

AGENDA

REGULAR MEETING

**PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES**

June 24, 1997

7:30 P.M.

Library Meeting Room

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.

REPORTS AND DOCUMENTATION: Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.

1. Roll Call Administrative Assistant 7:36
2. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

None 36-41

Chant Quain
Evens
before Court Room

3. Minutes of the May 20, 1997 Regular Meeting

Presentation: Library Director
Recommendation: Approve by Motion

Peppers / Stack

elston - fahr

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

Hand
job will be
Hull

had Aguan article -
De Co Riler District Power.

5. Board President Report.

CSDA quoting book with Mike Gotal

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

Presentation: Library Board President

Recommendation: { Approve Library Board Memorials in the amount of \$100 apiece, in honor of Peter Irot and Erv Godwin, to be used for the purchase of reference books in a subject area specified by each family.

Paper/Sheet

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees and report on meetings attended on behalf of the Board of Trustees.

Planned Binay Conference ->

Payper -
School visit
->

7. Friends of Placentia Library Board of Directors Report

Presentation: President, Friends of Placentia Library

discount
Borders 15% on some items
Circ desk extra about
discount.

8. Placentia Library Foundation Board of Directors Report

Presentation: President, Placentia Library Foundation

Represent Sample at
Cit Council need to
get East's book from
cash for \$3,500
Suis Club Motel
Betty Escobedo - story from
at Center/White

CLAIMS (Items 9 - 12)

Memo/Sheet

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 - 12 may be considered together as one motion to "Approve the Claims, and Receive & File the General Fund Cash Flow Report." Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.

9. Nonstandard Claims in excess of \$300. (Approve)

Nonstandard Claims in the amount of \$0.00.

10. Claims forwarded by the Library Director. (Approve)

Claims forwarded by Library Director in the amount of \$ 22,992.12

11. Current Claims and Payroll. (Approve)

Current Claims of \$15,719.13; and Payrolls 3523 and 3524 of \$39,852.00.
Combined total of Current Claims and Payroll of \$55,571.13.

12. FY1996-1997 Cash Flow Analysis and recommendation that no funds be transferred at this time. (Receive & File)

FINANCIAL REPORTS (Items 13 - 18)

Pepper / Mark

Presentation: Library Director
Recommendation: Approve by Motion

Items 13 - 18 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.

- 13. Financial Reports for May 1997 (Receive & File)
- 14. Office General Ledger & Check Registers for May 1997 (Receive & File)
- 15. Acquisitions Report for May 1997 (Receive & File)
- 16. Overdue Collection Report for May 1997 (Receive & File)
- 17. Debit Card System Reimbursement Report for May 1997 (Receive & File)
- 18. Gifts Report for May 1997 (Receive & File)

Sample / Mark

GENERAL CONSENT CALENDAR (Items 19 - 32)

Presentation: Library Director
Recommendation: Approve by Motion

28
24 } *Pepper / Mark*
28 } *Mark / Pepper*

Items 19 - 32 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

- 19. Building Maintenance Report for May 1997 (Receive & File)
- 20. Personnel Report for May 1997 (Receive, File, and Ratify Appointments)
- 21. Volunteer Report for May 1997 (Receive & File)
- 22. Circulation Report for May 1997 (Receive & File)
- 23. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
- 24. Legislative reports from California Advocates, California Special Districts Association, and the California Library Association (Receive & File)
- 25. Status report on the preparation of a Strategic Plan for Placentia Library District. (Receive & File)
- 26. Submission of Application to the California Department of Education for the Federal Adult Basic Education Grant (a.k.a. 321 Grant) for Fiscal Year 1997-1998 (Receive & File)
- 27. Report on plans for the Staff Recognition Dinner (Receive & File)

- 28. Ratification of the submission of a Grant Application to the State Library of California Grant to fund a direct mailing to all Placentia residents for the Placentia Library Foundation. (Ratify Submission and Receive & File)
29. Minutes of the Independent Special Districts of Orange County, April 8 and May 13, 1997. (Receive & File)
30. Summary Action Minutes of the Local Area Formation Commission, February 5, March 12 and April 2, 1997. (Receive & File)
31. California Library Services Board Actions Taken at the May 8-9, 1997 Meeting. (Receive & File)
32. Orange County Investment Pool (OCIP) Bankruptcy Litigation Updates. (Receive & File)

CONTINUING BUSINESS

33. Review of Library Revenue Issues
- Presentation: Library Director
Recommendation: Discuss and give direction for future action.
34. Adoption of Budget for Fiscal Year 1997-1998
- Presentation: Library Director
Recommendation: Adopt by Resolution 97-4
35. Discussion of Establishing a Board Officer Selection Policy
- Presentation: Library Director
Recommendation: Discuss and amend the proposal, and adopt the Board Officer Selection Policy.

NEW BUSINESS

36. Collection Agency Service Accounts
- Presentation: Library Director and Circulation Supervisor
Recommendation: Authorize purchase of 500 additional collection service accounts at an amount of \$1,685.48 to be paid from the General Fund; and authorize the Library Director to sign purchase agreement.

STAFF REPORTS (Items ³⁷~~36~~ - ⁴¹~~40~~)

- Presentation: Library Director
Recommendation: Approve by Motion

Pagan / Stuck

Items 37 - 41 may be considered together as one motion to approve the Staff Reports. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.

37. Program Committee Report for May 1997. (Ammar)

- 38. Children's Services Report for May 1997. (Smith)
- 39. Publicity Materials produced for May 1997. (Willauer)
- 40. Placentia Library Literacy Services Report for May 1997. (Matas)
- 41. Safety Committee Minutes for May 1997. (Matas)

ADJOURNMENT

- 41. Agenda Preparation for the July Regular Meeting which will be held on July 15, 1997.

- 42. Review of Action Items. *Recognize plaque - Bud's*
~~Announce Committee - Kent Bond~~ *total K.S.*

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

- 43. Adjourn

*****CERTIFICATION OF POSTING*****

I, Charlene Dumitru, Administrative Assistant for the Placentia Library District, hereby certify that the Agenda for the June 24, 1997, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, June 19, 1997.

CALENDAR FOR LIBRARY BOARD OF TRUSTEES

Jun 26-Jul 3	American Library Association Annual Conference, San Francisco
Jul 15 (Tues)	Library Board Meeting, 7:30 P.M.
Aug 19 (Tues)	Library Board Meeting, 7:30 P.M.
Sep 8 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Masters)
Sep 11 (Thur)	Foundation Board of Directors Meeting, 11:30 A.M. (Stark and Pappas)
Sep 16 (Tues)	Library Board Meeting, 7:30 P.M.
Sep 24-26	CSDA Annual Conference, Anaheim (Minter and Trustees)
Oct 6 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Pappas)
Oct 21 (Tues)	Library Board Meeting, 7:30 P.M.
Nov 3 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Stark)
Nov 14 (Thur)	Foundation Board of Directors Meeting, 11:30 A.M. (Stark and Pappas)
Nov 18 (Tues)	Library Board Meeting, 7:30 P.M.
Nov 21 (Fri)	Camp Library
Dec 1 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Dinsmore)
Dec 16 (Tues)	Library Board Meeting, 7:30 P.M.
1998	
Jan 9-15	American Library Association Midwinter Meeting, New Orleans
Jun 25 - Jul 2	American Library Association Annual Conference, Washington, DC

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 20, 1997**

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on May 20, 1997 at 7:34 P.M. by President Peggy Dinsmore.

ROLL CALL **Members Present:** President Peggy Dinsmore; Secretary Ray Evans; Trustees Saundra Stark and Jean Pappas; and Library Director Elizabeth Minter.

Members Absent: Trustee Robin Masters

Others Present: Principal Librarian Suad Ammar; Administrative Assistant Charlene Dumitru; Friends of the Library President Pat Irot.

ADOPTION OF AGENDA The Board requested that Agenda Item 26, Performance Evaluation of Library Director, be considered last.

It was moved by Trustee Pappas, seconded by Trustee Stark to adopt the Agenda as amended.

AYES:	Dinsmore, Evans, Pappas, Stark
NOES:	None
ABSTAIN:	None
ABSENT:	Masters

MINUTES It was moved by Trustee Masters, seconded by Trustee Pappas to approve the Minutes of the Regular Meeting of April 15, 1997 as presented.

AYES:	Dinsmore, Evans, Pappas, Stark
NOES:	None
ABSTAIN:	None
ABSENT:	Masters

ORAL COMMUNICATIONS No members of the public requested to address the Board at this time.

PRESIDENT'S REPORT President Dinsmore referred to the material in the Board Packet. She reported that she had attended the California Library Association (CLA) Legislative Day in Sacramento on May 6. President Dinsmore stated that most CLA members are in favor of SB409, Library of California. She also discussed the CLA conference program which California Libraries Trustees and Commissioners (CALTAC) is sponsoring and requested that any Board Members who have suggestions as to what should be included in the program should contact her.

Library Director Minter and President Dinsmore attended the California Special Districts (CSDA) Governmental Affairs Day in Sacramento on May 19. President Dinsmore reported that they heard several excellent speakers.

President Dinsmore referred to the article in the May 18 issue of the Los Angeles Times regarding the Local Agencies Formation Commission (LAFCO) and encouraged the Trustees to read the article.

TRUSTEE REPORTS

No Trustee requested to present a report at this time.

FRIENDS OF THE LIBRARY REPORT

Friends of the Library President Pat Irot reported that the proceeds from the semi-annual booksale were lower than anticipated. She did not have final figures available, but estimated a profit of about \$350.00.

CLAIMS

It was moved by Trustee Pappas, seconded by Trustee Evans to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00
Claims forwarded by the Library Director in the amount of \$13,321.16
Current Claims and Payroll in the amount of \$52,289.42.
FY 1996-1997 Cash Flow Analysis and recommendation that no funds be transferred at this time.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

FINANCIAL REPORTS

It was moved by Trustee Pappas, seconded by Secretary Evans to receive and file Agenda Items 12 through 17:

Financial Reports for April, 1997
Office General Ledger & Check Registers for April, 1997
Acquisitions Report for April, 1997
Overdue Collection Report for April, 1997
Debit Card System Reimbursement Report for April, 1997
Gifts Report for April, 1997

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

GENERAL CONSENT CALENDAR

It was moved by Secretary Evans, seconded by Trustee Stark to receive and file Agenda Items 18 through 25:

Building Maintenance Report for April, 1997
Personnel Report for April, 1997 (Receive, File and Ratify Appointments)
Volunteer Report for April, 1997 (Receive & File)
Circulation Report for April, 1997 (Receive & File)

Review of Shared Maintenance Cost with the City of Placentia under the Joint Powers Authority (Receive & File)
Legislative reports from California Advocates and the Municipal Water District of Orange County (Receive & File)
Status report on the preparation of a Strategic Plan for Placentia Library District (Receive & File)
1st Quarter Report to the State Library of California, for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1996-1997 (Receive & File)

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

**REVIEW OF
LIBRARY REVENUE
ISSUES**

Library Director Minter presented a review of the sources of Library income, referring to the material in the Board Packet.

No Board action was taken at this time.

**BOARD OFFICER
SELECTION POLICY**

It was moved by Trustee Stark, seconded by Trustee Pappas to approve the Board Officer Selection Policy as a first reading and set for further discussion at the June Board meeting

AYES: Evans, Pappas, Stark
NOES: Dinsmore
ABSTAIN: None
ABSENT: Masters

**GANN
LIMITATIONS FOR
FY1997-1998
STAFF REPORTS**

It was moved by Trustee Stark, seconded by Secretary Evans to read Resolution 97-1, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the Appropriations Limitation for the Fiscal Year 1997-1998, by title only.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

It was moved by Trustee Stark, seconded by Secretary Evans to adopt Resolution 97-1. Motion was approved by roll call vote.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

**BUDGET FOR
FY1997-1998**

Library Director Minter presented the revenue and expense estimates for the Fiscal Year 1997-1998 Operating Budget (Fund 707). Presently the budget is out of balance by \$74,496.70. Additional revenue information is anticipated for the June Board Meeting.

It was moved by Trustee Pappas, seconded by Trustee Stark to approve the Budget for Fiscal Year 1997-1998 as a first reading and set for further discussion at the June Board Meeting.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

**SALARY
SCHEDULES FOR
FY1997-1998**

It was moved by Trustee Stark, seconded by Secretary Evans to read Resolution 97-2, A Resolution of the Board of Trustees of the Placentia Library District of Orange County Establishing the Salaries for Employees of the Placentia Library District of Orange County, by title only.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

It was moved by Trustee Stark, seconded by Secretary Evans to adopt Resolution 97-2. Motion was approved by roll call vote.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

**FINES AND FEES
SCHEDULE FOR
FY 1997-1998**

It was moved by Trustee Stark, seconded by Secretary Evans to read Resolution 97-3, A Resolution of the Board of Trustees of Placentia Library District of Orange County to Establish the Fines and Fees Schedule for Fiscal Year 1997-1998, by title only.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

It was moved by Trustee Stark, seconded by Trustee Pappas to adopt Resolution 97-3. Motion was approved by roll call vote.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

**ELECTRONIC
REFERENCE
RESOURCES USER
POLICY**

It was moved by Trustee Stark, seconded by Trustee Pappas to adopt the Electronic Reference Resources User Policy as presented, effective May 21, 1997.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

**DATE FOR JUNE
BOARD MEETING**

It was moved by Trustee Pappas, seconded by Secretary Evans to set the date for the June Board Meeting for June 24, 1997 at 7:30 P.M.

**STAFF
APPRECIATION
DINNER**

It was moved by Trustee Stark, seconded by Trustee Pappas to hold the Staff Appreciation Dinner on Thursday, July 17, at the home of Allan and Sandra Stark.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

STAFF REPOPRTS

It was moved by Trustee Pappas, seconded by Trustee Stark to receive and file Agenda Items 32 through 35:

Program Committee Report for April, 1997
Children's Services Report for April, 1997
Publicity Materials produced for April, 1997
Placentia Library Literacy Services Report for April, 1997
Safety Committee Minutes for April, 1997

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters

**EVALUATION OF
LIBRARY
DIRECTOR**

It was moved by Trustee Stark, seconded by Secretary Evans to continue discussion of the Evaluation of the Library Director until the July Board Meeting.

AYES: Dinsmore, Evans, Pappas, Stark
NOES: None
ABSTAIN: None
ABSENT: Stark *rust*


Minutes, Regular Meeting of May 20, 1997, Page 6.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 10:27 P.M.

Ray Evans, Secretary

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Friends of Placentia Library Report
DATE: June 24, 1997

The Board of Directors of the Friends of the Library met on Monday, June 2, 1997. Library Director Minter and Volunteer Coordinator Cheryl Willauer attended the meeting.

The Treasurer reported an account balance of \$4,850.54 as of June 2, 1997. Most of the balance is committed to projects.

The May book sale was disappointing. The net proceeds was slightly less than \$350. While the Board continues to prefer a one-day sale it may not continue to be a Sunday.

The Board approved payments of \$61.51 to the Foundation Book Endowment Fund representing 10% of the May Book Store proceeds.

Board members reported on their experiences assisting Children's Librarian Cyrise Smith with the classroom visits promoting the Summer Reading Program.

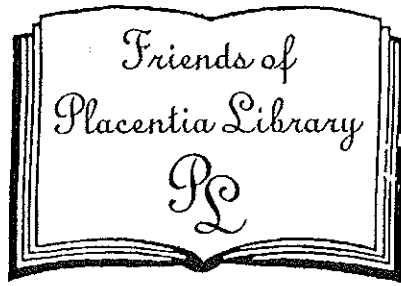
The Board reviewed its participation in the Placentia Linda Hospital/City of Placentia 8K/5K Earth Week Run and determined that they would like to continue to sponsor a water station next year.

Cheryl Willauer distributed a 1997 Friends Board Membership Roster.

The Board is still pursuing membership discounts at several local stores. These will be implemented with the 1997-98 membership year.

The Friends Board will be having a program review and planning meeting at the home of Library Director Minter on Monday, July 7.

The next Friends Board meeting is scheduled for Monday, September 8 at 7:00 P.M. Trustee Masters is scheduled to attend as the Library Board representative.



FRIENDS OF PLACENTIA LIBRARY

411 East Chapman Avenue, Placentia, CA 92870-6198

714-528-1925, Ext. 202

Fax 714-528-1906

E-Mail eminter@cosmoslink.net

Board of Directors

Dailey, Marj	319 N. Hart Place Fullerton, CA 92831	447-8411
Farkas, Ted	1701 Brookhaven Placentia, CA 92870	528-3193
Hemmerling, Barbara	1740 Heritage Avenue Placentia, CA 92870	528-5375
Himes, Camille	2030 Frederick Placentia, CA 92870	993-6793
Horrocks, Marge	324 Bagnall Avenue Placentia, CA 92870	524-6660
Irot, Pat	1361 Roxborough Placentia, CA 92870	996-8390
Olson, Bob	314 Koch Avenue Placentia, CA 92870	528-0964
Scott, Renee	620 Nenno Placentia, CA 92870	993-4756
Stoller, Frances	326 Patrician Lane Placentia, CA 92870	993-1287
Suiter, Kay	3215 Topaz Lane Fullerton, CA 92831	528-1336
Walker, Virginia	3030 Sheffield Place Fullerton, CA 92835	528-2038
Elizabeth Minter, MLS Library Director, Ex Officio	539 Gardenia Avenue Placentia, CA 92870	Hm.993-3479 528-1906 Ext 203

Directors Emeriti

Cain, Ruth	613 Mount Vernon Way Placentia, CA 92870	993-9588
Godwin, Nita	2530 East Balfour Fullerton, CA 92831	871-4625
Johnson, Bev	337 Eagle Drive Placentia, CA 92870	528-1607

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *edm*
SUBJECT: Placentia Library Foundation Report
DATE: June 24, 1997

The Placentia Library Foundation Board of Directors met on May 22, 1997.

The Co-Chairs of the organizing committee for the 8K/5K Earth Week Run held on April 26, 1997, Steve Pischel and John Fraser, reported to the Board that the Foundation's share of the proceeds will be \$3,000. The check was presented on behalf of Placentia Linda Hospital at the City Council Meeting on June 3, 1997. The Foundation Board presented plaques to the City and the Hospital. The funds were designated by the Hospital for the Adopt-A-Book program.

A plaque was also presented to the Moms Club of Placentia honoring the fund raiser they had a Knowlwood Family Restaurant on April 24, 1997. The Club raised \$540 which it designated for purchasing parenting books and materials for preschoolers.

The Annual Giving Campaign will begin in July this year. The last two years it began in September.

The date for the Donor Reception is Friday, September 5, 1997.

The Board endorsed an application by Placentia Library District for a State Library Grant to fund a mass mailing to all Placentia residents. If the Grant is received the project must be completed by the end of the summer.

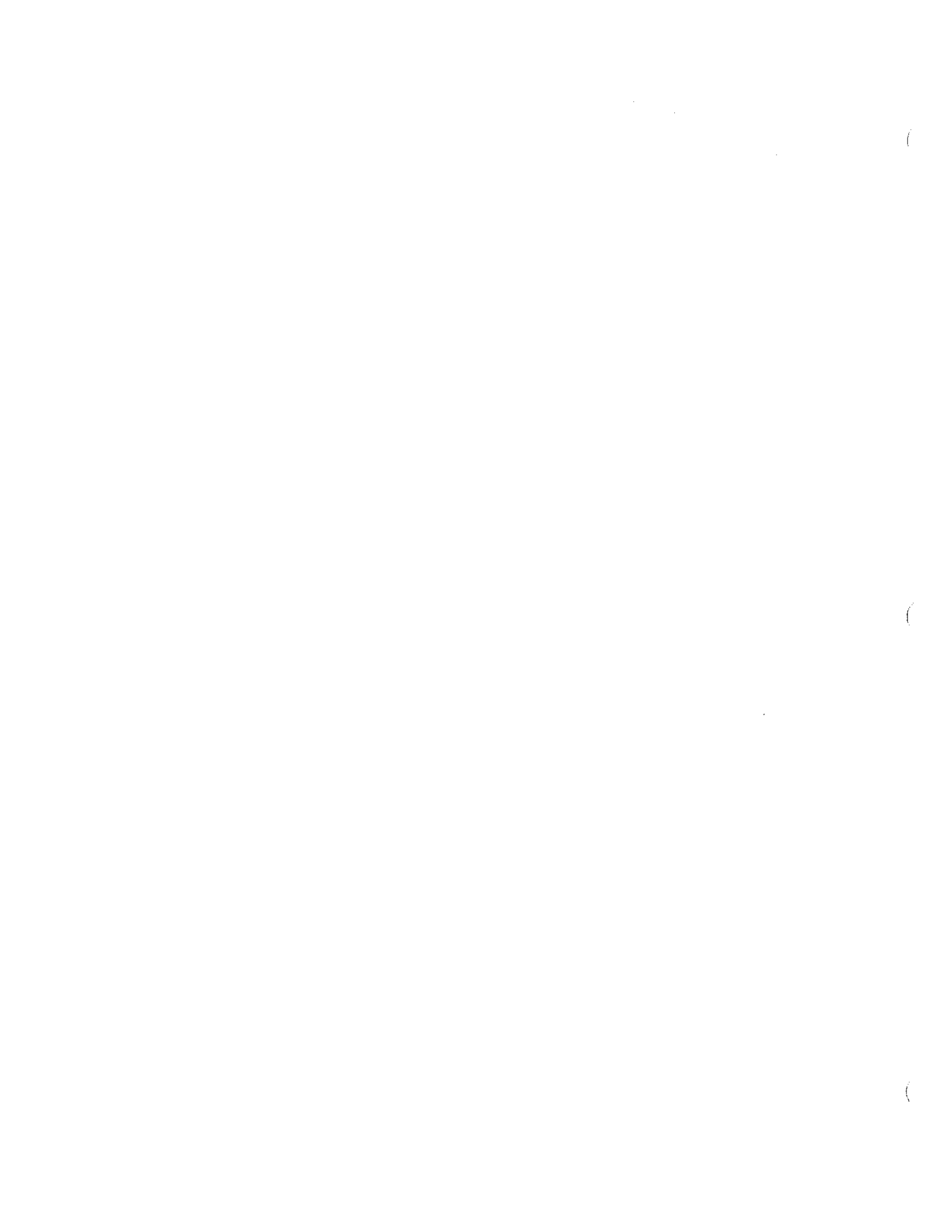
The Major Gifts Committee will be seeking corporate contributions between May and September.

The Annual Foundation Report to the Internal Revenue Service (Form 990) has been completed by Munson, Cronick and Associates.

The Placentia Historical Afghan profits through the end of April were \$2,275.10. Half was sent to the City of Placentia Historical Committee and the remaining \$1,137.55 is designated for the use of the Library's Placentia History Room Committee.

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
June 24, 1997

DATE	REPORT NO.	AMOUNT
		\$0.00
	TOTAL	\$0.00



PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director
June 24, 1997

DATE	REPORT NO.	AMOUNT
05/28/97	3515	945.00
06/05/97	3516	949.56
06/05/97	3517	7,480.20
06/05/97	3518	1,215.85
06/09/97	3519	12,401.51
	TOTAL	\$22,992.12

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 05/28/97
REPORT NO 3515

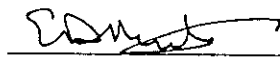
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01074 Southern California Gas Company P.O. Box C Monterey Park, CA 91756	May 23, 1997		2800	00		301.94		
N01936 OmniGrafix Printing 1744 West Katella Ave., STE 9 Orange, CA 92867	May 20, 1997 32496		1800	00		100.21		
N03648A Cascade Drinking Water P.O. Box 9179 Whittier, CA 90608-9179	May 22, 1997 034833		1800	00		24.95		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	May 17, 1997		528-1906	0700	00	133.11		
			528-8236	0700	01	18.49		
			528-6022	0700	07	18.76		
						170.36		
N05030G A T & T P.O. Box 10192 Van Nuys, CA 91410-0192	May 16, 1997 528-1906		0700	00		19.44		
N06555 Principal Mutual P.O. Box 10328 Des Moines, IA 50306-0328	May 22, 1997		0300	00		328.10		

The claims listed above (totaling \$ 945.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

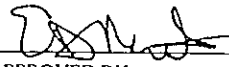
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	Only SC
N01987 Vision Plan of America 8111 Beverly Blvd, STE 306 Los Angeles, Ca 90048	June 1, 1997		0300	00		170.60		
N03659C Southern California Water 500 Cameron Street Placentia, CA 92870 <i>note new address</i>	May 28, 1997		2800	00		424.48		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	May 19, 1997 996-2865 996-4983		0700	01		20.20		
			0700	02		85.28		
						105.48		
N06557 Care Resources, Inc. 9550 Warner Ave., STE 228 Fountain Valley, CA 92708	June, 1997		1900	00		35.00		
N06671 MD Medical Clinics P.O. Box 66012 Anaheim, CA 92816	May 31, 1997		1900	00		25.00		
N06901A Margaret V. Dinsmore 2108 Rosemont Placentia, CA 92870	May 18, 1997 May 29, 1997		2800	02		192.00		
			2800	01		12.60		
						204.60		
N06965 Paychex P.O. Box 25159 Santa Ana, CA 92799	May 29, 1997 19970529		1900	00		155.00		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$ 949.56) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

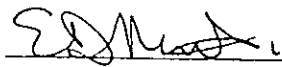
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Doc Number	Only SC
N01035 City of Placentia 401 E. Chapman Ave. Placentia, CA 92870	May 29, 1997		2800	00		3,262.31		
			1400	00		1,490.86		
						4,753.17		
N01856 Munson, Cronick & Assoc. 2501 E. Chapman, STE 280 Fullerton, CA 92831	April 30, 1997		1900	00		540.00		
N01963 Library Journal P.O. Box 59690 Boulder, CO 80321-9690	Renewal		1800	00		94.50		
N03653 Bear State Air Conditioning Services 3548 Enterprise Drive Anaheim, CA 92807-1640	May 20, 1997 97-05-591		1400	00		98.50		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	May, 1997		1900	00		32.71		
N03833B Brodart Automation P.O. Box 3488 Williamsport, PA 17705	April 24, 1997		0700	05		423.82		
	May 22, 1997	A25311	0700	05		423.82		
		A25653				847.64		
N06569 Demco P.O. Box 7488 Madison, WI 53707-7488	May 14, 1997 901483		1800	00		105.99		
N06902 New Readers Press P.O. Box 888 Syracuse, NY 13210-0888	May 13, 1997 53380		2400	08		926.07		
			2400	08		81.62		
						1,007.69		

The claims listed above (totaling \$ 7,480.20) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY


Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N09141 Dick's Lock & Safe 602 W. Chapman #F Placentia, CA 92870	May 23, 1997		1400	00		157.00		
Liatta M. Wood 1268 Genoa Place Placentia, CA 92870	May 16, 1997		1900	07		750.00		
CA Dept. of Education Bureau of Publications P.O. Box 2979 Sacramento, CA 95814	May 22, 1997		1800	07		27.42		
N03833C Brodart Co. 500 Arch Street Williamsport, PA 17705	May 5, 1997		2400	01		20.09		
			2400	01		16.21		
	May 9, 1997		2400	01		87.48		
			2400	01		36.25		
	May 7, 1997		2400	01		74.50		
			2400	01		21.03		
			2400	01		25.87		
					281.43			

The claims listed above (totaling \$ 1,215.85) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE
REPORT NO 3519

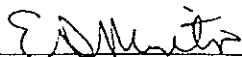
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N00230B Fry's Electronics 600 E. Brokaw Road San Jose, CA 95112	May 19, 1997 1022645		1800	00		72.71		
N01987 Vision Plan of America 8111 Beverly Blvd, #306 Los Angeles, CA 90048	June, 1997		0300	00		82.80		
N03650 Kinko's Customers Admin. Svcs. P.O. Box 672085 Dallas, TX 75267-2085	June 11, 1997		1800	00		4.30		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	June 4, 1997 524-9784		0700	01		19.53		
	June 7, 1997 253-0470		0700	01		146.73		
	June 4, 1997 524-8408		0700	01		36.67		
						<u>202.93</u>		
N06785 Hector Vargas Cleaning 318 Capistrano Street Placentia, CA 92870	June 8, 1997		1400	00		950.00		
N09163 Manwill Plumbing Co. 3940 Prospect Ave. # D Yorba Linda, CA 92886-1749	June 12, 1997 24323		1400	00		290.27		
N13176 Advanced Inter Systems 1190 N. Tustin Anaheim, CA 92807	March 25, 1997 38305		1300	00		6,899.50		
	June 3, 1997 38451		1300	00		<u>3,900.00</u> <u>10,799.50</u>		

The claims listed above (12,402.51) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
 Current Claims and Payroll
 June 24, 1997

TYPE	REPORT NUMBER	AMOUNT
Immediately		
Subtotal for Immediately		0.00
Regular	3520	8,798.17
	3521	1,896.22
	3522	5,024.74
Subtotal for Regular		15,719.13
TOTAL CURRENT CLAIMS		15,719.13
Payroll	3523	19,926.00
	3524	19,926.00
Subtotal for Payroll		39,852.00
	TOTAL	55,571.13

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE June 24, 1997
REPORT NO 3520

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	Only SC
N01035 City of Placentia 401 E. Chapman Ave. Placentia, CA 92670	May 2, 1997 54038		280	00		3,336.96		
			1400	00		2,308.45		
						5,645.41		
N01936 OmniGrafix Printing 1744 West Katella, STE 9 Orange, CA 92867	June 13, 1997 32567		1800	00		43.54		
N03645 CareAmerica 6300 Canoga Avenue Woodland Hills, CA 91367-2555	July, 1997		0300	00		2,254.68		
N03660 Elizabeth D. Minter c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	June, 1997		1800	00		20.49		
			2400	04		30.00		
			2700	00		101.00		
			2700	01		270.00		
			2700	07		20.00		
					441.49			
N03660A Elizabeth Minter 539 Gardenia Placentia, CA 92870	May, 1997		2800	00		102.39		
N03719A West Publishing Payment P.O. Box 6187 Carol Stream, IL 60197-6187	May 27, 1997		2400	03		144.39		
N06556 Continental Casualty co. Spec. Risks - Kansas City P.O. Box 95033 Chicago, IL 60694	May, 1997		0300	00		166.27		

The claims listed above (totaling \$ 8,798.17) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

8,798.17

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Cash Flow Analysis

DATE: June 24, 1997

The Cash Flow Analysis will be distributed at the Board Meeting.



