

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

May 20, 1997

7:30 P.M.

Library Board Room

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call. Administrative Assistant

Robin, absent.

2. Adoption of Agenda.

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

Pappas / Strubbe.

3. Minutes of the April 15, 1997 Regular Meeting.

Presentation: Library Director
Recommendation: Approve by Motion

> Pappas / Strubbe.

4. Oral Communications.

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

5. Board President Report.

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

Presentation: Library Board President
Recommendation: Approve Library Board Memorials in the amount of \$100 apiece, in honor of Peter Irot and Erv Godwin, to be used for the purchase of reference books in a subject area specified by each family.

→ CACTAC Board meet^{5/8} - next one in favor of 409.

CLA Conf program.

CSDA Govt Affairs

Sanity Train - LAFES op ed.

Letter for Alameda

Rep. Foundation + Friends

at Chamber Bldg Expo - Cyrene

did an outstanding job

SANIS Club. →

Elect of office

referred to

Some

I now Bd would

Key Sent
Lara Scott

→ 6. Trustee Reports — None.

The Trustees make announcements of general interest to the community and the Library Board of Trustees and report on meetings attended on behalf of the Board of Trustees.

7. Friends of Placentia Library Board of Directors Report.

Presentation: President, Friends of Placentia Library

CLAIMS (Items 8 - 11)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 - 11 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

Items 8-11

- 8. Nonstandard Claims in excess of \$300. (Approve)
Nonstandard Claims in the amount of \$0.00.
- 9. Claims forwarded by the Library Director. (Approve)
Claims forwarded by Library Director in the amount of \$13,321.16
- 10. Current Claims and Payroll. (Approve)
Current Claims of \$39,898.17; and Payroll 3514 of \$12,391.25.
Combined total of Current Claims and Payroll of \$52,289.42.
- 11. FY1996-1997 Cash Flow Analysis and recommendation that no funds be transferred at this time. (Receive & File)

FINANCIAL REPORTS (Items 12 - 17)

Presentation: Library Director
Recommendation: Approve by Motion

Items 12 -17 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

- Jan / 87
- 12. Financial Reports for April 1997. (Receive & File)
 - 13. Office General Ledger & Check Registers for April 1997. (Receive & File)
 - 14. Acquisitions Report for April 1997. (Receive & File)
 - 15. Overdue Collection Report for April 1997. (Receive & File)
 - 16. Debit Card System Reimbursement Report for April 1997. (Receive & File)
 - 17. Gifts Report for April 1997. (Receive & File)

GENERAL CONSENT CALENDAR (Items 18 - 25)

Presentation: Library Director
Recommendation: Approve by Motion

Items 18 - 25 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- Reg / Study
- 18. Building Maintenance Report for April 1997. (Receive & File)
 - 19. Personnel Report for April 1997. (Receive, File, and Ratify Appointments)
 - 20. Volunteer Report for April 1997. (Receive & File)
 - 21. Circulation Report for April 1997. (Receive & File)
 - 22. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
 - 23. Legislative reports from California Advocates, California Special Districts Association, and the California Library Association. (Receive & File)
 - 24. Status report on the preparation of a Strategic Plan for Placentia Library District. (Receive & File)
 - 25. 1st Quarter Report to the State Library of California, for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1996-1997. (Receive & File)

CONTINUING BUSINESS

26. Performance Evaluation of Library Director

Presentation: Library Board President
Recommendation: Set salary for the Library Director, and establish a procedure and calendar for future performance reviews.

make it for

Defer to July Bd. Meeting } Sandra / Kay

27. Review of Library Revenue Issues

Presentation: Library Director
Recommendation: Discuss and give direction for future action.

keep it on the agenda.

NEW BUSINESS

28. Discussion of Establishing a Board Officer Selection Policy.

Presentation: Library Director
Recommendation: Approve Board Officer Selection Policy as a First Reading and set for further discussion at the June Board Meeting.

question on 3rd paragraph. "leadership" - has many people willing to serve.

Sandra / Jean } about on 1st reading - ago: Sandra / Payne / Con, res. Ann

29. Adoption of Resolution 97-1 Establishing the District's Gann Limitation for Fiscal Year 1997-1998.

Presentation: Library Director
Recommendation: Adopt by Resolution.



30. Presentation of Budget for Fiscal Year 1997-1998.

Presentation: Library Director
Recommendation: Review, Give Direction, and Continue until June Board Meeting.

Accept as a 1st reading

31. Establish Salary Schedules for Fiscal Year 1997-1998.

Presentation: Library Director
Recommendation: Adopt Salary Schedules for Fiscal Year 1997-1998 by Resolution 97-2.

32. Establish Fines and Fees Schedule for Fiscal Year 1996-1997.

Presentation: Library Director
Recommendation: Adopt Fines & Fees Schedule for Fiscal Year 1997-1998 by Resolution 97-3.

Sandra / Kay . Sandra / Jean

33. Establish Sign-In Procedure for Individuals Using Electronic Reference and Internet Terminals.

Presentation: Library Director
Recommendation: Adopt Policy

Sandra / Jean

34. Establish Date for the June Board Meeting.

Presentation: Library Director
Recommendation: Set Meeting for Tuesday, June 24, 1997 at 7:30 P.M.

Peppas
~~Peppas~~ / Evans

35. Determine Date and Location for Staff Appreciation Dinner.

Presentation: Library Director
Recommendation: Set Date and Location

Thu 17 Jul 97
Smith is the
Stall / Peppas

STAFF REPORTS (Items 36 - 40)

Presentation: Library Director
Recommendation: Approve by Motion

Items 36 - 40 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- 36. Program Committee Report for March and April 1997. (Ammar)
- 37. Children's Services Report for April 1997. (Smith)
- 38. Publicity Materials produced for April 1997. (Willauer)
- 39. Placentia Library Literacy Services Report for April 1997. (Matas)
- 40. Safety Committee Minutes for April 1997. (Matas)

Jenny Sanders

	17.50
40	700
	40
	300
	380
	200

ADJOURNMENT

- 41. Agenda Preparation for the ~~May~~^{June 24} Regular Meeting which will be held on ~~May 20~~^{June 24}, 1997.
- 42. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

43. Adjourn

*****CERTIFICATION OF POSTING*****

I, Charlene Dumitru, Administrative Assistant for the Placentia Library District, hereby certify that the Agenda for the May 20, 1997, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, May 15, 1997.

CALENDAR FOR LIBRARY BOARD OF TRUSTEES

May 20 (Tues)	Library Board Meeting, 7:30 P.M.
May 28-30	Western Regional Planned Giving Conference, Costa Mesa (Pappas, Stark and Minter)
May 31-Jun 3	American Booksellers Association, Chicago
Jun 2 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Evans)
Jun 17 (Tues)	Library Board Meeting, 7:30 P.M.
Jun 26-Jul 3	American Library Association Annual Conference, San Francisco
Jul 15 (Tues)	Library Board Meeting, 7:30 P.M.
Aug 19 (Tues)	Library Board Meeting, 7:30 P.M.
Sep 8 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Masters)
Sep 11 (Thur)	Foundation Board of Directors Meeting, 11:30 A.M. (Stark and Pappas)
Sep 16 (Tues)	Library Board Meeting, 7:30 P.M.
Sep 24-26	CSDA Annual Conference, Anaheim (Minter and Trustees)
Oct 6 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Pappas)
Oct 21 (Tues)	Library Board Meeting, 7:30 P.M.
Nov 3 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Stark)
Nov 14 (Thur)	Foundation Board of Directors Meeting, 11:30 A.M. (Stark and Pappas)
Nov 18 (Tues)	Library Board Meeting, 7:30 P.M.
Nov 21 (Fri)	Camp Library
Dec 1 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Dinsmore)
Dec 16 (Tues)	Library Board Meeting, 7:30 P.M.
1998	
Jan 9-15	American Library Association Midwinter Meeting, New Orleans
Jun 25 - Jul 2	American Library Association Annual Conference, Washington, DC

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 15, 1997**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on April 15, 1997 at 7:30 P.M. by President Peggy Dinsmore.

ROLL CALL

Members Present: President Peggy Dinsmore; Trustees Ray Evans; and Jean Pappas; and Library Director Elizabeth Minter.

Members Absent: Trustees Robin Masters and Sandra Stark

Others Present: Administrative Assistant Charlene Dumitru; and League of Women Voters Representative Marion Harloe.

**ADOPTION OF
AGENDA**

The Board requested that Agenda Item 29, Performance Evaluation of Library Director, be considered last.

It was moved by Trustee Pappas, seconded by Trustee Evans to adopt the Agenda as amended.

AYES:	Dinsmore, Evans, Pappas
NOES:	None
ABSTAIN:	None
ABSENT:	Masters, Stark

Trustee Stark arrived at 7:11 P. M.

Trustee Masters arrived at 7:14 P. M.

MINUTES

Trustee Pappas requested that the Minutes be amended to more clearly reflect her comments in the President's Report for March, 1997.

It was moved by Trustee Masters, seconded by Trustee Pappas to approve the Minutes of the Regular Meeting of March 18, 1997 as amended.

AYES:	Dinsmore, Evans, Masters, Pappas
NOES:	None
ABSTAIN:	Stark

No members of the public requested to address the Board at this time.

**ORAL
COMMUNICATIONS**

President Dinsmore reported that she attended one of the Children's Story Hours and was impressed by Children Librarian Cyrise Smith's presentation.

**PRESIDENT'S
REPORT**

President Dinsmore also reported that Friends President Pat Irot's husband had passed away during the previous week and suggested that the Board purchase books for the Library "In Memoriam of Peter Irot." This item was referred to the May Agenda.

FRIENDS OF THE LIBRARY REPORT

Library Director Minter referred to the Friends report in the Board Packet. She reported that the Friends Annual Membership Meeting will be held on Wednesday, April 16.

Library Director Minter reminded the Board of the Earth Day 8K/5K Run to be held on Saturday, April 26, and encouraged participation. Library Director Minter also encouraged the Board to support Library Night at Knowlwood Restaurant on April 24, as 25% of revenue from orders presented with special coupons will benefit the Library. This event has been organized by the Mom's Club of Placentia.

CLAIMS

It was moved by Trustee Pappas, seconded by Trustee Evans to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00

Claims forwarded by the Library Director in the amount of
\$13,321.16

Current Claims and Payroll in the amount of \$48,752.23.

FY 1996-1997 Cash Flow Analysis and recommendation that no
funds be transferred at this time.

AYES: Dinsmore, Evans, Masters, Pappas, Stark

NOES: None

ABSTAIN: None

FINANCIAL REPORTS

Trustee Pappas requested that Agenda Items 12, 14 and 16:
Financial Reports for March, 1997;
Acquisitions Report for March, 1997;
Debit Card System Reimbursement Report for March, 1997
be considered apart from the remainder of the Financial Reports.

It was moved by Trustee Pappas, seconded by Secretary Evans to receive and file Agenda Items 13, 15 and 17:

Office General Ledger & Check Registers for March, 1997

Overdue Collection Report for March, 1997

Gifts Report for March, 1997

AYES: Dinsmore, Evans, Masters, Pappas, Stark

NOES: None

ABSTAIN: None

It was moved by Trustee Pappas, seconded by Trustee Masters to Receive and File Agenda Item 12: Financial Reports for March, 1997.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Trustee Masters to Receive and File Agenda Item 14: Acquisitions Report for March, 1997.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Secretary Evans to Receive and File Agenda Item 16: Debit Card System Reimbursement Report for March, 1997.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

**GENERAL CONSENT
CALENDAR**

Trustee Pappas requested that Agenda Items 18, and 22 through 28:
Building Maintenance Report for February, 1997
Review of Shared Maintenance Cost with the City of Placentia
under the Joint Powers Authority
Legislative reports from California Advocates and the
Municipal Water District of Orange County
Status report on the Orange County Investment Pool (OCIP)
issues in the Orange County bankruptcy case as prepared
by Patrick C. Shea, Attorney of Record, Pillsbury, Madison &
Sutro, LLP.
Revised Summary of Actions taken at the California Library
Services Board Meeting of February 20-21, 1997
Status report on the preparation of a Strategic Plan for Placentia
Library District
Status report on the transition of the District's office computers
from 386/486 to Pentiums with Windows 95
Letter of Engagement with Munson, Cronick & Associates for
selecting, installing and training upgrade for the Office General
Ledger system for the District.
be considered apart from the remainder of the General Consent Calendar.

It was moved by Trustee Pappas, seconded by Trustee Masters to receive Agenda Items 19-21:

Personnel Report for March, 1997 (Receive, File and Ratify
Appointments)
Volunteer Report for March, 1997 (Receive & File)
Circulation Report for March, 1997 (Receive & File)

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Pappas, seconded by Trustee Stark to Receive and File Agenda Item 18: Building Maintenance Report for March, 1997.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Secretary Evans to Receive and File Agenda Item 22: Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Pappas, seconded by Trustee Stark to Receive and File Agenda item 23: Legislative report from California Advocates and the California Library Association.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Pappas, seconded by Secretary Evans to Receive and File Agenda Item 24: Status report on the Orange County Investment Pool (OCIP) issues in the Orange County bankruptcy case as prepared by Partrick C. Shea, Attorney of Record, Pillsbury, Madison & Sutro, LLP

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Stark, seconded by Secretary Evans to Receive and File Agenda Item 25: Revised Summary of Actions taken at the California Library Services Board Meeting of February 20-21, 1997.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Pappas, seconded by Secretary Evans to Receive and File Agenda Item 26: Status report on the preparation of a Strategic Plan for Placentia Library District.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Pappas, seconded by Trustee Masters to Receive and File Agenda Item 27: Status report on the transition of the District's office computers from 386/486 to Pentiums with Windows 95.

Trustee Stark requested that the Minutes reflect her concern over the continuing purchase of computer equipment.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

It was moved by Trustee Masters, seconded by Secretary Evans to Receive and File, Approve, and Authorize Signature by the Library Director of Letter of Engagement with Munson, Cronick & Associates for selecting, installing and training upgrade for the Office General Ledger system for the District.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

**REVIEW START
TIME FOR LIBRARY
BOARD MEETINGS**

It was moved by Trustee Masters, seconded by Trustee Stark to establish 7:30 P. M. as the start time for Regular Library Board Meetings.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

**TRAVEL
AUTHORIZATONS**

It was moved by Trustee Masters, seconded by Secretary Evans to ratify travel for Trustee Pappas and Library Director Minter to attend the California Special District Association (CSDA) Governmental Affairs Day in Sacramento on Monday, May 19, 1997, at a cost not to exceed \$817.70, to be paid from the County Exempt Fund.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

STAFF REPORTS

It was moved by Trustee Pappas, seconded by Secretary Evans to receive and file Agenda Items 32 through 35:

Program Committee Report for March, 1997
Children's Services Report for March, 1997
Publicity Materials produced for March, 1997
Placentia Library Literacy Services Report for March, 1997

Safety Committee Minutes for March, 1997

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

**AGENDA
PREPARATION**

Memorial for Peter Irot
Preliminary review of Budget for Fiscal Year 1997-1998
Procedure for Election of Officers
Create Agenda Item for Legislative and Tax Funding Issues

**EVALUATION OF
LIBRARY
DIRECTOR**

It was moved by Trustee Masters, seconded by Trustee Stark that pursuant to California Government Code Section 54947, the Board will enter into a closed session to discuss the evaluation of performance of the Library Director.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

The Board entered into closed session at 8:50 P. M.

The Board exited from closed session at 10:47 P. M.

President Dinsmore declared a recess at 10:47 P. M.

The Board reconvened in open session at 10:51 P. M.

It was moved by Secretary Evans, seconded by Trustee Stark to award a merit increase in salary to the Library Director.

AYES: Dinsmore, Evans
NOES: Masters, Pappas, Stark
ABSTAIN: None

It was moved by Trustee Stark, seconded by Secretary Evans to postpone the decision of salary adjustment for the Library Director until the May meeting.

AYES: Dinsmore, Evans, Masters, Pappas, Stark
NOES: None
ABSTAIN: None

President Dinsmore requested that the Minutes reflect that the decision to postpone a salary adjustment for the Library Director is based on financial concerns and does not reflect on the performance of the Library Director.

Minutes, Regular Meeting of April 15, 1997, Page 7.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 11:13 P. M.

Ray Evans, Secretary



TO: Library Board of Trustees
FROM: Peggy Dinsmore, President
DATE: May 20, 1997
SUBJECT: BOARD PRESIDENT'S REPORT FOR APRIL, 1997

California Library Legislative Day - May 6, 1997

Library Legislative Day 1997 was sponsored by California Library Association (CLA) and California School Library Association (CSLA). After registration and introductions by the presidents of these organizations, Gregg Atkins (CLA) and Susan Choi (CSLA), there was a keynote speaker and a presentation from CSLA to Senator Cathy Wright. Next, legislators' packets which had not yet been claimed by volunteers were distributed. On this day every legislator in the California legislature receives an attractive folder which contains information about the various bills which the two organizations sponsor because they are most needed by California Libraries.

Before we left the Sacramento Convention Center for our pre-arranged appointments with our legislators we received an extensive briefing by our two legislative advocates, Mike Dillon (CLA) and Jeff Frost (CLSA). Both are very knowledgeable, well informed advocates who are excellent at their jobs. They emphasized key points in the flyers which were contained in our packets which we had all received earlier in the meeting. Mike Dillon briefly went over the chart which explains how a bill becomes a law.

The bills which we were interested in concerned the Educational Revenue Augmentation Fund (ERAF) and the Public Library Fund (PLF). In addition to these bills we received flyers on bills which our local delegation did not emphasize in our conversations with Assemblyman Dick Ackerman (72nd District) and Senator John Lewis (33rd District). These were SB409, Library of California, which is receiving a lot of attention and SB154, the sales tax bill.

Included in our packets were rosters, CLA Facts, a list of local eateries, a guide to the State Capitol, the chart describing the route a bill takes through the California legislature, plus flyers for the school librarians use.

We visited Assemblyman Ackerman before our lunch in the Capitol Basement Cafeteria. He is always very warm, friendly, and receptive. He seems to favor ACA4 as a means of reversing the property tax shift. After lunch we went to our appointment with Senator Lewis. He was much more amenable than in years past. We wondered if this was because the State's improving economy made him realize he didn't have to be so reluctant to help libraries.

Our legislative delegation was ably headed by Carol Ann Tassios, Director of the Yorba Linda Public Library. There were three trustees, two from Yorba Linda and myself. There were four or five school librarians from Esperanza High, Anaheim and Fullerton. My task was to speak about ERAF.

I also visited Senator Craven from the Riverside area. He has always been very friendly and kind to me in the past. My purpose was to thank him for his efforts on our behalf. His bill is SB880 and is similar to Aguiar's AB1. Both bills would freeze the amount at 1996-1997 levels and gradually return the property tax revenues that are annually transferred to ERAF.

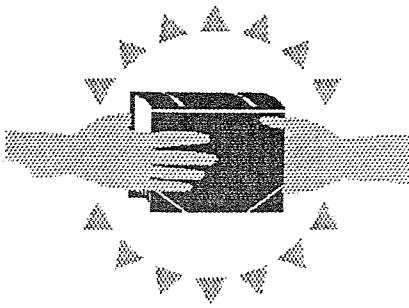
At the end of the day there was a debriefing session. It was interesting to me that there were differing opinions as to the fate of ERAF. The delegation who spoke to Cruz Bustamante, the Speaker of the Assembly, said he felt the emphasis on welfare reform would mean that ERAF bills would be postponed. Other delegates received more optimistic opinions. We certainly need to continue pushing and should not slack off on our efforts to obtain more money in PLF and reimbursement for the dollars we lost in the property tax shift.

Notes: Ackerman (R) is on Appropriations and Local Government Committees
Aguiar (D) is on Local Government Finance Committee
Sweeney (D) is Assembly Chair of Local Government Committee
Baldwin (R) is Vice Chair of Assembly Local Government Committee

Sweeney (D) is co-author with Alpert (D) et al of SB409 which we oppose.

CLA Facts

California Library Association • 717 K Street, Suite 300
Sacramento, CA 95814 • 916-447-8541



REVERSING THE PROPERTY TAX SHIFTS

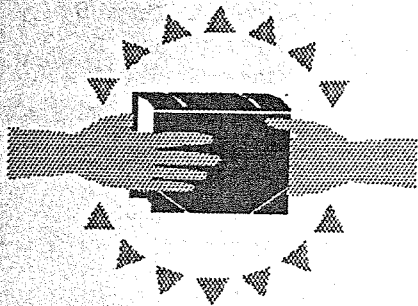
EDUCATIONAL REVENUE AUGMENTATION FUND (ERAF)

BACKGROUND:

In 1992-93 and 1993-94, the State shifted about \$4 billion in property taxes from local government to meet their education budget requirements. These actions allowed the State to reduce the General Fund spending on schools and did not affect California's overall level of school spending. These shifts helped solve the State's budget imbalances in the early 1990's, but took millions of dollars away from city and county public libraries. There are a number of bills before the Legislature which would reverse or modify the property tax shifts. The table below outlines some possible options; combinations are possible. Please consider options which reverse all or part of the shifts.

OPTIONS:

Freeze	<p>AB1 - Aguiar SB880 - Craven</p> <p>ACA4 - Aguiar/Sweeney</p>	<p>Freezes the amount at 1996-97 levels. Gradual return to counties and local governments of property tax revenues that are annually transferred to ERAF.</p> <p>Same content but as a constitutional amendment. Could be placed on statewide ballot by legislature; avoids Governor's veto.</p>
Return	AB95 - Sweeney/Aguiar	Provides for a gradual return of ERAF base amount to counties and local governments using an as yet to be determined formula.



CLA Facts

Agenda Item 5
Attachment B

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Sacramento, CA 95814 • 916-447-8541

PUBLIC LIBRARY FUND

BACKGROUND:

The legislation authorizing the Public Library Fund (PLF) became effective July 1, 1983. The total cost of the program in its first year was \$12 per capita with localities paying 90% and the State authorized to pay 10%.

At the highest State appropriation for the PLF in 1989/90, the State provided \$20.6 million, approximately 55% of the amount required for full funding at that time. In his final year in office, with the State beginning to face budget difficulties, Governor Deukmejian reduced the PLF to \$16 million. The following year, Governor Wilson reduced it to \$10 million. The next year, he reduced it even further to \$8.87 million which was only 17% of the \$50.8 million required for full funding. Last year, through an exhaustive lobbying and grass roots effort, PLF was increased to \$15.87 million. *now 26M*

This year, we are continuing our efforts to get full funding for PLF which would be \$52,862,621. *1.94 per capita now 53+ some as little as 30+*

The Public Library Fund is part of the Governor's budget.

LEGISLATURE'S POLICY:

In passing the measure, the California Legislature found and declared "that it is in the interest of the people and of the State that there be a general diffusion of information and knowledge through the continued operation of free public libraries." The Legislature further declared that "the public library is a supplement to the formal system of free public education. . . and a resource for continuing education and re-education beyond the years of formal education and as such deserves adequate financial support from government at all levels."

*Assem Busby Comm # 2 Jack Scott - Leonard, Thompson
Sen 5/14 Jack O'Connell Chv 3mbra Shiff (Sp?) Cathy Wright?*

AB345 GRANLUND


This bill would revise the existing formula so that PLF monies would be distributed on a per capita basis once funding reaches a level that holds all libraries harmless from reductions to their current allocation. It would aid those libraries which receive a low PLF amount because their local budgets don't meet per capita expenditures as set forth in current law.

PUBLIC LIBRARY FUND

<u>FISCAL YEAR</u>	<u>PROGRAM REQUIREMENT</u>	<u>STATE ALLOCATION</u>
1996/97	\$52,862,621	\$15,870,000
1995/96	50,890,360	8,870,000
1994/95	47,803,195	8,870,000
1993/94	46,530,530	8,870,000
1992/93	47,245,648	8,870,000
1991/92	48,219,568	10,176,000
1990/91	45,472,677	16,600,000
1989/90	42,127,230	20,600,000
1988/89	39,297,504	20,600,000
1987/88	37,617,793	20,200,000



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Friends of Placentia Library Report
DATE: May 20, 1997

The Board of Directors of the Friends of the Library met on Monday, April 5, 1997. Trustee Jean Pappas, Library Director Minter, and Volunteer Coordinator Cheryl Willauer attended the meeting.

The Treasurer reported an account balance of \$5,150.20 as of April 5, 1997.

The Board approved payments of \$70.58 to the Foundation Book Endowment Fund representing 10% of the April Book Store proceeds; and \$1,957.65 for three printers and start-up software charges for the Circulation Desk. Participation in the 1997 Staff Appreciation Dinner was approved at 50% with a limit of \$350.

Plans for the May 17 and 18 Book Sale were reviewed. On Saturday there will be a patio sale of paperbacks and magazines. The sale in the Meeting Room will take place on Sunday afternoon.

The Board developed its plan to participate in the Placentia Chamber of Commerce Business Expo on Wednesday, May 7 at Alta Vista Country Club. President Irot will represent both the Friends and the Foundation at the Library District's table. The handmade afghan donated by Gloria Clark will be raffled at this event.

Children's Librarian Cyrise Smith presented a report on the 1997 Summer Reading Program. A copy of her report is Attachment A.

The next Friends Board meeting is scheduled for Monday, June 2 at 7:00 P.M. Trustee Evans is scheduled to attend as the Library Board representative.

LIBRARY DETECTIVES, INC. PRESENT A CASE FOR READING

Join Gator Gumshoe and his friends for reading fun at the Placentia Library. Kids preschool through 8th grade are invited to become a member of **Library Detectives, Inc.** and discover the fun and mystery to be found in books. The Summer Reading program runs from June 22 through August 21. Registration for the Summer Reading Program begins June 22.

Children will receive a Reading Log when they join **Library Detectives, Inc.** Children need to read five books each week to be eligible to earn prizes. Children who read five books each week for eight weeks will receive a reading certificate, a free child's meal from the Whole Enchilada Mexican Restaurant, and will be eligible to enter the grand-prize drawing at the end of the program.

Way Out Wednesdays

Special events at **Library Detectives, Inc.** will be held on Wednesdays. Free passes will be issued to children registered for the Summer Reading Program on a first come first served basis on the Thursday before each event. Childrens ages 4-13 are welcome. All performances are from 1:00 – 2:00 p.m.

- July 2** Take a walk on the wild side with the **Reptile Petting Zoo.**
- July 9** Join **Castle in the Sky Players** as they present "The Leak in the Dike."
- July 16** Join K.C. & Company for the "**Great Musical Mystery Tour.**"
- July 30** Join Franklin Hayes and his puppet friends for an afternoon of Marionette merriment.
- August 6** Ruben Gerard presents **Mime Tales.**
- August 13** **Mystery Movies**

Storytime Corner June 24 – August 21

Children ages 3 – 6 enjoy stories, songs, flannel boards, and more.

Tuesday evenings 6:30 – 7:00 p.m.

Thursday mornings 10:30 – 11:00 a.m.

Events for the Entire Family

Story Guy the Private Eye

Sunday June 22, 2:00 – 3:00 p.m.

Join us for the Summer Reading Program Kick-Off. Story Guy the Private Eye will be entertaining us with mystery stories. Come in and sign up for the summer reading program.

Story telling for all ages.

Join us as **Missus Spintales** weaves her story telling magic. She will be making two appearances at the Placentia Library this summer.

Wednesday, July 23 7:00 – 8:00 p.m. (all ages welcome, children under four must be accompanied by an adult).

Sunday August, 10 3:00 – 4:00 p.m. (all ages welcome, children under four must be accompanied by an adult).

