridgeway, Cowan, Duke, Chavez, Campbell, Norby, Craycraft, Silva, and Holmes absent from the meeting.

##### A. Minutes from the June 26 and October 23, 2003, OCCOG Board Meetings

Action: Approved as submitted, with Chair Anthony, Vice-Chair Bone, and Board Members Dixon, Perry, and McCracken abstaining on the minutes of June 26, 2003, due to their absence from the meeting, and Board Member Keenan abstaining on the minutes of October 23, 2003, due to his absence from the meeting.

##### B. Report on the OCCOG TAC

Action: Received report.

##### C. Air Quality Report

Action: Received report.

#### V. ACTION ITEMS

##### A. Approval of Consultant Services for the OCCOG Growth Visioning Program.

Michael Gold provided background information on this item.

Action: Board Member Perry moved, Board Member Swerdlin seconded, and the motion carried unanimously, that the Board approve staff's recommendation to hire the team of Mainstreet Architects and Solimar Research and direct the Acting Executive Director to execute a contract accordingly, subject to Board Counsel's approval of agreement form.

**B. Approve Orange County Projections at County Totals for Local Review.**

Dr. Bill Gayk provided background information on this item.

A revised staff report was distributed, including a revised Draft OCP 2002 table adjusting the 2010 employment number.

Lynn Harris, Manger, Community Development, SCAG, spoke in support of Dr. Gayk's recommendations.

*Action:* Board Member Dixon moved, Board Member Perry seconded, and the amended motion carried unanimously, that the Board approve the Orange County projections at the County Totals for Local Review for the Draft OCP 2004 for year 2030, and approve population and housing for year 2010 with continued discussions on employment (with range).

**VI. REPORTS (continued)**

**D. Update regarding League's Ballot Initiative**

Action: Receive and file.

Michael Gold provided an update regarding the League's Ballot Initiative entitled the "Local Taxpayer and Public Safety Protection Act."

**E. Report from OCCOG Chair**

Action: Receive and file.

Chair Anthony reported that there will not be an OCCOG Board meeting in December, and wished everyone a joyous holiday season.

**VII. MATTERS FROM BOARD MEMBERS**

1. Board Member Perry reported that the 4 Corners Compass Public Workshop originally scheduled for October 29<sup>th</sup> was cancelled due to the fires, and was rescheduled for Monday, December 1<sup>st</sup>, at the Ontario Convention Center, with registration beginning at 5:30 p.m. Additional information is available at [www.scag.ca.gov](http://www.scag.ca.gov) and [www.socalcompass.org](http://www.socalcompass.org).
2. Vice-Chair Bone inquired as to whether or not letters regarding vacant positions for SCAG policy committees have been mailed to all Council Members.

Heather Dion responded that she will contact Annabel Cook regarding the status of the letters.

**VIII. MATTERS FROM MEMBER AGENCIES**

No matters were discussed.

IX. MATTERS FROM STAFF

No matters were discussed.

X. CLOSED SESSION

Conference with Legal Counsel – Existing Litigation, pursuant to Government Code Section 54956.9(a), SCAG et al. v. HCD et al., was not held.

XI. ADJOURNMENT

Chair Anthony adjourned the meeting at 10:20 a.m. to the next regular meeting, to be held on Thursday, January 22, 2004, beginning at 9:00 a.m., at the Orange County Water District, 10500 Ellis Avenue, Fountain Valley, California.

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CHAIR OF THE ORANGE COUNTY COUNCIL OF  
GOVERNMENTS BOARD OF DIRECTORS

ATTEST:

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CLERK OF THE BOARD

MINUTES OF A REGULAR MEETING OF THE  
ORANGE COUNTY  
COUNCIL OF GOVERNMENTS

BOARD OF DIRECTORS

HELD

January 22, 2004

A regular meeting of the Orange County Council of Governments was called to order at 9:13 a.m. by Chair Phil Anthony at the Orange County Sanitation District, 10844 Ellis Avenue, Fountain Valley, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board Member Al Hollinden.

