



AGENDA






PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

UNUSUAL DATE
Tuesday, March 18, 2008
6:30 P.M.
Placentia History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

- 1. Call to Order Library Board President
- 2. Roll Call Administrative Services Manager
- 3. Adoption of Agenda ^{M1 RO}
_{M2 J.T}

*Absent
BE*

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

- 5. Board President Report
 - A.S. attended City Mtg - Mar. 4
 - CALTAC on Mar 15
 - State of the City Breakfast

*G.W. - A.L. / CALTAC
State of City Breakfast
R.D. - " " "
Jot - " " / AL / PLPP /
Munchkin Event*

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Placentia Library Friends Foundation Board of Directors Report. (Trustee Turner)

*RD - Investment Comte
- bronze \$ standards*

8. Upcoming Trustee meetings and events.

CONSENT CALENDAR (Items 9 – 40)

Presentation: Library Director
Recommendation: Approve by Motion

MJ JT
M2 R.D

as amended

MJ JT

Items 9 – 40 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the February 19, 2008 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

CLAIMS (Items 10 – 13)

10. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

No Nonstandard Claims were processed during this report period.

11. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

Claim 5092 by Minter/Wood; and 5093, 5094, 5095 and 5096 by Minter/DeVecchio, for a total Claims Forwarded by the Library Director and Library Trustees for Fiscal Year 2007-2008 of \$40,981.75 for Fund 707.

12. Current Claims and Payroll. (Receive & File and Approve)

Current Claim for Fiscal Year 2007-2008: 5097, 5098, 5099 and 5100 for a total Current Claims of \$71,915.31; and Payrolls #21 (04/09/08) for \$52,472.00 and #22 (04/23/08) for \$52,472.00 for a total for Payrolls of \$104,944.00, for a combined total of Current Claims and Payrolls for Fiscal Year 2007-2008 of \$176,859.31 from Fund 707.

13. FY2007-2008 Cash Flow Analysis through March 18, 2008; the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as provided by the Orange County Auditor; and recommendation that no funds be transferred at this time. (Receive & File).

TREASURER'S REPORTS (Items 14 – 19)

14. Financial Reports for February 2008 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
15. Office General Ledger & Check Registers for February 2008. (Receive & File)
16. Acquisitions Report for February 2008. (Receive & File)
17. Entrepreneurial Activities Report for February 2008. (Receive & File)
18. Collection Agency Report for February 2008. (Receive & File)

19. Gift Report for February 2008. (Receive & File)

GENERAL CONSENT REPORTS (Items 20 – 30)

20. Building Maintenance Report for February 2008. (Receive & File)
21. Personnel Report for February 2008. (Receive, File, and Ratify Appointments)
22. Volunteer Reports for February 2008. (Receive & File)
23. Circulation Report for February 2008. (Receive & File)
24. Legislative Reports from the California Special Districts Association. (Receive & File)
25. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
26. Status Report on Partnerships with Community Organizations. (Receive & File)
27. Status Report on Active Grant Applications. (Receive & File)
28. Poet Laureate Report. (Receive & File)
29. Library of California Board Actions, February 28, 2008. (Receive & File)
30. Letter from Arlene Schafer, Costa Mesa Sanitary District, requesting support of her candidacy for an independent special district representative to the Orange County Local Area Formation Commission (LAFCO). (Receive & File)

STAFF REPORTS (Items 31 – 40)

31. Library Director's Report. (Minter)
32. Program Committee Report for January and February 2008. (Roberts)
33. Children's Services Report for February 2008. (Gurkweitz)
34. Placentia Library Literacy Services Report for January and February 2008. (Roberts)
35. Reference and Adult Services Report for February 2008. (Strazdas)
36. History Room Report for February 2008. (Bell)
37. Placentia Library Web Site Report for February 2008. (Napier)
38. Technology Report for February 2008. (Napier)
39. Publicity Materials Produced in February 2008. (Gomez)

40. Safety Committee Minutes for February 2008. (Goodson)

CONTINUING BUSINESS

41. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

42. Word of Mouth Marketing Topic for ^{April} March 2008 – Volunteer Program.

Presentation: Manager of Public Services

43. Final Adoption of Placentia Library District Policies 2300 – Job Description – Library Director; 2303 – Job Description – Manager of Administrative Services; 2315 – Job Description – Librarian II; 2317 – Job Description – Librarian; 2319 – Job Description – Library Assistant; 2320 – Job Description – Coordinator of Development and Volunteer Services; 2321 – Job Description – Clerk II; and 2323 – Job Description – Clerk I, that were reviewed at the Library Board Work Session on January 15, 2008 and passed as a first reading on February 19, 2008.

Presentation: Library Director

Recommendations: Adopt amended Placentia Library District Policies in Series 2300 – Personnel Job Descriptions, as follows:

2300 – Job Description – Library Director

2303 – Job Description – Manager of Administrative Services

2315 – Job Description – Librarian II

2317 – Job Description – Librarian

2319 – Job Description – Library Assistant

2320 – Job Description – Coordinator of Development and Volunteer Services

2321 – Job Description – Clerk II

2323 – Job Description – Clerk I

~~MM~~
~~MS~~
M2:GW
M2:RD

← revised

or

NOV 14 11:00 AM

- 44. Final Adoption of Placentia Library District Policies 6010 – Materials Selection Policy; 6030 – Circulation Policy; 6060 -- Patron Behavior and Latchkey Children Policy; 6065 – Public Behavior Policy; and 6067 – Client Service Policy, that were reviewed at the Library Board Work Session on January 15, 2008 and passed as a first reading on February 19, 2008.

Presentation: Library Director
 Recommendations: Adopt amended Placentia Library District Policies in Series 6000 – Library Operations as follows:

6010
6060
6067
ML-RD
JL2-GN

6010 – Materials Selection Policy

6030 – Circulation Policy

back next month

6060 -- Patron Behavior and Latchkey Children Policy

back next month

6065 – Public Behavior Policy

unavailable

6067 – Client Service Policy

back next month

7:30pm. NEW BUSINESS

- 45. Approve the Engagement Letter with Best, Best & Krieger, LLP dated March 13, 2008, for the services of Scott C. Smith, JD as Special Counsel for the preparation of the resolutions and other matters related to the establishment of impact fees for Placentia Library District with the City of Placentia and the County of Orange.

Presentation: Library Director
 Recommendation: Approve the Engagement Letter with Best, Best & Krieger, LLP for services as Special Counsel for the preparation of the resolutions and other matters related to the establishment of impact fees for Placentia Library District with the City of Placentia and the County of Orange; and

Authorize the Library Director to sign the Engagement Letter on behalf of Placentia Library District.

↑ ML RD
JL2 GN
ML GN
JL2 RD

- 46. Budget Preview for Fiscal Year 2008-2009. The Library Director will make a presentation on revenue, personnel and other budget issues for the upcoming budget preparations.

Presentation: Library Director
 Recommendation: Action to be determined by the Library Board of Trustees

Betty in
7:56pm.

- 47. Travel Authorization for the Special District Risk Management Authority Safety Claims Education Seminar. Participation in this workshop is required for the District to qualify for its discount in workers' compensation and liability insurance premiums.

Presentation: Library Director
 Recommendation: Authorize Library Director Minter and Library Assistant David Ferrari to attend the Special District Risk Management Authority Safety Claims Education Seminar in Sacramento, March 24 and 25, 2008 at a cost not to exceed \$900, to be paid from the General Fund.

M1-RD
 M2-J.T

ADJOURNMENT

- 48. Agenda Preparation for the April Regular Meeting which will be held on Monday, April 21, 2008.

- 49. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 50. Adjourn 8:15 p.m.

Special Meeting - Budget
 Apr 1 @ 4:00 p.m.
 Closed session - personnel matter
 - Board date selections for Apr

Board directive creation

*****CERTIFICATION OF POSTING*****

I, Wendy Goodson, Manager of Administrative Services of Placentia Library District, hereby certify that the Agenda for the March 18, 2008 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Friday, March 14, 2008.



Placentia Library Board Calendar

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March

- 1 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
- 9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 11 10:30 AM Weighing Your Options, Library and Hospital nutrition series
- 13 5:30 PM Chamber Mixer
7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 15 9:00 AM CALTAC Trustee Workshop in Library Leadership, City of Orange Library
- 17 6:30 PM Library Board Meeting
- 18 10:30 AM Weighing Your Options, Library and Hospital nutrition series
- 23 Easter, Library Closed, not staff holiday
- 25 Public Library Association Biennial Conference, Minneapolis, through Mar 29
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast

April

- 10 5:30 PM Chamber Mixer
7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 13 National Library Week through Apr 19
1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 14 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast
- 28 6:30 PM Friends Annual Meeting at Placentia City Council Chamber

May

- 8 5:30 PM Chamber Mixer

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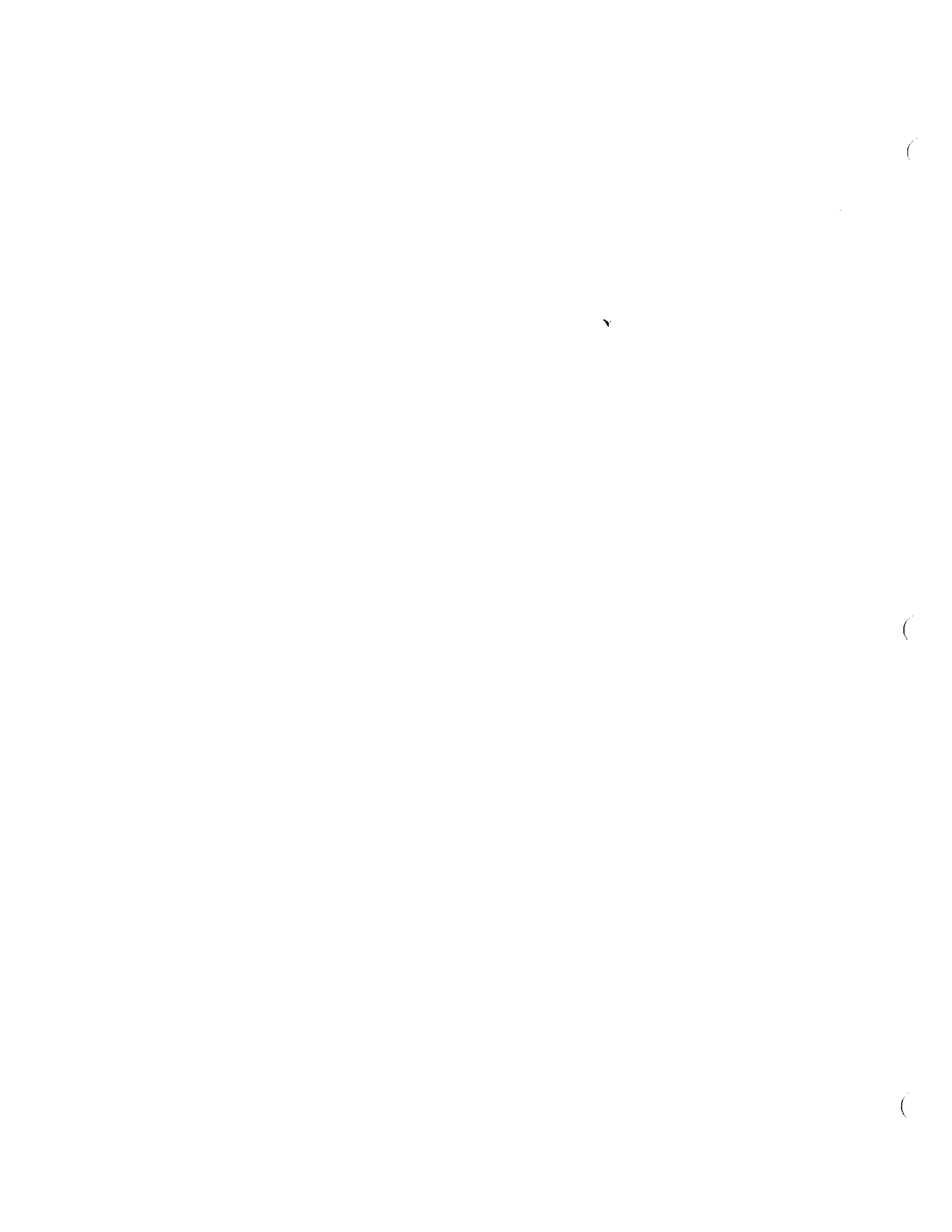
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May

- 8 7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 12 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 18 1:00 PM 2nd Sunday Book Sale (3rd Sunday in May)
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 26 Library Closed for Memorial Day/Staff Holiday
- 29 11:30 AM ISDOC Quarterly Meeting, Mesa Consolidated Water District, Secretary DeVecchio and Trustee Turner

June

- 8 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 9 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 12 5:30 PM Chamber Mixer
- 7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 16 6:30 PM Library Board Meeting
- 26 ALA Annual Conference, Anaheim, through July 2
- 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day/Staff Holiday
- 10 7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 13 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 21 6:30 PM Library Board Meeting
- 22 Friends of Placentia Library Incorporated in 1970
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 31 11:30 AM ISDOC Quarterly Meeting, Mesa Consolidated Water District, Secretary DeVecchio and Trustee Turner

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August

- 10 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 14 7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 18 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

September

- 1 Library Closed for Labor Day/Staff Holiday
- 2 Placentia Library District Established in 1919 by OC Board of Supervisors
- 8 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 11 5:30 PM Chamber Mixer
7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 14 Placentia Library Foundation Incorporated in 1994
1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 23 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

October

- 9 5:30 PM Chamber Mixer
7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 11 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 12 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 13 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast
- 30 11:30 AM ISDOC Quarterly Meeting, Mesa Consolidated Water District, Secretary DeVecchio and Trustee Turner

Sep 2008						
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Placentia Library Board Calendar

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November

- 9 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 10 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 11 Library Closed for Veterans Day/Staff Holiday
- 13 5:30 PM Chamber Mixer
- 7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room

- 17 6:30 PM Library Board Meeting
- 27 Library Closed for Thanksgiving/Staff Holiday

December

- 5 12:00 PM Trustee terms begin
- 8 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 11 7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 12 6:30 PM Chamber of Commerce Citizen of the Year Breakfast
- 14 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 15 6:30 PM Library Board Meeting
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood

January

- 8 5:30 PM Chamber Mixer
- 7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 11 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 12 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 19 6:30 PM Library Board Meeting
- Library Closed for Martin Luther King Holiday/Staff Holiday.
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 23 ALA Midwinter Meeting, Denver, through Jan 28
- 29 11:30 AM ISDOC Quarterly Meeting, Mesa Consolidated Water District, Secretary DeVecchio and Trustee Turner

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Placentia Library Board Calendar

March 2008 - February 2009

February

- 8 1:00 PM -4:30 PM PLFF 2nd Sunday Book Sale
- 9 7:00 PM Placentia Library Friends Foundation Board of Directors Meeting
- 12 5:30 PM Chamber Mixer
7:30 AM North Orange County Legislative Alliance, Brea City Hall Meeting Room
- 16 6:30 PM Library Board Meeting
3:00 AM Library Closed for Presidents Day/Staff Holiday
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District, Trustee Wood
7:15 AM Placentia Chamber of Commerce Breakfast

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PLACENTIA LIBRARY FRIENDS FOUNDATION
MINUTES March 19 2008

The meeting was called to order at 7:00 pm by President, Carole Fizzard. The following Members were present: Brenda Benner, Nadine Blansett, Ben Boelman, Glennis Clancy, Bill Dooley, Carol Fizzard, Ginny Haussmann, Barbara Hemmerling, Camille Himes, Nancy Lone-Tollefson, and Ginny Sanatar. The representative from the Trustees was Jean Turner. Library Staff present: Elizabeth Minter, Yesinia Gomez, Wendy Goodson. The board was unanimous in their praise for the excellent job Yesenia did in organizing and executing all the details for the Author's Luncheon.

SECRETARY: By general consent the minutes of the January meeting were approved as written.

GUEST SPEAKERS—1) Carol introduced Dixie Shaw. She gave a brief review of the book *A Whole New Mind* by Daniel H. Pink. The subject of this book is the use of right brain thinking. The book offers ways to use creative, emotional imagination in professional and business environments as well in ones personal life. Dixie will be attending a luncheon where Mr. Pink is speaking. The book is available in our library. 2) Carol introduced Pat Irot who spoke on the Placentia History Room and its collections. She gave a brief history of the room, the sources of financial aid, archiving and community outreach. The History Room staff asked the PLFF to provide a Host at identified events: to set up and clean up and provide refreshments, at \$50 per event. A discussion followed regarding budget items and the History Room's place on the budget. At the conclusion Brenda Benner made a motion, seconded by Ginny Sanatar, to allow \$500.00 in the budget, for the History Room's use. The motion carried. The Social Committee will work with Pat Irot to provide a Host as needed. (An outline of Pat Irot's Presentation is filed with these minutes.)

President, Carol, questioned the PLFF logo on the mailing for the Atwood Yacht Club Reunion which was mentioned in Pat Irot's report. Elizabeth said that only mailings using that logo can use the franking privilege. The library is not a non-profit organization. There is considerable monetary savings with the use of the frank. An official resolution was not made.

FINANCIAL REPORTS

TREASURER: Camille Himes: Total assets as of March 10, 2008: \$233,487.16. The complete report of profit and loss is filed with these minutes.

FINANCIAL SECRETARY: Ginny Sanatar. Total deposits for February \$3,438.35. Complete figures filed with these minutes. A profit of \$9,416.38 was made on the Author's Luncheon. Full report of expenses, income, and comparison with other years is filed with these minutes.

PAYMENT OF BILLS: 1) Brenda Benner made a motion, seconded by Barbara Hemmerling, that the following bills be approved for payment:

- 1) Nancy Lone-Tollefson-Reimbursement for Volunteer Brunch- \$55.06
- 2) Demco- Book Displays \$57.83
- 3) Photography by John Walcek-Author's Luncheon 2008 Pictures \$107.75
- 4) Jart Direct Mail-Mailing for January Notations \$763.86
- 5) Freeman, Freeman & Smiley-Legal Services \$63.95

The motion carried.

2) Barbara Hemmerling made a motion, seconded by Brenda Benner to ratify the following bills. These have been approved by the Finance Committee.

- 1) Alta Vista Country Club-Author's Luncheon 2008 \$2,285.99
- 2) Library District-Reimbursement for Board member ribbons \$10.78
- 3) Ben Boelman-Music Author's Luncheon 2008 \$100.00
- 4) Suzanne Enoch-Speaker Author's Luncheon 2008 \$300.00
- 5) Miss Placentia Scholarship Pageant-Music Author's Luncheon \$100.00
- 6) TSC Apparel -Author's Luncheon small aprons \$8.28
- 7) Marge Boelman-Reimbursement for center pieces Author's Luncheon \$45.94
- 8) Minuteman Press- Author's Luncheon table set-up posters \$64.65

Motion carried.

PRESIDENT'S REPORT: Carol Fizzard— 1) A committee headed by Ginny Sanatar will meet March 12, 1:30 to make further plans for the Annual Meeting, April 25. 2) Job descriptions were handed in by Committee Chairmen. 3) Committee to do "money" standing rules has met and will be ongoing in their planning. 4) We need to use members from the membership list to serve on some committees. Only the Chairman needs to be a board member. 5) It was decided it will not be necessary to hold an election at the Annual Meeting. 6) Carol read a letter of resignation from Camille Himes. 7) The top 25 donors should be honored by a special event to show our appreciation.

LIBRARY STAFF REPORTS

Elizabeth Minter: 1) Frank Mickadeit, staff writer for The Register is our invited guest speaker. 2) Jim Roberts and Lois Monroe will take full charge of volunteer certificates to be given at the Annual Meeting.

Yesenia Gomez: 1) Notations will be mailed the end of March

COMMITTEE CHAIR REPORTS

Bookstore -Nancy Lone-Tollefson- 1)The silent Auction made \$102.00 in February. 2) Antique fashion magazines and picture plates that were donated will likely bring several hundred dollars on e-bay. 3) There was a tie with several names for the bookstore. The Board will vote on these next month.

Membership -Ginny Haussmann: Ginny reported that she gave a talk at the Western Round-Up and also at a luncheon Jean Turner hosted at the library.

Board Development- Brenda Benner: No report.

Program- Ginny Sanatar: Report given under Financial Secretary.

Legacy -Ben Boelman: Plans are being made for the Annual Giving Campaign. Ben was thanked for the music he provided at the Author's Luncheon and the lovely centerpieces his wife, Marge, created.

Trustees- No report.

Finance: Report given under Financial above.

Investments- No report

Trustee's Meeting: Camille Himes no report

Announcements:

Next meeting--- Monday April 14, 2008 at 7 P.M.

The meeting was adjourned at 9:00 PM

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Upcoming Trustee Events and Meetings
DATE: March 18, 2008

Trustee Events and Meetings

March 18, Tuesday, 10:30 A.M.	Weighing Your Options, Library & Placentia Linda Hospital nutrition series, Library Meeting Room
6:30 P.M.	Library Board Meeting
March 21, Friday, 7:30 A.M.	Chamber of Commerce Good Friday Prayer Breakfast, Alta Vista Country Club
March, 23, Sunday	Easter, Library closed (not a staff holiday)
March 25-29	Public Library Association Conference, Minneapolis (Minter & Strazdas)
March 27, Thursday, 7:15 A.M.	Chamber of Commerce Breakfast, speaker will be Sylvia Gutierrez, Small Business Association, "The Changing Economy".
9:00 A.M.	Orange County Council of Governments, OC Sanitation District, Trustee Wood
April 10, Thursday, 7:30 A.M.	North Orange County Legislative Alliance, Brea City Hall Meeting Room, 2 nd floor
5:30 P.M.	Chamber of Commerce Ribbon Cutting & Mixer, Express Personnel Services, 2001 E. Orangethorpe, Ste. B.
April 13-19	National Library Week, 50 th Anniversary, Library Program Committee will be announcing events in the Library
April 13, Sunday, 1:00 – 4:30	PLFF 2 nd Sunday Book Sale

April 14, Monday, 7:00 P.M.

PLFF Board of Directors Meeting, Library Meeting Room, Secretary DeVecchio and Trustee Turner

April 21, Monday, 6:30 P.M.

Library Board of Trustee Meeting, Placentia History Room

April 24, Thursday, 7:15 A.M.

Chamber of Commerce Breakfast, speaker had not yet been announced.

April 28, Monday, 6:30 P.M.

PLFF Annual Meeting and Library Volunteer Recognition Program, Placentia City Hall, speaker will be Frank Mickadeit, columnist with the Orange County Register.

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 19, 2008**

- CALL TO ORDER** President Shkoler called the Unusual Meeting of the Placentia Library District Board of Trustees to order on February 19, 2008, at 6:30 P.M.
- ROLL CALL**
- Members Present:** President Al Shkoler, Secretary Richard DeVecchio, Trustees Jean Turner and Gaeten Wood and Library Director Elizabeth Minter, Vernon Napier, and Wendy Goodson.
- Members Absent:** Betty Escobosa
- Managers Absent:** Jim Roberts
- Others Present:** Placentia Library District Staff Katie Matas & Alex Hernandez & Human Resources Consultant Valerie Poole
- ADOPTION OF AGENDA** It was moved by Trustee Wood and seconded by Trustee Escobosa to adopt the Agenda as printed.
- AYES:** Shkoler, DeVecchio, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa
- ORAL COMMUNICATIONS** No members of the public addressed the Board.
- STATUS ON VALERIE POOLE INTERVIEWS** Human Resource Consultant Valerie Poole addressed the Board to report on the status of the sessions of information interviews with the Library staff.
- PRESIDENT REPORT** President Shkoler reported that he attended the Council of Independent Special District at the Buena Park Library on February 16, 2008. Topics of discussion included legislative items such as Prop 1A and roundtable of current library events such as fundraising.
- TRUSTEES' REPORTS**
- Trustee Turner attended the Independent Library District Trustees meeting on February 16, 1008 with President Shkoler and Library Director Minter.
- Secretary DeVecchio reported he attended the Independent Special District of Orange County Quarterly Meeting on January 31, 2008. He visited the new Orange Library. He also attended a
- Trustee Wood had nothing to report at this time.
- FRIENDS' REPORT** The Annual Author's Luncheon is March 1, 2008. The featured author is romance writer Suzanne Enoch.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 18, 2008, Regular Date, Page 2.

**CONSENT
CALENDAR**

It was moved by Trustee Turner and seconded by Secretary Escobosa approve Agenda Items 9-40 as printed.

MINUTES

Minutes of the January 15, 2008 Library Board of Trustees Regular Meeting and the January 15, 2008 Library Board of Trustees Work Session.

CLAIMS

Claims 5078 by Minter/Turner, 5079,5080,5081,5082, and 5083 by Minter/DeVecchio, and 5084 by Minter/Wood for total of Claims forward by the Library Director and Library Trustees for Fiscal Year 2007-2008 of \$46,599.51 for Fund 707.

Current Claims 5086,5087,5088,5089,5090 and 5091 for a total Current Claims of \$47,471.86; and Payrolls #19 (3/12/08) for \$52,472.00 and #20 (3/26/08) for \$52,472.00 for \$104,944.00 for a combined total of \$154,415.86 from Fund 707.

FY2007-2008 Cash Flow Analysis through February 19, 2008 and the Schedule of Anticipated Property Tax Revenues for FY2007-2008 as Provided by the Orange County Auditor and recommendation that no funds be transferred at this time.

**FINANCIAL
REPORTS**

Financial Reports for January 2008

Office General Ledger & Check Registers for January 2008

Acquisitions Report for January 2008

Entrepreneurial Report for January 2008

Collection Agency Report for January 2008

Gifts Report for January 2008

**GENERAL CONSENT
CALENDAR**

Building Maintenance for January 2008

Personnel Report for January 2008

Volunteer Report for January 2008

Circulation Report for January 2008

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 18, 2008, Regular Date, Page 3.

Placentia Library District Policies as adopted by the Library Board of Trustees on January 15, 2008, 2020-Vacations, 2040-Sick Leave, 2110-Health & Welfare Benefits, 2115-Volunteers Worker's Compensation Insurance, 2120-Educational Assistance, 2125-Notary Public Training Services, 2130-Pay Periods & Distribution of Pay Checks, 2160-Authorized Leave, 2170-Performance Evaluations, 2220-Equal Employment Opportunity, 2325-Library Aide.

Announcement by State Librarian Susan Hildreth on January 15, 2008 of the Public Library Fund Allocations for Fiscal Year 2007-2008

Placentia Library District Mid-Year Report for the California Library Literacy Services (CLLS) Grant from the State Library of California as submitted on February 14, 2008.

AYES: Shkoler, DeVecchio, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

STAFF REPORTS

Director's Report for January 2008

Program Committee Report for January 2008

Children's Services Report for January 2008

Placentia Library Literacy Services Report for January 2008

Reference and Adult Services Report for January 2008

History Room Report for January 2008

Placentia Library Web Site Report for January 2008

Technology Report for January 2008

Publicity Materials produced for January 2008

Safety Committee Minutes for January 2008

AYES: Shkoler, DeVecchio, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

LEGISLATIVE ISSUES

Library Director reported she attended the North Orange County Legislative Alliance meeting on February 14, 2008. The Public Library Fund allocation for this year is \$21,153, which is 14.3% of its eligible

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 18, 2008, Regular Date, Page 4.

allocation of \$147,905.00

**WORD OF MOUTH
MARKETING**

Technology Manager Napier reported that the topic of the month is the Library's Website. Badges will be distributed on March 1st, 2008.

