

# AGENDA

## REGULAR MEETING

### PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

#### UNUSUAL DATE

Monday, November 28, 2005

6:30 P.M.

Library Meeting Room

The Vision of the Placentia Library District is to inspire exploration, open minds and bring people together.

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

- 📖 Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
- 📖 Provide literacy outreach and services to the community.
- 📖 Provide a special collection to document and preserve Placentia's History and Authors.
- 📖 Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
- 📖 Promote the Library's vision through consistent messages to the public.

**AGENDA DESCRIPTIONS:** The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

**REPORTS AND DOCUMENTATION:** Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

1. Roll Call

Administrative Assistant

6:30 PM

A.S  
G.W  
P.D  
B.L.E  
Justin Jones

- 2. Adoption of Agenda *MJ GW  
M2 R.D.*

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation: Library Director  
Recommendation: Adopt by Motion

- 3. Minutes of the October 17, 2005 Regular Meeting, the October 17, 2005 Work Session. *M1 - G.W.B.E.  
M2 R.D.G.W.*

Presentation: Library Director  
Recommendation: Approve by Motion

- 4. Oral Communications

*At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.*

*In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.*

*In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.*

*Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).*

**REPORTS**

- 5. Board President Report

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

- 6. Trustee Reports

*The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.*

- 7. Friends of Placentia Library Board of Directors Report (Theodore Farkas)

- 8. Placentia Library Foundation Board of Directors Report (Trustee DeVecchio)

*R.D. solicited new membership*

*AS reported on MAR of Nov. 9, 2005 / LAFCD Jones  
Kathie's timer Nov 10  
R.D. travels to AUS, NZ. / BE suggestion  
trustees' names*

*Ellie reported that Gray Foxman  
Donor Reception  
Book sales on Fri, Dec 2, 2005  
Dony Life Foundation*

CLAIMS (Items 9 - 12)

ML - G.W.  
MM - R.D.

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 9 - 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.*

- 9. Nonstandard Claims in excess of \$300. (Approve)

No Nonstandard Claims were processed during this report period.

- 10. Claims forwarded by the Library Director countersigned by one Trustee. (Approve)

Claims 4805 by Minter/DeVecchio; 4806 by Minter/DeVecchio; 4807 by Minter/Turner/Wood; 4808 by Minter/Escobosa; 4809 by Minter/Escobosa; 4810 by Minter/Escobosa; 4811 by Minter/Escobosa and 4812 by Minter/pending for a total of \$51,126.14.

- 11. Current Claims and Payroll. (Approve)

Current Claims 4813, 4814, 4815 and 4816 for a total Current Claims of \$72,022.95 and Payrolls #12 (12/7/05) for \$38,789.65 and #13 (12/21/05) for \$38,789.65 for a total for Payrolls of \$77,579.30, for a combined total of Current Claims and Payrolls of \$149,602.25.

- 12. FY2005-2006 Cash Flow Analysis through November 28, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 13 - 18)

ML - R.D.  
MM - B.E.

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 13 - 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.*

- 13. Financial Reports for October 2005 (Receive & File)
- 14. Office General Ledger & Check Registers for October 2005 (Receive & File)
- 15. Acquisitions Report for October 2005 (Receive & File)
- 16. Entrepreneurial Activities Report for October 2005 (Receive & File)
- 17. Collection Agency Report for October 2005 (Receive & File)
- 18. Gifts Report for October 2005 (Receive & File)

7.17.36 Marcel Turner presented on the Wage & Classification Study/Recommendations  
November 22, 2005, 4:04 PM

JPA / tech training  
ended 7:30 PM

established with some  
Dec 7 @ 10:30 AM

**GENERAL CONSENT CALENDAR (Items 19 – 34a)**

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 19 – 34a may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.*

19. Building Maintenance Report for October 2005. (Receive & File)
20. Personnel Report for October 2005. (Receive, File, and Ratify Appointments)
21. Volunteer Report for October 2005. (Receive & File)
22. Circulation Report for October 2005. (Receive & File)
23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
24. Legislative Alerts from the California Special Districts Association (none were received from the California Library Association. (Receive & File)
25. Status Report on Partnerships with Community Organizations. (Receive & File)
26. Status Report on Active Grant Applications. (Receive & File)
27. Poet Laureate Report. (Receive & File)
28. Agenda for the Orange County Council of Governments Regular Meeting of the Board of Directors for October 27, 2005 and the Minutes of the September 22 and October 4, 2005 Meetings. (Receive & File)
29. Memo from Steve Shields, Shields Consulting Group, Sacramento, reporting the current status on the claims fees for the State of California mandated cost reimbursement program that Shields manages for Placentia Library District. From the initiation of the contract with Shields in October 2002 through January 2005 Shields processed \$45,358 in claims on behalf of the District with \$8,000 being paid by the State to the District in the current fiscal year and a balance of \$37,358 remaining. The fees charged by Shields were \$4,535.80 (10%) of which \$1,636.10 have been paid and \$1,031.80 is currently payable. The balance to Shields will be due when the remaining funds are received by the District from the State.
30. Status Report on the Audit Process with Moreland & Associates and a copy of the Annual Special District Financial Report to the State Auditor as completed and filed by Moreland & Associates. (Receive & File)
31. Proposal to the California State Library for a Library Services and Technology Act (LSTA) grant for Fiscal Year 2006-07 to fund a project entitled "Topaz/Tuffree Homework Club". (Receive & File and Approve Grant Proposal)
32. Submission of the Annual Certification to Receive Funds from the Public Library Fund for Fiscal Year 2005-06. (Receive & File)

33. Letter from the Orange County Emergency Management Organization announcing training and information programs for elected officials. (Receive & File)

34. Orange County Local Area Formation Commission (LAFCO) Municipal Service Review documents for Buena Park Library District and Placentia Library District presented at the LAFCO Meeting on November 9, 2005. Placentia Library District's Municipal Service Review and Sphere of Influence were both adopted by LAFCO. (Receive & File)

34a. Status report on the development of the new web site for Placentia Library District. This Project is being funded by the Friends of Placentia Library. (Receive & File)

*MJ - GW  
MZ - R.D.*

**CONTINUING BUSINESS**

35. Legislative Issues and a Review of the Status of the State Budget and State Library Budget. The purpose of this item is to permit the Board to discuss the current status of the State of California Budget and the State Library Budget and to authorize any action it deems necessary.

*noting to report.*

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

36. Presentation of the Classification and Compensation Report for Placentia Library District Exempt Employees by Marcel Turner, Regional Manager, CPS Human Resources Services.

Presentation: Library Director

Recommendation: Adopt as a first reading the revised job description statements for Library Director, Office/Business Manager, Manager of Public Services and Manager of Technical Services as presented in the CPS Report; and

*64% of public sector has pay policies/philosophy*

Revise the Placentia Library District Salary Scale for Fiscal Year 2005-2006, Effective July 1, 2005, for Exempt Employees to include a ten step scale beginning at \$22.29 per hour for a new classification of Office Manager (BA) and add Office Manager (MA) to the existing scale for Public Services Manager and Technical Services Manager; and

Adopt the revised "Personnel Allocation Chart for Fiscal Year 2005-2006"; and

Adopt the revised "Organizational Chart for Fiscal Year 2005-2005"; and

Determine whether to instruct the Library Director to prepare a "Salary Policy" for the District Policy Manual; and

Other action to be determined by the Library Board of Trustees.

**NEW BUSINESS**

**STAFF REPORTS (Items 37- 46)**

*MJ - GW  
MZ - B.E*

*Items 37–46 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the Staff Reports Item is adopted. Items removed must then each have a separate motion.*

37. Library Director's Report for October 2005 (Minter)
38. Program Committee Report for October 2005 (Roberts)
39. Children's Services Report for October 2005 (Gurkweitz)
40. Placentia Library Literacy Services Report for October 2005 (Roberts)
41. Reference and Adult Services Report for October 2005 (Strazdas)
42. History Room Report for October 2005 (Bell)
43. Placentia Library Web Site Report for October 2005 (Roberts)
44. Technology Report for October 2005 (Napier)
45. Publicity Materials Produced in October 2005. (Millonzi)
46. Safety Committee Minutes for October 2005 (Matas)

#### ADJOURNMENT

47. Agenda Preparation for the December Regular Meeting, which will be held on Monday, December 19, 2005 at 6:30 P.M.

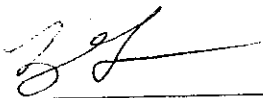
48. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

49. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Wendy Goodson, Administrative Assistant for Placentia Library District, hereby certify that the Agenda for the November 28, 2005 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Tuesday, November 22, 2005.



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# PLACENTIA LIBRARY BOARD CALENDAR

November 2005 - October 2006

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## November

- 7 7:00 PM Friends Board Meeting, Escobosa
- 9 9:00 AM Placentia Library Municipal Service Review at LAFCO, Santa Ana
- 10 5:30 PM Chamber Mixer
- 11 Library Closed for Veterans Day/Staff Holiday
- 21 6:30 PM Library Board Meeting
- 24 Library Closed for Thanksgiving/Staff Holiday

## December

- 2 6:30 PM -8:30 PM Foundation Donor Reception, Placentia Library
- 5 7:00 PM Friends Board Meeting, DeVecchio
- 15 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 19 6:30 PM Library Board Meeting

## January

- 2 7:00 PM Friends Board Meeting, Wood
- 12 5:30 PM Chamber Mixer
- 7:00 PM Foundation Board Meeting
- 13 Orange County Leadership Symposium, UCLA Conference Center, Lake Arrowhead through Jan 15
- 16 6:30 PM Library Board Meeting
- 20 ALA Midwinter Meeting, San Antonio, through Jan 25
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 CLA Legislative Day in the District

## February

- 3 CLA Legislative Day in the District
- 6 7:00 PM Friends Board Meeting, Turner
- 9 5:30 PM Chamber Mixer
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

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# PLACENTIA LIBRARY BOARD CALENDAR

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## March

- 4 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
- 6 7:00 PM Friends Board Meeting, Shkoler
- 9 5:30 PM Chamber Mixer
- 20 6:30 PM Library Board Meeting
- Public Library Association Biennial Conference, Boston, through Mar 25
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

## April

- 2 National Library Week, through Apr 8
- 3 7:00 PM Friends Board Meeting, Escobosa
- 13 5:30 PM Chamber of Commerce Mixer at Placentia Library
- 16 Easter, Library Closed, not staff holiday
- 17 6:30 PM Library Board Meeting
- 26 CLA Legislative Day, Sacramento
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

## May

- 1 7:00 PM Friends Board Meeting, DeVecchio
- 11 5:30 PM Chamber Mixer
- 15 6:30 PM Library Board Meeting
- 17 2:18 PM State Library's Public Library Directors Forum, San Diego
- 18 2:18 PM State Library's Public Library Directors Forum, San Diego
- 19 2:18 PM State Library's Public Library Directors Forum, San Diego
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 28 Library Closed for Monday Holiday/Not Staff Holiday
- 29 Library Closed for Memorial Day/Staff Holiday

May 2006						
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## June

- 5 7:00 PM Friends Board Meeting, Wood
- 8 5:30 PM Chamber Mixer
- 19 6:30 PM Library Board Meeting
- 22 ALA Conference, New Orleans, through June 28

May 2006						
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- 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

Jun 2006						
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## July

- 4 Library Closed for Independence Day/Staff Holiday
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

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## August

- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 31 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

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## September

- 3 Library Closed for Monday Holiday/Not Staff Holiday
- 4 7:00 PM Friends Board Meeting, Turner
- Library Closed for Labor Day/Staff Holiday
- 14 5:30 PM Chamber Mixer
- 18 6:30 PM Library Board Meeting
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

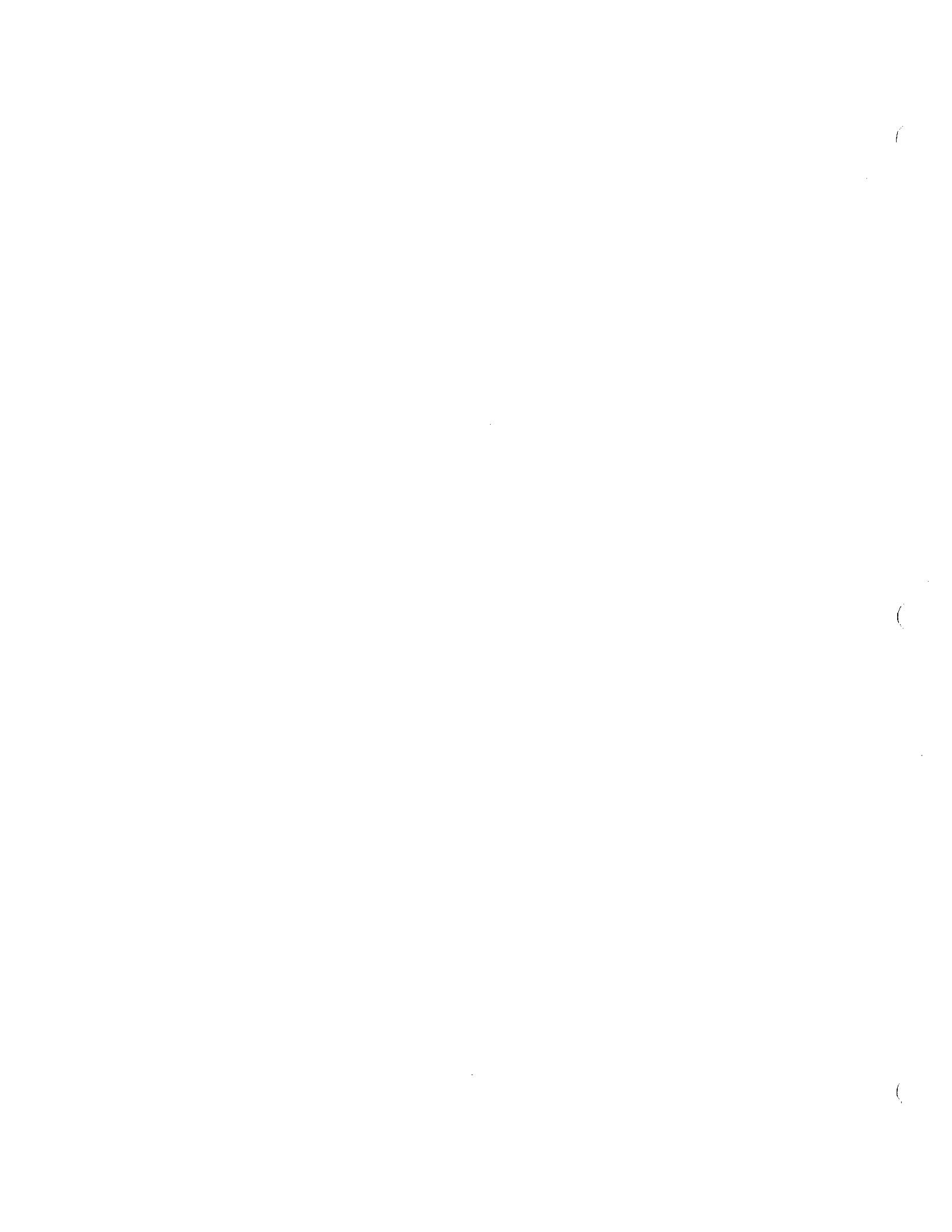
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## October

- 2 7:00 PM Friends Board Meeting, Shkoler
- 12 5:30 PM Chamber Mixer
- 14 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 16 6:30 PM Library Board Meeting

Oct 2006						
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**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
October 17, 2005**

**CALL TO ORDER** President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on October 17, 2005, at 6:50 P.M.

**ROLL CALL** **Members Present:** President Al Shkoler, Secretary Gaeten Wood, Trustees, Betty Escobosa, Richard DeVecchio and Jean Turner; and Library Director Elizabeth Minter.

**Members Absent:** None

**Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Technology Manager Vernon Napier, Administrative Assistant Wendy Goodson and Friends Board Member Margo Thum.

**ADOPTION OF AGENDA** It was moved by Secretary Wood, and seconded by Trustee Escobosa to adopt the Agenda as printed.

**AYES:** Shkoler, Wood, DeVecchio, Escobosa, Turner  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**MINUTES** It was moved by Trustee Turner and seconded by Secretary Wood to approve the Minutes of the Sep 19, 2005 Regular Meeting, Sep 19, 2005 Strategic Planning as printed.

**AYES:** Shkoler, Wood, DeVecchio, Escobosa, Turner  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**ORAL COMMUNICATIONS** No members of the public addressed the Board.

**TRUSTEE REPORTS** Trustees Escobosa and Turner reported that they attended the California Special Districts Association Conference in Long Beach.

Trustee DeVecchio reported that the Heritage Day Parade was a pleasant event.

**FRIENDS** Friends' representative Margo Thum reported on recent events.

**FOUNDATION** Trustee DeVecchio reported that the Foundation Board of Directors will meet in December 2005.

**CLAIMS** It was moved by Secretary Wood and seconded by Trustee DeVeccio to approve Agenda Items 9 through 12.

Claims 4797, 4798, 4799, and 4800 for a total of \$25,146.43.  
Current Claims 4801, 4802, 4803, and 4804 for a total of Current

Claims for the Fiscal Year 2005-2006 of \$41,415.89 and Payroll #10 (11/9/05) for \$38,789.65 and #11 (11/23/05) for \$38,789.65 for a total of \$118,995.19.

FY2005-2006 Cash Flow Analysis through October 17, 2005 and recommendation that no funds be transferred at this time. (Receive & File).

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner  
NOES: None  
ABSTAIN: None  
ABSENT: None

**FINANCIAL  
REPORTS**

It was moved by Secretary Wood, and seconded by Trustee DeVecchio to receive and file Agenda Items 13 through 18.

Financial Reports for September 2005

Office General Ledger & Check Registers for September 2005

Acquisitions Report for September 2005

Entrepreneurial Report for September 2005

Collection Agency Report for September 2005

Gifts Report for September 2005

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner  
NOES: None  
ABSTAIN: None  
ABSENT: None

**GENERAL CONSENT  
CALENDAR**

It was moved by Secretary Wood and seconded by Trustee Turner to receive and file Agenda Items 19-28, 30-31a.

Building Maintenance Report for August 2005

Personnel Report for September 2005

Volunteer Report for September 2005

Circulation Report for August 2005

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority  
Legislative Alerts from the California Special Districts Association (none were received from the California Library Association)

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Agenda for the Orange County Council of Governments Regular Meeting of the Board of Directors for September 22, 2004 and the Minutes of the May 26, and June 23, 2005 meetings.

Status report on the Exempt Employees Classification and Salary Study current being prepared by CPS Human Resource Services

Status report on the Audit Process with Moreland & Associates and a copy of the Annual Special District Financial Report to the State Auditor as completed and filed by Moreland & Associates

Status Report on the office relocation project approved at the September 19, 2005 Library Board Meeting

Annual Public Library Survey for the State Library of California as submitted electronically on September 30, 2005.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner  
NOES: None  
ABSTAIN: None  
ABSENT: None

**CPS REPORT**

It was moved by Trustee Escobosa and seconded by Trustee DeVecchio receive and file Agenda Item 29.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner  
NOES: None  
ABSTAIN: None  
ABSENT: None

**LEGISLATIVE ISSUES**

Library Director Minter reported the status of the Bond Act for the spring election. President Shkoler requested that Minter do more research on the library's application eligibility and to report the findings at the next Board meeting.

**STRATEGIC PLANNING**

It was moved by Trustee Turner and seconded by Secretary Wood to receive and file the report for the focus group of Placentia residents who use the Yorba Linda Public Library.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner  
NOES: None  
ABSTAIN: None  
ABSENT: None

**STAFF REPORTS**

It was moved by Trustee Escobosa and seconded by Trustee Turner to approve agenda items 39-48:

Library Director's Report for September 2005

Program Committee Report for September 2005.

Children's Services Report for September 2005.

Placentia Library Literacy Services Report for September 2005.

Reference and Adult Services Report for September 2005.

History Room Report for September 2005.

Placentia Library Web Site Report for September 2005.

Technology Report for September 2005.

Publicity Materials produced for September 2005.

Safety Committee Minutes for September 2005.

AYES: Shkoler, Wood, DeVecchio, Escobosa, Turner  
NOES: None  
ABSTAIN: None  
ABSENT: None

**PREPARATION**

Agenda Preparation for the November Regular Meeting will be held on Monday, October 17, 2005 at 6:30 P.M.

**ADJOURNMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District for October 17, 2005 adjourned at 7:28 P.M.

**NOVEMBER MEETING**

The November Regular Library Board Meeting will be held on Monday, Nov 28, 2005 at 6:30 P.M. in the Library History Room.

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Gaeten Wood  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees



**MINUTES  
PLACENTIA LIBRARY DISTRICT  
STRATEGIC PLANNING MEETING  
October 17, 2005**

**Members Present:** President Al Shkoler, Secretary Gaeten Wood, Trustees, Betty Escobosa, Richard DeVecchio and Jean Turner; and Library Director Elizabeth Minter, Jim Roberts and Wendy Goodson.

**ADOPTION OF  
AGENDA**

It was moved by Secretary Wood, and seconded by Trustee Escobosa to adopt the Agenda as printed.

<b>AYES:</b>	Shkoler, Wood, DeVecchio, Escobosa, Turner
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	None

**DISCUSSION**

Library Director Minter presented the rough draft of the Strategic Planning Chapters.

**AGENDA  
PREPARATION**

Agenda Preparation for the November Strategic Planning Meeting will be held on Monday, October 17, 2005 at 5:30 P.M.

**ADJOURNMENT**

The Strategic Planning Meeting for the Placentia Library District for October 17, 2005 adjourned at 6:10 P.M.

**NOVEMBER  
MEETING**

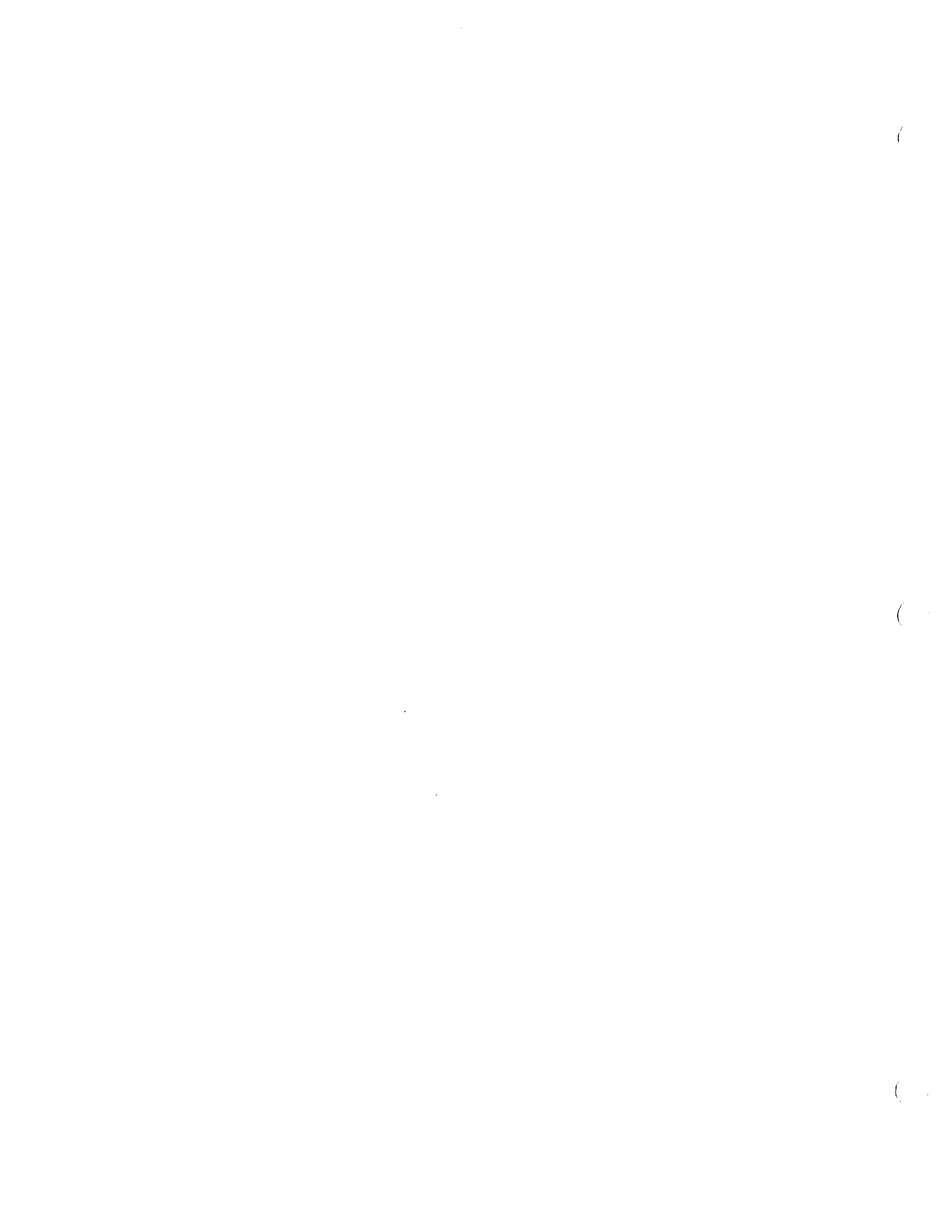
The November Regular Library Board Meeting will be held on Monday, Nov 28, 2005 at 5:30 P.M. in the Library History Room.

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Gaeten Wood  
Secretary  
Library Board of Trustees

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Al Shkoler  
President  
Library Board of Trustees





FRIENDS OF PLACENTIA LIBRARY  
Board of Directors Meeting  
November 7, 2005

President, Eleanor Rankin called the meeting to order at 7 PM. The following Directors were present- Eleanor Rankin, Barbara Hemmerling Ted Farkas, Pat Irot, Margo Thum, Nadine Blansett, Lynda Baker and Carol Fizzard. Ginny Sanatar and Brenda Benner were excused. Betty Escobosa was the representative from the Trustees. Elizabeth Minter, Jim Roberts and Laranne Remling represented the staff. Guests: Virginia Hausman. and Janice Bulow.

**Secretary:** Barbara Hemmerling read the minutes of the October 3, 2005 meeting. They were approved as read. There was no financial report due to the absence of the Treasurer and the Financial Secretary.

**President's Report** 1) Margo Thum attended The Trustee's October meeting. She reported that she felt very welcomed and enjoyed attending. Ted Farkas will attend the November Trustee's meeting. 2) The Donor Reception will be Friday December 2 from 6-8 at the library. The Friends Board is asked to come fifteen minutes early to be available for greeting guests. Gordon Dillow will be the speaker. The invitations will be mailed this week. 3) The Staff Appreciation Dinner was a big success. Everyone had a good time. 4) The Author's Brunch price was discussed. It was decided to leave it at \$35. 5) By general consent it was decided we would not nominate a candidate for Citizen of the Year.

**Committee Reports:** Bookstore/Publicity -Pat Irot. The Bookstore is fully staffed. The need for substitutes is ongoing. The Bookstore recently donated two large boxes of children's books to HIS House. These were in excellent condition and appropriate for their use. The Bookstore also donated books to be given away during the September drive for new library cards. We have donated books to send to soldiers in Iraq. Ideas are being gathered for putting more of our children's books before the public. Pat attended the dedication of a new Riverside County Library in Elsinore, named for Vick Knight. He was a former Placentia resident and a local author. Vick was the guest speaker at our Author's Luncheon some years ago. Pat continues to place appropriate publicity in our local news media. Silent Auction- Nadine Blansett said \$50 was made in October. Membership: Ted Farkas said the membership letters would be mailed very soon. There was a long discussion on rates for our various classes of memberships, methods by which we can accurately count the number of members, and the use of e-mail to communicate with the Friends' membership. No decisions were made. Ted Farkas, Pat Irot, Eleanor Rankin and Laranne Remling will meet in committee after the holidays to address these concerns. Ted was asked to obtain the costs of Friends memberships and their categories, from some of the

other Orange County Libraries. Ted told us as a point of interest, that Borders offers a 15% Senior Discount every Thursday.

**Elizabeth Minter:** 1) A company-Open Eye Design- has been chosen to develop our Web Site. The bid is \$7000, with a \$3000 down payment. The Friends had allowed up to \$6000 for this project. The Friends will be recognized as sponsors. The monthly maintenance will be \$30 plus \$90 an hour for technical assistance. These costs will be absorbed by the library budget. The signed contract will stipulate that the site be up and running 90 days after signing. Pat Irot made a motion that we fund this project to the adjusted amount of \$7000. Carol Fizzard seconded this. The motion passed. 2) Elizabeth presented an opportunity for our library community to take a holiday excursion to Fillmore to ride the North Pole Express on Saturday, December 17. She asked the Friends to underwrite the cost. We would receive back all the monies we advanced, and perhaps some profit. The costs are \$450 bus deposit and \$875 ticket reservations for a total of \$1325. Barbara Hemmerling made a motion that we underwrite and support this project. Carol Fizzard seconded it. **Jim Roberts:** Books 2005 is in the planning stages. The need is for 800-1200 new books. These will be ordered and organized by Jim, Toby and other staff members. Jim requested \$500 with the understanding that any unused funds will be returned. Pat Irot made a motion that we allow \$500 for Books 2005. Nadine Blansett seconded the motion. The motion carried. **Laranne Remling:** Announced that Notations will be mailed this week. She asked for \$111 for postage for the Friends Membership mailing. Barbara Hemmerling moved we pay the \$111 for postage. Pat Irot seconded it. The motion passed.

The meeting was adjourned at 8:45 pm

Barbara Hemmerling, Secretary

**MINUTES  
PLACENTIA LIBRARY FOUNDATION  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
October 25, 2005**

**CALL TO ORDER**

The Regular Meeting of the Placentia Library Foundation Board of Directors was called to order on October 25, 2005 at 7:00 P.M. by President Jean A. Lasley.

**ROLL CALL**

**Members Present:** President Jean A. Lasley, Secretary M.A. McHenry, Treasurer Richard DeVecchio; Directors William Dooley, Nancy Lone-Tollefson and Susan Petrella

**Members Absent:** Eleanore Rankin and Russell Rice

**Others Present:** Library Director Elizabeth Minter, Development Director/Volunteer Coordinator Laranne Millonzi and Business Manager Wendy Goodson

**ADOPTION OF  
AGENDA**

It was moved by Treasurer DeVecchio, seconded by Secretary McHenry to adopt the Agenda as printed.

