

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

UNUSUAL DATE & TIME





Monday, June 30, 2004

5:00 P.M.

Library Conference Room

The Purpose of the Placentia Library District is to provide library services and materials that are responsive to the informational, recreational, educational, and cultural needs of all members of the community.

To accomplish this goal the Library:

-  Acquires, organizes and maintains a collection of print and non-print materials to meet the informational, recreational, educational, and cultural reading, listening and viewing needs of the residents of the District and other eligible users.
-  Provides qualified staff to assist the public with the use of the collection and the information contained therein.
-  Provides and operates a library facility that is free of physical barriers, to house the collection and services, to provide reading and study space for users, and to provide space for Library and community programs.
-  Collects, preserves and maintains a collection of published and unpublished material about the City of Placentia and contiguous communities, about current and prior residents of Placentia, and published materials by authors who reside or have resided in Placentia.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

1. Roll Call

Administrative Assistant

2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

3. Minutes of the May 24, 2004 Regular Meeting, the June 17, 2004 Special Meeting and the June 8, 2004 Work Session.

Presentation: Library Director
Recommendation: Approve by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

REPORTS

5. Board President Report

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

7. Friends of Placentia Library Board of Directors Report

CLAIMS (Items 8 – 11)

Presentation: Library Director
Recommendation: Approve by Motion

Items 8 – 11 may be considered together as one motion to “Approve the Claims, and Receive & File the General Fund Cash Flow Report.” Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

8. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

9. Claims forwarded by the Library Director. (Approve)

Claims 4613, 4614, 4615, 4616, 4617, 4618, 4619, 4620, 4621, 4622, 4623, 4624 and 4625 forwarded by Library Director for a total of \$62,121.89.

10. Current Claims and Payroll. (Approve)

Because of the year-end submission requirements to the Orange County Auditor’s Office there are no current claims. Payrolls #2 (07/21/04) for \$32,653.50 and #3 (08/04/04) for \$32,653.5 for a total for Payrolls of \$65,307.00.

11. FY2004-2005 Cash Flow Analysis through May 24, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 12 - 16)

Presentation: Library Director
Recommendation: Approve by Motion

Items 12 – 16 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

12. Financial Reports for May 2004 (Receive & File)
13. Office General Ledger & Check Registers for May 2004 (Receive & File)
14. Acquisitions Report for May 2004 (Receive & File)
15. Collection Agency Report for May 2004 (Receive & File)
16. Gifts Report for May 2004 (Receive & File)

GENERAL CONSENT CALENDAR (Items 17 – 35)

Presentation: Library Director
Recommendation: Approve by Motion

Items 17 – 35 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

17. Building Maintenance Report for May 2004. (Receive & File)
18. Personnel Report for May 2004. (Receive, File, and Ratify Appointments)
19. Volunteer Report for May 2004. (Receive & File)
20. Circulation Report for May 2004. (Receive & File)
21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
22. Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)
23. Status Report on Partnerships with Community Organizations. (Receive & File)
24. Status Report on Active Grant Applications. (Receive & File)
25. Poet Laureate Report. (Receive & File)
26. Agenda for the May 27, 2004 Regular Meeting of the Orange County Council of Governments and the Minutes of the April 22, 2004 Regular Meeting. (Receive & File)
27. Agenda for the June 24, 2004 Regular Meeting of the Orange County Council of Governments and the Minutes of the May 27, 2004 Regular Meeting. (Receive & File)
28. Application to the State Library of California for the Fiscal Year 2004-2005 funding for the California Library Literacy Services (CLLS) Grant. (Receive & File)
29. Application for the Disneyland Resort Community Service Awards submitted on behalf of the English Language Literacy Intensive (ELLI) and Families for Literacy (FFL) programs. (Receive & File)
30. Application to the Mighty Ducks Care Foundation submitted on behalf of the English Language Literacy Intensive (ELLI) and Families for Literacy (FFL) programs. (Receive & File)
31. Notification of change in monthly rates for dental insurance coverage from Fortis Benefits Insurance Company effective July 1, 2004. (Receive & File)
32. Redevelopment Plan for Amendment No. 2 to the Redevelopment Plan for the Placentia Redevelopment Project Area dated May 19, 2004 as received from the City of Placentia. (Receive & File)

33. Letter of Transmittal from the City Clerk, City of Anaheim, for a copy of the document recorded by the City Clerk of the City of Anaheim entitled: "Description of Land and Statement that Redevelopment Merger Proceedings Have Been Completed" and the attached meets and bounds legal descriptions; a copy of Ordinance Nos. 5913, 5914, 5915, 5916, 5917 and 5918 of the City of Anaheim adopting the Amendments; and a map showing the boundary of the Merged Project Area. (Receive & File)
34. Letter of Intent for the Governor's Office of Emergency Services Hazard Mitigation Section stating the Placentia Library District does not at this time intend to develop a Local Hazard Mitigation Plan. (Receive & File)
35. Information Return for Tax Exempt Governmental Obligations, IRS Form 8038-G, as prepared by the Municipal Finance Authority on behalf of Placentia Library District Lease Option refinance for the HVAC and lighting system. (Receive & File)

CONTINUING BUSINESS

36. Legislative Issues and a Review of the Status of the State Budget and State Library Budget and a report on the joint meeting of the Independent Special Library District Boards of Trustees on June 5, 2004.

Presentation: Library Director

Recommendation:

37. Adopt Operating Budget for Fiscal Year 2004-2005 and set date for Public Hearing.

Presentation: Library Director Minter

Recommendation: Adopt the Operating Budget for Fiscal Year 2004-2005; and

Authorize the publication of the Notice of Public Hearing for the July 19, 2004 Library Board Meeting at 6:30 P.M.

NEW BUSINESS

38. Establish Fines and Fees Schedule for Fiscal Year 2004-2005 and set date for Public Hearing.

Presentation: Library Director

Recommendation: Adopt the Fines and Fees Schedule for Fiscal Year 2004-2005; and

Authorize the publication of the Notice of Public Hearing for the July 19, 2004 Library Board Meeting at 6:30 P.M.

39. Establish Holiday and Library Public Services Schedule for Calendar Years 2004 and 2005 and Adopt by Resolution 04-04.

Presentation: Library Director

Recommendation: Finalize the Holiday and Public Service Calendar for Calendar Years 2004 and 2005;

Read Resolution 04-04 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure for Calendar Years 2004 and 2005; and

Adopt Resolution 04-04.

40. Establish Personnel Allocation Schedule and Organization Chart for Fiscal Year 2004-2005, effective July 1, 2003.

Presentation: Library Director

Recommendation: Adopt Personnel Allocation Schedule and Organization Chart for Fiscal Year 2004-2005, effective July 1, 2004.

41. Establish Salary Schedules for Library Personnel for Fiscal Year 2004-2005, effective July 1, 2004, and Adopt by Resolution 04-05.

Presentation: Library Director Minter

Recommendation: Read Resolution 04-05 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Salaries for Employees of the District for Fiscal Year 2004-2005; and

Adopt Resolution 04-05.

42. Staff Appreciation Dinner

Presentation: Library Director

Recommendation: Authorize a budget and set date and time for the Staff Appreciation Dinner.

STAFF REPORTS (Items 39 – 46)

Items 39 – 46 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.

43. Library Director's Report (Minter)
44. Program Committee Report for May 2004 (Roberts)
45. Children's Services Report for May 2004 (Gurkweitz)
46. Placentia Library Literacy Services Report for May 2004 (Roberts)
47. Placentia Library Web Site Report for May 2004 (Roberts)
48. Technology Report for May 2004 (Shook)

- 49. Publicity Materials Produced in May 2004. (Millonzi)
- 50. Safety Committee Minutes for May 2004 (Matas)

CLOSED SESSION

- 51. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.

ADJOURNMENT

- 52. Agenda Preparation for the July Regular Meeting, which will be held on Monday, July 19, 2004 at 6:30 P.M.
- 53. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 54. Adjourn

*****CERTIFICATION OF POSTING*****

I, Donna Siloti, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the June 30, 2004 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, June 24, 2004.





PLACENTIA LIBRARY BOARD CALENDAR

June 2004 - May 2005

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June

- 5 9:00 AM Joint Meeting of Independent Special Distict Boards of Trustees, Buena Park Library (originally scheduled for June 19)
- 7 6:30 PM Friends Board Meeting, Wood
- 8 9:00 AM Board Worksession on Compensation
- 16 5:30 PM Placentia Chamber of Commerce Mixer, Mini Gourmet
- 21 6:30 PM Library Board Meeting
- 24 ALA Annual Conference, Orlando, through June 30
7:30 AM Chamber of Commerce Installation Breakfast
9:00 AM Orange County Council of Governments, OC Sanitation District

July

- 4 Library Closed for Independence Day
- 15 7:00 PM Foundation Board Meeting
- 19 6:30 PM Library Board Meeting
- 21 5:30 PM Placentia Chamber of Commerce Mixer, American 1st Credit Union
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Water District
7:15 AM Placentia Chamber of Commerce Breakfast

August

- 21 9:00 AM Independent Special Library District Coalition, Buena Park
- 23 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District

September

- 5 Library Closed for Monday Holiday
- 6 Library Closed for Labor Day
- 13 6:30 PM Friends Board Meeting, Dinsmore
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
7:15 AM Placentia Chamber of Commerce Breakfast
- 25 Banned Books Week, through October 2

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PLACENTIA LIBRARY BOARD CALENDAR

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September

- 28 CSDA Annual Conference, Indian Wells (Palm Springs), through Sep 30
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

October

- 4 6:30 PM Friends Board Meeting, Shkoler
- 7 1:02 PM Foundation Board Meeting
- 9 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 17 Teen Read Week, through October 23
- 25 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

November

- 1 6:30 PM Friends Board Meeting, Escobosa
- 11 Library Closed for Veterans Day
- 12 California Library Association Annual Conference, San Jose, through Nov 15
- 19 ALA LAMA National Institute, Palm Springs, through Nov 21

December

- 3 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 6 6:30 PM Friends Board Meeting, DeVecchio
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

January

- 3 6:30 PM Friends Board Meeting, Wood
- 13 1:03 PM Foundation Board Meeting -- Annual Meeting
- 14 ALA Midwinter Meeting, Boston through Jan 19
- 24 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District

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PLACENTIA LIBRARY BOARD CALENDAR

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January

27 7:15 AM Placentia Chamber of Commerce Breakfast

February

7 6:30 PM Friends Board Meeting, Dinsmore

21 6:30 PM Library Board Meeting

24 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

March

5 9:30 AM Friends of Placentia Library Author's Luncheon featuring Thom Racina

7 6:30 PM Friends Board Meeting, Shkoler

21 6:30 PM Library Board Meeting

24 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

31 11:30 AM ISDOC Quarterly Meeting, Orange County Water District

April

4 6:30 PM Friends Board Meeting, Escobosa

10 National Library Week, through April 16

18 6:30 PM Library Board Meeting

27 Easter

28 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

May

2 6:30 PM Friends Board Meeting, DeVecchio

23 6:30 PM Library Board Meeting

26 9:00 AM Orange County Council of Governments, OC Sanitation District

7:15 AM Placentia Chamber of Commerce Breakfast

29 Library Closed for Monday Holiday

30 Library Closed for Memorial Day

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REGULAR MEETING

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

UNUSUAL DATE & TIME

Monday, June 30, 2004
5:00 P.M.

Library Conference Room

Call to Order: 5:03

EDM
J.
Julie
Danne

- 1. Roll Call Administrative Assistant

Al
Betty
Gae
Rich

- 2. Adoption of Agenda
Presentation: Library Director
Recommendation: Adopt by Motion

M: W
S: E All

- 3. Minutes of the May 24, 2004 Regular Meeting, the June 17, 2004 Special Meeting and the June 8, 2004 Work Session.
Presentation: Library Director
Recommendation: Approve by Motion

6/8
M: W
S: De All

- 4. Oral Communications

None

6/17
M: E All
S: W

REPORTS

- 5. Board President Report

None

- 6. Trustee Reports

DG - N

E - ~~Chair~~ Breakfast Installation
Book presented to outgoing President.
Visited Children's Library - Storyteller (congrats to staff)

W - Children Attended Friends Board Mtg.
Wish List fulfilled in its entirety

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7. Friends of Placentia Library Board of Directors Report

CLAIMS (Items 8 – 11)

Presentation: Library Director
Recommendation: Approve by Motion

M: W
S: E All

8. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

9. Claims forwarded by the Library Director. (Approve)

Claims 4613, 4614, 4615, 4616, 4617, 4618, 4619, 4620, 4621, 4622, 4623, 4624 and 4625 forwarded by Library Director for a total of \$62,121.89.

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11. FY2004-2005 Cash Flow Analysis through May 24, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 12 - 16)

Presentation: Library Director
Recommendation: Approve by Motion

M: E
S: W All

12. Financial Reports for May 2004 (Receive & File)

13. Office General Ledger & Check Registers for May 2004 (Receive & File)

14. Acquisitions Report for May 2004 (Receive & File)

15. Collection Agency Report for May 2004 (Receive & File)

16. Gifts Report for May 2004 (Receive & File)

11/11/11

11/11/11

6:13 Pagan Arrived

#25
Pull 25, 30
M: E
S: W All

GENERAL CONSENT CALENDAR (Items 17 - 35)

Presentation: Library Director
Recommendation: Approve by Motion

M: De
S: W All

#30
M: E
S: W All

17. Building Maintenance Report for May 2004. (Receive & File)
18. Personnel Report for May 2004. (Receive, File, and Ratify Appointments)
19. Volunteer Report for May 2004. (Receive & File)
20. Circulation Report for May 2004. (Receive & File)
21. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
22. Legislative Alerts from the California Special Districts Association and the California Library Association (Receive & File)
23. Status Report on Partnerships with Community Organizations. (Receive & File)
24. Status Report on Active Grant Applications. (Receive & File)
25. Poet Laureate Report. (Receive & File)
26. Agenda for the May 27, 2004 Regular Meeting of the Orange County Council of Governments and the Minutes of the April 22, 2004 Regular Meeting. (Receive & File)
27. Agenda for the June 24, 2004 Regular Meeting of the Orange County Council of Governments and the Minutes of the May 27, 2004 Regular Meeting. (Receive & File)
28. Application to the State Library of California for the Fiscal Year 2004-2005 funding for the California Library Literacy Services (CLLS) Grant. (Receive & File)
29. Application for the Disneyland Resort Community Service Awards submitted on behalf of the English Language Literacy Intensive (ELLI) and Families for Literacy (FFL) programs. (Receive & File)
30. Application to the Mighty Ducks Care Foundation submitted on behalf of the English Language Literacy Intensive (ELLI) and Families for Literacy (FFL) programs. (Receive & File)
31. Notification of change in monthly rates for dental insurance coverage from Fortis Benefits Insurance Company effective July 1, 2004. (Receive & File)

E - appreciated Lakow. If keep 1 yr more, maybe can reach out to community. Action in July

Handwritten notes, possibly bleed-through from the reverse side of the page. The text is illegible due to fading and blurring.

Handwritten notes, possibly bleed-through from the reverse side of the page. The text is illegible due to fading and blurring.

Mtn to increased ULS to 2%

M: De
S: E

- 32. Redevelopment Plan for Amendment No. 2 to the Redevelopment Plan for the Placentia Redevelopment Project Area dated May 19, 2004 as received from the City of Placentia. (Receive & File)
- 33. Letter of Transmittal from the City Clerk, City of Anaheim, for a copy of the document recorded by the City Clerk of the City of Anaheim entitled: "Description of Land and Statement that Redevelopment Merger Proceedings Have Been Completed" and the attached meets and bounds legal descriptions; a copy of Ordinance Nos. 5913, 5914, 5915, 5916, 5917 and 5918 of the City of Anaheim adopting the Amendments; and a map showing the boundary of the Merged Project Area. (Receive & File)
- 34. Letter of Intent for the Governor's Office of Emergency Services Hazard Mitigation Section stating the Placentia Library District does not at this time intend to develop a Local Hazard Mitigation Plan. (Receive & File)
- 35. Information Return for Tax Exempt Governmental Obligations, IRS Form 8038-G, as prepared by the Municipal Finance Authority on behalf of Placentia Library District Lease Option refinance for the HVAC and lighting system. (Receive & File)

Ag: De, E, D
No: W, S

Break: 5:50
Begin: 6:03

Mtn to Bd Mtg
from 7/19 to 7/24

M: E
S: De
All

CONTINUING BUSINESS

- 36. Legislative Issues and a Review of the Status of the State Budget and State Library Budget and a report on the joint meeting of the Independent Special Library District Boards of Trustees on June 5, 2004.

Presentation: Library Director
Recommendation:

It Mtg w/ other Special Dist Lib (Al & Betty). Suggested more organized group be formed for legislative issues. It letter sent to legislators impressed & raised from passports. 6/21 Mtg - Al, Gae, EDM 9AM-11AM. Nothing new on state budget

- 37. Adopt Operating Budget for Fiscal Year 2004-2005 and set date for Public Hearing.

Presentation: Library Director Minter
Recommendation: Adopt the Operating Budget for Fiscal Year 2004-2005; and

as amended (more 10k, p.c.m.)
M: W
S: De All

De
Cost of set & add hours

Staff = 87.5K 3/4 yr
60K full year

Authorize the publication of the Notice of Public Hearing for the July 19, 2004 Library Board Meeting at 6:30 P.M.

M: E
S: De All

Cushion - Sub Hours
June 30, 2004, 9:48 AM

W
Lit - funding from ca

4807 -
Carryover is for contingencies

EDM: if no funding, enough in reserves for 1 yr, then make decisions.

Gail Koff - 10K in 1900-00 (Board Consultant)

No estimate for Cap. Projects
Annual Giving Campaign response.

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NEW BUSINESS

38. Establish Fines and Fees Schedule for Fiscal Year 2004-2005 and set date for Public Hearing.

Presentation: Library Director
Recommendation: Adopt the Fines and Fees Schedule for Fiscal Year 2004-2005; and

M: E
S: D All

Authorize the publication of the Notice of Public Hearing for the July 19, 2004 Library Board Meeting at 6:30 P.M.

M: D
S: E All

39. Establish Holiday and Library Public Services Schedule for Calendar Years 2004 and 2005 and Adopt by Resolution 04-04.

Presentation: Library Director
Recommendation: Finalize the Holiday and Public Service Calendar for Calendar Years 2004 and 2005;

M: ~~D~~ D All
S: W

Read Resolution 04-04 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Holiday and Library Closure for Calendar Years 2004 and 2005; and

M: D
S: E All by Roll call

Adopt Resolution 04-04.

40. Establish Personnel Allocation Schedule and Organization Chart for Fiscal Year 2004-2005, effective July 1, 2003.

Presentation: Library Director
Recommendation: Adopt Personnel Allocation Schedule and Organization Chart for Fiscal Year 2004-2005, effective July 1, 2004.

M: D
S: W All

41. Establish Salary Schedules for Library Personnel for Fiscal Year 2004-2005, effective July 1, 2004, and Adopt by Resolution 04-05.

Presentation: Library Director Minter
Recommendation: Read Resolution 04-05 by Title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Salaries for Employees of the District for Fiscal Year 2004-2005; and

M: E
S: De All

Holiday Hours 9-5
12/27-12/30
9 AM - 5 PM
Closed 12/26, 1/2

100

100

100

100

100

100

Adopt Resolution 04-05.

M: De
S: E
Roll call All

42. Staff Appreciation Dinner

Presentation: Library Director
Recommendation: Authorize a budget and set date and time for the Staff Appreciation Dinner.

M: D
S: W
All

Sept. 9, 6:30

STAFF REPORTS (Items 39 - 46)

M: W
S: E
All

- 43. Library Director's Report (Minter)
- 44. Program Committee Report for May 2004 (Roberts)
- 45. Children's Services Report for May 2004 (Gurkweitz)
- 46. Placentia Library Literacy Services Report for May 2004 (Roberts)
- 47. Placentia Library Web Site Report for May 2004 (Roberts)
- 48. Technology Report for May 2004 (Shook)
- 49. Publicity Materials Produced in May 2004. (Millonzi)
- 50. Safety Committee Minutes for May 2004 (Matas)

CLOSED SESSION

- 51. Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.

Closed Session
Start 6:50
End: 7:25

ADJOURNMENT

- 52. Agenda Preparation for the July Regular Meeting, which will be held on Monday, July 19, 2004 at 6:30 P.M.
- 53. Review of Action Items.

- All = Fundraising -> Foundation.

- 54. Adjournment: 6:38 - Regular Mtg

11/11/11

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MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 24, 2004

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on May 24, 2004 at 6:35 P.M.

ROLL CALL **Members Present:** President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, Peggy Dinsmore, and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, and President of Friends of Placentia Library Eleanore Rankin.

ADOPTION OF AGENDA It was moved by Trustee DeVecchio and seconded by Trustee Wood to adopt the Agenda as printed.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore, Wood
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES It was moved by Trustee Wood and seconded by Trustee DeVecchio to approve the Minutes of the April 26, 2004 Regular Meeting and the April 26 and May 10, 2004 Work Sessions.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore, Wood
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS No members of the public requested to address the Board.

PRESIDENT'S REPORT President Shkoler reported that he went to Sacramento on May 12 and heard Governor Schwarzenegger speak.

TRUSTEE REPORTS Trustee DeVecchio reported that he attended a joint meeting of the Independent Special District Libraries on May 8 at the Buena Park Library. Library Director Minter gave a presentation on the history of funding of special district libraries.

Secretary Escobosa did not address the Board.

Trustee Dinsmore did not address the Board.

Trustee Wood did not address the Board.

**FRIENDS OF
PLACENTIA
LIBRARY REPORT**

President Rankin reported that at the last Friends Meeting a request was made for the Library staff to prepare a wish list.

FRIENDS WISH LIST

The staff wish list was reviewed. It includes the following items:

1. A complete revision of the District's website, not to exceed \$6,000.
2. Headset microphone for the sound system, not to exceed \$800.
3. Audio Books and DVD's for collection, not to exceed \$5,000.

It was moved by Trustee Wood and seconded by Secretary Escobosa to endorse the staff wish list.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

CLAIMS

It was moved by Trustee DeVecchio and seconded by Secretary Escobosa to approve Agenda Items 8 through 11.

Nonstandard Claims: No Nonstandard Claims in excess of \$300.

Claims 4598, 4599, 4600, 4601, 4602, and 4603 forwarded by Library Director for a total of \$28,432.76.

Claims 4604, 4605, 4606, 4607, 4608, 4609, and 4610 for a subtotal for Claims of \$22,509.89; and Payrolls 4611 for \$21,604.00, and 4612 for \$31,154.00 for a subtotal for Payrolls of \$52,758.00; with a combined total of Claims and Payroll of \$75,267.89.

FY2003-2004 Cash Flow Analysis through May 24, 2004 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

**FINANCIAL
REPORTS**

It was moved by Trustee Dinsmore and seconded by Trustee Wood to receive and file Agenda Items 12 through 16.

Financial Reports for April 2004

Office General Ledger & Check Registers for April 2004

Acquisitions Report for April 2004

Collection Agency Report for April 2004

Gifts Report for April 2004

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood

NOES: None

ABSTAIN: None

ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Secretary Escobosa and seconded by Trustee Wood to receive and file Agenda Items 17 through 21, Items 24 through 27, and Items 30 and 31.

Building Maintenance Report for April 2004.

Personnel Report for April 2004

Volunteer Report for April 2004

Circulation Report for April 2004

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Status Report on Partnerships with Community Organizations.

Status Report on Active Grant Applications.

Poet Laureate Report.

Grant application to Verizon for the Families for Literacy Program for \$10,000.

Vision Service Plan rate notification for August 2004 through July 2005.

Ameritas Dental Insurance rate notification for July 2004 through June 2005.

Grant Application to Mervyn's for the Families for Literacy Program for \$5,000.

Grant Application to Target Stores for the Families for Literacy Program for \$5,000.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood

NOES: None

ABSTAIN: None

ABSENT: None

After a discussion, it was moved by Trustee DeVecchio and seconded by Trustee Dinsmore to receive and file Agenda Items 22, 23, 28 and 29.

Legislative Alerts from the California Special Districts Association and the California Library Association.

Status Report on the Two Percent Assessment Appeals Case.

Lease documents for HVAC loan refinancing.

Final LAFCO Budget for 2004-2005 and the payment distribution formula for Orange County, Cities and Independent Special Districts. Placentia Library District's share remains the same as Fiscal Year 2004-2005 at \$1,000.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore, Wood

NOES: None

ABSTAIN: None

ABSENT: None

LEGISLATIVE ISSUES

It was moved by Secretary Escobosa and seconded by Trustee Wood to read Resolution 04-02 by Title only: Resolution of the Board of Trustees of Placentia Library District of Orange County Supporting the Governor's Proposed State of California Budget for Fiscal Year 2004-2005 and Authorizing a Representative of the Palos Verdes Library District to Speak on its Behalf Before the California Legislative Committees.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore, Wood

NOES: None

ABSTAIN: None

ABSENT: None

It was moved by Secretary Escobosa and seconded by Trustee Wood to approve Resolution 04-02 by roll call vote.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore, Wood

NOES: None

ABSTAIN: None

ABSENT: None

POLICY HANDBOOK REVIEW

It was determined that this item will be discussed at a Special Meeting scheduled for Tuesday, June 8, at 2:30 A.M. in the Library Conference Room.

GANN RESOLUTION

It was moved by Trustee Wood and seconded by Trustee DeVecchio to read Resolution 04-03 by Title only: Resolution of the Board of Trustees of Placentia Library District of Orange County To Establish The Appropriations Limitation For the Fiscal Year 2004-2005.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Wood and seconded by Trustee DeVecchio to approve Resolution 04-03 by roll call vote.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

**BUDGET
PRESENTATION
FOR FY 2004-2005**

Library Director Minter discussed anticipated revenues and grants. She also led a discussion about the possibility of Friday and Saturday hours as well as remodeling of the Library lobby and circulation area.

STAFF REPORTS

It was moved by Trustee Wood and seconded by Trustee DeVecchio to approve Agenda Items 39-46.

Library Director's Report

Program Committee Report for April 2004.

Children's Services Report for April 2004.

Placentia Library Literacy Services Report for April 2004.

Placentia Library Web Site Report for April 2004.

Technology Report for April 2004.

Publicity Materials produced for April 2004.

Safety Committee Minutes for April 2004.

AYES: Shkoler, Escobosa, DeVecchio, Dinsmore,
Wood
NOES: None
ABSTAIN: None
ABSENT: None

The Regular Library Board Meeting was suspended at 8:10 P.M.

CLOSED SESSION

Pursuant to California Government Code Section 54957 (The Brown Act), a Closed Session was held at 8:18 P.M. to discuss a personnel matter regarding the Library Directory.

The Closed Session ended at 8:35 P.M. No Action was taken.

**AGENDA
PREPARATION**

Agenda Preparation for the June Regular Meeting will be held on Monday, June 21, 2004 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for May 24, 2004 adjourned at 8:35 PM.

**JUNE
MEETING**

The June Regular Library Board Meeting will be held on Monday, June 21, 2004 at 6:30 P.M. in the Library Conference Room.

Betty Escobosa
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

**MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 17, 2004**

CALL TO ORDER President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on June 17, 2004 at 1:05 P.M.

ROLL CALL **Members Present:** President Al Shkoler; Secretary Escobosa; Trustees Richard DeVecchio, Peggy Dinsmore, and Gaeten Wood.

Members Absent: None

Others Present: Gail Koff and Maureen Hochler, Personnel Consultants

**ADOPTION OF
AGENDA** No action was taken on the Agenda.

**ORAL
COMMUNICATIONS** No members of the public requested to address the Board.

CLOSED SESSION Pursuant to California Government Code Section 54957 (The Brown Act), a Closed Session was held to discuss a personnel matter regarding the Library Director.

ADJOURNMENT President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 3:00 P.M.

Betty Escobosa
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

**MINUTES
PLACENTIA LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 8, 2004**

CALL TO ORDER

President Shkoler called the Special Meeting of the Placentia Library District Board of Trustees to order on June 8, 2004 at 2:34 P.M.

ROLL CALL

Members Present: President Al Shkoler; Secretary Betty Escobosa; Trustees Richard DeVecchio, and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: Trustee Peggy Dinsmore

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts and Administrative Assistant Donna Siloti.

**ADOPTION OF
AGENDA**

It was moved by Secretary Escobosa and seconded by Trustee DeVecchio to adopt the Agenda as printed.

AYES: Shkoler, Escobosa, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board.

**LIBRARY
DIRECTOR'S
REPORT**

Library Director Minter distributed a copy of the letter sent on our Board's behalf by Palos Verdes Library District to Assemblywoman Judy Chu; a form letter to be sent by trustees to their legislators provided by Palos Verdes; and a letter from California Special Districts Association encouraging trustees to contact their local legislators.

**REVIEW OF
PLACENTIA
LIBRARY DISTRICT
POLICY HANDBOOK**

The Board of Trustees reviewed the amended Personnel Policies as contained in the April 2004 Board Book.

It was moved by Trustee DeVecchio and seconded by Secretary Escobosa to adopt Section 2040.11 (Sick Leave Incentive) with the provision that an employee will not receive any bonus hours if their vacation balance is over 30 days at the end of the quarter.

AYES: Escobosa, DeVecchio, Wood
NOES: Shkoler
ABSTAIN: None
ABSENT: None

It was moved by Trustee DeVecchio and seconded by Secretary Wood to amend Section 2040.11 to apply to non-exempt employees only.

AYES: Shkoler, Escobosa, DeVecchio, Wood
NOES: None
ABSTAIN: None
ABSENT: None

Section 2110.5.1 (Matching Contribution for Deferred Compensation Participants) was deleted.

Section 2165.3 Unauthorized Voluntary Absence - Library Director Minter reported that Special District Risk Management Association (SDRMA) is in the process of reviewing this section to determine if Skelly applies.

Section 2180 Grievance Procedure – no action taken.

Section 2190 Drug and Alcohol Abuse – Library Director Minter waiting explanation from SDRMA regarding notification of conviction.

Section 2230 Nepotism – accepted as printed.

Section 2150 - Compensation – Library Director Minter distributed a report showing salary comparisons by classifications for libraries located in Orange County and nearby special district libraries. President Shkoler commented that Placentia's salaries are in the middle range for libraries with comparable populations. President Shkoler would like the Board to consider changing the structure of compensation, suggesting that cost of living increases not be given and that raises be based solely on merit. Library Director Minter said that the cost of living adjustment will be on the agenda for the regular June meeting. She suggested that the Board will need to pass a salary schedule at the June meeting and restructuring of compensation can be considered at future board meetings.

**AGENDA
PREPARATION**

The date and time for the June Regular Meeting was changed to Wednesday, June 30, 2004 at 5:00 P.M. Agenda Preparation for the June Regular Meeting will be held on Wednesday, June 30, 2004 at 5:00 P.M.

ADJOURNMENT

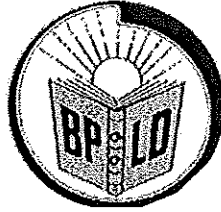
President Shkoler adjourned the Special Meeting of the Board of Trustees of the Placentia Library District at 4:11 P.M.

Betty Escobosa
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees



Placentia Library District
 411 East Chapman Avenue
 Placentia, CA 92870



Buena Park Library District
 7150 La Palma Avenue
 Buena Park, CA 90620



Palos Verdes Library District
 701 Silver Spur Road
 Rolling Hills Estates, CA 90274

June 7, 2004

The Honorable Assemblywoman Judy Chu, Budget Conference Committee
 California State Assembly
 State Capitol
 P. O. Box 942489
 Sacramento, CA 94249-0049

Dear Assemblywoman Chu:

I am writing on behalf of the Buena Park, Palos Verdes, and Placentia Library Districts to ask you to protect local library services by supporting the local government financing reform package announced by Governor Arnold Schwarzenegger.

As independent special library districts we depend on property tax revenue for approximately 90% of our budget. Some facts:

- Our three libraries serve a combined population of over 200,000, circulate over 1.45 million items each year, and answer approximately 158,000 reference questions per year.
- In 2003/2004 our three library districts transferred an average of 39%, or a total of \$3.4 million of our property tax revenue to ERAF. Over the past 10 years total property tax revenue lost to ERAF by these three library districts has totaled \$36.1 million.

Any additional loss of revenue would mean cuts in hours, materials and services and have a devastating impact on our libraries' ability to serve the educational and informational needs of the communities we serve, especially the children.

In finalizing this year's budget we ask legislators to protect library services:

- Enact the local government financing reform package swiftly
- Do not weaken the constitutional protections
- Do not add more cuts or reductions to local government services
- Do not alter the allocation formula
- Maintain the statutory exemption for special library districts

Please help ensure that our libraries are able to continue to provide the information resources, computer and internet access, and educational programs upon which our communities depend.

