

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

August 16, 2000

7:30 P.M.

Library Conference Room

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

- 730
1. Roll Call Administrative Assistant
 2. Adoption of Agenda *Rob / Gaudin*

*1. Discussion
- wood*

Jelb B

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the July 19, 2000 Regular Meeting.

Sandra / Rob

Presentation: Library Director
Recommendation: Approve by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

*By Peggy
Alvin
7:35*

Board President Report *note*

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

*note - at meeting - 7:35 AM
Sound - S Descat - at meeting - 7:35 AM
Dinner: Kenneth*

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Library Director Report

*Al - maybe - protocol - yes
Sound - Dinner*

The Library Director will report on library issues of general interest and on meetings attended on behalf of the District.

*Heritage Day - Lib Board
Reminded by SDRM - Characters*

*o Safety / security
o newsletter / annual report*

CLAIMS (Items 8 - 11)

Presentation: Library Director
Recommendation: Approve by Motion

Rob / Carol

Items 8 - 11 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

8. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

9. Claims forwarded by the Library Director. (Approve)

Claims 3947, 3948, 3949 and 3950 forwarded by Library Director for a total of \$13,670.55 during this report period.

10. Current Claims and Payroll (Approve)

Current Claims 3951, 3952, 3953, 3954 and 3955 for \$28,538.54; and Payrolls 3956 for \$24,513.00 and 3957 for \$24,513.00, for a combined total of Current Claims and Payroll of \$77,564.54.

11. FY1999-2000 Cash Flow Analysis through August 16, 2000 and recommendation that no funds be transferred. (Receive & File)

FINANCIAL REPORTS (Items 12 - 17)

Presentation: Library Director
Recommendation: Approve by Motion

Items 12 – 17 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

- Done*
Pat
12. Financial Reports for July 2000 (Receive & File)
 13. Office General Ledger & Check Registers for July 2000 (Receive & File)
 14. Acquisitions Report for July 2000 (Receive & File)
 15. Overdue Collection Reports for July 2000 (Receive & File)
 16. Debit Card System Reimbursement Report for July 2000 (Receive & File)
 17. Gifts Report for July 2000 (Receive & File)

GENERAL CONSENT CALENDAR (Items 18 – ²⁹~~28~~)

Presentation: Library Director
Recommendation: Approve by Motion

an
Items 18 – 28 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- Sunder*
Pat
18. Building Maintenance Report for July 2000 (Receive & File)
 19. Personnel Report for July 2000 (Receive, File, and Ratify Appointments)
 20. Volunteer Reports for July 2000 (Receive & File)
 21. Circulation Report for July 2000 (Receive & File)
 22. Annual Report to the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1999-2000 (Receive & File)
 23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
 24. Status report on the Placentia History Room project with the City of Placentia. (Receive & File)
 25. Legislative Reports from the California Special Districts Association and the California Library Association (Receive & File)
 26. Special Districts Workers Compensation Authority Information Update, July 28, 2000, regarding finalization of coverage with Fireman's Fund for Fiscal Year 2000-2001 (Receive & File)
 27. Library of California Board Actions taken June 21-22, 2000 (Receive & File)

28. Report on the City of Placentia 75th Anniversary Celebration Planning Meeting, July 26, 2000 (Receive & File)
29. Memo to Library Board from Library Director Elizabeth Minter and Public Services Manager James Roberts reporting a business interest in All American Citizenship Center, Placentia (Receive & File)

CONTINUING BUSINESS

30. Review of Property Tax and Public Library Funding issues before the Courts and the California Legislature.
 - Presentation: Library Director
 - Recommendation: Action as determined by the Board of Trustees
31. Public Hearing on the Fines & Fees Schedule for Fiscal Year 2000-2001
 - Presentation: Library Director
 - Recommendations: Receive and File the Proof of Publication for the re-notice of public hearing for the Proposed Fines and Fees Schedule for 2000-2001 Fiscal Year for the Placentia Library District, that was published in the *Placentia News Times* on August 3, 2000; and
 - Conduct the Public Hearing on the Policy continued from the July 19, 2000 Library Board Meeting, as published; and
 - Finalize Fines and Fees Schedule for 2000-2001; and
 - Adopt motion to read Resolution 00-1 by title only; and
 - Motion to adopt Resolution 00-1
32. Public Hearing on the Budget for Placentia Library District for Fiscal Year 2000-2001
 - Presentation: Library Director
 - Recommendations: Receive and File the Proof of Publication for the notice of public hearing for the Proposed Budget for 2000-2001 Fiscal Year for the Placentia Library District, that was published in the *Placentia News Times* on August 3, 2000; and
 - Conduct the Public Hearing on the Budget as published; and
 - Finalize Placentia Library District Budget for all Funds for 2000-2001 Fiscal Year; and
 - Adopt motion to read Resolution 00-2 by title only; and
 - Motion to adopt Resolution 00-2.

33. Report on plans for the Staff Appreciation Dinner

Presentation: Library Board President
Recommendations: Set Date, Budget and Location

NEW BUSINESS

34. Extend loan period for videos from two (2) days to one (1) week.

Presentation: Library Director
Recommendations: Set loan period for videos at one (1) week

35. Determine Financing Option and Schedule for Library Roof Replacement Project

Presentation: Library Director
Recommendations: Determine the financing option; and

Determine whether to use the City of Placentia or IEC as the project manager;
and

Authorize the Library Director to work with the designated project manager to
set specifications and initiate the bid process for the Library Roof
Replacement Project

36. Report from Librarian II Cyrise Smith on her participation in the first annual Stanford University/California State Library Institute on 21st Century Librarianship, August 6-12, 2000.

Presentation: Librarian II Cyrise Smith

37. Submission of the 2000 Local Agency Biennial Notice to the Clerk of the Board of Supervisors, County of Orange, in Compliance with the requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission, with amendments

Presentation: Library Director
Recommendations: Receive & File the Conflict of Interest Policy; and

From the list of designated positions delete the Principal Librarian and add the
Public Services Manager and Technical Services Manager; and

Authorize the Library Director to sign and submit the report as amended to the
Clerk of the Board of Supervisors, County of Orange

STAFF REPORTS (Items 38 - 43)

Items 38 – 43 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

38. Program Committee Report for July 2000 (Roberts)

- 39. Children's Services Report for July 2000 (Smith)
- 40. Placentia Library Literacy Services Report for July 2000 (Roberts)
- 41. Placentia Library Web Site Report for July 2000 (Roberts)
- 42. Publicity Materials produced for July 2000 (Willauer)
- 43. Safety Committee Minutes for July 2000 (Matas)

CLOSED SESSION

- 44. Performance Review for Library Director

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the performance evaluation of the Library Director, a personnel matter.

ADJOURNMENT

- 45. Agenda Preparation for the September Regular Meeting which will be held on Wednesday, September 20, 2000.
- 46. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 47. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy G. Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the August 16, 2000 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, August 10, 2000.



Placentia Library Board Calendar

August 2000 - July 2001

Aug 2000						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
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28	29	30	31			

August

16 7:30 PM Library Board Meeting

September

3 Library Closed for Monday Holiday

4 Library Closed for Labor Day

11 7:00 PM Friends Board Meeting, Dinsmore

20 7:30 PM Library Board Meeting

27 CSDA Conference, Monterey, through Sep. 29

28 7:15 AM Placentia Chamber of Commerce Breakfast

October

2 7:00 PM Friends Board Meeting, Shkoler

14 9:00 AM Heritage Parade

18 7:30 PM Library Board Meeting

26 7:15 AM Placentia Chamber of Commerce Breakfast

November

6 7:00 PM Friends Board Meeting, Stark

15 7:30 PM Library Board Meeting

23 Library Closed for Thanksgiving

30 LAMA National Institute, Palm Springs, through Dec. 2nd.

December

1 7:15 AM Chamber of Commerce Citizen of the Year Breakfast

4 7:00 PM Friends Board Meeting, Masters

20 7:30 PM Library Board Meeting

January

1 7:00 PM Friends Board Meeting, Wood

17 7:30 PM Library Board Meeting

20 5:30 PM Chamber Mixer

25 7:15 AM Placentia Chamber of Commerce Breakfast

February

5 7:00 PM Friends Board Meeting, Dinsmore

21 7:30 PM Library Board Meeting

22 7:15 AM Placentia Chamber of Commerce Breakfast

March

3 10:30 AM Author's Luncheon featuring Diane Leslie, Alta Vista Country Club, 10:30 AM

5 7:00 PM Friends Board Meeting, Shkoler

Feb 2001						
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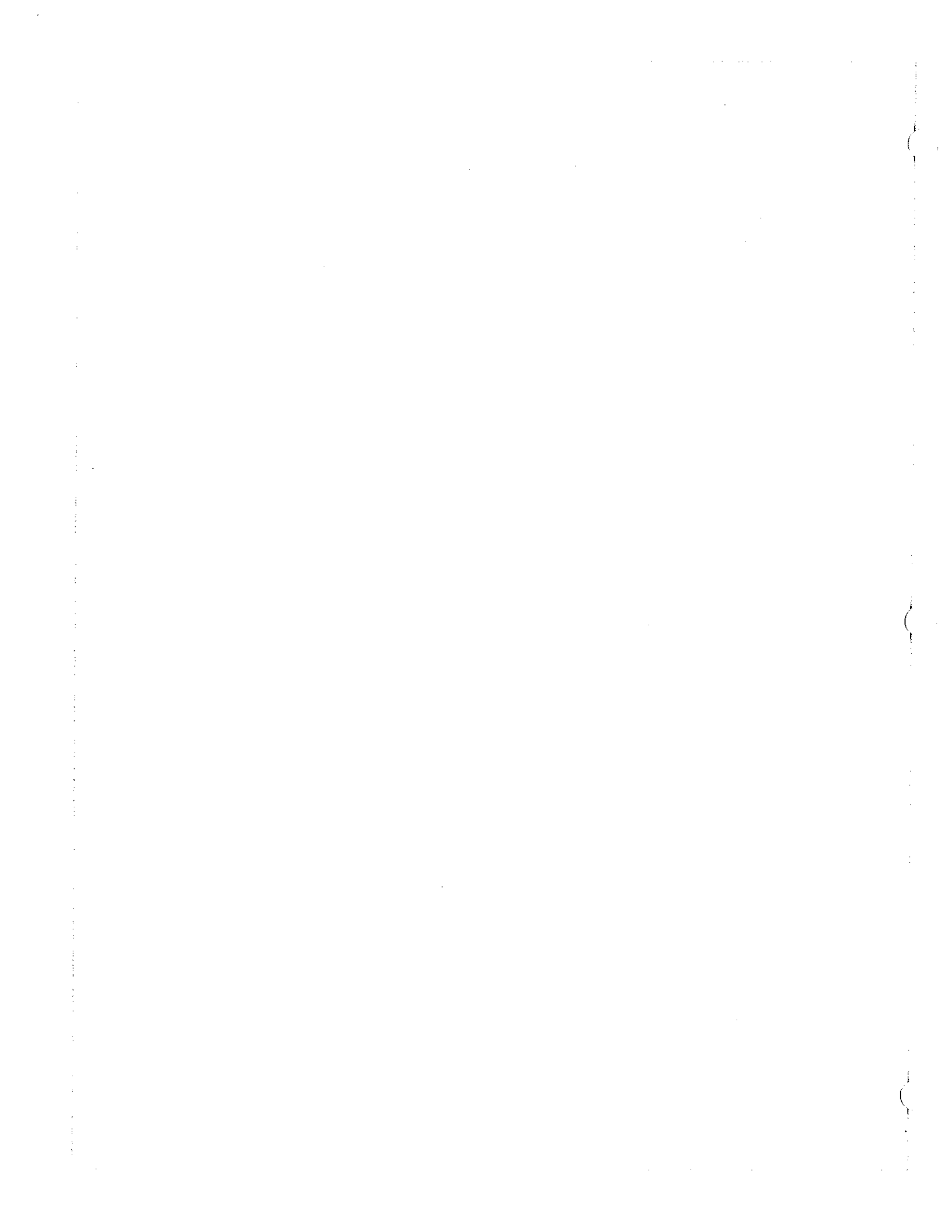
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29	30	31				

Oct 6 2000

*Bennis 3:20 / room
Hobbs & Will
by 4:00
Mimi - Just*



**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
July 19, 2000**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on July 19, 2000 at 7:30 P.M. by President Shkoler.

ROLL CALL

Members Present: President Al Shkoler, Secretary Robin Masters, Trustees Peggy Dinsmore; Saundra Stark; and Library Director Elizabeth Minter.

Members Absent: Gaeten Wood

Others Present: Public Services Manager Jim Roberts; and Administrative Assistant Wendy Goodson.

It was moved by Trustee Stark, seconded by Secretary Masters to declare two urgent action items: to discuss a personnel matter; and amend Agenda Item 13, Page 2 of 8 (Claim 3940) of the payroll transfer to \$37,054; and amend Agenda Item 13 , Page 1A of 8 to reflect the Total Current Claims Summary of \$86,770.43.

**ADOPTION OF
AGENDA**

It was moved by Trustee Stark, seconded by Secretary Masters to adopt the Agenda as printed.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

MINUTES

It was moved by Secretary Masters, seconded by Trustee Stark to approve the Minutes of the June 21, 2000 Regular Meeting as printed.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**PRESIDENT'S
REPORT**

Nothing to report at this time.

TRUSTEE REPORTS

Trustee Dinsmore attended the Placentia Chamber Mixer on July 19, 2000 at the Mini Gourmet.

**LIBRARY
DIRECTOR'S
REPORT**

Library Director announced that Trustee Wood is not in attendance because of a shoulder injury.

The Tri City Library Network was down on July 17, 18, & 19, 2000.

FRIENDS REPORT

Library Director reported that the Friends Board will be inactive until September 2000.

**FOUNDATION
REPORT**

Trustee Stark is in the process of coordinating a date with Munson, Cronick & Associates to review the financial reporting system for the Placentia Library Foundation.

**HISTORY ROOM
REPORT**

Library Director reported that the shelving has been ordered and is awaiting delivery.

CLAIMS

It was moved by Secretary Masters, seconded by Trustee Dinsmore to approve Agenda Items 11 through 14:

Nonstandard Claims in the amount of \$0.00

Claims 3936,3939,3937, and 3938 forwarded by the Library Director and Board of Trustees for a total of \$14,392.65.

Current Claims 3942,3943,3944,3945, and 3946; and Payroll Claims 3940 for \$37,054 and 3941 for \$23,606.00 for a combined total of \$86,770.43.

FY1999-00 Cash Flow Analysis through July 19, 2000 and recommendation that no funds be transferred.

**FINANCIAL
REPORTS**

It was moved by Trustee Dinsmore, seconded by Secretary Masters to receive and file Agenda Items 15 through 20:

Financial Reports for June, 2000

Office General Ledger & Check Registers for June, 2000

Acquisitions Report for June, 2000

Overdue Collection Report for June, 2000

Debit Card System Reimbursement Report for June , 2000

Gifts Report for June, 2000

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**GENERAL CONSENT
CALENDAR**

It was moved by Secretary Masters, seconded by Trustee Stark to receive and file Agenda Items 21-30:

Building Maintenance Report for June 2000. (Receive & File)

Personnel Report for June 2000 (Receive, File and Ratify Appointments)

Volunteer Report for June 2000 (Receive & File)

Circulation Report for June 2000 (Receive & File)

Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of June 6, 2000 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City Of Placentia (Receive & File)

Legislative Reports from the California Special District Association and the California Library Association (Receive & File)

Status Report on Replacement of Meeting Room and Board Room window coverings (Receive & File)

Contract with Western State University College of Law Federal Work Study (FWS) Program. (Receive & File, and approve with Signature of the Library Director)

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**REVIEW OF
PROPERTY TAX
AND PLF FUNDING
BEFORE COURTS
AND LEGISLATURE**

Library Director reported that the initiative constitutional amendment report by California Special District Association (CSDA) has been approved for gathering signatures. This initiative would probably be the end of Districts like Placentia Library District. The measure provides that counties and cities would have control over the distribution of local property taxes that previously went directly to independent special districts. The next CSDA Legislative Committee Meeting is scheduled for August 2, 2000 in Sacramento to discuss this measure. No action taken by the Board at this time.

Also, Library Director reported that Governor Davis vetoed the full-funding level increase in the Public Library Fund.

**PUBLIC HEARING
FOR FINES & FEES
SCHEDULE FOR 00-
01**

It was moved by Trustee Stark, seconded by Trustee Dinsmore to receive and file the Proof of Publication for the notice of public hearing for the Proposed Fines and Fees Schedule for 2000-2001 Fiscal Year for the Placentia Library District, that was published in the Placentia News Times on July 6, 2000; and conduct the Public Hearing on the Policy as published.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

The Public Hearing for the Proposed Fines & Fees Schedule for FY 2000-2001 was opened by President Shkoler at 8:05 P.M.

No one spoke.

The Public Hearing for the Proposed Fines & Fees Schedule for FY 2000-2001 was closed at 8:08 P.M.

It was moved by Trustee Stark, seconded by Trustee Dinsmore to continue the Public Hearing until the August 16, 2000 Library Board Meeting; and Authorize the publication of the Re-Notice of Public Hearing for the August 16, 2000 Library Board Meeting.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

BUDGET FY 2000-2001

Library Director presented the Budget for Fiscal Year 2000-2001 based upon the Budget adopted by the State of California. The Budget as presented for Fiscal Year 200-2001 is balanced.

It was moved by Trustee Dinsmore, seconded by Secretary Masters to establish the Budget for Fiscal Year 2000-2001.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

It was moved by Trustee Dinsmore, seconded by Trustee Stark to set item for Public Hearing on August 16, 2000 at 7:30 P.M. and authorize the publication of the Notice of Public Hearing.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

PUBLIC SERVICES REPORT FY 2000-2001

Public Services Manager, Jim Roberts, presented the Public Services' issues for Fiscal Year 2000-2001. Jim plans to conduct "Live at the Library" presentations, which is an opportunity for libraries and authors to present theme-based cultural programs for family and adult library audiences.

Public Services is eligible to apply for a grant to initiate a collaborative project for Partnerships for Change (PFC). One possibility is a coalition with other government agencies to start a Spanish Literacy Class in southwest Placentia.

Public Services will once again attempt to start an Explorer Post. Public Service Manager and Library Director are exploring the feasibility of contracting bookmobile service in Placentia.

TECHNICAL SERVICES REPORT FOR FY 2000-2001

Technical Services Manager, Julie Shook, addressed the Technical Services issues for Fiscal Year 2000-2001. One goal is to complete the transition from asynchronous terminals to personal computers for the public catalog.

Another issue is the probable change of the Library's automation system and the results of such change.

The issue of the Library's Internet access policy will also be revisited.

**AWARD HVAC
MAINTENANCE
CONTRACT**

The Placentia Library District sought bids in July for the Heating, Ventilation, and Air Conditioning Preventative Maintenance Contract for a period of twenty four (24) months. Several companies submitted their proposals and were reviewed the Board of Trustees.

It was moved by Trustee Stark, seconded Secretary Masters, to award maintenance contract to Bear State Air Conditioning Services Inc for a period of twenty four (24) months.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

STAFF REPORTS

It was moved by Secretary Masters, seconded by Trustee Stark to approve Agenda Items 41-46:

Program Committee Report for June, 2000.

Children's Services Report for June, 2000. :

Placentia Library Literacy Services Report for June, 2000.

Placentia Library Web Site Report for June, 2000.

Publicity Materials produced for June, 2000.

Safety Committee Minutes for June, 2000.

AYES: Dinsmore, Masters, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Wood

**CLOSED
SESSION**

Closed Session began at 8:59 P.M. to discuss personnel matters.

Second Closed Session began at 9:05 P.M. to discuss personel matter – Library Director position.

**AGENDA
PREPARATION**

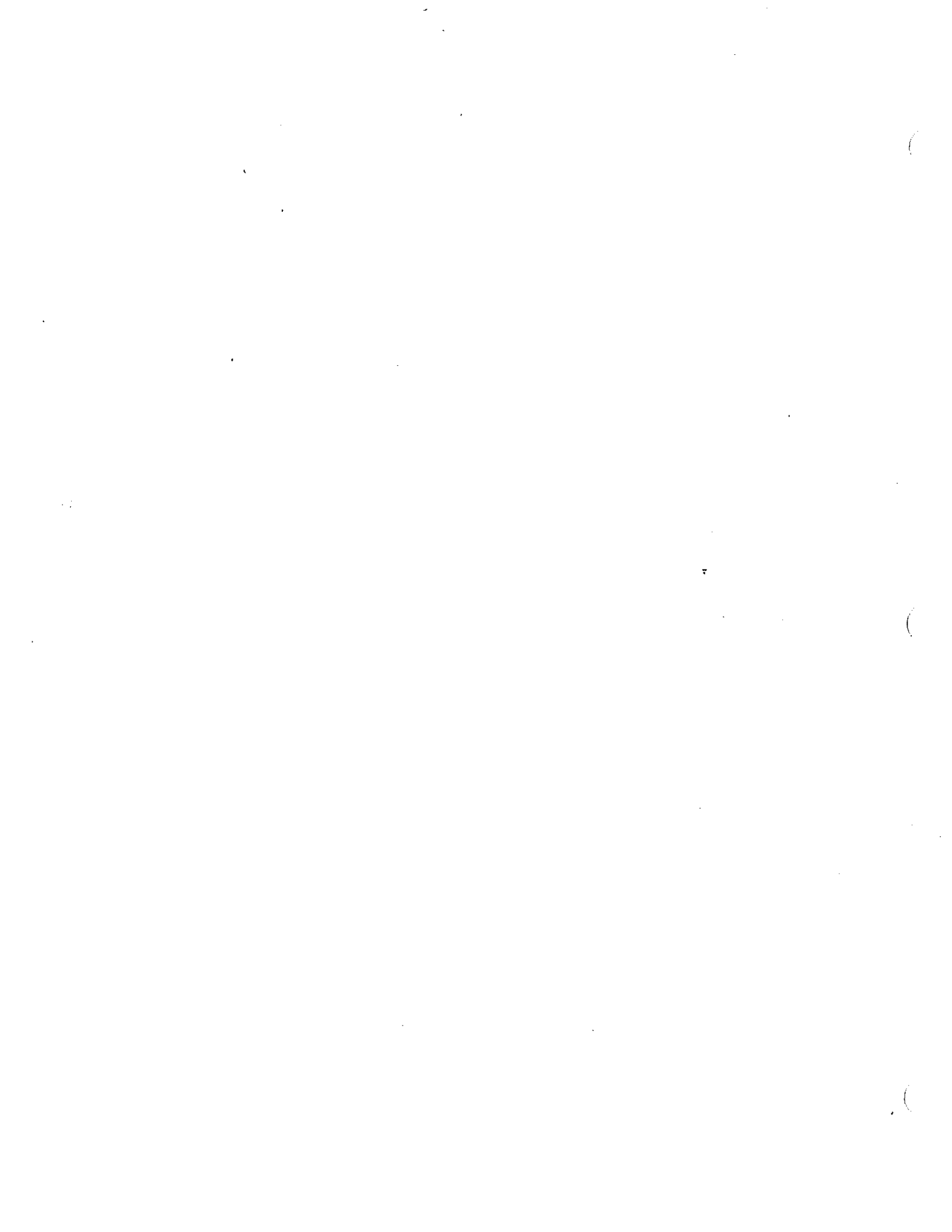
No action taken on this item.

The August Regular Meeting will be held on August 16, 2000.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for July 19, 2000 adjourned at 9:08 P.M.

Robin J. Masters, Secretary



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
August 16, 2000

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
August 16, 2000

	DATE	REPORT NUMBER	AMOUNT
DIRECTOR	July 20, 2000	3947	4,670.05
	August 3, 2000	3948	1,350.99
	August 3, 2000	3949	1,379.73
	August 10, 2000	3950	6,269.78
		TOTAL	13,670.55

Prepared by : Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 07/20/00
REPORT NO 3947

rd 7-31-00

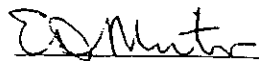
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03645A Blue Shield File 55331 Cash Receiving Los Angeles CA 90074-5331	Aug 00 VH1181		0300	00		3,407.52		
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	7/7/00 253-2062 7/4/00 524-8408		0700	01		329.19		
			0700	08		27.71		
	TOTAL					356.90		
N050301 AT&T PO Box 78225 Phoenix AZ 85062-8225	7/3/00 223-1698 7/1/00 524-8408		0700	00		14.66		
			0700	08		21.76		
	TOTAL					36.42		
N03825A Staples Dept 31-0000073264 O Box 30292 Salt Lake City UT 84130-0292	7/6/00 PLD		1800	00		747.21		
Travel In Style 1418 North Kraemer Blvd Placentia CA 92870	7/17/00 0013297		2700	00		122.00		

The claims listed above (totaling \$4,670.05) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


PROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

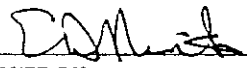
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N19932 Ameritas Life Insurance PO Box 81889 Lincoln NE 68501-1889	Aug 00 010-19000-05435		0300	00		524.10		
N06556A C N A Group Benefits 75 Remittance Drive Ste 1641 Chicago IL 60675-1641	Aug 00 000005182		0300	00		208.54		
N03646 Vision Service Plan PO Box 45210 San Francisco CA 94145-5210	Aug 00 12 099603 0001 0001		0300	00		230.74		
N050301 AT&T PO Box 78225 Phoenix AZ 86052-8225	7/16/00 528-8236		0700	00		94.48		
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	7/17/00 528-1906		0700	00		85.86		
	7/17/00 528-8236		0700	01		34.39		
TOTAL						120.25		
N06557 Care Resources 9550 Warner Ave Ste 228 Fountain Valley CA 92708	8/1/00 EAP		1900	00		35.00		
N22357 William Brown 122 Anned Dr. Placentia CA 92870-5634	7/10/00 002383		1900	00		137.88		

The claims listed above (totaling \$1,350.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/03/00
REPORT NO 3949


Placentia Library District
11 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N06965 Paychex 200 E Sandpointe Suite 100 PO Box 25159 Santa Ana CA 92799-5159	7/27/00 0080-6554		1900	00		254.45		
N06569 Demco PO Box 8048 Madison WI 53708-8048	7/19/00 898588		1800	00		35.64		
N21533 Kelly Paper 1441 E. 16th Street Los Angeles CA 90021	7/20/00 149586		1800	00		29.42		
N06686D Office Depot Dept 56-6183976509 PO Box 30292 Salt Lake City UT 84130-0292	7/21/00 July office supplies		1800	00		209.37		
N13034A Omnigrafix Printing 1744 W. Katella Ae Suite 9 Orange CA 92867	7/26/00 A34148		1800	00		393.99		
N03659F Southern California Water 500 Cameron Street Placentia CA 92870	7/24/00 312083-9		2800	00		306.86		
William Carter 2453 N. Northcreek Lane Fullerton CA 92831	7/19/00 MCP		1900	00		150.00		

The claims listed above (totaling \$1,379.73) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/10/00
REPORT NO 3950

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03752 Pacific Bell Payment Center Van Nuys CA 91388-0001	8/2/00 223-1698		0700	02		54.15		
N06785 Hector Vargas Cleaning Service 318 Capistrano St Placentia CA 92870	8/7/00 096844		1400	00		950.00		
N23569 Placentia Disposal PO Box 309 Anaheim CA 92815	8/1/00 00598301		1400	00		120.00		
N21533 Kelly Paper 1441 E. 16th Street Los Angeles CA 90021	8/8/00 150625		1800	00		29.42		
N03648B Special "T" Water Systems 11934 Washington Blvd Whittier CA 90606	8/1/00 035505		1800	00		26.00		
N22072 Performance Technology Group PO Box 26001 Santa Ana CA 92799-6001	6/12/00 200006004 PLEASE PAY IMMEDIATELY		1900	00		5,000.00		
N03656 Pacific Clippings PO Box 11789 Santa Ana CA 92711	7/28/00 332		1900	00		37.71		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd PO Box 66012 Anaheim CA 92816	7/27/00 00297		1900	00		52.50		

The claims listed above (totaling \$6,269.78) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

6,269.78



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
August 16, 2000

TYPE	REPORT NUMBER	AMOUNT
Regular	3951	19,028.23
	3952	2,412.86
	3953	1,940.26
	3954	689.20
	3955	4,467.99
Subtotal for Regular		28,538.54
Payroll	3956	24,513.00
	3957	24,513.00
Subtotal for Payroll		49,026.00
TOTAL CURRENT CLAIMS		77,564.54