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
May 20, 1997

DATE	REPORT NO.	AMOUNT
		\$0.00
	TOTAL	\$0.00

PLACENTIA LIBRARY DISTRICT
 Summary of Claims Forwarded by the Library Director
 May 20, 1997

DATE	REPORT NO.	AMOUNT
04/15/97	3504	6,899.50
05/01/97	3505	5,911.18
05/10/97	3506	1,315.80
05/10/97	3507	4,066.75
TOTAL		\$18,193.23

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N13176 Advanced Inter Systems 1190 N. Tustin Anaheim, CA 92807	March 25, 1997		1300	00		6,899.50		

The claims listed above (totaling \$ 6,899.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

6,899.50

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N00230B Fry's Electronics 600 East Brokaw Road San Jose, CA 95112	April 4, 1997		1300	00		860.96		
	April 15, 1997	893722	1300	00		575.38		
		934623				1,436.34		
N01074 The Gas Company P.O. Box C Monterey Park, CA 91756	April 24, 1997		2800	00		606.47		
N01905 Data Perfect Images 2960 Saturn Street, Unit H Brea, CA 92621	April 22, 1997	3840	1800	00		704.69		
N03645 Care America 6300 Canoga Ave. Woodland Hills, CA 91367-255	May, 1997		0300	00		2,327.74		
		801-912417						
N03648A Cascade Drinking Water P.O. Box 9179 Whittier, CA 90608-9179	April 22, 1997		1800	00		24.95		
		034735						
N03650 Kinko's, Inc. Customer Administrative Center P.O. Box 672085 Dallas, TX 75267-2085	April 15, 1997		1800	08		180.22		
		030200080323						
N03659 Southern California Water 500 Cameron Street Placentia, CA 92870	April 24, 1997		2800	00		302.67		
N06555 Principal Mutual P.O. Box 10328 Des Moines, IA 50306-0328	April 22, 1997		0300	00		328.10		

The claims listed above (totaling \$ 5,911.18) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/10/97
REPORT NO 3506

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N00230B Fry's Electronics 3370 East La Palma Ave. Anaheim, CA 92805	April 16, 1997		1800	00		79.70		
	April 29, 1997	936470 970853	1800			<u>189.00</u> 268.70		
N06556 Continental Casualty Special Risks - Kansas City P.O. Box 95033 Chicago, IL 60694	March, 1997		0300	00		166.27		
N03711 Global Computer Supplies P.O. Box 5465 Carson, CA 90749-5465	May 5, 1997		1800	00		332.56		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	April 17, 1997		0700	00		144.94		
	April 7, 1997	528-1906 253-0470	0700	01		144.14		
	April 17, 1997	528-8236	0700	01		19.17		
	April 19, 1997	996-2865 996-4983	0700	01		20.81 92.61		
	April 4, 1997	524-9784 524-8408	0700	01 07		21.11 34.81		
	April 17, 1997	528-6022	0700	07		<u>20.72</u> 498.31		
	April 16, 1997	528-8236	0700	01		49.96		
	N05030G A T & T P.O. Box 10192 Van Nuys, CA 91410-0192	April 16, 1997		0700	01		49.96	

The claims listed above (totaling \$ 1,315.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

1,315.80

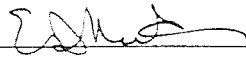
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acc				Doc Number	SC
N06785 Hector Vargas 318 Capistrano Street Placentia, CA 92870	May 5, 1997 096805		1400	00		950.00		
N06965 Paychex P.O. Box 25159 Santa Ana, CA 92799	May 1, 1997 19970501		1900	00		228.85		
N13176 Advanced Inter Systems 1190 N. Tustin Anaheim, CA 92807	May 2, 1997 38371		1300	01		2,600.00		
N15508 Cosmoslink Internet Services 3030 Saturn Street Brea, CA 92821	May 3, 1997 9705-39		0700	07		39.90		
Micro Center Computer Education 1100 W. Edinger Tustin, CA 92780	TN-373883B TN0389831A		2700	00		149.00		
			2700	00		99.00		
						248.00		

The claims listed above (totaling \$ 4,066.75) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



PLACENTIA LIBRARY DISTRICT
 Current Claims and Payroll
 May 20, 1997

TYPE	REPORT NUMBER	AMOUNT
Immediately	3508	2,608.07
Subtotal for Immediately		2,608.07
Regular	3509	7,773.60
	3510	2,632.86
	3511	3,756.16
	3512	22,416.83
	3513	710.65
Subtotal for Regular		37,290.10
TOTAL CURRENT CLAIMS		39,898.17
Payroll	3514	12,391.25
Subtotal for Payroll		12,391.25
	TOTAL	52,289.42

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03645 CareAmerica 6300 Canoga Ave. Woodland Hills, CA 91367-2555	June, 1997		0300	00		2,015.78		
N03650 Kinko's, Inc. Customer Admin. Svcs. P.O. Box 672085 Dallas, TX 75267-2085	April 30, 1997		1800	00		4.30		
N03655B Spicers Paper 1298 N. Bluegum Street Anahiem, CA 92805	May 17, 1997 349557		1800	00		94.28		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	May 4, 1997 524-9784		0700	01		24.43		
	May 7, 1997 253-0470		0700	01		145.43		
	May 4, 1997 524-8408		0700	07		32.19		
						202.05		
N06901A Margaret V. Dinsmore 2108 Rosemont Placentia, CA 92870	May, 1997		2700	02		291.66		

PLEASE PAY IMMEDIATELY

The claims listed above (totaling \$ 2,608.07) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/20/97
REPORT NO 3509

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01035 City of Placentia 401 E. Chapman Avenue Placentia, CA 92870	May 2, 1997		2800	00		3,336.96		
			1400	00		<u>2,307.74</u>		
						5,644.70		
N01856 Munson, Cronick & Associates 2501 East Chapman Ave., STE 280 Fullerton, CA 92831	March 31, 1997		1900	00		540.00		
N01865 Yours Truly 909 E. Yorba Linda Blvd, STE H Placentia, CA 92870	April 21, 1997		1900	08		373.86		
N01877 Julie Shook 411 E. Chapman Avenue Placentia, CA 92870	April, 1997		2700	01		42.25		
N01919 Century Publishing 9625 Black Mountain Road, STE 206 San Diego, CA 92126	April 11, 1997		1900	07		425.00		
N06568 Placentia Chamber of Commerce 201 E. Yorba Linda Blvd, #C Placentia, CA 92870	April 1, 1997		1900	08		480.00		
N03653 Bear State Air Conditioning Services 3548 Enterprise Drive Anaheim, CA 92807	April 8, 1997		1400	00		117.42		
	97-03-420							
	May 15, 1997		1400	00		<u>117.42</u>		
	97-05-574					234.84		
N03654 The Library Store, Inc. P.O. Box 964 Tremont, IL 61588	May 2, 1997		1800	00		32.95		
	0186517 01							

The claims listed above (totaling \$ 7,773.60) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

7,773.60

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	April 30, 1997		1900	00		32.71		
N03660 Elizabeth D. Minter Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	May, 1997		1800	00		548.61		
			1803	00		161.24		
			2700	00		127.68		
			2700	01		390.00		
			2700	02		217.68		
			2700	03		446.00		
			2700	07		30.00		
						1,921.21		
N03842 Ingram Library Services P.O. Box 845361 Dallas, TX 75284-5361	March 31, 1997 28804734		1800	00		23.87		
N03833B Brodart Automation P.O. Box 3488 Williamsport, PA 17705	March 27, 1997 A25130		0700	05		423.82		
N06556 Continental Casualty Co. Special Risks - Kansas City Chicago, IL 60694	April, 1997		0300	00		166.27		
N06557 Care Resources, Inc. 9550 Warner Ave., STE 228 Fountain Valley, CA 92708	May, 1997		1900	00		35.00		
N06569 Demco, Inc. P.O. Box 7488 Madison, WI 53707-7488	April 17, 1997 880430		1800	00		29.98		

The claims listed above (totaling \$ 2,632.86) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

2,632.86

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06573C First American Trust Co. 421 North Main Street Santa Ana, CA 92702	April 7, 1997 60-1076-00		1900	00		947.74		
N06786 Katherine Matas 411 E. Chapman Ave. Placentia, CA 92870	April, 1997		2700	08		25.20		
N06896 Aspen Publishers, Inc. P.O. Box 64829 Baltimore, MD 21264-4141	April 5, 1997		1800	00		137.65		
N06819-A American Library Assoc. 155 North Wacker Drive Chicago, IL 60606	April 11, 1997 8210737		1800	00		24.84		
N09110 Special Districts Workers Compensation Auth. 1030 - 15th St., STE 300 Sacramento, CA 95814	May 13, 1997 1st Quarter		0350	00		1,523.00		
American Booksellers Assoc. 828 South Broadway Tarrytown, NY 10591	May 31, 1997 0000039355		1600	00		175.00		
N10222 Literacy Volunteers of America 635 James Street Syracuse, NY 13203-2241	April 11, 1997 063164		1800	08		705.65		
IBM Corporation 2929 N. Central Ave. Phoenix, AZ 85012	April 25, 1997 47DC137		1800	00		217.08		

The claims listed above (totaling \$ 3,756.16) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/20/97
REPORT NO 3512

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	Only SC
N01978A Grolier Publishing Company P.O. Box 71049 Chicago, IL 60694-1049	April 23, 1997 5130187		2400	01		93.27		
N03719A West Publishing Payment Center P.O. Box 6187 Carol Stream, IL 60197-6187	April 28, 1997 777-767-032		2400	03		144.39		
N03833C Brodart Co. 500 ArchStreet Williamsport, PA 17705	March 24, 1997 U207973		2400	01		18.94		
	March 25, 1997 U210156		2400	01		22.99		
	April 1, 1997 U221726		2400	01		70.21		
	April 4, 1997 U229893		2400	01		45.40		
	April 17, 1997 U252769		2400	01		47.42		
	April 17, 1997 U252771		2400	01		472.03		
	April 17, 1997 U252772		2400	01		69.64		
	April 21, 1997 U259188		2400	01		66.13		
	April 22, 1997 U259189		2400	01		16.53		
	April 22, 1997 U261550		2400	01		27.81		
					<u>857.10</u>			
N03845A Marshall Cavendish Corp. P.O. Box 2001 Tarrytown, NY 10591-9001	April 18, 1997 R 378236		2400	01		147.08		
N04974 Information Access Company Attn Customer Service Dept. 362 Lakeside Drive Foster City, CA 94404	March 24, 1997 1165005		2400	03		21,174.99		

The claims listed above (totaling \$ 22,416.83) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

22,416.83

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/20/97
REPORT NO 3513

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	Only SC
N06771 The H. W. Wilson Company 950 University Ave. Bronx, NY 10452	April 7, 1997 5001577X		2400	00		375.58		
N06897 Information Plus 2812 Exchange Street Wu;oe. TX 75098-7006	May 1, 1997 9718624-IN		2400	01		109.27		
Business Communications, Inc. G.P.O. 9352 New York, NY 10087-9352	April 12, 1997 D016948659700		2400	03		225.80		

The claims listed above (totaling \$ 710.65) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

710.65

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/20/97
REPORT NO 3514

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
BANK OF AMERICA Placentia Branch 760 for the Placentia Library Account # 07605-80156 Route #12100358	May 20, 1997 Pay period #12 May 23, 1997 June 5, 1997		0100	00		11,500.00		
	FICA		0200	00		879.75		
PLEASE WIRE ON THURSDAY, JUNE 5, 1997								

The claims listed above (totaling \$ 12,379.75) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: FY1996-1997 General Fund Cash Flow
DATE: May 20, 1997

BACKGROUND:

The District's seventh and final property tax allocation for Fiscal Year 1996-1997 was received on May 14, 1997.

There is only one June payroll transfer (which is approximately \$5,000 less than the standard transfer) because adequate funds are available in the payroll account at Bank of America to cover the balance of the June transfers and still leave a \$10,000 carryover balance.

It is my recommendation that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the FY1996-1997 General Fund Cash Flow analysis of May 20, 1997.

Placentia Library District
FY1996-1997 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/96		Beginning Balance			187,125.87
06/18/96	3415	Payroll to wire 7/3/96		22,600.00	164,525.87
06/18/96	3416	Payroll to wire 7/18/96		22,600.00	141,925.87
07/02/96		Withheld proceeds interest	23.44		141,949.31
07/08/96		Release of Impounds		3.72	141,945.59
07/08/96		Release of Impounds	1,487.37		143,432.96
07/08/96	3419	General		2,724.25	140,708.71
07/08/96	3420	General		4,589.00	136,119.71
07/09/96		Release of Impounds		10.26	136,109.45
07/09/96		Release of Impounds	4,104.28		140,213.73
07/10/96		Release of Impounds		0.87	140,212.86
07/10/96		Release of Impounds	348.67		140,561.53
07/12/96		Interest on Impounds	243.19		140,804.72
07/15/96		Interest on Impounds	1,110.48		141,915.20
07/16/96		Interest on Impounds	89.96		142,005.16
07/16/96	3421	General - Liability Insurance		5,583.00	136,422.16
07/16/96	3422	General - PPI		2,823.66	133,598.50
07/16/96	3423	General		15,000.36	118,598.14
07/16/96	3424	General		1,325.90	117,272.24
07/16/96	3425	Payroll to wire 8/1/96		22,560.00	94,712.24
07/16/96	3426	Payroll to wire 8/15/96		22,560.00	72,152.24
07/18/96		Secured Final Apport		19.78	72,132.46
07/18/96		FY96 Secured Final Apport.	4,341.84		76,474.30
07/22/96		Supplemental Apport.	483.45		76,957.75
07/23/96		Library Fines & Fees	1,328.87		78,286.62
07/24/96		Tetter 2nd Current		40.67	78,245.95
07/24/96		Tetter 2nd Current	14,180.32		92,426.27
07/25/96		Supplemental Apport.	448.40		92,874.67
07/25/96		Supplemental Sec. Prior	1,065.86		93,940.53
07/26/96		FY94 Supplemental Roll	3.49		93,944.02
08/13/96	3427	General		821.44	93,122.58
08/13/96	3428	General		2,257.96	90,864.62
08/13/96	3429	General - PPI		2,268.58	88,596.04
08/14/96		Canceled outdated check	6.96		88,603.00
08/15/96		Release Post Petition HOX	19.39		88,622.39
08/19/96		OCA Release 95-95 Sec Pre		0.12	88,622.27
08/19/96		Release 94-95 Pre Petition	47.57		88,669.84
08/20/96	3431	General		1,968.85	86,700.99
08/20/96	3432	General		1,301.50	85,399.49
08/20/96	3433	Payroll to wire 8/29/96		22,560.00	62,839.49
08/20/96	3434	Payroll to wire 9/12/96		22,560.00	40,279.49
08/22/96		Interest Adjustment	0.53		40,280.02
08/28/96		Supplemental 1st Actual	49.98		40,330.00
09/17/96		Interest Earnings on Impounds	21.91		40,351.91
09/17/96	3435	General - PPI		3,179.74	37,172.17
09/17/96	3436	General - PPI		976.40	36,195.77
09/17/96	3437	General		1,156.85	35,038.92
09/17/96	3438	General		10,367.34	24,671.58
09/17/96	3439	General		2,910.24	21,761.34
09/17/96	3440	General		292.31	21,469.03

Placentia Library District
FY1996-1997 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/17/96	3441	Payroll to wire 9/26/96		22,560.00	(1,090.97)
09/17/96	3442	Payroll to wire 10/10/96		22,560.00	(23,650.97)
09/18/96		Interest Earnings on Impounds	70.58		(23,580.39)
09/20/96		Library Receipts, Jul & Aug/Sep	4,049.28		(19,531.11)
09/23/96		Unsecured 1st Actual	25,067.82		5,536.71
09/23/96		Unsecured 1st Actual		62.67	5,474.04
09/24/96		Release of Impounds, CY-6	2,864.66		8,338.70
09/24/96		Release of Impounds, CY-6		7.16	8,331.54
09/26/96		Release of Impounds, CY-5		3.60	8,327.94
09/26/96		Release of Impounds, CY-5	1,439.18		9,767.12
09/27/96		Interest Earnings on Impounds	1,540.51		11,307.63
09/30/96		6/96 Post Pet Commingled Int. Apport	1,048.86		12,356.49
09/30/96		6/96 Pre Pet Commingled Int. Apport	0.08		12,356.57
09/30/96		Transfer from Fund 706	25,000.00		37,356.57
09/30/96		Interest Earnings on Impounds	572.96		37,929.53
09/30/96		Post-Pet Comm Admin Fee 6/96		34.95	37,894.58
09/30/96	3443	General by Library Director		4,046.42	33,848.16
10/15/96	3444	General - PPI		1,510.08	32,338.08
10/15/96	3445	General		12,352.69	19,985.39
10/15/96	3446	General		3,770.09	16,215.30
10/15/96	3447	General		1,938.76	14,276.54
10/15/96	3448	General		4,060.65	10,215.89
10/15/96	3449	Payroll to wire 10/24/96		22,560.00	(12,344.11)
10/15/96	3450	Payroll to wire 11/7/96		22,560.00	(34,904.11)
10/15/96	3451	Payroll to wire 11/21/96		22,560.00	(57,464.11)
10/16/96		Delinquent Tax Sale, Pre-Tetter	4.54		(57,459.57)
10/18/96		Transfer from Fund 706	25,000.00		(32,459.57)
10/18/96		State Library	5,044.97		(27,414.60)
10/18/96		Library Receipts, Sep/Oct	2,208.89		(25,205.71)
10/23/96	3452	General by Library Director		2,930.97	(28,136.68)
10/25/96		7/96 Comingled Interest		820.46	(28,957.14)
10/25/96		Admin Fees Apport 7/96		26.52	(28,983.66)
10/28/96		Admin Fees Apport 8/96		20.92	(29,004.58)
10/28/96		8/96 Comingled Interest		654.58	(29,659.16)
10/30/96		Tax FDS Adm Fee Apport 95-96		120.14	(29,779.30)
10/30/96		95-96 Tax FDS Interest		2,475.24	(32,254.54)
11/01/96		9/96 Comingled Interest	377.60		(31,876.94)
11/01/96		Admin Fees Apport 9/96		11.87	(31,888.81)
11/14/96		Suppl. Roll 2nd Apportionment 198	2,482.94		(29,405.87)
11/18/96		Correction to Fund 706 Transfer of 10/18	30,000.00		594.13
11/19/96		Library Receipts, Oct/Nov	6,795.38		7,389.51
11/19/96	3453	General - PPI		3,042.57	4,346.94
11/19/96	3454	General - PPI		3,307.63	1,039.31
11/19/96	3455	General (Mail 11/27)		9,134.28	(8,094.97)
11/19/96	3456	General (Mail 11/27)		7,445.26	(15,540.23)
11/19/96	3457	General (Mail 11/27)		7,142.04	(22,682.27)
11/19/96	3458	General (Mail 11/27)		441.21	(23,123.48)
11/19/96	3459	Payroll to wire 12/5/96		22,560.00	(45,683.48)
11/19/96	3460	Payroll to wire 12/12/96		29,000.00	(74,683.48)
11/22/96		Dept. Educ. 321 Grant	3,511.00		(71,172.48)

Placentia Library District
FY1996-1997 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/22/96		ILL Reimbursement	693.39		(70,479.09)
11/22/96		Library Receipts, Nov	2,533.38		(67,945.71)
11/26/96		Secured 1st Apportionment		193.54	(68,139.25)
11/26/96		Transfer from Fund 706	10,000.00		(58,139.25)
11/26/96		Secured 1st Apportionment	77,415.01		19,275.76
12/05/96	3461	General by Library Director		2,846.46	16,429.30
12/10/96		Admin Fees Apport 10/96		10.27	16,419.03
12/10/96		10/96 Comingled Interest	326.65		16,745.68
12/10/96		H/O Subvention 1st SEL/U	2,231.54		18,977.22
12/10/96	3462	Payroll to wire 1/2/97		18,840.00	137.22
12/10/96	3463	Payroll to wire 1/16/97		18,840.00	(18,702.78)
12/11/96		Secured 2nd Apportionment	102,577.02		83,874.24
12/11/96		Secured 2nd Apportionment		256.44	83,617.80
12/16/96		Suppl. Roll 3rd Apportionment 198	1,130.96		84,748.76
12/18/96		Secured 3rd Apportionment		415.22	84,333.54
12/18/96		Secured 3rd Apportionment	166,089.81		250,423.35
12/23/96	3464	General by Library Director		3,387.66	247,035.69
12/23/96	3465	General by Library Director		826.72	246,208.97
12/23/96	3466	General by Library Director		8,685.49	237,523.48
12/23/96	3467	General by Library Director		8,503.79	229,019.69
12/24/96		11/96 Comingled Interest	229.46		229,249.15
12/24/96		Admin Fees Apport 11/96		7.32	229,241.83
01/08/97		H/O Subvention 2nd SEL/U	5,206.94		234,448.77
01/09/97	3468	General by Library Director		1,277.89	233,170.88
01/16/97		Unsecured 2nd Actual	2,150.72		235,321.60
01/16/97		Suppl. Roll 4th Apportionment 198	1,886.26		237,207.86
01/16/97		Unsecured 2nd Actual		5.38	237,202.48
01/21/97		Transfer to Fund 706		90,000.00	147,202.48
01/21/97	3469	General - PPI		5,159.33	142,043.15
01/21/97	3470	General		6,745.00	135,298.15
01/21/97	3471	General		1,159.40	134,138.75
01/21/97	3472	General - PPI		2,601.12	131,537.63
01/21/97	3473	General		42,023.36	89,514.27
01/21/97	3474	General		2,056.67	87,457.60
01/21/97	3475	Payroll to wire 1/30/97		18,840.00	68,617.60
01/21/97	3476	Payroll to wire 2/13/97		18,840.00	49,777.60
01/22/97		Secured 4th Apportionment		101.89	49,675.71
01/22/97		Secured 4th Apportionment	40,755.01		90,430.72
01/28/97		State Library ILL	1,236.90		91,667.62
01/28/97		State Library Literacy Grant	11,887.00		103,554.62
01/28/97		Library Receipts, Dec & Jan	3,796.84		107,351.46
01/31/97		12/96 Comingled Interest	1,108.52		108,459.98
01/31/97		Admin Fees Apport 12/96		35.81	108,424.17
02/06/97		Public Utility Tax Apportionment	10,412.37	26.03	118,810.51
02/07/97	3477	General by Library Director		1,477.84	117,332.67
02/07/97	3478	General by Library Director		3,151.20	114,181.47
02/25/97		1/97 Comingled Interest	1,277.84		115,459.31
02/25/97	3479	General - PPI		1,542.61	113,916.70
02/25/97	3480	General - PPI		2,821.50	111,095.20
02/25/97	3481	General		11,580.17	99,515.03
02/25/97	3482	General		4,544.54	94,970.49

Placentia Library District
 FY1996-1997 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
02/25/97	3483	General		47,569.92	47,400.57
02/25/97	3484	Payroll to wire 2/27/97		18,840.00	28,560.57
02/25/97	3485	Payroll to wire 3/13/97		18,840.00	9,720.57
03/11/97	3486	General by Library Director		154.30	9,566.27
03/11/97	3487	General by Library Director		1,909.07	7,657.20
03/11/97	3488	General by Library Director		1,276.85	6,380.35
03/12/97		State Library Direct Loan	610.61		6,990.96
03/12/97		Library Receipts, Feb	2,308.57		9,299.53
03/12/97		Public Library Fund	28,082.00		37,381.53
03/18/97	3489	General - PPI		1,435.02	35,946.51
03/18/97	3490	General		1,261.38	34,685.13
03/18/97	3491	General		680.08	34,005.05
03/18/97	3492	General		1,267.87	32,737.18
03/18/97	3493	Payroll to wire 3/27/97		18,840.00	13,897.18
03/18/97	3494	Payroll to wire 4/10/97		18,840.00	(4,942.82)
03/18/97	3495	Payroll to wire 4/24/97		18,840.00	(23,782.82)
03/26/97		Secured 5th Apportionment		127.05	(23,909.87)
03/26/97		Secured 5th Apportionment	50,818.39		26,908.52
03/26/97		Library Receipts, Mar	1,342.24		28,250.76
03/28/97		2/97 Comingled Interest	684.31		28,935.07
03/31/97		2/97 Comingled Admin Fee		18.44	28,916.63
03/31/97		1/97 Comingled Admin Fee		34.95	28,881.68
03/25/97	3496	General by Library Director		8,468.91	20,412.77
04/02/97	3497	General by Library Director		1,332.80	19,079.97
04/25/95		3/97 Comingled Interest	596.20		19,676.17
04/25/95		State Library Direct Loan	(11.85)		19,664.32
04/02/97	3498	General by Library Director		3,519.45	16,144.87
04/15/97	3499	General - PPI		1,775.33	14,369.54
04/15/97	3500	General		8,374.78	5,994.76
04/15/97	3501	General		922.12	5,072.64
04/15/97	3502	Payroll to wire 5/8/97		18,840.00	(13,767.36)
04/15/97	3503	Payroll to wire 5/22/97		18,840.00	(32,607.36)
04/15/97	3504	General by Library Director		6,899.50	(39,506.86)
04/15/97		Suppl. Roll 5th Apportionment 198	1,522.23		(37,984.63)
04/16/97		Secured 6th Apportionment		561.48	(38,546.11)
04/16/97		Secured 6th Apportionment	217,227.41		178,681.30
04/25/97		3/97 Comingled Admin Fee		16.31	178,664.99
04/29/97		State Library Interlibrary Loan	1,037.40		179,702.39
04/29/97		Library Receipts, Apr	2,103.60		181,805.99
05/01/97	3505	General by Library Director		5,911.18	175,894.81
05/10/97	3506	General by Library Director		1,315.80	174,579.01
05/10/97	3507	General by Library Director		4,066.75	170,512.26
05/14/97		Secured 6th Apportionment	18,920.40		189,432.66
05/20/97	3508	General - PPI		2,608.07	186,824.59
05/20/97	3509	General		7,773.60	179,050.99
05/20/97	3510	General		2,632.86	176,418.13
05/20/97	3511	General		3,756.16	172,661.97
05/20/97	3512	General		22,416.83	150,245.14
05/20/97	3513	General		710.65	149,534.49
05/20/97	3514	Payroll to wire 6/5/97		12,391.25	137,143.24