Sincerely,

Theodore W. Paulson, President, Palos Verdes Library District
 On behalf of the Boards of Trustees of the Buena Park, Palos Verdes, and Placentia Library Districts

Enc



The Honorable
California State [Senate or Assembly]
State Capitol Building, Room #
Sacramento, CA 95814

Dear [Title and Last Name]:

I am writing to ask you to protect local library services by supporting the local government financing reform package announced by Governor Arnold Schwarzenegger. Attached to this letter for your information is a letter sent by a coalition of independent special library districts, including the Palos Verdes Library District (PVLDD), to the Budget Conference Committee.

Some facts about the Palos Verdes Library District:

- We operate three libraries serving approximately 70,000 people in 4 cities and unincorporated county areas on the Palos Verdes Peninsula.
- Over 33,000 people hold PVLDD library cards. Library users make over 623,000 visits to District libraries each year and check out over 850,000 books, magazines, videos, DVDs, and CDs. Over 30,000 people attend cultural, educational and informational programs at our libraries each year.
- In 2003/2004 we transferred approximately 35%, or a total of \$1.4 million of our property tax revenue to ERAF. Since 1994 PVLDD has lost over \$12 million of property tax revenue to ERAF – money that could have purchased over 300,000 books for use by community members.

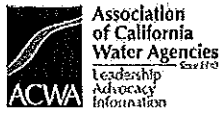
Any additional loss of revenue will mean cuts in hours, materials and services and have a devastating impact on our ability to meet the educational and informational needs of the communities we serve, especially the thousands of children who attend story times, rely on our reference librarians for homework assistance, and participate in our summer reading program.

Please help ensure that our libraries are able to continue to provide the information resources, computer and internet access, and educational programs upon which our communities depend by supporting the local government financing reform package without weakening the constitutional protections or altering the allocation formula (including the statutory exemption for special library districts).

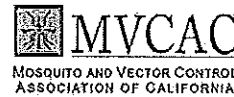
Sincerely,

Theodore W. Paulson, President, Palos Verdes Library District Board of Trustees





CALIFORNIA ASSOCIATION of RECREATION & PARK DISTRICTS



TO: ALL SPECIAL DISTRICTS
FROM: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

On behalf of our associations and the special district community, we are writing to urge your support for the recent local government financing reform package announced by Gov. Arnold Schwarzenegger.

We believe that despite the short-term pain, this plan is to the overall long-term benefit of special districts and other local governments for the following reasons:

- **Immediate savings:** Without the action, independent special districts may responsible for permanent additional ERAF shifts of up to \$400 million annually. Our contribution of \$350 million in each of the next two fiscal years saves a total of \$100 million immediately and, by permanently limiting ERAF to 2003-04 levels beginning in fiscal year 2006-07, saves billions in following years by allowing local governments to capture property tax revenues generated by growth.
- **Constitutional protection:** Constitutional protection against using local government revenues to fill state budget gaps has been the primary goal of special districts, cities and counties since we received the first signature on the 2004 Local Taxpayers and Public Safety Protection Act ("LOCAL") initiative. This agreement provides even greater protections against future raids on local funds than the LOCAL initiative. The governor has committed his time to campaign – and raise funds – for the ballot measure needed to secure constitutional protection.
- **Mandate relief:** The plan includes a commitment from the state to pay for past mandates that remain unfunded. Additionally, any future state mandate that is not funded can be declared void.
- **Direct funding:** Under a proposal from the Legislative Analyst's Office that was likely to end up in the budget, property tax revenues would be disbursed to counties where the Board of Supervisors would ultimately decide how much to give to special districts and other government entities. This agreement ensures that special districts receive their fair share of funds and that they are delivered directly to the district.

There is no question that the next two years will be very difficult. For the first time in over a decade, however, we can see the light at the end of the tunnel. It is essential that districts throughout the state demonstrate unified support by urging their legislators to support the agreement as presented by the governor so it can be adopted as part of the state budget and the necessary Constitutional Amendment can be placed on the ballot in November. Any attempts by individual special districts to exempt themselves from the plan will lead to a greater burden for other districts and the potential for unraveling the plan to the detriment to the entire special district community.

This is a challenging but exciting time for special districts. Constitutional protection for our funding and the prospect of stable revenues are within our reach. Please join us in expressing your support for this agreement by taking an official position on the reform package and by contacting your local legislators.

Respectfully,

Ralph Ferguson, ACHD

Jerry Gladbach, ACWA

Jim Meredith, CARPD

Mike Dillon, CASA

Geneva Philpot, CAPC

Pat Williams, CRWA

William Miller, CSDA

James S. Espinosa, FDAC

Craig Downs, MVCAC

The Hon. [Legislator]
State Capitol
Sacramento, CA 95864

RE: Support of the Governor's Local Government Finance Reform Package

Dear [Legislator]

[Special District], which [description and location of services], respectfully asks for your support of the governor's local government financing reform package.

Even though the shift of \$350 million in revenue from special districts in each of the next two years will make it difficult to maintain service levels, we believe that the long-term benefits of predictable local financing and the ability to capture new property tax revenues generated by growth outweigh the short-term pain.

We support the reform package for several reasons:

- ***Long-term stability:*** The shift of property tax revenues under this plan will help resolve the state's immediate budget crisis while ultimately keeping local government revenues dedicated to providing local services in our communities.
- ***Constitutional protection:*** The package contains strong constitutional protections that will result in predictable and stable financing for local governments for the first time in many years.
- ***Mandate relief:*** The governor's reform package includes a commitment from the state to pay for past state-imposed mandates that remain unfunded. Additionally, any future state mandate that is not funded can be declared void.

Please join our district – as well as the hundreds of special districts, cities, counties and redevelopment agencies from throughout California – in supporting the governor's package as it is presented to the Legislature.

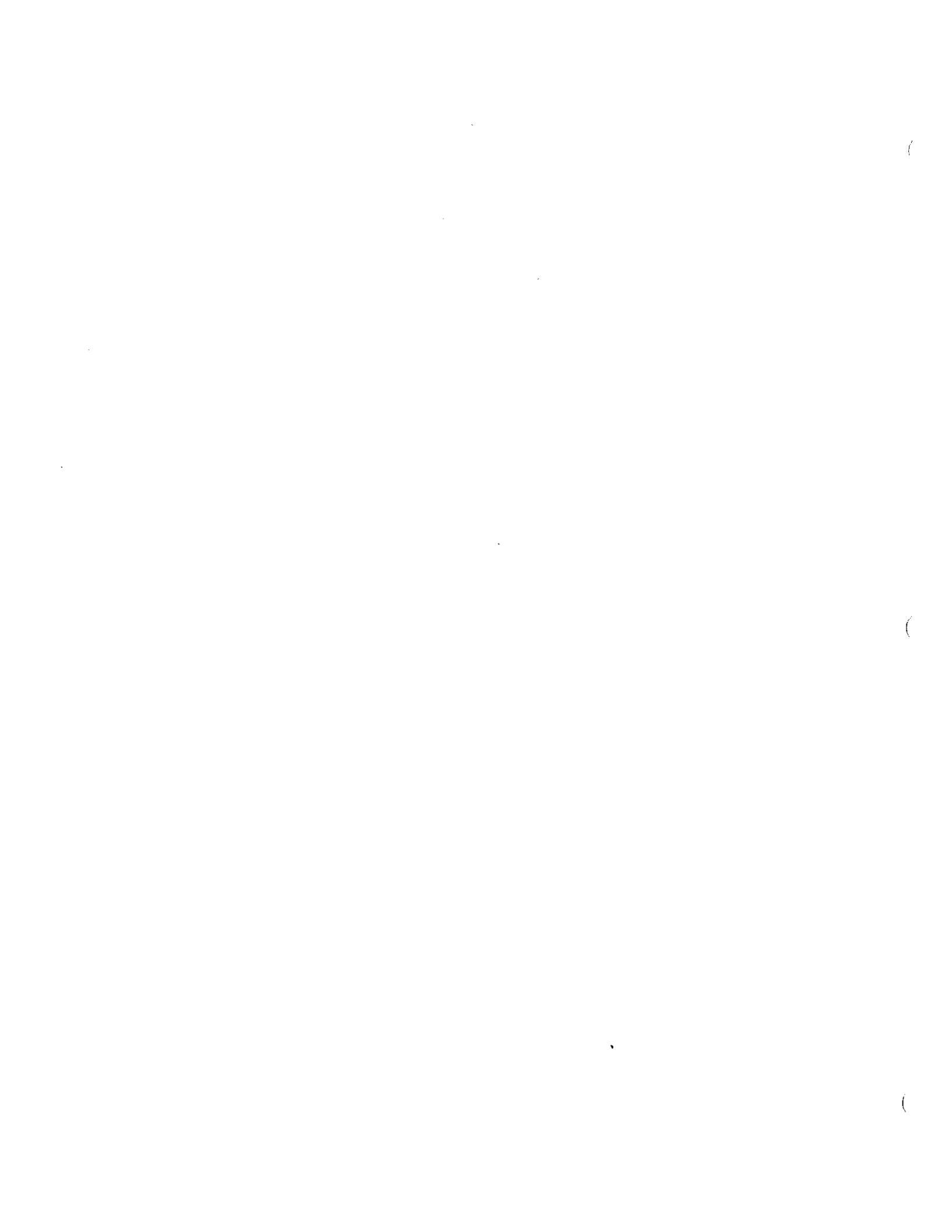
Sincerely,

DISTRICT



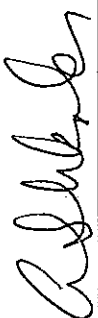
Salary Comparisons by Classification
 FY 2003-2004
 CA Public Library Statistics, State Library of California

	Population	Exp/Capita	Exp/Capita	Materials	Population/	FTE	Director	Manager	Librarian II	Librarian I	Library Asst.	Clerk
Anaheim	337,400	\$ 23.76	\$2.29	\$2.11	3,301	3,301	6,910 - 9,501	5,685 - 7,817	4,033 - 4,902	3,491 - 4,456	2,933 - 3,565	1,960 - 2,501
Buena Park	80,600	\$ 18.67	\$2.98	\$3.35	4,133	4,133	8,000	4,681 - 5,705	3,412 - 5,158	3,357 - 4,090	2,342 - 3,139	2,071 - 2,522
Fullerton	131,500	\$ 26.76	\$2.98	\$3.06	2,989	2,989	8,700 - 8,700	4,584 - 5,571	4,171 - 5,070	3,133 - 3,999	2,154 - 2,749	
Huntington Beach	197,000	\$ 26.17	\$3.35	\$3.06	2,919	2,919	7,921 - 9,861	5,004 - 6,202	3,602 - 4,462	3,602 - 4,462	2,780 - 3,444	
Mission Viejo	98,900	\$ 19.15	\$3.06	\$2.68	2,777	2,777	6,405 - 9,607	3,909 - 5,277	3,382 - 4,566	3,382 - 4,566	2,757 - 3,722	2,258 - 3,049
Newport Beach	80,000	\$ 57.18	\$9.90	\$2.68	1,340	1,340	8,506 - 10,367	4,207 - 5,916	3,477 - 4,891	3,236 - 4,548	2,747 - 3,869	2,141 - 3,014
Orange (City)	134,500	\$ 28.27	\$1.61	\$3.11	3,475	3,475	7,436 - 9,535	4,771 - 6,118	3,554 - 4,558	3,217 - 4,125	2,635 - 3,379	1,993 - 2,556
Orange (County)	1,456,600	\$ 19.49	\$1.32	\$6.95	3,926	3,926	10,410 - 10,410	4,748 - 7,859	4,205 - 5,661	3,486 - 4,697	2,253 - 3,224	2,123 - 2,753
Placentia	52,400	\$ 28.67	\$1.32	\$2.94	3,381	3,381	7,863	4,125 - 5,277	3,480 - 4,452	2,988 - 3,823	2,527 - 3,232	1,882 - 2,722
Santa Ana	347,200	\$ 13.23	\$1.32	\$2.94	5,692	5,692	6,973 - 9,853	5,706 - 6,937	3,765 - 4,810	3,676 - 4,694	2,744 - 3,501	1,830 - 2,334
Yorba Linda	62,700	\$ 40.41	\$6.95	\$2.94	2,162	2,162	7,884 - 9,583	5,101 - 6,200	3,997 - 4,858	3,482 - 4,232	3,054 - 3,712	2,126 - 2,584
Statewide Mean		\$ 26.34	\$2.94	\$2.94	2,884	2,884						
Alta Dena	53,000	\$ 31.65	\$3.73	\$10.62	2,314	2,314	5,464 - 6,915	3,440 - 4,285	3,191 - 3,982	2,966 - 3,702	2,206 - 2,754	2,051 - 2,555
Palos Verdes	66,800	\$ 66.57	\$10.62	\$10.62	1,272	1,272	7,500	3,960 - 5,126	3,501 - 4,508	3,501 - 4,508	2,189 - 2,851	1,924 - 2,493



PLACENTIA LIBRARY DISTRICT
 SALARY SCALE FOR
 FISCAL YEAR 2003-2004
 Effective July 1, 2003
 NON-EXEMPT

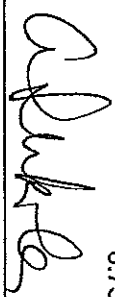
	1	2	3	4	5	6	7	8	9	10	
CLERK I	HR	11.28	11.57	11.85	12.15	12.45	12.77	13.09	13.41	13.75	14.44
	PP	902.68	925.25	948.38	972.09	996.39	1,021.30	1,046.84	1,073.01	1,099.83	1,154.82
	AN	23,469.76	24,056.51	24,657.92	25,274.37	25,906.23	26,553.88	27,217.73	27,898.17	28,595.63	30,025.41
	MO	1,955.81	1,875.47	1,922.27	1,970.80	2,019.33	2,212.82	2,268.14	2,324.85	2,382.97	2,502.12
CLERK II	HR	12.75	13.07	13.39	13.73	14.07	14.42	14.78	15.15	15.53	16.31
	PP	1,019.88	1,045.38	1,071.51	1,098.30	1,125.76	1,153.90	1,182.75	1,212.32	1,242.63	1,304.76
	AN	26,516.94	27,179.87	27,859.36	28,555.85	29,269.74	30,001.49	30,751.52	31,520.31	32,308.32	33,923.74
	MO	2,209.75	2,264.99	2,321.61	2,379.65	2,439.15	2,500.12	2,562.63	2,626.69	2,692.36	2,826.98
LIBR ASST	HR	15.15	15.53	15.92	16.31	16.72	17.14	17.57	18.01	18.46	19.38
	PP	1,211.89	1,242.19	1,273.24	1,305.07	1,337.70	1,371.14	1,405.42	1,440.56	1,476.57	1,550.40
	AN	31,509.13	32,296.86	33,104.28	33,931.89	34,780.18	35,649.69	36,540.93	37,454.45	38,390.81	40,310.36
	MO	2,625.76	2,691.40	2,758.69	2,827.66	2,898.35	2,970.81	3,045.08	3,121.20	3,199.23	3,359.20
LIB I	HR	17.91	18.36	18.82	19.29	19.77	20.27	20.77	21.29	21.82	22.92
	PP	1,432.99	1,468.81	1,505.53	1,543.17	1,581.75	1,621.30	1,661.83	1,703.37	1,745.96	1,833.26
	AN	37,257.71	38,189.15	39,143.88	40,122.48	41,125.54	42,153.68	43,207.52	44,287.71	45,394.90	47,664.65
	MO	3,104.81	3,182.43	3,261.99	3,343.54	3,427.13	3,512.81	3,600.63	3,690.64	3,782.91	3,972.05
LIB II	HR	20.86	21.38	21.92	22.47	23.03	23.60	24.19	24.80	25.42	26.69
	PP	1,669.05	1,710.78	1,753.55	1,797.38	1,842.32	1,888.38	1,935.59	1,983.98	2,033.57	2,135.25
	AN	43,395.29	44,480.17	45,592.18	46,731.98	47,900.28	49,097.79	50,325.23	51,583.36	52,872.95	55,516.59
	MO	3,616.27	3,706.68	3,799.35	3,894.33	3,991.69	4,091.48	4,193.77	4,298.61	4,406.08	4,626.38
LIB AIDE	HR	7.70	7.89	8.09	8.29	8.50	8.71	8.93	9.15	9.38	9.85
	PP	615.92	631.32	647.10	663.28	679.86	696.86	714.28	732.13	750.44	787.96
	AN	16,013.90	16,414.25	16,824.60	17,245.22	17,676.35	18,118.26	18,571.21	19,035.49	19,511.38	20,486.95
	MO	1,334.49	1,367.85	1,402.05	1,437.10	1,473.03	1,509.85	1,547.60	1,586.29	1,625.95	1,707.25

Signature  : Date May 12, 2003

Al Shkoler, President

PLACENTIA LIBRARY DISTRICT
 SALARY SCALE FOR
 FISCAL YEAR 2003-2004
 Effective July 1, 2003
 EXEMPT

	1	2	3	4	5	6	7	8	9	10
LIB	47.14									
DIR	3,771.15									
	98,050.01									
	8,170.83									
HR										
PP										
AN										
MO										
ADMIN	17.31	17.74	18.19	18.64	19.11	19.58	20.07	20.58	21.09	22.14
ASST	1,384.78	1,419.40	1,454.88	1,491.26	1,528.54	1,566.75	1,605.92	1,646.07	1,687.22	1,771.58
	36,004.26	36,904.37	37,826.97	38,772.65	39,741.97	40,735.51	41,753.90	42,797.75	43,867.69	46,061.08
	3,000.35	3,075.36	3,152.25	3,231.05	3,311.83	3,394.63	3,479.49	3,566.48	3,655.64	3,838.42
PUB SVC & HR	24.73	25.35	25.98	26.63	27.30	27.98	28.68	29.39	30.13	31.64
TECH SVC	1,978.26	2,027.71	2,078.41	2,130.37	2,183.62	2,238.22	2,294.17	2,351.52	2,410.31	2,530.83
PP	51,434.66	52,720.52	54,038.54	55,389.50	56,774.24	58,193.59	59,648.43	61,139.64	62,668.13	65,801.54
AN	4,286.22	4,393.38	4,503.21	4,615.79	4,731.19	4,849.47	4,970.70	5,094.97	5,222.34	5,483.46
MO										
PAGES										
	Starting Wage		6 Months		1 Year		18 Months			
	6.75		7.09		7.44		7.81			

Signature  : Adopted May 12, 2003, Revised August 25, 2003

Al Shkofer, President

Placentia Library District

Holiday and Library Public Service Schedule

2004

Paid staff holidays are indicated in bold type and unpaid Library closures are indicated in regular type.

Placentia Library District Offices and Library will be closed:

New Year's Day	Thursday	January 1
Day before Monday Holiday	Sunday	February 15
President's Day	Monday	February 16
Easter	Sunday	April 11
Day before Monday Holiday	Sunday	May 20 29
Memorial Day	Monday	May 24 30
Independence Day	Sunday	July 4
Day before Monday Holiday	Sunday	September 5
Labor Day	Monday	September 6
Veteran's Day	Thursday	November 11
Thanksgiving Day	Thursday	November 25
Christmas Eve Day	Friday	December 24
Christmas Day	Saturday	December 25
New Year's Eve Day	Friday	December 31



FRIENDS OF PLACENTIA LIBRARY
Board of Directors Meeting
June 7, 2004

President, Eleanor Rankin called the meeting to order at 7 PM. The following Directors were present Eleanor Rankin, Pat Irot, Camille Himes, Ted Farkas, Ginny Sanatar, Nadine Blansett, Brenda Benner and Barbara Hemmerling. Gae Wood represented the Trustees. Elizabeth Minter, Jim Roberts and Laranne Millonzi represented the staff.

The **Secretary**, Barbara Hemmerling, read the minutes of the May 3, 2004 board meeting. They were approved as corrected. **Treasurer**, Camille Himes reported a balance of \$11,809.28. **Financial Secretary**, Ginny Sanatar, reported deposits of \$1,697.30. There were no bills to be paid.

Pat Irot made a motion that \$700 be given to the History Room (check to be made out to Pat) for the purchase of a digital camcorder. This money is a Disney Award Grant. It has been kept in our account until the History Room was ready for its use. If the cost of the camcorder is greater than \$700, additional funds will be available through other means. Barbara Hemmerling seconded the motion. The motion was passed

President's Report: 1) Ellie attended the last trustee's meeting and will attend the June 21st meeting. Ted Farkas will attend the September 20 trustee's meeting. 2) Foundation meeting—Ellie attended the last two meetings. They are working on (1) solicitation mailing and (2) board development. 3) Author's Luncheon, 2005. We are reminded to read one of Thom Racina's books over the summer. Elizabeth had a suggestion for maitre'd. She felt Stephanie Baldwin would be a good choice. Pat Irot moved that we ask Stephanie to accept this honor. Camille Himes seconded the motion. The motion carried. 4) Christmas Books 2004. Further plans for this project must await the final budget decisions of the city. 5) Next meeting will be Monday September 13, 2004

Chair Reports: 1) Membership- Ted Farkas and Laranne Millonzi will give us an updated list of membership this fall. We will wait until after our next membership campaign to contact people that have not rejoined. 2) Publicity – Pat Irot put the list of new officers and new directors in her recent press report. 3) Second Sunday Book Sales: June 13—Nadine Blansett and Ginny Sanatar. July 11—Pat Irot and Brenda Benner. August 8—Camille Himes and Barbara Hemmerling. September 12—Nadine Blansett and Ellie Rankin. 4) Book Store/Workroom—Pat Irot made a motion that we purchase another magazine rack, identical to the one received this spring. The cost is about \$800.00. Ginny Sanatar seconded the motion. The motion was carried.

Page 2 June 7, 2004

Library Reports: Elizabeth Minter presented a Friends Wish List prepared by the Library Staff. The Board of Directors had asked at the May 3, 2004 Board Meeting for such a list.

- 1) A complete revision of the District's web site, not to exceed \$6,000. These monies would be paid out over the next year, as the system is planned, developed, up and running and then monitored. Camille Himes moved that we fund the replacement of the current web site. Ginny Sanatar seconded the motion. The motion carried.
- 2) Purchase a clip-on, lavalier or headset microphone for the new sound systems, not to exceed \$800. Pat Irot moved that we authorize this purchase. Ted Farkas seconded the motion. The motion carried.
- 3) Purchase Audio Books and DVD's for the collection not to exceed \$5,000. Pat Irot moved that we fund these purchases. Brenda Benner seconded this. The motion carried.

Elizabeth expressed thanks on behalf of all the Library Staff for our continued support of the Library Programs.

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
June 30, 2004

TYPE	REPORT NUMBER	AMOUNT
	TOTAL	0.00

Prepared by: Donna Siloti



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director and Library Trustees
June 30, 2004

	DATE	CLAIM NUMBER	AMOUNT
LIBRARY DIRECTOR	May 26, 2004	4613	1,688.38
	May 26, 2004	4614	1,042.74
	June 3, 2004	4615	1,929.95
	June 3, 2004	4616	2,103.31
	June 10, 2004	4617	3,472.41
	June 10, 2004	4618	8,330.14
	June 16, 2004	4619	3,174.56
	June 16, 2004	4620	18,669.52
	June 16, 2004	4621	2,850.86
	June 16, 2004	4622	352.94
	June 16, 2004	4623	2,319.00
	June 22, 2004	4624	11,549.97
	June 24, 2004	4625	4,638.11
TOTAL BY LIBRARY DIRECTOR			<u>\$ 62,121.89</u>

Prepared by Donna Siloti

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

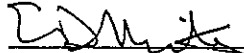
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

6-4-04

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N01074 The Gas Company PO Box C Monterey Park, CA 91756	4/20/04-5/20/04		2800	00		157.87		
N01856 Munson, Cronick & Associates 2501 E. Chapman Ave., Ste. 220 Fullerton, CA 92831	23501		1900	00		271.00		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	05-4-624		1400	00		228.00		
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	4/19/04-5/19/04		2800	00		263.47		
N06556A CNA Group Benefits 75 Remittance Dr., Ste. 1641 Chicago, IL 60675-1641	6/1/04-7/1/04		0300	00		272.35		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	1634800		1800	00		115.33		
N23659 Scholastic, Inc. PO Box 3720 Jefferson City, MO 65102-3720	3426994		1800	08		137.68		
	3457120		1800	08		133.39		
	3457120 001		1800	08		4.29		
						275.36		
N20042 Fortis Benefits P.O. Box 806644-1 Kansas City, MO 64180-6644	6/0/04-7/1/04		0300	00		105.00		

The claims listed above (totaling \$1,688.38) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

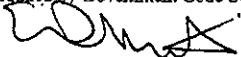
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

6-4-04

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	4079		1800	08		243.60		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	5/5/04-5/19/04		2700	01		28.59		
N27247 Action Electric Corp. 1001 E. Washington Ave Santa Ana, CA 92701	DM-99091		1400	00		467.18		
(need vendor #) Printing Consultants P.O. Box 6407 Anaheim, CA 92816-6407	9965		1800	00		116.37		
(need vendor #) Quinlan Publishing Group 23 Drydock Ave. Boston, MA 02210-2387	Apr 2004		1800	08		187.00		

The claims listed above (totaling \$1,042.74) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

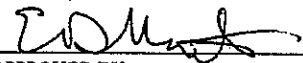
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	June 2004		0300	00		197.31		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	089035		1800	00		29.50		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	04-5-664		1400	00		618.00		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2491728 714-223-1698		0700	01		342.67		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	June 2004		1900	00		35.00		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	5/30/04		1900	00		55.50		
N06686G Office Depot Credit Plan Dept. 56 - 6183976509 P.O. Box 9020 Des Moines, IA 50368-9020	05/21/04		1800	00		565.19		
N06903 Advanced Office Services 1430-K Village Way Santa Ana, CA 92705	AR21741		1300	08		86.78		

The claims listed above (totaling \$1,929.95) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

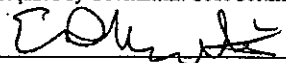
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N06808I Reserve Account (Pitney Bowes) P.O. Box 856056 Louisville, KY 40285-6056	06/03/04		1803	00		805.00		
N06965 Paychex 200 E. Sandpointe, Ste. 100 P.O. Box 25159 Santa Ana, CA 92799	20040527		1900	00		304.96		
N25796A BWI (Book Wholesalers, Inc.) PO Box 91691 Chicago, IL 60693	1785438		2400	02		77.49		
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	8682		1800	00		71.15		
(need vendor #) Interface Electronics 4579 Abbots Bridge Road, Ste. 8 Duluth, GA 30097-2111	99746		1800	00		871.71		

The claims listed above (totaling \$2,130.31) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED B

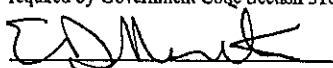
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N00692-A Special District Risk Management 1481 River Park Drive, Suite 110 Sacramento, CA 95815-4501	0004624-IN		1800	00		125.00		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2495989 714-524-8408		0700	08		42.81		
	T2509764 335-253-2062		0700	01		268.97		
						311.78		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	492452		1800	00		87.01		
N03833B Brodart Automation A Division of Brodart Co. P.O. Box 3488 Williamsport, PA 17705	A37166		0700	05		215.50		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	062790		1400	00		1,100.00	2	
N09141 Dick's Lock & Safe 111 W. Chapman Ave. Placentia, CA 92870	89679		1400	00		86.90		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	4055019202320521		1800	00		515.23		
			1803	00		7.70		
			2700	00		858.00		
			2700	01		125.29		
			2700	02		40.00		
						1,546.22		

The claims listed above (totaling \$3,472.41) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

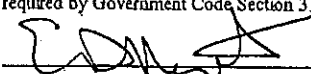
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	141577		1900	00		327.41		
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	07/01/04-07/31/04		0300	00		647.50		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	5/28/04		1900	01		346.60	2	
N25348 Ana Maria Garcia 1962 W. La Palma Ave Anaheim, CA 92801 SSN 608-40-2381	5/21/04		1900	01		243.10	2	
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	8/20/03-2/26/04		2700	01		20.18		
N28150 Blue Cross of California File 54630 Los Angeles, CA 90054-0630	0200406077452		0300	00		5,976.90		
(need vendor #) O.C.S. Output Control Software, Inc. 2319 Dunwin Dr., Unit #7 Mississauga, Ontario L5L 1A3	202702		1800	00		768.45		

The claims listed above (totaling \$8,330.14) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

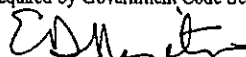
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N01861 Salem Press, Inc. P.O. Box 50062 Pasadena, CA 91115-0062	0336732-IN		2400	01		584.65		
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	2001056 2032100		2400	05		7.53 292.22 299.75		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	T2540451 714-528-1906 T2540466 714-528-8236		0700	00		152.03 35.86 187.89		
N03825M Dept. 31 - 0000073264 Staples Credit Plan P.O. Box 9020 Des Moines, IA 50368-9020	06/04/04		1800	00		93.73		
N03832A Books on Tape P.O. Box 25122 Santa Ana, CA 92799-5122	5759634P 5763241P		2400	05		85.77 328.85 414.62		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	F890012 F890013 F890014 F890015 F890016 F900845 F906404 F906405 F906406 F906407 F914813 F914814 F914815 F914816 F914817		2400	01		23.32 28.17 119.53 25.27 104.63 215.96 62.17 77.94 36.25 23.33 132.18 55.79 229.76 29.19 430.43		
						1,593.92		

The claims listed above (totaling \$3,174.56) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY


Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	F914818		2400	01		37.88		
	F914819		2400	01		132.63		
						170.51		
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	88775590		2400	01		150.68		
	88775591		2400	01		15.30		
	88775592		2400	01		69.79		
	88775593		2400	01		67.34		
	88775594		2400	01		16.86		
	88775595		2400	01		16.81		
	88782328		2400	01		43.29		
	88797768		2400	01		142.41		
	88831165		2400	01		14.74		
	88831166		2400	01		13.28		
	88831167		2400	01		16.82		
	88831168		2400	01		14.78		
	88831169		2400	01		13.71		
	88831170		2400	01		17.21		
	88831171		2400	01		34.66		
	88854901		2400	01		32.60		
88854902		2400	01		176.97			
88866381		2400	01		11.98			
88866382		2400	01		33.08			
88866384		2400	01		16.26			
88866385		2400	01		16.42			
88866386		2400	01		10.30			
					945.29			
N06579 The Gale Group P.O. Box 95501 Chicago, IL 60694-5501	13303945		2400	01		146.61		
	RI 13352575		2400	03		16,561.00		
					16,707.61			
N09238 Scholastic Book Fairs 1210 N. Red Gum Street Anaheim, CA 92806	29222		2400	01		831.11		
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	200406-57		1900	00		15.00		

The claims listed above (totaling \$18,669.52) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

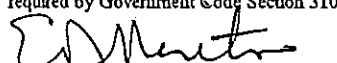
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Objt/ Rev			Doc Number	SC
N21086B Grey House Publishing PO Box 860 185 Millerton Rd Millerton, NY 12546	433688		2400	01		66.45		
	440183		2400	01		201.35		
						267.80		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	May 2004		1900	00		720.00	2	
N25796A BWI (Book Wholesalers, Inc.) PO Box 91691 Chicago, IL 60693	1793204		2400	02		73.23		
	1793205		2400	01		80.06		
	1802969		2400	02		38.25		
	1802970		2400	02		150.82		
	1802971		2400	01		73.26		
	1803070		2400	01		17.41		
	1804513		2400	02		21.53		
	1804514		2400	01		32.96		
	1811206		2400	01		69.74		
					557.26			
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	24837		1400	00		425.00		
	24839		1400	00		808.77		
					1,233.77			
N27838 BBC Audiobooks America P.O. Box 1450 Hampton, NH 03843-1450	157273		2400	05		52.42		
N28353 Donna Siloti c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	5/19/04-6/14/04		2700	01		19.61		

The claims listed above (totaling \$2,850.86) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

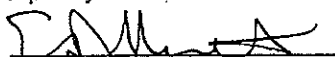
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Doc Number	SC
N28413A	8803		1300	00		15.00		
Copy America	8804		1300	00		15.00		
3564 E. Enterprise Dr.	8805		1300	00		15.00		
Anaheim, CA 92807	8806		1300	00		65.00		
						110.00		
(need vendor #) Audio Editions P.O. Box 6930 Auburn, CA 95604	797984		2400	05		97.90		
(need vendor #) Carol W. Fox 19031 Spicewood Lane Huntington Beach, CA 92648 SSN 470-36-5308	435 436		2400	01		67.12 58.30		
						125.42		
(need vendor #) Saint Joseph Communications P.O. Box 1911, Suite 83 Tehachapl, CA 93581	116562A		2400	05		19.62		

The claims listed above (totaling \$352.94) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

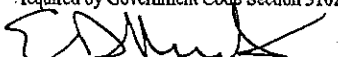
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N00692-A Special District Risk Management 1481 River Park Drive, Sulte 110 Sacramento, CA 95815-4501	0002505-IN		0350	00		2,319.00		
PLEASE PAY FROM FY 2004-2005 FUNDS								

The claims listed above (totaling \$2,319.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY


Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct	Rev			Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	56214		0700	00		7.28		
			2800	00		3,544.04		
			1400	00		2,013.19		
				5,564.51				
	56215		1800	00	1,712.25			
			1800	08	570.75			
			2,283.00					
			7,847.51					
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	4653		1900	00		32.00		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	495628		1800	00		558.00		
N06902 New Readers Press P.O. Box 35888 Syracuse, NY 13235-5888	3867015		2400	08		719.18		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	6/3/04-6/18/04		2700	01		37.13		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	24838		1400	00		2,078.00		
(need vendor #) The Hartford Group Benefits 75 Remittance Drive, Ste. 1641 Chicago, IL 60675-1641	7/1/04-8/1/04		0300	00		278.15		

The claims listed above (totaling \$11,549.97) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03659F Southern California Water 500 Cameron St Placentia, CA 92870	5/19/04-6/16/04		2800	00		477.42		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	4/21/04-6/24/04 Petty Cash		1803	00		15.40		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	5/19/04-6/24/04 Petty Cash Checking		0900	00		69.81		
			1800	00		354.08		
			2700	01		418.00		
			2700	03		55.00		
			2700	08		30.00		
			7670	00		23.00		
	7670	01		82.00				
						1,031.89		
N20042 Fortis Benefits P.O. Box 806644-1 Kansas City, MO 64180-6644	7/1/04-8/1/04		0300	00		113.40		
(need vendor #) Law Offices of McFarlin & Anderson 23101 Lake Center Drive, Ste. 120 Lake Forest, CA 92630	6/22/04		1900	00		3,000.00		

The claims listed above (totaling \$4,638.11) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

Page Total

4,638.11

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
June 30, 2004

TYPE	REPORT NUMBER	AMOUNT
CURRENT CLAIMS		
TOTAL CURRENT CLAIMS		<u>\$0.00</u>
PAYROLL	07/21/04	32,653.50
	08/04/04	32,653.50
TOTAL PAYROLL		<u>\$65,307.00</u>
	TOTAL	<u>\$65,307.00</u>

Prepared by: Donna Siloti



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912
Please Pay \$ 32,653.50 on 08 | 04 | 04

Send To: Bank Name: Wells Fargo Bank
ABA #: 121000248
Account Name: Placentia Library District
Account #: 2011939659
Reference: Payroll #3

Description: Payroll

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTY	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						30,333.02	
707	707			0200	00						2,320.48	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	32,653.50
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT				DATE	AUTHORIZED SIGNER			DATE	DEPUTY		DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
Auditor-Controller Approvals: Claims & Disbursing: Over Limit: \$100,000 (1) \$500,000 (2) \$1,000,000 (3) Claims & Disbursing Manager: _____ Check Writing: _____ General Ledger Approvals: Cash & Expense Budget: _____ Date: _____ Wrec: _____	Transaction Reference Automated Clearing House (CH): _____ Wire Transfer (WT): _____ Automated Clearing House (IC): _____ MW Transaction #: _____ Treasurer-Tax Collector Information: Released By / Ref #: _____



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: June 30, 2004

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2003-2004 is Attachment A.