POLICY SERIES 2000

It was moved by Trustee Wood and seconded by Secretary DeVecchio to adopt as a first reading and refer to staff for further comments.

AYES: Shkoler, DeVecchio, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

POLICY SERIES 6000

It was moved by Secretary DeVecchio and seconded by Trustee Turner to adopt as a first reading and refer to staff further comments.

AYES: Shkoler, DeVecchio, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Trustee Wood and Secretary DeVecchio to delete Placentia Library District Policy 6037 – Debit Card Policy from the Policy Manual effective immediately.

AYES: Shkoler, DeVecchio, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

Trustee Escobosa entered the meeting at 7:40P.M.

**MINIMUM WAGE
ADJUSTMENT FOR
FISCAL 2007-2008**

It was moved by Trustee Escobosa and seconded by Trustee Wood to read Resolution 08-08 by Title only.

AYES: Shkoler, DeVecchio, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: Escobosa

It was moved by Trustee Escobosa and seconded by Trustee Wood to adopt Resolution 08-08 by roll call vote.

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**PROFIT SHARING
PENSION PLAN**

The Board has requested that this item be included for discussion during Budget Assumptions for Fiscal Year 2008-2009.

Minutes, Placentia Library District Board of Trustees, Regular Meeting of February 18, 2008, Regular Date, Page 5.

**TRAVEL
AUTHORIZATIONS**

It was moved by Trustee Wood and seconded by Trustee Turner to authorize Library Director Minter to attend the Library of California Board Meeting in Sacramento, February 27-28, 2008 with all travel and meal expenses to be paid by the Santiago Library System.

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee Wood to authorize the registration for five persons to attend the California Association of Library Trustees and Commissioners' Southern California Leadership Workshop on Saturday, March 15, 2008 in Orange and to be paid from the General Fund; and authorize Board Secretary DeVecchio and Administrative Services Manager Goodson to attend the California Special Districts Association Board Secretary Training in Ventura, April 23-25, 2008 at a cost not to exceed \$1,772.20 with the expenses to be paid from the General fund.

AYES: Shkoler, DeVecchio, Escobosa, Turner, Wood
NOES: None
ABSTAIN: None
ABSENT: None

CLOSED SESSION

Closed Session commenced at 8:40 P.M.

Closed Session ended at 9:15 P.M. with the no action taken.

**AGENDA
PREPARATION**

Agenda Preparation for the March Meeting will be held on Monday, March 17, 2008 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for February 19, 2008 adjourned at 9:15 P.M.

NEXT MEETING

The March Library Board Meeting will be held on Monday, March 17, 2008 at 6:30 P.M. in the Library History Room.

Richard DeVecchio
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
March 18, 2008

TYPE	REPORT NUMBER	AMOUNT
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None		
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	TOTAL	
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Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
March 18, 2008

	DATE	CLAIM	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR					
FUND 707	February 20, 2008	5092	707	11,649.65	Minter/Wood
	February 25, 2008	5093	707	19,508.47	Minter/DeVecchio
	March 7, 2008	5094	707	2,792.65	Minter/DeVecchio
	March 7, 2008	5095	707	3,314.04	Minter/DeVecchio
	March 7, 2008	5096	707	3,716.94	Minter/DeVecchio
SUBTOTAL FUND 707				40,981.75	
TOTAL BY LIBRARY DIRECTOR				40,981.75	

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 02/20/08
REPORT NO 5092

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
X04841 Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	2-11-081443-IN		0306	00		11,649.65		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$11,649.65) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

Richard C. [Signature]
APPROVED BY

Peter M. [Signature]
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 02/25/08
REPORT NO 5093

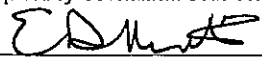
Agenda Item 12
Page 3 of 6

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N31728 Valerio Poole. 513 Valley Forge Dr Placentia CA 92870 (SSN: X4417)	2-24-08/008 HR Svcs		1900	00		1,105.00		
N01074 The Gas Company PO Box C Monterey Park, CA 91756	2-22-08/05391188009		2802	00		1,237.07		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	1-17-07/7587153		0700	01		46.70		
	1-17-08/7587138		0700	00		325.07		
						371.77		
N03847 OCLC PO Box 951488 Cleveland OH 44193	11-30-07/560666		1900	00		14,463.19		
X04556 Paychex PO Box 25159 Santa Ana CA 92799-5159	2-15-08/445266		1900	00		245.89		
			1900	08		81.97		
						327.86		
N06820 California Library Association 717 20th Suite 200 Sacramento CA 95814	Mbrshp - Strazdas		1600	00		140.00		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: X8389)	2-1-08/SP Lit Feb-08		1900	01		376.80	2	
N27626 Zimmer Electric, Inc. P.O. Box 526 11581 Range View Rd. Mira Loma, CA 91752-0526	2-18-08/1033		1400	00		965.48		
N30586 HomeIN Magazine 19713 Yorba Linda Blvd Ste 135 Yorba Linda CA 92886	2-12-08/3283		1900	00		270.00		
N30884 Guadalupe Arreola 1353 W Baker Ave (SSN: X9438)	2-1-08/SP Lit Feb-08		1900	01		251.30	2	

The claims listed above (totaling \$19,508.47) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
X04841 Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	3-1-08/1479-IN		0308	00		1,027.39		
			0309	00		616.46		
			0310	00		382.81		
			0319	00		188.67		
			1900	00		52.32		
						2,267.65		
	1-31-08/24700		0350	00		125.00		
					TOTAL	2,392.65		
X04789 Georgette Baker 15696 Altamira Drive Chino Hills, CA 91709 x8721	2-28-08 Lapsit		1900	00		400.00		

PLEASE PAY IMMEDIATELY

The claims listed above (totaling \$2,792.65) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

[Signature]
APPROVED BY

[Signature]
COUNTERSIGNED BY

[Signature]
ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
X00199-1 Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	2-15-08/279038		1800	00		144.16		
X00887 Golden State Water Company PO Box 9016 San Dimas CA 91773-9016	2-22-08/312083-9		2803	00		389.49		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	3-1-08/139956		1800	00		33.00		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	3-4-08/08-03-1938		1400	00		145.50		
	2-26-08/08-02-1919		1400	00		228.00		
	2-26-08/08-02-1920		1400	00		366.31		
						739.81		
N03656 Pacifco Clippings P.O. Box 11789 Santa Ana, CA 92711	2-28-08/10178		1900	00		45.00		
X00976-4 AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	2-4-08/17655042		0700	08		61.73		
X04523 Amy Paino 5882 Amberdale Dr Yorba Linda CA 92886	2-29-08/Feb 08 Off site storytime		1900	08		475.00		
X04556 Paychex PO Box 25159 Santa Ana CA 92799-5159	2-29-08/447676		1900	00		248.56		
			1900	08		82.85		
						331.41		
N05294B Roto Rooter 1183 N. Kraemer Place Anaheim, CA 92806	2-20-08/AN356279 3-4-08/AN357482		1400	00		190.00		
			1400	00		234.08		
						424.08		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	2-18-08/3110553		1800	00		207.86		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	3-1-08/297		1900	00		462.50		

The claims listed above (totaling \$3,314.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/07/08
REPORT NO 5096

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
X00611 Office Depot PO Box 70025 Los Angeles CA 90074-0025	2-29-08/421705150		1800	00		24.77		
	2-29-08/420668456		1800	00		7.53		
	2-8-08/418543760		1800	00		120.98		
	2-15-08/419721949		1800	00		9.31		
	2-8-08/418860591		1800	00		185.86		
	2-5-08/418353102		1800	00		681.95		
	2-8-08/418865790		1800	00		55.15		
	2-2-08/420052872		1800	00		124.83		
						1,210.38		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: X3104	3-5-08/331736		1400	00		1,300.00		
N06786 Katherine Matas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb 02/13/08		2600	01		44.70		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: X8389)	3-7-08/SP Lit Program		1900	01		226.08	21	
N26480 Harry A Senn 2555 E Chapman Ave Ste 407 Fullerton CA 92831 SSN:470-40-5004	Prof Svcs 1-Feb		1900	00		240.00		
N27566 Sam's Club P.O. Box 9001907 Louisville, KY 40290-1907	Mbrshp Rnw 07-08		1600	00		345.00		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	2-27-08/28136		1000	00		100.00		
N30884 Guadalupe Arreola 1353 W Baker Ave Fullerton CA 92833	3-7-08/SP Lit Program		1900	01		150.78	21	
N32127 Carol Ann Hesel 12861 West Sp 113 Garden Grove CA 92840	2-28-08/Off site story time		1900	08		100.00	21	

The claims listed above (totaling \$3,716.94) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
March 18, 2008

TYPE	REPORT NUMBER	AMOUNT
Regular	5097	9,323.59
	5098	2,762.04
	5099	13,459.56
	5100	46,370.12
Subtotal for Regular		71,915.31
	4/9/2008	52,472.00
	4/23/2008	52,472.00
Subtotal for Payroll		104,944.00
TOTAL CURRENT CLAIMS & PAYROLL		176,859.31

Prepared by: Wendy Goodson

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objl/ Rev/ BS Acct	Sub Objl/ Rev	Rept Cat	AMOUNT	Doc Number	SC
X00610-3 Baker & Taylor Books PO Box 277930 Atlanta GA 30384-7930	2-29-08/4007426992		2400	01		1,266.67		
	2-29-08/4007426991		2400	01		314.44		
	2-29-08/4007426990		2400	01		3,868.74		
	2-29-08/4007426989		2400	01		37.35		
	2-29-08/4007426988		2400	01		33.59		
	2-29-08/4007426987		2400	01		16.78		
	2-29-07/4007426986		2400	01		17.96		
	2-29-08/4007426985		2400	01		92.79		
	2-29-08/4007426984		2400	01		20.07		
	2-29-08/4007426983		2400	01		35.36		
	2-28-08/4007456606		2400	01		290.27		
	2-28-08/4007456605		2400	01		84.40		
	2-28-08/4007456604		2400	01		198.48		
	2-28-08/4007456603		2400	01		36.55		
	2-28-08/4007456602		2400	01		30.51		
	2-28-08/4007456601		2400	01		73.11		
	2-28-08/4007456600		2400	01		18.56		
	2-28-08/4007456599		2400	01		132.30		
	2-28-08/4007456598		2400	01		44.85		
	2-28-08/4007456597		2400	01		35.38		
	2-14-08/4007381064		2400	01		216.29		
	2-14-08/4007381063		2400	01		35.36		
	2-14-08/4007381062		2400	01		204.51		
	2-14-08/4007381061		2400	01		108.36		
	2-14-08/4007381060		2400	01		133.58		
	2-14-08/4007381059		2400	01		76.90		
	2-14-08/4007381058		2400	01		71.88		
	2-14-08/4007381057		2400	01		34.32		
	2-14-08/4007381056		2400	01		76.64		
	2-14-08/4007381055		2400	01		74.28		
2-14-08/4007381054		2400	01		77.22			
2-14-08/4007381053		2400	01		19.15			
2-14-08/4007381052		2400	01		22.04			
2-14-08/4007381051		2400	01		19.15			
					7,817.84			
X00631 The Gale Group P.O. Box 95501 Chicago, IL 60694-5501	2-14-08/15593330		2400	01		29.27		
	2-6-08/15578206		2400	01		59.40		
	2-19-08/15901910		2400	01		30.13		
	2-8-08/15586028		2400	01		30.13		
	2-21-08/15611080		2400	01		30.13		
					179.06			
N01861 Salem Press, Inc. P.O. Box 50062 Pasadena, CA 91115-0062	2-22-08/0369653-IN		2400	01		996.69		
X02768-1 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	3-3-08/1084510465		2400	05		58.00		
	2-26-08/1084491864		2400	05		90.00		
	2-8-08/1084413483		2400	05		182.00		
						330.00		

The claims listed above (totaling \$9,323.59) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____ COUNTERSIGNED BY _____ ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 03/18/08
REPORT NO 5098

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
X02898 Midwest Tape PO Box 820 Holland OH 43528	3-3-08/5442164		2400	02		141.48		
	3-3-08/5442165		2400	02		147.48		
	2-19-08/5432627		2400	02		74.56		
	2-19-08/5432626		2400	02		105.84		
	2-7-08/5424634		2400	02		243.32		
	2-7-08/5424636		2400	02		15.64		
						728.32		
X03239 Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	3-1-08/170973		1900	00		143.20		
N03660 Elizabeth D. Minter (Petty Checks) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Check Reimb		1600	00		138.00		
	2-1-08to3-12-08		2700	01		18.00		
			2700	03		72.00		
			2700	08		17.86		
						245.86		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Cash Reimb		0900	00		7.87		
	9-28-07to3-4-08		1000	00		12.38		
			1803	00		8.59		
						28.84		
X00976-4 AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	2-7-08/17670486		0700	01		229.53		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	2-24-08/34743254		2400	01		15.02		
	2-14-08/34571776		2400	01		49.90		
	2-13-08/34549334		2400	01		41.90		
	2-12-08-34532094		2400	01		302.44		
	2-11-08/34498342		2400	01		3.97		
	2-11-08/34498341		2400	01		216.74		
	2-11-08/34498340		2400	01		59.55		
	3-2-08/34874464		2400	01		22.65		
	3-3-08/34894190		2400	01		10.79		
	3-3-08/34894189		2400	01		181.90		
	3-3-08/34894188		2400	01		17.69		
	2-25-08/34761595		2400	01		12.13		
	2-25-08/34761594		2400	01		7.62		
	2-25-08/34761593		2400	01		129.72		
	2-25-08/34761592		2400	01		110.97		
	2-25-08/34761591		2400	01		17.05		
	2-26-08/34795087		2400	01		49.85		
	2-26-08/34786806		2400	01		22.44		
	2-26-08/34786805		2400	01		5.57		
	2-28-08/34838636		2400	01		12.28		
2-27-08/34810321		2400	01		21.96			
2-27-08/34810322		2400	01		12.83			
3-6-08/34971438		2400	01		14.75			
3-6-08/34971437		2400	01		28.96			
3-6-08/34971436		2400	01		17.61			
						1,386.29		

The claims listed above (totaling \$2,762.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

2,762.04

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
X04706 Lindsay Whipple 13292 Marshall Ln Tustin CA 92780	2-29-08/Story Time Feb 08		1900	00		400.00	12	
N06786 Katherine Matas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb. 3-11-08to3-12-08		2600	01		46.46		
N06819 American Library Association Box 77-6499 Chicago, IL 60678-6499	1-9-08/12426693		2400	01		37.80		
N09111B EBSCO Publishing P.O. Box 562 Ipswich, MA 01938	2-15-08/LA-S49200-00		2400	04		17.98		
N24516 Rainbow Book Company 500 E. Main Street Lake Zurich, IL 60047	12-5-07/68613		2400	01		12,037.66		
N24885A Signarama 1092 N Tustin Ave Anaheim, CA 92807	3-11-08/13108		1900	00		231.64		
N24943 Harris Infosource 2057 E. Aurora Road Twinsburg, OH 44087	2-21-08/10103182		2400	01		212.68		
N28784 Caroline Gurkweitz c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Supply Reimb. Feb-Mar 08		1800	00		90.44		
N27838 BBC Audiobooks America PO Box 414190 Boston MA 02241-4190	2-8-08/314414 2-6-08/313980		2400	05		284.80 44.92 329.72		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	2-27-08/21520		1800	00		39.87		
N29831 Lerner Group 1251 Washington Ave North Minneapolis MN 55401	2-7-08/L705571		2400	01		15.31		

The claims listed above (totaling \$13,459.56) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

13,459.56

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92870

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N29845 Innovative Media Productions Phil Giraldin 1122 E. Lincoln Ave Ste B300 Orange CA 92865	3-11-08/020-633		1900	00		139.00		
N31427 Time Warner Cable PO Box 60074 City of Industry CA 91716-0074	3-2-08/X4877		0700	01		253.90		
James Publishing PO Box 25202 Santa Ana CA 92799-5202	2-14-08/2615322		2400	01		57.55		
Infobase Publishing General Post Office PO Box 26223 New York NY 10087-6223	2-25-08/564050		2400	01		385.56		
Tim Riley 3600 Harbor Blvd Ste 285 Oxnard CA 93035	3-6-08/080306DVD		2400	02		64.24		
Signature Designs 101 S Kraemer Blvd Ste 203 Placentia CA 92870	2-16-08/5327		1900	00		193.53		
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	3-1-08/57669		2200	00		45,276.34		

The claims listed above (totaling \$46,370.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

46,370.12



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 52,472.00 on 4 | 9 | 08

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #21

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						48,798.96	
707	707			0200	00						3,673.04	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	52,472.00
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDBLUM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER				DATE	DEPUTY		DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
Auditor-Controller Approvals: Claims & Disbursing: Over Limit _____ \$100,000 (1) \$500,000 (2) \$1,000,000 (3) Claims & Disbursing Manager _____ Check Writing _____ General Ledger Approvals: Cash & Expense Budget _____ Date _____ wrec	Transaction Reference Automated Clearing House (CH) _____ Wire Transfer (WT) _____ Automated Clearing House (IC) _____ MW Transaction # _____ Treasurer-Tax Collector Information Released By / Ref # _____



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@tfc.ocgov.com or Fax to: 834-2912

Please Pay \$ 52,472.00 on 4 | 23 | 08

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #22

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING


Vendor Code: N03641A

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						48,798.96	
707	707			200	00						3,673.04	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	52,472.00
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT			DATE		AUTHORIZED SIGNER			DATE		DEPUTY		DATE

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
Auditor-Controller Approvals:		Transaction Reference	
Claims & Disbursing:		Automated Clearing House (CH) _____ Wire Transfer (WT) _____	
Over Limit	\$100,000 (1) \$500,000 (2) \$1,000,000 (3)	Automated Clearing House (IC) _____	
Claims & Disbursing Manager _____		MW Transaction # _____	
Check Writing: _____		Treasurer-Tax Collector Information:	
General Ledger Approvals:		Released By / Ref # _____	
Cash & Expense Budget	Date	wrec	



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Cash Flow Analysis
DATE: March 18, 2008

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2007-2008 is Attachment A.

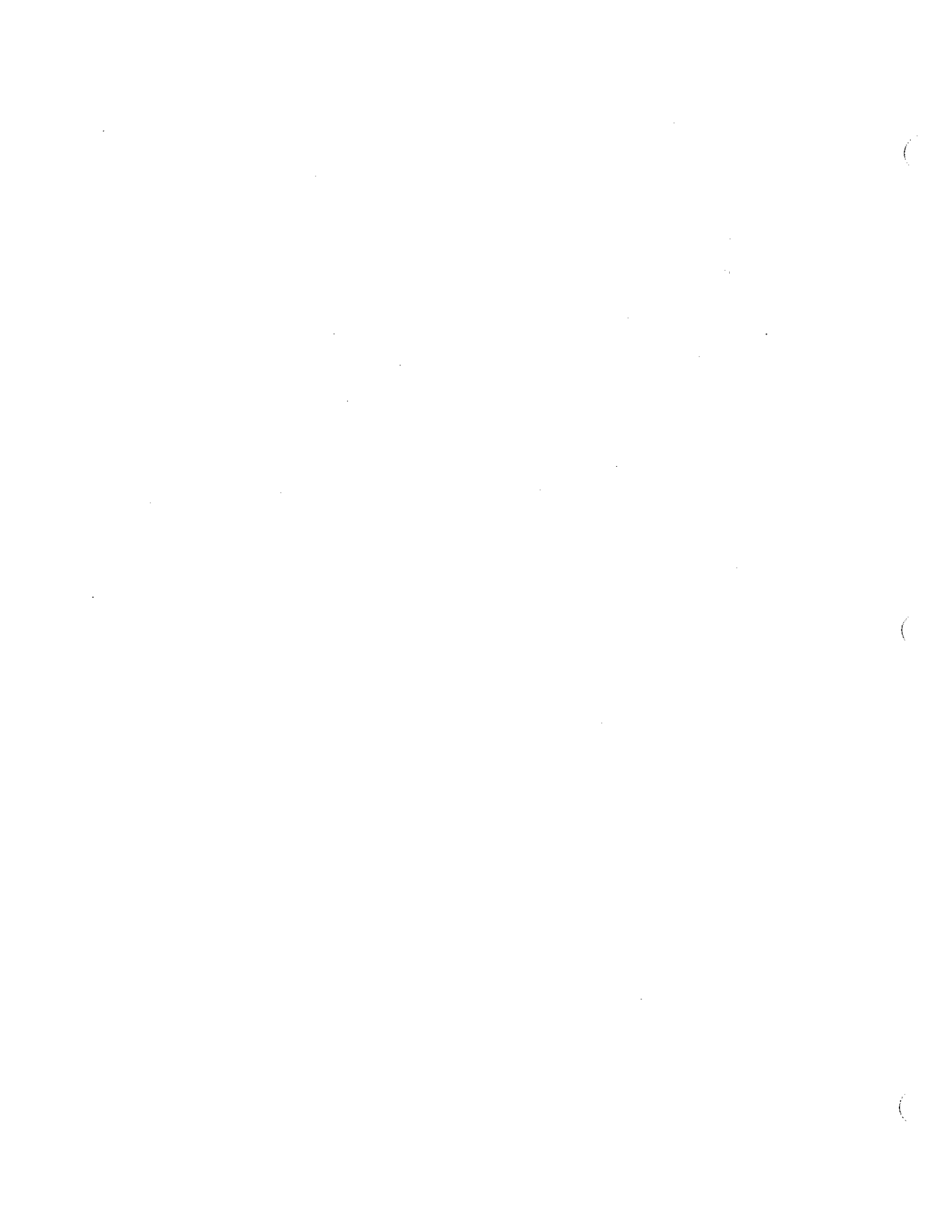
The Property Tax Apportionment Schedule for Fiscal Year 2007-2008 is Attachment B.

It is my opinion that Placentia Library District is in compliance with California Government Code Section 53646(b)(1) that requires that that the District have adequate balances and anticipated revenues to meet its expenditure requirements for the next six months.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2007-2008 through March 18, 2008 and the Property Tax Apportionment Schedule for Fiscal Year 2007-2008.



Placentia Library District
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/07		Beginning Balance			1,099,907.16
06/18/07		Payroll #1 to wire July 3, 2007		47,072.00	1,052,835.16
06/18/07		Payroll #2 to wire July 18, 2007		47,072.00	1,005,763.16
07/02/07	5007	General by Library Director & DeVecchio		21,633.08	984,130.08
07/02/07	5008	General by Library Director & DeVecchio		10,265.55	973,864.53
07/02/07	5009	General by Library Director & DeVecchio		4,064.39	969,800.14
07/09/07	5010	General by Library Director & Shkoler		2,227.83	967,572.31
07/16/07	5011	General by 3 Trustee signatures		6,298.82	961,273.49
07/16/07	5012	General by 3 Trustee signatures		2,700.42	958,573.07
07/16/07	5013	General by 3 Trustee signatures		4,905.32	953,667.75
07/16/07	5014	General by 3 Trustee signatures		12,467.68	941,200.07
07/16/07		Payroll #3 to wire August 1, 2007		49,472.00	891,728.07
07/16/07		Payroll #4 to wire August 15, 2007		49,472.00	842,256.07
07/16/07		Payroll #5 to wire August 29, 2007		49,472.00	792,784.07
07/16/07		6280-00: Supplemental	(2.11)		792,781.96
07/17/07	5015	General by Library Director, Escobosa & Wood		10,251.39	782,530.57
07/26/07	5016	General by Library Director & DeVecchio		14,862.95	767,667.62
07/26/07	5017	General by Library Director & DeVecchio		3,901.25	763,766.37
07/26/07	5018	General by Library Director & DeVecchio		6,246.38	757,519.99
08/01/07		6610:00 Interest Orange County Investment Pool	5,305.93	99.98	753,161.36
08/06/07	5019	General by Library Director & Shkoler		4,358.63	748,802.73
08/06/07	5020	General by Library Director & Shkoler		4,014.36	744,788.37
08/06/07	5021	General by Library Director & Shkoler		11,570.23	733,218.14
08/06/07		6610:00 Interest Orange County Investment Pool	(5,305.93)	(99.98)	724,736.03
08/09/07	5022	General by Library Director & DeVecchio		8,482.11	716,253.92
08/15/07		6280-00: Supplemental	10,236.34		711,837.84
08/20/07	5023	General by 3 Trustee signatures		4,416.08	707,421.76
08/20/07	5024	General by 3 Trustee signatures		9,115.97	698,305.79
08/20/07	5025	General by 3 Trustee signatures		2,453.33	695,852.46
08/20/07	5026	General by 3 Trustee signatures		1,638.70	694,213.76
08/20/07	5027	General by 3 Trustee signatures		11,951.71	682,262.05
08/20/07		Payroll #6 to wire September 12, 2007		47,472.00	634,790.05
08/20/07		Payroll #7 to wire September 26, 2007		47,472.00	587,318.05
08/22/07		6610:00 Interest Orange County Investment Pool	4,699.25	89.62	587,343.67
08/23/07		6610:00 Interest, Bank of the West	25.62		587,369.29
08/23/07		7670:00 Local Revenue, Fines & Fees	10,956.29		598,325.58
08/23/07		7670:01 Local Revenue, Passport	33,266.85		631,592.43
08/23/07		7670:02 Local Revenue, Non-Government Grants & Contributions	10,340.07		641,932.50
09/04/07	5028	General by Library Director & Turner		15,894.86	625,045.63
09/04/07	5029	General by Library Director & Turner		16,886.87	608,158.76
09/04/07	5030	General by Library Director & Turner		2,346.19	605,812.57
09/12/07		6280-00: Supplemental	742.06		558,449.41
09/17/07	5031	General by 3 Trustee signatures		47,363.16	511,086.25
09/17/07	5032	General by 3 Trustee signatures		5,241.85	505,844.40
09/17/07	5033	General by 3 Trustee signatures		2,275.49	503,568.91
09/17/07	5034	General by 3 Trustee signatures		6,187.39	497,381.52
09/17/07	5035	General by 3 Trustee signatures		7,272.50	490,109.02