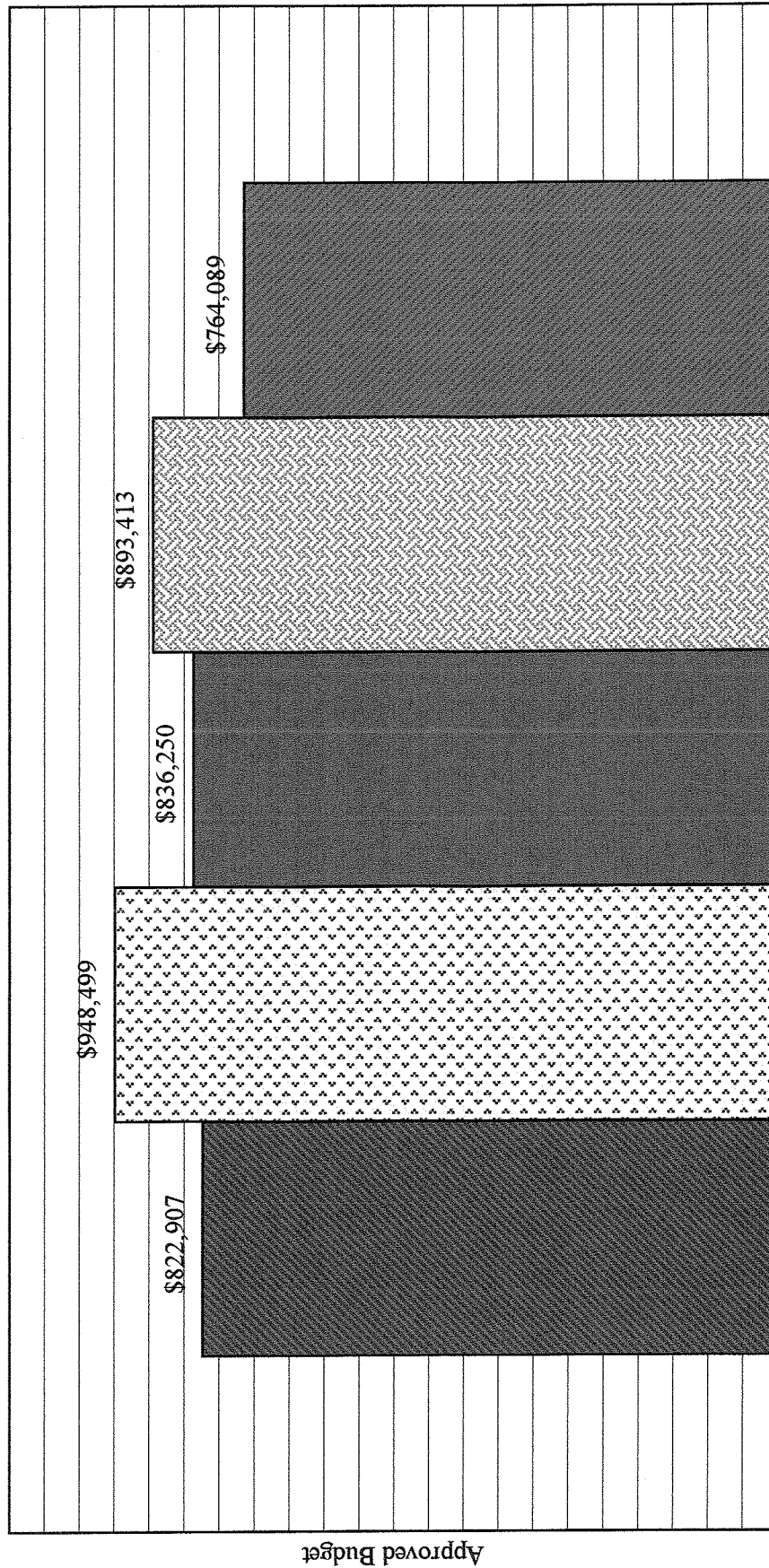


Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 May 20, 1997

	Fiscal Year 1996-1997						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
Jun 30, 1996	68,375.94	2,688.54	141,790.39	187,125.88	6,492.33	406,473.08	219,347.20
Jul 31, 1996	68,375.94	2,688.54	141,790.39	164,329.08	6,492.33	383,676.28	219,347.20
Aug 31, 1996	68,375.94	2,688.54	141,790.39	65,971.46	6,492.33	285,318.66	219,347.20
Sep 30, 1996	68,659.77	2,697.08	81,465.75	64,450.13	6,518.85	223,791.58	159,341.45
Oct 31, 1996	69,271.85	2,721.15	57,735.02	1,186.66	6,576.96	137,491.64	136,304.98
Nov 30, 1996	70,775.00	2,733.06	18,297.63	101,295.89	6,605.74	199,707.32	98,411.43
Dec 31, 1996	71,395.16	2,757.36	18,814.86	293,583.69	6,664.47	393,215.54	99,631.85
Jan 31, 1997	72,613.02	2,769.64	108,898.63	189,430.57	6,694.14	380,406.00	190,975.43
Feb 28, 1997	72,947.32	2,782.54	109,054.27	102,554.20	6,725.32	294,063.65	191,509.45
Mar 31, 1997	73,236.00	2,793.54	109,495.24	76,622.14	6,751.93	268,898.85	192,276.71
Apr 30, 1997	75,067.73	2,806.19	<u>109,991.22</u>	245,943.83	6,782.51	440,591.48	194,647.65
May 31, 1997						0.00	0.00
Jun 30, 1997						0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Fiscal Year 1995-1996						
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
Jun 30, 1995	83,525.47	45,995.52	209,245.10	213,545.09	5,896.34	558,207.52	344,662.43
Jul 31, 1995	84,913.56	46,729.55	212,769.43	190,088.38	5,995.65	540,496.57	350,408.19
Aug 31, 1995	85,073.56	46,729.55	212,769.43	112,803.90	5,995.65	463,372.09	350,568.19
Sep 30, 1995	85,660.44	47,056.73	178,359.14	106,857.91	6,037.63	423,971.85	317,113.94
Oct 31, 1995	85,660.44	47,056.73	178,359.14	28,592.01	6,037.63	345,705.95	317,113.94
Nov 30, 1995	85,660.44	47,056.73	108,359.14	123,788.21	6,037.63	370,902.15	247,113.94
Dec 31, 1995	85,939.44	47,056.73	108,359.14	347,961.04	6,037.63	595,353.98	247,392.94
Jan 31, 1996	64,939.44	33,941.35	178,359.14	137,077.54	6,037.63	420,355.10	283,277.56
Feb 28, 1996	66,465.39	34,604.46	181,247.95	112,302.65	6,122.71	400,743.16	288,440.51
Mar 31, 1996	68,038.61	7,811.68	133,546.55	120,672.42	6,214.33	336,283.59	215,611.17
Apr 30, 1996	68,731.38	8,224.08	134,869.55	285,663.80	6,269.79	503,758.60	218,094.80
May 31, 1996	70,271.99	1,930.25	137,279.30	279,999.23	6,337.69	495,818.46	215,819.23
Jun 30, 1996	68,375.94	2,688.54	141,790.39	187,125.88	6,492.33	406,473.08	219,347.20
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLACENTIA LIBRARY DISTRICT
Fiscal Year 1996-1997 General Fund Cash Flow



April 30, 1997

■ Cumulative Revenue □ Anticipated Revenue ■ Approved Budget □ Anticipated Expenses ■ Cumulative Expenses

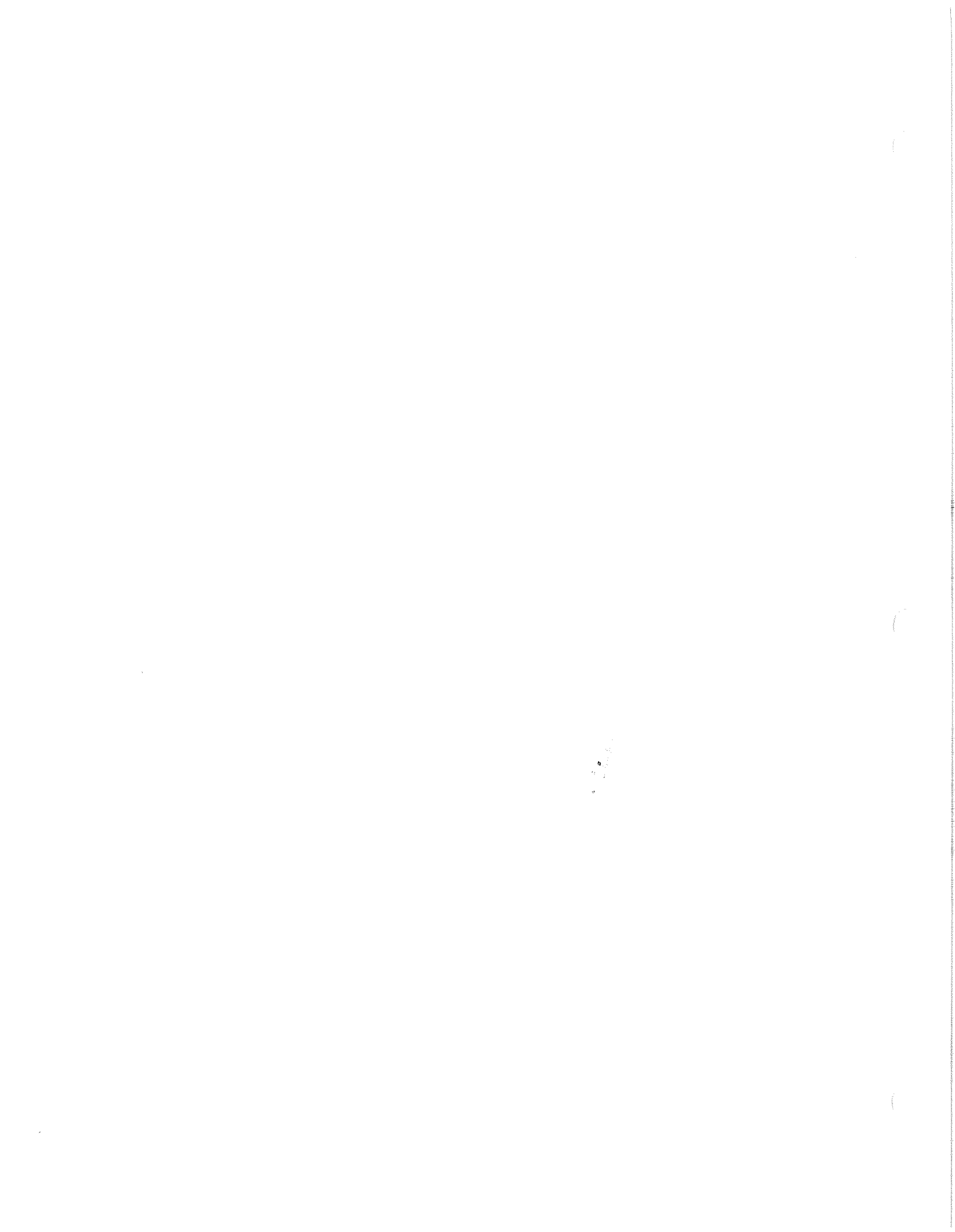
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
May 20, 1997

OBJECT CODE	DESCRIPTION	REVISED		FY1996-97 YTD	FY1996-97 YTD	FY1995-96 YTD	FY1996-97 APR 1997	FY1995-96 APR 1996	FY97 YTD % OF BUD
		FY1996-97 BUDGETED	FY1996-97 BUDGETED						
6210-00	Prop. Taxes - current secured	706,000.00	692,535.00	654,882.65 ✓	50,818.39	634,818.74	50,818.39	216,308.96	92.76%
6210-01	Public Utility	25,000.00	25,000.00	10,412.37 ✓	0.00	12,542.51	0.00	0.00	41.65%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	731,000.00	717,535.00	665,295.02	50,818.39	647,361.25	50,818.39	216,308.96	91.01%
6220	PROP. TAXES - CURRENT UNSECURED	50,000.00	33,000.00	27,218.54 ✓	0.00	45,448.68	0.00	0.00	54.44%
6230-00	Prop. Taxes - Prior Secured	53,000.00	45,000.00	14,180.32	0.00	19,026.24	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	4,341.84	0.00	3,448.47	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	4.54	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	10,291.73	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	53,000.00	45,000.00	28,818.43 ✓	0.00	22,474.71	0.00	0.00	54.37%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	500.00	500.00	0.00 ✓	0.00	0.00	0.00	0.00	
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00 ✓	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	10,000.00	10,000.00	7,075.86	0.00	7,525.95	0.00	424.97	70.76%
6280-01	Final supplemental for prior years	0.00	0.00	483.45	0.00	396.78	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRE	10,000.00	10,000.00	7,559.31 ✓	0.00	7,922.73	0.00	424.97	
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	2,000.00	1,065.00	1,065.86 ✓	0.00	430.23	0.00	0.00	53.29%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	448.40 ✓	0.00	398.88	0.00	0.00	
	TOTAL TAXES	846,500.00	807,100.00	730,405.56	50,818.39	724,036.48	50,818.39	216,733.93	86.29%



REVENUE REPORT FOR FUND 707
 (Prepared from the Orange County Auditor's Report)
 May 20, 1997

OBJECT CODE	DESCRIPTION	REVISED		FY 1995-96 YTD	FY 1996-97 APR 1997	FY 1995-96 APR 1996	FY 97 YTD % OF BUD
		FY 1996-97 BUDGETED	FY 1996-97 YTD				
6610-00	Interest	15,000.00	9,611.92	14,989.48	684.31	2,453.39	64.08%
6610-01	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	3,649.59	0.00	0.00	0.00	
	TOTAL INTEREST	15,000.00	13,261.51	14,989.48	684.31	2,453.39	88.41%
6690	STATE - HOMEOWNER PROP TAX RELIEF	15,500.00	7,457.87	7,699.73	0.00	0.00	48.12%
6970-00	State - (LL) & Direct Loan Reimbursement -- 100-	20,000.00	8,623.27	16,827.80	610.61	0.00	43.12%
6970-01	State - CA Foundation Funds	35,000.00	28,082.00	15,986.00	28,082.00	0.00	80.23%
6970-02	State - CA Literacy Campaign	12,000.00	11,887.00	8,391.00	0.00	0.00	99.06%
6970-03	State - Family Literacy	0.00	0.00	20,088.90	0.00	10,000.00	
6970-04	State - Dept of Educatoin 321 Grant	3,500.00	3,511.00	1,381.00	0.00	0.00	
6970-05	State - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
697-007	State - Timber Yield Apport	0.00	0.00	151.81	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	70,500.00	52,103.27	62,826.51	28,692.61	10,000.00	73.91%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	20,000.00	0.00	0.00	0.00	0.00	
7670-00	LOCAL REVENUE	36,000.00	19,671.67	26,327.23	3,650.81	2,305.87	54.64%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	6.96	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	120,000.00	0.00	0.00	
	FUND 707 TOTAL	1,003,500.00	822,906.84	955,879.43	83,846.12	231,493.19	82.00%



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 20, 1977

OBJECT CODE	DESCRIPTION	FY1996-97		FY1996-97		FY1995-96 YTD	FY1996-97 APR 1997	FY1995-96 APR 1996	FY97 YTD % OF BUD
		BUDGETED	REVISED BUDGETED	BUDGETED	YTD				
0100	Salaries & Wages	544,905.00	499,120.00	436,027.00	467,965.43	35,000.00	61,545.00	80.02%	
0200	Retirement	76,084.00	70,000.00	64,325.84	67,719.67	2,680.00	4,710.00	84.55%	
	Health Insurance/Care America	23,825.00	20,000.00	17,515.24	15,381.40	2,140.84	3,459.70	73.52%	
	Long Term Disability	2,149.00	2,000.00	1,262.31	2,150.59	166.27	222.81	58.74%	
	Vision Service Plan	1,067.00	1,000.00	935.00	1,200.33	92.80	0.00	87.63%	
	Dental	4,475.00	3,900.00	3,506.88	4,006.00	328.10	400.60	78.37%	
0300	Total Employee Insurance	31,516.00	26,900.00	23,219.43	22,738.32	2,728.01	4,083.11	73.68%	
0310	Unemployment Insurance	500.00	1,000.00	0.00	0.00	0.00	0.00	0.00%	
0350	Workers Compensation - General	6,500.00	6,000.00	5,602.00	4,479.00	0.00	0.00	86.18%	
	TOTAL SALARIES & EMPLOYEE BENEFITS	659,505.00	603,020.00	529,174.27	562,902.42	40,408.01	70,338.11	80.24%	
0700-00	Communications - Telephone	2,500.00	2,000.00	1,410.55	1,289.50	0.00	142.78	56.42%	
0700-01	Communications - Modem/Fax	3,600.00	3,600.00	4,502.07	3,093.10	284.01	509.07		
0700-02	Communications - Internet/Database	500.00	500.00	0.00	437.14	0.00	0.00		
0700-05	Communications - Cataloging & Acquisitions Vendor	5,160.00	5,160.00	3,814.38	3,787.05	423.82	423.82		
0700-07	Communications - 321 Grant	150.00	150.00	376.15	147.92	22.01	0.00		
0700-08	Communications - Adult Literacy	250.00	250.00	179.24	273.88	29.81	52.91	71.70%	
	Total Communications	12,160.00	11,660.00	10,282.39	9,028.59	759.65	1,128.58	84.56%	
0900-00	Food - General Fund	100.00	100.00	0.00	78.48	0.00	0.00	0.00%	
0900-07	Food - 321 Grant	50.00	50.00	0.00	0.00	0.00	0.00		
0900-08	Food - Adult Literacy	50.00	50.00	7.17	0.00	0.00	0.00		
090-009	Food - Family Literacy	0.00	0.00	0.00	129.29	0.00	16.77		
	Total Food	200.00	200.00	7.17	207.77	0.00	16.77	3.59%	
1000-00	Household Expense	3,500.00	3,500.00	2,152.25	3,264.94	878.09	0.00	61.49%	
1100-00	Insurance	12,225.00	11,500.00	11,323.44	2,692.13	0.00	0.00	92.63%	



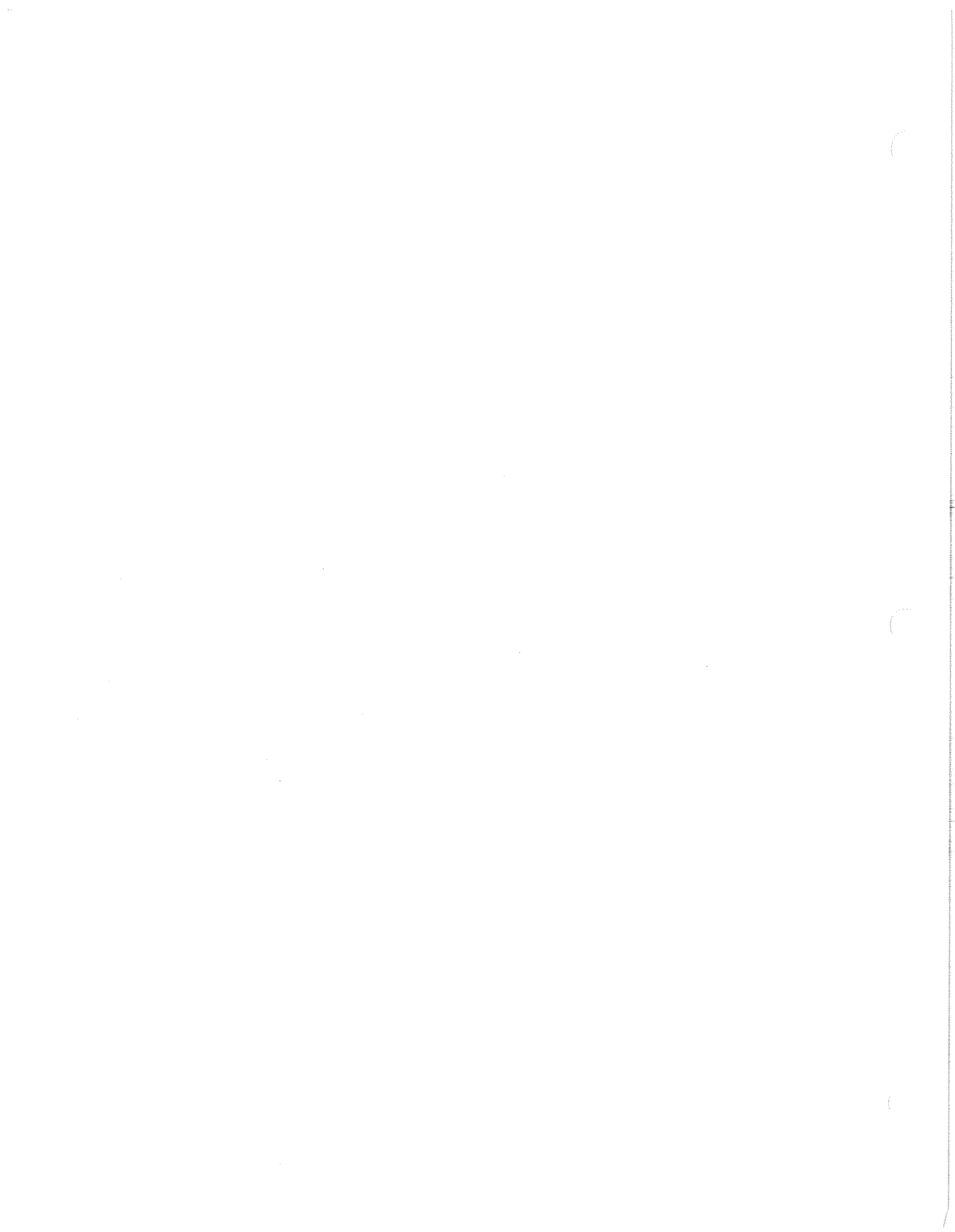
PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 20, 1977

OBJECT CODE	DESCRIPTION	REVISED		FY1995-96 YTD	FY1996-97 APR 1997	FY1995-96 APR 1996	FY97 YTD % OF BUD
		FY1996-97 BUDGETED	FY1996-97 YTD				
1300-00	Maintenance of Equipment - General Fund	25,100.00	14,263.01	7,878.40	2,795.00	1,928.14	56.82%
1300-07	Maintenance of Equipment - 321 Grant	0.00	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	1,000.00	44.95	517.16	44.95	517.16	
1300-09	Maintenance of Equipment - Family Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	26,100.00	14,307.96	8,395.56	2,839.95	2,445.30	56.82%
	HVAC	6,500.00	5,226.75	5,630.76	117.42	244.42	80.41%
	Carpet Cleaning	1,500.00	550.00	0.00	0.00	0.00	36.67%
	Groundskeeping, City of Placentia	21,000.00	14,671.38	15,229.45	0.00	1,891.03	69.86%
	Plumbing	500.00	821.20	110.00	0.00	0.00	164.24%
	Electrical	3,740.00	2,621.44	2,924.00	0.00	725.00	70.09%
	Cleaning Service	11,700.00	8,550.00	9,500.00	0.00	950.00	73.08%
	Locksmith	200.00	88.46	1,197.20	0.00	1,034.02	44.23%
	Other	500.00	1,647.21	7,137.29	85.21	0.00	329.44%
1400-00	Total Maintenance of Building & Grounds	45,640.00	34,176.44	41,728.70	202.63	4,844.47	74.88%
1600-00	Memberships - General Fund	2,400.00	2,183.00	2,020.65	0.00	0.00	90.96%
1600-07	Memberships - 321 Grant	0.00	295.00	135.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	150.00	95.00	238.00	0.00	0.00	
1600-09	Memberships - Family Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Memberships	2,550.00	2,573.00	2,393.65	0.00	0.00	100.90%
1700-00	Miscellaneous Expense - General Fund	0.00	0.00	(702.50)	0.00	0.00	
1700-07	Miscellaneous Expense - 321 Grant	0.00	20.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0.00	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Family Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0.00	20.00	(702.50)	0.00	0.00	



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 20, 1977

OBJECT CODE	DESCRIPTION	FY1996-97		FY1995-96 YTD	FY1996-97 APR 1997	FY1995-96 APR 1996	FY97 YTD % OF BUD
		BUDGETED	REVISED BUDGETED				
1800-00	Library Supplies	7,500.00	4,500.00	7,116.87	86.46	0.00	29.03%
	Printing	7,849.00	7,000.00	2,053.33	138.90	24.73	86.35%
	EZ Copy - copy cards for sale to patrons	0.00	0.00	0.00	0.00	0.00	
	Publications	1,000.00	1,000.00	892.98	0.00	0.00	219.00%
	Paper	600.00	600.00	551.07	7.29	0.00	96.47%
	Drinking Water Service	300.00	300.00	249.50	24.95	24.95	74.85%
	Other Office Supplies	5,000.00	3,500.00	4,134.33	1,497.03	476.39	94.70%
	Total Office Supply Expense - General Fund	22,249.00	16,900.00	14,998.08	1,754.63	526.07	74.98%
1800-07	Literacy Dept Educ 321 Grant Supply Expense	0.00	0.00	37.97	0.00	0.00	
	Printing	3,000.00	3,000.00	1,045.62	0.00	359.02	59.88%
	Publications	2,750.00	2,750.00	2,622.75	0.00	134.33	
	Paper	50.00	50.00	0.00	0.00	0.00	0.00%
	Other Office Supplies	1,500.00	1,500.00	877.07	0.00	0.00	58.47%
	Total Adult Literacy Office Supply Expense	7,300.00	7,300.00	4,898.04	0.00	493.35	36.62%
1800-09	Family Literacy Supply Expense	0.00	0.00	2,248.82	0.00	11.61	
	Total Office Expense	29,549.00	24,200.00	22,144.94	1,754.63	1,031.03	65.63%
1803-00	Postage Expense - General Fund	1,500.00	1,000.00	412.77	85.00	10.70	34.04%
1803-04	Postage Expense - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	400.00	400.00	32.00	64.00	0.00	56.00%
1803-09	Postage Expense - Family Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Postage Expense	1,900.00	1,400.00	444.77	149.00	10.70	38.66%



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)

May 20, 1977

OBJECT CODE	DESCRIPTION	REVISED				FY1995-96 YTD	FY1996-97 APR 1997	FY1995-96 APR 1996	FY97 YTD % OF BUD
		FY1996-97 BUDGETED	FY1996-97 BUDGETED	FY1996-97 YTD	FY1995-96 YTD				
	Care Resources (Employee Assistance)	650.00	650.00	245.00	315.00	0.00	35.00	37.69%	
	Pension Contribution & Operating Expenses	5,800.00	5,800.00	3,743.18	3,978.94	0.00	0.00	64.54%	
	Anaheim Library Automated System	39,000.00	39,000.00	38,781.65	37,377.87	0.00	0.00	99.44%	
	Clipping Service	400.00	400.00	294.39	327.10	32.71	32.71	73.60%	
	Tax Collection Services & Fees by Orange County	450.00	450.00	397.95	316.51	16.31	74.35	88.43%	
	Advertising	200.00	200.00	0.00	115.20	0.00	0.00	0.00%	
	Medical Exams	500.00	500.00	367.00	147.50	0.00	52.50	73.40%	
	Collection Services - Accounts Receivable	3,700.00	3,700.00	118.86	0.00	0.00	0.00	3.21%	
	Audit	3,750.00	3,750.00	3,050.00	2,950.00	0.00	0.00	81.33%	
	Payroll Preparation	2,500.00	2,500.00	1,510.62	2,022.63	150.65	440.84	60.42%	
	Election Expenses	13,000.00	18,000.00	8,450.48	0.00	0.00	0.00	65.00%	
	Staff Training in Library	0.00	0.00	0.00	0.00	0.00	0.00		
	Other (including OCIP Settlement Allocations)	0.00	0.00	1,095.99	2,543.91	0.00	2,062.25		
1900-00	Total Specialized Services - General Fund	69,950.00	74,950.00	58,055.12	50,094.66	199.67	2,697.65	83.00%	
1900-01	Specialized Services - L.SCA II Grant	0.00	0.00	0.00	1,489.14	0.00	0.00		
1900-07	Specialized Services - 321 Grant	0.00	0.00	450.00	0.00	0.00	0.00		
1900-08	Specialized Services - Adult Literacy	2,750.00	2,750.00	480.00	788.11	480.00	0.00	17.45%	
1900-09	Specialized Services - Family Literacy	0.00	0.00	0.00	618.25	0.00	570.75		
1900-18	Tax Collection Services & Fees by Orange County	2,200.00	2,200.00	1,775.43	1,752.89	561.48	561.64	80.70%	
	Total Specialized Services	74,900.00	79,900.00	60,760.55	54,743.05	1,241.15	3,850.04	81.12%	
2000-00	Legal Notices - General Fund	500.00	1,200.00	1,064.56	112.50	0.00	0.00	212.91%	
2000-01	Legal Notices - L.SCA II Grant	0.00	0.00	0.00	0.00	0.00	0.00		
	Total Legal Notices	500.00	1,200.00	1,064.56	112.50	0.00	0.00	212.91%	
2100-00	Rents/Leases-Equipment	0.00	0.00	0.00	0.00	0.00	0.00		



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 20, 1977

OBJECT CODE	DESCRIPTION	FY 1996-97		FY 1996-97		FY 1995-96		FY 1996-97		FY 1995-96		FY 97 YTD % OF BUD
		BUDGETED	REVISED	BUDGETED	YTD	YTD	APR 1997	APR 1996	APR 1997			
2200-00	Semi-Annual Bond Payment	7,900.00		7,900.00	1,542.61	35,900.00		0.00	0.00	0.00		19.53%
2300-00	Small Tools/Instruments	0.00		0.00	0.00	0.00		0.00	0.00	0.00		
2400-00	Special Department Expense - Miscellaneous	100.00		100.00	644.34	2,817.81		0.00	0.00	264.84		644.34%
2400-01	Special Department Expense- Books	18,446.00		10,000.00	7,716.09	11,774.84		75.02	75.02	0.00		41.83%
2400-02	Special Department Expense - Video	1,000.00		500.00	0.00	243.00		0.00	0.00	0.00		0.00%
2400-03	Special Department Expense - Electronic	10,000.00		10,000.00	13,608.03	22,476.65		561.00	561.00	0.00		20.00%
2400-04	Special Department Expense - Periodicals	26,000.00		26,000.00	5,200.97	4,724.48		0.00	0.00	0.00		0.00%
2400-05	Special Department Expense - Audio	2,400.00		1,000.00	0.00	503.90		0.00	0.00	0.00		0.00%
2400-07	Special Department Expense - 321 Grant	0.00		0.00	0.00	0.00		0.00	0.00	0.00		
2400-08	Special Department Expense - Adult Literacy	500.00		500.00	973.15	0.00		688.55	688.55	0.00		
2400-09	Special Department Expense - Family Literacy	0.00		0.00	0.00	0.00		0.00	0.00	0.00		
	Total Special Department Expense	58,446.00		48,100.00	28,142.58	42,540.68		1,324.57	1,324.57	264.84		48.15%
2600-00	Transportation/Travel - General	0.00		0.00	0.00	0.00		0.00	0.00	0.00		
2700-00	Transportation/Travel - Meetings, Staff Out of Town	0.00		0.00	827.36	1,285.95		0.00	0.00	98.45		
2700-01	Transportation/Travel - Meetings, Staff Local	1,500.00		3,500.00	2,575.30	1,671.79		1,555.32	1,555.32	(66.80)		
2700-02	Transportation/Travel - Meetings, Board Out of Town	750.00		500.00	326.58	203.54		16.38	16.38	0.00		
2700-03	Transportation/Travel - Meetings, Board Local	500.00		500.00	530.00	275.00		0.00	0.00	0.00		
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0.00		0.00	0.00	0.00		0.00	0.00	0.00		
2700-07	Transportation/Travel - Meetings, 321 Grant	2,750.00		2,750.00	210.00	1,650.51		20.00	20.00	20.00		
2700-08	Transportation/Travel - Meetings - Adult Literacy	500.00		500.00	0.00	52.83		0.00	0.00	0.00		0.00%
2700-09	Transportation/Travel - Meetings - Family Literacy	0.00		0.00	9.67	28.19		0.00	0.00	0.00		
	Total Transportation/Travel - Meetings	6,000.00		7,750.00	4,478.91	5,167.81		1,591.70	1,591.70	51.65		74.65%



