

Passport to Progress

AGENDA

SPECIAL MEETING PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Tuesday, June 23, 2009






4:00 P.M.

History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

5. Review and Discuss the Request for Proposals for the ADA restroom project.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

6. Revision of Library District Policy #2030 – Holidays

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

ADJOURNMENT

7. Agenda Preparation for the July Regular Date Meeting which will be held on Monday, July 20, 2009 unless re-scheduled by the Library Board of Trustees.

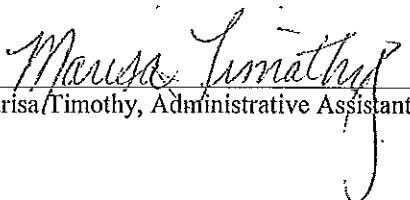
8. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

9. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant, of Placentia Library District, hereby certify that the Agenda for the June 23, 2009 Special Meeting of the Library Board of Trustees of the Placentia Library District was posted on June 22, 2009.



Marisa Timothy, Administrative Assistant

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Jeanette Contreras, Library Director
SUBJECT: Review and Discuss the Request for Proposals for the ADA Restroom Project
DATE: June 23, 2009

BACKGROUND

The Placentia Library District received four proposals to renovate the existing women's restroom to a unisex ADA lavatory. The bids range from \$19,000 to \$28,000.

Attachment A is the bid and reference checks from Charles A. Christopher (CAC) Construction.

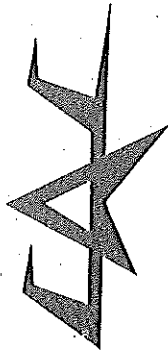
Attachment B is the bid and reference checks from Dalke & Sons Construction, Inc.

Attachment C is the estimate from GPA, Inc.

Attachment D is the bid and reference checks from Renovo Construction.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.



CONSTRUCTION

CARPENTRY ♦ ELECTRICAL ♦ PLUMBING ♦ FLOORING
INDEPENDENT HOME INSPECTION BEFORE YOU BUY
WHEN YOU WANT IT DONE RIGHT THE FIRST TIME

CHARLES A. CHRISTOPHER
ALLEN C. CHRISTOPHER
(951) 924-8744

Lic. No. 236324



CONSTRUCTION

CARPENTRY ♦ ELECTRICAL ♦ PLUMBING ♦ FLOORING
INDEPENDENT HOME INSPECTION BEFORE YOU BUY
"WHEN YOU WANT IT DONE RIGHT THE FIRST TIME"

CHARLES A. CHRISTOPHER
ALLEN C. CHRISTOPHER
(951) 924-8744
LIC. No. 536324

JOB #

NAME <i>Placentia Library</i>		PHONE <i>(714) 528-1925 EXT 201</i>	
ADDRESS <i>411 E. Chapman</i>		EMAIL <i>ybalta@placentialibrary.org</i>	
CITY <i>Placentia</i>	STATE <i>Ca</i>	ZIP <i>92870</i>	DATE <i>06/14/09</i>

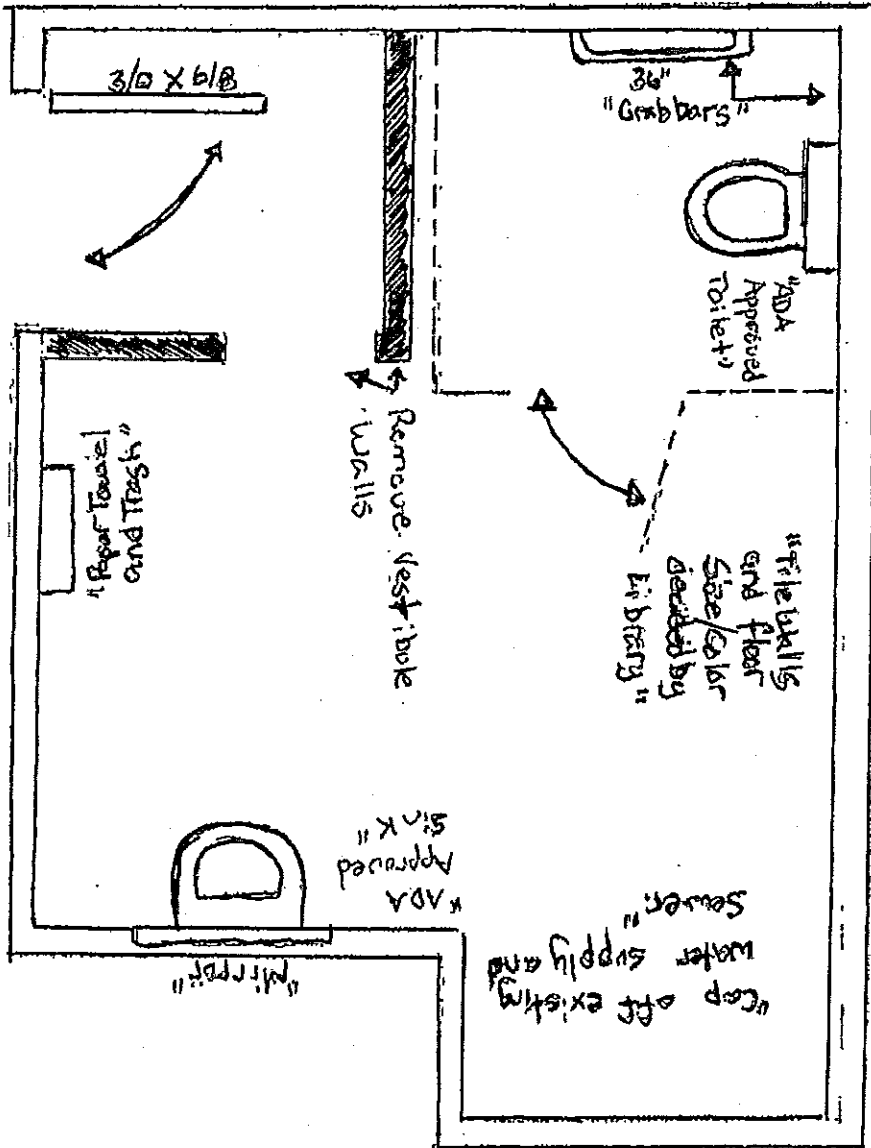
	<i>Bid to remodel women's bath room</i>				
	<i>convert into an unisex ADA approved.</i>				
	<i>Remove vestibule wall and insate door.</i>				
	<i>Enlarge entrance door to solid 3/0 x 6/8 door</i>				
	<i>with automatic ADA approved closure.</i>				
	<i>① ADA approved sink ② ADA</i>				
	<i>approved toilet with automatic flush valve.</i>				
	<i>New partition wall and door. New grab bars</i>				
	<i>toilet paper holder, new seat cover holder,</i>				
	<i>mirror, soap dispenser, new valves under sink,</i>				
	<i>new trap under sink and cover, cap</i>				
	<i>off ② existing toilets and ① existing</i>				
	<i>sink. Install ① new ADA sink.</i>				
	<i>New tile on floor and walls, size and</i>				
	<i>color chosen by Placentia library.</i>				
	<i>Material and labor</i>				
				<i>19,255⁰⁰</i>	