Placentia Library District
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/17/07		Payroll #8 to wire October 10, 2007		47,472.00	442,637.02
09/17/07		Payroll #9 to wire October 24, 2007		47,472.00	395,165.02
09/18/07	5036	General by Library Director & Shkoler		7,616.13	387,548.89
09/20/07		6220-00 Unsecured Collections 1st	53,741.28	134.35	441,155.82
09/24/07		6610:00 Interest Orange County Investment Pool	4,339.15	8,273.00	437,221.97
09/25/07	5038	General by Library Director & Turner		6,082.80	431,139.17
09/25/07	5038	General by Library Director & Turner		14,314.89	416,824.28
09/25/07	5039	General by Library Director & Turner		1,409.70	415,414.58
10/10/07		6280-00: Supplemental #3	7,811.42		404,845.65
10/11/07	5040	General by Library Director & DeVecchio		10,568.93	394,276.72
10/11/07	5041	General by Library Director & DeVecchio		15,716.65	378,560.07
10/11/07	5042	General by Library Director & DeVecchio		3,917.68	374,642.39
10/11/07	5043	General by Library Director & DeVecchio		2,305.99	372,336.40
10/11/07	5044	General by Library Director & DeVecchio		6,090.71	366,245.69
10/11/07	5045	General by Library Director & DeVecchio		12,730.00	353,515.69
10/11/07	5046	General by Library Director & DeVecchio		12,411.74	341,103.95
10/22/07		6610:00 Interest Orange County Investment Pool	3,620.95		338,638.46
10/24/07	5047	General by 3 Trustee signatures		2,465.49	291,166.46
10/24/07		Payroll #10 to wire November 7, 2007		47,472.00	291,166.46
10/24/07		Payroll #11 to wire November 14, 2007		47,472.00	243,694.46
10/30/07	5048	General by Library Director & Shkoler		5,600.00	239,141.24
11/01/07	5049	General by Library Director & Shkoler		4,553.22	232,965.00
11/01/07	5050	General by Library Director & Shkoler		6,176.24	227,436.52
11/01/07	5051	General by Library Director & Shkoler		5,528.48	212,721.94
11/12/07	5052	General by Library Director & Shkoler		14,714.58	215,712.02
11/14/07		6280-00: Supplemental #4	2,990.08		208,286.28
11/19/07	5053	General by 3 Trustee signatures		7,425.74	197,981.79
11/19/07	5054	General by 3 Trustee signatures		10,304.49	185,134.56
11/19/07	5055	General by 3 Trustee signatures		12,847.23	181,943.77
11/19/07	5056	General by 3 Trustee signatures		3,190.79	167,600.26
11/19/07	5057	General by 3 Trustee signatures		14,343.51	120,128.26
11/19/07		Payroll #12 to wire December 5, 2007		47,472.00	72,656.26
11/19/07		Payroll #13 to wire December 19, 2007		47,472.00	75,605.32
11/19/07		6610:00 Interest Orange County Investment Pool	3,006.27	57.21	232,530.32
11/20/07		6210-00: Secured #1	157,318.30	393.30	232,565.83
11/21/07		6610:00 Interest Bank of the West	35.51		236,337.95
11/21/07		7670:00 Local Revenue, Fines & Fees	3,772.12		243,984.49
11/21/07		7670:01 Local Revenue, Passport	7,646.54		244,036.08
11/27/07		6610:00 Interest Coding correction	51.59		251,529.63
11/27/07		6970: Coding Correction	7,493.55		264,996.55
11/27/07		7670:00 Local Revenue, Fines & Fees coding correction	13,466.92		293,990.73
11/27/07		7670:02 Local Revenue, Passport coding correction	28,994.18		298,990.73
11/27/07		7670:01 Local Revenue, Non-Government Grants, coding correction	5,000.00		276,119.58
11/28/07	5058	General by Library Director & DeVecchio		22,871.15	272,496.71
11/28/07	5059	General by Library Director & DeVecchio		3,622.87	270,368.27
12/06/07	5060	General by Library Director & Turner		2,128.44	255,950.79
12/06/07	5061	General by Library Director & Turner		14,417.48	237,512.38

Placentia Library District
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
12/06/07	5062	General by Library Director & Turner		18,438.41	239,944.47
12/10/07		6690-00: State Homeowners #1	2,432.09		638,633.03
12/12/07		6210-00: Secured #2	399,687.78	999.22	644,069.29
12/12/07		6280-00: Supplemental #5	5,436.26		646,596.40
12/14/07		6610:00 Interest Orange County Investment Pool	2,577.35	50.24	643,301.83
12/17/07	5063	General by 3 Trustee signatures		3,294.57	641,739.39
12/17/07	5064	General by 3 Trustee signatures		1,562.44	635,503.62
12/17/07	5065	General by 3 Trustee signatures		6,235.77	635,484.22
12/17/07	5066	General by 3 Trustee signatures		19.40	588,012.22
12/17/07		Payroll #14 to wire January 2, 2008		47,472.00	540,540.22
12/17/07		Payroll #15 to wire January 16, 2008		47,472.00	493,068.22
12/17/07		Payroll #16 to wire January 30, 2008		47,472.00	484,259.96
12/18/07	5067	General by Library Director & Wood		8,808.26	803,900.48
12/20/07		6210-00: Secured #3	320,441.62	801.10	799,439.51
12/26/07	5068	General by Library Director & DeVecchio		4,460.97	799,442.29
12/27/07		6610:00 Interest Bank of the West	2.78		805,269.53
12/27/07		7670:00 Local Revenue, Fines & Fees	5,827.24		817,106.79
12/27/07		7670:01 Local Revenue, Passport	11,837.26		814,699.93
01/05/08	5069	General by Library Director & Shkoler		2,406.86	809,459.09
01/05/08	5070	General by Library Director & Shkoler		5,240.84	815,133.97
01/10/08		6690-00: State Homeowners #2	5,674.88		727,943.73
01/15/08	5071	General by 3 Trustee signatures		87,190.24	721,173.69
01/15/08	5072	General by 3 Trustee signatures		6,770.04	719,147.88
01/15/08	5073	General by 3 Trustee signatures		2,025.81	718,610.96
01/15/08	5074	General by 3 Trustee signatures		536.92	713,470.78
01/15/08	5075	General by 3 Trustee signatures		5,140.18	705,685.61
01/15/08	5076	General by 3 Trustee signatures		7,785.17	704,383.72
01/15/08	5077	General by 3 Trustee signatures		1,301.89	656,911.72
01/15/08		Payroll #17 to wire February 13, 2008		47,472.00	609,439.72
01/15/08		Payroll #18 to wire February 27, 2008		47,472.00	622,362.66
01/16/08		6210-01: Secured Public Utility #1	12,955.33	32.39	622,620.91
01/16/08		6210-02: Reg Railroad	258.90	0.65	636,973.23
01/16/08		6220-00 Unsecured Collections 2nd	14,388.29	35.97	651,132.83
01/16/08		6280-00: Supplemental #6	14,159.60		649,377.83
01/17/08	5078	General by Library Director & Turner		1,755.00	653,262.29
01/17/08		6610:00 Interest Orange County Investment Pool	3,964.01	79.55	653,274.09
01/17/08		6610:00 Interest Bank of the West	11.80		683,274.09
01/17/08		6970-02: State Library CA Literacy Campaign	30,000.00		687,696.91
01/17/08		7670:00 Local Revenue, Fines & Fees	4,422.82		699,802.42
01/17/08		7670:01 Local Revenue, Passport	12,105.51		699,973.95
01/22/08		6610-00 Interest Receivable Adjustment	171.53		738,476.32
01/24/08		6210-00: Secured #4	38,598.87	96.50	740,154.65
01/24/08		6610-02: Interest on Unapportioned Taxes	1,708.47	30.14	729,128.87
01/25/08	5079	General by Library Director & DeVecchio		11,025.78	721,110.05
01/28/08	5080	General by Library Director & DeVecchio		8,018.82	714,124.04
01/28/08	5081	General by Library Director & DeVecchio		6,986.01	708,007.15
01/28/08	5082	General by Library Director & DeVecchio		6,116.89	706,694.77

Placentia Library District
FY2007-2008 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/28/08	5083	General by Library Director & DeVecchio		1,312.38	703,808.74
01/28/08	5084	General by Library Director & Shkoler		2,886.03	730,026.16
01/31/08		6970-02: State Library CA Literacy Campaign	26,217.42		731,529.96
01/31/08		7670:00 Local Revenue, Fines & Fees	1,503.80		737,574.96
01/31/08		7670:01 Local Revenue, Passport	6,045.00		729,076.36
02/11/08	5085	General by Library Director & Wood		8,498.60	733,572.75
02/13/08		6250: SDAF #1	4,496.39		734,913.62
02/13/08		6280-00: Supplemental #7	1,340.87		739,451.52
02/15/08		6610:00 Interest Orange County Investment Pool	4,636.37	98.47	729,017.71
02/19/08	5086	General by 3 Trustee signatures		10,433.81	707,700.97
02/19/08	5087	General by 3 Trustee signatures		21,316.74	705,054.71
02/19/08	5088	General by 3 Trustee signatures		2,646.26	697,285.78
02/19/08	5089	General by 3 Trustee signatures		7,768.93	691,944.95
02/19/08	5090	General by 3 Trustee signatures		5,340.83	689,979.66
02/19/08	5091	General by 3 Trustee signatures		1,965.29	637,507.66
02/19/08		Payroll #19 to wire March 12, 2008		52,472.00	585,035.66
02/19/08		Payroll #20 to wire March 26, 2008		52,472.00	585,054.06
02/19/08		6610:00 Interest Bank of the West	18.40		573,404.41
02/20/08	5092	General by 2 Trustee signatures		11,649.65	553,895.94
02/25/08	5093	General by Library Director & DeVecchio		19,508.47	560,731.97
02/29/08		7670:00 Local Revenue, Fines & Fees	6,836.03		577,202.93
02/29/08		7670:01 Local Revenue, Passport	16,470.96		598,355.93
02/29/08		6970-01: State Library PLF	21,153.00		595,563.28
03/07/08	5094	General by Library Director & DeVecchio		2,792.65	592,249.24
03/07/08	5095	General by Library Director & DeVecchio		3,314.04	588,532.30
03/07/08	5096	General by Library Director & DeVecchio		3,716.94	579,208.71
03/18/08	5097	General by 3 Trustee signatures		9,323.59	576,446.67
03/18/08	5098	General by 3 Trustee signatures		2,762.04	562,987.11
03/18/08	5099	General by 3 Trustee signatures		13,459.56	516,616.99
03/18/08	5100	General by 3 Trustee signatures		46,370.12	464,144.99
03/18/08		Payroll #21 to wire April 9, 2008		52,472.00	411,672.99
03/18/08		Payroll #22 to wire April 23, 2009		52,472.00	411,672.99

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Property Tax Accounting

[Apportionment Schedule Letter]

**Property Tax Apportionments
Fiscal Year 2007-2008**

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
PY Sec Taxes & Penalties Non Teeter 1	8/15/2007	8/16/2007	July	
Supplemental 1	8/15/2007	8/16/2007	Collections for July	
PY Sec Taxes & Penalties Non Teeter 2	9/12/2007	9/13/2007	August	
Unsecured 1	9/20/2007	9/21/2007	Collections at 08/31/2007	80% - 85%
Supplemental 2	9/12/2007	9/13/2007	Collections for August	
PY Sec Taxes & Penalties Non Teeter 3	10/10/2007	10/11/2007	September	
Supplemental 3	10/10/2007	10/11/2007	Collections for September	
PY Sec Taxes & Penalties Non Teeter 4	11/14/2007	11/15/2007	October	
Supplemental 4	11/14/2007	11/15/2007	Collections for October	
Secured #1	11/20/2007	11/21/2007	Collections at 11/09/2007	7% - 10%
H/O Property Tax Relief 1	12/10/2007	12/11/2007		15%
Secured #2	12/13/2007	12/14/2007	Collections at 12/07/2007	10% - 15%
PY Sec Taxes & Penalties Non Teeter 5	12/12/2007	12/13/2007	November	
Supplemental 5	12/12/2007	12/13/2007	Collections for November	
Secured #3	12/20/2007	12/21/2007	Collections at 12/14/2007	25% - 30%
ERAF 1	1/3/2008	1/4/2008	For Non-schools: \$277 million + growth	
Sales & Use Tax Compensation 1	1/7/2008	1/8/2008		50% plus Prior Year True-Up
Property Tax In-Lieu of VLF/VLF Swap 1	1/7/2008	1/8/2008		50%
H/O Property Tax Relief 2	1/10/2008	1/11/2008		35%
PY Sec Taxes & Penalties Non Teeter 6	1/16/2008	1/17/2008	December	
Unsecured 2	1/16/2008	1/17/2008	Collections at 12/31/2007	5% - 8%
Supplemental 6	1/16/2008	1/17/2008	Collections for December	
Secured #4	1/24/2008	1/25/2008	Collections at 01/11/2008	1% - 5%
State-Assessed Public Utility & Railroads 1	1/16/2008	1/17/2008	1 st Installment Collections	49% - 50%
PY Sec Taxes & Penalties Non Teeter 7	2/13/2008	2/14/2008	January	
Supplemental 7	2/13/2008	2/14/2008	Collections for January	
PY Sec Taxes & Penalties Non Teeter 8	3/12/2008	3/13/2008	February	
Secured #5	3/20/2008	3/21/2008	Collections at 03/09/2008	5% - 7%
Supplemental 8	3/12/2008	3/13/2008	Collections for February	
PY Sec Taxes & Penalties Non Teeter 9	4/16/2008	4/17/2008	March	
Secured #6	4/17/2008	4/18/2008	Collections at 04/11/2008	30% - 35%
Supplemental 9	4/16/2008	4/17/2008	Collections for March	
ERAF 2	5/1/2008	5/2/2008	For Non-schools: \$276 million + growth	
Sales & Use Tax				



Compensation 2	5/5/2008	5/6/2008		50%
Property Tax In-Lieu of VLF/VLF Swap 2	5/5/2008	5/6/2008		50%
H/O Property Tax Relief 3	5/08/2008	5/09/2008		35%
PY Sec Taxes & Penalties Non Teeter 10	5/14/2008	5/15/2008	April	
Secured #7	5/22/2008	5/23/2008	Collections at 05/09/2008	1% - 5%
Supplemental 10	5/14/2008	5/15/2008	Collections for April	
State-Assessed Public Utility & Railroads 2	5/22/2008	5/23/2008	2 nd Installment Collections	49% - 50%
ERAF 3	6/11/2008	6/12/2008	For Schools: Balance in Fund as of 05-31-08	
H/O Property Tax Relief 4	6/10/2008	6/11/2008		15%
PY Sec Taxes & Penalties Non Teeter 11	6/11/2008	6/12/2008	May	
Unsecured 3	6/19/2008	6/20/2008	Collections at 05/31/2008	2% - 5%
Supplemental 11	6/11/2008	6/12/2008	Collections for May	
Delq. PY Unsecured	6/19/2008	6/20/2008	06/01/07 through 05/31/08 Collections	
ERAF 4	7/16/2008	7/17/2008	For Schools: Balance in Fund as of 07-16-08	
Secured #8	7/14/2008	7/15/2008	Final Collections at Year-end	1% - 2%
PY Sec Taxes & Penalties Non Teeter 12	7/14/2008	7/15/2008	June	
Supplemental 12	7/14/2008	7/15/2008	Collections for June	
Delq. PY Suppl. Taxes & Penalties	7/14/2008	7/15/2008	07/01/07 through 06/30/08 Collections	
Teeter Plan	7/16/2008	7/17/2008	Actual Final Delinquencies	1% - 3%

[Apportionment Schedule Letter]

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Treasurer's Reports for February 2008 for the Placentia Library District Accounts on Deposit with the Orange County Treasurer and the Placentia Library District General Ledger, Agenda Items 14 through 19.

DATE: March 18, 2008

Summary of Cash and Investments

Cash with Orange County Treasurer Fund 702	148,303.62
Cash with Orange County Treasurer Fund 703	11,676.86
Cash with Orange County Treasurer Fund 706	18,6236.95
Cash with Orange County Treasurer Fund 707	984,004.71
Cash with Orange County Treasurer Fund 708	11,394.11
County Exempt Checking – Bank of the West	3,740.60
County Exempt Savings – Bank of the West	14,200.89
General Fund Checking – Bank of the West	5,168.41
General Fund Savings – Bank of the West	14,168.83
Literacy Fund Savings – Bank of the West	14,273.03
Payroll Checking – Wells Fargo Bank	53,205.50
Payroll Emergency CD – California National Bank	23,624.58

I hereby certify that the investments are in compliance with Placentia Library District Policy 3035 – Investment of District Funds, as adopted by the Library Board of Trustees, and California Government Code Section 53646(b)(1); that Placentia Library District has the ability to meet its budgeted expenditures for the next six (6) months; and that the Payroll Emergency CD is held by California National Bank and was purchased on January 27, 2003 and the maturity date is April 27, 2008.




Elizabeth D. Minter
Library Director

Agenda Item 14 includes reports for Placentia Library District Funds on deposit with the Orange County Treasurer:

- 📖 The account balances for all Placentia Library District funds on deposit with the Orange County Treasurer with comparative information for the two most recent fiscal years.
- 📖 A chart displaying the Placentia Library District General Fund revenues and expenditures, fiscal year-to-date, with comparative information about the budget year to date.
- 📖 A Placentia Library District General Fund Revenue Report for the current fiscal year to date and the previous fiscal year to date.
- 📖 A Placentia Library District General Fund Expenditures Report for the current fiscal year to date and the previous fiscal year to date.

Agenda Item 15 includes balance sheet, profit and loss by class and reconciliation reports for Placentia Library District Funds managed by the District's Manager of Administrative Services in accounts identified in the Balance Sheet:

- 📖 County Exempt Checking account (Bank of the West) is used to process Passport checks, Placentia Library Friends Foundation Grants for the Director's Fund and programs for children and adults, Library Board discretionary funds and other expenses not covered by the General Fund. The Library Director has signatory authority up to \$500 with two signatures required for all checks over \$500.
- 📖 County Exempt Savings account (Bank of the West) is used to process Meeting Room and other miscellaneous income and to pay the expenses of the Meeting Room. The Library Director has signatory authority up to \$500 with two signatures required for all checks over \$500.
- 📖 General Fund Checking account (Bank of the West) functions as the petty cash checking account with a basic balance of \$10,000. This account is reimbursed through the Orange County Auditor on a monthly basis. The Library Director has signatory authority up to \$500 with two signatures required for all checks over \$500. All District credit card revenues are deposited into this account and then transferred to the appropriate account on a monthly basis.
- 📖 General Fund Savings account (Bank of the West) is used for all revenue deposits. Money is transferred to the Orange County Auditor twice a month. The Library Director has signatory authority up to \$500 with two signatures required for all checks over \$500.
- 📖 Literacy Savings account (Bank of the West) is used for all direct gifts and sale revenues for Placentia Library Literacy Services. It is not part of the General Fund. The Library Director has signatory authority up to \$500 with two signatures required for all checks over \$500.
- 📖 Payroll Checking account (Wells Fargo) is used to process all paychecks and payroll expenses. Money is transferred by the Orange County Treasurer on a bi-weekly basis. The Library Director has signatory authority up to \$500 with two signatures required for all checks over \$500.

 Payroll Certificate of Deposit (California National Bank) is an emergency fund to be used if payroll funds cannot be transferred by the Orange County Treasurer. The original purchase date of the CD was January 27, 2003 and the maturity date is April 27, 2008.

Agenda Item 16 is the Acquisitions Report that shows the General Fund, Adopt-A-Book and Donations activities for the current month and year to date by purchasing categories in amount, volumes and titles.

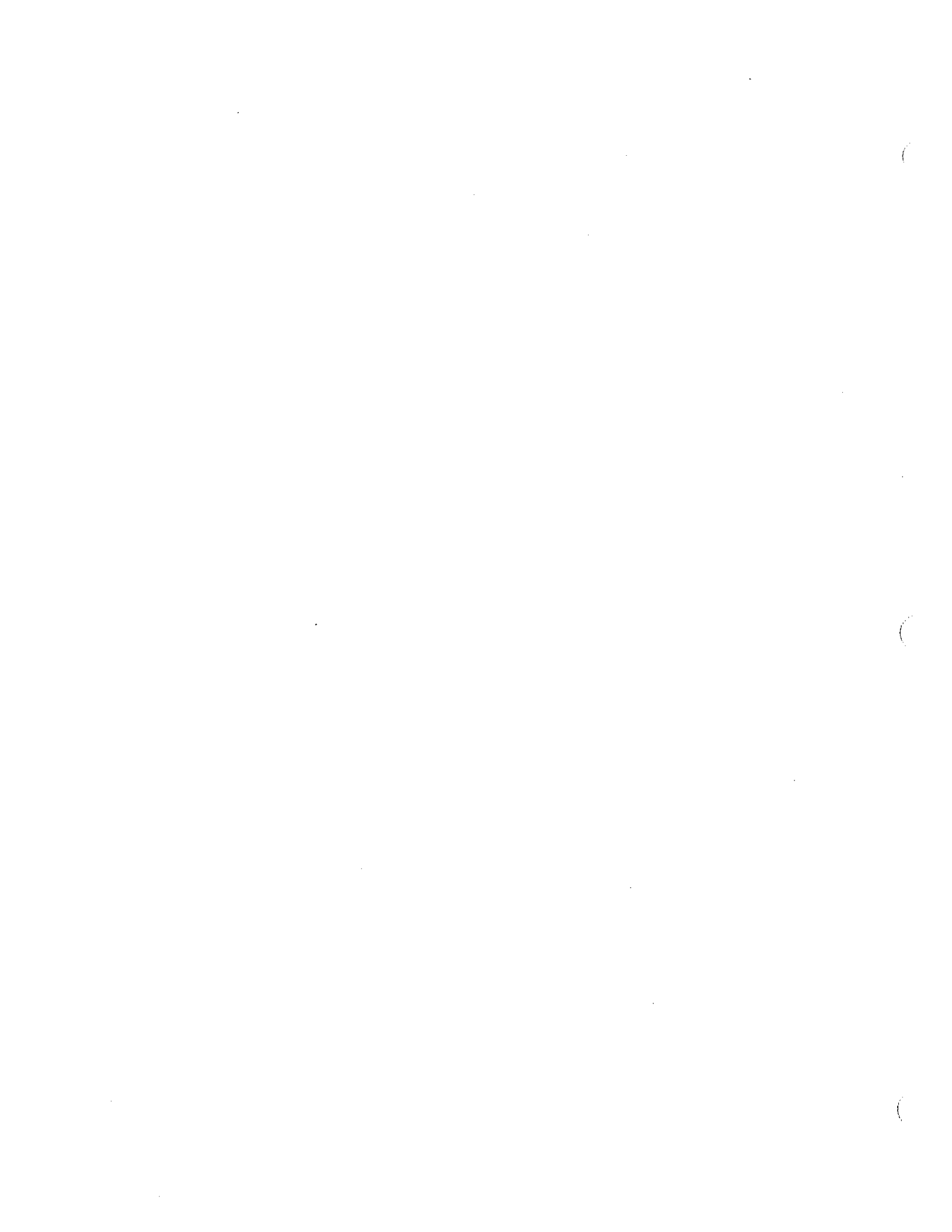
Agenda Item 17 is the Entrepreneurial Activities Report that shows the Passport, Passport Photos, Notary and Test Proctoring activities for the current month and year to date with previous year comparisons.

Agenda Item 18 is the Collection Agency Report that shows the number of new accounts, the number of active accounts, the number of accounts paid in full during the current report period, the amount received during the current report period and the amount written off during the current month.

Agenda Item 19 is the Donor Report for the Placentia Library Friends Foundation that shows the names of all donors for the current month and the total amount given.

RECOMMENDATION:

Receive & File the Placentia Library District Financial Report for the month of February 2008, Agenda Items 14, 15, 16, 17, 18 and 19.

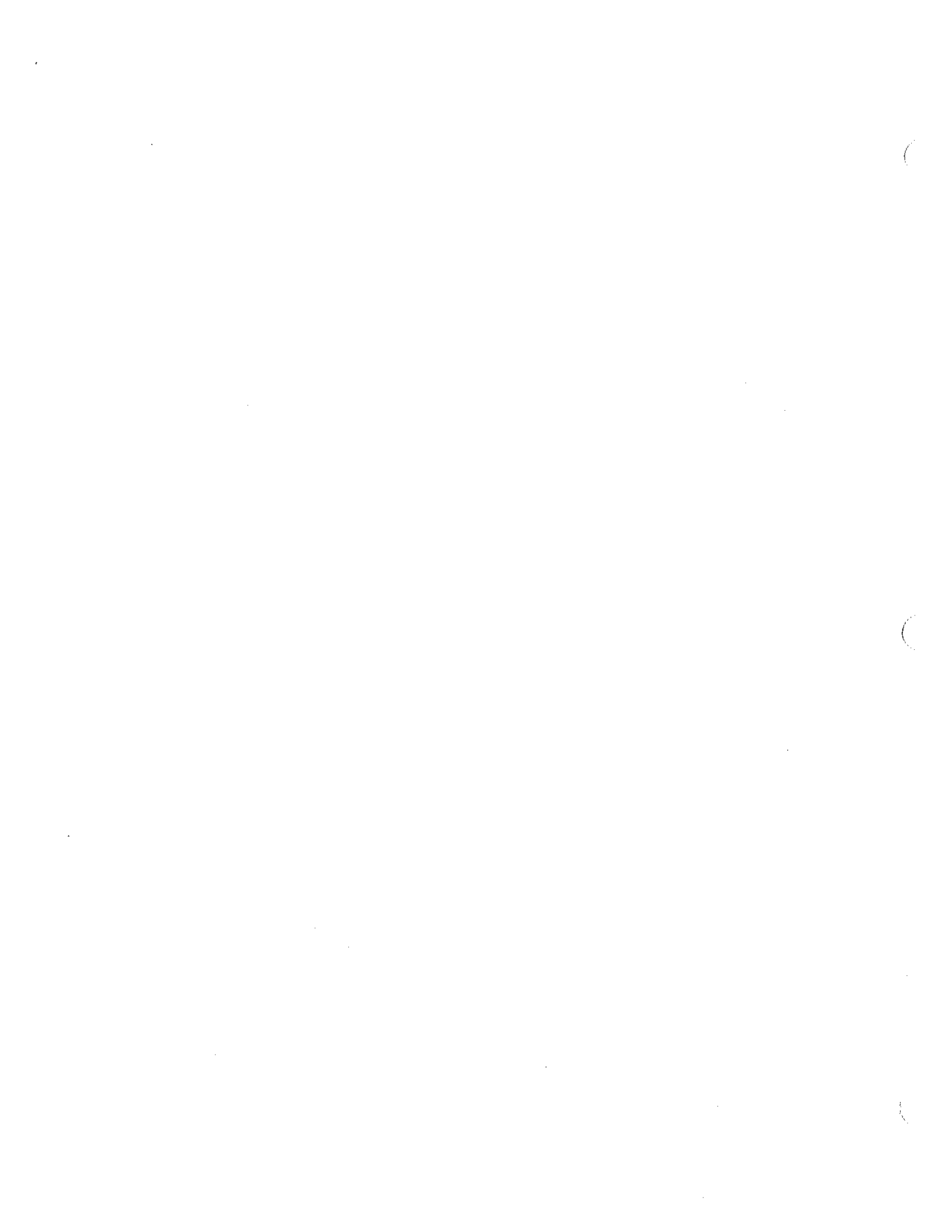


Fund Balance Report for Placentia Library District Funds on Deposit with the Orange County Treasurer
Post-Petition Balances (B/S Account 8010 - Cash)
 March 18, 2008

