

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 28, 2006**

- CALL TO ORDER** President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on March 28, 2006, at 6:30 P.M.
- ROLL CALL** **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio and Gaeten Wood; and Library Director Elizabeth Minter.
- Members Absent:** None
- Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Services Manager Wendy Goodson, and Technology Manager Vernon Napier. Moreland & Associates Accountants Team of Consultants Kathryn Besseau and John Hanson.
- ADOPTION OF AGENDA** It was moved by Trustee Wood, and seconded by Trustee Escobosa Turner to adopt the Agenda as amended.
- AYES:** Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None
- ORAL COMMUNICATIONS** No members of the public addressed the Board.
- TRUSTEE REPORTS** President Shkoler reported the Author's Luncheon was a success. He also attended the Friends Board Meeting of March 6, 2006. He also reported that he attended the CALTAC Workshop of March 11, 2006 with Trustees Escobosa and Wood at the Burbank Public Library. Trustee Wood reported that she attended the City of Placentia Redevelopment "Charette" to discuss and give feedback about the redevelopment of designated areas of the City. Trustee Escobosa reported that she also attended the CALTAC Workshop. Secretary Turner reported that she and Jim Roberts attended the March 7, 2006 City Council Meeting to receive the City of Placentia Resolution in support of the California Library Bond Act. She also attended the Poetry Program on March 10, 2006. Trustee DeVecchio reported that he attended the April 9, 2006 Foundation Meeting. He and Jim Roberts attended the March 14, 2006 Placentia Yorba Linda Unified School District Board Meeting to receive the District's Resolution in support of the California Library Bond Act. Trustee Wood reported she attended the Author's Luncheon and the CALTAC Workshop. Trustee Wood mentioned that "pass throughs" are a method of obtaining funding. Library Director will research this method.
- FRIENDS** Eleanore Rankin reported the Author's Luncheon made \$4,000.00 more than the previous year due to increase tickets sales and the auction.

She also reported that there are be three vacancies on the Friend's Board and ballots have been mailed to the Friend's membership for voting.

FOUNDATION

Minutes of the March 16, 2006 Library Board of Trustees Regular Meeting

**FINANCIAL AUDIT
FY 04-05**

Kathryn Besseau reviewed the final report with recommendations to maintain the Capital Assets Report, Long-Term Debt Report and Cash & Investments in General Ledger from the Orange County Auditor Financial Statements and maintain reports to comply with Government Code Section 53646 (b) (1).

**CONSENT
CALENDAR**

It was moved by Trustee Wood and seconded by Trustee DeVecchio to receive and file Placentia Library District Financial Audit for FY 04-05.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio to approve items 10-30, 32-39, and 44:

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES

Minutes of the March 28, 2006 Library Board of Trustees Work Session

CLAIMS

Claims 4846, 4847 by Minter/DeVecchio, 4848 and 4849 by Escobosa/Turner/DeVecchio, 4850, 4851 by DeVecchio/Shkoler/Wood, 4850, 4851 by DeVecchio/Shkoler/Wood, and 4852, 4853 by Shkoler/Turner/DeVecchio for a total of \$37,840.26.

Current Claims 4854,4855,4856,4857, and 4858 for a total of Current Claims for the Fiscal Year 2005-2006 of \$29,018.69 and Payroll #21 (4/12/06) for \$41,418.29 and #22 (4/26/06) for a total of \$83,084.46 for a combined total of Current Claims and Payrolls of \$112,103.15.

FY2005-2006 Cash Flow Analysis through March 28, 2006 and recommendation that no funds be transferred at this time.

**FINANCIAL
REPORTS**

Financial Reports for February 2006

Office General Ledger & Check Registers for February 2006

Acquisitions Report for February 2006

Entrepreneurial Report for February 2006

**GENERAL CONSENT
CALENDAR**

Collection Agency Report for February 2006

Gifts Report for February 2006

Building Maintenance for February 2006

Personnel Report for February 2006

Volunteer Report for February 2006

Circulation Report for February 2006

Review of Shared Maintenance Costs with the City of Placentia
under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and
the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Application by Placentia Library District to the California, Seattle
Readings/Workshops, Poets and Writers, Inc., for a workshop to
be held at Placentia Library on March 25, 2006.

California State Library Literacy Services (CLLS) Mid-Year Report FY
2005/2006

Placentia-Yorba Linda Unified School District Resolution No. 29 – To
Endorse and Support 2006 California State Library Bond.

McFarlin & Associates, LLP Notification Letter

Minutes of the Orange County Council of Governments Regular Meeting
on February 23, 2006 and March 7, 2006 and the Agenda for the Regular
Meeting on March 23, 2006.

AGENDA ITEM 31

It was moved by Trustee DeVecchio and seconded by Trustee Wood to
approve agenda item 31.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

AGENDA ITEM 40

It was moved by Trustee DeVecchio and seconded by Trustee Wood to approve agenda item 40.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

AGENDA ITEM 42

It was moved by Trustee DeVecchio and seconded by Trustee Wood to approve agenda item 42.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

AGENDA ITEM 43

It was moved by Trustee Escobosa and seconded by Trustee Turner to approve agenda item 43.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

Director's Report for February 2006

Program Committee Report for February 2006.

Children's Services Report for February 2006.

Placentia Library Literacy Services Report for February 2006.

Reference and Adult Services Report for February 2006.

Placentia Library Web Site Report for January 2006.

Safety Committee Minutes for January 2006.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director reported there are no legislative updates other than the most recent information from the March 11, 2006 CALTAC Workshop.

WEBSITE PROJECT

Technology Manager Napier presented the latest edition of the new Placentia Library Website. The website is scheduled to go live late spring.

STRATEGIC PLAN

Strategic Planning Update was deferred to the next Board meeting.

**AB 1234
COMPLIANCE**

It was moved by Secretary Turner and seconded by Trustee Escobosa to approve the Board of Trustees and Managers to attend the SDRMA Ethics Training on Friday, August 4, 2006, 9:00A.M. to 11:00A.M at the Irvine Valley Water District at a cost not to exceed \$49.00 per person.

AYES:	Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**BUDGET
PRIORITIES FY 06-07**

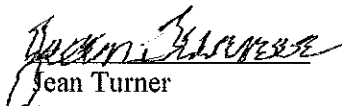
This item was deferred to the next Board meeting.


**SDRMA MEDICAL
BENEFITS
PROGRAM**

Library Director announced that the Special District Risk Management Authority will be offering medical benefits for its' members beginning July 1, 2006, if 500 district members apply. The District has submitted a quote interest to evaluate medical benefits cost with the current medical program available to library employees. President Shkoler inquired about possible Trustee insurance.

The Regular Meeting of the Board of Trustees of the Placentia Library District for March 28, 2006 adjourned at 8:24 P.M.

The April Library Board Meeting will be held on Monday, April 17, 2006 at 6:30 P.M. in the Library Meeting Room.


Jean Turner
Secretary
Library Board of Trustees


Al Shkoler
President
Library Board of Trustees