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
May 20, 1977

OBJECT CODE	DESCRIPTION	REVISED		FY 1995-96 YTD	FY 1996-97 APR 1997	FY 1995-96 APR 1996	FY 97 YTD % OF BUD
		FY 1996-97 BUDGETED	FY 1996-97 YTD				
2800-00	Electricity	51,000.00	43,000.00	40,247.52	0.00	3,739.72	63.24%
	Gas	3,300.00	3,000.00	2,631.78	771.60	704.60	157.40%
	Water	1,925.00	1,900.00	1,512.32	174.25	0.00	115.77%
	Total Utilities	56,225.00	47,900.00	44,391.62	945.85	4,444.32	70.56%
	TOTAL SUPPLIES & SERVICES	337,795.00	313,130.00	272,454.21	11,687.22	18,067.70	68.28%
3700-00	Taxes, Assessments (Sales Tax)	1,200.00	1,200.00	1,154.00	181.00	181.00	64.83%
4000-00	Equipment - General Fund	5,000.00	2,500.00	727.81	0.00	0.00	
4000-07	Equipment - 321 Grant	0.00	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0.00	0.00	0.00	877.07	0.00	
4000-09	Equipment - Family Literacy	0.00	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0.00	0.00	0.00	0.00	0.00	
	Total Equipment	5,000.00	2,500.00	727.81	877.07	0.00	70.05%
4200-00	Structures/Improvements	0.00	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	5,000.00	2,500.00	727.81	877.07	0.00	70.05%
4807	OPERATING TRANSFER TO ANOTHER DISTRIC	0.00	0.00	70,000.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	1,003,500.00	919,850.00	907,238.44	53,153.30	88,586.81	



Placentia Library District
Balance Sheet

April 30, 1997

Assets		
General Fund - Checking	5,668.28	
Literacy Fund-Checking	3,638.46	
County Exempt-Checking	7,536.96	
Payroll Account	34,020.78	
Savings (P/R Support)	4,100.21	
Savings (P/R Fees)	2,240.46	
Certificates of Deposit	27,500.00	
General Fund - Savings	4,911.01	
Literacy Fund - Savings	5,680.75	
County Exempt - Savings	6,910.17	
Total Assets		102,207.08
		=====
Liabilities		
Manual Payroll Checks	0.00	
Payroll Taxes Payable	4,190.11	
Deferred Comp Payable	842.45	
Insurance Payable	(435.65)	
Credit Union Payable	(364.22)	
Union Dues Payable	109.98	
Other Employee Deductions	656.41	
Total Liabilities		4,999.08
Capital		
Fund Balance	97,208.00	
Total Capital		97,208.00

Total Liabilities and Capital		102,207.08
		=====

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0937-19337
General Fund Petty Cash Savings Account

April 1997

Prepared 5/12/97

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				8,052.01
Checks Out	1030	3,141.00		
TOTALS		3,141.00	0.00	
CHECKBOOK BAL				4,911.01

ESM
5/12/97

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2657-00860
General Fund Petty Cash Checking Account

April 1997

Prepared 5/12/97

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				6,391.28
Checks Out	4363	148.00		
	4365	575.00		
TOTALS		723.00	0.00	

CHECKBOOK BAL

5,668.28

ESM
5/12/97

04/30/97

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending April 30, 1997

	Total	04/30/97
Income		
Cash Register-Audio Visual	0.00	0.00
Cash Register-Mis.	0.00	0.00
Cash Register-Fines	2,270.34	2,270.34
Cash Register-Damaged Items-Not in	0.00	0.00
Cash Register-Lost Items	199.63	199.63
Cash Register-Copy Cards	0.00	0.00
Cash Register-Fax/Laminator	0.00	0.00
Cash Register-Childrens	0.00	0.00
Cash Register-Publications	0.00	0.00
Cash Register-Reserves	117.50	117.50
Cash Register-Computer Rental	4.00	4.00
Typewriter Income	0.00	0.00
Telephone Income	0.00	0.00
Copy Machine Income	0.00	0.00
State Library Reimbursements	0.00	0.00
State Library Grants	0.00	0.00
State of California Foundation Fund	0.00	0.00
Other Grants	0.00	0.00
County Reimbursements	1,344.81	1,344.81
Interest Income - checking	0.00	0.00
Interest Income - savings	12.76	12.76
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	3,949.04	3,949.04
Cost of Sales		
	-----	-----
Gross Profit (Loss)	3,949.04	3,949.04
Expenses		
Transfers to County	3,141.00	3,141.00
Employee Insurance (030)	0.00	0.00
Food (0900)	0.00	0.00
Household Expenses (100)	0.00	0.00
Insurance (1100)	(948.00)	(948.00)
Maintenance-Equip (130)	0.00	0.00
Maintenance-Bldg (140)	0.00	0.00
Communications (070)	0.00	0.00
Memberships (160)	0.00	0.00
Office Expense (180)	333.11	333.11
Postage (183)	161.24	161.24
Prof. & Spec. Services (190)	0.00	0.00
Special Departmental Expense (240)	0.00	0.00
Transportation & Travel (270)	705.00	705.00
Utilities (280)	0.00	0.00
Equipment (400)	0.00	0.00

04/30/97

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending April 30, 1997

Page 2
Part 1 of 1 Parts

	Total	04/30/97
Taxes and Fees (370)	0.00	0.00
Funds in Transit	0.00	0.00
	-----	-----
Total Expenses	3,392.35	3,392.35
	-----	-----
Operating Income (Loss)	556.69	556.69
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	556.69	556.69
	=====	=====

04/30/97

Page 1

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending April 30, 1997

04/30/97

Income

Cash Register-Audio Visual	0.00
Cash Register-Mis.	76.25
Cash Register-Fines	17,771.70
Cash Register-Damaged Items-Not in Us	0.00
Cash Register-Lost Items	1,313.80
Cash Register-Copy Cards	0.00
Cash Register-Fax/Laminator	16.50
Cash Register-Childrens	406.00
Cash Register-Publications	0.00
Cash Register-Reserves	1,021.65
Cash Register-Computer Rental	157.00
Typewriter Income	35.86
Telephone Income	34.57
Copy Machine Income	0.00
State Library Reimbursements	8,623.27
State Library Grants	11,887.00
State of California Foundation Funds	28,082.00
Other Grants	3,511.00
County Reimbursements	10,695.88
Interest Income - checking	0.00
Interest Income - savings	120.04
Miscellaneous Income	0.00

Total Income 83,752.52

Cost of Sales

Gross Profit (Loss) 83,752.52

Expenses

Transfers to County	71,155.38
Employee Insurance (030)	(234.56)
Food (0900)	15.76
Household Expenses (100)	0.00
Insurance (1100)	(948.00)
Maintenance-Equip (130)	1,640.95
Maintenance-Bldg (140)	445.00
Communications (070)	0.00
Memberships (160)	311.00
Office Expense (180)	1,297.80
Postage (183)	910.90
Prof. & Spec. Services (190)	240.11
Special Departmental Expense (240)	(351.02)
Transportation & Travel (270)	2,958.08
Utilities (280)	0.00
Equipment (400)	0.00

04/30/97

Placentia Library District
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending April 30, 1997

	04/30/97
Taxes and Fees (370)	607.50
Funds in Transit	0.00

Total Expenses	78,048.90

Operating Income (Loss)	5,703.62
Other Income	
Other Expenses	

Net Income (Loss)	5,703.62
	=====

04/30/97

Placentia Library District
Cash Disbursements
Checkbook 1 Fiscal Year 97 Period 10
General Account

Page

Check	Date	Payee	Amount
4360	04/01/97	Computer Discount 0-5114-01 Office Expense (180)	233.78
4361	04/01/97	Smart & Final 0-5114-01 Office Expense (180)	99.33
4362	04/01/97	Bolins Mail Center 0-5116-01 Postage (183)	13.24
4363	04/23/97	U.S. Postmaster 0-5116-01 Postage (183)	148.00
4364	04/23/97	Placentia Chamber 0-5122-01 Transportation & Travel (270)	20.00
4365	04/23/97	PGRT Fund Raising 0-5122-01 Transportation & Travel (270)	575.00
4366	04/23/97	NSFRE 0-5122-01 Transportation & Travel (270)	110.00
Checkbook 1 Total			1,199.35

01/30/97

Placentia Library District
Cash Disbursements
S U M M A R Y

Page 2

For Fiscal Year 97, Period 10 through Fiscal Year 97, Period 10

Account Name Total

0-5114-01 Office Expense (180)	333.11
0-5116-01 Postage (183)	161.24
0-5122-01 Transportation & Travel (270)	705.00

1,199.35
=====

04/30/97

Placentia Library District
Cash Disbursements
Checkbook 5 Fiscal Year 97 Period 10
General Fund - Savings

Page

Check	Date	Payee	Amount
1030	04/30/97	O. C. Auditor	3,141.00
		0-5102-01 Transfers to County	3,141.00
		Checkbook 5 Total	3,141.00

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0935-19338
Literacy Fund Petty Cash Savings Account

April 1997

Prepared 5/12/97

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				5,680.75
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				5,680.75

*20 Mark
5/12/97*

04/30/97

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 02
Period Spread Sheet
1 Period(s) Ending April 30, 1997

	Total	04/30/97
Income		
Gifts Income	0.00	0.00
Tutor Training Income	0.00	0.00
Workshops Income	0.00	0.00
Book/Materials Income	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	10.56	10.56
Miscellaneous Income	0.00	0.00
Citizenship Tests (CASAS)	210.00	210.00
Citizenship Tests (CASAS)	0.00	0.00
Donations to Literacy	0.00	0.00
Placentopoly Games	0.00	0.00
	-----	-----
Total Income	220.56	220.56
Cost of Sales		
	-----	-----
Gross Profit (Loss)	220.56	220.56
Expenses		
Refunds (not in use)	0.00	0.00
Travel Expense	0.00	0.00
Equipment Expense	0.00	0.00
Refreshments	0.00	0.00
Printing	0.00	0.00
LVA Expenses	0.00	0.00
Miscellaneous	0.00	0.00
Tutor Training Materials	0.00	0.00
Bank Fees	0.00	0.00
	-----	-----
Total Expenses	0.00	0.00
	-----	-----
Operating Income (Loss)	220.56	220.56
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	220.56	220.56
	=====	=====

04/30/97

Placentia Library District Part 1 of 1 Parts
Income Statement For Department 02
YTD Actual Spread Sheet
1 Period(s) Ending April 30, 1997

	04/30/97
Income	
Gifts Income	0.00
Tutor Training Income	210.00
Workshops Income	0.00
Book/Materials Income	0.00
Interest Income - checking	9.16
Interest Income - savings	93.61
Miscellaneous Income	0.00
Citizenship Tests (CASAS)	979.00
Citizenship Tests (CASAS)	0.00
Donations to Literacy	0.00
Placentopoly Games	200.00

Total Income	1,491.77
Cost of Sales	-----
Gross Profit (Loss)	1,491.77
Expenses	
Refunds (not in use)	0.00
Travel Expense	0.00
Equipment Expense	0.00
Refreshments	0.00
Printing	8.61
LVA Expenses	0.00
Miscellaneous	0.00
Tutor Training Materials	0.00
Bank Fees	0.00

Total Expenses	8.61
Operating Income (Loss)	1,483.16
Other Income	
Other Expenses	-----
Net Income (Loss)	1,483.16
	=====

04/30/97

Placentia Library District
Cash Disbursements
S U M M A R Y

Page

For Fiscal Year 97, Period 10 through Fiscal Year 97, Period 10

Account Name

Total

* * N O A C T I V I T Y * *

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0933-19339
County Exempt Fund Petty Cash Savings Account

April 1997

Prepared 5/12/97

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				6,910.17
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				6,910.17

EDM
5/12/97

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2658-00932
County Exempt Checking Account

April 1997

Prepared 5/12/97

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				7,536.96
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				7,536.96

Sanwa
5/12/97

04/30/97

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending April 30, 1997

	Total	04/30/97
Income		
Cash Register-Copy Cards-Exempt Fun	0.00	0.00
Microfilm/Microfich Income	0.00	0.00
Meeting Room Income	320.00	320.00
Test Proctoring Income	0.00	0.00
Vending Machine Income	0.00	0.00
Debit Card Income	1,373.75	1,373.75
Friends Contributions	0.00	0.00
Friends - Summer Reading	2,000.00	2,000.00
Gifts Income	0.00	0.00
Special Gifts (Non Library)	0.00	0.00
Children's Dept Income	0.00	0.00
Lobbyist Income	0.00	0.00
Interest Income - checking	5.71	5.71
Interest Income - savings	14.43	14.43
Miscellaneous Income	0.00	0.00
Gulf Arab Grant Income	0.00	0.00
Community Grant Income	0.00	0.00
Directors Fund (Friends)	0.00	0.00
Camp Library (Friends)	0.00	0.00
Storytime (Friends)	0.00	0.00
	-----	-----
Total Income	3,713.89	3,713.89
Cost of Sales		
	-----	-----
Gross Profit (Loss)	3,713.89	3,713.89
Expenses		
Copy Cards Purchase	0.00	0.00
Vend. Mach.-Repay Capital Equip.	1,500.00	1,500.00
Vending Machine Supplies	0.00	0.00
Vending Machine Repairs	0.00	0.00
Bank Fees & Services Charges	8.93	8.93
Children's Summer Reading Program	(0.01)	(0.01)
Children's Camp Library	0.00	0.00
Children's-Other	0.00	0.00
Debit Card - Repay Capital Equip.	0.00	0.00
Friend's-Director's Fund	0.00	0.00
Friend's-Other Activities	0.00	0.00
Library Board Expenses	0.00	0.00
Meeting Room Upkeep Expenses	0.00	0.00
Gulf Arab Grant	0.00	0.00
Community Grant Expense	0.00	0.00
Miscellaneous	0.00	0.00
Lobbyist Expense	0.00	0.00
Funds in Transit	0.00	0.00

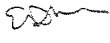
04/30/97

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending April 30, 1997

	Total	04/30/97
Debit Card System Repairs	0.00	0.00
Debit Cards	0.00	0.00
Copier Maintenance Contract	0.00	0.00
Copier Lease Payments	0.00	0.00
Copier Supplies	0.00	0.00
	-----	-----
Total Expenses	1,508.92	1,508.92
	-----	-----
Operating Income (Loss)	2,204.97	2,204.97
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	2,204.97	2,204.97
	=====	=====

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Performance Evaluation of the Library Director
DATE: May 20, 1997

BACKGROUND:

This Agenda Item was carried forward from the May 20, 1997 Agenda with the addition of establishing a procedure and calendar for future performance evaluations for the Library Director.

Salary History

The Library Director was appointed on August 19, 1991 at a salary of \$60,000.

A merit increase of 8.3% was awarded in March 1992 for a salary of \$65,000.

A 4.2% COLA was awarded in July 1992 to all staff. The Library Director was included for a salary of \$67,730.

The Library Director declined all discussion of a merit increase in Fiscal Year 1992-1993 because of the severe budget cuts and pending staff layoffs.

The 3% COLA granted to staff effective January 1, 1994 did not include the Library Director.

A merit increase of 4.5% was awarded in March, 1994, which when adjusted for the COLA granted to the staff in January, 1994 provided a net merit increase of 1.5% for a salary of \$70,800.

A 1.8% COLA was awarded in July 1994 to all staff. The Library Director was included for a salary of \$72,072.

A 3% COLA was awarded in July 1995 to all staff. The Library Director was included for a salary of \$74,234.

In June 1996, the Library Director declined the Board's offer to discuss a merit increase because of the continuing revenue shortfalls of the District and the condition of the book budget.

A 2% COLA was awarded in July 1996, to all staff. The Library Director was included for a salary of \$75,720.

The minimum staff COLA for Fiscal Year 1997-1998, as stipulated in the Memorandum of Understanding, will be 2%. If the Library Director is included, the change for the current salary will be approximately \$1,514 for a total of \$77,234.

The impact of changes to the current salary of \$75,719.90 are identified below:

Merit Adjustment	Amount of Merit	Salary May 1997	2% COLA	Salary July 1997
	Base of \$75,719.90			
0%	0.00	75,719.90	1,514.40	77,234.30
1%	757.20	76,477.10	1,529.54	78,006.64
2%	1,514.40	77,234.30	1,544.69	78,778.98
2.5%	1,893.00	77,612.90	1,552.26	79,165.16
3%	2,271.60	77,991.50	1,559.83	79,551.33
4%	3,028.80	78,748.70	1,574.97	80,323.67
5%	3,786.00	79,505.90	1,590.12	81,096.01

Any change based upon merit will need to be followed up next month with a Resolution amending the Exempt Employees Salary Schedule.

Proposed Procedure and Calendar for Library Director Performance Evaluations

- Forms will be distributed to Trustees and the Library Director at the February Library Board Meeting. They are to be completed and returned to the Library Board President within twenty-one days of distribution.
- Library Board President will prepare and present a summary of the Evaluations and comments, and present them to the Trustees in a Closed Session at the March Library Board Meeting. At this time, only the evaluation will be discussed. The issue of compensation will not be addressed until after the Library Board President has met with the Library Director.
- Following the March Library Board Meeting, the Library Board President will meet with the Library Director to present and discuss the evaluation. During this meeting the Library Board President will request the Library Director's comments on salary and other compensation issues.
- At the April Board Meeting the Library Director's salary and compensation package will be discussed and action taken on any changes proposed. Changes or modifications to the Library Director Performance Review document for the next review year will be made at this meeting.
- At the May Library Board Meeting the Salary Schedule for Exempt Employees will be amended by Resolution to formalize any actions taken by the Board at its April Board Meeting.

RECOMMENDATIONS:

1. Set salary for the Library Director.
2. Review and adopt Procedure and Calendar for Library Director Performance Evaluations.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
SUBJECT: Review of Library Revenue Issues
DATE: May 20, 1997

BACKGROUND:

There are three areas of concern for the issue of Library revenues:

1. Property Tax

Attachment A is a history of the District's property tax revenues since Fiscal Year 1990-1991.

Only three things can impact the property tax revenues:

- Significant increase in property valuations
- Reversal of ERAF
- Voter-approved local library tax

2. State Funds

Attachment B is a history of State funding.

Three issues are important to rebuilding the State revenues:

- Legislative and gubernatorial approval of full funding of the Public Library Fund (PLF)
- Legislative and gubernatorial approval of full funding of Transaction Based Reimbursements (TBR) at a realistic cost of providing those services
- Avoiding dilution of the limited funds available to public libraries by sharing them with the academic, school and special libraries (SB409)

3. Local Revenues

Attachment C shows the decline in local revenues. These declines are mostly related to the decrease in circulation, which is directly linked to the decrease in the book budget and the subsequent unavailability of new items for circulation.

RECOMMENDATION:

Discuss and give direction for future action.

California Special Districts Association LEGISLATIVE UPDATE

June 5, 1997

Assembly Bill 556 by Assembly Member Curt Pringle, relating to the consolidation of special districts in Orange County, passed the Assembly yesterday (June 4, 1997) on a 52-to-8 vote, with 20 members not voting.

When the bill was presented early yesterday afternoon, the bill received only 23 votes. In addition to CSDA's opposition and that of the Association of California Water Agencies (ACWA), the bill is strongly opposed by a number of public employee unions that represent employees at a number of the districts cited in the legislation. The unions concentrated their opposition on Assembly Democrats, not one of which voted for the bill.

When the call was lifted early last evening, the bill received 52 votes, including 20 Democrats.

It is believed that Mr. Pringle will continue to accept amendments in the Senate necessary to allow AB 556 to reach the Governor's desk. It is also believed that he will attempt to modify the bill in a manner which removes labor's opposition and that of one or two specified districts cited in the bill who have retained lobbyists to oppose the measure.

Vote Tabulation - AB 556 (Pringle)

Ayes - 52

Ackerman Aguiar #Ashburn Baldwin Battin Bordonaro #Bowler Campbell #Cardoza Cunneen #Davis #Ducheny #Escutia	#Figueroa Firestone Frusetta #Gallegos #Granlund #Havice #Hertzberg #House #Kaloogian Kuykendall #Leach Leonard #Machado	Margett #Martinez #Mazzoni McClintock Miller Morrisey #Morrow #Murray #Napolitano Olberg #Oller #Pappan #Perata	Poochigian Pringle Runner #Strom-Martin #Sweeney Takasugi #Thompson #Thomson #Vincent #Washington #Wayne Woods #Wright
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Noes - 8

Aiby Alquist	Caldera Knox	Pacheco Prenter	#Shelley #Wildman
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Not Voting

#Aroner Baca #Baugh Bowen Brewer	Brown Cardenas Floyd Goldsmith Honda	Keeley Kuehl Lempert Migden Ortiz	Richter Scott Torlakson Villaraigosa Mr. Speaker
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#Vote Added Upon Lifting of Call at Member's Desk

CSDA, 1121 L Street, Suite 508, (916) 442-7887, (916) 442-7889 FAX

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial statements and for providing a clear audit trail. The records should be kept up-to-date and should be easily accessible to all relevant parties.

2. The second part of the document outlines the procedures for handling discrepancies. It is important to identify any errors as soon as possible and to investigate the cause of the discrepancy. Once the cause has been identified, the appropriate corrective action should be taken to prevent the error from recurring.

3. The third part of the document discusses the importance of regular communication between all parties involved in the financial process. This includes the management, the accounting department, and the external auditors. Regular communication helps to ensure that everyone is aware of the current status of the financial statements and any issues that may arise.

4. The fourth part of the document discusses the importance of maintaining a strong internal control system. This system should be designed to prevent and detect errors and fraud. It should include a clear separation of duties, a strong system of authorization, and a regular review of the internal control system.

5. The fifth part of the document discusses the importance of providing accurate and timely financial information to all stakeholders. This includes the management, the board of directors, and the external auditors. Accurate and timely financial information is essential for making informed decisions and for maintaining the confidence of all stakeholders.

6. The sixth part of the document discusses the importance of maintaining a strong relationship with the external auditors. The external auditors play a crucial role in ensuring the integrity of the financial statements and in providing an independent opinion on the financial statements. It is important to work closely with the external auditors and to provide them with all the information they need to perform their duties.

7. The seventh part of the document discusses the importance of maintaining a strong ethical culture. This culture should be based on honesty, integrity, and transparency. It should be reinforced by a strong code of ethics and by regular training and education for all employees.



Placentia Library District Property Tax Revenues

0% 170

18,126.32
13,112.8

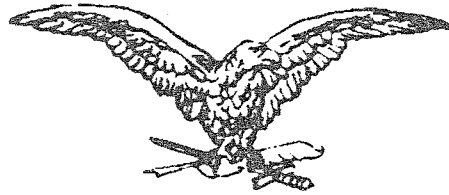
2,522.32

Agenda Item 27
Attachment A

Obj Code	Description	FY 1990-1991	Actual	FY 1991-1992	Actual	FY 1992-1993	Actual	FY 1993-1994	Actual	FY 1994-1995	Actual	FY 1995-1996	Actual	OCA Est. FY 1996-1997	YTD May 16 FY 1996-1997
6210	Current Secured	823,832		892,734		824,818		668,080		644,816		643,684		677,592	673,803
6210-01	Current Secured - Public Utility	25,633		27,090		28,058		24,362		25,128		24,898		23,763	22,537
6210	Total Current Secured	849,465		919,824		852,876		692,442		669,944		668,582		701,355	684,215
6220	Current Unsecured	64,438		72,956		56,872		46,640		47,239		47,311		42,098	27,219
6230	Prior Secured	24,856		37,363		47,569		88,689		6,809		26,545		28,818	28,818
6240	Prior Unsecured	978		1,258		435		815		461		1,221		0	0
6250	Spec Dist Augmentation Fund (SDAF)	0		0		0		11,971		0		0		0	0
6260	Penalties & Costs on Delinquent	4,289		6,019		7,676		2,158		0		0		0	0
6280	Current Supplemental	72,614		48,227		34,058		10,037		8,242		10,682		9,581	7,559
6300	Prior Supplemental	2,103		3,704		4,939		3,644		2,312		430		1,066	1,066
	TOTAL TAXES	1,018,742		1,089,350		1,004,425		856,396		735,008		754,771		743,452	748,878
6540	Penalties & Costs on Delinquent	0		0		0		0		0		399		448	448
6690	State Homeowners	19,790		20,375		18,101		13,993		12,454		17,059		14,783	7,458
	ACTUAL TOTAL TAX REVENUE RECEIVED	1,038,532		1,109,724		1,022,526		870,388		747,462		772,229		758,235	756,784
	% Change from Previous Year			6.86%		-7.86%		-14.88%		-14.12%		3.31%		-1.81%	-0.19%
	SDAF Diverted by Orange County	400,957		400,957		400,957		400,957		0		0		0	0
	OFFICIAL TOTAL TAX REVENUE ALLOCATED	1,439,489		1,510,681		1,423,483		1,271,345		747,462		772,229		758,235	756,784
	% Change from Previous Year			4.95%		-5.77%		-10.69%		-41.21%		3.31%		-1.81%	-0.19%
	Placentia Valuation	1,742,400,695		1,871,985,331		1,955,832,524		1,983,866,179		1,998,150,349		2,018,326,929		2,026,766,015	
	% Change from Previous Year			7.44%		4.48%		1.43%		0.72%		1.41%		0.42%	
	1% of Valuation for Total Property Tax	17,424,007		18,719,853		19,558,325		19,838,662		19,981,503		20,183,269		20,267,660	
	% of Property Tax to Library District	5.96%		5.93%		5.23%		4.39%		3.74%		3.83%			
	Amt Library Recd of Each Property Tax Dollar	\$0.06		\$0.06		\$0.05		\$0.04		\$0.04		\$0.04		\$0.04	

*Arrows indicate payments anticipated before 6/30/97.

LOS ANGELES TIMES EDITORIALS



Localities See Some Hope for Justice on Property Taxes

An overdue momentum is building in Sacramento

There's more to a healthy California economy than a constant stream of tax breaks to induce businesses to move here or stay here. That fact was evident this week when a powerful group of business organizations gave enthusiastic support to a legislative initiative to begin returning state-appropriated property tax revenues to local government.

Private business wants good streets, water supplies, sewers, libraries, parks and police and fire protection. Those services are vital to business operations as well as to the lifestyles and satisfaction of employees. But the sad story of recent years has been one of cuts in city and county services because of lack of funds.

A state Chamber of Commerce official said that the pending legislation to restore property taxes to local governments "is crucial from an economic development standpoint." Spokesmen for the residential and commercial construction industries delivered similar views.

By joining with cities, counties and special districts, the business groups have helped to create a seemingly unstoppable political force favoring an end to the state's usurpation of \$3.5 billion in local revenues annually. Under legislation signed by Gov. Pete Wilson, the state appropriated the money to itself in the early 1990s when it faced a multibillion-dollar budget deficit caused by the recession.

The recession is over now. State revenues are surging. But the state is still spending the local governments' money—including the annual growth in the property tax take—to balance its own budget. It's time for that to stop. The coalition is supporting legislation by Assemblyman

Michael Sweeney (D-Hayward) and Fred Aguiar (R-Chino) to cap the transfer of local funds at its current level and then to reduce the state's take by a certain percentage each year until it reaches zero.

Their measures (AB 95 and ACA 4) won the backing of the Assembly Appropriations Committee this week and will become an integral part of the state budget negotiations expected to begin soon.

A similar bill sponsored by Aguiar breezed through the Legislature last year but was vetoed by the governor. Wilson said then that "a comprehensive approach should be considered next year as a part of the budget process." But there was no such proposal in the governor's budget, and his Finance Department said this week it opposes the plan.

A powerful group of business organizations gave enthusiastic support to a legislative initiative to begin returning state-appropriated property tax revenues to local government.

The devil is in the details of the budget. The money to ensure a balanced budget, which is required under California law, has to come from somewhere. One place is the pot of several hundred millions that Wilson set aside for successive 5% business tax cuts this year and next. Democratic leaders in both houses of the Legislature insist there will be no such cut this year. This is money that rightfully should be returned to local government, backers of the Sweeney-Aguiar bills argue.

What California ultimately needs is a sweeping constitutional reform of the fiscal relationship between the state and the 7,000 units of local government. It has become an irrational mess over the past 25 years. Until a formula to do that is devised, the best way to begin restoring property tax revenues to local government is the Sweeney-Aguiar plan.