**I. CALL TO ORDER / ROLL CALL**

Roll was taken by the Clerk of the Board.

PRESENT:

Phil Anthony, Chair, ISDOC  
Lou Bone, Vice-Chair, District 17  
Richard Dixon, District 13  
Steve Rosansky, Alternate, District 14  
Alta Duke, District 18  
Art Brown, District 21  
Bev Perry, District 22  
Gil Coerper, Alternate, District 64  
Tim Keenan, Cities At-Large  
Bill Campbell, County At-Large  
*(arrived at 9:45 a.m.)*  
Peter Herzog, OCD, LOCC  
Shirley McCracken, OCSD  
Dave Swerdlin, TCAs  
Owen Holmes, University Representative  
Al Hollinden, Private Sector

ABSENT:

Cathryn DeYoung, District 12  
Libby Cowan, District 15  
Richard Chavez, District 19  
Ron Bates, District 20  
Greg Winterbottom, OCTA  
Chris Norby, SCAG-County-Rep.  
Bill Craycraft, SCAQMD-Cities Rep.  
Jim Silva, SCAQMD – County Rep.

VACANT:

District 16

**II. OATH OF OFFICE**

The Clerk of the Board administered the Oath of Office to Steve Rosansky, Alternate, District 14, and Gil Coerper, Alternate, District 64.

### III. PUBLIC COMMENTS

There were no public comments.

### IV. CONSENT CALENDAR

Chair Anthony pulled Consent Calendar Item A and requested that it be reagendaized for approval at the next regular Board meeting on February 26, 2004. It was moved by Board Member Perry and seconded by Board Member Keenan, to approve Consent Calendar Items B-C. The motion carried unanimously, with Board Members DeYoung, Cowan, Chavez, Bates, Winterbottom, Norby, Craycraft, and Silva absent from the meeting.

#### B. Report on the OCCOG TAC

Action: Received report.

#### C. Air Quality Report

Action: Received report.

### V. ACTION ITEMS

#### A. Election of OCCOG Board Chair and Vice-Chair for 2004.

Chair Anthony opened nominations for Board Chair.

Action: Board Member Perry nominated, Board Member Brown seconded the motion, to nominate Vice Chair Bone as Board Chair. It was moved by Board Member Brown and seconded by Board Member Keenan, to close the nominations. Vice Chair Bone was unanimously elected Board Chair.

Board Member Herzog nominated, Board Member Swerdlin seconded, and the motion carried unanimously, to nominate Board Member Dixon as Vice Chair.

Chair Bone presented outgoing Chair Anthony with a plaque and thanked him for his service and leadership as Chair for the past year.

**B. Adoption of OCCOG Board Meeting Dates for Calendar Year 2004 .**

Annabel Cook provided background information on this item.

It was the consensus of the Board to have staff poll member agencies regarding the feasibility of changing the monthly Board meetings to the 3<sup>rd</sup> Thursday of each month.

Action: Board Member Perry moved, Board Member Keenan seconded, and the amended motion carried unanimously, to adopt Board meeting dates for calendar year 2004, and for staff to poll member agencies regarding the feasibility of changing the monthly Board meetings to the 3<sup>rd</sup> Thursday of each month.

**VI. PRESENTATION**

**A. Orange County Leadership Symposium**

Dana Smith, Orange County Leadership Symposium (OCLS), Executive Committee, presented a summary overview of the Orange County Leadership Symposium that was held in Lake Arrowhead. Ms. Smith indicated that the goal of the OCLS is to improve the quality of life for current and future residents of Orange County through an educational forum that addresses broad-based leadership issues facing Orange County's 34 cities and multiple regional agencies.

Ms. Smith indicated that it was the consensus of the focus groups who participated in the OCLS that the OCCOG is envisioned as the regional forum that was set up to encapsulate regional issues and infuse creative and long-term vision into the Orange County leadership, as well as functioning as the implementing organization to address long-term challenges facing Orange County's leadership.