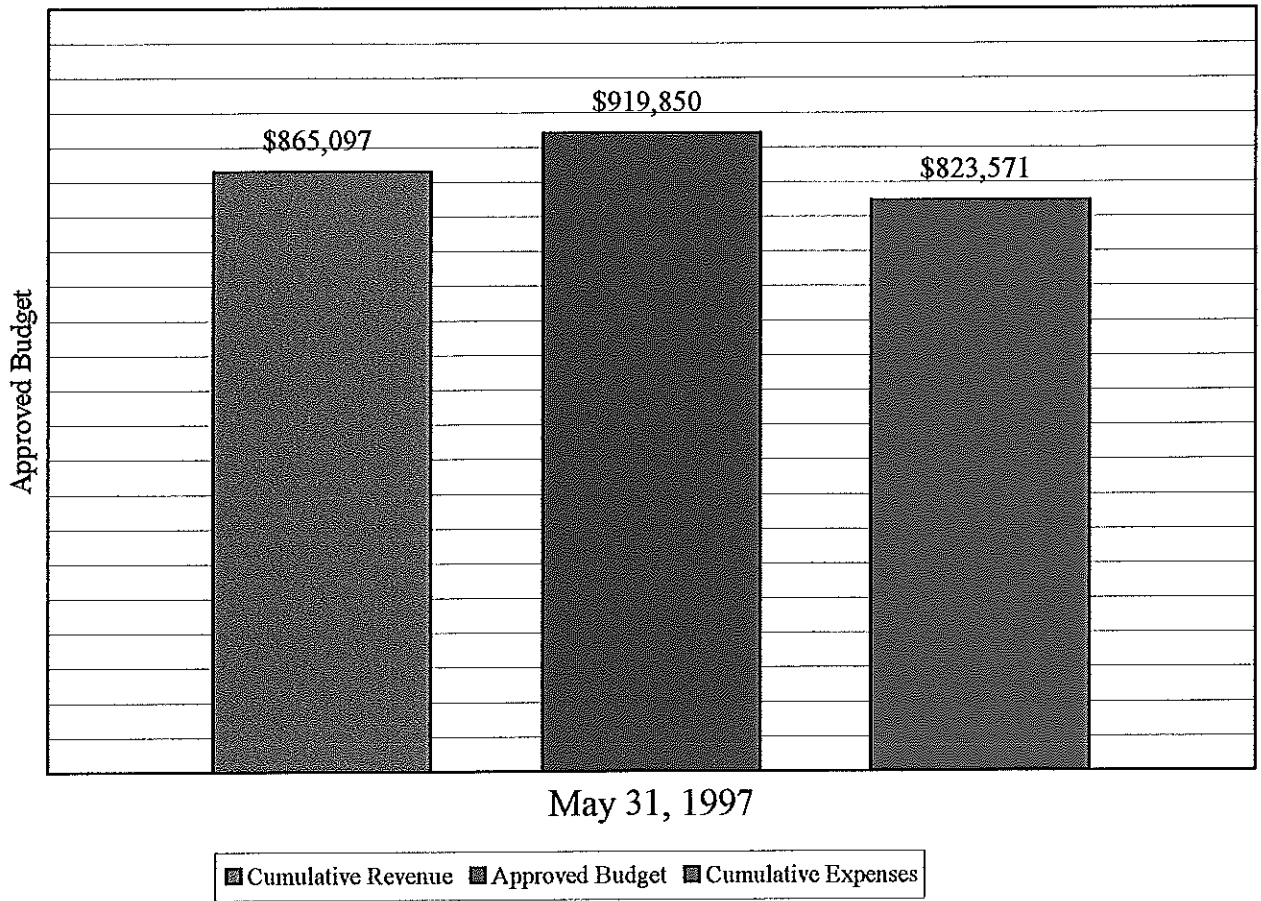
Fund Balance Report
 Post-Petition Balances (B/S Account 8010 - Cash)
 June 24, 1997

	Fiscal Year 1996-1997							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
Jun 30, 1996	68,375.94	2,688.54	141,790.39	187,125.88	6,492.33	406,473.08	219,347.20	
Jul 31, 1996	68,375.94	2,688.54	141,790.39	164,329.08	6,492.33	383,676.28	219,347.20	
Aug 31, 1996	68,375.94	2,688.54	141,790.39	65,971.46	6,492.33	285,318.66	219,347.20	
Sep 30, 1996	68,659.77	2,697.08	81,465.75	64,450.13	6,518.85	223,791.58	159,341.45	
Oct 31, 1996	69,271.85	2,721.15	57,735.02	1,186.66	6,576.96	137,491.64	136,304.98	
Nov 30, 1996	70,775.00	2,733.06	18,297.63	101,295.89	6,605.74	199,707.32	98,411.43	
Dec 31, 1996	71,395.16	2,757.36	18,814.86	293,583.69	6,664.47	393,215.54	99,631.85	
Jan 31, 1997	72,613.02	2,769.64	108,898.63	189,430.57	6,694.14	380,406.00	190,975.43	
Feb 28, 1997	72,947.32	2,782.54	109,054.27	102,554.20	6,725.32	294,063.65	191,509.45	
Mar 31, 1997	73,236.00	2,793.54	109,495.24	76,622.14	6,751.93	268,898.85	192,276.71	
Apr 30, 1997	75,067.73	2,806.19	109,991.22	245,943.83	6,782.51	440,591.48	194,647.65	
May 31, 1997	75,432.98	2,836.65	110,559.27	228,652.08	6,815.57	424,296.55	195,644.47	
Jun 30, 1997						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Fiscal Year 1995-1996							
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
Jun 30, 1995	83,525.47	45,995.52	209,245.10	213,545.09	5,896.34	558,207.52	344,662.43	
Jul 31, 1995	84,913.56	46,729.55	212,769.43	190,088.38	5,995.65	540,496.57	350,408.19	
Aug 31, 1995	85,073.56	46,729.55	212,769.43	112,803.90	5,995.65	463,372.09	350,568.19	
Sep 30, 1995	85,660.44	47,056.73	178,359.14	106,857.91	6,037.63	423,971.85	317,113.94	
Oct 31, 1995	85,660.44	47,056.73	178,359.14	28,592.01	6,037.63	345,705.95	317,113.94	
Nov 30, 1995	85,660.44	47,056.73	108,359.14	123,788.21	6,037.63	370,902.15	247,113.94	
Dec 31, 1995	85,939.44	47,056.73	108,359.14	347,961.04	6,037.63	595,353.98	247,392.94	
Jan 31, 1996	64,939.44	33,941.35	178,359.14	137,077.54	6,037.63	420,355.10	283,277.56	
Feb 28, 1996	66,465.39	34,604.46	181,247.95	112,302.65	6,122.71	400,743.16	288,440.51	
Mar 31, 1996	68,038.61	7,811.68	133,546.55	120,672.42	6,214.33	336,283.59	215,611.17	
Apr 30, 1996	68,731.38	8,224.08	134,869.55	285,663.80	6,269.79	503,758.60	218,094.80	
May 31, 1996	70,271.99	1,930.25	137,279.30	279,999.23	6,337.69	495,818.46	215,819.23	
Jun 30, 1996	68,375.94	2,688.54	141,790.39	187,125.88	6,492.33	406,473.08	219,347.20	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



PLACENTIA LIBRARY DISTRICT Fiscal Year 1996-1997 General Fund Cash Flow





REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
June 24, 1997

OBJECT CODE	DESCRIPTION	FY1996-97 BUDGETED	REVISED FY1996-97 BUDGETED	FY1996-97 YTD	FY1995-96 YTD	FY1996-97 MAY 1997	FY1995-96 MAY 1996	FY97 YTD % OF BUD
6210-00	Prop. Taxes - current secured	706,000.00	692,535.00	673,850.47 ✓	643,683.98	50,818.39	8,865.24	95.45%
6210-01	Public Utility	25,000.00	25,000.00	22,568.08 ✓	24,897.73	0.00	12,355.22	90.27%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - CURRENT SECURED	731,000.00	717,535.00	696,418.55 ✓	668,581.71	50,818.39	21,220.46	95.27%
6220	PROP. TAXES - CURRENT UNSECURED	50,000.00	33,000.00	27,218.54 ✓	45,448.68	0.00	0.00	54.44%
6230-00	Prop. Taxes - Prior Secured	53,000.00	45,000.00	14,180.32	19,026.24	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	0.00	4,341.84	3,448.47	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	4.54	0.00	0.00	0.00	
6230-04	Teeter Plan buyout - FY1993-1994 only	0.00	0.00	0.00	0.00	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	10,291.73	4,070.72	0.00	4,070.72	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	53,000.00	45,000.00	28,818.43 ✓	26,545.43	0.00	4,070.72	54.37%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	500.00	500.00	0.00	0.00	0.00	0.00	
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	10,000.00	10,000.00	9,098.18	9,747.83	0.00	2,221.88	90.98%
6280-01	Final supplemental for prior years	0.00	0.00	483.45	396.78	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRE	10,000.00	10,000.00	9,581.63	10,144.61	0.00	2,221.88	
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	2,000.00	1,065.00	1,065.86	430.23	0.00	0.00	53.29%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	448.40	398.88	0.00	0.00	
	TOTAL TAXES	846,500.00	807,100.00	763,531.41	751,549.54	50,818.39	27,513.06	90.20%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
June 24, 1997

OBJECT CODE	DESCRIPTION	REVISED		FY1996-97 BUDGETED	FY1996-97 YTD	FY1995-96 YTD	FY1996-97 MAY 1997	FY1995-96 MAY 1996	FY97 YTD % OF BUD
		FY1996-97 BUDGETED	FY1996-97 YTD						
6610-00	Interest	15,000.00	10,428.29	12,000.00	16,750.57	1,761.09	684.31	1,761.09	69.32%
6610-01	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	3,649.59	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	15,000.00	14,077.88	12,000.00	16,750.57	1,761.09	684.31	1,761.09	93.85%
6690	STATE - HOMEOWNER PROP TAX RELIEF	15,500.00	12,664.81	14,750.00	13,089.53	5,389.50	0.00	5,389.50	81.71%
6970-00	State - ILL & Direct Loan Reimbursement	20,000.00	8,623.27	10,000.00	20,683.08	3,855.28	610.61	3,855.28	43.12%
6970-01	State - CA Foundation Funds	35,000.00	28,082.00	26,500.00	15,986.00	0.00	28,082.00	0.00	80.23%
6970-02	State - CA Literacy Campaign	12,000.00	11,887.00	10,000.00	8,391.00	0.00	0.00	0.00	99.06%
6970-03	State - Family Literacy	0.00	0.00	0.00	20,193.55	104.65	0.00	104.65	
6970-04	State - Dept of Education 321 Grant	3,500.00	3,511.00	3,500.00	1,381.00	0.00	0.00	0.00	
6970-05	State - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
697-007	State - Timber Yield Apport	0.00	0.00	0.00	151.81	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	70,500.00	52,103.27	50,000.00	66,786.44	3,959.93	28,692.61	3,959.93	73.91%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
7670-00	LOCAL REVENUE	36,000.00	22,693.13	36,000.00	29,384.86	3,057.63	3,650.81	3,057.63	63.04%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	6.96	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	120,000.00	0.00	0.00	0.00	
	FUND 707 TOTAL	1,003,500.00	865,097.46	919,850.00	997,560.94	41,681.51	83,846.12	41,681.51	86.21%

95727

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 24, 1977

OBJECT CODE	DESCRIPTION	FY1996-97 BUDGETED	FY1996-97 BUDGETED	FY1996-97 YTD	FY1995-96 YTD	FY1996-97 MAY 1997	FY1995-96 MAY 1996	FY97 YTD % OF BUD
0100	Salaries & Wages	544,905.00	499,120.00	471,027.00	500,513.55	35,000.00	32,548.12	86.44%
0200	Retirement	76,084.00	70,000.00	67,005.84	70,239.67	2,680.00	2,520.00	88.07%
	Health Insurance/Care America	23,825.00	20,000.00	19,310.34	17,244.41	1,795.10	1,863.01	81.05%
	Long Term Disability	2,149.00	2,000.00	1,761.12	2,150.59	498.81	0.00	81.95%
	Vision Service Plan	1,067.00	1,000.00	935.00	1,200.33	0.00	0.00	87.63%
	Dental	4,475.00	3,900.00	3,834.98	4,406.60	328.10	400.60	85.70%
0300	Total Employee Insurance	31,516.00	26,900.00	25,841.44	25,001.93	2,622.01	2,263.61	81.99%
0310	Unemployment Insurance	500.00	1,000.00	0.00	0.00	0.00	0.00	0.00%
0350	Workers Compensation - General	6,500.00	6,000.00	5,602.00	4,479.00	0.00	0.00	86.18%
	TOTAL SALARIES & EMPLOYEE BENEFITS	659,505.00	603,020.00	569,476.28	600,234.15	40,302.01	37,331.73	86.35%
0700-00	Communications - Telephone	2,500.00	2,000.00	1,555.49	1,413.87	144.94	124.37	62.22%
0700-01	Communications - Modem/Fax	3,600.00	3,600.00	4,864.02	3,433.28	361.95	340.18	
0700-02	Communications - Internet/Database	500.00	500.00	0.00	437.14	0.00	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	5,160.00	5,160.00	3,814.38	4,210.87	0.00	423.82	
0700-07	Communications - 321 Grant	150.00	150.00	471.58	147.92	95.43	0.00	
0700-08	Communications - Adult Literacy	250.00	250.00	179.24	298.54	0.00	24.66	71.70%
	Total Communications	12,160.00	11,660.00	10,884.71	9,941.62	602.32	913.03	89.51%
0900-00	Food - General Fund	100.00	100.00	0.00	78.48	0.00	0.00	0.00%
0900-07	Food - 321 Grant	50.00	50.00	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	50.00	50.00	7.17	0.00	0.00	0.00	
0900-09	Food - Family Literacy	0.00	0.00	0.00	129.29	0.00	0.00	
	Total Food	200.00	200.00	7.17	207.77	0.00	0.00	3.59%
1000-00	Household Expense	3,500.00	3,500.00	2,152.25	3,264.94	0.00	0.00	61.49%
1100-00	Insurance	12,225.00	11,500.00	11,323.44	2,692.13	0.00	0.00	92.63%



PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 24, 1977

OBJECT CODE	DESCRIPTION	REVISED		FY1995-96 YTD	FY1996-97 YTD	FY1995-96 MAY 1996	FY1996-97 MAY 1997	FY97 YTD % OF BUD
		FY1996-97 BUDGETED	FY1996-97 BUDGETED					
1300-00	Maintenance of Equipment - General Fund	25,100.00	20,000.00	8,004.60	18,299.35	4,036.34	126.20	72.91%
1300-07	Maintenance of Equipment - 321 Grant	0.00	0.00	0.00	0.00	0.00	0.00	
1300-08	Maintenance of Equipment - Adult Literacy	1,000.00	1,000.00	517.16	44.95	0.00	0.00	
1300-09	Maintenance of Equipment - Family Literacy	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Maintenance of Equipment	26,100.00	21,000.00	8,521.76	18,344.30	4,036.34	126.20	72.91%
	HVAC	6,500.00	7,500.00	5,630.76	5,226.75	0.00	0.00	80.41%
	Carpet Cleaning	1,500.00	1,000.00	0.00	550.00	0.00	0.00	36.67%
	Groundskeeping, City of Placentia	21,000.00	18,750.00	15,229.45	16,388.92	1,717.54	0.00	78.04%
	Plumbing	500.00	1,200.00	110.00	821.20	0.00	0.00	164.24%
	Electrical	3,740.00	2,500.00	2,924.00	2,621.44	0.00	0.00	70.09%
	Cleaning Service	11,700.00	11,700.00	10,450.00	10,450.00	1,900.00	950.00	89.32%
	Locksmith	200.00	200.00	1,197.20	88.46	0.00	0.00	44.23%
	Other	500.00	1,500.00	7,137.29	1,647.21	0.00	0.00	329.44%
1400-00	Total Maintenance of Building & Grounds	45,640.00	44,350.00	42,678.70	37,793.98	3,617.54	950.00	82.81%
1600-00	Memberships - General Fund	2,400.00	2,400.00	2,020.65	2,183.00	0.00	0.00	90.96%
1600-07	Memberships - 321 Grant	0.00	0.00	135.00	295.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	150.00	150.00	238.00	95.00	0.00	0.00	
1600-09	Memberships - Family Literacy	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Memberships	2,550.00	2,550.00	2,393.65	2,573.00	0.00	0.00	100.90%
1700-00	Miscellaneous Expense - General Fund	0.00	0.00	(702.50)	0.00	0.00	0.00	
1700-07	Miscellaneous Expense - 321 Grant	0.00	20.00	0.00	20.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	0.00	0.00	0.00	0.00	0.00	0.00	
1700-09	Miscellaneous Expense - Family Literacy	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	0.00	20.00	(702.50)	20.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 24, 1977

OBJECT CODE	DESCRIPTION	FY1996-97		FY1996-97		FY1995-96		FY1996-97		FY1995-96		FY97 YTD % OF BUD
		BUDGETED	REVISED	BUDGETED	YTD	YTD	YTD	MAY 1997	MAY 1996			
1800-00	Library Supplies	7,500.00		4,500.00		3,214.66		7,217.78		1,037.25		42.86%
	Printing	7,849.00		7,000.00		8,489.28		2,069.98		1,712.00		108.16%
	EZ Copy - copy cards for sale to patrons	0.00		0.00		0.00		0.00		0.00		
	Publications	1,000.00		1,000.00		2,461.89		892.98		271.94		246.19%
	Paper	600.00		600.00		1,031.82		551.07		452.98		171.97%
	Drinking Water Service	300.00		300.00		249.50		274.45		24.95		83.17%
	Other Office Supplies	5,000.00		3,500.00		5,326.87		4,167.32		591.90		106.54%
	Total Office Supply Expense - General Fund	22,249.00		16,900.00		20,774.02		15,173.58		4,091.02		93.37%
1800-07	Literacy Dept Educ 321 Grant Supply Expense	0.00		0.00		608.97		0.00		571.00		
	Printing	3,000.00		3,000.00		1,796.25		1,045.62		0.00		59.88%
	Publications	2,750.00		2,750.00		0.00		2,622.75		0.00		
	Paper	50.00		50.00		0.00		0.00		0.00		0.00%
	Other Office Supplies	1,500.00		1,500.00		1,685.66		1,620.47		808.59		112.38%
	Total Adult Literacy Office Supply Expense	7,300.00		7,300.00		3,481.91		5,288.84		808.59		47.70%
1800-09	Family Literacy Supply Expense	0.00		0.00		0.00		2,248.82		0.00		
	Total Office Expense	29,549.00		24,200.00		24,864.90		22,711.24		5,470.61		84.15%
1803-00	Postage Expense - General Fund	1,500.00		1,000.00		510.60		412.77		0.00		34.04%
1803-04	Postage Expense - LSCA II Grant	0.00		0.00		0.00		0.00		0.00		
1803-08	Postage Expense - Adult Literacy	400.00		400.00		224.00		32.00		0.00		56.00%
1803-09	Postage Expense - Family Literacy	0.00		0.00		0.00		0.00		0.00		
	Total Postage Expense	1,900.00		1,400.00		734.60		444.77		0.00		38.66%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 24, 1977

OBJECT CODE	DESCRIPTION	FY1996-97		FY1996-97		FY1995-96		FY1995-96		FY97 YTD % OF BUD
		BUDGETED	REVISED BUDGETED	YTD	YTD	YTD	MAY 1996	MAY 1997		
	Care Resources (Employee Assistance)	650.00	650.00	280.00	350.00	35.00	35.00		43.08%	
	Pension Contribution & Operating Expenses	5,800.00	5,800.00	3,743.18	4,797.61	0.00	818.67		64.54%	
	Anaheim Library Automated System	39,000.00	39,000.00	38,781.65	37,377.87	0.00	0.00		99.44%	
	Clipping Service	400.00	400.00	327.10	327.10	32.71	0.00		81.78%	
	Tax Collection Services & Fees by Orange County	450.00	450.00	328.82	316.51	(69.13)	0.00		73.07%	
	Advertising	200.00	200.00	0.00	115.20	0.00	0.00		0.00%	
	Medical Exams	500.00	500.00	367.00	252.50	0.00	105.00		73.40%	
	Collection Services - Accounts Receivable	3,700.00	3,700.00	118.86	0.00	0.00	0.00		3.21%	
	Audit	3,750.00	3,750.00	3,050.00	2,950.00	0.00	0.00		81.33%	
	Payroll Preparation	2,500.00	2,500.00	1,739.47	2,199.03	228.85	176.40		69.58%	
	Election Expenses	13,000.00	18,000.00	8,450.48	0.00	0.00	0.00		65.00%	
	Staff Training in Library	0.00	0.00	0.00	0.00	0.00	0.00			
	Other (including OCIP Settlement Allocations)	0.00	0.00	1,095.99	2,543.91	0.00	0.00			
1900-00	Total Specialized Services - General Fund	69,950.00	74,950.00	58,282.55	51,229.73	227.43	1,135.07		83.32%	
1900-01	Specialized Services - LSCA II Grant	0.00	0.00	0.00	1,489.14	0.00	0.00			
1900-07	Specialized Services - 321 Grant	0.00	0.00	450.00	0.00	0.00	0.00			
1900-08	Specialized Services - Adult Literacy	2,750.00	2,750.00	480.00	788.11	0.00	0.00		17.45%	
1900-09	Specialized Services - Family Literacy	0.00	0.00	0.00	618.25	0.00	0.00			
1900-18	Tax Collection Services & Fees by Orange County	2,200.00	2,200.00	1,853.24	1,816.12	77.81	63.23		84.24%	
	Total Specialized Services	74,900.00	79,900.00	61,065.79	55,941.35	305.24	1,198.30		81.53%	
2000-00	Legal Notices - General Fund	500.00	1,200.00	1,064.56	112.50	0.00	0.00		212.91%	
2000-01	Legal Notices - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	0.00			
	Total Legal Notices	500.00	1,200.00	1,064.56	112.50	0.00	0.00		212.91%	
2100-00	Rents/Leases-Equipment	0.00	0.00	0.00	0.00	0.00	0.00			