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/16/00
REPORT NO 3951

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N09140 XCP 40 Elm Street Dryden NY 13053-9624	7/27/00 97529		1800	00		695.75		
N03738B USPS CMRS-PB PO Box 504766 The Lakes NV 88905-4766	Aug 00 Postage		1803	00		250.00		
N04780E Orange County Register File 56017 Los Angeles CA 90074-6017	7/31/00 0039993004		2000	00		198.72		
N19647 Unique Management Services 515 Michigan Avenue Jeffersonville IN 47130	7/28/00 5682		1900	00		191.91		
N01035 City of Placentia 401 East Chapman Avenue Placentia CA 92870	8/7/00 53832		2800 1400	00 00		3,871.11 715.16		
TOTAL						4,586.27		
N03660A Elizabeth Minter c/o Placentia Library District 411 E. Chapman Ave. Placentia CA 92870	Petty Cash Bag Reimb		1000 1800 1803	00 00 00		16.46 3.91 6.91		
TOTAL						27.28		
N06579 The Gale Group PO Box 95501 Chicago IL 60694-5501	5/25/00 RI9894150		2400	01		13,040.30		
N03832 Student Aid Access 315 West Dodd St PO Box 1290 Bloomington IN 47402	2/18/00 101270		2400	01		38.00		

The claims listed above (totaling \$19,028.23) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/16/00
REPORT NO 3952

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03832 Books on Tape PO Box 7900 Newport Beach CA 92658	8/2/00 4078627M 8/4/00 4043909P		2400	05		48.49		
			2400	05		183.18		
	TOTAL					231.67		
N05385B CA Department of Education CDE Press PO Box 271 Sacramento CA 95812-0271	7/13/00 2000312		2400	01		16.73		
N04780E Orange County Register PO Box 30217 Los Angeles CA 90030-0217	7/29/00 70000475		2400	04		68.04		
Labrador Films 3857 Birch Street Suite 609 Newport Beach CA 92660	7/18/00 2013		2400	02		36.97		
N23459 Thomas Beeler Publishing PO Box 659 Hampton Falls NH 03844-0659	6/30/00 6106		2400	01		76.90		
N06902 New Readers Press PO Box 888 Syracuse NY 13210-0888	7/18/00 2359492		2400	08		1,463.45		
Evergreen Publishing & Stationery 760 W. Garvery Ave Monterey Park CA 91754-2727	5/8/00 13546		2400	08		412.90		
N06819 American Library Association 155 North Wacker Drive Chicago IL 60606	7/26/00 8414641		2400	08		106.20		

The claims listed above (totaling \$2,412.86) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/16/00
REPORT NO 3953

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only		
							Doc Number	SC	
N03833 Brodart PO Box 3488 Williamsport PA 17705	7/20/00 A32126		0700	05		215.50			
	7/17/00 U675273		2400	01		24.67			
	6/21/00 U628044		2400	01		0.00			
	7/27/00 U701622		2400	01		25.54			
	TOTAL						265.71		
	N03842A Ingram PO Box 502779 St Louis MO 63150-2779	7/20/00 70329438		2400	08		277.08		
7/21/00 70347029			2400	08		903.89			
7/21/00 70347030			2400	01		10.64			
7/21/00 70347031			2400	01		19.29			
7/24/00 70361950			2400	01		83.37			
7/24/00 70361951			2400	01		11.48			
7/24/00 70361952			2400	01		189.57			
7/24/00 70361953			2400	01		17.79			
7/24/00 70361954			2400	01		17.00			
7/24/00 70363320			2400	01		36.96			
8/2/00 70504512			2400	01		17.39			
8/2/00 70504513			2400	01		16.84			
8/2/00 70504514			2400	01		20.30			
8/2/00 70504515			2400	01		16.54			
8/2/00 70504516			2400	01		36.41			
TOTAL						1,674.55			

The claims listed above (totaling \$1,940.26) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/16/00
REPORT NO 3954

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03842A Ingram PO Box 502779 St Louis MO 63150-2779	7/18/00		2400	01		55.51		
	70275761							
	7/18/00		2400	01		17.21		
	70275762							
	7/18/00		2400	01		16.51		
	70275763							
	7/18/00		2400	01		36.01		
	70275764							
	7/18/00		2400	01		17.26		
	70275765							
	7/17/00		2400	01		13.60		
	70261095							
	7/17/00		2400	01		17.22		
	70261091							
	7/17/00		2400	01		34.84		
	70261093							
	7/17/00		2400	01		88.52		
	70261094							
	7/17/00		2400	01		71.20		
	70261096							
	7/17/00		2400	01		16.35		
	70261097							
	7/17/00		2400	01		20.48		
	70266361							
	7/10/00		2400	01		41.90		
	70157059							
	7/10/00		2400	01		33.47		
	70157058							
7/10/00		2400	01		36.09			
70157057								
7/10/0		2400	01		18.72			
70157056								
7/10/00		2400	01		17.22			
70157060								
7/10/00		2400	01		13.54			
70157061								
7/10/00		2400	01		76.55			
70158712								
7/10/00		2400	01		47.00			
70157064								
	TOTAL					689.20		

The claims listed above (totaling \$689.20) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____ COUNTERSIGNED BY _____ ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/16/00
REPORT NO 3955

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N03842A Ingram PO Box 502779 St Louis MO 63150-2779	7/10/00		2400	01		53.02		
	70157063							
	7/10/00		2400	01		106.46		
	70157062							
	7/5/00		2400	01		58.02		
	70084053							
	7/5/00		2400	01		74.55		
	70080278							
	7/17/00		2400	01		37.24		
70266362								
7/17/00		2400	01		8.54			
70261092								
	TOTAL					337.83		
N03660A Elizabeth Minter c/o Placentia Library District 411 E. Chapman Ave. Placentia CA 92870	Petty Cash Check		0900	08		66.10		
	Reimb		2700	01		35.00		
	Jul - Aug 00		2700	03		15.00		
			2700	08		280.00		
	TOTAL					396.10		
N02858 Wendy Goodson Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb		2700	01		17.56		
	Jul - Aug 00							
	Educ Reimb.		2700	01		214.50		
Jul 00								
	TOTAL					232.06		
N06928 MCLS Attn: Steve McGregor 3675 E Huntington Drive Suite 100 Pasadena CA 91107	6/26/00		2400	01		3,502.00		
	10309/7538							

The claims listed above (totaling \$4,467.99) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

4,467.99

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/16/00
REPORT NO 3956

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156. Route #12100358	August 16, 2000 Pay period #5 August 25, 2000 September 7, 2000		0100	00		22,770.00		
	FICA		0200	00		1,743.00		
PLEASE WIRE ON THURSDAY, SEPTEMBER 7, 2000								

The claims listed above (totaling \$24,513) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

24,513.00

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 08/16/00
REPORT NO 3957

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 . Route #12100358	August 16, 2000 Pay period #6 September 8, 2000 September 21, 2000		0100	00		22,770.00		
	FICA		0200	00		1,743.00		
PLEASE WIRE ON THURSDAY, SEPTEMBER 21, 2000								

The claims listed above (totaling \$24,513) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

24,513.00

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
SUBJECT: Cash Flow Analysis
DATE: August 16, 2000

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2000-2001 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2000-2001 is Attachment **B**. The tax revenues anticipated before the next Library Board Meeting are highlighted in bold type.

It is likely that funds will need to be transferred in September. I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2000-2001 through August 16, 2000



Placentia Library District
 FY2000-2001 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/99		Beginning Balance			258,136.41
06/21/00	3927	Payroll to wire July 13, 2000		23,606.00	234,530.41
06/21/00	3928	Payroll to wire July 27, 2000		23,606.00	210,924.41
06/21/00	3935	General		6,506.57	204,417.84
06/26/00	3936	General by Library Director		4,265.77	200,152.07
07/03/00		Reverse Interest May	(1,674.39)	(33.00)	198,510.68
07/03/00		Reverse Interest Apr	(2,320.49)	(47.05)	196,237.24
07/05/00	3937	General by Library Trustees		1,664.42	194,572.82
07/05/00	3938	General by Library Trustees		5,545.03	189,027.79
07/11/00		Interest Apr	2,320.49	47.05	191,301.23
07/13/00	3939	General by Library Director		2,917.43	188,383.80
07/19/00	3940	Payroll to wire August 10, 2000		37,054.00	151,329.80
07/19/00	3941	Payroll to wire August 24, 2000		23,606.00	127,723.80
07/19/00	3942	General		10,101.35	117,622.45
07/19/00	3943	General		11,394.97	106,227.48
07/19/00	3944	General		3,028.21	103,199.27
07/19/00	3945	General		983.51	102,215.76
07/19/00	3946	General		602.39	101,613.37
07/20/00		Secured Final FY99-00	12,028.08	30.07	113,611.38
07/20/00		Supplemental 1985+ #1	1,591.68		115,203.06
07/20/00	3947	General by Library Director		4,670.05	110,533.01
07/21/00		Reverse Interest Jun	(1,792.31)	(34.02)	108,774.72
07/24/00		Teeter Secured Current Delinquent	12,334.14		121,108.86
07/24/00		Library Passport Revenue, Jul	3,747.45		124,856.31
07/24/00		Library Revenue, Jul	1,633.84		126,490.15
07/24/00		Delinquent Supplemental & Penalties	1,088.54		127,578.69
07/26/00		Supplemental Paid 1984	0.58		127,579.27
08/03/00	3948	General by Library Director		1,350.99	126,228.28
08/03/00	3949	General by Library Director		1,379.73	124,848.55
08/10/00	3950	General by Library Director		6,269.78	118,578.77
08/16/00	3951	General		19,028.23	99,550.54
08/16/00	3952	General		2,412.86	97,137.68
08/16/00	3953	General		1,940.26	95,197.42
08/16/00	3954	General		689.20	94,508.22
08/16/00	3955	General		4,467.99	90,040.23
08/16/00	3956	Payroll to wire September 7, 2000		24,513.00	65,527.23
08/16/00	3957	Payroll to wire September 21, 2000		24,513.00	41,014.23

*Aug 18, 1999
 (76,126.35)
 transferred 790,000*

Placentia Library District
 Property Tax Apportionments
 Fiscal Year 2000-2001

Date	Category	Amount
7/21/00	Current secured final for FY00	1% - 3%
7/21/00	Prior Year Secured Taxes & Penalties, FY00 #12 Jun	
7/21/00	Supplemental, FY00 #12 Jun	
7/24/00	Secured Teeter Actual Final Delinquencies, FY00	2% - 4%
7/25/00	Delinquent Supplemental, FY00	
8/17/00	Prior Year Secured Taxes & Penalties #1 Jul	
8/17/00	Supplemental #1 Jul	
9/14/00	Prior Year Secured Taxes & Penalties #2 Aug	
9/21/00	Supplemental #2 Aug	
9/22/00	Unsecured collections at 8/31/00, #1	80% - 85%
10/12/00	Prior Year Secured Taxes & Penalties #3 Sep	
10/20/00	Supplemental #3 Sep	
11/16/00	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/00	Supplemental #4 Oct	
11/29/00	Current secured #1	7% - 10%
12/8/00	Homeowners Property Tax Relief	15%
12/13/00	Current secured #2	14% - 18%
12/14/00	Prior Year Secured Taxes & Penalties #5 Nov	
12/21/00	Current secured #3	20% - 24%
12/21/00	Supplemental #5 Nov	
1/11/01	Homeowners Property Tax Relief	35%
1/11/01	Prior Year Secured Taxes & Penalties #6 Dec	
1/19/01	Supplemental #6 Dec	
1/19/01	Unsecured collections at 12/31/00, #2	5% - 10%
1/26/01	Current secured #4	3% - 6%
2/9/01	State-Assessed Public Utility, #1	49% - 50%
2/15/01	Prior Year Secured Taxes & Penalties #7 Jan	
2/21/01	Supplemental #7 Jan	
3/15/01	Prior Year Secured Taxes & Penalties #8 Feb	
3/23/01	Current secured #5	5% - 7%
3/23/01	Supplemental #8 Feb	
4/12/01	Prior Year Secured Taxes & Penalties #9 Mar	
4/20/01	Current secured #6	25% - 30%
4/20/01	Supplemental #9 Mar	
5/10/01	Homeowners Property Tax Relief	35%
5/17/01	Prior Year Secured Taxes & Penalties #10 Apr	
5/18/01	Current secured #7	3% - 5%
5/18/01	Supplemental #10 Apr	
5/25/01	State-Assessed Public Utility, #2	49% - 50%
6/8/01	Homeowners Property Tax Relief	15%
6/14/01	Prior Year Secured Taxes & Penalties #11 May	
6/22/01	Prior Year Unsecured	
6/22/01	Supplemental #11 May	
6/22/01	Unsecured collections at 5/31/01, Final	3% - 6%
7/19/01	Current secured final for FY00	1% - 3%
7/20/01	Prior Year Secured Taxes & Penalties, FY00 #12 Jun	
7/20/01	Supplemental, FY00 #12 Jun	
7/23/01	Secured Teeter Actual Final Delinquencies, FY00	2% - 4%
7/24/01	Delinquent Supplemental, FY01	

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 August 16, 2000

	Fiscal Year 2000-2001						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-00	96,051.74	8,934.70	147,599.35	258,136.41	8,700.20	519,422.40	261,285.99
31-Jul-00	96,171.58	8,957.55	147,823.78	231,138.46	8,740.35	492,831.72	261,693.26
31-Aug-00						0.00	0.00
30-Sep-00						0.00	0.00
31-Oct-00						0.00	0.00
30-Nov-00						0.00	0.00
31-Dec-00						0.00	0.00
31-Jan-01						0.00	0.00
2/29/2001						0.00	0.00
31-Mar-01						0.00	0.00
30-Apr-01						0.00	0.00
31-May-01						0.00	0.00
30-Jun-01						0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

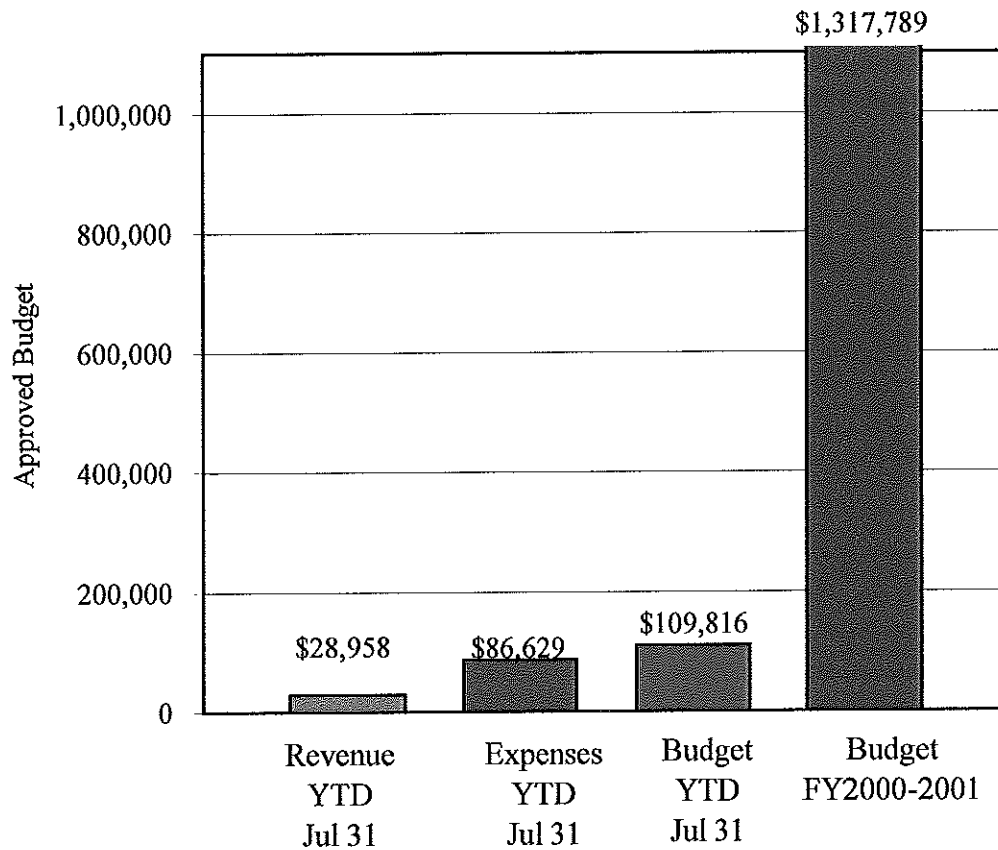
	Fiscal Year 1999-2000						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-99	84,141.81	3,163.80	116,479.67	164,804.90	7,601.61	376,191.79	211,386.89
31-Jul-99	84,141.81	3,163.80	116,479.67	83,601.60	7,601.61	294,988.49	211,386.89
31-Aug-99	84,377.12	3,177.11	26,647.68	58,725.33	7,633.59	180,560.83	121,835.50
30-Sep-99	4,714.39	3,189.79	17,114.57	127,531.60	7,664.06	160,214.41	32,682.81
31-Oct-99	5,076.22	3,203.40	17,615.46	84,484.27	7,696.75	118,076.10	33,591.83
30-Nov-99	5,446.35	3,217.33	18,050.74	107,852.20	7,730.23	142,296.85	34,444.65
31-Dec-99	5,446.35	3,217.33	18,050.74	280,800.57	7,730.23	315,245.22	34,444.65
31-Jan-00	5,706.41	3,245.65	18,231.72	360,942.41	7,798.27	395,924.46	34,982.05
29-Feb-00	5,731.04	3,260.20	18,313.36	373,843.21	7,833.23	408,981.04	35,137.83
31-Mar-00	5,757.53	3,275.85	18,401.17	425,760.92	7,870.83	461,066.30	35,305.38
30-Apr-00	96,078.90	8,920.49	147,561.69	281,086.00	8,666.12	542,313.20	261,227.20
31-May-00	96,078.90	8,920.49	147,561.69	370,505.93	8,666.12	631,733.13	261,227.20
30-Jun-00	96,051.74	8,934.70	147,599.35	283,136.41	8,700.20	544,422.40	261,285.99
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

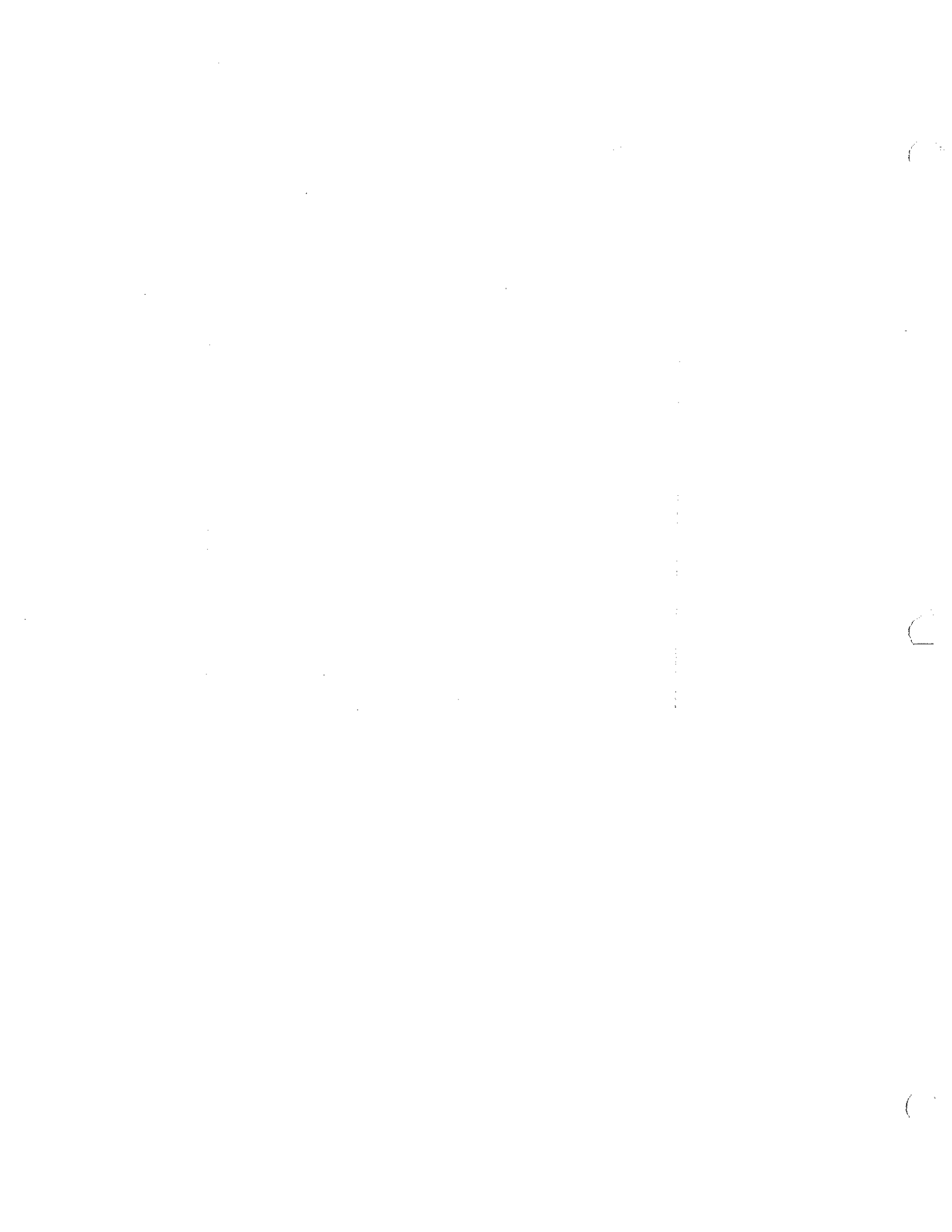


PLACENTIA LIBRARY DISTRICT

Fiscal Year 2000 - 2001

General Fund Cash Flow





PLACENTIA L...ARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
August 16, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 JUL 2000	FY1999-2000 JUL 1999	FY2000-2001 % REV BUD
6210-00	Prop. Taxes - current secured	908,989	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	25,000	0.00	0.00	0.00	0.00	-0.00%
6210-04	Teeter Plan - current delinquent	0	12,331.12	0.00	12,331.12	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	933,989	12,331.12	0.00	12,334.14	0.00	1.32%
6220	PROP. TAXES - CURRENT UNSECURED	53,800	0.00	0.00	0.00	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured	20,000	12,028.08	11,120.83	12,028.08	11,120.83	
6230-01	Prior year's secured final apportionment	0	0.00	8,812.21	0.00	8,812.21	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	20,000	12,028.08	19,933.04	12,028.08	19,933.04	60.14%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	1,000	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	9,750	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	25,000	0.00	1.90	0.00	1.90	0.00%
6280-01	Final supplemental for prior years	0	1,592.26	1,016.47	1,592.26	1,016.47	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRENT	25,000	1,592.26	1,018.37	1,592.26	1,018.37	6.37%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	800	1,088.54	719.86	1,088.54	719.86	136.07%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	249.47	0.00	249.47	
	TOTAL TAXES	1,044,339	27,040.00	21,920.74	27,043.02	21,920.74	2.59%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
August 16, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 JUL 2000	FY1999-2000 JUL 1999	FY2000-2001 % REV BUD
6610-00	Interest	17,500	(3,466.70)	(2,610.93)	(3,466.70)	(2,610.93)	-19.81%
6610-01	Interest - old bond fund	0	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	17,500	(3,466.70)	(2,610.93)	(3,466.70)	(2,610.93)	-19.81%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,500	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	10,000	0.00	875.00	0.00	875.00	0.00%
6970-01	State - CA Foundation Funds	88,450	0.00	8.77	0.00	8.77	0.00%
6970-02	State - CA Literacy Campaign	20,000	0.00	0.00	0.00	0.00	0.00%
6970-03	State - Family Literacy	10,000	0.00	0.00	0.00	0.00	0.00%
6970-04	State - Prop 10 Families for Literacy Grant	10,000	0.00	1,988.16	0.00	1,988.16	
6970-05	State - Project Grants	5,000	0.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	20,000	0.00	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	163,450	0.00	2,871.93	0.00	2,871.93	0.00%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	28,500	1,633.84	2,959.00	1,633.84	2,959.00	5.73%
7670-01	Local Revenue -- Passport	47,500	3,747.45	4,711.60	3,747.45	4,711.60	7.89%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	0	0.00	0.00	0.00	0.00	#DIV/0!
	TOTAL LOCAL REVENUE	76,000	5,381.29	7,670.60	5,381.29	7,670.60	7.08%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,317,789	28,954.59	29,852.34	28,957.61	29,852.34	2.20%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
August 16, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 JUL 2000	FY1999-2000 JUL 1999	FY2000-2001 % EXP BUD
0100	Salaries & Wages	592,047	43,908.00	59,583.00	43,908.00	59,583.00	7.42%
0200	Retirement (Social Security & Pension Contribution)	82,885	3,304.00	4,557.00	3,304.00	4,557.00	3.99%
	Health & Life Insurance/Blue Shield CA	36,837	5,983.94	2,113.20	5,983.94	2,113.20	16.24%
	Long Term Disability/CNA	2,960	183.75	174.28	183.75	174.28	6.21%
	Life Insurance/Fortis & Protective Life	1,950	0.00	0.00	0.00	0.00	0.00%
	Vision Service Plan/VSP	2,465	213.99	196.13	213.99	196.13	8.68%
	Dental/Ameritas	5,474	524.10	462.50	524.10	462.50	9.57%
0300	Total Employee Insurance	49,686	6,905.78	2,946.11	6,905.78	2,946.11	13.90%
0310	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0350	Workers Compensation - General	5,400	918.00	0.00	918.00	0.00	17.00%
	TOTAL SALARIES & EMPLOYEE BENEFITS	730,018	55,035.78	67,086.11	55,035.78	67,086.11	7.54%
0700-00	Communications - Telephone	2,500	134.50	172.80	134.50	172.80	5.85%
0700-01	Communications - Modem/Fax	4,400	947.92	295.25	947.92	295.25	21.54%
0700-02	Communications - Internet/Database	5,000	34.95	738.87	34.95	738.87	0.70%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,800	215.50	215.50	215.50	215.50	7.70%
0700-07	Communications - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	800	49.47	128.87	49.47	128.87	6.18%
	Total Communications	15,300	1,382.34	1,551.29	1,382.34	1,551.29	9.03%
0900-00	Food - General Fund	50	0.00	0.00	0.00	0.00	
0900-07	Food - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	200	0.00	0.00	0.00	0.00	
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	250	0.00	0.00	0.00	0.00	0.00%
1000-00	Household Expense	4,500	0.00	0.00	0.00	0.00	0.00%
1100-00	Insurance - Liability	5,070	5,068.57	6,820.51	5,068.57	6,820.51	99.97%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
August 16, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 JUL 2000	FY1999-2000 JUL 1999	FY2000-2001 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	3,000	0.00	(442.39)	0.00	(442.39)	0.00%
1300-01	Maintenance of Equipment - General Fund (Computer)	12,000	1,037.16	0.00	1,037.16	0.00	8.64%
1300-07	Maintenance of Equipment - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	15,000	1,037.16	(442.39)	1,037.16	(442.39)	6.91%
	HVAC						
	Carpet Cleaning	2,500	0.00	705.92	0.00	705.92	0.00%
	Groundskeeping, City of Placentia	3,500	0.00	0.00	0.00	0.00	0.00%
	Plumbing	30,000	2,624.37	4,473.52	2,624.37	4,473.52	8.75%
	Electrical	1,200	0.00	208.10	0.00	208.10	0.00%
	Cleaning Service	1,500	0.00	367.29	0.00	367.29	0.00%
	Locksmith	11,700	950.00	950.00	950.00	950.00	8.12%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	200	146.82	0.00	146.82	0.00	73.41%
1400-00	Total Maintenance of Building & Grounds	14,800	2,887.99	49.50	2,887.99	49.50	19.51%
		65,400	6,609.18	6,754.33	6,609.18	6,754.33	10.11%
1600-00	Memberships - General Fund	3,400	228.00	247.00	228.00	247.00	6.71%
1600-07	Memberships - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	400	0.00	0.00	0.00	0.00	
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	3,800	228.00	247.00	228.00	247.00	6.00%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
August 16, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 JUL 2000	FY1999-2000 JUL 1999	FY2000-2001 % EXP BUD
1800-00	Library Supplies	10,000	0.00	1,622.33	0.00	1,622.33	0.00%
	Printing	9,500	5.39	120.02	5.39	120.02	0.06%
	EZ Copy - copy cards for sale to patrons	0	0.00	0.00	0.00	0.00	
	Publications	750	364.00	0.00	364.00	0.00	48.53%
	Paper	1,700	111.84	143.98	111.84	143.98	6.58%
	Drinking Water Service	300	25.00	0.00	25.00	0.00	8.33%
	Other Office Supplies	6,000	1,386.18	1,638.71	1,386.18	1,638.71	23.10%
	Total Office Supply Expense - General Fund	28,250	1,892.41	3,525.04	1,892.41	3,525.04	6.70%
1800-07	Prop 10 Families for Literacy Grant Supply Expense	0	0.00	0.00	0.00	0.00	
1800-08	Printing	2,625	0.00	703.23	0.00	703.23	
	Publications	0	0.00	0.00	0.00	0.00	
	Paper	50	0.00	0.00	0.00	0.00	
	Other Office Supplies	425	729.53	0.00	729.53	0.00	
	Total Adult Literacy Office Supply Expense	3,100	729.53	703.23	729.53	703.23	23.53%
1800-09	Supply Expense Families for Literacy	700	0.00	0.00	0.00	0.00	
	Total Office Expense	32,050	2,621.94	4,228.27	2,621.94	4,228.27	8.18%
1803-00	Postage Expense - General Fund	4,800	266.90	493.74	266.90	493.74	5.56%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	4,900	266.90	493.74	266.90	493.74	5.45%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 JUL 2000	FY1999-2000 JUL 1999	FY2000-2001 % EXP BUD
	Care Resources (Employee Assistance)	420	35.00	35.00	35.00	35.00	8.33%
	Pension Contribution & Operating Expenses	7,500	1,238.86	1,391.95	1,238.86	1,391.95	16.52%
	Anaheim Consortium Automated Library System	45,000	0.00	0.00	0.00	0.00	0.00%
	Anaheim Consortium Computer Technical & Consulting Services	0	0.00	0.00	0.00	0.00	0.00%
	Clipping Service	420	37.71	0.00	37.71	0.00	0.00%
	Interest Allocation & Tax Collection Charges by Orange County	1,500	(36.95)	(13.83)	(36.95)	(13.83)	8.98%
	Advertising (Including WEB Site)	2,500	345.80	0.00	345.80	0.00	-2.46%
	Medical Exams	500	0.00	0.00	0.00	0.00	13.83%
	Collection Services - Accounts Receivable	2,200	0.00	0.00	0.00	0.00	0.00%
	Audit & Accounting Services	4,000	0.00	141.15	0.00	141.15	0.00%
	Payroll Preparation	2,750	0.00	645.00	0.00	645.00	0.00%
	Election Expenses	3,000	193.10	176.05	193.10	176.05	7.02%
	Staff Training in Library	0	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller)	7,500	0.00	0.00	0.00	0.00	0.00%
1900-00	Total Specialized Services - General Fund	77,290	1,813.52	2,375.32	1,813.52	2,375.32	2.35%
1900-01	Specialized Services - Partnerships for Change Grant	5,000	0.00	0.00	0.00	0.00	
1900-07	Specialized Services - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	200	0.00	0.00	0.00	0.00	0.00%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	9,000	0.00	0.00	0.00	0.00	0.00%
	Total Specialized Services	91,490	1,813.52	2,375.32	1,813.52	2,375.32	1.98%
2000-00	Legal Notices - General Fund	500	0.00	0.00	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	0.00%
	Total Legal Notices	500	0.00	0.00	0.00	0.00	0.00%
2100-00	Rents/Leases-Equipment	0	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
August 16, 2000