The Cash Flow Analysis for the General Fund for Fiscal Year 2004-2005 is Attachment B.

The Property Tax Apportionment Schedule for Fiscal Year 2003-2004 is Attachment C.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2003-2004 through June 30, 2004.

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			518,205.57
06/19/03	4463	Payroll to wire Jul 10, 2003		29,765.42	488,440.15
06/19/03	4464	General		910.99	487,529.16
06/30/03	4466	General		11,784.44	475,744.72
06/30/03	4467	General		10,235.12	465,509.60
06/30/03	4468	Payroll to wire Jul 24, 2003		30,603.80	434,905.80
06/30/03	4469	Payroll to wire Aug 7, 2003		30,603.80	404,302.00
07/03/03	4470	General by Library Director		2,350.74	401,951.26
07/03/03	4471	General by Library Director		2,594.89	399,356.37
07/03/03	4472	General by Library Director		3,139.44	396,216.93
07/10/03	4473	General by Library Director		973.96	395,242.97
07/17/03		Secured 2002-2003 #9	16,611.57	41.53	411,813.01
07/17/03		Supplemental 1985+ #1	4,111.95		415,924.96
07/17/03		Delinquent Supplemental	1,567.37		417,492.33
07/17/03		Supplemental 1984	1.73		417,494.06
07/21/03		Teeter Plan Delinquent Secured	14,296.23		431,790.29
07/21/03	4474	General		1,997.58	429,792.71
07/21/03	4475	General		2,706.79	427,085.92
07/21/03	4476	General		5,989.29	421,096.63
07/21/03	4477	Payroll to wire Aug 21, 2003		30,603.80	390,492.83
07/21/03	4478	Payroll to wire Sep 4, 2003		30,603.80	359,889.03
07/24/03	4479	General by Library Director		15,136.23	344,752.80
07/30/03		Library Passport Revenue, Jul	13,829.94		358,582.74
07/30/03		Library Revenue, Jul	1,495.70		360,078.44
07/30/03		Interest	4.48		360,082.92
07/31/03	4480	General by Library Director		3,859.76	356,223.16
07/31/03	4481	General by Library Director		1,229.51	354,993.65
08/07/03	4482	General by Library Director		2,600.86	352,392.79
08/13/03		Supplemental 1985+ #1	6,370.64		358,763.43
08/14/03	4483	General by Library Director		1,041.56	357,721.87
08/14/03	4484	General by Library Director		3,590.30	354,131.57
08/25/03	4485	General		17,771.94	336,359.63
08/25/03	4486	General		2,124.88	334,234.75
08/25/03	4487	General		37,278.11	296,956.64
08/25/03	4488	Payroll to wire Sep 18, 2003		30,603.80	266,352.84
08/25/03	4489	Payroll to wire Oct 2, 2003		30,603.80	235,749.04
08/27/03		Library passport Revenue, Aug	11,900.81		247,649.85
08/27/03		Library revenue, Aug	1,595.67		249,245.52
08/27/03		Non-Govt Grant	1,000.00		250,245.52
08/27/03		Interest	3.90		250,249.42
08/28/03		Interest, Jun accrual	(87.83)		250,161.59
08/28/03	4490	General by Library Director		1,646.04	248,515.55
08/28/03	4491	General by Library Director		5,223.77	243,291.78
08/28/03	4492	General by Library Director		180.00	243,111.78
08/29/03		Interest, Jul	563.41	54.08	243,621.11
09/03/03	4493	General by Library Director		3,155.44	240,465.67
09/03/03	4494	General by Library Director		375.84	240,089.83
09/04/03		State Timber Yield	0.57		240,090.40
09/10/03	4495	General by Library Director		3,564.46	236,525.94

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/10/03	4496	General by Library Director		1,923.32	234,602.62
09/17/03		Library passport Revenue, Sep	6,361.54		240,964.16
09/17/03		State Library ILL Reimbursement	4,161.78		245,125.94
09/17/03		Library revenue, Sep	1,211.75		246,337.69
09/17/03		Interest	3.37		246,341.06
09/18/03		Unsecured 1st	52,712.49	131.78	298,921.77
09/18/03		Supplemental 1985+ #2	1,377.41		300,299.18
09/22/03	4497	General		12,557.47	287,741.71
09/22/03	4498	General		8,512.25	279,229.46
09/22/03	4499	Payroll to wire Oct 16, 2003		30,603.80	248,625.66
09/22/03	4500	Payroll to wire Oct 30, 2003		30,603.80	218,021.86
09/24/03		Literacy Grants through Foundation (2)	7,000.00		225,021.86
09/24/03		Library passport Revenue, Sep	5,085.30		230,107.16
09/24/03		State Library ILL Reimbursement	2,498.12		232,605.28
09/24/03		Library revenue, Sep	518.79		233,124.07
09/25/03	4501	General by Library Director		2,709.95	230,414.12
09/25/03	4502	General by Library Director		10,082.91	220,331.21
09/30/03		Interest, Aug	410.18	44.58	220,696.81
10/01/03	4503	General by Library Director		2,127.02	218,569.79
10/01/03	4504	General by Library Director		46.50	218,523.29
10/09/03	4505	General by Library Director		5,402.39	213,120.90
10/09/03	4506	General by Library Director		10,814.24	202,306.66
10/15/03		Supplemental # 3	6,669.98		208,976.64
10/20/03	4507	General		6,799.75	202,176.89
10/20/03	4508	General		13,343.69	188,833.20
10/20/03	4509	Payroll to wire Nov 13, 2003		30,603.80	158,229.40
10/20/03	4510	Payroll to wire Nov 26, 2003		30,603.80	127,625.60
10/20/03	4511	Payroll to wire Dec 11, 2003		30,603.80	97,021.80
10/23/03		Library passport Revenue, Oct	11,757.36		108,779.16
10/23/03		Library revenue, Oct	2,145.48		110,924.64
10/23/03		Interest, Bank of the West	4.01		110,928.65
10/23/03	4512	General by Library Director		10,016.04	100,912.61
10/23/03	4513	General by Library Director		546.09	100,366.52
10/28/03		Interest, Sep	373.65	37.43	100,702.74
10/30/03	4514	General by Library Director		8,643.14	92,059.60
10/30/03	4515	General by Library Director		6,063.01	85,996.59
11/03/03	4516	General by Library Director		18,196.22	67,800.37
11/05/03	4517	General by Library Director		1,193.18	66,607.19
11/13/03	4518	General by Library Director		10,320.04	56,287.15
11/13/03	4519	General by Library Director		1,840.56	54,446.59
11/17/03		Library passport Revenue, Oct/Nov	8,282.41		62,729.00
11/17/03		Library revenue, Oct/Nov	1,621.84		64,350.84
11/17/03		Raytheon for Literacy	1,003.25		65,354.09
11/17/03		Interest, Bank of the West	3.86		65,357.95
11/20/03		Supplemental #4	3,187.20		68,545.15
11/24/03	4520	General		2,222.45	66,322.70
11/24/03	4521	General		8,296.79	58,025.91
11/24/03	4522	General		8,739.20	49,286.71
11/24/03	4523	General		1,913.95	47,372.76

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/24/03	4524	Payroll to wire Dec 23, 2003		30,603.80	16,768.96
11/24/03	4525	Payroll to wire Jan 8, 2004		30,603.80	-13,834.84
11/25/03		Secured # 1	128,455.44	321.14	114,299.46
11/25/03	4526	General by Library Director		4,006.46	110,293.00
11/25/03	4527	General by Library Director		7,614.01	102,678.99
11/26/03		Interest, Oct.	272.08	29.62	102,921.45
12/04/03		Library passport Revenue, Nov	5,165.65		108,087.10
12/04/03		State Library ILL	4,006.56		112,093.66
12/04/03		Library revenue, Nov	1,078.61		113,172.27
12/04/03	4528	General by Library Director		918.81	112,253.46
12/04/03	4529	General by Library Director		3,717.32	108,536.14
12/10/03		Secured #2	251,220.69	628.05	359,128.78
12/10/03		Homeowner's Subvention	1,044.47		360,173.25
12/11/03	4530	General by Library Director		4,944.40	355,228.85
12/11/03	4531	General by Library Director		713.23	354,515.62
12/13/03		Library revenue, Nov/Dec	(81.80)		354,433.82
12/16/03		Interest, Oct.	272.08		354,705.90
12/18/03		Secured #3	244,599.03	611.50	598,693.43
12/18/03		Supplemental #5	4,326.82		603,020.25
12/18/03		Timber Yield Tax	0.11		603,020.36
12/22/03	4532	General		18,484.23	584,536.13
12/22/03	4533	General		1,523.89	583,012.24
12/22/03	4534	General		33,177.85	549,834.39
12/22/03	4535	General		4,416.57	545,417.82
12/22/03	4536	General		12,781.08	532,636.74
12/22/03	4537	Payroll to wire Jan 22, 2004		30,603.80	502,032.94
12/22/03	4538	Payroll to wire Feb 5, 2004		30,603.80	471,429.14
12/23/03		Interest, Nov	187.75	20.71	471,596.18
12/23/03	4539	General by Library Director		4,615.38	466,980.80
12/23/03	4540	General by Library Director		19,653.93	447,326.87
12/30/03	4541	General by Library Director		2,391.28	444,935.59
12/31/03		State Library Literacy Grant	51,194.00		496,129.59
12/31/03		Library passport Revenue, Dec	6,898.35		503,027.94
12/31/03		Library revenue, Dec	1,468.38		504,496.32
12/31/03		Interest, Bank of the West	3.44		504,499.76
01/06/04	4542	General by Library Director		3,011.46	501,488.30
01/07/04	4543	General by Library Director		2,955.50	498,532.80
01/08/04		Homeowner's Subvention	7,659.48		506,192.28
01/12/04	4544	General by Library Director		3,190.00	503,002.28
01/15/04		Library Revenue, Mighty Ducks Grant	10,000.00		513,002.28
01/15/04		Library passport Revenue, Dec/Jan	4,917.65		517,919.93
01/15/04		Library revenue, Dec/Jan	777.40		518,697.33
01/15/04		Interest, Bank of the West	3.77		518,701.10
01/19/04	4545	General		38,237.61	480,463.49
01/19/04	4546	General		11,983.35	468,480.14
01/19/04	4547	General		1,252.19	467,227.95
01/19/04	4548	General		1,884.29	465,343.66
01/19/04	4549	General		3,562.76	461,780.90
01/19/04	4550	Payroll to wire Feb 19, 2004		10,000.00	451,780.90

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
01/19/04	4551	Payroll to wire Mar 4, 2004		30,603.80	421,177.10
01/20/04		Secured #4	36,635.51	91.59	457,721.02
01/20/04		Supplemental #6	7,492.52		465,213.54
01/20/04		Unsecured 2nd	3,808.59	9.52	469,012.61
01/22/04	4552	General by Library Director		1,907.83	467,104.78
01/22/04	4553	General by Library Director		7,552.12	459,552.66
01/23/04		Coding correction/Interest	(272.08)		459,280.58
01/28/04		Interest Dec	574.44		459,855.02
01/29/04		Canceled check	9.94	56.73	459,808.23
01/29/04	4554	General by Library Director		3,016.02	456,792.21
01/29/04	4555	General by Library Director		1,271.00	455,521.21
02/04/04		Library Passport Revenue, Jan	10,550.92		466,072.13
02/04/04		Library Revenue, Jan	2,085.57		468,157.70
02/04/04		State Library OCLC Grant	69.00		468,226.70
02/04/04	4556	General by Library Director		1,804.38	466,422.32
02/04/04	4557	General by Library Director		2,212.43	464,209.89
02/05/04		Public Utility #1	11,786.34	29.47	464,180.42
02/12/04	4558	General by Library Director		3,513.62	460,666.80
02/12/04	4559	General by Library Director		7,067.53	453,599.27
02/19/04		Special District Augmentation Fund # 1	4,060.00		457,659.27
02/19/04		Supplemental #7	870.52		458,529.79
02/23/04	4560	General		6,381.75	452,148.04
02/23/04	4561	General		3,784.84	448,363.20
02/23/04	4562	General		1,205.49	447,157.71
02/23/04	4563	General		9,509.84	437,647.87
02/23/04	4564	General		4,855.19	432,792.68
02/23/04	4565	Payroll to wire Mar 18, 2004		30,603.80	402,188.88
02/23/04	4566	Payroll to wire Apr 1, 2004		30,603.80	371,585.08
02/24/04		Interest Jan	722.12	66.71	371,518.37
02/25/04		Library Passport Revenue, Feb	12,326.62		383,844.99
02/25/04		Library Revenue, Feb	1,636.52		385,481.51
02/25/04		Interest, Bank of the West	7.68		385,489.19
02/25/04	4567	General by Library Director		1,446.99	384,042.20
02/25/04	4568	General by Library Director		814.67	383,227.53
02/25/04	4569	General by Library Trustees		35,900.00	347,327.53
03/03/04	4570	General by Library Director		2,160.44	345,167.09
03/03/04	4571	General by Library Director		4,240.45	340,926.64
03/09/04		State Library - Foundation Funds	23,537.00		364,463.64
03/09/04		Library Passport Revenue, Feb	6,703.65		371,167.29
03/09/04		Library Revenue, Feb	762.48		371,929.77
03/10/04	4572	General by Library Director		4,304.65	367,625.12
03/10/04	4573	General by Library Director		43.69	367,581.43
03/16/04		Library Passport Revenue, Mar	8,457.48		376,038.91
03/16/04		State Library - Interlibrary Loan	3,393.79		379,432.70
03/16/04		Library Revenue, Grant - Mervyn's Literacy	1,000.00		380,432.70
03/16/04		Library Revenue, Mar	997.14		381,429.84
03/16/04		Interest - Bank of the West	3.92		381,433.76
03/18/04		Secured #5	73,062.61		454,496.37
03/18/04		Supplemental #8	2,771.27	182.66	457,084.98

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
03/19/04		Interest - Feb	552.80	54.34	457,583.44
03/22/04	4574	General		8,540.29	449,043.15
03/22/04	4575	General		4,216.79	444,826.36
03/22/04	4576	General		1,196.62	443,629.74
03/22/04	4577	General		3,149.02	440,480.72
03/22/04	4578	General		1,672.02	438,808.70
03/22/04	4579	General		2,161.43	436,647.27
03/22/04	4580	Payroll to wire Apr 15, 2004		30,603.80	406,043.47
03/22/04	4581	Payroll to wire Apr 29, 2004		30,603.80	375,439.67
03/25/04	4582	General by Library Director		12,896.66	362,543.01
03/25/04	4583	General by Library Director		205.01	362,338.00
03/31/04	4584	General by Library Director		3,455.44	358,882.56
03/31/04	4585	General by Library Director		162.22	358,720.34
04/02/04		Library Passport Revenue, Mar	11,283.30		370,003.64
04/02/04		Local Revenue, Mar	1,201.41		371,205.05
04/07/04	4586	General by Library Director		2,980.82	368,224.23
04/07/04	4587	General by Library Director		7,026.54	361,197.69
04/08/04		Unsecured 3rd	2,492.63	6.23	363,684.09
04/14/04		Supplemental #9	10,900.17		374,584.26
04/14/04	4588	General by Library Director		2,655.58	371,928.68
04/16/04		Library Passport Revenue, Apr	12,114.06		384,042.74
04/16/04		Local Revenue, Apr	1,575.45		385,618.19
04/19/04		Secured #6	334,397.29	11,485.10	708,530.38
04/26/04	4589	General		11,686.91	696,843.47
04/26/04	4590	General		3,801.65	693,041.82
04/26/04	4591	General		1,646.54	691,395.28
04/26/04	4592	General		1,546.30	689,848.98
04/26/04	4593	General		1,250.36	688,598.62
04/26/04	4594	General		1,342.07	687,256.55
04/26/04	4596	Payroll to wire May 27, 2004		30,603.80	656,652.75
04/26/04	4597	Payroll to wire Jun 10, 2004		30,603.80	626,048.95
04/26/04	4695	Payroll to wire May 13, 2004		30,603.80	595,445.15
04/28/04		Library Passport Revenue, Apr	8,880.65		604,325.80
04/28/04		Local Revenue, Apr	765.76		605,091.56
04/28/04		Interest - Mar	562.01	56.26	605,597.31
04/29/04	4598	General by Library Director		6,643.56	598,953.75
04/29/04	4599	General by Library Director		1,979.73	596,974.02
05/05/04	4600	General by Library Director		2,433.77	594,540.25
05/05/04	4601	General by Library Director		8,304.71	586,235.54
05/10/04		State Homeowners	6,092.77		592,328.31
05/13/04	4602	General by Library Director		1,613.07	590,715.24
05/13/04	4603	General by Library Director		7,457.92	583,257.32
05/14/04		Library Passport Revenue, May	13,831.31		597,088.63
05/14/04		Local Revenue, May	1,615.42		598,704.05
05/20/04		Secured #7	95,016.45	237.54	693,482.96
05/20/04		Supplemental	3,710.93		697,193.89
05/24/04	4604	General		8,314.03	688,879.86
05/24/04	4605	General		4,070.04	684,809.82
05/24/04	4606	General		1,355.98	683,453.84

Placentia Library District
FY2003-2004 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
05/24/04	4607	General		4,856.27	678,597.57
05/24/04	4608	General		1,700.43	676,897.14
05/24/04	4609	General		2,149.64	674,747.50
05/24/04	4610	General		63.50	674,684.00
05/24/04	4611	Payroll to wire Jun 24, 2004		21,604.00	653,080.00
05/24/04	4612	Payroll to pay from FY 2005 funds		0.00	653,080.00
05/25/04		Interest - Apr	586.34	61.69	653,604.65
05/26/04		Public Utility #2	10,811.55	27.03	664,389.17
05/26/04	4613	General by Library Director		1,688.38	662,700.79
05/26/04	4614	General by Library Director		1,042.74	661,658.05
05/27/04		Library Passport Revenue, May	8,589.30		670,247.35
05/27/04		Local Revenue, May	864.62		671,111.97
05/27/04		Interest - Bank of the West	4.32		671,116.29
05/27/04		Interest Administration Fee Rebate 01/02	0.94	(23.82)	671,141.05
05/28/04		Interest Administration Fee Rebate 02/03	0.93	(58.73)	671,200.71
06/03/04	4615	General by Library Director		1,929.95	669,270.76
06/03/04	4616	General by Library Director		2,130.31	667,140.45
06/10/04	4617	General by Library Director		3,472.41	663,668.04
06/10/04	4618	General by Library Director		8,330.14	655,337.90
06/16/04	4619	General by Library Director		3,174.56	652,163.34
06/16/04	4620	General by Library Director		18,669.52	633,493.82
06/16/04	4621	General by Library Director		2,850.86	630,642.96
06/16/04	4622	General by Library Director		352.94	630,290.02
06/16/04	4623	General by Library Director from FY 2005 funds		0.00	630,290.02
06/22/04	4624	General by Library Director		11,549.97	618,740.05
06/24/04	4625	General by Library Director		4,638.11	614,101.94
		TOTAL	1,652,029.83	1,543,625.00	

Placentia Library District
FY2004-2005 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/03		Beginning Balance			0.00
05/24/04	4612	Payroll to wire July 8, 2004		31,154.00	-31,154.00
06/16/04	4623	General by Library Director		2,319.00	-33,473.00
06/30/04		Payroll to wire 07/21/04		32,653.50	-66,126.50
06/30/04		Payroll to wire 08/04/05		32,653.50	-98,780.00
					-98,780.00

Placentia Library District
Property Tax Apportionments
Fiscal Year 2003-2004

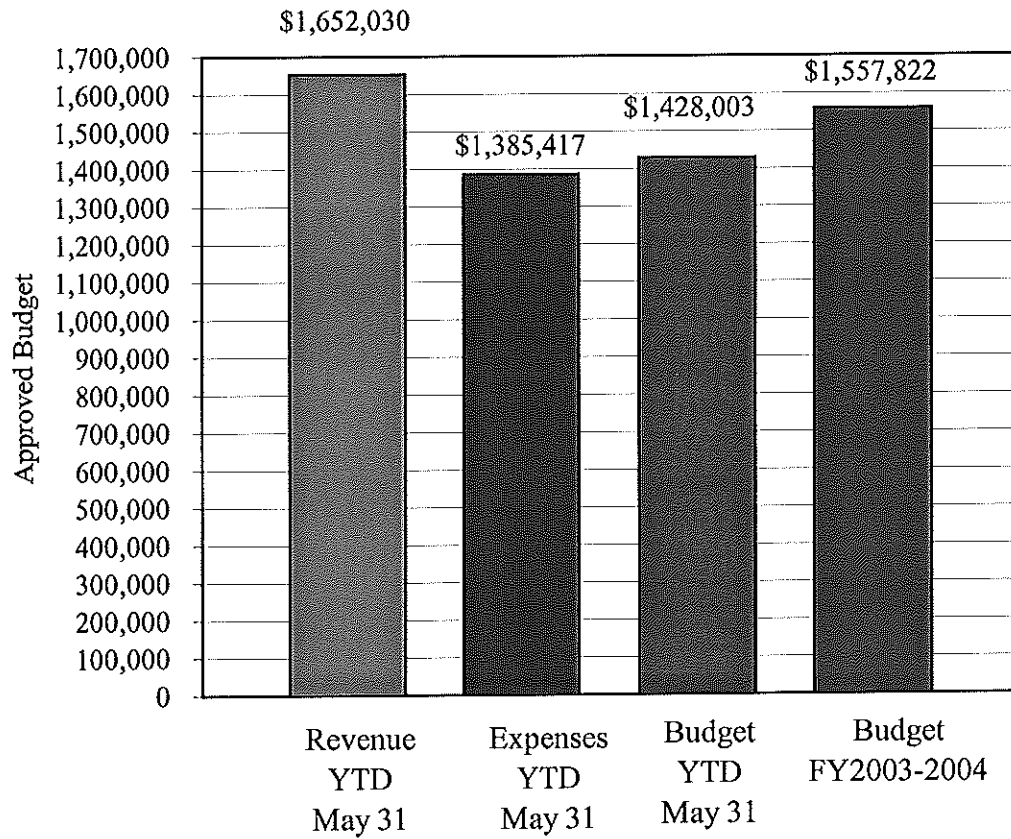
Date	Category	Amount
08/14/03	Prior Year Secured Taxes & Penalties #1 Jul	
08/14/03	Supplemental #1 Jul	
09/11/03	Prior Year Secured Taxes & Penalties #2 Aug	
09/19/03	Supplemental #2 Aug	
09/19/03	Unsecured collections at 8/31/02, #1	80% - 85%
10/16/03	Prior Year Secured Taxes & Penalties #3 Sep	
10/16/03	Supplemental #3 Sep	
11/13/03	Prior Year Secured Taxes & Penalties #4 Oct	
11/21/03	Supplemental #4 Oct	
11/26/03	Current secured #1	7% - 10%
12/11/03	Current secured #2	20% - 25%
12/11/03	Homeowners Property Tax Relief	15%
12/11/03	Prior Year Secured Taxes & Penalties #5 Nov	
12/19/03	Current secured #3	10% - 15%
12/19/03	Supplemental #5 Nov	
01/09/04	Homeowners Property Tax Relief	35%
01/15/04	Prior Year Secured Taxes & Penalties #6 Dec	
01/21/04	Supplemental #6 Dec	
01/21/04	Unsecured collections at 12/31/03, #2	5% - 10%
02/06/04	State-Assessed Public Utility, #1	49% - 50%
02/10/04	Prior Year Secured Taxes & Penalties #7 Jan	
02/19/04	Current secured #4	4% - 7%
02/20/04	Supplemental #7 Jan	
03/11/04	Prior Year Secured Taxes & Penalties #8 Feb	
03/19/04	Current secured #5	5% - 7%
03/19/04	Supplemental #8 Feb	
04/09/04	Unsecured collections at 03/31/04, #3	1% - 3%
04/15/04	Prior Year Secured Taxes & Penalties #9 Mar	
04/15/04	Supplemental #9 Mar	
04/20/04	Current secured #6	15% - 20%
05/11/04	Homeowners Property Tax Relief	35%
05/13/04	Prior Year Secured Taxes & Penalties #10 Apr	
05/21/04	Current secured #7	15% - 20%
05/21/04	Supplemental #10 Apr	
05/27/04	State-Assessed Public Utility, #2	49% - 50%
06/11/04	Homeowners Property Tax Relief	15%
06/17/04	Prior Year Secured Taxes & Penalties #11 May	
06/17/04	Prior Year Unsecured	
06/17/04	Supplemental #11 May	
06/17/04	Unsecured collections at 05/31/04, Final	3% - 6%
07/16/04	Current secured final for FY04	1% - 3%
07/16/04	Delinquent Supplemental, FY04	
07/16/04	Prior Year Secured Taxes & Penalties, FY02 #12 Jun	
07/16/04	Supplemental, FY04 #12 Jun	
07/20/04	Secured Teeter Actual Final Delinquencies, FY03	2% - 4%

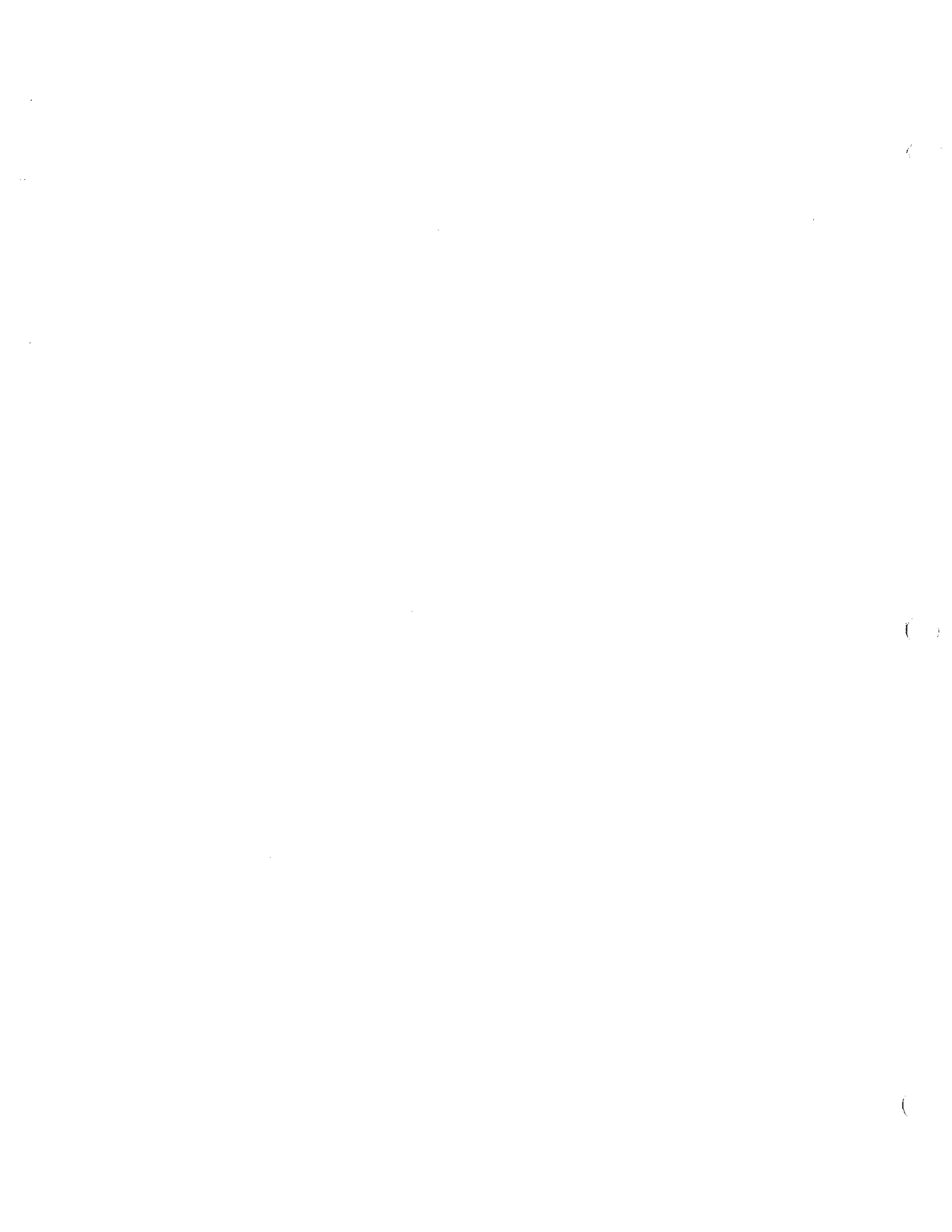
Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 June 30, 2004

Fiscal Year 2003-2004							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
31-Jul-03	118,833.87	10,051.95	160,384.68	451,500.55	9,808.51	750,579.56	299,079.01
31-Aug-03	118,967.59	10,063.26	160,509.55	400,642.44	9,819.55	700,002.39	299,359.95
30-Sep-03	119,075.36	10,072.38	160,654.95	314,934.39	9,828.45	614,565.53	299,631.14
31-Oct-03	119,194.54	10,082.47	160,815.76	197,523.75	9,838.29	497,454.81	299,931.06
30-Nov-03	119,298.06	10,091.23	160,955.42	235,572.22	9,846.84	535,763.77	300,191.55
31-Dec-03	119,635.03	10,119.72	161,410.07	611,904.10	9,874.66	912,943.58	301,039.48
31-Jan-04	119,750.61	10,129.50	161,566.01	545,332.06	9,884.20	846,662.38	301,330.32
28-Feb-04	119,875.17	10,140.04	161,734.07	523,002.49	9,894.48	824,646.25	301,643.76
31-Mar-04	119,984.08	10,149.26	161,881.01	492,191.83	9,903.47	794,109.65	301,917.82
30-Apr-04	120,098.27	10,158.92	162,035.07	763,712.62	9,912.89	1,065,917.77	302,205.15
31-May-04	120,009.19	10,169.99	162,203.13	786,668.72	9,923.69	1,088,974.72	302,306.00
30-Jun-04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fiscal Year 2002-2003							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND
30-Jun-02	116,469.13	9,851.91	83,082.86	400,156.81	9,613.35	619,174.06	219,017.25
31-Jul-02	116,690.88	9,870.66	158,241.04	295,366.21	9,631.65	589,800.44	294,434.23
31-Aug-02	117,136.61	9,908.36	158,556.42	242,666.09	9,668.43	537,935.91	295,269.82
30-Sep-02	117,340.18	9,925.58	158,738.30	257,235.56	9,685.23	552,924.85	295,689.29
31-Oct-02	117,520.37	9,940.82	158,982.06	151,028.27	9,700.10	447,171.62	296,143.35
30-Nov-02	117,721.94	9,957.87	109,254.75	270,464.24	9,716.74	517,115.54	246,651.30
31-Dec-02	117,922.61	9,974.85	109,530.50	561,461.29	9,733.30	808,622.55	247,161.26
31-Jan-03	118,098.77	9,989.75	109,707.45	500,247.02	9,747.85	747,790.84	247,543.82
28-Feb-03	118,273.90	10,004.57	109,870.14	466,653.34	9,762.30	714,564.25	247,910.91
31-Mar-03	118,435.92	10,018.28	110,020.65	477,099.56	9,775.67	725,350.08	248,250.52
30-Apr-03	118,579.99	10,030.47	110,154.49	550,760.45	9,787.56	799,312.96	248,552.51
31-May-03	118,720.13	10,042.33	160,284.68	629,234.54	9,799.12	928,080.80	298,846.26
30-Jun-03	118,846.09	10,052.98	160,401.17	518,205.57	9,809.52	817,315.33	299,109.76
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLACENTIA LIBRARY DISTRICT
Fiscal Year 2003 - 2004
General Fund Cash Flow





PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
6210-00	Prop. Taxes - current secured	1,147,522	1,163,387.02	1,072,450.01	95,016.45	210,944.58	101.38%
6210-01	Public Utility	22,500	22,597.89	22,885.87	10,811.55	11,758.40	100.44%
6210-04	Teeter Plan - current delinquent	0	0.00	(60.93)	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	1,170,022	1,185,984.91	1,095,274.95	105,828.00	222,702.98	101.36%
6220	PROP. TAXES - CURRENT UNSECURED	57,500	59,013.71	56,153.73	0.00	0.00	102.63%
6230-00	Prop. Taxes - Prior Secured	13,000	0.00	14,166.49	0.00	0.00	
6230-01	Prior year's secured final apportionment	0	16,611.57	0.00	0.00	0.00	
6230-02	Secured prior years	0	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	14,500	14,296.23	14,824.78	0.00	0.00	
6230-10	Release of impounds	0	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	27,500	30,907.80	28,991.27	0.00	0.00	112.39%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	8,000	4,060.00	8,224.40	0.00	4,309.40	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	40,000	47,677.46	43,773.64	3,710.93	8,617.44	119.19%
6280-01	Final supplemental for prior years	0	4,113.68	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREI	40,000	51,791.14	43,773.64	3,710.93	8,617.44	129.48%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,300	1,567.37	1,363.50	0.00	0.00	120.57%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,305,072	1,333,324.93	1,233,781.49	109,538.93	235,629.82	102.16%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
6610-00	Interest	8,500	4,757.80	6,115.87	592.53	626.97	55.97%
6610-01	Interest - old bond fund	0	3.77	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	8,500	4,761.57	6,115.87	592.53	626.97	56.02%
6690	STATE - HOMEOWNER PROP TAX RELIEF	16,250	14,796.72	13,887.76	6,092.77	5,718.49	91.06%
6970-00	State - ILL & Direct Loan Reimbursement	10,000	14,060.25	11,875.98	0.00	0.00	140.60%
6970-01	State - CA Foundation Funds	0	23,537.00	46,377.00	0.00	0.00	
6970-02	State - CA Literacy Campaign	22,000	51,194.00	24,725.00	0.00	0.00	232.70%
6970-03	State - Family Literacy	10,000	0.00	12,060.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	10,000	0.00	130,680.00	0.00	0.00	
6970-05	State - Project Grants	0	69.00	11,745.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	0	0.68	0.12	0.00	0.12	
	TOTAL STATE - OTHER GOVERNMENTAL	52,000	88,860.93	237,463.10	0.00	0.12	170.89%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	30,000	23,336.19	26,396.77	2,480.04	2,795.42	77.79%
7670-01	Local Revenue -- Passport	146,000	166,936.30	119,134.54	22,420.61	26,410.88	114.34%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	0	20,003.25	13,000.00	0.00	0.00	
	TOTAL LOCAL REVENUE	176,000	210,275.74	158,531.31	24,900.65	29,206.30	119.47%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0	9.94	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,557,822	1,652,029.83	1,649,779.53	141,124.88	271,181.70	106.05%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
0100	Salaries & Wages	694,508.00	636,909.33	635,594.60	53,564.10	79,836.90	91.71%
0200	Retirement (Social Security & Pension Contribution)	98,130.00	81,003.78	89,977.37	4,349.64	6,107.52	82.55%
	Health & Life Insurance/Blue Shield CA	51,886.00	42,829.92	43,480.02	5,321.76	11,265.57	82.55%
	Long Term Disability/CNA	3,300.00	2,871.64	2,877.57	269.77	265.17	87.02%
	Life Insurance/Fortis & Protective Life	1,405.00	1,908.75	1,116.50	105.00	122.50	135.85%
	Vision Service Plan/VSP	2,682.00	2,093.34	2,067.12	186.30	208.32	78.05%
	Dental/Ameritas	7,597.00	7,671.50	5,725.90	619.60	600.50	100.98%
0300	Total Employee Insurance	66,870.00	57,375.15	55,267.11	6,502.43	12,462.06	85.80%
0310	Unemployment Insurance	0.00	140.00	394.00	0.00	0.00	
0350	Workers Compensation - General	10,000.00	9,683.00	4,335.00	0.00	0.00	96.83%
	TOTAL SALARIES & EMPLOYEE BENEFITS	869,508.00	785,111.26	785,568.08	64,416.17	98,406.48	90.29%
0700-00	Communications - Telephone	1,750.00	1,191.90	1,363.23	7.45	7.21	68.11%
0700-01	Communications - Modem/Fax	7,600.00	8,149.79	7,085.69	611.64	1,558.22	107.23%
0700-02	Communications - Internet/Database	800.00	0.00	694.77	0.00	0.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700.00	2,155.00	2,155.00	215.50	215.50	79.81%
0700-07	Communications - ELLI Grant	0.00	0.00	250.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,500.00	1,062.87	1,231.96	44.32	56.56	70.86%
	Total Communications	14,350.00	12,559.56	12,780.65	878.91	1,837.49	87.52%
0900-00	Food - General Fund	350.00	368.29	529.14	69.93	45.83	
0900-07	Food - ELLI Grant	0.00	0.00	56.98	0.00	0.00	
0900-08	Food - Adult Literacy	150.00	297.16	155.08	71.79	0.00	
0090-09	Food - Families for Literacy	0.00	403.57	161.70	0.00	93.07	
	Total Food	500.00	1,069.02	902.90	141.72	138.90	213.80%
1000-00	Household Expense	4,250.00	2,594.23	3,851.97	54.36	1,252.65	61.04%
1100-00	Insurance - Liability	11,000.00	11,120.12	7,614.40	0.00	0.00	101.09%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)		2,157.29	2,750.05	200.02	277.52	71.91%
1300-01	Maintenance of Equipment - General Fund (Computer)	3,000.00	46,530.00	19,351.62	6,500.00	3,047.25	232.65%
1300-07	Maintenance of Equipment - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	500.00	0.00	234.63	0.00	0.00	
1300-09	Maintenance of Equipment - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	23,500.00	48,687.29	22,336.30	6,700.02	3,324.77	207.18%
	HVAC	7,500.00	2,686.94	7,135.10	115.50	1,109.22	35.83%
	Carpet Cleaning	2,750.00	522.72	2,510.73	0.00	2,079.75	19.01%
	Groundskeeping, City of Placentia	27,500.00	22,134.23	23,784.09	1,877.61	0.00	80.49%
	Plumbing	3,000.00	3,185.22	1,139.72	257.94	0.00	106.17%
	Electrical	1,500.00	5,140.51	1,442.49	0.00	0.00	342.70%
	Cleaning Service	13,700.00	12,100.00	12,100.00	1,100.00	1,100.00	88.32%
	Locksmith	1,000.00	420.10	1,307.54	0.00	0.00	42.01%
	Other (Includes Fire Alarm & Seismic Retrofit Project)	6,000.00	9,631.88	5,323.07	128.79	0.00	160.53%
	Total Maintenance of Building & Grounds	62,950.00	55,821.60	54,742.74	3,479.84	4,288.97	88.68%
1400-00							
1600-00	Memberships - General Fund	2,200.00	3,667.00	1,903.00	185.00	90.00	166.68%
1600-07	Memberships - ELLI Grant	0.00	0.00	125.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	550.00	200.00	480.00	100.00	0.00	
1600-09	Memberships - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Memberships	2,750.00	3,867.00	2,508.00	285.00	90.00	140.62%
1700-00	Miscellaneous Expense - General Fund	0.00	4,991.58	3,545.00	0.00	0.00	
1700-07	Miscellaneous Expense - ELLI Grant	0.00	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0.00	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0.00	4,991.58	3,545.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
1800-00	Library Supplies	12,000.00	10,662.05	13,106.71	2,105.06	3,836.53	88.85%
	Printing	11,500.00	10,171.11	11,534.75	309.29	2,619.64	88.44%
	EZ Copy - copy cards for sale to patrons	0.00	0.00	0.00	0.00	0.00	
	Publications	1,100.00	463.82	1,056.55	0.00	0.00	42.17%
	Paper	700.00	388.53	677.75	0.00	493.32	55.50%
	Drinking Water Service	350.00	310.50	302.50	29.50	27.50	88.71%
	Other Office Supplies	10,000.00	13,281.41	8,965.28	2,659.98	447.60	132.81%
	Total Office Supply Expense - General Fund	35,650.00	35,277.42	35,643.54	5,103.83	7,424.59	98.95%
1800-07	ELLI Grant Supply Expense	0.00	255.71	1,427.97	0.00	0.00	
1800-08	Printing	1,500.00	1,712.25	0.00	0.00	0.00	
	Publications	2,500.00	1,639.63	5,525.90	0.00	0.00	
	Paper	0.00	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,500.00	0.00	598.19	0.00	23.90	
	Total Adult Literacy Office Supply Expense	5,500.00	3,351.88	6,124.09	0.00	23.90	60.94%
1800-09	Supply Expense Families for Literacy	2,500.00	1,576.84	1,275.60	0.00	418.55	
	Total Office Expense	43,650.00	40,461.85	44,471.20	5,103.83	7,867.04	92.70%
1803-00	Postage Expense - General Fund	4,500.00	3,455.59	3,994.25	36.87	54.27	76.79%
1803-01	Postage Expense - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100.00	37.00	124.00	0.00	0.00	37.00%
1803-09	Postage Expense - Families for Literacy	150.00	42.50	161.00	0.00	37.00	
	Total Postage Expense	4,750.00	3,535.09	4,279.25	36.87	91.27	74.42%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
	Care Resources (Employee Assistance)	420.00	350.00	385.00	35.00	35.00	83.33%
	Pension Contribution & Operating Expenses	7,000.00	6,672.46	6,271.22	1,327.33	1,144.59	95.32%
	Anaheim Consortium Automated Library System	34,000.00	32,222.53	30,169.74	0.00	0.00	94.77%
	Anaheim Consortium Computer Technical & Consulting Services	0.00	0.00	0.00	0.00	0.00	
	Clipping Service	504.00	472.00	457.71	42.00	42.00	93.65%
	Interest Allocation & Tax Collection Charges by Orange County	8,500.00	7,544.13	7,481.05	(20.86)	53.11	88.75%
	Advertising (Including WEB Site)	4,000.00	1,965.00	3,217.52	427.50	1,412.50	49.13%
	Medical Exams	1,200.00	771.00	1,069.50	105.50	0.00	64.25%
	Collection Services - Accounts Receivable	2,250.00	2,129.83	1,748.64	18.19	244.42	94.66%
	Audit & Accounting Services	5,250.00	5,420.00	4,885.00	0.00	0.00	103.24%
	Payroll Preparation	3,600.00	3,258.76	3,256.96	272.70	366.75	90.52%
	Election Expenses	0.00	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500.00	0.00	3,500.00	0.00	0.00	
	Other (Includes Contract Storyteller)	14,000.00	32,568.87	13,659.37	1,616.00	1,807.50	232.63%
1900-00	Total Specialized Services - General Fund	84,224.00	93,374.58	76,101.71	3,823.36	5,105.87	110.86%
1900-01	Specialized Services - Spanish Literacy	0.00	2,616.34	0.00	471.76	0.00	
1900-07	Specialized Services - ELLI Grant	0.00	0.00	4,866.70	0.00	1,594.96	
1900-08	Specialized Services - Adult Literacy	5,000.00	4,425.00	8,230.13	565.00	769.28	88.50%
1900-09	Specialized Services - Families for Literacy	500.00	1,150.00	639.83	0.00	489.83	
1900-18	Tax Collection Services & Fees by Orange County	12,500.00	13,761.61	12,066.51	264.57	556.76	110.09%
	Total Specialized Services	102,224.00	115,327.53	101,904.88	5,124.69	8,516.70	112.82%
2000-00	Legal Notices - General Fund	650.00	192.24	137.70	0.00	0.00	29.58%
2000-01	Legal Notices - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
	Total Legal Notices	650.00	192.24	137.70	0.00	0.00	29.58%
2100-00	Rents/Leases-Equipment	400.00	703.14	467.67	134.74	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000.00	101,485.46	103,679.94	0.00	2,100.00	96.65%
2300-00	Small Tools/Instruments	0.00	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0.00	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	131,840.00	58,904.12	59,137.86	13,568.58	6,912.58	44.68%
2400-02	Special Department Expense - Video	0.00	3,880.34	337.98	1,169.55	0.00	
2400-03	Special Department Expense - Electronic	0.00	30,683.69	40,810.29	9,290.00	0.00	
2400-04	Special Department Expense - Periodicals	0.00	8,196.79	8,012.93	668.65	246.92	
2400-05	Special Department Expense - Audio	0.00	10,277.46	10,941.53	2,585.22	1,263.08	
2400-07	Special Department Expense - ELLI Grant	0.00	815.73	5,204.48	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000.00	1,811.96	4,979.93	0.00	0.00	90.60%
2400-09	Special Department Expense - Families for Literacy	0.00	2,940.65	1,758.87	0.00	0.00	
	Total Special Department Expense	133,840.00	117,510.74	131,183.87	27,282.00	8,422.58	87.80%
2600-00	Transportation/Travel - General	0.00	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	2,500.00	3,429.37	2,367.80	94.67	274.24	137.17%
2700-01	Transportation/Travel - Meetings, Staff Local	4,500.00	2,548.93	3,841.94	297.60	0.00	56.64%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500.00	229.20	1,357.49	229.20	161.70	15.28%
2700-03	Transportation/Travel - Meetings, Board Local	750.00	1,382.00	591.00	272.00	5.00	184.27%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0.00	22.32	951.16	0.00	35.28	
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000.00	0.00	1,025.35	0.00	0.00	0.00%
2700-09	Transportation/Travel - Meetings - Families for Literacy	0.00	52.56	219.30	0.00	0.00	
	Total Transportation/Travel - Meetings	10,250.00	7,664.38	10,354.04	893.47	476.22	74.77%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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June 30, 2004

OBJECT CODE	DESCRIPTION	FY2003-2004 BUDGETED	FY2003-2004 YTD	FY2002-2003 YTD	FY2003-2004 MAY 2004	FY2002-2003 MAY 2003	FY2003-2004 % EXP BUD
2800-00	Electricity	60,000.00	37,502.77	14,500.67	3,046.38	0.00	62.50%
	Gas	3,500.00	3,480.32	2,650.88	330.30	439.24	99.44%
	Water	3,750.00	2,965.23	2,873.07	260.48	224.10	79.07%
	Total Utilities	67,250.00	43,948.32	20,024.62	3,637.16	663.34	65.35%
	TOTAL SUPPLIES & SERVICES	587,314.00	571,539.15	524,785.13	53,752.61	39,069.93	97.31%
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	4,000.00	5,725.84	5,383.80	0.00	0.00	143.15%
4000-00	Equipment - General Fund	20,000.00	23,040.76	27,294.55	0.00	3,753.00	115.20%
4000-07	Equipment - ELLI Grant	0.00	0.00	1,501.00	0.00	1,501.00	
4000-08	Equipment - Adult Literacy	0.00	0.00	2,726.01	0.00	0.00	
4000-09	Equipment - Families for Literacy	0.00	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0.00	0.00	0.00	0.00	0.00	
	Total Equipment	20,000.00	23,040.76	31,521.56	0.00	5,254.00	115.20%
4200-00	Structures/Improvements	0.00	0.00	462.25	0.00	0.00	
5200	TOTAL EQUIPMENT EXPENSE	20,000.00	23,040.76	31,983.81	0.00	5,254.00	115.20%
5600	PROVISION FOR CONTINGENCIES	77,000.00	0.00	0.00	0.00	0.00	
	INVESTMENT POOL LOSS	0.00	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,557,822.00	1,385,417.01	1,347,720.82	118,168.78	142,730.41	88.93%
	ELLI Grant Summary Object Code 07	0	1,094	14,383	0	3,131	2.57
	CLC Summary Object Code 08	16,300	11,186	25,311	781	850	
	FFL Grant Summary Object Code 09	3,150	6,166	4,216	0	1,038	
	TOTAL LITERACY (Excluding Personnel)	19,450	18,446	43,911	781	5,019	

06/15/04

Placentia Library District
Balance Sheet
 As of May 31, 2004

	<u>May 31, 04</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	1,887.21
County Exempt - Savings	6,369.03
General Fund - Checking	15,250.47
General Fund - Savings	9,390.55
Literacy Fund - Savings	7,991.86
Payroll Checking - Wells Fargo	49,715.34
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
Total Payroll Checking (CDs)	<u>43,661.34</u>
Total Checking/Savings	<u>134,265.80</u>
Total Current Assets	<u>134,265.80</u>
TOTAL ASSETS	<u>134,265.80</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	35,656.65
Total Capital	69,741.09
Net Income	28,868.06
Total Equity	<u>134,265.80</u>
TOTAL LIABILITIES & EQUITY	<u>134,265.80</u>

Placentia Library District
 Profit & Loss by Class
 May 2004

06/15/04

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Interest	1.56	0.00	0.00	0.00	1.56
COE Life Insur Suplmt(EDM)	39.88	0.00	0.00	0.00	39.88
COE Meeting Room Income	490.00	0.00	0.00	0.00	490.00
COE Passport Chck Reimbursement	6,740.00	0.00	0.00	0.00	6,740.00
COE Test Proctoring Income	30.00	0.00	0.00	0.00	30.00
GF Bankcard Deposit	0.00	8,168.95	0.00	0.00	8,168.95
GF Cash Register - Copy/Debit	0.00	339.25	0.00	0.00	339.25
GF Cash Register - Fines	0.00	1,715.61	0.00	0.00	1,715.61
GF Cash Register - Lost Items	0.00	226.32	0.00	0.00	226.32
GF Cash Register - Misc.	0.00	6.00	0.00	0.00	6.00
GF Cash Register - Reserves	0.00	86.50	0.00	0.00	86.50
GF County Reimbursements	0.00	695.28	0.00	0.00	695.28
GF Fed Work Study Reimbursement	0.00	3,293.86	0.00	0.00	3,293.86
GF Interest	0.00	3.95	0.00	0.00	3.95
GF Miscellaneous Income	0.00	40.00	0.00	0.00	40.00
GF Passport Revenue	0.00	23,425.96	0.00	0.00	23,425.96
GF State Library Reimbursements	0.00	3,517.52	0.00	0.00	3,517.52
LIT Book Sales	0.00	0.00	38.89	0.00	38.89
LIT Donations	0.00	0.00	40.00	0.00	40.00
LIT Interest Inc - Savings	0.00	0.00	2.02	0.00	2.02
PA Wire Transfer from County	0.00	0.00	0.00	61,207.60	61,207.60
Total Income	7,301.44	41,519.20	80.91	61,207.60	110,109.15
Expense					
COE Bank fees	11.00	0.00	0.00	0.00	11.00
COE Childin's Summer Rding Prgrm	350.00	0.00	0.00	0.00	350.00
COE Friend's Director's Fund	9.87	0.00	0.00	0.00	9.87
COE Passport Expenses	6,876.65	0.00	0.00	0.00	6,876.65
GF Bankcard Service Charge	0.00	240.51	0.00	0.00	240.51
GF Food	0.00	50.00	0.00	0.00	50.00
GF Household Expenses	0.00	5.50	0.00	0.00	5.50
GF Miscellaneous	0.00	174.80	0.00	0.00	174.80
GF Office Expense	0.00	-100.50	0.00	0.00	-100.50
GF Prof & Spec Services	0.00	259.43	0.00	0.00	259.43
GF Transfer to COE	0.00	4,325.00	0.00	0.00	4,325.00
GF Transfer to GF Savings	0.00	3,349.36	0.00	0.00	3,349.36
GF Transfers to County	0.00	28,334.33	0.00	0.00	28,334.33
GF Travel Literacy	0.00	5.00	0.00	0.00	5.00
GF Travel Staff	0.00	388.00	0.00	0.00	388.00
GF Travel Trustees	0.00	130.00	0.00	0.00	130.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	3,511.52	3,511.52
PA Employee 125 Co-Pay	0.00	0.00	0.00	655.14	655.14
PA Employee Life Insurance	0.00	0.00	0.00	39.88	39.88

**Placentia Library District
Profit & Loss by Class
May 2004**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
PA Payroll Taxes	0.00	0.00	0.00	15,613.51	15,613.51
PA Salaries	0.00	0.00	0.00	39,953.24	39,953.24
Total Expense	7,247.52	37,161.43	0.00	59,773.29	104,182.24
Net Income	53.92	4,357.77	80.91	1,434.31	5,926.91

**Placentia Library District
Profit & Loss by Class
July 2003 through May 2004**

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Income					
COE Directors Fund (Friends)	1,000.00	0.00	0.00	0.00	1,000.00
COE Friends - Summer Reading	4,000.00	0.00	0.00	0.00	4,000.00
COE Friends Contributions	1,385.30	0.00	0.00	0.00	1,385.30
COE Interest	12.55	0.00	0.00	0.00	12.55
COE Life Insur Suplmt(EDM)	478.56	0.00	0.00	0.00	478.56
COE Meeting Room Income	5,275.00	0.00	0.00	0.00	5,275.00
COE Miscellaneous Income	0.10	0.00	0.00	0.00	0.10
COE Passport Chck Reimbursement	42,571.65	0.00	0.00	0.00	42,571.65
COE Staff Appreciation Reimb	368.45	0.00	0.00	0.00	368.45
COE Test Proctoring Income	510.00	0.00	0.00	0.00	510.00
GF Bankcard Deposit	0.00	54,434.27	0.00	0.00	54,434.27
GF Cash Register - Childrens	0.00	374.00	0.00	0.00	374.00
GF Cash Register - Copy/Debit	0.00	3,059.75	0.00	0.00	3,059.75
GF Cash Register - Fines	0.00	17,441.15	0.00	0.00	17,441.15
GF Cash Register - Lost Items	0.00	1,351.51	0.00	0.00	1,351.51
GF Cash Register - Misc.	0.00	155.23	0.00	0.00	155.23
GF Cash Register - Reserves	0.00	1,059.35	0.00	0.00	1,059.35
GF County Reimbursements	0.00	3,694.22	0.00	0.00	3,694.22
GF Fed Work Study Reimbursement	0.00	24,011.16	0.00	0.00	24,011.16
GF Interest	0.00	49.12	0.00	0.00	49.12
GF Miscellaneous Income	0.00	1,181.52	0.00	0.00	1,181.52
GF Non Government Grant	0.00	20,003.25	0.00	0.00	20,003.25
GF Office Expense Reimbursement	0.00	31.10	0.00	0.00	31.10
GF Passport Revenue	0.00	167,870.00	0.00	0.00	167,870.00
GF Return Check Fee	0.00	55.00	0.00	0.00	55.00
GF Rotary	0.00	10.36	0.00	0.00	10.36
GF Special Grants	0.00	1,500.00	0.00	0.00	1,500.00
GF State Library Grants	0.00	51,263.00	0.00	0.00	51,263.00
GF State Library Reimbursements	0.00	17,577.77	0.00	0.00	17,577.77
GF State of CA Foundation Funds	0.00	23,537.00	0.00	0.00	23,537.00
GF Transfer from Foundation AAB	0.00	869.35	0.00	0.00	869.35
GF Transfers from County	0.00	4,691.25	0.00	0.00	4,691.25
GF Typewriter Income	0.00	9.15	0.00	0.00	9.15
LIT Book Sales	0.00	0.00	1,952.53	0.00	1,952.53
LIT Donations	0.00	0.00	140.00	0.00	140.00
LIT Interest Inc - Savings	0.00	0.00	18.79	0.00	18.79
PA Interest Inc - CD's	0.00	0.00	0.00	855.96	855.96
PA Wire Transfer from County	0.00	0.00	0.00	713,049.02	713,049.02
PA Wire Transfer from Paychex	0.00	0.00	0.00	87.33	87.33
Total Income	55,601.61	394,228.51	2,111.32	713,992.31	1,165,933.75

Placentia Library District
Profit & Loss by Class
 July 2003 through May 2004

06/15/04

Expense	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
COE Bank fees	116.00	0.00	0.00	0.00	116.00
COE Childn's Summer Rdnng Prgm	1,682.19	0.00	0.00	0.00	1,682.19
COE Children's Camp Library	462.10	0.00	0.00	0.00	462.10
COE Friend's Director's Fund	1,033.25	0.00	0.00	0.00	1,033.25
COE Library Board Expenses	63.70	0.00	0.00	0.00	63.70
COE Life Insurance payment	651.95	0.00	0.00	0.00	651.95
COE Meeting Room Maintenance	1,710.72	0.00	0.00	0.00	1,710.72
COE Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
COE Office Expense	0.00	0.00	0.00	0.00	0.00
COE Passport Expenses	45,740.60	0.00	0.00	0.00	45,740.60
COE Staff Appreciation	736.90	0.00	0.00	0.00	736.90
GF Advertising Expense	0.00	160.00	0.00	0.00	160.00
GF Bank Return Check Item/Fees	0.00	28.00	0.00	0.00	28.00
GF Bankcard Service Charge	0.00	1,849.66	0.00	0.00	1,849.66
GF Food	0.00	875.32	0.00	0.00	875.32
GF Household Expenses	0.00	5.50	0.00	0.00	5.50
GF Insurance	0.00	-31.10	0.00	0.00	-31.10
GF Library Materials (books)	0.00	150.00	0.00	0.00	150.00
GF Literacy	0.00	2,655.64	0.00	0.00	2,655.64
GF Memberships	0.00	265.00	0.00	0.00	265.00
GF Miscellaneous	0.00	135.82	0.00	0.00	135.82
GF Office Expense	0.00	1,117.64	0.00	0.00	1,117.64
GF Postage	0.00	132.76	0.00	0.00	132.76
GF Prof & Spec Services	0.00	753.90	0.00	0.00	753.90
GF Transfer to COE	0.00	23,720.74	0.00	0.00	23,720.74
GF Transfer to Foundation	0.00	50.00	0.00	0.00	50.00
GF Transfer to GF Savings	0.00	21,715.40	0.00	0.00	21,715.40
GF Transfer to Literacy Savings	0.00	103.44	0.00	0.00	103.44
GF Transfers to County	0.00	328,336.83	0.00	0.00	328,336.83
GF Travel Literacy	0.00	20.00	0.00	0.00	20.00
GF Travel Staff	0.00	-272.76	0.00	0.00	-272.76
GF Travel Trustees	0.00	897.00	0.00	0.00	897.00
LIT Tutor Training Materials	0.00	0.00	2,155.00	0.00	2,155.00
PA Bank fees	0.00	0.00	0.00	70.00	70.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	35,349.18	35,349.18
PA Employee 125 Co-Pay	0.00	0.00	0.00	6,646.93	6,646.93
PA Employee Life Insurance	0.00	0.00	0.00	478.56	478.56
PA Payroll Taxes	0.00	0.00	0.00	184,146.71	184,146.71
PA Salaries	0.00	0.00	0.00	473,353.11	473,353.11
Total Expense	52,197.41	382,668.79	2,155.00	700,044.49	1,137,065.69
Net Income	3,404.20	11,559.72	-43.68	13,947.82	28,868.06

**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 05/31/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						3,228.38
Cleared Transactions						
Checks and Payments - 80 items						
Check	4/25/2004	4987	Passport Services	X	-148.65	-148.65
Check	4/28/2004	4989	Passport Services	X	-115.00	-263.65
Check	4/28/2004	4988	Passport Services	X	-40.00	-303.65
Check	4/28/2004	4990	Passport Services	X	-115.00	-418.65
Check	4/29/2004	4994	Passport Services	X	-115.00	-533.65
Check	4/29/2004	4993	Passport Services	X	-55.00	-588.65
Check	4/29/2004	4991	Passport Services	X	-55.00	-643.65
Check	4/29/2004	4995	Passport Services	X	-40.00	-683.65
Check	4/29/2004	4992	Passport Services	X	-40.00	-723.65
Check	5/1/2004	4996	Passport Services	X	-55.00	-778.65
Check	5/1/2004	4997	Passport Services	X	-55.00	-833.65
Check	5/3/2004	4998	Passport Services	X	-40.00	-873.65
Check	5/3/2004	4999	Passport Services	X	-115.00	-988.65
Check	5/4/2004	5000	Passport Services	X	-55.00	-1,043.65
Check	5/4/2004	5001	Passport Services	X	-55.00	-1,098.65
Check	5/5/2004	5003	Passport Services	X	-55.00	-1,153.65
Check	5/5/2004	5004	Passport Services	X	-135.00	-1,288.65
Check	5/5/2004	5002	Metropolitan Coope...	X	-350.00	-1,638.65
Check	5/6/2004	5010	Passport Services	X	-40.00	-1,678.65
Check	5/6/2004	5006	Passport Services	X	-115.00	-1,793.65
Check	5/6/2004	5005	Passport Services	X	-230.00	-2,023.65
Check	5/6/2004	5011	Passport Services	X	-55.00	-2,078.65
Check	5/6/2004	5009	Passport Services	X	-115.00	-2,193.65
Check	5/6/2004	5008	Passport Services	X	-40.00	-2,233.65
Check	5/6/2004	5007	Passport Services	X	-115.00	-2,348.65
Check	5/8/2004	5013	Passport Services	X	-80.00	-2,428.65
Check	5/8/2004	5012	Passport Services	X	-55.00	-2,483.65
Check	5/8/2004	5014	Passport Services	X	-115.00	-2,598.65
Check	5/8/2004	5015	Passport Services	X	-80.00	-2,678.65
Check	5/10/2004	5018	Passport Services	X	-55.00	-2,733.65
Check	5/10/2004	5019	Passport Services	X	-115.00	-2,848.65
Check	5/10/2004	5016	Passport Services	X	-55.00	-2,903.65
Check	5/10/2004	5017	Passport Services	X	-110.00	-3,013.65
Check	5/11/2004	5020	Passport Services	X	-55.00	-3,068.65
Check	5/12/2004	5022	Passport Services	X	-55.00	-3,123.65
Check	5/12/2004	5023	Passport Services	X	-55.00	-3,178.65
Check	5/12/2004	5021	Passport Services	X	-55.00	-3,233.65
Check	5/13/2004	5030	Passport Services	X	-55.00	-3,288.65
Check	5/13/2004	5029	Passport Services	X	-115.00	-3,403.65
Check	5/13/2004	5028	Passport Services	X	-230.00	-3,633.65
Check	5/13/2004	5026	Passport Services	X	-40.00	-3,673.65
Check	5/13/2004	5025	Passport Services	X	-55.00	-3,728.65
Check	5/13/2004	5024	Passport Services	X	-55.00	-3,783.65
Check	5/13/2004	5027	Passport Services	X	-55.00	-3,838.65
Check	5/15/2004	5031	Passport Services	X	-55.00	-3,893.65
Check	5/15/2004	5032	Passport Services	X	-230.00	-4,123.65
Check	5/16/2004	5035	Passport Services	X	-55.00	-4,178.65
Check	5/16/2004	5033	Passport Services	X	-55.00	-4,233.65
Check	5/16/2004	5034	Passport Services	X	-40.00	-4,273.65
Check	5/16/2004	5036	Passport Services	X	-55.00	-4,328.65
Check	5/17/2004	5037	Passport Services	X	-200.00	-4,528.65
Check	5/17/2004	5038	Passport Services	X	-115.00	-4,643.65
Check	5/18/2004	5043	Passport Services	X	-55.00	-4,698.65
Check	5/18/2004	5042	Passport Services	X	-55.00	-4,753.65
Check	5/18/2004	5041	Passport Services	X	-215.00	-4,968.65
Check	5/18/2004	5039	Passport Services	X	-110.00	-5,078.65
Check	5/18/2004	5040	Passport Services	X	-55.00	-5,133.65
Check	5/19/2004	5046	Passport Services	X	-115.00	-5,248.65
Check	5/19/2004	5044	Yesenia Gomez	X	-9.87	-5,258.52
Check	5/19/2004	5045	Passport Services	X	-55.00	-5,313.52
Check	5/20/2004	5049	Passport Services	X	-115.00	-5,428.52
Check	5/20/2004	5047	Passport Services	X	-55.00	-5,483.52
Check	5/20/2004	5050	Passport Services	X	-55.00	-5,538.52
Check	5/20/2004	5048	Passport Services	X	-55.00	-5,593.52
Check	5/20/2004	5051	Passport Services	X	-100.00	-5,693.52