**AYES:** DeVecchio, Dooley, Lasley, Lone-Tollefson, McHenry, Petrella  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Eleanore Rankin, Russell Rice

**MINUTES**

It was moved by Director Lone-Tollefson, seconded by Treasurer DeVecchio to approve the Minutes of the Regular Meeting of the Board of Directors of July 26, 2005.

**AYES:** DeVecchio, Dooley, Lasley, Lone-Tollefson, McHenry, Petrella  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Eleanore Rankin, Russell Rice

Development Director Millonzi will be sure to email minutes to Directors before each regular meeting.

**CONSENT**

It was moved by Director Dooley, seconded by Director Petrella to receive and file the financial report, ratify payment and receive and file bills list, and approve authorization of funds transfers.

**AYES:** DeVecchio, Dooley, Lasley, Lone-Tollefson, McHenry, Petrella

Placentia Library Foundation Board of Directors, Minutes, October 25, 2005, Page 2 .

NOES: None  
ABSTAIN: None  
ABSENT: Eleanore Rankin, Russell Rice

**REPORT FROM THE  
LIBRARY BOARD  
OF TRUSTEES**

Treasurer DeVecchio reported that the next Board of Trustees will be Monday, November 28 at 6:30 p.m. There will be a strategic planning session at 5 p.m. He added that the Trustees like the written Foundation report for their meetings, and that Jean is given a binder for each meeting.

Library Director Minter commented that the designations of new office spaces were the impetus of President Lasley's convincing and the discussion held at the Foundation's July 26 Board Meeting.

**REPORT FROM THE  
FRIENDS**

Director Lone-Tollefson reported on behalf of the Friends. Virginia Walker will be declared a Director Emeritus because of her long years of service to the Friends. Director Lone-Tollefson also commented that the Friends will be asked to pay for the "Polar Express" event on December 17, and will be awarding the website bids at their next meeting

**COMMITTEE  
REPORTS:**

**INVESTMENT**

Director Dooley announced that the Investment Committee' Annual Review will be Tuesday, November 29 at 6 p.m.

**ANNUAL GIVING  
CAMPAIGN**

Director Petrella announced that there will be a meeting on Thursday, November 10 at 10 a.m. to discuss plans for this year's Annual Giving Campaign. At this upcoming meeting, the following will be discussed: a spokesperson, telephone campaign, direct mail campaign, kick-off reception, gala in September and membership levels.

**DONOR  
RECEPTION**

Director Lone-Tollefson announced that Director Eleanore Rankin and Tommie Kalman of Tommie's Pharmacy will be sponsoring this year's Donor Reception. There will be Mexican catering, four strolling musicians, donor chair recognitions, service awards, and Gordon Dillow.

**PLANNED GIVING**

President Lasley reported that our kick-off event for the Legacy brochure went very well, except for the fact that none of the press showed up. The Foundation did get some good pictures with the Mayor, though.

Placentia Library Foundation Board of Directors, Minutes, October 25, 2005, Page 3 .

Development Director Millonzi recommended having Stelter produce another year-end brochure for us. Library Director Minter agreed and remarked that it should be mailed. President Lasley said that the Foundation needs to be more educational with a planned giving program.

It was moved by Treasurer DeVecchio, seconded by Director Dooley to purchase 500-1000 brochures not exceeding \$500.

AYES: DeVecchio, Dooley, Lasley, Lone-Tollefson,  
McHenry, Petrella  
NOES: None  
ABSTAIN: None  
ABSENT: Eleanore Rankin, Russell Rice

**BOARD  
DEVELOPMENT**

President Lasley said that she would talk with Michael Youngsma, Al Shkoler and Kathy Paddock regarding being ambassadors for the Library. Directors Petrella and Rice will get information regarding the ambassador program at St. Jude.

**COMMITTEE  
REPORTS:**

**ADOPT-A-CHAIR**

Development Director Millonzi stated that 43 of the 44 chairs have been adopted. Director DeVecchio, at that moment, adopted the last chair.

Director DeVecchio recommended writing an article for the Notations regarding the completion of the program. Development Director Millonzi agreed to do so.

**SHOP FOR THE  
LIBRARY**

Development Director Millonzi explained the basics of the Shop for the Library program.

President Lasley asked that Development Director Millonzi meet with Wendy regarding the supermarket programs as soon as possible.

**DATABASE  
SOFTWARE**

Development Director Millonzi passed out information regarding two popular fundraising databases, Blackbaud's Raiser's Edge, and Kintera.

Director Dooley and Treasurer DeVecchio were concerned about funding this project, especially recurring expenses and if the software is more than what we need.

President Lasley commented that all 3 entities might be able to share the

Placentia Library Foundation Board of Directors, Minutes, October 25, 2005, Page 4 .

cost.

It was recommended by President Lasley and Development Director Millonzi to read through the material and the check out Blackbaud's and Kintera's websites.

#### **STRATEGIC PLANNING**

Library Director Minter related that the strategic planning process is going very well. The Library's mission is being updated and the staff is now in the process of prioritizing goals.

Library Director Minter suggested that a facilitator be used to help the Foundation write their part of the strategic plan. The Board agreed that Minter will contact Jeff Wilcox to see if he can facilitate a planning session on either January 7 or January 14.

#### **LIBRARY WEBSITE**

Library Director Minter reported that a bid will be awarded within two weeks. Also, if any Foundation Director would like to give input on the Foundation's page, he/she will need to attend planning meetings in November.

#### **ADJOURNMENT**

The Regular Meeting of the Board of Directors of the Placentia Library Foundation for October 25, 2005 adjourned at 8:50 P.M.

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M.A. McHenry, Secretary



7:04 AM  
10/25/05  
Cash Basis

Placentia Library Foundation  
Balance Sheet  
As of September 30, 2005

	<u>Sep 30, 05</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Adopt-A-Book (Bank of the West)	14,624.37
Endowment Savings-(Bank West)	6,074.70
General Fund-(Bank of the West)	30,019.58
<b>Total Checking/Savings</b>	<u>50,718.65</u>
<b>Other Current Assets</b>	
Back up withholding	1,754.44
<b>Total Other Current Assets</b>	<u>1,754.44</u>
<b>Total Current Assets</b>	52,473.09
<b>Other Assets</b>	
<b>AIG Securities (GF)</b>	
AIG Securities-Cash	4,490.59
AIG Securities (GF) - Other	776.73
<b>Total AIG Securities (GF)</b>	<u>5,267.32</u>
<b>T.Rowe Price (Shaw Endowment)</b>	
FMV Adjustment	-268.20
T.Rowe Price (Shaw Endowment) - Other	15,230.65
<b>Total T.Rowe Price (Shaw Endowment)</b>	<u>14,962.45</u>
<b>Vanguard Asset Allocation (BEF)</b>	
FMV Adjustment	931.62
Vanguard Asset Allocation (BEF) - Other	49,658.97
<b>Total Vanguard Asset Allocation (BEF)</b>	<u>50,590.59</u>
<b>Vanguard Wellington (BEF)</b>	
FMV Adjustment	1,427.44
Vanguard Wellington (BEF) - Other	38,195.65
<b>Total Vanguard Wellington (BEF)</b>	<u>39,623.09</u>
<b>Total Other Assets</b>	<u>110,443.45</u>
<b>TOTAL ASSETS</b>	<u><u>162,916.54</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
<b>Board Designated</b>	
Designated - Direct Mail	8,000.00
<b>Total Board Designated</b>	8,000.00
<b>Opening Bal Equity</b>	29.99
<b>Permanently Restricted</b>	
Lapsit Program	10,599.84
<b>Total Permanently Restricted</b>	10,599.84
<b>Retained Earnings</b>	37,785.00
<b>Temporarily Restricted</b>	
History Room	520.13
Lapsit	1,572.60
<b>Total Temporarily Restricted</b>	<u>2,092.73</u>
<b>Unrestricted Net Assets</b>	78,287.27
<b>Net Income</b>	26,121.71
<b>Total Equity</b>	<u>162,916.54</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>162,916.54</u></u>

7:14 AM  
10/25/05  
Cash Basis

Placentia Library Foundation  
Profit & Loss by Class  
January 1 through October 25, 2005

	Adopt-A-Book	Book Endowment	Operating Gen Fund	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
AAB AL Merchandise Sales	250.00	0.00	0.00	250.00
AAB AL Revenue	25.30	0.00	0.00	25.30
AAB AL Sponsorships	400.00	0.00	0.00	400.00
AAB AL Ticket Sales	5,015.00	0.00	0.00	5,015.00
AAB AL Tips	1,742.25	0.00	0.00	1,742.25
AAB Bankcard Deposit	3,078.59	0.00	0.00	3,078.59
AAB Bankcard Donation	21.00	0.00	0.00	21.00
AAB Donation Box	847.21	0.00	0.00	847.21
AAB Donations	1,200.99	0.00	0.00	1,200.99
AAB Friends Book Sales	2,129.31	0.00	0.00	2,129.31
AAB Interest	4.08	0.00	0.00	4.08
AAB Scholastic Donation (Shaw)	375.00	0.00	0.00	375.00
AAB Transfer from BEF	1,232.05	0.00	0.00	1,232.05
BEF Bequests/Memorials	0.00	25.00	0.00	25.00
BEF Credit Card Transactions	0.00	615.00	0.00	615.00
BEF Donations	0.00	4,302.00	0.00	4,302.00
BEF Interest	0.00	14.72	0.00	14.72
BEF Unrealized Gain/Loss	0.00	190.41	0.00	190.41
GF Adopt-a-Chair Revenue	0.00	0.00	7,500.00	7,500.00
GF Afghan Sales	0.00	0.00	58.47	58.47
GF Afghan Sales Tax	0.00	0.00	4.53	4.53
GF AL Sponsorships	0.00	0.00	740.00	740.00
GF Dividends	0.00	0.00	5.01	5.01
GF Donations-Childrens	0.00	0.00	490.00	490.00
GF Donations-History Room	0.00	0.00	375.00	375.00
GF Donations-Literacy	0.00	0.00	11,829.00	11,829.00
GF Donations-Remodel	0.00	0.00	50.00	50.00
GF Donations-Unrestricted	0.00	0.00	6,091.05	6,091.05
GF Donor Reception Sponsorships	0.00	0.00	3,000.00	3,000.00
GF Friends Book Sales	0.00	0.00	415.50	415.50
GF Friends Misc Reimbursement	0.00	0.00	2,265.18	2,265.18
GF Friends Newsletter Reimburse	0.00	0.00	907.85	907.85
GF Interest	0.00	0.00	8.53	8.53
GF Lapsit Income/Shaw Endowment	0.00	0.00	1,715.70	1,715.70
GF Membership Dues	0.00	0.00	5.00	5.00
GF Miscellaneous	0.00	0.00	0.00	0.00
GF Placentia Child Hist Bk Dist	0.00	0.00	2,720.00	2,720.00
GF Unrealized Gain	0.00	0.00	98.77	98.77
GF Vending Machines	0.00	0.00	9,704.11	9,704.11
<b>Total Income</b>	<b>16,320.78</b>	<b>5,147.13</b>	<b>47,983.70</b>	<b>69,451.61</b>
<b>Expense</b>				
AAB AL Books Purchase	0.00	0.00	0.00	0.00
AAB AL Expenses	2,518.99	0.00	500.00	3,018.99
AAB AL Printing Expense	10.29	0.00	0.00	10.29
AAB AL Supplies Expense	370.93	0.00	0.00	370.93
AAB Bank Service Charges	66.92	0.00	0.00	66.92
AAB Bankcard Service Charge	207.16	0.00	0.00	207.16
AAB Book Purchases	162.99	0.00	0.00	162.99
AAB Transfer to BEF	665.00	0.00	0.00	665.00
AAB Transfer to FPL for Cr Cd	19.00	0.00	0.00	19.00
AAB Transfer to Library GF	1,750.00	0.00	0.00	1,750.00
BEF Transfer to AAB	0.00	1,232.02	0.00	1,232.02
GF Acct. and Admin. Fees	0.00	0.00	165.00	165.00
GF Adopt-a-Chair Expense	0.00	0.00	11,078.18	11,078.18
GF Annual Tax	0.00	0.00	35.00	35.00
GF Bank Service Charges	0.00	0.00	0.00	0.00
GF Board Expenses	0.00	0.00	40.00	40.00
GF Book Expense-Shaw Endowment	0.00	1,715.70	0.00	1,715.70
GF Donor Reception Expenses	0.00	0.00	150.85	150.85
GF History Room Expenses	0.00	0.00	3,250.56	3,250.56
GF Lapsit Pacifcare Expense	0.00	0.00	375.00	375.00
GF Lapsit/Storyhours-Shaw Endow	0.00	0.00	1,170.00	1,170.00
GF Membership/Donation Solicita	0.00	0.00	55.00	55.00

7:14 AM  
10/25/05  
Cash Basis

**Placentia Library Foundation**  
**Profit & Loss by Class**  
January 1 through October 25, 2005

	<u>Adopt-A-Book</u>	<u>Book Endowment</u>	<u>Operating Gen Fund</u>	<u>TOTAL</u>
GF Miscellaneous Expense	0.00	0.00	20.00	20.00
GF Newsletter	0.00	0.00	3,737.17	3,737.17
GF Office Supplies	0.00	0.00	492.98	492.98
GF Placentia Child Hist Bk Exp	0.00	0.00	1,750.00	1,750.00
GF Planned Giving	0.00	0.00	538.75	538.75
GF Postage and Delivery	0.00	0.00	1,214.84	1,214.84
GF Printing Expense	0.00	0.00	3,140.69	3,140.69
GF Registration/Travel	0.00	0.00	27.00	27.00
GF State Brd of Equaliz Tax	0.00	0.00	25.00	25.00
GF Transfer to Library GF	0.00	0.00	15,000.00	15,000.00
GF Vending Machine Repair	0.00	0.00	590.00	590.00
GF Vending Machine Supplies	0.00	0.00	4,609.01	4,609.01
<b>Total Expense</b>	<b>5,771.28</b>	<b>2,947.72</b>	<b>47,965.03</b>	<b>56,684.03</b>
<b>Net Ordinary Income</b>	<b>10,549.50</b>	<b>2,199.41</b>	<b>18.67</b>	<b>12,767.58</b>
<b>Net Income</b>	<b>10,549.50</b>	<b>2,199.41</b>	<b>18.67</b>	<b>12,767.58</b>

PLACENTIA LIBRARY FOUNDATION  
October 25, 2005  
7:00 P.M.

**ANNUAL GIVING CAMPAIGN UPDATE**

As of October 10, 2005, the contributions from the 2005 Annual Giving Campaign total:

**\$4,460.00**

**ADOPT-A-CHAIR UPDATE**

As of October 25, 2005, 43 chairs have been adopted. Contribution amount:

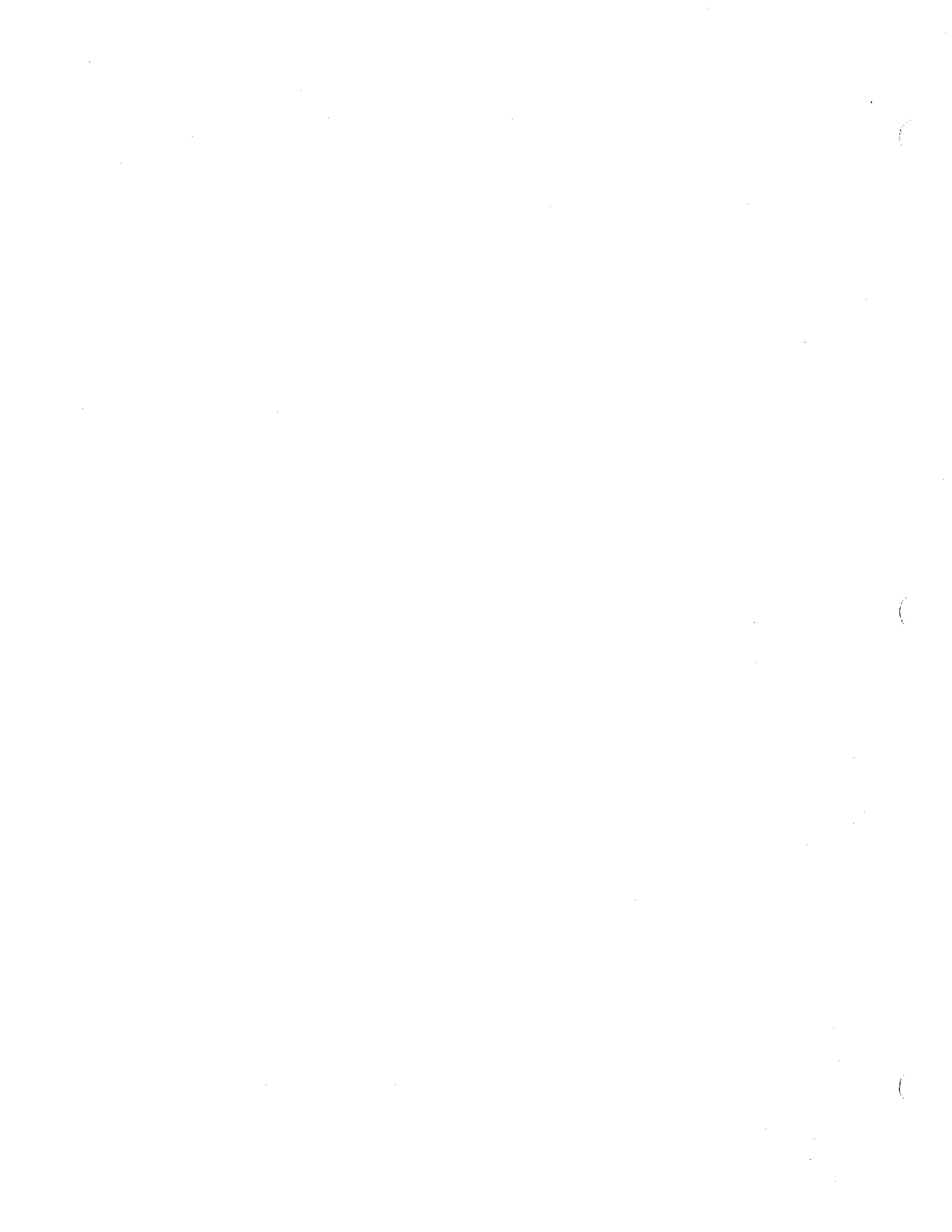
**\$8,410.00**

PLACENTIA LIBRARY DISTRICT  
Summary of Nonstandard Claims  
November 28, 2005

TYPE	REPORT NUMBER	AMOUNT
------	------------------	--------

TOTAL

Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT  
Summary of Claims Forwarded by the Library Director & Trustees  
November 28, 2005

	DATE	CLAIM NUMBER	AMOUNT	SIGNATURE/S
LIBRARY DIRECTOR	October 24, 2005	4805	8,120.33	Director/DeVecchio
	October 24, 2005	4806	5,113.15	Director/DeVecchio
	November 1, 2005	4807	2,911.63	Director/Turner/Wood
	November 1, 2005	4808	1,646.79	Director/Escobosa
	November 10, 2005	4809	8,312.11	Director/Escobosa
	November 10, 2005	4810	6,654.80	Director/Escobosa
	November 10, 2005	4811	15,588.81	Director/Escobosa
	November 17, 2005	4812	2,778.52	Director/pending
TOTAL BY LIBRARY DIRECTOR			\$ 51,126.14	
TOTAL			<u>\$ 51,126.14</u>	

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

*Handwritten:* Paid 11/02/05

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	APPROVED CLAIMS			Rept Cat	AMOUNT	A C's Use Only	
			Objv/ Rev/ BS Acct	Sub Objv/ Rev				Doc Number	SC
N01074 The Gas Company PO Box C Monterey Park, CA 91756	10-21-05/05391188009		2800	00		629.45			
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	7-2905/6468		1900	00		45.00			
N03738J Pitney Bowes Credit Corp. PO Box 856460 Louisville, KY 40285-6460	10-13-05/7330591-OT05 10-13-05/7330591		2100	00		154.09 10.92 165.01			
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	9-17-05/T4213909 714-528-8236 9-17-05/T4213894 714-528-1905		0700	01		48.84 160.91 209.75			
N03940 Gaylord Bros., Inc. P. O. Box 4901 Syracuse, NY 13221-4901	10-18-05/807677		1800	00		315.69			
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	10-13-05/021551		1800	00		122.17			
N06685 (change address) Honeywell Security Monitoring 8309 Innovation Way Chicago IL 60682	10/1/05-4227815		1400	00		168.09			
N06666I Office Depot PO Box 70025 Los Angeles CA 90074-0025	10-14-05/10530645 9-30-05/307687113		1800	00		113.50 28.00 141.50			
N06749C LRP Dept 170-F, PO Box 24668 West Palm Beach FL 33416-4668	10-3-05/3244959		1800	00		217.00			
N09141 Dick's Lock & Safe 111 W. Chapman Ave. Placentia, CA 92870	10-19-05/92402		1800	00		106.67			
N30347 Pcorp Associates 18340 Yorba Linda Blvd Ste 107 - PMB 108 Yorba Linda, CA 92886	10-3-05/1137 Prepaid Block Hours		1300	01		6,000.00			

The claims listed above (totaling \$8,120.33) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

*[Signature]*  
APPROVED BY

*[Signature: Richard C. Delacruz]*  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 10/24/05  
REPORT NO 4806

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

*11/02/05  
Paid*

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/		Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Sub			Doc Number	SC
			BS Acct	Objt/ Rev				
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	10-1-05/150065		1900	00		125.30		
N18932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	10-17-05/010-19000 05435		0300	00		903.90		
Beatrice Quintanar c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimbursement		2700	01		14.07		
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	10-10-05/7615 10-13-05/7647 10-17-05/7667 10-20-05/7701 10/18/05/7681		1800	08		962.31 842.61 779.20 314.66 345.15		
						3,243.93		
N27368A The Hartford Group Benefits 75 Remittance Drive, Ste. 1641 Chicago, IL 60675-1641	10-20-05/5182		0300	00		295.31		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	10-11-05/25349 10-11-05/25352 10-11-05/25351 10-11-05/25350		1000	00		100.00 65.10 158.74 65.10		
						388.94		
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	10-14-05/12999		1300	00		115.50		
need vendor # Nadia Dallstream c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb for Oct 05		2700	01		26.20		

The claims listed above (totaling \$5,113.15) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

*[Signature]*  
APPROVED BY

*Richard C. Reebulid*  
COUNTERSIGNED BY

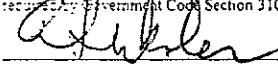
ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							
	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	10-21-05/12099603		0300	00		240.60		
N03659F (note name change) Golden State Water Company 500 Cameron St Placentia, CA 92870	10-21-05/312083-9		2800	00		336.62		
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92870-4705	Travel Reimb Oct 05		2700	01		36.38		
N06569B Demco P.O. Box 6048 Madison, WI 53708-8048	10-18-05/2220847 9-28-05/2196537 9-28-05/2196537 10-20-05/2224691		1800	00		34.22 55.38 -26.12 23.23		
						86.71		
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	10-27-05/A36737		1800	00		94.82		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	10-21-05/310705046		1800	00		142.92		
N06808I Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	Postage Nov 05		1803	00		400.00		
N22558 Nancy L. Mory 1136 Moro Circle Placentia, CA 92870-3078 (SSN: 557-46-8389)	Spanish Lit - Sep 05 Spanish Lit - Oct 05		1900	08		215.04 286.72	"2" "2"	
						501.76		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	Music Time & Story Time Oct Story Time II- Oct		1900	00		540.00 180.00	"2" "2"	
						720.00		
N25348 Ana Maria Garcia 1962 W. La Palma Ave Anaheim, CA 92801 SSN 528-40-2381	Spanish Lit - Sep 05 Spanish Lit - Oct 05		1900	08		150.78 201.04	"2" "2"	
						351.82		

The claims listed above (totaling \$2,911.63) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation according to Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY 

ATTESTED AND/OR COUNTERSIGNED BY 

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE  
REPORT NO

11/01/05  
4808

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

*PAID 11/07/2005 11/14/05*

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	Travel Reimb Sep-Oct 05		2700	01		42.23		
	N29537 10-3-05/77 Machoskie & Associates 29 Crooked Stick Drive Newport Beach, CA 92660		1900	08		1,000.00		
	need vendor # Vernon Napier c/o Placentia Librar District 411 E. Chapman Avenue Placentia CA 92870	Travel Reimb. Infopeople Internet Library Conf		2700	01		22.25	
			2700	00		582.31		
						604.56		

**PLEASE PAY IMMEDIATELY**

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/		Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Sub			Doc Number	SC
			BS Acct	Objt/ Rev				
N00642A Employment Development Dept. Attn: Cashier-RB P.O. Box 826219 Sacramento, CA 94230-6219	10-31-05		0310	00		192.00		
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	11-3-05/57139		0700	01		14.37		
			1400	00		1,613.00		
			2800			3,277.59		
						4,904.96		
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	10-31-05/630153		1800	00		82.27		
	10-27-05/A38239		0700	05		215.50		
						297.77		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	11-1-05/11085		1800	00		30.50		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	10-27-05/69176703		1800	00		693.54		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	11-9-05/05-11-1431		1400	00		228.00		
	11-6-05/05-11-1445		1400	00		1,031.82		
						1,259.82		
N03738C Pitney Bowes Purchase Power PO Box 856042 Louisville, KY 40285-6460	10-24-05/17834748869		1803	00		15.98		
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	10/4/05/T4287727		0700	08		48.61		
	10/2/05/T4283168		0700	00		324.40		
	10-7-05/T4301969		0700	01		277.36		
						650.37		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	10-13-05/021551		1800	00		122.17		
N08557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	11-1-05/Nov 05		1900	00		35.00		
N06572 SPS Data Communications 1589 Greenwich Road San Dimas, CA 91773	10-31-05/00100518		1900	00		110.00		

The claims encloseable totaling \$3,210.00 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of the District and I certify that the payees named who are described in Government Code Section 91001 have taken care of all tax obligations of Government Code Section 91001.

