

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 17, 2002**

**CALL TO ORDER**

President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on April 17, 2002 at 7:05 P.M..

**ROLL CALL**

**Members Present:** President Al Shkoler; Secretary Geoff Braun; Trustees Peggy Dinsmore, Saundra Stark, and Gaeten Wood; and Library Director Elizabeth Minter.

**Members Absent:** None.

**Others Present:** Administrative Assistant Elisa Herrera-Thomas; and Public Services Manager and Literacy Coordinator Jim Roberts.

**ADOPTION OF  
AGENDA**

It was moved by Trustee Stark, seconded by Trustee Dinsmore to adopt the Agenda as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**MINUTES**

It was moved by Trustee Dinsmore, seconded by Secretary Braun to approve the Minutes of the March 20, 2002 Regular Meeting.

AYES: Braun, Dinsmore, Shkoler  
NOES: None  
ABSTAIN: Stark, Wood  
ABSENT: None

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board.

**PRESIDENT'S  
REPORT**

President Shkoler reported that he attended the Santiago Library System (SLS) Annual Meeting on April 9, 2002.

President Shkoler also reported that he thought the speaker at the Friends Annual Meeting, Gail Tsukiama, held on April 8, 2002 was great.

**TRUSTEE'S  
REPORT**

Trustee Dinsmore reported that she had attended a half-day workshop held by the California Association of Library Trustees and Commissions (CALTAC) at the Cerritos Public Library. She reported that speaker Kevin Starr was great and the tour of the new Millennium Library was outstanding.

Trustee Stark reported that she had attended a meeting for Special Districts Workers' Compensation Authority (SDWCA) of California Special Districts Association (CSDA). She announced that membership was slowly and steadily increasing and the latest addition to SDWCA was the Palos Verdes Library District.

**LIBRARY  
DIRECTOR  
REPORT**

Library Director Minter reported that she was going to be the guest speaker at the Placentia Chamber of Commerce monthly breakfast meeting at the Alta Vista Country Club in the City of Placentia on Thursday, April 25, 2002. She encouraged all Trustees to attend in order to show their support of the Placentia Library District.

Library Director Minter also reported that Reference Librarian Sandra Murray had resigned her position in order to accept a position at the Arcadia Public Library.

**CLAIMS**

It was moved by Trustee Stark, seconded by Secretary Braun to approve Agenda Items 9 through 12.

Nonstandard Claims: No Nonstandard Claims were presented.

Forwarded by the Library Director: Claims 4235, 4236, 4237, and 4238 for a total of \$16,764.06.

Current Claims and Payroll: Claims 4239, 4240, 4241, 4242, 4243, and 4244 for \$35,231.55. Payroll Claims 4245 for \$26,961.00, 4246 for \$26,961.00 and 4247 for \$26,961.00 for a subtotal of \$80,883.00. The combined total for all Claims and Payroll claims was in the amount of \$116,114.55.

FY2001-2002 Cash Flow Analysis through April 17, 2002 with recommendation that no funds be transferred at this time.

AYES:	Braun, Dinsmore, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

**FINANCIAL  
REPORTS**

It was moved by Trustee Dinsmore, seconded by Secretary Braun to receive and file Agenda Items 13 through 18:

Financial Reports for April 2002

Office General Ledger & Check Registers for April 2002

Acquisitions Report for April 2002

Collection Agency Report for April 2002

Debit Card System Reimbursement Report for April 2002

Gifts Report for April 2002

AYES: Braun, Dinsmore, Shkoler, Stark, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**GENERAL CONSENT  
CALENDAR**

It was moved by Trustee Dinsmore, seconded by Secretary Braun to receive and file Agenda Items 19-25:

Building Maintenance Report for April 2002. (Receive & File)

Personnel Report for April 2002 (Receive, File & Ratify Appointments)

Volunteer Report for April 2002 (Receive & File)

Circulation Report for April 2002 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)

Status Report for remodeling the Literacy Tutor Room as part of the English Language & Literacy Intensive (ELLI) Grant. (Receive & File)

AYES: Braun, Dinsmore, Shkoler, Stark, Wood  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CIVIC CENTER  
REDEDICATION**

The Trustees decided that they would staff the various desks throughout the Library along with some staff during the open house and rededication on May 11, 2002. Trustee Dinsmore commented that she would like to work at the Children's desk assisting patrons.

**APPEALS CASE**

A review of the Two Percent Assessment Appeals Case found that the Placentia Library District would initially be impacted by the \$130,000 cumulative loss, with an annual initial loss of \$66,000. It is currently assured that the case will have to go to the state supreme court before any final decision could be made.

**STAFF REPORTS**

It was moved by Secretary Braun, seconded by Trustee Dinsmore to approve Agenda Items 30-35.

Program Committee Report for April 2002.

Children's Services Report for April 2002.

Placentia Library Literacy Services Report for April 2002.

Placentia Library Web Site Report for April 2002.

Publicity Materials produced for April 2002.

Safety Committee Minutes for April 2002.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None

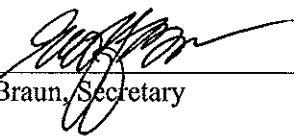
ABSENT: None

**MAY MEETING**

The April Regular Library Board Meeting will be held on Wednesday, May 22, 2002 at 6:00 P.M. in the Library Conference Room.

**ADJOURNMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District for April 17, 2002 adjourned at 8:50 P.M.

  
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Geoff Braun, Secretary