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 24, 1977

OBJECT CODE	DESCRIPTION	FY1996-97		FY1996-97		FY1996-97		FY1995-96		FY1995-96		FY97 YTD % OF BUD
		BUDGETED	REVISED	BUDGETED	YTD	BUDGETED	YTD	YTD	MAY 1996	MAY 1997	MAY 1996	
2200-00	Semi-Annual Bond Payment	7,900.00		7,900.00	1,542.61			35,900.00	0.00	0.00		19.53%
2300-00	Small Tools/Instruments	0.00		0.00	0.00			0.00	0.00	0.00		
2400-00	Special Department Expense - Miscellaneous	100.00		100.00	644.34			2,817.81	0.00	0.00		644.34%
2400-01	Special Department Expense- Books	18,446.00		10,000.00	8,382.68			12,114.24	666.59	339.40		45.44%
2400-02	Special Department Expense - Video	1,000.00		500.00	0.00			243.00	0.00	0.00		0.00%
2400-03	Special Department Expense - Electronic	10,000.00		10,000.00	13,752.42			22,476.65	144.39	0.00		20.00%
2400-04	Special Department Expense - Periodicals	26,000.00		26,000.00	5,200.97			4,724.48	0.00	0.00		0.00%
2400-05	Special Department Expense - Audio	2,400.00		1,000.00	0.00			503.90	0.00	0.00		0.00%
2400-07	Special Department Expense - 321 Grant	0.00		0.00	0.00			0.00	0.00	0.00		
2400-08	Special Department Expense - Adult Literacy	500.00		500.00	973.15			0.00	0.00	0.00		
2400-09	Special Department Expense - Family Literacy	0.00		0.00	0.00			0.00	0.00	0.00		
	Total Special Department Expense	58,446.00		48,100.00	28,953.56			42,880.08	810.98	339.40		49.54%
2600-00	Transportation/Travel - General	0.00		0.00	0.00			0.00	0.00	0.00		
2700-00	Transportation/Travel - Meetings, Staff Out of Town	0.00		0.00	1,075.36			1,285.95	248.00	0.00		
2700-01	Transportation/Travel - Meetings, Staff Local	1,500.00		3,500.00	2,617.82			1,671.79	42.52	0.00		
2700-02	Transportation/Travel - Meetings, Board Out of Town	750.00		500.00	326.58			203.54	0.00	0.00		
2700-03	Transportation/Travel - Meetings, Board Local	500.00		500.00	574.09			275.00	44.09	0.00		
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0.00		0.00	0.00			0.00	0.00	0.00		
2700-07	Transportation/Travel - Meetings, 321 Grant	2,750.00		2,750.00	210.00			1,650.51	0.00	0.00		
2700-08	Transportation/Travel - Meetings - Adult Literacy	500.00		500.00	0.00			120.72	0.00	0.00		0.00%
2700-09	Transportation/Travel - Meetings - Family Literacy	0.00		0.00	9.67			28.19	0.00	0.00		
	Total Transportation/Travel - Meetings	6,000.00		7,750.00	4,813.52			5,235.70	334.61	67.89		80.23%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
June 24, 1977

OBJECT CODE	DESCRIPTION	REVISED		FY1995-96 YTD	FY1996-97 YTD	FY1995-96 MAY 1996	FY1996-97 MAY 1997	FY97 YTD % OF BUD
		FY1996-97 BUDGETED	FY1996-97 BUDGETED					
2800-00	Electricity	51,000.00	43,000.00	40,247.52	35,344.24	0.00	3,093.58	69.30%
	Gas	3,300.00	3,000.00	3,022.80	5,800.65	391.02	606.47	175.78%
	Water	1,925.00	1,900.00	1,618.78	2,551.26	106.46	302.67	131.49%
	Total Utilities	56,225.00	47,900.00	44,889.10	43,676.15	497.48	4,002.72	77.68%
	TOTAL SUPPLIES & SERVICES	337,795.00	313,130.00	277,112.81	249,814.54	4,658.60	19,180.36	73.95%
3700-00	Taxes, Assessments (Sales Tax)	1,200.00	1,200.00	1,154.00	778.00	0.00	0.00	64.83%
4000-00	Equipment - General Fund	5,000.00	2,500.00	727.81	2,625.36	0.00	0.00	
4000-07	Equipment - 321 Grant	0.00	0.00	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0.00	0.00	0.00	877.07	0.00	0.00	
4000-09	Equipment - Family Literacy	0.00	0.00	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0.00	0.00	0.00	0.00	0.00	0.00	
	Total Equipment	5,000.00	2,500.00	727.81	3,502.43	0.00	0.00	70.05%
4200-00	Structures/Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	5,000.00	2,500.00	727.81	3,502.43	0.00	0.00	70.05%
4807	OPERATING TRANSFER TO ANOTHER DISTRICT	0.00	0.00	70,000.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0.00	0.00	(545.75)	0.00	(545.75)	0.00	0.00
	TOTAL EXPENSES	1,003,500.00	919,850.00	948,683.02	823,571.25	41,444.58	59,482.37	

04/30/97

Page 1

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending April 30, 1997

Part 1 of 1 Parts

	04/30/97
Income	
Cash Register-Copy Cards-Exempt Fund	0.00
Microfilm/Microfich Income	0.00
<u>Meeting Room Income</u>	<u>2,800.00</u>
Test Proctoring Income	280.00
Vending Machine Income	0.00
<u>Debit Card Income</u>	<u>7,203.04</u>
Friends Contributions	0.00
Friends - Summer Reading	3,000.00
Gifts Income	0.00
Special Gifts (Non Library)	0.00
Children's Dept Income	0.00
Lobbyist Income	0.00
Interest Income - checking	48.71
Interest Income - savings	121.62
Miscellaneous Income	0.00
Gulf Arab Grant Income	0.00
Community Grant Income	0.00
Directors Fund (Friends)	1,000.00
Camp Library (Friends)	350.00
Storytime (Friends)	700.00

Total Income	15,503.37
Cost of Sales	

Gross Profit (Loss)	15,503.37
Expenses	
Copy Cards Purchase	0.00
Vend. Mach.-Repay Capital Equip.	1,500.00 X
Vending Machine Supplies	0.00
Vending Machine Repairs	0.00
Bank Fees & Services Charges	42.56
Children's Summer Reading Program	1,922.09
Children's Camp Library	457.10
Children's-Other	0.00
Debit Card - Repay Capital Equip.	2,100.00 X
Friend's-Director's Fund	1,150.84
Friend's-Other Activities	0.00
Library Board Expenses	867.94
<u>Meeting Room Upkeep Expenses</u>	<u>635.00</u>
Gulf Arab Grant	0.00
Community Grant Expense	0.00
Miscellaneous	0.00
Lobbyist Expense	3,241.54
Funds in Transit	0.00

04/30/97

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending April 30, 1997

Page 2
Part 1 of 1 Parts

	04/30/97
Debit Card System Repairs	0.00
Debit Cards	0.00
Copier Maintenance Contract	2,082.90
Copier Lease Payments	0.00
Copier Supplies	404.07

Total Expenses	14,404.04

Operating Income (Loss)	1,099.33
Other Income	
Other Expenses	

Net Income (Loss)	1,099.33
	=====

04/30/97 .

Placentia Library District
Cash Disbursements.
Checkbook 7 Fiscal Year 97 Period 10
County Exempt - Savings

Page 1

Check	Date	Payee	Amount
1022	04/24/97	O.C. Auditor	1,500.00
		0-5302-03 Vend. Mach.-Repay Capital Equip.	1,500.00
		Checkbook 7 Total	1,500.00

PLACENTIA LIBRARY DISTRICT
Reconciliation for Bank of America Account 07605-80156
Payroll Account
April, 1997

Agenda Item 13
Page 22
Payroll Fund

Prepared May 13, 1997

	NUMBER	DEBITS	CREDITS	BALANCE
Statement Balance				38,830.70
	3034	266.32		
	3058	266.32		
	3062	111.70		
	3064	23.09		
	3066	613.51		
	3067	1,180.45		
	3068	222.48		
	3070	64.64		
	3071	106.02		
	3076	135.55		
	3077	102.74		
	3080	454.92		
	3081	266.32		
	3082	28.86		
	3083	411.00		
	3084	556.00		
	TOTALS	4,809.92	0.00	
Checkbook balance				34,020.78

Calderon
5/13/97

04/30/97

Placentia Library District
Income Statement For Department 04
Period Spread Sheet
1 Period(s) Ending April 30, 1997

	Total	04/30/97
Income		
Transfers from County	37,680.00	37,680.00
Interest Income-CD's	356.67	356.67
Interest-Savings-Landmark	6.32	6.32
Interest-Savings-B of A	11.15	11.15
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	38,054.14	38,054.14
Cost of Sales		
	-----	-----
Gross Profit (Loss)	38,054.14	38,054.14
Expenses		
Salaries	50,512.91	50,512.91
Prepaid Salaries	0.00	0.00
Employee Benefits	0.00	0.00
Employer Payroll Taxes	3,803.12	3,803.12
Payroll Processing Fees	0.00	0.00
Bank Fees and Service Charges	0.00	0.00
Miscellaneous - Unknown	0.00	0.00
	-----	-----
Total Expenses	54,316.03	54,316.03
Operating Income (Loss)	(16,261.89)	(16,261.89)
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	(16,261.89)	(16,261.89)
	=====	=====

04/30/97

Page 1

Placentia Library District
Income Statement For Department 04
YTD Actual Spread Sheet
1 Period(s) Ending April 30, 1997

Part 1 of 1 Parts

	04/30/97
Income	
Transfers from County	469,360.00
Interest Income-CD's	1,313.13
Interest-Savings-Landmark	86.67
Interest-Savings-B of A	33.78
Miscellaneous Income	0.00

Total Income	470,793.58
Cost of Sales	-----
Gross Profit (Loss)	470,793.58
Expenses	
Salaries	418,658.16
Prepaid Salaries	0.00
Employee Benefits	0.00
Employer Payroll Taxes	35,440.70
Payroll Processing Fees	240.95
Bank Fees and Service Charges	0.00
Miscellaneous - Unknown	0.00

Total Expenses	454,339.81

Operating Income (Loss)	16,453.77
Other Income	
Other Expenses	

Net Income (Loss)	16,453.77
	=====

9/30/97

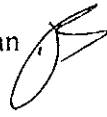
Placentia Library District
Cash Disbursements
S U M M A R Y

Page 1

For Fiscal Year 97, Period 10 through Fiscal Year 97, Period 10

Account Name	Total
----- * * N O A C T I V I T Y * *	

TO: Elizabeth D. Minter, Library Director

FROM: Julie Shook, Technical Services Librarian 

DATE: May 20, 1997

SUBJECT: Acquisitions Report

ACTIVITY FOR APRIL 1997

	General Fund			Adopt A Book			TOTAL		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	260.85	19	19	746.35	39	39	1,007.20	58	58
Adult Non-Fiction	1,054.53	52	50	594.90	35	35	1,649.43	87	85
Adult Reference	115.24	4	4	0.00	0	0	115.24	4	4
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non Fiction	1,169.77	56	54	594.90	35	35	1,764.67	91	89
TOTAL ADULT MATERIALS	1,430.62	75	73	1,341.25	74	74	2,771.87	149	147
Juvenile Fiction	0.00	0	0	408.43	30	24	408.43	30	24
Juvenile Non-Fiction	0.00	0	0	356.46	21	22	356.46	21	22
Juvenile Reference	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	0.00	0	0	356.46	21	22	356.46	21	22
TOTAL JUVENILE MATERIALS	0.00	0	0	764.89	51	46	764.89	51	46
TOTAL FICTION	260.85	19	19	1,154.78	69	63	1,415.63	88	82
TOTAL NON-FICTION	1,169.77	56	54	951.36	56	57	2,121.13	112	111
TOTAL MATERIALS	1,430.62	75	73	2,106.14	125	120	3,536.76	200	193

	ACTIVITY FOR FISCAL YEAR 1996-1997 THROUGH APRIL						TOTAL		
	General Fund			Adopt A Book			Amount	Volumes	Titles
	Amount	Volumes	Titles	Amount	Volumes	Titles			
Adult Fiction	2,024.08			2,511.72			4,535.80	0	0
Adult Non-Fiction	1,967.12			2,104.37			4,071.49	0	0
Adult Reference	2,260.92			0.00			2,260.92	0	0
Adult Print Continuations	127.99			0.00			127.99	0	0
Adult Electronic Continuations	4,680.00			0.00			4,680.00	0	0
Total Adult Non Fiction	9,036.03	0	0	2,104.37	0	0	11,140.40	0	0
TOTAL ADULT MATERIALS	11,060.11	0	0	4,616.09	0	0	15,676.20	0	0
Juvenile Fiction	205.84			1,115.84			1,321.68	0	0
Juvenile Non-Fiction	313.71			1,050.99			1,364.70	0	0
Juvenile Reference	52.29			17.04			69.33	0	0
Juvenile Print Continuations	89.60			0.00			89.60	0	0
Juvenile Electronic Continuations	0.00			0.00			0.00	0	0
Total Juvenile Non-Fiction	455.60	0	0	1,068.03	0	0	1,523.63	0	0
TOTAL JUVENILE MATERIALS	661.44	0	0	2,183.87	0	0	2,845.31	0	0
TOTAL FICTION	2,229.92	0	0	3,627.56	0	0	5,857.48	0	0
TOTAL NON-FICTION	9,491.63	0	0	3,172.40	0	0	12,664.03	0	0
TOTAL MATERIALS	11,721.55	0	0	6,799.96	0	0	18,521.51	0	0

OUTSTANDING ORDERS AS OF MAY 7, 1997			
	General Fund	Adopt A Book	TOTAL
	732.19	1,144.91	1,877.10

	DONATED ITEMS			
	Month of April		FY96-97 Through April	
	Amount	Volumes	Amount	Volumes
Adult Books*			10,930.15	601
Juvenile Books*			2,726.12	278
Adult Videos			195.00	12
Juvenile Videos			109.00	6
Adult CD's			310.00	27
Audio Cassettes/Audio Books			52.00	2
TOTAL	0.00	0	14,322.27	926

*These figures do not include paperbacks.

Placentia Library District
Balance Sheet

May 31, 1997

Assets

General Fund - Checking	4,806.43	
Literacy Fund-Checking	0.00	
County Exempt-Checking	7,150.48	
Payroll Account	34,969.19	
Savings (P/R Support)	4,100.21	
Savings (P/R Fees)	2,240.46	
Certificates of Deposit	27,500.00	
General Fund - Savings	3,983.17	
Literacy Fund - Savings	9,260.94	
County Exempt - Savings	7,758.23	
Total Assets		101,769.11

Liabilities

Manual Payroll Checks	(152.05)	
Payroll Taxes Payable	4,190.11	
Deferred Comp Payable	842.45	
Insurance Payable	(435.65)	
Credit Union Payable	(364.22)	
Union Dues Payable	110.28	
Other Employee Deductions	656.41	
Total Liabilities		4,847.33

Capital

Fund Balance	96,921.78	
Total Capital		96,921.78
Total Liabilities and Capital		101,769.11

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0937-19337
General Fund Petty Cash Savings Account

Agenda Item 14
Page 2
GENERAL FUND

May 1997

Prepared June 13, 1997

	DATE/NO.	DEBIT	CREDITS	BALANC
Statement Balance				3,983.17
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BALANCE				3,983.17

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2657-00860
General Fund Petty Cash Checking Account

Agenda Item 14
Page 3
GENERAL FUND

May 1997

Prepared June 13, 1997

	DATE/NO.	DEBIT	CREDITS	BALANC
Statement Balance				5,066.43
Checks Out	4373	250.00		
	4376	10.00		
	TOTALS	260.00	0.00	
CHECKBOOK BALANCE				4,806.43

05/31/97

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending May 31, 1997

	Total	05/31/97
Income		
Cash Register-Audio Visual	0.00	0.00
Cash Register-Mis.	21.00	21.00
Cash Register-Fines	1,733.38	1,733.38
Cash Register-Damaged Items-Not in	0.00	0.00
Cash Register-Lost Items	77.15	77.15
Cash Register-Copy Cards	0.00	0.00
Cash Register-Fax/Laminator	0.00	0.00
Cash Register-Childrens	0.00	0.00
Cash Register-Publications	0.00	0.00
Cash Register-Reserves	77.50	77.50
Cash Register-Computer Rental	0.00	0.00
Typewriter Income	16.25	16.25
Telephone Income	0.00	0.00
Copy Machine Income	0.00	0.00
State Library Reimbursements	0.00	0.00
State Library Grants	0.00	0.00
State of California Foundation Fund	0.00	0.00
Other Grants	0.00	0.00
County Reimbursements	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	11.06	11.06
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	1,936.34	1,936.34
Cost of Sales		
	-----	-----
Gross Profit (Loss)	1,936.34	1,936.34
Expenses		
Transfers to County	3,021.46	3,021.46
Employee Insurance (030)	(117.28)	(117.28)
Food (0900)	0.00	0.00
Household Expenses (100)	0.00	0.00
Insurance (1100)	0.00	0.00
Maintenance-Equip (130)	0.00	0.00
Maintenance-Bldg (140)	0.00	0.00
Communications (070)	0.00	0.00
Memberships (160)	0.00	0.00
Office Expense (180)	(19.51)	(19.51)
Postage (183)	0.00	0.00
Prof. & Spec. Services (190)	0.00	0.00
Special Departmental Expense (240)	0.00	0.00
Transportation & Travel (270)	841.36	841.36
Utilities (280)	0.00	0.00
Equipment (400)	0.00	0.00

5/31/97

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
Period Spread Sheet
1 Period(s) Ending May 31, 1997

	Total	05/31/97
Taxes and Fees (370)	0.00	0.00
Funds in Transit	0.00	0.00
	-----	-----
Total Expenses	3,726.03	3,726.03
	-----	-----
Operating Income (Loss)	(1,789.69)	(1,789.69)
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	(1,789.69)	(1,789.69)
	=====	=====

05/31/97

Page 1

Placentia Library District
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending May 31, 1997

Part 1 of 1 Parts

	05/31/97
Income	
Cash Register-Audio Visual	0.00
Cash Register-Mis.	97.25
Cash Register-Fines	19,505.08
Cash Register-Damaged Items-Not in Us	0.00
Cash Register-Lost Items	1,390.95
Cash Register-Copy Cards	0.00
Cash Register-Fax/Laminator	16.50
Cash Register-Childrens	406.00
Cash Register-Publications	0.00
Cash Register-Reserves	1,099.15
Cash Register-Computer Rental	157.00
Typewriter Income	52.11
Telephone Income	34.57
Copy Machine Income	0.00
State Library Reimbursements	8,623.27
State Library Grants	11,887.00
State of California Foundation Funds	28,082.00
Other Grants	3,511.00
County Reimbursements	10,695.88
Interest Income - checking	0.00
Interest Income - savings	131.10
Miscellaneous Income	0.00

Total Income	85,688.86
Cost of Sales	

Gross Profit (Loss)	85,688.86
Expenses	
Transfers to County	74,176.84
Employee Insurance (030)	(351.84)
Food (0900)	15.76
Household Expenses (100)	0.00
Insurance (1100)	(948.00)
Maintenance-Equip (130)	1,640.95
Maintenance-Bldg (140)	445.00
Communications (070)	0.00
Memberships (160)	311.00
Office Expense (180)	1,278.29
Postage (183)	910.90
Prof. & Spec. Services (190)	240.11
Special Departmental Expense (240)	(351.02)
Transportation & Travel (270)	3,799.44
Utilities (280)	0.00
Equipment (400)	0.00

05/31/97

Page 2
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 01
YTD Actual Spread Sheet
1 Period(s) Ending May 31, 1997

	05/31/97
Taxes and Fees (370)	607.50
Funds in Transit	0.00

Total Expenses	81,774.93

Operating Income (Loss)	3,913.93
Other Income	
Other Expenses	

Net Income (Loss)	3,913.93
	=====

05/31/97

Placentia Library District
Cash Disbursements
Checkbook 1 Fiscal Year 97 Period 11
General Account

Page

Check	Date	Payee	Amount
4367	05/01/97	Hyatt Hotel 0-5122-01 Transportation & Travel (270)	127.68
4368	05/01/97	VOID void	0.00
4369	05/01/97	CSDA 0-5122-01 Transportation & Travel (270)	95.00
4370	05/01/97	Hyatt Hotel 0-5122-01 Transportation & Travel (270)	99.68
4371	05/01/97	CSDA 0-5122-01 Transportation & Travel (270)	95.00
4372	05/06/97	CLA 0-5122-01 Transportation & Travel (270)	23.00
4373	05/07/97	CSUF 0-5122-01 Transportation & Travel (270)	250.00
4374	05/07/97	VOID void	0.00
4375	05/20/97	E.D. Minter (petty c 0-5114-01 Office Expense (180)	20.49
4376	05/16/97	ISDOC 0-5122-01 Transportation & Travel (270)	10.00
4377	05/20/97	Time to Travel 0-5122-01 Transportation & Travel (270)	101.00
4378	05/22/97	Placentia Chamber of 0-5122-01 Transportation & Travel (270)	40.00
4379	05/22/97	VOID void	0.00
Checkbook 1 Total			861.85

05/31/97

Placentia Library District
Cash Disbursements
S U M M A R Y

Page 2

For Fiscal Year 97, Period 11 through Fiscal Year 97, Period 11

Account Name	Total
0-5114-01 Office Expense (180)	20.49
0-5122-01 Transportation & Travel (270)	841.36

	861.85
	=====

05/31/97

Placentia Library District
Cash Disbursements
Checkbook 5 Fiscal Year 97 Period 11
General Fund - Savings

Page

Check	Date	Payee	Amount
1031	05/20/97	O.C. Auditor	3,021.46
		0-5102-01 Transfers to County	3,021.46
		Checkbook 5 Total	3,021.46

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0935-19338
Literacy Fund Petty Cash Savings Account

Agenda Item 14
Page 11
LITERACY FUND

May 1996

Prepared June 12, 1997

	DATE/NO.	DEBIT	CREDITS	BALANC
Statement Balance				9,260.94
Checks Out				
	TOTALS	0.00	0.00	
CHECKBOOK BALANCE				9,260.94

05/31/97

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 02
Period Spread Sheet
1 Period(s) Ending May 31, 1997

	Total	05/31/97
Income		
Gifts Income	0.00	0.00
Tutor Training Income	0.00	0.00
Workshops Income	0.00	0.00
Book/Materials Income	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	11.77	11.77
Miscellaneous Income	0.00	0.00
Citizenship Tests (CASAS)	0.00	0.00
Citizenship Tests (CASAS)	0.00	0.00
Donations to Literacy	0.00	0.00
Placentopoly Games	0.00	0.00
	<u>11.77</u>	<u>11.77</u>
Total Income	11.77	11.77
Cost of Sales		
Gross Profit (Loss)	<u>11.77</u>	<u>11.77</u>
Expenses		
Refunds (not in use)	0.00	0.00
Travel Expense	0.00	0.00
Equipment Expense	0.00	0.00
Refreshments	0.00	0.00
Printing	0.00	0.00
LVA Expenses	0.00	0.00
Miscellaneous	0.00	0.00
Tutor Training Materials	0.00	0.00
Bank Fees	70.04	70.04
	<u>70.04</u>	<u>70.04</u>
Total Expenses	70.04	70.04
Operating Income (Loss)	<u>(58.27)</u>	<u>(58.27)</u>
Other Income		
Other Expenses		
Net Income (Loss)	<u><u>(58.27)</u></u>	<u><u>(58.27)</u></u>

05/31/97

Page 1

Placentia Library District
Income Statement For Department 02
YTD Actual Spread Sheet
1 Period(s) Ending May 31, 1997

Part 1 of 1 Parts

	05/31/97
Income	
Gifts Income	0.00
Tutor Training Income	210.00
Workshops Income	0.00
Book/Materials Income	0.00
Interest Income - checking	9.16
Interest Income - savings	105.38
Miscellaneous Income	0.00
Citizenship Tests (CASAS)	979.00
Citizenship Tests (CASAS)	0.00
Donations to Literacy	0.00
Placentopoly Games	200.00

Total Income	1,503.54
Cost of Sales	

Gross Profit (Loss)	1,503.54
Expenses	
Refunds (not in use)	0.00
Travel Expense	0.00
Equipment Expense	0.00
Refreshments	0.00
Printing	8.61
LVA Expenses	0.00
Miscellaneous	0.00
Tutor Training Materials	0.00
Bank Fees	70.04

Total Expenses	78.65

Operating Income (Loss)	1,424.89
Other Income	
Other Expenses	

Net Income (Loss)	1,424.89
	=====

05/31/97

Placentia Library District
Cash Disbursements
S U M M A R Y

Page

For Fiscal Year 97, Period 11 through Fiscal Year 97, Period 11

Account Name	Total
* * N O A C T I V I T Y * *	

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 0933-19339
County Exempt Savings

May, 1997

Prepared June 11, 1997

	DATE/NO.	DEBIT	CREDITS	BALANC
Statement Balance				7,987.88
Checks Out	1023	229.65		
	TOTALS	229.65	0.00	
CHECKBOOK BALANCE				7,758.23

PLACENTIA LIBRARY DISTRICT
Bank Reconciliation for Sanwa Bank Account 2658-00932
County Exempt Checking

May, 1997

Prepared June 11, 1997

	DATE/NO.	DEBIT	CREDITS	BALANC
Statement Balance				7,791.94
Checks Out	1083	530.48		
	1086	110.98		
	TOTALS	641.46	0.00	
CHECKBOOK BALANCE				7,150.48

'31/97

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending May 31, 1997

	Total	05/31/97
Income		
Cash Register-Copy Cards-Exempt Fun	0.00	0.00
Microfilm/Microfich Income	127.25	127.25
Meeting Room Income	240.00	240.00
Test Proctoring Income	40.00	40.00
Vending Machine Income	0.00	0.00
Debit Card Income	656.00	656.00
Friends Contributions	0.00	0.00
Friends - Summer Reading	0.00	0.00
Gifts Income	0.00	0.00
Special Gifts (Non Library)	0.00	0.00
Children's Dept Income	0.00	0.00
Lobbyist Income	0.00	0.00
Interest Income - checking	6.66	6.66
Interest Income - savings	14.46	14.46
Miscellaneous Income	0.00	0.00
Gulf Arab Grant Income	0.00	0.00
Community Grant Income	0.00	0.00
Directors Fund (Friends)	(81.89)	(81.89)
Camp Library (Friends)	0.00	0.00
Storytime (Friends)	940.00	940.00
	-----	-----
Total Income	1,942.48	1,942.48
Cost of Sales		
	-----	-----
Gross Profit (Loss)	1,942.48	1,942.48
Expenses		
Copy Cards Purchase	0.00	0.00
Vend. Mach.-Repay Capital Equip.	(1,500.00)	(1,500.00)
Vending Machine Supplies	0.00	0.00
Vending Machine Repairs	0.00	0.00
Bank Fees & Services Charges	0.00	0.00
Children's Summer Reading Program	1,131.25	1,131.25
Children's Camp Library	0.00	0.00
Children's-Other	0.00	0.00
Debit Card - Repay Capital Equip.	1,500.00	1,500.00
Friend's-Director's Fund	0.00	0.00
Friend's-Other Activities	0.00	0.00
Library Board Expenses	0.00	0.00
Meeting Room Upkeep Expenses	120.00	120.00
Gulf Arab Grant	0.00	0.00
Community Grant Expense	0.00	0.00
Miscellaneous	0.00	0.00
Lobbyist Expense	0.00	0.00
Funds in Transit	0.00	0.00