APPROVED BY: *[Signature]*  
COUNTERSIGNED BY: *Jullian P. Escobedo*

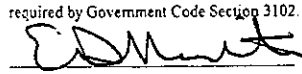
ATTESTED AND CORRECTED BY: \_\_\_\_\_

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Obj/ Rev			Doc Number	SC
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	10-31-05/00297		1900	00		92.50		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	10-28-05/311547648 10-28-05/311601541 10-28-05/311547650 10-28-05/311942520 10-28-05/311975990 10-28-05/311606463 11-04-05/312422390		1800	00		77.56 202.56 26.27 28.72 43.92 154.30 86.60		
						619.93		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	11-6-05/331708		1400	00		1,300.00		
N06965 (note address change) Paychex PO Box 4482 Carol Stream IL 60197-4482	10-27-05/20051027		1900	00		560.62		
N15508 Cosmoslink Internet Services 3030 Saturn St., Ste. 200 Brea, CA 92821	11-4-05/2005011-35		1900	00		15.00		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	10-21-05/X9240		1000 1800 1900 2400 2400 2700 2700	00 00 00 03 04 00 01		78.50 1,243.20 329.83 1,190.84 56.58 327.80 490.00		
						3,716.75		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	11-1-05/150712		1900	00		152.15		
N20042 (note name change) Assurant Employee Benefits P.O. Box 806644-1 Kansas City, MO 64180-6644	10-21-054027912-1		0300	00		122.85		
N21016 Peninsula Library System 2471 Flores St. San Mateo, CA 94403	11-1-05/N21337		2700	01		75.00		

The claims listed above (totaling \$6,654.80) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

  
APPROVED BY

  
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/10/05  
REPORT NO 4811

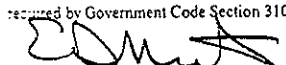
Agenda item 10  
Page 8 of 9

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/	Sub	Rept Cat	AMOUNT	A C's Use Only	
			Rev/	Obj/			Doc Number	SC
			BS Acct	Rev				
N23434 Sprint P.O. Box 54977 Los Angeles, CA 90054-0977	11-2-05/594682625		0700	01		65.02		
			0700	08		65.01		
						130.03		
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	10-31-05/7769		1800	00		67.88		
N27842 Shields Consulting Group Inc. 1536 36th Street Sacramento, CA 95816	10-7-05/0405-1		1900	00		1,031.80		
N28150 Blue Cross of California File 54630 Los Angeles, CA 90054-0630	12-1-05/0200511064660		0300	00		10,114.90		
N29298 Quinlan Publishing Group 23 Drydock Ave. Boston, MA 02210-2387	11-1-08/15935564		1800	00		194.60		
N29537 Machoskie & Associates 29 Crooked Stick Drive Newport Beach, CA 92660	10-31-05/81		1900	08		1,000.00		
N29760 Gary Bell c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb Nov 05		2700	01		31.40		
N29843 E.A.R Tel Teleconsulting 1316 Mauretania St Wilmington CA 90744	11-6-05/11812		1300	00		200.00		
CPS Human Resource Services 241 Lathrop Way Sacramento CA 95815	10-24-05/TNV301800		1900	00		993.00		
Moreland & Associates 201 Dove St Ste 680 Newport Beach CA 92660	11-1-05 Audit		1900	00		1,671.00		
Adirondack 31-01 Vernon Blvd Long Island City NY 11108	8-23-05/327211-01		1800	00		154.20		

The claims listed above (totaling \$15,588.81) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102

  
APPROVED BY

  
COUNTERSIGNED BY

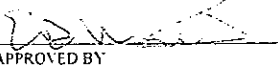
ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc	SC
							Number	
N03752P SBC/MCI Dept. LA 21461 Pasadena, CA 91185-1461	10-17-05/T4338021		0700	01		42.81		
	714-528-8236							
	10-17-05/T4338006		0700	00		165.52		
						208.33		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	11-8-05/69194205		1800	00		145.68		
	11-8-05/69144043		1800	00		-141.26		
						4.42		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	10-28-05/6819		1900	00		45.00		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	11-11-05/31336071		1800	00		85.03		
	11-11-05/313545821		1800	00		155.10		
						240.13		
N06808I Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	Postage refill		1803	00		600.00		
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	1115-05/A36758		1800	00		95.90		
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	11-15-05/010-19000-05435		0300	00		871.40		
N21533A Kelly Paper Company 288 Brea Canyon Road City of Industry, CA 91789	11-7-05/231063		1800	00		68.03		
N26874A David Moyle dba Moyle Design Group PO Box 65 Placentia, CA 92870 SSN 552-93-4993	11-17-05/0540		1900	00		350.00		
N27368A The Hartford Group Benefits 75 Remittance Drive, Ste. 1641 Chicago, IL 60675-1641	11-20-05/5182		0300	00		295.31		

The claims listed above (totaling \$2,778.52) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_





PLACENTIA LIBRARY DISTRICT  
Current Claims and Payroll  
November 28, 2005

TYPE	REPORT NUMBER	AMOUNT
Regular	4813	9,459.00
	4814	44,633.44
	4815	15,138.70
	4816	2,791.81
Subtotal for Regular		72,022.95
Payroll	12/7/2005	38,789.65
	12/21/2005	38,789.65
Subtotal for Payroll		77,579.30
TOTAL CURRENT CLAIMS & PAYROLL		149,602.25

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/28/05  
REPORT NO 4813

Agenda item 11  
Page 2 of 7

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/	Sub	Rept	AMOUNT	A C's Use Only	
			Rev/ BS Acct	Objt/ Rev			Cat	Doc Number
N03643A Recorded Books, LLC P.O. Box 64900 Baltimore, MD 21264-4900	10-25-05/2630106		2400	05		369.80		
	10-25-05/2649029		2400	05		7.49		
	9-21-05/2600868		2400	05		119.82		
						497.11		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	11-15-05/05-11-1459		1400	00		160.00		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92670-6198	Office Petty Cash Sep-Nov 05		0900	00		18.72		
			1800	00		5.84		
			2700	08		10.00		
						34.56		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92670-6198	Petty Cash Claims Sep-Nov 05		0900	00		42.19		
			0900	08		275.05		
			1000	00		40.02		
			1800	00		3,141.22		
			1800	08		685.35		
			1803	00		2.15		
			2400	00		6.00		
			2700	00		434.50		
			2700	01		795.20		
			2700	03		34.00		
			2700	08		30.00		
			4000	00		306.94		
						5,792.62		
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92670-4705	Travel Reimb Sep - Nov 05		2700	01		132.74		
N03828F Baker & Taylor Books 1205 Paysphere Circle Chicago, IL 60674	11-8-05/0001381108		2400	03		-47.90		
	6-23-05/4004822461		2400	03		47.90		
	11-14-05/0000040395		2400	03		-75.43		
	10-20-05/0000040260		2400	03		-53.88		
	10-25-05/4005122660		2400	03		15.57		
	10-25-05/4005122659		2400	03		40.58		
	10-14-05/4005058136		2400	03		1,062.01		
	10-14-05/4005049621		2400	03		112.91		
	10-14-05/4005049622		2400	03		1,159.20		
	10-14-05/4005057741		2400	03		21.55		
	10-14-05/4005057742		2400	03		19.15		
	10-14-05/4005057743		2400	03		98.53		
	10-14-05/4005112773		2400	03		16.88		
	10-14-05/4005112774		2400	03		69.96		
	10-14-05/4005112775		2400	03		207.32		
10-14-05/4005112776		2400	03		147.62			
					2,841.97			

The claims listed above (totaling \$9,459.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

9,459.00

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/28/05  
REPORT NO 4814

Agenda item 11  
Page 3 of 7

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	APPROVED CLAIMS		Rept Cat	AMOUNT	A C's Use Only		
			Objt/ Rev/	Sub Objt/ Rev/			Doc Number	SC	
			BS Acct						
N03842A Ingram Library Services P.O. Box 502779 St. Louis, MO 63150-2779	11-10-05/97647028		2400	01		21.42			
	11-10-05/97647027		2400	01		21.08			
	11-10-05/97647026		2400	01		18.28			
	11-10-05/97638371		2400	01		14.61			
	11-15-05/97725892		2400	01		30.71			
	11-15-05/97725891		2400	01		3.40			
	11-15-05/97725892		2400	01		117.75			
	11-8-05/97580223		2400	01		20.92			
	11-8-05/97580222		2400	01		40.49			
	11-8-05/97580221		2400	01		17.60			
	11-7-05/97568893		2400	01		40.68			
	11-7-05/97568892		2400	01		31.51			
	11-7-05/97568894		2400	01		71.49			
	11-7-05/97568895		2400	01		19.85			
	11-7-05/97568896		2400	01		21.33			
	11-2-05/97483293		2400	01		19.03			
	11-2-05/97483292		2400	01		51.43			
	11-2-05/97483291		2400	01		22.14			
	11-2-05/97483290		2400	01		17.09			
	10-27-05/97376034		2400	01		23.38			
	10-27-05/97376036		2400	01		18.12			
	10-31-05/97432948		2400	01		41.11			
	10-30-05/97408616		2400	01		30.30			
	10-27-05/97376035		2400	01		49.13			
	10-26-05/97355984		2400	01		36.51			
	10-26-05/97355983		2400	01		36.58			
	10-26-05/97355982		2400	01		48.50			
	10-26-05/97355981		2400	01		33.09			
	10-11-05/97055270		2400	01		138.98			
	10-11-05/97055269		2400	01		79.41			
	10-11-05/97055268		2400	01		55.24			
	10-17-05/97172184		2400	01		19.02			
	10-17-05/97172183		2400	01		51.36			
	10-17-05/97172182		2400	01		31.35			
	10-17-05/97172181		2400	01		33.05			
							1,325.94		
	N03845A Marshall Cavendish PO Box 2001 Tarrytown, NY 10591-9001	10-20-05/R710030		2400	01		125.82		
		10-14-05/R708881		2400	01		150.99		
							276.81		
	N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	11-10-05/2249381		1800	00		30.86		
N06573 (note new address) First American Trust 5 First American Way Santa Ana, CA 92707	Pension Contribution FYE 04-05		0200	00		42,992.55			
N06786 Katherine Matas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb Oct-Nov 05		2700	01		7.28			

The claims listed above (totaling \$44,633.44) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

44,633.44

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	APPROVED CLAIMS		Rept Cat	AMOUNT	A C's Use Only	
			Objt/ Rev/	Sub Objt/ Rev			Doc Number	SC
			BS Acct	Rev				
N09111B EBSCO Publishing P.O. Box 562 Ipswich, MA 01938	10-26-05/0271744		2400	04		7,610.79		
N22268 Midwest Tape PO Box 820 Holland OH 43528	10-4-05/1132945		2400	02		9.99		
	111-8-05/1148125		2400	02		97.97		
						107.96		
N24885A Signarama 5642 E La Palma Ste 108 Anaheim, CA 92807	10-11-05/10067		1800	00		63.46		
N25796A BWI (Book Wholesalers, Inc.) PO Box 91691 Chicago, IL 60693	10-10-05/2247113		2400	01		74.84		
	10-10-05/2247114		2400	01		402.00		
	10-17-05/2263671		2400	01		715.92		
	10-15-05/2265439		2400	01		170.84		
	10-15-05/2265440		2400	01		181.19		
	10-21-05/2271915		2400	01		341.20		
						1,885.99		
N25869 Image Concepts 911 Powell Court Costa Mesa, CA 92626	11-8-05/67810		1800	08		299.93		
N25939A Proquest Information and Learning 6216 Paysphere Circle Chicago, IL 60674	11-1-05/91188305		2400	03		4,225.00		
N26480 Harry A Senn 2555 E Chapman Ave Ste 407 Fullerton CA 92831 SSN:470-40-5004	Employee Training Nov 2005		1900	00		160.00	"2"	
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92670-6198	Travel Reimb CLA Conference		2700	01		107.64		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	11-9-05/25377		1000	00		437.34		
N27838 (note new address) BBC Audiobooks America POB ox 414190 Boston MA 02241-4190	10-25-05/220668		2400	05		22.46		
	10-19-05/219328		2400	05		218.13		
						240.59		

The claims listed above (totaling \$15,138.70) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_ COUNTERSIGNED BY \_\_\_\_\_ ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
			BS Acct				Doc Number	SC
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	11-16-05/000087		1300	00		115.50		
N29266 Audio Editions P.O. Box 6930 Auburn, CA 95604	10-31-05/914524		2400	05		84.04		
N29354 O.C.S. Output Control Software, Inc. 2319 Dunwin Dr., Unit #7 Mississauga, Ontario L5L 1A3	11-8-05/203302		1800	00		774.60		
N29645 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb Oct-Nov 05		2700	01		15.52		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	11-4-05/14319276		2400	01		154.09		
	10-20-05/14290384		2400	01		28.40		
	11-3-05/14315941		2400	01		56.80		
	10-18-05/14282168		2400	01		269.42		
	10-12-05/14275581		2400	01		154.09		
	10-19-05/14287988		2400	01		28.40		
	10-6-05/14265793		2400	01		28.40		
						719.60		
N30025 Random House Dept 0919 PO Box 120001 Dallas TX 75312-0919	10-14-05/1080552638		2400	05		216.40		
	10-24-05/1080564553		2400	05		78.80		
	10-28-05/1080639233		2400	05		38.00		
	11-2-05/1080645282		2400	05		81.20		
	11-11-05/1080701862		2400	05		148.00		
						562.40		
N30060 Books in Motion 9922 E Montgomery Suite 31 Spokane WA 99206	11--05/201820		2400	05		78.74		
Center Point Large Print 600 Brooks Rd PO Box 1 Thorndike ME 04986-0001	10-13-05/489755		2400	01		171.41		
N30586 HomeIn Magazine 19713 Yorba Linda Blvd Ste 135 Yorba Linda CA 92866	11-9-05/1391		1900	00		270.00		

The claims listed above (totaling \$2,791.81) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_



County of Orange  
**ELECTRONIC FUNDS TRANSFER**  
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@tcc.ocgov.com or Fax to: 834-2912

Please Pay \$ 38,789.65 on 12 | 7 | 05

Send To: Bank Name: Wells Fargo Bank  
ABA #: 121042882  
Account Name: Placentia Library District  
Account #: 2011939659  
Reference: Payroll #12

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director  
Name and Title  
714-528-1925 714-528-8236  
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						36,036.69	
707	707			200	00						2,752.96	
											<b>TOTAL PAYMENT</b>	
											38,789.65	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO												
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE	AUTHORIZED SIGNER	DATE	DEPUTY	DATE							

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p><b>Auditor-Controller Approvals:</b></p> <p><b>Claims &amp; Disbursing:</b></p> <p>Over Limit: _____ \$100,000 (1)      \$500,000 (2)      \$1,000,000 (3)</p> <p>Claims &amp; Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p><b>General Ledger Approvals:</b></p> <p>Cash &amp; Expense Budget: _____ Date _____ wrec</p>	<p><b>Transaction Reference</b></p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (IC): _____</p> <p>MW Transaction #: _____</p> <p><b>Treasurer-Tax Collector Information</b></p> <p>Released By / Ref # _____</p>



County of Orange  
**ELECTRONIC FUNDS TRANSFER**  
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 38,789.65 on 12 | 21 | 05

Send To: Bank Name: Wells Fargo Bank  
 ABA #: 121042882  
 Account Name: Placentia Library District  
 Account #: 2011939659  
 Reference: Payroll #13

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director  
Name and Title  
714-528-1925 714-528-8236  
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT   
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						36,036.69	
707	707			200	00						2,752.96	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	38,789.65
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER				DATE	DEPUTY		DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
<p><b>Auditor-Controller Approvals:</b></p> <p><b>Claims &amp; Disbursing:</b></p> <p>Over Limit: _____  <small>\$100,000 (1)      \$500,000 (2)      \$1,000,000 (3)</small></p> <p>Claims &amp; Disbursing Manager: _____</p> <p>Check Writing: _____</p> <p><b>General Ledger Approvals:</b></p> <p>Cash &amp; Expense Budget: _____ Date _____ wrec _____</p>	<p><b>Transaction Reference</b></p> <p>Automated Clearing House (CH): _____ Wire Transfer (WT): _____</p> <p>Automated Clearing House (IC): _____</p> <p>MW Transaction #: _____</p> <p><b>Treasurer-Tax Collector Information</b></p> <p>Released By / Ref # _____</p>





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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director  
**SUBJECT:** Cash Flow Analysis  
**DATE:** November 28, 2005

**BACKGROUND:**

The Cash Flow Analysis for the General Fund for Fiscal Year 2005-2006 is Attachment A.

The Property Tax Apportionment Schedule for Fiscal Year 2005-2006 is Attachment B.

I am recommending that no funds be transferred at this time.

**RECOMMENDATION:**

Receive & File the Cash Flow Analysis for Fiscal Year 2005-2006 through November 28, 2005.



Placentia Library District  
FY2005-2006 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/05		Beginning Balance			837,101.17
06/15/05		Payroll #1 to wire Jul 6, 2005		38,789.65	798,311.52
06/15/05		Payroll #2 to wire Jul 20, 2005		38,789.65	759,521.87
06/23/05	4763	General by Library Director		17,273.63	742,248.24
06/23/05	4764	General by Library Director		14,800.99	727,447.25
07/02/05	4765	General by Library Director		2,664.61	724,782.64
07/09/05	4766	General by Library Director		3,332.72	721,449.92
07/09/05	4767	General by Library Director		908.95	720,540.97
07/11/05		Adjustment for FY2004-05, Claim 4749		16,745.00	703,795.97
07/14/05	4768	General by Library Director		19,790.44	684,005.53
07/14/05		6230-01: Prior Secured #8	16,231.99	40.58	700,196.94
07/14/05		6280-01: Supplemental paid 1984	1.66		700,198.60
07/14/05		6280-01: Supplemental paid 1985+	15,666.44		715,865.04
07/14/05		6300: Delinquent supplemental	1,417.30		717,282.34
07/14/05		6300: Delinquent supplemental penalties	327.44		717,609.78
07/18/05	4769	General by 3 Trustee signatures		6,791.36	710,818.42
07/18/05	4770	General by 3 Trustee signatures		4,356.11	706,462.31
07/18/05	4771	General by 3 Trustee signatures		3,370.23	703,092.08
07/18/05	4772	General by 3 Trustee signatures		4,371.76	698,720.32
07/18/05		Payroll #3 to wire Aug 3, 2005		38,789.65	659,930.67
08/16/03	4783	General by 3 Trustee signatures		1,027.90	658,902.77
07/18/05		Payroll #4 to wire Aug 17, 2005		38,789.65	620,113.12
07/18/05		Payroll #5 to wire Aug 31, 2005		38,789.65	581,323.47
07/18/05		6230-04: Teeter apportionment	15,295.19		596,618.66
07/20/05		6610: OC Interest Administrative Fee, June		90.01	596,528.65
07/21/05		6610-00: Interest Bank of the West	9.52		596,538.17
07/21/05		7670-00: Library Fines & Fees	5,529.17		602,067.34
07/21/05		7670-01: Library Passport Revenue	16,317.06		618,384.40
07/21/05		6610: OC Interest Administrative Fee, June		(90.01)	618,474.41
07/21/05	4773	General by Library Director (single signature)		1,307.01	617,167.40
07/21/05	4774	General by Library Director (single signature)		1,961.07	615,206.33
07/28/05	4775	General by Wood (single signature)		2,139.11	613,067.22
07/28/05	4776	General by Wood (single signature)		4,915.50	608,151.72
08/04/05		OCA refused to correct adjustment for FY2004-05, Claim 4729	16,745.00		624,896.72
08/04/05	4777	General by DeVecchio (single signature)		1,603.59	623,293.13
08/04/05	4778	General by Library Director & DeVecchio		5,276.46	618,016.67
08/04/05	4779	General by DeVecchio (single signature)		4,643.87	613,372.80
08/10/05		6300: Supplemental #1	2,397.64		615,770.44
08/15/05	4780	General by 3 Trustee signatures		18,667.81	597,102.63
08/15/05	4781	General by 3 Trustee signatures		4,763.48	592,339.15
08/15/05	4782	General by 3 Trustee signatures		1,869.28	590,469.87
08/15/05		Payroll #6 to wire Sep 14, 2005		38,789.65	551,680.22
08/15/05		Payroll #7 to wire Sep 28, 2006		38,789.65	512,890.57
08/16/05		6610: Orange County Investment Pool interest, Jul	2,221.76	78.45	515,033.88
08/18/05	4784	General by Library Director & DeVecchio		1,529.34	513,504.54
08/18/05	4785	General by Library Director & DeVecchio		2,039.04	511,465.50
08/18/05		6610-00: Bank of the West interest	9.09		511,474.59

Placentia Library District  
FY2005-2006 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
08/18/05		7670-00: Library Revenue, Aug	3,265.41		514,740.00
08/18/05		7670-01: Library Passport Revenue, Aug	7,868.97		522,608.97
08/25/05	4786	General by Library Director & DeVecchio		2,435.55	520,173.42
08/25/05	4787	General by Library Director & DeVecchio		6,226.56	513,946.86
09/01/05	4788	General by Library Director & Escobosa		2,256.88	511,689.98
09/01/05	4789	General by Library Director & Escobosa		9,929.71	501,760.27
09/08/05	4790	General by Library Director & Shkoler		3,896.71	497,863.56
09/08/05	4791	General by Library Director & Shkoler		15,614.74	482,248.82
09/19/05	4792	General by 3 Trustee signatures		19,718.54	462,530.28
09/19/05	4793	General by 3 Trustee signatures		2,754.55	459,775.73
09/19/05	4794	General by 3 Trustee signatures		4,141.45	455,634.28
09/19/05	4795	General by 3 Trustee signatures		1,613.71	454,020.57
09/19/05	4796	General by 3 Trustee signatures		1,506.17	452,514.40
09/19/05		Payroll #8 to wire Oct.12, 2006		38,789.65	413,724.75
09/19/05		Payroll #9 to wire Oct 26, 2006		38,789.65	374,935.10
09/22/05	4797	General by Library Director & Turner		1,870.00	373,065.10
09/22/05		6220: Unsecured	54,632.83	136.58	427,561.35
09/22/05		6280: Supplemental #2	9,954.14		437,515.49
09/26/05		6610-00: Bank of the West interest	8.36		437,523.85
09/26/05		7670-00: Library Revenue, Sep	4,339.26		441,863.11
09/26/05		7670-01: Library Passport Revenue, Sep	7,441.65		449,304.76
09/26/05		6970-00: State Library Interlibrary Loan	5,729.17		455,033.93
09/26/05		6970-02: State Library CA Literacy Campaign	30,000.00		485,033.93
09/26/05		6970-05: State Library Project Grants, Staff Education	21,885.00		506,918.93
09/27/05		6610: Orange County Investment Pool interest, Aug	1,987.40	67.92	508,838.41
10/06/05	4798	General by Library Director & Escobosa		6,407.63	502,430.78
10/06/05	4799	General by Library Director & Escobosa & Shkoler		5,574.99	496,855.79
10/06/05	4800	General by Library Director & Shkoler		11,293.81	485,561.98
10/12/05		6280: Supplemental #3	4,050.18		489,612.16
10/17/05	4801	General by 3 Trustee signatures		18,361.32	471,250.84
10/17/05	4802	General by 3 Trustee signatures		3,073.23	468,177.61
10/17/05	4803	General by 3 Trustee signatures		17,178.84	450,998.77
10/17/05	4804	General by 3 Trustee signatures		2,802.50	448,196.27
10/17/05		Payroll #10 to wire Nov 9, 2006		38,789.65	409,406.62
10/17/05		Payroll #11 to wire Oct 26, 2006		38,789.65	370,616.97
10/19/05		6610: Orange County Investment Pool interest, Sep	1,684.33	55.79	372,245.51
10/24/05	4805	General by Library Director & DeVecchio		8,120.33	364,125.18
10/24/05	4806	General by Library Director & DeVecchio		5,113.15	359,012.03
10/24/05		6610-00: Bank of the West interest	27.67		359,039.70
10/24/05		6970-03: State Library Family Literacy	8,514.00		367,553.70
10/24/05		6970-06: State Mandated Claims Reimbursement	8,000.00		375,553.70
10/24/05		7670-00: Library Revenue, Oct	14,859.91		390,413.61
10/24/05		7670-01: Library Passport Revenue, Oct	16,631.59		407,045.20
11/01/05	4807	General by 3 Trustee signatures		2,911.63	404,133.57
11/01/05	4808	General by Library Director & Turner		1,646.79	402,486.78
11/10/05	4809	General by Library Director & Escobosa		8,312.11	394,174.67
11/10/05	4810	General by Library Director & Escobosa		6,654.80	387,519.87

Placentia Library District  
FY2005-2006 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
11/10/05	4811	General by Library Director & Escobosa		15,588.81	371,931.06
11/17/05	4812	General by Library Director & pending		2,778.52	369,152.54
11/28/05	4813	General by 3 Trustee signatures		9,459.00	359,693.54
11/28/05	4814	General by 3 Trustee signatures		44,633.44	315,060.10
11/28/05	4815	General by 3 Trustee signatures		15,138.70	299,921.40
11/28/05	4816	General by 3 Trustee signatures		2,791.81	297,129.59
11/28/05		Payroll #12 to wire Dec 7, 2006		38,789.65	258,339.94
11/28/05		Payroll #13 to wire Dec 21, 2006		38,789.65	219,550.29
					219,550.29



Home > Property Tax Accounting

## Property Tax Accounting

[Apportionment Schedule Letter]

### Property Tax Apportionments Fiscal Year 2005-2006

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
Pr Yr Sec & Penalties Non Teeter 1	8/10/2005	8/11/2005	July	
Supplemental 1	8/10/2005	8/11/2005	Collections for July	
Pr Yr Sec & Penalties Non Teeter 2	9/14/2005	9/15/2005	August	
Unsecured 1	9/22/2005	9/23/2005	Collections at 08-31-2005	80% - 85%
Supplemental 2	9/22/2005	9/23/2005	Collections for August	
Pr Yr Sec & Penalties Non Teeter 3	10/12/2005	10/13/2005	September	
Supplemental 3	10/12/2005	10/13/2005	Collections for September	
Pr Yr Sec & Penalties Non Teeter 4	11/16/2005	11/17/2005	October	
Supplemental 4	11/16/2005	11/17/2005	Collections for October	
Secured # 1	11/22/2005	11/23/2005	Collections at 11-10-2005	7% - 10%
H/O Propert Tax Relief 1	12/8/2005	12/9/2005		15%
Secured # 2	12/8/2005	12/9/2005	Collections at 12-02-2005	14% - 20%
Pr Yr Sec & Penalties Non Teeter 5	12/14/2005	12/15/2005	November	
Secured # 3	12/20/2005	12/21/2005	Collections at 12-09-2005	20% - 25%
Supplemental 5	12/20/2005	12/21/2005	Collections for November	
ERAF 1 - Non-Schools	1/3/2006	1/4/2006	For Non-schools	\$182 million + growth
Sales & Use Tax Compensation 1	1/5/2006	1/6/2006	Cities and County only	50%
Sales Tax In-Lieu of VLF/VLF Swap 1	1/5/2006	1/6/2006	Cities and County only	50%
H/O Property Tax Relief 2	1/10/2006	1/11/2006		35%
Pr Yr Sec & Penalties Non Teeter 6	1/11/2006	1/12/2006	December	
Secured # 4	1/19/2006	1/20/2006	Collections at 01-13-2006	3% - 7%
Unsecured 2	1/19/2006	1/20/2006	Collections at 12-31-2005	5% - 8%
Supplemental 6	1/19/2006	1/20/2006	Collections for December	
State-Assessed Public Utility 1	1/26/2006	1/27/2006	1 <sup>st</sup> Installment Collections	49% - 50%
Pr Yr Sec & Penalties Non Teeter 7	2/15/2006	2/16/2006	January	
Supplemental 7	2/15/2006	2/16/2006	Collections for January	
Pr Yr Sec & Penalties Non Teeter 8	3/15/2006	3/16/2006	February	
Secured # 5	3/20/2006	3/21/2006	Collections at 03-10-	5% - 7%

*upcoming period*

2006				
Supplemental 8	3/20/2006	3/21/2006	Collections for February	
Pr Yr Sec & Penalties Non Teeter 9	4/12/2006	4/13/2006	March	
Secured # 6	4/20/2006	4/21/2006	Collections at 04-7- 2006	15% - 20%
Supplemental 9	4/20/2006	4/21/2006	Collections for March	
ERAF 2- Schools	4/25/2006	4/26/2006	For Schools	\$102 million + growth
ERAF 3- Non-Schools	5/1/2006	5/2/2006	For Non-schools	\$182 million + growth
Sales & Use Tax Compensation 2	5/4/2006	5/5/2006	Cities and County only	50%
Sales Tax In-Lieu of VLF/VLF Swap 2	5/4/2006	5/5/2006	Cities and County only	50%
Pr Yr Sec & Penalties Non Teeter 10	5/10/2006	5/11/2006	April	
H/O Property Tax Relief 3	5/10/2006	5/11/2006		35%
Secured # 7	5/18/2006	5/19/2006	Collections at 05-12- 2006	10% - 15%
Supplemental 10	5/18/2006	5/19/2006	Collections for April	
State-Assessed Public Utility 2	5/25/2006	5/26/2006	2 <sup>nd</sup> installment Collections	49% - 50%
ERAF 4 - Schools	5/25/2006	5/26/2006	For Schools	RDA tax shift, \$21.6 million
H/O Property Tax Relief 4	6/8/2006	6/9/2006		15%
ERAF 5 - Schools	6/8/2006	6/9/2006	For Schools	\$52 million + growth
Pr Yr Sec & Penalties Non Teeter 11	6/14/2006	6/15/2006	May	
Unsecured Final	6/20/2006	6/21/2006	Collections at 05-31- 2006	2% - 5%
Supplemental 11	6/20/2006	6/21/2006	Collections for May	
Delq. PY Unsecured	6/20/2006	6/21/2006	06-01-05 through 05- 31-06 Collections	
ERAF 6 - Schools	6/29/2006	6/30/2006	For Schools	Balance in Fund
Secured - Final	7/13/2006	7/14/2006	Final Collections at Year-end	1% - 2%
Pr Yr Sec & Penalties Non Teeter 12	7/13/2006	7/14/2006	June	
Supplemental 12	7/13/2006	7/14/2006	Collections for June	
Delq. PY Suppl. Taxes & Penalties:	7/13/2006	7/14/2006	07-01-05 through 06- 30-06 Collections	
Teeter Plan	7/18/2006	7/19/2006	Actual Final Delinquencies	1% - 3%

[Apportionment Schedule Letter]

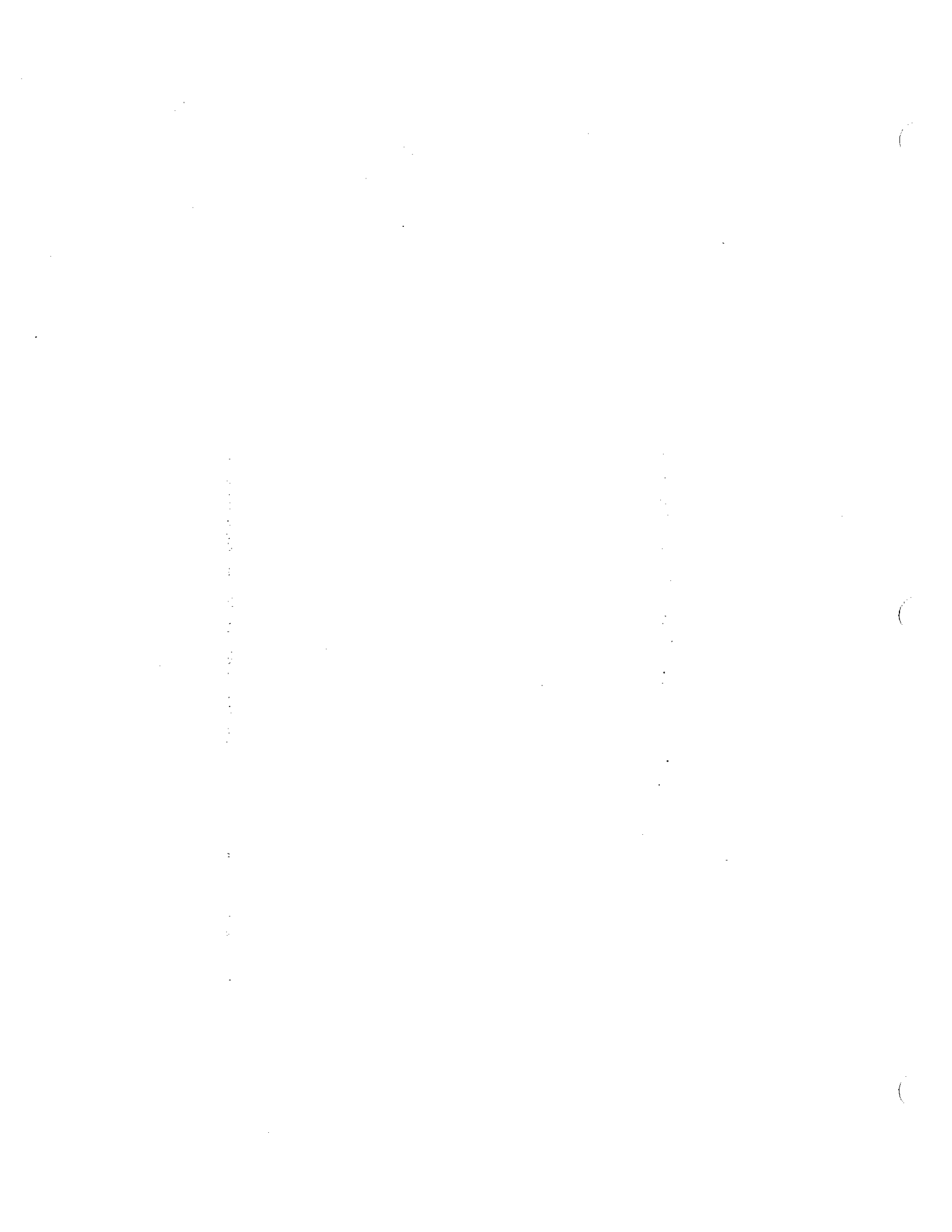
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**Fund Balance Report**  
**Post-Petition Balances (B/S Account 8010 - Cash)**  
 November 28, 2005