Under federal Trade Commission law, consumers have the right to cancel home improvement contracts within three business days of signing them. "Business Days" are every day except Sundays and Major Holidays. If the contract is canceled within the allotted time period, all funds received will be refunded. The contract may NOT be canceled if the client requests work to begin immediately and waives their right to cancel the contract.

I have read and understand these terms. I have requested work to begin immediately and waive my right to cancel this agreement.

Signed _____ Date _____ Signed _____ Date _____

Proposed Remodel of Womens
Room to ADA Unisex
for Placentia Library
"AC Construction"



Contact List for C.A.C. Construction

Bev and Tony Ybarra	951-782-0932
Father Michael St. Luke's Orthodox Church	714-971-2244
Anna Nassar	714-310-4874
Art and Mary Stafford	951-247-7553
Frank and Liz Islas	951-295-1191
Arthur and Vicie Robinson	951-242-6866

CAC Construction

Ref: Anna Nassar, Secretary, St. Luke's Orthodox Church 6/23/09
not

QUESTIONS FOR REFERENCES

1. What project(s) did CAC Const. perform? men's & women's bathrooms, meeting rm, teen room, installations & repairs of building
2. On a scale of 1 to 10, 10 being highest,
 - a. How satisfied are you with the services you received from CAC Const.? 10
 - b. Quality of work? 10
 - c. Professionalism 10
 - d. Communication 10
3. What were some of the problems you encountered, if any with CAC Const.?
none
4. Was their price reasonable? How did it compare with their competitors? Who else did you receive bids from? for bathrooms 2 to 3 others, CAC least expensive for mtg room - best bid, no other bids for future projects
5. Were there unanticipated costs involved? What are they and what were the costs? Bathrooms - internal wall damage - couple thousand extra
6. Did CAC Const. complete the work according to schedule? If not, why not? all projects on time
7. What were CAC Const.'s strengths? Weaknesses? Additional work added - none
8. Would you use CAC Const. again? If not, why not? yes

Thank you for your time and input.

- Knowledge
 - looks great when complete
 - Clean up every day
 - work hard
 - Care about outcome - esthetics
 - conscience of other activities in facility
- Others not significant

CAC Construction

Ref: Art Stafford, Homeowner

6/23/09
art

QUESTIONS FOR REFERENCES

1. What project(s) did CAC Const perform? Replace all windows, remodeled all 3 bathrooms & kitchen total remodels, master bdrm painting & texture
2. On a scale of 1 to 10, 10 being highest,
 - a. How satisfied are you with the services you received from CAC? 10
 - b. Quality of work? 10
 - c. Professionalism 10
 - d. Communication 10

work was excellent
3. What were some of the problems you encountered, if any with CAC Const.?
small - taken care of immediately
4. Was their price reasonable? How did it compare with their competitors? Who else did you receive bids from? yes - under
5. Were there unanticipated costs involved? What are they and what were the costs?
6. Did CAC Const. complete the work according to schedule? If not, why not?
7. What were CAC Const.'s strengths? Weaknesses? yes - ahead of deadline for bathroom
none
8. Would you use CAC Const. again? If not, why not?