Placentia Library District
State Library Reimbursements and Grants

FUND	FY 1990-1991	FY 1991-1992	FY 1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	Budgeted FY 1996-1997	YTD Apr FY 1996-1997
ILL & Direct Loan Reimbursements	0	41,937	53,447	37,154	22,423	20,683	20,000	8,623
CA Foundation Funds	0	16,217	14,636	15,625	16,036	16,003	35,000	28,082
CA Literacy Campaign	0	51,348	12,528	11,158	9,185	8,391	12,000	11,887
Family Literacy Grant	0	9,255	25,000	23,000	23,174	20,194	0	0
Dept Educ. 321 Grant	0	0	0	0	3,294	1,381	3,500	3,511
One-Year Grants	0	5,000	0	0	0	0	0	0
Miscellaneous State Revenues	0	1	1	1	1	152	0	0
TOTAL STATE REVENUE	144,764	123,758	105,612	86,938	74,112	66,803	70,500	52,103



Placentia Library District						
Comparative Local Income Data						
Fines						
	FY 1991-1992	FY 1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	1,921.02	2,374.75	1,677.83	1,953.34	1,862.43
Aug	896.02	2,266.23	2,272.38	1,531.79	1,909.89	1,534.54
Sep	730.81	2,050.23	2,197.95	1,706.40	1,570.24	2,034.20
Oct	80.86	2,115.02	1,936.81	2,191.27	2,063.48	2,011.42
Nov	(25.00)	2,040.19	2,311.12	2,115.80	1,915.75	1,482.86
Dec	757.90	2,148.10	1,902.67	1,637.69	2,053.80	1,372.49
Jan	2,722.80	2,423.50	2,325.61	2,560.50	2,264.71	1,892.40
Feb	1,581.77	2,156.77	1,951.71	1,701.22	2,013.58	1,608.47
Mar	2,239.77	3,337.27	3,216.05	2,263.75	2,411.63	1,702.55
Apr	298.70	3,304.65	2,400.05	2,557.03	2,893.74	2,270.34
May		3,754.08	2,907.09	2,836.57	2,386.34	
Jun	2,216.03	2,999.24	2,607.04	2,185.90	2,009.44	
TOTAL	11,499.66	30,516.30	28,403.23	24,965.75	25,445.94	17,771.70
Average	958.31	2,543.03	2,366.94	2,080.48	2,120.50	1,777.17

Placentia Library District Comparative Local Income Data						
Lost & Damaged Items						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	110.64	227.43	32.20	202.06	124.42
Aug	70.36	3.50	93.90	217.30	330.84	88.60
Sep	64.44	51.90	147.08	224.28	70.00	238.49
Oct	(37.00)	(107.90)	82.20	142.55	70.43	216.77
Nov	0.00	(52.46)	105.95	178.02	224.60	53.95
Dec	112.32	0.00	182.28	92.29	161.94	81.85
Jan	132.73	10.00	31.24	138.38	154.66	97.95
Feb	117.90	26.45	122.09	254.86	163.18	87.40
Mar	158.65	73.36	120.40	119.97	152.64	124.74
Apr	7.90	49.90	101.40	126.19	94.55	199.63
May		196.50	102.28	151.61	146.73	
Jun	(13.45)	124.21	103.60	341.59	92.62	
TOTAL	613.85	486.10	1,419.85	2,019.24	1,864.25	1,313.80
Average	51.15	40.51	118.32	168.27	155.35	131.38

Placentia Library District						
Comparative Local Income Data						
Reserves						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	128.25	138.38	160.35	115.00	134.80
Aug	51.56	175.20	170.35	172.75	134.74	131.50
Sep	47.44	169.30	111.80	169.75	147.00	100.00
Oct	0.00	156.65	129.15	160.70	124.35	138.50
Nov	0.00	129.63	113.00	149.75	123.00	81.00
Dec	54.25	87.20	73.00	97.75	85.00	71.50
Jan	40.24	154.18	121.25	140.00	137.00	74.00
Feb	47.50	138.10	132.00	132.00	132.60	89.50
Mar	59.25	158.75	166.50	132.50	98.80	83.35
Apr	21.00	129.00	137.75	137.00	125.00	117.50
May		131.75	149.25	139.50	108.00	
Jun	56.25	176.35	135.25	144.80	105.10	
TOTAL	377.49	1,734.36	1,577.68	1,736.85	1,435.59	1,021.65
Average	31.46	144.53	131.47	144.74	119.63	102.17

Placentia Library District Comparative Local Income Data						
Computer Rental						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	214.00	102.00	47.50	51.00	5.50
Aug	35.69	81.50	77.00	83.00	76.50	20.00
Sep	32.84	159.50	72.50	66.00	5.00	38.60
Oct	0.00	96.50	125.60	169.50	96.50	18.00
Nov	0.00	194.50	108.75	42.00	1.97	24.00
Dec	0.00	12.00	63.50	42.50	0.00	36.90
Jan	53.30	34.50	61.00	78.75	132.50	6.00
Feb	52.60	113.00	84.90	87.50	0.00	4.00
Mar	45.50	169.50	118.75	70.35	0.00	0.00
Apr	99.30	139.00	32.00	55.60	29.40	4.00
May		94.75	98.50	124.00	19.50	
Jun	255.25	146.00	60.00	63.50	13.00	
TOTAL	574.48	1,454.75	1,004.50	930.20	425.37	157.00
Average	47.87	121.23	83.71	77.52	35.45	15.70

Placentia Library District						
Comparative Local Income Data						
Typewriter						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	32.43	26.08	0.00	0.00	0.00
Aug	0.00	0.00	0.00	25.95	15.68	15.18
Sep	0.00	0.00	0.00	0.00	0.00	0.00
Oct	0.00	22.23	0.00	0.00	29.78	10.73
Nov	0.00	80.75	23.03	14.55	11.48	0.00
Dec	0.00	0.00	0.00	0.00	0.00	0.00
Jan	24.63	27.10	24.68	16.18	18.93	9.95
Feb	0.00	0.00	0.00	0.00	0.00	0.00
Mar	0.00	3.00	0.00	0.00	0.00	0.00
Apr	0.00	0.00	0.00	19.58	18.55	0.00
May		27.43	20.53	0.00	0.00	
Jun	21.50	0.00	0.00	0.00	0.00	
TOTAL	46.13	192.94	94.32	76.26	94.42	35.86
Average	3.84	16.08	7.86	6.36	7.87	3.59

Placentia Library District Comparative Local Income Data						
Telephone						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	72.50	125.05	0.00	0.00	0.00
Aug	0.00	53.78	0.00	0.00	45.86	34.57
Sep	0.00	0.00	42.59	77.10	0.00	0.00
Oct	0.00	180.76	37.66	0.00	0.00	0.00
Nov	0.00	0.00	46.26	31.35	0.00	0.00
Dec	0.00	78.72	0.00	49.91	35.66	0.00
Jan	400.00	67.89	78.81	0.00	32.38	0.00
Feb	0.00	80.54	0.00	90.20	0.00	0.00
Mar	122.67	55.67	45.42	27.86	0.00	0.00
Apr	184.92	144.15	29.51	72.18	0.00	0.00
May		136.07	0.00	43.54	0.00	
Jun	217.54	0.00	153.08	0.00	44.97	
TOTAL	925.13	870.08	558.38	392.14	158.87	34.57
Average	77.09	72.51	46.53	32.68	13.24	3.46

Placentia Library District Comparative Local Income Data						
Copy Machine Income						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	0.00	0.00	110.94	0.00	0.00
Aug	0.00	232.50	92.25	40.85	0.00	0.00
Sep	0.00	285.04	0.00	309.95	0.00	0.00
Oct	0.00	93.22	0.00	0.00	0.00	0.00
Nov	0.00	0.00	0.00	0.00	0.00	0.00
Dec	0.00	53.50	0.00	0.00	0.00	0.00
Jan	0.00	35.56	0.00	0.00	0.00	0.00
Feb	0.00	0.00	0.00	0.00	0.00	0.00
Mar	0.00	63.04	96.56	0.00	0.00	0.00
Apr	0.00	0.00	75.09	0.00	0.00	0.00
May		243.33	0.00	0.00	0.00	0.00
Jun	494.40	0.00	0.00	0.00	0.00	0.00
TOTAL	494.40	1,006.19	263.90	461.74	0.00	0.00
Average	41.20	83.85	21.99	38.48	0.00	0.00

Placentia Library District						
Comparative Local Income Data						
Copy Cards						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	123.50	45.00	22.50	52.50	0.00
Aug	129.35	54.25	52.50	30.00	45.00	0.00
Sep	119.01	133.50	67.50	15.00	30.00	0.00
Oct	0.00	200.00	7.50	29.50	22.00	0.00
Nov	0.00	75.00	37.50	45.00	22.50	0.00
Dec	62.46	45.00	170.75	22.50	22.00	0.00
Jan	279.00	52.50	52.50	15.00	52.50	0.00
Feb	92.50	100.00	127.00	37.50	30.00	0.00
Mar	173.50	37.50	45.00	37.50	0.00	0.00
Apr	180.00	7.50	75.00	54.50	0.00	0.00
May		55.50	86.50	37.50	0.00	0.00
Jun	267.75	52.50	45.00	15.00	0.00	0.00
TOTAL	1,303.57	936.75	811.75	361.50	276.50	0.00
Average	108.63	78.06	67.65	30.13	23.04	0.00

Placentia Library District Comparative Local Income Data						
Microfilm/Microfiche						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	0.00	0.00	0.00	0.00	0.00
Aug	16.98	202.50	0.00	0.00	0.00	0.00
Sep	0.00	0.00	0.00	0.00	0.00	0.00
Oct	19.25	0.00	0.00	0.00	0.00	0.00
Nov	0.00	0.00	0.00	0.00	0.00	0.00
Dec	0.00	0.00	0.00	0.00	0.00	0.00
Jan	0.00	0.00	0.00	0.00	0.00	0.00
Feb	0.00	0.00	0.00	63.00	0.00	0.00
Mar	0.00	0.00	0.00	0.00	0.00	0.00
Apr	5.75	0.00	0.00	0.00	0.00	0.00
May		0.00	124.00	0.00	0.00	0.00
Jun	73.50	184.00	0.00	0.00	0.00	0.00
TOTAL	115.48	386.50	124.00	63.00	0.00	0.00
Average	9.62	32.21	10.33	5.25	0.00	0.00

Placentia Library District						
Comparative Local Income Data						
Meeting Room						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	361.00	497.00	160.00	120.00	270.00
Aug	0.00	260.00	285.00	560.00	275.00	680.00
Sep	0.00	280.00	280.00	240.00	180.00	180.00
Oct	0.00	480.00	440.00	445.00	180.00	360.00
Nov	0.00	445.00	200.00	200.00	220.00	210.00
Dec	0.00	315.00	220.00	425.00	660.00	180.00
Jan	815.00	270.20	195.00	240.00	190.00	150.00
Feb	180.00	225.00	220.00	480.00	210.00	290.00
Mar	380.00	220.00	300.00	240.00	215.00	160.00
Apr	377.00	140.00	270.00	210.00	305.00	320.00
May		210.00	255.00	210.00	210.00	
Jun	765.00	285.00	185.00	300.00	150.00	
TOTAL	2,517.00	3,491.20	3,347.00	3,710.00	2,915.00	2,800.00
Average	209.75	290.93	278.92	309.17	242.92	280.00

Placentia Library District Comparative Local Income Data						
Test Proctoring						
	FY 1991-1992	FY1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	0.00	20.00	40.00	0.00	40.00
Aug	0.00	20.00	0.00	40.00	160.00	40.00
Sep	0.00	40.00	0.00	20.00	40.00	60.00
Oct	0.00	0.00	40.00	20.00	40.00	20.00
Nov	0.00	0.00	20.00	60.00	0.00	40.00
Dec	0.00	0.00	20.00	20.00	20.00	20.00
Jan	40.00	0.00	0.00	0.00	0.00	20.00
Feb	60.00	0.00	40.00	40.00	40.00	40.00
Mar	0.00	0.00	20.00	0.00	20.00	0.00
Apr	40.00	0.00	0.00	0.00	80.00	0.00
May		0.00	20.00	80.00	60.00	
Jun	20.00	20.00	60.00	80.00	40.00	
TOTAL	160.00	80.00	240.00	400.00	500.00	280.00
Average	13.33	6.67	20.00	33.33	41.67	28.00

Placentia Library District Comparative Local Income Data						
Debit Cards						
	FY 1991-1992	FY 1992-1993	FY 1993-1994	FY 1994-1995	FY 1995-1996	FY 1996-1997
Jul	0.00	0.00	0.00	61.00	53.00	475.70
Aug	0.00	0.00	0.00	79.00	56.00	473.70
Sep	0.00	0.00	0.00	57.00	79.00	435.00
Oct	0.00	0.00	0.00	152.00	144.00	748.59
Nov	0.00	0.00	0.00	109.00	92.00	545.15
Dec	0.00	0.00	0.00	242.00	164.00	622.00
Jan	0.00	0.00	0.00	91.00	142.10	754.40
Feb	0.00	0.00	0.00	112.00	129.75	817.70
Mar	0.00	0.00	0.00	85.00	1,261.50	957.05
Apr	0.00	0.00	0.00	240.00	1,781.15	1,373.75
May	0.00	0.00	0.00	218.00	1,134.20	
Jun	0.00	0.00	0.00	107.00	557.75	
TOTAL	0.00	0.00	0.00	1,553.00	5,594.45	7,203.04
Average	0.00	0.00	0.00	129.42	466.20	720.30

3.4%
increased

~~929.889~~

923/03

951.367

Trustee commitments, apart from the Library Board Meetings, will also be shared to the fullest extent possible. These include, but are not limited to:

- Independent Special Districts of Orange County (ISDOC) – quarterly evening meetings, once a year there is a NOON luncheon meeting.
- Local Area Formation Commission (LAFCO) Nominating Committee – District must be represented by its President or another delegate who has been appointed by formal Resolution of the Board. This body meets only when there is a vacancy for the Special District representatives on LAFCO. These meetings are sometimes held at the same time as ISDOC.
- Orange County Investment Pool (OCIP) Bankruptcy Committee – meetings are usually held during the day and are informational in nature. If votes are required they are presented at Board Meetings. This group met frequently during the first two years of the Bankruptcy. If future meetings are called, they will probably deal with the third party litigations (Merrill Lynch, etc.). These meetings are usually held in Irvine or Fountain Valley, and the advance notice is often short. It is at these meetings that we get first hand briefings from the Committee's Attorney (Patrick Shea), and the CPAs.
- California Special Districts Association (CSDA) – Annual Conference and Legislative Day.
- CSDA Worker's Compensation Authority Board of Directors – 4 meetings per year, including one at the CSDA Annual Conference.
- California Association of Library Trustees and Commissioners (CALTAC/CLA) – Spring workshop for all Trustees and an Annual Conference (part of California Library Association Conference).
- Placentia Chamber of Commerce monthly breakfast meetings, includes time for visiting with community leaders and owners/managers of small businesses and a presentation by a speaker, 7:15 – 8:30 A.M.
- Placentia Chamber of Commerce monthly mixers, includes time for visiting with community leaders and owners/managers of small businesses, 5:30 – 7:00 P.M. The time is very flexible, like an open house, and one can come and go as needed.
- Placentia Library Foundation Board of Directors – 4 Board meetings per year plus active committee assignments. Two Board delegates to the Foundation are elected by the Trustees at the Board's Annual Meeting each December.
- Friends of Placentia Library Board of Directors – 10 Board meetings per year, currently rotated among Trustees.

RECOMMENDATION:

Discuss the proposal, adopt the Board Officer Selection Policy as a "First Reading," and set the Policy for further discussion at the June Board Meeting.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establishing the District's Gann Limitation for Fiscal Year 1997-1998
DATE: May 20, 1997

BACKGROUND:

Each year local jurisdictions are required to establish an Appropriations Limitation (Gann Limit) for the next fiscal year.

The growth factor for Placentia Library District is calculated using price and population data provided by the California Department of Finance. This growth factor, when applied to the District's 1996-97 limit, produces its 1997-98 limit.

Calculation of Placentia Library District's Appropriations Limit for 1997-1998:

Take the **price factor** (the percentage change in California per capita personal income over prior year, as provided by the California Department of Finance, expressed as a ratio): **4.67%** ($(4.67+100)/100 = 1.0467$;

Multiply it by the **population change factor** for the City of Placentia as provided by the State Department of Finance, pursuant to Government Code Section 7901 and Revenue and Taxation Code Section 2228, expressed as a ratio: **.96%** ($(.96+100)/100 = 1.0096$;

The Library's FY 1996-97 Gann Limit was **\$1,752,223**.

FY 1997-1998 Gann Limit Calculation:

	Price Factor		1.0467
x	<u>Population Change Factor</u>		<u>1.0096</u>
	Growth Factor	1.0567	
x	<u>District's FY1996-1997 Gann Limit</u>		<u>\$1,752,223</u>
	 <u>District's FY 1997-1998 Gann Limit</u>		 <u>\$1,851,574</u>

Resolution 97-1 is Attachment A.

RECOMMENDATIONS:

1. Read Resolution 97-1 by Title only.

Sandoz / Key

2. Adopt Resolution 97-1 by Roll Call Vote.

Sandoz / Key

RESOLUTION NO. 97-1

A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY
TO ESTABLISH THE APPROPRIATIONS LIMITATION FOR ~~THE~~ FISCAL YEAR 1997-1998

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments, as called out in Section 2710 of the Government Code; and

WHEREAS, such law became effective January 1, 1981; and factors that may be used by local jurisdictions in setting their appropriations limit; and

WHEREAS, the Placentia Library District of Orange County as complied with all the provisions of said law in determining the appropriations limit for the fiscal year 1997-1998.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE PLACENTIA LIBRARY DISTRICT that the appropriations limit shall be \$1,851,574 for Fiscal Year 1996-1997.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSENT: TRUSTEES:

ABSTAIN: TRUSTEES:

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Ray Evans, Secretary of the Board of Trustees of the Placentia Library District of Orange County, hereby certify that the above and forgoing was duly and regularly adopted at a Regular Meeting hereof held on the 20th day of May, 1997.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 20th day of May, 1997.

Ray Evans, Secretary
Board of Trustees
Placentia Library District of Orange County



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Fiscal Year 1997-1998 Budget Presentation
DATE: May 20, 1997

BACKGROUND:

The proposed Fiscal Year 1997-1998 Budget will be presented at the Meeting.

Comments received at the Meeting can be incorporated before final presentation at the June Board Meeting.

RECOMMENDATION:

Review, Give Direction, and Continue until June Board Meeting.



Placentia Library District
 Revenue Budget for Fund 707 for Fiscal Year 1997-1998
 May 20, 1997

Object Code	Category	FY1990-1991	FY1991-1992	FY1992-1993	FY1993-1994	FY1994-1995	FY1995-1996	FY1996-1997	FY1996-1997	FY1996-1997	FY1996-1997	FY1996-1997
		Actual	Actual	Actual	Actual	Actual	Actual	Budgeted	Nov 96 Revision	YTD Apr 30	Estimate	
6210	Current Secured	823,832	892,734	824,818	668,080	644,816	643,684	706,000	692,535	654,883	681,500	
6230	Prior Secured	24,856	37,363	47,569	100,660	6,809	26,545	53,000	45,000	28,818	30,000	
	TOTAL SECURED	848,688	930,097	872,387	768,740	651,626	670,229	759,000	737,535	683,701	711,500	
6211	PUBLIC UTILITY	25,633	27,090	28,058	24,362	25,128	24,898	25,000	25,000	10,412	21,000	
6220	Current Unsecured	64,438	72,956	56,872	46,640	47,239	47,311	50,000	33,000	27,219	30,000	
6240	Prior Unsecured	978	1,258	435	815	461	1,221	500	500	0	500	
	TOTAL UNSECURED	65,416	74,214	57,307	47,455	47,700	48,532	50,500	33,500	27,219	30,500	
6690	HOMEOWNER	19,790	20,375	18,101	13,993	12,454	17,059	15,500	14,750	7,458	14,900	
	TOTAL ESTIMATE PROVIDED											
	BY ORANGE COUNTY AUDITOR	959,527	1,051,776	975,853	854,549	736,908	760,717	850,000	810,785	728,790	777,900	
6260/6540	PENALTIES/DELINQUENCIES	4,289	6,019	7,676	2,158	0	399	0	0	448	400	
6280	SUPPLEMENTAL - CURRENT	72,614	48,227	34,058	10,037	8,242	10,682	10,000	10,000	7,559	9,500	
6300	SUPPLEMENTAL - PRIOR	2,103	3,704	4,939	3,644	2,312	430	2,000	1,065	1,066	1,065	
6610	INTEREST	46,331	40,373	36,599	31,037	13,041	19,501	15,000	12,000	13,262	11,000	
	TOTAL CATEGORIES NOT ESTIMATED											
	BY ORANGE COUNTY AUDITOR	125,337	98,323	83,272	46,876	23,595	31,012	27,000	23,065	22,335	21,965	
	TOTAL PROPERTY TAX REVENUE	1,084,864	1,150,099	1,059,125	901,426	760,503	791,729	877,000	833,850	751,125	799,865	
6970	STATE LIBRARY	144,764	123,758	105,612	86,938	74,112	66,803	70,500	50,000	52,103	52,887	
7130	BANKRUPTCY RECOVERY DISTRIBUTIONS					5,324	0	20,000	0	0	0	
7615	TRANSFER FROM OTHER LIBRARY FUNDS		18,899	100,000	0	0	120,000	0	0	0	0	
7670	LOCAL REVENUE	13,969	17,115	32,866	36,424	32,251	32,775	36,000	36,000	19,672	25,000	
7680	6 MO. EXPIRED (OUTLAW) CHECKS			9,102	(8,005)	(750)	0	0	0	7	0	
	TOTAL REVENUE	1,243,597	1,309,871	1,306,705	1,016,782	871,441	1,011,308	1,003,500	919,850	822,907	877,752	

Placentia Library District Property Tax Revenues

Obj Code	Description	FY 1990-1991	Actual	FY 1991-1992	Actual	FY 1992-1993	Actual	FY 1993-1994	Actual	FY 1994-1995	Actual	FY 1995-1996	Actual	OCA Est. FY1996-1997	YTD May 16 FY1996-1997
6210	Current Secured	823,832		892,734		824,818		668,080		644,816		643,684		677,592	673,803
6210-01	Current Secured - Public Utility	25,633		27,090		28,058		24,362		25,128		24,898		23,763	10,412
6210	Total Current Secured	849,465		919,824		852,876		692,442		669,944		668,582		701,355	684,215
6220	Current Unsecured	64,438		72,956		56,872		46,640		47,239		47,311		42,098	27,219
6230	Prior Secured	24,856		37,363		47,569		88,689		6,809		26,545			28,818
6240	Prior Unsecured	978		1,258		435		815		461		1,221			0
6250	Spec. Dist. Augmentation Fund (SDAF)	0		0		0		11,971		0		0			0
6260	Penalties & Costs on Delinquent	4,289		6,019		7,676		2,158		0		0			0
6280	Current Supplemental	72,614		48,227		34,058		10,037		8,242		10,682			7,559
6300	Prior Supplemental	2,103		3,704		4,939		3,644		2,312		430			1,066
	TOTAL TAXES	1,018,742		1,089,350		1,004,425		856,396		735,008		754,771		743,452	748,878
6540	Penalties & Costs on Delinquent	0		0		0		0		0		399			448
6690	State Homeowners	19,790		20,375		18,101		13,993		12,454		17,059		14,783	7,458
	ACTUAL TOTAL TAX REVENUE RECEIVED	1,038,532		1,109,724		1,022,526		870,388		747,462		772,229		758,235	756,784
	% Change from Previous Year			6.86%		-7.86%		-14.88%		-14.12%		3.31%		-1.81%	-0.19%
	SDAF Diverted by Orange County	400,957		400,957		400,957		400,957		0		0		0	0
	OFFICIAL TOTAL TAX REVENUE ALLOCATED	1,439,489		1,510,681		1,423,483		1,271,345		747,462		772,229		758,235	756,784
	% Change from Previous Year			4.95%		-5.77%		-10.69%		-41.21%		3.31%		-1.81%	-0.19%
	Placentia Valuation	1,742,400,695		1,871,985,331		1,955,832,524		1,983,866,179		1,998,150,349		2,018,326,929		2,026,766,015	
	% Change from Previous Year			7.44%		4.48%		1.43%		0.72%		1.01%		0.42%	
	1% of Valuation for Total Property Tax	17,424,007		18,719,853		19,558,325		19,838,662		19,981,503		20,183,269		20,267,660	
	% of Property Tax to Library District	5.96%		5.93%		5.23%		4.39%		3.74%		3.83%			
	Amt. Library Rec'd of Each Property Tax Dollar	\$0.06		\$0.06		\$0.05		\$0.04		\$0.04		\$0.04		\$0.04	

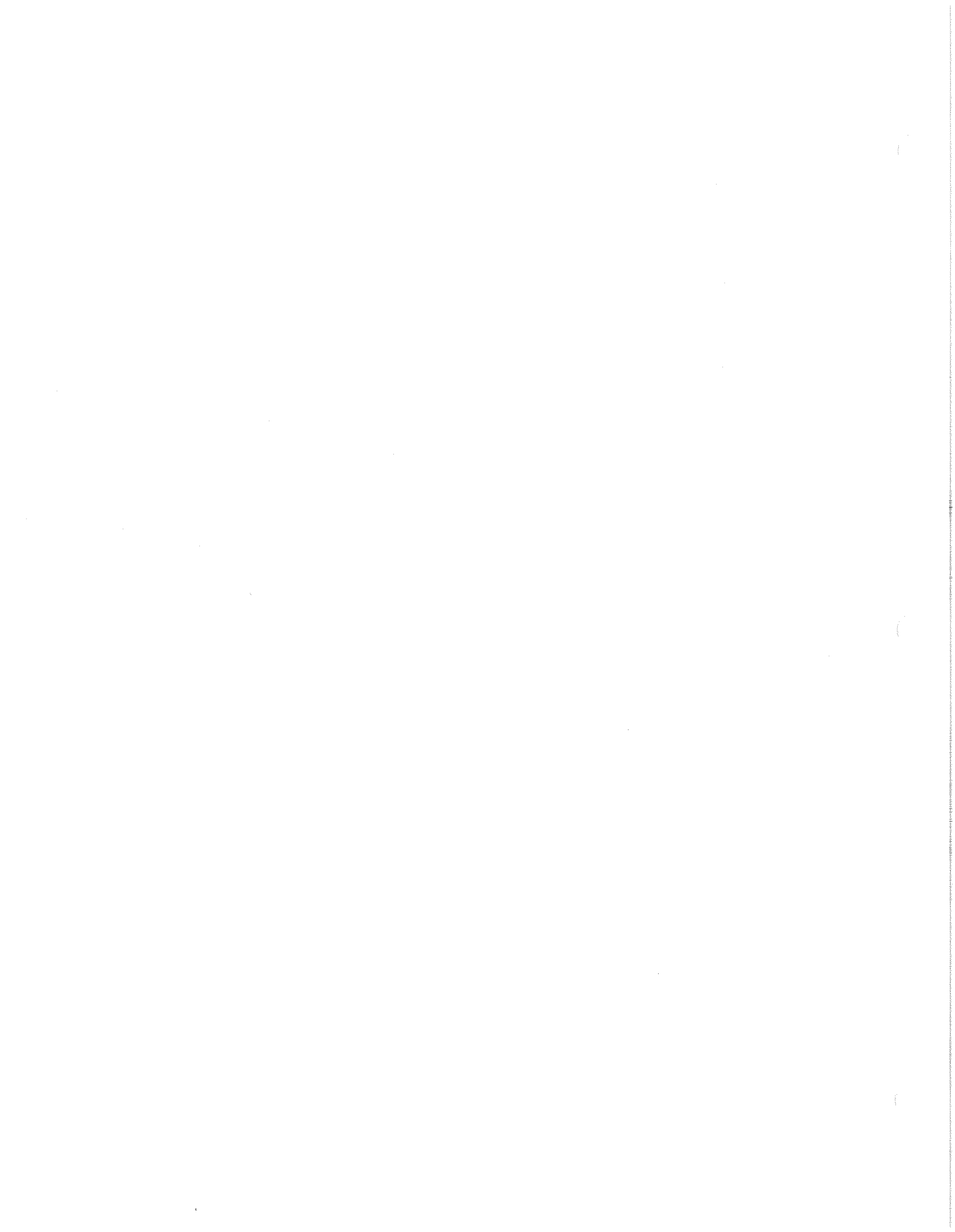
*Arrows indicate payments anticipated before 6/30/97.