	Fiscal Year 2005-2006						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87	
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87	
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06	
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30	
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47	
11/30/05						0.00	0.00	
12/31/05						0.00	0.00	
01/31/06						0.00	0.00	
02/28/06						0.00	0.00	
03/31/06						0.00	0.00	
04/30/06						0.00	0.00	
05/31/06						0.00	0.00	
06/30/06						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

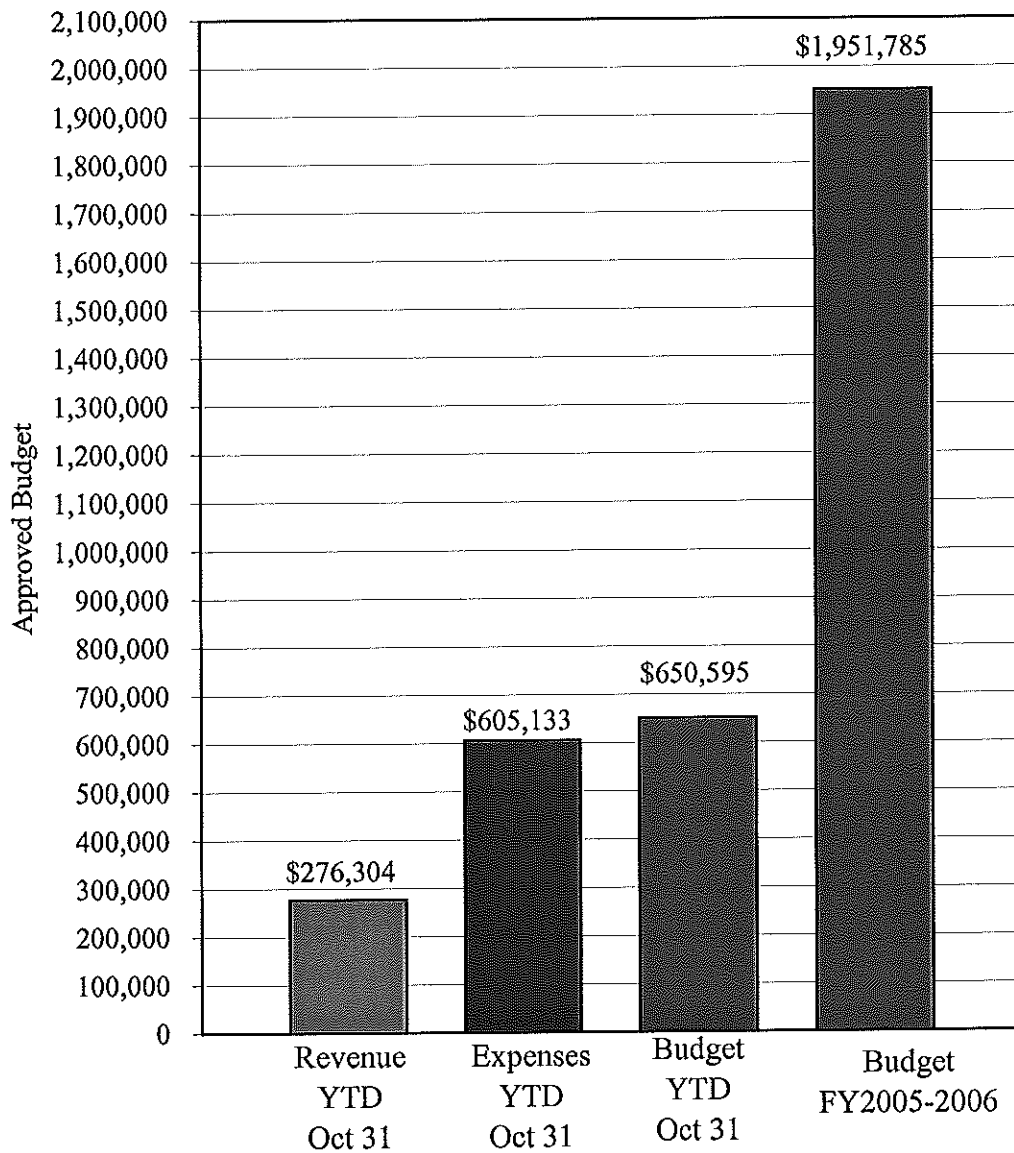
	Fiscal Year 2004-2005						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
06/30/04	120,216.46	10,168.91	162,185.96	707,872.67	9,922.64	1,010,366.64	302,493.97	
07/31/04	120,332.88	10,178.76	162,343.02	657,770.13	9,932.25	960,557.04	302,786.91	
08/31/04	120,450.85	10,188.74	162,502.17	531,470.57	9,941.98	834,554.31	303,083.74	
09/30/04	120,739.55	10,213.16	162,891.67	459,788.59	9,965.81	763,598.78	303,810.19	
10/31/04	120,896.28	10,226.42	163,103.11	447,074.31	9,978.75	751,278.87	304,204.56	
11/30/04	120,883.45	10,225.33	163,085.79	474,439.99	9,977.69	778,612.25	304,172.26	
12/31/04	121,058.44	10,240.13	163,321.88	760,018.61	9,992.13	1,064,631.19	304,612.58	
01/31/05	121,244.85	10,255.90	163,573.36	741,355.45	10,007.52	1,046,437.08	305,081.63	
02/28/05	121,456.53	10,273.81	163,858.93	700,519.23	10,024.99	1,006,133.49	305,614.26	
03/31/05	121,679.20	10,292.64	164,159.33	664,264.14	10,043.37	970,438.68	306,174.54	
04/30/05	121,930.13	10,313.85	164,159.33	907,923.87	10,064.08	1,214,391.26	306,467.39	
05/31/05	122,177.95	10,334.81	164,832.20	1,011,076.12	10,084.54	1,318,505.62	307,429.50	
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



# PLACENTIA LIBRARY DISTRICT

## Fiscal Year 2005 - 2006

### General Fund Cash Flow



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PLACENTIA LIBRARY DISTRICT  
REVENUE REPORT FOR FUND 707

(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 2005	FY2004-2005 OCT 2004	FY2005-2006 % EXP BUD
6210-00	Prop. Taxes - current secured	1,333,163.00	0.00	13,489.99	0.00	0.00	0.00%
6210-01	Public Utility	22,500.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	12,500.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - CURRENT SECURED	1,368,163.00	0.00	13,489.99	0.00	0.00	0.00%
6220	PROP. TAXES - CURRENT UNSECURED	61,000.00	54,632.83	53,829.90	0.00	0.00	89.56%
6230-00	Prop. Taxes - Prior Secured	13,000.00	16,231.99	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	0.00	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	15,295.19	12,766.29	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	13,000.00	31,527.18	12,766.29	0.00	0.00	242.52%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	4,000.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	58,000.00	32,070.06	18,964.03	4,050.18	3,337.05	55.29%
6280-01	Final supplemental for prior years	0.00	0.00	3,269.35	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRET	58,000.00	32,070.06	22,233.38	4,050.18	3,337.05	55.29%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	1,400.00	1,744.74	2,035.01	0.00	0.00	124.62%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,506,313.00	119,974.81	104,354.57	4,050.18	3,337.05	7.96%

REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 2005	FY2004-2005 OCT 2004	FY2005-2006 % EXP BUD
6610-00	Interest	10,000.00	5,948.13	2,398.95	1,712.00	735.10	59.48%
6610-01/02	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	10,000.00	5,948.13	2,398.95	1,712.00	735.10	59.48%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	14,000.00	11,258.34	5,214.15	0.00	1,496.30	80.42%
6970-01	State - CA Foundation Funds	21,402.00	16,317.06	0.00	0.00	0.00	
6970-02	State - CA Literacy Campaign	58,000.00	30,000.00	30,000.00	0.00	30,000.00	51.72%
6970-03	State - Family Literacy	0.00	8,514.00	0.00	8,514.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	70,000.00	21,885.00	8,520.00	0.00	8,520.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	70.00	8,000.00	0.00	8,000.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	163,472.00	95,974.40	43,734.15	16,514.00	40,016.30	58.71%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	30,000.00	22,464.58	9,609.36	14,859.91	4,289.04	74.88%
7670-01	Local Revenue -- Passport	210,000.00	31,942.21	51,315.42	16,631.59	16,506.55	15.21%
7670-02 & 56	Local Revenue -- Non-Gov't. Grants & Gifts	15,000.00	0.00	2,000.00	0.00	2,000.00	
	TOTAL LOCAL REVENUE	255,000.00	54,406.79	62,924.78	31,491.50	22,795.59	21.34%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,951,785.00	276,304.13	213,412.45	53,767.68	66,884.04	14.16%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 05	FY2004-2005 OCT 04	FY2005-2006 % EXP BUD
0100	Salaries & Wages	927,954	320,434.87	205,442.27	72,073.38	87,417.65	34.55%
0200	Retirement (Social Security & Pension Contribution)	126,197	24,776.64	16,067.24	5,505.92	7,119.84	19.63%
	Health & Life Insurance/Blue Shield CA	111,128	34,610.18	16,624.55	8,491.54	5,952.75	31.14%
	Long Term Disability/Hartford	4,780	1,162.77	563.39	295.31	0.00	24.33%
	Life Insurance/Fortis & Protective Life/Assurant	2,721	513.99	226.80	122.85	113.40	18.89%
	Vision Service Plan/VSP	2,501	961.52	613.31	240.60	208.00	38.45%
	Dental/Ameritas	8,006	3,260.50	1,942.50	902.70	647.50	40.73%
0300	Total Employee Insurance	129,136	40,508.96	19,970.55	10,053.00	6,921.65	31.37%
0310	Unemployment Insurance	-	217.00	358.00	217.00	358.00	
0350	Workers Compensation - General	11,000	2,690.00	2,319.00	0.00	0.00	24.45%
	<b>TOTAL SALARIES &amp; EMPLOYEE BENEFITS</b>	<b>1,194,287</b>	<b>388,627.47</b>	<b>244,157.06</b>	<b>87,849.30</b>	<b>101,817.14</b>	<b>32.54%</b>
0700-00	Communications - Telephone	3,000	522.17	831.97	55.96	352.21	17.41%
0700-01	Communications - Modem/Fax	8,400	2,504.29	2,357.49	523.40	1,039.35	29.81%
0700-02	Communications - Internet/Database	-	0.00	0.00	0.00	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	2,700	1,077.50	646.50	431.00	215.50	39.91%
0700-07	Communications - ELLI Grant	-	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	420.90	322.93	166.94	122.69	30.06%
	Total Communications	15,500	4,524.86	4,158.89	1,177.30	1,729.75	29.19%
0900-00	Food - General Fund	600	97.63	262.24	28.76	70.22	16.27%
0900-07	Food - ELLI Grant	-	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	500	13.04	30.17	0.00	6.44	2.61%
0090-09	Food - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Food	1,100	110.67	292.41	28.76	76.66	10.06%
1000-00	Household Expense	5,000	6,595.88	2,119.84	178.99	611.66	131.92%
1100-00	Insurance - Liability	12,000	12,281.93	11,126.77	0.00	0.00	102.35%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 05	FY2004-2005 OCT 04	FY2005-2006 % EXP BUD
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	983.50	580.00	(5,126.50)	470.00	19.67%
1300-01	Maintenance of Equipment - General Fund (Computer)	25,000	6,000.00	6,500.00	6,000.00	0.00	24.00%
1300-07	Maintenance of Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	0.00%
1300-08	Maintenance of Equipment - Adult Literacy	500	0.00	0.00	0.00	0.00	0.00%
1300-09	Maintenance of Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	0.00%
	Total Maintenance of Equipment	30,500	6,983.50	7,080.00	873.50	470.00	22.90%
	HVAC	7,500	2,141.10	1,094.14	1,055.91	723.76	28.55%
	Carpet Cleaning	2,750	0.00	2,200.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	27,500	7,113.52	6,123.43	3,405.30	1,830.00	25.87%
	Plumbing	3,000	1,804.87	462.66	112.75	0.00	60.16%
	Electrical	4,000	0.00	1,004.73	0.00	0.00	0.00%
	Cleaning Service	16,000	5,200.00	3,500.00	1,300.00	1,300.00	32.50%
	Locksmith	1,000	76.50	60.89	0.00	0.00	7.65%
	Other (Includes Fire Alarm & Extinguishers)	5,000	1,026.14	1,158.26	36.03	78.20	20.52%
1400-00	Total Maintenance of Building & Grounds	66,750	17,362.13	15,604.11	5,909.99	3,931.96	26.01%
1600-00	Memberships - General Fund	3,750	235.00	40.00	120.00	40.00	6.27%
1600-07	Memberships - ELLI Grant	-	0.00	0.00	0.00	0.00	0.00%
1600-08	Memberships - Adult Literacy	1,000	0.00	115.00	0.00	0.00	0.00%
1600-09	Memberships - Families for Literacy	-	0.00	0.00	0.00	0.00	0.00%
	Total Memberships	4,750	235.00	155.00	120.00	40.00	4.95%
1700-00	Miscellaneous Expense - General Fund	7,740	0.00	0.00	0.00	0.00	0.00%
1700-07	Miscellaneous Expense - ELLI Grant	-	0.00	0.00	0.00	0.00	0.00%
1700-08	Miscellaneous Expense - Adult Literacy	22,953	0.00	0.00	0.00	0.00	0.00%
1700-09	Miscellaneous Expense - Families for Literacy	-	0.00	0.00	0.00	0.00	0.00%
	Total Miscellaneous Expense	30,693	0.00	0.00	0.00	0.00	0.00%



PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 05	FY2004-2005 OCT 04	FY2005-2006 % EXP BUD
1800-00	Library Supplies	15,000	11,694.05	9,073.61	3,057.25	332.92	77.96%
	Printing	13,000	3,633.54	2,773.79	938.13	861.26	27.95%
	EZ Copy - copy cards for sale to patrons	-	0.00	0.00	0.00	0.00	
	Publications	1,100	379.00	37.79	217.00	0.00	34.45%
	Paper	700	355.52	267.73	0.00	180.56	50.79%
	Drinking Water Service	350	91.50	88.50	0.00	29.50	26.14%
	Other Office Supplies	15,000	10,804.91	5,180.93	4,984.57	1,889.29	72.03%
	Total Office Supply Expense - General Fund	45,150	26,958.52	17,422.35	9,196.95	3,293.53	59.71%
1800-07	ELLI Grant Supply Expense	-	0.00	0.00	0.00	0.00	
1803-00	Printing	2,000	333.57	1,712.25	333.57	0.00	16.68%
	Publications	2,500	0.00	0.00	0.00	0.00	0.00%
	Paper	-	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	1,708.22	161.19	222.27	145.44	170.82%
	Total Adult Literacy Office Supply Expense	5,500	2,041.79	1,873.44	555.84	145.44	37.12%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	52,650	29,000.31	19,295.79	9,752.79	3,438.97	55.08%
1803-00	Postage Expense - General Fund	6,000	1,801.81	1,000.00	606.08	0.00	30.03%
1803-01	Postage Expense - LSCA II Grant	-	0.00	0.00	0.00	0.00	0.00%
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	-	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,100	1,801.81	1,000.00	606.08	0.00	29.54%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 05	FY2004-2005 OCT 04	FY2005-2006 % EXP BUD
	Care Resources (Employee Assistance)	420	140.00	105.00	35.00	35.00	33.33%
	Pension Contribution & Operating Expenses	7,000	4,695.05	3,000.12	1,572.38	0.00	67.07%
	Anaheim Consortium Automated Library System	35,000	645.96	646.06	0.00	0.00	1.85%
	Library Board Consultants & Legal	5,000	4,800.00	3,449.95	0.00	0.00	96.00%
	Clipping Service	600	135.00	126.00	135.00	42.00	22.50%
	Interest Allocation & Tax Collection Charges by Orange County	9,800	1,000.00	1,033.72	0.00	0.00	10.20%
	Advertising (Including WEB Site)	2,500	1,175.00	944.70	525.00	490.00	47.00%
	Medical Exams	1,500	1,195.50	499.50	462.50	499.50	79.70%
	Collection Services - Accounts Receivable	2,800	250.60	605.44	71.60	37.00	8.95%
	Audit & Accounting Services	10,000	1,000.00	1,330.00	0.00	1,330.00	10.00%
	Payroll Preparation	4,000	1,614.39	831.59	685.91	320.07	40.36%
	Election Expenses	-	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller)	14,500	23,071.09	8,514.74	18,882.34	3,505.69	159.11%
1900-00	Total Specialized Services - General Fund	96,620	39,722.59	21,086.82	22,369.73	6,259.26	41.11%
1900-01	Specialized Services - Spanish Literacy	3,000	0.00	0.00	0.00	0.00	0.00%
1900-07	Specialized Services - ELLJ Grant	-	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	9,000	3,150.00	41.48	0.00	0.00	35.00%
1900-09	Specialized Services - Families for Literacy	-	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	136.58	134.57	0.00	134.57	0.91%
	Total Specialized Services	123,620	43,009.17	21,262.87	22,369.73	6,393.83	34.79%
1912-00	Investment Administrative fees for Orange County	700	242.74	140.60	55.79	66.55	34.68%
2000-00	Legal Notices - General Fund	1,000	0.00	200.25	0.00	0.00	0.00%
2000-01	Legal Notices - LSCA II Grant	-	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	0.00	200.25	0.00	0.00	0.00%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 05	FY2004-2005 OCT 04	FY2005-2006 % EXP BUD
2100-00	Rents/Leases-Equipment	700	166.09	198.42	0.00	32.33	23.73%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	14,089.60	29,136.37	7,044.80	22,091.57	13.42%
2300-00	Small Tools/Instruments	-	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	-	26.47	1,010.45	26.47	1,010.45	
2400-01	Special Department Expense- Books	184,435	29,451.41	5,907.88	15,203.33	0.00	
2400-02	Special Department Expense - Video		1,123.31	2,872.32	578.09	0.00	
2400-03	Special Department Expense - Electronic		(16,360.00)	5,881.25	(16,360.00)	0.00	
2400-04	Special Department Expense - Periodicals		1,931.02	523.74	931.94	0.00	
2400-05	Special Department Expense - Audio		8,321.54	0.00	7,218.95	0.00	
2400-07	Special Department Expense - ELLJ Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	5,138.31	428.20	3,859.72	0.00	256.92%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	186,435	29,632.06	16,623.84	11,458.50	1,010.45	15.89%
2600-00	Transportation/Travel - General	-	0.00	0.00	0.00	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	7,500	0.00	75.20	0.00	75.20	0.00%
2700-01	Transportation/Travel - Meetings, Staff Local	4,500	5,893.56	1,021.27	1,229.07	563.08	130.97%
2700-02	Transportation/Travel - Meetings, Board Out of Town	1,500	0.00	98.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750	712.00	31.31	619.00	0.00	94.93%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	-	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLJ Grant	1,000	0.00	0.00	0.00	0.00	0.00%
2700-08	Transportation/Travel - Meetings - Adult Literacy	-	364.93	418.40	322.93	373.40	
2700-09	Transportation/Travel - Meetings - Families for Literacy	-	0.00	25.00	0.00	0.00	
	Total Transportation/Travel - Meetings	15,250	6,970.49	1,669.18	2,171.00	1,011.68	45.71%
	Electricity	60,000	21,749.14	15,244.46	10,989.91	5,250.20	36.25%
	Gas	8,500	1,241.03	424.43	291.00	86.96	14.60%
	Water	4,250	1,985.62	904.13	643.89	0.00	46.72%
2800-00	Total Utilities	72,750	24,975.79	16,573.02	11,924.80	5,337.16	34.33%
	TOTAL SUPPLIES & SERVICES	730,498	197,982.03	146,637.36	73,672.03	46,242.57	27.10%

PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 28, 2005

OBJECT CODE	DESCRIPTION	FY2005-2006 BUDGETED	FY2005-2006 YTD	FY2004-2005 YTD	FY2005-2006 OCT 05	FY2004-2005 OCT 04	FY2005-2006 % EXP BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	7,000	3,829.12	0.00	3,829.12	0.00	54.70%
4000-00	Equipment - General Fund	20,000	10,146.62	5,426.30	2,452.38	0.00	50.75%
4000-07	Equipment - ELLI Grant	-	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	-	4,547.76	0.00	4,547.76	0.00	
4000-09	Equipment - Families for Literacy	-	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	-	0.00	0.00	0.00	0.00	
	Total Equipment	20,000	14,694.38	5,426.30	7,000.14	0.00	73.47%
4200-00	Structures/Improvements	-	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	20,000	14,694.38	5,426.30	7,000.14	0.00	73.47%
5200	PROVISION FOR CONTINGENCIES	-	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	-	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	1,951,785	605,133.00	396,220.72	172,350.59	148,059.71	31.00%
	Spanish Literacy Summary Object Code line 117 01	3,000	0	0	0	0	0.00%
	ELLI Grant Summary Object Code 07	1,000	0	0	0	0	0.00%
	CLC Summary Object Code 08	42,953	15,677	3,230	9,453	648	36.50%
	FFL Grant Summary Object Code 09	2,000	0	25	0	0	0.00%
	TOTAL LITERACY (Excluding Personnel)	46,953	15,676.73	3,255	9,453	648	33.39%

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11/22/05  
Accrual Basis

**Placentia Library District**  
**Balance Sheet**  
As of October 31, 2005

	<u>Oct 31, 05</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
County Exempt - Checking	5,105.45
County Exempt - Savings	9,408.47
General Fund - Checking	7,106.63
General Fund - Savings	9,906.83
Literacy Fund - Savings	11,067.93
Payroll Checking - Wells Fargo	66,370.59
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
<b>Total Payroll Checking (CDs)</b>	<u>43,661.34</u>
<b>Total Checking/Savings</b>	<u>152,627.24</u>
<b>Total Current Assets</b>	<u>152,627.24</u>
<b>TOTAL ASSETS</b>	<u><u>152,627.24</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Retained Earnings	41,406.99
Total Capital	68,808.81
Net Income	42,411.44
<b>Total Equity</b>	<u>152,627.24</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>152,627.24</u></u>

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**Placentia Library District  
Profit & Loss by Class**

11/22/05

July through October 2005

Accrual Basis

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
<b>Income</b>					
COE Directors Fund (Friends)	1,000.00	0.00	0.00	0.00	1,000.00
COE Interest	14.58	0.00	0.00	0.00	14.58
COE Life Insur Supimt(EDM)	179.46	0.00	0.00	0.00	179.46
COE Meeting Room Income	2,355.00	0.00	0.00	0.00	2,355.00
COE Passport Chck Reimbursement	19,962.84	0.00	0.00	0.00	19,962.84
COE Staff Appreciation Reimb	100.00	0.00	0.00	0.00	100.00
COE Storytime (Friends)	50.00	0.00	0.00	0.00	50.00
COE Test Proctoring Income	365.00	0.00	0.00	0.00	365.00
GF Bankcard Deposit	0.00	35,438.13	0.00	0.00	35,438.13
GF Cash Register - Audio Visual	0.00	6.00	0.00	0.00	6.00
GF Cash Register - Childrens	0.00	215.00	0.00	0.00	215.00
GF Cash Register - Copy/Debit	0.00	1,691.65	0.00	0.00	1,691.65
GF Cash Register - Fines	0.00	5,311.79	0.00	0.00	5,311.79
GF Cash Register - Lost Items	0.00	959.42	0.00	0.00	959.42
GF Cash Register - Misc.	0.00	124.20	0.00	0.00	124.20
GF cash register - Passport Pho	0.00	4,843.00	0.00	0.00	4,843.00
GF Cash Register - Reserves	0.00	598.48	0.00	0.00	598.48
GF County Reimbursements	0.00	5,481.92	0.00	0.00	5,481.92
GF Deposit Correction Income	0.00	10.00	0.00	0.00	10.00
GF Interest	0.00	62.05	0.00	0.00	62.05
GF Miscellaneous income	0.00	11,893.78	0.00	0.00	11,893.78
GF Notary	0.00	100.00	0.00	0.00	100.00
GF Passport Revenue	0.00	35,148.74	0.00	0.00	35,148.74
GF Special Grants	0.00	10,000.00	0.00	0.00	10,000.00
GF State Library Grants	0.00	60,399.00	0.00	0.00	60,399.00
GF State Library Reimbursements	0.00	5,729.17	0.00	0.00	5,729.17
LIT Interest Inc - Savings	0.00	0.00	22.35	0.00	22.35
PA Wire Transfer from County	0.00	0.00	0.00	349,106.85	349,106.85
<b>Total Income</b>	<b>24,026.88</b>	<b>178,012.33</b>	<b>22.35</b>	<b>349,106.85</b>	<b>551,168.41</b>
<b>Expense</b>					
COE Bank fees	22.00	0.00	0.00	0.00	22.00
COE Childn's Summer Rdng Prgm	1,835.37	0.00	0.00	0.00	1,835.37
COE Friend's Director's Fund	41.88	0.00	0.00	0.00	41.88
COE Meeting Room Maintenance	466.56	0.00	0.00	0.00	466.56
COE Miscellaneous Expense	125.00	0.00	0.00	0.00	125.00
COE Passport Expenses	15,150.75	0.00	0.00	0.00	15,150.75
COE Staff Appreciation	880.00	0.00	0.00	0.00	880.00
GF Bankcard Service Charge	0.00	1,274.52	0.00	0.00	1,274.52
GF Food	0.00	366.85	0.00	0.00	366.85
GF Library Materials (books)	0.00	6.00	0.00	0.00	6.00
GF Literacy	0.00	1,888.39	0.00	0.00	1,888.39
GF Miscellaneous	0.00	944.10	0.00	0.00	944.10
GF Office Expense	0.00	4,720.79	0.00	0.00	4,720.79
GF Postage	0.00	2.15	0.00	0.00	2.15
GF Prof & Spec Services	0.00	332.68	0.00	0.00	332.68
GF Transfer to COE	0.00	13,858.94	0.00	0.00	13,858.94
GF Transfer to GF Savings	0.00	11,334.80	0.00	0.00	11,334.80
GF Transfers to County	0.00	156,167.07	0.00	0.00	156,167.07
GF Travel Literacy	0.00	203.66	0.00	0.00	203.66
GF Travel Staff	0.00	1,325.04	0.00	0.00	1,325.04
GF Travel Trustees	0.00	65.00	0.00	0.00	65.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	15,367.32	15,367.32
PA Employee 125 Co-Pay	0.00	0.00	0.00	2,845.12	2,845.12
PA Employee Life Insurance	0.00	0.00	0.00	159.52	159.52
PA Payroll Taxes	0.00	0.00	0.00	71,688.28	71,688.28
PA Salaries	0.00	0.00	0.00	207,685.18	207,685.18
<b>Total Expense</b>	<b>18,521.56</b>	<b>192,489.99</b>	<b>0.00</b>	<b>297,745.42</b>	<b>508,756.97</b>
<b>Net Income</b>	<b>5,505.32</b>	<b>-14,477.66</b>	<b>22.35</b>	<b>51,361.43</b>	<b>42,411.44</b>

## Placentia Library District Reconciliation Detail

County Exempt - Checking, Period Ending 10/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						4,328.75
<b>Cleared Transactions</b>						
<b>Checks and Payments - 25 items</b>						
Check	9/27/2005	5920	Passport Services	X	-127.00	-127.00
Check	9/27/2005	5919	Passport Services	X	-140.65	-267.65
Check	9/28/2005	5921	Passport Services	X	-67.00	-334.65
Check	9/28/2005	5922	Passport Services	X	-127.00	-461.65
Check	9/29/2005	5923	Passport Services	X	-112.00	-573.65
Check	10/1/2005	5928	Passport Services	X	-67.00	-640.65
Check	10/1/2005	5926	Passport Services	X	-67.00	-707.65
Check	10/1/2005	5925	Passport Services	X	-104.00	-811.65
Check	10/1/2005	5924	Passport Services	X	-67.00	-878.65
Check	10/1/2005	5927	Passport Services	X	-52.00	-930.65
Check	10/3/2005	5929	Passport Services	X	-112.00	-1,042.65
Check	10/3/2005	5931	Passport Services	X	-127.00	-1,169.65
Check	10/3/2005	5930	Passport Services	X	-52.00	-1,221.65
Check	10/4/2005	5932	Passport Services	X	-112.00	-1,333.65
Check	10/6/2005	5933	Passport Services	X	-127.00	-1,460.65
Check	10/10/2005	5935	Passport Services	X	-67.00	-1,527.65
Check	10/10/2005	5934	Passport Services	X	-67.00	-1,594.65
Check	10/11/2005	5936	Passport Services	X	-305.00	-1,899.65
Check	10/12/2005	5937	Passport Services	X	-140.65	-2,040.30
Check	10/13/2005	5938	Passport Services	X	-67.00	-2,107.30
Check	10/20/2005	5948	Passport Services	X	-127.00	-2,234.30
Check	10/20/2005	5947	Off Broadway Bistro	X	-880.00	-3,114.30
Check	10/22/2005	5950	Passport Services	X	-127.00	-3,241.30
Check	10/24/2005	5953	Passport Services	X	-127.00	-3,368.30
Check	10/31/2005			X	-11.00	-3,379.30
<b>Total Checks and Payments</b>					<b>-3,379.30</b>	<b>-3,379.30</b>
<b>Deposits and Credits - 16 items</b>						
Deposit	9/29/2005			X	140.65	140.65
Deposit	10/4/2005			X	212.00	352.65
Deposit	10/6/2005			X	134.00	486.65
Deposit	10/10/2005			X	127.00	613.65
Deposit	10/15/2005			X	67.00	680.65
Deposit	10/16/2005			X	67.00	747.65
Deposit	10/20/2005			X	394.00	1,141.65
Deposit	10/20/2005			X	3,874.70	5,016.35
Deposit	10/20/2005			X	67.00	5,083.35
Deposit	10/20/2005			X	115.00	5,198.35
Deposit	10/22/2005			X	127.00	5,325.35
Deposit	10/24/2005			X	120.00	5,445.35
Deposit	10/24/2005			X	127.00	5,572.35
Deposit	10/25/2005			X	100.00	5,672.35
Deposit	10/27/2005			X	0.00	5,672.35
Check	11/8/2005	5977	Passport Services	X	0.00	5,672.35
Check	11/14/2005	5982	Margo's Flowers	X	0.00	5,672.35
<b>Total Deposits and Credits</b>					<b>5,672.35</b>	<b>5,672.35</b>
<b>Total Cleared Transactions</b>					<b>2,293.05</b>	<b>2,293.05</b>
<b>Cleared Balance</b>					<b>2,293.05</b>	<b>6,621.80</b>