05/31/97

Page 2

Placentia Library District
Income Statement For Department 03
Period Spread Sheet
1 Period(s) Ending May 31, 1997

Part 1 of 1 Parts

	Total	05/31/97
Debit Card System Repairs	0.00	0.00
Debit Cards	0.00	0.00
Copier Maintenance Contract	229.65	229.65
Copier Lease Payments	0.00	0.00
Copier Supplies	0.00	0.00
	-----	-----
Total Expenses	1,480.90	1,480.90
	-----	-----
Operating Income (Loss)	461.58	461.58
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	461.58	461.58
	=====	=====

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Page 1

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending May 31, 1997

Part 1 of 1 Parts

	05/31/97
Income	
Cash Register-Copy Cards-Exempt Fund	0.00
Microfilm/Microfich Income	127.25
Meeting Room Income	3,040.00
Test Proctoring Income	320.00
Vending Machine Income	0.00
Debit Card Income	7,859.04
Friends Contributions	0.00
Friends - Summer Reading	3,000.00
Gifts Income	0.00
Special Gifts (Non Library)	0.00
Children's Dept Income	0.00
Lobbyist Income	0.00
Interest Income - checking	55.37
Interest Income - savings	136.08
Miscellaneous Income	0.00
Gulf Arab Grant Income	0.00
Community Grant Income	0.00
Directors Fund (Friends)	918.11
Camp Library (Friends)	350.00
Storytime (Friends)	1,640.00

Total Income	17,445.85
Cost of Sales	

Gross Profit (Loss)	17,445.85
Expenses	
Copy Cards Purchase	0.00
Vend. Mach.-Repay Capital Equip.	0.00
Vending Machine Supplies	0.00
Vending Machine Repairs	0.00
Bank Fees & Services Charges	42.56
Children's Summer Reading Program	3,053.34
Children's Camp Library	457.10
Children's-Other	0.00
Debit Card - Repay Capital Equip.	3,600.00
Friend's-Director's Fund	1,150.84
Friend's-Other Activities	0.00
Library Board Expenses	867.94
Meeting Room Upkeep Expenses	755.00
Gulf Arab Grant	0.00
Community Grant Expense	0.00
Miscellaneous	0.00
Lobbyist Expense	3,241.54
Funds in Transit	0.00

05/31/97

Page 2

Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 03
YTD Actual Spread Sheet
1 Period(s) Ending May 31, 1997

	05/31/97
Debit Card System Repairs	0.00
Debit Cards	0.00
Copier Maintenance Contract	2,312.55
Copier Lease Payments	0.00
Copier Supplies	404.07

Total Expenses	15,884.94

Operating Income (Loss)	1,560.91
Other Income	
Other Expenses	

Net Income (Loss)	1,560.91
	=====

05/31/97

Placentia Library District
Cash Disbursements
S U M M A R Y

Page 2

For Fiscal Year 97, Period 11 through Fiscal Year 97, Period 11

Account Name	Total
0-5327-03 Copier Maintenance Contract	229.65

	229.65
	=====

05/31/97

Placentia Library District
Cash Disbursements
Checkbook 3 Fiscal Year 97 Period 11
County Exempt

Page

Check	Date	Payee		Amount
1077	05/30/97	VOID void		0.00
1078	05/30/97	VOID void		0.00
1079	05/01/97	Franklin Hayes Mario		75.00
		0-5308-03 Children's Summer Reading Progra	75.00	75.00
1080	05/01/97	Smilemakers		293.65
		0-5308-03 Children's Summer Reading Progra	293.65	293.65
1081	05/07/97	Emils Cleaning		120.00
		0-5319-03 Meeting Room Upkeep Expenses	120.00	120.00
1082	05/07/97	Kidertainment		85.00
		0-5308-03 Children's Summer Reading Progra	85.00	85.00
1083	05/09/97	Ingram		530.48
		0-5308-03 Children's Summer Reading Progra	530.48	530.48
1084	05/20/97	Ingram		36.14
		0-5308-03 Children's Summer Reading Progra	36.14	36.14
1085	05/20/97	C J Traffic Signs		81.89
		0-4324-03 Directors Fund (Friends)	81.89	81.89
1086	05/28/97	Omnigrafix		110.98
		0-5308-03 Children's Summer Reading Progra	110.98	110.98

Checkbook 3 Total				1,333.14

05/31/97

Placentia Library District
Cash Disbursements
S U M M A R Y

Page 2

For Fiscal Year 97, Period 11 through Fiscal Year 97, Period 11

Account Name	Total
0-4324-03 Directors Fund (Friends)	81.89
0-5308-03 Children's Summer Reading Program	1,131.25
0-5319-03 Meeting Room Upkeep Expenses	120.00

	1,333.14
	=====

PLACENTIA LIBRARY DISTRICT
Reconciliation for Bank of America Account 07605-80156
Payroll Account
May, 1997

Agenda Item 14
Page 24
PAYROLL FUND

Prepared June 12, 1997

	NUMBER	DEBITS	CREDITS	BALANCE
Statement Balance				38,200.77
	3081	266.32		
	3087	18.47		
	3093	46.17		
	3109	11.54		
	3113	1180.45		
	3114	222.48		
	3116	92.32		
	3122	123.15		
	3125	50.79		
	3127	407.57		
	3128	266.32		
	3131	546.00		
	TOTALS	3,231.58	0.00	
Checkbook balance				34,969.19

05/31/97

Page 1
Part 1 of 1 Parts

Placentia Library District
Income Statement For Department 04
Period Spread Sheet
1 Period(s) Ending May 31, 1997

	Total	05/31/97
Income		
Transfers from County	37,680.00	37,680.00
Interest Income-CD's	0.00	0.00
Interest-Savings-Landmark	0.00	0.00
Interest-Savings-B of A	0.00	0.00
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	37,680.00	37,680.00
Cost of Sales		
	-----	-----
Gross Profit (Loss)	37,680.00	37,680.00
Expenses		
Salaries	33,999.27	33,999.27
Prepaid Salaries	0.00	0.00
Employee Benefits	0.00	0.00
Employer Payroll Taxes	2,580.57	2,580.57
Payroll Processing Fees	0.00	0.00
Bank Fees and Service Charges	0.00	0.00
Miscellaneous - Unknown	0.00	0.00
	-----	-----
Total Expenses	36,579.84	36,579.84
	-----	-----
Operating Income (Loss)	1,100.16	1,100.16
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	1,100.16	1,100.16
	=====	=====

05/31/97

Placentia Library District
Income Statement For Department 04
YTD Actual Spread Sheet
1 Period(s) Ending May 31, 1997

Page 1
Part 1 of 1 Parts

	05/31/97
Income	
Transfers from County	507,040.00
Interest Income-CD's	1,313.13
Interest-Savings-Landmark	86.67
Interest-Savings-B of A	33.78
Miscellaneous Income	0.00

Total Income	508,473.58
Cost of Sales	-----
Gross Profit (Loss)	508,473.58
Expenses	
Salaries	452,657.43
Prepaid Salaries	0.00
Employee Benefits	0.00
Employer Payroll Taxes	38,021.27
Payroll Processing Fees	240.95
Bank Fees and Service Charges	0.00
Miscellaneous - Unknown	0.00

Total Expenses	490,919.65

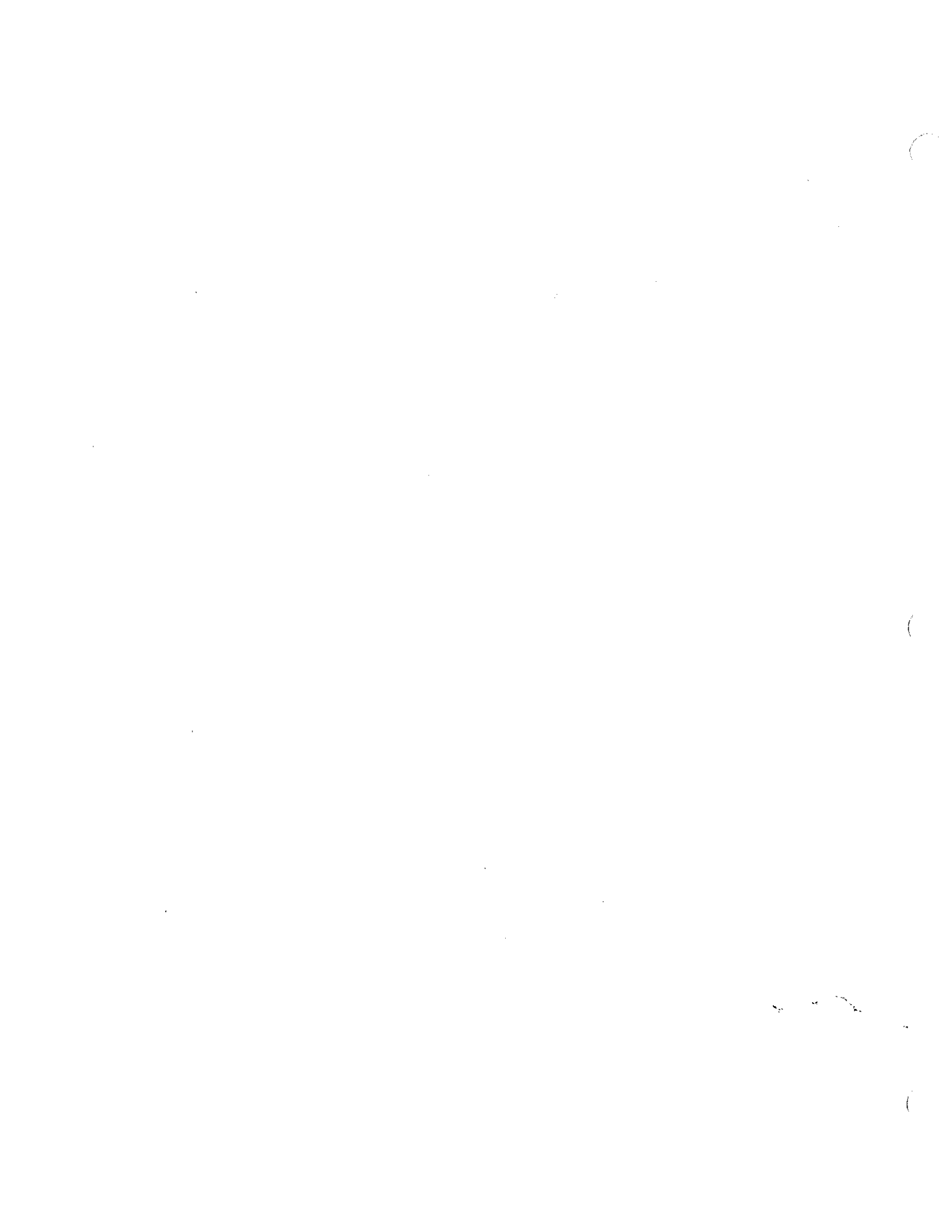
Operating Income (Loss)	17,553.93
Other Income	
Other Expenses	-----
Net Income (Loss)	17,553.93
	=====

05/31/97

Placentia Library District
Cash Disbursements
Checkbook 4 Fiscal Year 97 Period 11
Payroll Account

Page 1

Check	Date	Payee	Amount
616	05/31/97	Gloria Clark	152.05
		0-2010-00 Manual Payroll Checks	152.05
		Checkbook 4 Total	152.05



TO: Elizabeth D. Minter, Library Director
 FROM: Peggy Burkich, Circulation Supervisor *PB*
 DATE: May 20, 1997
 SUBJECT: ACS: Overdue Collection Report for Month of March

The report received from ACS Collection Agency on May 7, 1997 is Attachment A

A summary of the current status is as follows:

FY 1995-96	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	6	40	9	422.41	14
August	5	22	8	360.02	10
September	43	43	15	759.60	12
October	23	59	20	952.73	4
November	36	72	22	982.65	3
December	13	47	1	95.75	38
January	12	25	0	0.00	21
February	10	27	2	92.45	8
March	1	15	2	12,495.00	0
April					
May					
June					
TOTAL YTD	149	350	79	16,160.61	110

TO: Elizabeth D. Minter, Library Director

FROM: Julie Shook, Technical Services Librarian

DATE: June 24, 1997

SUBJECT: Acquisitions Report

ACTIVITY FOR MAY 1997

	General Fund			Adopt A Book			TOTAL		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	56.52	4	3	560.59	30	29	617.11	34	32
Adult Non-Fiction	299.13	15	14	486.45	24	24	785.58	39	38
Adult Reference	23.87	2	2	0.00	0	0	23.87	2	2
Adult Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Adult Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Total Adult Non Fiction	323.00	17	16	486.45	24	24	809.45	41	40
TOTAL ADULT MATERIALS	379.52	21	19	1,047.04	54	53	1,426.56	75	72
Juvenile Fiction	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Non-Fiction	0.00	0	0	19.09	1	1	19.09	1	1
Juvenile Reference	12.38	1	1	0.00	0	0	12.38	1	1
Juvenile Print Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Juvenile Electronic Continuations	0.00	0	0	0.00	0	0	0.00	0	0
Total Juvenile Non-Fiction	12.38	1	1	19.09	1	1	31.47	2	2
TOTAL JUVENILE MATERIALS	12.38	1	1	19.09	1	1	31.47	2	2
TOTAL FICTION	56.52	4	3	560.59	30	29	617.11	34	32
TOTAL NON-FICTION	335.38	18	17	505.54	25	25	840.92	43	42
TOTAL MATERIALS	391.90	22	20	1,066.13	55	54	1,458.03	77	74

	ACTIVITY FOR FISCAL YEAR 1996-1997 THROUGH MAY								
	General Fund			Adopt A Book			TOTAL		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	2,080.60			3,072.31			5,152.91	0	0
Adult Non-Fiction	2,266.25			2,590.82			4,857.07	0	0
Adult Reference	2,284.79			0.00			2,284.79	0	0
Adult Print Continuations	127.99			0.00			127.99	0	0
Adult Electronic Continuations	4,680.00			0.00			4,680.00	0	0
Total Adult Non Fiction	9,359.03	0	0	2,590.82	0	0	11,949.85	0	0
TOTAL ADULT MATERIALS	11,439.63	0	0	5,663.13	0	0	17,102.76	0	0
Juvenile Fiction	205.84			1,115.84			1,321.68	0	0
Juvenile Non-Fiction	313.71			1,070.08			1,383.79	0	0
Juvenile Reference	64.67			17.04			81.71	0	0
Juvenile Print Continuations	89.60			0.00			89.60	0	0
Juvenile Electronic Continuations	0.00			0.00			0.00	0	0
Total Juvenile Non-Fiction	467.98	0	0	1,087.12	0	0	1,555.10	0	0
TOTAL JUVENILE MATERIALS	673.82	0	0	2,202.96	0	0	2,876.78	0	0
TOTAL FICTION	2,286.44	0	0	4,188.15	0	0	6,474.59	0	0
TOTAL NON-FICTION	9,827.01	0	0	3,677.94	0	0	13,504.95	0	0
TOTAL MATERIALS	12,113.45	0	0	7,866.09	0	0	19,979.54	0	0

OUTSTANDING ORDERS AS OF JUNE 1, 1997			
	General Fund	Adopt A Book	TOTAL
	652.84	1,623.53	2,276.37

	DONATED ITEMS			
	Month of May		FY96-97 Through May	
	Amount	Volumes	Amount	Volumes
Adult Books*	1,301.10	68	12,231.25	669
Juvenile Books*	72.00	8	2,798.12	286
Adult Videos			195.00	12
Juvenile Videos			109.00	6
Adult CD's			310.00	27
Audio Cassettes/Audio Books			52.00	2
TOTAL	1,373.10	76	15,695.37	1,002

*These figures do not include paperbacks.

ADVANCED COLLECTION SERVICES

2158 W 190TH ST
Torrance, CA 90509

CLIENT PROGRESS REPORT
04 Apr 1997

PLACENTIA PUBLIC LIBRARY
ATTN: PEGGY BURKICH
411 E CHAPMAN
PLACENTIA, CA 92670

PLA400

Your ACS consultant is:
WELDON & ASSOCIATES
714-733-3558

	MONTH TO DATE		YEAR TO DATE		INCEPTION TO DATE	
	#	\$	#	\$	#	\$
GROSS ASSIGNMENTS		0.00	22	2,093.65	1480	104,849.24
LESS: Mail Returns*, Dispute, Bankrpt	1	149.28	8	737.81	289	21,893.76
NET ASSIGNMENTS	-1	-149.28	14	1,355.84	1191	82,955.48
COLLECTED						
Paid In Full	2	124.95	2	124.95	345	18,324.42
Settled in Full	0	0.00	0	0.00	91	5,612.56
Partial Payment	0	0.00	2	92.45	293	12,029.71
Resolved	0	0.00	0	0.00	37	1,779.61
TOTAL RECOVERED	2	124.95	4	217.40	766	37,746.30

AGING ACCOUNT DETAIL

ACCOUNT AGE#	0-30	31-60	61-90	91-120	over 120
ASSIGNED	257	57	334	249	583
UNASSIGNED	\$15,514	\$3,941	\$23,614	\$18,331	\$41,885

Percentage of Mail Returns - 20.8 %
Age of accounts when started

STATUS CODE LEGEND

ACT - active (demands being sent)	CC - cycle completed
PIF - paid in full (MATS and/or CASH)	DIS - disputed
SIF - settled in full (MATS and/or CASH)	MR - mail returned
PAY - partial payment (MATS and/or CASH)	BAN - bankruptcy
SUS - action suspended (60 day limit)	

ACCOUNT INVENTORY AND STATUS

PATIENT / DEBTOR	ACS	#	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT CODE	DEMAND #
			11/07/96	01/24/97	97.74	ACT	4
				AMT: 97.74			
			11/19/96	01/24/97	129.78	ACT	4
				AMT: 129.78			
			11/21/96	02/20/97	90.07	ACT	3
				AMT: 90.07			
			11/20/96	02/20/97	112.05	ACT	3
				AMT: 112.05			
			11/25/96	02/20/97	55.90	ACT	3
				AMT: 55.90			
			11/19/96	02/20/97	60.79	ACT	3
				AMT: 60.79			
			11/05/96	02/20/97	61.99	ACT	3
				AMT: 61.99			
			11/21/96	02/20/97	56.16	ACT	3
				AMT: 56.16			
			02/19/97	01/24/97	55.00	PAY	4
				AMT: 105.40			
			11/04/96	01/24/97	109.75	ACT	4
				AMT: 109.75			
			11/18/96	02/20/97	93.85	ACT	3
				AMT: 93.85			
			11/02/96	01/24/97	90.95	ACT	4
				AMT: 90.95			
			11/18/96	01/24/97	126.90	ACT	4
				AMT: 126.90			
			02/19/97	01/24/97	37.80	PAY	4
				AMT: 79.85			
			11/21/96	02/20/97	101.90	ACT	3
				AMT: 101.90			
			11/04/96	01/24/97	191.90	ACT	4
				AMT: 191.90			
			10/31/96	02/20/97	73.23	ACT	3
				AMT: 73.23			
TOTAL STILL ON SYSTEM :					1,545.76		

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: May 20, 1997
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT REPORT FOR APRIL, 1997

SUMMARY OF PRINTER/COPIER ACCOUNTS APRIL, 1997

Beginning Balance 04/01/97			\$ 1,675.41
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in April	1,373.75		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments		0.00	
Total Copier Maintenance Payment in March		0.00	
Debit Card System Loan Payback (April 24, 1997)	<u> </u>	<u>1,500.00</u>	
	\$ 1,373.75	1,500.00	
Ending Balance 04/30/97			<u>\$ 1,549.16</u>
May payment			\$ 1,000.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY THROUGH FUND 702

Loan Amount as of 10/31/96	16,559.50
Loan Repayment through 03/31/97	(6,965.48)
April Purchases (Fund 702)	0.00
April Payment	<u>(1,500.00)</u>
Balance 04/30/97	<u>\$ 8,094.02</u>

Prepared by: Charlene Dumitru



TO: Elizabeth D. Minter, Library Director
 FROM: Peggy Burkich, Circulation Supervisor *PB*
 DATE: June 24, 1997
 SUBJECT: ACS: Overdue Collection Report for Month of April

The report received from ACS Collection Agency on June 2, 1997 is Attachment A

A summary of the current status is as follows:

FY 1995-96	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	6	40	9	422.41	14
August	5	22	8	360.02	10
September	43	43	15	759.60	12
October	23	59	20	952.73	4
November	36	72	22	982.65	3
December	13	47	1	95.75	38
January	12	25	0	0.00	21
February	10	27	2	92.45	8
March	1	15	2	124.95	0
April	20	19	0	0.00	0
May					
June					
TOTAL YTD	169	369	79	3,790.56	110

ADVANCED COLLECTION SERVICES

2158 W 190TH ST
Torrance, CA 90509

CLIENT PROGRESS REPORT
22 May 1997

PLACENTIA PUBLIC LIBRARY
ATTN: PEGGY BURKICH
411 E CHAPMAN
PLACENTIA, CA 92670

PLA400

Your ACS consultant is:
WELDON & ASSOCIATES
714-733-3558

	MONTH TO DATE		YEAR TO DATE		INCEPTION TO DATE	
	#	\$	#	\$	#	\$
GROSS ASSIGNMENTS	20	1,814.18	42	3,907.83	1500	106,663.42
LESS: Mail Returns*, Dispute, Bankrpt	1	91.95	1	91.95	110	56,474.22
NET ASSIGNMENTS	19	1,722.23	41	3,815.88	1390	50,189.20
COLLECTED						
Paid In Full	0	0.00	0	0.00	88	33,371.22
Settled in Full	0	0.00	0	0.00	11	10,216.45
Partial Payment	0	0.00	0	0.00	29	9,814.37
Resolved	0	0.00	1	167.30	34	18,066.16
TOTAL RECOVERED	0	0.00	1	167.30	162	71,468.20

AGING ACCOUNT DETAIL

ACCOUNT AGE*	0-30	31-60	61-90	91-120	over 120
# ASSIGNED	7	29	23	56	380
\$ ASSIGNED	\$1,880	\$26,945	\$5,313	\$21,162	\$180,800

* Percentage of Mail Returns - 45.0 %
* Age of accounts when started

STATUS CODE LEGEND

ACT - active (demands being sent)	CC - cycle completed
PAID - paid in full (MATS and/or CASH)	DIS - disputed
SETTLED - settled in full (MATS and/or CASH)	MR - mail returned
PAY - partial payment (MATS and/or CASH)	BAN - bankruptcy
SUS - action suspended (60 day limit)	

ACCOUNT INVENTORY AND STATUS

PATIENT / DEBTOR CLIENT REF #	ACS #	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT CODE	DEMAND #
		02/04/97	05/14/97 AMT: 95.79	95.79	ACT	1
		11/20/96	05/14/97 AMT: 56.45	56.45	ACT	1
		02/05/97	05/14/97 AMT: 121.54	121.54	ACT	1
		01/30/97	05/14/97 AMT: 108.44	108.44	ACT	1
		12/14/96	05/14/97 AMT: 120.95	120.95	ACT	1
		12/09/96	05/14/97 AMT: 76.75	76.75	ACT	1
		02/04/97	05/14/97 AMT: 101.69	101.69	ACT	1
		01/12/97	05/14/97 AMT: 55.70	55.70	ACT	1
		11/02/96	05/14/97 AMT: 90.25	90.25	ACT	1
		09/22/96	05/14/97 AMT: 66.67	66.67	ACT	1
		12/10/96	05/14/97 AMT: 85.94	85.94	ACT	1
		12/09/96	05/14/97 AMT: 86.95	86.95	ACT	1
		01/05/97	05/14/97 AMT: 86.10	86.10	ACT	1
		01/09/97	05/14/97 AMT: 90.65	90.65	ACT	1
		12/10/96	05/14/97 AMT: 72.90	72.90	ACT	1

PATIENT / DEBTOR CLIENT REF #	ACS #	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT DEMAND CODE	#
		10/30/96	05/14/97 AMT: 105.25	105.25	ACT	1
		12/08/96	05/14/97 AMT: 83.30	83.30	ACT	1
		03/01/97	05/14/97 AMT: 94.26	94.26	ACT	1
		01/23/97	05/14/97 AMT: 122.65	122.65	ACT	1

TOTAL STILL ON SYSTEM : 1,722.23

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *cbz*
 DATE: May 20, 1997
 SUBJECT: Gift Fund Report

The following cash gifts were received from April 10, 1997 through May 14, 1997.