Placentia Library District
 Interest Income Summary for Accounts Managed by Orange County Treasurer
 May 20, 1997

FUND	FY1990-91	FY 1991- 92	FY 1992-93	FY1993-94	FY 1994-95	FY1995-96	YTD Apr 30 FY1996-97	Estimate FY1997-98
702 - Equipment/Structure	10,288	8,358	9,814	8,453	4,398	6,357	3,190	3,875
703 - Automation	6,028	6,358	5,093	4,157	2,281	3,228	121	147
706 - Bond Redemption	33,966	35,823	34,483	22,453	11,877	14,105	4,232	5,252
707 - General Fund	46,331	40,373	36,599	31,037	13,041	19,501	13,262	11,000
708 - Sick Leave Payoff	870	821	553	533	293	476	299	363
TOTAL INTEREST	97,484	91,733	86,543	66,634	31,889	43,668	21,103	20,637

Placentia Library District
 State Library Reimbursements and Grants
 May 20, 1997

FUND	FY1990-91	FY 1991-92	FY 1992-93	FY1993-94	FY 1994-95	FY1995-96	Budgeted FY1996-97	YTD Apr FY1996-97	Estimate FY1997-98
ILL & Direct Loan Reimbursements	0	41,937	53,447	37,154	22,423	20,683	20,000	8,623	7,500
CA Foundation Funds	0	16,217	14,636	15,625	16,036	16,003	35,000	28,082	30,000
CA Literacy Campaign	0	51,348	12,528	11,158	9,185	8,391	12,000	11,887	11,887
Family Literacy Grant	0	9,255	25,000	23,000	23,174	20,194	0	0	0
Dept Educ. 321 Grant	0	0	0	0	3,294	1,381	3,500	3,511	3,500
One-Year Grants	0	5,000	0	0	0	0	0	0	0
Miscellaneous State Revenues	0	1	1	1	1	152	0	0	0
TOTAL STATE REVENUE	144,764	123,758	105,612	86,938	74,112	66,803	70,500	52,103	52,887



Placentia Library District
State Library Transaction Based Reimbursements
May 20, 1997

	INTERLIBRARY LOAN	DIRECT LOAN	TOTAL
FY 1990-91			
1st quarter	2,911.81	3,915.95	6,827.76
2nd quarter	2,043.15	7,474.50	9,517.65
3rd quarter	2,392.67	6,370.65	8,763.32
4th quarter	2,631.68	20,797.92	23,429.60
TOTAL	9,979.31	38,559.02	48,538.33

FY1991-92			
1st quarter	2,412.74	6,861.50	9,274.24
2nd quarter	917.18	10,295.29	11,212.47
3rd quarter	917.18	12,893.65	13,810.83
4th quarter	261.63	17,530.78	17,792.41
5th payment	357.48	3,839.98	4,197.46
TOTAL	4,866.21	51,421.20	56,287.41

FY1992-93			
1st quarter	2,242.24	10,223.81	12,466.05
2nd quarter	1,695.04	7,665.90	9,360.94
3rd quarter	2,092.61	9,864.53	11,957.14
4th quarter	2,099.03	8,304.04	10,403.07
5th payment	1,475.10	6,418.97	7,894.07
TOTAL	9,604.02	42,477.25	52,081.27

FY1993-94			
1st quarter	1,905.23	4,019.02	5,924.25
2nd quarter	1,053.36	955.96	2,009.32
3rd quarter	1,360.59	4,649.65	6,010.24
4th quarter	1,288.77	3,776.47	5,065.24
5th payment	2,012.96	4,742.20	6,755.16
TOTAL	7,620.91	18,143.30	25,764.21



Placentia Library District
State Library Transaction Based Reimbursements
May 20, 1997

	INTERLIBRARY LOAN	DIRECT LOAN	TOTAL
FY1994-95			
1st quarter	1,487.42	1,434.29	2,921.71
2nd quarter	1,652.15	2,969.09	4,621.24
3rd quarter	1,654.57	3,534.30	5,188.87
4th quarter	1,436.54	3,889.60	5,326.14
5th payment	494.81	943.48	1,438.29
TOTAL	6,725.49	12,770.76	19,496.25
FY1995-96			
1st quarter	1,896.18	2,265.87	4,162.05
2nd quarter	1,329.95	1,896.18	3,226.13
3rd quarter	1,637.04	3,855.28	5,492.32
4th quarter	1,386.24	1,902.01	3,288.25
5th payment	79.96	39.61	119.57
TOTAL	6,329.37	9,958.95	16,288.32
FY1996-97			
1st quarter	1,236.90	693.39	1,930.29
2nd quarter	1,037.40	610.61	1,648.01
3rd quarter		0.00	0.00
4th quarter		0.00	0.00
5th payment			0.00
TOTAL	2,274.30	1,304.00	3,578.30



PLACENTIA LIBRARY DISTRICT											
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1997-1998											
May 20, 1997											
OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97	FY98 PROPOSED
0100	Salaries & Wages	624,948.00	700,238.65	752,402.94	554,886.10	518,987.81	500,513.55	544,905	499,120		481,259
0200	Retirement (Social Security & Pension Contribution)	86,162.64	87,508.99	101,063.84	90,067.88	73,368.39	70,239.67	76,084	70,000		70,591
	Health Insurance/Care America			38,981.19	28,676.84	19,117.42	16,445.45	23,825	20,000		21,324
	Long Term Disability			2,485.32	3,313.49	2,492.04	2,596.21	2,149	2,000		2,072
	Vision Service Plan			2,013.44	1,835.45	1,263.69	1,299.83	1,067	1,000		937
	Dental			5,702.00	5,912.24	4,219.10	4,725.54	4,475	3,900		3,715
0300	Total Employee Insurance	40,194.04	37,302.50	49,181.95	39,738.02	27,092.25	25,067.03	31,516	26,900		28,049
0310	Unemployment Insurance	2,115.00	1,717.00	2,579.76	5,567.31	415.46	0.00	500	1,000		0
0350	Workers Compensation - General	8,979.77	7,602.28	6,098.85	2,731.32	3,864.00	5,870.00	6,500	6,000		6,000
	TOTAL SALARIES & EMPLOYEE BENEFITS	762,399.45	834,369.42	911,327.34	692,990.63	623,727.91	601,690.25	659,505	603,020		585,899
0700-00	Communications - Telephone	5,841.73	0.00	3,554.15	4,121.95	1,928.80	1,565.58	2,500	2,000		2,000
0700-01	Communications - Modem/Fax				0.00	2,713.84	3,881.88	3,600	3,600		900
0700-02	Communications - Internet/Database				0.00	483.46	437.14	500	500		3,500
0700-05	Communications - Brodart Cataloging Access			6,092.77	4,869.85	5,320.19	4,634.69	5,160	5,160		5,160
0700-07	Communications - 321 Grant					134.20	170.37	150	150		150
0700-08	Communications - Adult Literacy		0.00	896.35	485.82	553.09	298.54	250	250		250
	Total Communications	5,841.73	0.00	10,543.27	9,477.62	11,133.58	10,988.20	12,160	11,660		11,960
0900-00	Food - General Fund	0.00	88.83	0.00	1.99	205.98	85.98	100	100		0
0900-07	Food - 321 Grant				0.00	0.00	0.00	50	50		50
0900-08	Food - Adult Literacy				0.00	30.43	43.74	50	50		50
090-009	Food - Family Literacy			32.26	315.85	35.74	178.43	0	0		0
	Total Food	0.00	88.83	32.26	317.84	272.15	308.15	200	200		100
1000-00	Household Expense	3,311.71	4,479.02	3,596.68	3,172.21	3,177.16	4,164.33	3,500	3,500		3,500
1100-00	Insurance	13,065.63	14,716.87	14,649.00	18,374.25	15,223.66	2,692.13	12,225	11,500		11,500



PLACENTIA LIBRARY DISTRICT										
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1997-1998										
May 20, 1997										
OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	BUDGETED	NOV 96 REVISIONS	FY97 PROPOSED
1300-00	Maintenance of Equipment - General Fund	3,003.13	7,575.16	4,453.27	6,793.53	5,377.32	8,574.33	25,100	20,000	20,000
1300-07	Maintenance of Equipment - 321 Grant			0.00	0.00	0.00	0.00	0	0	0
1300-08	Maintenance of Equipment - Adult Literacy			0.00	0.00	969.00	517.16	1,000	1,000	1,000
1300-09	Maintenance of Equipment - Family Literacy			0.00	0.00	0.00	0.00	0	0	0
	Total Maintenance of Equipment	3,003.13	7,575.16	4,453.27	6,793.53	6,346.32	9,091.49	26,100	21,000	21,000
	HVAC			13,623.83	4,141.52	2,390.82	7,734.32	6,500	7,500	7,500
	Carpet Cleaning			2,894.55	3,176.25	800.00	0.00	1,500	1,000	1,000
	Groundskeeping, City of Placentia			23,537.42	27,101.43	21,979.52	18,626.60	21,000	18,750	18,750
	Plumbing			523.71	1,146.60	765.56	110.00	500	1,200	1,200
	Electrical			982.57	1,174.22	3,601.71	3,372.00	3,740	2,500	3,000
	Cleaning Service			13,060.20	11,683.04	11,400.00	11,400.00	11,700	11,700	11,700
	Locksmith			87.45	827.12	55.19	1,262.10	200	200	200
	Other	44,124.45		1,141.36	(575.62)	3,639.32	7,461.59	500	1,500	1,500
1400-00	Total Maintenance of Building & Grounds	44,124.45	60,144.19	55,851.09	48,674.56	44,632.12	49,966.61	45,640	44,350	44,850
1600-00	Memberships - General Fund	2,199.00	3,452.19	3,325.25	2,978.50	2,154.65	2,285.65	2,400	2,400	2,500
1600-07	Memberships - 321 Grant			0.00	0.00	0.00	135.00	0	0	0
1600-08	Memberships - Adult Literacy			0.00	0.00	135.00	238.00	150	150	150
1600-09	Memberships - Family Literacy			0.00	0.00	0.00	0.00	0	0	0
	Total Memberships	2,199.00	3,452.19	3,325.25	2,978.50	2,289.65	2,658.65	2,550	2,550	2,650
1700-00	Miscellaneous Expense - General Fund	0.00	349.86	0.00	2,439.95	702.50	(702.50)	0	0	0
1700-07	Miscellaneous Expense - 321 Grant			0.00	0.00	0.00	0.00	0	20	0
1700-08	Miscellaneous Expense - Adult Literacy			0.00	0.00	28.03	0.00	0	0	0
1700-09	Miscellaneous Expense - Family Literacy			0.00	0.00	0.00	0.00	0	0	0
	Total Miscellaneous Expense	0.00	349.86	0.00	2,439.95	730.53	(702.50)	0	20	0



PLACENTIA LIBRARY DISTRICT											
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1997-1998											
May 20, 1997											
OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97	FY98 PROPOSED
	Library Supplies										
	Printing			9,042.32	5,251.95	5,618.20	9,103.81	7,500	4,500	4,500	4,500
	EZ Copy - copy cards for sale to patrons			4,172.71	8,983.64	8,610.34	3,816.95	7,849	7,000	7,000	7,000
	Publications			1,571.32	0.00	0.00	0.00	0	0	0	0
	Paper			1,985.00	312.00	850.05	1,119.48	1,000	1,000	1,000	1,000
	Drinking Water Service			1,143.69	672.00	885.95	707.81	600	600	600	600
	Other Office Supplies			299.40	274.45	299.40	299.40	300	300	300	300
1800-00	Total Office Supply Expense - General Fund			10,585.64	4,608.25	6,462.27	5,195.08	5,000	3,500	3,500	3,500
				28,800.08	20,102.29	22,726.21	20,242.53	22,249	16,900	16,900	16,900
1800-07	Literacy Dept Educ 321 Grant Supply Expense			0.00	729.13	0.00	0.00	0	0	0	0
	Printing			616.54	3,343.24	2,938.36	1,045.62	3,000	3,000	3,000	3,000
	Publications			0.00	0.00	2,062.86	3,660.39	2,750	2,750	2,750	2,750
	Paper			86.93	12.31	0.00	0.00	50	50	50	50
1800-08	Other Office Supplies			1,953.93	573.49	328.25	1,620.47	1,500	1,500	1,500	1,500
	Total Adult Literacy Office Supply Expense			2,657.40	3,929.04	5,329.47	6,326.48	7,300	7,300	7,300	7,300
1800-09	Family Literacy Supply Expense			4,832.97	2,154.59	6,014.75	3,341.22	0	0	0	0
	Total Office Expense	19,390.29	24,542.09	36,290.45	26,915.05	34,070.43	29,910.23	29,549	24,200	24,200	24,200
1803-00	Postage Expense - General Fund			1,970.50	(19.13)	1,450.99	948.22	1,500	1,000	1,000	1,000
1803-01	Postage Expense - LSCA II Grant	2,375.04		0.00	0.00	19.95	0.00	0	0	0	0
1803-08	Postage Expense - Adult Literacy			894.17	668.89	182.42	115.20	400	400	400	400
1803-09	Postage Expense - Family Literacy			29.00	477.79	114.84	0.00	0	0	0	0
	Total Postage Expense	2,375.04	0.00	2,893.67	1,127.55	1,768.20	1,063.42	1,900	1,400	1,400	1,400



PLACENTIA LIBRARY DISTRICT											
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1997-1998											
May 20, 1997											
OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97	FY98 PROPOSED
	Care Resources (Employee Assistance)			693.00	455.00	280.00	385.00	650	650		420
	Pension Fund Operating & Investment Mgmt. Expenses			5,029.59	4,487.59	5,640.50	4,797.61	5,800	5,800		5,000
	Anaheim Library Automated Library System			42,631.10	37,392.29	37,960.12	37,377.87	39,000	39,000		40,000
	Clipping Service			368.52	390.52	392.52	392.52	400	400		420
	Tax Collection Services & Fees by Orange County			545.51	472.55	138.85	402.58	450	450		450
	Advertising			552.50	97.50	72.97	270.82	200	200		200
	Medical Exams			324.00	552.00	760.00	252.50	500	500		500
	Collection Services - Accounts Receivable			0.00	0.00	3,700.00	0.00	3,700	3,700		3,700
	Audit & Accounting Services			2,950.00	3,200.00	3,530.00	2,950.00	3,750	3,750		3,750
	Payroll Preparation			2,367.28	5,120.72	2,441.95	2,370.03	2,500	2,500		2,500
	Election Expenses			0.00	0.00	0.00	0.00	13,000	18,000		0
	Staff Training in Library			0.00	0.00	0.00	0.00	0	0		0
	Other			8,101.87	10,835.99	2,693.76	2,643.91	0	0		0
1900-00	Total Specialized Services - General Fund	61,688.26	64,407.71	63,563.37	63,004.16	57,610.67	51,842.84	69,950	74,950		56,940
1900-01	Specialized Services - LSCA II Grant	10,278.00	0.00	0.00	0.00	11,243.26	1,507.39	0	0		0
1900-07	Specialized Services - 321 Grant				0.00	0.00	250.00	0	0		0
1900-08	Specialized Services - Adult Literacy	6,093.95	2,069.14	1,077.40	630.00	2,653.08	1,305.31	2,750	2,750		2,750
1900-09	Specialized Services - Family Literacy	0.00	2,467.26	812.00	(25.00)	5,505.00	5,714.25	0	0		0
1900-18	Tax Collection Services & Fees by Orange County	0.00	13,553.04	2,401.91	1,863.22	1,813.96	1,823.82	2,200	2,200		2,200
	Total Specialized Services	78,060.21	82,497.15	67,854.68	65,472.38	78,825.97	62,443.61	74,900	79,900		61,890
2000-00	Legal Notices - General Fund	0.00	600.27	521.08	110.88	141.75	112.50	500	1,200		500
2000-01	Legal Notices - LSCA II Grant	0.00	600.27	521.08	110.88	141.75	112.50	500	1,200		500
	Total Legal Notices	0.00	1,200.54	1,042.16	221.76	283.50	225.00	1,000	2,400		1,000
2100-00	Rents/Leases-Equipment	0.00	82.00	0.00	0.00	0.00	0.00	0	0		0



PLACENTIA LIBRARY DISTRICT										
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1997-1998										
May 20, 1997										
OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97 PROPOSED
2200-00	Semi-Annual Bond Payment	71,800.00	71,800.00	0.00	35,900.00	35,900.00	35,900.00	7,900	7,900	71,800
2300-00	Small Tools/Instruments			497.32	0.00	0.00	0.00	0	0	0
2400-00	Special Department Expense - Miscellaneous	0.00	745.48	14.95	27.21	414.19	2,817.81	100	100	100
2400-01	Special Department Expense- Books	122,463.09	115,541.59	109,878.89	23,263.83	50,853.68	17,151.49	18,446	10,000	10,000
2400-02	Special Department Expense - Video	5,790.92	5,115.55	957.33	0.00	27.45	243.00	1,000	500	500
2400-03	Special Department Expense - Electronic	0.00	3,776.83	0.00	0.00	4,431.22	46,181.66	10,000	10,000	10,000
2400-04	Special Department Expense - Periodicals	10,233.49	4,159.91	39,890.38	9,243.74	9,414.09	4,966.48	26,000	26,000	26,000
2400-05	Special Department Expense - Audio	5,411.88	7,461.82	4,027.63	1,180.01	0.00	503.90	2,400	1,000	1,000
2400-07	Special Department Expense - 321 Grant	0.00	4,461.67	0.00	0.00	215.34	0.00	0	0	0
2400-08	Special Department Expense - Adult Literacy	0.00	590.51	118.80	2,252.85	1,381.15	637.76	500	500	500
2400-09	Special Department Expense - Family Literacy	0.00	1,439.19	1,439.19	925.19	3,228.99	0.00	0	0	0
	Total Special Department Expense	143,899.38	141,853.36	156,327.17	36,892.83	69,966.11	72,502.10	58,446	48,100	48,100
2600-00	Transportation/Travel - General	0.00	60.00	0.00	0.00	0.00	0.00	0	0	0
2700-00	Transportation/Travel - Meetings, Staff Out of Town	8,427.00	10,805.00	6,292.83	5,355.11	6,590.33	1,695.33	0	0	1,000
2700-01	Transportation/Travel - Meetings, Staff Local				0.00	1,867.75	2,362.54	1,500	3,500	2,000
2700-02	Transportation/Travel - Meetings, Board Out of Town				0.00	61.48	886.78	750	500	750
2700-03	Transportation/Travel - Meetings, Board Local				0.00	699.00	727.52	500	500	500
2700-04	Transportation/Travel - Meetings, LSCA II Grant				0.00	0.00	0.00	0	0	0
2700-07	Transportation/Travel - Meetings, 321 Grant				0.00	2,631.92	2,421.02	2,750	2,750	2,750
2700-08	Transportation/Travel - Meetings - Adult Literacy	0.00	728.00	728.00	1,408.01	137.00	120.72	500	500	500
2700-09	Transportation/Travel - Meetings - Family Literacy	0.00	941.50	941.50	1,141.37	91.65	81.04	0	0	0
	Total Transportation/Travel - Meetings	8,427.00	10,805.00	7,962.33	7,904.49	12,079.13	8,294.95	6,000	7,750	7,500



PLACENTIA LIBRARY DISTRICT											
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1997-1998											
May 20, 1997											
OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97	FY98 PROPOSED
	Electricity			56,813.70	57,098.74	48,474.74	47,635.00	51,000		43,000	45,000
	Gas			2,917.30	2,033.77	2,938.78	3,066.02	3,300		3,000	3,500
	Water			1,888.97	1,683.49	1,803.99	1,913.25	1,925		1,900	2,500
2800-00	Total Utilities	59,583.61	66,780.08	61,619.97	60,816.00	53,217.51	52,614.27	56,225		47,900	51,000
	TOTAL SUPPLIES & SERVICES	455,081.18	489,826.07	426,417.49	327,367.64	369,774.27	342,008.14	337,795		313,130	361,950
3700-00	Taxes, Assessments (Sales Tax)	0.00	1,262.82	610.04	688.32	1,284.00	1,154.00	1,200		1,200	900
4000-00	Equipment	0.00	19,583.43	711.12	3,863.73	4,725.29	4,722.66	5,000		2,500	2,500
4000-07	Equipment - 321 Grant			0.00	0.00	0.00	0.00	0		0	0
4000-08	Equipment - CLC Grant	0.00	472.96	0.00	2,202.42	2,150.05	0.00	0		0	1,000
4000-09	Equipment - FFL Grant			0.00	0.00	0.00	0.00	0		0	0
4000-11	Equipment	11,181.79	2,245.40	0.00	0.00	0.00	0.00	0		0	0
	Total Equipment	11,181.79	22,301.79	711.12	6,066.15	6,875.34	4,722.66	5,000		2,500	3,500
4200-00	Structures/Improvements	0.00	107.73	0.00	0.00	0.00	0.00	0		0	0
	TOTAL EQUIPMENT EXPENSE	11,181.79	22,409.52	711.12	6,066.15	6,875.34	4,722.66	5,000		2,500	3,500
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0.00	0.00	0.00	0.00	0.00	70,000.00				0
5600	INVESTMENT POOL LOSS	0.00	0.00	0.00	0.00	34,733.31	(545.75)	0		0	0
	TOTAL EXPENSES	1,228,662.42	1,347,867.83	1,339,065.99	1,027,112.74	1,036,394.83	1,019,029.30	1,003,500		919,850	952,249
										0	877,752.00
											(74,496.70)



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Organization Chart for Fiscal Year 1997-1998
Proposed May 20, 1997

Library Staff
(12.50 FTE)

LIBRARY BOARD

Library Director (1.00 FTE)
Minter

Administrative Services
(1.50 FTE)
Administrative Assistant
(1.00 FTE)
Dumitru
Library Assistant
(Volunteer Coordinator)
(.50 FTE)
Willauer

Circulation Services
(5.00 FTE)
Library Assistant
(1.00 FTE)
Burklich
Library Clerk I
(2.00 FTE)
Wnek (1.00 FTE)
(Conn)
Library Aide/(Lead Shelver)
(.50 FTE)
Guzman
Library Student Assistant
(Shelvers)
(1.50 FTE)

Technical Services
(1.00 FTE)
Librarian II
(.50 FTE)
Shook
Library Assistant
(.50 FTE)
Willauer

Professional Services
(4.00 FTE)
Principal Librarian
(.50 FTE)
Ammar

Adult Services
(2.00 FTE)
Principal Librarian
(.50 FTE)
Ammar
Librarian II
(1.50 FTE)
McClain (1.00 FTE)
Shook (.50 FTE)

Literacy Services
(.50 FTE)
Library Assistant/
Literacy Coordinator
(.50 FTE)
Matas

Children's Services
(1.00 FTE)
Librarian
(1.00 FTE)
Smith

Placentia Library District

Proposed Personnel Allocation by Activity for Fiscal Year 1996-1997, Effective January 1, 1997
 Adopted November 19, 1996, Effective January 1, 1997
 Proposed for Fiscal Year 1997-1998, May 20, 1997

	Admin	Prof. Svcs.	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian		0.50	0.50					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.50				0.50	2.00
Librarian					1.00			1.00
Library Assistant	0.50	0.00	0.00	0.50	0.00	1.00	0.50	2.50
Library Clerk II		0.00			0.00	0.00	0.00	0.00
Library Clerk I	0.00			0.00		2.00		2.00
Library Aide					0.00	0.50		0.50
Page						1.50		1.50
TOTAL	2.50	0.50	2.00	0.50	1.00	5.00	1.00	12.50

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: FY1997-1998 Salary Schedule
DATE: May 20, 1997

BACKGROUND:

The Memorandum of Understanding between the District and its Employees, approved by the Library Board on July 18, 1995, provides for an increase equal to the percent rise to the nearest tenth (0.1) of one percent, in the cost-of-living for the period March 1996 to March 1997 as measured by the Bureau of Labor Statistics Consumer Price Index "All Items" (base 1982-84), for the Los Angeles-Anaheim-Riverside area except, however, that such wage increase shall not be less than two (2) percent, nor more than five (5) percent for all classifications represented by the Association.

The Index, Attachment A, reported a cost of living change for the period March 1996 to March 1997 of 1.6%.

The amount applied to the Salary Schedule was the 2% minimum for all classifications except Pages. The adjustment for Pages reflects the minimum wage adjustments required by the State of California.

The proposed Salary Schedule is Attachment B.

Resolution 97-2 is Attachment C.

RECOMMENDATIONS

1. Read Resolution 97-2 by title only.
2. Adopt Resolution 97-2.

Steel
~~AS~~ / *Zem*

CONSUMER PRICE INDEXES

PACIFIC CITIES AND U. S. CITY AVERAGE
 PROPER PLACENTIA LIBRARY DISTRICT
 411 E. CHAPMAN AVE. ALL ITEMS INDEXES
 PLACENTIA, CALIFORNIA 92670 1982-84=100 unless otherwise noted
 MARCH 1997

FOR REFERENCE ONLY

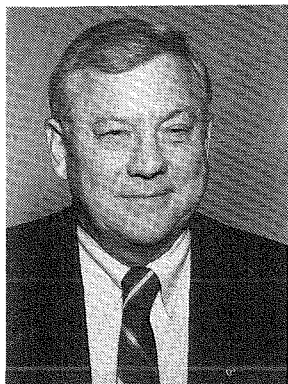
MONTHLY DATA	ALL URBAN CONSUMERS						URBAN WAGE EARNERS AND CLERICAL WORKERS					
	INDEXES			PERCENT CHANGE		1 Month ending	INDEXES			PERCENT CHANGE		1 Month ending
	MAR. 1996	FEB. 1997	MAR. 1997	FEB. 1997	MAR. 1997		MAR. 1996	FEB. 1997	MAR. 1997	FEB. 1997	MAR. 1997	
U. S. City Average.....	155.7	159.6	160.0	3.0	2.9	0.3	152.9	156.3	157.0	3.0	2.7	0.1
(1967=100).....	466.5	478.2	479.3	-	-	-	455.5	467.0	467.3	-	-	-
→ Los Angeles-Anaheim-Riverside..	157.3	159.2	159.3	1.9	1.5	0.4	151.9	153.6	154.2	1.3	1.5	0.4
(1967=100).....	464.3	470.3	472.2	-	-	-	449.0	453.9	455.7	-	-	-
San Francisco-Oakland-San Jose.	152.9	157.9	159.2	3.1	4.1	0.3	150.7	155.0	156.2	3.0	3.5	0.3
(1967=100).....	470.0	485.3	489.3	-	-	-	453.9	472.0	475.5	-	-	-
West	156.4	160.1	160.8	2.3	2.3	0.4	153.4	156.3	157.4	2.7	2.6	0.4
(Dec. 1977 = 100)	252.9	258.7	259.9	-	-	-	246.9	252.2	253.3	-	-	-
West - A	156.6	160.1	160.9	2.7	2.7	0.5	152.1	155.2	155.9	2.5	2.5	0.5
(Dec. 1977 = 100)	255.4	261.0	262.4	-	-	-	246.2	251.2	252.9	-	-	-
West - C	161.4	165.4	166.3	2.9	3.0	0.5	158.2	162.1	163.1	2.9	3.1	0.6
(Dec. 1977 = 100)	250.4	256.5	257.9	-	-	-	244.0	250.1	251.5	-	-	-

Size classes: A = 1,250,000 and over, B = Not available for West, C = 50,000 to 330,000, D = Not available for West.

Release date April 15, 1997. For more information call (415) 975-4350. CPI 24 hour hotline numbers for the pacific cities are as follows:

Anchorage (907) 271-2770	Los Angeles (310) 235-6884	San Diego (619) 557-6538	Seattle (206) 553-0645
Honolulu (808) 541-2808	Portland (503) 231-2045	San Francisco (415) 975-4406	





President's Message

The President's message will return next week!

Placentia Rotary's Week in Review

February 19, 1997

Opening

Invocation G.R. Hodges
 Flag Salute Ed O'Hara
 Songs Dick Clark

Guest & Visitor Register

- » Bob Meador, D.D.S., Yorba Linda Sunrise
- » Michael Moss, Archivist, University of Glasgow, guest of Elizabeth Minter

Please be sure to Register Visiting Rotarians and Guests each week so that they may be recognized in the Bulletin.

Announcements

Al Shkoler reported that the Progressive Dinner has now been expanded to include both the Yorba Linda Rotary Clubs. 29 of the 34 Yorba Linda Sunrise members have already signed-up! Please see the insert for additional information.