Thank you for your time and input. yes

→ Care for overall finished product

strengths: craftsmanship &
work ethic, quality
make their own cabinets
very professional
great job painting



DALKE & SONS CONSTRUCTION, INC.

REVISED PROPOSAL

June 22, 2009

Placentia Library District
Attn: Jeanette Contreras
411 E. Chapman Avenue
Placentia, CA 92870

RE: Bid Proposal
Project Name: Placentia Library Convert Women's Restroom to ADA
Unisex Restroom
Project Location: Placentia Library

Dear Sirs,

We propose to furnish and install all labor, materials and equipment as listed below for the upgrade of existing Women's restroom to ADA compliant unisex restroom:

- Remove & dispose of existing: floor and wall tile, toilet partitions, entry door & frame, interior door & frame, alcove walls except existing through wall, demo wall adjacent to sinks, cap two toilet that will not be used anymore and demo interior wall board behind existing tile that was removed.
- Remove and save for reinstallation: mirror, toilet paper holders, toilet seat cover holder, feminine napkin vendor, trash/paper towel unit, soap dispensers, two toilets, two sinks, and exterior art work.
- Reinstall existing: mirror, toilet paper holder, toilet seat cover holder, feminine napkin vendor, trash/paper towel unit, soap dispenser, one toilet, reinstall existing sink to be ADA compliant height. ADA toilet will require flush valve handle to be rotated to the opposite side of the toilet. This can be done when the wall is opened up by moving the plumbing water line in the wall. The sink will require replacing the faucet with an ADA compliant faucet. Reinstall exterior art work.
- Install new: provide and install new green board on walls, new wall and floor tile (Dal-Tile group 1 pricing), new entry door & frame with oil rubbed bronze storeroom function Corbin Russwin unit lock, new door closer, new hinges, new ADA compliant signage, new kick plate, door & frame to match existing size and style to what was taken out, new rubber top set base at new area of outside wall, acoustical ceiling repair as required relocate electrical outlet, and painting as required.

4585 Allstate Drive, Riverside, CA 92501 • Phone: 951-274-9880 • Fax: 951-274-0319 • License #612500

- Plans will be provided and approved through the city & City permits. An allowance of \$1,500.00 for plan check and permit fees have been included. If cost is greater than this additional costs will be billed with no mark up. Surety bonds.

TOTAL PRICE **\$26,350.00**

- Not to provide Plans & City permits

ALTERNATE DEDUCT PRICE **<\$-2,613.00>**

- Not to provide full tile replacement but only patch areas affected by capping one toilet, replacing alcove tile and area of wall and floor tile at wall area that is being moved out.

ALTERNATE DEDUCT PRICE **<\$-2,895.00>**

- For none prevailing wage labor rates.

ALTERNATE DEDUCT PRICE **<\$-4,400.00>**

- Deduct surety

ALTERNATE DEDUCT PRICE **<\$-475.00>**

****NOTE**** This project is bid using prevailing wage labor rates.

Exclusions: Concrete Work Other Than Capping Toilet, Fire Alarm, Fire Sprinkler and Hazard Materials Abatement.

If this bid is not accepted within thirty (30) days we reserve the right to review, change or cancel this bid.

Sincerely,



Troy Dalke
Vice President – Bidding & Estimating

DALKE & SONS CONSTRUCTION, INC.

4585 Allstate Drive, Riverside, CA 92501 • Phone: 951-274-9880 • Fax: 951-274-0319 • License #612500

Jeanette Contreras

From: Troy Dalke [Troy@Dalkeandsons.com]
Sent: Friday, June 19, 2009 9:06 AM
To: ybaltierra@placentialibrary.org
Cc: Jeanette Contreras
Subject: Restroom Upgrade References
Attachments: Dalke Restroom Projects list.pdf

I received your voice mail for references. Dalke & Sons Construction, Inc. has performed many commercial restroom remodels over our history during the past 20+ years. I have included a list of project that included just restroom remodels from the past three years (see attached pdf). There are several others that I did not include that involved more than just restroom remodels. We have done several at California State University San Bernardino. The contact person there is Rich Hebert and can be reached at (909) 537-7200 or at rhebert@csusb.edu. Another place we done several restroom remodels at is at California State University Fullerton and the contact there is Tom Grayson and he can be reached at (657) 278-2354 or at tgrayson@fullerton.edu. If you would like the names and numbers of more references please let me know and I can get them to you. If there are any questions or problems please let me know.

Thanks,

Troy Dalke

Dalke & Sons Construction, Inc.
(951) 274-9880 Office Ext# 306
(951) 274-0319 Fax
(951) 300-2587 Direct Fax

From: Jeanette Contreras [mailto:jcontreras@placentialibrary.org]
Sent: Wednesday, June 10, 2009 8:50 AM
To: Troy Dalke
Cc: ybaltierra@placentialibrary.org
Subject: RE: Restroom Upgrade Proposal

Hello Troy, Friday 10am would be fine. Will the proposal include an architect drawing? Also, are we obligated to make both restrooms ADA or is one ok? My understanding was that one ADA restroom is sufficient. Please advise.

Thank you.