Donations to Adopt-a-Book program:

<u>Name</u>	<u>Amount</u>
Kathleen Connors	10.00
Jo Ann Nelson	30.00
Steve Olsen in memory of Dr. Stephen J. Olsen	10.00
Linda Pavlik	25.00
Gregorio Sycip	20.00
Evelyn van Gelder	50.00
Contributions received through donation box at circulation desk	125.00
Total Donations to Adopt-A-Book Fund	\$ 270.00

Donations to Book Endowment Fund:

Aldean G. Cassidy	25.00
Karen Davidson, Mary Gerhold, Karen Mangold, Ruth Matteson and Chris Parmenter of Van Buren Elementary School in memory of Peter Irot	45.00
Friends of Placentia Library book sale commission	70.58
Friends of Placentia Library in memory of Erv Godwin	100.00
Friends of Placentia Library in memory of Peter Irot	100.00
Fred and Elizabeth Minter in memory of Erv Godwin	25.00
Fred and Elizabeth Minter in memory of Peter Irot	50.00
Alvin D. Hawkins in memory of Peter Irot	50.00
Pat Irot in memory of Erv Godwin	50.00
Patricia R. Jertberg in memory of Peter Irot	75.00
Murry B. Lane in memory of Erv Godwin	100.00
Robin Masters in memory of Erv Godwin	30.00
Alvin D. Hawkins in memory of Peter Irot	50.00
Robin Masters in memory of Peter Irot	30.00
Mesa Energy Systems, Inc. in memory of Peter Irot	75.00
Robert and Jeanne Olson in memory of Erv Godwin	50.00
Robert and Jeanne Olson in memory of Peter Irot	50.00
P & Trailer Repair, Inc. in memory of Peter Irot	200.00
Robert and Cheryl Quaranta in memory of Peter Irot	25.00
Gordon and Dixie Shaw in memory of Erv Godwin	100.00
John and Joan Shannon in memory of Peter Irot	25.00

Gordon and Dixie Shaw in memory of Peter Irot	100.00
Allan and Sandra Stark in memory of Peter Irot	50.00
Travis Ranch School Teachers, Staff and Administrators in memory of Peter Irot	40.00
Peggy Vincent in memory of Peter Irot	10.00
James and Virginia Walker in memory of Erv Godwin	25.00
James and Virginia Walker in memory of Peter Irot	25.00
Victoria Weselich in memory of Peter Irot	25.00

Total Donations to Foundation Endowment Fund **\$ 1,600.58**

TOTAL CASH DONATIONS **\$ 1,870.58**
through May 14, 1997

Summary of Memorial Funds to date:

Peter Irot	\$1,025.00
Erv Godwin	480.00

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *edm*
 DATE: June 24, 1997
 SUBJECT: DEBIT CARD SYSTEM REIMBURSEMENT REPORT FOR MAY, 1997

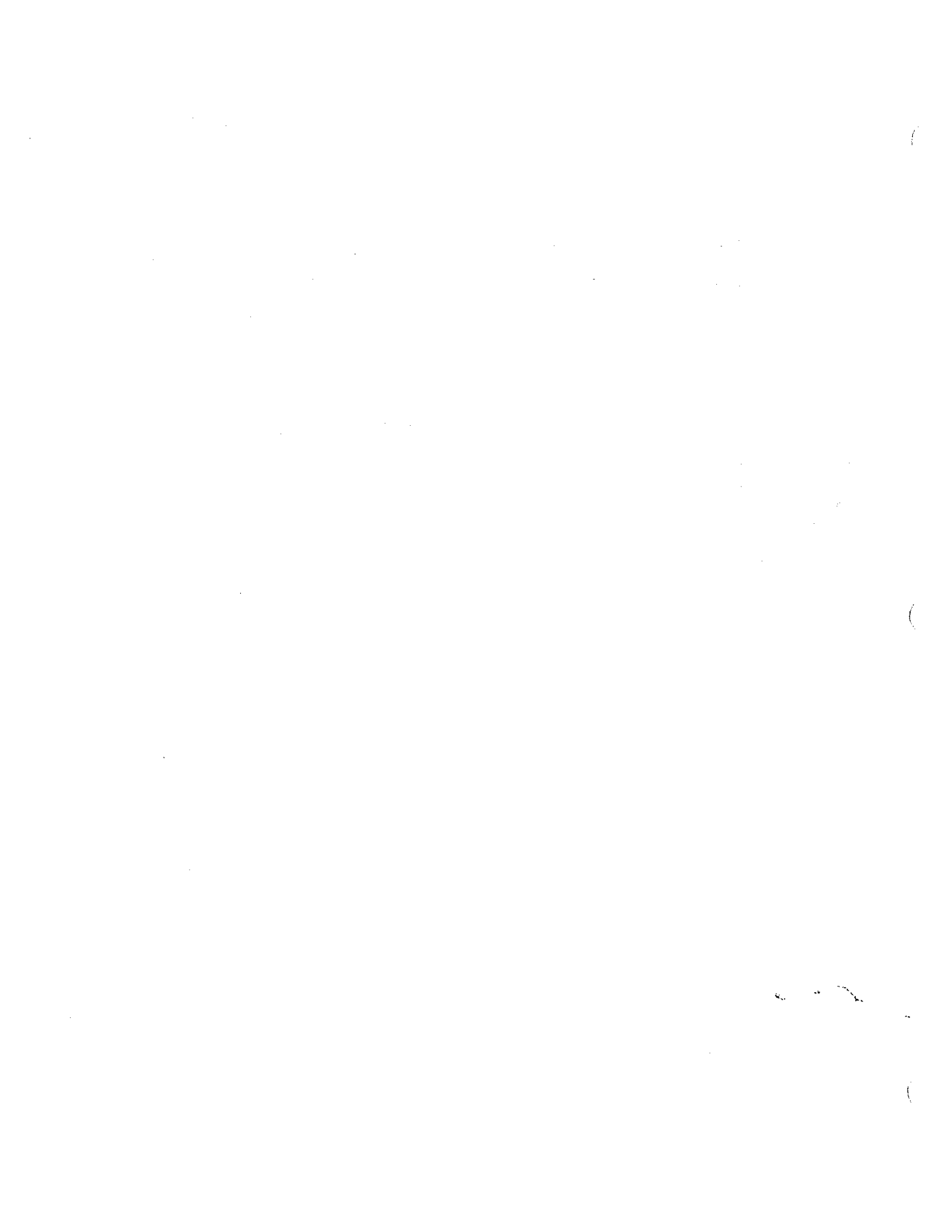
SUMMARY OF PRINTER/COPIER ACCOUNTS MAY, 1997

Beginning Balance 05/01/97			\$ 1,549.16
	<u>Income</u>	<u>Expend.</u>	
Total Deposits in May	656.00		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments		0.00	
Total Copier Maintenance Payment in May		229.65	
Debit Card System Loan Payback		<u>0.00</u>	
	<u>\$ 656.00</u>	<u>229.65</u>	
Ending Balance 04/30/97			<u>\$ 1,975.51</u>
June payment			\$ 1,600.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY THROUGH FUND 702

Loan Amount as of 10/31/96	16,559.50
Loan Repayment through 04/30/97	(6,965.48)
May Purchases (Fund 702)	0.00
May Payment	<u>0.00</u>
Balance 05/31/97	<u>\$ 8,094.02</u>

Prepared by: Charlene Dumitru



TO: Elizabeth D. Minter, Library Director
FROM: Charlene Dumitru, Administrative Assistant *CD*
DATE: May 20, 1997
SUBJECT: **BUILDING MAINTENANCE REPORT FOR MONTH OF APRIL**

1. **Outside Walkways** - In order to meet access requirements of the Americans with Disabilities Act, the City of Placentia is assisting the Library by installing concrete walkways from the Library's emergency exits on the northwest side of the Library and on the east side of the Library. These will replace the grass and stepping stones. The City has included the Library work in its bid solicitations for paving work, thereby obtaining the best available price. The cost of upgrading the exit walkways will be \$2,150.00.

Under the Joint Powers Authority, the City will also be installing drainage grates in the patio area in front of the Library entrance to correct the severe drainage problem which creates flooding in rainy weather. This work should be started within two to three months.

The City of Placentia will bill the Library for its share of the cost of these improvements early in Fiscal Year 1997-1998.

2. **Plumbing** - Running water problem in toilet in public restroom was repaired.
3. **Towel Dispensers** - Paper towel dispensers have been located in public restrooms at a height accessible to patrons in wheelchairs.
4. **Air Conditioning** - Regular monthly maintenance was performed.
5. **Lighting** - Regular inspection, cleaning and replacement of overhead lighting.

TO: Library Board of Trustees
 FROM: Elizabeth D. Minter, Library Director *EDM*
 DATE: June 24, 1997
 SUBJECT: Gift Fund Report

The following cash gifts were received from May 15, 1997 through June 18, 1997

Donations to Adopt-a-Book program:

<u>Name</u>	<u>Amount</u>
Mom's Club of Placentia	548.37
Placentia-Linda Hospital Earth Walk/Run	3,000.00
Placentia Round Table	50.00
Renee Scott	100.00
Contributions received through donation box at circulation desk	77.00
Total Donations to Adopt-A-Book Fund	\$ 3,775.37

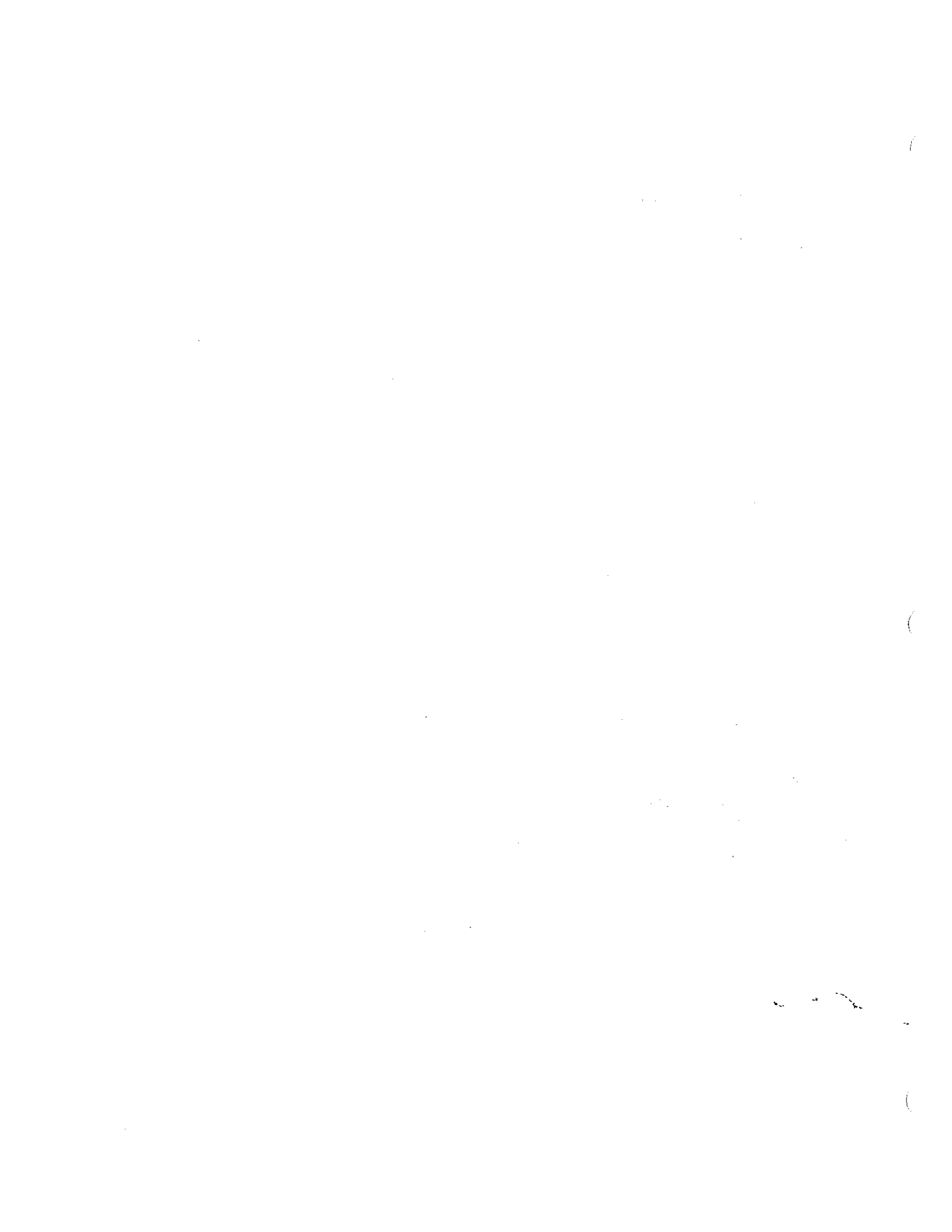
Donations to Book Endowment Fund:

Kathi Burth Angus in memory of Peter Irot	20.00
Ruth Cain in memory of Erv Godwin	35.00
Friends of Placentia Library	61.56
Pat Irot in memory of Peter Irot	500.00
Patrick and Barbara McHugh in memory of Peter Irot	200.00
Mobil Foundation, Inc. in honor of Willard Hinrichs	250.00
Allan and Sandra Stark in memory of Erv Godwin	50.00
Total Donations to Foundation Endowment Fund	\$ 1,116.56

TOTAL CASH DONATIONS	\$ 4,891.93
through June 18, 1997	

Summary of Memorial Funds to date:

Peter Irot	\$1,745.00
Erv Godwin	565.00



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EM*
DATE: May 20, 1997
SUBJECT: PERSONNEL REPORT FOR APRIL, 1997

RESIGNATIONS:

None

TERMINATIONS:

None

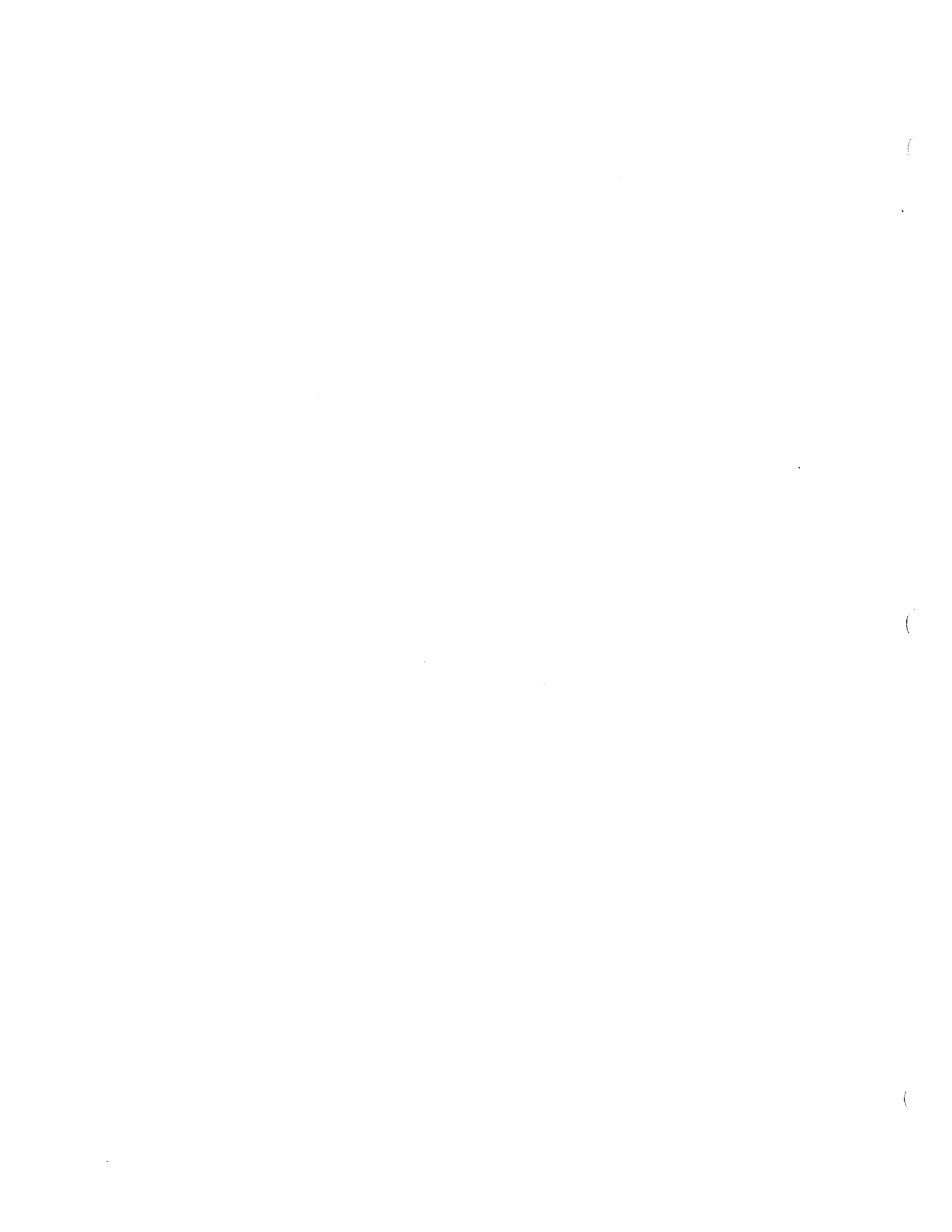
APPOINTMENTS:

Nakita Wimler, part-time student shelver (circulation), effective May 20, 1997.

OPEN POSITIONS:

None

Prepared by: Charlene Dumitru



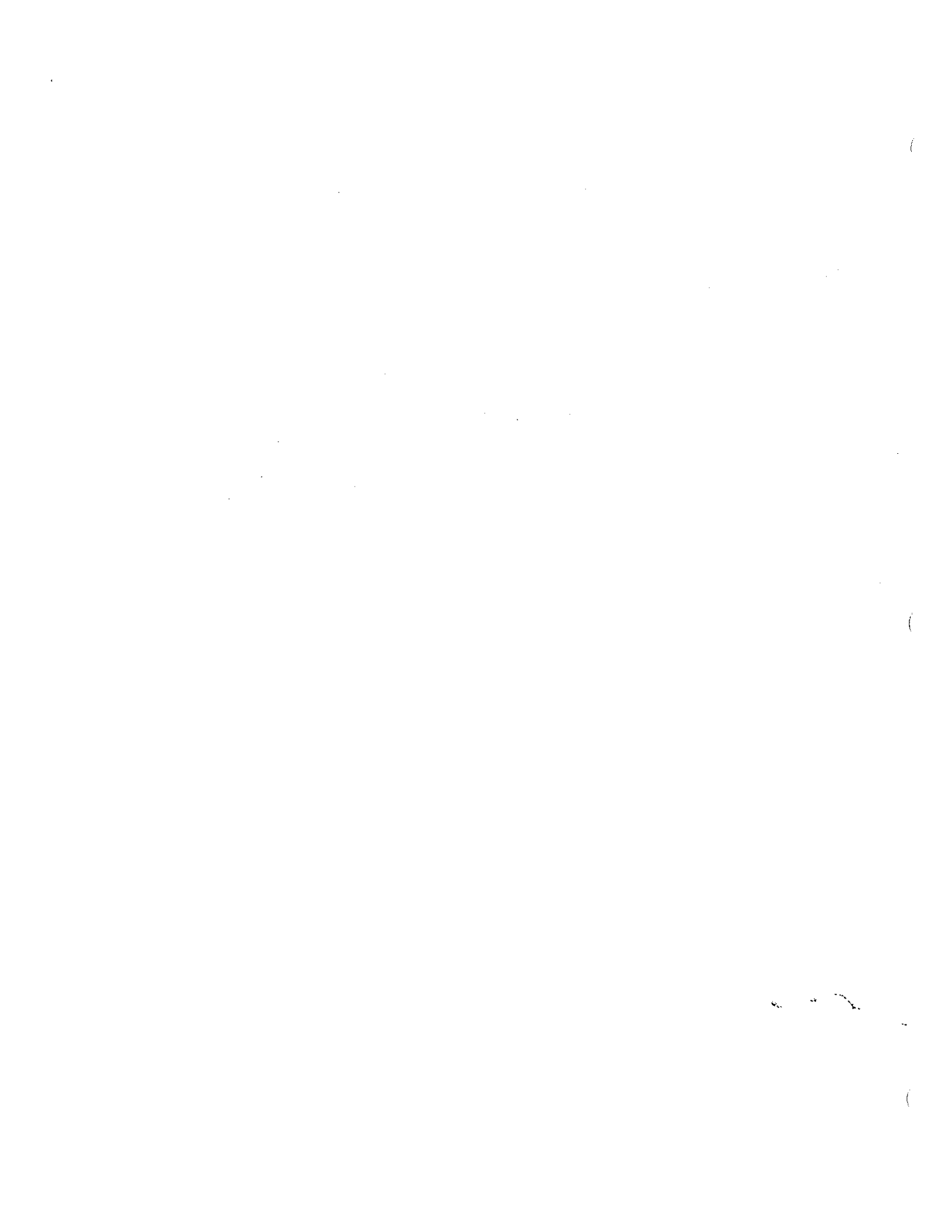
TO: Elizabeth D. Minter, Library Director

FROM: Charlene Dumitru, Administrative Assistant *cd*

DATE: June 24, 1997

SUBJECT: **BUILDING MAINTENANCE REPORT FOR MONTH OF MAY**

1. **Air Conditioning** - Regular monthly maintenance was performed.
2. **Lighting** - Regular inspection, cleaning and replacement of overhead lighting.



TO: Library Board of Trustees
FROM: Elizabeth Minter, Library Director *EDM*
DATE: June 24, 1997
SUBJECT: PERSONNEL REPORT FOR MAY, 1997

RESIGNATIONS:

None

TERMINATIONS:

None

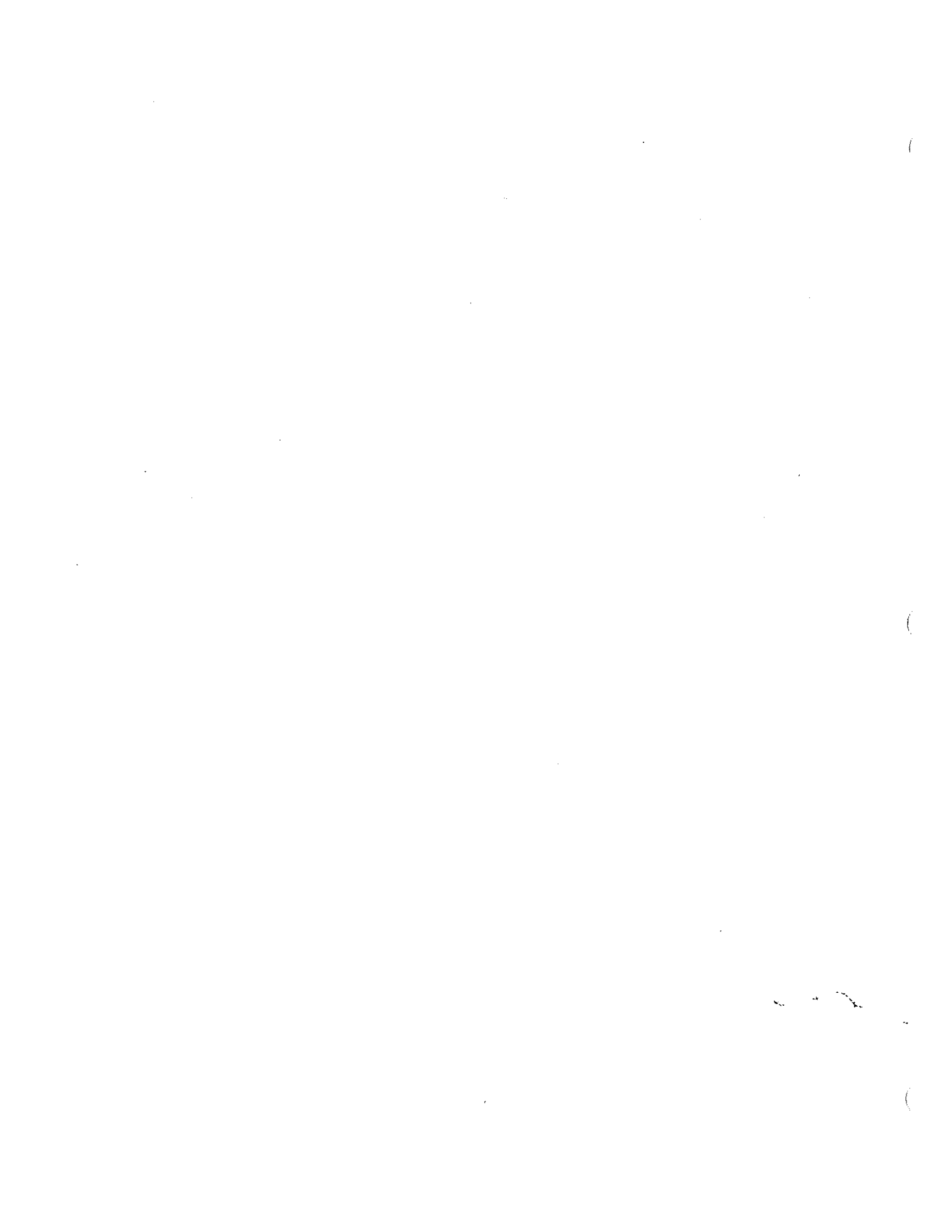
APPOINTMENTS:

None

OPEN POSITIONS:

None

Prepared by: Charlene Dumitru



TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of April 1997

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY96/97 April	FY96/97 YTD	Starting	Cumulative
Andrade, Linda	6.50	84.25	9/95	142.25
Ball, Thom	0.00	13.50	7/96	13.50
Cheek, Lola	0.00	14.75	4/96	43.50
Covington, Darlene	7.50	50.00	3/95	301.00
Cummings, Dottie	10.50	36.00	1/97	36.00
Cullum, Beverly	2.00	33.00	7/96	3.00
Dailey, Marjorie	0.00	37.00	10/95	117.00
Deputy, Paul	45.75	263.75	7/82	6,155.75
Dorey, Chet	0.00	22.25	1/97	22.25
Dorey, Barbara	0.00	2.00	1/97	2.00
Farkas, Ted	0.00	2.00		4.00
Fitzgerald, Joan	19.75	213.00	10/93	983.75
Godwin, Nita	0.00	46.00	2/96	82.25
Goldbaum, Mae	0.00	13.25	7/88	386.75
Grismer, Luci	14.00	70.25	12/93	70.25
Hemmerling, Barbara	11.75	102.00	10/95	153.00
Himes, Camille	0.00	3.50	4/96	5.50
Hiranuma, Michael	0.00	31.25	4/96	62.00
Horrocks, Marjorie	4.00	36.25	10/95	112.00
Hot, Pat	0.00	350.00	2/96	539.00
Jackson, Dianne	9.00	26.25	2/96	26.25
Klendshoj, Ole	2.00	29.75	2/96	61.75
Langmore, Elizabeth	0.00	2.00	3/96	1.50
Livesey, Jane	9.50	63.25	8/85	96.25
Lough, Janet	0.00	20.00	3/96	66.00
Mar, Dee	3.00	5.00	3/97	5.00
Mignot, Shirley	6.00	83.00	9/95	153.00
Mockler, Amanda	8.00	96.00	7/96	96.00
Myers, Claire	16.00	115.00	10/95	262.00
O'Neil, Edie	3.00	8.75	1/97	8.75
Olson, Bob	4.50	51.25	9/95	92.75
Olson, Jean	4.00	44.50	9/95	78.50
Reynolds, Penny	0.00	0.00	9/95	117.75
Rome, Martha	0.00	2.00	2/96	39.25
Schlichter, Allan	10.00	77.00	10/93	362.00
Shaw, Dixie	4.00	24.75	5/94	92.75
Stark, Sandra	1.50	17.00		55.75
Stoller, Frances	0.00	33.00	9/95	94.00
Walker, Jim	0.00	1.50	2/96	11.25
Walker, Virginia	0.00	21.50	2/96	63.75
Westberg, Carl	0.00	16.75	9/93	390.00
Wymer, Betty	18.75	111.50	1/96	160.75
J.T.P.A.	59.00	276.00		276.00
S.T.E.P.	209.00	1,671.75		1,671.75
G.A.I.N.	0.00	216.00	5/96	518.00
TOTAL	489.00	4,378.50		14,070.00

J.T.P.A. / Job Training Partnership Act.
 S.T.E.P. / Senior Training & Employment Program
 G.A.I.N./Greater Avenues for Independence

