

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 17, 1996**

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on September 17, 1996 at 8:02 P.M. by President Peggy Dinsmore.

ROLL CALL **Members Present:** President Peggy Dinsmore; Secretary Sandra Stark; Trustees Robin Masters and Al Shkoler; and Library Director Elizabeth Minter.

Members Absent: Trustee Ray Evans.

Others Present: Principal Librarian Suad Ammar; and Administrative Assistant Charlene Dumitru.

ADOPTION OF AGENDA It was moved by Trustee Shkoler, seconded by Trustee Masters to adopt the Agenda as presented.

AYES: Dinsmore, Stark, Masters, Shkoler

NOES: None

ABSTAIN: None

ABSENT: Evans

MINUTES It was moved by Trustee Shkoler, seconded by Secretary Stark to approve the Minutes of the Regular Meeting of August 20, 1996 as presented.

AYES: Dinsmore, Stark, Shkoler

NOES: None

ABSTAIN: Masters

ABSENT: Evans

ORAL COMMUNICATIONS No members of the public requested to address the Board at this time.

BOARD PRESIDENT'S REPORT President Dinsmore reminded Trustees that the Placentia Chamber of Commerce Mixer for September would be held on September 19, 1996 at Sophie's Restaurant. She will be attending the Mixer for only a short time, as she will be speaking to a community group at the Whitten Center at 6:30 the same evening.

President Dinsmore directed the Board's attention to an article by Jerry Hicks in the Orange County edition of the Los Angeles Times on September 17, 1996. The article presented excellent coverage of the pending Measure W ballot issue designed to provide support for the Library.

President Dinsmore also reported that she and Literacy Coordinator Jeannine Walters attended the Southern California Libraries Literacy Conference meeting on September 17, 1996 where they heard excellent presentations on fundraising.

**FRIENDS OF THE
LIBRARY REPORT**

Library Director Minter referred to the written material in the Board Packet. She reported that the Friends had decided that the semi-annual booksale to be held November 2, would be a one-day sale instead of three days as in the past. Annual combined revenue last year of the Friend's special book sales and the ongoing booksale was \$8,188.00.

**FOUNDATION
REPORT**

Secretary Stark referred to the written material in the Board Packet. She reported that the Annual Giving Campaign solicitations will be mailed the week of September 23. Secretary Stark and Library Director Minter will take a fundraising class, "Corporate Giving to Arts Organizations" offered through Extended Education at the University of California at Irvine.

CLAIMS

It was moved by Secretary Stark, seconded by Trustee Shkoler to approve Agenda Items 10 through 12: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$0.00. Current Claims and Payroll in the amount of \$64,002.88.

AYES: Dinsmore, Stark, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Evans

It was moved by Secretary Stark, seconded by Trustee Masters to authorize transfer of \$25,000 from FUND 706 (Bond Redemption) to FUND 707 (General Fund) to be reversed in December after the tax revenues have been received.

AYES: Dinsmore, Stark, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Evans

**FINANCIAL
REPORTS**

It was moved by Secretary Stark, seconded by Trustee Masters to receive and file Agenda Items 13 through 19: Financial Reports for August, 1996; Office General Ledger & Check Registers for August, 1996; County of Orange Investment Pool Portfolio Summaries, as prepared by Solomon Brothers Asset Management, Inc., for July, 1996; Acquisitions Report for August, 1996; Overdue Collection Report for August, 1996; Debit Card System Reimbursement Report for August, 1996; and Gifts Report for August, 1996.

AYES: Dinsmore, Stark, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Evans

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee Masters to receive Agenda Items 20-28: Building Maintenance Report for August, 1996 (Receive & File); Personnel Report for August, 1996 (Receive, File and Ratify Appointments); Volunteer Report for August, 1996 (Receive & File); Circulation Report for August, 1996 (Receive & File); Review of Shared Maintenance Cost with the City of Placentia under the Joint Powers Authority (Receive & File); Minutes of the Independent Special Districts of Orange County Executive Committee Meeting of July 9, 1996, and General Membership Meeting of August 29, 1996 (Receive & File); Minutes of the Santiago Library System Advisory Board of May 21, 1996 (Receive & File); Notification from the California Department of Education that the District's application for federal adult education funds for fiscal year 1996-1997 has been approved. The estimated grant amount is \$3,760 (Receive & File); and Notification of the annual meeting of the Placentia Civic Center Authority on Monday, October 7, at 7:30 P.M. in the City Hall Administrative Conference Room (Receive & File).

AYES: Dinsmore, Stark, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Evans

**BUDGET AND
LEGISLATIVE
ACTIVITIES**

Library Director encouraged the Board to write to Governor Wilson's Office in support Assembly Bill 2797 regarding reversing some of the BRAF transfer back to the cities, counties and special districts.

STAFF REPORTS

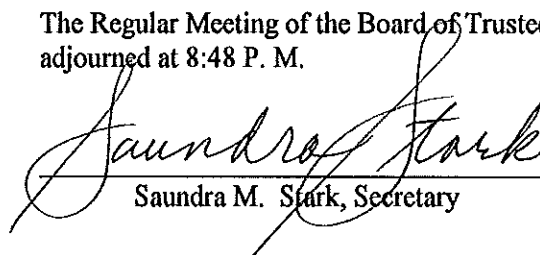
It was moved by Secretary Stark, seconded by Trustee Shkoler to receive and file Agenda Items 30 through 34: Program Committee Report for Month of August, 1996; Children's Services Report for Month of August, 1996; Publicity Materials produced for the Month of August, 1996; Placentia Library Literacy Services Report for Month of August, 1996; and Safety Committee Minutes for August, 1996

AYES: Dinsmore, Stark, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Evans

**AGENDA
PREPARATION**

Report on Worker's Compensation Meetings by Secretary Stark.

The Regular Meeting of the Board of Trustees of the Placentia Library adjourned at 8:48 P. M.



Sandra M. Stark, Secretary