OBJECT CODE	DESCRIPTION	FY2000-2001 BUDGETED	FY2000-2001 YTD	FY1999-2000 YTD	FY2000-2001 JUL	FY1999-2000 JUL	FY2000-2001 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	108,800	0.00	0.00	0.00	0.00	0.00%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	150,000	3,977.65	484.68	3,977.65	484.68	2.65%
2400-02	Special Department Expense - Video	0	39.98	0.00	39.98	0.00	
2400-03	Special Department Expense - Electronic	0	0.00	0.00	0.00	0.00	
2400-04	Special Department Expense - Periodicals	0	0.00	19,417.09	0.00	19,417.09	
2400-05	Special Department Expense - Audio	0	0.00	0.00	0.00	0.00	
2400-07	Special Department Expense - Prop 10 Families for Literacy Grant	2,000	0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	3,300	0.00	0.00	0.00	0.00	0.00%
2400-09	Special Department Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Special Department Expense	155,300	4,017.63	19,901.77	4,017.63	19,901.77	2.59%
2600-00	Transportation/Travel - General	0	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	1,500	122.00	0.00	122.00	0.00	8.13%
2700-01	Transportation/Travel - Meetings, Staff Local	3,000	50.05	159.97	50.05	159.97	1.67%
2700-02	Transportation/Travel - Meetings, Board Out of Town	500	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	500	0.00	56.00	0.00	56.00	0.00%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	330.93	0.00	330.93	0.00	33.09%
2700-09	Transportation/Travel - Meetings - Families for Literacy	300	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	6,800*	502.98	215.97	502.98	215.97	7.40%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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August 16, 2000

OBJECT CODE	DESCRIPTION	FY 2000-2001 BUDGETED	FY 2000-2001 YTD	FY 1999-2000 YTD	FY 2000-2001 JUL 2000	FY 1999-2000 JUL 1999	FY 2000-2001 % EXP BUD
	Electricity		2,917.34	3,302.65	2,917.34	3,302.65	9.72%
	Gas	3,500	734.33	389.22	734.33	389.22	20.98%
	Water	3,750	288.68	279.77	288.68	279.77	7.70%
2800-00	Total Utilities	37,250	3,940.35	3,971.64	3,940.35	3,971.64	10.58%
	TOTAL SUPPLIES & SERVICES	546,410	27,488.57	46,117.45	27,488.57	46,117.45	5.03%
3700-00	Taxes, Assessments (Sales Tax)	3,750	0.00	0.00	0.00	0.00	0.00%
4000-00	Equipment - General Fund	30,000	4,104.33	398.60	4,104.33	398.60	13.68%
4000-07	Equipment - Prop 10 Families for Literacy Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	1,000	0.00	0.00	0.00	0.00	0.00%
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	31,000	4,104.33	398.60	4,104.33	398.60	13.24%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	31,000	4,104.33	398.60	4,104.33	398.60	13.24%
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	6,611	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,317,789.44	86,628.68	113,602.16	86,628.68	113,602.16	6.57%

08/09/00

**Placentia Library District
Balance Sheet
As of July 31, 2000**

	Jul 31, '00
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	1,939.21
County Exempt - Savings	2,553.37
General Fund - Checking	8,026.76
General Fund - Savings	7,726.97
Literacy Fund - Savings	4,842.16
Payroll Checking	20,614.20
Payroll Checking (CDs)	
174445017	5,000.00
174445018	5,000.00
174445019	5,000.00
174445020	5,000.00
174445021	2,500.00
174445022	2,500.00
174445055	2,500.00
174448482	2,500.00
174448483	2,500.00
Total Payroll Checking (CDs)	<u>32,500.00</u>
Payroll Savings (Fees)	2,358.74
Payroll Savings (Int CDs)	4,431.13
Total Checking/Savings	<u>84,992.54</u>
Total Current Assets	<u>84,992.54</u>
TOTAL ASSETS	<u>84,992.54</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	15,848.57
Net Income	1,921.60
Total Capital	67,222.37
Total Equity	<u>84,992.54</u>
TOTAL LIABILITIES & EQUITY	<u>84,992.54</u>

08/09/00

**Placentia Library District
Profit and Loss by Class
July 2000**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
Cash Register - Copy Cards	237.60	0.00	0.00	0.00	237.60
Cash Register - Fines	0.00	2,104.00	0.00	0.00	2,104.00
Cash Register - Lost Items	0.00	98.49	0.00	0.00	98.49
Cash Register - Reserves	0.00	84.75	0.00	0.00	84.75
County Reimbursements	0.00	504.91	0.00	0.00	504.91
Debit Card Income	0.00	1,168.35	0.00	0.00	1,168.35
Donations to Literacy	0.00	0.00	1,000.00	0.00	1,000.00
Interest Inc - CD's	0.00	0.00	0.00	428.43	428.43
Interest Inc - Savings	5.12	15.41	7.46	0.00	27.99
Life Insurance Supplement(EDM)	19.94	0.00	0.00	0.00	19.94
Meeting Room Income	150.00	0.00	0.00	0.00	150.00
Passport Check Reimbursement	2,998.69	0.00	0.00	0.00	2,998.69
Passport Revenue	0.00	4,832.95	0.00	0.00	4,832.95
Total Income	3,411.35	8,808.86	1,007.46	428.43	13,656.10
Expense					
Bank Fees	11.00	0.00	0.00	0.00	11.00
Copier Lease Payments	446.34	0.00	0.00	0.00	446.34
Copier Maintenance Contract	229.65	0.00	0.00	0.00	229.65
Debit Card Transfers for Passpo	1,301.25	647.00	0.00	0.00	1,948.25
Debit Card Usage Bank Expense	0.00	64.26	0.00	0.00	64.26
Employee Benefits	0.00	0.00	0.00	2,069.40	2,069.40
Employee Insurance	0.00	84.70	0.00	831.10	915.80
Employer Payroll Taxes	0.00	0.00	0.00	13,118.96	13,118.96
Friend's Director's Fund	37.72	0.00	0.00	0.00	37.72
Life Insurance payment	0.00	0.00	0.00	39.88	39.88
Meeting Room Upkeep Expense	70.00	0.00	0.00	0.00	70.00
Office Expense	0.00	8.71	0.00	0.00	8.71
Passport Expenses	1,821.75	0.00	0.00	0.00	1,821.75
Salaries	0.00	0.00	0.00	32,517.12	32,517.12
Transfers to County	0.00	5,381.29	0.00	-47,212.00	-41,830.71
Transportation & Travel	0.00	75.00	0.00	0.00	75.00
Tutor Training Expense	0.00	66.10	0.00	0.00	66.10
Vending Machine Supplies	125.27	0.00	0.00	0.00	125.27
Total Expense	4,042.98	6,327.06	0.00	1,364.46	11,734.50
Net Income	-631.63	2,481.80	1,007.46	-936.03	1,921.60

08/09/00

Placentia Library District
Profit and Loss by Class
July 1 through August 9, 2000

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
Cash Register - Copy Cards	322.60	0.00	0.00	0.00	322.60
Cash Register - Fines	0.00	2,724.20	0.00	0.00	2,724.20
Cash Register - Lost Items	0.00	174.54	0.00	0.00	174.54
Cash Register - Reserves	0.00	123.75	0.00	0.00	123.75
County Reimbursements	0.00	504.91	0.00	0.00	504.91
Debit Card Income	0.00	1,168.35	0.00	0.00	1,168.35
Donations to Literacy	0.00	0.00	1,000.00	0.00	1,000.00
Interest Inc - CD's	0.00	0.00	0.00	428.43	428.43
Interest Inc - Savings	5.12	15.41	7.46	0.00	27.99
Life Insurance Supplement(EDM)	19.94	0.00	0.00	0.00	19.94
Meeting Room Income	230.00	0.00	0.00	0.00	230.00
Miscellaneous Income	125.27	0.00	0.00	0.00	125.27
Passport Check Reimbursement	3,703.24	0.00	0.00	0.00	3,703.24
Passport Revenue	0.00	6,467.20	0.00	0.00	6,467.20
Total Income	4,406.17	11,178.36	1,007.46	428.43	17,020.42
Expense					
Bank Fees	11.00	0.00	0.00	0.00	11.00
Children's Summer Reading Prgm	619.56	0.00	0.00	0.00	619.56
Copier Lease Payments	446.34	0.00	0.00	0.00	446.34
Copier Maintenance Contract	229.65	0.00	0.00	0.00	229.65
Debit Card Transfers for Passpo	1,301.25	647.00	0.00	0.00	1,948.25
Debit Card Usage Bank Expense	0.00	64.28	0.00	0.00	64.28
Employee Benefits	0.00	0.00	0.00	2,069.40	2,069.40
Employee Insurance	0.00	84.70	0.00	831.10	915.80
Employer Payroll Taxes	0.00	0.00	0.00	13,118.96	13,118.96
Friend's Director's Fund	78.67	0.00	0.00	0.00	78.67
Life Insurance payment	0.00	0.00	0.00	39.88	39.88
Meeting Room Upkeep Expense	70.00	0.00	0.00	0.00	70.00
Office Expense	0.00	8.71	0.00	0.00	8.71
Passport Expenses	2,483.50	0.00	0.00	0.00	2,483.50
Salaries	0.00	0.00	0.00	32,517.12	32,517.12
Transfers to County	0.00	8,885.14	0.00	-47,212.00	-38,346.86
Transportation & Travel	0.00	355.00	0.00	0.00	355.00
Tutor Training Expense	0.00	66.10	0.00	0.00	66.10
Vending Machine Supplies	125.27	0.00	0.00	0.00	125.27
Total Expense	5,365.24	10,090.91	0.00	1,364.46	16,820.61
Net Income	-959.07	1,087.45	1,007.46	-936.03	199.81

Reconciliation Report

County Exempt - Checking account reconciled for the period ending 07/31/2000

Cleared Transactions

Previous Balance		3,098.07
Cleared Checks and Payments	40 Items	-3,537.74
Cleared Deposits and Other Credits	12 Items	3,018.63
Cleared Balance		2,578.96

Uncleared Transactions

Uncleared Checks and Payments	8 Items	-690.00
Uncleared Deposits and Other Credits	2 Items	50.25

New Transactions

Account Balance as of 07/31/2000 (statement closing date)		1,939.21
New Checks and Payments	12 Items	-1,322.26
New Deposits and Other Credits	6 Items	828.77
Ending Account Balance		1,445.72

Reconciliation Report

County Exempt - Savings account reconciled for the period ending 07/31/2000

Cleared Transactions

Previous Balance		2,906.64
Cleared Checks and Payments	3 Items	-745.99
Cleared Deposits and Other Credits	19 Items	392.72
Cleared Balance		2,553.37

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/31/2000 (statement closing date)		2,553.37
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	5 Items	120.05
Ending Account Balance		2,673.42

Reconciliation Report

General Fund - Checking account reconciled for the period ending 07/31/2000

Cleared Transactions

Previous Balance		10,123.87
Cleared Checks and Payments	11 Items	-3,474.38
Cleared Deposits and Other Credits	2 Items	1,673.26
Cleared Balance		8,322.75

Uncleared Transactions

Uncleared Checks and Payments	6 Items	-385.99
Uncleared Deposits and Other Credits	1 Items	90.00

New Transactions

Account Balance as of 07/31/2000 (statement closing date)		8,026.76
New Checks and Payments	1 Items	-280.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		7,746.76

Reconciliation Report

General Fund - Savings account reconciled for the period ending 07/31/2000

Cleared Transactions

Previous Balance		17,100.91
Cleared Checks and Payments	2 Items	-16,509.54
Cleared Deposits and Other Credits	23 Items	7,135.60
 Cleared Balance		 7,726.97

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/31/2000 (statement closing date)		7,726.97
New Checks and Payments	1 Items	-3,483.85
New Deposits and Other Credits	5 Items	1,595.25
 Ending Account Balance		 5,838.37

Reconciliation Report

Literacy Fund - Savings account reconciled for the period ending 07/31/2000

Cleared Transactions

Previous Balance		3,834.70
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	2 Items	1,007.46
Cleared Balance		4,842.16

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/31/2000 (statement closing date)		4,842.16
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		4,842.16

Reconciliation Report

Payroll Checking account reconciled for the period ending 08/31/2000

Cleared Transactions

Previous Balance		23,065.42
Cleared Checks and Payments	52 Items	-63,736.18
Cleared Deposits and Other Credits	4 Items	63,261.86
 Cleared Balance		 22,591.10

Uncleared Transactions

Uncleared Checks and Payments	7 Items	-1,976.90
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 08/31/2000 (statement closing date)		20,614.20
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
 Ending Account Balance		 20,614.20

Reconciliation Report

Payroll Savings (Int CDs) account reconciled for the period ending 07/31/2000

Cleared Transactions

Previous Balance		4,002.70
Cleared Checks and Payments	0 Items	0.00
Cleared Deposits and Other Credits	1 Items	428.43
Cleared Balance		4,431.13

Uncleared Transactions

Uncleared Checks and Payments	0 Items	0.00
Uncleared Deposits and Other Credits	0 Items	0.00

New Transactions

Account Balance as of 07/31/2000 (statement closing date)		4,431.13
New Checks and Payments	0 Items	0.00
New Deposits and Other Credits	0 Items	0.00
Ending Account Balance		4,431.13

ACQUISITIONS REPORT FOR THE MONTH OF JULY 2000
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	1,430.50	81	0.00	0	1,430.50	81	419.75	20	1,850.25	101
Adult Circulating Non-Fiction	976.28	63	0.00	0	976.28	63	891.67	52	1,867.95	115
Adult Reference	1,709.98	25	0.00	0	1,709.98	25	226.00	8	1,935.98	33
Adult Print Continuities	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuities	16,542.30	5	0.00	0	16,542.30	5	0.00	0	16,542.30	5
Total Adult Non-Fiction	19,228.56	93	0.00	0	19,228.56	93	1,117.67	60	20,346.23	153
TOTAL ADULT PRINT MATERIALS	20,659.06	174	0.00	0	20,659.06	174	1,537.42	80	22,196.48	254
Adult Audio/Music	0.00	0	0.00	0	0.00	0	70.00	6	70.00	6
Adult Audio Books	135.77	5	0.00	0	135.77	5	0.00	0	135.77	5
Total Adult Audio	135.77	5	0.00	0	135.77	5	70.00	6	205.77	11
Adult Video Educational	76.95	4	0.00	0	76.95	4	76.95	4	76.95	4
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	76.95	4	0.00	0	76.95	4	0.00	0	76.95	4
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	212.72	9	0.00	0	212.72	9	70.00	6	282.72	15
TOTAL ADULT MATERIALS	20,871.78	183	0.00	0	20,871.78	183	1,607.42	86	22,479.20	269
Juvenile Fiction	964.31	115	552.18	52	1,516.49	167	162.85	19	1,679.34	186
Juvenile Circulating Non-Fiction	458.64	31	0.00	0	458.64	31	473.34	42	931.98	73
Juvenile Reference	782.18	4	0.00	0	782.18	4	0.00	0	782.18	4
Juvenile Print Continuities	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Electronic Continuities	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	1,240.82	35	0.00	0	1,240.82	35	473.34	42	1,714.16	77
TOTAL JUVENILE PRINT MATERIALS	2,205.13	150	552.18	52	2,757.31	202	636.19	61	3,393.50	263
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Audio	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	124.00	8	124.00	8
Total Juvenile Video	0.00	0	0.00	0	0.00	0	124.00	8	124.00	8
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0.00	0	0.00	0	124.00	8	124.00	8
TOTAL JUVENILE MATERIALS	2,205.13	150	552.18	52	2,757.31	202	760.19	69	3,517.50	271
Total Fiction	2,394.81	196	552.18	52	2,946.99	248	582.60	39	3,529.59	287
Total Non-Fiction	20,469.38	128	0.00	0	20,469.38	128	1,591.01	102	22,060.39	230
Total Audio	135.77	5	0.00	0	135.77	5	70.00	6	205.77	11
Total Video	76.95	4	0.00	0	76.95	4	124.00	8	200.95	12
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	23,076.91	333	552.18	52	23,629.09	385	2,367.61	155	25,996.70	540

OUTSTANDING ORDERS AS OF JULY 31, 2000

General Fund	Amount	Adopt-A-Book	Amount	TOTAL
	\$8,325.70		\$800.19	\$9,125.89

ACQUISITIONS REPORT FOR FISCAL YEAR 2000-01 THROUGH THE MONTH OF JULY 2000
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	1,430.50	81	105	0.00	0	0	1,430.50	81	105	419.75	20	20	1,850.25	101	125
Adult Circulating Non-Fiction	976.28	63	55	0.00	0	0	976.28	63	55	891.67	52	50	1,867.95	115	105
Adult Reference	1,709.98	25	20	0.00	0	0	1,709.98	25	20	226.00	8	8	1,935.98	33	28
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	16,542.30	5	5	0.00	0	0	16,542.30	5	5	0.00	0	0	16,542.30	5	5
Total Adult Non-Fiction	19,228.56	93	80	0.00	0	0	19,228.56	93	80	1,117.67	60	58	20,346.23	153	138
TOTAL ADULT PRINT MATERIALS	20,659.06	174	174	0.00	0	0	20,659.06	174	185	1,537.42	80	78	22,196.48	254	263
Adult Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	70.00	6	6	70.00	6	6
Adult Audio Books	135.77	5	5	0.00	0	0	135.77	5	5	0.00	0	0	135.77	5	5
Total Adult Audio	135.77	5	5	0.00	0	0	135.77	5	5	70.00	6	6	205.77	11	11
Adult Video Educational	76.95	4	3	0.00	0	0	76.95	4	3	0.00	0	0	76.95	4	3
Adult Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Video	76.95	4	3	0.00	0	0	76.95	4	3	0.00	0	0	76.95	4	3
Adult Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL ADULT NON-PRINT MATERIALS	212.72	9	8	0.00	0	0	212.72	9	8	70.00	6	6	282.72	15	14
TOTAL ADULT MATERIALS	20,871.78	183	182	0.00	0	0	20,871.78	183	193	1,607.42	86	84	22,479.20	269	277
Juvenile Fiction	964.31	115	90	552.18	52	18	1,516.49	167	108	162.85	19	19	1,679.34	186	127
Juvenile Circulating Non-Fiction	458.64	31	20	0.00	0	0	458.64	31	20	473.34	42	41	931.98	73	61
Juvenile Reference	782.18	4	4	0.00	0	0	782.18	4	4	0.00	0	0	782.18	4	4
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	1,240.82	35	24	0.00	0	0	1,240.82	35	24	473.34	42	41	1,714.16	77	65
TOTAL JUVENILE PRINT MATERIALS	2,205.13	150	114	552.18	52	18	2,757.31	202	132	636.19	61	60	3,393.50	263	192
Juvenile Audio/Music	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Audio Books	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Audio	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Educational	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Video Entertainment	0.00	0	0	0.00	0	0	0.00	0	0	124.00	8	8	124.00	8	8
Total Juvenile Video	0.00	0	0	0.00	0	0	0.00	0	0	124.00	8	8	124.00	8	8
Juvenile Computer Software	0.00	0	0	0.00	0	0	-1.00	0	0	0.00	0	0	0.00	0	0
TOTAL JUVENILE NON-PRINT MATERIALS	0.00	0	0	0.00	0	0	0.00	0	0	124.00	8	8	124.00	8	8
TOTAL JUVENILE MATERIALS	2,205.13	150	114	552.18	52	18	2,757.31	202	132	760.19	69	68	3,517.50	271	200
Total Fiction	2,394.81	196	195	552.18	52	18	2,946.99	248	213	582.60	39	39	3,529.59	287	252
Total Non-Fiction	20,469.38	128	104	0.00	0	0	20,469.38	128	104	1,591.01	102	99	22,060.39	230	203
Total Audio	135.77	5	5	0.00	0	0	135.77	5	5	70.00	6	6	205.77	11	11
Total Video	76.95	4	3	0.00	0	0	76.95	4	3	124.00	8	8	200.95	12	11
Total Computer Software	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0.00	0	0
TOTAL MATERIALS	23,076.91	333	307	552.18	52	18	23,629.09	385	325	2,967.61	155	152	25,596.70	540	477

TO: Elizabeth D. Minter, Library Director

FROM: Peggy D. Burkich, Circulation Supervisor *PDB*

DATE: August 16, 2000

SUBJECT: Unique Management Services, Inc. Report for Month of July

This report was received from Unique Management on August 8, 2000.

Attachment A is enclosed.

A summary of the current status is as follows:

FY 2000-01	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	20	71	12	680.99	3
August	0	0	0	0.00	0
September	0	0	0	0.00	0
October	0	0	0	0.00	0
November	0	0	0	0.00	0
December	0	0	0	0.00	0
January	0	0	0	0.00	0
February	0	0	0	0.00	0
March	0	0	0	0.00	0
April	0	0	0	0.00	0
May	0	0	0	0.00	0
June	0	0	0	0.00	0
TOTAL YTD	20	71	12	680.99	3

Attn: MS PEGGY BURKICH
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA, CA 92870

Client Number: 286

Client Name: PLACENTIA LIBRARY DISTRICT

Accounts Submitted	:	310	Dollars Submitted	:	26,903.63	Dollars Received	:	6,134.80
Bankruptcies	:	0	Dollars in Bankruptcy	:	.00	Material Returned	:	5,646.55
Incorrect Addresses	:	43	Dollars in Skips	:	2,841.18	Dollars Waived	:	1,205.73
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	.00	Total Activated	:	16,536.50
Accounts in Process	:	266	Dollars in Process	:	23,535.91	% of Dollars Activated	:	70.26%
# of Accounts Activated	:	168						
% of Accounts Activated	:	63.16%						



TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *edc*
 DATE: August 16, 2000
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT JULY, 2000

SUMMARY OF PRINTER/COPIER ACCOUNTS JULY, 2000

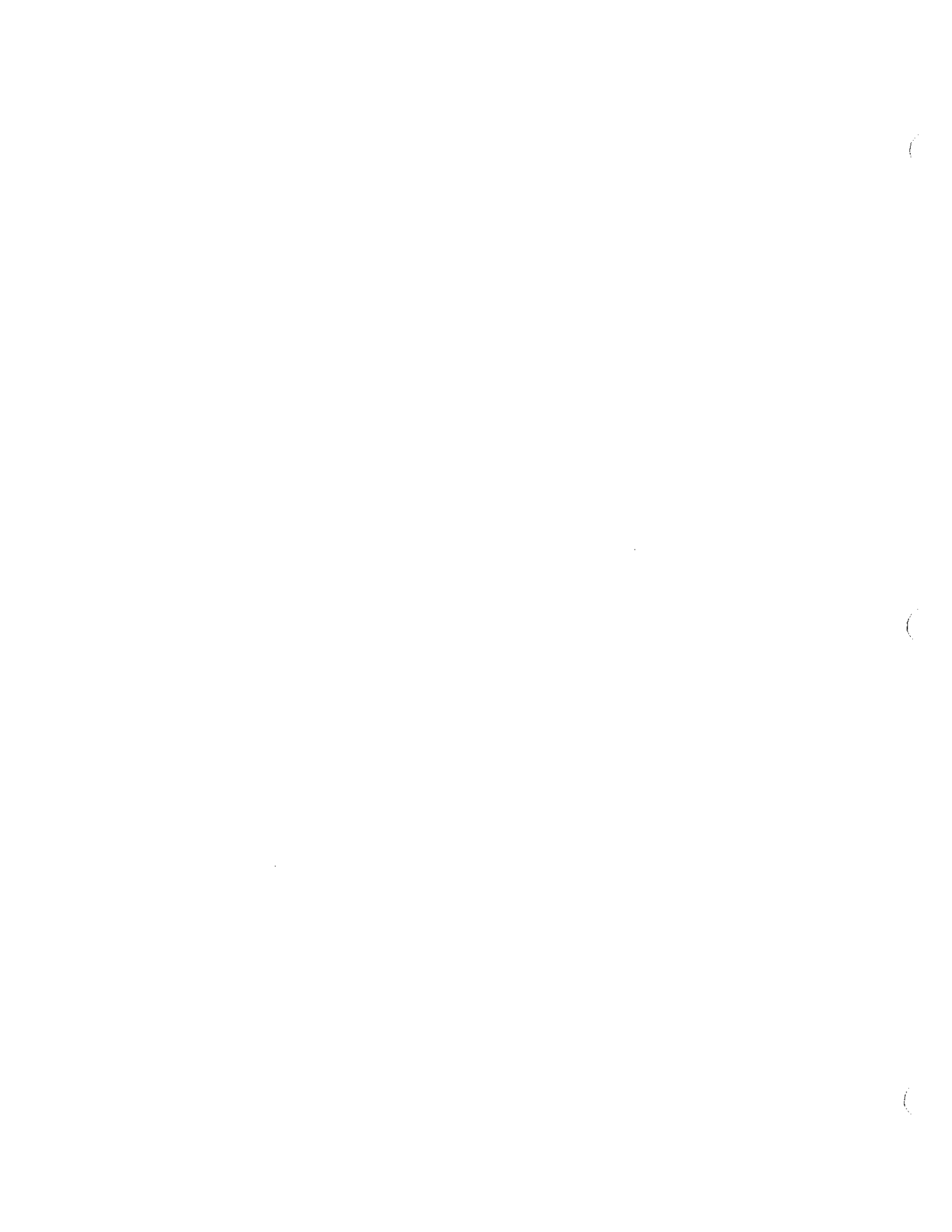
Beginning Balance 6/30/00			(\$5,005.31)
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in	237.60		
Total Loans from Literacy Fund	0.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments in July		446.34	
Total Copier Maintenance Payment in July		229.65	
Debit Card System Loan Payback		0.00	
	237.60	675.99	
Ending Balance 7/31/00			<u>(\$5,443.70)</u>
July payment			\$ 0.00

**** NO PAYMENT WILL BE MADE UNTIL APRIL 2001 ****

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY

Loan Amount as of 10/3/96 (Fund 702)	16,559.50
Loan Repayment through 7/31/00	(8,565.48)
Loan Amount as of 7/31/00 (Literacy Fund)	7,700.00
July Payment (Fund 702)	0.00
July Payment (Literacy Fund)	0.00
Balance 7/31/00	<u>\$ 15,694.02</u>

Prepared by: Wendy Goodson



TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
DATE: August 16, 2000
SUBJECT: **GIFT REPORT**

The following gifts were received from July 1, 2000 through July 31, 2000.