11:52 AM  
11/22/05

**Placentia Library District  
Reconciliation Detail  
County Exempt - Checking, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 19 Items</b>						
Check	12/30/2004	5396	Frederick Henry Bur...		-13.35	-13.35
Check	8/29/2005	5878	Passport Services		-67.00	-80.35
Check	10/15/2005	5940	Passport Services		-67.00	-147.35
Check	10/15/2005	5939	Passport Services		-134.00	-281.35
Check	10/17/2005	5941	Passport Services		-134.00	-415.35
Check	10/18/2005	5942	Passport Services		-67.00	-482.35
Check	10/19/2005	5944	Passport Services		-171.00	-653.35
Check	10/19/2005	5945	Passport Services		-67.00	-720.35
Check	10/19/2005	5946	Passport Services		-67.00	-787.35
Check	10/19/2005	5943	Passport Services		-223.00	-1,010.35
Check	10/20/2005	5949	Passport Services		-67.00	-1,077.35
Check	10/22/2005	5951	Passport Services		-67.00	-1,144.35
Check	10/24/2005	5952	Passport Services		-10.00	-1,154.35
Check	10/25/2005	5954	Passport Services		-186.00	-1,340.35
Check	10/25/2005	5955	Passport Services		-67.00	-1,407.35
Check	10/27/2005	5956	Passport Services		-67.00	-1,474.35
Check	10/31/2005	5958	Passport Services		-104.00	-1,578.35
Check	10/31/2005	5959	Passport Services		-67.00	-1,645.35
Check	10/31/2005	5957	Passport Services		-67.00	-1,712.35
<b>Total Checks and Payments</b>					<b>-1,712.35</b>	<b>-1,712.35</b>
<b>Deposits and Credits - 2 Items</b>						
Deposit	10/29/2005				77.00	77.00
Deposit	10/31/2005				119.00	196.00
<b>Total Deposits and Credits</b>					<b>196.00</b>	<b>196.00</b>
<b>Total Uncleared Transactions</b>					<b>-1,516.35</b>	<b>-1,516.35</b>
<b>Register Balance as of 10/31/2005</b>					<b>776.70</b>	<b>5,105.45</b>
<b>New Transactions</b>						
<b>Checks and Payments - 31 Items</b>						
Check	11/1/2005	5960	Passport Services		-104.00	-104.00
Check	11/1/2005	5961	Passport Services		-67.00	-171.00
Check	11/2/2005	5964	Passport Services		-67.00	-238.00
Check	11/2/2005	5962	Passport Services		-127.00	-365.00
Check	11/2/2005	5963	Passport Services		-336.00	-701.00
Check	11/2/2005	5965	Passport Services		-52.00	-753.00
Check	11/3/2005	5966	Passport Services		-119.00	-872.00
Check	11/3/2005	5967	Passport Services		-67.00	-939.00
Check	11/3/2005	5968	Passport Services		-251.30	-1,190.30
Check	11/3/2005	5969	Passport Services		-140.65	-1,330.95
Check	11/5/2005	5971	Passport Services		-67.00	-1,397.95
Check	11/5/2005	5973	Passport Services		-127.00	-1,524.95
Check	11/5/2005	5972	Passport Services		-125.65	-1,650.60
Check	11/5/2005	5970	Passport Services		-119.00	-1,769.60
Check	11/7/2005	5975	Passport Services		-52.00	-1,821.60
Check	11/7/2005	5974	Passport Services		-67.00	-1,888.60
Check	11/7/2005	5976	Passport Services		-67.00	-1,955.60
Check	11/8/2005	5978	Passport Services		-127.00	-2,082.60
Check	11/8/2005	5980	Passport Services		-67.00	-2,149.60
Check	11/12/2005	5981	Passport Services		-186.00	-2,335.60
Check	11/14/2005	5983	Wendy G. Goodson		-43.63	-2,379.23
Check	11/14/2005	5988	Passport Services		-125.65	-2,504.88
Check	11/14/2005	5987	Passport Services		-127.00	-2,631.88
Check	11/14/2005	5986	Passport Services		-112.00	-2,743.88
Check	11/14/2005	5985	Passport Services		-67.00	-2,810.88
Check	11/14/2005	5984	Passport Services		-67.00	-2,877.88
Check	11/15/2005	5990	Passport Services		-67.00	-2,944.88
Check	11/15/2005	5989	Passport Services		-127.00	-3,071.88
Check	11/16/2005	5991	Passport Services		-224.00	-3,295.88



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**Placentia Library District  
Reconciliation Detail**  
County Exempt - Checking, Period Ending 10/31/2005

Agenda item 14  
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Type	Date	Num	Name	Clr	Amount	Balance
Check	11/16/2005	5992	Passport Services		-67.00	-3,362.88
Check	11/19/2005	5993	Passport Services		-52.00	-3,414.88
Total Checks and Payments					-3,414.88	-3,414.88
<b>Deposits and Credits - 10 items</b>						
Deposit	11/1/2005				171.00	171.00
Deposit	11/2/2005				127.00	298.00
Deposit	11/5/2005				67.00	365.00
Deposit	11/7/2005				52.00	417.00
Deposit	11/7/2005				246.00	663.00
Deposit	11/9/2005				503.00	1,166.00
Deposit	11/9/2005				125.65	1,291.65
Deposit	11/15/2005				67.00	1,358.65
Deposit	11/16/2005				400.00	1,758.65
Deposit	11/17/2005				52.00	1,810.65
Total Deposits and Credits					1,810.65	1,810.65
Total New Transactions					-1,604.23	-1,604.23
Ending Balance					-827.53	3,501.22

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11/22/2005

**Placentia Library District**  
**Reconciliation Detail**  
 County Exempt - Savings, Period Ending 10/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						8,450.17
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	10/3/2005	1544	Greg's Carpet & Up...	X	-155.52	-155.52
<b>Total Checks and Payments</b>					-155.52	-155.52
<b>Deposits and Credits - 13 items</b>						
Deposit	9/29/2005			X	35.00	35.00
Deposit	10/1/2005			X	30.00	65.00
Deposit	10/6/2005			X	19.94	84.94
Deposit	10/6/2005			X	70.00	154.94
Deposit	10/12/2005			X	30.00	184.94
Deposit	10/15/2005			X	35.00	219.94
Deposit	10/16/2005			X	60.00	279.94
Deposit	10/18/2005			X	19.94	299.88
Deposit	10/20/2005			X	35.00	334.88
Deposit	10/22/2005			X	30.00	364.88
Deposit	10/24/2005			X	30.00	394.88
Deposit	10/27/2005			X	70.00	464.88
Deposit	10/31/2005			X	4.00	468.88
<b>Total Deposits and Credits</b>					468.88	468.88
<b>Total Cleared Transactions</b>					313.36	313.36
<b>Cleared Balance</b>					313.36	8,763.53
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Deposit	10/29/2005				625.00	625.00
Deposit	10/31/2005				19.94	644.94
<b>Total Deposits and Credits</b>					644.94	644.94
<b>Total Uncleared Transactions</b>					644.94	644.94
<b>Register Balance as of 10/31/2005</b>					958.30	9,408.47
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	11/1/2005	1545	Greg's Carpet & Up...		-155.52	-155.52
<b>Total Checks and Payments</b>					-155.52	-155.52
<b>Deposits and Credits - 9 items</b>						
Deposit	11/1/2005				170.00	170.00
Deposit	11/5/2005				70.00	240.00
Deposit	11/7/2005				30.00	270.00
Deposit	11/9/2005				30.00	300.00
Deposit	11/9/2005				30.00	330.00
Deposit	11/10/2005				35.00	365.00
Deposit	11/16/2005				19.94	384.94
Deposit	11/16/2005				30.00	414.94
Deposit	11/17/2005				35.00	449.94
<b>Total Deposits and Credits</b>					449.94	449.94
<b>Total New Transactions</b>					294.42	294.42
<b>Ending Balance</b>					<u>1,252.72</u>	<u>9,702.89</u>

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**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	10/27/2005			X	6.00	6,333.57
Deposit	10/28/2005			X	196.00	6,529.57
Deposit	10/31/2005			X	9.71	6,539.28
Deposit	10/31/2005			X	112.00	6,651.28
Deposit	10/31/2005			X	81.65	6,732.93
Deposit	10/31/2005			X	29.14	6,762.07
Deposit	10/31/2005			X	0.00	6,762.07
Check	11/9/2005	5213	Rembrandt's Beauti...	X	0.00	6,762.07
Total Deposits and Credits					6,762.07	6,762.07
Total Cleared Transactions					-4,705.44	-4,705.44
Cleared Balance					-4,705.44	7,195.70
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 Items</b>						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	10/26/2005	5199	Westin Pasadena		-156.66	-168.66
Check	10/26/2005	5202	Pat Irot		-40.41	-209.07
Total Checks and Payments					-209.07	-209.07
<b>Deposits and Credits - 1 item</b>						
Deposit	10/11/2005				120.00	120.00
Total Deposits and Credits					120.00	120.00
Total Uncleared Transactions					-89.07	-89.07
Register Balance as of 10/31/2005					-4,794.51	7,106.63
<b>New Transactions</b>						
<b>Checks and Payments - 13 items</b>						
Check	11/1/2005	5205	Jesus Diaz		-52.00	-52.00
Check	11/1/2005	5208	Gary Bell		-24.15	-76.15
Check	11/1/2005	5207	Placentia Chamber ...		-36.00	-112.15
Check	11/1/2005	5203	Wendy G. Goodson		-76.49	-188.64
Check	11/1/2005	5204	Jim Roberts		-132.73	-321.37
Check	11/4/2005	5206	Califa/PLS		-40.00	-361.37
Check	11/6/2005	5209	Fry's Electronics		-328.57	-689.94
Check	11/6/2005	5210	Placentia Library G...		-3,428.16	-4,118.10
Check	11/7/2005	5212	Placentia Library Di...		-30.00	-4,148.10
Check	11/7/2005	5211	Placentia Library Di...		-503.00	-4,651.10
Check	11/7/2005	5211	Placentia Library Di...		-20.00	-4,671.10
Check	11/9/2005	5214	Rembrandt's Beauti...		-189.82	-4,860.92
Check	11/14/2005	5216	Sam's Club		-10.66	-4,871.58
Check	11/17/2005	5217	Sam's Club		-10.66	-4,871.58
Total Checks and Payments					-4,871.58	-4,871.58
<b>Deposits and Credits - 1 item</b>						
Check	11/15/2005	5215	Fry's Electronics		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total New Transactions					-4,871.58	-4,871.58
Ending Balance					-9,666.09	2,235.05

*2005  
11/22/2005*

**Placentia Library District  
Reconciliation Detail  
General Fund - Checking, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						11,901.14
<b>Cleared Transactions</b>						
<b>Checks and Payments - 24 items</b>						
Check	9/29/2005	5180	Sam's Club	X	-171.66	-171.66
Check	9/29/2005	5181	Sam's Club	X	-11.36	-183.02
Check	10/3/2005		Bank of the West	X	-165.20	-348.22
Check	10/3/2005	5182	Sea Coast Chair Te...	X	-1,133.53	-1,481.75
Check	10/3/2005	5178	Jim Roberts	X	-29.10	-1,510.85
Check	10/4/2005		Bank of the West	X	-14.17	-1,525.02
Check	10/5/2005	5186	Center for Demogra...	X	-6.00	-1,531.02
Check	10/5/2005	5184	Rembrandt's Beauti...	X	-20.00	-1,551.02
Check	10/5/2005	5183	Albertson's	X	-6.68	-1,557.70
Check	10/5/2005	5185	Caroline Gurkweitz	X	-20.45	-1,578.15
Check	10/6/2005	5187	Mariposa Inn	X	-434.50	-2,012.65
Check	10/13/2005	5191	Foto Hall	X	-301.59	-2,314.24
Check	10/14/2005	5188	Fry's Electronics	X	-113.00	-2,427.24
Check	10/14/2005	5189	Sam's Club	X	-134.53	-2,561.77
Check	10/18/2005	5192	US Postmaster	X	-2.15	-2,563.92
Check	10/20/2005	5193	Sea Coast Chair Te...	X	-1,133.53	-3,697.45
Check	10/20/2005	5195	Placentia Library G...	X	-3,288.76	-6,986.21
Check	10/20/2005	5194	Placentia Library Di...	X	-3,874.70	-10,860.91
Check	10/21/2005		Bank of the West	X	-4.50	-10,865.41
Check	10/23/2005	5196	Sam's Club	X	-63.56	-10,928.97
Check	10/24/2005	5197	Target	X	-14.00	-10,942.97
Check	10/25/2005	5198	Shannon McCartney	X	-34.25	-10,977.22
Check	10/26/2005	5201	Rembrandt's Beauti...	X	-30.00	-11,007.22
Check	10/26/2005	5200	Westin Pasadena	X	-460.29	-11,467.51
<b>Total Checks and Payments</b>					<b>-11,467.51</b>	<b>-11,467.51</b>
<b>Deposits and Credits - 44 items</b>						
Deposit	10/3/2005			X	29.14	29.14
Deposit	10/3/2005			X	243.00	272.14
Deposit	10/3/2005			X	16.00	288.14
Deposit	10/3/2005			X	326.00	614.14
Deposit	10/4/2005			X	123.60	737.74
Deposit	10/4/2005			X	166.00	903.74
Deposit	10/5/2005			X	58.85	962.59
Deposit	10/5/2005			X	120.00	1,082.59
Deposit	10/6/2005			X	86.20	1,168.79
Deposit	10/7/2005			X	32.25	1,201.04
Deposit	10/7/2005			X	118.39	1,319.43
Deposit	10/11/2005			X	246.30	1,565.73
Deposit	10/11/2005			X	87.30	1,653.03
Deposit	10/11/2005			X	99.00	1,752.03
Deposit	10/11/2005			X	87.43	1,839.46
Deposit	10/12/2005			X	29.14	1,868.60
Deposit	10/12/2005			X	419.70	2,288.30
Check	10/13/2005	5190	Placentia Chamber ...	X	0.00	2,288.30
Deposit	10/13/2005			X	72.60	2,360.90
Deposit	10/13/2005			X	507.00	2,867.90
Deposit	10/14/2005			X	87.30	2,955.20
Deposit	10/16/2005			X	1,287.91	4,243.11
Deposit	10/17/2005			X	45.47	4,288.58
Deposit	10/17/2005			X	360.00	4,648.58
Deposit	10/18/2005			X	10.60	4,659.18
Deposit	10/19/2005			X	29.14	4,688.32
Deposit	10/19/2005			X	377.00	5,065.32
Deposit	10/20/2005			X	129.00	5,194.32
Deposit	10/20/2005			X	190.41	5,384.73
Deposit	10/21/2005			X	44.00	5,428.73
Deposit	10/24/2005			X	38.40	5,467.13
Deposit	10/24/2005			X	260.00	5,727.13
Deposit	10/25/2005			X	183.20	5,910.33
Deposit	10/25/2005			X	278.00	6,188.33
Deposit	10/26/2005			X	34.00	6,222.33
Deposit	10/27/2005			X	76.10	6,298.43
Deposit	10/27/2005			X	29.14	6,327.57

**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						14,588.40
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	10/20/2005	1257	Placentia Library Di...	X	-48,767.53	-48,767.53
<b>Total Checks and Payments</b>					-48,767.53	-48,767.53
<b>Deposits and Credits - 35 items</b>						
Deposit	9/29/2005			X	562.45	562.45
Deposit	9/29/2005			X	86.85	649.30
Deposit	10/1/2005			X	311.00	960.30
Deposit	10/3/2005			X	220.00	1,180.30
Deposit	10/4/2005			X	494.40	1,674.70
Deposit	10/5/2005			X	424.15	2,098.85
Deposit	10/6/2005			X	8,000.00	10,098.85
Deposit	10/6/2005			X	436.70	10,535.55
Deposit	10/6/2005			X	634.15	11,169.70
Deposit	10/6/2005			X	564.10	11,733.80
Deposit	10/6/2005			X	10,050.00	21,783.80
Deposit	10/10/2005			X	617.00	22,400.80
Deposit	10/10/2005			X	275.40	22,676.20
Deposit	10/10/2005			X	544.05	23,220.25
Deposit	10/11/2005			X	236.05	23,456.30
Deposit	10/11/2005			X	8,514.00	31,970.30
Deposit	10/12/2005			X	276.85	32,247.15
Deposit	10/15/2005			X	303.05	32,550.20
Deposit	10/15/2005			X	537.15	33,087.35
Deposit	10/16/2005			X	580.55	33,667.90
Deposit	10/16/2005			X	367.18	34,035.08
Deposit	10/18/2005			X	695.45	34,730.53
Deposit	10/18/2005			X	359.40	35,089.93
Deposit	10/20/2005			X	658.50	35,748.43
Deposit	10/20/2005			X	646.30	36,394.73
Deposit	10/21/2005			X	3,288.76	39,683.49
Deposit	10/22/2005			X	124.45	39,807.94
Deposit	10/24/2005			X	952.35	40,760.29
Deposit	10/24/2005			X	347.45	41,107.74
Deposit	10/25/2005			X	10.03	41,117.77
Deposit	10/25/2005			X	429.56	41,547.33
Deposit	10/26/2005			X	485.40	42,032.73
Deposit	10/27/2005			X	34.00	42,066.73
Deposit	10/27/2005			X	539.85	42,606.58
Deposit	10/31/2005			X	16.93	42,623.51
<b>Total Deposits and Credits</b>					42,623.51	42,623.51
<b>Total Cleared Transactions</b>					-6,144.02	-6,144.02
<b>Cleared Balance</b>					-6,144.02	8,444.38
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 3 items</b>						
Deposit	10/29/2005				234.20	234.20
Deposit	10/31/2005				689.60	923.80
Deposit	10/31/2005				538.65	1,462.45
<b>Total Deposits and Credits</b>					1,462.45	1,462.45
<b>Total Uncleared Transactions</b>					1,462.45	1,462.45
<b>Register Balance as of 10/31/2005</b>					-4,681.57	9,906.83
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	11/9/2005	1258	Anaheim Public Libr...		-62.95	-62.95
<b>Total Checks and Payments</b>					-62.95	-62.95

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**Placentia Library District  
Reconciliation Detail  
General Fund - Savings, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 21 items</b>						
Deposit	11/1/2005				418.89	418.89
Deposit	11/2/2005				196.55	615.44
Deposit	11/5/2005				509.10	1,124.54
Deposit	11/5/2005				435.15	1,559.69
Deposit	11/7/2005				574.55	2,134.24
Deposit	11/7/2005				951.35	3,085.59
Deposit	11/7/2005				3,428.16	6,513.75
Deposit	11/9/2005				730.00	7,243.75
Deposit	11/9/2005				379.61	7,623.36
Deposit	11/9/2005				545.45	8,168.81
Deposit	11/10/2005				367.18	8,535.99
Deposit	11/10/2005				262.05	8,798.04
Deposit	11/12/2005				314.35	9,112.39
Deposit	11/14/2005				755.15	9,867.54
Deposit	11/15/2005				619.69	10,487.23
Deposit	11/15/2005				545.47	11,032.70
Deposit	11/16/2005				318.00	11,350.70
Deposit	11/17/2005				402.14	11,752.84
Deposit	11/19/2005				14,104.71	25,857.55
Deposit	11/20/2005				649.20	26,506.75
Deposit	11/21/2005				260.90	26,767.65
<b>Total Deposits and Credits</b>					<b>26,767.65</b>	<b>26,767.65</b>
<b>Total New Transactions</b>					<b>26,704.70</b>	<b>26,704.70</b>
<b>Ending Balance</b>					<b>22,023.13</b>	<b>36,611.53</b>

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**Placentia Library District  
Reconciliation Detail**  
Literacy Fund - Savings, Period Ending 10/31/2005

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						11,062.29
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 Item</b>						
Deposit	10/31/2005			X	5.64	5.64
<b>Total Deposits and Credits</b>					5.64	5.64
<b>Total Cleared Transactions</b>					5.64	5.64
<b>Cleared Balance</b>					5.64	11,067.93
<b>Register Balance as of 10/31/2005</b>					5.64	11,067.93
<b>Ending Balance</b>					5.64	11,067.93

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11/22/2005*

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						34,365.26
<b>Cleared Transactions</b>						
<b>Checks and Payments - 62 Items</b>						
Check	9/7/2005	5562	Maria Nayel Madero	X	-62.48	-62.48
Check	9/21/2005	5599	Mauricio Rojas	X	-78.96	-141.44
Check	9/21/2005	5606	Bright Yuan	X	-533.54	-674.98
Check	9/21/2005	5610	Maria Nayel Madero	X	-68.73	-743.71
Check	9/21/2005	5614	Mano Takegami	X	-483.86	-1,227.57
Check	9/21/2005	5572	Lynn Baden	X	-82.95	-1,310.52
Check	9/21/2005	5590	Noreth Men	X	-70.19	-1,380.71
Check	9/21/2005	5584	Esther P. Guzman	X	-232.77	-1,613.48
Check	9/21/2005	5615	Din Thong	X	-150.92	-1,764.40
Check	10/5/2005		Paychex	X	-21,632.68	-23,397.08
Check	10/5/2005	5670	Tax Deferred Servic...	X	-795.00	-24,192.08
Check	10/5/2005	5669	Nationwide Retirem...	X	-723.07	-24,915.15
Check	10/5/2005	5657	cynthia Gutierrez	X	-277.60	-25,192.75
Check	10/5/2005	5658	Arianna Hernandez	X	-121.47	-25,314.22
Check	10/5/2005	5659	Maria Nayel Madero	X	-149.94	-25,464.16
Check	10/5/2005	5660	Angie-An Mai	X	-301.83	-25,765.99
Check	10/5/2005	5661	Melissa Manzanarez	X	-311.85	-26,077.84
Check	10/5/2005	5663	Hilda Rivera	X	-497.87	-26,575.71
Check	10/5/2005	5664	Mano Takegami	X	-209.72	-26,785.43
Check	10/5/2005	5665	Din Thong	X	-196.84	-26,982.27
Check	10/5/2005	5666	Sothavy Ton	X	-227.28	-27,209.55
Check	10/5/2005	5667	Orange County Aud...	X	-362.95	-27,572.50
Check	10/5/2005	5668	Placentia Library Di...	X	-19.94	-27,592.44
Check	10/5/2005		Paychex	X	-9,674.86	-37,267.30
Check	10/5/2005	5621	Lynn Baden	X	-133.41	-37,400.71
Check	10/5/2005	5622	Gary Bell	X	-1,464.69	-38,865.40
Check	10/5/2005	5623	Dorothy J. Cummings	X	-215.75	-39,081.15
Check	10/5/2005	5626	Gail Erwin	X	-290.60	-39,371.75
Check	10/5/2005	5631	Esther P. Guzman	X	-232.77	-39,604.52
Check	10/5/2005	5632	Alexander Hernandez	X	-571.71	-40,176.23
Check	10/5/2005	5637	Noreth Men	X	-70.19	-40,246.42
Check	10/5/2005	5650	Edgar Torres	X	-124.67	-40,371.09
Check	10/5/2005	5653	Estella A. Wnek	X	-582.59	-40,953.68
Check	10/5/2005	5655	Angelica Alatorre	X	-236.21	-41,189.89
Check	10/5/2005	5656	Marlon Daito	X	-387.23	-41,577.12
Check	10/19/2005	5717	Hilda Rivera	X	-491.49	-42,068.61
Check	10/19/2005	5721	Sothavy Ton	X	-285.80	-42,354.41
Check	10/19/2005	5715	Melissa Manzanarez	X	-280.17	-42,634.58
Check	10/19/2005	5722	Orange County Aud...	X	-362.95	-42,997.53
Check	10/19/2005	5713	Maria Nayel Madero	X	-149.94	-43,147.47
Check	10/19/2005	5723	Placentia Library Di...	X	-19.94	-43,167.41
Check	10/19/2005	5711	cynthia Gutierrez	X	-277.60	-43,445.01
Check	10/19/2005	5710	Marlon Daito	X	-225.04	-43,670.05
Check	10/19/2005	5709	Angelica Alatorre	X	-236.21	-43,906.26
Check	10/19/2005	5707	Bright Yuan	X	-712.39	-44,618.65
Check	10/19/2005	5704	Sandra Vargas	X	-68.57	-44,687.22
Check	10/19/2005	5689	Noreth Men	X	-140.38	-44,827.60
Check	10/19/2005	5684	Alexander Hernandez	X	-531.09	-45,358.69
Check	10/19/2005	5683	Esther P. Guzman	X	-232.77	-45,591.46
Check	10/19/2005	5681	Wendy G. Goodson	X	-1,707.83	-47,299.29
Check	10/19/2005	5677	Gail Erwin	X	-290.60	-47,589.89
Check	10/19/2005	5674	Dorothy J. Cummings	X	-292.78	-47,882.67
Check	10/19/2005	5724	Nationwide Retirem...	X	-723.07	-48,605.74
Check	10/19/2005	5672	Gary Bell	X	-1,464.69	-50,070.43
Check	10/19/2005	5671	Lynn Baden	X	-151.64	-50,222.07
Check	10/19/2005	2060	Manuel Perez	X	-400.09	-50,622.16
Check	10/19/2005		Paychex	X	-9,835.95	-60,458.11
Check	10/19/2005		Paychex	X	-20,333.73	-80,791.84
Check	10/19/2005	5725	Tax Deferred Servic...	X	-795.00	-81,586.84
Check	10/19/2005	5720	Din Thong	X	-196.84	-81,783.68
Check	10/19/2005	5719	Mano Takegami	X	-118.11	-81,901.79
Check	10/20/2005	2061	Beatrice V. Quintanar	X	-984.96	-82,886.75
<b>Total Checks and Payments</b>					<b>-82,886.75</b>	<b>-82,886.75</b>



**Placentia Library District**  
**Reconciliation Detail**  
**Payroll Checking - Wells Fargo, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 3 Items</b>						
Deposit	9/28/2005			X	38,789.65	38,789.65
Deposit	10/12/2005			X	38,789.65	77,579.30
Deposit	10/30/2005			X	38,789.65	116,368.95
<b>Total Deposits and Credits</b>					<b>116,368.95</b>	<b>116,368.95</b>
<b>Total Cleared Transactions</b>					<b>33,482.20</b>	<b>33,482.20</b>
<b>Cleared Balance</b>					<b>33,482.20</b>	<b>67,847.46</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 9 Items</b>						
Check	8/1/2005		Bank of the West		-229.76	-229.76
Check	9/21/2005	5612	Christina Perez		-91.86	-321.62
Check	9/21/2005	5679	Abraham Fazil		-130.90	-452.52
Check	10/5/2005	5662	Christina Perez		-127.01	-579.53
Check	10/19/2005	5716	Christina Perez		-91.86	-671.39
Check	10/19/2005	5673	Mary Buchner		-121.23	-792.62
Check	10/19/2005	5714	Angie-An Mai		-488.26	-1,280.88
Check	10/19/2005	5718	Evelyn Soqui		-52.50	-1,333.38
Check	10/19/2005	5712	Arianna Hernandez		-143.49	-1,476.87
<b>Total Checks and Payments</b>					<b>-1,476.87</b>	<b>-1,476.87</b>
<b>Total Uncleared Transactions</b>					<b>-1,476.87</b>	<b>-1,476.87</b>
<b>Register Balance as of 10/31/2005</b>					<b>32,005.33</b>	<b>66,370.59</b>
<b>New Transactions</b>						
<b>Checks and Payments - 67 Items</b>						
Check	11/2/2005	5739	Esther P. Guzman		-232.77	-232.77
Check	11/2/2005	5740	Alexander Hernandez		-670.38	-903.15
Check	11/2/2005	5745	Noreth Men		-144.76	-1,047.91
Check	11/2/2005	5756	Allan Schlichter		-192.40	-1,240.31
Check	11/2/2005	5761	Bright Yuan		-806.70	-2,047.01
Check	11/2/2005	5763	Angelica Alatorre		-236.21	-2,283.22
Check	11/2/2005	5764	Kamala Connors		-82.01	-2,365.23
Check	11/2/2005	5765	Marlon Daito		-249.90	-2,615.13
Check	11/2/2005	5766	Shannon Ford		-413.95	-3,029.08
Check	11/2/2005	5767	cynthia Gutierrez		-244.17	-3,273.25
Check	11/2/2005	5768	Arianna Hernandez		-143.49	-3,416.74
Check	11/2/2005	5769	Maria Nayel Madero		-65.60	-3,482.34
Check	11/2/2005	5770	Angie-An Mai		-406.35	-3,888.69
Check	11/2/2005	5771	Melissa Manzanarez		-333.64	-4,222.33
Check	11/2/2005	5772	Christina Perez		-115.45	-4,337.78
Check	11/2/2005	5773	Hilda Rivera		-516.99	-4,854.77
Check	11/2/2005	5774	Mano Takegami		-279.95	-5,134.72
Check	11/2/2005	5775	Din Thong		-196.84	-5,331.56
Check	11/2/2005	5776	Sothavy Ton		-279.95	-5,611.51
Check	11/2/2005	5777	Orange County Aud...		-381.83	-5,993.34
Check	11/2/2005	5778	Placentia Library Di...		-19.94	-6,013.28
Check	11/2/2005	5779	Nationwide Retirem...		-723.07	-6,736.35
Check	11/2/2005	5737	Wendy G. Goodson		-1,707.83	-8,444.18
Check	11/2/2005	5733	Gail Erwin		-290.60	-8,734.78
Check	11/2/2005	5730	Dorothy J. Cummings		-45.63	-8,780.41
Check	11/2/2005	5729	Mary Buchner		-104.70	-8,885.11
Check	11/2/2005	5728	Gary Bell		-1,464.69	-10,349.80
Check	11/2/2005	5727	Lynn Baden		-133.41	-10,483.21
Check	11/2/2005		Paychex		-10,192.30	-20,675.51
Check	11/2/2005		Paychex		-20,793.59	-41,469.10
Check	11/2/2005	5780	Tax Deferred Servic...		-795.00	-42,264.10
Check	11/16/2005		Paychex		-19,610.49	-61,874.59
Check	11/16/2005		Paychex		-9,768.39	-71,642.98
Check	11/16/2005		Paychex		-129.10	-71,772.08
Check	11/16/2005	2062	Beatrice V. Quintanar		-600.00	-72,372.08
Check	11/16/2005	5781	Lynn Baden		-73.73	-72,445.81
Check	11/16/2005	5782	Gary Bell		-1,464.69	-73,910.50