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 06/07/04

**Placentia Library District
 Reconciliation Detail
 County Exempt - Checking, Period Ending 05/31/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Check	5/22/2004	5058	Passport Services	X	-55.00	-5,748.52
Check	5/22/2004	5057	Passport Services	X	-100.00	-5,848.52
Check	5/22/2004	5056	Passport Services	X	-100.00	-5,948.52
Check	5/22/2004	5055	Passport Services	X	-80.00	-6,028.52
Check	5/22/2004	5053	Passport Services	X	-100.00	-6,128.52
Check	5/22/2004	5052	Passport Services	X	-115.00	-6,243.52
Check	5/22/2004	5054	Passport Services	X	-110.00	-6,353.52
Check	5/23/2004	5061	Passport Services	X	-40.00	-6,393.52
Check	5/23/2004	5059	Passport Services	X	-100.00	-6,493.52
Check	5/23/2004	5060	Passport Services	X	-115.00	-6,608.52
Check	5/24/2004	5064	Passport Services	X	-55.00	-6,663.52
Check	5/24/2004	5063	Passport Services	X	-40.00	-6,703.52
Check	5/24/2004	5062	Passport Services	X	-55.00	-6,758.52
Check	5/24/2004	5065	Passport Services	X	-115.00	-6,873.52
Check	5/31/2004			X	-11.00	-6,884.52
Total Checks and Payments					-6,884.52	-6,884.52
Deposits and Credits - 19 Items						
Deposit	5/3/2004			X	40.00	40.00
Deposit	5/3/2004			X	95.00	135.00
Deposit	5/3/2004			X	55.00	190.00
Deposit	5/4/2004			X	55.00	245.00
Deposit	5/10/2004			X	1,830.00	2,075.00
Deposit	5/10/2004			X	330.00	2,405.00
Deposit	5/10/2004			X	155.00	2,560.00
Deposit	5/13/2004			X	150.00	2,710.00
Deposit	5/17/2004			X	2,355.00	5,065.00
Deposit	5/17/2004			X	110.00	5,175.00
Deposit	5/17/2004			X	150.00	5,325.00
Deposit	5/18/2004			X	215.00	5,540.00
Deposit	5/20/2004			X	115.00	5,655.00
Deposit	5/24/2004			X	235.00	5,890.00
Deposit	5/24/2004			X	325.00	6,215.00
Deposit	5/24/2004			X	255.00	6,470.00
Deposit	5/25/2004			X	115.00	6,585.00
Deposit	5/26/2004			X	100.00	6,685.00
Deposit	5/27/2004			X	55.00	6,740.00
Total Deposits and Credits					6,740.00	6,740.00
Total Cleared Transactions					-144.52	-144.52
Cleared Balance					-144.52	3,083.86
Uncleared Transactions						
Checks and Payments - 11 Items						
Check	11/8/2003	4698	Passport Services		-110.00	-110.00
Check	5/25/2004	5066	Passport Services		-55.00	-165.00
Check	5/25/2004	5067	Passport Services		-100.00	-265.00
Check	5/25/2004	5068	Passport Services		-190.00	-455.00
Check	5/26/2004	5070	Passport Services		-55.00	-510.00
Check	5/26/2004	5069	Passport Services		-55.00	-565.00
Check	5/27/2004	5074	Passport Services		-190.00	-755.00
Check	5/27/2004	5072	Passport Services		-100.00	-855.00
Check	5/27/2004	5071	Passport Services		-115.00	-970.00
Check	5/27/2004	5073	Passport Services		-126.65	-1,096.65
Check	5/29/2004	5075	Passport Services		-100.00	-1,196.65
Total Checks and Payments					-1,196.65	-1,196.65
Total Uncleared Transactions					-1,196.65	-1,196.65
Register Balance as of 05/31/2004					-1,341.17	1,887.21

**Placentia Library District
Reconciliation Detail**
County Exempt - Checking, Period Ending 05/31/2004

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 10 Items						
Check	6/1/2004	5076	Passport Services		-115.00	-115.00
Check	6/2/2004	5077	Passport Services		-230.00	-345.00
Check	6/2/2004	5078	Passport Services		-300.00	-645.00
Check	6/3/2004	5081	Passport Services		-55.00	-700.00
Check	6/3/2004	5082	Passport Services		-55.00	-755.00
Check	6/3/2004	5080	Passport Services		-115.00	-870.00
Check	6/3/2004	5084	Passport Services		-55.00	-925.00
Check	6/3/2004	5083	Passport Services		-115.00	-1,040.00
Check	6/3/2004	5079	Passport Services		-55.00	-1,095.00
Check	6/5/2004	5085	Passport Services		-55.00	-1,150.00
Total Checks and Payments					-1,150.00	-1,150.00
Deposits and Credits - 5 Items						
Deposit	6/1/2004				13.65	13.65
Deposit	6/1/2004				100.00	113.65
Deposit	6/3/2004				55.00	168.65
Deposit	6/7/2004				230.00	398.65
Deposit	6/7/2004				115.00	513.65
Total Deposits and Credits					513.65	513.65
Total New Transactions					-636.35	-636.35
Ending Balance					-1,977.52	1,250.86

*2004
6/7/2004*

**Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 05/31/2004**

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						5,963.11
Cleared Transactions						
Checks and Payments - 2 Items						
Check	4/29/2004	1520	Greg's Carpet & Up...	X	-155.52	-155.52
Check	5/10/2004	1521	Southern California ...	X	-15.00	-170.52
Total Checks and Payments					<u>-170.52</u>	<u>-170.52</u>
Deposits and Credits - 14 Items						
Deposit	5/3/2004			X	35.00	35.00
Deposit	5/4/2004			X	35.00	70.00
Deposit	5/5/2004			X	19.94	89.94
Deposit	5/6/2004			X	30.00	119.94
Deposit	5/11/2004			X	140.00	259.94
Deposit	5/12/2004			X	35.00	294.94
Deposit	5/13/2004			X	30.00	324.94
Deposit	5/18/2004			X	65.00	389.94
Deposit	5/19/2004			X	59.94	449.88
Deposit	5/20/2004			X	30.00	479.88
Deposit	5/20/2004			X	35.00	514.88
Deposit	5/24/2004			X	30.00	544.88
Deposit	5/27/2004			X	30.00	574.88
Deposit	5/31/2004			X	1.56	576.44
Total Deposits and Credits					<u>576.44</u>	<u>576.44</u>
Total Cleared Transactions					<u>405.92</u>	<u>405.92</u>
Cleared Balance					<u>405.92</u>	<u>6,369.03</u>
Register Balance as of 05/31/2004					405.92	6,369.03
New Transactions						
Checks and Payments - 1 Item						
Check	6/1/2004	1522	Greg's Carpet & Up...		-227.52	-227.52
Total Checks and Payments					<u>-227.52</u>	<u>-227.52</u>
Deposits and Credits - 2 Items						
Deposit	6/3/2004				30.00	30.00
Deposit	6/3/2004				19.94	49.94
Total Deposits and Credits					<u>49.94</u>	<u>49.94</u>
Total New Transactions					<u>-177.58</u>	<u>-177.58</u>
Ending Balance					<u><u>228.34</u></u>	<u><u>6,191.45</u></u>

*2004
6/7/2004*

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**Placentia Library District
 Reconciliation Detail
 General Fund - Checking, Period Ending 05/31/2004**

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						16,079.37
Cleared Transactions						
Checks and Payments - 24 items						
Check	4/20/2004	4845	Pat Irot	X	-17.22	-17.22
Check	4/26/2004	4851	National Committe ...	X	-220.00	-237.22
Check	4/27/2004	4852	Institute for Volunta...	X	-50.00	-287.22
Check	4/27/2004	4854	Dick Chesire	X	-30.00	-317.22
Check	4/28/2004	4856	Debra Haag	X	-64.00	-381.22
Check	4/28/2004	4857	American Red Cross	X	-180.00	-561.22
Check	4/28/2004	4858	American Red Cross	X	-90.00	-651.22
Check	4/29/2004	4859	Pat Irot	X	-32.31	-683.53
Check	5/3/2004		Bank of the West	X	-226.19	-909.72
Check	5/3/2004	4861	Placentia Library Di...	X	-1,830.00	-2,739.72
Check	5/4/2004		Bank of the West	X	-14.32	-2,754.04
Check	5/4/2004	4863	Placentia Library G...	X	-3,349.36	-6,103.40
Check	5/4/2004	4862	Placentia Library Di...	X	-140.00	-6,243.40
Check	5/5/2004	4860	Rembrandt's Beauti...	X	-20.00	-6,263.40
Check	5/5/2004	4864	Steve March	X	-259.43	-6,522.83
Check	5/9/2004	4865	Elizabeth D Minter	X	-5.50	-6,528.33
Check	5/12/2004	4866	Rembrandt's Beauti...	X	-20.00	-6,548.33
Check	5/12/2004	4867	Placentia Chamber ...	X	-175.00	-6,723.33
Check	5/16/2004	4868	Placentia Library Di...	X	-2,355.00	-9,078.33
Check	5/17/2004	4871	Sophia's Greek Cui...	X	-50.00	-9,128.33
Check	5/17/2004	4870	LaSalle National Le...	X	-174.80	-9,303.13
Check	5/19/2004	4872	Placentia Chamber ...	X	-15.00	-9,318.13
Check	5/25/2004	4873	Regents of Universi...	X	-323.00	-9,641.13
Check	5/26/2004	4874	Rembrandt's Beauti...	X	-20.00	-9,661.13
Total Checks and Payments					-9,661.13	-9,661.13
Deposits and Credits - 38 items						
Deposit	5/3/2004			X	44.60	44.60
Deposit	5/3/2004			X	87.00	131.60
Deposit	5/4/2004			X	307.20	438.80
Deposit	5/5/2004			X	390.20	829.00
Deposit	5/6/2004			X	29.14	858.14
Deposit	5/6/2004			X	225.80	1,083.94
Deposit	5/6/2004			X	90.00	1,173.94
Deposit	5/7/2004			X	561.00	1,734.94
Deposit	5/10/2004			X	292.00	2,026.94
Deposit	5/10/2004			X	171.96	2,198.90
Deposit	5/10/2004			X	21.30	2,220.20
Deposit	5/10/2004			X	30.00	2,250.20
Deposit	5/11/2004			X	318.60	2,568.80
Deposit	5/12/2004			X	556.00	3,124.80
Deposit	5/12/2004			X	87.00	3,211.80
Deposit	5/12/2004			X	695.28	3,907.08
Deposit	5/13/2004			X	417.00	4,324.08
Deposit	5/13/2004			X	60.00	4,384.08
Deposit	5/14/2004			X	249.20	4,633.28
Deposit	5/17/2004			X	113.67	4,746.95
Deposit	5/17/2004			X	409.00	5,155.95
Deposit	5/17/2004			X	275.00	5,430.95
Deposit	5/18/2004			X	161.40	5,592.35
Deposit	5/19/2004			X	361.20	5,953.55
Deposit	5/20/2004			X	264.00	6,217.55
Deposit	5/20/2004			X	30.00	6,247.55
Deposit	5/21/2004			X	162.60	6,410.15
Deposit	5/21/2004			X	40.00	6,450.15
Deposit	5/24/2004			X	60.00	6,510.15
Deposit	5/24/2004			X	116.58	6,626.73
Deposit	5/24/2004			X	683.00	7,309.73
Deposit	5/25/2004			X	651.00	7,960.73
Deposit	5/26/2004			X	35.00	7,995.73
Deposit	5/26/2004			X	90.00	8,085.73
Deposit	5/26/2004			X	58.29	8,144.02
Deposit	5/27/2004			X	279.00	8,423.02

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**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 05/31/2004**

Agenda Item 13
General Fund Checking
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Type	Date	Num	Name	Clr	Amount	Balance
Deposit	5/27/2004			X	142.81	8,565.83
Deposit	5/28/2004			X	298.40	8,864.23
Total Deposits and Credits					8,864.23	8,864.23
Total Cleared Transactions					-796.90	-796.90
Cleared Balance					-796.90	15,282.47
Uncleared Transactions						
Checks and Payments - 2 items						
Check	3/30/2004	4835	ISDOC		-12.00	-12.00
Check	5/26/2004	4875	Eric Sechrist		-20.00	-32.00
Total Checks and Payments					-32.00	-32.00
Total Uncleared Transactions					-32.00	-32.00
Register Balance as of 05/31/2004					-828.90	15,250.47
New Transactions						
Checks and Payments - 4 Items						
Check	6/1/2004	4876	CJ Traffic Signs		-280.15	-280.15
Check	6/2/2004	4878	Jim Roberts		-10.00	-290.15
Check	6/2/2004	4877	Toby Silberfarb		-10.00	-300.15
Check	6/3/2004	4879	Sam's Club		-69.81	-369.96
Total Checks and Payments					-369.96	-369.96
Total New Transactions					-369.96	-369.96
Ending Balance					-1,198.86	14,880.51

*2004
6/7/04*

**Placentia Library District
Reconciliation Detail**

General Fund - Savings, Period Ending 05/31/2004

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,899.41
Cleared Transactions						
Checks and Payments - 2 Items						
Check	5/12/2004	1234	Orange County Aud...	X	-15,552.23	-15,552.23
Check	5/24/2004	1235	Orange County Aud...	X	-12,782.10	-28,334.33
Total Checks and Payments					-28,334.33	-28,334.33
Deposits and Credits - 45 Items						
Deposit	5/3/2004			X	782.00	782.00
Deposit	5/3/2004			X	841.75	1,623.75
Deposit	5/3/2004			X	927.60	2,551.35
Deposit	5/3/2004			X	300.00	2,851.35
Deposit	5/4/2004			X	904.25	3,755.60
Deposit	5/5/2004			X	742.75	4,498.35
Deposit	5/5/2004			X	60.00	4,558.35
Deposit	5/6/2004			X	563.93	5,122.28
Deposit	5/6/2004			X	70.50	5,192.78
Deposit	5/10/2004			X	975.65	6,168.43
Deposit	5/10/2004			X	35.00	6,203.43
Deposit	5/10/2004			X	360.00	6,563.43
Deposit	5/10/2004			X	998.00	7,561.43
Deposit	5/10/2004			X	695.55	8,256.98
Deposit	5/10/2004			X	3,349.36	11,606.34
Deposit	5/11/2004			X	540.00	12,146.34
Deposit	5/11/2004			X	651.55	12,797.89
Deposit	5/12/2004			X	359.25	13,157.14
Deposit	5/13/2004			X	360.00	13,517.14
Deposit	5/13/2004			X	737.32	14,254.46
Deposit	5/17/2004			X	660.00	14,914.46
Deposit	5/17/2004			X	515.29	15,429.75
Deposit	5/17/2004			X	1,016.85	16,446.60
Deposit	5/17/2004			X	540.00	16,986.60
Deposit	5/18/2004			X	433.65	17,420.25
Deposit	5/18/2004			X	647.90	18,068.15
Deposit	5/19/2004			X	870.00	18,938.15
Deposit	5/19/2004			X	629.80	19,567.95
Deposit	5/19/2004			X	3,293.86	22,861.81
Deposit	5/20/2004			X	30.00	22,891.81
Deposit	5/20/2004			X	557.95	23,449.76
Deposit	5/24/2004			X	846.00	24,295.76
Deposit	5/24/2004			X	600.40	24,896.16
Deposit	5/24/2004			X	948.76	25,844.92
Deposit	5/24/2004			X	90.00	25,934.92
Deposit	5/25/2004			X	35.00	25,969.92
Deposit	5/25/2004			X	1.11	25,971.03
Deposit	5/25/2004			X	847.60	26,818.63
Deposit	5/25/2004			X	630.00	27,448.63
Deposit	5/26/2004			X	870.77	28,319.40
Deposit	5/26/2004			X	330.00	28,649.40
Deposit	5/26/2004			X	3,522.52	32,171.92
Deposit	5/27/2004			X	634.60	32,806.52
Deposit	5/27/2004			X	15.00	32,821.52
Deposit	5/31/2004			X	3.95	32,825.47
Total Deposits and Credits					32,825.47	32,825.47
Total Cleared Transactions					4,491.14	4,491.14
Cleared Balance					4,491.14	9,390.55
Register Balance as of 05/31/2004					4,491.14	9,390.55
New Transactions						
Checks and Payments - 1 Item						
Check	6/7/2004	1236	Orange County Aud...		-15,879.25	-15,879.25
Total Checks and Payments					-15,879.25	-15,879.25

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Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 05/31/2004

Agenda Item 13
General Fund Savings
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Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 14 Items						
Deposit	6/1/2004				480.00	480.00
Deposit	6/1/2004				694.20	1,174.20
Deposit	6/1/2004				145.00	1,319.20
Deposit	6/1/2004				602.00	1,921.20
Deposit	6/3/2004				730.95	2,652.15
Deposit	6/3/2004				604.95	3,257.10
Deposit	6/3/2004				2,369.05	5,626.15
Deposit	6/3/2004				594.69	6,220.84
Deposit	6/7/2004				258.61	6,479.45
Deposit	6/7/2004				673.65	7,153.10
Deposit	6/7/2004				270.00	7,423.10
Deposit	6/7/2004				684.55	8,107.65
Deposit	6/7/2004				540.00	8,647.65
Deposit	6/7/2004				345.00	8,992.65
Total Deposits and Credits					8,992.65	8,992.65
Total New Transactions					-6,886.60	-6,886.60
Ending Balance					<u>-2,395.46</u>	<u>2,503.95</u>

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Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 05/31/2004

Agenda Item 13
Literacy Fund Savings
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Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,910.95
Cleared Transactions						
Deposits and Credits - 4 Items						
Deposit	5/6/2004			X	40.00	40.00
Deposit	5/10/2004			X	12.93	52.93
Deposit	5/18/2004			X	25.96	78.89
Deposit	5/31/2004			X	2.02	80.91
Total Deposits and Credits					80.91	80.91
Total Cleared Transactions					80.91	80.91
Cleared Balance					80.91	7,991.86
Register Balance as of 05/31/2004					80.91	7,991.86
Ending Balance					80.91	7,991.86

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**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 05/31/2004**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						18,825.49
Cleared Transactions						
Checks and Payments - 45 Items						
Check	4/7/2004	4055	Hubert Chim	X	-314.31	-314.31
Check	4/21/2004	4091	Hubert Chim	X	-95.24	-409.55
Check	4/21/2004	4092	Denetra Gipson	X	-101.58	-511.13
Check	4/21/2004	4081	Joshua Robbins	X	-86.55	-597.68
Check	4/21/2004	4071	Alexander Hernandez	X	-127.79	-725.47
Check	4/21/2004	4069	Esther P. Guzman	X	-272.85	-998.32
Check	4/21/2004	4090	Angelica Alatorre	X	-149.94	-1,148.26
Check	5/4/2004		Paychex	X	-16,610.78	-17,759.04
Check	5/5/2004	4117	Joshua Robbins	X	-193.81	-17,952.85
Check	5/5/2004	4126	Angelica Alatorre	X	-203.17	-18,156.02
Check	5/5/2004	4127	Hubert Chim	X	-355.55	-18,511.57
Check	5/5/2004	4128	Denetra Gipson	X	-101.58	-18,613.15
Check	5/5/2004	4129	Lorraine Gunderson	X	-323.60	-18,936.75
Check	5/5/2004	4130	Shantay Iosia	X	-305.20	-19,241.95
Check	5/5/2004	4131	Melissa Porter	X	-126.98	-19,368.93
Check	5/5/2004	4132	Hilda Rivera	X	-308.01	-19,676.94
Check	5/5/2004	4133	Orange County Aud...	X	-327.57	-20,004.51
Check	5/5/2004	4134	Placentia Library Di...	X	-19.94	-20,024.45
Check	5/5/2004	4135	Nationwide Retirem...	X	-1,655.76	-21,680.21
Check	5/5/2004	4116	Pamela Radeka	X	-139.03	-21,819.24
Check	5/5/2004	4115	Beatrice V. Quintanar	X	-312.82	-22,132.06
Check	5/5/2004	4114	Kristen Proffitt	X	-73.51	-22,205.57
Check	5/5/2004	4106	Alexander Hernandez	X	-124.67	-22,330.24
Check	5/5/2004		Paychex	X	-7,907.07	-30,237.31
Check	5/5/2004	2029	Nationwide Retirem...	X	-50.00	-30,287.31
Check	5/5/2004	4100	Dorothy J. Cummings	X	-197.74	-30,485.05
Check	5/5/2004	4101	Joy Di Loreto	X	-507.48	-30,992.53
Check	5/5/2004	4104	Esther P. Guzman	X	-272.86	-31,265.39
Check	5/5/2004	4105	Joyce G. Hampton	X	-331.10	-31,596.49
Check	5/18/2004		Paychex	X	-16,582.63	-48,179.12
Check	5/19/2004	4165	Hilda Rivera	X	-337.38	-48,516.50
Check	5/19/2004	4164	Melissa Porter	X	-165.08	-48,681.58
Check	5/19/2004	4166	Orange County Aud...	X	-327.57	-49,009.15
Check	5/19/2004	4162	Lorraine Gunderson	X	-223.90	-49,233.05
Check	5/19/2004	4167	Placentia Library Di...	X	-19.94	-49,252.99
Check	5/19/2004	4152	Joshua Robbins	X	-172.41	-49,425.40
Check	5/19/2004	4151	Beatrice V. Quintanar	X	-312.82	-49,738.22
Check	5/19/2004	4143	Alexander Hernandez	X	-116.87	-49,855.09
Check	5/19/2004	4142	Joyce G. Hampton	X	-331.10	-50,186.19
Check	5/19/2004	4168	Nationwide Retirem...	X	-1,805.76	-51,991.95
Check	5/19/2004	4139	Jana Gritten	X	-41.67	-52,033.62
Check	5/19/2004	4137	Dorothy J. Cummings	X	-155.66	-52,189.28
Check	5/19/2004	4136	Gary Bell	X	-58.81	-52,248.09
Check	5/19/2004		Paychex	X	-7,706.44	-59,954.53
Check	5/19/2004	2030	Joshua Robbins	X	-64.91	-60,019.44
Total Checks and Payments					-60,019.44	-60,019.44
Deposits and Credits - 2 Items						
Deposit	4/29/2004			X	30,603.80	30,603.80
Deposit	5/17/2004			X	30,603.80	61,207.60
Total Deposits and Credits					61,207.60	61,207.60
Total Cleared Transactions					1,188.16	1,188.16
Cleared Balance					1,188.16	20,013.65
Uncleared Transactions						
Checks and Payments - 3 Items						
Check	5/19/2004	4163	Shantay Iosia		-327.84	-327.84
Check	5/19/2004	4141	Esther P. Guzman		-256.81	-584.65
Check	5/19/2004	4161	Hubert Chlm		-317.46	-902.11
Total Checks and Payments					-902.11	-902.11

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Placentia Library District Reconciliation Detail

Agenda Item 13
Payroll Fund Checking-WF
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Payroll Checking - Wells Fargo, Period Ending 05/31/2004

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 Item						
Deposit	5/27/2004				30,603.80	30,603.80
Total Deposits and Credits					30,603.80	30,603.80
Total Uncleared Transactions					29,701.69	29,701.69
Register Balance as of 05/31/2004					30,889.85	49,715.34
New Transactions						
Checks and Payments - 16 Items						
Check	6/1/2004		Paychex		-16,580.30	-16,580.30
Check	6/2/2004	4174	Esther P. Guzman		-248.80	-16,829.10
Check	6/2/2004	4176	Alexander Hernandez		-130.90	-16,960.00
Check	6/2/2004	4183	Beatrice V. Quintanar		-312.82	-17,272.82
Check	6/2/2004	4184	Pamela Radeka		-78.58	-17,351.40
Check	6/2/2004	4193	Jazmin Zuniga		-112.21	-17,463.61
Check	6/2/2004	4194	Melissa Porter		-483.77	-17,947.38
Check	6/2/2004	4195	Hilda Rivera		-179.25	-18,126.63
Check	6/2/2004	4196	Orange County Aud...		-327.57	-18,454.20
Check	6/2/2004	4197	Placentia Library Di...		-19.94	-18,474.14
Check	6/2/2004	4198	Nationwide Retirem...		-1,805.76	-20,279.90
Check	6/2/2004	4171	Trang Goebel		-61.76	-20,341.66
Check	6/2/2004	4170	Dorothy J. Cummings		-131.61	-20,473.27
Check	6/2/2004	4169	Gary Bell		-58.81	-20,532.08
Check	6/2/2004		Paychex		-7,627.35	-28,159.43
Check	6/2/2004	4175	Joyce G. Hampton		-331.10	-28,490.53
Total Checks and Payments					-28,490.53	-28,490.53
Total New Transactions					-28,490.53	-28,490.53
Ending Balance					2,399.32	21,224.81

Handwritten:
21,224.81
6/7/2004

ACQUISITIONS REPORT FOR THE MONTH OF MAY 2004
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	1,972.47	202	0.00	0	1,972.47	202	84.90	5	2,057.37	207
Adult Circulating Non-Fiction	3,996.82	181	0.00	0	3,996.82	181	450.59	19	4,447.41	200
Adult Reference	4,680.16	39	0.00	0	4,680.16	39	109.99	3	4,790.15	42
Adult Print Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Adult Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Non-Fiction	8,676.98	220	0.00	0	8,676.98	220	560.58	22	9,237.56	242
TOTAL ADULT PRINT MATERIALS	10,649.45	422	0.00	0	10,649.45	422	645.48	27	11,294.93	449
Adult Audio/Music	0.00	0	0.00	0	0.00	0	450.00	30	450.00	30
Adult Audio Books	1,660.55	30	0.00	0	1,660.55	30	0.00	0	1,660.55	30
Total Adult Audio	1,660.55	30	0.00	0	1,660.55	30	450.00	30	2,110.55	60
Adult Video Educational	1,217.55	65	0.00	0	1,217.55	65	0.00	0	1,217.55	65
Adult Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Adult Video	1,217.55	65	0.00	0	1,217.55	65	0.00	0	1,217.55	65
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	2,878.10	95	0.00	0	2,878.10	95	450.00	30	3,328.10	125
TOTAL ADULT MATERIALS	13,527.55	517	0.00	0	13,527.55	517	1,095.48	57	14,623.03	574
Juvenile Fiction	186.28	45	0.00	0	186.28	45	14.97	3	201.25	48
Juvenile Circulating Non-Fiction	214.83	12	0.00	0	214.83	12	30.00	2	244.83	14
Juvenile Reference	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Print Continuations	146.61	1	0.00	0	146.61	1	0.00	0	146.61	1
Juvenile Electronic Continuations	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Non-Fiction	361.44	13	0.00	0	361.44	13	30.00	2	391.44	15
TOTAL JUVENILE PRINT MATERIALS	547.72	58	0.00	0	547.72	58	44.97	5	592.69	63
Juvenile Audio/Music	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Audio Books	494.36	16	0.00	0	494.36	16	0.00	0	494.36	16
Total Juvenile Audio	494.36	16	0.00	0	494.36	16	0.00	0	494.36	16
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Video Entertainment	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total Juvenile Video	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	494.36	16	0.00	0	494.36	16	0.00	0	494.36	16
TOTAL JUVENILE MATERIALS	1,042.08	74	0.00	0	1,042.08	74	44.97	5	1,087.05	79
Total Fiction	2,158.75	247	0.00	0	2,158.75	247	99.87	8	2,258.62	255
Total Non-Fiction	9,038.42	233	0.00	0	9,038.42	233	590.58	24	9,629.00	257
Total Audio	2,154.91	46	0.00	0	2,154.91	46	450.00	30	2,604.91	76
Total Video	1,217.55	65	0.00	0	1,217.55	65	0.00	0	1,217.55	65
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	14,569.63	591	0.00	0	14,569.63	591	1,140.45	62	15,710.08	653

OUTSTANDING ORDERS AS OF MAY 31, 2004

General Fund	Adopt-A-Book	TOTAL
Amount	Amount	Amount
\$11,401.40	\$3,787.94	\$15,189.34

ACQUISITIONS REPORT FOR FISCAL YEAR 2003-2004 THROUGH THE MONTH OF APRIL 2004
Prepared by Julie Shook, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	11,026.36	805	5,165.70	342	16,192.06	1,147	1,787.08	88	17,979.14	1,235
Adult Circulating Non-Fiction	17,069.73	817	7,102.89	326	24,172.62	1,143	6,448.94	270	30,621.56	1,413
Adult Reference	17,566.83	120	2,267.05	33	19,833.88	153	1,980.88	48	21,814.76	201
Adult Print Continuations	586.67	11	0.00	0	586.67	11	0.00	0	586.67	11
Adult Electronic Continuations	30,284.69	17	0.00	0	30,284.69	17	0.00	0	30,284.69	17
Total Adult Non-Fiction	65,507.92	965	9,369.94	359	74,877.86	1,324	8,429.82	318	83,307.68	1,642
TOTAL ADULT PRINT MATERIALS	76,534.28	1770	14,535.64	701	91,069.92	2,471	10,216.90	406	101,286.82	2,877
Adult Audio/Music	866.85	76	0.00	0	866.85	76	2,815.00	184	3,681.85	260
Adult Audio Books	8,770.01	156	2,733.72	49	11,503.73	205	736.00	23	12,239.73	228
Total Adult Audio	9,636.86	232	2,733.72	49	12,370.58	281	3,551.00	207	15,921.58	488
Adult Video Educational	4,143.75	162	1,692.16	118	5,835.91	280	245.00	15	6,080.91	295
Adult Video Entertainment	0.00	0	553.90	39	553.90	39	824.00	44	1,377.90	83
Total Adult Video	4,143.75	162	2,246.06	157	6,389.81	319	1,069.00	59	7,458.81	378
Adult Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL ADULT NON-PRINT MATERIALS	13,780.61	394	4,979.78	206	18,760.39	600	4,620.00	266	23,380.39	866
TOTAL ADULT MATERIALS	90,314.89	2,164	19,515.42	907	109,830.31	3,071	14,836.90	672	134,667.21	3,743
Juvenile Fiction	2,358.60	185	299.37	18	2,657.97	203	811.18	80	3,469.15	283
Juvenile Circulating Non-Fiction	15,301.59	642	338.43	20	15,640.02	662	686.71	51	16,326.73	713
Juvenile Reference	1,264.29	33	239.16	4	1,503.45	37	0.00	0	1,503.45	37
Juvenile Print Continuations	908.54	7	285.87	2	1,194.41	9	0.00	0	1,194.41	9
Juvenile Electronic Continuations	399.00	1	0.00	0	399.00	1	0.00	0	399.00	1
Total Juvenile Non-Fiction	17,873.42	683	863.46	26	18,736.88	709	686.71	51	19,423.59	760
TOTAL JUVENILE PRINT MATERIALS	20,232.02	868	1,162.83	44	21,394.85	912	1,497.89	131	22,892.74	1,043
Juvenile Audio/Music	0.00	0	15.00	1	15.00	1	0.00	0	15.00	1
Juvenile Audio Books	2,791.65	75	1,417.57	36	4,209.22	111	0.00	0	4,209.22	111
Total Juvenile Audio	2,791.65	75	1,432.57	37	4,224.22	112	0.00	0	4,224.22	112
Juvenile Video Educational	0.00	0	0.00	0	0.00	0	577.00	42	577.00	42
Juvenile Video Entertainment	0.00	0	39.33	1	39.33	1	712.00	54	751.33	55
Total Juvenile Video	0.00	0	39.33	1	39.33	1	1,289.00	96	1,328.33	97
Juvenile Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL JUVENILE NON-PRINT MATERIALS	2,791.65	75	1,471.90	38	4,263.55	113	1,289.00	96	5,552.55	209
TOTAL JUVENILE MATERIALS	23,023.67	943	2,654.73	82	25,658.40	1,025	2,786.89	227	28,445.29	1,252
Total Fiction	13,384.96	990	5,465.07	360	18,850.03	1,350	2,598.26	168	21,448.29	1,518
Total Non-Fiction	83,381.34	1,648	10,233.40	385	93,614.74	2,033	9,116.53	369	102,731.27	2,402
Total Audio	12,428.51	307	4,166.29	86	16,594.80	393	3,551.00	207	20,145.80	600
Total Video	4,143.75	162	2,285.39	158	6,429.14	320	2,358.00	155	8,787.14	475
Total Computer Software	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
TOTAL MATERIALS	113,358.56	3,107	22,150.15	989	135,488.71	4,096	17,623.79	899	153,112.50	4,995

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 05/31/2004 10:38 AM MK

SUMMARY STATUS REPORT

MS JULIE SHOOK
 PLACENTIA LIBRARY DISTRICT
 411 EAST CHAPMAN AVENUE
 PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 05/31/2004

Accounts Submitted	:	983	Dollars Submitted	:	90,119.42	Dollars Received	:	31,960.16
Bankruptcies	:	5	Dollars in Bankruptcy	:	457.35	Material Returned	:	12,853.95
Incorrect Addresses	:	117	Dollars in Skips	:	7,196.72	Dollars Waived	:	2,514.88
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	60,604.53
Accounts in Process	:	860	Dollars in Process	:	79,967.40	% of Dollars Activated	:	75.79%
Accounts Activated	:	630						
% of Accounts Activated	:	73.26%						

*Summary of Current Status of Unique Management Accounts
 June 23, 2004*

Agenda Item 15

FY 03-04	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	16	521	6	903.37	0
August	10	531	4	585.44	0
September	10	535	3	815.23	0
October	18	548	6	952.92	0
November	15	554	3	475.41	0
December	21	568	3	1004.41	0
January	12	582	7	973.55	0
February	22	595	9	806.35	0
March	12	609	6	936.35	0
April	15	622	12	1191.7	0
May	16	630	3	652.62	0
June	0	0	0	0.00	0
TOTAL YTD	167	0	62	9297.35	0

TO: Board of Trustees
 FROM: Elizabeth Minter, Library Director *EM*
 DATE: June 30, 2004
 SUBJECT: **GIFT REPORT**

The following gifts were received from May 1, 2004 through May 31, 2004.