Fiscal Year 2007-2008							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
6/30/2007*	143,300.29	11,282.78	179,951.58	1,099,907.16	11,009.55	1,445,451.36	345,544.20
7/31/2007	143,288.46	11,281.85	179,936.72	1,037,037.44	11,008.64	1,382,553.11	345,515.67
8/31/2007	144,541.01	11,380.47	181,509.63	850,500.39	11,104.87	1,199,036.37	348,535.98
9/30/2007	144,528.71	11,379.50	181,494.19	706,518.63	11,103.93	1,055,024.96	348,506.33
10/31/2007	145,803.61	11,479.88	183,095.17	614,387.66	11,201.88	965,968.20	351,580.54
11/30/2007	145,791.21	11,478.90	173,079.60	640,461.89	11,200.93	982,012.53	341,550.64
12/31/2007	147,059.93	11,578.79	184,672.81	1,175,090.44	11,298.40	1,529,700.37	354,609.93
1/31/2008	147,693.04	11,628.79	185,470.20	1,080,418.86	11,347.19	1,436,558.08	356,139.22
2/28/2008	148,303.62	11,676.86	186,236.95	984,004.71	11,394.11	1,341,616.25	357,611.54
3/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4/30/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5/31/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6/30/2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fiscal Year 2006-2007							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36
09/30/06	114,887.46	10,865.18	173,291.22	750,624.35	10,602.08	1,060,270.29	309,645.94
10/31/06	115,364.52	10,910.29	174,010.80	545,230.76	10,646.10	856,162.47	310,931.71
11/30/06	115,836.48	10,954.92	174,722.68	627,854.80	10,689.65	940,058.53	312,203.73
12/31/06	116,326.09	11,001.23	175,461.19	1,034,744.25	10,734.83	1,348,267.59	313,523.34
01/31/07	116,316.17	11,000.29	175,446.22	978,426.84	10,733.91	1,291,923.43	313,496.59
02/28/07	117,314.54	11,094.71	176,952.11	933,463.67	10,826.04	1,249,651.07	316,187.40
03/31/07	117,305.50	11,093.86	176,938.48	820,992.07	10,825.21	1,137,155.12	316,163.05
04/30/07	142,218.47	11,187.07	178,425.10	1,283,067.88	10,916.16	1,625,814.68	342,746.80
05/31/07	142,207.33	11,186.15	178,410.37	1,266,963.01	10,915.26	1,609,682.12	342,719.11
06/30/07	143,300.29	11,282.78	179,951.58	1,099,907.16	11,009.55	1,445,451.36	345,544.20
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

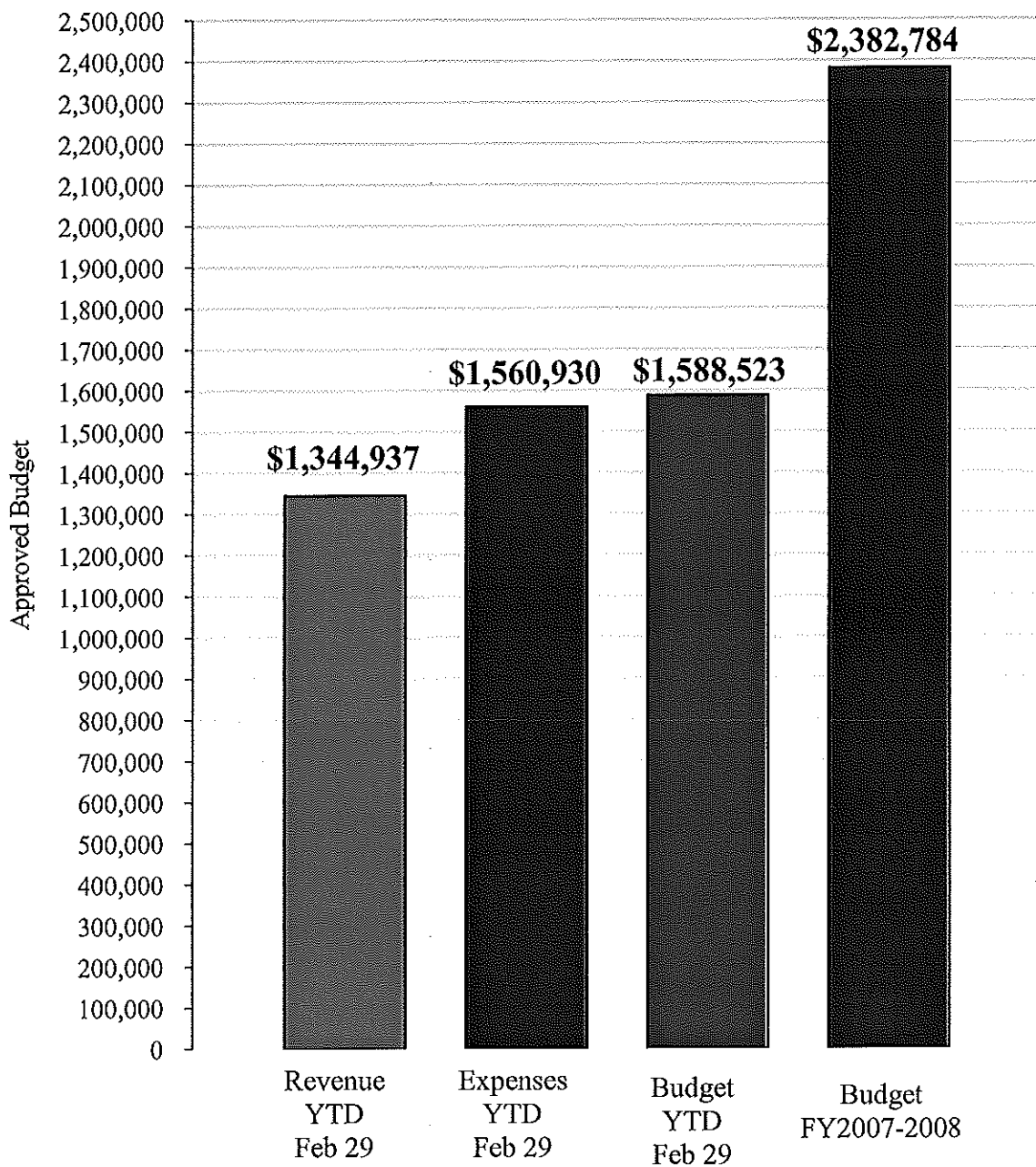
Fiscal Year 2005-2006							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00



PLACENTIA LIBRARY DISTRICT

Fiscal Year 2007 - 2008

General Fund Cash Flow



PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FEB 2008	FY2006-2007 FEB 2007	FY2007-2008 % REV BUD
6210-00	Prop. Taxes - current secured	1,665,302.00	916,046.57	867,556.61	0.00	0.00	55.01%
6210-01	Public Utility	21,000.00	13,214.23	11,834.12	0.00	0.00	62.92%
6210-04	Teeter Plan - current delinquent	18,000.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,704,302.00	929,260.80	879,390.73	0.00	0.00	54.52%
6220	PROP. TAXES - CURRENT UNSECURED	67,582.00	68,129.57	66,628.03	0.00	0.00	100.81%
6230-00	Prop. Taxes - Prior Secured	17,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	17,715.24	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout	0.00	0.00	22,608.66	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	17,000.00	0.00	40,323.90	0.00	0.00	0.00%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	6,500.00	4,496.39	0.00	4,496.39	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	55,250.00	42,714.52	26,903.96	1,340.87	4,633.54	77.31%
6280-01	Final supplemental for prior years	0.00	0.00	30,010.20	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRENT	55,250.00	42,714.52	56,914.16	1,340.87	4,633.54	77.31%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,400.00	0.00	2,626.84	0.00	0.00	0.00%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,852,784.00	1,044,601.28	1,045,883.66	5,837.26	4,633.54	56.38%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 FEB 2008	FY2006-2007 FEB 2007	FY2007-2008 % REV BUD
6610-00	Interest	44,000.00	27,108.99	26,199.63	4,654.77	4,696.83	61.61%
6610-01/02	Interest - old bond fund	0.00	1,760.06	3,698.76	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	44,000.00	28,869.05	29,898.39	4,654.77	4,696.83	65.61%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	8,106.97	8,279.27	0.00	0.00	47.69%
6970-00	State - ILL & Direct Loan Reimbursement	17,000.00	7,493.55	10,101.60	0.00	0.00	44.08%
6970-01	State - CA Foundation Funds	35,000.00	21,153.00	0.00	21,153.00	0.00	
6970-02	State - CA Literacy Campaign	57,000.00	56,217.42	30,000.00	0.00	0.00	98.63%
6970-03	State - LSTA Grant, HIS House	0.00	0.00	9,864.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	0.00	0.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	0.00	11,873.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	119,000.00	84,863.97	61,838.60	21,153.00	0.00	71.31%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	80,000.00	46,785.22	41,616.11	6,836.03	12,100.90	58.48%
7670-01	Local Revenue -- Passport	250,000.00	116,366.30	104,355.44	16,470.96	28,994.85	46.55%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	20,000.00	15,340.07	12,500.00	0.00	0.00	
	TOTAL LOCAL REVENUE	350,000.00	178,491.59	158,471.55	23,306.99	41,095.75	51.00%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	8.90	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,382,784.00	1,344,932.86	1,304,380.37	54,952.02	50,426.12	56.44%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 FEB 2008	FY2006-2007 FEB 2007	FY2007-2008 % REV BUD
0100-00	Salaries & Wages	1,171,248	787,026.13	722,355.98	88,297.92	47,265.79	67.20%
0200-00	Retirement (Social Security & Pension Contribution)	182,824	60,659.62	116,063.65	6,646.08	6,059.04	33.18%
0301-00	Unemployment Insurance	0	0.00	125.00	0.00	0.00	
0306-00	Health Insurance	105,000	67,464.29	61,818.45	19,515.40	8,086.71	64.25%
0308-00	Dental Insurance	11,000	7,797.98	7,025.40	1,027.39	623.70	70.89%
0309-00	Life Insurance	1,000	5,214.96	1,255.63	616.46	55.22	521.50%
0310-00	Accidental Death & Dismemberment Insurance	4,052	3,068.70	2,121.91	382.81	353.83	75.73%
0319-00	Vision Insurance	2,550	1,551.16	2,018.32	188.67	259.20	60.83%
	Total Employee Insurance	123,602	85,097.09	74,364.71	21,730.73	9,378.66	68.85%
0350	Workers Compensation - General	8,000	2,041.00	17,688.24	0.00	0.00	25.51%
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,485,674	934,823.84	930,652.58	116,674.73	62,703.49	62.92%
0700-00	Communications - Telephone	4,000	3,173.17	3,383.06	584.30	157.19	79.33%
0700-01	Communications - Modem/Fax	5,200	3,767.82	3,494.16	868.81	0.00	72.46%
0700-02	Communications - Internet/Database	3,800	1,251.43	2,058.48	253.90	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	0	0.00	0.00	0.00	0.00	
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	719.87	685.50	51.28	35.36	51.42%
	Total Communications	14,400	8,912.29	9,621.20	1,758.29	192.55	61.89%
0900-00	Food - General Fund	500	311.14	409.76	59.05	0.00	62.23%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	4,500	1,152.07	2,648.39	0.00	0.00	25.60%
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	5,000	1,463.21	3,058.15	59.05	0.00	29.26%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 FEB 2008	FY2006-2007 FEB 2007	FY2007-2008 % REV BUD
1000-00	Household Expense	15,000	9,823.06	15,195.00	2,015.98	1,907.24	65.49%
1001-00	Trash	0	0.00	0.00	0.00	0.00	
	Household and Trash	15,000	9,823.06	15,195.00	2,015.98	1,907.24	
1100-00	Insurance - Liability	13,750	14,923.59	0.00	0.00	0.00	108.54%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	7,500	4,443.75	6,411.07	252.01	0.00	59.25%
1300-01	Maintenance of Equipment - General Fund (Computer)	37,500	27,895.67	21,341.47	9,533.17	8,041.47	74.39%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500	898.00	1,048.50	0.00	0.00	179.60%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	45,500	33,237.42	28,801.04	9,785.18	8,041.47	73.05%
	HVAC	7,500	6,819.24	3,190.80	0.00	238.84	90.92%
	Carpet Cleaning	2,750	1,657.50	0.00	0.00	0.00	60.27%
	Groundskeeping, City of Placentia	16,000	9,037.60	10,792.26	0.00	1,619.74	56.49%
	Plumbing	2,500	3,395.26	422.58	406.50	0.00	135.81%
	Electrical	7,000	6,371.02	3,643.48	0.00	215.00	91.01%
	Cleaning Service	18,000	9,225.00	9,100.00	0.00	0.00	51.25%
	Locksmith	1,000	0.00	73.50	0.00	0.00	0.00%
	Other (Includes Fire Alarm & Extinguishers)	8,000	1,673.71	6,276.67	965.48	0.00	20.92%
	Total Maintenance of Building & Grounds	62,750	38,179.33	33,499.29	1,371.98	2,073.58	60.84%
1400-00							
1600-00	Memberships - General Fund	4,000	5,484.95	2,701.00	405.00	415.00	137.12%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	1,000	30.00	590.00	0.00	310.00	3.00%
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	5,000	5,514.95	3,291.00	405.00	725.00	110.30%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-08	Miscellaneous Expense - Adult Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	#DIV/0!
	Total Miscellaneous Expense	0	0.00	0.00	0.00	0.00	#DIV/0!

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 FEB. 2008	FY2006-2007 FEB. 2007	FY2007-2008 % REV. BUD
1800-00	Library Supplies	22,000	24,983.21	10,421.24	638.33	127.01	113.56%
	Printing	14,000	22,208.30	5,887.38	4,879.04	886.89	158.63%
	[Unassigned]	0	0.00	0.00	0.00	0.00	
	Publications	1,100	849.00	74.97	0.00	29.97	77.18%
	Paper	700	632.53	0.00	0.00	0.00	90.36%
	Drinking Water Service	350	227.00	256.00	0.00	32.00	64.86%
	Other Office Supplies	20,000	14,087.66	7,336.66	2,537.10	198.47	70.44%
	Total Office Supply Expense - General Fund	58,150	62,987.70	23,976.25	8,054.47	1,274.34	108.32%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
1800-08	Printing	2,000	1,813.24	124.99	150.00	0.00	90.66%
	Publications	2,500	213.00	308.80	0.00	0.00	8.52%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	3,000	3,154.54	9,857.27	269.00	1,736.36	105.15%
	Total Adult Literacy Office Supply Expense	7,500	5,180.78	10,291.06	419.00	1,736.36	69.08%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	68,168.48	34,267.31	8,473.47	3,010.70	100.77%
1803-00	Postage Expense - General Fund	6,800	3,718.88	3,772.42	648.37	18.48	54.69%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	150.00	0.00	0.00	0.00	150.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	3,868.88	3,772.42	648.37	18.48	56.07%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 FEB 2008	FY2006-2007 FEB 2007	FY2007-2008 % REV BUD
	Employee Assistance Program	1,200	239.36	280.00	0.00	35.00	19.95%
	Pension Contribution & Operating Expenses	11,000	85,554.91	7,614.35	2,353.97	0.00	777.77%
	Anaheim Consortium Automated Library System	32,000	1,121.96	1,460.02	0.00	1,460.02	3.51%
	Library Board Consultants & Legal	10,000	10,545.00	2,660.95	1,105.00	0.00	105.45%
	Clipping Service	600	315.00	270.00	0.00	45.00	52.50%
	Interest Allocation & Tax Collection Charges by Orange County	10,000	4,327.97	11,716.12	0.00	0.00	43.28%
	Advertising & Marketing (Including WEB Site)	5,000	5,360.78	3,725.00	540.00	0.00	107.22%
	Medical Exams	2,000	1,974.50	1,552.50	0.00	0.00	98.73%
	Collection Services - Accounts Receivable	2,000	886.05	912.65	0.00	0.00	44.30%
	Audit & Accounting Services	10,000	8,650.00	8,320.00	0.00	0.00	86.50%
	Payroll Preparation	5,500	5,362.87	2,446.13	1,236.74	0.00	97.51%
	Election Expenses	0	0.00	0.00	0.00	0.00	
	Staff Training in Library	4,000	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller & OCLC)	14,000	23,496.24	8,945.38	14,734.51	500.00	167.83%
1900-00	Total Specialized Services - General Fund	107,300	147,834.64	49,903.10	19,970.22	3,570.02	137.78%
1900-01	Specialized Services - Spanish Literacy	5,000	3,939.72	3,340.77	1,004.96	0.00	78.79%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	14,000	14,959.37	7,155.12	787.25	1,900.00	106.85%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	9,000	165.51	162.94	0.00	0.00	1.84%
	Total Specialized Services	135,300	166,899.24	60,561.93	21,762.43	5,470.02	123.35%
1912-00	Investment Administrative fees for Orange County	3,000	556.73	2,376.55	98.47	91.57	18.56%
2000-00	Legal Notices - General Fund	1,000	489.24	517.72	0.00	0.00	48.92%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	489.24	517.72	0.00	0.00	48.92%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 FEB 2008	FY2006-2007 FEB 2007	FY2007-2008 % REV BUD
2100-00	Rents/Leases-Equipment	1,800	1,220.14	974.81	535.51	307.67	67.79%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	110,300	66,410.74	66,409.94	0.00	0.00	60.21%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	54.04	3,500.44	54.04	0.00	
2400-01	Special Department Expense- Books	245,760	51,167.39	39,572.39	55.59	362.83	
2400-02	Special Department Expense - Video		7,185.11	15,869.65	26.93	0.00	
2400-03	Special Department Expense - Electronic		36,189.60	28,186.74	2,217.52	0.00	
2400-04	Special Department Expense - Periodicals		7,923.59	6,289.85	0.00	0.00	
2400-05	Special Department Expense - Audio		8,138.36	11,439.67	70.00	0.00	
2400-07	Special Department Expense - ELLI Grant		408.05	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	736.38	957.52	17.94	142.92	36.82%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	247,760	111,802.52	105,816.26	2,442.02	505.75	45.13%
2600-00	Transportation/Travel - Local Mileage	2,500	1,053.66	1,517.49	27.36	168.86	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	10,500	8,079.05	6,780.04	1,380.99	0.00	76.94%
2700-01	Transportation/Travel - Meetings, Staff Local	7,500	6,155.44	5,512.87	198.90	0.00	82.07%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	2,074.97	1,394.70	0.00	0.00	69.17%
2700-03	Transportation/Travel - Meetings, Board Local	1,500	3,129.80	926.71	194.00	0.00	208.65%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	153.40	552.40	0.00	0.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,500	19,592.66	15,166.72	1,773.89	0.00	83.37%
2801-00	Electricity	65,000	32,435.37	40,858.61	0.00	3,986.03	49.90%
2802-00	Gas	9,000	6,286.32	5,378.17	2,134.42	948.77	69.85%
2803-00	Water	6,000	4,042.08	3,873.99	236.44	277.29	67.37%
	Total Utilities	80,000	42,763.77	50,110.77	2,370.86	5,212.09	53.45%
	TOTAL SUPPLIES & SERVICES	841,110	595,167.83	435,225.32	53,527.86	27,724.98	70.76%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
March 18, 2008

OBJECT CODE	DESCRIPTION	FY2007-2008 BUDGETED	FY2007-2008 YTD	FY2006-2007 YTD	FY2007-2008 FEB 2008	FY2006-2007 FEB 2007	FY2007-2008 % REV BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	6,000	4,062.62	4,637.91	0.00	43.16	67.71%
4000-00	Equipment - General Fund	50,000	21,650.22	75,358.96	0.00	4,590.32	43.30%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	5,225.88	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	50,000	26,876.10	75,358.96	0.00	4,590.32	53.75%
4200-00	Structures/Improvements	0	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	50,000	26,876.10	75,358.96	0.00	4,590.32	53.75%
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,382,784	1,560,930.39	1,445,874.77	170,202.59	95,061.95	65.51%
	Spanish Literacy	5,000	3,939.72	3,340.77	1,004.96	0.00	78.79%
	ELLI Grant Summary Object Code 07	0	408.05	0.00	0.00	0.00	
	CLC Summary Object Code 08	32,000	29,205.75	23,928.49	1,275.47	4,124.64	91.27%
	FFL Grant Summary Object Code 09	2,000	0.00	0.00	0.00	0.00	0.00%
	TOTAL LITERACY (Excluding Personnel)	39,000	33,553.52	27,269.26	2,280.43	4,124.64	86.03%

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03/13/08
Accrual Basis

Placentia Library District
Balance Sheet
As of February 29, 2008

	<u>Feb 29, 08</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	3,740.60
County Exempt - Savings	14,200.89
General Fund - Checking	5,168.41
General Fund - Savings	14,168.83
Literacy Fund - Savings	14,273.03
Payroll Checking - Wells Fargo	53,205.50
Payroll Checking (CDs)	
0028205565	<u>23,624.58</u>
Total Payroll Checking (CDs)	<u>23,624.58</u>
Total Checking/Savings	<u>128,381.84</u>
Total Current Assets	128,381.84
Fixed Assets	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	<u>-584,086.00</u>
Total Fixed Assets	<u>1,238,956.00</u>
TOTAL ASSETS	<u><u>1,367,337.84</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	<u>1,496.00</u>
Total Other Current Liabilities	<u>116,679.00</u>
Total Current Liabilities	116,679.00
Long Term Liabilities	
Capital lease payable	147,971.62
LaSalle renovatio lease	<u>144,932.12</u>
Total Long Term Liabilities	<u>292,903.74</u>
Total Liabilities	409,582.74
Equity	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-47,626.35
Total Capital	68,737.80
Net Income	<u>38,542.56</u>
Total Equity	<u>957,755.10</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,367,337.84</u></u>

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03/13/08

Accrual Basis

**Placentia Library District
Profit & Loss by Class
July 2007 through February 2008**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	Unclassified	TOTAL
Ordinary Income/Expense						
Income						
COE Directors Fund (Friends)	1,500.00	0.00	0.00	0.00	0.00	1,500.00
COE Friends - Summer Reading	5,000.00	0.00	0.00	0.00	0.00	5,000.00
COE Friends Adult Programming	2,000.00	0.00	0.00	0.00	0.00	2,000.00
COE Interest	86.50	0.00	0.00	0.00	0.00	86.50
COE Life Insur Suplmt(EDM)	338.98	0.00	0.00	0.00	0.00	338.98
COE Meeting Room Income	3,632.00	0.00	0.00	0.00	0.00	3,632.00
COE Miscellaneous Income	4.50	0.00	0.00	0.00	0.00	4.50
COE Passport Chck Reimbursement	41,656.35	0.00	0.00	0.00	0.00	41,656.35
COE Staff Appreciation Reimb	480.00	0.00	0.00	0.00	0.00	480.00
COE Test Proctoring Income	1,118.80	0.00	0.00	0.00	0.00	1,118.80
GF Bankcard Deposit	0.00	51,596.66	0.00	0.00	0.00	51,596.66
GF Cash Register - Childrens	0.00	335.00	0.00	0.00	0.00	335.00
GF Cash Register - Copy/Debit	0.00	376.06	0.00	0.00	0.00	376.06
GF Cash Register - Fines	0.00	15,917.15	0.00	0.00	0.00	15,917.15
GF Cash Register - Lost Items	0.00	1,316.61	0.00	0.00	0.00	1,316.61
GF Cash Register - Misc.	0.00	1,142.45	0.00	0.00	0.00	1,142.45
GF cash register - Passport Pho	0.00	19,607.00	0.00	0.00	0.00	19,607.00
GF Cash Register - Reserves	0.00	1,322.73	0.00	0.00	0.00	1,322.73
GF Copier coinbox	0.00	2,068.60	0.00	0.00	0.00	2,068.60
GF County Reimbursements	0.00	7,331.25	0.00	0.00	0.00	7,331.25
GF Deposit Correction Income	0.00	259.00	0.00	0.00	0.00	259.00
GF Fed Work Study Reimbursement	0.00	21,150.58	0.00	0.00	0.00	21,150.58
GF Interest	0.00	147.68	0.00	0.00	0.00	147.68
GF Miscellaneous Income	0.00	1,359.05	0.00	0.00	0.00	1,359.05
GF Non Government Grant	0.00	10,340.07	0.00	0.00	0.00	10,340.07
GF Notary	0.00	3,221.00	0.00	0.00	0.00	3,221.00
GF Passport Revenue	0.00	113,458.14	0.00	0.00	0.00	113,458.14
GF State Library Grants	0.00	58,729.00	0.00	0.00	0.00	58,729.00
GF State Library Reimbursements	0.00	9,981.97	0.00	0.00	0.00	9,981.97
GF State of CA Foundation Funds	0.00	21,153.00	0.00	0.00	0.00	21,153.00
GF Travel Reimb - Literacy	0.00	40.00	0.00	0.00	0.00	40.00
GF Travel Reimb - Staff	0.00	40.00	0.00	0.00	0.00	40.00
GF Typewriter Income	0.00	7.90	0.00	0.00	0.00	7.90
LIT Donations	0.00	0.00	585.91	0.00	0.00	585.91
LIT Interest Inc - Savings	0.00	0.00	75.68	0.00	0.00	75.68
PA Wire Transfer from County	0.00	0.00	0.00	864,496.00	0.00	864,496.00
PA Wire Transfer from Paychex	0.00	0.00	0.00	380.69	0.00	380.69
Total Income	55,817.13	340,900.90	661.59	864,876.69	0.00	1,262,256.31
Expense						
COE Bank fees	48.50	0.00	0.00	0.00	0.00	48.50
COE Childn's Strytime (Friends)	400.00	0.00	0.00	0.00	0.00	400.00
COE Childn's Summer Rndg Prgm	5,102.74	0.00	0.00	0.00	0.00	5,102.74
COE Friend's Director's Fund	784.22	0.00	0.00	0.00	0.00	784.22
COE Friends Adit Prgm Expense	480.53	0.00	0.00	0.00	0.00	480.53
COE Life Insurance payment	651.95	0.00	0.00	0.00	0.00	651.95
COE Medical Reimbursement Polic	1,996.64	0.00	0.00	0.00	0.00	1,996.64
COE Meeting Room Maintenance	1,319.72	0.00	0.00	0.00	0.00	1,319.72
COE Passport Expenses	39,912.75	0.00	0.00	0.00	0.00	39,912.75
COE Staff Appreciation	740.02	0.00	0.00	0.00	0.00	740.02
COE Transfer to COE Checking	5,000.00	0.00	0.00	0.00	0.00	5,000.00
GF Advertising Expense	0.00	47.33	0.00	0.00	0.00	47.33
GF Bank Fees	0.00	28.00	0.00	0.00	0.00	28.00
GF Bank Return Check Item/Fees	0.00	231.00	0.00	0.00	0.00	231.00
GF Bankcard Service Charge	0.00	1,930.04	0.00	0.00	0.00	1,930.04
GF Deposit Correction	0.00	2.00	0.00	0.00	0.00	2.00
GF Equipment (400)	0.00	927.34	0.00	0.00	0.00	927.34
GF Food	0.00	91.11	0.00	0.00	0.00	91.11
GF Household Expenses	0.00	122.76	0.00	0.00	0.00	122.76
GF Library Materials - Audio V	0.00	85.00	0.00	0.00	0.00	85.00
GF Literacy	0.00	1,623.16	0.00	0.00	0.00	1,623.16
GF Memberships	0.00	138.00	0.00	0.00	0.00	138.00
GF Office Expense	0.00	1,199.35	0.00	0.00	0.00	1,199.35
GF Patron Credit	0.00	108.80	0.00	0.00	0.00	108.80
GF Postage	0.00	0.00	0.00	0.00	0.00	0.00
GF Refund	0.00	15.00	0.00	0.00	0.00	15.00
GF Transfer to COE	0.00	18,796.15	0.00	0.00	0.00	18,796.15
GF Transfer to GF Savings	0.00	30,471.51	0.00	0.00	0.00	30,471.51
GF Transfers to County	0.00	280,391.61	0.00	0.00	0.00	280,391.61
GF Travel CLC Grant	0.00	341.20	0.00	0.00	0.00	341.20
GF Travel Literacy	0.00	113.76	0.00	0.00	0.00	113.76
GF Travel Staff	0.00	1,013.35	0.00	0.00	0.00	1,013.35
GF Travel Trustees	0.00	403.00	0.00	0.00	0.00	403.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	56,184.97	0.00	56,184.97
PA Empl Optional Benefit	0.00	0.00	0.00	1,180.00	0.00	1,180.00
PA Employee 125 Co-Pay	0.00	0.00	0.00	3,975.73	0.00	3,975.73
PA Employee Life Insurance	0.00	0.00	0.00	299.10	0.00	299.10
PA Payroll Processing Fees	0.00	0.00	0.00	0.00	0.00	0.00
PA Payroll Taxes	0.00	0.00	0.00	191,177.61	0.00	191,177.61
PA Salaries	0.00	0.00	0.00	576,379.80	0.00	576,379.80
Total Expense	56,437.07	338,079.47	0.00	829,197.21	0.00	1,223,713.75
Net Ordinary Income	-619.94	2,821.43	661.59	35,679.48	0.00	38,542.56
Net Income	-619.94	2,821.43	661.59	35,679.48	0.00	38,542.56