Boeing Gift Matching Program	Robert Riley
Jo Ann Nelson	Robert Suda
Bookworm Section of PRTC	Peggy Vincent
Placentia Round Table	

TOTAL AAB DONATIONS \$1,534.40

TOTAL ALL DONATIONS **\$1,534.40**

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *Ed*
DATE: August 16, 2000
SUBJECT: **BUILDING MAINTENANCE REPORT FOR JULY, 2000**

1. **Air Conditioning** – HVAC Maintenance Contract was awarded to Bear State Inc. The contract is effective July 19, 2000 for twenty-four (24) months. Bear State will provide filter for change-out and bill the Library for materials.
2. **History Room** – Shelving in still on order. Awaiting delivery.
3. **Telephone System** – Convergent Communications was called in on July 31, 2000 to check problems with extensions 207 and 208. Technician found problems with speakers in both phones. Will return with new equipment in two to four days.
4. **Plumbing** – Manwill Plumbing unclogged urinals, toilets, and floor drainage in men's public restroom on July 26, 2000.

Prepared by: Wendy Goodson

TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: August 19, 2000
SUBJECT: **PERSONNEL REPORT FOR JULY, 2000**

RESIGNATIONS:

None

APPOINTMENTS:

Manuel Perez, Library Aide P/T, effective July 30, 2000.

OPEN POSITIONS:

None

Prepared by: Wendy Goodson

TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willard, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of July 2000

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY00/01 July	FY00/01 YTD	Starting	Cumulative
Andrade, Linda	6.00	6.00	9/95	455.50
Backes, Theresa	6.50	6.50	6/98	162.50
Chou, Tzu-Shiu	3.00	3.00	2/00	33.50
Clugston, Patricia	4.25	4.25	6/98	134.25
Cravotta, Leo	1.00	1.00	5/99	45.50
Dell, Lyla	8.25	8.25	8/98	411.25
Fioroni, Pete	2.00	2.00	3/97	184.00
Fioroni, Ruth	2.00	2.00	3/97	160.00
Fitzgerald, Joan	15.00	15.00	10/93	1,826.75
Godwin, Nita	10.00	10.00	2/96	241.25
Hochman, Sue	3.00	3.00	1/98	188.75
Horrocks, Marjorie	2.00	2.00	10/95	237.00
Hyams, Rose	6.00	6.00	7/98	366.00
Irot, Pat	30.00	30.00	2/96	1523.75
Jertberg, Pat	15.00	15.00	4/98	446.75
Livezey, Jane	10.00	10.00	4/96	444.00
Lord, Audrey	14.50	14.50	Jul-00	14.50
Mignot, Shirley	6.00	6.00	9/95	424.75
Myers, Claire	8.00	8.00	10/95	845.00
Olson, Bob	6.00	6.00	9/95	287.00
ence, Thomas	6.00	6.00	1/99	114.75
Project Independence	38.50	38.50		546.00
Rodriguez, Carmen	4.00	4.00	2/00	29.00
Schlichter, Allan	10.00	10.00	10/93	640.50
Schmidt, Marie	15.00	15.00	4/98	365.25
Shaw, Dixie	1.00	1.00	5/94	162.50
Vaughn, Judy	10.00	10.00	8/99	79.75
Wymer, Betty	13.00	13.00	1/96	596.25
J.T.P.A. / Job Training Partnership Act	0.00	0.00		1,170.50
S.T.E.P. / Senior Training & Employment Program	25.00	25.00		6,727.75
TOTAL	281.00	281.00		18,864.25

TEMPORARY VOLUNTEERS

	FY00/01	
	July	YTD
Arellano, Jonathan	3.00	3.00
Bone, Shawnda	1.75	1.75
Chavez, Alfredo	2.50	2.50
Cohma, Milessa	4.75	4.75
Cravotta, Brian	18.00	18.00
De Hart, Desiree	7.00	7.00
Fartash, Arian	4.00	4.00
Garcia, Elizabeth	11.75	11.75
Harris, Jennifer	3.75	3.75
Hernandez, Mia	11.75	11.75
Hernandez, Ricardo	2.50	2.50
Ho, Evelyn	21.75	21.75
Lee, Jaclyn	20.25	20.25
Lee, James	5.25	5.25
Maru, Sid	10.50	10.50
Montes, Eric	10.00	10.00
TOTAL	138.50	138.50

	FY00/01	
	July	YTD
Nguyen, Don	25.50	25.50
Nguyen, Paul	12.00	12.00
Noble, Luciano	26.00	26.00
Patel, Bhavik	7.25	7.25
Plinski, Sara	9.00	9.00
Rabadan, Jessica	5.50	5.50
Rorex, Jamie	4.25	4.25
Runyon, Beth	5.50	5.50
Shah, Soham	9.00	9.00
Sobien, Lisa	16.00	16.00
Vasquez, Joel	3.00	3.00
Vu, Elizabeth	9.00	9.00
Walsh, Cheyanne	3.00	3.00
Zhou, Charles	8.00	8.00
TOTAL	143.00	143.00

Library Volunteer Hours	562.00
Literacy Volunteer Hours	658.00

TOTAL VOLUNTEERS HOURS 1,220.00

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers			Literacy Volunteers		
	FY98/99	FY99/00	FY00/01	FY98/99	FY99/00	FY00/01
July	929.00	601.25	562.00	449.00	222.00	658.00
August	919.25	885.00		427.00	202.00	
September	531.75	471.25		261.00	220.00	
October	497.00	490.00		332.00	458.50	
November	443.75	368.00		345.00	425.00	
December	312.25	330.50		179.00	178.00	
January	413.75	397.00		242.00	142.00	
February	372.00	598.25		504.00	530.00	
March	478.75	616.25		347.00	595.00	
April	601.75	610.75		265.00	632.00	
May	423.25	921.50		346.00	805.00	
June	543.25	608.25		283.00	709.00	

Placentia Library District
 Circulation Report
 AUGUST 16, 2000

	FY00-01 YTD	FY99-00 YTD	% CHANGE FY00 TO FY01	FY99-00 JULY 00	FY98-99 JULY 99
1st Time Checkouts	12,481	12,308	1.41%	12,481	12,308
Phone Renewals	1,894	1,493	26.86%	1,894	1,493
In-Building Renewals	338	364	-7.14%	338	364
Total Renewals	2,232	1,857	20.19%	2,232	1,857
TOTAL CHECKOUTS	14,713	14,165	3.87%	14,713	14,165
On-Time Checkins	13,824	12,064	14.59%	13,824	12,064
Late Checkins	2,105	1,642	28.20%	2,105	1,642
TOTAL CHECKINS	15,929	13,706	16.22%	15,929	13,706
Hold Placed	335	238	40.76%	335	238
Hold Cancelled	60	49	22.45%	60	49
Hold Filled	249	271	-8.12%	249	271
Hold Expired	7	3	133.33%	7	3
Overdue Items	643	582	10.48%	643	582
Overdue Notices	276	283	-2.47%	276	283
Billing Notices	386	421	-8.31%	386	421
Patrons Registered	290	218	33.03%	290	218
Titles Added	1,223	731	67.31%	1,223	731
Volumes Added	1,240	1,119	10.81%	1,240	1,119
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	6,592	5,884	12.03%	6,592	5,884
Juvenile Print	7,877	7,151	10.15%	7,877	7,151
Total Print	14,469	13,035	11.00%	14,469	13,035
Audio	644	463	39.09%	644	463
Visual	989	666	48.50%	989	666
Equipment	0	0	0.00%	0	0
Total Audio Visual	1,633	1,129	44.64%	1,633	1,129
TOTAL CIRCULATION	14,713	14,165	3.87%	14,713	14,165
Placentia Circulation	10,155	9,435	7.63%	10,155	9,435
% Placentia Circulation	63.07%	66.61%	-5.31%	63.07%	66.61%
Anaheim/Yorba Linda Circulation	2,493	2,137	16.66%	2,493	2,137
% Anaheim/Yorba Linda Circulation	24.98%	15.09%	65.54%	24.98%	15.09%
TYPES OF ACTIVE BORROWERS					
Adult	10,281	8,916	15.31%	10,281	8,916
Young Adult	462	233	98.28%	462	233
Juvenile	3,948	3,974	-0.65%	3,948	3,974
New Borrower	1,412	1,046	34.99%	1,412	1,046
Non Resident	0	0	0.00%	0	0
Other	0	0	0.00%	0	0
TOTAL ACTIVE BORROWERS	16,103	14,165	13.68%	16,103	14,165
TOTAL REGISTERED BORROWERS	23,264	19,811	17.43%	23,264	19,811
ATTENDANCE					
Adult Reference - In Building	1,153	705	63.55%	1,153	705
Adult Reference - Telephone	200	173	15.61%	200	173
Children's Reference - In Building	1,463	926	57.99%	1,463	926
Children's Reference - Telephone	13	40	-67.50%	13	40
Total Adult Reference	1,353	878	54.10%	1,353	878
Total Children's Reference	1,476	966	52.80%	1,476	966
Total In Building Reference	2,616	1,631	60.39%	2,616	1,631
Total Telephone Reference	213	213	0.00%	213	213
TOTAL REFERENCE	2,829	1,844	53.42%	2,829	1,844



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Annual Report to the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1999-2000
DATE: August 16, 2000

BACKGROUND:

Attached is a copy of the District's Annual Report to the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1999-2000.

Filing this report is required in order for the District to remain eligible for future California Literacy Campaign Matching Grants.

RECOMMENDATION:

Receive and File

CALIFORNIA LIBRARY LITERACY SERVICE

Semi-annual Narrative Report

Fiscal Year: 1999-2000

Placentia Library District
Name of Library

Mid-year Report
(July-December)

Final Report
(January-June)

Instructions:

1. Prepare one original and one copy of this report.

2. Send to: **Budget Office - Literacy,**

California State Library, PO Box 942837, Sacramento CA 94237-0001

The State Library is interested in the areas of your program that you find most significant. This includes both successful and unsuccessful events, methods, materials and other components.

In approximately one page, please provide a narrative that addresses the following:

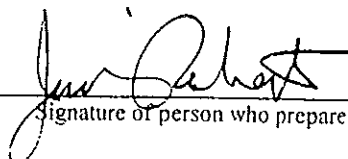
Describe the significant successes you have had in your literacy services this filing period. Examples are public communications activities; new instructional approaches/materials/techniques; tutor training or other staff development activities; new reader involvement in literacy activities; and other activities that you want to share. In addition, let us know any problems, challenges and unresolved issues that have developed or continue this filing period, and how you will address them.

(Attach additional pages as needed, but please be brief)

The Placentia Library Literacy Services conducted nine (9) tutor training workshops in Fiscal Year 1999/2000 and a total of eighty-three (83) volunteers completed the training, more than tripling the number of tutors trained in Fiscal Year 1998/99. All are actively tutoring in the Placentia Literacy Program. One of our goals for the next fiscal year is to increase the number of tutor training workshops that we offer to at least one a month which should increase the number of tutors trained by one fourth.

During the past reporting period, the Literacy Coordinator, Jim Roberts, made a presentation to the Yorba Linda Chapter of the National Charities League, a women's community service organization, and provided information about the Placentia Library Literacy Program and encouraged members to volunteer. Jim also made presentations at the Placentia and Yorba Linda Rotary Clubs, and two Interact Clubs, the Rotary affiliate at the high school level, also to recruit new volunteers. We plan to make a concerted effort to make presentations at additional community service organizations this fiscal year.

As a result of a Prop 10 FFL, the Placentia Literacy Program will be adding the FFL component in Fiscal Year 2000/2001. We started recruiting FFL students in the latter part of Fiscal Year 1999/2000, and we should be fairly well established by the end of September. We are also prepared to be an active member in the expanded FFL program (learners with k-12 children) if that project begins this fiscal year.


Signature of person who prepared this report

Check here if you would like this information shared with others

Jim Roberts
Printed name

(714) 524-8408 Ext 213
Telephone / email

CALIFORNIA LIBRARY LITERACY SERVICE
 Adult Learner Activity Report - Fiscal Year: 1999-2000

Placentia Library District

 Name of Library

Mid-year Report
 (July-December)

Final R
 (Janua.

Instructions

1. Submit one original plus one copy.
2. Send to: **Budget Office-Literacy, California State Library, PO Box 942837, Sacramento, CA 94237-0001**

SEMI-ANNUAL SUMMARY				Total
1. Continuing Adult Learners from previous filing period (Same as #8 from last AL report)		1.	46	
2. Adult Learners who began during this filing period :		2.	45	
3. Adult Learners who left during this filing period :				
a. Learners who met goal :	3a.	5		
b. Learners who became physically inaccessible this filing period	3b.	0		
c. Learners who left program for other reasons				
i. Learners whose status was "Left for Other Reasons" i.	0			
ii. Learners who have a status other than "Active" or "Left" at the end of the period. ii.	15			
c. SUBTOTAL (Sum of items #3c: i thru ii)	3c.	20		
d. Learners who left program WITHOUT notification	3d.	10		
e. TOTAL (Sum of items #3a thru #3d)	3e.		30	
4. Adult Learners who received instruction during this filing period: (#1 plus #2 minus #3d)		4.	78	
5. Adult Learners referred to other programs (never instructed) this filing period		5.	0	
CUMULATIVE SUMMARY				Total
6. Cumulative total adult learners who received instruction this fiscal year-to-date (Mid-year = #4 above) (Final report = #2 above plus #6 from Mid-year report)		6.	148	
7. Cumulative total adult learners referred to other programs this fiscal year-to-date (Mid-year = #5 above) (Final report = #5 above plus #7 from Mid-year report)		7.	0	
END OF PERIOD STATUS				Total
x. Learners received and ended instruction on the last day of the reporting period. (These people will not be counted under Q1 for the next reporting period)		x.	0	
8. Adult Learners receiving instruction at the end of the period (#1 plus #2 minus #3e minus #x)		8.	72	
9. Prospective Adult Learners awaiting instruction at end of the period		9.	45	

Adult Learner Activity Report (continued)...

Characteristics of Adult Learners receiving instruction at the end of this filing period.

* BE SURE that TOTALS for ethnicity, age, and gender EACH equal item #8 on the previous page. ***

10.	Asian	Black	Hispanic	Native American	Pacific Islander	White	Other	Unknown	TOTAL
	34	1	32	0	0	5	0	0	72

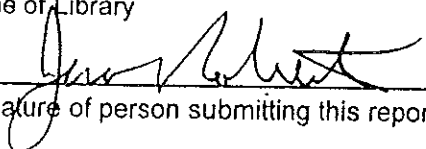
11.	16-19	20-29	30-39	40-49	50-59	60-69	70+	Unknown	TOTAL
	6	12	30	10	9	7	0	0	72

12.	Male	Female	Not Specified	TOTAL
	15	57	0	72

Double Check: Do Items #10, #11, & #12 = #8 on previous page?

Placentia Library District

Name of Library



Signature of person submitting this report

Jim Roberts

Submitter's Printed Name

Coordinator 07/12/2000

Title Date

Jim Roberts

Contact Person:

Coordinator (714) 524-8408

Title Phone:

CALIFORNIA LIBRARY LITERACY SERVICE
Tutor Activity Report (Fiscal Year 1999/2000)

Placentia Library District
 Name of Library

Mid-year Report
 (July-December)

Final Report
 (January-June)

Instructions:

1. Submit one original plus one copy.
2. Send to: Budget Office-Literacy, California State Library, PO Box 942837, Sacramento, CA 94237-0001

SEMI-ANNUAL SUMMARY		TOTAL
1. Continuing Tutors instructing from previous filing period (Same as #9 from last Tutor report)	1.	43
2. Tutors who began instructing during this filing period	2.	58
3. Tutors who left during this filing period		
a. Tutors who left with notification	3a.	5
b. Tutors who left WITHOUT notification	3b.	10
c. TOTAL tutors who left (Sum of items #3a and #3b)	3c.	15
4. Total tutors who instructed during this filing period (#1 plus #2 minus #3b (without notification only))*	4.	78
5. Number of tutors trained during this filing period	5.	65
6. Number of pre-service tutor workshops offered during this filing period	6.	7

CUMULATIVE SUMMARY		TOTAL
7. Cumulative total tutors who instructed this fiscal year-to-date (Mid-year = #4 above) (Final report = #2 above plus #7 from Mid-year report)	7.	141
8. Cumulative total tutors trained this fiscal year-to-date (Mid-year = #5 above) (Final report = #5 above plus #8 from Mid-year report)	8.	83

END OF PERIOD STATUS		TOTAL
9. Tutors instructing at end of this filing period (#1 plus #2 minus #3c)	9.	72
10. Prospective tutors awaiting training/matching at end of this filing period	10.	52

* Reminder: BE SURE you use 3b to calculate line 4!

Tutor Activity Report (continued)

Characteristics of tutors receiving instruction at end of this filing period.

*** BE SURE that TOTALS for ethnicity, age, and gender EACH equal item #9 on previous page.**

11. Ethnicity	Asian	Black	Hispanic	Native American	Pacific Islander	White	Other	Unknown	TOTAL
	15	0	17	0	0	50	0	2	72

12. Age Distribution	16-19	20-29	30-39	40-49	50-59	60-69	70+	Unknown	TOTAL
	9	11	9	14	12	10	7	0	72

13. Gender	Male	Female	Not Specified	TOTAL
	12	60	0	72

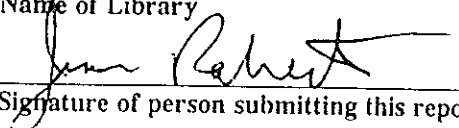
Double Check:
Do Items #11 #12 & #13 = #9 on previous page?

14a. Number of library branches used for literacy instruction during this filing period	3
14b. Number of additional sites used for literacy instruction during this filing period	0

15. Legislative districts in which instruction occurred during this filing period	
a: State Assembly District #(s):	72d
b: State Senate District #(s):	33d
c: U.S. Congressional District #(s):	39th & 41st

Placentia Library District

Name of Library


Signature of person submitting this report

Literacy Coordinator July 12, 2000

Title

Date

Jim Roberts

Contact Person

Literacy Coordinator (714) 524-8408 Ext 213

Title

Phone

CALIFORNIA LIBRARY LITERACY SERVICE
Financial Report (Fiscal Year 99-00)

Placentia Library District

Name Of Library _____

Mid-year Report
(July-December)

Final Report
(January-June)

Instructions:

1. Submit one original plus one copy.
2. Send to: Budget Office - Literacy, California State Library, PO BOX 942837, Sacramento, CA 94237-0001

BUDGET CATEGORIES	BUDGET			EXPENDITURE FOR FILING PERIOD		EXPENDITURES/ENCUMBRANCES YEAR-TO-DATE		(h) TOTAL EXPENDITURES/ENCUMBRANCES (f+g)
	(a) Approved CLSA	(b) Other	(c) Total for Year (a+b)	(d) CLSA	(e) Other	(f) CLSA	(g) Other	
	1. Personnel	3,000	35,417	38,417	-0-	28,240	3,000	
2. Library Materials	-0-	1,000	1,000	-0-	4,552	-0-	5,452	5,452
3. Operations	7,090	9,015	16,105	-0-	8,802	7,090	5,380	12,470
4. Equipment	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
5. Indirect	300	-0-	300	-0-	-0-	-0-	-0-	-0-
6. Total	10,390	45,432	55,822	-0-	41,594	10,090	51,919	62,009

Operations Detail	BUDGET			EXPENDITURE FOR FILING PERIOD		EXPENDITURES/ENCUMBRANCES YEAR-TO-DATE		(h) TOTAL Expenditures/Encumbrances (f+g)
	(a) Approved CLSA	(b) Other	(c) TOTAL For Year (a+b)	(d) CLSA	(e) Other	(f) CLSA	(g) Other	
	3a. Contract Services	-0-	1,500	1,500	-0-	-0-	-0-	
3b. Travel	300	700	1,000	300	2,611	300	2,616	2,916
3c. Office Supplies	2,000	1,125	3,125	515	-0-	750	-0-	750
3d. Printing	2,500	1,900	4,400	1,306	-0-	2,500	182	2,682
3e. Instr. Resources	1,000	1,790	2,790	399	-0-	1,000	337	1,337
3f. Communications	1,290	2,000	3,290	208	-0-	1,032	-0-	1,032
3g. Other	-0-	-0-	-0-	85	-0-	85	-0-	85
TOTAL	7,090	9,015	16,105	2,813	2,611	5,667	3,135	8,802

Jim Roberts
 Signature of Representative of Fiscal Agent or of Library
 Receiving funds

Public Svcs Mgr Jul 24, 2000
 Title Date

Jim Roberts
 Contact Person

Public Svcs Mgr. 714-528-1925
 Title Phone

CALIFORNIA LIBRARY LITERACY SERVICE
In-kind Resource Development (Fiscal Year 1999-2000)

Placentia Library District _____
 Name of Library

Instructions:

1. Submit one original plus one copy.
2. Send to: Budget Office-Literacy, California State Library, PO BOX 942837, Sacramento, CA 94237-0001

Mid-year Report
(July-December)

Final Report
(January-June)

1. IN-KIND SERVICES (In Dollar Equivalents)	Church/ Service Groups	Business	Education	County/ Municipal	Foundation	Other	FOR THIS FILING PERIOD	TOTAL YEAR-TO- DATE	This Year's Goals
a) Space				\$300			\$300	\$600	\$600
b) Materials									
c) Equipment									
d) Printing				\$200			\$200	\$400	\$400
e) Professional Services			\$375				\$375	\$750	\$750
f) Other									
COLUMN TOTALS FOR FILING PERIOD			\$375	\$500			\$875		
COLUMN TOTALS FOR YTD			\$750	\$1,000				\$1,750	GRAND TOTAL

COMMENTS:

2. VOLUNTEER HOURS	THIS FILING PERIOD	YTD	GOALS
a) Literacy Instruction	2,206	3,904	3,000
b) Talent/Support Services	720	1,200	800

Jim Roberts

Contact Person

Literacy Coordinator

Title

Jim Roberts

Signature of Person Submitting Report

(714) 524-8408 Ext 213

Telephone

Same as above

07-12-00

Title

Date

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1997-1998	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul-97	9/3/97	4,771.45	854.45	640.71				6,266.61
Aug-97	10/9/97	4,546.43	818.47	644.94				6,009.84
Sep-97	10/28/97	4,629.79	818.37	764.59				6,212.75
Oct-97	12/8/97	3,517.79	818.37	753.82	430.00			5,519.98
Nov-97	2/5/98	3,139.17	818.37	763.59	171.26			4,892.39
Dec-97	2/5/98	3,020.48	818.37	756.00	286.25			4,881.10
Jan-98	3/3/98	2,802.37	818.37	796.49	107.50			4,524.73
Feb-98	4/29/98	2,883.17	818.37	792.01	195.64			4,689.19
Mar-98	5/4/98	2,860.41	818.37	677.41	342.54			4,698.73
Apr-98	6/10/98	3,179.79	818.37	774.94	283.78			5,056.88
May-98	7/9/98	3,048.03	818.37	767.49	107.50			4,741.39
Jun-98	8/4/98	4,161.55	818.37	763.01	107.50			5,850.43
TOTAL		42,560.43	9,856.62	8,895.00	2,031.97	0.00	0.00	63,344.02
AVG		3,546.70	821.39	741.25	169.33			5,278.67

PERIOD COVERED FY1998-1999	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-98	9/10/98	0.00	818.37	763.01	107.50			1,688.88
Aug-98	10/13/98	0.00	818.37	761.44	107.50			1,687.31
Sep-98	10/15 & 11/10	15,065.20	958.00	760.98	107.50			16,891.68
Oct-98	12/9/98	6,164.57	818.37	0.00	129.91			7,112.85
Nov-98	1/6/98	0.00	818.37	1,666.85	0.00			2,485.22
Dec-98	2/4/99	2,884.98	818.37	802.75	107.50			4,613.60
Jan-99	3/8/99	2,921.46	818.37	743.32	107.50	3,357.52		7,948.17
Feb-99	3/31/99	3,032.51	818.37	805.98	107.40		2,364.10	7,128.36
Mar-99	4/28/99	3,009.57	892.35	828.49	0.00			4,730.41
Apr-99	6/10/99	3,062.45	833.46	833.96	281.45			5,011.32
May-99	7/7/99	3,302.65	839.51	826.51	107.50			5,076.17
Jun-99	8/1/99	4,547.44		871.47	107.50			5,526.41
TOTAL		43,990.83	9,251.91	9,664.76	1,271.26	3,357.52	2,364.10	69,900.38
AVG		3,665.90	841.08	805.40	105.94			5,825.03

PERIOD COVERED FY1999-2000	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	CIV CTR BONDS	TOTAL
Jul-99	9/1/99	4,991.68	818.37	864.99	107.50			6,782.54
Aug-99	10/7/99	4,956.38	818.37	870.23	107.50			6,752.48
Sep-99	10/27/99	4,392.31	818.37	863.76	107.50			6,181.94
Oct-99	12/7/99		818.37	829.49	107.50			1,755.36
Nov-99	1/11/00	6,410.86	818.37	831.73	314.56			8,375.52
Dec-99	2/3/00	2,340.88	969.36	1,030.18	107.50			4,447.92
Jan-00	3/1/00	1,405.10	0.00	1,026.95	107.50			2,539.55
Feb-00	3/30/00	2,460.49	863.92	717.50	720.00			4,761.91
Mar-00	4/26/00	2,272.78	1,727.84	608.66	107.50			4,716.78
Apr-00	5/24/00	2,534.75	863.92	611.89	107.50			4,118.06
May-00	7/10/00	2,917.34	1,908.21	608.66	107.50			5,541.71
Jun-00	8/7/00	3,871.11	0.00	607.66	107.50			4,586.27
TOTAL		38,553.68	10,425.10	9,471.70	2,109.56	0.00	0.00	60,560.04
AVG		3,212.81	868.76	789.31	175.80			5,046.67

TOTAL DOLLARS SPENT

FY1997-1998	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-97	1,090.00	174.00	17.41	1,281.41	640.71
Aug-97	1,090.00	174.00	25.87	1,289.87	644.94
Sep-97	1,284.22	204.00	40.96	1,529.18	764.59
Oct-97	1,284.22	204.00	19.51	1,507.73	753.87
Nov-97	1,284.22	204.00	38.96	1,527.18	763.59
Dec-97	1,284.22	204.00	23.88	1,512.10	756.05
Jan-98	1,315.54	264.00	13.44	1,592.98	796.49
Feb-98	1,315.54	264.00	4.48	1,584.02	792.01
Mar-98	1,171.84	174.00	8.97	1,354.81	677.41
Apr-98	1,315.54	204.00	30.34	1,549.88	774.94
May-98	1,315.54	204.00	15.43	1,534.97	767.49
Jun-98	1,315.54	204.00	6.48	1,526.02	763.01
TOTAL	15,066.42	2,478.00	245.73	17,790.15	8,895.08
AVG	1,255.54	206.50	20.48	1,482.51	741.26

TOTAL DOLLARS SPENT

FY1998-1999	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-98	1,315.54	204.00	6.48	1,526.02	763.01
Aug-98	1,315.54	189.00	18.33	1,522.87	761.44
Sep-98	1,315.54	189.00	17.41	1,521.95	760.98
Oct-98	1,315.54	189.00	19.41	1,523.95	761.98
Nov-98	1,367.26	438.00	4.48	1,809.74	904.87
Dec-98	1,315.54	279.00	10.95	1,605.49	802.75
Jan-99	1,263.22	204.00	19.41	1,486.63	743.32
Feb-99	1,315.54	279.00	17.41	1,611.95	805.98
Mar-99	1,440.04	204.00	12.94	1,656.98	828.49
Apr-99	1,440.04	204.00	23.88	1,667.92	833.96
May-99	1,440.04	204.00	8.97	1,653.01	826.51
Jun-99	1,441.04	281.00	21.89	1,743.93	871.97
TOTAL	16,284.88	2,864.00	181.56	19,330.44	9,665.22
AVG	1,357.07	238.67	15.13	1,610.87	805.44