Placentia Library District

Jeanette Contreras
Library Director
Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870
(714) 528-1925
jcontreras@placentialibrary.org

From: Troy Dalke [mailto:Troy@Dalkeandsons.com]
Sent: Wednesday, June 10, 2009 8:42 AM
To: jcontreras@placentalibrary.org
Subject: Restroom Upgrade Proposal

Jeanette,

I wanted to apologize that we have not gotten the proposal to you yet for the restroom upgrade. We were having trouble getting a couple of the prices back from the subcontractors. I have been having one of my other estimators work on this and it took him a little too long to get things together to send out to subcontractors for pricing. He was trying to confirm a couple of code questions that he had with the field conditions and he was reviewing it with an architect that we deal with to confirm that there were no issues with how we are going to propose the layout to you. This all took a little extra time. We would like to be able to get you the proposal by 10:00 am Friday if that would be possible. Can you please let me know if this will be ok?

Thanks,

Troy Dalke

Dalke & Sons Construction, Inc.
(951) 274-9880 Office Ext# 306
(951) 274-0319 Fax
(951) 300-2587 Direct Fax

No virus found in this incoming message.

Checked by AVG - www.avg.com

Version: 8.5.339 / Virus Database: 270.12.60/2166 - Release Date: 06/09/09 18:08:00

No virus found in this incoming message.

Checked by AVG - www.avg.com

Version: 8.5.339 / Virus Database: 270.12.87/2195 - Release Date: 06/22/09 06:54:00

NAME OWNER	ADDRESS 1	ADDRESS 2	CITY	ST	ZIP
REMODEL 3 SETS OF RESTROOMS OWNER: CALIFORNIA STEEL INDUSTRIES	C.S.I.	14000 SAN BERNARDINO AVE.	FONTANA	CA	92335-
		JOB CONTRACT AMOUNT \$ 244,914		START DATE 2007/01/16	COMPLETION DATE 2007/06/29
ARLINGTON F.S. GENDER IMPROVEM OWNER: CITY OF RIVERSIDE	*CITY OF RIVERSIDE	9449 ANDREW ST.	RIVERSIDE	CA	92503-
		JOB CONTRACT AMOUNT \$ 711,601		START DATE 2007/05/29	COMPLETION DATE 2008/06/30
BLDG 41 ADA RESTROOMS OWNER: GOODRICH CORPORATION	GOODRICH	8200 ARLINGTON AVE.	RIVERSIDE	CA	
		JOB CONTRACT AMOUNT \$ 67,724		START DATE 2007/05/05	COMPLETION DATE 2007/12/20
REMODEL 5 RESTROOMS OWNER: CALIFORNIA STEEL INDUSTRIES	CSI	14000 SAN BERNARDINO AVE.	FONTANA	CA	
		JOB CONTRACT AMOUNT \$ 133,721		START DATE 2007/10/22	COMPLETION DATE 2008/06/26
TOILET MODERNIZATION @ RANDALL OWNER: FONTANA UNIFIED SCHOOL	*FONTANA USD	16613 RANDALL AVE.	FONTANA	CA	
		JOB CONTRACT AMOUNT \$ 153,890		START DATE 2007/12/26	COMPLETION DATE 2008/07/10
Staff Housing Bathroom Remodel OWNER: LA SIERRA UNIVERSITY	La Sierra University		Riverside	CA	
		JOB CONTRACT AMOUNT \$ 9,000		START DATE 2008/05/15	COMPLETION DATE 2008/07/30
FACILITIES ADA RESTROOMS OWNER: CALIF. STATE UNIV. SAN	*C.S.U.S.B.	5500 UNIVERSITY PARKWAY	SAN BERNARDINO	CA	
		JOB CONTRACT AMOUNT \$ 137,680		START DATE 2008/06/09	COMPLETION DATE 2009/03/06
PERFORMING ARTS ADA RESTROOMS OWNER: CALIF. STATE UNIV. SAN	*C.S.U.S.B.	5500 UNIVERSITY PARKWAY	SAN BERNARDINO	CA	
		JOB CONTRACT AMOUNT \$ 161,692		START DATE 2008/06/09	COMPLETION DATE 2009/01/29
5th & 6th Floor Restroom Renon OWNER: CALIFORNIA STATE UNIVERSITY	*CSUF		Fullerton	CA	
		JOB CONTRACT AMOUNT \$ 114,560		START DATE 2006/05/22	COMPLETION DATE 2007/04/25
Humanities 2nd Floor Restrooms OWNER: CALIFORNIA STATE UNIVERSITY	*CSUF				
		JOB CONTRACT AMOUNT \$ 49,680		START DATE 2006/06/25	COMPLETION DATE 2007/07/01
Sierra Hall Restroom Upgrade OWNER: CALIF. STATE UNIV. SAN	*CSUSB	5500 University Parkway	San Bernardino	CA	92407-
		JOB CONTRACT AMOUNT \$ 130,382		START DATE 2006/12/27	COMPLETION DATE 2007/12/30