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,298.91
Cleared Transactions						
Checks and Payments - 76 Items						
Check	1/20/2008	7752	Caroline Gurkweitz	X	-1,287.14	-1,287.14
Check	1/29/2008	7750	Minuteman Press	X	-32.33	-1,319.47
Check	1/30/2008	7756	U.S. Department of ...	X	-67.00	-1,386.47
Check	1/30/2008	7755	U.S. Department of ...	X	-52.00	-1,438.47
Check	1/30/2008	7757	Margo's Flowers	X	-47.90	-1,486.37
Check	1/31/2008	7758	U.S. Department of ...	X	-171.00	-1,657.37
Check	1/31/2008	7761	U.S. Department of ...	X	-135.00	-1,792.37
Check	1/31/2008	7759	U.S. Department of ...	X	-67.00	-1,859.37
Check	1/31/2008	7760	U.S. Department of ...	X	-52.00	-1,911.37
Check	2/2/2008	7762	U.S. Department of ...	X	-75.00	-1,986.37
Check	2/2/2008	7763	U.S. Department of ...	X	-75.00	-2,061.37
Check	2/2/2008	7764	U.S. Department of ...	X	-75.00	-2,136.37
Check	2/2/2008	7765	U.S. Department of ...	X	-75.00	-2,211.37
Check	2/2/2008	7766	U.S. Department of ...	X	-75.00	-2,286.37
Check	2/2/2008	7767	U.S. Department of ...	X	-75.00	-2,361.37
Check	2/4/2008	7768	U.S. Department of ...	X	-180.00	-2,541.37
Check	2/5/2008	7770	U.S. Department of ...	X	-255.00	-2,796.37
Check	2/5/2008	7771	U.S. Department of ...	X	-151.25	-2,947.62
Check	2/5/2008	7769	U.S. Department of ...	X	-75.00	-3,022.62
Check	2/6/2008	7772	U.S. Department of ...	X	-75.00	-3,097.62
Check	2/7/2008	7775	U.S. Department of ...	X	-120.00	-3,217.62
Check	2/7/2008	7774	U.S. Department of ...	X	-75.00	-3,292.62
Check	2/7/2008	7773	U.S. Department of ...	X	-75.00	-3,367.62
Check	2/7/2008	7776	U.S. Department of ...	X	-60.00	-3,427.62
Check	2/7/2008	7777	U.S. Department of ...	X	-60.00	-3,487.62
Check	2/9/2008	7784	U.S. Department of ...	X	-375.00	-3,862.62
Check	2/9/2008	7780	U.S. Department of ...	X	-270.00	-4,132.62
Check	2/9/2008	7783	U.S. Department of ...	X	-255.00	-4,387.62
Check	2/9/2008	7782	U.S. Department of ...	X	-75.00	-4,462.62
Check	2/9/2008	7778	U.S. Department of ...	X	-75.00	-4,537.62
Check	2/9/2008	7781	U.S. Department of ...	X	-60.00	-4,597.62
Check	2/9/2008	7779	U.S. Department of ...	X	-20.00	-4,617.62
Check	2/11/2008	7789	U.S. Department of ...	X	-120.00	-4,737.62
Check	2/11/2008	7786	U.S. Department of ...	X	-120.00	-4,857.62
Check	2/11/2008	7790	U.S. Department of ...	X	-75.00	-4,932.62
Check	2/11/2008	7788	U.S. Department of ...	X	-75.00	-5,007.62
Check	2/11/2008	7791	U.S. Department of ...	X	-75.00	-5,082.62
Check	2/11/2008	7787	U.S. Department of ...	X	-60.00	-5,142.62
Check	2/11/2008	7785	Sam's Club	X	-25.94	-5,168.56
Check	2/12/2008	7792	U.S. Department of ...	X	-75.00	-5,243.56
Check	2/13/2008	7793	U.S. Department of ...	X	-75.00	-5,318.56
Check	2/14/2008	7794	U.S. Department of ...	X	-150.00	-5,468.56
Check	2/14/2008	7796	U.S. Department of ...	X	-135.00	-5,603.56
Check	2/14/2008	7797	U.S. Department of ...	X	-135.00	-5,738.56
Check	2/14/2008	7795	U.S. Department of ...	X	-75.00	-5,813.56
Check	2/16/2008	7804	U.S. Department of ...	X	-135.00	-5,948.56
Check	2/16/2008	7803	U.S. Department of ...	X	-135.00	-6,083.56
Check	2/16/2008	7806	U.S. Department of ...	X	-120.00	-6,203.56
Check	2/16/2008	7799	U.S. Department of ...	X	-75.00	-6,278.56
Check	2/16/2008	7798	U.S. Department of ...	X	-75.00	-6,353.56
Check	2/16/2008	7801	U.S. Department of ...	X	-60.00	-6,413.56
Check	2/16/2008	7800	U.S. Department of ...	X	-60.00	-6,473.56
Check	2/16/2008	7802	U.S. Department of ...	X	-60.00	-6,533.56
Check	2/19/2008	7807	U.S. Department of ...	X	-75.00	-6,608.56
Check	2/20/2008	7808	U.S. Department of ...	X	-135.00	-6,743.56
Check	2/20/2008	7809	U.S. Department of ...	X	-120.00	-6,863.56
Check	2/20/2008	7810	U.S. Department of ...	X	-75.00	-6,938.56
Check	2/21/2008	7811	U.S. Department of ...	X	-135.00	-7,073.56
Check	2/21/2008	7812	U.S. Department of ...	X	-75.00	-7,148.56
Check	2/21/2008	7813	U.S. Department of ...	X	-75.00	-7,223.56
Check	2/23/2008	7818	U.S. Department of ...	X	-120.00	-7,343.56
Check	2/23/2008	7816	U.S. Department of ...	X	-75.00	-7,418.56
Check	2/23/2008	7817	U.S. Department of ...	X	-75.00	-7,493.56
Check	2/23/2008	7815	U.S. Department of ...	X	-70.00	-7,563.56
Check	2/23/2008	7819	U.S. Department of ...	X	-70.00	-7,633.56

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
Check	2/23/2008	7814	U.S. Department of ...	X	-60.00	-7,693.56
Check	2/25/2008	7820	U.S. Department of ...	X	-75.00	-7,768.56
Check	2/25/2008	7821	U.S. Department of ...	X	-75.00	-7,843.56
Check	2/26/2008	7823	U.S. Department of ...	X	-180.00	-8,023.56
Check	2/26/2008	7822	U.S. Department of ...	X	-75.00	-8,098.56
Check	2/27/2008	7828	U.S. Department of ...	X	-155.00	-8,253.56
Check	2/27/2008	7825	U.S. Department of ...	X	-120.00	-8,373.56
Check	2/27/2008	7826	U.S. Department of ...	X	-95.00	-8,468.56
Check	2/27/2008	7827	U.S. Department of ...	X	-75.00	-8,543.56
Check	2/27/2008	7824	U.S. Department of ...	X	-60.00	-8,603.56
Check	2/29/2008			X	-11.00	-8,614.56
Total Checks and Payments					-8,614.56	-8,614.56
Deposits and Credits - 18 items						
Deposit	1/28/2008			X	156.00	156.00
Deposit	2/2/2008			X	135.00	291.00
Deposit	2/4/2008			X	180.00	471.00
Deposit	2/4/2008			X	285.00	756.00
Deposit	2/5/2008			X	120.00	876.00
Deposit	2/6/2008			X	60.00	936.00
Deposit	2/7/2008			X	195.00	1,131.00
Deposit	2/9/2008			X	120.00	1,251.00
Deposit	2/11/2008			X	785.00	2,036.00
Deposit	2/12/2008			X	60.00	2,096.00
Deposit	2/13/2008			X	75.00	2,171.00
Check	2/16/2008	7805	U.S. Department of ...	X	0.00	2,171.00
Deposit	2/19/2008			X	75.00	2,246.00
Deposit	2/19/2008			X	315.00	2,561.00
Deposit	2/20/2008			X	2,521.25	5,082.25
Deposit	2/21/2008			X	75.00	5,157.25
Deposit	2/25/2008			X	265.00	5,422.25
Deposit	2/26/2008			X	255.00	5,677.25
Total Deposits and Credits					5,677.25	5,677.25
Total Cleared Transactions					-2,937.31	-2,937.31
Cleared Balance					-2,937.31	4,361.60
Uncleared Transactions						
Checks and Payments - 3 items						
Check	2/28/2008	7829	Dreamshapers		-550.00	-550.00
Check	2/28/2008	7830	U.S. Department of ...		-240.00	-790.00
Check	2/29/2008		Bank of the West		-11.00	-801.00
Total Checks and Payments					-801.00	-801.00
Deposits and Credits - 1 item						
Deposit	2/27/2008				180.00	180.00
Total Deposits and Credits					180.00	180.00
Total Uncleared Transactions					-621.00	-621.00
Register Balance as of 02/29/2008					-3,558.31	3,740.60
New Transactions						
Checks and Payments - 26 items						
Check	3/1/2008	7832	U.S. Department of ...		-120.00	-120.00
Check	3/1/2008	7833	U.S. Department of ...		-75.00	-195.00
Check	3/1/2008	7831	U.S. Department of ...		-60.00	-255.00
Check	3/3/2008	7834	U.S. Department of ...		-135.00	-390.00
Check	3/5/2008	7835	U.S. Department of ...		-135.00	-525.00
Check	3/5/2008	7837	U.S. Department of ...		-75.00	-600.00
Check	3/5/2008	7836	U.S. Department of ...		-75.00	-675.00
Check	3/6/2008	7840	U.S. Department of ...		-150.00	-825.00
Check	3/6/2008	7841	U.S. Department of ...		-75.00	-900.00
Check	3/6/2008	7842	U.S. Department of ...		-75.00	-975.00
Check	3/6/2008	7838	U.S. Department of ...		-75.00	-1,050.00
Check	3/6/2008	7839	U.S. Department of ...		-60.00	-1,110.00
Check	3/8/2008	7844	U.S. Department of ...		-150.00	-1,260.00

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Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 02/29/2008

Type	Date	Num	Name	Clr	Amount	Balance
Check	3/8/2008	7843	U.S. Department of ...		-120.00	-1,380.00
Check	3/8/2008	7845	U.S. Department of ...		-75.00	-1,455.00
Check	3/8/2008	7847	U.S. Department of ...		-70.00	-1,525.00
Check	3/8/2008	7846	U.S. Department of ...		-60.00	-1,585.00
Check	3/10/2008	7848	U.S. Department of ...		-180.00	-1,765.00
Check	3/11/2008	7853	U.S. Department of ...		-150.00	-1,915.00
Check	3/11/2008	7851	U.S. Department of ...		-135.00	-2,050.00
Check	3/11/2008	7852	U.S. Department of ...		-120.00	-2,170.00
Check	3/11/2008	7850	U.S. Department of ...		-95.00	-2,265.00
Check	3/11/2008	7849	U.S. Department of ...		-95.00	-2,360.00
Check	3/11/2008	7854	U.S. Department of ...		-60.00	-2,420.00
Check	3/12/2008	7855	U.S. Department of ...		-135.00	-2,555.00
Check	3/12/2008	7856	U.S. Department of ...		-60.00	-2,615.00
Total Checks and Payments					-2,615.00	-2,615.00
Deposits and Credits - 9 Items						
Deposit	3/3/2008				235.00	235.00
Deposit	3/4/2008				135.00	370.00
Deposit	3/6/2008				345.00	715.00
Deposit	3/10/2008				75.00	790.00
Deposit	3/10/2008				255.00	1,045.00
Deposit	3/11/2008				180.00	1,225.00
Deposit	3/11/2008				465.00	1,690.00
Deposit	3/12/2008				220.00	1,910.00
Deposit	3/13/2008				75.00	1,985.00
Total Deposits and Credits					1,985.00	1,985.00
Total New Transactions					-630.00	-630.00
Ending Balance					-4,188.31	3,110.60

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**Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,320.11
Cleared Transactions						
Checks and Payments - 1 Item						
Check	12/26/2007	1580	Protective Life Insur...	X	-651.95	-651.95
Total Checks and Payments					-651.95	-651.95
Deposits and Credits - 14 Items						
Deposit	2/2/2008			X	30.00	30.00
Deposit	2/5/2008			X	35.00	65.00
Deposit	2/5/2008			X	899.08	964.08
Deposit	2/7/2008			X	35.00	999.08
Deposit	2/9/2008			X	19.94	1,019.02
Deposit	2/11/2008			X	35.00	1,054.02
Deposit	2/14/2008			X	35.00	1,089.02
Deposit	2/19/2008			X	35.00	1,124.02
Deposit	2/21/2008			X	35.00	1,159.02
Deposit	2/22/2008			X	19.94	1,178.96
Deposit	2/23/2008			X	35.00	1,213.96
Deposit	2/26/2008			X	40.00	1,253.96
Deposit	2/26/2008			X	205.00	1,458.96
Deposit	2/29/2008			X	8.77	1,467.73
Total Deposits and Credits					1,467.73	1,467.73
Total Cleared Transactions					815.78	815.78
Cleared Balance					815.78	14,135.89
Uncleared Transactions						
Deposits and Credits - 2 Items						
Deposit	2/27/2008				30.00	30.00
Deposit	2/28/2008				35.00	65.00
Total Deposits and Credits					65.00	65.00
Total Uncleared Transactions					65.00	65.00
Register Balance as of 02/29/2008					880.78	14,200.89
New Transactions						
Deposits and Credits - 3 items						
Deposit	3/6/2008				35.00	35.00
Deposit	3/12/2008				30.00	65.00
Deposit	3/13/2008				35.00	100.00
Total Deposits and Credits					100.00	100.00
Total New Transactions					100.00	100.00
Ending Balance					980.78	14,300.89

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**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,136.71
Cleared Transactions						
Checks and Payments - 10 items						
Check	1/30/2008	5665	Sam's Club	X	-266.42	-266.42
Check	1/30/2008	5667	El Torito	X	-28.00	-294.42
Check	2/1/2008		Bank of the West	X	-356.84	-651.26
Check	2/6/2008	5669	El Torito	X	-21.25	-672.51
Check	2/13/2008	5670	El Torito	X	-30.28	-702.79
Check	2/19/2008	5672	Placentia Library G...	X	-6,612.43	-7,315.22
Check	2/19/2008	5671	Placentia Library Di...	X	-2,521.25	-9,836.47
Check	2/20/2008	5673	El Torito	X	-26.18	-9,862.65
Check	2/21/2008		Bank of the West	X	-4.50	-9,867.15
Check	2/27/2008	5675	El Torito	X	-12.36	-9,879.51
Total Checks and Payments					-9,879.51	-9,879.51
Deposits and Credits - 31 items						
Deposit	2/1/2008			X	40.00	40.00
Deposit	2/4/2008			X	85.00	125.00
Deposit	2/4/2008			X	136.01	261.01
Deposit	2/4/2008			X	570.00	831.01
Deposit	2/5/2008			X	481.25	1,312.26
Deposit	2/6/2008			X	105.00	1,417.26
Deposit	2/7/2008			X	255.00	1,672.26
Deposit	2/8/2008			X	68.00	1,740.26
Deposit	2/8/2008			X	70.00	1,810.26
Deposit	2/11/2008			X	247.73	2,057.99
Deposit	2/11/2008			X	450.00	2,507.99
Deposit	2/11/2008			X	685.00	3,192.99
Deposit	2/12/2008			X	34.00	3,226.99
Deposit	2/12/2008			X	650.00	3,876.99
Deposit	2/13/2008			X	70.00	3,946.99
Deposit	2/14/2008			X	95.00	4,041.99
Deposit	2/15/2008			X	405.00	4,446.99
Deposit	2/19/2008			X	170.01	4,617.00
Deposit	2/19/2008			X	485.00	5,102.00
Deposit	2/19/2008			X	605.00	5,707.00
Deposit	2/20/2008			X	441.25	6,148.25
Deposit	2/21/2008			X	175.00	6,323.25
Deposit	2/22/2008			X	350.00	6,673.25
Deposit	2/25/2008			X	72.86	6,746.11
Deposit	2/25/2008			X	320.00	7,066.11
Deposit	2/25/2008			X	355.00	7,421.11
Deposit	2/26/2008			X	24.29	7,445.40
Deposit	2/26/2008			X	310.00	7,755.40
Deposit	2/27/2008			X	525.00	8,280.40
Deposit	2/28/2008			X	50.00	8,330.40
Deposit	2/29/2008			X	250.00	8,580.40
Total Deposits and Credits					8,580.40	8,580.40
Total Cleared Transactions					-1,299.11	-1,299.11
Cleared Balance					-1,299.11	5,837.60
Uncleared Transactions						
Checks and Payments - 3 items						
Check	12/27/2006	5457	Evergreen Books		-429.19	-429.19
Check	1/30/2008	5668	ISDOC		-12.00	-441.19
Check	2/25/2008	5674	CALTAC		-228.00	-669.19
Total Checks and Payments					-669.19	-669.19
Total Uncleared Transactions					-669.19	-669.19
Register Balance as of 02/29/2008					-1,968.30	5,168.41

**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 3 items						
Check	3/13/2008	5681	Placentia Library G...		-4,104.61	-4,104.61
Check	3/13/2008	5679	Placentia Library Di...		-1,820.00	-5,924.61
Check	3/13/2008	5680	Placentia Library Di...		-30.00	-5,954.61
Total Checks and Payments					-5,954.61	-5,954.61
Deposits and Credits - 14 items						
Deposit	3/3/2008				150.00	150.00
Deposit	3/3/2008				211.25	361.25
Deposit	3/4/2008				85.00	446.25
Deposit	3/4/2008				111.72	557.97
Deposit	3/5/2008				35.00	592.97
Deposit	3/6/2008				545.00	1,137.97
Deposit	3/7/2008				100.00	1,237.97
Deposit	3/10/2008				24.29	1,262.26
Deposit	3/10/2008				718.40	1,980.66
Deposit	3/11/2008				70.00	2,050.66
Check	3/12/2008	5678	El Torito			2,050.66
Check	3/12/2008	5677	Sam's Club			2,050.66
Deposit	3/12/2008				34.00	2,084.66
Deposit	3/13/2008				909.00	2,993.66
Total Deposits and Credits					2,993.66	2,993.66
Total New Transactions					-2,960.95	-2,960.95
Ending Balance					-4,929.25	2,207.46

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**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						43,385.29
Cleared Transactions						
Checks and Payments - 4 items						
Check	1/29/2008	1293	Orange County Aud...	X	-38,593.05	-38,593.05
Check	2/19/2008		Bank of the West	X	-25.00	-38,618.05
Check	2/19/2008		Bank of the West	X	-4.00	-38,622.05
Check	2/21/2008	1294	Yeimi Molina	X	-39.95	-38,662.00
Total Checks and Payments					-38,662.00	-38,662.00
Deposits and Credits - 33 items						
Deposit	1/28/2008			X	91.16	91.16
Deposit	1/28/2008			X	1,016.55	1,107.71
Deposit	2/2/2008			X	229.05	1,336.76
Deposit	2/2/2008			X	1,260.30	2,597.06
Deposit	2/4/2008			X	472.95	3,070.01
Deposit	2/4/2008			X	765.80	3,835.81
Deposit	2/4/2008			X	792.25	4,628.06
Deposit	2/6/2008			X	360.05	4,988.11
Deposit	2/7/2008			X	739.20	5,727.31
Deposit	2/9/2008			X	77.90	5,805.21
Deposit	2/9/2008			X	402.10	6,207.31
Deposit	2/11/2008			X	189.10	6,396.41
Deposit	2/11/2008			X	491.70	6,888.11
Deposit	2/11/2008			X	945.00	7,833.11
Deposit	2/12/2008			X	808.65	8,641.76
Deposit	2/13/2008			X	550.95	9,192.71
Deposit	2/14/2008			X	462.46	9,655.17
Deposit	2/16/2008			X	71.60	9,726.77
Deposit	2/19/2008			X	393.70	10,120.47
Deposit	2/19/2008			X	608.60	10,729.07
Deposit	2/19/2008			X	1,191.80	11,920.87
Deposit	2/20/2008			X	475.25	12,396.12
Deposit	2/21/2008			X	705.70	13,101.82
Deposit	2/21/2008			X	6,612.43	19,714.25
Deposit	2/22/2008			X	21,209.95	40,924.20
Deposit	2/23/2008			X	472.80	41,397.00
Deposit	2/25/2008			X	474.20	41,871.20
Deposit	2/25/2008			X	647.95	42,519.15
Deposit	2/25/2008			X	1,039.50	43,558.65
Deposit	2/26/2008			X	1,055.65	44,614.30
Deposit	2/26/2008			X	8,351.16	52,965.46
Deposit	2/27/2008			X	5.00	52,970.46
Deposit	2/29/2008			X	9.68	52,980.14
Total Deposits and Credits					52,980.14	52,980.14
Total Cleared Transactions					14,318.14	14,318.14
Cleared Balance					14,318.14	57,703.43
Uncleared Transactions						
Checks and Payments - 3 items						
Check	1/22/2008	1292	Vauna Armstrong		-15.00	-15.00
Check	2/23/2008	1296	Orange County Aud...		-44,478.39	-44,493.39
Check	2/23/2008	1295	Casey Marshall		-54.95	-44,548.34
Total Checks and Payments					-44,548.34	-44,548.34
Deposits and Credits - 2 items						
Deposit	2/27/2008				621.10	621.10
Deposit	2/28/2008				392.64	1,013.74
Total Deposits and Credits					1,013.74	1,013.74
Total Uncleared Transactions					-43,534.60	-43,534.60
Register Balance as of 02/29/2008					-29,216.46	14,168.83

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Placentia Library District Reconciliation Detail General Fund - Savings, Period Ending 02/29/2008

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Deposits and Credits - 14 items						
Deposit	3/3/2008				494.65	494.65
Deposit	3/3/2008				511.60	1,006.25
Deposit	3/3/2008				1,088.66	2,094.91
Deposit	3/4/2008				50.95	2,145.86
Deposit	3/4/2008				598.90	2,744.76
Deposit	3/5/2008				355.20	3,099.96
Deposit	3/6/2008				794.35	3,894.31
Deposit	3/7/2008				60.60	3,954.91
Deposit	3/10/2008				461.94	4,416.85
Deposit	3/10/2008				1,183.05	5,599.90
Deposit	3/11/2008				639.75	6,239.65
Deposit	3/11/2008				1,191.00	7,430.65
Deposit	3/12/2008				725.10	8,155.75
Deposit	3/13/2008				517.30	8,673.05
Total Deposits and Credits					8,673.05	8,673.05
Total New Transactions					8,673.05	8,673.05
Ending Balance					-20,543.41	22,841.88

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Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 02/29/2008

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						14,263.99
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	2/29/2008			X	9.04	9.04
Total Deposits and Credits					9.04	9.04
Total Cleared Transactions					9.04	9.04
Cleared Balance					9.04	14,273.03
Register Balance as of 02/29/2008					9.04	14,273.03
Ending Balance					9.04	14,273.03