Bob D'Amato announced the appointment of Daryll Thomann as Police Chief. The swearing-in ceremony will be held on Tuesday, February 25, at 3:30 P.M. in the Placentia City Council Chambers. The community is invited to attend.

Jerry Shepherd invited everyone to attend the Good Friday Prayer Breakfast on March 28 at Alta Vista Country Club.

President Bob announced that there will be a Club meeting on Wednesday, March 26.

President Bob also announced that the Boys and Girls Club of Placentia has hired Reuben Alvarez as its new director. Reuben has been the Assistant Director at the Santa

Ana Boys and Girls Club for a number of years. The Club is currently seeking board members and Bob invited Rotary members to talk with him about suggestions for nominees.

Fines & Other Nonsense

Jack Baker's reprise as Finemaster yielded a good profit for the day.

- » Absentees without make-up cards were assessed \$10 each, including Bob D'Amato, Jim Fleming, Ed O'Hara, G. R. Hodges, and others. (Is there any significance in the number of past presidents in this group?)
- » Daryll Thomann donated \$25 to Andy's Penny Pot in celebration of his promotion.
- » Bob D'Amato donated \$50 in honor of his and Sue's anniversary and his birthday.
- » Jim Fleming donated \$50 as a composite fine for undisclosed infractions.
- » President Bob somehow escaped a fine (surely the President has no special immunity) despite the fact that his picture and a very nice article about him appeared in last week's *Orange County Register*!

Program

Howard Longballa introduced 3 young vocalists that the Club is sponsoring in the Rotary District 5320 vocal competition.

The very talented young people sang solo numbers, one a cappella as her tape melted in her hot car!

The students came to us from Valencia and El Dorado High Schools, courtesy of Chris

Owen, District Music Coordinator.

50/50 Raffle

Bill Brown won and donated the proceeds to Andy's Penny Pot.

Cards & Prayers

Word was received after the Meeting that Doyle Bouse is a patient at St. Jude's Hospital. The family requests no calls or visits, but cards and prayers are always appreciated.

Program Schedule

Feb 26..... Kelly Maddock
 Mar 5..... Jim Marshall
 Mar 12..... Keith Meyer
 Mar 19..... Elizabeth Minter
 Mar 26..... Not Yet Assigned
 Apr 2..... Walt Morrell
 Apr 9..... Ira Newman
 Apr 16..... Ed O'Hara
 Apr 23..... Fred Olson

Finemasters

Make-up cards should be given to the Finemaster who will forward them to the Secretary.

Feb 26 & Mar 5. Glenn Baldwin

*Yours in Rotary
 President Bob D'Amato*

Rotary 4-Way Test of things we THINK, SAY, or DO

1. Is it the TRUTH?
2. Is it FAIR to all concerned?

Will it build GOOD WILL and BETTER FRIENDSHIP?

4. Will it be BENEFICIAL to all concerned?

Local Make-Ups

MONDAY

Anaheim (12:00 pm) Phoenix Club

TUESDAY

Brea (12:00 pm) Masonic Temple
 Fullerton, S. (12:10) Coyote Hills Golf Course
 Orange, N. (12 Noon) Chapman Univ.

WEDNESDAY

Anaheim, E. (12:10 pm) Phoenix Club
 Fullerton (12:10 pm) Elks Lodge
 Orange Sunrise (7:15 am) Doubletree Hotel

THURSDAY

Anaheim Hills (6:45 pm) Keno's
 Anaheim Sunrise (7:15 am) Quality Hotel
 Buena Park (12:10 pm) Los Coyotes C.C.
 Orange (12 Noon) Orange Co. Med. Assn.

FRIDAY

Fullerton Sunrise (7:30 am) Racquetball World
 Yorba Linda (12:15 pm) Y.L. C.C.
 Yorba Linda Sunrise (7:00 am) Polly's Pies

"ROTARY PRIDE"
ROTARY CLUB OF PLACENTIA
OFFICERS & DIRECTORS 1996-1997

President	Bob Dickinson
President-Elect	Al Shkoler
Past President 1995-1996	Jim Fleming
Secretary	Bill Carter
Treasurer	Don Jeanson
Club Service Director	Mike Kalman
International Service Director	George Ziegler
Community Service Director	Daryll Thomann
Vocational Service Director	Mike Youngsma
Program Chair	Al Shkoler
Membership Chair	Kelly Maddock
R.I. Foundation Chair	Will Waite
Paul Harris Chair	George Ziegler
Sergeants at Arms	Lee Castner
	Mike Kalman
Club Historian	Ted Russell
Scholarship Chair	Autumn Humphrey
Bulletin Coordinator	Elizabeth Minter
Interact Coordinator	Ken Gardner
Song Leader	Keith deBruckey
Fines Coordinator	John Donovan

ROTARY INTERNATIONAL
PRESIDENT 1996-1997

Luis Vincanie Giay
 Argentina

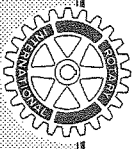
DISTRICT 5320 GOVERNOR 1996-1997

Jack Stubbs

BOARD OF DIRECTORS BY
EXPIRING YEARS

1996-97	1997-98
Randy Crump	Keith deBruckey
Mike Kalman	Daryll Thomann
Jimi Marshall	Mike Youngsma
1998-99	
Jim Bardwell	
Russ Rice	
Bob Dickinson	

Home Club
 Past District Governor
 Herb Trumpoldt
 1992-1993

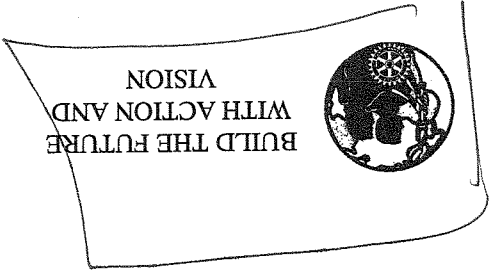


OBJECT OF ROTARY

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

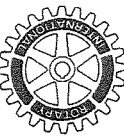
1. The development of acquaintance as an opportunity for service;
2. High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying by each Rotarian of his occupation as an opportunity to serve society;
3. The application of the ideal of service by every Rotarian to his personal, business and community life;
4. The advancement of international understanding, good will, and peace through a world fellowship of business and professional men united in the ideal of service.

Wednesday 7:00 a.m.
 Alta Vista Country Club
 777 E. Alta Vista
 Placentia



OF PLACENTIA
 P.O. BOX 1331
 PLACENTIA, CA 92870

ROTARY



PAST PRESIDENTS

1936-37	Rev. David I. Brigham*	1966-67	Roy Hale*
1937-38	E.A. Eisenbacher*	1967-68	Edwin Howard
1938-39	John D. Crossley*	1968-69	Robert Gene
1939-40	Earl M. Everett*	1969-70	Laurel Simpson
1940-41	Max Royer*	1970-71	Joe O'Connell
1941-42	Ernest Johnson*	1971-72	Mike Serna
1942-43	Bedford B. Griffin*	1972-73	Walt Waite
1943-44	Mark E. Geeting*	1973-74	Walt Pegel
1944-45	Alonso G. Stephens*	1974-75	Bill Brown
1945-46	William B. Purdy*	1975-76	Ronald Small
1946-47	Chen McCulloch*	1976-77	Chuck Barranco
1947-48	Robert Dowling*	1977-78	Alex Knox
1948-49	Jack Hamilton*	1978-79	Earl Shelly*
1949-50	Dale Glick*	1979-80	George Ziegler
1950-51	Dean W. Hasson*	1980-81	Al Morgan
1951-52	Homer Near*	1981-82	John Donovan
1952-53	Kenneth Frecl	1982-83	Bob Langer
1953-54	Don E. Spence*	1983-84	G.R. Hodges
1954-55	Woodrow F. Yocum	1984-85	Herb Trumpoldt
1955-56	Bob Snell	1985-86	Sid Manger
1956-57	Chester Whitman*	1986-87	Roger Kemp
1957-58	Edwin Fritsche	1987-88	Ed Solis
1958-59	Warren M. Bradford*	1988-89	Nate Horton
1959-60	Francis Addy*	1989-90	Bob Dickinson
1960-61	Lloyd Cannon*	1990-91	Edwin V. O'Hara
1961-62	Theodore C. Russell	1991-92	Jerry Shephard
1962-63	Robert Prescott*	1992-93	Bob D. Amato
1963-64	William Begerly*	1993-94	Jerry Kern
1964-65	Robert A. Bowman*	1994-95	Dick Clark
1965-66	Victor Stein*	1995-96	Jim Fleming

*Deceased

PLACENTIA LIBRARY DISTRICT
 Salary Scale for Fiscal Year 1997-1998
 effective July 1, 1997

Classification	1	2	3	4	5	6	7	8	9	10
CLERK I	HR	9.32	9.56	9.79	10.04	10.55	10.81	11.08	11.36	11.92
	PP	745.82	764.59	783.36	802.94	843.74	864.96	886.18	909.02	953.90
	AN	19,391.42	19,879.39	20,367.36	20,876.54	21,937.34	22,488.96	23,040.58	23,634.62	24,801.50
	MO	1,615.95	1,656.62	1,697.28	1,739.71	1,828.11	1,874.08	1,920.05	1,969.55	2,066.79
CLERK II	HR	10.55	10.81	11.08	11.35	11.93	12.23	12.54	12.85	13.49
	PP	843.74	864.96	886.18	908.21	954.72	978.38	1,002.86	1,028.16	1,079.57
	AN	21,937.34	22,488.96	23,040.58	23,613.41	24,822.72	25,437.98	26,074.46	26,732.16	28,068.77
	MO	1,828.11	1,874.08	1,920.05	1,967.78	2,068.56	2,119.83	2,172.87	2,227.68	2,339.06
LIBRARY ASST	HR	12.53	12.84	13.16	13.49	14.17	14.52	14.89	15.26	16.02
	PP	1,002.05	1,027.34	1,052.64	1,079.57	1,133.42	1,161.98	1,191.36	1,220.74	1,281.94
	AN	26,053.25	26,710.94	27,368.64	28,068.77	29,469.02	30,211.58	30,975.36	31,739.14	33,330.34
	MO	2,171.10	2,225.91	2,280.72	2,339.06	2,455.75	2,517.63	2,581.28	2,644.93	2,777.53
LIBRARIAN I	HR	14.81	15.19	15.58	15.96	16.77	17.19	17.62	18.06	18.95
	PP	1,184.83	1,215.02	1,246.03	1,277.04	1,341.50	1,374.96	1,409.23	1,445.14	1,516.13
	AN	30,805.63	31,590.62	32,396.83	33,203.04	34,879.10	35,748.96	36,640.03	37,573.54	39,419.33
	MO	2,567.14	2,632.55	2,699.74	2,766.92	2,906.59	2,979.08	3,053.34	3,131.13	3,284.94
LIBRARIAN II	HR	17.25	17.69	18.13	18.58	19.52	20.00	20.50	21.01	22.07
	PP	1,379.86	1,414.94	1,450.03	1,486.75	1,561.82	1,600.18	1,640.16	1,680.96	1,765.82
	AN	35,876.26	36,788.54	37,700.83	38,655.55	40,607.42	41,604.58	42,644.16	43,704.96	45,911.42
	MO	2,989.69	3,065.71	3,141.74	3,221.30	3,383.95	3,467.05	3,553.68	3,642.08	3,825.95

Signature: _____

Ray Evans, Secretary

Date: May 20, 1997



PLACENTIA LIBRARY DISTRICT
Salary Scale for Fiscal Year 1997-1998
effective July 1, 1997

	1	2	3	4	5	6	7	8	9	10
ADMIN. HR	14.32	14.67	15.05	15.42	15.80	16.20	16.61	17.02	17.45	18.31
ASST. PP	1,145.66	1,173.41	1,203.60	1,233.79	1,263.98	1,295.81	1,328.45	1,361.90	1,396.18	1,464.72
AN	29,787.26	30,508.61	31,293.60	32,078.59	32,863.58	33,691.01	34,539.65	35,409.50	36,300.58	38,082.72
MO	2,482.27	2,542.38	2,607.80	2,673.22	2,738.63	2,807.58	2,878.30	2,950.79	3,025.05	3,173.56
PRINCIPAL HR	23.64	24.25	24.85	25.47	26.10	26.75	27.43	28.11	28.82	30.25
LIBRARIAN PP	1,891.49	1,939.63	1,987.78	2,037.55	2,088.14	2,140.37	2,194.22	2,248.90	2,305.20	2,420.26
AN	49,178.69	50,430.43	51,682.18	52,976.35	54,291.74	55,649.57	57,049.82	58,471.30	59,935.20	62,926.66
MO	4,098.22	4,202.54	4,306.85	4,414.70	4,524.31	4,637.46	4,754.15	4,872.61	4,994.60	5,243.89
LIBRARY HR	37.13									
DIRECTOR PP	2,970.24									
AN	77,226.24									
MO	6,435.52									
LIBRARY AIDE HR	6.14	6.29	6.45	6.62	6.77	6.95	7.12	7.30	7.48	7.85

PAGES

Jul 1 - Feb 28 5.15
Mar 1 - June 30 5.75

Starting Wage	6 Month	1 Year
5.40	5.40	5.65
6.00	6.00	6.25

Signature: _____ Date: May 20, 1997

Ray Evans, Secretary

RESOLUTION 97-2

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PLACENTIA LIBRARY
DISTRICT OF ORANGE COUNTY ESTABLISHING THE SALARIES FOR EMPLOYEES
OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY

WHEREAS, Section 19469 of the Education Code of the State of California establishes that the Board of Library Trustees shall fix the compensation of all employees.

BE IT RESOLVED, that the Placentia Library District of Orange County Board of Trustees adopts the Placentia Library District Salary Scale for Employees for Fiscal Year 1997-1998 dated May 20, 1997, and implements such on July 1, 1997.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSTAIN: TRUSTEES:

ABSENT: TRUSTEES:

State of California)
)ss.
County of Orange)

I, Ray Evans, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the twentieth of May, 1997.

IN WITNESS THEREOF, I have hereunto set my hand and seal this twentieth day of May, 1997.

Ray Evans, Secretary
Board of Trustees of the Placentia Library District
of Orange County

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: LIBRARY BOARD OF TRUSTEES
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Establish Fines and Fees Schedule for Fiscal Year 1997-1998
DATE: May 20, 1997

BACKGROUND:

Review and revision of the Placentia Library District Fines and Fees Schedule is part of the annual budget process. The last revision was authorized on June 18, 1996.

The staff is recommending that no changes for Fiscal Year 1997-1998.

Resolution 97-3 is Attachment A. The current Placentia Library District Fines and Fees Schedule is Attachment B.

RECOMMENDATION

1. Read Resolution 97-3 by title only.
2. Adopt Resolution 97-3.



RESOLUTION 97-3

A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE PLACENTIA LIBRARY DISTRICT OF ORANGE COUNTY
TO ESTABLISH THE FINES AND FEES SCHEDULE FOR FY 1997-1998

WHEREAS, Section 19645 of the Education Code of the State of California establishes that the Board of Library Trustees shall make and enforce all rules, regulations, and bylaws necessary for the administration, government, and protection of the library, and all property belonging to it; and

WHEREAS, Section 19661 of the Education Code of the State of California establishes that for violation of any rule, regulation, or bylaw a person may be fined or excluded from the privileges

BE IT RESOLVED, that the Placentia Library District of Orange County Board of Trustees adopts the Placentia Library District Fines and Fees Schedule for Fiscal Year 1997-1998 dated May 20, 1997, and implements such on July 1, 1997.

AYES: TRUSTEES:

NOES: TRUSTEES:

ABSTAIN: TRUSTEES:

ABSENT: TRUSTEES:

State of California)
)ss.
County of Orange)

I, Ray Evans, Secretary of the Board of Trustees of the Placentia Library District of Orange County hereby certify that the above and foregoing Resolution was duly and regularly adopted by the Board of Trustees at a Regular Meeting hereof held on the twentieth day of May, 1997.

IN WITNESS THEREOF, I have hereunto set my hand and seal this twentieth day of May, 1997.

Ray Evans, Secretary
Board of Trustees of the Placentia Library District
of Orange County



PLACENTIA LIBRARY DISTRICT FINES AND FEES SCHEDULE

*Adopted by the Library Board of Trustees, June 21, 1993
Revised June 18, 1996*

<u>FINES</u>	<u>PER DAY</u>
Adult & Children's Books, Magazines, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, and Compact Discs	\$.20
Videos and CD-ROMs	2.00

There is a two day *grace period* on fines for all items except videos and CD-ROMs. At the end of the grace period fines are calculated from the date that the item is due, not from the end of the grace period.

<u>MAXIMUM FINE PER ITEM</u>	<u>MAXIMUM</u>
Adult & Children's Books, Magazines, Pamphlets, Paperbacks, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMs	\$ 10.00

<u>RESERVES & SHELF CHECKS</u>	<u>PER ITEM</u>
Adult & Children's Books, Magazines, Pamphlets, Books on Tape, Records, Cassettes, Compact Discs, Videos and CD-ROMs	\$.50
Interlibrary Loans, actual charges by lending library, plus postage, plus	5.00

<u>LOST MATERIALS</u>	<u>DEFAULT*</u>
Adult Books Item Cost + \$ 5.00	\$ 25.00
Children's Books Item Cost + \$ 5.00	15.00
Magazines Item Cost + \$ 2.00	3.00
Records/Cassettes Item Cost + \$ 5.00	10.00
Pamphlets Item Cost + \$ 2.00	2.00
Videos Item Cost + \$ 5.00	50.00
Compact Discs Item Cost + \$ 5.00	15.00
CD-ROMs Item Cost + \$15.00	60.00
Books on Tape Item Cost + \$ 5.00	30.00
Paperback - Adult Item Cost + \$ 5.00	5.00
Paperback - Children's Item Cost + \$ 5.00	3.50
Paperback - Foreign Language Item Cost + \$ 5.00	9.00

*Default price will be used in the event the item cost is not available. The processing fee of \$2.00, \$5.00 or \$15.00 is not part of the default price and needs to be added for the total amount due.

<u>SPECIAL SERVICES</u>	<u>PER ITEM</u>
Library card replacement	\$ 1.00
Laminating, per sheet	1.00
Printing, black ink, per page10
Photocopy, black ink, per page15
Printing & Photocopy, color, per page	1.00

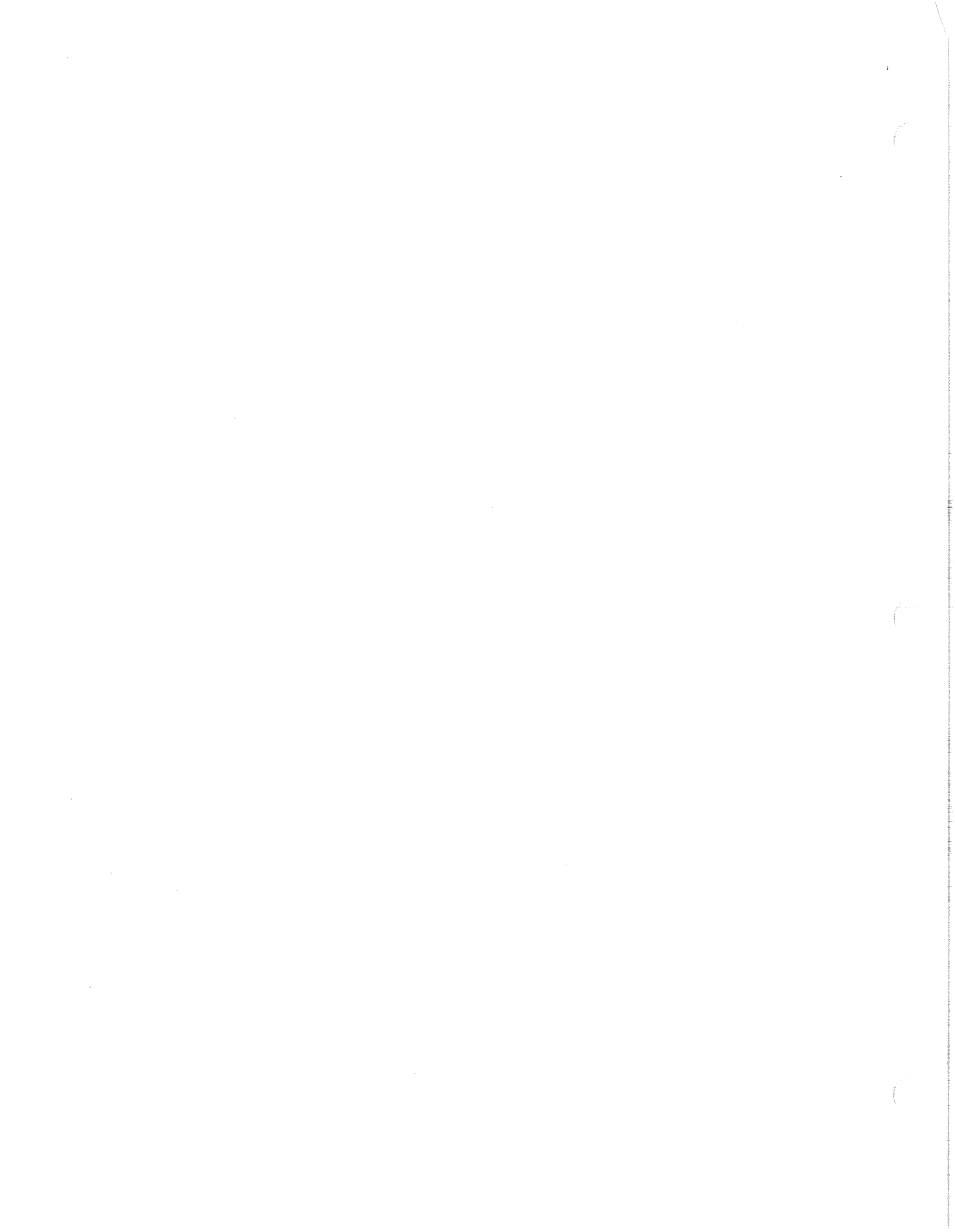
<u>MULTIPURPOSE ROOM</u>	<u>PER DAY</u>
Up to four hours	\$ 30.00
Additional hours, in four hour increments.	30.00
Set-up fee	15.00
Clean-up fee	15.00
HVAC fee for days the Library is closed	125.00


<u>SURCHARGES</u>	
Returned check, up to 30 days	\$ 10.00
Returned check, 30th day and over: the greater of 3 times value of check or	100.00
Report to Collection Agency, per report	15.00

DAMAGES

Borrowers of materials from Placentia Library District assume full responsibility for their use. Placentia Library District assumes no responsibility for damage to personal property caused by the use of video cassettes, audio cassettes, or other library materials or equipment of any type.

Adopted by the Library Board of Trustees, January 18, 1993.



TO: Elizabeth Minter, Library Director
FROM: Suad Ammar, Principal Librarian 
DATE: May 20, 1997
SUBJECT: **Proposed Electronic Reference Resources User Policy.**

BACKGROUND:

The abundance of literature written about the Internet use and abuse in libraries across the Country, the State survey of how libraries across California are dealing with this new service, and this Library's own experience with the Internet use, have been reasons enough for the staff to think of proposing the attached Internet User Policy as a proactive, protective measure against any future problems.

The staff has written, studied and revised this document to provide the community with the best service and the Library with the adequate protection.

A sign-up sheet will be provided to insure equitable availability to all users. It will also be used for statistical purposes. Users will be asked to read the Use Policy and initial the sign-up sheet before using the terminals.

RECOMMENDATION

Adopt policy effective May 21, 1997

USE POLICY FOR THE ELECTRONIC REFERENCE SERVICES

Proposed May 20, 1997

Electronic Reference Resources, including the Internet, are services provided by the Placentia Library District in fulfillment of its mission of providing materials and services that satisfy the educational and informational needs of the community.

- Users of these services are required to sign-in at the Reference Desk. This will insure equitable availability of time.
- Each patron is guaranteed 30 minutes of uninterrupted use per session, and will be given a 10 minute notice if another patron is waiting.
- When ALL terminals are being used and a patron signs-in, he/she will be told which terminal he/she may use. If a patron giving up a terminal still needs to use one, he/she is required to sign-in again for the next available terminal.
- When available, children under 12 years of age will be assigned terminals located in the Children's Department and adults will be assigned terminals located in the Adult Services Department.
- No more than two people per terminal.
- Printing is available by using a debit card that may be purchased from a vending machine or borrowed from the Circulation Desk.
- E-Mail services, chat rooms and downloading of materials from the Internet are not allowed.
- Graphics or materials of sexual or violent nature that are offensive to other patrons may not be displayed on the screens. Patrons violating this policy will be asked to leave the terminal.
Graphics can be turned off at each terminal, if needed, ask staff for assistance.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Establish Date for the June Board Meeting**
DATE: May 20, 1997

BACKGROUND:

The June Board Meeting is scheduled to be held on Tuesday, June 17.

The Library Director will be out of town from June 10 through June 22 in order to the International Rotary Convention in Scotland.

I will be available for a Board Meeting on or after June 24.

RECOMMENDATION:

Set meeting for Tuesday, June 24, 1997 at 7:30 P.M.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *Edm*
SUBJECT: 1996 Staff Appreciation Dinner
DATE: May 20, 1997

BACKGROUND:

The 1996 Staff Appreciation Dinner was held at the home of Board Secretary Sandra Stark on Sunday, July 14 at 5:30 P.M.

The Friends Board at its meeting on May 5 approved payment of half of the dinner expenses for 1997 up to \$350.

In 1996 the following were invited to attend:

- Current and retired Library Staff.
- Volunteer Paul Deputy and Ilse Deputy.
- Library Trustees
- Friends Directors
- Foundation Directors

The time most convenient for staff is a Thursday evening at 6:30 P.M. Sunday at 5:30 P.M. is also a possibility.

RECOMMENDATION:

Set a date, location and budget for the Staff Appreciation Dinner



TO: Elizabeth Minter, Library Director

FROM: Suad Ammar, Principal Librarian

DATE: May 20, 1997

SUBJECT: **Program Committee Report for the month of April: National Library Week Program**

The Friends of Placentia Library sponsored the annual event celebrating National Library Week, and honoring Placentia authors and Library volunteers. Last year's theme, the Stars of the Library Galaxy, was not changed.

Placentia authors, Shirley Baker, Stephen Kaye, Gabriella Kara-Kolias, April Ottavian and Judith R. Sowell were the "Star Readers" for this year. Disneyland's Ambassador, Robyn Lynn Schatz, read the "101 Dalmatians " accompanied by Mickey Mouse, the evening's special guest.

The Friends business meeting and elections of officers concluded the program.