2:56 PM  
11/22/05

**Placentia Library District  
Reconciliation Detail  
Payroll Checking - Wells Fargo, Period Ending 10/31/2005**

Type	Date	Num	Name	Clr	Amount	Balance
Check	11/16/2005	5783	Mary Buchner		-115.74	-74,026.24
Check	11/16/2005	5784	Dorothy J. Cummings		-225.78	-74,252.02
Check	11/16/2005	5787	Gail Erwin		-290.60	-74,542.62
Check	11/16/2005	5789	Wendy G. Goodson		-1,707.83	-76,250.45
Check	11/16/2005	5791	Esther P. Guzman		-232.77	-76,483.22
Check	11/16/2005	5792	Alexander Hernandez		-490.45	-76,973.67
Check	11/16/2005	5798	Noreth Men		-135.98	-77,109.65
Check	11/16/2005	5804	Beatrice V. Quintanar		-272.36	-77,382.01
Check	11/16/2005	5809	Allan Schlichter		-222.59	-77,604.60
Check	11/16/2005	5815	Bright Yuan		-600.42	-78,205.02
Check	11/16/2005	5817	Angelica Alatorre		-248.18	-78,453.20
Check	11/16/2005	5818	Kamala Connors		-430.00	-78,883.20
Check	11/16/2005	5819	Marlon Daito		-120.83	-79,004.03
Check	11/16/2005	5820	cynthia Gutierrez		-233.03	-79,237.06
Check	11/16/2005	5821	Arianna Hernandez		-143.49	-79,380.55
Check	11/16/2005	5822	Maria Nayel Madero		-87.47	-79,468.02
Check	11/16/2005	5823	Angie-An Mai		-456.07	-79,924.09
Check	11/16/2005	5824	Melissa Manzanarez		-283.08	-80,207.17
Check	11/16/2005	5825	Michaela Murphy		-68.73	-80,275.90
Check	11/16/2005	5826	Christina Perez		-115.45	-80,391.35
Check	11/16/2005	5827	Hilda Rivera		-478.72	-80,870.07
Check	11/16/2005	5828	Mano Takegami		-279.95	-81,150.02
Check	11/16/2005	5829	Din Thong		-196.84	-81,346.86
Check	11/16/2005	5830	Sothavy Ton		-227.28	-81,574.14
Check	11/16/2005	5831	Orange County Aud...		-381.83	-81,955.97
Check	11/16/2005	5832	Placentia Library Di...		-19.94	-81,975.91
Check	11/16/2005	5833	Nationwide Retirem...		-915.23	-82,891.14
Check	11/16/2005	5834	Tax Deferred Servic...		-795.00	-83,686.14
Check	11/16/2005	5835	Shannon Ford		-413.95	-84,100.09
Check	11/16/2005	5836	Tax Deferred Servic...		-200.00	-84,300.09
Total Checks and Payments					-84,300.09	-84,300.09
Deposits and Credits - 1 Item						
Deposit	11/9/2005				38,789.65	38,789.65
Total Deposits and Credits					38,789.65	38,789.65
Total New Transactions					-45,510.44	-45,510.44
Ending Balance					-13,505.11	20,860.15

*20mmk  
11/22/2005*

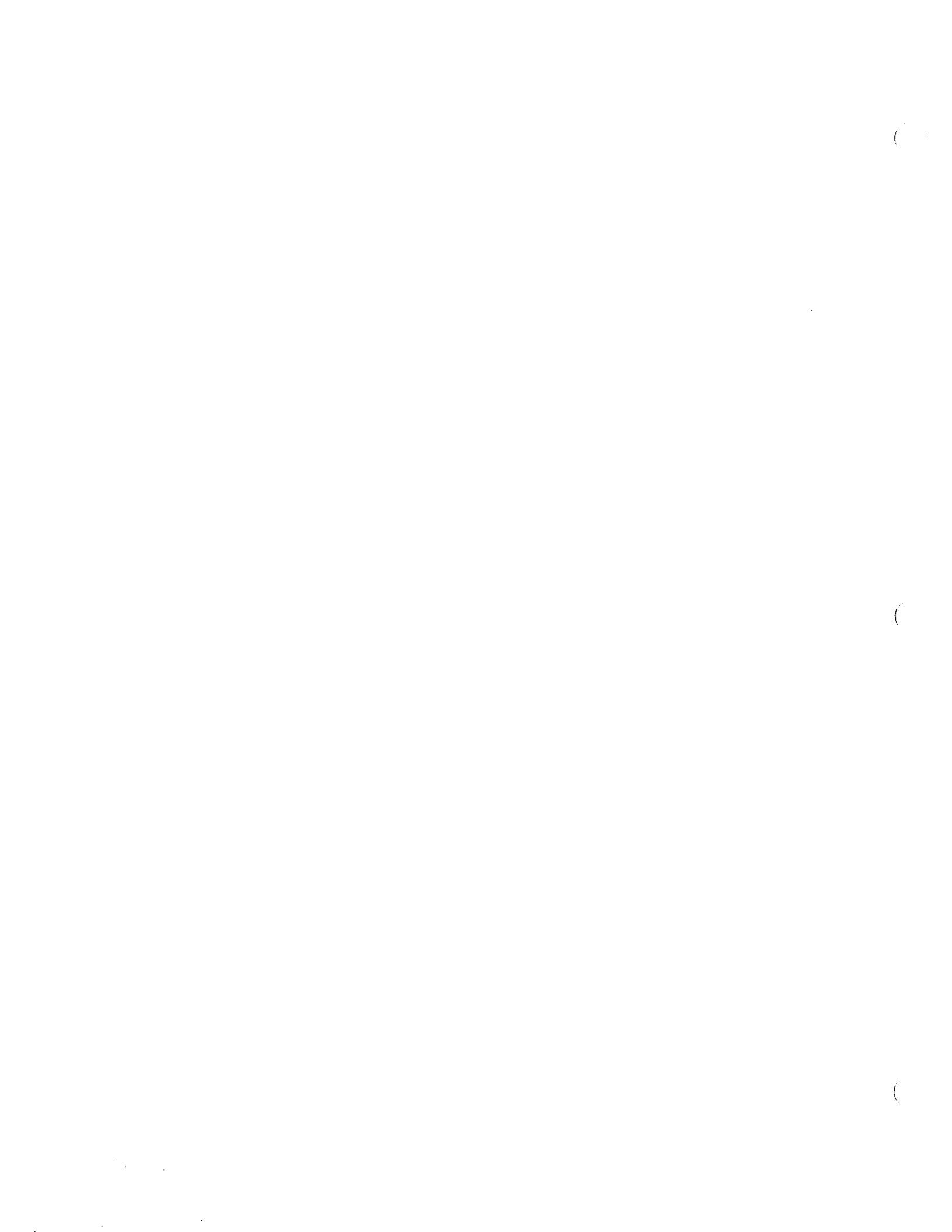




Entrepenurial Activities Report  
 Net Revenue Summary  
 October-05

	Oct-05	Oct-04	YTD 2005-06	YTD 2004-05
Passport	10,207.93	10,984.65	43,364.60	46,518.72
Passport Photos	1,120.00	0.00	4,860.00	0.00
Notary Public	30.00	0.00	100.00	0.00
<b>Total</b>	<b>11,357.93</b>	<b>10,984.65</b>	<b>48,324.60</b>	<b>46,518.72</b>

Prepared by: Wendy Goodson



Summary of Current Status Of Unique Management Accounts  
November 28, 2005

Agenda Item 17

FY 05-06	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	16	771	3	579.74	0
August	9	781	5	864.12	0
September	13	817	1	1,662.46	0
October	17	823	3	728.54	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
<b>TOTAL YTD</b>	<b>55</b>	<b>3192</b>	<b>12</b>	<b>3834.86</b>	<b>0</b>

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 11/01/2005 1:16 AM MK

SUMMARY STATUS REPORT

PAGE: 130

MS YESENIA GOMEZ  
PLACENTIA LIBRARY DISTRICT  
411 EAST CHAPMAN AVENUE  
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT  
DATES LISTED: 01/01/1900 TO 10/31/2005

Accounts Submitted	: 1,227	Dollars Submitted	: 114,057.00	Dollars Received	: 45,433.62
Bankruptcies	: 13	Dollars in Bankruptcy	: 1,079.61	Material Returned	: 13,030.23
Incorrect Addresses	: 161	Dollars in Skips	: 9,894.03	Dollars Waived	: 2,514.88
Non Disputes/Suspends	: 1	Dollars in Dispute	: 0.00	Total Activated	: 78,235.24
Accounts in Process	: 1,052	Dollars in Process	: 98,998.01	% of Dollars Activated	: 79.03%
# of Accounts Activated	: 823				
% of Accounts Activated	: 78.23%				





TO: Library Board of Trustees  
 FROM: Elizabeth Minter, Library Director *EM*

DATE: November 28, 2005

**SUBJECT: GIFT REPORT**

The following gifts were received from Oct 1, 2005 through Oct 31, 2005.

**ADOPT-A-BOOK DONATIONS**

Leonard & Sally Grimes	Carol Bishop
R. Joseph & Linda Dale	Heloise Linde
Sherry Childers	

TOTAL AAB      **\$175.00**

**BOOK ENDOWMENT DONATIONS**

Mary Louise Pommier	Donna & Raymond Bass
---------------------	----------------------

**\$50.00**

**GENERAL FUND DONATIONS**

Al & Gloria Shkoler	Susan & Murrary Hochman
Richard & Phyllis DeVecchio	Roy & Geraldine Harrison
Jerry & Nancy Tollefson	Bonnie Carren
Family 1 Credit Union	Shirlianne Olsen
	Clara & Herbert Rodriguez

TOTAL GF      **\$825.00**

**TOTAL ALL DONATIONS**      **\$1,050.00**

Prepared By: Wendy Goodson



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Building Maintenance Report for October 2005  
**DATE:** November 28, 2005

Telephone: 10-20-05 – EARTel repaired a head set and SBC re-powered the main voice line.

Carpet Cleaners: 10-28-05 - Cleaned Meeting Room carpet.

Prepared by: Wendy Goodson



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees  
**FROM:** Elizabeth D. Minter, Library Director *EDM*  
**SUBJECT:** Personnel Report for October 2005  
**DATE:** November 28, 2005

**RESIGNATIONS:**

None

**APPOINTMENTS:**

None

**OPEN POSITIONS:**

None


**WORKERS' COMPENSATION LEAVE:**

None

Prepared by: Wendy Goodson



TO: Elizabeth D. Minter, Library Director

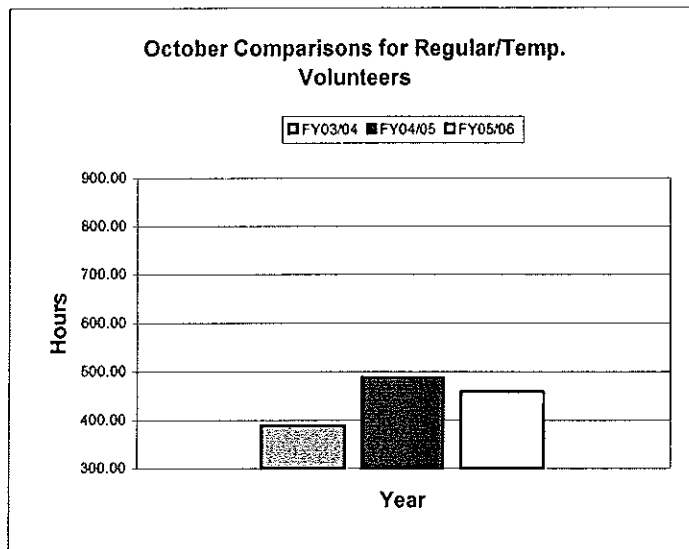
FROM: Laranne Remling, Development Director and Volunteer Coordinator 

SUBJECT: Volunteer Report for Month of October 2005

REGULAR VOLUNTEERS are committed to an on-going program each week.  
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.  
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

**Regular/Temp. Volunteers Hours**

	FY03/04	FY04/05	FY05/06
July	735.25	948.25	1,027.50
August	551.50	696.25	784.50
September	385.00	482.00	470.75
October	388.75	487.75	458.25
November	388.25	461.00	
December	359.50	400.75	
January	439.00	*	
February	496.25	959.75	
March	489.25	846.50	
April	476.50	698.00	
May	460.25	559.75	
June	<u>456.00</u>	<u>780.00</u>	
	<b>5,625.50</b>	<b>7,320.00</b>	<b>2,741.00</b>

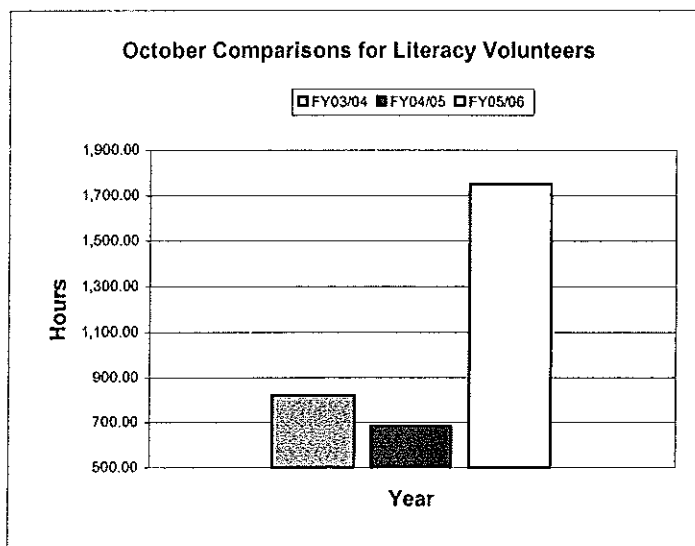


**# OF ACTIVE VOLUNTEERS FOR SEPTEMBER**

Bookstore:	41
Regular:	8
Temporary:	10
Literacy:	143

**Literacy Volunteers Hours**

	FY03/04	FY04/05	FY05/06
July	865.00	1,008.00	622.00
August	829.00	684.00	609.00
September	808.00	704.00	894.00
October	820.00	684.00	1,750.00
November	805.00	1,458.00	
December	853.00	1,075.00	
January	979.00	*	
February	1,472.00	2,084.00	
March	1,275.75	978.00	
April	1,152.00	976.00	
May	562.50	814.00	
June	<u>526.50</u>	<u>1,041.00</u>	
	<b>10,947.75</b>	<b>11,506.00</b>	<b>3,875.00</b>



\* January hours are reported with February's hours.





**Placentia Library District**  
Circulation Report – October 2005

	Oct 2005	Oct 2004	Y-T-D 2005	Y-T-D 2004	Y-T-D % change
1st Time Checkouts	16,176	14,045	65,332	53,132	23%
Phone Renewals	1,082	1,034	3,730	6,357	-41%
In-Building Renewals	577	414	1,985	1,204	65%
<b>TOTAL CHECKOUTS</b>	<b>17,835</b>	<b>15,493</b>	<b>71,047</b>	<b>60,693</b>	<b>17%</b>
On-Time Checkins	17,576	15,018	72,620	57,381	27%
Late Checkins	1,110	890	4,205	3,403	24%
<b>TOTAL CHECKINS</b>	<b>18,686</b>	<b>15,908</b>	<b>76,825</b>	<b>60,784</b>	<b>26%</b>
Holds Placed	551	549	2,215	2,352	-6%
Holds Cancelled	20	50	94	130	-28%
Holds Filled	379	426	1,749	1,790	-2%
<b>NEW PATRON REGISTRATIONS</b>	<b>967</b>	<b>370</b>	<b>2,754</b>	<b>1,376</b>	<b>100%</b>
<b>CIRCULATION BY TYPE OF MATERIAL</b>					
Adult Print	6,273	6,216	25,276	25,979	-3%
Juvenile Print	7,738	7,126	29,925	27,223	10%
Audio	1,127	974	4,339	3,932	10%
Visual	3,676	1,925	15,816	6,873	130%
<b>TOTAL CIRCULATION</b>	<b>18,814</b>	<b>16,241</b>	<b>75,356</b>	<b>64,007</b>	<b>18%</b>
<b>CIRCULATION BY PLACE OF RESIDENCE</b>					
To Placentia residents	10,767	9,727	45,587	38,919	17%
To Anaheim/Yorba Linda residents	3,596	2,763	13,068	10,337	26%
To residents outside Tri-City	4,451	3,751	16,701	14,751	13%
<b>TYPES OF ACTIVE BORROWERS</b>					
Adult	13,389	11,698			
Young Adult	297	272			
Juvenile	3,575	2,874			
New Borrower	1,163	1,176			
Other (staff)	414	249			
<b>TOTAL ACTIVE BORROWERS *</b>	<b>18,838</b>	<b>16,269</b>			
<b>TOTAL REGISTERED BORROWERS **</b>	<b>23,248</b>	<b>19,488</b>			
<b>ATTENDANCE ***</b>	<b>31,872</b>	<b>39,621</b>	<b>124,507</b>	<b>129,801</b>	<b>-4%</b>

\* Active borrowers have used the Library this month

\*\* Registered borrowers have used the Library within the past 12 months

\*\*\* Attendance figure is not an accurate count.



PLACENTIA INVOICES

PERIOD COVERED FY2003-2004	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-03	07/24/03	4,522.91	1,150.57	650.77	207.50	0.00	7.20	6,538.95
Aug-03	08/07/03	5,933.96	1,566.39	604.52	0.00	0.00	7.20	8,112.07
Sep-03	09/08/03	5,103.96	1,370.47	604.52	215.00	0.00	7.19	7,301.14
Oct-03	10/13/03	2,650.78	1,150.57	604.52	107.50	0.00	7.19	4,520.56
Nov-03	11/10/03	4,002.21	1,150.57	604.52	107.50	0.00	7.24	5,872.04
Dec-03	12/12/03	3,276.82	2,064.00	604.52	1,520.17	0.00	7.23	7,472.74
Jan-04	01/13/04	2,950.98	1,407.66	705.74	155.00	0.00	7.24	5,226.62
Feb-04	02/10/04	2,987.54	1,150.57	568.93	107.50	0.00	7.23	4,821.77
Mar-04	03/08/04	3,020.00	1,150.57	619.54	107.50	0.00	7.20	4,904.81
Apr-04	04/08/04	3,046.38	1,150.57	619.54	107.50	0.00	7.45	4,931.44
May-04	05/12/04	3,106.89	1,150.57	619.54	107.50	0.00	0.00	4,984.50
Jun-04	06/15/04	3,544.04	1,150.57	647.62	215.00	0.00	7.28	5,564.51
<b>TOTAL</b>		<b>39,623.56</b>	<b>14,462.51</b>	<b>6,803.51</b>	<b>2,750.17</b>	<b>0.00</b>	<b>72.45</b>	<b>63,712.20</b>
<b>AVG</b>		<b>3,301.96</b>	<b>1,205.21</b>	<b>566.96</b>	<b>229.18</b>	<b>0.00</b>	<b>6.04</b>	<b>5,309.35</b>

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
Aug-04	08/23/05	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Sep-04	09/14/04	5,250.20	1,150.57	679.43	0.00	0.00	0.00	7,080.20
Oct-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Nov-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Dec-04	12/14/05	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Jan-05	01/10/05	6,334.08	1,150.57	875.17	0.00	0.00	14.40	8,374.22
Feb-05	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Mar-05	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Apr-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
May-05	05/02/05	0.00	1,150.57	573.42	0.00	0.00	7.22	1,731.21
Jun-05	06/10/05	6,593.11	1,150.57	580.92	215.00	0.00	0.00	8,539.60
<b>TOTAL</b>		<b>47,139.90</b>	<b>13,898.11</b>	<b>8,531.65</b>	<b>1,584.04</b>	<b>0.00</b>	<b>86.76</b>	<b>71,240.46</b>
<b>AVG</b>		<b>3,928.33</b>	<b>1,158.18</b>	<b>710.97</b>	<b>132.00</b>	<b>0.00</b>	<b>7.23</b>	<b>5,936.71</b>

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>		<b>24,380.23</b>	<b>5,752.85</b>	<b>2,082.94</b>	<b>890.73</b>	<b>0.00</b>	<b>43.67</b>	<b>33,150.42</b>
<b>AVG</b>		<b>4,876.05</b>	<b>1,150.57</b>	<b>416.59</b>	<b>178.15</b>	<b>0.00</b>	<b>8.73</b>	<b>6,630.08</b>

TOTAL DOLLARS SPENT

FY2003-2004	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-03	1,035.04	174.00	0.00	1,209.04	604.52
Aug-03	1,035.04	174.00	0.00	1,209.04	604.52
Sep-03	1,035.04	174.00	0.00	1,209.04	604.52
Oct-03	1,035.04	174.00	0.00	1,209.04	604.52
Nov-03	1,035.04	174.00	0.00	1,209.04	604.52
Dec-03	1,207.48	204.00	0.00	1,411.48	705.74
Jan-04	963.86	174.00	0.00	1,137.86	568.93
Feb-04	1,050.08	189.00	0.00	1,239.08	619.54
Mar-04	1,050.08	189.00	0.00	1,239.08	619.54
Apr-04	1,050.08	189.00	0.00	1,239.08	619.54
May-04	1,106.24	189.00	0.00	1,295.24	647.62
Jun-04	1,177.42	204.00	0.00	1,381.42	690.71
<b>TOTAL</b>	<b>12,780.44</b>	<b>2,208.00</b>	<b>0.00</b>	<b>14,988.44</b>	<b>7,494.22</b>
<b>AVG</b>	<b>1,065.04</b>	<b>184.00</b>	<b>0.00</b>	<b>1,249.04</b>	<b>624.52</b>

TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-04	1,177.42	204.00	0.00	1,381.42	690.71
Aug-04	1,233.58	211.50	0.00	1,445.08	722.54
Sep-04	1,147.36	211.50	0.00	1,358.86	679.43
Oct-04	1,147.36	211.50	0.00	1,358.86	679.43
Nov-04	1,177.42	196.50	0.00	1,373.92	686.96
Dec-04	1,364.88	211.50	0.00	1,576.38	788.19
Jan-05	1,263.33	189.00	0.00	1,452.33	726.17
Feb-05	1,401.08	204.00	0.00	1,605.08	802.54
Mar-05	1,263.33	189.00	0.00	1,452.33	726.17
Apr-05	1,263.33	189.00	0.00	1,452.33	726.17
May-05	987.83	159.00	0.00	1,146.83	573.42
Jun-05	987.83	174.00	0.00	1,161.83	580.92
<b>TOTAL</b>	<b>14,414.75</b>	<b>2,350.50</b>	<b>0.00</b>	<b>16,765.25</b>	<b>8,382.63</b>
<b>AVG</b>	<b>1,201.23</b>	<b>195.88</b>	<b>0.00</b>	<b>1,397.10</b>	<b>698.55</b>

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	339.98	30.00	0.00	369.98	184.99
Nov-05	610.86	99.00	0.00	709.86	354.93
Dec-05	0.00	0.00	0.00	0.00	0.00
Jan-06	0.00	0.00	0.00	0.00	0.00
Feb-06	0.00	0.00	0.00	0.00	0.00
Mar-06	0.00	0.00	0.00	0.00	0.00
Apr-06	0.00	0.00	0.00	0.00	0.00
May-06	0.00	0.00	0.00	0.00	0.00
Jun-06	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3,574.88</b>	<b>591.00</b>	<b>0.00</b>	<b>4,165.88</b>	<b>2,082.94</b>
<b>AVG</b>	<b>714.98</b>	<b>118.20</b>	<b>0.00</b>	<b>833.18</b>	<b>416.59</b>

DOLLARS BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Aug-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Sep-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Oct-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Nov-03	284.72	240.48	60.56	0.00	449.28	1,035.04
Dec-03	284.72	300.60	60.56	0.00	561.60	1,207.48
Jan-04	213.54	240.48	60.56	0.00	119.28	633.86
Feb-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Mar-04	213.54	270.54	60.56	0.00	505.44	1,050.08
Apr-04	213.54	270.54	60.56	0.00	505.44	1,050.08
May-04	213.54	270.54	60.56	0.00	561.60	1,106.24
Jun-04	284.72	270.54	60.56	0.00	561.60	1,177.42
TOTAL	3,060.74	3,096.18	726.72	0.00	5,566.80	12,450.44
AVG	255.06	258.02	60.56	0.00	463.90	1,037.54

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Aug-04	284.72	270.54	60.56	0.00	617.76	1,233.58
Sep-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Oct-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Nov-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Dec-04	355.90	330.66	60.56	0.00	617.76	1,364.88
Jan-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-05	379.98	345.50	65.80	0.00	609.80	1,401.08
Mar-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Apr-05	337.76	310.95	65.80	0.00	548.82	1,263.33
May-05	253.32	241.85	65.80	0.00	426.86	987.83
Jun-05	253.32	241.85	65.80	0.00	426.86	987.83
TOTAL	3,679.40	3,385.29	758.16	0.00	6,591.90	14,414.75
AVG	306.62	282.11	63.18	0.00	549.33	1,201.23

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	168.88	138.20	32.90	0.00	0.00	339.98
Nov-05	337.76	207.30	65.80	0.00	0.00	610.86
Dec-05	0.00	0.00	0.00	0.00	0.00	0.00
Jan-06	0.00	0.00	0.00	0.00	0.00	0.00
Feb-06	0.00	0.00	0.00	0.00	0.00	0.00
Mar-06	0.00	0.00	0.00	0.00	0.00	0.00
Apr-06	0.00	0.00	0.00	0.00	0.00	0.00
May-06	0.00	0.00	0.00	0.00	0.00	0.00
Jun-06	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,266.60	1,036.50	296.10	0.00	975.68	3,574.88
AVG	253.32	207.30	59.22	0.00	195.14	714.98

TIME BY TYPE OF WORKER

FY2003-2004	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-03	8.00	8.00	2.00	0.00		16.00	34.00
Aug-03	8.00	8.00	2.00	0.00		16.00	34.00
Sep-03	8.00	8.00	2.00	0.00		16.00	34.00
Oct-03	8.00	8.00	2.00	0.00		16.00	34.00
Nov-03	8.00	8.00	2.00	0.00		16.00	34.00
Dec-03	8.00	10.00	2.00	0.00		20.00	40.00
Jan-04	6.00	8.00	2.00	0.00		16.00	32.00
Feb-04	6.00	9.00	2.00	0.00		18.00	35.00
Mar-04	6.00	9.00	2.00	0.00		18.00	35.00
Apr-04	6.00	9.00	2.00	0.00		18.00	35.00
May-04	6.00	9.00	2.00	0.00		20.00	37.00
Jun-04	8.00	9.00	2.00	0.00		20.00	39.00
TOTAL	86.00	103.00	24.00	0.00		210.00	423.00
AVG	7.17	8.58	2.00	0.00		17.50	35.25

TIME BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-04	8.00	9.00	2.00	0.00		20.00	39.00
Aug-04	8.00	9.00	2.00	0.00		22.00	41.00
Sep-04	8.00	8.00	2.00	0.00		20.00	38.00
Oct-04	8.00	8.00	2.00	0.00		20.00	38.00
Nov-04	8.00	9.00	2.00	0.00		20.00	39.00
Dec-04	10.00	11.00	2.00	0.00		22.00	45.00
Jan-05	8.00	9.00	2.00	0.00		18.00	37.00
Feb-05	9.00	10.00	2.00	0.00		20.00	41.00
Mar-05	8.00	9.00	2.00	0.00		18.00	37.00
Apr-05	8.00	9.00	2.00	0.00		18.00	37.00
May-05	6.00	7.00	2.00			14.00	29.00
Jun-05	6.00	7.00	2.00	0.00		14.00	29.00
TOTAL	95.00	105.00	24.00	0.00		226.00	450.00
AVG	7.92	8.75	2.00	0.00		18.83	37.50

TIME BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		MAINT WORK	TOTAL
				TRIMMER			
Jul-05	7.00	8.00	2.00	0.00		16.00	33.00
Aug-05	7.00	8.00	2.00	0.00		16.00	33.00
Sep-05	4.00	4.00	2.00	0.00		0.00	10.00
Oct-05	0.00	0.00	0.00	0.00		0.00	0.00
Nov-05	4.00	6.00	2.00	0.00		0.00	12.00
Dec-05	0.00	0.00	0.00	0.00		0.00	0.00
Jan-06	0.00	0.00	0.00	0.00		0.00	0.00
Feb-06	0.00	0.00	0.00	0.00		0.00	0.00
Mar-06	0.00	0.00	0.00	0.00		0.00	0.00
Apr-06	0.00	0.00	0.00	0.00		0.00	0.00
May-06	0.00	0.00	0.00	0.00		0.00	0.00
Jun-06	0.00	0.00	0.00	0.00		0.00	0.00
TOTAL	22.00	26.00	8.00	0.00		32.00	88.00
AVG	4.40	5.20	1.60	0.00		6.40	17.60

The San Diego County Water Authority has brought in a well-connected consultant to defend its interests as the Schwarzenegger administration prepares a costly and comprehensive review of water priorities. "There's not anything good or bad that happens in Sacramento that doesn't affect us," explained Encinitas Councilman James Bond, president of the authority's board of directors. But at least one board member has expressed misgivings over spending \$110,000 a year on consultant Jeff Volberg.