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3/13/2008*

**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						20,774.14
Cleared Transactions						
Checks and Payments - 78 Items						
Check	9/5/2007	8276	Thomas Sheridan	X	-42.81	-42.81
Check	11/28/2007	8442	Kayla Kawile	X	-138.52	-181.33
Check	12/12/2007	8471	Kayla Kawile	X	-110.82	-292.15
Check	12/26/2007	8512	Paulette Garcia	X	-226.84	-518.99
Check	12/26/2007	8500	Kayla Kawile	X	-138.52	-657.51
Check	1/9/2008	8540	Raquel Galarza	X	-183.20	-840.71
Check	1/9/2008	8535	Kayla Kawile	X	-48.48	-889.19
Check	1/23/2008	8546	Gary Bell	X	-1,588.01	-2,477.20
Check	1/23/2008	8567	Evelyn Soqui	X	-377.97	-2,855.17
Check	1/23/2008	8560	Raquel Galarza	X	-274.54	-3,129.71
Check	1/23/2008	8561	Danielle Koliboski	X	-177.47	-3,307.18
Check	1/23/2008	8551	Kayla Kawile	X	-147.76	-3,454.94
Check	1/23/2008	8572	Prepaid Legal Servi...	X	-147.50	-3,602.44
Check	1/23/2008	8556	Tiffany Armstrong	X	-122.26	-3,724.70
Check	1/23/2008	8557	Anna Cox	X	-108.67	-3,833.37
Check	1/23/2008	8559	Rosa De Alba	X	-54.34	-3,887.71
Check	1/23/2008	8558	Denisse Curiel	X	-27.17	-3,914.88
Check	2/6/2008		Paychex	X	-26,890.32	-30,805.20
Check	2/6/2008		Paychex	X	-12,015.07	-42,820.27
Check	2/6/2008	8606	Tax Deferred Servic...	X	-2,409.30	-45,229.57
Check	2/6/2008	8575	Gary Bell	X	-1,588.01	-46,817.58
Check	2/6/2008	8605	Nationwide Retirem...	X	-1,153.45	-47,971.03
Check	2/6/2008	8581	Beatrice V. Quintanar	X	-988.08	-48,959.11
Check	2/6/2008	8582	Hilda Rivera	X	-755.00	-49,714.11
Check	2/6/2008	8577	David Ferrari	X	-739.19	-50,453.30
Check	2/6/2008	8578	Alexander Hernandez	X	-563.16	-51,016.46
Check	2/6/2008	8598	Thomas Sheridan	X	-520.60	-51,537.06
Check	2/6/2008	8602	Natalia Wingert	X	-500.99	-52,038.05
Check	2/6/2008	8603	Orange County Aud...	X	-471.41	-52,509.46
Check	2/6/2008	8595	Truc Nguyen	X	-463.70	-52,973.16
Check	2/6/2008	8589	Raquel Galarza	X	-274.54	-53,247.70
Check	2/6/2008	8599	Evelyn Soqui	X	-264.30	-53,512.00
Check	2/6/2008	8593	Patricia Narez	X	-244.52	-53,756.52
Check	2/6/2008	8576	Dorothy J. Cummings	X	-238.93	-53,995.45
Check	2/6/2008	8601	Joseph Von Regius	X	-203.77	-54,199.22
Check	2/6/2008	8597	Araceli Ramirez	X	-171.22	-54,370.44
Check	2/6/2008	8600	Sothavy Ton	X	-149.98	-54,520.42
Check	2/6/2008	8592	Melissa Manzanarez	X	-130.56	-54,650.98
Check	2/6/2008	8583	Kelleny Rivera	X	-127.79	-54,778.77
Check	2/6/2008	8586	Anna Cox	X	-122.26	-54,901.03
Check	2/6/2008	8585	Tiffany Armstrong	X	-122.26	-55,023.29
Check	2/6/2008	8584	Robert Almanza	X	-108.67	-55,131.96
Check	2/6/2008	8580	Joe Queriapa	X	-96.04	-55,228.00
Check	2/6/2008	8588	Rosa De Alba	X	-54.34	-55,282.34
Check	2/6/2008	8604	Placentia Library Di...	X	-19.94	-55,302.28
Check	2/20/2008		Paychex	X	-26,220.82	-81,523.10
Check	2/20/2008		Paychex	X	-12,124.92	-93,648.02
Check	2/20/2008	8640	Tax Deferred Servic...	X	-2,373.91	-96,021.93
Check	2/20/2008	8607b	Gary Bell	X	-1,588.01	-97,609.94
Check	2/20/2008	8639	Nationwide Retirem...	X	-1,153.45	-98,763.39
Check	2/20/2008	8614	Beatrice V. Quintanar	X	-991.06	-99,754.45
Check	2/20/2008	8607a	Susan Farrell	X	-812.72	-100,567.17
Check	2/20/2008	8615	Hilda Rivera	X	-755.00	-101,322.17
Check	2/20/2008	8611	Alexander Hernandez	X	-563.16	-101,885.33
Check	2/20/2008	8631	Thomas Sheridan	X	-546.04	-102,431.37
Check	2/20/2008	8641a	David Ferrari	X	-491.47	-102,922.84
Check	2/20/2008	8628	Truc Nguyen	X	-491.41	-103,414.25
Check	2/20/2008	8636	Orange County Aud...	X	-471.41	-103,885.66
Check	2/20/2008	8635	Natalia Wingert	X	-419.50	-104,305.16
Check	2/20/2008	8622	Rosa De Alba	X	-400.76	-104,705.92
Check	2/20/2008	8627	Patricia Narez	X	-339.62	-105,045.54
Check	2/20/2008	8625	Melissa Lara	X	-320.44	-105,365.98
Check	2/20/2008	8610	David Ferrari	X	-295.02	-105,661.00
Check	2/20/2008	8630	Araceli Ramirez	X	-252.67	-105,913.67
Check	2/20/2008	8629	Christina Perez	X	-250.92	-106,164.59

Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 02/29/2008

Type	Date	Num	Name	Clr	Amount	Balance
Check	2/20/2008	8634	Joseph Von Regius	X	-190.18	-106,354.77
Check	2/20/2008	8633	Sothavy Ton	X	-179.97	-106,534.74
Check	2/20/2008	8626	Melissa Manzanarez	X	-174.03	-106,708.77
Check	2/20/2008	8609	Diane Cunningham	X	-155.67	-106,864.44
Check	2/20/2008	8638	Prepaid Legal Servi...	X	-147.50	-107,011.94
Check	2/20/2008	8616	Kelleny Rivera	X	-139.89	-107,151.83
Check	2/20/2008	8620	Clarice Cooper	X	-135.85	-107,287.68
Check	2/20/2008	8613	Joe Queriapa	X	-118.20	-107,405.88
Check	2/20/2008	8618	Robert Almanza	X	-108.67	-107,514.55
Check	2/20/2008	8608	Dorothy J. Cummings	X	-86.89	-107,601.44
Check	2/20/2008	8623	Raquel Galarza	X	-78.48	-107,679.92
Check	2/20/2008	8624	Josephine Labib	X	-40.75	-107,720.67
Check	2/20/2008	8637	Placentia Library Di...	X	-19.94	-107,740.61
Total Checks and Payments					-107,740.61	-107,740.61
Deposits and Credits - 3 items						
Deposit	1/30/2008			X	47,472.00	47,472.00
Deposit	2/13/2008			X	47,472.00	94,944.00
Deposit	2/27/2008			X	47,472.00	142,416.00
Total Deposits and Credits					142,416.00	142,416.00
Total Cleared Transactions					34,675.39	34,675.39
Cleared Balance					34,675.39	55,449.53
Uncleared Transactions						
Checks and Payments - 13 items						
Check	12/26/2007	8510	Amanda Evans		-386.52	-386.52
Check	1/23/2008	8566	Loan Quang		-217.36	-603.88
Check	2/6/2008	8594	Buckner Nesheim		-467.21	-1,071.09
Check	2/6/2008	8596	Loan Quang		-217.36	-1,288.45
Check	2/6/2008	8590	Danielle Koliboski		-193.60	-1,482.05
Check	2/6/2008	8579	Kayla Kawile		-125.60	-1,607.65
Check	2/6/2008	8591	Luz Lizaola		-104.69	-1,712.34
Check	2/6/2008	8587	Denisse Curiel		-27.17	-1,739.51
Check	2/20/2008	8632	Evelyn Soqui		-177.36	-1,916.87
Check	2/20/2008	8612	Kayla Kawile		-147.76	-2,064.63
Check	2/20/2008	8621	Denisse Curiel		-135.85	-2,200.48
Check	2/20/2008	8619	Tiffany Armstrong		-27.17	-2,227.65
Check	2/20/2008	8617	Wendy Sun		-16.38	-2,244.03
Total Checks and Payments					-2,244.03	-2,244.03
Total Uncleared Transactions					-2,244.03	-2,244.03
Register Balance as of 02/29/2008					32,431.36	53,205.50
New Transactions						
Checks and Payments - 35 items						
Check	3/5/2008		Paychex		-26,784.33	-26,784.33
Check	3/5/2008		Paychex		-12,446.04	-39,230.37
Check	3/5/2008	8641b	Gary Bell		-1,588.01	-40,818.38
Check	3/5/2008	8650	Beatrice V. Quintanar		-991.06	-41,809.44
Check	3/5/2008	8651	Hilda Rivera		-931.28	-42,740.72
Check	3/5/2008	8644	David Ferrari		-788.18	-43,528.90
Check	3/5/2008	8645	Alexander Hernandez		-622.39	-44,151.29
Check	3/5/2008	8669	Thomas Sheridan		-546.04	-44,697.33
Check	3/5/2008	8673	Natalia Wingert		-500.99	-45,198.32
Check	3/5/2008	8643	Diane Cunningham		-369.71	-45,568.03
Check	3/5/2008	8665	Patricia Narez		-346.41	-45,914.44
Check	3/5/2008	8666	Christina Perez		-311.10	-46,225.54
Check	3/5/2008	8654	Wendy Sun		-279.31	-46,504.85
Check	3/5/2008	8662	Josephine Labib		-278.04	-46,782.89
Check	3/5/2008	8656	Clarice Cooper		-271.99	-47,054.88
Check	3/5/2008	8672	Joseph Von Regius		-217.36	-47,272.24
Check	3/5/2008	8663	Melissa Lara		-217.36	-47,489.60
Check	3/5/2008	8664	Melissa Manzanarez		-204.11	-47,693.71
Check	3/5/2008	8670	Evelyn Soqui		-204.11	-47,897.82
Check	3/5/2008	8667	Marlene Perez		-204.02	-48,101.84

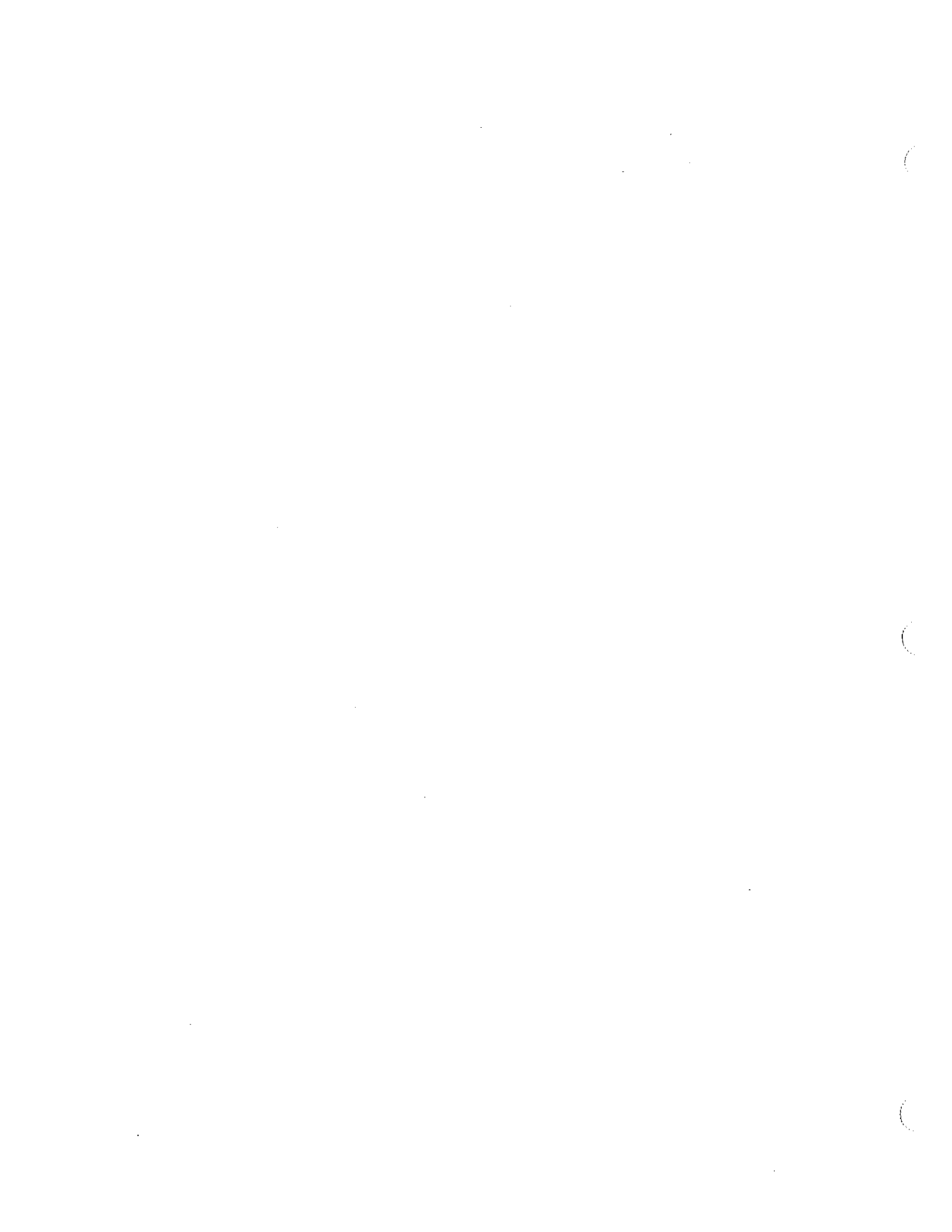
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**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 02/29/2008**

Type	Date	Num	Name	Clr	Amount	Balance
Check	3/5/2008	8659	Rosa De Alba		-190.18	-48,292.02
Check	3/5/2008	8668	Araceli Ramirez		-156.95	-48,448.97
Check	3/5/2008	8671	Sothavy Ton		-149.98	-48,598.95
Check	3/5/2008	8661	Danielle Koliboski		-129.06	-48,728.01
Check	3/5/2008	8642	Dorothy J. Cummings		-128.25	-48,856.26
Check	3/5/2008	8652	Kelleny Rivera		-127.79	-48,984.05
Check	3/5/2008	8660	Raquel Galarza		-107.02	-49,091.07
Check	3/5/2008	8647	Kayla Kawile		-96.04	-49,187.11
Check	3/5/2008	8649	Joe Queriapa		-96.04	-49,283.15
Check	3/5/2008	8657	Anna Cox		-95.10	-49,378.25
Check	3/5/2008	8658	Denisse Curiel		-88.30	-49,466.55
Check	3/5/2008	8648	Noreth Men		-80.16	-49,546.71
Check	3/5/2008	8653	Andra Schaefer		-72.09	-49,618.80
Check	3/5/2008	8646	Gabriel Hernandez		-64.54	-49,683.34
Check	3/5/2008	8655	Robert Almanza		-54.34	-49,737.68
Total Checks and Payments					-49,737.68	-49,737.68
Deposits and Credits - 1 item						
Deposit	3/12/2008				52,472.00	52,472.00
Total Deposits and Credits					52,472.00	52,472.00
Total New Transactions					2,734.32	2,734.32
Ending Balance					35,165.68	55,939.82

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3/13/2008



ACQUISITIONS REPORT FOR FISCAL YEAR 2007-2008 THROUGH THE MONTH OF FEBRUARY 2008

Prepared by Katie Matas, Acquisitions Librarian

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	\$17,624	1,257	873	\$2,721	185	133	\$20,344	1442	1006	\$127	10	10	\$20,471	1452	1016
Adult Circulating Non-Fiction	\$25,860	1,234	1,195	\$6,388	308	301	\$22,048	1542	1496	\$190	10	8	\$32,237	1552	1504
Adult Reference	\$9,482	127	104	\$361	7	6	\$9,843	134	110	\$0	0	0	\$9,843	134	110
Adult magazines	\$7,315	1	152	\$0	0	0	\$7,315	1	152	\$0	0	0	\$7,405	1	152
Adult on-line databases	\$34,481	5	11	\$0	0	0	\$34,481	5	11	\$0	0	0	\$34,481	5	11
Total Adult Non-Fiction	\$76,937	1367	1462	\$6,749	315	307	\$83,686	1682	1769	\$280	10	8	\$83,965	1692	1777
TOTAL ADULT PRINT MATERIALS	\$94,561	2624	2335	\$9,469	500	440	\$104,030	3124	2775	\$406	20	18	\$104,436	3144	2793
Adult Music CDs	\$221	14	14	\$0	0	0	\$221	14	14	\$0	0	0	\$221	14	14
Adult Audio Books (incl. Overdrive)	\$12,078	170	167	\$831	13	13	\$12,910	183	180	\$15	1	1	\$12,925	184	181
Adult DVDs	\$7,127	460	188	\$545	23	12	\$7,672	478	200	\$1,205	22	8	\$8,877	500	208
TOTAL ADULT NON-PRINT MATERIALS	\$19,426	634	369	\$1,377	41	25	\$20,803	675	394	\$1,220	23	9	\$22,023	698	403
TOTAL ADULT MATERIALS	\$113,987	3258	2704	\$10,846	541	465	\$124,833	3,799	3,169	\$1,626	43	27	\$126,459	3,842	3,196
Juvenile Fiction	\$8,166	977	721	\$967	206	126	\$7,133	1183	847	\$238	33	33	\$7,371	1218	880
Juvenile Circulating Non-Fiction	\$23,244	1,237	1,072	\$3,196	233	196	\$26,440	1470	1271	\$25	2	2	\$26,465	1472	1273
Juvenile Reference	\$164	1	1	\$0	0	0	\$164	1	1	\$0	0	0	\$164	1	1
Juvenile Magazines	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile on-line databases	\$369	0	1	\$0	0	0	\$369	0	1	\$0	0	0	\$369	0	1
Total Junior Non-Fiction	\$23,807	1238	1074	\$3,196	233	196	\$27,003	1471	1273	\$25	2	2	\$27,028	1473	1275
TOTAL JUVENILE PRINT MATERIALS	\$29,973	2,215	1,795	\$4,163	439	325	\$34,136	2,654	2,120	\$263	35	35	\$34,399	2,689	2,155
Juvenile Music CDs	\$103	13	11	\$0	0	0	\$103	13	11	\$0	0	0	\$103	13	11
Juvenile Audio Books	\$249	8	5	\$0	0	0	\$249	8	5	\$37	1	1	\$286	9	6
Juvenile DVDs	\$489	28	25	\$0	0	0	\$489	28	25	\$0	0	0	\$489	28	25
TOTAL JUVENILE NON-PRINT MATERIALS	\$840	47	41	\$0	0	0	\$840	47	41	\$37	1	1	\$877	48	42
TOTAL JUVENILE MATERIALS	\$30,813	2282	1836	\$4,163	439	325	\$34,977	2701	2161	\$300	36	36	\$35,277	2737	2197
Total Fiction	\$23,790	2,234	1,594	\$3,687	391	259	\$27,477	2625	1853	\$265	43	43	\$27,742	2668	1896
Total Non-Fiction	\$100,744	2,805	2,156	\$9,945	548	506	\$110,689	3153	3042	\$305	12	10	\$110,994	3165	3052
Total Music CDs	\$324	27	25	\$0	0	0	\$324	27	25	\$0	0	0	\$324	27	25
Total Audio Books	\$12,327	178	172	\$831	13	13	\$13,158	191	185	\$52	2	2	\$13,210	193	187
Total Video DVDs	\$7,816	478	213	\$545	28	12	\$8,361	504	225	\$1,205	22	8	\$9,566	526	233
TOTAL MATERIALS	\$144,801	5520	4540	\$15,009	980	790	\$159,810	6500	5330	\$1,928	79	63	\$161,738	6579	5393

Outstanding Orders as of February 2008

General Fund \$23,683

Adopt-a-book \$0

TOTAL \$23,683



Entrepenurial Activities Report
 Net Revenue Summary
 March-08

	Feb-08	Feb-07	YTD 2007-2008	YTD 2006-2007
Passport	17,388.06	26,246.65	111,730.96	122,943.30
Passport Photos	2,340.00	2,310.00	13,880.00	15,090.00
Notary Public	250.00	400.00	2,120.00	2,530.00
Test Proctor	70.00	60.00	1,118.80	1,043.60
Total	20,048.06	29,016.65	128,849.76	141,606.90

Prepared by: Wendy Goodson

Summary of Current Status Of Unique Management Accounts
March 18, 2008

Adenda Item 18

FY 07-08	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	14	1,041	9	464.90	0
August	14	1,050	2	395.19	0
September	14	1,054	2	274	0
October	12	1,059	3	390.64	0
November	9	1,068	2	88.95	0
December	13	1,076	2	144.2	0
January	18	1,089	5	837.27	0
February	16	1,094	7	384.14	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
TOTAL YTD	110	8531	32	2979.29	0

UNIQUE MANAGEMENT SERVICES, INC.

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SUMMARY STATUS REPORT

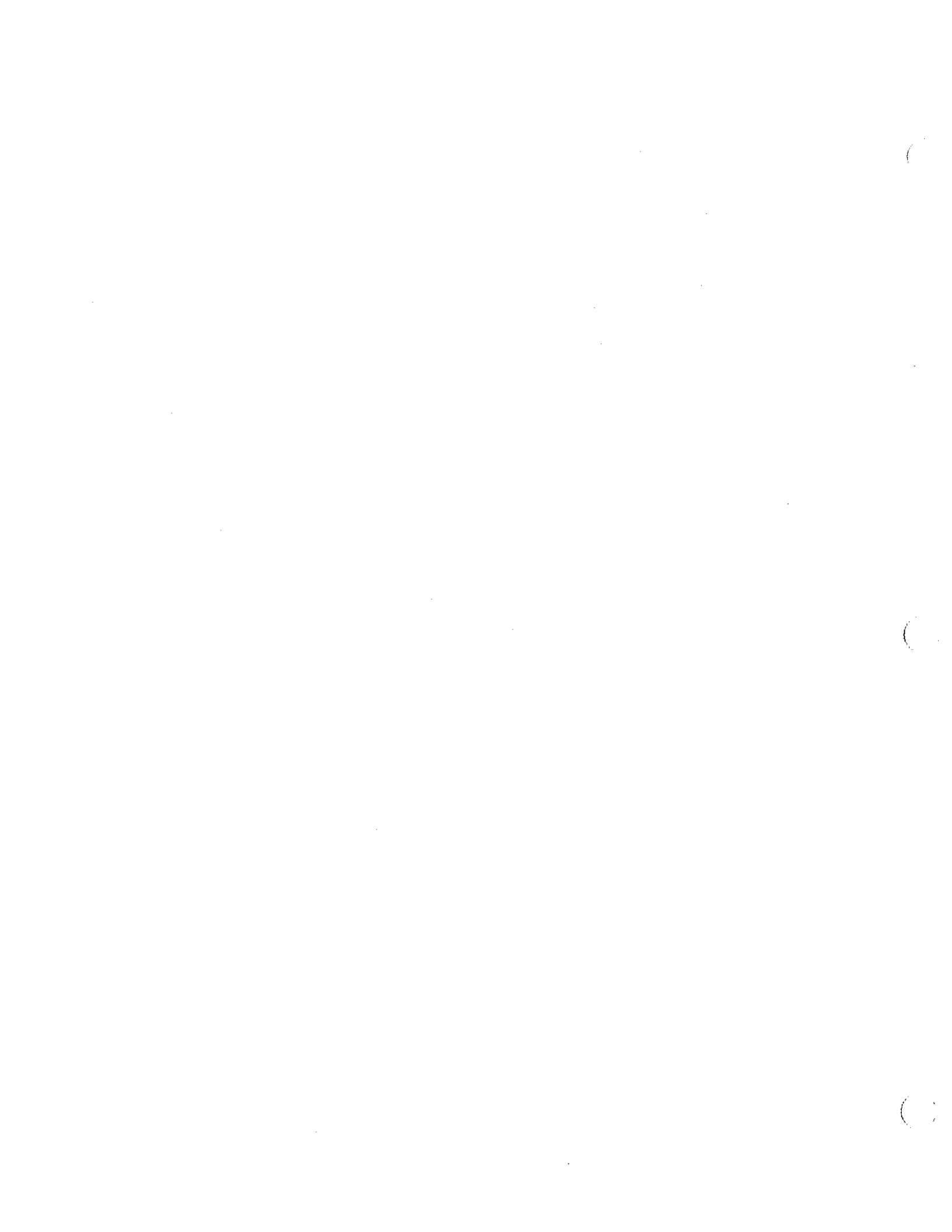
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MS YESENIA GOMEZ
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 02/29/2008

Accounts Submitted	: 1,652	Dollars Submitted	: 159,511.10	Dollars Received	: 55,289.56
Bankruptcies	: 14	Dollars in Bankruptcy	: 1,120.96	Material Returned	: 24,759.47
Direct Addresses	: 218	Dollars in Skips	: 14,371.79	Dollars Waived	: 6,128.77
Disputes/Suspends	: 1	Dollars in Dispute	: 0.00	Total Activated	: 108,214.70
Accounts in Process	: 1,419	Dollars in Process	: 137,927.62	% of Dollars Activated	: 19.48%
# of Accounts Activated	: 1,094				
% of Accounts Activated	: 77.10%				



**Donor Report For February 2008
Placentia Library Friends Foundation**

Full Name	Total Cash Donation
JART	
Mr. & Mrs. Tom Shepherd Zimmer Electric, Inc.	
Mr. & Mrs. John W. Anderson John & Camille Himes	
Ms. Tamara Messmann Jo Ann Nelson	
Ms. Margot Palmgren James & Virginia Walker	
	\$580.00



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
SUBJECT: Building Maintenance Report for February 2008
DATE: March 12, 2008

HVAC: 2-3-08 Regular monthly maintenance

Prepared by: Vernon Napier



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director
SUBJECT: Personnel Report for Feb 2008
DATE: March 18, 2008

RESIGNATIONS:

Susan Farrell, Library Assistant (PT); February 20, 2008

APPOINTMENTS:

Wendy Sun, Library Aide (PT); February 14, 2008

David Ferrari, Library Assistant (PT); February 25, 2008

OPEN POSITIONS:

Library Clerk I (PT)

Library Aide (PT)

WORKERS' COMPENSATION LEAVE:

None

Volunteer Report

To: Elizabeth Minter, Director, Placentia Library

From: Lois Monroe, Volunteer Coordinator

Temporary Volunteers	Sept. '07	Oct. '07	Nov. '07	Dec. '07	Jan. '08	Feb. '08
Afton Aikele			0	6	2	0
Rick Araiza						3
Omar Arellano			0	6	0	0
Sherrie Callovi			2	4	4.3	4
Shelby Eichstedt						5
Patti English			2	8	6	0
Becky Fierro		5	8	5	3	9
Abran Garcia						30
Julio Gonzalez	2	4	5	3	4	4
Alan Huang (tutoring)		12	8	0	0	0
Jin Sik Lee						3
Kathleen Lopez						13.2
Margie McPhail			6	0	4	0
Rueben Mathews	23	4	9	7	4	3
Ankit Mathur					12	29.3
Chiranj Modi			3	9	9	11
Ana Nenova						5.9
Randy Oshiro	6	4	4	3	4	8
Michael Palow	10	2	8	10	6	9
Shal Patel		14	67	79	42	4.3
Lilliana Romero	10	6	6	4	4	0
Shiv Samtani					5	0
Toni Serrano					2	0
Ronnie Smith					1	2
David Sotelo					20.2	12.5
Karen Sueda			7	8	6	3.3
Tsaylia Yang			2	6	1	0
Varum Varma					7.15	0
Cathy Walsh	6	4	6	5	4	7
Kevin Yeh				2	0	0
TOTAL	91	113	167	177	152.65	166.5
Children's Dept. Vol's	Sept. '07	Oct. '07	Nov. '07	Dec. '07	Jan. '08	Feb. '08
Sandy Augstein	12	32	16.25	16.5	13.5	17.25
Melanie Egawa (resigned)				9.5	0	0
Michelle Huynh					2	4
Eddie Jani		2.25	0	0	0	0
Andrew Javier						1.5
Desire Sidlo	6		4	2	4	4
Y Su			8	4	6	0
Ann Britton	4.3		5	5	6.3	5
Lucerito Miranda	3		0	0	0	0
TOTAL	25.3	34.25	33.25	37	31.8	31.75