NAME OWNER	ADDRESS 1	ADDRESS 2	CITY	ST	ZIP
Admin Restroom Remodel OWNER: CALIF. STATE UNIV. SAN	*CSUSB		San Bernardino	CA	
					JOB CONTRACT AMOUNT \$ 103,780 . START DATE 2007/03/10 COMPLETION DATE 2007/07/31
Humanities 7th Fl Women Restrm OWNER: CALIFORNIA STATE UNIVERSITY	*CSUF		Fullerton	CA	
					JOB CONTRACT AMOUNT \$ 78,528 . START DATE 2006/11/03 COMPLETION DATE 2007/08/27
Hum 2nd Flr Restroom Add tile OWNER: CALIFORNIA STATE UNIVERSITY	*CSUF		Fullerton	CA	
					JOB CONTRACT AMOUNT \$ 72,019 . START DATE 2006/11/15 COMPLETION DATE 2007/10/11
Hum 4th Floor Restrooms OWNER: CALIFORNIA STATE UNIVERSITY	*CSUF				
					JOB CONTRACT AMOUNT \$ 115,787 . START DATE 2006/12/22 COMPLETION DATE 2007/10/11
2 Bathroom Mockups OWNER: UCLA LAKE ARROWHEAD CONF					
					JOB CONTRACT AMOUNT \$ 33,415 . START DATE 2009/03/02 COMPLETION DATE
68 Condolet Bathroom Remodel OWNER: UCLA LAKE ARROWHEAD CONF					
					JOB CONTRACT AMOUNT \$ 762,219 . START DATE 2009/04/06 COMPLETION DATE
Tavern Men's Restrom Remodel OWNER: UCLA LAKE ARROWHEAD CONF					
					JOB CONTRACT AMOUNT \$ 10,382 . START DATE 2009/05/05 COMPLETION DATE

Dalke & Sons Construction
Ref: Rich Hebert, Cal State U San Bernardino, Project Mgr. 6/23/09
with

QUESTIONS FOR REFERENCES

1. What project(s) did _____ perform? *Used Dalke for 10 years for parking lot structures, remodels, ADA remodels & new const.*
2. On a scale of 1 to 10, 10 being highest,
 - a. How satisfied are you with the services you received from _____? *9.5*
 - b. Quality of work? *8*
 - c. Professionalism *9.5*
 - d. Communication *9.5-10*
3. What were some of the problems you encountered, if any with Dalke & Sons?
Coordination issues, some foreman were a problem, were addressed
4. Was their price reasonable? How did it compare with their competitors? Who else did you receive bids from?
yes. Consistent usually just below others. HP Const. JDL Const. Pointer Enterprises.
5. Were there unanticipated costs involved? What are they and what were the costs?
6. Did Dalke & Sons complete the work according to schedule? If not, why not?
7. What were Dalke & Sons's strengths? Weaknesses?
yes, no oversight needed - none, might be that they get very busy, resources stretched
8. Would you use Dalke & Sons again? If not, why not?
yes

Thank you for your time and input.

*fairly reliable
family owned*

*Ken Forsyth, good supervisor
- others 'okay'*

Troy, VP - good

Dalke & Sons Construction
Ref: Tom Erickson, Cal State U Fullerton

on vacation
left msg 6/23 AM
not

QUESTIONS FOR REFERENCES

1. What project(s) did _____ perform?
2. On a scale of 1 to 10, 10 being highest,
 - a. How satisfied are you with the services you received from _____?
 - b. Quality of work?
 - c. Professionalism
 - d. Communication
3. What were some of the problems you encountered, if any with _____?
4. Was their price reasonable? How did it compare with their competitors? Who else did you receive bids from?
5. Were there unanticipated costs involved? What are they and what were the costs?
6. Did _____ complete the work according to schedule? If not, why not?
7. What were _____'s strengths? Weaknesses?
8. Would you use _____ again? If not, why not?

Thank you for your time and input.

GPA inc.

ARCHITECTS

TO

JEANETTE CONTRERAS
PLACENTIA PUBLIC LIBRARY
PLACENTIA CALIF.

5-26-2009

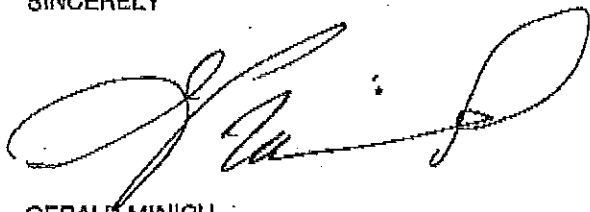
RE: ADA RESTROOM COMPLIANCE
PLACENTIA PUBLIC LIBRARY
PLACENTIA CALIF

ENCLOSED IS A REVISED ESTIMATE BASED ON CONVERTING THE MEN'S RESTROOM INTO A UNISEX RESTROOM AND LEAVING THE WOMEN'S RESTROOM ALONE.

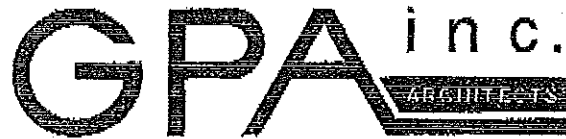
THE CERAMIC TILE APPEARS TO BE THE MAJOR COST. THERE IS A POSSIBILITY OF SAVING AN ADDITIONAL \$5,000. BY KEEPING THE EXISTING CERAMIC TILE AND CREATING SOME SORT OF ACCENT TILE WORK WHERE THE WALLS AND FIXTURES ARE REMOVED.