TOTAL DOLLARS SPENT

FY1999-2000	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-99	1,440.04	279.00	10.94	1,729.98	864.99
Aug-99	1,440.04	281.00	19.41	1,740.45	870.23
Sep-99	1,440.04	281.00	6.48	1,727.52	863.76
Oct-99	1,440.04	206.00	12.94	1,658.98	829.49
Nov-99	1,440.04	204.00	19.41	1,663.45	831.73
Dec-99	1,723.42	324.00	12.94	2,060.36	1,030.18
Jan-00	1,732.42	324.00	6.48	2,062.90	1,031.45
Feb-00	1,194.52	234.00	6.48	1,435.00	717.50
Mar-00	976.84	234.00	6.48	1,217.32	608.66
Apr-00	976.84	234.00	12.94	1,223.78	611.89
May-00	976.84	234.00	6.48	1,217.32	608.66
Jun-00	976.84	234.00	4.48	1,215.32	607.66
TOTAL	15,757.92	3,069.00	125.46	18,952.38	9,476.19
AVG	1,313.16	255.75	10.46	1,579.37	789.68

DOLLARS BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Aug-97	262.08	216.00	51.04	0.00	560.88	1,090.00
Sep-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Oct-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Nov-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Dec-97	262.08	270.00	51.04	0.00	701.10	1,284.22
Jan-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Feb-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-98	267.92	276.80	52.32	0.00	574.80	1,171.84
Apr-98	267.92	276.80	52.32	0.00	718.50	1,315.54
May-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jun-98	267.92	276.80	52.32	0.00	718.50	1,315.54
TOTAL	3,180.00	3,172.80	620.16	0.00	8,093.46	15,066.42
AVG	265.00	264.40	51.68	0.00	674.46	1,255.54

DOLLARS BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Aug-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Sep-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Oct-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Nov-98	267.92	276.80	52.32	51.72	718.50	1,367.26
Dec-98	267.92	276.80	52.32	0.00	718.50	1,315.54
Jan-99	267.92	276.80	0.00	0.00	718.50	1,263.22
Feb-99	267.92	276.80	52.32	0.00	718.50	1,315.54
Mar-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Apr-99	298.24	300.10	56.90	0.00	784.80	1,440.04
May-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Jun-99	298.24	300.10	56.90	0.00	784.80	1,440.04
TOTAL	3,336.32	3,414.80	593.84	51.72	8,887.20	16,283.88
AVG	278.03	284.57	49.49	4.31	740.60	1,356.99

DOLLARS BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Aug-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Sep-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Oct-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Nov-99	298.24	300.10	56.90	0.00	784.80	1,440.04
Dec-99	310.16	374.52	59.18	0.00	979.50	1,723.36
Jan-00	310.16	374.52	59.18	0.00	979.56	1,723.42
Feb-00	232.62	249.68	59.18	0.00	653.04	1,194.52
Mar-00	232.62	249.68	59.18	0.00	435.36	976.84
Apr-00	232.62	249.68	59.18	0.00	435.36	976.84
May-00	232.62	249.68	59.18	0.00	435.36	976.84
Jun-00	232.62	249.68	59.18	0.00	435.36	976.84
TOTAL	3,274.62	3,497.94	698.76	0.00	8,277.54	15,748.86
AVG	272.89	291.50	58.23	0.00	689.80	1,312.41

TIME BY TYPE OF WORKER

FY1997-1998	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-97	8.00	8.00	2.00	0.00	24.00	42.00
Aug-97	8.00	8.00	2.00	0.00	24.00	42.00
Sep-97	8.00	10.00	2.00	0.00	30.00	50.00
Oct-97	8.00	10.00	2.00	0.00	30.00	50.00
Nov-97	8.00	10.00	2.00	0.00	30.00	50.00
Dec-97	8.00	10.00	2.00	0.00	30.00	50.00
Jan-98	8.00	10.00	2.00	0.00	30.00	50.00
Feb-98	8.00	10.00	2.00	0.00	30.00	50.00
Mar-98	8.00	10.00	2.00	0.00	24.00	44.00
Apr-98	8.00	10.00	2.00	0.00	30.00	50.00
May-98	8.00	10.00	2.00	0.00	30.00	50.00
Jun-98	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	96.00	116.00	24.00	0.00	342.00	578.00
AVG	8.00	9.67	2.00	0.00	28.50	48.17

TIME BY TYPE OF WORKER

FY1998-1999	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-98	8.00	10.00	2.00	0.00	30.00	50.00
Aug-98	8.00	10.00	2.00	0.00	30.00	50.00
Sep-98	8.00	10.00	2.00	0.00	30.00	50.00
Oct-98	8.00	10.00	2.00	0.00	30.00	50.00
Nov-98	8.00	10.00	2.00	2.00	30.00	52.00
Dec-98	8.00	10.00	2.00	0.00	30.00	50.00
Jan-99	8.00	10.00	0.00	0.00	30.00	48.00
Feb-99	8.00	10.00	2.00	0.00	30.00	50.00
Mar-99	8.00	10.00	2.00	0.00	30.00	50.00
Apr-99	8.00	10.00	2.00	0.00	30.00	50.00
May-99	8.00	10.00	2.00	0.00	30.00	50.00
Jun-99	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	96.00	120.00	22.00	2.00	360.00	600.00
AVG	8.00	10.00	1.83	0.17	30.00	50.00

TIME BY TYPE OF WORKER

FY1999-2000	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-99	8.00	10.00	2.00	0.00	30.00	50.00
Aug-99	8.00	10.00	2.00	0.00	30.00	50.00
Sep-99	8.00	10.00	2.00	0.00	30.00	50.00
Oct-99	8.00	10.00	2.00	0.00	30.00	50.00
Nov-99	8.00	10.00	2.00	0.00	30.00	50.00
Dec-99	8.00	12.00	2.00	0.00	36.00	58.00
Jan-00	8.00	12.00	2.00	0.00	36.00	58.00
Feb-00	6.00	8.00	2.00	0.00	24.00	40.00
Mar-00	6.00	8.00	2.00	0.00	16.00	32.00
Apr-00	6.00	8.00	2.00	0.00	16.00	32.00
May-00	6.00	8.00	2.00	0.00	16.00	32.00
Jun-00	6.00	8.00	2.00	0.00	16.00	32.00
TOTAL	86.00	114.00	24.00	0.00	310.00	534.00
AVG	7.17	9.50	2.00	0.00	25.83	44.50

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
SUBJECT: Status Report on the Placentia History Room project with the City of Placentia
DATE: August 16, 2000

The steel shelving for the History Room scheduled for installation in early July has not yet been received. The rental storage unit can be emptied as soon as the shelving has been installed. The counter and cabinets cannot be installed until after the shelving has been completed.

The items remaining to be installed in the Work Room are the counter and cabinets.


The grant writer for the City is in the process of preparing three (3) requests for equipment and furnishings for the History Room. These grants are scheduled to be submitted by the end of August.

The grant for the digitizing equipment and project staff will be submitted to the State Library as soon as the application packet is received. Earlier in the year the State Library estimated that the digitization project applications would be due in September.



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

SUBJECT: Legislative Reports from the California Special Districts Association and the California Library Association

DATE: August 16, 2000

No legislative reports were received by the District during the current report period.





INFORMATION

update

July 28, 2000

SDWCA FINALIZES COVERAGE WITH FIREMAN'S FUND FOR FISCAL YEAR 2000-01

Dear Member District:

The Board of Directors of SDWCA has approved an agreement with Fireman's Fund Insurance Company to provide workers' compensation coverage for all of SDWCA's member districts for fiscal year 2000-01. Fireman's Fund has been providing workers' compensation coverage for SDWCA's member districts since July 1, 1999, on a fully insured first dollar coverage basis.

The terms of coverage provided by Fireman's Fund, however, will change for fiscal year 2000-01. Due to the hardening in the workers' compensation insurance market in California (see accompanying article) neither Fireman's Fund nor other carriers contacted by SDWCA's insurance brokers were willing to continue to offer first dollar coverage to SDWCA's member districts. As a result, SDWCA has negotiated an insurance arrangement with Fireman's Fund for fiscal year 2000-01 which provides for the following: (1) SDWCA will fund its own losses for its member districts up to a maximum of \$150,000 per claim, and Fireman's Fund will assume responsibility for all payments on any individual claim in excess of \$150,000 per claim; (2) Fireman's Fund will continue to provide claims administration services for SDWCA member districts with respect to claims with dates of injury in both fiscal year 1999-00 and fiscal year 2000-01; (3) the insurance policy between SDWCA and Fireman's Fund will contain a stop loss aggregate or "cap" on SDWCA's total incurred losses for fiscal year 2000-01 of approximately \$1,556,000, which means that after total incurred losses on all claims of injury against all member districts occurring in fiscal year 2000-01 reach the value of \$1,556,000; Fireman's Fund will be responsible for all benefit payments in excess of that amount through the life of all claims incurred in fiscal year 2000-01. Therefore, SDWCA's current relationship with Fireman's Fund comprises a hybrid between pure self insurance in which SDWCA funds the costs of all claims itself without limit, and first dollar coverage in which SDWCA transfers the risk for all workers' compensation benefit payments incurred by member districts directly to the insurer.

With the prospect of passage of workers' compensation reform legislation in the Legislature which will significantly increase workers' compensation benefit rates, the SDWCA Board of Directors feels that this relationship with Fireman's Fund will provide maximum protection to SDWCA and its member districts. SDWCA is also pleased to be able to continue to offer the claims administration expertise of Fireman's

Member District
July 28, 2000
Page 2

Re: Information Update

Fund to its member districts during the next fiscal year. Therefore, member districts should continue to contact the members of the Fireman's Fund service team which handled claims incurred during the 1999-00 fiscal year for any new claims which occur in the 2000-01 fiscal year. Should your district need a copy of the list of the Fireman's Fund service team, please contact the Administrator at (916) 443-1030.

Because of this arrangement with Fireman's Fund, it was not necessary for SDWCA to return to pure self insurance for the 2000-01 fiscal year. However, the SDWCA Board of Directors desires to retain the flexibility to opt to return to full self insurance if necessary for the 2001-02 fiscal year. Therefore, SDWCA requests that all of its member districts complete the Resolution and the Application for Certificate of Consent to Self Insure which were mailed to all member districts last February. If your district has not yet adopted a Resolution of its Board of Directors and completed and signed the Application for Certificate of Consent to Self Insure, please complete those actions as soon as possible and mail the Resolution and the Application to the Administrator at your earliest convenience. Should you have any questions regarding the procedure to follow in adopting the Resolution and the Application, please contact the Administrator. A Resolution and completed Application needs to be received from each member district so that SDWCA can comply with the regulatory requirements for returning to self insurance, should that be necessary for fiscal year 2001-02.

WORKERS' COMPENSATION HARD MARKET FINALLY ARRIVES

California's workers' compensation insurance market has finally "hardened". A "hard" market is characterized by the following: (1) Significant premium increases; (2) decreased availability of insurance at reasonable rates for employer's with adverse loss histories; (3) industrial injury loss trends characterized by an increased number of severe claims and increasing average costs per claim.

This hardening in the workers' compensation insurance market has occurred dramatically, first evidencing itself in November and December 1999. The most obvious impact has been an increase in the "pure premium" or advisory rates established by the Workers' Compensation Insurance Rating Bureau (WCIRB), a division of the Department of Insurance, of 18.4% for calendar year 2000 based upon its statistical analysis of loss trends in the various occupational classifications over the last year. That average 18.4% premium increase, and then some, has been adopted by most workers' compensation commercial carriers in California since January 2000. For example, it has been reported that the premium increases for calendar year 2000 for some of the major workers' compensation commercial providers are as follows: Fireman's Fund - 24.7%; Fremont Compensation - 23.6%; Liberty Mutual - 19.7%; AIG - 18.4%; Republic - 18.4%; State Fund - 9.5%. It is important to note that these premium increase are minimum increases available only to those employers with excellent loss histories. It has been estimated that the effective premium rate increases for most employers could be in the range of 30-40%. This is because previously commercial carriers have filed rating plans with the Department of Insurance which allowed them to grant credits against premium for good risks of in excess of 50%. With

Member District
July 28, 2000
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Re: Information Update

calendar year 2000 renewals, the California Department of Insurance has required many carriers to limit premium credits to employers to a maximum of only 25%. Because of solvency concerns, the California Department of Insurance disapproved most rate filings from commercial carriers that did not reflect a 25% maximum credit.

There are numerous factors which have contributed to this hard market. The primary factor is that commercial workers' compensation insurance companies underpriced their policies with the advent of open rating in January 1995 which, for the first time, allowed commercial workers' compensation insurance carriers to write policies for public agencies. In an effort to gain market share, the largest commercial workers' compensation insurance carriers cut their premiums, often below a level necessary to fund the cost of claims and claims administration expenses. The workers' compensation insurance market became so competitive and so underpriced that SDWCA itself decided in fiscal year 1995-96 to purchase full workers' compensation coverage on a first dollar basis for all of its member districts from a commercial carrier for the first time. The purpose of this was to pass on to SDWCA member districts the premium savings being offered by the commercial carriers. SDWCA has continued to purchase first dollar coverage from commercial carriers since 1995-96, which has enabled it to reduce premiums to its member districts by an average of 40%. However, the hardening workers' compensation insurance market has resulted in SDWCA's inability to continue to secure first dollar coverage for the benefit of its members.

The second reason for the hardening market is the fact that claims costs have continued to increase. This is largely due to an increase in the average cost of medical treatment per claim which has grown by 50% between 1991 and 1998. The WCIRB projects the average cost of a 1999 indemnity claim (lost time injuries) at \$30,813. This is 13% higher than the average cost of a 1998 indemnity claim (\$27,305) and 68% higher than the average cost of a 1994 indemnity claim (\$18,388). When this factor is combined with underpricing of premiums, the result is that workers' compensation carriers are now severely under-reserved. The Workers' Compensation Insurance Rating Bureau estimates that the workers' compensation industry is under reserved by \$4.7 billion. The average ratio of administrative and claims expenses to premium for the industry in California is currently 143%, or \$1.43 spent for overhead and claims expenses by carriers for every \$1.00 received in premium. This ratio of administrative and claims expense to premium was 84% in calendar year 1993, and 92% in 1994, and has been steadily increasing since that time according to the WCIRB. As a result of these substantial inadequate reserves, A. M. Best Co., which rates the quality and financial strength of insurance companies, has downgraded its ratings on nine commercial carriers operating in California including such notable companies as State Compensation Insurance Fund, Fremont Compensation, and Superior National, which has declared bankruptcy as a result of its inadequate reserves.

This increase in the cost per claim since 1994 has been attributed to benefit increases since 1994, the treating physician presumption of correctness with respect to disability, a ratings creep in permanent

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July 28, 2000
Page 4

Re: Information Update

disability, and a new Permanent Disability Rating Schedule. During this time of increase in cost, frequency of claims has dropped to a low of 29 claims per \$1 million of premium which is the lowest frequency in more than ten years. However, many insurance market watchers think that this trend cannot continue for long. Many believe that in a booming economy sooner or later the frequency of workers' compensation claims will again increase. When that happens, additional financial burdens will be thrust upon individual carriers and the workers' compensation industry as a whole.

SDWCA bases its manual rates for each occupational classification on the "pure premium" or advisory rates established by the WCIRB which were raised by an average 18.4% beginning calendar year 2000. Adoption of the pure premium rates as the SDWCA manual rates would have resulted in a gross premium increase for all member districts of 18.9% for fiscal year 2000-01. The SDWCA Board of Directors deemed that too steep of an increase, and therefore adopted manual rates for fiscal year 2000-01 at 95% of the WCIRB pure premium rates before discount and experience modification. This reduces the increase in the aggregate gross premium payable by all member districts to approximately 12% for fiscal year 2000-01. Member districts can further reduce the impact of this increase by insuring that they are entitled to the full 15% discount pursuant to the Variable Discount Program. This increase will impact districts differently, depending upon their operations and the occupational classifications they use for their payroll reporting. That is because the increase in pure premium rates established by the WCIRB are much higher in certain occupational classifications than in others. The most significant increases in pure premium rates by the WCIRB took place in Classification 7520, Waterworks (40% increase); Classification 9410, Municipal/County Nonmanual including Managers of Multiple Purpose Districts (49%); and Volunteer Firefighters (33% increase). The manual rates adopted by SDWCA reduce the Waterworks increase to 26%; the Municipal/County Nonmanual increase to 35%; and the Volunteer Firefighter to 20%.

You will note that this modest premium increase is much less than the premium increases instituted by the major commercial carriers for those employers with the largest payrolls and best loss histories. The SDWCA Board of Directors believes that this modest increase is necessary in order to insure adequate reserves in this environment of escalating claims costs which has contributed to the severely under-reserved California workers' compensation industry.

SDWCA SELECTS NEW INSURANCE BROKER AND NEW SAFETY CONSULTANT

At its meeting on May 19, 2000, the SDWCA Board of Directors selected Aon Risk Services of Northern California as its new insurance broker to replace Gallagher Heffernan Insurance Broker Services. As part of its contractual relationship with SDWCA, Aon will provide traditional brokerage services to SDWCA with respect to placing first dollar workers' compensation insurance coverage for member districts as well as placing insurance coverages for the Authority itself with respect to casualty and property insurance, errors and omissions insurance, and employee dishonesty and fidelity bond coverage. Aon also will

Member District
July 28, 2000
Page 5

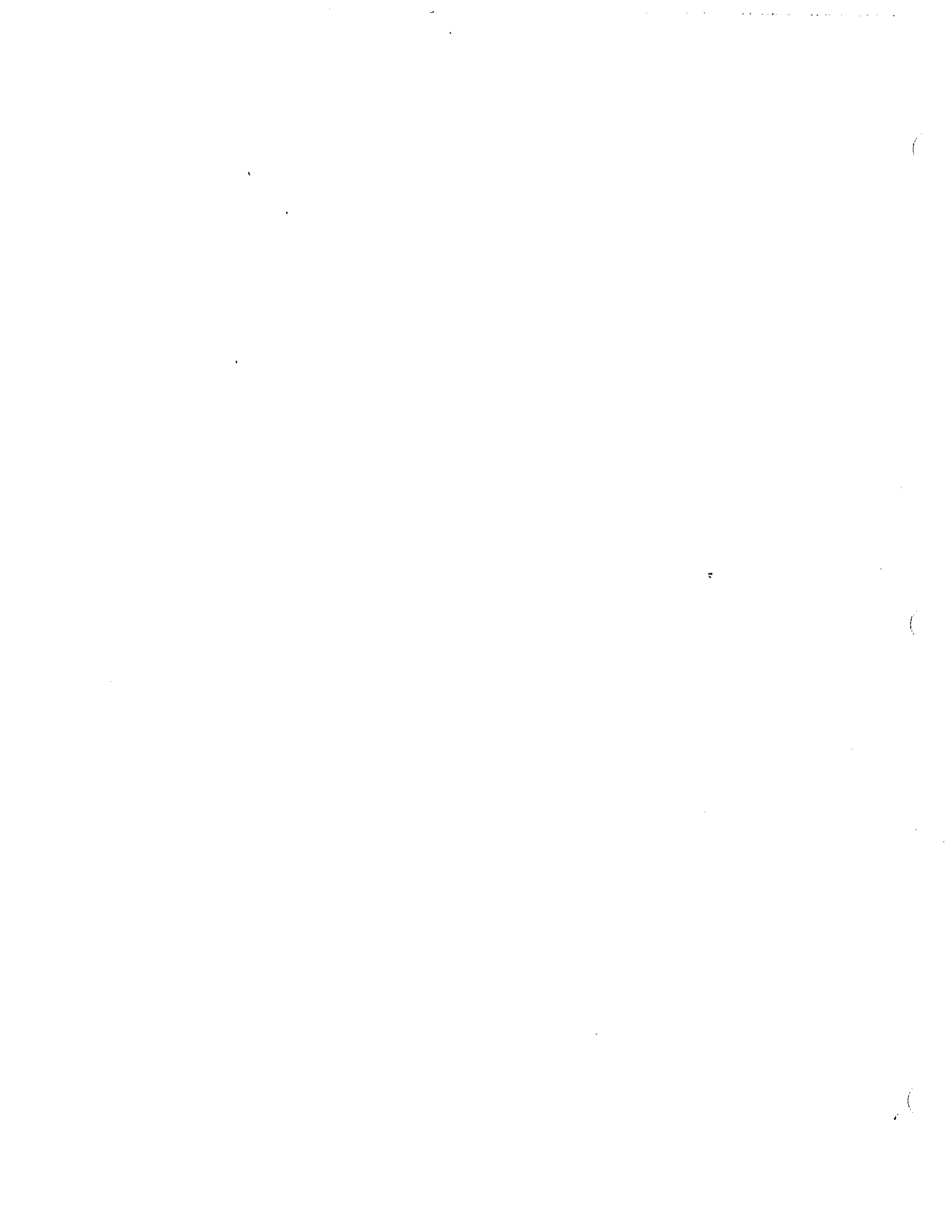
Re: Information Update

provide extensive risk management and loss control services to SDWCA member districts which will include district visitations and formulation of loss control and safety recommendations for those member districts whose claims present the most financial risk to the Authority and its member districts. Aon has also agreed to conduct an intensive telemarketing campaign to increase membership in SDWCA. Should any member district have any questions which require response from the Authority's broker, it would be appreciated if you could first contact the Administrator. However, all member districts should note the following address for the Authority's new broker.

Aon Public Sector Alliance
Aon Risk Services Inc. of Northern California
One Market, Spear Tower, Suite 2100
San Francisco, California 94105
Telephone: 415-543-9360
FAX: 415-495-6860
Rachel G. Blanco, Account Executive
Linda Owen, Broker

SDWCA is also pleased to announce it has retained the services of Bob Lapidus to act as the Authority's Safety Consultant with respect to its district visitation program. Many member districts may be familiar with Mr. Lapidus since he has acted as the Authority's presenter at its safety seminars for member districts held in August 1999 and June 2000. Mr. Lapidus will be assuming those duties previously performed for the Authority by Mr. Harold Gano.

Mr. Lapidus is a Board Certified Safety Professional and has worked in the safety management field in both the private and public sectors since 1968. He has extensive experience creating comprehensive safety programs and conducting compliance reviews of safety programs and safety inspections for a variety of public agencies in California including many cities, risk sharing joint powers authorities and transit districts. He also has extensive safety training experience for the State of California and a variety of cities and risk management authorities, and is an instructor at the Safety Center in Sacramento, the western chapter of the National Safety Council. It is anticipated that the district visitation program will result in visitations and safety inspections at approximately 25 member districts during this fiscal year. We hope all member districts will welcome Mr. Lapidus when a visitation of your district is scheduled. SDWCA believes that member districts will appreciate Bob's practical approach in assisting districts in preventing losses.

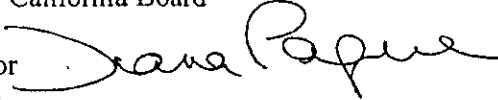


LIBRARY OF
CALIFORNIA
BOARD

June 27, 2000

To: Members, Library of California Board

From: Diana Paque, Director
Library of California



Tom Andersen, CLSA Program Coordinator



Subject: Library of California Board actions June 21-22, 2000

Purpose of the Library of California Act:

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with the services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.



CALIFORNIA
STATE LIBRARY
FOUNDED 1850

Library of California Board Mission Statement:

The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.

To achieve the purpose of the Act, the following actions were taken at the Library of California Board meeting in Santa Barbara on June 21-22, 2000:

Adoption of Agenda

1. It was moved, seconded (Spence/Fong) and carried unanimously that the Library of California Board adopts the agenda as modified.

Approval of Minutes

2. The draft minutes of the April 26-27, 2000 Library of California Board meeting were approved as corrected.

Mission Statement

3. It was moved, seconded (Fong/Spence) and carried unanimously that the Library of California Board adopts a mission statement, as follows: The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.

900 N Street, Suite 500
P.O. Box 942837
Sacramento, CA 94237-0001

(916) 653-6033 phone
(916) 653-8443 fax
www.library.ca.gov
csiloc.ca.gov

Interlibrary Loan Pilot Program

4. It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board directs its Chief Executive Officer to allocate 2000/2001 Library of California funds not to exceed \$500,000 to support the extension of the current interlibrary loan pilot program through December 31, 2000.

Direct Loan Pilot Program

5. It was moved, seconded (Fong/Purucker) and carried unanimously that the Library of California Board reconsiders its motion of February 2000 authorizing the expenditure of up to \$1,000,000 from 2000/2001 LoC funds for the direct loan program.

Direct Loan Pilot Program

6. It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board postpones implementation of the direct loan pilot program until the Board develops Library of California direct loan compensation protocols and that the Chief Executive Officer develop a compensation model for consideration by the Board at its February 2001 meeting.

CLSA Interlibrary Loan, Universal Borrowing, Equal Access Programs

7. It was moved by the Access Services Committee (Fong) and carried unanimously that the Library of California Board authorizes the Chief Executive Officer to prepare a Budget Change Proposal, for Board consideration at the August 2000 meeting, for additional 2001/02 local assistance funding for the CLSA Interlibrary Loan and Direct Loan Programs.

Telecommunications Infrastructure - Z39.50

8. It was moved, seconded (Kallenberg/Purucker) and carried unanimously that the Library of California Board directs the Chief Executive Officer to allocate Library of California funds not to exceed \$112,500 to continue the Z39.50 Server Software grant program for 2000/2001.

CLSA Statewide Data Base

9. It was moved, seconded (Kallenberg/Tuttle) and carried unanimously that the Library of California Board approves the allocation of 2000/01 funds for payment of CLSA Statewide Data Base annual subsidies in the amounts of \$65, \$500, and \$5,000, consistent with the 1998/99 subsidy guidelines, and instructs the Chief Executive Officer to invite claims for such payments according to the requirements described in Exhibit A. (Exhibit A not included with this letter.)

CLSA Statewide Data Base

10. It was moved, seconded (Kallenberg/Fong) and carried unanimously that the Library of California Board approves the allocation of any 2000/01 Statewide Data Base funds not required for payment of annual subsidies for competitive block grants of \$10,000 each to individual public libraries, for retrospective conversion and instructs the Chief Executive Officer to invite applications for such block grants according to the requirements described in Exhibit B. (Exhibit B not included with this letter.)

Board Actions, June 21-22, 2000

Senate Bill 1774, Computer Access

11. It was moved, seconded (Kallenberg/Purucker) and carried unanimously that the Library of California Board supports SB 1774 if amended so that the California State Library administers the program for public libraries.

CLSA Special Services Program – Literacy

12. It was moved, seconded (Kallenberg/Tuttle) and carried unanimously that the Library of California Board directs the Chief Executive Officer to prepare a Budget Change Proposal, for Board consideration at the August 2000 meeting, to seek additional 2001/02 local assistance funding to increase the state match for libraries with established California Library Literacy Service programs to approximately 30%.

CLSA Special Services Program – Literacy

13. It was moved, seconded (Tuttle/Steinhauser) and carried unanimously that the Library of California Board directs the Chief Executive Officer to prepare a Budget Change Proposal, for Board consideration at the August 2000 meeting, to seek additional 2001/02 local assistance funding to expand Families for Literacy services in California libraries.

CLSA System Reference

14. It was moved by the CLSA Transition Committee (Kallenberg) and carried unanimously that the Library of California Board authorizes the Chief Executive Officer to prepare a Budget Change Proposal, for Board consideration at the August 2000 meeting, for additional 2001/02 local assistance funding for the CLSA System Reference Program to meet additional costs to the program for newly formed library jurisdictions that affiliate with a CLSA System by 2000/01.

CLSA System Communications and Delivery Program

15. It was moved by the CLSA Transition Committee (Kallenberg) that the Library of California Board authorizes the Chief Executive Officer to prepare a Budget Change Proposal, for Board consideration at the August 2000 meeting, for additional 2001/02 local assistance funding for the CLSA System Communications and Delivery Program to meet additional costs to the program for newly formed library jurisdictions that affiliate with a CLSA System by 2000/01.