TEMPORARAY VOLUNTEERS

	FY96/97			FY96/97	
	April	YTD		April	YTD
Blontson, Scott	5.00	7.50	Molina, Eric	0.00	5.00
Bone, Shawnda	7.50	85.00	Perez, Manuel	0.00	32.50
Borman, Laurie	0.00	5.00	Parmas, Laurie	0.00	5.00
Burke, Marsha	2.50	5.00	Phan, Victor	0.00	38.25
Chou, Rebecca	43.50	122.00	Phillips, Stephanit	0.00	20.00
Chow, Katherine	0.00	13.00	Pina, Mario	85.50	85.50
Cipres, Marcella	2.50	17.50	Plenert, Christina	0.00	3.50
Collins, Joseph	0.00	1.50	Politis, Melanie	1.00	1.00
Daoud, Margo	1.00	1.00	Pulido, Maria	0.00	30.50
Dear, Walley	0.00	48.00	Pulido, Rosa	0.00	30.50
Delgado, Daniel	0.00	6.50	Putcha, Aditya	3.00	3.00
Delgado, Suzanne	0.00	22.50	Rahman, Shayan	0.00	20.00
Eliot, Dan	5.00	5.00	Ramirez, Paul	0.00	2.00
El Mohawar, Samah	17.00	17.00	Rathod, Nidhi	0.00	63.50
Garcia, Eduardo	0.00	60.50	Rendon, Jorge	0.00	8.25
Goulet, John	3.00	3.00	Rodas, Ernie	12.00	12
Guzman, Jessica	5.50	5.50	Romero, Rick	0.00	2.5
Harikumar, Sibu	0.00	32.50	Rosell, Stephen	0.00	42.25
Hamelt, Tom	2.50	71.25	Rucker, Ashley	0.00	63.5
Hernandez, Ricardo	0.00	7.50	Shah, Niketa	10.75	10.75
Hiranuma, Michelle	0.00	6.50	Shen, Tom	0.00	27.25
Huang, Julia	0.00	5.00	Shih, Katie	0.00	25.50
Kim, Jonathan	3.00	21.00	Solorio, Dolores	0.00	5.00
Kang, Hyon	0.00	6.00	Tanaka, Emi	0.00	11.75
Kin, Wong	0.00	5.00	Tanner, Lisa	0.00	4.50
Lapeyrolerie, Jamie	0.00	2.00	Tao, Amy	0.00	24.00
Lapeyrolerie, Lisa	0.00	2.00	Tao, Jenny	0.00	25.00
LaPlace, Rae	0.00	1.50	Taylor, Robert	0.00	70.00
Lee, Cherisse	0.00	8.50	Tran, Kim	0.00	7.50
Lee, Grace	0.00	39.25	Tsai, Albert	9.25	41.75
Liao, Jean	0.00	4.50	Uh, Soo	0.00	33.00
Lin, David	6.00	29.00	Valadez, Armand	18.25	18.25
Lin, Jack	6.00	28.50	Wade, Ryan	6.50	15.00
Lin, Sherry	0.00	24.50	Warren, Mary	0.00	17.75
Lim, Michael	11.00	11.00	Wood, Jennifer	0.00	32.00
Lui, Jason	0.00	15.75	Wright, Mandy	0.00	10.00
McClanahan, Cameron	0.00	4.25	Yada, Julie	7.50	80.00
Margart, Gale	5.00	5.00	Yang, Denny	0.00	5.25
Miro, Tommy	0.00	10.00	Yick, Leo	0.00	23.50
Nguyen, Hien	9.00	9.00	Yip, Vivian	0.00	2.00
Nguyen, Ngoc	3.00	3.00	Yu, Liang	8.00	62.00
TOTAL	138.00	801.00	161.00	1,101.25	

LVA VOLUNTEERS
Literacy Volunteer Hours

633.00

TOTAL VOLUNTEER HOURS

1421

REGULAR VOLUNTEERS are committed to an on-going program each week
LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers		Literacy Volunteers	
	FY95/96	FY96/97	FY95/96	FY96/97
July	433.00	808.25	423.00	457.00
August	573.00	776.75	333.50	209.00
September	364.25	773.75	377.50	279.00
October	432.25	756.50	580.00	482.00
November	418.00	519.75	449.50	257.00
December	301.00	370.00	297.50	142.00
January	361.25	488.60	469.00	367.00
February	339.25	480.00	601.50	517.00
March	410.50	675.00	476.00	493.00
April	702.25	788.00	455.00	633.00
May	473.00		445.00	
June	437.25		270.00	

Placentia Library District
Circulation Report
MAY 20, 1997

	FY96-97 YTD	FY95-96 YTD	% CHANGE FY96 TO FY97	FY96-97 APR 97	FY95-96 APR 96
1st Time Checkouts	155,092	174,526	-11.14%	16,836	18,448
Phone Renewals	11,186	11,127	0.53%	1,348	1,320
In-Building Renewals	15,775	22,488	-29.85%	1,804	2,525
Total Renewals	26,961	33,615	-19.79%	3,152	3,845
TOTAL CHECKOUTS	182,053	208,141	-12.53%	19,988	22,293
On-Time Checkins	148,755	169,413	-12.19%	14,243	18,108
Late Checkins	30,495	33,345	-8.55%	3,513	3,808
TOTAL CHECKINS	179,250	202,758	-11.59%	17,756	21,916
Holds Placed	3,645	4,078	-10.62%	366	382
Holds Cancelled	692	693	-0.14%	114	59
Holds Filled	3,127	3,510	-10.91%	302	353
Holds Expired	15	22	-31.82%	0	1
Overdue Items	10,111	11,038	-8.40%	1,335	1,155
Overdue Notices	4,437	4,887	-9.21%	558	507
Billing Notices	5,314	5,778	-8.03%	620	631
Patrons Registered	2,966	3,876	-23.48%	335	408
Titles Added	5,162	7,708		373	643
Volumes Added	9,861	12,981		806	1,141
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	83,669	99,318	-15.76%	9,118	10,426
Juvenile Print	81,932	86,558	-5.34%	9,386	9,274
Total Print	165,601	185,876	-10.91%	18,504	19,700
Audio	6,918	8,579	-19.36%	634	991
Visual	9,520	13,562	-29.80%	850	15,524
Equipment	0	0	0.00%	0	0
Total Audio Visual	16,438	22,141	-25.76%	1,484	2,298
TOTAL CIRCULATION	182,053	208,141	-12.53%	19,988	22,293
Placentia Circulation	111,482	123,641	-9.83%	12,309	13,057
% Placentia Circulation	61.24%	59.44%	3.03%	61.58%	59.36%
Anaheim/Yorba Linda Circulation	35,687	42,664	-16.35%	4,036	4,714
% Anaheim/Yorba Linda Circulation	19.60%	20.51%	-4.44%	20.19%	21.43%
TYPES OF BORROWERS					
Adult	123,540	145,124	-14.87%	13,498	15,459
Young Adult	2,888	2,930	-1.43%	341	450
Juvenile	44,485	46,728	-4.80%	4,893	4,965
New Borrower	11,096	14,036	-20.95%	1,256	1,313
Non Resident	2	0	0.00%	0	0
Other	0	28	-100.00%	0	0
TOTAL BORROWERS	182,011	208,846	-12.85%	19,988	22,293
ATTENDANCE	296,159	337,402	-12.22%	33,108	37,947
Adult Reference - In Building	12,388	16,431	-24.61%	1,631	1,749
Adult Reference - Telephone	2,586	5,101	-49.30%	298	373
Children's Reference - In Building	6,332	8,687	-27.11%	853	1,027
Children's Reference - Telephone	412	558	-26.16%	30	61
Total Adult Reference	14,974	21,532	-30.46%	1,929	2,122
Total Children's Reference	6,744	9,245	-27.05%	883	1,088
Total In Building Reference	18,720	25,118	-25.47%	2,484	2,776
Total Telephone Reference	2,998	5,659	-47.02%	328	434
TOTAL REFERENCE	21,718	30,777	-29.43%	2,812	3,210

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TO: Elizabeth Minter, Library Director
 FROM: Cheryl Willauer, ^{CU}Volunteer Coordinator
 SUBJECT: Volunteer Report for the Month of May 1997

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY96/97 May	FY96/97 YTD	Starting	Cumulative
Andrade, Linda	11.00	95.25	9/95	153.25
Ball, Thom	0.00	13.50	7/96	13.50
Cheek, Lola	0.00	14.75	4/96	43.50
Covington, Darlene	0.00	50.00	3/95	301.00
Cullum, Beverly	0.00	33.00	7/96	33.00
Cummings, Dottie	4.00	40.00	1/97	40.00
Dailey, Marjorie	0.00	37.00	10/95	117.00
Deputy, Paul	32.25	296.00	7/82	6,188.00
Dorey, Barbara	0.00	2.00	1/97	2.00
Dorey, Chet	0.00	22.25	1/97	22.25
Farkas, Ted	0.00	2.00		4.00
Fioroni, Pete	4.00	8.00	3/97	8.00
Fioroni, Ruth	4.00	8.00	3/97	8.00
Fitzgerald, Joan	20.00	233.00	10/93	1,003.75
Godwin, Nita	10.50	56.50	2/96	92.75
Goldbaum, Mae	0.00	13.25	7/88	386.75
Grismer, Luci	20.00	90.25	12/93	90.25
Hemmerling, Barbara	15.00	117.00	10/95	168.00
Himes, Camille	0.00	3.50	4/96	5.50
Hiranuma, Michael	0.00	31.25	4/96	62.00
Iorocks, Marjorie	2.00	38.25	10/95	114.00
Irot, Pat	0.00	350.00	2/96	539.00
Jackson, Dianne	1.50	27.75	2/96	27.75
Klendshoj, Ole	0.00	29.75	2/96	61.75
Langmore, Elizabeth	2.00	4.00	3/96	5.50
Livesey, Jane	11.00	74.25	4/96	107.25
Lough, Janet	0.00	20.00	3/96	66.00
Malik, Shamim	25.00	25.00	5/97	25.00
Mar, Dee	0.00	5.00	3/97	5.00
Mignot, Shirley	5.00	88.00	9/95	158.00
Mockler, Amanda	7.00	103.00	7/96	103.00
Myers, Claire	13.00	128.00	10/95	275.00
O'Neil, Edie	9.00	17.75	1/97	17.75
Olson, Bob	2.25	53.50	9/95	95.00
Olson, Jeanne	2.25	46.75	9/95	80.75
Reynolds, Penny	0.00	0.00	9/95	117.75
Rome, Martha	0.00	2.00	2/96	39.25
Schlichter, Allan	6.50	83.50	10/93	368.50
Shaw, Dixie	3.50	28.25	5/94	96.25
Stark, Sandra	3.00	20.00		58.75
Stoller, Frances	0.00	33.00	9/95	94.00
Walker, Jim	0.00	1.50	2/96	11.25
Walker, Virginia	0.00	21.50	2/96	63.75
Westberg, Carl	0.00	16.75	9/93	390.00
Wymer, Betty	19.75	131.25	1/96	179.75
J.T.P.A. / Job Training Partnership Act	30.00	306.00		306.00
S.T.E.P. / Senior Training & Employment Program	196.00	1,867.75		1,867.75
G.A.I.N. / Greater Avenues for Independence	0.00	216.00	5/96	518.00
TOTAL	459.00	4,905.00		14,534.25

TEMPORARAY VOLUNTEERS

	FY96/97			FY96/97	
	May	YTD		May	YTD
Blontson, Scott	10.00	17.50	Molina, Eric	0.00	5.00
Bone, Shawnda	10.00	95.00	Perez, Manuel	0.00	32.50
Borman, Laurie	0.00	5.00	Parmas, Laurie	0.00	5.00
Burke, Marsha	2.50	7.50	Phan, Victor	0.00	38.25
Burlingame, Tony	2.50	2.50	Phillips, Stephanie	0.00	20.00
Burns, John	2.50	2.50	Pina, Mario	0.00	85.50
Chou, Rebecca	0.00	122.00	Plenert, Christina	0.00	3.50
Chow, Katherine	0.00	13.00	Politis, Melanie	0.00	1.00
Cipres, Marcella	0.00	17.50	Pulido, Maria	0.00	30.50
Collins, Joseph	0.00	1.50	Pulido, Rosa	0.00	30.50
Daoud, Margo	0.00	1.00	Putcha, Aditya	0.00	3.00
Dear, Walley	0.00	48.00	Rahman, Shayan	0.00	20.00
Delgado, Daniel	0.00	6.50	Ramirez, Paul	0.00	2.00
Delgado, Suzanne	0.00	22.50	Rathod, Nidhi	0.00	63.50
Eliot, Dan	0.00	5.00	Rendon, Jorge	0.00	8.25
El Mohawar, Samah	0.00	17.00	Rodas, Ernie	0.00	12.00
Garcia, Eduardo	0.00	60.50	Romero, Rick	0.00	2.50
Goulet, John	0.00	3.00	Rosell, Stephen	0.00	42.25
Guzman, Jessica	13.50	19.00	Rucker, Ashley	0.00	63.50
Hanikumar, Sibiu	0.00	32.50	Sanders, Holly	30.00	30.00
Harnett, Tom	0.00	71.25	Scheidecker, Jeff	2.75	2.75
Hernandez, Ricardo	0.00	7.50	Shah, Niketa	4.00	14.75
Hiranuma, Michelle	0.00	6.50	Shen, Tom	0.00	27.25
Huang, Julia	0.00	5.00	Shih, Katie	0.00	25.50
Kim, Jonathan	0.00	21.00	Solorio, Delores	0.00	5.00
Kang, Hyon	0.00	6.00	Tanaka, Emi	0.00	11.75
Kin, Wong	0.00	5.00	Tanner, Lisa	0.00	4.50
Konman, Laurie	2.50	2.50	Tao, Amy	0.00	24.00
Lapeyrolerie, Jamie	0.00	2.00	Tao, Jenny	0.00	25.00
Lapeyrolerie, Lisa	0.00	2.00	Taylor, Robert	0.00	70.00
LaPlace, Rae	0.00	1.50	Tran, Kim	0.00	7.50
Lee, Cherisse	0.00	8.50	Tsai, Albert	0.00	41.75
Lee, Grace	0.00	39.25	Uh, Soo	0.00	33.00
Liao, Jean	0.00	4.50	Valadez, Armandc	3.00	21.25
Lin, David	5.50	34.50	Velazquez, Ana	16.00	16.00
Lin, Jack	5.50	34.00	Verma, Suprah	11.75	11.75
Lin, Sherry	0.00	24.50	Wade, Ryan	0.00	15.00
Lim, Michael	9.00	20.00	Warren, Mary	0.00	17.75
Lui, Jason	0.00	15.75	Wood, Jennifer	0.00	32.00
McClanahan, Cameron	0.00	4.25	Wright, Mandy	0.00	10.00
Margart, Gale	5.00	5.00	Yada, Julie	10.00	90.00
Miro, Tommy	0.00	10.00	Yang, Denny	0.00	5.25
Nguyen, Hien	8.50	17.50	Yick, Leo	0.00	32.50
Nguyen, Ngoc	0.00	3.00	Yip, Vivian	0.00	2.00
Nichols, Jennifer	2.50	2.50	Yu, Liang	4.00	66.00
TOTAL	79.50	852.50		81.50	1,111.00

LVA VOLUNTEERS

Literacy Volunteer Hours 430.00

TOTAL VOLUNTEER HOURS

1050.5

REGULAR VOLUNTEERS are committed to an on-going program each week
LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers		Literacy Volunteers	
	FY95/96	FY96/97	FY95/96	FY96/97
July	433.00	808.25	423.00	457.00
August	573.00	776.75	333.50	209.00
September	354.25	773.75	377.50	279.00
October	432.25	756.50	580.00	482.00
November	418.00	519.75	449.50	257.00
December	301.00	370.00	297.50	142.00
January	361.25	488.60	469.00	367.00
February	339.25	480.00	601.50	517.00
March	410.50	675.00	476.00	493.00
April	702.25	788.00	455.00	633.00
May	473.00	620.50	445.00	430.00
June	437.25		270.00	

Placentia Library District
Circulation Report
JUNE 24, 1997

	FY96-97 YTD	FY95-96 YTD	% CHANGE FY96 TO FY97	FY96-97 MAY 97	FY95-96 MAY 96
1st Time Checkouts	167,313	190,290	-12.07%	12,221	15,764
Phone Renewals	12,340	12,305	0.28%	1,154	1,178
In-Building Renewals	17,208	24,696	-30.33%	1,431	2,208
Total Renewals	29,546	37,001	-20.15%	2,585	3,386
TOTAL CHECKOUTS	196,859	227,291	-13.39%	14,806	19,150
On-Time Checkins	161,612	186,074	-13.15%	12,857	16,661
Late Checkins	34,175	37,672	-9.28%	3,680	4,327
TOTAL CHECKINS	195,787	223,746	-12.50%	16,537	20,988
Holdings Placed	3,940	4,458	-11.62%	295	380
Holdings Cancelled	769	754	1.99%	77	61
Holdings Filled	3,452	3,849	-10.31%	325	339
Holdings Expired	19	25	-24.00%	4	3
Overdue Items	11,645	12,491	-6.77%	1,534	1,453
Overdue Notices	5,056	5,500	-8.07%	619	613
Billing Notices	5,971	6,480	-7.85%	657	702
Patrons Registered	3,183	4,185	-23.94%	217	309
Titles Added	5,783	8,396		621	686
Volumes Added	10,789	14,041		908	1,060
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	91,091	109,235	-16.61%	7,422	9,917
Juvenile Print	88,132	94,017	-6.26%	6,200	7,459
Total Print	179,223	203,252	-11.82%	13,622	17,376
Audio	7,442	9,287	-19.87%	524	708
Visual	10,180	14,560	-30.08%	660	998
Equipment	0	0	0.00%	0	0
Total Audio Visual	17,622	23,847	-26.10%	1,184	1,706
TOTAL CIRCULATION	196,859	227,291	-13.39%	14,806	19,150
Placentia Circulation	120,304	134,710	-10.69%	8,622	11,069
% Placentia Circulation	61.12%	59.32%	3.03%	59.58%	58.01%
Anaheim/Yorba Linda Circulation	38,652	46,681	-17.20%	2,965	4,017
% Anaheim/Yorba Linda Circulation	19.64%	20.56%	-4.47%	20.03%	21.05%
TYPES OF BORROWERS					
Adult	13,388	158,972	-91.58%	10,348	13,848
Young Adult	3,154	3,296	-4.31%	266	366
Juvenile	47,888	50,577	-5.32%	3,403	3,849
New Borrower	11,885	15,123	-21.41%	789	1,087
Non Resident	2	0	0.00%	0	0
Other	0	28	-100.00%	0	0
TOTAL BORROWERS	196,817	227,996	-13.68%	14,806	19,150
ATTENDANCE	322,341	369,380	-12.73%	26,182	31,988
Adult Reference - In Building	13,567	17,924	-24.31%	1,179	1,493
Adult Reference - Telephone	2,862	5,390	-46.90%	276	289
Children's Reference - In Building	6,862	9,568	-28.28%	540	881
Children's Reference - Telephone	449	597	-24.79%	37	39
Total Adult Reference	16,429	23,314	-29.53%	1,455	1,782
Total Children's Reference	7,311	10,165	-28.08%	577	920
Total In Building Reference	20,429	27,492	-25.69%	1,719	2,374
Total Telephone Reference	3,311	5,987	-44.70%	313	328
TOTAL REFERENCE	23,740	33,479	-29.09%	2,032	2,702

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1994-1995	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1994	8/19/94	5,482.30	609.68	1,036.62	443.32	0.00	0.00	7,571.92
Aug 1994	9/19/94	5,954.67	900.00	711.90	0.00	0.00	0.00	7,566.57
Sep 1994	10/20/94	5,588.85	900.00	688.04	107.50	0.00	0.00	7,284.39
Oct 1994	11/16/94	4,312.18	900.00	691.73	107.50	0.00	0.00	6,011.41
Nov 1994	1/4/95	3,091.73	900.00	720.39	0.00	0.00	0.00	4,712.12
Dec 1994	1/11/95	3,837.58	0.00	710.90	107.50	0.00	0.00	4,655.98
Jan 1995	2/15/95	3,408.78	1,530.00	927.11	107.50	0.00	0.00	5,973.39
Feb 1995	3/9/95	3,584.55	765.00	713.10	107.50	0.00	0.00	5,170.15
Mar 1995	4/11/95	3,645.82	765.00	709.87	153.34	0.00	0.00	5,274.03
Apr 1995	5/8/95	3,655.84	765.00	720.60	0.00	0.00	0.00	5,141.44
May 1995	6/13/95	3,684.86	765.00	731.86	215.33	0.00	1,732.03	7,129.08
Jun 1995	7/26/95	4,618.99	765.00	710.90	797.50			6,892.39
TOTAL		50,866.15	9,564.68	9,073.02	2,146.99	0.00	1,732.03	73,382.87
AVG		4,238.85	797.06	756.09	178.92			6,671.17

PERIOD COVERED FY1995-1996	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1995	8/11/95	5,270.46	724.83	835.38	0.00	0.00	0.00	6,830.67
Aug 1995	9/11/95	5,423.86	720.61	835.38	107.50	0.00	0.00	7,087.35
Sep 1995	10/5/95	5,607.26	523.47	835.38	40.78			7,006.89
Oct 1995	11/9/95	4,341.85	712.90	835.38	539.57			6,429.70
Nov 1995	12/8/95	3,678.53	718.12	835.38			255.66	5,487.69
Dec 1995	1/26/96	3,594.00	852.78	835.38	107.50			5,389.66
Jan 1996	2/7/96	3,259.95	753.70	835.38	128.50			4,977.53
Feb 1996	3/21/96	3,739.72	765.96	835.38	289.69			5,630.75
Mar 1996	5/6/96	3,548.04	751.47	835.38	107.50			5,242.39
Apr 1996	6/11/96	3,839.44	759.92	835.38	107.50		1,660.73	7,202.97
May 1996	7/9/96	3,119.00	840.14	835.38	107.50			4,902.02
Jun 1996	7/10/96	2,652.71	641.34	835.38	107.50			4,236.93
TOTAL		48,074.82	8,765.24	10,024.56	1,643.54	0.00	1,916.39	70,424.55
AVG		4,006.24	730.44	835.38	136.96			5,868.71

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1996	9/4/96	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug 1996	9/26/96	4,435.31	835.38	763.96	57.32			6,091.97
Sep 1996	10/15/96	4,534.17	835.38	761.80	107.50			6,238.85
Oct 1996	11/18/96	3,642.18	835.38	763.49	0.00			5,241.05
Nov 1996	12/18/96	3,179.64	835.38	755.46	322.50			5,092.98
Dec 1996	2/7/97	3,213.07	0.00	921.83	215.00			4,349.90
Jan 1997	2/20/97	2,789.27	835.38	671.71	119.64			4,416.00
Feb 1997	4/2/97	3,093.58	818.37	684.17	215.00			4,811.12
Mar 1997	5/2/97	3,336.96	1,636.74	671.71	0.00			5,645.41
Apr 1997								0.00
May 1997								0.00
Jun 1997								0.00
TOTAL		32,909.20	7,463.66	6,829.51	1,036.96	0.00	0.00	48,239.33
AVG		3,656.58	829.30	758.83	115.22			5,359.93

TOTAL DOLLARS SPENT

FY1994-1995	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1994	1,660.80	360.00	52.44	2,073.24	1,036.62
Aug 1994	1,213.32	204.00	6.48	1,423.80	711.90
Sep 1994	1,151.10	204.00	20.97	1,376.07	688.04
Oct 1994	1,151.10	204.00	28.36	1,383.46	691.73
Nov 1994	1,213.32	204.00	23.46	1,440.78	720.39
Dec 1994	1,213.32	204.00	4.48	1,421.80	710.90
Jan 1995	1,495.74	354.00	4.48	1,854.22	927.11
Feb 1995	1,213.32	189.00	23.88	1,426.20	713.10
Mar 1995	1,259.16	189.00	17.41	1,465.57	732.79
Apr 1995	1,213.32	204.00	23.88	1,441.20	720.60
May 1995	1,213.32	204.00	46.40	1,463.72	731.86
Jun 1995	1,213.32	204.00	4.48	1,421.80	710.90
TOTAL	15,211.14	2,724.00	256.72	18,191.86	9,095.93
AVG	1,267.60	227.00	21.39	1,515.99	757.99

TOTAL DOLLARS SPENT

FY1995-1996	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1995	1,213.32	204.00	32.34	1,449.66	724.83
Aug 1995	1,213.32	204.00	23.89	1,441.21	720.61
Sep 1995	853.52	174.00	19.41	1,046.93	523.47
Oct 1995	1,212.82	204.00	8.97	1,425.79	712.90
Nov 1995	1,212.82	204.00	19.41	1,436.23	718.12
Dec 1995	1,308.10	333.00	64.45	1,705.55	852.78
Jan 1996	1,283.50	204.00	19.90	1,507.40	753.70
Feb 1996	1,283.50	204.00	44.41	1,531.91	765.96
Mar 1996	1,283.50	204.00	15.43	1,502.93	751.47
Apr 1996	1,283.50	204.00	32.34	1,519.84	759.92
May 1996	1,348.84	279.00	52.44	1,680.28	840.14
Jun 1996	1,089.28	174.00	19.41	1,282.69	641.35
TOTAL	14,586.02	2,592.00	352.40	17,530.42	8,765.21
AVG	1,215.50	216.00	29.37	1,460.87	730.43

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL	50% LIBRARY
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996	1,229.50	264.00	33.47	1,526.97	763.49
Nov 1996	1,229.50	264.00	17.41	1,510.91	755.46
Dec 1996	1,400.20	408.00	35.46	1,843.66	921.83
Jan 1997	1,090.00	234.00	19.41	1,343.41	671.71
Feb 1997	1,090.00	236.40	41.93	1,368.33	684.17
Mar 1997	1,090.00	234.00	19.41	1,343.41	671.71
Apr 1997				0.00	0.00
May 1997				0.00	0.00
Jun 1997				0.00	0.00
TOTAL	10,937.04	2,477.40	237.06	13,651.50	6,825.75
AVG	1,215.23	275.27	26.34	1,516.83	758.42

DOLLARS BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1994	248.88	306.72	48.24	0.00	1,056.96	1,660.80
Aug 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Oct 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Nov 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Dec 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Jan 1995	311.10	255.60	48.24	0.00	880.80	1,495.74
Feb 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Mar 1995	248.88	255.60	48.24	23.82	682.62	1,259.16
Apr 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
May 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Jun 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
TOTAL	2,924.34	3,118.32	578.88	23.82	8,565.78	15,211.14
AVG	243.70	259.86	48.24	1.99	713.82	1,267.60