ADOPT A BOOK DONATIONS

Boeing	Toby Silberfarb
Connie Underhill	Robert Turner
Penny & Ken Bacon	Katherine Matas
Mary Strazdas	

<u>TOTAL ADOPT A BOOK DONATIONS:</u>	<u>\$508.00</u>
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BOOK ENDOWMENT FUND

Jo Ann Nelson

<u>TOTAL BOOK ENDOWMENT FUND</u>	<u>\$100.00</u>
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GENERAL FUND DONATIONS

<u>TOTAL GENERAL FUND DONATIONS:</u>	<u>\$0.00</u>
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TOTAL ALL DONATIONS	\$608.00
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Prepared By: Donna Siloti



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: **Building Maintenance Report for May 2004**
DATE: June 30, 2004

HVAC: 05/12/04 -- Routine Maintenance
05/19/04 -- Pressure wash condenser coils

Plumbing: No service calls in May

Electrical: 05/20/04 -- Repairs recommended by SDRMA inspector
05/24/04 -- Repair Exit light at east emergency door

Exterminator: No service calls in May

General Contractor: 05/11/04 -- Repair skylight
05/12/04 -- Complete skylight repair and earthquake-proof filing cabinets

Carpet Cleaners: 05/28/04 -- Clean Meeting Room carpet

Lighting: 05/11/04 -- Replace burned out light bulbs throughout Library

Prepared by: Donna Siloti

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Personnel Report for May 2004
DATE: June 30, 2004

RESIGNATIONS:

None

APPOINTMENTS:

Jazmin Zuniga - Page

OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Donna Siloti

TO: Elizabeth Minter, Library Director

FROM: Laranne Millonzi, Development Director and Volunteer Coordinator *LM*

SUBJECT: Volunteer Report for Month of May 2004

CUMULATIVE RECORD OF VOLUNTEER HOURS (excluding Literacy services)					
REGULAR	FY03/04	FY03/04	Starting	Cumulative	
	May	YTD			
Andrade, Linda	2.00	68.50	Sep-95		826.00
Backes, Theresa	9.50	71.00	Jun-98		407.75
Bart, Lillian	9.00	119.00	May-01		387.75
Bass, Donna	0.00	0.00	Jul-02		2.00
Blansett, Nadine	20.50	178.50	Mar-03		200.00
Boelman, Marge	5.00	28.25	Apr-01		174.00
Botha, Jill	0.00	20.00	Nov-01		64.00
Byrne, Joyce	2.00	5.00	Apr-04		5.00
Cassidy, Deane	2.00	2.00	May-04		2.00
Clugston, Patricia	5.75	73.75	Jun-98		506.50
Cravotta, Leo	0.00	0.00	May-99		46.50
Davis, Sandy	10.00	91.00	Jul-03		91.00
Dell, Lyla	24.50	285.25	Aug-98		2,015.50
Doezie, Debra	8.00	39.00	Jan-04		39.00
Farkas, Theodore	0.00	50.00	?		50.00
Fioroni, Pete	0.00	48.00	Mar-97		318.25
Fisher, Jack	2.50	5.50	Apr-04		5.50
Fitzgerald, Joan	12.00	73.75	Oct-93		2,189.75
Frazee, Kathy	0.00	2.00	Jul-02		7.00
Godwin, Nita	6.00	79.25	Feb-96		374.25
Haagen, John	0.00	36.25	Jan-00		103.25
Hathaway, Eugenia	2.00	24.00	Nov-03		24.00
Hemmerling, Barbara	10.00	110.25	Sep-95		716.25
Henderson, Jan	0.00	9.00	Oct-03		9.00
Himes, Camille	0.00	5.00	Jul-03		5.00
Horrocks, Marjorie	4.00	26.00	Oct-95		292.00
Hunsinger, Debbie	0.00	6.00	Jul-02		55.00
Irot, Pat	32.50	435.00	Feb-96		3,578.50
Jertberg, Pat	15.00	149.50	Apr-98		1,055.25
Jertberg, Jerry	0.00	0.00	Jan-02		21.00
Lee, Wilma	2.00	6.75	Feb-04		6.75
Lone-Tollefson, Nancy	29.00	205.50	Jan. 03		276.50
Lord, Audrey	2.00	2.00	Jul-00		387.75
Mehta, Neela	0.00	0.00	Jun-02		109.25
Mignot, Shirley	0.00	0.00	Sep-95		472.00
Myers, Claire	9.75	102.75	Oct-95		1,317.00
Olson, Bob	2.00	28.00	Sep-95		494.00
Pence, Carol	0.00	3.00	Mar-04		3.00
Pence, Thomas	0.00	28.50	Jan-99		301.50
Peterson, Ruth	0.00	0.00	Mar-02		213.00
Phillips, Barbara	0.00	6.50	Apr-03		15.00
Rankin, Eleanor	10.00	268.00	May-02		571.50
Reid, Barbara	0.00	0.00	Jul-02		7.50
Rodriguez, Carmen	7.50	75.50	Feb-00		273.50
Salem, Rose	8.00	70.00	Oct-00		297.75
Sanatar, Ginny	0.00	103.50	Mar-02		117.50
Sandoval, Gerry	6.00	84.00	Aug-02		164.00
Schlichter, Allan	0.00	0.00	Oct-93		882.50
Schwartzkopf, Jan	0.00	0.00	Mar-01		40.75
Schmidt, Marie	16.00	188.50	Apr-98		641.75
Scott, Linda	1.00	18.50	Jul-03		18.50
Segovia, Inez	10.00	113.50	Jun-03		113.50
Shaw, Dixie	0.00	6.00	May-94		218.50
Silverman, Pat	10.00	92.00	Jul-03		92.00
Stoller, Frances	0.00	10.00	May-96		148.00
Thum, Margo	10.00	50.00	Nov-03		50.00
Tollefson, Jerry	1.50	25.50	Jul-03		25.50
Walker, Jim	0.00	1.50	Nov-03		1.50
Walcek, John	0.00	6.00	Dec-04		6.00
Walker, Virginia	3.50	12.50	Mar-99		145.25
Wymer, Betty	6.50	112.00	Jan-96		1,025.75
Zamora, Mary	0.00	8.50	Jan-04		8.50
TOTAL	317.00	3669.25			22,016.50

CUMULATIVE RECORD OF TEMPORARY VOLUNTEER HOURS (excluding Literacy Services)

	FY03/04			FY03/04	
	May	YTD		May	YTD
Anumudu, Kim	4.00	12.00	Liu, Denise	0.00	38.50
Arzu, Robert	4.00	47.50	Lopez, Edgar	0.00	47.00
Benites, Brenda	0.00	40.00	Maru, Vik	0.00	14.00
Bermudez, Fabian	0.00	17.00	Matahashi, Kiyo	0.00	34.50
Bermudez, Jessica	0.00	37.00	Miladi, Omid	0.00	20.00
Bishtawi, Stephen	0.00	12.00	Miranda, Aurora	0.00	5.50
Blaine, Ami	1.00	9.00	Negrete, Adriana	0.00	10.50
Boris, Tara	0.00	12.25	Nekoranec, Rachel	0.00	9.00
Born, Ashley	0.00	14.00	Ortiz, William	0.00	18.00
Cabanas, Ivan	16.25	30.75	Park, Jung	0.00	68.50
Cervantes, Anna	0.00	40.00	Perez, Maria	30.00	30.00
Cervantes, Jakeline	0.00	40.00	Pond, Cassie	0.00	19.50
Cha, Helen	0.00	9.50	Roan, Lizeth	3.00	10.00
Chau, David	0.00	24.25	Robbins, Hugh	0.00	32.00
Chun, Andrea	5.00	51.75	Rodriguez, Daniel	0.00	26.50
Chun, Sophia	0.00	13.75	Rodriguez, Rene	1.25	13.00
Cordero, Isaac	0.00	15.00	Rodriguez, Yvonne	0.00	7.00
Coy, Joey	1.00	28.25	Ryang, Michelle	0.00	11.25
Doezie, Ryan	8.00	39.00	Rosete, Jeremy	0.00	13.00
Eng, Jonathan	0.00	22.00	Shah, Soham	0.00	22.75
Eng, Lawrence	0.00	41.25	Soto, Enrique	0.00	1.00
Esquivel, Gilberto	8.00	9.00	Speer, Sheryl	0.00	20.00
Flores, Melvin	0.00	7.00	Suh, Stacy	6.75	24.00
Ford, Chris	0.00	32.25	Tan, Hannah	2.00	27.00
Francis, John	0.00	6.00	Tat, Trung	38.50	38.50
Fukunaga, Alysia	0.00	12.50	Thomas, Tiffany	0.00	17.00
Guerra, Philip	0.00	28.75	Tjoarman, Arlene	0.00	25.50
Jaini, Durga	0.00	5.25	Tran, Michael	0.00	110.50
Javier, Vonn	0.00	6.25	Valencia, Adrianna	0.00	10.50
Jiye, Angela	0.00	10.50	Valerio, Ricardo	6.00	6.00
Khan, Marina	0.00	4.00	Vargas, Diego	0.00	32.75
Kou, Albert	0.00	9.25	Wardlaw, Sarah	0.00	13.00
Lamberson, Annie	0.00	14.25	Waterson, Elizabeth	0.00	11.50
Le, Vi-Khanh	2.50	22.00	Young, Monty	0.00	2.00
Lee, Edward	0.00	20.00	Zuniga, Jazmin	6.00	24.00
Lemos, Vanessa	0.00	40.00			
TOTAL	49.75	783.25	TOTAL	93.50	813.75
TOTAL Library Volunteer Hours		460.25			
TOTAL Literacy Volunteer Hours		562.50			
TOTAL VOLUNTEERS HOURS		1022.75			

REGULAR VOLUNTEERS are committed to an on-going program each week
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referrals cases.

	Regular/Temp. Volunteers				Literacy Volunteers			
	FY00/01	FY01/02	FY02/03	FY03/04	FY00/01	FY01/02	FY02/03	FY03/04
July	562.00	623.00	693.50	735.25	658.00	1026.50	644.00	865.00
August	563.25	834.25	386.00	551.50	662.00	847.00	513.00	829.00
September	248.00	802.75	386.00	385.00	581.00	605.00	518.00	808.00
October	385.00	1029.80	442.50	388.75	614.00	550.00	516.00	820.00
November	369.25	1457.30	388.25	388.25	685.50	550.00	510.00	805.00
December	205.25	203.50	260.00	359.50	564.00	586.00	504.00	853.00
January	387.25	356.50	425.00	439.00	797.00	586.00	504.00	979.00
February	376.75	359.75	492.00	496.25	617.00	600.00	534.00	147.00
March	377.25	399.00	340.00	489.25	622.50	600.00	767.00	127.00
April	457.25	299.75	533.25	476.50	656.00	600.00	502.00	1152.00
May	393.00	371.50	355.50	460.25	1,204.50	588.00	500.00	562.50
June	<u>580.75</u>	<u>454.00</u>	<u>554.75</u>		<u>1,050.50</u>	<u>639.00</u>	<u>3368.00</u>	
	4905.00	7191.10	5256.75		8,712.00	7777.50	9380.00	

CUMULATIVE RECORD OF LITERACY VOLUNTEER HOURS

REGULAR	FY03/04	FY03/04	Cumulative		FY03/04	FY03/04	Cumulative
	May	YTD			May	YTD	
Ablir, Victoria	-	30.00	39.00	Glines, Ellen	-	24.00	36.00
Acevedo, Marta	12.00	138.00	174.00	Gomez, Juanita	6.00	66.00	66.00
Acherman, Saul	-	84.00	84.00	Gonzalez, Rosemarie	-	178.00	178.00
Aguirre, Alyssa	6.00	34.00	34.00	Gonzalez, Emmanuel	-	24.00	48.00
Azizan, Sarah	6.00	34.00	34.00	Gonzalez, Luis	-	24.00	36.00
Barnet, Dominique	-	96.00	96.00	Gonzalez, Natasha	-	18.00	81.00
Bayne, Linda	-	30.00	160.00	Goodman, Dale	-	36.00	3,441.00
Bazell, Laura	-	30.00	90.00	Guerrero, Christine	6.00	60.00	72.00
Becemil, Esther	-	24.00	42.00	Guerrero, Lavone	6.00	60.00	78.00
Becil, Emily	-	18.00	72.00	Gunderson, Lorraine	-	144.00	144.00
Belekjian, Maria	6.00	84.00	102.00	Hamacher, Holly	6.00	60.00	72.00
Bello, Dominic	-	66.00	66.00	Hatch, Bill	6.00	60.00	129.00
Bernardino, Maria	6.00	66.00	90.00	Hatch, Katie	6.00	37.00	37.00
Bhatt, Kunj	-	28.00	28.00	Hawkins, Christina	6.00	60.00	68.00
Bonasuro, Amber	-	30.00	96.00	Healey, Kathleen	6.00	60.00	270.00
Bowen, Laura	-	24.00	30.00	Heer, Kim	6.00	60.00	287.00
Brackett, Jim	6.00	66.00	147.00	Henao, Stephanie	6.00	46.00	46.00
Broderick, Shannon	-	56.00	56.00	Hernandes, Melissa	6.00	44.00	44.00
Brzovic, Kathy	6.00	66.00	84.00	Hernandez, Maria	12.00	132.00	132.00
Bui, Tiffany	-	18.00	36.00	Hilleweart, Heather	6.00	60.00	72.00
Bull, Sophie	-	18.00	96.00	Hopkins, Amanda	-	128.00	28.00
Busam, Mary	-	30.00	63.00	Hou, Xiao-Fei	-	30.00	30.00
Cadambi, Aruna	-	31.00	44.00	Howell, Anne	6.00	60.00	78.00
Callaway, Sean	6.00	36.00	36.00	Hu, Lisa	-	24.00	82.00
Casdorph, Tracy	-	24.00	36.00	Humple, Phyllis	4.00	40.00	170.00
Castillo, Alicia	6.00	34.00	34.00	Hugar, Jessica	-	30.00	87.00
Cha, Sally	6.00	66.00	84.00	Hutain, Jenny	6.00	31.00	31.00
Chandrasekaram, Vinolie	-	36.00	64.00	Hutton, Katherine (Kate)	6.00	60.00	288.00
Chen, April	6.00	66.00	171.00	Imbler, Wolf	-	24.00	42.00
Chen, Eisen	-	80.00	80.00	Inta, Lisa	-	54.00	60.00
Chen, Wen	6.00	56.00	78.00	Iosia, Shantay	-	116.00	116.00
Chim, Hubert	-	110.00	212.00	Jenkins, Adam	-	29.00	29.00
Choi, Eugene	6.00	36.00	36.00	Jeon, Ashley	6.00	35.00	35.00
Choi, Jason	-	24.00	78.00	Jara, Sandra	-	144.00	144.00
Chopna, Reema	-	24.00	42.00	Jung, Daniel	-	66.00	66.00
Coffee, Nancy	-	60.00	397.00	Kamat, Rujvi	6.00	30.00	30.00
Coffer, Capri	-	42.00	42.00	Kao, Elaine	6.00	30.00	30.00
Covey, Debra	-	18.00	66.00	Kelly, Jerry	-	24.00	105.00
Cuceloglu, Haken	-	18.00	36.00	Khamphanh, Molly	6.00	60.00	78.00
Curtis, Daniel	-	24.00	192.00	Kilpatrick, Amy	-	24.00	39.00
Defrietas, Genie	-	170.00	170.00	Kishida, Rita	-	18.00	72.00
de LaTorre, Angelica	-	154.00	154.00	Komrelich, Seth	6.00	26.00	26.00
Dhupan, Ankush	-	18.00	48.00	Kraus, Jennifer	-	18.00	60.00
Diaz, Cynthia	-	24.00	52.00	Krisinger, Elizabeth	-	24.00	78.00
Diaz, Monica	-	24.00	70.00	Lasker, Marilyn	-	-	217.00
Donofrio, Susan	6.00	60.00	129.00	Le, Daniel	-	24.00	30.00
Dorris, Rosita	-	18.00	36.00	Lee, Wilma	-	18.00	72.00
Draper, Krispa	6.00	66.00	144.00	Leslie, Sandra	6.00	60.00	290.00
Dudrey, Kristin	6.00	48.00	48.00	Licano, Katie	-	18.00	66.00
Dudka, Julia	-	23.00	23.00	Livezey, June	-	66.00	212.00
Duffy, William	-	112.00	112.00	Loon, Chris	-	24.00	30.00
Duran, Paul	-	258.00	258.00	Lopez, Maria	-	30.00	84.00
Eckels, Krys	6.00	66.00	84.00	Luckett, Emily	-	24.00	36.00
Economou, Christina	6.00	66.00	78.00	Maguire, Joanne	-	-	54.00
Elmore, Sylvia	-	30.00	84.00	Malkowicz, Edward	12.00	120.00	292.00
Espinosa, Jaclyn	-	18.00	30.00	Marquez, Jeff	6.00	37.00	37.00
Famo, Fariba	-	30.00	102.00	Margarit, Georgiana	-	-	18.00
Finley, Virginia	6.00	54.00	86.00	Martlaro, Diane	-	102.00	564.00
Fitsimons-Diaz, Chelsea	6.00	66.00	111.00	Massaro, Lauren	6.00	60.00	78.00
Franco, Hilda	24.00	150.00	204.00	McBain, Frances	6.00	60.00	72.00
Fuentes, Carlos	6.00	66.00	72.00	McBentez, Kathy	6.00	60.00	158.00
Gallagher, Kenni	-	18.00	30.00	McGrath, Patricia	6.00	60.00	72.00
Gardner, Jeanette	-	87.00	87.00	McLeod, Shiyon	-	36.00	42.00
Gast, Polly	12.00	99.00	99.00	Medland, Karen	-	-	146.00
Gillespie, Justin	-	24.00	36.00	Mehta, Ami	6.00	30.00	30.00
Gimby, Walter	-	40.00	46.00	Miller, Michelle	6.00	39.00	39.00
Glines, Alexi	-	24.00	36.00				

Literacy Hours continued

REGULAR	FY03/04 May	FY03/04 YTD	Cumulative	REGULAR	FY03/04 May	FY03/04 YTD	Cumulative
Min, Nara	6.00	28.00	28.00	Trotter, Cynthia	6.00	66.00	141.00
Meza, Jack	-	-	116.00	Truong, Christine	-	54.00	123.00
Mohr, Kelsey	-	24.00	99.00	Truong, Will	-	18.00	81.00
Monreal, Greg	-	24.00	36.00	Uribe, Yajaira	-	30.00	60.00
Montoya, Tania	6.00	50.00	50.00	Valle, Ana	-	30.00	55.00
Mostatabi, Roxana	-	24.00	42.00	Vasani, Sheena	-	30.00	42.00
Murray, Edward	-	-	230.00	Vasquez, Johanna	-	30.00	57.00
Nava, Marcella	-	68.00	168.00	Veltre, Robin	-	22.00	22.00
Navarro, Nicole	6.00	66.00	84.00	Villegas, Matt	-	28.00	28.00
Negoranek, Rachel	8.50	20.50	20.50	Vu, Anna	-	33.00	33.00
Negrete, Adriana	6.00	31.00	31.00	Vu, Elizabeth	-	6.00	108.00
Nguyen, Martin	6.00	36.00	36.00	Vukovick, Kathy	6.00	66.00	210.00
Nguyen, Tyler	6.00	50.00	50.00	Weimer, MacKenzie	6.00	37.00	37.00
Okamura, Lynn	-	18.00	75.00	Wright, Sydney	6.00	33.00	33.00
Osofia, Jonathan	6.00	42.00	42.00				
Paez, Vicki	-	60.00	96.00				
Patel, Deepa	-	54.00	220.00				
Patel, Vani	6.00	66.00	84.00	Total	562.50	10,356.50	21,932.50
Patino, Ashley	-	18.00	36.00				
Patino, Nicole	-	18.00	42.00				
Pelto, Ernest	6.00	66.00	197.00				
Peyre, Isa	-	36.00	78.00				
Pineda, Guadalupe	-	18.00	66.00				
Porter, Melissa	-	108.00	108.00				
Precht, Jeanette	6.00	66.00	157.00				
Rangel, Jacky	6.00	60.00	60.00				
Renno, Carolyn	6.00	39.00	39.00				
Ring, Diane	-	28.00	88.00				
Rivera, Felleny	6.00	46.00	46.00				
Rivera, Hilda	12.00	132.00	132.00				
Robbins, Hugh	4.00	36.00	36.00				
Rodriguez, Claudia	-	30.00	42.00				
Rodriguez, David	-	24.00	72.00				
Rodriguez, Kenia	-	70.00	120.00				
Rodriguez, Maria	-	30.00	42.00				
Sabo, Melissa	6.00	36.00	36.00				
Sanders, Asia	-	62.00	62.00				
Sanders, Paget	-	96.00	96.00				
Sandoval, Lizbeth	-	92.00	103.00				
Saulifer, Gregory	-	126.00	126.00				
Schaal, Linda	6.00	66.00	207.00				
Series, Tammi	-	30.00	30.00				
Sgobba, Jackie	12.00	120.00	150.00				
Shah, Jay	-	24.00	72.00				
Shah, Soham	-	57.00	63.00				
Shah, Sweny	-	42.00	132.00				
Shan, Kheyati	6.00	49.00	49.00				
Skimizu, Ken	12.00	136.00	433.00				
Sosa, Mathew	-	18.00	38.00				
Speakman, Sarah	-	44.00	86.00				
Studer, Michelle	-	24.00	24.00				
Stutts, Lisa	6.00	43.00	43.00				
Stutzman, Mark	6.00	60.00	68.00				
Tarrios, Jennifer	-	-	24.00				
Teeter, Robert	-	18.00	78.00				
Thatcher, Kaitlyn	-	-	26.00				
Thieu, Dominique	-	12.00	12.00				
Thomas, Peggy	6.00	66.00	113.00				
Tiemey, Ryan	-	120.00	120.00				
Todker, Reka	6.00	6.00	6.00				
Todker, Vanita	6.00	34.00	34.00				
Tomlin, Jennifer	-	36.00	61.00				
Tran, Victor	-	24.00	36.00				
Tranquill, Jill	-	30.00	48.00				

Placentia Library District
Circulation Report
June 23, 2004

Agenda Item 20

	FY03-04 YTD	FY02-03 YTD	% Change FY03 TO FY04	FY03-04 May	FY02-03 May
1st Time Checkouts	120,331	133,461	-9.84%	11,238	11,288
Phone Renewals	18,982	16,797	13.01%	2,175	1,516
In-Building Renewals	4,111	4,310	-4.62%	234	391
TOTAL RENEWALS	23,093	21,107	9.41%	2,409	1,907
TOTAL CHECKOUTS	143,424	154,568	-7.21%	13,647	13,195
On-Time Checkins	124,716	141,425	-11.81%	12,090	13,394
Late Checkins	10,282	13,640	-24.62%	1,117	1,261
TOTAL CHECKINS	134,998	155,065	-12.94%	13,207	14,655
Holdings Placed	2,832	3,806	-25.59%	383	110
Holdings Cancelled	76	841	-90.96%	11	16
Holdings Filled	3,430	3,401	0.85%	306	97
Patrons Registered	3,541	5,117	-30.80%	343	1,452
Titles Added	4,326	8,268	-47.68%	332	556
Volumes Added	4,621	9,521	-51.47%	364	468
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	60,559	68,538	-11.64%	6,017	5,100
Juvenile Print	65,883	76,969	-14.40%	6,197	6,181
Total Print	126,442	145,507	-13.10%	12,214	11,281
Audio	7,696	7,517	2.38%	913	632
Visual	11,885	12,273	-3.16%	1,179	919
Total Audio Visual	19,581	19,790	-1.06%	2,092	1,551
TOTAL CIRCULATION	146,023	165,297	-11.66%	14,306	12,832
Placentia Circulation	89,847	88,862	1.11%	8,488	8,102
%Placentia Circulation	61.53%	53.76%		59.33%	63.14%
Anaheim/Yorba Linda Circulation	25,042	23,959	4.52%	2,953	2,372
%Anaheim/Yorba Linda Circulation	17%	14.49%		21%	18%
TYPES OF ACTIVE BORROWERS					
Adult	102,003	101,210	0.78%	10,285	8,619
Young Adult	2,487	3,768	-34.00%	264	228
Juvenile	28,892	35,158	-17.82%	2,569	3,041
New Borrower	11,184	11,086	0.88%	1,035	1,142
Non Resident	0	1,231	N/A	0	0
Other (staff)	2,276	2,547	-10.64%	148	162
TOTAL ACTIVE BORROWERS	146,842	155,000	-5.26%	14,301	13,192
TOTAL REGISTERED BORROWERS	182,179	182,909	-0.40%	17,727	14,532
ATTENDANCE	337,625	408,407	-17.33%	33,588	32,519
Adult Reference-In Building	9,488	10,520	-9.81%	1,068	1,148
Adult Reference-Telephone	1,482	1,633	-9.25%	147	133
Children's Reference-In Building	6,529	8,689	-24.86%	885	559
Children's Reference-Telephone	204	2,403	-91.51%	10	22
Total Adult Reference	10,970	12,153	-9.73%	1,215	1,281
Total Children's Reference	6,733	11,092	-39.30%	895	581
Total In Building Reference	16,017	19,209	-16.62%	1,953	1,707
Total Telephone Reference	1,686	4,036	-58.23%	157	155
TOTAL REFERENCE	17,703	23,245	-23.84%	2,110	1,862

PLACENTIA INVOICES

PERIOD COVERED FY2001-2002	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-01	09/07/01	5,321.46	0.00	621.76	107.50			6,050.72
Aug-01	10/08/01	5,964.66	0.00	650.52	107.50			6,722.68
Sep-01	11/07/01	6,525.77	2,611.93	797.12	107.50			10,042.32
Oct-01	12/04/01	5,550.58	1,150.57	0.00	0.00			6,701.15
Nov-01		0.00	0.00	0.00	0.00			0.00
Dec-01	02/07/02	8,594.24	2,698.49	0.00	107.50			0.00
Jan-02	03/07/02	4,376.26	1,255.57	0.00	0.00			5,631.83
Feb-02	04/05/02	2,901.15	1,163.56	0.00	0.00			4,064.71
Mar-02	05/14/02	3,918.49	1,150.57	713.31	107.50		6.49	5,896.36
Apr-02	06/11/02	4,891.06	1,347.90	713.31	107.50		14.64	7,074.41
May-02	07/12/02	3,338.44	1,499.16	713.31			8.14	5,559.05
Jun-02	08/16/02	5,961.61	1,178.68	651.87	107.50		8.20	7,907.86
TOTAL		57,343.72	14,056.43	4,861.20	752.50	0.00	37.47	65,651.09
AVG		4,778.64	1,171.37	405.10	62.71			5,470.92

PERIOD COVERED FY2002-2003	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-02	07/10/02	5,200.62	1,638.37	650.63			8.18	7,497.80
Aug-02	08/16/02	5,961.61	1,178.68	651.87	107.50		8.20	7,907.86
Sep-02	09/17/02	5,200.62	1,638.37	650.63				7,489.62
Oct-02	10/11/02		1,195.57	650.63			8.17	1,854.37
Nov-02	11/15/02		1,461.17	650.61	107.50		16.35	2,235.63
Dec-02	12/13/03		1,150.57	650.63	537.50			2,338.70
Jan-03	01/16/03		1,632.69	650.63			8.15	2,291.47
Feb-03	02/11/03		1,269.07	762.39				2,031.46
Mar-03	03/17/03		1,177.30	762.39	107.50		10.55	2,057.74
Apr-03	04/07/03	35,884.16	1,263.68	762.39	269.45		7.17	38,186.85
May-03	06/05/03	3,712.49	1,150.57	650.77	107.50		7.20	5,628.53
Jun-03	07/24/03	4,522.91	1,150.57	650.77	207.50		7.20	6,538.95
TOTAL		60,482.41	15,906.61	8,144.34	1,444.45	0.00	81.17	86,058.98
AVG		5,040.20	1,325.55	678.70	120.37		6.76	7,171.58

PERIOD COVERED FY2003-2004	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-03	08/07/03	5,933.96	1,566.39	604.52			7.20	8,112.07
Aug-03	09/08/03	5,103.96	1,370.47	604.52	215.00		7.19	7,301.14
Sep-03	10/13/03	2,650.78	1,150.57	604.52	107.50		7.19	4,520.56
Oct-03	11/10/03	4,002.21	1,150.57	604.52	107.50		7.24	5,872.04
Nov-03	12/12/03	3,276.82	2,064.00	604.52	1,520.17		7.23	7,472.74
Dec-03	01/13/04	2,950.98	1,407.66	705.74	155.00			5,219.38
Jan-04	02/10/04	2,987.54	1,150.57	568.93	107.50		7.23	4,821.77
Feb-04	03/08/04	3,020.00	1,150.57	619.54	107.50		7.20	4,904.81
Mar-04	04/08/04	3,046.38	1,150.57	619.54	107.50		7.45	4,931.44
Apr-04	05/12/04	3,106.89	1,150.57	619.54	107.50			4,984.50
May-04	06/15/04	3,544.04	1,150.57	647.62	215.00		7.28	5,564.51
Jun-04								0.00
TOTAL		39,623.56	14,462.51	6,803.51	2,750.17	0.00	65.21	63,704.96
AVG		3,602.14	1,314.77	618.50	250.02	0.00	5.93	6,370.50

TOTAL DOLLARS SPENT

FY2001-2002	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-01	1,000.58	234.00	8.94	1,243.52	621.76
Aug-01	1,000.58	294.00	6.46	1,301.04	650.52
Sep-01	1,235.76	354.00	4.47	1,594.23	797.12
Oct-01	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00
Mar-02	1,297.62	129.00	0.00	1,426.62	713.31
Apr-02	1,297.62	129.00	0.00	1,426.62	713.31
May-02	1,297.62	129.00	0.00	1,426.62	713.31
Jun-02	1,127.26	174.00	2.48	1,303.74	651.87
TOTAL	8,257.04	1,443.00	22.35	9,722.39	4,861.20
AVG	688.09	120.25	1.86	810.20	405.10

TOTAL DOLLARS SPENT

FY2002-2003	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-02	1,127.26	174.00	0.00	1,301.26	650.63
Aug-02	1,127.26	174.00	2.48	1,303.74	651.87
Sep-02	1,127.26	174.00	0.00	1,301.26	650.63
Oct-02	1,127.26	174.00	0.00	1,301.26	650.63
Nov-02	1,127.26	174.00	0.00	1,301.26	650.63
Dec-02	1,127.26	174.00	0.00	1,301.26	650.63
Jan-03	1,127.26	174.00	0.00	1,301.26	650.63
Feb-03	1,350.78	174.00	0.00	1,524.78	762.39
Mar-03	1,350.78	174.00	0.00	1,524.78	762.39
Apr-03	1,350.78	174.00	0.00	1,524.78	762.39
May-03	1,127.53	174.00		1,301.53	650.77
Jun-03	1,127.53	174.00		1,301.53	650.77
TOTAL	14,198.22	2,088.00	2.48	16,288.70	8,144.35
AVG	1,183.19	174.00	0.21	1,357.39	678.70

TOTAL DOLLARS SPENT

FY2003-2004	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-03	1,035.04	174.00	0.00	1,209.04	604.52
Aug-03	1,035.04	174.00	0.00	1,209.04	604.52
Sep-03	1,035.04	174.00	0.00	1,209.04	604.52
Oct-03	1,035.04	174.00	0.00	1,209.04	604.52
Nov-03	1,035.04	174.00	0.00	1,209.04	604.52
Dec-03	1,207.48	204.00	0.00	1,411.48	705.74
Jan-04	963.86	174.00	0.00	1,137.86	568.93
Feb-04	1,050.08	189.00	0.00	1,239.08	619.54
Mar-04	1,050.08	189.00		1,239.08	619.54
Apr-04	1,050.08	189.00		1,239.08	619.54
May-04	1,106.24	189.00		1,295.24	647.62
Jun-04				0.00	0.00
TOTAL	11,603.02	2,004.00	0.00	13,607.02	6,803.51
AVG	1,054.82	182.18	0.00	1,237.00	618.50