DP/TA:wg

Attachment: Board Meeting Schedule & Calendar

LIBRARY OF CALIFORNIA BOARD MEETING SCHEDULE FOR :

February 16-18, 2000	Los Angeles, Hyatt Regency Los Angeles
April 26-27, 2000	Sacramento, California State Library
June 21-22, 2000	Santa Barbara, El Encanto Hotel
August 16-18, 2000	Irvine, Crowne Plaza
November 9-10, 2000	Santa Clara, Westin Hotel

CALENDAR OF UPCOMING EVENTS/DEADLINES FOR 2000

July 6-12	ALA Annual Conference, Chicago
July 15	4 th Quarter 1999/2000 ILL Claims due at State Library
July 30	4 th Quarter Library of California Planning Grant Reports due at State Library
July 31	1999/2000 final reports for CLLS and FFL postmarked to State Library
August 6-12	Stanford-California State Library Institute on 21 st Century Librarianship, Stanford University, Stanford
August 16-18	Library of California Board Meeting, Irvine
September 1	1999/2000 CLSA System Annual Reports, System Uniform Expenditure Reports and 2000/01 System Uniform Budget Reports postmarked to State Library
September 3-16	1 st 2000/01 CLSA Direct Loan Sample Period
September 25	1 st 2000/01 CLSA Direct Loan Sample data due at State Library
September 30	California Library Literacy Service Matching Funds Certifications postmarked to State Library
October 15	1 st Quarter 2000/01 ILL Claims due at State Library
November 5-18	2 nd 2000/01 CLSA Direct Loan Sample Period
November 9-10	Library of California Board Meeting, Santa Clara
November 10	CLLS Plans of Service and Budgets for Matching Funds postmarked to State Library
November 10-13	CLA Annual Conference, Santa Clara
December 1	2 nd 2000/01 CLSA Direct Loan Sample data due at State Library
December 5	Workshop for new Literacy Coordinators (Northern California)
December 7	Workshop for new Literacy Coordinators (Southern California)

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *elms*

SUBJECT: Report on the City of Placentia 75th Anniversary Celebration Planning Meeting,
July 26, 2000

DATE: August 16, 2000

The City of Placentia 75th Anniversary activities will take place between December 2000 and December 2001. The actual anniversary is in December 2001. The letter announcing the Planning Meeting is Attachment A.

I suggested at the Meeting that the Library should be ready for its Placentia History Room Dedication by December 2000 and that the dedication could be one of the Anniversary activities.

Mayor
MICHAEL L. MAERTZWEILER
City Administrator
ROBERT D'AMATO



Co
NORMAN Z. ECKENRODE
CHRIS LOWE
MARIA MORENO
CONSTANCE UNDERHILL

401 East Chapman Avenue - Placentia, California 92870
July 18, 2000

Elizabeth Minter
Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870

Dear Ms. Minter,

The City of Placentia was incorporated in 1926 and will celebrate its 75th Anniversary next year. Last month, City Council designated the Cultural Arts Commission as the 75th Anniversary Organizing Committee. In an effort to involve the entire community in the planning of this historic celebration, the Cultural Arts Commission would like to invite you to attend a community planning meeting on Wednesday, July 26 at the Backs Community Building. Organizations and individuals will be invited to share information and ideas. Refreshments will be served.

**75th ANNIVERSARY CELEBRATION PLANNING MEETING
WEDNESDAY, JULY 26 ~ 7:00 P.M.
Backs Community Building
201 N. Bradford Avenue**

Please contact the Community Services Office at 993-8232 to confirm your attendance. If you are not able to attend, please consider submitting your comments, suggestions and ideas in writing. Correspondence should be addressed to: Cultural Arts Commission, 401 E. Chapman Avenue, Placentia, CA 92870.

The City of Placentia and the Cultural Arts Commission look forward to your participation in this special celebration of the City's Anniversary.



Sincerely,

A handwritten signature in black ink that reads "Robert D'Amato".

Robert D'Amato
City Administrator

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 
James R. Roberts, Public Services Manager 

SUBJECT: Disclosure of a business interest in All American Citizenship Center, Placentia

DATE: August 16, 2000

In compliance with the requirements of the Fair Political Practices Commission and the District's Conflict of Interest Code we are disclosing to the Library Board that we have acquired an interest (50% for Roberts and 25% for Minter) in a business that will be operated at 539 Gardenia Avenue, Placentia.

The reporting forms will be filed at the time required by the Fair Political Practices Commission.


The business name is All American Citizenship Center. The purpose of the business is to provide consulting services to qualified applicants for the U. S. citizenship examination. The primary provider of services will be Frederick Minter. None of the services provided by the Center will be incompatible with nor overlapping the services of Placentia Library District. The Center will not be doing business with any State or local governmental agency. Neither of our names will be publicly promoted as associated with the Center.

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PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Review of Property Tax and Public Library Funding issues before the Courts and the California Legislature

BACKGROUND:

I am anticipating having some information from Catherine Smith, Executive Director of the California Special Districts Association (CSDA), regarding the items discussed at its Legislative Committee Meeting on August 2, 2000. I will make a report at the Board Meeting.

CSDA Lobbyist Ralph Heim's article in the current issue of CSDA News has some information about the local government finance initiative.

The County librarians have decided to renew their efforts to have dependent special district libraries exempted from the ERAF shift. This is a continuation of the "ERAF Orphans" concept. The independent special library districts have been invited to participate in this process with the understanding that they will be active participants (meaning that there are no free rides being offered here). The group is meeting on August 28 in San Jose and I plan to represent Placentia Library District. 2

RECOMMENDATION:

Action as determined by the Board of Trustees

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Public Hearing on the Fines & Fees Schedule for Fiscal Year 2000-2001
DATE: August 16, 2000

BACKGROUND:

Attachment A is the Fines & Fees Schedule for Fiscal Year 2000-2001 as approved by the Library Board at its Meeting on June 21, 2000 and scheduled for Public Hearing at the Library Board Meeting of July 19, 2000. At that time the Hearing was continued until the Library Board Meeting of August 16, 2000.

The Notice of Public Hearing for the Proposed Fines & Fees Schedule for Fiscal Year 2000-2001 for the Placentia Library District was published in the *Placentia News Times* and posted at the Library on August 3, 2000. The Proof of Publication is Attachment B.

The Public Hearing should be conducted before Board discussion of the item.

Staff is recommending that the Board amend the Fines & Fees Schedule to eliminate the \$2.00 per day overdue charge for Videos and CD-ROMs and to treat them the same as all other materials.

Attachment C is Resolution 00-1 adopting the Fines & Fees Schedule for Fiscal Year 2000-2001.

RECOMMENDATIONS:

1. Receive and File the Proof of Publication for the notice of Public Hearing for the Proposed Fines and Fees Schedule for 2000-2001 Fiscal Year for the Placentia Library District, that was published in the *Placentia News Times* on August, 2000. *Rob/Sandra*
2. Conduct the Public Hearing on the Policy as published. *open / closed*
3. Finalize Fines & Fees Schedule for Fiscal Year 2000-2001 *Pay/Rob*
4. Read Resolution 00-1 by Title only
5. Adopt Resolution 00-1 *(Hall call)*

Sandra / Pay

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PLACENTIA LIBRARY DISTRICT FINES AND FEES SCHEDULE

Adopted by the Library Board of Trustees, June 21, 1993
Revised June 21, 2000

<u>FINES</u>	<u>PER DAY</u>
Adult & Children's Books, Magazines, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, and Compact Discs	\$.20
Videos and CD-ROMs	2.00

There is a two day *grace period* on fines, for all items except videos and CD-ROMs. At the end of the grace period fines are calculated from the date that the item is due, not from the end of the grace period.

<u>MAXIMUM FINE PER ITEM</u>	<u>MAXIMUM</u>
Adult & Children's Books, Magazines, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMs	\$ 10.00

<u>RESERVES & SHELF CHECKS</u>	<u>PER ITEM</u>
Adult & Children's Books, Magazines, Pamphlets, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMs	\$.50
Interlibrary Loans, actual charges by lending library, plus postage, plus	5.00

<u>LOST MATERIALS</u>	<u>DEFAULT*</u>
Adult Books	Item Cost +\$ 5.00 \$ 25.00
Children's Books	Item Cost +\$ 5.00 15.00
Magazines	Item Cost +\$ 2.00 3.00
Records/Cassettes	Item Cost +\$ 5.00 10.00
Pamphlets	Item Cost +\$ 2.00 2.00
Videos	Item Cost +\$ 5.00 50.00
Compact Discs	Item Cost +\$ 5.00 15.00
CD-ROMs	Item Cost +\$15.00 60.00
Books on Tape	Item Cost +\$ 5.00 30.00
Paperback - Adult	Item Cost +\$ 5.00 5.00
Paperback - Children's	Item Cost +\$ 5.00 3.50
Paperback - Foreign Language	Item Cost +\$ 5.00 9.00

*Default price will be used in the event the item cost is not available. The processing fee of \$2.00, \$5.00 or \$15.00 is not part of the default price and needs to be added for the total amount due.

<u>SPECIAL SERVICES</u>	<u>PER ITEM</u>
Library card replacement	\$ 1.00
Laminating, per sheet	1.00
Printing, black ink, per page10
Photocopy, black ink, per page15
Printing & Photocopy, color, per page	1.00
Passport check preparation	1.00

<u>MULTIPURPOSE ROOM</u>	<u>PER DAY</u>
Up to four hours	\$ 30.00
Additional hours, in four hour increments	30.00
Set-up fee	15.00
Clean-up fee	15.00

<u>SURCHARGES</u>	
Returned check, up to 30 days	\$ 20.00
Returned check, 30th day and over: the greater of 3 times value of check or	100.00
Report to Collection Agency, per report	15.00

DAMAGES

Borrowers of materials from Placentia Library District assume full responsibility for their use. Placentia Library District assumes no responsibility for damage to personal property caused by the use of video cassettes, audio cassettes, or other library materials or equipment of any type.

Adopted by the Library Board of Trustees, January 18, 1993.

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Placentia News-Times, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on October 26, 1982, Case No. A-601 in and for the City of Placentia, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

August 3, 2000

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date: August 3, 2000


SIGNATURE

Placentia News-Times
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-7000 ext. 3002

PROOF OF PUBLICATION

This space is for the County Clerk's Filing Stamp

Proof of Publication of

Placentia Library District
411 E. Chapman Ave.
Placentia CA 92870
Administrative Office (714) 528-1925
RE-NOTICE OF PUBLIC HEARING

RE-NOTICE IS HEREBY GIVEN that the Board of Directors of the Placentia Library District will hold a public hearing in the Board of Directors Conference Room of the Placentia Library, 411 E. Chapman Avenue, at 7:30 p.m., Wednesday, August 16, 2000 to consider the following items:

PLACENTIA LIBRARY DISTRICT FINES AND FEES SCHEDULE
Adopted by the Library Board of Trustees, January 18, 1993
Revised June 21, 2000

FINES	PER DAY
Adult & Children's Books, Magazine, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, And Compact Discs.....	\$ 20
Videos and CD-ROMS.....	\$2.00

There is two day grace period on fines for all items except videos and CD-ROMS. At the end of the grace period fines are calculated from the date that the item is due, not from the end of the grace period.

MAXIMUM FINE PER ITEM	
Adult & Children's Books, Magazines, Pamphlets, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMS.....	\$10.00

RESERVES & SHELF CHECKS	PER ITEM
Adult & Children's Books, Magazines, Pamphlets, Books on Tape, Records, Cassettes, Compact Discs, and Videos and CD-ROMS.....	\$.50
Interlibrary Loans, actual charges by lending library, plus postage, plus.....	\$5.00

LOST MATERIALS	DEFAULT*
Adult Books.....Item Cost + \$5.00.....	\$25.00
Children's Books.....Item Cost + \$5.00.....	\$15.00
Magazines.....Item Cost + \$2.00.....	\$3.00
Records/Cassettes.....Item Cost + \$5.00.....	\$10.00
Pamphlets.....Item Cost + \$2.00.....	\$ 2.00
Videos.....Item Cost + \$5.00.....	\$50.00
Compact Discs.....Item Cost + \$5.00.....	\$15.00
CD-ROMs.....Item Cost + \$15.00.....	\$80.00
Books on Tape.....Item Cost + \$5.00.....	\$30.00
Paperback - Adult.....Item Cost + \$5.00.....	\$ 5.00
Paperback - Children's.....Item Cost + \$5.00.....	\$ 3.50
Paperback - Foreign Language.....Item Cost + \$5.00.....	\$ 9.00

*Default price will be used in the even the item cost is not available. The processing fee of \$2.00, \$5.00 or \$15.00 is not part of the default price and needs to be added for the total amount due.

SPECIAL SERVICES	PER ITEM
Library card replacement.....	\$1.00
Laminating, per sheet.....	\$1.00
Printing, black ink, per page.....	\$.10
Photocopy, black ink per page.....	\$.15
Printing & photocopy, color, per page.....	\$1.00
Passport check preparation.....	\$1.00

MULTIPURPOSE ROOM	PER DAY
Up to four hours.....	\$30.00
Additional hours, in four hour increments.....	\$30.00
Set-up fee.....	\$15.00
Clean-up fee.....	\$15.00

SURCHARGES	
Returned check, up to 30 days.....	\$20.00
Returned check, 30th day and over the greater of 3 times value of check.....	\$100.00
Report to Collection Agency, per report.....	\$15.00

Borrowers of materials from Placentia Library District assume full responsibility for their use. Placentia Library District assumes no responsibility for damage to personal property caused by the use of video cassettes, audio cassettes, or other library materials or equipment of any type.
Adopted by the Library Board of Trustees, June 19, 2000

Copies of the preliminary schedule may viewed at the Administrative Office of the Placentia Library District, 411 E. Chapman Ave, Placentia.
All interested persons are invited to attend this hearing and express opinions upon the items listed above.

Wendy Goodson
Administrative Assistant
(714) 528-1925 x.202
Publish: Placentia News Times
August 3, 2000
4168899

RESOLUTION 00-1

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY TO ADOPT
THE FINES AND FEES SCHEDULE FOR FY 2000-2001 OF PLACENTIA LIBRARY
DISTRICT OF ORANGE COUNTY

WHEREAS, Section 19645 of the Education Code of the State of California establishes that the Board of Library Trustees shall make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the library, and all property belonging to it; and

WHEREAS, Section 19661 of the Education Code of the State of California establishes that for violation of any rule, regulation, or bylaw a person may be fined or excluded from the privileges

BE IT RESOLVED, that the Placentia Library District of Orange County Board of Trustees adopts the Placentia Library District Fines and Fees Schedule for Fiscal Year 2000-2001 dated August 16, 2000, and implements such on August 16, 2000.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSENT: TRUSTEES:

ABSTAIN: TRUSTEES:

State of California)
)ss.
County of Orange)


I, Robin J. Masters, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the sixteenth of August, 2000.

IN WITNESS THEREOF, I have hereunto set my hand and seal this sixteenth day of August, 2000.

Robin J. Masters, Secretary
Board of Trustees of the Placentia Library District
Of Orange County



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Fiscal Year 2000-2001 Budget
DATE: August 16, 2000

BACKGROUND:

The Fiscal Year 2000-2001 Budget for Fund 707 (General Fund) was presented to the Library Board at its July 19, 2000 meeting and set for Public Hearing on August 16, 2000.

Legal Notices

The Notice of Public Hearing for the Proposed Budget for 2000-2001 Fiscal Year for the Placentia Library District was published in the *Placentia News Times* and posted at the Library on August 3, 2000. The Proof of Publication is Attachment A.

Fiscal Year 2000-2001 Budget

The Proposed Fiscal Year 2000-2001 Budget for Placentia Library District was presented to the Library Board at its July 19, 2000 Meeting. The Budget for Fund 707 (General Fund) is Attachment B.

The Budget Forms for Placentia Library District Funds 702 (Structural Repair), 703 (Automation Replacement), 706 (Bond Redemption), 707 (General Fund), and 708 (Sick Leave Payoff) are Attachment C.

A public hearing needs to be conducted for the Proposed Budget for 2000-2001 Fiscal Year for the Placentia Library District.

The Fiscal Year 2000-2001 Budget for all District Funds needs to be adopted by Resolution 00-2. (Attachment D)

RECOMMENDATIONS:

Pat / [unclear]

1. Receive and File the Proof of Publication for the Notice of Public Hearing for the Proposed Budget for 2000-2001 Fiscal Year for the Placentia Library District that was published in the *Placentia News Times* on August 3, 2000.
2. Conduct Public Hearing on the Budget for Fiscal Year 2000-2001 as published *open / [unclear]*
3. Finalize Placentia Library District Budget for all Funds for 2000-2001 Fiscal Year
4. Motion to read Resolution 00-2 by title only *Pat / [unclear]*
5. Motion to adopt Resolution 00-~~2~~² *Pat / [unclear]*

Pat / [unclear]

AFFIDAVIT OF PUBLICATION

STATE OF CALIFORNIA,)
) ss.
County of Orange)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Placentia News-Times, a newspaper that has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, on October 26, 1982, Case No. A-601 in and for the City of Placentia, County of Orange, State of California; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

August 3, 2000

"I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct":

Executed at Santa Ana, Orange County, California, on

Date: August 3, 2000


SIGNATURE

Placentia News-Times
625 N. Grand Ave.
Santa Ana, CA 92701
(714) 796-7000 ext. 3002

PROOF OF PUBLICATION

This space is for the County Clerk's Filing Stamp

Proof of Publication of

Paste Clipping of
Notice
SECURELY
In This Space

Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870

Administrative Office 714-528-1925

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors of the Placentia Library District will hold a public hearing in the Board of Directors Conference Room of the Placentia Library, 411 E. Chapman Avenue, at 7:30 p.m., Wednesday, August 16, 2000, to consider the following items:

**PROPOSED BUDGET FOR
2000-2001 FISCAL YEAR
FOR THE PLACENTIA LIBRARY DISTRICT**

Summary of the proposed budget is as follows:

Equipment & Structure Repair	Fund 702	\$ 98,686
Automated Replacement	Fund 703	\$ 9,452
Interest & Sinking	Fund 706	\$ 150,132
General Fund	Fund 707	\$ 1,606,599
Unused Sick Leave Payoff	Fund 708	\$ 9,292

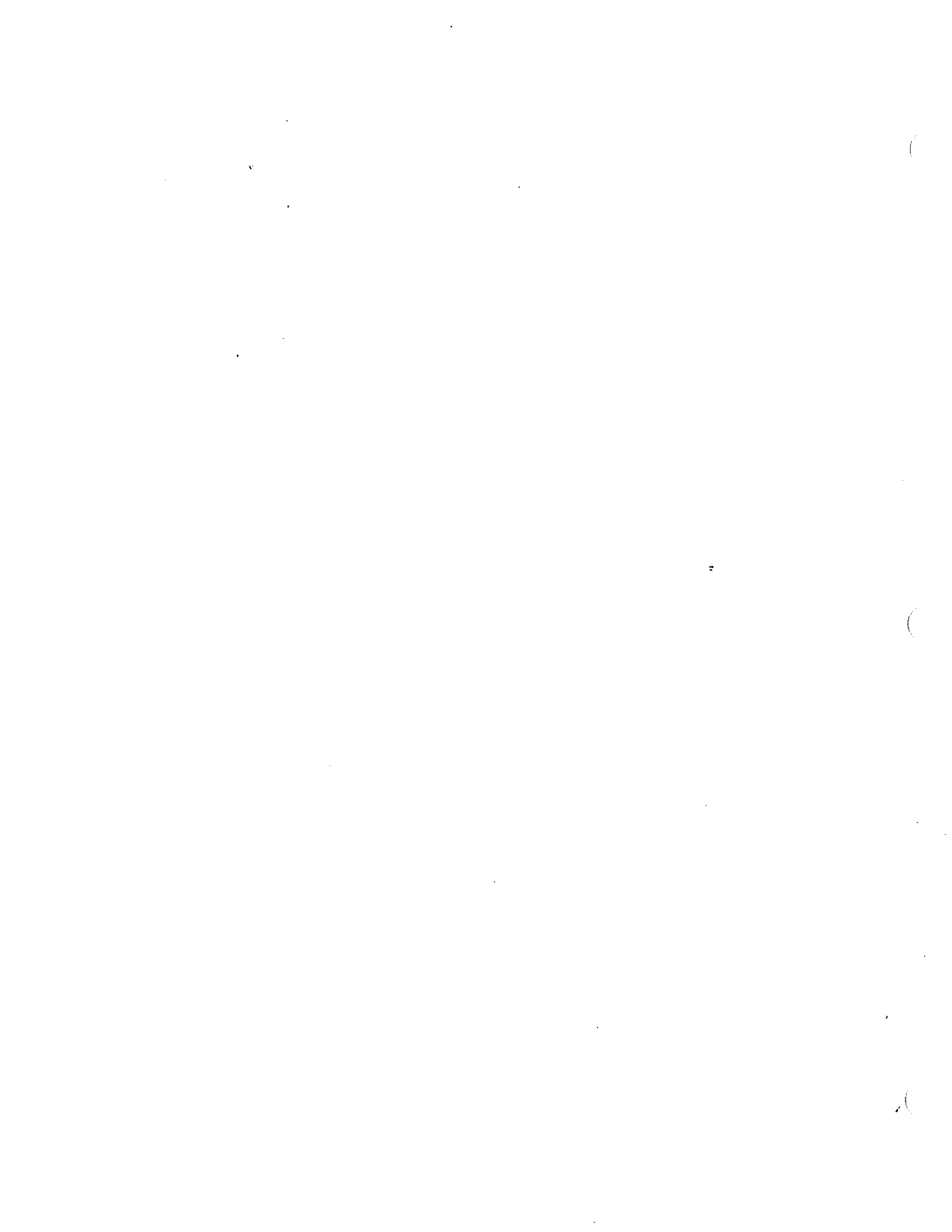
Copies of the preliminary budget may be viewed at the Administrative Office of the Placentia Library District, 411 E. Chapman Avenue, Placentia.

All interested persons are invited to attend this hearing and express opinions upon the items listed above.

Wendy Goodson
Administrative Assistant
(714) 528-1925 x203

Publish: Placentia News Times
August 3, 2000
4169080

22-162



Placentia Library District
 Revenue Budget for Fund 707 for Fiscal Year 2000-2001
 August 16, 2000

Object Code	Category	FY1990-91 Actual	FY1992-93 Actual	FY1994-95 Actual	FY1996-97 Actual	FY1997-98 Actual	FY1998-99 Actual	FY1999-00 Adopted	FY1999-00 Actual	FY2000-01 Proposed
6210-00	Current Secured	823,832	824,818	644,816	673,850	710,413	764,422	817,940	849,522	908,989
6210-01	Public Utility	25,633	28,058	25,128	22,568	24,908	24,001	24,000	25,854	25,000
	SUB-TOTAL CURRENT SECURED	849,465	852,876	669,944	696,419	735,321	788,422	841,940	875,376	933,989
6230	Prior Secured	24,856	47,569	6,809	23,818	18,290	19,667	20,060	19,936	20,000
	TOTAL SECURED	874,321	900,445	676,753	720,237	753,611	808,089	862,000	895,312	953,989
6220	Current Unsecured	64,438	56,872	47,239	33,588	45,613	50,053	50,000	53,807	53,800
6240	Prior Unsecured	978	435	461	3,528	1,036	1,054	1,100	936	1,000
	TOTAL UNSECURED	65,416	57,307	47,700	37,115	46,650	51,107	51,100	54,743	54,800
6690	HOMEOWNER	19,790	18,101	12,454	14,896	15,180	15,578	15,580	16,224	16,500
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	959,527	975,855	736,908	777,249	815,441	874,774	928,680	966,278	1,025,289
6250	SPECIAL DISTRICT AUGMENTATION						9,062	40,000	9,782	9,750
6260/6540	PENALTIES/DELINQUENCIES	4,289	7,676	0	448	3,447	270	300	249	0
6280	SUPPLEMENTAL - CURRENT	72,614	34,058	8,242	9,668	14,786	24,408	24,500	33,580	25,000
6300	SUPPLEMENTAL - PRIOR	2,103	4,939	2,312	1,066	952	781	800	720	800
6610	INTEREST	46,331	36,599	13,041	18,502	13,450	12,734	12,800	20,286	17,500
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	125,337	83,272	23,595	29,684	32,634	47,255	78,400	64,618	53,050
	TOTAL PROPERTY TAX REVENUE	1,084,864	1,059,125	760,503	806,933	848,075	922,030	1,007,080	1,030,896	1,078,339
6970	STATE LIBRARY & STATE	144,764	105,612	74,112	53,648	56,040	78,601	105,250	142,922	163,450
7130	BANKRUPTCY RECOVERY DISTRIBUTIONS			5,324	0	0	0	0	36,814	0
7615	TRANSFER FROM OTHER LIBRARY FUNDS		100,000	0	0	0	0	0	0	0
7670	LOCAL REVENUE	13,969	32,866	32,251	25,754	23,454	41,587	82,198	108,350	76,000
7680	6 MO. EXPIKED (OUTLAW) CHECKS		9,102	(750)	7	231	224	0	101	0
	TOTAL REVENUE	1,243,597	1,306,705	871,441	886,342	927,800	1,042,442	1,194,528	1,319,082	1,317,789

PLACENTIA LIBRARY DISTRICT
 EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1999-2000
 August 16, 2000

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY93 ACTUAL	FY95 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ACTUAL	FY00 ADOPTED	FY00 ACTUAL	FY01 PROPOSED
0100	Salaries & Wages	624,948.00	752,402.94	518,987.81	482,527.00	472,750.00	494,352	537,045	537,311	592,047
0200	Retirement (Social Security & Pension Contribution)	86,162.64	101,063.84	73,368.39	67,885.59	66,159.34	69,130	75,695	69,960	82,885
	Health Insurance/Care America	38,981.19	38,981.19	19,117.42	22,398.24	21,054.70	20,247	32,880	28,006	36,837
	Long Term Disability/CNA	2,485.32	2,485.32	2,492.04	2,093.66	2,055.00	2,431	2,690	2,028	2,960
	Life Insurance/Fortis & Protective Life	0.00	0.00	0.00	0.00	0.00	0	0	0	1,950
	Vision/Vision Service Plan	2,013.44	2,013.44	1,263.69	1,188.40	883.00	2,015	2,225	2,430	2,465
	Dental/Ameritas	5,702.00	5,702.00	4,219.10	4,163.08	4,477.29	5,153	5,205	5,737	5,474
0300	Total Employee Insurance	40,194.04	49,181.95	27,092.25	29,843.38	28,469.99	29,845	43,000	38,201	49,686
0310	Unemployment Insurance	2,115.00	2,579.76	415.46	0.00	0.00	0	0	0	0
0350	Workers Compensation - General	8,979.77	6,098.85	3,864.00	7,125.00	5,502.00	5,136	5,400	2,754	5,400
	TOTAL SALARIES & EMPLOYEE BENEFITS	762,399.45	911,327.34	623,727.91	587,380.97	572,881.33	598,463	661,140	648,226	730,018
0700-00	Communications - Telephone	5,841.73	3,554.15	1,928.80	1,708.04	2,561.03	2,169	2,600	2,029	2,300
0700-01	Communications - Modem/Fax/T1/DSL			2,713.84	5,275.50	3,068.14	1,938	4,400	4,432	4,400
0700-02	Communications - Internet Access			483.46	85.28	4,483.15	4,897	5,000	6,600	5,000
0700-05	Communications - Broadband Cataloging Access			5,320.19	5,085.84	4,681.97	5,150	5,160	2,649	2,800
0700-07	Communications - 321 Grant/Prop 10 FFL Grant			134.20	522.53	540.55	380	0	0	0
0700-08	Communications - Adult Literacy			553.09	179.24	308.00	438	800	412	800
	Total Communications	5,841.73	10,543.27	11,133.58	12,856.43	15,642.84	14,973	17,960	16,121	15,300
0900-00	Food - General Fund	0.00	0.00	205.98	0.00	24.75	0	50	43	50
0900-07	Food - 321 Grant/Prop 10 FFL Grant			0.00	0.00	0.00	0	50	0	0
0900-08	Food - Adult Literacy			30.43	7.17	0.00	0	50	154	200
0900-09	Food - Family Literacy			35.74	0.00	32.55	0	0	0	0
	Total Food	0.00	32.36	272.15	7.17	57.30	0	150	197	250
1000-00	Household Expense	3,311.71	3,596.68	3,177.16	2,152.25	4,370.02	3,468	3,750	4,271	4,500
1100-00	Insurance	13,065.63	14,649.00	15,223.66	11,323.44	10,183.10	10,124	7,000	6,946	5,070