BOOKSTORE VOLUNTEERS	SEPT.'07	OCT.'07	NOV.'07	Dec.'07	Jan.'08	Feb. '08
Lynda Baker (sub)	2	4	0	0	2	0
Lillian Bart		10	6	6	6	8
Steve Bidd	0	0	0	2	0	0
Jill Botha	0	0	4	4	0	0
Joyce Byrne	8	10	6	6	6	8
Glennis Clancy	8	10	10	10	14	10
Sandy Davis	8	8	8	6	10	8
Carol Fizzard	10	2	4	8	2	6
Pete Fioroni	6	11	9	11	9	9
Cathie Ford (sub)	2	0	4	0	0	6
Dotty Greninger	6	8	8	8	10	6
Eugenia Hathaway (Gene)	4	4	4	4	2	2
Tammie Haugen (resigned)	8	8	6	4	0	0
Ginny Hausmann (sub)	0	0	2	2	0	0
Florence Henderson	0	0	8	8	2	8
Marge Horrocks	0	0	8	8	8	4
Amy Lin	8	8	4	10	6	2
Tippawan Mathong (Tippi)	5	6	6	8	8	8
Ann McLoughlin (sub)	0	4	0	0	0	0
Bill Mitchell	6	2	6	1	8	8
Claire Myers	6	6	8	10	10	8
Bob Olson	2	2	2	4	2	2
Eleanore Rankin (sub)	3	5	4	1	4.3	3.3
Carmen Rodriguez	4	8	8	8	10	8
Desiree Rosen (resigned)					5	4
Gerry Sandoval	0	8	6	6	6	6
Rose Salem	8	8	8	4	10	8
Ruth Schafer (sub)	0	0	0	0	0	0
Shawn Sorokin	6	6	8	8	10	8
Inez Segovia	6	8	8	6	10	8
Barbara Shears	9	6	4	6	4	10
Pamela Silva			7	4	6	8
Fay Soo (sub)	2	2	2	4	4	0
Margo Thum	11	18	12	18	14	14
Jerri Tollefson	0	4	0	0	0	0
Phyllis Wilcox	6	0	6	8	4	8
TOTAL	152	180	186	193	192.3	188.3
REGULAR VOLUNTEERS						
Theresa Backes (mends books)	6	12	9	11	14	4
Nadine Blansett	52	27	21	41	36	29
Jack Fisher						2
Jeanette Gardner (History Rm)	22	28.5	8	10	24	34
John Haagen (sort & price)	6	8	1.3	9	6	5
Jack Hanley (sort and price)	8.3	3.5	7.5	10.5	7	2
Barbara Hemmerling(sort & price, sub)	30	20	19	14	23	13
Pat Irot (History Rm, Bookstore)	37	33	71	53	88	43
Pat Jertberg (History Rm)	10	11	6	9	14	23
Nancy Lone-Tollefson	40	49	37	36	49	53
Carol Pence (Sunday Sales)	0	0	0	0	0	0
Marie Schmidt (sub) & Hist. Room	34	12	15	23	35	26
Linda Scott (backroom & sub)	0	2	0	2	0	0
Barbara Wilson (sort & price)	5	6.25	4.3	5	6.3	4.3
Marge Boelman (processing)	5	1	8	10	6.3	34
Patty Clugston (videos)	6	7	8	9	9.3	7
Jean Fitzgerald (check-in)	9	3	12	5	8	9
TOTAL	270.3	223.25	227.1	247.5	325.9	288.3

Literacy Tutor Report				
February 2008				
	Last Name	First Name	Key Word	Hours
1	Ahmed	Hafasa	PRREP	6
2	Almanza	Robert	FWS-F	12
3	Armstrong	Tiffany	FWS-F	2
4	Arneal	Jim	PRREP	6
5	Arvizu	Claudia	PRREP	2
6	Ballesteros	Charlene	INTERNSHIP	10
7	Caballeros	Brianna	PRREP	2
8	Caringal	Monica	PRREP	8
9	Carrier	Stephanie	PRREP	2
10	Carrier	Ashley	PRREP	2
11	Chen	Tina	PRREP	4
12	Chhor	Alissa	PRREP	10
13	Chung	Andy	PRREP	26
14	Chung	Ophelia	PRREP	18
15	Chung	Joe	ADULT	2
16	Cisneros	Martha	PRREP	14
17	Cooper	Clarise	FWS-F	31
18	Corales	Wriley	ADULT	18
19	Cox	Anna	FWS-F	16
20	Curiel	Denisse	FWS-F	17
21	De Alba	Rosa	FWS-F	44
22	Dreim	Courney	PRREP	10
23	Eickhoff	Karissa	PRREP	10
24	Espinoza	Lea	PRREP	2
25	Fazil	Mariam	PRREP	6
26	Foster	Elinor	ADULT	2
27	Fuog	Sarah	PRREP	4
28	Galarza	Raquel	FWS-F	14
29	Galvez	Andrea	PRREP	19
30	Galvez	Monica	PRREP	12
31	Gamboa	Adaly	PRREP	8
32	Garcia	Maria	PRREP	6
33	Gomez	Luis	PRREP	16
34	Gonzalez	Danny	PRREP	5
35	Goodman	Dale	ADULT	42
36	Hamrell	Judy	ADULT	4
37	Hernandez	Alejandro	PRREP	6
38	Hernandez	Julio	PRREP	4
39	Holmes	Nancy	ADULT	4
40	Hong	Brian	PRREP	2
41	Huang	Aian	PRREP	6
42	Hussanini	Ayesha	PRREP	2
43	Koliboski	Danielle	FWS-F	8

44	Labid	Josephine	FWS-F	24
45	Lai	Janet	ADULT	6
46	Lara	Melissa	FWS-F	41
47	Lee	Al	ADULT	10
48	Leslie	Sandra	ADULT	4
49	Linson	Jeremy	ADULT	6
50	Lizaola	Luz	FWS-F	2
51	Mahammad	Sunnaa	PRREP	2
52	Manzanarez	Melissa	FWS-F	28
53	Mc Grath	Patricia	ADULT	4
54	Meadow	Brianna	PRREP	10
55	Nardin	Linda	ADULT	6
56	Narez	Patricia	FWS-F	51
57	Nguyen	Justin	PRREP	4
58	Nguyen	Truc (Sara)	FWS-F	40
59	Patel	Shivam	ADULT	2
60	Pendaris	Jennifer	ADULT	24
61	Perez	Christina	FWS-F	41
62	Perez	Marlene	FWS-F	16
63	Pham	Alex	PRREP	12
64	Piran	Grizelle	PRREP	12
65	Ramirez	Araceli	FWS-F	29
66	Rivera	Kelleny	PRREP	8
67	Ross	Charlotte	ADULT	8
68	Rudie	Marlene	ADULT	4
69	Sandoval	Vanessa	ADULT	6
70	Sargeant	Lynn	ADULT	4
71	Serrano	Toni	PRREP	8
72	Shah	Anand	PRREP	6
73	Sheridan	Thomas	FWS-F	80
74	Shimizu	Ken	ADULT	4
75	Silva	Pamela	ADULT	6
76	Silvestri	Nolan	PRREP	8
77	Smith	Allie	ADULT	80
78	Soqui	Evelyn	FWS-F	28
79	Suh	Beom (Stacy)	PRREP	6
80	Tobias	Rachelle	PRREP	16
81	Ton	Sothavy	FWS-F	22
82	Torres	Samuel	INTERNSHIP	22
83	Uribe	Tj	PRREP	4
84	Varma	Varun	ADULT	20
85	Victoriano	Catheline	PRREP	6
86	Viloria	Elysse	ADULT	10
87	Von Regius	Joseph	FWS-F	14
88	Wheeler	Ian	PRREP	2
89	Wingert	Natalie	FWS-F	73
90	Wisheh	Curt	ADULT	26
91	Yun	Jonathan	ADULT	12

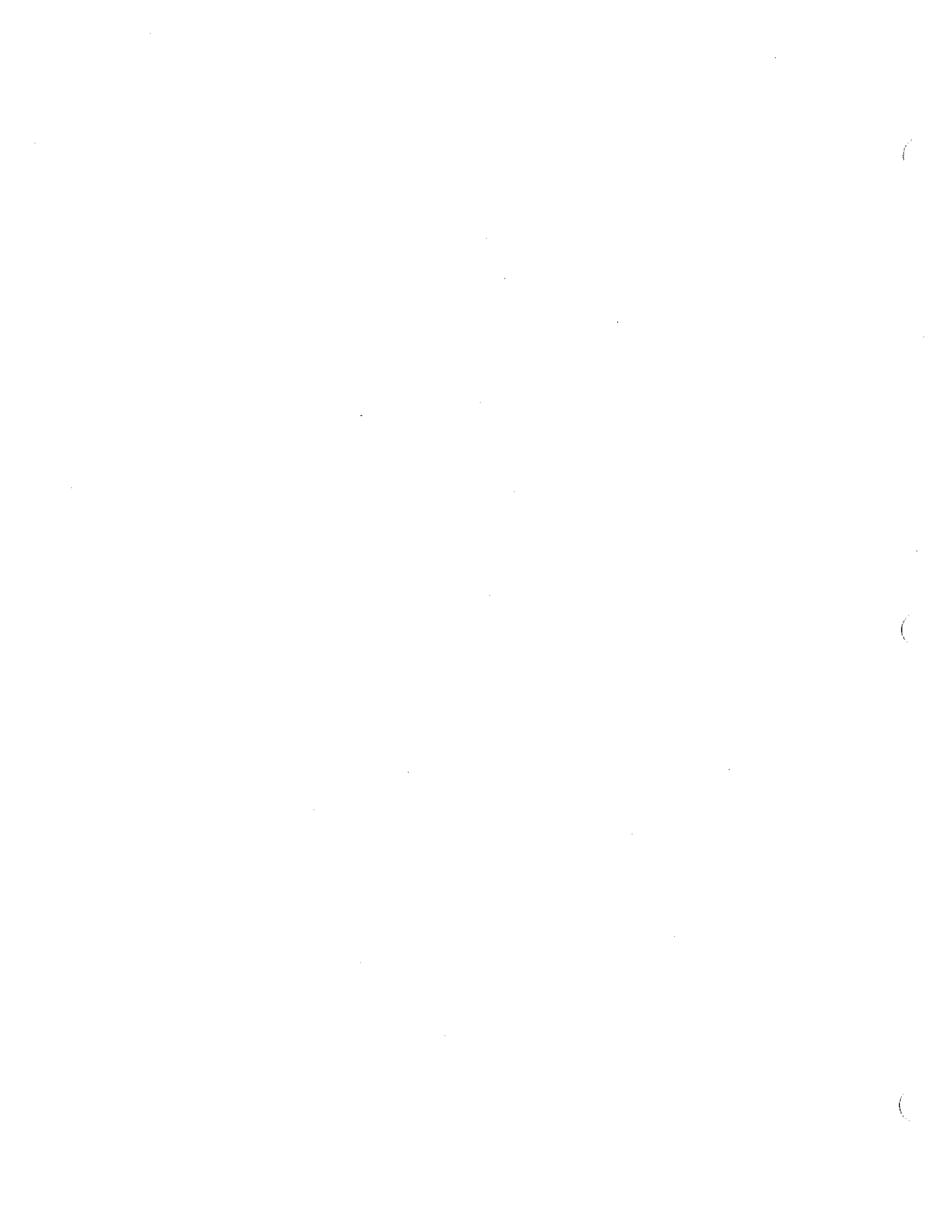
Placentia Library District

Circulation Report – February 2008

	February 2008	February 2007	Y-T-D 2007-8	Y-T-D 2006-7	Y-T-D % change
1st Time Checkouts	17,098	15,653	138,381	123,440	10.8%
Phone Renewals	1,069	799	7,555	7,324	3.1%
In-Building Renewals	447	522	5,292	3,731	29.5%
<u>On-line renewals</u>	1,752	n/a	7,440	n/a	n/a
TOTAL CHECKOUTS	20,366	16,974	158,668	134,495	15.2%
On-Time Checkins	18,432	16,443	156,141	136,801	12.4%
<u>Late Checkins</u>	1,085	1,081	9,544	8,747	8.4%
TOTAL CHECKINS	19,517	17,504	165,685	145,548	12.2%
Holdings Placed	670	485	5,371	4,049	24.6%
Holdings Cancelled	18	10	128	127	0.8%
Holdings Filled	478	373	4,024	3,166	21.3%
NEW PATRON REGISTRATIONS	313	361	2,223	2,702	-21.5%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	6,002	5,769	51,095	48,053	6.0%
Juvenile Print	7,712	7,376	62,371	57,527	7.8%
Audio	1,174	1,071	9,319	8,743	6.2%
Visual	5,477	4,142	42,991	31,208	27.4%
Downloadable Audio Books	61	0	297	89	70.0%
<u>Downloadable e- Books</u>	51	0	187	97	48.1%
TOTAL CIRCULATION	20,477	18,358	166,260	145,717	12.4%
CIRCULATION BY PLACE OF RESIDENCE					
Placentia residents	11,905	11,275	95,250	82,877	13.0%
<i>Placentia residents (as a percentage)</i>	<i>58.1%</i>	<i>61.4%</i>	<i>57.3%</i>	<i>56.9%</i>	
Anaheim residents	2,592	3,511	29,001	24,641	15.0%
<i>Anaheim residents (as a percentage)</i>	<i>12.7%</i>	<i>19.1%</i>	<i>17.4%</i>	<i>16.9%</i>	
Non-residents (includes Anaheim)	8,572	7,083	71,010	62,840	11.5%
<i>Non-residents (as a percentage)</i>	<i>41.9%</i>	<i>38.6%</i>	<i>42.7%</i>	<i>43.1%</i>	
TYPES OF ACTIVE BORROWERS					
Adult	14,827	13,363			
Young Adult	289	241			
Juvenile	2,725	3,083			
New Borrower	1,401	1,351			
Reciprocal borrowers	179	n/a			
Gold Members	546	n/a			
<u>Other (staff)</u>	397	308			
TOTAL ACTIVE BORROWERS *	20,364	18,346			
TOTAL REGISTERED BORROWERS **	34,979	31,785			
ATTENDANCE	51,139	49,079	409,038	374,163	8.5%

* Active borrowers have used the Library this month

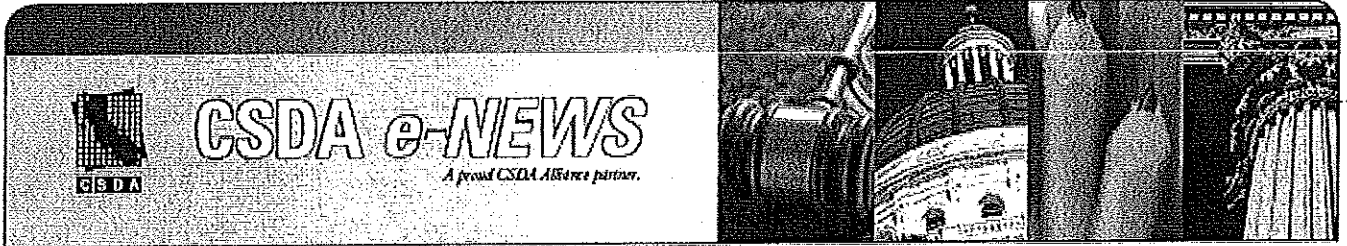
** Registered borrowers have used the Library within the past 12 months



Elizabeth Minter

From: Neil McCormick [neilm@cda.net]
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March 10, 2008

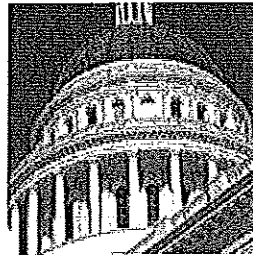
In this issue...

- [Bring Broadband to Your District—Support SB 1191](#)
- [New Water Bond Proposed](#)
- [Greening the Golden State Focus of Green California Summit & Expo](#)
- [Appellate Court Rules in Favor of Annexation Procedures used by District](#)
- [OPEB Workshop](#)
- [NEW MEMBER BENEFIT! Discounted Background Screening and Employee Hotline Service for Your District!](#)
- [Register for CSDA's Special District Leadership Academy](#)
- [New Opportunity for Board Member Training and Ethics Compliance Training](#)
- [The Efficient Board Secretary](#)
- [Attorneys to Receive Continuing Education Credits at CSDA Annual Conference](#)
- [Special District Risk Management Authority Safety/Claims Education Day - March 25](#)
- [CSD Holds Goal Workshop From Sludge to Fertilizer](#)

Employment

Here are the latest job opportunities posted on SpecialDistrictCareers.com:

Bring Broadband to Your District—Support SB 1191



A bill to give CSDs the authority to provide broadband (high-speed) Internet access to their constituents is being heard soon and your help is needed to get the bill passed! [Read about Senate Bill 1191...](#)

New Water Bond Proposed

Senator Mike Machado (D-Linden) has introduced a new bond proposal aimed at jumpstarting the currently stagnant legislative special session dealing with water. Senate Bill 6 (2nd Special Session) (SBX2 6)—the Safe Drinking Water Act of 2008—would authorize \$6.75 billion-worth of general obligation bonds for various water projects throughout the state. [Read about the bond proposal...](#)

Greening the Golden State Focus of Green California Summit & Expo

Builders, designers, developers, facilities managers, purchasing agents and anyone involved in greening their agencies or organizations should not miss the Green California Summit & Exposition (April 7-9, Sacramento Convention Center). [Read more about this event...](#)



Appellate Court Rules in Favor of Annexation Procedures used by District

In the recent case of Citizens for Responsible Open Space vs. San Mateo County LAFCO (Ct. App., First App. Dist., January 31, 2008), a California appellate court upheld annexation procedures utilized by the Midpeninsula Regional Open Space District (MPROSD), with respect to annexation of a large portion of coastal San Mateo County into the open space district. CSDA was pleased to file an amicus brief supporting MPROSD's position that the procedures they utilized in the annexation process complied with the requirements of the Cortese-Knox-Hertzberg Act (CKH Act). [Read more about the court's decision in this case...](#)

CSDA Calendar

- March 14
[CSDA Board of Directors Meeting](#)
- March 14
[Staying in Compliance Petaluma](#)
- March 21
[Governance Foundations Sacramento](#)
- March 25
[SDRMA Safety/Claims Education Day Sacramento](#)
- March 27
[Ethics Training Bakersfield](#)
- March 27-28
[Board Secretary Training Emeryville](#)
- March 28
[Ethics Training Sacramento](#)
- April 7-9
[Green California Summit and Exposition](#)

Civil Engineer
 Mojave Water Agency

Finance Officer
 McCloud Community
 Services District

Accountant
 Los Osos Community
 Services District

Director of Administration
 Rancho Murieta Community
 Services District

Transportation Engineer
 Transportation Agency for
 Monterey County

Executive Director
 Russian River Flood Control
 and Water Conservation
 Improvement District

Controller
 Mojave Water District

[View the complete list of
 current employment
 opportunities here.](#)

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 posting employment
 opportunities with CSDA, call
 877.924.CSDA (2732).

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CSDAMobile.com	CSDA Career Center

CAITRUST
 POOLED INVESTMENT FUNDS FOR LOCAL AGENCIES

**Save the Date: March 19, 2008
 OTHER POST EMPLOYMENT BENEFITS**

Sponsored by the CSAC Finance Corporation and the County Administrative Officers Association of California, this program is a one day professional development and educational session on March 19, 2008, at the Sheraton Hotel, Sacramento.

This program is designed for professional staff at all levels within your organization that need to develop an understanding of OPEBs. An outstanding selection of speakers that are the most qualified within their areas of expertise have been assembled to make the presentations. [Learn more about this workshop and register...](#)

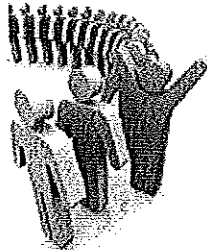
Membership

NEW MEMBER BENEFIT!
Discounted Employee Screening and Hotline Service for Your District!

As our newest member benefit, CSDA has formed a partnership with Employee Relations to bring your district cost-saving services to ensure your new hires are successful! Through this new partnership, CSDA members will enjoy savings of 20-30%! [Learn more about this new member benefit...](#)

Education

Register for CSDA's Special District Leadership Academy



Citizen governance is the backbone of American democracy. The basic assumption of our governance system is that ordinary citizens who are elected or appointed to public boards reflect the beliefs, values and needs of the community. [Read more about the](#)

[academy...](#)

New Opportunity for Board Member Training and Ethics Compliance Training



The Garberville Sanitary District and the Redway Community Services District will host Board Member Training on Friday, June 6, 2008, at the Barnum Retreat in Redway, CA. [Read more about this added Board Member Training...](#)

The Efficient Board Secretary



The 2008 Board Secretary Sessions are open for registration and this is a class you will not want to miss. Something new has been added. During the lunch-hour of Board Secretary Training, Hedy Aref, President of Incrementum, will teach a one-hour session on electronic document management. [Read more](#)

**May 6
 State Controller's
 Workshop
 Sacramento**

**May 12
 Special Districts
 Legislative Day
 Sacramento**

**Sept 22-25
 CSDA Annual
 Conference and
 Exhibitor Showcase
 Irvine**

[View the complete
 education calendar
 here.](#)

FAQ

**Do you know where you
 can go to receive your
 mandatory AB 1234
 Ethics Compliance
 Training this year?**

[Learn the answer here!](#)

about this exciting addition...

Attorneys to Receive Continuing Education Credits at CSDA Annual Conference



CSDA has added a new track of workshops to the 2008 Annual Conference specifically designed for attorneys. Addressing a number of

legal issues pertinent to special districts, the Legal Issues Track will also offer attorneys Minimum Continuing Legal Education (MCLE) credits in the areas of legal ethics, detection and prevention of substance abuse and the elimination of bias in the legal profession. Read more about the MCLE track...

Special District Risk Management Authority (SDRMA) Safety/Claims Education Day - March 25



SDRMA is hosting its annual Safety/Claims Education Day on March 25, 2008 at the Radisson Hotel in Sacramento. Registration is open and space is filling up fast. This is a must-attend event. Sessions will include Sexual Harassment Compliance Training, Liability Claims Compliance, On-line Safety Training and more. Read more about Safety/Claims Day...

In the News

CSD Holds Goal Workshop

Plans for increased public communication, updates on district projects and proposed strategies for the coming year were a few of the topics discussed during the Discovery Bay Community Services District's (CSD) bi-annual workshop held last weekend. Read more of this story...

From Sludge to Fertilizer

Thousands of gallons of warm, muddy-looking sludge bubbled away in a tank below a gangway at the Fallbrook Public Utility District wastewater treatment plant, looking like something lifted from Willy Wonka's Chocolate Factory. But sludge it was, and destined to be slurped through a new processing system that went on line last month at the sewage treatment plant on Alluras Road in Fallbrook. Read more of this story...

Spread the e-News!

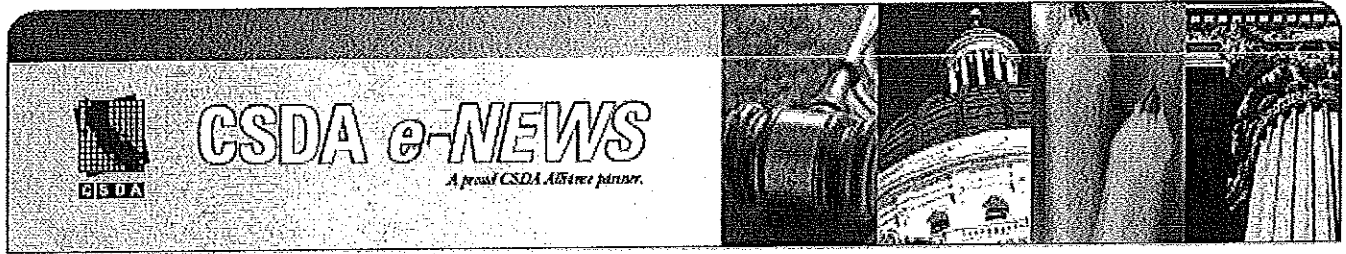
If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Travis Wills at Travisw@csda.net or (877) 924-CSDA (2732).

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If you prefer not to receive any further email from CSDA, please let us know.





Save the Date: March 19, 2008

OTHER POST EMPLOYMENT BENEFITS

Sponsored by the CSAC Finance Corporation and the County Administrative Officers Association of California, this program is a one day professional development and educational session on March 19, 2008, at the Sheraton Hotel, Sacramento.

This program is designed for professional staff at all levels within your organization that need to develop an understanding of OPEB's. An outstanding selection of speakers that are the most qualified within their areas of expertise have been assembled to make the presentations.

PROGRAM DETAILS

[Click here to register.](#)

MARCH 19, 2008 SHERATON HOTEL
1230 J Street, Sacramento, CA

PURPOSE: To provide information and education regarding Other Post Employment Benefits in a professional training session for County Administrators/Executives, Auditor/Controllers, Treasurer/Tax Collectors, Human Resource Directors, 1937 Act Retirement System Administrators, Special District Administrators and Managers, and their respective staffs.

PROGRAM

9:00 a.m. Tom Branam, Chair, Governor's OPEB Commission.

Mr. Branam will provide a summary of the findings of the Commission and its relevance to counties, including actuarial concerns and potential legislative efforts for changes in state law.

9:45 a.m. Andy Yeung, Actuary, Segal Company, San Francisco.

Mr. Yeung will provide comments regarding GASB 45 and the impact upon local government with regard to OPEB issues.

Break

11:00 a.m. Robert Blum, Attorney, Hanson, Bridgett, Marcus, Vlahos and Rudy, LLP

Mr. Blum will discuss options for holding and investing OPEB assets and tax issues raised by the Governor's Commission.

12:15 p.m. Lunch

1:00 p.m. Richard Stensrud, Administrator, Sacramento County Retirement System and Rand Anderson, Manager, Constituent Relations Office, Public Employees Retirement System.

Mr. Stensrud will address issues specific to 1937 Act Retirement Systems with Mr. Anderson addressing issues related to PERS, including the investment of funds (OPEB Trust Fund).

1:45 p.m. Steven Woodside, County Counsel, County of Sonoma and Laura Armor, Human Resources Director, County of Marin and Immediate Past President of the County Personnel Administrators Association of California.

Mr. Woodside will provide an overview of issues specific to a 1937 Act Retirement System and issues that exist concerning employee and retiree expectations for the provision of health benefits. Ms. Armor will address current labor relations issues that have risen in the context of labor negotiations around the state.

2:30 p.m. John Guthrie, Director of Finance, Santa Clara County and Virginia C. Magan, Partner, Orrick, Herrington and Sutcliffe, LLP

Mr. Guthrie and Ms. Virginia Magan will discuss issues related to OPEB pre-funding, bonded indebtedness and the potential lack of Federal Government support to pay a share of OPEB costs, and other issues related to implementation of potential changes in the law.

There will be time at the end of each session for Q and A.

There is a \$25 registration fee for this event. Please R.S.V.P. no later than March 14th. [Register here!](#)



*County Administrative Officers
Association of California*



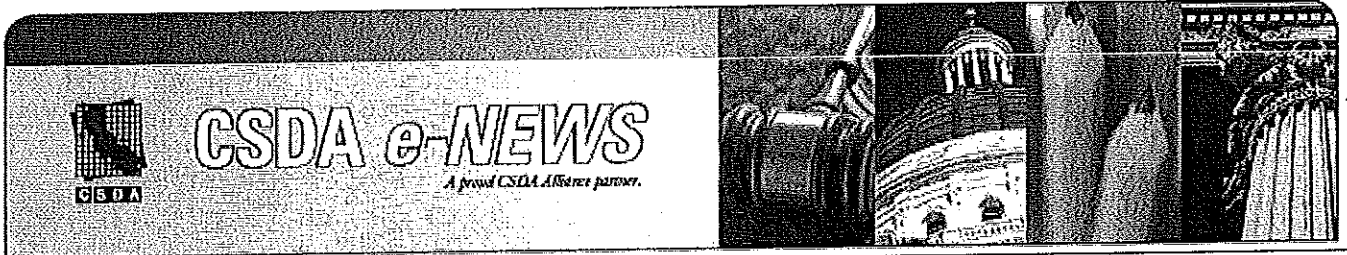
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March 3, 2008

In this issue...