TO: Elizabeth Minter, Library Director
 FROM: Suad Ammar, Principal Librarian *SA*
 DATE: May 20, 1997
 SUBJECT: Program Committee Report for the Month of April 1997

PLACENTIA LIBRARY DISTRICT		
PROGRAM STATISTICS		
DEPARTMENT	APRIL 97	
	# of Programs	#of Attendees
<i>LITERACY SERVICES</i>		
Citizenship Exam	1	18
Tutor Training Workshop	5	72
<i>CHILDREN'S SERVICES</i>		
Internet Training for Volunteers	4	8
Internet Training of Children	14	80
Story Hour	6	104

TO: Elizabeth Minter, Library Director
FROM: Suad Ammar, Principal Librarian
DATE: April 15, 1997
SUBJECT: Program Committee Report for the Month of March 1997

PLACENTIA LIBRARY DISTRICT		
PROGRAM STATISTICS		
DEPARTMENT	MARCH 97	
	# of Programs	#of Attendees
<i>LITERACY SERVICES</i>		
Citizenship Exam	1	21
<i>CHILDREN'S SERVICES</i>		
Story Hour	6	118

To: Elizabeth Minter, Library Director

From: Cyrise Smith, Children's Librarian *CMS*

Date: May 20, 1997

Subject: April Activities in the Children's Department

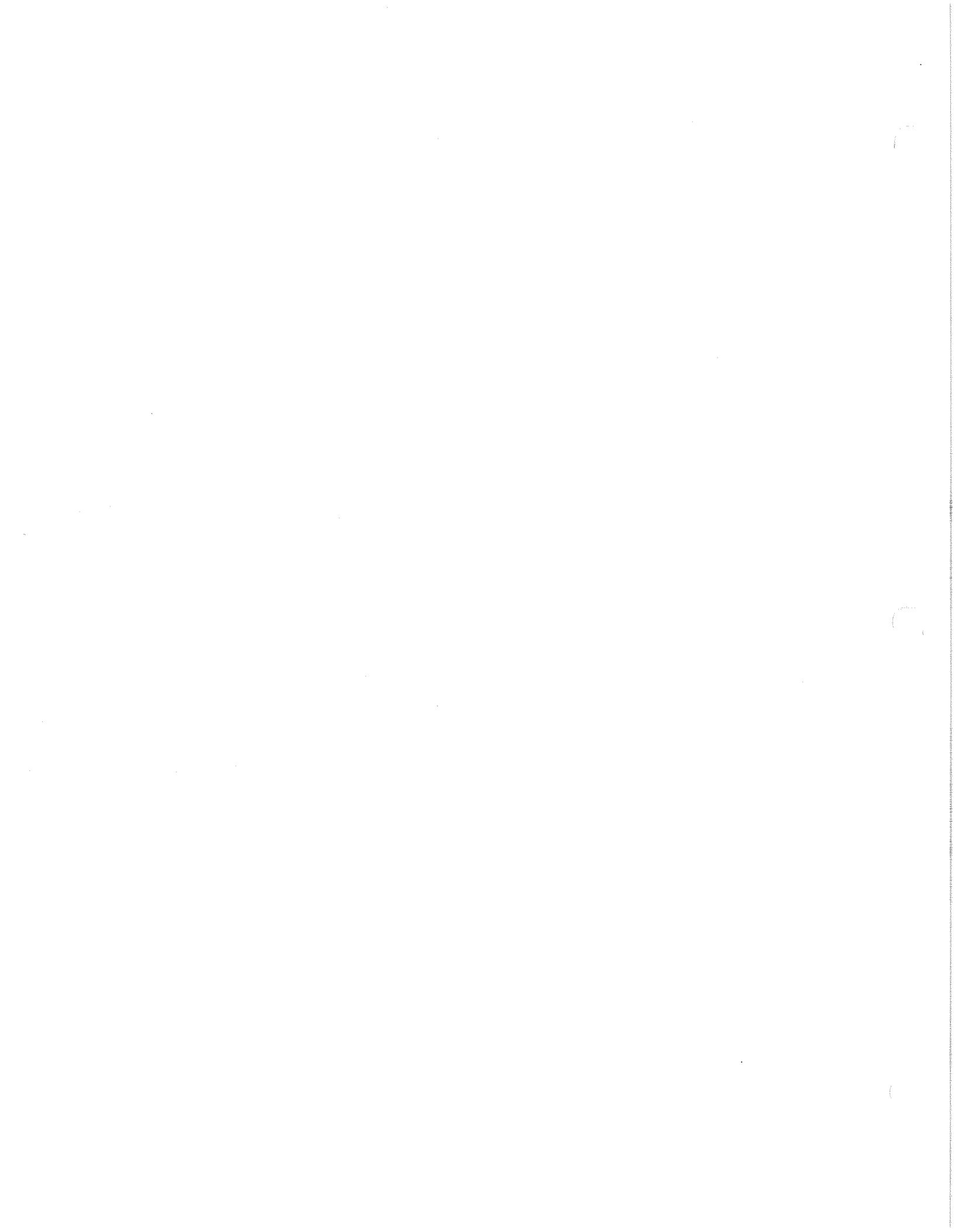
Programming- Children's Storytimes continued through the month of April. Six storytimes were performed with 86 children and 17 adults attending. April 17th was the last storytime scheduled for the spring 1997 session.

Special Community Programs- The In-N-Out Burger "Feed Your Imagination" reading program ended April 7th. The Department signed-up a total of 328 children. 54 Children read the required 15 books each which enabled them to earn the In-N-Out imposed limit of three bookmarks per child.

National Library Week- April 13- 19 was National Library Week. The Placentia Library offered Internet training to children during that week. Teen volunteers were recruited as trainers. April 1 through April 6 saw the training of 10 teen volunteers. The volunteers were available to train children for a total of 18 hours. During National Library Week 35 children and 1 adult took advantage of the offered training.

Internet Tutor/Training Program-the teen volunteer based Internet training that began during National Library Week has continued. Four teen volunteers continue to come to the library and offer training to interested children and adults. In addition to the 36 people trained during National Library Week, 44 more children were trained on using the Internet during the month of April. Teen volunteers have contributed a total of 70.75 hours to the children's Internet training program.

Upcoming Events-It's almost time for the Summer Reading Program. Letters have been sent to businesses in the area soliciting gifts, gift certificates, and coupons to be used as prizes for readers.



TO: Elizabeth Minter, Library Director
FROM: Cheryl Willauer, Library Assistant
DATE: May 20, 1997
SUBJECT: Publicity materials produced for April 1997

Information on the Placentia Library cable channel #53:

1. Placentia Library Trustees.
2. Library Hours.
3. National Library Week program Stars of the Library Galaxy to be held Wednesday April 16.4.4.4. Local Authors wanting to participate in National Library Week program, please contact the Library.
5. Afghan for Sale at Circulation Desk.
6. Literacy asking for volunteers to take the tutor training program.
7. Placentia Library Literacy Services offering INS-approved citizenship examination.
8. Story time to start March 11 and will end April 18 for children ages 3-5.
9. Friends of Placentia Library bookstore and on going sale in lobby.

Newspaper articles published:

1. Library volunteers lauded for work.
2. Story time Magic held at Library for children.
3. Free Internet training for children at Library.
4. Stars of Library Galaxy to honor authors, volunteers.
5. City Donates \$2,000 to graduation parties
6. Environmental races this morning; *Dash Against* Trash, will help benefit the Library.
7. Friends of Library elects board members.
8. Art therapy helped son. Recent art show at Library captured attention of the City Council.

Placentia Library Newsletter:

Attached are the copies of the Library newsletter that will appear in the Summer edition of the Placentia Quarterly.

Library volunteers lauded for work



BAKER



BALDWIN
SOWELL



CHOU



DEPUTY



GOODMAN



GRISMER



KARA-KOLIAS



KAYE



OLSON

Ceremony recognizes 39 volunteers for their hours of service

By Vivianne Wightman
Placentia News-Times

Placentia's "stars" of the library galaxy were honored at the library's annual ceremony, in recognition of National Library Week.

Volunteers with 50-plus hours of service, local authors and "celebrity" readers enjoyed an evening of literature readings and received certificates April 16 from Libaray Director Elizabeth Minter.

Thirty-nine volunteers were recognized for donating 50-plus hours of service to the library.

"They are the life-blood of the library," Minter said. "If the volunteers weren't here, the quality of service would be

deeply decreased. They work hard."

Hard work comes with long hours that Minter said amounts to an average of 680 volunteer hours in tutoring services and 600-plus hours in general services each month.

The support of volunteers keeps the library running, said Cheryl Willauer, event and volunteer coordinator and library assistant.

"Without them, there would be a shortage of help," she said. "The books wouldn't get out on the shelves as fast as they do, and there probably wouldn't be a children's program this year. We would be more frazzled, and we are frazzled enough as it is."

Volunteers were not the only ones honored. Anita Godwin and Bev Johnson were designated director emeritus for their years of dedication to the library.

Godwin was recognized for being a member of the board of

directors for the Placentia Library District since the board's beginning, 27 years ago. Godwin also organized the Great Books Discussion Club. Johnson was recognized for being a board member of 10 years and holding successful fund-raisers.

Seven Placentia authors shared excerpts from their writings and were honored for their achievements in writing both fiction and non-fiction for adults and children.

Each of authors, many of whom are retired teachers, received a certificate and was publicly acknowledged and applauded by the audience.

"If people were not inspired to sit down and share their knowledge and insights, we wouldn't have libraries," Minter said. "The books on the shelves in our library don't come from mysterious places, they come from people. Real people who come from hometowns like ours, Placentia."

VOLUNTEERS LAUDED

The following is a list of Placentia Library volunteers honored for donating more than 50 hours of volunteer work to different areas of the library. The number of hours volunteered are cumulative:

- ▶ Linda Andrade: 136; bookstore.
- ▶ Shawnda Bone: 77; cleans books.
- ▶ Rebecca Chou: 80 hours; shelves paperbacks.
- ▶ Darlene Covington: 293; checks in books, empties book drops.
- ▶ Paul Deputy: 6,110 hours; magazine and telephone books.
- ▶ Joan Fitzgerald: 964; checks in books.
- ▶ Dale Goodman: 300 hours; literacy tutor.
- ▶ Nita Goodwin: 82; bookstore.
- ▶ Luci Grismer: 56 hours; bookstore.
- ▶ Tom Harnett: 69; cleans books.

- ▶ Barbara Hemmerling: 141; bookstore.
- ▶ Michael Hiranuma: 62; literacy tutor, bookstore.
- ▶ Pat Irot: 539; bookstore.
- ▶ Jane Livezey: 86; bookstore.
- ▶ Shirley Mignot: 147; bookstore.
- ▶ Amanda Mockler: 88; shelving books in children's department.
- ▶ Claire Myers: 246; bookstore.
- ▶ Bob Olson: 88; bookstore, mailing.
- ▶ Jeanne Olson: 74 hours; bookstore, mailing.
- ▶ Nidhi Rathod: 63; children's department, shelving paperbacks.
- ▶ Allan Schiacter: 352; shelves videos.
- ▶ Betty Wymer: 142; bookstore.
- ▶ Julie Yada: 72; cleans books.
- ▶ Liang Yu: 54; bookstore.

hours of volunteer service to the literacy tutoring program at the Placentia Library. The hours volunteered are not cumulative, but rather represent the hours accumulated for the period May 1996 to March 1997.

- ▶ Ken Cantwell: 200; literacy tutor.
- ▶ Shirley Christian: 50; literacy tutor.
- ▶ Jennings Daniel: 50; literacy tutor.
- ▶ Thomas Eckert: 50; literacy tutor.
- ▶ Gina Esquivel: 50; literacy tutor.
- ▶ Mariys Gable: 50; literacy tutor.
- ▶ Polly Gast: 100; literacy tutor.
- ▶ Willard Hinrichs: 100; literacy tutor.
- ▶ Monica Hirschler: 50; literacy tutor.
- ▶ Michele Lack: 100; literacy tutor.
- ▶ Kathy McIntosh: 50; literacy tutor.
- ▶ Bea McLean: 100; literacy tutor.
- ▶ Heather Reid: 50; literacy tutor.
- ▶ Johnnie Whelan: 50; literacy tutor.

The following is a list of literacy tutors honored for donating more than 50

AUTHORS HIGHLIGHTED

Name: Shirley Baker
Age: 62
Authoried: A series of poems: "God," "Lord," "Rain," and "Wedding Day"
Years in Placentia: 25-plus
Occupation: Retired educator
Family: A son, Larry, a daughter, Lianne, and five grandchildren

Occupation: Retired high school teacher of foreign languages
Family: Two sons: John, 38, and Michael, 41

Age: 52
Authoried: "Meetings in an hour or less... or Else!" and "117 Tips for Effective Meetings."
Years in Placentia: 12
Occupation: Professional speaker
Family: Two children: Bryan, 27, and Karen, 23.

State University, Fullerton
Family: Son, Brian.

Name: Gabriela Kara-Kolias
Age: 66
Authoried: "Irene, King and Autocrat," a historical novel
Years in Placentia: 30

Name: Judith Baldwin Sowell
Age: "On the sunny side of 50"
Authoried: "Yes, Johnny Can Read"
Years in Placentia: 25
Occupation: Reading specialist
Family: Two daughters: Janet and Elizabeth.

Name: April Ottavian
Age: 52
Authoried: Newspaper columnist
Years in Placentia: 19
Occupation: Secretary at California

Name: Charles A. Frazee, Ph. D.
Age: 67
Authoried: "The Island Princes Greece," "The Dukes of the Archipelag," "The Orthodox Church and Independent Greece, 1821-1852," and "Peoples and Places in World History."
Years in Placentia: 27
Occupation: Retired historian
Family: Wife, Kathleen; daughters Sarah and Jill.

Name: Steven Kaye

pacific clippings
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santa ana, calif. 92711

Placentia News
Weekly
APR 10 1997

Free Internet training for children at library

³³² Are you a kid who wants to surf the net, but not sure how to get started?

Come to the Placentia Library April 13-17 for some free hands-on tutoring help from local, volunteer teens.

In conjunction with National Library Week's theme of "Kids Connect the Library," the library enlisted the help of area high school students to help kids on a first-come, first-serve basis learn the basics about the Internet. Students are trained by volunteer Dan Eliot, a teacher at El Dorado High School.

Sessions are: Sunday, 1-5 p.m.; Monday through Wednesday, 4-8 p.m.; and Thursday, 4-6 p.m. The library is located at 411 E. Chapman Ave. Call 528-1906, extension 212.

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Placentia News
Weekly
APR 10 1997

Stars of Library Galaxy to honor authors, vols

³³² Local authors and library volunteers with more than 50 hours of service within the past year will be honored at the Stars of the Library Galaxy program from 6-8:30 p.m. April 16 at the Placentia Library.

For more information, call Suad Ammar, principal librarian at the Placentia Library, at 528-1906, extension 207. The library is located at 411 E. Chapman Ave.

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Los Angeles Times
OC Edition
Daily
APR 10 1997

Storytime Magic (Placentia Library, 411 E. Chapman Ave., (714) 528-1906, Ext. 212).
Stories, flannel board presentations, and songs by Cyrise Smith: Every ~~Wed 6:30-7~~ p.m. and Thur., 10:30-11 a.m., through April 17. Free.

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Los Angeles Times
OC Edition
Daily
APR - 5 1997

PLACENTIA

City Donates \$2,000 to Graduation Parties

³³² El Dorado and Valencia high schools will each receive \$1,000 from the city to support Grad Night activities.

The City Council approved requests from the schools for money to be used toward programs to ensure a safe, sober and drug-free graduation celebration for graduates, school officials said.

Both high schools are also seeking donations from the community to help sponsor the activities.

El Dorado High School's graduation party will be June 11, and Valencia High School's will be June 13.

For information or to donate to El Dorado High: (714) 993-5350; or to Valencia High: (714) 528-8449.

—BY JOHN POPE AND JENNIFER LEUER

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The Register
Daily

APR - 4 1997

STANTON 332

Residents are invited to stop by the library from 2 to 3 p.m. each Tuesday to learn about an adult-literacy program offered by the Orange County Public Library System. A county library representative will provide information to adults who need reading assistance or who want to volunteer with the program. Referrals also will be provided. No appointments are necessary. Call (714) 898-3302.

- Toni Vranjes
(714) 704-3788

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Los Angeles Times
OC Edition

Daily APR 29 1997

Placentia Library Literacy Services,
Placentia. Volunteers are needed to tutor adults at this agency, which provides literacy services for adults. Katie Matas, (714) 524-8408.

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Placentia News
Weekly

APR 24 1997

annual "Stars of the Library Galaxy" ceremony April 16.

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Los Angeles Times
OC Edition

Daily APR 23 1997

Friends of Library elects board members

332
Eleven people were elected to the Friends of the Placentia Library Board of Directors at the

The directors elected are Marj Dailey, Ted Farkas, Barbara Hemmerling, Camille Himes, Marge Horrocks, Pat Irot, Bob Olson, Renee Scott, Frances Stoller, Kay Suiter and Virginia Walker.

PLACENTIA 332

Environmental Races This Morning

Today's "Dash Against Trash" Earth Week Run will help benefit Placentia Library.

The event at Placentia Linda Community Hospital, 1301 N. Rose Drive, features 8K and 5K runs for adults as well as a 1K "Fun Run" for children.

The fee is \$20 for adults and \$12 for children 12 and younger.

Registration will begin at 6 a.m., the 5K at 8 a.m., the 8K at 8:45 a.m. and the 1K at 10 a.m.

A shuttle service will start at 6 a.m. to take participants to the race start from El Dorado High School, 1651 N. Valencia Ave., where they can park.

The Earth Week Run will also benefit education programs about recycling in local schools, Information: (714) 993-8232.

pacific clippings

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The Register
Daily

APR 24 1997

PLACENTIA 332

Dress up in vintage accessories, get your picture taken and walk away with two 5-by-7-inch brown-and-white photographs at the Placentia Round Table Womens Club "Vintage Photography" event. The event is from 10 a.m. to 4 p.m. Saturday at Tri City Park, 2301 N. Kraemer Blvd. The cost of the photographic package is \$30. A hand-painted rose will be added to photographs. Proceeds benefit the community of Placentia.
- Vivianne Wightman
(714) 704-3704



Photo by KARI RENE HALL / Los Angeles Times

Kathy Johnson watches son Chris paint in his favorite colors. She's working to establish an art therapy center for other disabled students.

North

PLACENTIA Art Therapy Helped Son; Others Next

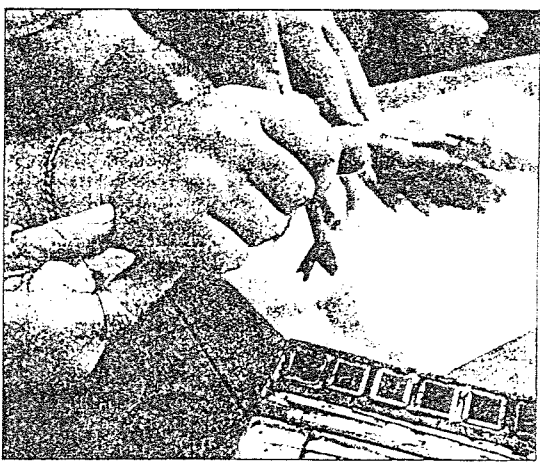
When Chris Johnson first dipped a brush into a pool of purple paint and dragged it across a piece of paper six years ago, he discovered another way besides a smile to communicate his feelings.

The disabled 22-year-old, who relies on his mother and a digital voice machine to verbalize his thoughts, now uses broad brush strokes and bright colors to provide others with a window into his mind.

His brilliantly colored watercolor and acrylic creations, which usually include his favorite colors rose and purple, also have begun to make a name for Johnson in communities around his Yorba Linda home.

Johnson's recent 14-piece show at the Placentia Library captured the attention of the City Council, which thanked him earlier this month for "bringing a breath of springtime" into the building with two tickets to Disneyland and a certificate.

One of his pieces will also be on display later this month in Main-Place/Santa Ana mall as part of the Imagination Celebration stu-



dent artwork exhibit.

His mother, Kathy Johnson, added that she's working on getting a few of his paintings installed in the children's section of Bowers Museum in Santa Ana.

The George Key School special needs student, who will graduate in June, spends one morning a week learning new techniques in an Esperanza High School art class and constantly paints at home, his mother said. Like cloud formations, everyone sees something different in Johnson's paintings.

Esperanza art teacher Sandra Keil said she isn't surprised by the attention Johnson's work has drawn.

"He has a wonderful sense of color and there's a real spontaneity in his work," said Keil, who encouraged Johnson to join her class. "Things aren't overworked in his paintings. He'll sign his

students over the age of 18, Kathy Johnson said.

Kathy Johnson, who hopes to see the program in place by January, said she would like other students to have the same opportunity to develop their talents as her son has had.

"Chris has small abilities," she said. "He can't cook, or drive. But he has an ability for art and we'd like to develop that for him so he has something that's his."

—JENNIFER LEUER

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Los Angeles Times
OC Edition
Daily APR 16 1997

name and you'll know he's done."

Although Johnson's mother is excited about his displays, she's also thrilled about the positive experience he has in the class.

"He loves it, just his reaction when I say, 'It's time to come to Mrs. Keil's class' shows it," she said, watching her son sprinkle salt over a watercolor to give it a rained-on effect.

Johnson's enthusiasm for the class prompted his parents to work on establishing an art therapy center for disabled students in the area. Through grassroots fund-raisers, the Johnsons and about 20 other local parents have raised \$34,000 of the nearly \$45,000 needed to start Creative Options and Diversity of the Arts.

The program, which would receive state funding for operations, would offer arts training for North County disabled

PLACENTIA LIBRARY DISTRICT NEWSLETTER



**LIBRARY
DETECTIVES, INC.**

**A CASE
FOR
READING**

Join Gator Gumshoe and his friends for reading fun this summer at the Placentia Library. Kids preschool through 8th grade are invited to become a member of Library Detectives, Inc., and discover the fun and mystery to be found in books. The Summer Reading Program runs from June 22 through August 21. Registration for the Summer Reading Program begins June 22.

Children will receive a Reading Log when they join Library Detectives, Inc. Children need to read five books each week to be eligible to earn prizes. Children who read five books each week for eight weeks will receive a reading certificate and a free child's meal at The Whole Enchilada Mexican Restaurant.

WAY OUT WEDNESDAYS

Special events at Library Detectives, Inc. will be held on Wednesdays, July 2 through August 13.

Free passes will be issued on a first come first served basis on the Thursday before each event to children registered in the reading program.

All programs are subject to change and new programs may be added throughout the summer. Call the Children's Department 528-1906 Ext. 212 for more information.

- July 2 THE REPTILE PETTING ZOO**
Take a walk on the wild side with Sandee and Richard and all their animal friends.
1:00 - 2:00 P.M. Ages 4-13
- July 16 THE GREAT MUSICAL MYSTERY TOUR**
Join K.C. and Company in a radio mystery theater, with songs and lots of fun.
1:00 - 2:00 P.M. Ages 4-13
- July 30 FRANKLIN HAYES AND HIS MARIONETTES**
Join Franklin and his puppet friends for an afternoon of Marionette merriment.
1:00 - 2:00 P.M. Ages 4-13
- Aug 6 MIME TALES**
Join Rubin Gerard for mime, mystery and comedy.
1:00 - 2:00 P.M. Ages 4-13



The Summer Reading Program is sponsored by the Friends of Placentia Library.

The Book Logs and Reading Certificates are provided by Wells Fargo Bank.

EVENTS FOR THE WHOLE FAMILY

Summer Reading Kick Off



Story Guy - the Private Eye will be entertaining the entire family with stories of mystery and suspense.

Sunday, June 22
2:00 - 3:00 P.M.

Join us as we officially start this year's Summer Reading Program.

Story Telling

Missus Spintales will weave her tale-telling magic at two different sessions.

Wednesday, July 23, 7:00-8:00 P.M.

Sunday, August 10, 3:00-4:00 P.M.

Children under four must be attended by an adult.

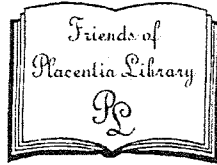
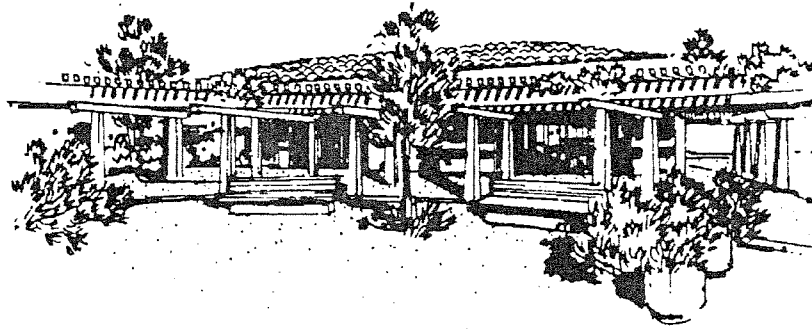
PLACENTIA LIBRARY DISTRICT

411 East Chapman Avenue
528-1906

Adult Services Ext. 209
Children's Desk Ext. 212
Renewals Ext. 6

HOURS

Sunday 1:00 - 5:00 P.M.
Monday - Wednesday 12:00 NOON - 9:00 P.M.
Thursday 10:00 A.M. - 6:00 P.M.
Friday & Saturday CLOSED



Friends of Placentia Library Annual Used Book Sale

May 17 10:00 A.M. - 1:00 P.M.
Paperbacks and Magazines for sale on the patio in
conjunction with the City Hall Open House.

May 18 1:00 - 4:00 P.M.
Buck A Bag 3:30 - 4:00 P.M.
Huge sale of hardbacks both fiction and nonfiction,
paperbacks, magazines, records. Located in the
Meeting room and the lobby at the Library.

Public Access to the Internet is now available at the Placentia Library Free Free Free

Six stations allow patrons to surf the Net and browse
countless Web sites. Three of the computers are
connected to laser printers, copies are ten cents per
page. No reservations are required, services are
available on a first come first served basis.

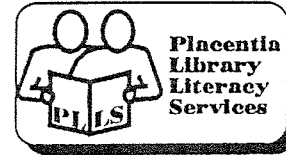
Internet Use Policy

The Placentia Library District does not monitor and
has no control over the information accessed through
the Internet, and cannot be held responsible for its
content. The Internet and its available resources may
contain material of a controversial or mature nature.
PLD neither censors access to materials nor protects
users from information they find offensive. Library
users access the Internet at their own discretion and
they are responsible for any access points they reach.
Parents and guardians of minor children, not the
Library or staff, are responsible for their children's use
of the Internet through the Library's connection.

Illegal activities or any other activities that are
intended to interfere with or disrupt network users,
services, or equipment are prohibited.

Material obtained or copied on this computer
network may be subject to copyright laws which
govern the making of reproductions of copy works. A
work protected by copyright may not be copied without
permission of the copyright owner unless the proposed
use falls within the definition of "Fair Use". Violation
of the copyright law may subject you to an action for
damages and/or an injunction.

Adopted by the Library Board of Trustees, November 19, 1996



If you know someone who needs to improve their
basic literacy skills, tell them they can find help at
Placentia Library.

If you can read, write and speak English, and can
meet two hours weekly with an adult learner,
consider becoming a volunteer tutor.

Literacy Tutor Training

Placentia Library Literacy Services will offer a 15
hour training class for prospective tutors this
summer.

The class will meet on Tuesday evenings from
6:00 to 9:00 P.M. beginning July 1 and concluding
July 29.

Through a grant from the Rotary Club of
Placentia training is provided without charge
to volunteers making a minimum commitment
of six months to Placentia Library Literacy
Services or any other tutoring organization in
the City of Placentia. Registration for tutors
volunteering with programs outside Placentia
is \$30.00.

To enroll in the class, please call the Literacy
Office at 524-8408.

Placentia Library Offers INS-Approved Basic Citizenship Skills Examination

Placentia Library Literacy Services
administers the basic skills exams to immigrants
applying for U.S. citizenship, on a monthly basis.

The test is given in English only, and consists
of 20 multiple choice questions and a writing
section, with two dictated English sentences
that cover the history and government of the
United States.

Individuals who pass the exam are given an
official "Notice of Test Results" to send to the INS
with their application for citizenship.

For more information or to pre-register, contact
the Literacy Office at 524-8408.

*Placentia Library Literacy Services (PLLS), Library Program
developed in partnership with the California Literacy
Campaign, provides free and confidential basic literacy
instruction to adults in the Placentia and Yorba Linda areas.*



TO: Elizabeth Minter, Library Director
FROM: Katie Matas, Literacy Coordinator *KM*
DATE: May 20, 1997
SUBJECT: **Placentia Library Literacy Services Report for the month of April**

Program Statistics

Active tutors: 62
Active students: 81
Students waiting to be matched: 29
Percentage of tutors reporting (April hours): 77%
Tutoring hours reported: 330
Other volunteer hours reported: 303
Total volunteer hours: 633

Citizenship Exam. The citizenship exam was administered Saturday, April 19, 1997. Eighteen people took the exam. The next exam is scheduled for Saturday, May 17, 1997.

Tutor Training. The spring Tutor Training Workshop was held on the five Tuesday evenings in April. Thirteen tutor-student matches resulted from this workshop. An intern from Cal State Fullerton also completed the workshop and will offer a twice-weekly conversation group during the month of May.

Volunteer Recognition. Literacy tutors were included in the annual volunteer recognition program hosted by the Friends of the Library. Fifteen tutors spent fifty or more hours tutoring in the past year. Mr. Ken Cantwell and Ms. Dale Goodman attended the program and were awarded certificates recognizing their contributions of over 200 and 300 tutoring hours respectively.

Other Networking Activities. Literacy Coordinator Matas represented PLLS at the Placentia Community Network. Literacy fans were included in the runners' packets distributed at the Placentia Linda Hospital Earth Week Run.

SAFETY COMMITTEE MEETING
APRIL 30, 1997
MINUTES

I. Call to Order: 3:15 P.M.

II. Members Attending: Katie Matas
Jerry Conn
Esther Guzman
Cindy McClain

III. Old Business

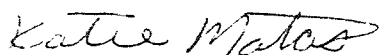
1. Safety instructions for moving the new TV/VCR cart were discussed at a staff meeting and instructions were attached to the cart.

IV. New Business

1. A patron complained that the paper towel dispenser in the public women's restroom is too high to reach. This information was reported to Administration.

The next meeting will be May 21, 1997 at 3:00 P.M.

Respectfully submitted,



Katie Matas