DOLLARS BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Aug-01	282.16	226.72	59.86	0.00	431.84	1,000.58
Sep-01	352.70	283.40	59.86	0.00	539.80	1,235.76
Oct-01	0.00	0.00	0.00	0.00	0.00	0.00
Nov-01	0.00	0.00	0.00	0.00	0.00	0.00
Dec-01	0.00	0.00	0.00	0.00	0.00	0.00
Jan-02	0.00	0.00	0.00	0.00	0.00	0.00
Feb-02	0.00	0.00	0.00	0.00	0.00	0.00
Mar-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Apr-02	382.24	293.00	63.58	0.00	558.80	1,297.62
May-02	382.24	293.00	63.58	0.00	558.80	1,297.62
Jun-02	382.24	234.40	63.58	0.00	447.04	1,127.26
TOTAL	2,445.98	1,850.24	433.90	0.00	3,526.92	8,257.04
AVG	203.83	154.19	36.16	0.00	293.91	688.09

DOLLARS BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Aug-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Sep-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Oct-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Nov-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Dec-02	382.24	234.40	63.58	0.00	447.04	1,127.26
Jan-03	382.24	234.40	63.58	0.00	447.04	1,127.26
Feb-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Mar-03	382.24	234.40	63.58	0.00	670.56	1,350.78
Apr-03	382.24	234.40	63.58	0.00	670.56	1,350.78
May-03	382.24	234.40	63.58	0.00	447.04	1,127.26
Jun-03	382.24	234.40	63.58	0.00	447.04	1,127.26
TOTAL	4,586.88	2,812.80	762.96	0.00	6,035.04	14,197.68
AVG	382.24	234.40	63.58	0.00	502.92	1,183.14

DOLLARS BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Aug-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Sep-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Oct-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Nov-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Dec-03	284.72	300.60	60.56	0.00	561.60	1,207.48
Jan-04	213.54	240.48	60.56	0.00	119.28	633.86
Feb-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Mar-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Apr-04	213.54	270.54	60.56	0.00	505.44	1,050.08
May-04	213.54	270.54	60.56	0.00	561.60	1,106.24
Jun-04						0.00
TOTAL	2,776.02	2,825.64	666.16	0.00	5,005.20	11,273.02
AVG	252.37	256.88	60.56	0.00	455.02	1,024.82

TIME BY TYPE OF WORKER

FY2001-2002	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-01	8.00	8.00	2.00	0.00		16.00	34.00
Aug-01	8.00	8.00	2.00	0.00		16.00	34.00
Sep-01	10.00	10.00	2.00	0.00		20.00	42.00
Oct-01	0.00	0.00	0.00	0.00		0.00	0.00
Nov-01	0.00	0.00	0.00	0.00		0.00	0.00
Dec-01	0.00	0.00	0.00	0.00		0.00	0.00
Jan-02	0.00	0.00	0.00	0.00		0.00	0.00
Feb-02	0.00	0.00	0.00	0.00		0.00	0.00
Mar-02	8.00	10.00	2.00	0.00		20.00	40.00
Apr-02	8.00	10.00	2.00	0.00		20.00	40.00
May-02	8.00	10.00	2.00	0.00		20.00	40.00
Jun-02	8.00	8.00	2.00	0.00		16.00	34.00
TOTAL	58.00	64.00	14.00	0.00		128.00	264.00
AVG	4.83	5.33	1.17	0.00		10.67	22.00

TIME BY TYPE OF WORKER

FY2002-2003	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-02	8.00	8.00	2.00	0.00		16.00	34.00
Aug-02	8.00	8.00	2.00	0.00		16.00	34.00
Sep-02	8.00	8.00	2.00	0.00		16.00	34.00
Oct-02	8.00	8.00	2.00	0.00		16.00	34.00
Nov-02	8.00	8.00	2.00	0.00		16.00	34.00
Dec-02	8.00	8.00	2.00	0.00		16.00	34.00
Jan-03	8.00	8.00	2.00	0.00		16.00	34.00
Feb-03	8.00	8.00	2.00	0.00		24.00	42.00
Mar-03	8.00	8.00	2.00	0.00		24.00	42.00
Apr-03	8.00	8.00	2.00	0.00		24.00	42.00
May-03	8.00	8.00	2.00	0.00		16.00	34.00
Jun-03	8.00	8.00	2.00	0.00		16.00	34.00
TOTAL	96.00	96.00	24.00	0.00		216.00	432.00
AVG	8.00	8.00	2.00	0.00		18.00	36.00

TIME BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-03	8.00	8.00	2.00	0.00		16.00	34.00
Aug-03	8.00	8.00	2.00	0.00		16.00	34.00
Sep-03	8.00	8.00	2.00	0.00		16.00	34.00
Oct-03	8.00	8.00	2.00	0.00		16.00	34.00
Nov-03	8.00	8.00	2.00	0.00		16.00	34.00
Dec-03	8.00	10.00	2.00	0.00		20.00	40.00
Jan-04	6.00	8.00	2.00	0.00		16.00	32.00
Feb-04	6.00	9.00	2.00	0.00		18.00	35.00
Mar-04	6.00	9.00	2.00	0.00		18.00	35.00
Apr-04	6.00	9.00	2.00	0.00		18.00	35.00
May-04	6.00	9.00	2.00	0.00		20.00	37.00
Jun-04							0.00
TOTAL	78.00	94.00	22.00	0.00		190.00	384.00
AVG	7.09	8.55	2.00	0.00		17.27	34.91

To: eminter@placentialibrary.org
From: msoria@cda.net
Subject: CSDA Legislative Update - June 25, 2004



BUDGET COUNTDOWN—6 DAYS TO GO

With the new fiscal year 6 days away, the Governor and legislative leaders remain very optimistic about enacting the new state budget before the end of June. As of this morning, a number of issues remain unresolved, the most important to special districts is the local government package negotiated between the Governor and the League of California Cities, California State Association of Counties, and the California Special Districts Association. Legislative leaders also remain optimistic about the chances of resolving a number of significant issues contained in the package. Among the issues still under discussion include the constitutional protection provisions, specifically those related to the sales tax. Numerous legislators do not want the sales tax constitutionally protected, arguing that in so doing, the state is locking-in what they believe drives cities and counties to site sales tax generating development at the expense of housing. A number of alternatives have been floated, including an "opt-in" provision that would allow any city or county to shift sales tax revenues for an equal amount of property tax revenues. Additionally, there is little support in the Legislature for locking-in in the Constitution the VLF rate and those opposed to that provision prefer that the VLF rate remain in statute. There are a number of legislators that are flatly opposed to providing any constitutional protections for local government revenues, raising concerns that in so doing, the state would not be able to access local governments' property tax revenues in the future should the state experience an economic downturn—the precise reason local governments want constitutional protection and qualified the initiative for the November ballot to do just that.

There are also ongoing discussion among legislative leadership and the Department of Finance relative to the property tax shift formula proposed for special districts. A number of legislators still want the shift of \$125 million (25%) for non-enterprise special districts to be lower, arguing that non-enterprise special districts have fewer alternatives to offset the property tax loss than do enterprise special districts. Given the timing of the release of yesterday's Bureau of State Audits report on water districts, we can expect those legislators to advocate increasing the enterprise special districts shift and reducing the non-enterprise special district percentage accordingly.

The Governor and legislative leaders plan to meet today and through the weekend in the hopes of placing the budget on the Assembly and Senate Floors early next week. We should know the fate of the local government package by Monday and we will advise you as soon as we know the final details.

****This update is brought to you exclusively as a CSDA member benefit**
CSDA...keeping special districts informed!**

1215 K Street, Suite 930 * Sacramento, CA 95814
(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA * www.cda.net

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To: eminter@placentialibrary.org
From: msoria@csda.net
Subject: LOCAL ACTION ALERT!



LOCAL ACTION ALERT!

Call Legislative Leadership Today.

Urge Them to Pass the Local Government Budget Package.

Reports are that the primary budget negotiations are now taking place between the "Big 5" (Senate and Assembly leadership and the Governor). As we have reported, there are still efforts to alter or weaken the basic framework of the local government budget agreement. It is imperative that we send a strong message – *today* – to all legislators, *and particularly legislative leadership*, that we want them to approve the local government budget package right away.

Time is of the essence – we can't let up! The general consensus is that a budget agreement will be reached by the end of this month. It is important that the budget contain both the two-year local government agreement AND the constitutional reform package jointly.

We ask that all LOCAL members take a few minutes today to call Legislative Leadership and urge them to pass the Local Government Budget Package. Please also continue to call/write your individual legislators and deliver the same message.

Action Steps:

- ✓ Using the talking points below, call the following Legislative Leaders from both houses and both parties today. Urge them to pass the Local Government Budget Package as soon as possible:
 - **Senate President Pro Tem John Burton:** (916) 445-1412
 - **Senate Republican Leader Dick Ackerman:** (916) 445-4264
 - **Assembly Speaker Fabian Nunez:** (916) 319-2046
 - **Assembly Republican Leader Kevin McCarthy:** (916) 319-2032

- ✓ Please send an e-mail to mmeisel@bickerassociates.com to let us know you placed calls and to report any feedback you received.
- ✓ Continue to call and write your Senators and Assembly member and urge them to also support the local government budget agreement.

Suggested Talking Points:

- Local government leaders have agreed to help the State with its budget problems one last time. We ask legislative leadership to respect local government priorities by passing the local government budget package – including the proposed constitutional protection measure -- as quickly as possible.
- Protecting specific local government funding sources is the first and most important step in long-term local government fiscal reform.
- We urge legislators to preserve the framework of the agreement that local leaders have agreed to, and not alter or weaken its core intent – namely constitutional protection of specific local funding sources.
- We are faced with an historic opportunity to provide predictability and stability to our local services and the residents that rely on them. We urge leadership to seize this opportunity and act quickly to place the proposed constitutional protection measure on the Fall ballot.

THANK YOU FOR YOU CONTINUED SUPPORT!!

To: eminter@placentialibrary.org
From: sarah@csda.net
Subject: 6/18/04 Leg Update



LOCAL GOVERNMENT DEAL IN DOUBT?

With the new fiscal year approaching, the Budget Conference Committee has not met since Thursday, June 10th. The Governor and legislative leaders met for the first time on Tuesday and all expressed optimism that the Legislature would deliver a budget to the Governor by June 30th. That said, a number of issues remain to be resolved, including the "deals" the Governor struck with higher education and local governments. With respect to the local government package, it now appears that the elements of the package will change prior to adoption. Budget Conference Committee Chair Steinberg does not want the sales tax to be constitutionally protected, arguing that doing so would cause cities and counties to site sales tax generating development at the expense of low/moderate housing. Other legislators are opposed to outright constitutional protection of each local agencies revenues and prefer instead to protect said revenues in the "aggregate." This would allow the Legislature to move forward with "structural reforms," i.e.; shifting revenues streams among local jurisdictions. Still other legislators will try to modify the special district formula to shift move of the \$350 million to enterprise special districts, which they argue are better positioned to offset the property tax shift than are nonenterprise special districts. The local government package is clearly in the hands of the legislative leadership and the next week or so will be critical, so if you haven't written your legislators urging them to support the package, please do so immediately as time is running out.

To: eminter@placentialibrary.org
From: sarah@csda.net
Subject: Friday Legislative Update



LOCAL COALITION STEPS UP EFFORTS TO PASS GOVERNOR'S LOCAL GOVERNMENT BUDGET PACKAGE; TRANSIT DISTRICTS ADD THEIR SUPPORT

Members of the LOCAL Coalition joined on the west steps of the Capitol today to urge legislators to support the governor's local government reform measure as it will be presented to the Legislature.

For the first time, the Alameda-Contra Costa Transit District (AC Transit) publicly expressed support for the governor's package on behalf of transit districts. AC Transit, along with the Bay Area Rapid Transit District, had previously been vocal in expressing opposition to the package to East Bay legislators. Their involvement creates an even more united front in the effort to make constitutional protection of local government revenues a reality.

All six transit districts that receive property tax funds were exempted from ERAF since FY 1993-94. Under the new formula now in the governor's package, they will shift three percent of their property tax revenues in each of the next two years.

Non-enterprise districts are not affected by the amount transit districts will pay. The contribution will be included in the amount paid by enterprise districts, which will pay a maximum of \$225 million in each of the next two years. The shift for non-enterprise districts has a ceiling of \$125 million in each of those years.

The Governor's Office is making a concerted effort to have a budget approved by the Legislature before the new fiscal year takes effect July 1. It is essential that special districts continue to show their support for the package and constitutional protection; please contact your legislators immediately by e-mail, letter and telephone to urge them to support the plan as is. CSDA understands that the cuts to special district revenues over these next two years will be extremely difficult. Districts will be struggling to maintain programs and services. However, it is imperative that we communicate our support for the Governor's package if we are to secure the constitutional protection local government wants so desperately.

CSDA will continue its commitment to identify programs and services to assist districts through these difficult times.

To: eminter@placentialibrary.org
From: gneill@csda.net
Subject: We NEED your help to protect districts' revenues!

MEMO TO: ALL CALIFORNIA SPECIAL DISTRICTS
FROM: BILL MILLER, CSDA PRESIDENT
SUBJECT: WE NEED THOSE CARDS AND LETTERS!!

WE NEED YOUR HELP!!

Members of the Legislature are being deluged with letters and phone calls from special interest groups trying to overturn the budget compromise that Gov. Schwarzenegger worked out with cities, counties, special districts and redevelopment agencies.

If they succeed, then all of the work that went into crafting that budget compromise, and with it, getting the Governor to support a constitutional amendment protecting local property taxes from raids by the Legislature, will have been in vain.

To keep the budget deal alive, members of the Legislature need to hear from CSDA members. More specifically, they need to hear from you!

There is strength in numbers, and with more than 10,000 people donating their time to serve as special district board members in California, we have a major role to play in showing legislators what kind of support this proposal has in communities up and down California.

Please take the time to send your letter in today!

A draft letter to legislators is below. The more letters we can generate, the greater the chance we can finally put an end to state government balancing its budget on the backs of local taxpayers and local governments. I can't emphasize enough how important this is – or how close we are to achieving it...if we can count on your help.

DON'T THINK THE OTHER PERSON WILL DO IT, YOU ARE THE OTHER PERSON!

Thank you for all your help. Thank you for showing that CSDA members are willing to stand up and be counted.

Wishing you all the best,

BILL MILLER, President
California Special Districts Association

The Hon. [Legislator]
State Capitol
Sacramento, CA 95864

RE: Support of the Governor's Local Government Finance Reform Package

Dear [Legislator]

[Special District], which [description and location of services], respectfully asks for your support of the Governor's local government financing reform package.

Even though the shift of \$350 million in revenue from special districts in each of the next two years will make it difficult to maintain service levels, we believe that the long-term benefits of predictable local financing and the ability to capture new property tax revenues generated by growth outweigh the short-term pain.

We support the reform package for several reasons:

- **Long-term stability:** The shift of property tax revenues under this plan will help resolve the state's immediate budget crisis while ultimately keeping local government revenues dedicated to providing local services in our communities.
- **Constitutional protection:** The package contains strong constitutional protections that will result in predictable and stable financing for local governments for the first time in many years.
- **Mandate relief:** The Governor's reform package includes a commitment from the state to pay for past state-imposed mandates that remain unfunded. Additionally, any future state mandate that is not funded can be declared void.

Please join our district – as well as the hundreds of special districts, cities, counties and redevelopment agencies from throughout California – in supporting the Governor's package as it is presented to the Legislature.

Sincerely,

DISTRICT

To: eminter@placentialibrary.org
From: gneill@csda.net
Subject: CSDA Legislative Update - June 11, 2004

 CSDA Legislative Information

BUDGET CONFERENCE COMMITTEE CONSIDERS LOCAL GOVERNMENT PACKAGE

On Wednesday, the Budget Conference Committee discussed the local government package that was negotiated between the Governor and the League of California Cities, California State Association of Counties and the California Special Districts Association. Leading the discussion was Committee Chair Steinberg of Sacramento, a long-time advocate of moving cities and counties away from reliance on sales tax, which he argues encourages cities and counties to compete for sale tax generating development at the expense of the development of housing. At a press conference on Thursday, Steinberg, joined by Republican Assembly Member Spitzer, opposed the local government package and instead suggested that before local government revenues are constitutionally protected, locking-in a "flawed system," the Legislature should put forth an alternative package that would, among other things, constitutionally protect the "aggregate" of local governments revenues, coupled with flexibility to allow the Legislature to modify the specific types of revenues local governments would receive. Specific to his alternative proposal would be the exchange of sales and property tax revenues among cities and counties, wherein cities and counties would shift a portion of their current sales tax allocation for a like amount of property tax revenues. Assembly Member Steinberg requested the Legislative Analyst's Office to prepare an alternative constitutional amendment containing those provisions cited above, which will be discussed by the Budget Conference Committee sometime next week. The League, CSAC and CSDA are adamantly opposed to Assembly Member Steinberg's "aggregate" concept and continue to urge members of the Legislature to support the local government package as negotiated with the Governor. Please support this effort by urging your legislators to pass the proposal as presented to them by the Governor. You can find a sample letter by going to www.csda.net and clicking on "Support the Constitutional Reform Package."

BUDGET DEADLINE LOOMS

The constitutional deadline for the Legislature to pass the budget is June 15, and given the number of controversial issues remaining unresolved, it is highly doubtful that they will meet that deadline. Legislative leaders are, however, optimistic the budget will reach the Governor prior to the start of the new fiscal year on July 1.

SECURITIZED LIMITED OBLIGATION NOTES BILL PASSES COMMITTEE

Senate Bill 1770 by the Senate Local Government Committee passed the Assembly Local Government Committee on Wednesday. SB 1770 would authorize special districts to issue securitized limited obligation notes (SLONs) in accordance with specified procedures. The limit on each issue of a SLON is capped at \$2 million and requires the SLON to mature within 10 years of the issue date. CSDA strongly supports SB 1770.

PREVIOUS LEGISLATIVE UPDATES AVAILABLE ONLINE

If anyone else at your agency would like to receive these updates by email, but currently does not, let us know by calling toll free 877/924-CSDA or emailing gneill@csda.net. You can find old Legislative Updates in the 'Members Only' section of our website by visiting www.csda.net and clicking on 'Members Only.' If you don't know your agency's username and password, contact David Fawson at davidf@csda.net or by calling toll free 877/924-CSDA. Once inside, click on 'Legislation & Action'

In

towards the top of the screen, then select the date you would like to view from the list at the left.

If you would like to stop receiving these updates, please reply to this email with the word 'unsubscribe' in the subject line, or call us toll free at 877/924-CSDA.

****This update is brought to you exclusively as a CSDA member benefit****
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(916) 442-7887 * (916) 442-7889 fax
(877) 924-CSDA * www.csda.net

To: eminter@placentiallibrary.org
From: gneill@cdda.net
Subject: Update on the Governor's Local Government Financing Reform Package

UPDATE ON THE GOVERNOR'S LOCAL GOVERNMENT FINANCING REFORM PACKAGE

The governor is expected to present the final language for his local government financing reform package to the Legislature next week. It is essential that the special district community as a whole express its support for the package as it has been presented to the Legislature.

If you have not yet sent a support letter to the governor's office, legislative leadership and your local legislators, please do so immediately. (You can find a sample letter at the bottom of this message and at www.cdda.net.) There will undoubtedly be attempts by lawmakers to derail the package and prevent implementation of the constitutional protections that are imperative to the long-term stability of local government financing and for which we have all worked so hard over the past several months.

The worst-case scenario for special districts if the governor's package fails would be dramatically increased, ongoing ERAF shifts, no constitutional protection of local revenues, distribution of property tax funds through county boards of supervisors, and no end in sight to years of financing instability. **Unfortunately, the worst-case scenario is not at all an unlikely possibility if attempts expected from some lawmakers to change the deal succeed.** That is why it is absolutely critical to show your support now.

At a press conference yesterday, for instance, a couple of Democratic legislators and representatives from the smart growth and environmental communities asked lawmakers to adopt the Legislative Analyst Office's recommendation that local government revenues should be protected "in the aggregate without constitutionally locking in current revenue sources and allocations." The language as drafted would not preclude enactment of future state laws that (1) reallocate some Bradley-Burns sales taxes among cities and counties, (2) shift property taxes among local agencies to address AB 8 equity or other concerns, (3) swap sales taxes for property taxes, and/or (4) give local voters some authority over the allocation of local property taxes.

The mailing address for all legislators is Their Name, State Capitol, Sacramento, CA 95814. You can get the fax number for your legislators by emailing gneill@cdda.net or by calling CSDA at 877.924.CSDA (2732). Your participation is vital toward enacting constitutional protection that will stop the seemingly endless shifting of local revenues to Sacramento.

It is imperative that special districts – together with their local government and public safety partners – show widespread and united support for the package despite the hardship it will cause over the next two years. Please send your letter – preferably by fax with a follow-up copy by mail – to your legislators immediately.

Help us track our response by also faxing or mailing a copy of your letter to CSDA at 916.442.7889 or 1215 K Street, Suite 930, Sacramento, CA 95814.

Thank you.

The Hon. [Legislator]
State Capitol
Sacramento, CA 95864

RE: Support of the Governor's Local Government Finance Reform Package

Dear [Legislator]

[Special District], which [description and location of services], respectfully asks for your support

of the Governor's local government financing reform package.

Even though the shift of \$350 million in revenue from special districts in each of the next two years will make it difficult to maintain service levels, we believe that the long-term benefits of predictable local financing and the ability to capture new property tax revenues generated by growth outweigh the short-term pain.

We support the reform package for several reasons:

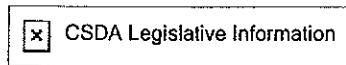
- **Long-term stability:** The shift of property tax revenues under this plan will help resolve the state's immediate budget crisis while ultimately keeping local government revenues dedicated to providing local services in our communities.
- **Constitutional protection:** The package contains strong constitutional protections that will result in predictable and stable financing for local governments for the first time in many years.
- **Mandate relief:** The Governor's reform package includes a commitment from the state to pay for past state-imposed mandates that remain unfunded. Additionally, any future state mandate that is not funded can be declared void.

Please join our district – as well as the hundreds of special districts, cities, counties and redevelopment agencies from throughout California – in supporting the Governor's package as it is presented to the Legislature.

Sincerely,

DISTRICT

To: eminter@placentialibrary.org
From: gneill@csda.net
Subject: Governor's Local Government Proposal Update



Governor Sends Local Government Financing Reform Package to Legislature

The Governor's Office is preparing to send its local government financing reform package to the Legislature. The plan includes a \$1.3 billion dollar shift of local government revenues in each of the next two fiscal years to address the state's budget crisis. The Legislature is expected to act on the entire state budget by June 15.

Formula Updated

To help ensure passage of the Governor's budget package as submitted, the final language includes a change to the formula that will be used to calculate special districts' contribution of \$350 million in fiscal years 2004-05 and 2005-06. Fire, police, hospital/healthcare and library districts are exempt from the shift.

The percentage shift for enterprise and nonenterprise districts remains the same; enterprise districts will send 40 percent of their net property taxes to the state, while nonenterprise districts will shift 25 percent of their net property tax revenues.

New calculations based on these percentages have resulted in a change to the ceiling for each type of district. Enterprise districts will now pay \$225 million of the annual total, while nonenterprise districts will pay \$125 million.

The Governor's Office has agreed to include strong constitutional protections that will freeze ERAF obligations at fiscal year 2003-04 levels beginning in 2006-07. Therefore, starting in 2006-07, local governments will keep all property tax revenues generated by growth, including those from 2004-05 and 2005-06.

Additionally, the Administration is backing mandate-relief language in the plan that will require the Legislature to properly fund state-imposed mandates, reimburse local governments for past mandates and implement a streamlined process for voiding unfunded mandates.

Things You Can Do

The package, which includes a constitutional amendment voters must approve in November, must now go to the Legislature for 2/3 approval in both the Senate and Assembly. It is essential that the special district community and all LOCAL Coalition members show unified support for this plan as it is presented. Any attempts by individual special districts to exempt themselves from the plan will lead to a greater burden for other districts and the potential for unraveling the plan to the detriment to the entire special district and local government community.

We urge you to contact your legislators immediately to express your support. To help you in your efforts, we have attached a sample letter to legislators that you are encouraged to personalize and use. In addition to the letter, we have included a series of questions and answers that we hope will help you better understand what the Governor's plan offers. After you have faxed the letter to your legislators, let us know that you've done it by faxing a copy to 916/422-7889

Your support of the LOCAL initiative is directly responsible for the Governor's plan, which promises

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long-term financial stability for local governments in exchange for two difficult years. We hope you will support this plan with the same energy and dedication as you did the LOCAL initiative so we can finally end the state's reliance on local government revenues to solve its own budget problems.

If you have any questions about the proposal, or if you would like more information, please contact Geoffrey Neill at either gneill@csla.net or toll free at 877/924-CSDA.

The Hon. [Legislator]
State Capitol
Sacramento, CA 95864

RE: Support of the Governor's Local Government Finance Reform Package

Dear [Legislator]

[Special District], which [description and location of services], respectfully asks for your support of the Governor's local government financing reform package.

Even though the shift of \$350 million in revenue from special districts in each of the next two years will make it difficult to maintain service levels, we believe that the long-term benefits of predictable local financing and the ability to capture new property tax revenues generated by growth outweigh the short-term pain.

We support the reform package for several reasons:

- **Long-term stability:** The shift of property tax revenues under this plan will help resolve the state's immediate budget crisis while ultimately keeping local government revenues dedicated to providing local services in our communities.
- **Constitutional protection:** The package contains strong constitutional protections that will result in predictable and stable financing for local governments for the first time in many years.
- **Mandate relief:** The Governor's reform package includes a commitment from the state to pay for past state-imposed mandates that remain unfunded. Additionally, any future state mandate that is not funded can be declared void.

Please join our district – as well as the hundreds of special districts, cities, counties and redevelopment agencies from throughout California – in supporting the Governor's package as it is presented to the Legislature.

Sincerely,

DISTRICT

The Governor's Local Government Financing Reform Package: Questions and Answers

As part of the budget agreement with Gov. Arnold Schwarzenegger, local governments will be required to transfer \$1.3 billion in local revenues, including property taxes, in both the 2004-05 and 2005-06 fiscal years to help balance the state budget.

Independent special districts' share of this transfer is \$350 million in both FY 2004-05 and FY 2005-06. Cities and counties will each have their funding reduced by \$350 million per year and redevelopment agencies will see funding reduced by \$250 million.

Beginning with the 2006-07 fiscal year, however, this transfer will be eliminated and ERAF shifts will be permanently rolled back to fiscal year 2003-04 levels if a constitutional amendment proposed by the Governor for the November ballot is approved by the Legislature and voters.

The Governor has also pledged that the state government will fund, starting in 2006-07, back payments for \$2 billion worth of state mandates on local government. The backlog would be paid down completely by the end of the 2011-12 fiscal year.

What is the formula that will be used to determine the property tax transfer?

Special districts will be responsible for contributing a total of \$350 million in each of the next two years. To reach that amount, enterprise districts will give up 40 percent of their net property tax receipts for the next two fiscal years (2004-05 and 2005-06) and nonenterprise districts will give up 25 percent. Enterprise districts will contribute up to \$225 million; nonenterprise districts will contribute up to \$125 million.

Districts that provide fire protection, police services, healthcare/hospital services or library services as their principal activity are exempted from the Governor's proposed cuts. Multi-service districts will have revenue from their nonenterprise and enterprise functions shifted proportionally, if the districts report these services separately to the State Controller's Office.

Minor adjustments in the percentages may be made by the Department of Finance if the total dollars collected fall short of, or exceed, \$350 million annually.

What are "net property taxes?"

By "net" the Department of Finance means *ad valorem* property tax revenues after deductions are made for current ERAF shifts, property tax administration and debt service. For debt service to be considered, however, special districts must have specifically pledged their property tax allocations for debt retirement under the terms of their bond covenants.

Which special districts will be affected by the cuts? Which won't?

The special district portion of the Governor's plan only includes independent special districts. Dependent districts that receive their revenue from city or county sources may see their revenues reduced as part of the cities' and counties' share of the \$1.3 billion shift. Most special districts, even multi-county ones that were previously excluded from ERAF, will be affected by the cuts. At the Governor's request, fire districts, health and hospital districts, and police districts will be exempted from reductions. Library districts are already exempt from further property tax shifts under previous law.

Are parcel taxes affected by the Governor's plan?

No. The property tax shift only covers *ad valorem* (1%) property tax revenues. Those are the revenues collected against the value ("*valorem*") of the property and improvements. Parcel taxes, which are the same amount for each property owner regardless of the value of the property, aren't *ad valorem* taxes

and therefore aren't subject to the shift.

Is there an alternative to the Governor's proposal?

The primary alternative is from the Legislative Analyst's Office (LAO), which initially proposed a permanent annual property tax contribution by enterprise special districts of \$400 million – compared to the Governor's two-year, \$350 million shift for all districts – and gave county boards of supervisors the power to make property tax allocations to special districts within their jurisdiction.

The LAO has since revised its proposal. It is now suggesting no new shifts for cities and counties, but permanent shifts by enterprise special districts of \$220 million annually. Special district funding would not receive any constitutional protection, and property taxes for all special districts would be administered by county boards of supervisors. The permanent nature of the LAO's proposal means that special districts could pay billions of dollars more to the state in years to come than they will under the Governor's plan. The LAO also does not offer any substantial proposals for mandate relief.

The LOCAL initiative offers constitutional protection for local governments but will not limit immediate ERAF shifts. Because the Governor's proposal sets a two-year window for additional shifts, offers greater constitutional protection and includes mandate relief, members of the LOCAL coalition have agreed to support the Schwarzenegger plan.

What will happen to the LOCAL initiative?

Backers of the LOCAL initiative generated tremendous support and submitted over one million signatures to county registrars, more than enough to qualify for the November ballot. In fact, its qualification for the ballot is a primary reason the Governor opened negotiations with local governments. If the Legislature follows through and passes the Governor's proposed constitutional amendment, both measures will be on the ballot, but LOCAL (together with CSDA) will support the Governor's measure and there will not be an active campaign for the initiative. If the Legislature does not place the constitutional amendment on the ballot, LOCAL members will vigorously support the original initiative.

What does the agreement with the Governor mean for local mandates?

A state mandate, generally created through bills passed by the Legislature, requires local governments to implement new or expanded programs. The Governor's plan includes significant mandate relief for local governments as well as a promise to make back payments, starting in fiscal year 2006-07, for past unfunded mandates.

Under the Governor's plan, the Legislature will be required to ensure funding whenever it mandates a new program or a higher level of service. If the Legislature doesn't provide proper funding, then local governments can be relieved of that mandate through a streamlined appeal process to the Commission on State Mandates.

When the two-year shift in the Governor's plan ends, will all ERAF shifts cease?

No. If you've been subject to ERAF, your property shift will roll back to the level it was in 2003-04. Special districts will then capture all new property tax revenues generated by growth.

What happens if the Legislature fails to pass the Governor's proposed constitutional amendment?

If the Legislature fails to pass the Governor's proposal, then the agreement is off and we'll work as hard as we can to pass the LOCAL initiative. Special districts, cities, counties redevelopment agencies will still be responsible for a \$1.3 billion shift in fiscal year 2004-05, but unless the LOCAL initiative passes future shifts would once again be determined on a yearly basis by the Governor and Legislature.

How will dependent districts be affected?

Dependent districts, which are funded through cities and counties, are not included in the special district agreement. The impact on their funding will be a result of city and county funding shifts and will be determined by the local City Council or Board of Supervisors.

How will your district be affected?

Some districts provide a combination of enterprise and nonenterprise services, or offer fire and police protection as part of their activities. The primary factor in determining a district's share of the shift under the Governor's plan is how it reports its structure and activities to the State Controller's office. Here are examples of how districts that offer multiple services or that perform enterprise functions but are fully funded by property taxes could be affected by the Governor's plan.

1. ***A municipal water district provides water service, sanitation and fire service. How will it be affected by the cuts?***

The district would lose 40 percent of the net property tax used to pay for water and sanitation, and none of the property taxes allocated to fire protection.

2. ***A utility district provides water service and recreation. How will it be affected?***

Water service is an enterprise function, therefore it would lose 40 percent of the property taxes allocated to water service and 25 percent of what is allocated to recreation if it is reported separately to the State Controller's Office. If recreation is included in the enterprise function, then it will be subject to the 40 percent cut.

3. ***The district above also has rangers in their parks. Will this make them a public safety agency and exempt them from further cuts?***

No. The exemption for public safety affects police, fire protection and health care/hospital districts. Districts that provide public safety services incidental to their primary function will be subject to cuts based on whether they are an enterprise district or a nonenterprise district.

4. ***A sanitation district is funded 100 percent from property taxes and does not collect user fees. What would be the impact on the district?***

If a sanitation district reports its activities to the State Controller's Office as a nonenterprise function, it will receive a 25 percent reduction in property taxes.