Placentia Library District
State Library Reimbursements and Grants
July 19, 2000

FUND	FY1990-91	FY 1992-93	FY 1994-95	FY1996-97	FY1997-98	FY1998-99	FY1998-99	FY1999-00	Proposed FY2000-01
ILL & Direct Loan Reimbursements	0	53,447	22,423	10,167	8,235	6,500	6,446	9,889	10,000
CA Foundation Funds	0	14,636	16,036	28,082	28,313	97,400	59,146	88,459	88,450
CA Literacy Campaign	0	12,528	9,185	11,887	4,211	7,000	8,872	10,390	20,000
Family Literacy Grant	0	25,000	23,174	0	0	0	0	0	20,000
Dept Educ. 321 Grant	0	0	3,294	3,511	5,919	3,500	3,136	6,003	0
One-Year Grants	0	0	0	0	9,361	0	1,000	10,000	5,000
Miscellaneous State Revenues	0	1	1	1	1	0	0	18,181	20,000
TOTAL STATE REVENUE	144,764	105,612	74,112	53,648	56,040	114,400	78,600	142,922	163,450

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PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1999-2000
August 16, 2000

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY93 ACTUAL	FY95 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ACTUAL	FY00 ADOPTED	FY00 ACTUAL	FY01 PROPOSED
1300-00	Maintenance of Equipment - General Fund (Other than Computer)									
1300-01	Maintenance of Equipment - General Fund (Computer)	3,003.13	4,453.27	5,377.32	29,098.85	19,065.05	9,712	3,000	2,037	3,000
1300-07	Maintenance of Equipment - 321 Grant/Prop 10 FFL Grant			0.00	0.00	0.00	0	12,000	9,961	12,000
1300-08	Maintenance of Equipment - Adult Literacy			969.00	44.95	0.00	0	0	0	0
1300-09	Maintenance of Equipment - Family Literacy/LSCA Grant			0.00	0.00	0.00	0	0	0	0
	Total Maintenance of Equipment	3,003.13	4,453.27	6,346.32	29,143.80	19,065.05	9,712	15,000	11,998	15,000
	HVAC									
	Carpet Cleaning		13,623.83	2,390.82	5,560.09	4,448.64	2,852	5,500	2,105	2,500
	Groundskeeping, City of Placentia		2,894.55	800.00	550.00	0.00	0	500	3,074	3,500
	Plumbing		23,537.42	21,979.52	20,188.23	23,276.99	28,653	28,000	31,862	30,000
	Electrical		523.71	765.56	1,111.47	2,083.97	1,681	1,200	1,656	1,200
	Cleaning Service		982.57	3,601.71	2,621.44	3,720.96	4,212	4,500	15,520	1,500
	Locksmith		13,060.20	11,400.00	11,400.00	11,400.00	11,400	11,700	11,400	11,700
	Other (includes fire alarms & seismic retrofit project)		87.45	55.19	245.46	93.95	74	200	2,041	200
	Total Maintenance of Building & Grounds	44,124.45	1,141.36	3,639.32	1,647.21	2,443.67	1,391	11,000	1,331	14,800
1400-00		44,124.45	55,851.09	44,632.12	43,323.90	47,468.18	50,263	62,600	68,988	65,400
1600-00	Memberships - General Fund									
1600-07	Memberships - 321 Grant/Prop 10 FFL Grant	2,199.00	3,325.25	2,154.65	2,358.00	2,884.00	2,580	2,750	3,356	3,400
1600-08	Memberships - Adult Literacy			0.00	295.00	75.00	225	0	0	0
1600-09	Memberships - Family Literacy			135.00	95.00	95.00	240	475	150	400
	Total Memberships	2,199.00	3,325.25	2,289.65	2,748.00	3,054.00	3,045	3,225	3,506	3,800
1700-00	Miscellaneous Expense - General Fund									
1700-07	Miscellaneous Expense - 321 Grant/Prop 10 FFL Grant	0.00	0.00	702.50	0.00	0.00	0	0	0	0
1700-08	Miscellaneous Expense - Adult Literacy			0.00	20.00	0.00	0	0	0	0
1700-09	Miscellaneous Expense - Family Literacy			28.03	0.00	0.00	0	0	0	0
	Total Miscellaneous Expense	0.00	0.00	730.53	20.00	0.00	0	0	0	0

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1999-2000
August 16, 2000

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY93 ACTUAL	FY95 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ACTUAL	FY00 ADOPTED	FY00 ACTUAL	FY01 PROPOSED
	Library Supplies									
	Printing	9,042.32	4,172.71	5,618.20	3,673.37	7,108.99	6,818	7,000	6,275	10,000
	EZ Copy - copy cards for sale to patrons	1,571.32	1,571.32	0.00	8,641.63	8,842.42	9,135	9,300	8,630	9,500
	Publications	1,985.00	1,985.00	850.05	2,742.75	1,999.66	0	0	0	0
	Paper	1,143.69	1,143.69	885.95	1,126.10	1,274.99	730	1,000	560	750
	Drinking Water Service	299.40	299.40	299.40	274.45	274.45	894	1,200	1,664	1,700
	Other Office Supplies	10,585.64	10,585.64	6,462.27	5,895.60	2,653.86	274	300	275	300
1800-00	Total Office Supply Expense - General Fund	28,800.08	28,800.08	22,726.21	22,353.90	22,154.37	4,883	4,000	8,408	6,000
1800-07	Literacy Dept Educ 321 Grant Supply Expense/Prop 10 FFL Grant	0.00	0.00	0.00	636.39	1,141.00	1,890	0	0	0
	Printing	616.54	616.54	2,938.36	1,796.25	1,473.04	1,680	2,625	784	2,625
	Publications	0.00	0.00	2,062.86	2,532.02	3,371.73	0	0	874	0
	Paper	86.93	86.93	0.00	0.00	0.00	0	50	51	50
	Other Office Supplies	1,933.93	1,933.93	328.25	1,683.66	401.10	1,034	550	543	425
1800-08	Total Adult Literacy Office Supply Expense	2,657.40	2,657.40	5,329.47	6,013.93	5,245.87	2,714	3,225	2,252	3,100
1800-09	Family Literacy Supply Expense/LSCA Grant Expense	4,832.97	4,832.97	6,014.75	0.00	5,181.20	0	0	0	700
	Total Office Expense	19,390.29	36,290.45	34,070.43	29,004.22	33,722.44	27,337	26,025	28,064	32,050
1803-00	Postage Expense - General Fund	2,375.04	1,970.50	1,450.99	692.24	778.77	2,446	4,700	4,642	4,800
1803-01	Postage Expense - LSCA II Grant			19.95	0.00	0.00	0	0	0	0
1803-08	Postage Expense - Adult Literacy	894.17	894.17	182.42	224.00	75.50	64	100	9	100
1803-09	Postage Expense - Family Literacy/LSCA Grant	29.00	29.00	114.84	0.00	1,063.44	0	0	0	0
	Total Postage Expense	2,375.04	2,893.67	1,768.20	916.24	1,917.71	2,510	4,800	4,651	4,900

PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1999-2000
August 16, 2000

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY93 ACTUAL	FY95 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ACTUAL	FY00 ADOPTED	FY00 ACTUAL	FY01 PROPOSED
	Care Resources (Employee Assistance)		693.00	280.00	350.00	350.00	385	420	420	420
	Pension Fund Operating & Investment Mgmt. Expenses		5,029.59	5,640.50	4,690.92	5,808.68	6,863	7,500	6,665	7,500
	Anaheim Library Automated Library System		42,631.10	37,960.12	38,781.65	39,207.00	39,295	40,000	40,384	45,000
	Anaheim Consortium Computer Technical & Consulting Services							4,000	0	0
	Clipping Service		368.52	392.52	392.52	414.52	417	420	397	420
	Tax Collection Services & Fees by Orange County		545.51	138.85	426.14	323.23	291	350	1,386	1,500
	Advertising (including WEB site)		552.50	72.97	0.00	0.00	734	4,000	1,200	2,500
	Medical Exams		324.00	760.00	392.00	420.00	473	500	368	500
	Collection Services - Accounts Receivable		0.00	3,700.00	118.86	1,113.27	633	2,400	1,862	2,200
	Audit & Accounting Services		2,950.00	3,530.00	4,130.00	3,360.00	4,811	4,500	3,775	4,000
	Payroll Preparation		2,367.28	2,441.95	1,894.47	2,381.97	2,349	2,500	2,622	2,750
	Litigation Expenses		0.00	0.00	8,450.48	0.00	0	0	0	3,000
	Staff Training in Library		0.00	0.00	0.00	0.00	0	0	0	0
	Other (Includes contract storyteller)		8,101.87	2,693.76	1,095.99	6,235.83	3,511	5,000	18,151	7,500
1900-00	Total Specialized Services - General Fund	61,688.26	65,563.37	57,610.67	60,723.03	59,614.50	59,761	71,590	77,430	77,290
1900-01	Specialized Services - LSCA II Grant/Partnerships for Change	10,278.00	0.00	11,243.26	0.00	0.00	0	0	0	5,000
1900-07	Specialized Services - 321 Grant/Prop 10 FFL Grant			0.00	1,625.00	2,321.00	0	0	0	0
1900-08	Specialized Services - Adult Literacy	6,093.95	1,077.40	2,653.08	1,333.86	725.00	80	1,000	80	200
1900-09	Specialized Services - Family Literacy/LSCA Grant	0.00	812.00	5,505.00	0.00	4,003.99	0	0	0	0
1900-18	Tax Collection Services & Fees by Orange County	0.00	2,401.91	1,813.96	1,877.98	1,976.08	2,117	2,400	8,826	9,000
	Total Specialized Services	78,060.21	67,854.68	78,825.97	65,559.87	68,640.57	61,958	74,990	86,335	91,490
2000-00	Legal Notices - General Fund	0.00	521.08	141.75	1,064.56	0.00	0	500	0	500
2000-01	Legal Notices - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	0	0	0	0
	Total Legal Notices	0.00	521.08	141.75	1,064.56	0.00	0	500	0	500

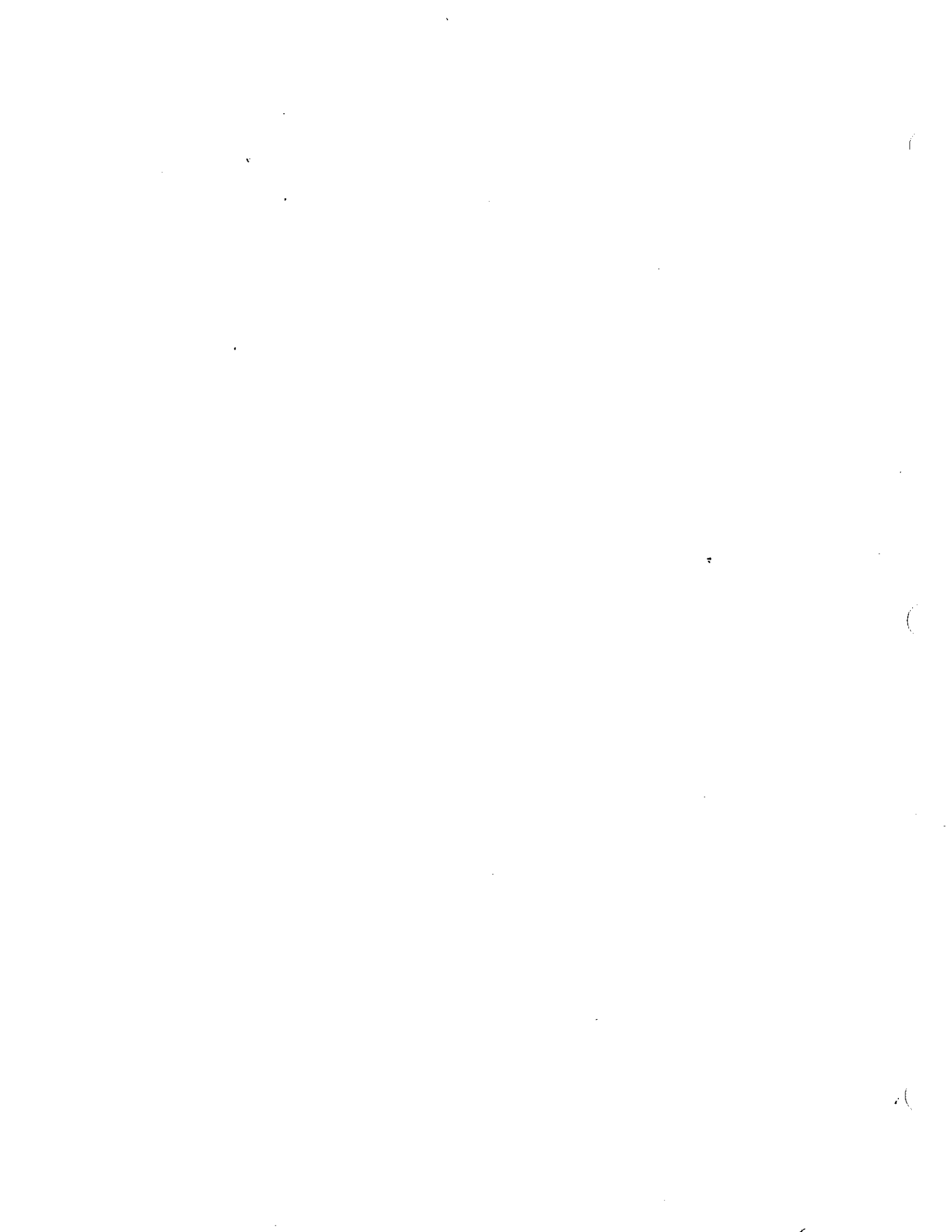
PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1999-2000
August 16, 2000

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY93 ACTUAL	FY95 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ACTUAL	FY00 ADOPTED	FY00 ACTUAL	FY01 PROPOSED
2100-00	Rents/Leases-Equipment	0.00	0.00	0.00	0.00	0.00	0	0	0	0
2200-00	Semi-Annual Bond Payment	71,800.00	0.00	35,900.00	1,542.61	66,259.01	72,215	74,175	91,373	108,800
2300-00	Small Tools/Instruments		497.32	0.00	0.00	0.00	0	0	0	0
2400-00	Special Department Expense - Miscellaneous	0.00	14.95	414.19	644.34	16.03	0	0	0	0
2400-01	Special Department Expense- Books	122,463.09	109,878.89	50,853.68	10,246.41	15,769.09	82,661	133,450	73,446	150,000
2400-02	Special Department Expense - Video	5,790.92	957.33	27.45	0.00	592.80	3,400	0	1,480	0
2400-03	Special Department Expense - Electronic	0.00	0.00	4,431.22	35,441.99	25,292.53	5,230	0	20,301	0
2400-04	Special Department Expense - Periodicals	10,233.49	39,890.38	9,414.09	5,230.97	4,039.57	4,228	0	19,827	0
2400-05	Special Department Expense - Audio	5,411.88	4,027.63	0.00	0.00	251.34	347	0	6,753	0
2400-07	Special Department Expense - 321 Grant/Prop 10 FFL Grant	0.00	0.00	215.34	0.00	36.78	0	0	0	2,000
2400-08	Special Department Expense - Adult Literacy	0.00	118.80	1,381.15	1,980.84	786.57	3,594	1,500	6,424	3,500
2400-09	Special Department Expense - Family Literacy	0.00	1,439.19	3,228.99	0.00	0.00	0	0	0	0
	Total Special Department Expense	143,899.38	156,327.17	69,966.11	53,544.55	46,784.71	99,459	134,950	128,232	155,300
2600-00	Transportation/Travel - General	0.00	0.00	0.00	0.00	0.00	0	0	0	0
2700-00	Transportation/Travel - Meetings, Staff Out of Town									
2700-01	Transportation/Travel - Meetings, Staff Local	8,427.00	6,292.83	6,590.33	1,304.04	1,003.86	1,531	1,500	1,445	1,500
2700-02	Transportation/Travel - Meetings, Board Out of Town			1,867.75	3,369.52	3,805.34	1,907	2,000	2,699	3,000
2700-03	Transportation/Travel - Meetings, Board Local			61.48	835.92	647.50	1,035	1,000	124	500
2700-04	Transportation/Travel - Meetings, LSCA II Grant			699.00	1,020.09	287.60	534	600	477	500
2700-07	Transportation/Travel - Meetings, 321 Grant/Prop 10 FFL Grant			0.00	0.00	0.00	0	0	0	0
2700-08	Transportation/Travel - Meetings - Adult Literacy		728.00	2,631.92	260.00	1,380.90	915	0	0	0
2700-09	Transportation/Travel - Meetings - Family Literacy	0.00	941.50	137.00	25.20	0.00	212	1,000	936	1,000
	Total Transportation/Travel - Meetings	8,427.00	7,962.33	12,079.13	6,824.44	7,125.20	6,135	6,100	6,316	6,800

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PLACENTIA LIBRARY DISTRICT
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1999-2000
August 16, 2000

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY93 ACTUAL	FY95 ACTUAL	FY97 ACTUAL	FY98 ACTUAL	FY99 ACTUAL	FY00 ADOPTED	FY00 ACTUAL	FY01 PROPOSED
	Electricity		56,813.70	48,474.74	42,250.50	43,533.26	40,519	43,000	40,615	30,000
	Gas		2,917.30	2,938.78	6,102.59	5,273.78	5,852	6,500	3,115	3,500
	Water		1,888.97	1,803.99	2,955.74	2,466.19	2,266	3,000	3,588	3,750
	Total Utilities	59,583.61	61,619.97	53,217.51	51,308.83	51,273.23	48,637	52,500	47,318	37,250
	TOTAL SUPPLIES & SERVICES	455,081.18	426,417.49	369,774.27	311,340.31	375,563.36	409,835	483,725	504,316	546,410
3700-00	Taxes, Assessments (Sales Tax)	0.00	610.04	1,284.00	778.00	0.00	1,001	1,100	3,652	3,750
4000-00	Equipment	0.00	711.12	4,725.29	2,625.36	0.00	16,445	32,865	26,993	30,000
4000-07	Equipment - 321 Grant/Prop 10 FFL Grant			0.00	0.00	0.00	2,800	0	0	0
4000-08	Equipment - CLC Grant	0.00	0.00	2,150.05	877.07	0.00	120	1,000	0	1,000
4000-09	Equipment - Gates Foundation Grant			0.00	0.00	0.00	0	14,698	14,436	0
4000-11	Equipment	11,181.79	0.00	0.00	0.00	0.00	0	0	0	0
	Total Equipment	11,181.79	711.12	6,875.34	3,502.43	0.00	19,365	48,563	41,429	31,000
4200-00	Structures/Improvements	0.00	0.00	0.00	0.00	0.00	0	0	0	0
	TOTAL EQUIPMENT EXPENSE	11,181.79	711.12	6,875.34	3,502.43	0.00	19,365	48,563	41,429	31,000
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0.00	0.00	0.00	0.00	0.00	0	0	0	6,611
5600	INVESTMENT POOL LOSS	0.00	0.00	34,733.31	0.00	0.00	0	0	0	0
	TOTAL EXPENSES	1,228,662.42	1,339,065.99	1,036,394.83	903,001.71	948,444.69	1,028,664	1,194,528	1,197,624	1,317,789



COUNTY OF ORANGE
SPECIAL DISTRICT BUDGET FOR Placentia Library - Equipment & Struct. Repair
FISCAL YEAR 2000-2001

At a meeting held on August 16, 2000, the Board of

Trustees of the Placentia Library District duly adopted the budget (enclose copy of Resolution or Minute Order), as shown in the enclosed schedules for the Fiscal Year 2000-2001 in the amount of \$ 98,686 (from Schedule 16, Column 10, Total Requirements).

BUDGET BALANCING ACCOUNT

Should any numbers listed on these forms be revised or updated, please indicate, in the space provided below, the amount which may be adjusted to balance the total requirements and the available financing. Adjust \$38,621 (5200 Appropriations for Contingencies)

Signature of Chairperson of Board

Signature of Secretary

ADDITIONAL INFORMATION REQUIRED

Time of Regular Board Meeting Third Wednesday of the Month at 7:30 P.M.

Trustees:

~~Directors~~ Al Shkoler

(Please Print)

President:

~~Chairperson~~ Al Shkoler

Margaret V. Dinsmore

Saundra Stark

Robin Masters

Gaeten Wood

Secretary: Robin Masters

Library Director

~~Mgr/Sup~~ Elizabeth D. Minter

Attorney: N/A

Auditors: Munson, Cronick & Associates, Inc.

Mailing address of district: 411 E. Chapman Ave.

Placentia CA 92870

ATTN: Elizabeth D. Minter Telephone: (714)528-1925 x.203

Person to contact regarding budget: Elizabeth D. Minter, Library Director

Telephone: (714) 528-1925 x.203

COUNTY OF ORANGE
Placentia Library - Equipment & Struct. Repair DISTRICT
FISCAL YEAR 2000-2001

VOTER-APPROVED INDEBTEDNESS TAX RATE (If applicable)

Amount required to be raised by Tax Rate _____ (from Budget
Schedule 16 or Budget Resolution)

Estimated Rate _____, or, Precise Rate Desired/Required _____
(From Budget Resolution)

*Adjust _____

*If a specific tax rate is desired or required for voter approved indebtedness tax rates authorized by Revenue and Taxation Code Sections 93 & 96.31, please indicate the account to be adjusted to establish the precise rate.

We certify that the above requirements are for the purpose of paying the interest and principal on outstanding general obligation bonds or other indebtedness approved by the voters prior to July 1, 1978, or approved by a two-thirds vote of its voters after June 4, 1986, pursuant to the authority granted by Revenue and Taxation Code, Sections 93 & 96.31.

NA

Signature of Chairperson of Board

Signature of Secretary

Date

PLEASE ENCLOSE COPY OF RESOLUTION OR MINUTE ORDER APPROVING THE ABOVE TAX RATE REQUIRED.

THIS FORM MUST BE COMPLETED IF DISTRICT IS LEVYING ANY PROPERTY TAX RATE FOR VOTER-APPROVED INDEBTEDNESS.

COUNTY OF ORANGE

Placentia Library - Equipment & Struct. Repair DISTRICT FUND BALANCE AVAILABLE

Line

1.	Fund Balance - 6/30/99 (from last year's schedule, Line 4)	84,714
2.	Add: Actual Revenues (excluding Fund Balance Available) - FY 1999/2000	12,521
3.	Less: Actual Expenditures & Encumbrances (excluding Reserves) FY - 1999/2000	(49)
4.	Fund Balance - 6/30/00	97,186
5.	Less: Total Reserves @ 6/30/00 (Column 1 Schedule of Reserve Requirements)	
6.	General Reserves _____ 0 _____	
7.	Other Reserves _____ 0 _____ Total Reserves (\$ 0)	
8.	Subtotal (Lines 4 through 7)	97,186
9.	Add: Decrease in Reserves (from Column 2, Schedule of Reserve Requirements)	0
10.	Total Fund Balance Available 7/1/00. Post this number to Schedule 16, Column 4	97,186

Prepared by:

For the District Wendy Goodson Phone No. 714-528-1925 x.202

For the County _____

Verified by _____

COUNTY OF ORANGE
 Placentia Library - Equipment & Struct. Repair DISTRICT RESERVE REQUIREMENTS
 FOR FISCAL YEAR 2000-2001

	1 1999-2000 Current Reserves	2 Cancellation Of Reserves	3 Increase Or New Reserves	4 Reserve For 2000-2001
General Reserves (Object 9850)	0	0	0	0
Imprest Cash (Object 9920)				
Other Reserves (Provide Detail):				
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

INSTRUCTIONS

1. Record current reserves in Column 1. Post amounts from Column 1 to Schedule of Fund Balance Available (Lines 6 and 7).
2. Record any decrease in reserves in Column (2). Post Column 2 total to Schedule of Fund Balance Available, Line 9.
3. Record any increase to reserves or new reserves to Column 3. Post total of Column 3 to Schedule 16, Column 10, Provision for Reserves.
4. Reserves for 2000-2001 (Column 4) = Current reserves (Column 1) - Cancellation of Reserves (Column 2) + Increase or New Reserves (Column 3).

Prepared by: _____
 For the District: Wendy Goodson Phone No. 714-528-1925 x.202
 For the County: _____ Verified by: _____
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SPECIAL DISTRICTS
PLACENTIA LIBRARY DISTRICT BUDGET DETAIL

FOR FISCAL YEAR 2000-01

FUND	ASSESSED VALUATION AND DEBT SERVICE TAX RATE SUMMARY						Fund Identification Other Than District General Fund (6)
	ASSESSED VALUATION		ROLL CHANGE/REFUND		MEANS OF FINANCING VOTER APPROVED DEBT		
	SECURED	UNSECURED	SECURED	UNSECURED	SECURED	UNSECURED	
702						TOTAL	TAX RATE
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES (ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFER)							
SUMMARY BY SOURCE (1)							
Fund Balance Available	Actual 1998-99 (2)		Actual 1999-00 (3)		Recommended 2000-01 (4)	Approved 2000-01 (5)	
6610 Interest	81,669		84,714		97,186		
7130 Other Govt Agencies	3,110		2,255		1,500		
TOTAL MEANS OF FINANCING	84,779		10,266		98,686		
SUMMARY OF FINANCING REQUIREMENTS							
SUMMARY OF FINANCING REQUIREMENTS (7)							
SERVICES AND SUPPLIES	Actual 1998-99 (8)		Actual 1999-00 (9)		Recommended 2000-01 (10)	Approved 2000-01 (11)	Fund Identification Other Than District General Fund (12)
1300 Maintenance - Equipment			-0-		-0-		702 - PLACENTIA LIBRARY
1400 Maintenance - Buildings and Improvements			-0-		60,000		DISTRICT - INTEREST &
1900 Professional and Specialized Services	65		49		65		SINKING - STRUCTURAL
TOTAL SERVICES & SUPPLIES	65		49		60,065		REPAIR FUND
5200 Appropriation for Contingencies			-0-		38,621		
TOTAL FINANCING REQUIREMENTS	65		49		98,686		

COUNTY OF ORANGE
SPECIAL DISTRICT BUDGET FOR Placentia Library - Automated Replacement
FISCAL YEAR 2000-2001

At a meeting held on August 16, 2000, the Board of

Trustees of the Placentia Library District duly adopted the budget (enclose copy of Resolution or Minute Order), as shown in the enclosed schedules for the Fiscal Year 2000-2001 in the amount of \$ 9,452 (from Schedule 16, Column 10, Total Requirements).

BUDGET BALANCING ACCOUNT

Should any numbers listed on these forms be revised or updated, please indicate, in the space provided below, the amount which may be adjusted to balance the total requirements and the available financing. Adjust \$9,447 (5200 Appropriation for Contingencies)

Signature of Chairperson of Board

Signature of Secretary

ADDITIONAL INFORMATION REQUIRED

Time of Regular Board Meeting Third Wednesday of the Month at 7:30 P.M.

Trustees: _____ President: _____
~~Directors~~ Al Shkoler ~~Chairperson~~ Al Shkoler
(Please Print)

Margaret V. Dinsmore

Saundra Stark

Robin Masters

Gaeten Wood

Secretary: Robin Masters Library Director: _____
~~Mgr/Sup~~ Elizabeth D. Minter

Attorney: N/A Auditors: Munson, Cronick & Associates, Inc.

Mailing address of district: 411 E. Chapman Ave.
Placentia CA 92870

ATTN: Elizabeth D. Minter Telephone: (714) 528-1925 x.203

Person to contact regarding budget: Elizabeth D. Minter

Telephone: (714) 528-1925 x.203

COUNTY OF ORANGE
Placentia Library - Automated Replacement DISTRICT
FISCAL YEAR 2000-2001

VOTER-APPROVED INDEBTEDNESS TAX RATE (If applicable)

Amount required to be raised by Tax Rate _____ (from Budget
Schedule 16 or Budget Resolution)

Estimated Rate _____, or, Precise Rate Desired/Required _____
(From Budget Resolution)

*Adjust _____

*If a specific tax rate is desired or required for voter approved indebtedness tax rates authorized by Revenue and Taxation Code Sections 93 & 96.31, please indicate the account to be adjusted to establish the precise rate.

We certify that the above requirements are for the purpose of paying the interest and principal on outstanding general obligation bonds or other indebtedness approved by the voters prior to July 1, 1978, or approved by a two-thirds vote of its voters after June 4, 1986, pursuant to the authority granted by Revenue and Taxation Code, Sections 93 & 96.31.

NA

Signature of Chairperson of Board

Signature of Secretary

Date

PLEASE ENCLOSE COPY OF RESOLUTION OR MINUTE ORDER APPROVING THE ABOVE TAX RATE REQUIRED.

THIS FORM MUST BE COMPLETED IF DISTRICT IS LEVYING ANY PROPERTY TAX RATE FOR VOTER-APPROVED INDEBTEDNESS.