11/16/05

### **Perata calls for bond for state infrastructure**

A week after California voters rejected eight special-election initiatives, Senate President Pro Tem Don Perata said Tuesday he hopes the electorate will look more kindly on a multibillion-dollar bond to upgrade the state's roads, ports and levees. The Oakland Democrat touted the infrastructure package as the Senate's top priority in 2006. He characterized it as a way to salvage a legislative session "wasted" due to special-election politics. Gov. Arnold Schwarzenegger asserted last week that he also wants to propose a major infrastructure bond next year, though he did not provide specifics. Lawmakers believe his plan will be even larger than the Senate's and possibly extend to schools and courts. Perata said he has bipartisan support in the Senate and that he expects to work with Republicans to get a bond measure on the June ballot, which would require the Legislature and governor to agree by April. But his Republican counterpart, Dick Ackerman of Irvine, fears the current plan could involve too much debt.

11/16/05

### **California's ports, hig hways teeter on the edge of crisis**

Almost half the goods made in Asia and sold in the United States, from televisions to T-shirts, pass through California. Their movement accounts for one out of seven jobs and contributes billions of dollars to the state's economy. And, thanks to free-trade agreements and expanding Asian production markets, the goods coming from China and other countries will more than double in the next 15 years. That's the good news. The bad news is that California's infrastructure, from ports to highways, won't be able to handle the increased trade unless hundreds of billions of dollars are spent building new roads, expanding ports and increasing the number of rail tracks laid throughout the state.

11/15/05

### **State Deficit Could Deter Bond Issue**

A potential borrowing campaign to fund new roads, schools and other public facilities in California drew a generally positive response on Wall Street on Monday, but with a caveat: Sacramento should get its budget balanced first, many investors say. Gov. Arnold Schwarzenegger's staff is drafting plans for a massive bond issue of \$50 billion or more to pay for public works projects across the state, The Times reported Monday, citing people who have been working with the administration. In 2004, many on Wall Street were critical of a \$15-billion bond deal that California voters approved to cover the state's accumulated budget deficits. But analysts noted that the new borrowing proposal would be more in line with the accepted use of bond financing to pay for long-lasting investments such as highways, levees and other infrastructure projects.

11/15/05

### **Mayor pledges fight for funds**

Saying the gridlock capital of the United States can't be fixed "on the cheap," Mayor Antonio Villaraigosa on Monday welcomed plans for a massive statewide infrastructure bond and pledged to fight to get L.A.'s share of any new funds. With Sacramento considering a proposed \$10.3 billion transportation-housing bond - and a bigger, \$50 billion bond possibly sought by the governor - the mayor wants new funds to help pay for the Wilshire subway extension's first phase, busways in the San Fernando Valley and other infrastructure projects.

11/15/05

### **Dan Walters: Mayors' political profiles are raised as they and their cities surge**

California's state government is gridlocked by hostile ideologies and its own unworkable structure. Counties are virtual stepchildren, encased in layers of state and federal mandates and regulations and incapable of independent action. Given those conditions, the state's cities have become, at least by comparison, outposts of financial responsibility and flexible, pragmatic delivery of vital public services, such as water, trash collection, and fire and police protection - albeit with some notable exceptions. Their increasing prominence has raised the public and political profiles of their mayors.

11/15/05

### **Probing CalPERS pensions**

## Legislative Issues

11/17/05

### Cash Surge Fills State's Budget Gap

In an unexpected election-year gift for Gov. Arnold Schwarzenegger, California coffers are suddenly flush with enough cash to wipe out what was projected to be a multibillion-dollar gap in next year's state budget.

Nonpartisan Legislative Analyst Elizabeth G. Hill reported Wednesday that, largely because of robust economic growth, tax receipts were far exceeding forecasts. At the current rate, the state is heading toward ending the fiscal year in June with a budget reserve of \$5.2 billion — four times what was anticipated when the governor signed the budget over the summer.

11/17/05

### Tax revenue up -- state headed for balanced budget

California's brightening fiscal outlook means lawmakers and the governor will be able to balance next year's budget without raising taxes or drastically cutting spending, the state's nonpartisan legislative analyst said Wednesday. The state still will spend \$4 billion more than it takes in next budget year, 2006-2007, but it will have \$5.2 billion in extra revenue and savings from spending cuts this year to help balance the books. Despite the improved revenue forecast, Legislative Analyst Elizabeth Hill warned that deficits will persist if the state doesn't address what has become a chronic imbalance between spending and revenue.

11/17/05

### State fiscal outlook brightens

California's budget outlook is brighter than it has been for several years, thanks to a healthy business sector and efforts to trim costs, but the state is still spending more than it takes in, the Legislature's nonpartisan budget adviser said Wednesday. Legislative Analyst Elizabeth Hill projected that California will have about \$4 billion more in its bank account at the end of the current fiscal year than lawmakers estimated when they approved the \$117.4 billion 2005-06 budget in July - enough to balance next year's budget without raising taxes or making cuts.

11/17/05

### Surprise: Rosy budget picture for California

Surprising both Democrats and Republicans, California should have enough money to balance its budget next year for the first time since the dot-com bust because of a sharp increase in business and personal income tax, the state's independent legislative analyst reported Wednesday. With careful spending, the state could also nearly 'outgrow' its structural flaw of budgeting more than it expects to take in by as early as 2011, according to the report. The short-term rosy forecast promises to transform the political landscape in Sacramento this year by allowing Gov. Arnold Schwarzenegger to please critics because no new program cuts will be needed to end the year in the black.

11/17/05

### Governor thinking big about bond

Energized by the growth he's seen in China and excited about his 'very big vision' for rebuilding California's freeways, ports, levees and hospitals, Gov. Arnold Schwarzenegger told reporters accompanying him on a trade mission today that he did not yet know what a statewide rebuilding push would cost -- but said it could exceed \$50 billion. Asked about recent reports that he might back an infrastructure bond of \$50 billion or more, Schwarzenegger said he's still negotiating with top lawmakers on the precise cost, but he is thinking big.

11/17/05

### Global warming study forecasts more water shortages

A warmer world is virtually certain to be much thirstier, too, according to a new study by West Coast researchers of the impact of global warming on water supplies. Climate change experts led by Tim Barnett at the Scripps Institution of Oceanography in La Jolla (San Diego County) found that at least one-sixth of the world's population, including much of the industrial world and a quarter of global economic output, appeared vulnerable to water shortages brought about by climate change. Details appear today in the journal Nature, along with a separate study suggesting climate models are proving to be an effective way of analyzing and forecasting disruptions in water supplies brought on by global warming.

11/17/05

### S.D. County Water Authority hires new consultant



As concern grows throughout California about the bills for public retirees' pensions and benefits, the state Legislative Analyst's Office is researching what the total tab will be, officials said Monday. The Daily News recently reported that taxpayers statewide are on the hook for at least \$110 billion in the years to come for public retiree pensions, health care and workers' compensation costs. Assemblyman Keith Richman, R-Granada Hills, said it's very important that the nonpartisan LAO, one of the most respected agencies in Sacramento, turn its attention to these debts.

11/15/05

#### **Smelt study will focus on water-pump deaths**

Researchers probing the decline of several fish species in the Sacramento-San Joaquin Delta say they will begin to focus on two culprits: more fish dying in winter at state and federal export pumps, and hostile conditions for fish in Suisun Bay. These findings were offered Monday by a team of state and federal scientists. Their six-month research was prompted by alarming population declines first noticed last fall among threatened Delta smelt, striped bass and other fish. The population crash – which also affects threadfin shad and longfin smelt – is considered by many to be a sign of a larger ecosystem crash in the Delta. Implications are huge, because the Delta serves as water source for 5 million acres of farmland and 22 million people.

11/17/05 Group says dam leaking toxic metals into river

11/17/05 Inland Builder Assails Water Board

11/17/05 Project a big step for green power

11/17/05 Mayor Backs Funds for Geothermal Plan

11/16/05 Owens Plan May Expand

11/15/05 Pumps, dams eyed as culprits in Delta species decline

11/15/05 Questions linger over declining Delta smelt

11/15/05 UCR scientist finds key to sex alterations in fish

#### **Letter Writing Campaigns**

*There are currently no letter writing campaigns, please check back soon!*

## Elizabeth Minter

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**From:** gneill@csga.net  
**Sent:** Friday, October 28, 2005 4:58 PM  
**To:** eminter@placentalibrary.org  
**Subject:** CSGA Legislative Update - October 28, 2005

### New Poll Shows Uphill Road for Two of Gov's Measures

With less than two weeks until the special election, a new poll shows two of the Governor's reform measures trailing badly and two others in a statistical dead heat. The poll of likely voters, conducted by the non-partisan Public Policy Institute of California, was released Thursday. The Governor's four main initiatives, Propositions 74 through 77 are faring as follows:

Prop 74 (teacher tenure)  46% yes, 48% no  
Prop 75 (union dues)  46% yes, 46% no  
Prop 76 (spending limit and fiscal powers)  30% yes, 62% no  
Prop 77 (redistricting)  36% yes, 50% no

The poll also found that 54% of likely voters consider the special election a bad idea. November's election is widely seen as a referendum on the Governor himself, and the passage or failure of his measures, especially Propositions 75 and 76, will affect California's political landscape for years to come. You can find more information on the measures in the member's section of CSGA's website ([members.csga.net](http://members.csga.net)). To view the full poll results, visit [www.ppic.org](http://www.ppic.org).

### CSGA Prepares Reorganization Resource Kit

For districts who are undergoing a LAFCO reorganization, voluntary or otherwise, a new resource is on the way. CSGA staff is currently preparing an information packet that will provide a district-specific guide to the LAFCO process and strategies for dealing with the media and community groups, among other things. Look for this new resource to be available in the coming months.

### Email Updates Available for All Member Agencies Officials and Employees

Past and current Legislative Updates are available in the  Legislation & Action  section of the [CSGA member's website](http://members.csga.net) (<http://members.csga.net>). If anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll-free 877/924-CSGA or by emailing [gneill@csga.net](mailto:gneill@csga.net).

CSGA  keeping special districts informed!

1112 J Street, Suite 200 \* Sacramento, CA 95814

(916) 442-7887 \* (916) 442-7889 fax

(877) 924-CSGA \* [www.csga.net](http://www.csga.net)

November 21, 2005

**No Time Like the Present to Give to the Bond Fund Campaign***Submitted by Mark Smith on behalf of the Bond Fund Campaign Committee*

Nearly every person attending the annual CLA conference last week in Pasadena should have heard about the efforts to pass the \$600 million library construction bond set for approval by California voters in June 2006. Members of the Bond Fund Campaign made presentations to many groups throughout the conference. If you were moved to write a check to support the bond fund, but haven't found the time to do so yet, please pull out that remit envelop, finish writing your check, and send it in. The fund needs the support of every member of CLA and every library advocate in California. Give often and give generously to help pass this bond. And remember, you can also give online at [www.yesforlibraries.com](http://www.yesforlibraries.com).

With your help-**and only with your help**-we can pass this historic bond next June.

Posted by cladmin at 07:38 AM

November 01, 2005

**CLA Program to Explore Public Library Bond Fund***Submitted by Mark Smith, Legislative Chair*

You are invited to program to be presented at the CLA Conference on the California Public Library Bond Fund titled, "Public Library Bonds, Buildings, Books, and Bytes." The program will be held from 4:45 to 6:00 p.m. on Sunday, November 6, in room C211 of the Pasadena Conference Center.

Anne Cain, Contra Costa County Librarian will serve as moderator for a panel of experts that includes Linda Springer of the Office of Library Construction at the California State Library, Ann Cousineau, Solano County Librarian, and Anne Campbell, Director of the National City Public Library.

Linda Springer will discuss the successes of the last bond act (popularly known as Prop 14); Anne Campbell will describe her experience in successfully applying for bond funds and the subsequent construction of a new library in National City; and Ann Cousineau will describe the ongoing effort to pass the next bond scheduled for voter approval in June 2006.

Posted by cladmin at 08:01 AM



Agenda Item 25

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*

DATE: November 28, 2005

**SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (\*) are pending and have not yet begun.

- ◆ Placentia Rotary Reading Enrichment Program (PRREP) meetings began in October at El Dorado and Valencia High Schools. Thus far, we had over 150 high school volunteers sign-up for PRREP and attend PRREP meetings.
- ◆ We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.
- ◆ Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.
- ◆ Fullerton College has a Service Learning partnership where several instructors require 10-20 hours of community service. PLLS is a participating agency.
- ◆ *EVEN START* collaboration with Ruby Drive Elementary School began in FY 2004-05 and has continued this FY.
- ◆ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs. We have three IB interns so far this school year.
- ◆ In June, the California State Library awarded the PLLS an LSTA Grant to partner with H.I.S. House to start an after school homework program for children there. That project began on Tuesday, September 20, where we tutor eight-twelve students Monday, Tuesday, and Thursday from 6:30-8:00 PM.
- ◆ On Monday, September 19, PLLS began a homework club at Topaz Elementary School for 7<sup>th</sup> grade students who attend Tuffree Middle School and are graduates of Topaz. Held Mon-Wed from 4-6 PM, we are averaging 18 students each day.

Please note Attachment.

**Agenda Item 25  
Attachment**

**From:** Billedeaux, Judy [jbilledeaux@Exchange.FULLERTON.EDU]  
**Sent:** Monday, November 21, 2005 3:40 PM  
**To:** Jim  
**Cc:** Brainard, Friedhild; Gil, Michele; England, Kelly; Lim, Saccara; McCracken, Deb  
**Subject:** Good News - Employer Allocation Increase  
Jim,

Good news, I am pleased to inform you that we were able to increase your Federal Work Study employer allocation from \$80,000.00 to \$90,000.00 for the 05/06 aid year. This will enable you to employ Melissa Porter and Jose Sanchez, Jr. without reducing any of the students that are currently working with you.

I wanted to thank you for your cooperative efforts when asked to help place a "special needs" or difficult to place student. I know you work to find the right location for each for our FWS students and make sure that each of them feels welcome, know what is expected and that they are helping others.

Also, thank you for sharing the news about the call you received from the mother of one of the student who told you of how the tutoring (that Mano had been doing) had improved her son's grades from D's and C's to A's and B's, that is wonderful.

Keep up the good work and I will keep supplying you with the great Federal Work Study students. If you have any questions please let me know.

Happy Thanksgiving week to you and everyone at Placentia Library,

Judy

*Judy Billedeaux*  
Federal Work-Study Coordinator  
Office of Financial Aid  
California State University, Fullerton  
P. O. Box 6804  
Fullerton, CA 92834-6804  
(714)278-7177  
[jbilledeaux@fullerton.edu](mailto:jbilledeaux@fullerton.edu)

TO: Elizabeth D. Minter, Library Director *JR*  
 FROM: Jim Roberts, Public Services Manager

DATE: November 28, 2005

**SUBJECT: Grant Status**

Source	Submitted	Date Submitted	By	ELLI	FFL	Adult Literacy	Spanish Literacy	Children's	History Room	Other
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Grants Pending

\*Estimated  
 Machoskie & Ass.\*\*  
 TOTAL PENDING \$10,000 \$10,000 \$37,236

Source	Amount	Date Submitted	Submitted By	ELLI	FFL	Adult Literacy	Spanish Literacy	Children's	History Room	Other
Grants Received										
Wells Fargo	\$1,000	06/05/05	PLLS				X			
PacificCareFoundation	\$10,000	06/05/05	M & A Ass.**	X						
LSTA 6-0M	\$48,634	03/25/05	PLLS							X
CLLS	\$30,000	6/26/2005	PLLS	X	X	X				
CLLS Matching	\$21,732	6/26/2005	PLLS			X				
TOTAL	\$101,366									

Source	Amount	Date Submitted	Submitted By	ELLI	FFL	Adult Literacy	Spanish Literacy	Children's	History Room	Other
--------	--------	----------------	--------------	------	-----	----------------	------------------	------------	--------------	-------

Grants Denied/Withdrawn





TO: Elizabeth Minter, Library Director

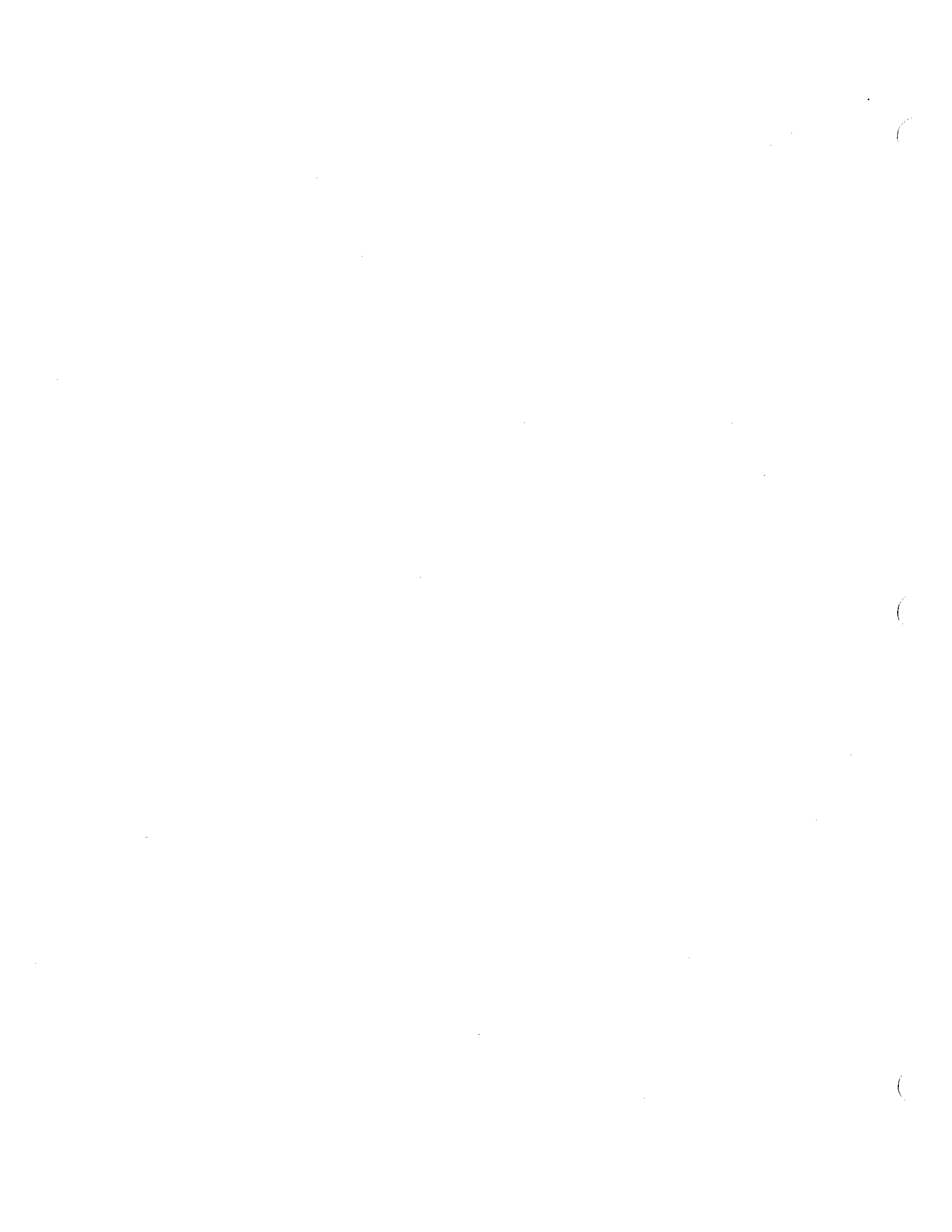
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator *JR*

DATE : November 28, 2005

**SUBJECT: Poet Laureate.**

Meredith Laskow, Poet Laureate of the Placentia Library District, met once with the Program Committee since the last Library Board Meeting.

We plan to sponsor poetry workshops again this spring.





orange county council of governments  
**Regular Meeting of the  
BOARD OF DIRECTORS**

**PLEASE NOTE:  
MEETING START TIME IS 9:30 A.M.**

Meeting Date / Location

Thursday, October 27, 2005  
9:30 a.m. – 11:30 a.m.  
Orange County Sanitation District  
10844 Ellis Avenue  
Fountain Valley, California

AGENDA ITEM

STAFF

PAGE

Agenda descriptions are intended to give notice to members of the public by providing a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Board of Directors may take any action which it deems appropriate on the agenda item and is not limited in any way by the recommended action.

**PLEDGE OF ALLEGIANCE**

**I. CALL TO ORDER / ROLL CALL**

(Chair Richard Dixon)

Richard Dixon, Chair, District 13  
Art Brown, Vice-Chair, District 21  
Cathryn DeYoung, District 12  
Tod Ridgeway, District 14  
Cheryl Brothers, District 15  
*Vacant*, District 16  
Lou Bone, District 17  
Christine Barnes, District 18  
Robert Hernandez, District 19  
Marilyn Poe, District 20  
John Bauman, District 22  
Debbie Cook, District 64

Bob Ring, Cities At-Large  
Bill Campbell, County At-Large  
Phil Anthony, ISDOC  
Peter Herzog, OCD, LOCC  
Jim Ferryman, OCSO  
Cathy Green, OCTA  
Chris Norby, SCAG-County Rep.  
Miguel Pulido, SCAQMD – Cities Representative  
Jim Silva, SCAQMD – County Representative  
Dave Swerdlin, TCAs  
Owen Holmes, University Representative  
Kristine Thalman, Private Sector

**II. OATH OF OFFICE**

(Clerk of the Board)

An oath of office will be administered to members and alternates present who are joining the OCCOG Board of Directors.

600 West Santa Ana Boulevard, Suite 214, Santa Ana, California 92701 714/972-0077 714/972-1816 fax  
occog@occities.org www.occities.org/occog

- cities**
- Aliso Viejo
- Anaheim
- Brea
- Buena Park
- Costa Mesa
- Cypress
- Dana Point
- Fountain Valley
- Fullerton
- Garden Grove
- Huntington Beach
- Irvine
- La Habra
- La Palma
- Laguna Beach
- Laguna Hills
- Laguna Niguel
- Laguna Woods
- Lake Forest
- Los Alamitos
- Mission Viejo
- Newport Beach
- Orange
- Placentia
- Rancho Santa Margarita
- San Clemente
- San Juan Capistrano
- Santa Ana
- Seal Beach
- Stanton
- Tustin
- Villa Park
- Westminster
- Yorba Linda

County of Orange

- agencies**
- Costa Mesa Sanitary District
- East Orange Water District
- El Toro Water District
- Emerald Bay Service District
- Irvine Ranch Water District
- Los Aliso Water District
- Mesa Consolidated Water District
- Moulton Niguel Water District
- OC Fire Authority
- OC Sanitation District
- OC Transportation Authority
- OC Water District
- Placentia Library District
- Rossmoor/Los Alamitos Area Sewer District
- Serrano Water District
- Silverado-Modjeska Parks & Recreation District
- South Coast Water District
- Trabuco Canyon Water District
- Transportation Corridor Agencies

### III. PUBLIC COMMENTS

At this time members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors which are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of twenty minutes for the Public Comments portion of the agenda.

Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board of Directors in writing and only pertinent points presented orally.

### IV. CONSENT CALENDAR

All matters listed under the Consent Calendar are routine and will be enacted by one vote without separate discussion unless Members of the Board, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

- |    |  |                      |    |
|----|--|----------------------|----|
| A. | <b>Minutes from September 22, 2005<br/>OCCOG Board Meeting</b> | (Clerk of the Board) | 05 |
|----|--|----------------------|----|

*Recommended Action:* Approve minutes.

- |    |                                |                                  |    |
|----|--------------------------------|----------------------------------|----|
| B. | <b>Report on the OCCOG TAC</b> | (Tracy Sato,<br>OCCOG TAC Chair) | 11 |
|----|--------------------------------|----------------------------------|----|

*Recommended Action:* Receive report.

- |    |   |                  |    |
|----|---|------------------|----|
| C. | <b>Reduce Orange County Congestion<br/>Report</b> | (Matthew Henkes) | 17 |
|----|---|------------------|----|

*Recommended Action:* Receive and file.

- |    |   |                |    |
|----|---|----------------|----|
| D. | <b>Update on Healthy Waterways Initiative</b> | (Michael Gold) | 19 |
|----|---|----------------|----|

*Recommended Action:* Receive and file.

### V. REPORTS

- |    |  |                |    |
|----|--|----------------|----|
| A. | <b>OCCOG Budget and Finance Report</b> | (Michael Gold) | 21 |
|----|--|----------------|----|

*Recommended Action:* Receive and file.

### VI. ACTION ITEM

- |    |   |                |    |
|----|---|----------------|----|
| A. | <b>Orange County Leadership Symposium</b> | (Michael Gold) | 23 |
|----|---|----------------|----|

*Recommended Action:* Approve OCCOG to house the Orange County Leadership Symposium.

- B. **Formation of OCCOG Board Executive Committee** (Richard Dixon) 25

*Recommended Action:* Approve the formation of an OCCOG Board Executive Committee.

- VII. **MATTERS FROM BOARD MEMBERS** (Chair Dixon)

- VIII. **MATTERS FROM MEMBER AGENCIES** (Chair Dixon)

- IX. **MATTERS FROM STAFF** (Chair Dixon)

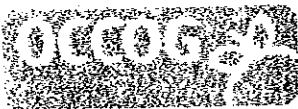
- X. **CLOSED SESSION**

**Closed Session, pursuant to Government Code Section 54957  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- XI. **ADJOURNMENT**

**Next Meeting: Thursday, November 17, 2005**





**ORANGE COUNTY  
COUNCIL OF GOVERNMENTS**

**MINUTES OF A REGULAR MEETING OF THE  
ORANGE COUNTY  
COUNCIL OF GOVERNMENTS**

**BOARD OF DIRECTORS**

**HELD**

**September 22, 2005**

A regular meeting of the Orange County Council of Governments was called to order at 9:32 a.m. by Chair Richard Dixon at the Orange County Sanitation District, 10844 Ellis Avenue, Fountain Valley, California.

**I. CALL TO ORDER / ROLL CALL**

Roll was taken by the Deputy Clerk of the Board.

**PRESENT:**

Richard Dixon, Chair, District 13  
Cathryn DeYoung, District 12  
Tod Ridgeway, District 14  
Lou Bone, District 17  
Robert Hernandez, District 19  
Marilyn Poe, District 20  
John Beaman, District 22  
Bob Ring, Cities-At-Large  
Phil Anthony, ISDOC  
Peter Herzog, OCD, LOCC  
Cathy Green, OCTA  
Joe Soto, Alternate, SCAQMD – Cities Rep.  
Dave Swerdlin, TCAs  
Kristine Thalman, Private Sector

**ABSENT:**

Art Brown, Vice-Chair, District 21  
Cheryl Brothers, District 15  
Christine Barnes, District 18  
Debbie Cook, District 64  
Bill Campbell, County At-Large  
Jim Ferryman, OCSD  
Chris Norby, SCAG-County Rep.  
Jim Silva, SCAQMD – County Rep.  
Owen Holmes, University Rep.

**VACANT:**

District 16

**II. OATH OF OFFICE**

The Deputy Clerk of the Board administered the oath of office to Joe Soto, Alternate, SCAQMD Cities Representative.

**III. PUBLIC COMMENTS**

There were no public comments.

**IV. CONSENT CALENDAR**

It was moved by Board Member Bone and seconded by Board Member Anthony, to approve Consent Calendar Items A and B. The motion carried unanimously, with Board Members

Brown, Brothers, Barnes, Cook, Campbell, Ferryman, Norby, Silva, and Holmes absent from the meeting.

**A. Minutes from May 26, 2005 and June 23, 2005 Board Meetings.**

Action: Approved minutes as submitted, with Board Members Soto, Herzog and Poe abstaining on the minutes due to their absence from the meeting.

**B. Report on the OCCOG TAC**

Action: Received report.

**V. URGENCY ITEM**

**A. Add the Ratification of Last Month's Appointments to the SCAG Policy Committees**

Action: This urgency item was moved by Board Member Anthony, seconded by Board Member Poe, with a finding that these appointments need to be ratified by the October 10, 2005, SCAG Policy Committees meeting date. The motion carried unanimously.

The ratification action was taken in the action item below.

**VI. ACTION ITEM**

**A. Appointment of OCCOG Representatives to SCAG Policy Committees**

Action: It was moved by Board Member DeYoung, seconded by Board Member Poe, that: Board Member Green be appointed to SCAG's Transportation and Communications Committee (TCC); the appointments of Board Member Ring and Councilwoman Daigle to SCAG's Community, Economic and Human Development (CEHD) Committee be ratified; and the membership of Board Member Poe to the CEHD to be clarified. This motion passed unanimously.

There was discussion regarding these appointments being confirmed by SCAG President Toni Young and concerns that President Young has regarding too many subregional representatives serving on the TCC. Board Member Green indicated that she would be glad to consider other Policy Committees if necessary.

**B. Approval Orange County Projections at County Totals for Local Review**

Recommended Action: It was moved by Board Member Green, seconded by Board Member Soto that the Board approve the Orange County Projections (OCP) at the county totals for local review. This motion was unanimously approved.

Deborah Diep, Director of the Center for Demographic Research, provided a presentation regarding the OCP and the process by which city and County input would be solicited.



## VII. REPORTS

### A. Report on Measure M Extension

Recommended Action: Receive and file.

Kia Mortazavi of OCTA gave a presentation regarding the initial proposal for the Streets and Roads Program of the Measure M Investment Plan. The presentation includes an overview of the Master Plan of Arterial Highways.

### B. Reduce Orange County Congestion Report

Recommended Action: Receive and file.

Matthew Henkes provided a report on the OCCOG Reduce Orange County Congestion Program, citing obstacles that had occurred during the Federal Transportation Implementation Plan amendment process.

### C. Update on Healthy Waterways Initiative

Recommended Action: Receive and file.

Michael Gold gave an update regarding the focus areas for the OCCOG Healthy Waterways Initiative, which includes developing materials to educate the public regarding proper disposal of prescription drugs; developing a pilot program to introduce urban runoff issues to schools; and educating elected officials regarding resources available to cities and special districts for outreach programs.

### D. Report from OCCOG Chair

Recommended Action: Receive and file.

Chair Dixon requested that OCCOG staff report to the Board regarding restructuring OCCOG to be a stand-alone organization with a separate budget from that of the Orange County Division of the League of California Cities. Additionally, Chair Dixon suggested the formation of an OCCOG Executive Committee of the Board.