- [LAO Proposes To Shift Water/Wastewater Districts' Property Tax](#)
- [Karen Bass Selected As New Speaker](#)
- [CSDA Announces New Partnership with CalTRUST](#)
- [New Guidelines on Investments Available](#)
- [General Manager Training and Supervisory Training Were Huge Successes](#)
- [Annual Conference 2008 - Exhibitor Showcase Is Over 80% Sold Out](#)
- [Register Now for March Classes](#)
- [Fire Department Donates Gear to Mexico](#)
- [Temecula Cemetery Goes High-Tech](#)

Employment

- [Here are the latest job opportunities posted on **SpecialDistrictCareers.com**:](#)
- [Civil Engineer Mojave Water Agency](#)
- [Finance Officer McCloud Community Services District](#)

LAO Proposes To Shift Water/Wastewater Districts' Property Tax



In its alternative budget, the Legislative Analyst's Office (LAO) proposed shifting the burden of parole supervision from the state to the county. To fund this, the LAO proposed to shift property tax revenues of water and wastewater/sanitation districts to the county. This amount is supplemented by cities' Proposition 172 money (a ½ cent sales tax for public safety) and the vehicle license fee (VLF). [Read more about the LAO's proposal...](#)

Karen Bass Selected As New Speaker

Assembly Member Karen Bass (D-Los Angeles) was selected as the new Speaker of the Assembly, taking over for the termed-out Fabian Nunez (D-Los Angeles). Bass can potentially serve for only two years (compared to Nunez's five years) and is now in the leadership group where three of the four members from both houses are new.

CSDA Announces New Partnership with CalTRUST: An Investment Option for Your District

NEW MEMBER BENEFIT Offering a diversification option to investing district funds, CSDA is proud to announce our partnership with CalTRUST; a Joint Powers Authority created by local public agencies to provide a convenient method for local public agencies to pool their assets for investment purposes. As an additional option to the Local Agency Investment Fund (LAIF), CalTRUST has a strong history of outperforming LAIF over the long-term. [Learn more about CalTRUST and how it can benefit your district...](#)

New Guidelines on Investments Available

The California Debt and Investment Advisory Commission released its latest guidelines on investment of public funds. These guidelines provide local agencies and other interested parties with information on recent state law changes that affect the investment of public funds. [Read more about the new guidelines...](#)

Education

CSDA Calendar

- [March 6-7 Board Member Training Marina Del Rey](#)
- [March 14 CSDA Board of Directors Meeting](#)
- [March 14 Staying in Compliance Petaluma](#)
- [March 21 Governance Foundations Sacramento](#)
- [March 25 SDRMA Safety/Claims Education Day Sacramento](#)
- [March 27 Ethics Training Bakersfield](#)
- [March 27-28 Board Secretary Training Emeryville](#)
- [March 28 Ethics Training](#)

Accountant
Los Osos Community
Services District

Director of Administration
Rancho Murieta Community
Services District

Transportation Engineer
Transportation Agency for
Monterey County

Executive Director
Russian River Flood Control
and Water Conservation
Improvement District

Controller
Mojave Water District

Support Services Manager
Oakdale Irrigation District

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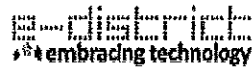
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**General Manager Training and Supervisory
Training Were Huge Successes**



Our thanks go out to the many individuals who joined us in beautiful Auburn, CA to attend General Manager Training and Supervisory Training. [Read more about these trainings...](#)

**Annual Conference 2008 – Exhibitor
Showcase Is Over 60% Sold Out**



If you are a Business Affiliate or a vendor who wants to participate in the 2008 CSDA Annual Conference and Exhibitor Showcase, then you

need to register now. [Read more about how to give your business more exposure...](#)

Register Now for March Classes



We have a number of classes available this month for you to attend and receive valuable training, some of which are filling quickly. [Read more about what classes are available in March...](#)

In the News

Fire Department Donates Gear to Mexico

Cosumnes Community Services District Fire Department is helping Mexican firefighters by donating surplus vehicles, equipment and protective clothing, the department said Monday. [Read more of this story...](#)

Temecula Cemetery Goes High-Tech

You don't have to be smarter than a fifth grader to know who is buried in Grant's Tomb. Figuring out who's interred under a grave marker that reads simply 'Mother' or 'Gunslinger' is a bit tougher. While the names of all those buried in the 120-year-old Temecula Public Cemetery may never be known, general manager Cindi Beaudet is in the final phase of completing a comprehensive survey of the grave sites that is soon to be available on the Internet. [Read more of this story...](#)

Spread the e-News!

If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Travis Wills at Travisw@cgsda.net or (877) 924-CSDA (2732).

**Summit and Exposition
Sacramento**

May 12
Special Districts
Legislative Day
Sacramento

Sept 22-25
CSDA Annual
Conference and
Exhibitor Showcase
Irvine

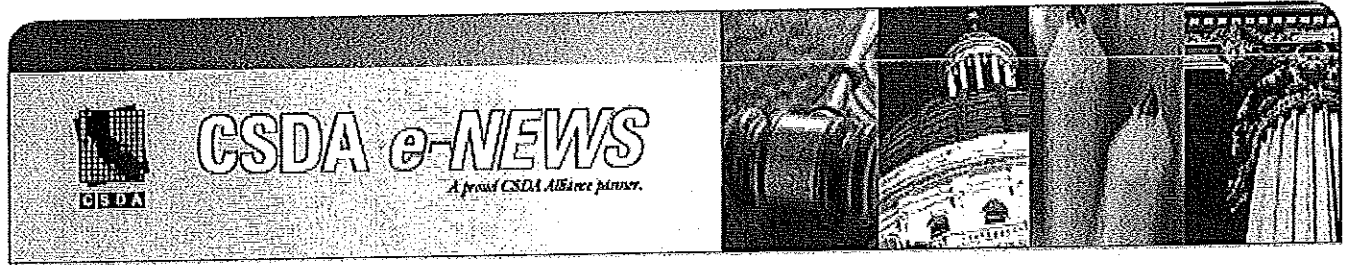
[View the complete
education calendar
here.](#)

FAQ

**My district already
invests in LAIF, why
should we participate in
CalTRUST?**

[Learn the answer here!](#)





CSDA Announces New Partnership with CalTRUST: An Investment Option for Your District

Offering a diversification option to investing district funds, CSDA is proud to announce our partnership with CalTRUST; a Joint Powers Authority created by local public agencies to provide a convenient method for local public agencies to pool their assets for investment purposes. As an additional option to the Local Agency Investment Fund (LAIF), CalTRUST has a strong history of outperforming LAIF over the long-term.

The liquidity, transparency and daily mark-to-market features of the CalTRUST Short-Term Account make it a great choice for local agencies looking to diversify their investments. This is particularly true in turbulent market conditions. Standard & Poors has given the CalTRUST Short-Term Account a "AA/S-1+" rating, stating that the portfolio has "extremely low sensitivity to changing market conditions," which demonstrates CalTRUST's approach to risk.

Any California local agency may participate in CalTRUST and invest. Funds from all participants are pooled in each of the accounts, with participants receiving units in the Trust and designated shares for the particular accounts in which they invest.

CalTRUST offers the option of three accounts to provide participating agencies with a convenient method of pooling funds - a short-term, a medium-term, and coming soon a long-term account. Each account seeks to attain as high a level of current income as is consistent with the preservation of principal.

In addition to being a great diversification tool, CalTRUST has established a track record of solid returns. As the Portfolio Snapshot below illustrates, the CalTRUST Short-Term Account has outperformed its benchmark, LAIF, by 8 basis points per year, on a net basis, for the two years ending January 31, 2008; and by 10 basis points a year, on a net basis, since its inception in February 2005.

Just some of the many agencies already participating in CalTRUST include:

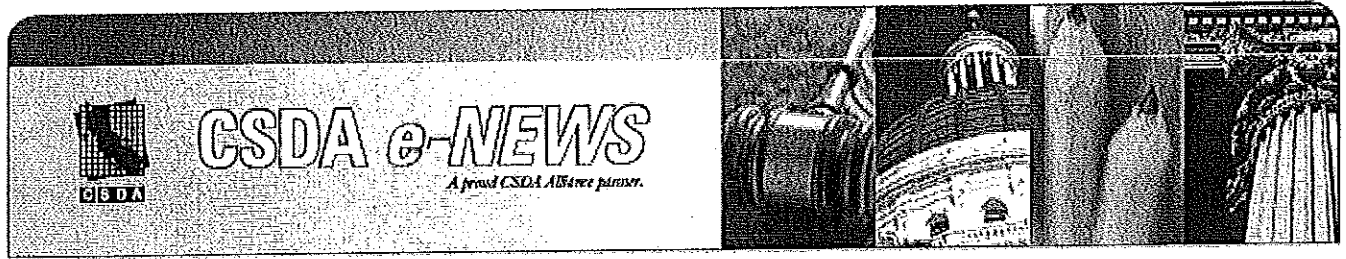
- Rio Alto Water District
- Central California Irrigation District
- West County Wastewater District
- Dudley Ridge Water District
- San Luis & Delta-Mendota Water Authority
- Westlands Water District

- Eastern Municipal Water District
- Chino Basin Water Conservation District
- West Valley Mosquito & Vector Control District
- Water Facilities Authority
- Kings River Conservation District
- Helendale Community Services District
- Inland Empire Utilities Agency

Open to agencies of all sizes, CalTRUST is a great opportunity to invest your district's funds be it your sole investment or simply a way to diversify funds. The stability, trust and confidence in the CalTRUST program is demonstrated by the Trust's total assets, which exceed \$650 million to date. For more information, or to begin your investment today, visit the us online at www.csdanet/caltrust.htm or contact the CSDA office at 877.924.CSDA (2732).

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud CSDA Alliance Partner



New Guidelines on Investments Available

The California Debt and Investment Advisory Commission released its latest guidelines on investment of public funds. These guidelines provide local agencies and other interested parties with information on recent state law changes that affect the investment of public funds. The 2008 update reflects statutory changes effective January 1, 2008 and newly revised consensus recommendations. The 2008 update should be used to replace all previous versions of the document.

You can access the document through CSDA's Members Only website at <http://members.csdanet> and clicking on the Legislation and Grassroots tab.

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Elizabeth Minter

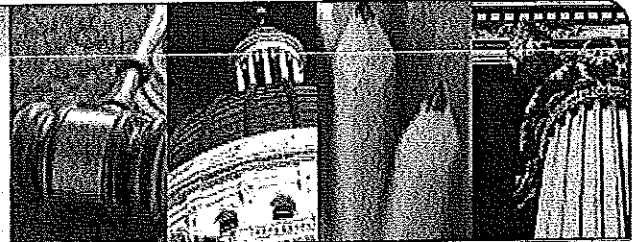
From: Neil McCormick [neilm@cda.net]
Sent: Tuesday, February 19, 2008 1:54 PM
To: eminter@placentalibrary.org
Subject: CSDA e-News for the week of February 18, 2008

If this email does not display properly, please view our [online version](#).
To ensure receipt of our email, please add 'CSDA@informz.net' to your address book.



CSDA e-NEWS

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February 19, 2008

In this issue...

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[Annual Conference 2008 Boasts a New Surprise](#)

[Better than Free: \[www.csdamobile.com\]\(http://www.csdamobile.com\)](#)

[Fallbrook Health Care Grants to be Reviewed](#)

[Truckee Utility Seeking More Geothermal Power](#)

Employment

Here are the latest job opportunities posted on SpecialDistrictCareers.com:

Executive Director
Russian River Flood Control and Water Conservation Improvement District

Controller

Bill On CSDs and Broadband Introduced



Senator Elaine Alquist (D-Santa Clara) introduced Senate Bill 1191, which would give all community services districts (CSDs) the authorization to provide broadband Internet services and facilities. [Read about SB 1191...](#)

Mid-Year Budget Cuts Approved

Last Friday the Legislature approved \$2 billion in cuts to the current year budget and Governor Arnold Schwarzenegger is expected to approve them. [Read about these budget cuts...](#)

Nominate Your District's Environmental Achievement for the Green California Leadership Awards

In conjunction with the Green California Summit and Exposition (April 7-9, Sacramento Convention Center), the Green Technology Advisory Board, of which CSDA is a member, has established the Green California Leadership Awards. [Read more about the awards...](#)



Education

Seven Locations Available for Ethics Training

CSDA Calendar

Feb 21
General Manager Training
Auburn

Feb 22
Supervisory Training
Auburn

March 6-7
Board Member Training
Marina Del Rey

March 14
CSDA Board of Directors Meeting

March 14
Staying in Compliance
Petaluma

Sept 22-25
CSDA Annual Conference and Exhibitor Showcase
Irvine

[View the complete education calendar here.](#)

FAQ

Do you know what new classes are being

Mojave Water District

Support Services Manager
Oakdale Irrigation District

Accountant/Office Manager
Olivehurst Public Utilities
District

Purchasing Officer
Santa Fe Irrigation District

Temporary Recreation
Supervisor I/II - Aquatics
Southgate RPD

Finance Director
Padre Dam MWD

Finance Director
El Dorado Hills CSD

Wastewater
Operator/Manager P/T
Woodbridge Sanitary District

General Manager
Isla Vista RPD

Public Information Officer
Southgate Recreation and
Park District

Recreation Supervisor I/II
Southgate Recreation and
Park District

Harbor Facilities Manager
Port San Luis Harbor District

View the complete list of
current employment
opportunities here.

For more information on
posting employment
opportunities with CSDA, call
877.924.CSDA (2732).

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For your convenience,
we now have seven
locations scheduled for
AB 1234 mandatory
ethics training. AB 1234
requires special district
directors and trustees to
receive ethics training
every two years. Read
more about Ethics
Training...

Register now for Board Member Training



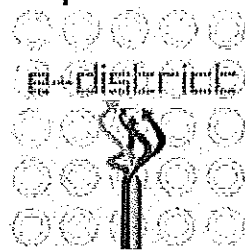
There is still time to register for this valuable training
to new and veteran board members in sunny
Marina Del Rey, CA! Read more about this
valuable training and what other's have had to say
about it...

**Special District Leadership Academy
Registration Now Open**



The brochures are in the mail and
registration is now open. It is that time
of year. As board members committed
to good governance and effective
leadership, you will want to check the
schedule and register now for one, two,
or all four modules of the CSDA
Leadership Academy. Click here to
read more about SDLA...

**Annual Conference 2008 Boasts a New
Surprise**



This year's Annual Conference and
Exhibitor Showcase has something for
everyone -- including a pre conference
golf tournament. Coordinated and
hosted by the enthusiastic ISDOC
chapter, Independent Special Districts
of Orange County, the golf tournament
promises to be the hit of the 2008
conference. Read more about this

year's conference...

Membership

Better than Free!



What can be better than free? The deals
offered on www.csdamobile.com, one of our
newest member benefits that brings CSDA
members great deals and discounts on cell
phones and services.

CSDA members are able to purchase the phone of their
choice, including smart phones, music phones, Razrs and
more! Most shipping and phones are free and you will receive
your order within days! Many phones are even **better than
free** with rebates and discounts adding up to more than
the cost of the phone! You will realize discounted service rates
as well.

answer!



This program is available to all CSDA member agency staff and elected officials. Purchases can be made for both personal and/or business uses. So whether you need new phones for your district, yourself, friends or family, www.csdamobile.com is there for you!

In the News

Fallbrook Health Care Grants to be Reviewed

The Fallbrook Healthcare District is expected to sift through preliminary applications from 16 nonprofit groups seeking grants when its board of directors meets Wednesday, officials said last week. Every year, the district doles out about a dozen grants to groups that fulfill unmet health care needs, but the process of choosing which programs to fund takes several months. [Read more of this story...](#)

Truckee Utility Seeking More Geothermal Power

In an effort to add renewable energy to Truckee's power portfolio, the Truckee Donner Public Utility District will seek a 20-year contract with a geothermal power plant. District staff planned to ask the board this week to approve an agreement with the Northern California Power Agency to purchase approximately .38 megawatts from the Geysers geothermal field in Sonoma and Lake counties. [Read more of this story...](#)

Spread the e-News!

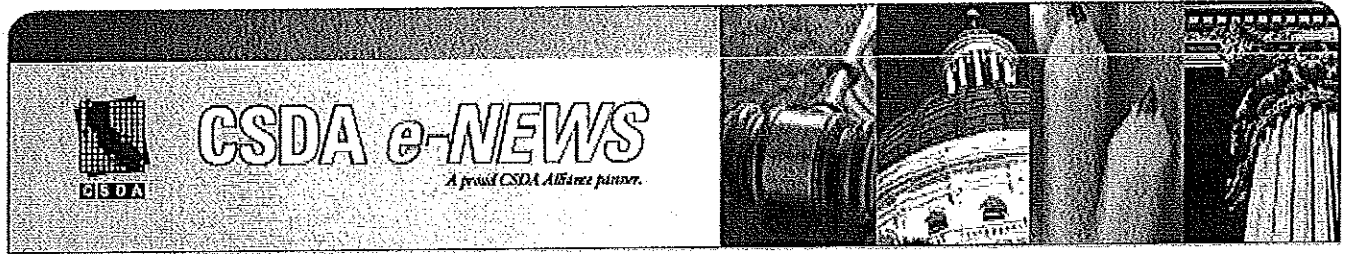
If you know of board members or employees from your district who would benefit from receiving CSDA e-News, simply reply to this email and send us their names, titles and email addresses – that ensures they'll begin receiving CSDA e-News every week. For more information, contact Travis Wills at Travisw@csda.net or (877) 924-CSDA (2732).

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.2732

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If you prefer not to receive any further email from CSDA, please [let us know](#).





Mid-Year Budget Cuts Approved

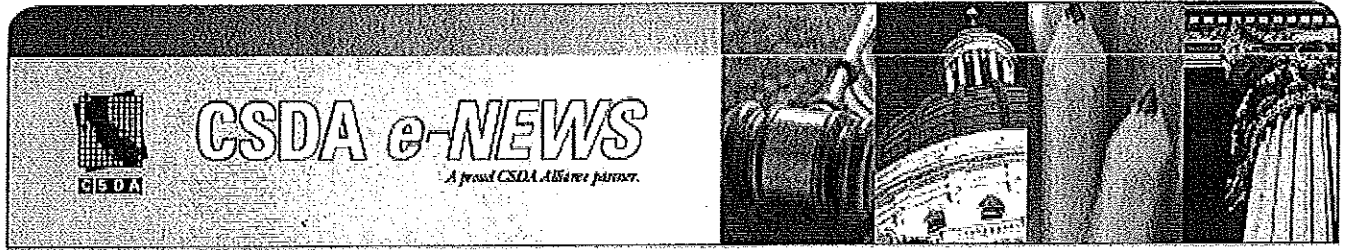
Last Friday the Legislature approved \$2 billion in cuts to the current year budget and Governor Arnold Schwarzenegger is expected to approve them. This includes a \$400 million reduction to schools. Lawmakers approved a 10 percent reduction in payments to Medi-Cal providers, including doctors and hospitals. The cut would begin July 1 for a savings of \$544 million in the new fiscal year. Additional savings would be achieved by delaying payments to counties and providers. Other short-term savings would come from withholding state cost-of-living increases to welfare recipients, delaying 60 judicial appointments, and using more public transit money for school bus service.

All the cuts amount to a \$1 billion surplus for the current year, which would be applied to next fiscal year's budget deficit. The 18-month budget deficit is estimated to be \$14.5 billion.

A point of contention came in the Assembly, over one provision of the cuts—closing a loophole on buying boats, airplanes and yachts. The so-called "yacht tax" proposal would require purchasers of boats, motor homes and airplanes to pay sales tax no matter how long the items are left out of state. It fell seven votes short of the necessary two-thirds margin needed in the Democratic-controlled Assembly, with all but three Republicans voting for the provision. "It's amazing how it's okay for some to assume that making Medi-Cal cuts for health services to the poor is okay, but it's not okay to tell yacht owners that they shouldn't be getting a big tax break to buy a boat," said Assembly Speaker Fabian Núñez (D-Los Angeles).

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Seven Locations Available for Ethics Training

For your convenience, we now have seven locations scheduled for AB 1234 mandatory ethics training. AB 1234 requires special district directors and trustees to receive ethics training every two years. Included with attendance at CSDA Ethics Training is a tracking service that will notify each attendee when they are due to renew their training requirements. Additionally, this complimentary service can provide duplicate certificates of completion if they are misplaced or if confirmation of compliance is needed.

The seven locations are:

March 14 – Petaluma
March 27 – Bakersfield
March 28 – Sacramento
October 16 – Sacramento
October 23 – Camarillo
October 24 – Fresno
November 7 – Nipomo

For more information or to register for one of these trainings, please contact Chris Ashley, education assistant, at 877.924.CSDA (2732) or chrisa@csda.net.

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

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Elizabeth Minter

From: Jeri Takeda [jtakeda@mcls.org]
Sent: Monday, March 10, 2008 9:28 AM
To: 'MCLS/SLS/SSCLS/Associate Member Libraries'
Cc: bgallardo; ccarlisle; mgermroth; palger; pcollins; rgarza; shaber
Subject: FW: [calix] NEWS FROM THE CAPITOL
Attachments: ATT00030.txt

From: calix-bounces@lists.sjsu.edu [mailto:calix-bounces@lists.sjsu.edu] **On Behalf Of** Melinda Cervantes
Sent: Friday, March 07, 2008 4:52 PM
To: calix@lists.sjsu.edu
Subject: [calix] NEWS FROM THE CAPITOL

TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
FROM: Mike Dillon, CLA Lobbyist and Christina Dillon, CLA Lobbyist
RE: NEWS FROM THE CAPITOL

SENATOR SIMITIAN INTRODUCES NEW LIBRARY CONSTRUCTION BOND BILL

[More Info](#)

We are pleased to report that Senator Joe Simitian, one of the biggest supporters of library issues in the legislature, has introduced a new library construction bond bill for the 2008 session. The \$4 billion general obligation bond measure will be sponsored by the California Library Association. SB 1516 would enact the California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2010, if approved by the voters during the 2010 statewide primary election.

You may recall that Senator Simitian authored SB 156 last session, a \$4 billion library bond measure, which was held in the Senate Appropriations Committee due to cost concerns. SB 156, if passed by the legislature, would have appeared on the ballot in 2008. In light of the state's increasingly difficult Budget situation this year, Senator Simitian thought that the more prudent approach with his new SB 1516 would be to look to the out-years for the Budget to improve, which would mean a 2010 ballot placement.

In order to forward a measure of this magnitude during a year when the state is facing a \$16 billion deficit, CLA members and affiliates will need to assist us in the coming weeks and months with a significant letter writing campaign. The bill must be in print for 30 days before it can be heard in committee. Thus, we will be anticipating a hearing, likely in the Senate Education Committee, in late March or early April. We know that libraries and library groups are going to be very interested in the success of SB 1516. Thus, we will alert you when the bill is set for hearing and will provide you with a list of names of committee members to write.

Submitted by Mike Dillon and Christina Dillon, CLA Lobbyists

Melinda Cervantes, Chair
CLA Legislative Committee
melinda.cervantes@lib.sccgov.org

SENATOR SIMITIAN INTRODUCES NEW LIBRARY CONSTRUCTION BOND BILL

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Action Alert



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Submitted by Mike Dillon and Christina Dillon, CLA Lobbyists

 [Tell A Friend](#)

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Elizabeth Minter

From: California Library Association [info@cla-net.org]
Sent: Wednesday, March 05, 2008 9:16 AM
To: Elizabeth Minter
Subject: Library Legislative Day 2008



Library Legislative Day in Sacramento

April 18, 2008

[More Info](#)

Library Legislative Day in Sacramento will be held on Wednesday, April 16th, 2008 and our network of Legislative Contacts is busy making appointments with legislators to discuss topics of interest to the library community.

Sponsored by the California Library Association (CLA), the California School Library Association (CSLA), and the California Association of Library Trustees and Commissioners (CALTAC), Library Legislative Day is an opportunity for library staff and supporters to meet with your state Legislators and/or their staffs in their Capitol offices.

We will brief Legislators on issues affecting public and school libraries, tell them how libraries are making a difference in the lives of their constituents, and learn more about the current situation in Sacramento.

Registration for Library Legislative Day is a 2-step process.

1. Register with CLA. To register online, visit <http://www.regonline.com/LibraryLegislativeDay>. You may also register by mail using the registration form on CLA's website at http://www.cla-net.org/included/docs/LegDay_Registration.pdf.

A small registration fee will help offset the costs of this event. An important briefing will be promptly at 8:30 AM - please make travel arrangements to ensure you are there on time. You will need to make your own arrangements for accommodations if required.

2. Go to www.legiday.net.

This website will provide appointment dates and times and allow you to add your name to the appointment list for specific legislators.

At the www.legiday.net login screen, enter:

Account name: member

Password: member

After you hit enter you will be taken to a new screen. Click on "legiday" to enter the database. This will take you to the Home Page for the Legislative Day 2008.

Click on "Legislators". This will take you to a listing of all legislators in the database. Legislators are listed in district order by default. By clicking the headers of the columns you can sort the list by individual field. Also note there are other navigation tools in the header of list of legislators, e.g. alphabetical shortcuts and links to individual legislative houses.

For each legislator, click on either "View" or "Sign Up" to the left of the legislator's name to bring up a screen with the legislator's appointment information. You will then be prompted to enter your name and contact information.

The website will be updated as appointments are made. If no appointment has yet been made with your legislator(s), keep checking! The Legislative Contacts are setting up appointments as quickly as possible, but it can be a slow process.

Registration details:

NOTE: If you are a member of CLA, CSLA, or CALTAC, the database will automatically retrieve the contact information on record for you. If the database brings up a list of names and you are not on that list, you may register your name and email address by following the instructions at the top of the screen.

IMPORTANT #1: Always click on-screen buttons to post information. Simply hitting the Return or Enter key on your keyboard may not work.

IMPORTANT #2: Always click the /Log out/ link when you are finished. If you leave the screen idle for more than 5 minutes, you will be automatically logged out. The database can accommodate only 100 simultaneous users.

IMPORTANT #3: It can take some time for the Legislative Contact to set up the appointment. If the database does not yet list an appointment date and time with your Legislator please keep checking.

IMPORTANT #4: Please sign up for appointments by Friday, April 11 to ensure your name can be included in the printed schedule of appointments that is distributed on Legislative Day.

As you plan your participation in Library Legislative Day, here are some things to keep in mind:

*Fact sheets are being developed for key legislative issues and will be available in early April. Prior to traveling to Sacramento, you are encouraged to check the [CLA](#)

website under the heading of Legislation/Advocacy to help you prepare for your meetings with legislators.

*You may wish to bring brief handout materials (such as a brochure or newsletter highlighting the services provided by your library) that can be left behind for future reference.

*Trustees, Commissioners, Board members, Friends, parents, students or other supporters are invited to attend. Please ensure that the names and affiliations of all representatives of your library are registered on the appointment website so that the contact person can let the legislator know who will be attending the meeting.

See you in Sacramento!

Diane Smikahl
Library Legislative Day Coordinator 2008



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Library Legislative Day in Sacramento

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Diane Smikahl
Library Legislative Day Coordinator 2008

 **Tell A Friend**

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