Board Member McCracken suggested that the OCCOG Board expand on this vision during strategic planning at the General Assembly in August.

**VII. REPORTS**

**A. Orange County Projections**

Action: Receive and file.

Dr. Bill Gayk reported that following the November 20, 2003 OCCOG Board meeting, he met with OCTA, SCAG and OCCOG representatives, and comments were accepted on the projections until January 16, 2004. He indicated that he will be submitting projection numbers at the February 26, 2004 OCCOG Board meeting for approval.

Board Member Perry suggested that these projections be reintroduced at an upcoming city managers' association meeting and a handout/information sheet distributed in order to review the following with city council members: 1) What the numbers are; 2) Where the numbers come from; and 3) What the numbers mean.



**B. Reduce Orange County Congestion Program**

Action: Receive and file.

Matthew Henkes provided background information on this item, and indicated that CalTrans declined to appoint a member to ROCC due to staffing constraints, however, they plan to remain involved and updated on the program.

Alternate Rosansky inquired about the types of projects that are available for funding.

Staff indicated that any projects that reduce Orange County transportation and/or improves highway safety are available for funding.

**C. Inter-Regional Partnership**

Action: Receive and file.

Heather Dion provided background information on this item, indicating that the Inter-Regional Partnership is a collaboration of the OCCOG and West Riverside COG, that addresses the job and housing imbalance between the two counties. Ms. Dion reviewed the three primary strategies identified by the IRP Policy Committee, including the Infill Initiative, Mixed-Use Development, and Homes for California Families.

Board Member Perry indicated that the fourth strategy identified by the IRP Policy Committee was the review of landfill availability of industrial and commercial sites.

Board Member Perry discussed the Mixed Use Initiative and Homes for California Families Initiative.

Board Member Perry reported that there will be a presentation by the Founder and Chairman of Viewpoint Learning, Inc., Dan Yankelovich, at the Orange County Forum, on Wednesday, February 11, 2004, at 11:30 a.m. at the Hilton Irvine/Orange County Airport, regarding coming to terms with gridlocked public policy issues.

Board Member Campbell discussed infill issues, and inquired as to whether a listing of vacant and underutilized land was available on the website. He also requested a copy of the DVD on the IRP Housing Strategy ChoiceWork Dialogue.

**D. Growth Visioning Program**

Action: Receive and file.

Heather Dion provided background information on this item, discussing Phases I-III of the program. She indicated that Chair Bone was able to reserve the Tustin Community Center for the workshop on Wednesday, March 3, 2004, from 9:30 a.m. to 2:00 p.m.

Vice Chair Dixon suggested sending invitations for the workshop to planning commissioners and planning staff, as well as individual invitations to city managers.

Board Member Perry suggested sending Phase I-III documents, either printed materials or CD format, to OCCOG members and alternates for review.

Chair Bone suggested that board members encourage their respective Community Development departments and staffs to attend the workshop.

**E. Rivers and Mountains Conservancy Outreach Program**

Action: Receive and file.

Matthew Henkes provided background information on this item.

Board Member Perry encouraged board members to participate in the RMC Outreach Program, and to encourage their respective Community Development departments and planning staff to participate as well.

**F. Report from OCCOG Chair**

Action: Receive and file.

Board Member Anthony reported that it was an honor to serve the past year as Chair.

**VIII. MATTERS FROM BOARD MEMBERS**

1. Vice Chair Dixon inquired about District 16 continuing to be vacant.
2. Board Member Campbell discussed air quality issues.
3. Chair Bone discussed the Orange County Leadership Symposium, and suggested that Board Members who represent special districts give a brief update report at an upcoming Board meeting regarding current events in their districts.
4. Board Member McCracken proudly reported that the Orange County Sanitation District will be celebrating their 50<sup>th</sup> anniversary this year.
5. Board Member Perry discussed the Orange County Leadership Symposium, and indicated that it is imperative that the Board understand the mission, vision, and issues of each special district, especially given that OCCOG is envisioned as the implementing agency to address long-term challenges facing Orange County's leadership.