## VIII. MATTERS FROM BOARD MEMBERS

No matters were discussed.

## IX. MATTERS FROM MEMBER AGENCIES

No matters were discussed.

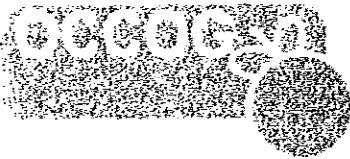
X. MATTERS FROM STAFF

No matters were discussed.

\_\_\_\_\_  
CHAIR OF THE ORANGE COUNTY COUNCIL OF  
GOVERNMENTS BOARD OF DIRECTORS

ATTEST:

\_\_\_\_\_  
CLERK OF THE BOARD



**ORANGE COUNTY  
COUNCIL OF GOVERNMENTS**

**MINUTES OF A REGULAR MEETING OF THE ORANGE COUNTY COUNCIL OF  
GOVERNMENTS**

**TECHNICAL ADVISORY COMMITTEE**

**HELD**

**Tuesday, October 4, 2005**

A regular meeting of the Orange County Council of Governments Technical Advisory Committee was called to order at 9:12 a.m., by OCCOG TAC Vice-Chair Heather Sowers at the City of Orange, City Hall, Conference Room C, 300 East Chapman, Orange, CA 92866

**I. INTRODUCTIONS**

**Vice- Chair  
Heather Sowers**

Roll was taken by sign-in sheet.

**II. PUBLIC COMMENTS**

There were no public comments

**III. REPORT ON THE SEPTEMBER 22, 2005 OCCOG BOARD MEETING**

Action: Receive report

Annabel Cook reported that the OCCOG Board approved the Orange County Projections 2006 Control Totals without change. These control totals will now be distributed to cities for the local review process.

**IV. UPDATE ON ORANGE COUNTY PROJECTIONS 2006**

Action: Receive report

Deborah Diep reported that the Center for Demographic Research (CDR) has already met with 20 cities and the County during the local review process. Three cities have decline meetings.

The remaining approval process for OCP 2006 is currently scheduled as follows:

- CDR TAC - April 2006
- CDR MOC - May 2006
- OCCOG TAC - June 2006
- OCCOG Board - June 2006

000013

The OCP 2006 will then be submitted to the Southern California Association of Governments (SCAG) for inclusion in the Regional Transportation Plan (RTP) as Orange County's local input to the RTP.

## V. SCAG'S 40TH ANNIVERSARY VIDEO

Action: Receive Report

Darin Chidsey, SCAG staff, discussed with the OCCOG TAC that this year marks the 40<sup>th</sup> anniversary of SCAG. In celebration of this occasion, SCAG has developed a 40<sup>th</sup> anniversary video.

## VI. OCTA UPDATE

Action: Receive Report

Richard Marcus report on the following OCTA activities:

- Air quality/conformity – the OCTA Board will be considering replacing CenterLine with bus rapid transit;
- Federal funding – OCTA received approximately \$100 million;
- Goods Movements – a consultant has been hired to guide the multi-county goods movement action plan. A stakeholders advisory group is being formed and Orange County will be asked to serve;
- MIS – the 405 MIS will be presented to the OCTA Board for approval on October 14; the SR 91 MIS will be presented, along with three alternatives, to the OCTA Board on October 28; and the Central County Corridor MIS will have more details at a later time.
- RTP – SCAG is considering a four-year cycle for the plan (as opposed to the current three-year cycles.)

## VII. REPORT ON HEALTHY WATERWAYS INITIATIVE

Action: Receive Report

Annabel Cook reported that OCCOG staff has assembled an advisory committee of Orange County City Managers and County Officials to discuss the project and advise staff on appropriate materials for distribution. The committee met to discuss an appropriate strategy and ensure that OCCOG's efforts are not duplicative of others around the county. Following the meeting, staff developed three major priorities within the scope of the grant:

- Targeting messages around proper disposal of prescription drugs because there is a lack of information on this topic but clear information improper disposal is polluting local waterways.

- Working with one local school as a pilot project to educate youth about the effects of urban runoff.
- Educating elected officials about countywide efforts and increasing information sharing.

**VIII. UPDATE ON THE REDUCE ORANGE COUNTY CONGESTION PROGRAM**

Action: Receive Report

Annabel Cook reported that the ROCC program had experienced some slow downs due to challenges with amending the federal transportation improvement plan.

**IX. REPORT FROM THE VICE - CHAIR**

Action: Receive Report

The Vice-Chair provided no additional reports.

**X. OTHER BUSINESS/ITEMS FOR NEXT MEETING**

Action: Discussion

**XI. ADJOURNMENT**

Next Meeting:  
Tuesday, November 1, 2005  
Location to be Determined





## Mandated Cost Program Update

Proposition 1A, approved by voters in November 2004, has produced the desired affects to the mandated cost reimbursement program. The passage of the proposition removed the option of deferring payment (except in specified situations) on mandated cost claims. Beginning with fiscal year 2004/2005, the State had only two options- either appropriate the funds to pay claims, or suspend the mandate. The result was that in excess of \$120 million was appropriated for payment of 2004/2005 & 2005/2006 claims. The State Controller's Office began issuing payments on 2004/2005 estimated claims in September 2005.

The mandated cost reimbursement program has undergone some major changes over the last year. Most notably, AB138 makes substantive changes to specific mandates as well as the process as a whole. These changes are of such a nature that following the 2005/2006 fiscal year, we will need to discuss whether it is in the best interest of the District to continue to contract for mandated cost claiming services. Major changes within AB138 include:

1. Lengthens from five years to 15 years the period over which the State must pay previously deferred reimbursements for claims prior to fiscal year 2004/2005. These payments must begin in 2006/2007. At this point, the State Controller's Office has not made available its method or formula for making these payments.
2. Recast Open Meetings Act and Brown Act Reform requirements concerning the preparation and posting of agendas. To put it briefly, the State has created a method to end the State's obligation to pay for this mandate beginning with claim year 2005/2006. Open Meetings Act/Brown Act Reform actual claims for 2004/2005 are still due to the State January 15, 2006.
3. Requires the Commission on State Mandates, no later than June 30, 2006, to reconsider whether the Mandate Reimbursement Process constitutes a reimbursable mandate. Any changes made by the Commission to the original statement of decision will be effective July 1, 2006. In a nutshell, if this reconsideration results in a finding that this should not be a reimbursable mandate, the fees paid by the City to SCG would no longer be reimbursable.

If you have any questions feel free to call me at 916-454-7310. Steve Shields

ASR









**Agenda Item 31**

**TO:** Elizabeth Minter, Library Director

**FROM:** Jim Roberts, Public Services Manager/Literacy Coordinator



**DATE:** November 28, 2005

**SUBJECT:** LSTA Grant Funding for FY 2006-07.

**BACKGROUND:**

The California State Library has invited Libraries to submit letters of application for LSTA Title 5 grants for Fiscal Year 2006-07 funding. One of the areas that the State Librarian is interested in is programs that outreach to under-served children.

We have submitted a letter of intent to apply for the grant to expand the Topaz-Tuffree Homework Club to include both seventh and eight grade students in FY 2006-07.

**RECOMMENDATION:**

That the Library Board of Trustees receive and file.



PROPOSAL (LSTA 5)

Submit ORIGINAL (please sign in blue ink) and five (5) copies to be received by 4:30 p.m. on December 9, 2005, to Attn: LSTA Grants, Library Development Services, California State Library, P.O. Box 942837, Sacramento, CA 94237-0001. (Non-postal delivery: 900 N Street, Suite 500, Sacramento, CA 95814). Fax will not be accepted. For more information, call (916) 653-5217.

---

1. Project title: Topaz/Tuffree Homework Club

2. Applicant organization/jurisdiction: Placentia Library District

3. Address: 411 E. Chapman Ave. ; Placentia CA 92870

Contact person: James Roberts Phone: (714) 524-8408 ext 215

E-mail: jroberts@placentialibrary.org Fax: (714) 528-8236

4. Web page URL: www.placentialibrary.org

5. Director's name: Elizabeth D. Minter Phone: (714) 528-1925 ext. 202

E-mail: administration@placentialibrary.org Fax: (714) 528-8236

Address (if different from #3): \_\_\_\_\_

6. Type of library? (Check one)  System  Public  Academic  School  Special

7. How many people will be directly served by this project? 80

Source of this number (e.g., US Census, CA Library Statistics pub., etc.): School district statistics

8. How many people are served by your library? 50,000

Source of this number (e.g., US Census, CA Library Statistics pub., etc.): US Census

9. What other libraries, agencies and organizations will collaborate with you on this project?

Organization Name: Topaz Elementary School, Placentia-Yorba Linda Unified School District  
(DVIHSR)

Contact Person: Kathy Kreil, Principal

Organization Name: Tuffree Middle School, PYLUSD

Contact Person: Sharon Cordes, Principal

10. Please view the LSTA State Plan on the CSL Website (<http://www.library.ca.gov/html/grants.cfm>)

a. Which of the 5 goal(s) in the State Plan will this project primarily address?

(Check one)  Goal 1  Goal 2  Goal 3  Goal 4  Goal 5

b. If applicable, which of the 5 goal(s) in the State Plan will this project secondarily address?

(Check one)  Goal 1  Goal 2  Goal 3  Goal 4  Goal 5

11. What amount of LSTA funding is requested? \$34,400

Project title: Topaz/Tuffree Homework Club

Applicant/Jurisdiction: Placentia Library District

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*Note: Answer questions 12-16 on this page to describe your grant project. You can use a maximum of one additional page to answer these questions, and be sure to use 12 point type.*

**12. What is the need you are addressing and how did you determine it?**

We learned that Topaz graduates( current 7<sup>th</sup> graders) who are English language learners are not succeeding in middle school. The middle school population is mainly native English speakers who come from more affluent homes and the Topaz graduates encountered culutre shock as well as academic difficulties in 7<sup>th</sup> grade. We collaborated with the school administrators and decided to offer homework assistance to Topaz graduates at Topaz school ( a familiar and comfortable venue).

**13. How did you involve users/the community in developing this project?**

Our discussions with school administrators were positive. Topaz school provided the physical space and the support of the title one team to help us launch the project. Tuffree school informed the target population and distributed applications. We held information meetings prior to the starting date. The project has grown progressively since its launch. Subsequent meetings with school administrator confirmed the need to not only continue the program, but to also expand it to include both 7<sup>th</sup> and 8<sup>th</sup> grade students in the 2006-2007 school year. The principal has agreed to provide two classrooms to accommodate the additional students.

**14. Who do you intend to benefit from this project?**

Our target population is graduates of Topaz elementary school who are current (2005-2006 school year) and future (2006-2007 school year) 7<sup>th</sup> graders at Tuffree Middle school. The grant will establish a homework club for both 7<sup>th</sup> and 8<sup>th</sup> grade Tuffree Middle schoolers who are Topaz elementary school graduates.

**15. What is the proposed project?**

The proposed project will double the services offered to gradustes of Topaz elementary school who are English language learners. It will provide homework assistance and academic support to struggling 7<sup>th</sup> and 8<sup>th</sup> graders in the comfort zone of their former elementary school. The tutors will not only assist students but will also serve as role models to the younger students and help to foster higher self-esteem among the middle school students.

**16. How will this project continue after the project year?**

We will actively seek funding from other sources to provide funds to continue to administer this project. We anticipate to again recruit tutors for the project from local High Schools, Cal State Fullerton, Western State University College of Law, the University of Phoenix, and other sources of volunteers.

Project title: Topaz/Tuffree Homework Club

Applicant/Jurisdiction: Placentia Library District

17. Budget Summary

	Source of Funds			
	LSTA (1)	Other funds (2)	In-kind (3)	Total (4)
a. Salaries and benefits	\$26,000	\$0	\$26,040	\$52,040
b. Library materials	\$0	\$0	\$0	\$0
c. Operation	\$5,000	\$0	\$0	\$5,000
d. Equipment (>\$5k/unit)	\$0	\$0	\$0	\$0
e. Subtotal	\$31,000	\$0	\$26,040	\$57,040
f. Indirect cost	\$3,400	\$0	\$0	\$3,400
g. Total	\$34,400	\$0	\$26,040	\$60,440

*Note: The amounts in the budget summary should be expressed in whole dollar figures. See instructions for more detail.*

18. Budget Explanation: Please list items included in each of the budget line items in the chart above and designate the source of funds, if known. Cost of individual items need not be listed. (See example)

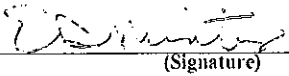
- a. **Salaries & Benefits:** LSTA: Increase the hours of a current half-time staff position to full time. In-Kind: 6 Federal Work Study tutors; supervision of project by both the Literacy coordinator and his assistant, payroll and other administrative services provided by the library's Administrative Assistant.
- b. **Library Materials:**
- c. **Operations:** Program supplies; one computer with peripherals; software; service contract for coputer and printer.
- d. **Equipment:**

Project title: Topaz/Tuffree Homework Club  
Applicant/Jurisdiction: Placentia Library District

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19. Certification

Name and title: Eizabeth D. Minter, M.L.S.  
Organization: Placentia Library District  
Street/mailling address: 411 E. Chapman Ave.  
City: Placentia Zip+4: 92870-6198  
Telephone: (714) 528-1925 ext 203 Fax: (714) 528-8236  
E-mail: eminter5@placentialibrary.org

Authorized representative:  Date: Nov 21, 2005  
(Signature)



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**PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES**

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**TO:** Library Board of Trustees

**FROM:** Elizabeth D. Minter, Library Director *EDM*

**SUBJECT:** Certification to Receive Funds from the Public Library Fund, 2005-2006, submitted to the State Library of California on October 15, 2003.

**DATE:** November 28, 2005

**BACKGROUND:**

Each year the District is required by Education Code Section 18025 to submit a certification of eligibility by for an allocation from the Public Library Fund. The certifications must be submitted by December 1.

Attachment A is the District's application for Fiscal Year 2005-2006. It was mailed to the State Library on October 20, 2005.

Attachment B is the worksheet showing the calculations used to certify the application.

The Education Code establishes the maintenance of effort requirements for eligibility to receive PLF funds at 100% of the amount appropriated in the prior fiscal year.

Placentia Library District is scheduled to receive \$20,963 (39¢ per capita) for Fiscal Year 2005-2006. The allocation, if PLF had been fully funded, would have been approximately \$130,720 (\$2.43 per capita).

**RECOMMENDATION:**

Receive and File



ANNUAL CERTIFICATION: PUBLIC LIBRARY FUND  
California State Education Code Part II  
Chapter 1.5, Section 18010 et seq.  
Fiscal Year 2005-06

FILING DATE: December 1, 2005

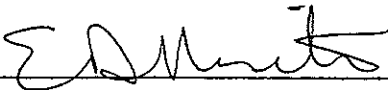
1. Library jurisdiction. PLACENTIA LIBRARY DISTRICT
2. Locally appropriated revenue. "18023. On or before August 31, 1982, and October 31 of each fiscal year thereafter, the fiscal officer of each public library shall report to the State Librarian the total revenue appropriated for the foundation program of the public library for that fiscal year and shall specify the amount of local revenue included in such total appropriation. For the purposes of this chapter, homeowner and business inventory exemption reimbursements, timber yield tax funds, and federal revenue sharing funds shall be deemed to be local revenues." Library jurisdiction's report to the State Librarian, will be transmitted to the Controller and constitute compliance with this provision of the Act; no separate report need be made to the Controller. Chapter 38, Statutes of 2005 item 6120-221-0001, Provision 1, "Notwithstanding any other provision of the law, for the 2005-06 fiscal year, the date on or before which the fiscal officer of each public library shall report to the State Librarian the information specified in Section 18023 of the Education code shall be December 1, 2005."
3. The library jurisdiction is responsible for compliance with Sec. 18023 of the Act. No subsequent filing date for corrections or revisions will be allowed.
4. Elements that **may be** included as local revenue are:
  - Local appropriation or allocation by jurisdiction to the library
  - Homeowner and business inventory exemption reimbursements for the state
  - Contract payment from another jurisdiction for which the library provides services
  - Federal revenue sharing funds for operations, not capital outlay; block grants (CDBG)
  - Amount for facility and small equipment maintenance and administration (whether or not included in library allocation)
  - Fines, fees, gifts, other local income not included above
5. Elements that **may not** be included as local revenue are:
  - California Library Services Act (CLSA) funds
  - Public Library Fund Act (PLF) funds
  - Library Services and Technology Act (LSTA)
  - Library of California Act (LoC) funds
  - Appropriation or allocation for major capital improvements (see definition, Sec. 18015(b), p.2 below)

6. Certification. <b>Complete both entries.</b>	<b><u>FY 2004-05</u></b>	<b><u>FY 2005-06</u></b>
Local revenue appropriated (see paragraph 4 above)	2,342,626	2,630,209

100% maintenance of effort has been authorized for the 2005-06 year.

If your library jurisdiction fails to meet the 100% maintenance of effort requirement, please see the waiver provisions and forms included in this mailing.

I hereby certify under penalty of perjury that I am the duly authorized officer of the cl. the data provided is all true, correct and in accordance with law and that payment has received for fiscal year 2005-06.

Signature of Fiscal Officer:  Date 10-20-05  
Print Name and Title: ELIZABETH D. MINTER, LIBRARY DIRECTOR Telephone 714 528 1925 x203  
Address: 411 E. CHAPMAN AVE  
PLACENTIA CA 92870

**MAIL TO: PUBLIC LIBRARY FUND**  
**California State Library**  
**ATTN: Budget Office**  
**P.O. Box 942837**  
**Sacramento, CA 94237-0001**

**FOR FEDERAL EXPRESS/HAND DELIVERY: 1029 J Street, Suite 400, Sacramento, CA 95814. See Attachment B for postal information.**

**NOTE: Due to the strict guideline of the December 1 submission date, it is very important to prepare all correspondence and mailing labels with the address above. Failure to do so may jeopardize the timely receipt of your certification form by the State Library Budget Office.**

PUBLIC LIBRARY FINANCE  
(Education Code, Title 1, Division 1, Part 11, Chapter 1.5)


ARTICLE 2. DEFINITIONS

Section 18015. Definitions.

As used in this chapter:

- a) "Public library" means a library, or two or more libraries, operated as a single entity by one or more public jurisdictions and which serve the general public without distinction.
- b) "Foundation program" means those elements of library service, which are basic to its function as a provider of information, education, and cultural enrichment to all segments of the community, including, but not limited to, collection development and maintenance, lending services, information services, facility maintenance, and administration. The foundation program shall not include major capital improvements, which, for purposes of this chapter, shall be defined as the purchase of real property, the construction or improvement of buildings, and the purchase of equipment and the payment of fees or other costs in connection with the same.
- (c) "Fiscal officer" means, for a municipal library, the chief fiscal officer of the municipality; for a county library or a library district under the jurisdiction of the county board of supervisors, the chief fiscal officer of the county; and for an independent library district, the chief librarian of the district. In the case of a public library which provides foundation program service by contract to one or more jurisdictions in addition to the jurisdiction or jurisdictions with which it is affiliated, the chief fiscal officer of the jurisdiction with which it is primarily affiliated shall be deemed the fiscal officer for the public library for the purposes of this chapter.

**RETURN THIS FORM WITH THE ANNUAL CERTIFIC  
AND WAIVER FORMS BY DECEMBER 1, 2005**

<b>CALIFORNIA STATE LIBRARY</b> Public Library Fund Act Signature Authorization Form	
<b>The following individual(s) have signature authority for Certification of the Public Library Fund (see definitions of the law below)</b>	
LIBRARY JURISDICTION: <u>PLACENTIA LIBRARY DISTRICT</u>	
NAME: <u>ELIZABETH D. MINTER</u>	
TITLE: <u>LIBRARY DIRECTOR</u>	
SIGNATURE: <u></u>	
TELEPHONE: <u>714 528 1925 x203</u>	Email: <u>eminter@placentialibrary.org</u>
ADDRESS: <u>411 E. CHAPMAN AVE</u> <u>PLACENTIA CA 92870</u>	

**PUBLIC LIBRARY FINANCE**  
(Education Code, Title 1, Division 1, Part 11, Chapter 1.5)

**ARTICLE 2. DEFINITIONS**

(c) "Fiscal officer" means, for a municipal library, the chief fiscal officer of the municipality; for a county library or a library district under the jurisdiction of the county board of supervisors, the chief fiscal officer of the county; and for an independent library district, the chief librarian of the district. In the case of a public library which provides foundation program service by contract to one or more jurisdictions in addition to the jurisdiction or jurisdictions with which it is affiliated, the chief fiscal officer of the jurisdiction with which it is primarily affiliated shall be deemed the fiscal officer for the public library for the purposes of this chapter.

**Mail To: PUBLIC LIBRARY FUND**  
**California State Library**  
**P.O. Box 942837**  
**Sacramento, CA 94237-0001**  
**ATTN: Budget Office**

**NOTE: for FEDERAL EXPRESS/HAND DELIVERY use: 1029 J Street, Suite 400,  
Sacramento, CA 95814**

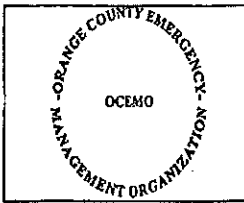


Placentia Library District  
 Public Library Fund Worksheet

	FY94-95	FY95-96	FY96-97	FY97-98	FY98-99	FY99-00	FY00-01	FY01-02	FY02-03	FY03-04	FY04-05	FY05-06
Total Adopted Appropriation Budget			1,003,500	1,110,696	1,408,736	1,449,344	1,606,599	1,840,847	1,911,312	2,077,878	2,431,890	2,793,681
State Funds			70,500	65,000	110,900	105,250	163,450	209,826	146,200	52,000	89,264	163,472
TOTAL ELIGIBLE	936,250	929,000	933,000	1,045,696	1,297,836	1,344,094	1,443,149	1,631,021	1,765,112	2,025,878	2,342,626	2,630,209
Funds included in calculation	707	707	all funds	all funds	all funds	707+702	707	707	707	707	707	707







**MEMBERS**

- County of Orange
- Orange County Fire Authority
- Costa Mesa
- Dana Point
- Fountain Valley
- Garden Grove
- Irvine
- La Palma
- Laguna Beach
- Laguna Hills
- Laguna Niguel
- Lake Forest
- Mission Viejo
- Newport Beach
- Orange
- Placentia
- San Clemente
- San Juan Capistrano
- Seal Beach
- Stanton
- Tustin
- Vila Park
- Westminster
- Buena Park Library District
- AWMA/SERRA
- Capistrano Beach Water District
- Capistrano Bay Community Svcs. Dist.
- Capistrano Valley Water District
- Costa Mesa Sanitary District
- Coastal Municipal Water District
- Dana Point Sanitary District
- El Toro Water District
- Garden Grove Sanitary District
- Irvine Ranch Water District
- Laguna Beach County Water District
- Los Alamitos County Water District
- Los Alisos Water District
- Mesa Consolidated Water District
- Moonon Niguel Water District
- Municipal Water District of O.C.
- Orange County Cemetery District
- Placentia Library District of O.C.
- Rossmore Community Svcs. Dist.
- Sanitation Districts of O.C.
- Santa Margarita Water District
- Santiago County Water District
- Serrano Water District
- South Coast Water District
- Sunet Beach Sanitary District
- Trabuco Canyon Water District
- Tri-Cities Municipal Water District
- Yorba Linda Water District
- County Superintendent of Schools
- Coast Community College
- North Orange County Community College
- Rancho Santiago Community College
- Saddleback Community College
- Centralia
- Cypress
- Fountain Valley
- Fullerton
- Huntington Beach City
- La Habra City
- Magnolia
- Ocean View
- Savanna
- Westminster
- Anaheim Union High
- Fullerton Joint Union High
- Huntington Beach Union High
- Brea Olinda Unified
- Capistrano Unified
- Garden Grove Unified
- Irvine Unified
- Laguna Beach Unified
- Los Alamitos Unified
- Newport-Mesa Unified
- Orange Unified
- Placentia-Yorba Linda Unified
- Saddleback Valley Unified
- Santa Ana Unified
- Tustin Unified
- North O.C. Regional Occupational Program

October 25, 2005

Dear Orange County Emergency Management Organization Members:

In 1995 the Orange County Emergency Management Organization (OCEMO) was established. Today, 114 jurisdictions (34 Cities, 32 School Districts, over 30 Special Districts, and several approved members) are represented in the Orange County Operational Area. The Mission of OCEMO is to promote, facilitate and support the county-wide effort to prepare for, respond to and recover from disasters. Meetings are held on the first Thursday of every month at the Orange County Emergency Operations Center at 2644 Santiago Canyon Road, Silverado. Each meeting provides reports from a representative of the Orange County Sheriff's Department Emergency Management Bureau, the Governor's Office of Emergency Services and the Orange County Terrorism Early Warning Group.

OCEMO participation offers local jurisdictions the opportunity for Standardized Emergency Management System (SEMS) training, support for disaster planning, and current grant information. In addition, guest speakers are invited to make presentations on topics related to emergency management. Listed below are the scheduled guest speaker topics for the next three months. Your attendance and participation as an OCEMO member is vital to the growth, development and effectiveness of emergency preparedness in Orange County.

- November 3<sup>rd</sup> Dams, Waterways & Floodplains- Orange County Resources and Development Management Department (RDMD)
- December 1<sup>st</sup> Year-end Holiday lunch meeting – Jazz Kitchen, Downtown Disney
- January 5<sup>th</sup> Updated Disaster Service Worker Video & Emergency Alert System

We look forward to your participation as an active member of OCEMO and seeing you at future meetings. If you have any questions or require additional information, please contact the Orange County Sheriff's Department/Emergency Management Bureau at (714) 628-7055.

Sincerely,

Sara Kaminske  
2005 Chair, Orange County Emergency Management Organization





LOCAL AGENCY FORMATION COMMISSION

ORANGE COUNTY

CHAIR  
**SUSAN WILSON**  
Representative of  
General Public

VICE CHAIR  
**ROBERT BOUER**  
Councilmember  
City of Laguna Woods

**BILL CAMPBELL**  
Supervisor  
Third District

**PETER HERZOG**  
Councilmember  
City of Lake Forest

**ARLENE SCHAFER**  
Director  
Costa Mesa  
Sanitary District

**TOM WILSON**  
Supervisor  
Fifth District

**JOHN WITHERS**  
Director  
Irvine Ranch Water District

ALTERNATE  
**PATSY MARSHALL**  
Councilmember  
City of Buena Park

ALTERNATE  
**RHONDA MCCUNE**  
Representative of  
General Public

ALTERNATE  
**JAMES W. SILVA**  
Supervisor  
Second District

ALTERNATE  
**CHARLEY WILSON**  
Director  
Santa Margarita  
Water District

**JOYCE CROTHWAITE**  
Executive Officer

**DATE:** November 9, 2005

**TO:** Local Agency Formation Commission

**FROM:** Executive Officer  
Communications Analyst

**SUBJECT:** Proposed Municipal Service Reviews & Sphere of Influence  
Reviews for the Buena Park Library District (MSR 05-45 &  
SOI 05-46) and Placentia Library District (MSR 05-47 & SOI  
05-48)

**INTRODUCTION**

The attached report includes the municipal service reviews (MSR) and sphere of influence (SOI) reviews for the Buena Park Library District (BPLD) and Placentia Library District (PLD). BPLD and PLD are two of twelve total independent library districts in the state of California and the only two operating in Orange County. Because the formation of these library districts preceded the incorporation of the cities they serve, both districts were formed under a provision in the Education Code pertaining to unincorporated towns and villages and have remained independent of their respective cities.

**MUNICIPAL SERVICE REVIEW (MSR)**

LAFCOs are required by statute (Government Code Section 56430) to conduct MSRs as a way to assist agencies and residents by: (1) evaluating existing municipal services, and (2) identifying any future constraints or challenges that may impact service delivery in the next 15 to 20 years.

Staff did not identify any significant issues for either of the independent library districts. Both districts operate with a high degree of transparency and are highly accountable to the public. The districts' organizational structures are sound, enabling them to provide efficient and cost effective services to their users. The districts have adequate revenues and are fiscally solvent. Further, their expenditures appear to be based on efficient methods of operation.

*Staff Report, Library Districts MSR-SOI Report  
November 9, 2005  
Page 2 of 5*

Staff recommends that the Commission receive and file the MSR-SOI report (Attachment A) and adopt the MSR determinations (Attachment B).

### **SPHERE OF INFLUENCE REVIEW (SOI)**

In accordance with Government Code Sections 56425 and 56430, LAFCO is required to complete sphere of influence (SOI) reviews in conjunction with municipal service reviews for each city and special district once every five years. An SOI is a long-range planning tool that guides future LAFCO decisions on individual jurisdictional boundary changes, incorporation proposals, district formation, and proposals for consolidation, merger, or formation of subsidiary districts.

#### ***Buena Park Library District***

The Buena Park Library District's sphere of influence was established by LAFCO on November 12, 1975 and has not been comprehensively reviewed since. While the district's actual service territory is mostly confined to the City of Buena Park, there are areas of the district's territory that overlap with the cities of Anaheim, Fullerton, and La Palma.

There are no laws mandating that the library district's service territory be contiguous with that of the City of Buena Park. However, there should not be an overlap in service boundaries between the library district and these cities, as these cities maintain and operate their own libraries or belong to the Orange County Public Library system. Similarly, the entirety of the City of Buena Park should logically be included in BPLD's service territory.

BPLD would lose approximately \$46,694 in property tax revenue annually if it were to concurrently annex the entirety of Buena Park AND detach its service territory in the Cities of Anaheim, La Palma, and Fullerton. The majority of the revenue loss would come from the city of Fullerton (\$53,325). The City of Fullerton submitted a comment letter regarding this issue (Attachment N), requesting that LAFCO amend BPLD's sphere of influence boundaries to exclude territory located within the City of Fullerton's corporate boundaries.

Staff is reluctant to make any recommendations that would adversely impact the district's revenue stream. Therefore, staff recommends that the Commission modify the Buena Park Library District's existing sphere of influence as follows:

1. Modify the Buena Park Library District's sphere of influence boundaries to include the entirety of the City of Buena Park.