IF I CAN BE OF ANY FURTHER ASSISTANCE, PLEASE CONTACT ME

SINCERELY



GERALD MINICH



ROUGH ESTIMATE FOR REST ROOM COMPLIANCE WORK

DEMO			\$	2,000.00
NEW FIXTURES	0		\$	-
NEW PARTITIONS	0	0	\$	-
TOILET ACCESSORIES			\$	-
GRAB BARS	1	350	\$	350.00
SEAT COVERS	1	50	\$	50.00
PAPER DISPENSER	1	50	\$	50.00
COAT HOOK	0	35	\$	-
MIRRORS	0	250	\$	-
TRASH	0	1000	\$	-
NAPKINS	0	600	\$	-
SHELF	0	250	\$	-
SOAP	0	80	\$	-
CERAMIC TILE			\$	-
FLOORS	250	10	\$	2,500.00 *
WALLS	850	8.5	\$	7,225.00 *
PATCH WALLS	1	500	\$	500.00
NEW DOORS	1	800	\$	800.00
HARDWARE	1	300	\$	300.00
PAINT	750	0.5	\$	375.00
SUBTOTAL			\$	14,150.00
CONTINGENCY		0.15	\$	2,122.50
SUBTOTAL			\$	16,272.50
CONTR OVHEAD & PROFIT			\$	4,068.13
ARCHITECT				\$3,000
TOTAL			\$	23,340.63 **

* ESTIMATE INCLUDES NEW CERAMIC TILE FOR FLOOR AND WALLS - REDESIGN OF THE ROOM MAY BE ABLE TO ELIMINATE AT LEAST 80% OF THIS COST PROVIDING ACCENT TILE INSTEAD OF COMPLETE REMOVAL AND REPLACEMENT SAVING APPROX \$5,000

** THIS ESTIMATE DOES NOT INCLUDE MAJOR INSURANCE COVERAGE AND INDEMNITY COSTS WHICH MAY BE REQUIRED BY THE CITY ATTORNEY



June 12, 2009

Yesenia Baltierra
PLACENTIA LIBRARY
411 East Chapman Avenue,
Placentia, CA 92870

Project: ADA restroom Compliance, Project ID: 1003158

Yesenia,

Thank you for inviting us to bid your project. In order to bring the Women's restroom up to compliance, we propose the following:

1. Remove the outer door and door frame, repair the drywall and paint,
2. Remove all of the plumbing fixtures, ceramic tile on walls and on floor, ceiling tile, stall partitions, and restroom accessories (salvage for re-use the soap dispensers, paper towel dispensers, etc.)
3. Demo a 4' section of wall as marked on the attached plan. Build a new wall to allow 18" of clearance on the left side (slam side) of the door as required.
4. Saw-cut floor at toilet flange, and relocate so the center of the toilet is 18" from the finished wall surface, as required.
5. Remove and replace the latch-set on the existing door, and replace with a lever type, as required.
6. Install a new Handicap toilet (required), a new sink and a new faucet with lever handles, as required.
7. Provide and install a new 24" x 36" mirror with brushed aluminum frame.
8. Provide and install 6" x 6" Dal Tile ceramic tile on the walls up to 4' above the finished floor. Install ceramic cove base, and slip resistant 8" x 8" tile floor, and grout.
9. Prime and paint remaining wall and ceiling.
10. In stall all existing restroom accessories and new grab bars.

Excluded: Permit fees, any city fees, and any environmental issues, prevailing wage, and overtime.

June 12, 2009

Yesenia Baltierra
PLACENTIA LIBRARY
411 East Chapman Avenue,
Placentia, CA 92870

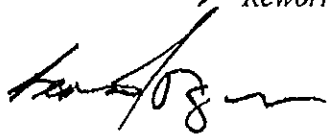
Project: ADA restroom Compliance, Project ID: 1003158 Continued

Renovo Construction can complete this project for you within 2-3 weeks, and will guarantee ADA Compliance, for the sum of \$21,675.00. Please let me know if you have any questions. Again, thank you for the opportunity.

NOTE: We chose to remove the first door and not to widen the hallway. This saves you money. By not widening the hallway, you will not have to pay to:

- *Remove and reinstall new hallway floor tile, I don't think you can match the existing tile, so you will need new tile that will butt up to the tile in the exterior space, and will never look good*
- *Frame, drywall, tape, and insulate a new wall to widen hallway*
- *Prime and paint the new wall*
- *Paint the outside of the wall in the open area, and hope the paint matches*
- *Reframe the ceiling when widening hallway*
- *Remove and replace hallway ceiling tiles (can not match old tiles)*
- *Rework ceiling outside the hallway*