5. ***A community services district provides water, sanitation, road paving, street lighting, recreation, fire and police. What kind of reduction will it experience?***

For the enterprise functions (water and sanitation), the district will lose 40 percent of its property taxes allocated to those functions. Similarly, for its nonenterprise functions (lighting, recreation, etc.) it will see a 25 percent reduction. The main determining factor will be the manner in which a district's property tax allocations are reported in the by the

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State Controller's office in its Special Districts Annual Report.

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery ...snip...
"palger" <palger@mcls.org>
Subject: FW: [CALIX:2600] News from the Capitol

-----Original Message-----

>From: owner-calix@listproc.sjsu.edu
>[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen
>Sent: Friday, June 18, 2004 3:02 PM
>To: CLA Listserve- CALIX
>Subject: [CALIX:2600] News from the Capitol
>
>June 18, 2004
>
>TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
>
>FROM: Mike Dillon, Lobbyist ; Christina Dillon, Lobbyist
>
>RE: LEGISLATIVE UPDATE
>
>I. THE BUDGET BATTLE
>
>The six-member Budget Conference Committee met last week and made the
>"first
>pass" through the 303-page budget document, and approved many of the
>non-controversial budget items. Generally, the Conference Committee
>accepted either the Senate or Assembly modifications to the Governor's
>Budget, usually whichever was the lesser figure of the two, in an
>attempt to
>close the dollar gap. The more controversial issues, such as K-12
>education, higher education, local government, and health and welfare
>issues
>were skipped over. The Conference Committee did not meet this week,
>which
>leads us to believe that the Committee will not play as great of a role
>as
>it has in prior years, and that the big Budget issues will be resolved
>by
>the so-called "Big Five," consisting of the Governor and the four
>legislative leaders. Late Tuesday afternoon, the Big Five had their
>first
>meeting, but few details of the private meeting have been released.
>Meanwhile, the Governor is still hopeful of having a Budget on his desk
>by
>the June 30th deadline.
>
>II. LOCAL GOVERNMENT DEAL
>

>Many newspapers have reported that the so-called "local government deal"
 >made with the Governor may be falling apart. They also mentioned
 >Democratic
 >reluctance to adopt the Governor's higher education "deal." It is true
 >that
 >a number of legislators, including well-respected Sacramento Democrat
 >Darrell Steinberg, the Chair of the Assembly Budget Committee and a
 >member
 >of the Budget Conference Committee, feel that it is not good public
 >policy
 >to lock the local government revenue protection piece into the
 >Constitution.
 >Specifically, he and others ask why the legislature would want to lock
 >in
 >.065 of the Vehicle License Fee (VLF) in the Constitution or limit the
 >ability of voters to shift property taxes from one entity to another, if
 >that is their choice.

>
 >It is still too early to tell how all of this will play out. In a
 >meeting
 >with two of the Governor's top staff earlier this week, we were given a
 >sense that the Governor's package with local government would hold firm.
 >At
 >the same time, we are hearing from a number of Democratic legislators
 >that
 >while they will agree to a Constitutional Amendment that generally
 >protects
 >local government revenues, they will not agree to specific guarantees,
 >e.g.
 >set amounts of property taxes or sales taxes being locked in
 >permanently.

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>-----calix-+

>Views expressed on CALIX are the opinion of the sender and do not
 >necessarily reflect the position of the California Library Association.

>
 >How to get off CALIX: Subscribers are strongly encouraged to keep
 >abreast of CLA and California library news via this mailing list.
 >To sign off from the list, send email to listproc@listproc.sjsu.edu with
 >the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body
 >of the message. Make sure your subject line is blank and nothing other
 >than the command is in the body of the message.

>-----calix--

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery ...snip...
"smacgregor" <smacgregor@mcls.org>, "palger" <palger@mcls.org>
Subject: FW: [CALIX:2548] News from the Capitol

-----Original Message-----

>From: owner-calix@listproc.sjsu.edu
>[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen
>Sent: Thursday, June 03, 2004 5:49 PM
>To: CLA Listserve- CALIX
>Subject: [CALIX:2548] News from the Capitol
>
>
>
>
>
>June 3, 2004
>
>
>
>TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
>
>FROM: Mike Dillon, CLA Lobbyist; Christina Dillon, CLA Lobbyist
>
>RE: NEWS FROM THE CAPITOL
>
>I. BUDGET CONFERENCE COMMITTEE BEGINS WORK
>
>In previous years, the custom and practice of the legislature is to
>conclude
>work of the Budget Subcommittees in the various subject areas, such as
>education, health and human services, natural resources, etc. and then
>formally approve each of the subcommittee reports in their respective
>Senate
>and Assembly Budget committees. The framework of a Budget bill is then
>sent
>to each floor for ceremonial debate, and rejected. The action forces
>the
>start-up of the annual Budget Conference Committee deliberations - a
>powerful six member committee, consisting of three representatives of
>each
>house. This year, in a strange twist, the legislature bypassed the
>approval
>of the subcommittee reports and the traditional floor debate, and has
>decided to move straight to the Budget Conference Committee process.
>
>Yesterday the Senate representatives on the Conference Committee were
>finally confirmed as: Senator Wes Chesbro (Chair of the Conference

>Committee, and Chair of Senate Budget Committee), Senator Ross Johnson
>(former Republican Minority Leader), and Senator Dede Alpert (Chair of
>the
>Senate Appropriations Committee, and author of CLA's library bond bill).
>In
>the Assembly, the conferees are: Assemblyman Darrell Steinberg (Chair
>of
>the Assembly Budget Committee), Assemblyman Rick Keene (Vice Chair of
>the
>Assembly Budget Committee), and Assemblywoman Judy Chu (Chair of the
>Assembly Appropriations Committee).
>
>The Conference Committee is tasked with adopting or rejecting the
>Assembly
>version of the Budget, the Senate version of the Budget, or accepting a
>Department of Finance or Legislative Analyst's Office compromise
>instead.
>This year's Budget will be an interesting challenge, in that Governor
>Schwarzenegger has already cut several reported "deals" with various
>groups
>such as education and local government, and he continues to work with
>the
>tribal casinos, and others to find agreement. Whether the legislature
>will
>be willing to subscribe to these deals is unknown at this time. The
>Conference Committee began their work yesterday afternoon and will be
>meeting daily, to present a balanced Budget to the Governor, potentially
>by
>July 1. When the Conference Committee commenced yesterday, Chair
>Senator
>Chesbro noted that there were "substantial challenges in this year's
>Budget," and added that the Governor's May Revision "narrowed some, but
>not
>all differences" between the two houses and the two parties.
>Assemblyman
>Steinberg added, "We are here to work hard, and to get a balanced and
>fair
>Budget as soon as possible."
>
>
>Several items are currently pending before the Conference Committee that
>pertain to our CLA members. Please take a moment today and write the
>members of the Conference Committee if you are interested in these
>issues:
>
>1) PUBLIC LIBRARY FOUNDATION: Budget Item # 6120-221-0001
>The Senate chose to adopt the May Revision, which reduced the PLF
>current
>baseline of \$15.8 million by \$1.4 million. The Assembly rejected the
>May
>Revision, and voted to protect the current PLF baseline.

>
>ACTION: In your letter, please state that you are requesting the Budget
>Conference Committee adopt the ASSEMBLY VERSION of the Budget to
>maintain
>the PLF at \$15.8 million.

>
>2) ONE TIME FUNDS FOR SCHOOL LIBRARY MATERIALS: Budget Item #
>6110,
>Issue 680
>The Governor's May Revision provides for \$95.1 million in one-time
>Proposition 98 Reversion funds to LEA's for purchase of school or K-4
>classroom library materials. The Assembly Subcommittee reduced this
>amount
>by only \$500,000. The Senate reduced the amount, however, by \$70.1
>million
>to use the savings elsewhere.

>
>ACTION: In your letter, please state that you are requesting the Budget
>Conference Committee adopt the ASSEMBLY VERSION of the Budget to
>maintain
>school library materials at \$95 million.

>
>3) CALIFORNIA TELECONNECT FUND: Budget Item #8660-001-0493
>There are three issues within the Public Utilities Commission Budget for
>the
>Teleconnect. They are:
>a) Issue #100 - "The Assembly adopted trailer bill language
>(effective
>July 1, 2005) to limit CTF subsidies to qualified schools and libraries
>only
>to the remaining portion of the telecommunication bill after the federal
>E-rate subsidy is applied (regardless of whether the schools and
>libraries
>participate in the E-rate program.)"

>
>The school lobbyists and CLA have been arguing that many schools and
>libraries do not wish to participate in the E-rate program for various
>reasons, including the complicated, time-consuming application process,
>and
>the federal requirement that libraries would need to filter their
>Internet
>terminals as a condition of receiving E-rate dollars. The Senate took
>no
>action in this area.

>
>b) Issue #101 - "The Assembly adopted trailer bill language
>(effective
>July 1, 2005) to apply the federal E-rate need-based sliding scale to
>CTF
>subsidies for schools." CLA objected to the "needs based" language, and
>the

>subcommittee chose to remove libraries from this proposal altogether.

>The

>Senate took no action in this area.

>

>c) Issue #201 - "Senate increased expenditure authority for the CTF

>program to cover projected program costs in the budget year using

>revenues

>from an increase in the CTF surcharge on telephone users." The Assembly

>took no action in this area.

>

>ACTION: In your letter, please state that you are requesting the Budget

>Conference Committee approve the Senate action in Issue #201, Budget

>Item

>#8660-001-0493 and reject the Assembly language in Issue #100. If you

>are

>not currently participating in E-rate, please cite the reason for not

>applying (e.g. Internet filtering, complex geographical issues, etc.) in

>your letter.

>

>

>II. LEGISLATIVE ANALYST'S OFFICE WEIGHS IN ON SO-CALLED LOCAL

>GOVERNMENT

>"DEAL"

>

>Two weeks ago the Legislative Analyst's Office released a report

>entitled,

>"An Assessment: Governor's Local Government Proposal," which examines

>tenets of the so-called "deal" made between the cities, counties, and

>special districts, with the Governor and his Administration. The LAO

>report

>notes that while the proposal would "greatly increase the stability of

>local

>finance and increase accountability in the mandate process. We also find,

>however, that the proposal locks in place the current flawed state-local

>fiscal structure, imposes added fiscal stress on many local governments,

>and

>is not structured in a fashion that addresses long-term state fiscal

>goals."

>The LAO raises the following four points of concern regarding the

>proposal:

>"1) existing local finance system locked in place, 2) rationale for

>complex

>tax swap not clear, 3) major local fiscal effort for short-term state

>relief, 4) mandate proposal shows promise, needs work." The major issue

>raised by the Analyst appears to be the provision that would lock in the

>local government protection, and simultaneously would "not provide any

>increase in local resident authority over local taxes," and notes the

>proposal would place "severe constraints on the ability of state and

>local

>governments and their residents to work together to improve the shared

>fiscal landscape." Over the last two weeks, several legislators have

- >indicated similar concerns to those raised by the LAO's office,
- >regarding
- >locking in protection for local governments into the Constitution.
- >
- >The Leave Our Community Assets Local (LOCAL) campaign is encouraging
- >representatives from local government to ask their legislators to
- >support
- >the Governor's deal made with the cities, counties, and special
- >districts.
- >LOCAL has put together a series of documents, including talking points
- >to
- >use with your legislators, available online for your use. You can find
- >talking points, sample letters, and other helpful information to assist
- >in
- >your lobbying efforts at www.calocal.org.

>

>

>III. ASSEMBLYWOMAN HANCOCK INTRODUCES BILL TO CLEAN-UP UNWIELDY LAW
>PERTAINING TO VOLUNTEERS

- >
- >In April, Sacramento Bee political reporter, Dan Weintraub wrote two
 - >excellent articles addressing a trend started during the Davis
 - >Administration, by the Department of Industrial Relations to "crack
 - >down" on
 - >groups who utilize volunteers for local projects, but refuse to pay them
 - >prevailing wage. So-called "prevailing wage," is a standard to prevent
 - >nonunion contractors from winning bids on public work projects.
 - >Weintraub
 - >cites a 1989 law which states that "volunteer work can only be used when
 - >the
 - >work is performed entirely by unpaid people, the work is on a project
 - >used
 - >primarily by unpaid people, the work is on a project used primarily by
 - >community organizations, the work will not have an 'adverse impact' on
 - >employment and the work has been approved by the Director of Industrial
 - >Relations as meeting all of the above requirements. In other words, a
 - >bureaucratic and political minefield."
 - >
 - >Tim Smith, the Chair of the Rohnert Park - Cotati Library Advisory
 - >Board,
 - >contacted CLA and shared his concern that, under this law, his local
 - >rotary
 - >group would not be allowed to landscape the library's grounds, as had
 - >been
 - >planned. He also shared his story with Bee reporter, Weintraub, who
 - >highlighted Tim's issue in his second article entitled, "On Volunteers,
 - >State Is Up a Creek Without A Clue." The CLA Legislative Committee,
 - >Chaired
 - >by Anne Cain, agreed that the law is unwieldy and could jeopardize
 - >several
 - >well-intentioned community volunteer programs within libraries. To the

From: "Jeri Takeda" <jtakeda@mcls.org>
To: "'MCLS/SLS/SSCLS/Associate Member Directors'" <mclshq@mcls.org>
Cc: "Susan McGlamery ...snip...
"smacgregor" <smacgregor@mcls.org>, "palger" <palger@mcls.org>
Subject: FW: [CALIX:2455] Latest News From the Capitol

-----Original Message-----

>From: owner-calix@listproc.sjsu.edu
>[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Susan Negreen
>Sent: Friday, May 21, 2004 11:17 AM
>To: CLA Listserve- CALIX
>Subject: [CALIX:2455] Latest News From the Capitol
>
>May 21, 2004
>
>TO: CLA MEMBERS/ SYSTEMS/ NETWORK CONTACTS
>
>FROM: Mike Dillon, Lobbyist ; Christina Dillon, Lobbyist
>
>RE: NEWS FROM THE CAPITOL
>
>
>I. BUDGET SUBCOMMITTEE ACTION TAKEN ON PUBLIC LIBRARY FOUNDATION -
>ASSEMBLY RESTORES MAY REVISION CUT
>
>This week, the Budget Subcommittees on Education Finance worked
>feverishly
>to wrap up their review, recommendations, and modifications to the
>Governor's January Budget and subsequent May Revision document. With
>regard
>to the Public Library Foundation, the Senate Budget Subcommittee and
>Assembly Budget Subcommittee took different actions prior to concluding
>their work yesterday.
>
>Earlier in the week, the Senate Budget Subcommittee voted to support the
>Governor's May Revision proposal to reduce the Public Library Foundation
>by
>\$1.4 million. When Deputy State Librarian, Cameron Robertson was asked
>to
>come forward to discuss the May Revision proposal, he stated that all
>state
>agencies had been asked to come up with a 3 percent cut, and "this was
>our
>response to the Budget letter. We had already cut the State Library
>budget
>54%..Had we taken 3% from any other programs, we would jeopardize
>federal
>funds. This was the best way to accomplish the desired result, and we
>hope

>for recovery to the program in the future." The Legislative Analyst's
>Office responded, "Just a clarification, while this is a 3% cut to the
>over-all State Library Budget, it is a 9% cut to the PLF program." CLA
>testified that we were appreciative of the early support of the Governor
>and
>the ongoing support of the Budget subcommittee, and while we would
>prefer no
>cut to the program, the previous Administration reduced the program 72
>percent in only two years time. After some final comments, the
>subcommittee then adopted the Governor's May Revision to reduce the PLF
>by
>\$1.4 million, leaving approximately \$14.4 million in the baseline.
>
>The PLF encountered more positive support on the Assembly side later in
>the
>week. One of CLA's strongest supporters of libraries, Budget
>Subcommittee
>on Education Finance Chair, Joe Simitian, made a motion late Wednesday
>night
>to restore the \$1.4 million to the PLF. One of the subcommittee members
>said that while she supported the program, she was concerned that for
>every
>Budget restoration, they would need to make corresponding cuts elsewhere
>or
>find money in "some other pot." Shortly before 10 p.m., Assemblyman
>Simitian noted that he would put the item over. Subsequently, as the
>subcommittee modified the Governor's May Revision, and juggled funds
>around,
>they ultimately voted, with little discussion, to restore \$1.4 million
>to
>the PLF.
>
>Since the two subcommittee actions do not match, this will force the
>issue
>of funding for the PLF into the Budget Conference Committee. Next week,
>the
>budget subcommittees will submit their final reports and they will be
>incorporated into a Budget document. As is common practice, both Senate
>and
>Assembly Floors will reject their respective Budgets and force the
>documents
>into Conference Committee. The Conferees have not yet been named, but
>we
>will be alerting you once they have been confirmed so that you may write
>letters on behalf of the Assembly subcommittee action. The Conference
>Committee is likely to begin deliberations the first week of June, with
>many
>in the Capitol predicting an on-time Budget or close to an on-time
>Budget
>for the first time in many years.
>

>

>II. SENATE APPROPRIATIONS MOVES LIBRARY BOND TO SENATE FLOOR

>

>Yesterday the Senate Appropriations Committee, Chaired by Senator Dede

>Alpert, tackled a lengthy "suspense file" calendar. You may recall that

>the

>"suspense file" is the method by which fiscal bills with a dollar amount

>exceeding \$150,000 are placed on hold until the committee can prioritize

>them in terms of cost to the state's General Fund, and decide whether or

>not

>to move them forward to the Senate Floor. Senator Alpert's SB 1161, the

>\$2

>billion library construction and renovation bond, had been one of

>hundreds

>of bills awaiting action on the suspense file. During the "suspense

>file"

>process, no authors are present, and no testimony is taken.

>

>When Senator Alpert announced her SB 1161, she noted that the bill would

>be

>stripped down to "intent" language only, which means that she is taking

>the

>money out of the bill to allow her to keep moving the bill forward and

>continue discussions with the Governor's Administration. The bill

>passed

>out of committee, as amended, on a vote of 8 to 2, with all Democrats on

>the

>committee voting "aye" along with former Republican Leader, Ross

>Johnson.

>

>SB 1161 is now headed to the Senate Floor. Please take a moment today

>to

>write your own Senator to encourage him or her to support SB 1161. In

>your

>letter, please note how severe the need is in your particular area, and

>how

>important it is to allow the bill to move forward to continue

>discussions

>with the Governor and Administration. (Note: Senator Alpert is

>scheduling

>a meeting in the next two weeks with one of the highest ranking members

>of

>the Governor's Administration to discuss SB 1161. She has asked us to

>join

>her in that meeting, as the bill's sponsors.)

>

>

>III. QUIET ATTEMPT TO EXEMPT SPECIAL DISTRICT LIBRARIES FROM \$1.3

>BILLION

>LOCAL GOVERNMENT SHIFT

>

>As reported to you previously, a so-called "deal," worked out between
>the
>Governor and local government, proposes to shift \$1.3 billion in local
>government funding in each of the next two years to help the State
>balance
>the Budget. The breakdown is \$350 million from counties, \$350 million
>from
>cities, \$250 million from redevelopment agencies, and \$350 million from
>special districts. The money given up by special districts for the next
>two
>years would be entirely from property taxes, with approximately 40%
>coming
>from enterprise districts, and 25% coming from non-enterprise districts.
>These percentages could vary slightly in order to meet the Department of
>Finance's requirement that \$350 million will indeed be generated from
>special districts.
>
>We have been quietly working to get the so-called "orphan" special
>district
>libraries and independent special district libraries exempt from the
>property tax shift. Working with CLA's Legislative Committee Chair,
>Anne
>Cain, and our "in house expert," Alameda County Library Director, Linda
>Wood, we have provided the appropriate language to the drafters of the
>special district package and are trying to ensure that it stays part of
>the
>package. So far, there is agreement by the special district working
>group
>to exempt the special district libraries. In addition, the Department
>of
>Finance is aware of our efforts.
>
>Some of you have received information from other sources that does not
>highlight the fact that libraries may be exempt. Please appreciate the
>fact
>that we are not ringing bells or blowing whistles to call attention to
>our
>efforts. As you might suspect, there are competing groups who are not
>supportive of any exemption - including the library piece. We will keep
>you
>informed, as appropriate. The deal still must be ratified by the
>legislature.
>
>
>
>
>
>
>
>-----calix-+
>Views expressed on CALIX are the opinion of the sender and do not
>necessarily reflect the position of the California Library Association.

- >
- >How to get off CALIX: Subscribers are strongly encouraged to keep
- >abreast of CLA and California library news via this mailing list.
- >To sign off from the list, send email to listproc@listproc.sjsu.edu with
- >the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body
- >of the message. Make sure your subject line is blank and nothing other
- >than the command is in the body of the message.
- >-----calix--

Agenda Item 23

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*

DATE: June 30, 2004

SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- Placentia Rotary Reading Enrichment Program (PRREP) is a coalition of the Placentia/Yorba Linda Unified School District, Placentia Rotary and the PLLS. We currently have 56 high school volunteer tutors participating in PRREP.
- Reach Out and Read is a national pediatric literacy program and a partnership with St. Jude Medical Center.
- Spanish Literacy is a coalition with Placentia Human Services, Placentia Head Start, and the Library and offers Spanish literacy classes At Ruby Drive.
- Federal Work Study (FWS) is a partnership between Western State University College of Law , Cal State Fullerton and the Library where qualified FWS students work part-time at the Library, primarily tutoring children. PLLS presently has more than 30 FWS staff.
- Cal State Fullerton and PLLS have two partnerships:
 1. The Department of Human Services Intern Program, and 2. Service Learning.
- Fullerton College has a Service Learning partnership where several instructors require 10-20 hours of community service. PLLS is a participating agency.
- *EVEN START* collaboration with Ruby Drive Elementary School during FY 2003-04 has begun.
- *Last Year, PLLS contacted Troy Tech, a specialized program at Troy High School, to be listed as a community partner in their intern program. PLLS is now listed as an eligible agency with Troy Tech.
- *PLLS is also listed as a participating agency for interns with Valencia High School's Val Tech, but since Val Tech started school year 2002-2003, there won't be any potential interns until school year 2004-05.

To: Elizabeth Minter, Library Director

From: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*

Date: June 30, 2004

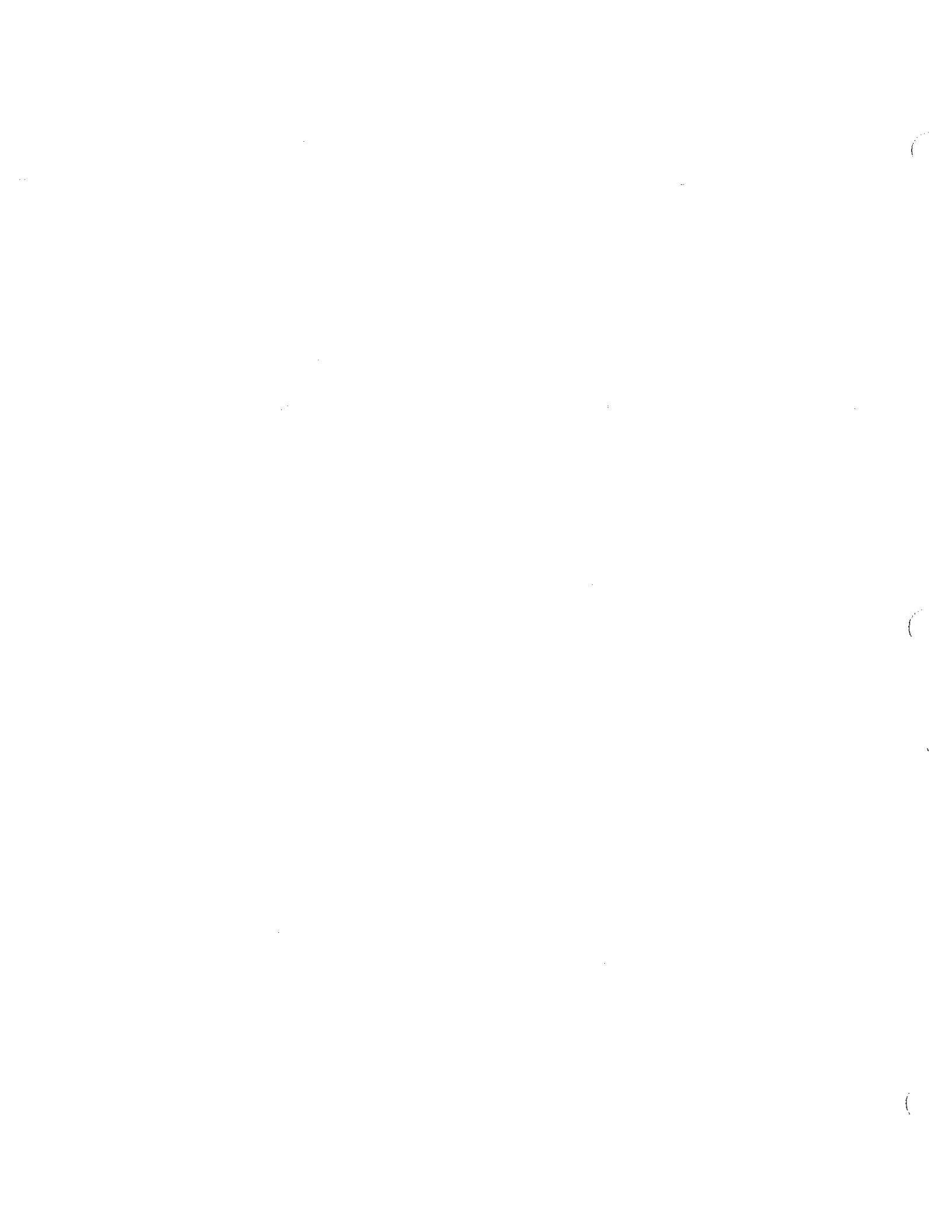
Subject: Status Report on Active Grant Applications


Open/Received Grants

Source	Amount Requested	Date Requested	ELLI	Spanish Literacy	FFL	Literacy	AMT Received
Verizon	\$10,000	05/13/04				\$10,000	
Wells Fargo	\$1,000	04/27/04				\$1,000	
Wells Fargo	\$2,000	5/7/03		\$2,000			\$1,000
Wells Fargo	\$2,000	6/26/03				\$1,000	\$1,000
Target	\$5,000	6/25/03			\$5,000		\$2,000
Mervyn's	\$2,500	7/7/03			\$2,500		\$1,000
Mighty Ducks	\$10,000	4/16/03	\$10,000				\$10,000
Target	\$5,000	\$5,000	\$5,000		\$5,000		
Mervyn's	\$5,000	\$5,000	\$5,000		\$5,000		
Total:	\$ 40,500			\$2,000	\$17,500		\$15,000

Grants Denied/Withdrawn

Source	Amount	Date Requested	ELLI	Spanish Literacy	FFL	Children's
Target	\$3,000	6/25/03			\$3,000	
Verizon	\$25,000	3/26/03	\$25,000			
Coca-Cola	\$25,000	3/26/03	\$25,000			
Weingart	\$50,000	5/3/03	\$50,000			
Angels Care	\$25,000	4/16/03	\$25,000			
Ralphs	\$25,000	5/27/03	\$25,000			
Public Welfare	\$50,000	4/30/03	\$50,000			
RGK	\$25,000	4/14/03	\$25,000			
Total:	\$228,000		\$225,000		\$3,000	



TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 
DATE: June 30, 2004
SUBJECT: **Poet Laureate Report.**

BACKGROUND:

The Library Board of Trustees appointed Meredith Laskow as the Placentia Library District Poet Laureate in July 2003 to a one-year term. That term expires on June 30, 2004.

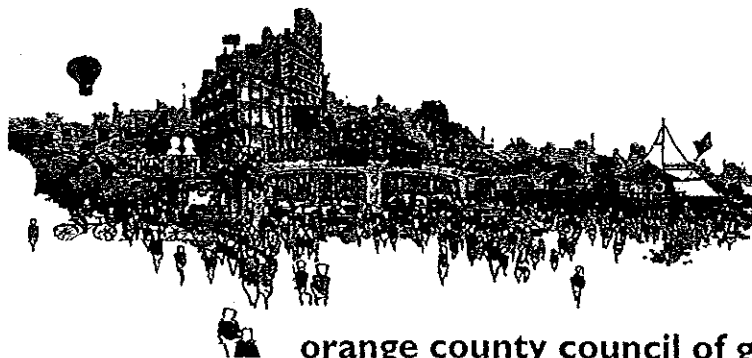
Ms Laskow's has had some success during her year as Poet Laureate. Her biggest success was a community poetry reading program that attracted about 20 participants. Another successful event was the Program Committee presenting poetry readings at the Placentia Senior Center and Villa De Palma.

The Library Board of Trustees has the following three options:

1. Re-appoint Ms Laskow as Poet Laureate for FY 2004-05;
2. Open the Poet Laureate position to residents of Placentia;
3. Eliminate the Poet Laureate position.

RECOMMENDATION:

The Library Board of Trustees to make a decision at the July 19, 2004 Board meeting.



orange county council of governments
Regular Meeting of the
BOARD OF DIRECTORS

Meeting Date / Location

Thursday, May 27, 2004
9:00 a.m. – 11:00 a.m.
Orange County Sanitation District
10844 Ellis Avenue
Fountain Valley, California

AGENDA ITEM

STAFF

PAGE

Agenda descriptions are intended to give notice to members of the public by providing a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Board of Directors may take any action which it deems appropriate on the agenda item and is not limited in any way by the recommended action.

PLEDGE OF ALLEGIANCE

I. CALL TO ORDER / ROLL CALL

(Chair Lou Bone)

Lou Bone, Chair, District 17
Richard Dixon, Vice-Chair, District 13
Cathryn DeYoung, District 12
Tod Ridgeway, District 14
Vacant, District 15
Vacant, District 16
Alta Duke, District 18
Richard Chavez, District 19
Ron Bates, District 20
Art Brown, District 21
Bev Perry, District 22
Debbie Cook, District 64

Tim Keenan, Cities At-Large
Bill Campbell, County At-Large
Phil Anthony, ISDOC
Peter Herzog, OCD, LOCC
Shirley McCracken, OCSD
Denis Bilodeau, OCTA
Chris Norby, SCAG-County Rep. *(not activated)*
Bill Craycraft, SCAQMD – Cities Representative
Jim Silva, SCAQMD–County Representative
Dave Swerdlin, TCAs
Owen Holmes, University Representative
Al Hollinden, Private Sector

II. OATH OF OFFICE

(Clerk of the Board)

An oath of office will be administered to members and alternates present who are joining the OCCOG Board of Directors.

cities
Aliso Viejo
Anahelm
Brea
Buena Park
Costa Mesa
Cypress
Dana Point
Fountain Valley
Fullerton
Garden Grove
Huntington Beach
Irvine
La Habra
La Palma
Laguna Beach
Laguna Hills
Laguna Niguel
Laguna Woods
Lake Forest
Los Alamitos
Mission Viejo
Newport Beach
Orange
Placentia
Rancho Santa Margarita
San Clemente
San Juan Capistrano
Santa Ana
Seal Beach
Stanton
Tustin
Villa Park
Westminster
Yorba Linda

County of Orange

agencies
Costa Mesa Sanitary District
East Orange Water District
El Toro Water District
Emerald Bay Service District
Irvine Ranch Water District
Mesa Consolidated Water District
Moulton Niguel Water District
OC Fire Authority
OC Sanitation District
OC Transportation Authority
OC Water District
Placentia Library District
Rossmoor/Los Alamitos Area Sewer District
Serrano Water District
Silverado-Modjeska Parks & Recreation District
South Coast Water District
Trabuco Canyon Water District
Transportation Corridor Agencies

III. PUBLIC COMMENTS

At this time members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors which are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of twenty minutes for the Public Comments portion of the agenda.

Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board of Directors in writing and only pertinent points presented orally.

IV. CONSENT CALENDAR

All matters listed under the Consent Calendar are routine and will be enacted by one vote without separate discussion unless Members of the Board, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

- A. **Minutes from April 22, 2004,
Board Meeting** (Clerk of the Board) 05

Recommended Action: Approve minutes.

- B. **Report on the OCCOG TAC** (Tracy Sato,
OCCOG TAC Chair) 13

Recommended Action: Receive report.

- C. **Air Quality Report** (Annabel Cook) 19

Recommended Action: Receive report.

V. Presentation

- A. **"10 Years, 10 Priorities, 1 Goal – Mobility"
A Presentation from OCTA** (Arthur Leahy,
CEO, OCTA) 23

Recommended Action: Receive report.

VI. REPORTS

- A. **Growth Visioning Program** (Annabel Cook) 41

Recommended Action: Receive and file.

- B. **Reduce Orange County Congestion
Program** (Matt Henkes) 77

Recommended Action: Receive and file.

- C. **Inter-Regional Partnership Update** (John Keisler) 81

Recommended Action: Receive and file.

D. Report from OCCOG Chair (Chair Bone) 83

Recommended Action: Receive and file.

VII. MATTERS FROM BOARD MEMBERS (Chair Bone)

VIII. MATTERS FROM MEMBER AGENCIES (Chair Bone)

IX. MATTERS FROM STAFF (Chair Bone)

X. ADJOURNMENT

Next Meeting: Thursday, June 24, 2004, 9:00 a.m.