DOLLARS BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Aug 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1995	248.88	204.08	48.24	0.00	352.32	853.52
Oct 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Nov 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Dec 1995	248.88	255.10	48.24	95.28	660.60	1,308.10
Jan 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Feb 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Mar 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Apr 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
May 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Jun 1996	261.36	216.00	51.04		560.88	1,089.28
TOTAL	3,126.78	3,046.58	595.68	95.28	7,721.70	14,586.02
AVG	260.57	253.88	49.64	7.94	643.48	1,215.50

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Nov 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Dec 1996	327.60	270.00	51.04	50.46	701.10	1,400.20
Jan 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Feb 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Mar 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Apr 1997						0.00
May 1997						0.00
Jun 1997						0.00
TOTAL	2,485.98	2,052.00	459.36	50.46	5,889.24	10,937.04
AVG	276.22	228.00	51.04	5.61	654.36	1,215.23

TIME BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1994	8.00	12.00	2.00	0.00	48.00	70.00
Aug 1994	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1994	6.00	10.00	2.00	0.00	30.00	48.00
Oct 1994	6.00	10.00	2.00	0.00	30.00	48.00
Nov 1994	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1994	8.00	10.00	2.00	0.00	30.00	50.00
Jan 1995	10.00	10.00	2.00	0.00	40.00	62.00
Feb 1995	8.00	10.00	2.00	0.00	30.00	50.00
Mar 1995	8.00	10.00	2.00	1.00	31.00	52.00
Apr 1995	8.00	10.00	2.00	0.00	30.00	50.00
May 1995	8.00	10.00	2.00	0.00	30.00	50.00
Jun 1995	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	94.00	122.00	24.00	1.00	389.00	630.00
AVG	7.83	10.17	2.00	0.08	32.42	52.50

TIME BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1995	8.00	10.00	2.00	0.00	30.00	50.00
Aug 1995	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1995	8.00	8.00	2.00	0.00	16.00	34.00
Oct 1995	8.00	10.00	2.00	0.00	30.00	50.00
Nov 1995	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1995	8.00	10.00	2.00	4.00	30.00	54.00
Jan 1996	8.00	10.00	2.00		30.00	50.00
Feb 1996	8.00	10.00	2.00		30.00	50.00
Mar 1996	8.00	10.00	2.00		30.00	50.00
Apr 1996	8.00	10.00	2.00		30.00	50.00
May 1996	10.00	10.00	2.00		30.00	52.00
Jun 1996	8.00	8.00	2.00		24.00	42.00
TOTAL	98.00	116.00	24.00	4.00	340.00	582.00
AVG	8.17	9.67	2.00	0.33	28.33	48.50

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1996	10.00	10.00	2.00	0.00	30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00	30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00	30.00	48.00
Oct 1996	8.00	8.00	2.00	0.00	30.00	48.00
Nov 1996	8.00	8.00	2.00	0.00	30.00	48.00
Dec 1996	10.00	10.00	2.00	4.00	30.00	56.00
Jan 1997	8.00	8.00	2.00	0.00	24.00	42.00
Feb 1997	8.00	8.00	2.00	0.00	24.00	42.00
Mar 1997	8.00	8.00	2.00	0.00	24.00	42.00
Apr 1997						0.00
May 1997						0.00
Jun 1997						0.00
TOTAL	76.00	76.00	18.00	4.00	252.00	426.00
AVG	8.44	8.44	2.00	0.44	28.00	47.33

CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1994-1995	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1994	8/19/94	5,482.30	609.68	1,036.62	443.32	0.00	0.00	7,571.92
Aug 1994	9/19/94	5,954.67	900.00	711.90	0.00	0.00	0.00	7,566.57
Sep 1994	10/20/94	5,588.85	900.00	688.04	107.50	0.00	0.00	7,284.39
Oct 1994	11/16/94	4,312.18	900.00	691.73	107.50	0.00	0.00	6,011.41
Nov 1994	1/4/95	3,091.73	900.00	720.39	0.00	0.00	0.00	4,712.12
Dec 1994	1/11/95	3,837.58	0.00	710.90	107.50	0.00	0.00	4,655.98
Jan 1995	2/15/95	3,408.78	1,530.00	927.11	107.50	0.00	0.00	5,973.39
Feb 1995	3/9/95	3,584.55	765.00	713.10	107.50	0.00	0.00	5,170.15
Mar 1995	4/11/95	3,645.82	765.00	709.87	153.34	0.00	0.00	5,274.03
Apr 1995	5/8/95	3,655.84	765.00	720.60	0.00	0.00	0.00	5,141.44
May 1995	6/13/95	3,684.86	765.00	731.86	215.33	0.00	1,732.03	7,129.08
Jun 1995	7/26/95	4,618.99	765.00	710.90	797.50			6,892.39
TOTAL		50,866.15	9,564.68	9,073.02	2,146.99	0.00	1,732.03	73,382.87
AVG		4,238.85	797.06	756.09	178.92			6,671.17

PERIOD COVERED FY1995-1996	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1995	8/11/95	5,270.46	724.83	835.38	0.00	0.00	0.00	6,830.67
Aug 1995	9/11/95	5,423.86	720.61	835.38	107.50	0.00	0.00	7,087.35
Sep 1995	10/5/95	5,607.26	523.47	835.38	40.78			7,006.89
Oct 1995	11/9/95	4,341.85	712.90	835.38	539.57			6,429.70
Nov 1995	12/8/95	3,678.53	718.12	835.38			255.66	5,487.69
Dec 1995	1/26/96	3,594.00	852.78	835.38	107.50			5,389.66
Jan 1996	2/7/96	3,259.95	753.70	835.38	128.50			4,977.53
Feb 1996	3/21/96	3,739.72	765.96	835.38	289.69			5,630.75
Mar 1996	5/6/96	3,548.04	751.47	835.38	107.50			5,242.39
Apr 1996	6/11/96	3,839.44	759.92	835.38	107.50		1,660.73	7,202.97
May 1996	7/9/96	3,119.00	840.14	835.38	107.50			4,902.02
Jun 1996	7/10/96	2,652.71	641.34	835.38	107.50			4,236.93
TOTAL		48,074.82	8,765.24	10,024.56	1,643.54	0.00	1,916.39	70,424.55
AVG		4,006.24	730.44	835.38	136.96			5,868.71

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1996	9/4/96	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug 1996	9/26/97	4,435.31	835.38	763.96	57.32			6,091.97
Sep 1996	10/15/96	4,534.17	835.38	761.80	107.50			6,238.85
Oct 1996	11/18/96	3,642.18	835.38	763.49	0.00			5,241.05
Nov 1996	12/18/96	3,179.64	835.38	755.46	322.50			5,092.98
Dec 1996	2/7/97	3,213.07	0.00	921.83	215.00			4,349.90
Jan 1997	2/20/97	2,789.27	835.38	671.71	119.64			4,416.00
Feb 1997	4/2/97	3,093.58	818.37	684.17	215.00			4,811.12
Mar 1997	5/2/97	3,336.96	1,636.74	671.71	0.00			5,645.41
Apr 1997	5/29/97	3,262.31	818.37	672.49				4,753.17
May 1997								0.00
Jun 1997								0.00
TOTAL		36,171.51	8,282.03	7,502.00	1,036.96	0.00	0.00	52,992.50
AVG		3,617.15	828.20	750.20	103.70			5,299.25

TOTAL DOLLARS SPENT

FY1994-1995	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1994	1,660.80	360.00	52.44	2,073.24	1,036.62
Aug 1994	1,213.32	204.00	6.48	1,423.80	711.90
Sep 1994	1,151.10	204.00	20.97	1,376.07	688.04
Oct 1994	1,151.10	204.00	28.36	1,383.46	691.73
Nov 1994	1,213.32	204.00	23.46	1,440.78	720.39
Dec 1994	1,213.32	204.00	4.48	1,421.80	710.90
Jan 1995	1,495.74	354.00	4.48	1,854.22	927.11
Feb 1995	1,213.32	189.00	23.88	1,426.20	713.10
Mar 1995	1,259.16	189.00	17.41	1,465.57	732.79
Apr 1995	1,213.32	204.00	23.88	1,441.20	720.60
May 1995	1,213.32	204.00	46.40	1,463.72	731.86
Jun 1995	1,213.32	204.00	4.48	1,421.80	710.90
TOTAL	15,211.14	2,724.00	256.72	18,191.86	9,095.93
AVG	1,267.60	227.00	21.39	1,515.99	757.99

TOTAL DOLLARS SPENT

FY1995-1996	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1995	1,213.32	204.00	32.34	1,449.66	724.83
Aug 1995	1,213.32	204.00	23.89	1,441.21	720.61
Sep 1995	853.52	174.00	19.41	1,046.93	523.47
Oct 1995	1,212.82	204.00	8.97	1,425.79	712.90
Nov 1995	1,212.82	204.00	19.41	1,436.23	718.12
Dec 1995	1,308.10	333.00	64.45	1,705.55	852.78
Jan 1996	1,283.50	204.00	19.90	1,507.40	753.70
Feb 1996	1,283.50	204.00	44.41	1,531.91	765.96
Mar 1996	1,283.50	204.00	15.43	1,502.93	751.47
Apr 1996	1,283.50	204.00	32.34	1,519.84	759.92
May 1996	1,348.84	279.00	52.44	1,680.28	840.14
Jun 1996	1,089.28	174.00	19.41	1,282.69	641.35
TOTAL	14,586.02	2,592.00	352.40	17,530.42	8,765.21
AVG	1,215.50	216.00	29.37	1,460.87	730.43

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996	1,229.50	264.00	33.47	1,526.97	763.49
Nov 1996	1,229.50	264.00	17.41	1,510.91	755.46
Dec 1996	1,400.20	408.00	35.46	1,843.66	921.83
Jan 1997	1,090.00	234.00	19.41	1,343.41	671.71
Feb 1997	1,090.00	236.40	41.93	1,368.33	684.17
Mar 1997	1,090.00	234.00	19.41	1,343.41	671.71
Apr 1997	1,090.00	234.00	20.97	1,344.97	672.49
May 1997				0.00	0.00
Jun 1997				0.00	0.00
TOTAL	12,027.04	2,711.40	258.03	14,996.47	7,498.24
AVG	1,202.70	271.14	25.80	1,499.65	749.82

DOLLARS BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1994	248.88	306.72	48.24	0.00	1,056.96	1,660.80
Aug 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Oct 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Nov 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Dec 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Jan 1995	311.10	255.60	48.24	0.00	880.80	1,495.74
Feb 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Mar 1995	248.88	255.60	48.24	23.82	682.62	1,259.16
Apr 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
May 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Jun 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
TOTAL	2,924.34	3,118.32	578.88	23.82	8,565.78	15,211.14
AVG	243.70	259.86	48.24	1.99	713.82	1,267.60

DOLLARS BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Aug 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1995	248.88	204.08	48.24	0.00	352.32	853.52
Oct 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Nov 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Dec 1995	248.88	255.10	48.24	95.28	660.60	1,308.10
Jan 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Feb 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Mar 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Apr 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
May 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Jun 1996	261.36	216.00	51.04	0.00	560.88	1,089.28
TOTAL	3,126.78	3,046.58	595.68	95.28	7,721.70	14,586.02
AVG	260.57	253.88	49.64	7.94	643.48	1,215.50

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Nov 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Dec 1996	327.60	270.00	51.04	50.46	701.10	1,400.20
Jan 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Feb 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Mar 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
Apr 1997	262.08	216.00	51.04	0.00	560.88	1,090.00
May 1997						0.00
Jun 1997						0.00
TOTAL	2,748.06	2,268.00	510.40	50.46	6,450.12	12,027.04
AVG	274.81	226.80	51.04	5.05	645.01	1,202.70

TIME BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1994	8.00	12.00	2.00	0.00	48.00	70.00
Aug 1994	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1994	6.00	10.00	2.00	0.00	30.00	48.00
Oct 1994	6.00	10.00	2.00	0.00	30.00	48.00
Nov 1994	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1994	8.00	10.00	2.00	0.00	30.00	50.00
Jan 1995	10.00	10.00	2.00	0.00	40.00	62.00
Feb 1995	8.00	10.00	2.00	0.00	30.00	50.00
Mar 1995	8.00	10.00	2.00	1.00	31.00	52.00
Apr 1995	8.00	10.00	2.00	0.00	30.00	50.00
May 1995	8.00	10.00	2.00	0.00	30.00	50.00
Jun 1995	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	94.00	122.00	24.00	1.00	389.00	630.00
AVG	7.83	10.17	2.00	0.08	32.42	52.50

TIME BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1995	8.00	10.00	2.00	0.00	30.00	50.00
Aug 1995	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1995	8.00	8.00	2.00	0.00	16.00	34.00
Oct 1995	8.00	10.00	2.00	0.00	30.00	50.00
Nov 1995	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1995	8.00	10.00	2.00	4.00	30.00	54.00
Jan 1996	8.00	10.00	2.00		30.00	50.00
Feb 1996	8.00	10.00	2.00		30.00	50.00
Mar 1996	8.00	10.00	2.00		30.00	50.00
Apr 1996	8.00	10.00	2.00		30.00	50.00
May 1996	10.00	10.00	2.00		30.00	52.00
Jun 1996	8.00	8.00	2.00		24.00	42.00
TOTAL	98.00	116.00	24.00	4.00	340.00	582.00
AVG	8.17	9.67	2.00	0.33	28.33	48.50

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul 1996	10.00	10.00	2.00	0.00	30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00	30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00	30.00	48.00
Oct 1996	8.00	8.00	2.00	0.00	30.00	48.00
Nov 1996	8.00	8.00	2.00	0.00	30.00	48.00
Dec 1996	10.00	10.00	2.00	4.00	30.00	56.00
Jan 1997	8.00	8.00	2.00	0.00	24.00	42.00
Feb 1997	8.00	8.00	2.00	0.00	24.00	42.00
Mar 1997	8.00	8.00	2.00	0.00	24.00	42.00
Apr 1997	8.00	8.00	2.00	0.00	24.00	42.00
May 1997						0.00
Jun 1997						0.00
TOTAL	84.00	84.00	20.00	4.00	276.00	468.00
AVG	8.40	8.40	2.00	0.40	27.60	46.80

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Bill Reports for: "placentia"

(as of Start of Day: 05/16/97)

AB 1 : Aguilar, et al. : Asm LocalGov : ([Status](#) / [History](#) / [Latest](#)) (Last Amend: 03/31/97)
 Topic: Local government finance: property tax revenue allocation: local agency relief.
 Last Action: Author's amendments. (04/02/97)
 Position: Watch Lobbyist: MDB

(Detail attached)

AB 311 : Granlund. : Assembly : ([Status](#) / [History](#) / [Latest](#)) (Introduced: 02/14/97)
 Topic: Local agencies: annual financial report: due date.
 Last Action: ASM THIRD READING (05/19/97) Item # 138
 Lobbyist: MDB

AB 345 : Granlund. : Asm Appr : ([Status](#) / [History](#) / [Latest](#)) (Last Amend: 04/14/97)
 Topic: Libraries.
 Last Action: ASM SECOND READING (05/19/97) Item # 75
 Lobbyist: MDB

(Detail attached)

AB 403 : Ducheny. : Asm Appr : ([Status](#) / [History](#) / [Latest](#)) (Last Amend: 05/14/97)
 Topic: Literacy for Public Safety Program.
 Last Action: Re-referred to Com. on APPR. (05/15/97) Hearing set for 05/28/97
 Lobbyist: MDB

AB 427 : Knox. : Asm PublicEmplys : ([Status](#) / [History](#) / [Latest](#)) (Last Amend: 04/24/97)
 Topic: Public employees' health benefits: domestic partners.
 Last Action: Hearing postponed by committee. (05/07/97)
 Lobbyist: MDB

AB 661 : Brewer. : Asm LocalGov : ([Status](#) / [History](#) / [Latest](#)) (Introduced: 02/26/97)
 Topic: Local government finance: property tax revenue allocation: county equity.
 Last Action: Set first hearing. Failed passage. Reconsideration granted. (04/02/97)
 Lobbyist: MDB

AB 693 : Pringle. : Asm LocalGov : ([Status](#) / [History](#) / [Latest](#)) (Introduced: 02/26/97)
 Topic: Local government reorganization.
 Last Action: Referred to Com. on L. GOV. (03/13/97)
 Lobbyist: MDB

AB 788 : Thomson. : Senate : ([Status](#) / [History](#) / [Latest](#)) (Last Amend: 04/14/97)
 Topic: Local government finance: county audits for special districts: reclamation districts.
 Last Action: In Senate. Read first time. To Com. on RLS. for assignment. (05/15/97)
 Lobbyist: MDB

AB 813 : Baldwin. : Assembly : ([Status](#) / [History](#) / [Latest](#)) (Last Amend: 05/15/97)
 Topic: Income and bank and corporation taxes: credits: swimming pool safety devices.
 Last Action: Read second time and amended. (05/15/97)

AB 934 : Baldwin . : Asm LocalGov : (Status /History /Latest) (Introduced: 02/27/97)
Topic: Property tax revenue allocation: local agency relief: revenues from new construction.
Last Action: Referred to Com. on L. GOV. (03/17/97)
Lobbyist: MDB

AB 1349 : Kaloogian . : Asm LocalGov : (Status /History /Latest) (Introduced: 02/28/97)
Topic: Local government: property taxes.
Last Action: Set, first hearing. Hearing cancelled at the request of author. (04/17/97)
Lobbyist: MDB

AB 1484 : Hertzberg . : Asm Appr : (Status /History /Latest) (Introduced: 02/28/97)
Topic: Local government reorganization.
Last Action: Set, first hearing. Hearing cancelled at the request of author. (05/08/97)
Lobbyist: MDB

ACA 4 : Aguiar, et al. : Asm Appr : (Status /History /Latest) (Last Amend: 04/14/97)
Topic: Local government finance: property tax revenue allocation: local agency relief.
Last Action: From committee: Be adopted, and re-refer to Com. on APPR. Re-referred. (05/13/97) Hearing set for 05/28/97
Lobbyist: MDB

SB 147 : Ayala, et al. : Sen Educ : (Status /History /Latest) (Last Amend: 04/21/97)
Topic: Local agency borrowing.
Last Action: Set, first hearing. Hearing cancelled at request of author. (04/23/97)
Lobbyist: MDB

SB 154 : Thompson (Principal coauthors: Assembly Members Brown, et al. : Asm Rev&Tax : (Status /History /Latest) (Last Amend: 02/25/97)
Topic: Transactions and use taxes: counties: public libraries.
Last Action: To Com. on REV. & TAX. (03/31/97)
Lobbyist: MDB

SB 375 : Sher, et al. : Asm Rev&Tax : (Status /History /Latest) (Last Amend: 04/01/97)
Topic: Taxation.
Last Action: To Com. on REV. & TAX. (05/08/97)
Lobbyist: MDB

SB 409 : Alpert, et al. : Sen Appr : (Status /History /Latest) (Last Amend: 04/28/97)
Topic: Libraries.
Last Action: Placed on Appropriations suspense file. (Ayes: 12Noes: 00 PASS) (05/12/97)
Lobbyist: MDB

(Detail attached)

SB 712 : Haynes . : Assembly : (Status /History /Latest) (Last Amend: 05/13/97)
Topic: Local government reorganization.
Last Action: In Assembly. Read first time. Held at Desk. (05/15/97)
Lobbyist: MDB

SB 880 : Craven, et al. : Sen Appr : (Status /History /Latest) (Last Amend: 04/14/97)
Topic: Local government finance: property tax revenue allocation: local agency relief.
Last Action: Placed on Appropriations suspense file. (Ayes: 13Noes: 00 PASS) (05/05/97)
Lobbyist: MDB

SB 889 : Hayden . : Sen Local Gov : (Status /History /Latest) (Introduced: 02/27/97)

Topic: Local government finance: property tax revenue allocation: local agency relief.
Last Action: Hearing postponed by Committee. (03/11/97)
Lobbyist: MDB

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Page 3

919 : Rainey. : Assembly : (Status /History /Latest) (Last Amend: 04/14/97)
Topic: Local government taxes, fees, assessments, and charges.
Last Action: To Coms. on L. GOV. and E.,R. & C.A. (05/15/97)
Lobbyist: MDB

SB 1100 : Solis. : Senate : (Status /History /Latest) (Introduced: 02/28/97)
Topic: Libraries.
Last Action: SEN THIRD READING (05/19/97) Item # 112
Lobbyist: MDB

SB 1288 : Calderon. : Sen Local Gov : (Status /History /Latest) (Introduced: 02/28/97)
Topic: Local government reorganization.
Last Action: Set, first hearing. Hearing cancelled at request of author. (04/21/97)
Lobbyist: MDB

SB 1294 : Leslie, et al. : Sen Appr : (Status /History /Latest) (Introduced: 02/28/97)
Topic: Property tax revenue allocations: Teeter Plan counties: shift reduction.
Last Action: Placed on Appropriations suspense file. (Ayes: 11Noes: 00 PASS) (04/21/97)
Lobbyist: MDB

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FILE MANAGER

BILL NUMBER: AB 1 AMENDED

AMENDED IN ASSEMBLY MARCH 31, 1997

INTRODUCED BY Assembly Member Aguiar *Members Aguiar, Ackerman, Alby, Ashburn, Baldwin, Battin, Bordonaro, Campbell, Cunneen, Frusetta, Goldsmith, Granlund, House, Leach, Leonard, Margett, Morrow, Oller, Prenter, Runner, Takasugi, and Woods*

(Coauthors: Senators Costa, Johannessen, Kelley, McPherson, Monteith, Rainey, Schiff, and Solis)

DECEMBER 2, 1996

An act to *amend Section 41204.1 of the Education Code, and to* add Section 97.43 to the Revenue and Taxation Code, relating to local government finance, and declaring the urgency thereof, to take effect immediately.

LEGISLATIVE COUNSEL'S DIGEST

AB 1, as amended, Aguiar. Local government finance: property tax revenue allocation: local agency relief.

Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally provides *requires* that each jurisdiction shall be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined. Existing property tax law modifies these general allocation provisions by requiring, for purposes of determining property tax revenue allocations in each county for the 1992-93 and 1993-94 fiscal years, that the amounts of property tax revenue deemed allocated in the prior fiscal year to the county, cities, and special districts be reduced in accordance with certain formulas. It requires that the revenues not allocated to the county, cities, and special districts as a result of these reductions be transferred to the Educational Revenue Augmentation Fund in that county for allocation to school districts, community college districts, and the county office of education.

This bill would modify these reduction and transfer requirements, for the 1997-98 fiscal year and each fiscal year thereafter, by prohibiting the total amount allocated to a county's Educational Revenue Augmentation Fund pursuant to those requirements from exceeding the total amount allocated to that fund for the 1996-97 fiscal year. This bill would also require, commencing with the 1997-98 fiscal year, that each reduction and transfer amount calculated for a local agency in a county be annually reduced in accordance with an unspecified schedule, and that the revenues not allocated to the county's Educational Revenue Augmentation Fund as a result of these reductions be instead allocated among the local agencies in the county, as provided. By imposing new duties in the annual allocation of ad valorem property tax revenues, this bill would impose a state-mandated local program.

Existing law requires the Director of Finance to make certain adjustments in one of the formulas used in computing the state's obligation under the California Constitution to provide funding for school districts and community college districts so as to ensure that the modifications in property tax revenue allocation requirements that were made by a prior enactment do not have a net fiscal impact on school districts or community college districts, or upon the state's funding obligation to those districts.

This bill would instead apply the adjustment requirement to modifications in property tax revenue allocation requirements that are made by "qualified provisions," and would define "qualified provisions" to include both the prior enactment currently specified by the adjustment requirement and a specified statute proposed to be added by this bill.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

This bill would declare that it is to take effect immediately as an urgency statute.

Vote: 2/3. Appropriation: no. Fiscal committee: yes. State-mandated local program: yes.

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *Section 41204.1 of the Education Code is amended to read:*

41204.1. (a) (1) Pursuant to paragraph (2) of subdivision (b) of Section 41204, the Director of Finance shall annually adjust "the percentage of General Fund revenues appropriated for school districts and community college districts, respectively, in the 1986-87 fiscal year" for purposes of applying paragraph (1) of subdivision (b) of Section 8 of Article XVI of the California Constitution, to reflect those property tax revenue allocation modifications, required by the amendments made to Chapter 6 (commencing with Section 95) of Part 0.5 of Division 1 of the Revenue and Taxation Code by the act adding this section *qualifying provisions, as defined in paragraph (2)*, in a manner that ensures that those modifications will have no net fiscal impact upon the amounts that are otherwise required to be applied by the state for the support of school districts and community college districts pursuant to Section 8 of Article XVI of the California Constitution.

(2) For purposes of this section, "qualifying provisions" means both of the following:

- (A) The amendments made to Sections 97.2 and 97.3 of the Revenue and Taxation Code by Chapter 1111 of the Statutes of 1996.
- (B) Section 97.43 of the Revenue and Taxation Code.

(b) It is the intent of the Legislature in enacting the act adding this section to ensure both of the following:

- (1) That the changes required by the act adding this section *qualifying provisions* in the allocations of ad valorem property tax revenues do not have a net fiscal impact upon school districts, as defined in accordance with Section 41302.5, or community college districts.
- (2) That the changes required by the act adding this section *qualifying provisions* in the allocations of ad valorem property tax revenues do not have a net fiscal impact upon the amounts of revenue otherwise required to be applied by the state for the support of school districts and community college districts pursuant to Section 8 of Article XVI of the California Constitution.

SEC. 2. Section 97.43 is added to the Revenue and Taxation Code, to read:

97.43. (a) Notwithstanding any other provision of this article, for purposes of ad valorem property tax revenue allocations for the 1997-98 fiscal year and in each fiscal year thereafter, the auditor shall comply with both of the following requirements:

- (1) The auditor shall not allocate to the county's Educational Revenue Augmentation Fund a total amount of ad valorem property tax revenue that exceeds the total amount of ad valorem property tax revenue that was allocated to the county's Educational Revenue Augmentation Fund in the 1996-97 fiscal year.
- (A) The auditor shall allocate to the county's Educational Revenue Augmentation Fund only that percentage specified in subparagraph (B) of each amount of ad valorem property tax revenue that is required to be allocated to that fund rather than a local agency as a result of the total reductions calculated for that local agency pursuant to Sections 97.2 and 97.3.