Placentia Library - Automated Replacement DISTRICT FUND BALANCE AVAILABLE

Line

1.	Fund Balance - 6/30/99 (from last year's schedule, Line 4)	3,189
2.	Add: Actual Revenues (excluding Fund Balance Available) - FY 1999/2000	5,868
3.	Less: Actual Expenditures & Encumbrances (excluding Reserves) FY - 1999/2000	(5)
4.	Fund Balance - 6/30/00	9,052
5.	Less: Total Reserves @ 6/30/00 (Column 1 Schedule of Reserve Requirements)	
6.	General Reserves <u>0</u>	
7.	Other Reserves <u>0</u> Total Reserves (<u>0</u>)	
8.	Subtotal (Lines 4 through 7)	9,052
9.	Add: Decrease in Reserves (from Column 2, Schedule of Reserve Requirements)	0
10.	Total Fund Balance Available 7/1/00. Post this number to Schedule 16, Column 4	9,052

Prepared by:

For the District Wendy Goodson Phone No. 714-528-1925 x.202

For the County _____

Verified by _____

COUNTY OF ORANGE
 Placentia Library - Automated Replacement DISTRICT RESERVE REQUIREMENTS
 FOR FISCAL YEAR 2000-2001

	1 1999-2000 Current Reserves	2 Cancellation Of Reserves	3 Increase Or New Reserves	4 Reserve For 2000-2001
General Reserves (Object 9850)	0	0	0	0
Imprest Cash (Object 9920)				
Other Reserves (Provide Detail):				
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

INSTRUCTIONS

- Record current reserves in Column 1. Post amounts from Column 1 to Schedule of Fund Balance Available (Lines 6 and 7).
- Record any decrease in reserves in Column (2). Post Column 2 total to Schedule of Fund Balance Available, Line 9.
- Record any increase to reserves or new reserves to Column 3. Post total of Column 3 to Schedule 16, Column 10, Provision for Reserves.
- Reserves for 2000-2001 (Column 4) = Current reserves (Column 1) - Cancellation of Reserves (Column 2) + Increase or New Reserves (Column 3).

Prepared by:

For the District: Wendy Goodson Phone No. 714-528-1925 x.202

For the County: _____ Verified by: _____

SPECIAL DISTRICTS
PLACENTIA LIBRARY DISTRICT BUDGET DETAIL

FOR FISCAL YEAR 2000-01

FUND	ASSESSED VALUATION AND DEBT SERVICE TAX RATE SUMMARY						Fund Identification Other Than District General Fund (6)
	ASSESSED VALUATION		ROLL CHANGE/REFUND		MEANS OF FINANCING VOTER APPROVED DEBT		
	SECURED	UNSECURED	SECURED	UNSECURED	SECURED	UNSECURED	
703							
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES (ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFER)							
SUMMARY BY SOURCE							
	(1)	(2)	(3)	(4)	(5)	(6)	
Fund Balance Available		3,028	3,189	9,052			
6610 Interest		165	254	400			
XXXX Operating Expenses 7130 Other Govt Agencies			5,614	0			
TOTAL MEANS OF FINANCING		3,193	9,057	9,452			
SUMMARY OF FINANCING REQUIREMENTS							
SUMMARY OF FINANCING REQUIREMENTS							
	(7)	(8)	(9)	(10)	(11)	(12)	
SERVICES & SUPPLIES							
1800 Office Expense							
1900 Professional and Specialized Services		4	5	5			
TOTAL SERVICES & SUPPLIES		4	5	5			
5200 Appropriation for Contingencies				9,447			
TOTAL FINANCING REQUIREMENTS		4	5	9,452			
							703 - PLACENTIA LIBRARY DISTRICT - INTEREST & SINKING AUTOMATED REPLACEMENT FUND

COUNTY OF ORANGE
SPECIAL DISTRICT BUDGET FOR Placentia Library - I & S
FISCAL YEAR 2000-2001

At a meeting held on August 16, 2000, the Board of
Trustees of the Placentia Library District duly
adopted the budget (enclose copy of Resolution or Minute Order), as shown in the enclosed
schedules for the Fiscal Year 2000-2001 in the amount of \$ 150,132 (from
Schedule 16, Column 10, Total Requirements).

BUDGET BALANCING ACCOUNT

Should any numbers listed on these forms be revised or updated, please indicate, in the space
provided below, the amount which may be adjusted to balance the total requirements and the
available financing. Adjust \$150,042 (5200 Appropriation for Contingencies)

Signature of Chairperson of Board

Signature of Secretary

ADDITIONAL INFORMATION REQUIRED

Time of Regular Board Meeting Third Wednesday of the Month at 7:30 P.M.

Trustees: _____ President: _____
~~Directors:~~ Al Shkoler ~~Chairperson:~~ Al Shkoler
(Please Print)

Margaret V. Dinsmore _____ Saundra Stark _____

Robin Masters _____ Gaeten Wood _____

Secretary: Robin Masters _____ Library Director: _____
~~Mgr/Supt:~~ Elizabeth D. Minter

Attorney: N/A _____ Auditors: Munson, Cronick & Associates Inc.

Mailing address of district: 411 E. Chapman Ave.
Placentia CA 92870

ATTN: Elizabeth D. Minter Telephone: (714) 528-1925 x.203

Person to contact regarding budget: Elizabeth D. Minter

Telephone: (714) 528-1925 x.202

COUNTY OF ORANGE
Placentia Library - I & S DISTRICT
FISCAL YEAR 2000-2001

VOTER-APPROVED INDEBTEDNESS TAX RATE (If applicable)

Amount required to be raised by Tax Rate _____ (from Budget
Schedule 16 or Budget Resolution)

Estimated Rate _____, or, Precise Rate Desired/Required _____
(From Budget Resolution)

*Adjust _____

*If a specific tax rate is desired or required for voter approved indebtedness tax rates authorized by Revenue and Taxation Code Sections 93 & 96.31, please indicate the account to be adjusted to establish the precise rate.

We certify that the above requirements are for the purpose of paying the interest and principal on outstanding general obligation bonds or other indebtedness approved by the voters prior to July 1, 1978, or approved by a two-thirds vote of its voters after June 4, 1986, pursuant to the authority granted by Revenue and Taxation Code, Sections 93 & 96.31.

NA

Signature of Chairperson of Board

Signature of Secretary

Date

PLEASE ENCLOSE COPY OF RESOLUTION OR MINUTE ORDER APPROVING THE ABOVE TAX RATE REQUIRED.

THIS FORM MUST BE COMPLETED IF DISTRICT IS LEVYING ANY PROPERTY TAX RATE FOR VOTER-APPROVED INDEBTEDNESS.

COUNTY OF ORANGE

Placentia Library - I & S DISTRICT FUND BALANCE AVAILABLE

Line

1.	Fund Balance - 6/30/99 (from last year's schedule, Line 4)	<u>117,114</u>
2.	Add: Actual Revenues (excluding Fund Balance Available) - FY 1999/2000	<u>32,340</u>
3.	Less: Actual Expenditures & Encumbrances (excluding Reserves) FY - 1999/2000	<u>(72)</u>
4.	Fund Balance - 6/30/00	<u>149,382</u>
5.	Less: Total Reserves @ 6/30/00 (Column 1 Schedule of Reserve Requirements)	
6.	General Reserves <u>0</u>	
7.	Other Reserves <u>0</u> Total Reserves (<u>0</u>)	
8.	Subtotal (Lines 4 through 7)	<u>149,382</u>
9.	Add: Decrease in Reserves (from Column 2, Schedule of Reserve Requirements)	<u>0</u>
10.	Total Fund Balance Available 7/1/00. Post this number to Schedule 16, Column 4	<u>149,382</u>

Prepared by:

For the District wendy Goodson Phone No. 714-528-1925 x.202

For the County _____

Verified by _____

COUNTY OF ORANGE
Placentia Library - I & S DISTRICT RESERVE REQUIREMENTS
 FOR FISCAL YEAR 2000-2001

	<u>1</u> 1999-2000 Current Reserves	<u>2</u> Cancellation Of Reserves	<u>3</u> Increase Or New Reserves	<u>4</u> Reserve For 2000-2001
General Reserves (Object 9850)	0	0	0	0
Imprest Cash (Object 9920)				
Other Reserves (Provide Detail):				
TOTAL	0	0	0	0

INSTRUCTIONS

1. Record current reserves in Column 1. Post amounts from Column 1 to Schedule of Fund Balance Available (Lines 6 and 7).
2. Record any decrease in reserves in Column (2). Post Column 2 total to Schedule of Fund Balance Available, Line 9.
3. Record any increase to reserves or new reserves to Column 3. Post total of Column 3 to Schedule 16, Column 10, Provision for Reserves.
4. Reserves for 2000-2001 (Column 4) = Current reserves (Column 1) - Cancellation of Reserves (Column 2) + Increase or New Reserves (Column 3).

Prepared by:

For the District: Wendy Goodson Phone No. 714-528-1925 x.202

For the County: _____
 Verified by: _____
 4

SPECIAL DISTRICTS
PLACENTIA LIBRARY DISTRICT BUDGET DETAIL

FOR FISCAL YEAR 2000-01

FUND	ASSESSED VALUATION AND DEBT SERVICE TAX RATE SUMMARY						Fund Identification Other Than District General Fund (6)
	ASSESSED VALUATION		ROLL CHANGE/REFUND		MEANS OF FINANCING VOTER APPROVED DEBT		
	SECURED	UNSECURED	SECURED	UNSECURED	SECURED	UNSECURED	
Interest and Sinking 706							
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES (ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFER)							
SUMMARY BY SOURCE							
(1)	Actual 1998-99 (2)	Actual 1999-00 (3)	Recommended 2000-01 (4)	Approved 2000-01 (5)			
Fund Balance Available	113,940	117,114	149,382				
6610 Interest		117,114					
7130 Other Governmental Agencies	3,250	3,355	750				
7817 Operating Transfer In		28,985	0				
TOTAL MEANS OF FINANCING	117,190	149,454	150,132				
SUMMARY OF FINANCING REQUIREMENTS							
SUMMARY OF FINANCING REQUIREMENTS							
(7)	Actual 1998-99 (8)	Actual 1999-00 (9)	Recommended 2000-01 (10)	Approved 2000-01 (11)	Fund Identification Other Than District General Fund (12)		
SERVICES AND SUPPLIES					706 - PLACENTIA LIBRARY DISTRICT INTEREST AND SINKING BOND REDEMPTION		
1900 Professional and Specialized Services	76	72	90				
TOTAL SERVICES AND SUPPLIES	76	72	90				
4807 Operating Transfers Out		0	0				
5200 Appropriation for Contingencies		0	150,042				
Provision for Reserves		0	0				
TOTAL FINANCING REQUIREMENTS	76	72	105,132				

COUNTY OF ORANGE
SPECIAL DISTRICT BUDGET FOR Placentia Library
FISCAL YEAR 2000-2001

At a meeting held on August 16, 2000, the Board of

Trustees of the Placentia Library District duly adopted the budget (enclose copy of Resolution or Minute Order), as shown in the enclosed schedules for the Fiscal Year 2000-2001 in the amount of \$ 1,606,599 (from Schedule 16, Column 10, Total Requirements).

BUDGET BALANCING ACCOUNT

Should any numbers listed on these forms be revised or updated, please indicate, in the space provided below, the amount which may be adjusted to balance the total requirements and the available financing. Adjust 295,421 (5200-PROVISION FOR CONTINGENCIES)

Signature of Chairperson of Board

Signature of Secretary

ADDITIONAL INFORMATION REQUIRED

Time of Regular Board Meeting Third Wednesday of the Month at 7:30 P.M.

Trustees: _____ President: _____
~~Directors:~~ Al Shkoler ~~Chairperson:~~ Al Shkoler
(Please Print)

Margaret V. Dinsmore Sandra Stark
Robin Masters Gaeten Wood

Secretary: Robin Masters Library Director: _____
~~Mgr/Supt:~~ Elizabeth D. Minter

Attorney: N/A Auditors: Munson, Cronick & Associates

Mailing address of district: 411 E. Chapman Ave.
Placentia, CA 92870

ATTN: Elizabeth D.Minter Telephone: (714)528-1925 x.202

Person to contact regarding budget: Elizabeth D. Minter, Library Director

Telephone: (714) 528-1925 x.203

COUNTY OF ORANGE
Placentia Library DISTRICT
FISCAL YEAR 2000-2001

VOTER-APPROVED INDEBTEDNESS TAX RATE (If applicable)

Amount required to be raised by Tax Rate _____ (from Budget
Schedule 16 or Budget Resolution)

Estimated Rate _____, or, Precise Rate Desired/Required _____
(From Budget Resolution)

*Adjust _____

*If a specific tax rate is desired or required for voter approved indebtedness tax rates authorized by Revenue and Taxation Code Sections 93 & 96.31, please indicate the account to be adjusted to establish the precise rate.

We certify that the above requirements are for the purpose of paying the interest and principal on outstanding general obligation bonds or other indebtedness approved by the voters prior to July 1, 1978, or approved by a two-thirds vote of its voters after June 4, 1986, pursuant to the authority granted by Revenue and Taxation Code, Sections 93 & 96.31.

NA

Signature of Chairperson of Board

Signature of Secretary

Date

PLEASE ENCLOSE COPY OF RESOLUTION OR MINUTE ORDER APPROVING THE ABOVE TAX RATE REQUIRED.

THIS FORM MUST BE COMPLETED IF DISTRICT IS LEVYING ANY PROPERTY TAX RATE FOR VOTER-APPROVED INDEBTEDNESS.

COUNTY OF ORANGE

Placentia Library DISTRICT FUND BALANCE AVAILABLE

<u>Line</u>		
1.	Fund Balance - 6/30/99 (from last year's schedule, Line 4)	<u>177,352</u>
2.	Add: Actual Revenues (excluding Fund Balance Available) - FY 1999/2000	<u>1,319,082</u>
3.	Less: Actual Expenditures & Encumbrances (excluding Reserves) FY - 1999/2000	<u>(1,197,624)</u>
4.	Fund Balance - 6/30/00	<u>298,810</u>
5.	Less: Total Reserves @ 6/30/00 (Column 1 Schedule of Reserve Requirements)	
6.	General Reserves <u>0</u>	
7.	Other Reserves <u>10,000</u> Total Reserves <u>(10,000)</u>	
8.	Subtotal (Lines 4 through 7)	<u>288,810</u>
9.	Add: Decrease in Reserves (from Column 2, Schedule of Reserve Requirements)	<u>0</u>
10.	Total Fund Balance Available 7/1/00. Post this number to Schedule 16, Column 4	<u>288,810</u>

Prepared by:

For the District Wendy Goodson Phone No. 714-528-1925 x.202

For the County _____

Verified by _____

COUNTY OF ORANGE
Placentia Library DISTRICT RESERVE REQUIREMENTS
 FOR FISCAL YEAR 2000-2001

	1 1999-2000 Current Reserves	2 Cancellation Of Reserves	3 Increase Or New Reserves	4 Reserve For 2000-2001
General Reserves (Object 9850)		0	0	
Imprest Cash (Object 9920)	10,000	0	0	10,000
Other Reserves (Provide Detail):				
TOTAL	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>10,000</u>

INSTRUCTIONS

- Record current reserves in Column 1. Post amounts from Column 1 to Schedule of Fund Balance Available (Lines 6 and 7).
- Record any decrease in reserves in Column (2). Post Column 2 total to Schedule of Fund Balance Available, Line 9.
- Record any increase to reserves or new reserves to Column 3. Post total of Column 3 to Schedule 16, Column 10, Provision for Reserves.
- Reserves for 2000-2001 (Column 4) = Current reserves (Column 1) - Cancellation of Reserves (Column 2) + Increase or New Reserves (Column 3).

Prepared by:

For the District: Wendy Goodson

Phone No. 714-528-1925 x.202

For the County: _____ Verified by: _____

SPECIAL DISTRICTS
PLACENTIA LIBRARY DISTRICT BUDGET DETAIL

FOR FISCAL YEAR 2000-01

FUND	ASSESSED VALUATION AND DEBT SERVICE TAX RATE SUMMARY						Fund Identification Other Than District General Fund (6)
	ASSESSED VALUATION		ROLL CHANGE/REFUND		MEANS OF FINANCING VOTER APPROVED DEBT		
	SECURED	UNSECURED	SECURED	UNSECURED	SECURED	UNSECURED	
General 707							
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES (ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFER)							
SUMMARY BY SOURCE							
(1)	Actual 1998-99 (2)	Actual 1999-00 (3)	Recommended 2000-01 (4)	Approved 2000-01 (5)			
Fund Balance Available	151,028	167,352	288,810				
6210 Property Taxes - Current Secured	764,422	849,522	908,989				
6210 Public Utility Secured Taxes (Sub-revenue 01)	24,001	25,854	25,000				
6220 Property Taxes - Current Unsecured	50,053	53,807	53,800				
6230 Property Taxes - Prior Secured	19,667	19,936	20,000				
6240 Property Taxes - Prior Unsecured	1,054	936	1,000				
6250 Property Taxes - Special District Augmentation	9,062	9,782	9,750				
6280 Property Taxes - Current Supplemental	24,408	33,580	25,000				
6300 Property Taxes - Prior Supplemental	781	718	800				
6540 Penalties & Costs on Delinquent Taxes	270	250	0				
6610 Interest	15,345	20,286	17,500				
6690 State - Homeowners' Property Tax Relief	15,578	16,224	16,500				
6970 State - Other	78,601	142,922	163,450				
7670 Miscellaneous Revenue	41,587	36,814	6				
7680 Six-Month Expired (Outlawed) Checks	224	108,350	76,000				
TOTAL MEANS OF FINANCING	1,196,081	1,486,434	1,606,599				
SUMMARY OF FINANCING REQUIREMENTS							
SUMMARY OF FINANCING REQUIREMENTS							
(7)	Actual 1998-99 (8)	Actual 1999-00 (9)	Recommended 2000-01 (10)	Approved 2000-01 (11)	Fund Identification Other Than District General Fund (12)		
SALARIES AND EMPLOYEE BENEFITS					707 - PLACENTIA LIBRARY DISTRICT		
0100 Salaries and Wages	494,352	537,311	592,047				
0200 Retirement	69,130	69,960	82,885				
0300 Employee Group Insurance	31,129	38,201	49,686				
0350 Workers Compensation	3,852	2,754	5,400				
TOTAL SALARIES AND EMPLOYEE BENEFITS	598,463	648,226	730,018				

SPECIAL DISTRICTS
PLACENTIA LIBRARY DISTRICT BUDGET DETAIL

FOR FISCAL YEAR 2000-01

SUMMARY OF FINANCING REQUIREMENTS					
(7)	(8)	(9)	(10)	(11)	(12)
SUMMARY OF FINANCING REQUIREMENTS	Actual 1998-99	Actual 1999-00	Recommended 2000-01	Approved 2000-01	Fund Identification Other Than District General Fund
	14,973	16,121	15,300		707 - PLACENTIA LIBRARY DISTRICT
SERVICES AND SUPPLIES					
0700 Communications					
0900 Food		197	250		
1000 Household Expense	3,468	4,271	4,500		
1100 Insurance	10,124	6,946	5,070		
1300 Maintenance - Equipment	9,712	11,998	15,000		
1400 Maintenance - Buildings & Improvements	50,263	68,988	65,400		
1600 Memberships	3,045	3,506	3,800		
1700 Miscellaneous Expense					
1800 Office Expense	27,337	28,064	32,050		
1803 Postage	2,510	4,651	4,900		
1900 Professional and Specialized Services	62,022	86,335	91,490		
2000 Publications and Legal Notices		0	500		
2200 Rents and Leases - Buildings & Improvements	72,215	91,373	108,800		
2400 Special Departmental Expense	99,459	128,232	155,300		
2700 Transportation and Travel - Mtgs/Conferences	6,135	6,316	6,800		
2800 Utilities	48,637	47,318	37,250		
3000 Bad Debts					
TOTAL SERVICES AND SUPPLIES	409,900	504,316	546,410		
OTHER CHARGES					
3700 Taxes and Assessments	1,001	3,652	3,750		
TOTAL OTHER CHARGES	1,001	3,652	3,750		
FIXED ASSETS					
4000 Equipment	19,365	41,430	31,000		
TOTAL FIXED ASSETS	19,365	41,430	31,000		
4807 Operating Transfer Out					
5200 Provision for Contingencies					
Provision for Reserves			295,421		
TOTAL FINANCING REQUIREMENTS	1,028,729	1,197,624	1,606,599		

COUNTY OF ORANGE
SPECIAL DISTRICT BUDGET FOR Placentia Library - Unused Sick Leave Payoff
FISCAL YEAR 2000-2001

At a meeting held on August 16, 2000, the Board of
Trustees _____ of the Placentia Library District duly
adopted the budget (enclose copy of Resolution or Minute Order), as shown in the enclosed
schedules for the Fiscal Year 2000-2001 in the amount of \$ 9,292 (from
Schedule 16, Column 10, Total Requirements).

BUDGET BALANCING ACCOUNT

Should any numbers listed on these forms be revised or updated, please indicate, in the space
provided below, the amount which may be adjusted to balance the total requirements and the
available financing. Adjust \$9,282 (5200 Appropriation for Contingencies)

Signature of Chairperson of Board

Signature of Secretary

ADDITIONAL INFORMATION REQUIRED

Time of Regular Board Meeting Third Wednesday of the Month at 7:30 P.M.

Trustees: _____
Directors: Al Shkoler

President:
~~Chairperson~~ Al Shkoler

(Please Print)

Margaret V. Dinsmore

Sandra Stark

Robin Masters

Gaeten Wood

Secretary: Robin Masters

Library Director:
~~Mgr/Supr~~ Elizabeth D. Minter

Attorney: N/A

Auditors: Munson, Cronick & Associates Inc.

Mailing address of district: 411 E. Chapman Ave.

Placentia CA 92870

ATTN: Elizabeth D. Minter Telephone: (714) 528-1925 x 203

Person to contact regarding budget: Elizabeth D. Minter

Telephone: (714) 528-1925 x.203

COUNTY OF ORANGE
Placentia Library - Unused Sick Leave Payoff DISTRICT
FISCAL YEAR 2000-2001

VOTER-APPROVED INDEBTEDNESS TAX RATE (If applicable)

Amount required to be raised by Tax Rate _____ (from Budget
Schedule 16 or Budget Resolution)

Estimated Rate _____, or, Precise Rate Desired/Required _____
(From Budget Resolution)

*Adjust _____

*If a specific tax rate is desired or required for voter approved indebtedness tax rates authorized by Revenue and Taxation Code Sections 93 & 96.31, please indicate the account to be adjusted to establish the precise rate.

We certify that the above requirements are for the purpose of paying the interest and principal on outstanding general obligation bonds or other indebtedness approved by the voters prior to July 1, 1978, or approved by a two-thirds vote of its voters after June 4, 1986, pursuant to the authority granted by Revenue and Taxation Code, Sections 93 & 96.31.

NA

Signature of Chairperson of Board

Signature of Secretary

Date

PLEASE ENCLOSE COPY OF RESOLUTION OR MINUTE ORDER APPROVING THE ABOVE TAX RATE REQUIRED.

THIS FORM MUST BE COMPLETED IF DISTRICT IS LEVYING ANY PROPERTY TAX RATE FOR VOTER-APPROVED INDEBTEDNESS.

Placentia Library - Unused Sick Leave Payoff DISTRICT FUND BALANCE AVAILABLE

<u>Line</u>		
1.	Fund Balance - 6/30/99 (from last year's schedule, Line 4)	<u>7,664</u>
2.	Add: Actual Revenues (excluding Fund Balance Available) - FY 1999/2000	<u>1,178</u>
3.	Less: Actual Expenditures & Encumbrances (excluding Reserves) FY - 1999/2000	<u>(10)</u>
4.	Fund Balance - 6/30/00	<u>8,832</u>
5.	Less: Total Reserves @ 6/30/00 (Column 1 Schedule of Reserve Requirements)	
6.	General Reserves <u>0</u>	
7.	Other Reserves <u>0</u> Total Reserves (<u>0</u>)	
8.	Subtotal (Lines 4 through 7)	<u>8,832</u>
9.	Add: Decrease in Reserves (from Column 2, Schedule of Reserve Requirements)	<u>0</u>
10.	Total Fund Balance Available 7/1/00. Post this number to Schedule 16, Column 4	<u>8,832</u>

Prepared by:

For the District Wendy Goodson Phone No. 714-528-1925 x.202

For the County _____

Verified by _____

COUNTY OF ORANGE
 Placentia Library - Unused Sick Leave Payoff DISTRICT RESERVE REQUIREMENTS
 FOR FISCAL YEAR 2000-2001

	1 1999-2000 Current Reserves	2 Cancellation Of Reserves	3 Increase Or New Reserves	4 Reserve For 2000-2001
General Reserves (Object 9850)	0	0	0	0
Imprest Cash (Object 9920)				
Other Reserves (Provide Detail):				
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

INSTRUCTIONS

- Record current reserves in Column 1. Post amounts from Column 1 to Schedule of Fund Balance Available (Lines 6 and 7).
 - Record any decrease in reserves in Column (2). Post Column 2 total to Schedule of Fund Balance Available, Line 9.
 - Record any increase to reserves or new reserves to Column 3. Post total of Column 3 to Schedule 16, Column 10, Provision for Reserves.
 - Reserves for 2000-2001 (Column 4) = Current reserves (Column 1) - Cancellation of Reserves (Column 2) + Increase or New Reserves (Column 3).
- Prepared by: _____
 For the District: Wendy Goodson Phone No. 714-528-1925 x.202
 For the County: _____ Verified by: _____

SPECIAL DISTRICTS
 PLACENTIA LIBRARY - UNUSED SICK LEAVE PAYOFF DISTRICT BUDGET DETAIL

FOR FISCAL YEAR 2000-01

FUND	ASSESSED VALUATION AND DEBT SERVICE TAX RATE SUMMARY						MEANS OF FINANCING VOTER APPROVED DEBT TOTAL	TAX RATE
	ASSESSED VALUATION		ROLL CHANGE/REFUND		SECURED	UNSECURED		
	SECURED	UNSECURED	SECURED	UNSECURED				
708 General Unused Sick Payoff								
SUMMARY OF ESTIMATED ADDITIONAL FINANCING SOURCES (ESTIMATED REVENUE, OTHER FINANCING SOURCES, AND RESIDUAL EQUITY TRANSFER)								
SUMMARY BY SOURCE								
(1)	Actual 1998-99 (2)	Actual 1999-00 (3)	Recommended 2000-01 (4)	Approved 2000-01 (5)	Fund Identification Other Than District General Fund (6)			
Fund Balance Available	7,275	7,664	8,832					
6610 Interest	398	458	460					
7130 Other Governmental Agencies		720	0					
TOTAL MEANS OF FINANCING	7,673	8,842	9,292					
SUMMARY OF FINANCING REQUIREMENTS								
SUMMARY OF FINANCING REQUIREMENTS								
(7)	Actual 1998-99 (8)	Actual 1999-00 (9)	Recommended 2000-01 (10)	Approved 2000-01 (11)	Fund Identification Other Than District General Fund (12)			
SERVICES AND SUPPLIES					708 - PLACENTIA LIBRARY - UNUSED SICK LEAVE PAYOFF			
1900 Professional and Specialized Services	9	10	10					
TOTAL SERVICES AND SUPPLIES	9	10	10					
5200 Appropriation for Contingencies			9,282					
TOTAL REQUIREMENTS	9	10	9,292					

RESOLUTION 00-2

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY
TO ADOPT FISCAL YEAR 2000-2001 BUDGETS FOR
THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY

WHEREAS, the preliminary budgets for the Placentia Library District of Orange County for Fiscal Year 2000-2001 were reviewed at the Regular Meeting of the Board of Trustees on August 16, 2000; and

WHEREAS, all sources of income have been identified to support said budgets.

THEREFORE BE IT RESOLVED, that the Placentia Library District of Orange county Board of Trustees adopts budgets for Fiscal Year 2000-2001, and implements such on July 1, 2000 as follows: FUND Budget Unit 702 for \$98,686, FUND Budget Unit 703 for \$9,452, FUND Budget Unit 706 for \$150,132, FUND Budget Unit 707 for \$1,606,599, and FUND Budget Unit 708 for \$9,292.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSENT: TRUSTEES:

ABSTAIN: TRUSTEES:

State of California)
)ss.
County of Orange)

I, Robin J. Masters, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the sixteenth of August, 2000.

IN WITNESS THEREOF, I have hereunto set my hand and seal this sixteenth day of August, 2000.

Robin J. Masters, Secretary
Board of Trustees of the Placentia Library District
Of Orange County

