

MINUTES
PLACENTIA LIBRARY DISTRICT
EMERGENCY MEETING OF THE BOARD OF TRUSTEES
JULY 2ND, 2020

CALL TO ORDER

President Carline called the Emergency Meeting of the Placentia Library District (PLD) Board of Trustees to order on July 2nd, 2020 at 5:00 p.m.

Members Present: President Gayle Carline, Secretary Al Shkoler, Trustee Richard DeVecchio, Trustee Jo-Anne Martin, Trustee Elizabeth Minter.

Members Absent: None.

Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Fernando Maldonado, Business Manager; Alyssa Stolze, Administrative Assistant.

Guests: None.

ADOPTION OF AGENDA

It was motioned by Trustee Minter and seconded by Trustee DeVecchio to adopt the agenda (Item 3). Secretary Shkoler entered the room at 5:09 p.m.

AYES:	Carline, Shkoler, DeVecchio, Martin, Minter
NOES:	None
ABSENT:	None

ORAL COMMUNICATION

None (Item 4).

EMERGENCY MEETING TO DISCUSS LIBRARY OPERATIONS DUE TO SURGE IN CORONAVIRUS CASES.

Library Director Contreras presented the staff request to have the Board of Trustees consider returning the Library to Phase 1 operations. Due to the rising numbers of COVID-19 cases in Orange County, staff have come forward requesting rolling back to Phase 1, which includes home deliveries, curbside pickup, virtual programs, and the ability for staff to still work on site with a building occupancy limit of 15.

Additionally, Library Director Contreras presented the request to also amend Phase 1 library operation hours to 10 a.m. to 5 p.m. Monday through Saturday in light of minimal patron activity in later hours.

Moreover, should Phase 1 with the amended hours be approved, the Library Director requested authorization to purchase 15 laptops and hot spots for patrons to checkout in correlation with Library of Things (LOTs) procedures and protocols.

After much discussion, Trustee Martin motioned to reflect the Library Director's recommendation to return to Phase 1 starting July 3rd with amended hours and the authorization to purchase laptops and hot spots for patrons to checkout with phase changes to be reassessed in accordance with government guidelines. Trustee Minter seconded the motion. A roll call vote was taken:

AYES:	Carline, Shkoler, DeVecchio, Martin, Minter
NOES:	None
ABSENT:	None

REVIEW OF ACTION ITEMS

The next Regular Date Board Meeting will be held on July 20th, 2020 at 6:30 p.m. at the City of Placentia's City Council Chambers.

ADJOURNMENT

The Board of Trustees Emergency Meeting of July 2nd, 2020 was adjourned at 5:17 p.m.



Gayle Carline, President
Library Board of Trustees



Al Shkoler, Secretary
Library Board of Trustees