Sincerely,

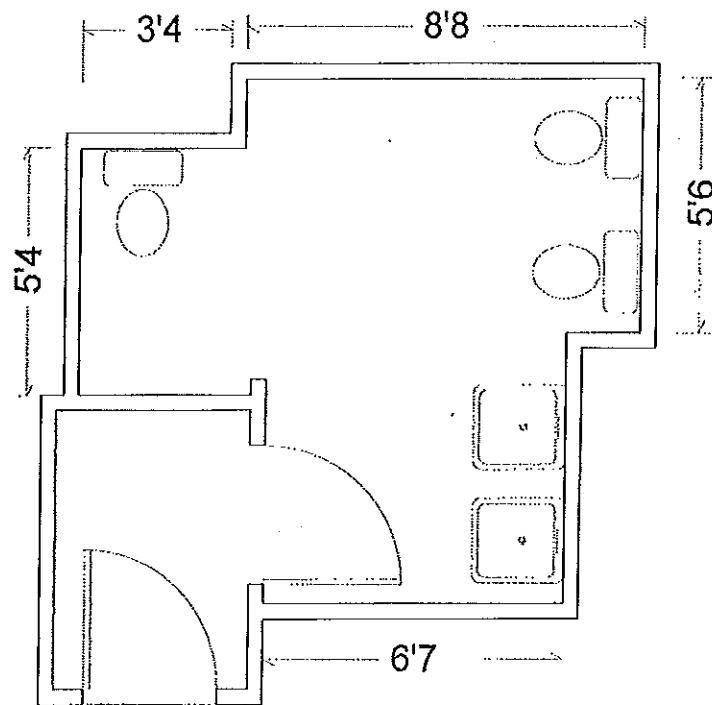


Ken Haynes,
Vice President,
RENOVO Construction
khaynes@renovorr.com

CC: M. Keidel
: \\KHICorrespondence\Placentia Library\Yesenia Baltierra
Attachment: Drawings
Page 1 of 2

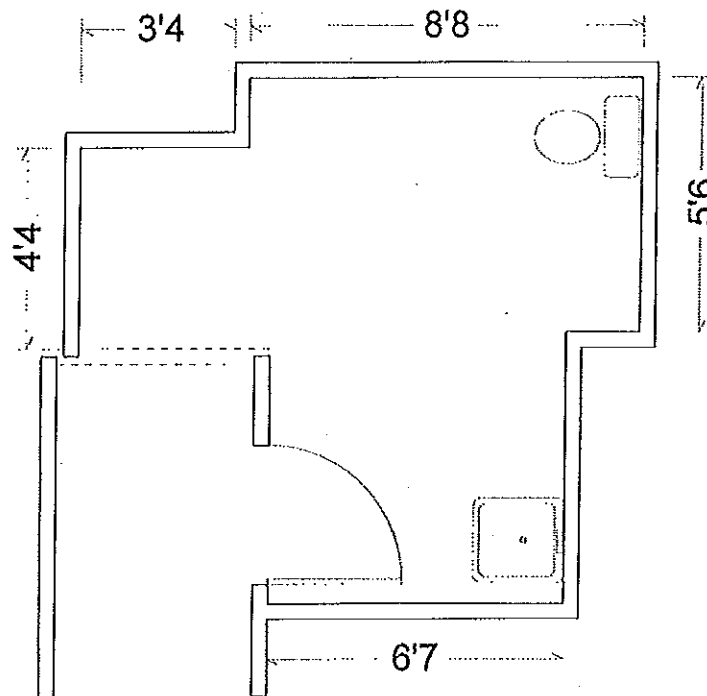
Renovo Construction

Existing Women's Restroom



Renovo Construction

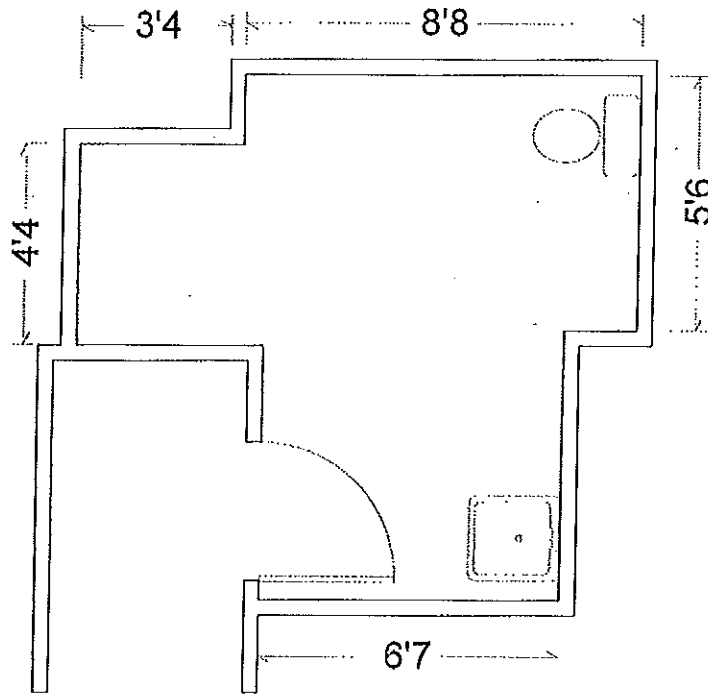
Demolition Plan



1. Remove 3 toilets and 1 sink
2. Remove exterior door and frame
3. Remove hash marked wall
4. Remove existing door knob and faucet
5. Remove existing ceiling tiles in restroom
6. Remove all floor and wall ceramic tile
7. Remove existing metal partitions
8. Remove existing restroom accessories
9. Remove first door and frame

Renovo Construction

New ADA Unisex Restroom



See attached bid for an itemized list of new items

R R E N O V O
C O N S T R U C T I O N
C O M M E R C I A L ♦ I N D U S T R I A L

Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870

ATTN: Ms. Yesenia Baltierra

Dear Ms. Baltierra:

RE: ADA Restroom Compliance Project

Renovo is pleased to provide references that you should feel free to contact for work completed by Renovo Construction and by Ken Haynes, Renovo's licensed qualifier.

Renovo has worked directly for Sprouts Farmers Market in 10 of their new stores to date and are currently installing sales fixtures, check stands and signage in 6 others. Our contact at Sprouts Farmers Market is James Newberry. Mr. Newberry is the Sr. Director of Construction and can be reached at:

11811 N. Tatum Blvd., Suite 2400
Phoenix, AZ 85028
480 814-8016
JamesNewberry@sprouts.com

Ken Haynes, Renovo's V.P. of Construction and Renovo's qualifier for our general contractor's license has managed many major projects in both the public and private sectors over his 25 years in the business. Mr. Haynes has held his general contractors license for the past 11 years. Two recent projects that Mr. Haynes has managed to completion include:

LDS Church (\$5,000,000 Contract) Ground-up Construction
Location: Menifee, CA
Architect: Ron Ishii
909 931-9593
Reference for Ken Haynes

Building addition including rest rooms at The Mission Basilica at San Juan Capistrano (photos provided w/bid)
Location: San Juan Capistrano
Project Manager: Pastor – Father Art
Email: missionbasilicaparish@missionparish.org
Reference for Ken Haynes

We appreciate the opportunity to submit these references. Please do not hesitate to contact me with any questions.

Sincerely,

Mike Keidel

Michael Keidel
President

Renovo Construction
Ref: James Newberry, Sr. Dir of Construction, Sprouts Farmers MKT.

left msg 6/23 11:30 AM
mt

QUESTIONS FOR REFERENCES

1. What project(s) did Renovo Const. perform?
2. On a scale of 1 to 10, 10 being highest,
 - a. How satisfied are you with the services you received from _____?
 - b. Quality of work?
 - c. Professionalism
 - d. Communication
3. What were some of the problems you encountered, if any with _____?
4. Was their price reasonable? How did it compare with their competitors? Who else did you receive bids from?
5. Were there unanticipated costs involved? What are they and what were the costs?
6. Did _____ complete the work according to schedule? If not, why not?
7. What were _____'s strengths? Weaknesses?
8. Would you use _____ again? If not, why not?

Thank you for your time and input.

Renovo Construction
Ref: Ron Ishii, (LDS Church) Architect

left msg 6/23 12:15 PM
MKT

QUESTIONS FOR REFERENCES

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2. On a scale of 1 to 10, 10 being highest,
 - a. How satisfied are you with the services you received from _____?
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6. Did _____ complete the work according to schedule? If not, why not?
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8. Would you use _____ again? If not, why not?

Thank you for your time and input.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Jeanette Contreras, Library Director
SUBJECT: Revision of Placentia Library District Policy #2030 – Holidays
DATE: June 23, 2009

BACKGROUND

The Library Board of Trustees approved Resolution 10-02 for the Holiday and Library Closure Schedule at the June 16, 2009 Unusual Date Board meeting.

To conform with the approved Resolution 10-02, the Placentia Library District Policy #2030 – Holidays need to be revised.

Attachment A is the existing Policy #2030 – Holidays.

RECOMMENDATION

Action to be determined by the Library Board of Trustees.

Placentia Library District

POLICY HANDBOOK

POLICY TITLE: Holidays
POLICY NUMBER: 2030

2030.1 This policy will apply to all regular full-time and part-time employees who work twenty hours or more per week.

2030.2 The following days will be recognized and observed as paid holidays:

- New Years Day
- President's Day
- Martin Luther King Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day
- Christmas Eve Day
- Christmas Day
- New Year's Eve Day

2 Floating Holidays, one accrued in April and one accrued in October, each on the second pay period of the month.

2030.3 All regular work will be suspended and employees will receive one-day's pay for each of the holidays listed above. An employee is eligible for any paid holiday if he/she works the day before and the day after said holiday. Eligibility is also granted if the employee is on vacation or has notified his/her supervisor and the Library Director and received permission to be absent from work on that specific day or days.

2030.4 Holiday hours are based on an eight hour day of a forty (40) hour work week. Employees working less than forty (40) hours per week will receive a pro-rata allocation of holiday hours.

2030.5 When a holiday falls on an employee's day off or when the Library is closed, the employee will request any day during the work week of the holiday, approved by his/her scheduling supervisor, to compensate for this holiday.

2030.6 When a holiday occurs on a Monday, the full-time and regular part-time staff will be subject to different work schedules for that work week so that each full-time and regular part-

time staff member will work at least one holiday weekend per year and receive at least two four-day weekends per year. The scheduling supervisors will strive to give each full-time and regular part-time staff member who works on a holiday weekend, two days off in succession during the week with the Monday holiday.

2030.7 Any employee who works on any of the holidays listed above, excluding floating holidays, will be paid for all hours worked at the rate of time and one-half (1½) the regular rate of pay, or as otherwise specified under Policy #2010, "Hours of Work and Overtime."