(B) For purposes of subparagraph (A), the allocation percentages are as follows:

Fiscal Year Percentage (%)

1997-98 _____

_____ and each fiscal year thereafter 0

Fiscal Year Percentage (%)

1997-98 90

1998-99 80

1999-2000 70

2000-01 60

2001-02 50

2002-03 40

2003-04 30

2004-05 20

_____ -06 10

2006-07 and each fiscal year thereafter 0

(b) In the 1997-98 fiscal year and each fiscal year thereafter, any amount of ad valorem property tax revenue that is *not* allocated to a

county's Educational Revenue Augmentation Fund as a result of any limit or reduction established in subdivision (a) shall instead be allocated among the local agencies in the county in accordance with each local agency's proportionate share of the total amount of ad valorem property tax revenues that would be required to be allocated to the county's Educational Revenue Augmentation Fund in the absence of this section.

SEC. 2.

SEC. 3. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because this act provides for offsetting savings to local agencies or school districts that result in no net costs to the local agencies or school districts, within the meaning of Section 17556 of the Government Code.

Notwithstanding Section 17580 of the Government Code, unless otherwise specified, the provisions of this act shall become operative on the same date that the act takes effect pursuant to the California Constitution.

SEC. 3.

SEC. 4. This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the Constitution and shall go into immediate effect. The facts constituting the necessity are:

In order to provide as soon as possible that measure of fiscal relief that will allow local agencies to begin to restore an adequate level of essential public services, it is necessary that this act take effect immediately.

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FILE MANAGER

BILL NUMBER: AB 345 AMENDED

AMENDED IN ASSEMBLY APRIL 14, 1997

INTRODUCED BY Assembly Member Granlund

FEBRUARY 18, 1997

An act to amend Section 18025 of the Education Code, relating to libraries.

LEGISLATIVE COUNSEL'S DIGEST

AB 345, as amended, Granlund. Libraries.

Existing law requires that the state allocation for a library's foundation program be equal to 10% of that program and requires the proportional reduction of the state allocation to a library for its foundation program if local revenues total less than 90% of the cost of the foundation program.

This bill would *no longer* require the method of allocation to be changed to a simple per capita allocation based on the population served by each public library if in any fiscal year the amount appropriated to the Public Library Fund reaches a certain amount *proportional reduction of the state allocation to a library for its foundation program if specified requirements in funding are met. This bill would state that the intent of this change is to provide the state's share of the cost of the foundation program to each library based only on its population served, as certified by the State Librarian, and to make this change without harm to any library currently receiving an unreduced share of the state's cost of the foundation program.*

Y: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 18025 of the Education Code is amended to read:

18025. (a) For the 1982-83 fiscal year and each fiscal year thereafter, the State Librarian shall determine the amount to which each public library is entitled for support of the library during the fiscal year. The amount shall be equal to 10 percent of the cost of the foundation program as determined pursuant to Section 18022.

(b) If, in any fiscal year, the amount appropriated to the Public Library Fund is nineteen million forty-three thousand dollars (\$19,043,000) or more, the method of allocation shall be changed to a simple per capita allocation based on the population served by each public library as certified by the State Librarian. Until the state's budgetary appropriation reaches this level, the allocation method used in the 1996-97 fiscal year shall remain in effect. It is the intent of this subdivision to change to a more equitable allocation formula and that no library shall be harmed by this change.

(b) If local revenues appropriated for a public library for the 1982-83 fiscal year and each fiscal year thereafter, including tax revenues made available under Chapter 282 of the Statutes of 1979, total less than 90 percent of the cost of the foundation program as determined pursuant to Section 18022, the state allocation for that fiscal year shall be reduced proportionately. A proportional reduction in the state allocation as described in this subdivision shall not be made, however, commencing with the 1997-98 fiscal year and each fiscal year thereafter, if the amount appropriated to the Public Library Fund for that fiscal year is equal to or greater than the amount necessary to fund each public library in the amount it received for the prior fiscal year. After the first fiscal year in which the proportional reduction is not made, no further reductions based on this subdivision shall be made in any future fiscal year. It is the intent of this subdivision to provide the state's share of the cost of the foundation program to each library based only on its population served, as certified by the State Librarian, and to make this change without harm to any library currently receiving an unreduced share of the state's cost of the foundation program.

(c) If local revenues appropriated for a public library for the 1982-83 fiscal year and each fiscal year thereafter, including tax revenues available under the provisions of Chapter 282 of the Statutes of 1979, total more than 90 percent of the cost of the foundation program as determined pursuant to Section 18022, the state allocation for that fiscal year shall remain at 10 percent of the cost of the foundation program as determined pursuant to Section 18022.

(d) In order for a public library to receive state funds under this chapter in the 1983-84 fiscal year and any fiscal year thereafter, the total

amount of local revenues appropriated for the public library for that fiscal year, including tax revenues made available under Chapter 282 of the Statutes of 1979 and other revenues deemed to be local revenues according to Section 18023, shall be equal to at least the total amount of local revenues, as defined, appropriated for the public library in the previous fiscal year. State funds provided under this chapter shall supplement, but not supplant, local revenues appropriated for the public library.

(e) (1) Notwithstanding subdivision (d), or any other provision of law, in the 1993-94 fiscal year, any city, county, district, or city and county, that reduces local revenues appropriated for the public library for the 1993-94 fiscal year shall continue to receive state funds appropriated under this chapter for the 1993-94 fiscal year only, provided that the amount of the reduction to the appropriation to that public library for the 1993-94 fiscal year is no more than 20 percent of the 1992-93 fiscal year appropriation made to that public library as certified by the fiscal officer of the public library and transmitted to the State Librarian pursuant to Section 18023.

(2) Commencing with the 1993-94 fiscal year, and each fiscal year thereafter, any city, county, district, or city and county may request from the State Librarian a waiver of the requirements of subdivision (d) or of paragraph (1) by demonstrating that the percentage of the reduction in local revenues appropriated for the public library is no greater than the percentage of the reduction of local revenues received by the city, county, district, or city and county operating the public library as a result of changes made to Chapter 6 (commencing with Section 95) of Part 0.5 of the Revenue and Taxation Code by statutes enacted during or after the 1991-92 Regular Session having the effect of shifting property tax revenues from cities, counties, special districts, and redevelopment agencies to school districts and community colleges. Requests for the waiver and the substantiating documentation shall be submitted to the State Librarian along with the annual report of appropriation required by Section 18023 or any other report of appropriations applying to public libraries required by any other provision of law.

(f) If the state allocations computed pursuant to this section exceed the total amount of funds appropriated for such purposes *purposes of this section* in any fiscal year, the State Librarian shall adjust on a pro rata basis public library allocations prescribed by this section so that the total amount in each fiscal year does not exceed this amount.

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CALIFORNIA ADVOCATES, INC.



BILL NUMBER: SB 409 AMENDED

AMENDED IN SENATE APRIL 28, 1997

INTRODUCED BY Senator Alpert and Assembly Member Sweeney

(Coauthor: Senator McPherson)

(Coauthors: Assembly Members Cunneen and Firestone)

FEBRUARY 18, 1997

An act to add Chapter 4.5 (commencing with Section 18800) to Part 11 of the Education Code, relating to libraries.

LEGISLATIVE COUNSEL'S DIGEST

SB 409, as amended, Alpert. Libraries.

Existing law, the California Library Services Act (act), establishes the California Library Services Board and provides that its duties include, among other things, adopting rules, regulations, and general policies relating to the implementation of the act. The State Librarian is the chief executive officer of the board and administers the act. Under the act, a library system, constituted as specified, receives an annual allowance for the improvement and maintenance of coordinated reference service support to the members of the system. A library system, any public library, or any combination of public libraries is authorized to apply for funds for special services programs, as defined. Each member library of a system is reimbursed for interlibrary loans between member libraries of the system, as specified. Each library system is required to apply for funds for intrasystem communications and delivery and for planning, coordination, and evaluation of all systemwide services. Each system is required to establish an administrative council and an advisory board, each with specified duties. Under the act, the California Library Services Board is authorized to establish and administer state reference centers responsible for answering reference requests that cannot be met by systems and libraries authorized under the act.

This bill would revise and recast the act by enacting the Library of California Act under which services would be augmented and regional networks established. The bill would provide for a transition period from the California Library Services Act services and funding to the Library of California Act services and funding.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Chapter 4.5 (commencing with Section 18800) is added to Part 11 of the Education Code, to read:

CHAPTER 4.5. LIBRARY OF CALIFORNIA ACT

Article 1. General Provisions

18800. This chapter shall be known as the Library of California Act.

18801. (a) The Legislature finds all of the following:

- (1) Our economy is information-based. Because libraries are information providers, they have a primary responsibility for the collection, organization, and dissemination of information supporting the economic development of California.
- (2) Resource sharing, cooperation, and collaboration among all California libraries of all types creates a whole that is greater than the sum of its parts. Each library can serve as a gateway to the resources and services of every other California library.
- (3) The state's economic and democratic vitality depends upon the education of all Californians and their equitable access to information in an effective, timely fashion. Public and private partnerships enhance information access and delivery.

- (4) Access to information is increasingly technology-based. Technology is vital to the libraries serving Californians. The sharing of resources and services among libraries is most cost-effective when appropriate technology is utilized effectively.
- (5) Our multicultural and complex society creates needs for materials, information, and services that go beyond the ability of any one library or any one type of library to provide.
- (6) The academic library is a primary source of curriculum-related educational and research information for higher education.
- (7) The public library is a primary source of information, enrichment, and lifelong learning for persons of any age, location, or economic circumstance.
- (8) The school library is a primary source of curriculum-related resources and instructional reading materials in elementary and secondary schools.
- (9) The special library is a primary source of information and research resources related to its specific mission or the purpose of its parent organization which may be a corporation, hospital, legal organization or other institution.
- (10) No single library is able to meet all the diverse needs of all of its primary clientele, including people with disabilities, nonEnglish *non-English-speaking* and limited-English-speaking persons, those who are confined to home or an institution, those who are geographically isolated, and those who are economically disadvantaged. Highly specialized information needs often surpass the resources of any single library in the state.
- (11) The effective sharing of resources and services among the libraries of California requires a structure and an ongoing commitment by the state to compensate libraries for services provided to Californians other than their primary clientele.

(b) The Legislature therefore finds and declares the following:

- (1) It is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives.
- (2) To respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources.
- (c) (1) It is the intent of the Legislature to provide all Californians with the opportunity to obtain from a local library all their needed materials and informational services by facilitating, and supporting through that library, access to the resources of all libraries in the state.
- (2) It is the intent of the Legislature to accomplish this goal by enabling libraries of all types and in all parts of the state to provide their users with the services and resources of all libraries in this state, and by assisting libraries to provide and improve service to the underserved.

18802. In adopting this chapter, the Legislature declares that its policy is as follows:

- (a) To reaffirm the principle of local control of the government or administration, or both, of libraries and to affirm that the provisions of this chapter apply only to libraries authorized by their jurisdictions or institutions to apply to participate in the programs authorized by this chapter.
- (b) To enable the users of all libraries, regardless of the library type, size, or geographic location, to benefit from some or all of the services authorized by this chapter.
- (c) To require that no library, as a condition for receiving funds or services under this chapter, acquire, provide access to, or exclude any specific book, periodical, film, recording, data base, picture, or other material or medium, or acquire, provide access to, or exclude any classification of books or other material by author, subject matter, or type.
- (d) To encourage adequate funding of libraries from local or other sources, with state aid under this program to be furnished as a supplement, to *to*, rather than a replacement for, other funds.
- (e) To ensure that the necessary technological infrastructure is provided.
- (f) To ensure library service to the underserved of all ages.
- (g) To encourage and enable the sharing of resources among libraries of all types.
- (h) To reimburse equitably any participating library for services it provides to Californians other than its primary clientele.
- (i) To assure that no existing library service programs, funded at the local or state level, are diminished as a result of the resource-sharing

Article 2. Definitions

18810. As used in this chapter, unless the context otherwise indicates or unless specific exception is made, the following definitions apply:

"Academic library" means a library established and maintained by a college or university or other postsecondary institution to meet the educational needs of its students, faculty, staff, and others by agreement.

(b) "Act" means the Library of California Act.

(c) "Direct loan" means the lending of a book or other item, or furnishing a copy directly to a borrower, in person or through electronic means.

(d) "Document delivery" means the transmission, in response to a request, of information from one library to another, in either a physical or digital format.

(e) "Electronic direct access" means the provision of electronic borrowing, or electronic document delivery services directly to library users, or both.

(f) "Information agencies" means institutions that provide or preserve, or both, information resources, such as archives, historical societies, libraries, and museums.

(g) "Institution" means a business or corporation, college, correctional facility, education agency, governmental agency, hospital, not-for-profit organization, professional association, school district, or other organized group that is authorized by law and that operates one or more libraries. These libraries would be academic, school, or special libraries located in California. For the purposes of this act, if an institution is a member of a regional library network and a library of that institution decides to participate in a regional library network and meets the eligibility standards, but is located within the geographic boundaries of a network that is different from the network within which the institution is located, that library shall be a participating library in the regional network within which it is located.

(h) "Interlibrary loan" means the lending or providing of a book or other item, or furnishing a copy, from one library to another library that is under a different jurisdictional or institutional administration as the result of a request for the item from its primary clientele.

"Interlibrary reference" means the providing of information by one library or reference center to another library or reference center that is under a different jurisdictional or institutional administration as the result of a request from its primary clientele for information which *that* is beyond that library's mission and resources.

(j) "Library user" means a Californian who is part of the primary clientele of a library but does not work for that library.

(k) "Network region" means a geographic subdivision of California within which libraries organize under this act for the purpose of resource sharing and mutual cooperation. Boundaries of network regions are determined on the basis of the following criteria: public library jurisdictional boundaries; commonality with boundaries of educational institutions; recognition of current transportation, marketing, and communication patterns; location of and access to library resources; and population.

(l) "Participating library" means the libraries of a public library jurisdiction that is a member of a regional library network or a library of an institution that is a member of a regional library network if that library decides to participate in a regional library network and meets the eligibility standards set forth in Section 18830.

(m) "Patron referral" means the accepted procedure among libraries by which onsite services are made available in an appropriate format to people who would otherwise not be able to utilize them.

(n) "Preservation" means the prevention or delay of deterioration of, and damage to, archival and library materials through the appropriate environmental controls or treatment, or both. For the purposes of this chapter, preservation encompasses conservation, digitization, and duplication of endangered materials in a different format.

(o) "Primary clientele" means the people for whom the library has been established to provide services. It includes people served by different outlets of its jurisdiction or institution. A person may be a member of the primary clientele of more than one type of library.

(p) "Public library" means a library, or two or more libraries, operated by a single public jurisdiction to meet the needs of its primary clientele and others by agreement.

"Public library jurisdiction" means a county, city and county, city or any district that is authorized by law to provide public library services and that operates a public library.

(r) "Regional library council" means the administrative body over each regional library network, on which all members are represented.

- (s) "Regional library network" means a not-for-profit, cooperative organization established by the Library of California Board composed of libraries within the public library jurisdictions or institutions that choose to become members and agree to share resources and services with, or to provide resources and services to, or both, other members of the regional library network.
- (t) "Resources" are library materials that include, but are not limited to, print, nonprint materials and microformats; network resources such as software, hardware, and equipment; electronic and magnetic records; data bases; communication technology; facilities; and human expertise.
- (u) "School library" means a library that is established to support the curriculum-related research and instructional reading needs of pupils and teachers and provides the collections, related equipment, and instructional services of a staff for an elementary or secondary school.
- (v) "Special library" means a library that is maintained by a parent organization to serve a specialized clientele; or an independent library that may provide specialized materials or services, or both, in a specific subject to the public, a segment of the public, or other libraries. It is maintained by an association, business or corporation, government agency, research institution, learned society, not-for-profit organization, professional association, museum, industrial enterprise, chamber of commerce, or other organized group and is characterized by its depth of subject coverage.
- (w) "Statewide resource library group" means those libraries in California that have the most comprehensive or specialized resources, or both, in topics needed by people statewide or regionally and that agree to provide access to their resources to all members of all regional library networks.
- (x) "State board" means the Library of California Board.
- (y) "Types of libraries" includes academic, public, school, and special libraries.
- (z) "Underserved" means any population segment with service needs not adequately met by traditional library service patterns; including, but not limited to: children, disabled, economically displaced, ethnic and culturally diverse populations, geographically isolated, illiterate, institutionalized, non-English speaking, and young adults.

Article 3. Administration

18820. (a) There is hereby established in the state government the Library of California Board. The state board shall consist of 13 members.
- (b) It is the intent of the Legislature that members of the state board be broadly representative of the people served by libraries statewide and that members reflect the cultural traditions of California's people and the diverse geographic areas of the state.
- (c) The Governor shall appoint nine members to the state board. The Governor shall appoint two members to represent academic libraries, two members to represent public libraries, two members to represent school libraries, and two members to represent special libraries. At the time of their appointment and throughout their tenure, these eight members must work for, or be part of, or be associated with, the governance structure of the type of library they represent, and that library must be a member of a regional library network. The Governor shall also appoint one member representing the general public.
- (d) The Senate Rules Committee shall appoint two members representing the general public. The Speaker of the Assembly shall also appoint two members representing the general public.
- (e) The initial members of the state board shall be those persons serving on the California Library Services Board at the time of the enactment of this chapter. As new members are appointed, the composition of the board shall reflect the provisions of this section. The terms of office of members of the state board is four years or the remainder of the term for a position filled after a vacancy. No individual shall serve for more than two consecutive four-year terms.
- (f) The concurrence of seven members of the state board is necessary for the validity of any of its acts.
- (g) Members of the state board shall serve without pay. They shall receive their actual and necessary traveling expenses while conducting official business.
18821. The state board shall adopt rules, regulations, and general policies for the implementation of this chapter and, consistent with this chapter, shall have the following powers and duties:
- (a) To direct the State Librarian in the administration of this chapter.
- (b) To review for its approval all proposals submitted under this chapter.
- (c) To submit budget proposals as part of the annual budget of the State Library.

(d) To expend the funds appropriated for the purpose of implementing this chapter.

(e) To require participating libraries, member institutions, public library jurisdictions, and regional library networks to prepare and submit any reports and information necessary to carry out the provisions of this chapter, and to prescribe the form and manner for providing the reports and information.

(f) To develop formulas for the equitable allocation of reimbursements.

(g) To administer an appeals process for membership eligibility in a regional library network.

(h) To work with and support the work of the regional library networks and the statewide resource libraries group.

(i) To administer the California Library Services Act, California Literacy Campaign, and Families for Literacy program.

(j) To serve as the State Advisory Council on Libraries on matters related to the federal Library Services and Technology Act.

18822. The State Librarian is the chief executive officer of the state board for the purposes of this chapter and shall do all of the following:

(a) Make reports and recommendations that may be required by the state board.

(b) Administer and monitor the provisions of this chapter.

(c) Review all claims to ensure the programmatic and technical compliance with the provisions of this chapter.

Article 4. Eligible Libraries

18830. (a) Libraries in public library jurisdictions that are members of a regional library network and libraries in institutions that are members of a regional library network are eligible to receive services under this chapter and to become participating libraries. The board of governance or the appropriate administrative authority for each academic library, public library, school library, and special library that decides to join a regional library network shall take official action to approve network membership. That local governing agency or appropriate administrative authority shall agree not to reduce funding for library services as a result of network participation. Each public library jurisdiction, school district, university or college, and institution or corporation, or agency or branch thereof, may become a member of a regional library network. A public library jurisdiction *not eligible under the California Library Services Act on the effective date of this section*, and an institution, shall have at least one library that meets the following eligibility standards:

(1) A written explicit mission statement and service objectives.

(2) A fixed location in California.

(3) Established hours of service.

(4) An organized collection of information and materials accessible for use by its primary clientele.

(5) Designated, onsite, paid staff for library services. At least one staff person shall have a master's degree in library or information science or a California library media teacher credential issued by the Commission on Teacher Credentialing; , but equivalent graduate education or demonstrated professional experience may be substituted for this requirement. The eligibility determination will be made by the regional library network.

(6) An establishment funding base.

(b) Participating libraries must agree to all of the following:

(1) To share resources and services with other members of the regional library network.

(2) To provide resources and services for other members of the regional library network.

(3) To meet the minimum resource-sharing performance standards of the regional library network.

(c) Participating libraries may not obtain services provided under this act on behalf of nonparticipating libraries. No membership fees or service fees may be assessed for access to state-funded services. Regional library networks may provide their members with increased or enhanced services for a fee, at the option of each member.

(d) Public libraries eligible under the California Library Services Act on the effective date of this section are deemed to meet the eligibility standards in subdivision (a), and shall not be required to certify that they meet these eligibility standards.

18831. (a) Each participating library shall receive state-supported services from a single regional library network. Geographical boundaries determine which regional library network a public library jurisdiction or institution, and its participating libraries, may join; exceptions may be made by the state board. Realignment of membership from one regional library network to another is permissible. A public library jurisdiction or an institution that is a member of a regional library network may also subscribe to services offered by other regional library networks.

(b) Eligible libraries may receive state funds for services delivered under this chapter.

Article 5. Regional Library Network Services

18840. To be eligible for funds under this article, a regional library network shall submit a plan to the state board for its approval. The plan shall include all of the following:

(a) An organizational structure.

(b) Bylaws.

(c) Membership policies, assuring that all eligible libraries in eligible public library jurisdictions and in eligible institutions in the geographic region will be enabled to participate.

(d) A long-range plan, including the transition of services from the California Library Services Act to the Library of California Act, the criteria and functions for regional resource libraries, and the linkages with information agencies in the region.

(e) The endorsement of the charter members. The charter members shall include more than one type of library.

(f) Geographical contiguity.

18841. (a) Each regional library network shall establish a regional library council. Every eligible public library jurisdiction is designated as a member of the regional library network and its library director or designee is its representative on the regional network council. Every eligible institution of which one or more libraries is a participating library, as described in Section 18830, is designated as a member of the regional library network and shall designate its representative on the regional network council from among the directors of those participating libraries and its chief library coordinator. In addition, the regional library council shall include one library user from each type of member library. There shall be one vote per person on the regional network council. Duties of the regional network council include overall administrative responsibility for the network, adopting an annual plan of service, assuring the appropriate expenditure of funds, and submitting annual budget proposals to the state board for implementation of the provisions of this article.

(b) Each regional network council shall elect from its membership a representative board to carry out its policies. The board shall include at least one representative from each type of library elected by representatives of that type of library and at least one library user. There shall be one vote per person on the representative board.

(c) Administration and management of the regional library network shall provide the vision and leadership necessary to perform the functions and deliver the services in a timely and satisfactory manner.

18842. Each regional library network shall do all of the following:

(a) Make available a telecommunications system for the transfer of information and communications among its members.

(b) Provide regional communications based upon the most effective methods of exchanging information among its members.

(c) Provide intraregional delivery service based upon the most cost-effective methods for moving materials among its members.

(d) Provide online access to the information files, resources, and bibliographic records of its members which may be accessed regionally and statewide.

18843. Any eligible library or combination of eligible libraries may receive funds from a regional library network for the provision of public access to the range of library resources and services available statewide through electronic online resources.

18844. Each eligible library may participate in one or more of the access services components through its regional library network and be reimbursed fully for its service to Californians who do not constitute its primary clientele. Reimbursement rates shall be equitable. The state board shall develop the reimbursement rate formulas. All of the following are access services components:

(a) Interlibrary loan. Each eligible library shall be reimbursed fully to cover the handling costs of each interlibrary loan among members of the regional library networks. Participants shall provide, as well as utilize, interlibrary loan services and may not charge handling fees to other members.

(b) Patron referral and onsite services. Each eligible library shall be reimbursed fully for services and resources that are provided to Californians who would otherwise be ineligible for services from that public library jurisdiction or that institution. These persons must be referred by another member of a regional library network. Information agencies that are not libraries may also participate in this component and be reimbursed if they are the only source for the information.

Direct loan. Each eligible library may provide access to Californians by providing direct borrowing privileges to the primary clientele or other libraries. They shall be reimbursed fully for the handling costs of all loans according to an allocation formula. Each public library jurisdiction that is a member of a regional library network shall provide direct borrowing privileges to all residents of the area served by the regional library network.

(d) Electronic direct access. Each eligible library may provide access to Californians by providing electronic borrowing privileges or electronic document delivery privileges, or both, to the primary clientele of other participating libraries. They shall be reimbursed fully for the handling costs of each transaction. Members participating in the electronic direct access component shall provide and utilize electronic direct access services and may not charge handling fees for this service to other members participating in this program or to their primary clientele.

(e) Document delivery. Each eligible library shall be reimbursed fully to cover the costs of document delivery resulting from an interlibrary loan transaction and electronic loan transaction as defined in this section.

18845. Each regional library network shall provide opportunities for training and continuing education activities that encourage the most effective use of the resources and services authorized under this chapter, and that respond to the needs of its members in the effective delivery of services.

18846. (a) Each regional library network shall provide information and referrals to answer requests that are beyond the capacity or capability of its members by accessing the resources and expertise of other libraries, improving general reference service in participating libraries, and improving reference service to respond to the needs of the underserved populations in the region.

(b) Any eligible library or combination of eligible libraries or regional library network may receive funds from the state board for information service enhancement within the service area.

18847. Each regional library network shall augment the public awareness programs of its members by providing public relations packages to them for customization and dissemination.

18848. Any combination of eligible libraries may receive funds from the regional library network for cooperative, coordinated resource development programs of benefit to the local service area and to the region as a whole. Each library participating in this program shall already be capable of meeting the basic, recurring needs of its primary clientele through its locally supported collection. Library resources purchased, in whole or in part, under this program shall be widely accessible to Californians for the useful life of those resources.

18849. Any regional library network may apply to the state board for funds for services to the underserved programs on a region-wide basis. Regional library networks may also apply for funds for other region-wide programs, but these programs shall include a component for serving the underserved on a region-wide basis.

Article 6. Statewide Services

18850. The state board shall make available all of the following:

- (a) A telecommunications infrastructure to ensure that all participating libraries have equitable access to the resources and services of all other California libraries.
- (b) A statewide communications system between and among regional library networks, statewide resource libraries, information agencies, and all other organizations or institutions participating in the programs authorized by this chapter.
- (c) A statewide delivery system between and among regional library networks, statewide resource libraries, information agencies, and all other organizations or institutions participating in the programs authorized by this chapter.

18851. (a) The state board shall promote and support standard bibliographic records and communication protocols in participating libraries to ensure statewide access to their resources.

(b) The state board shall make available online access to bibliographic records and locations of serial publications held by participating libraries and statewide online access to library information files, resources, and bibliographic records statewide, as facilitated by the regional library networks.

18852. (a) The state board shall make available a continuing education clearinghouse related to library services and encourage the coordination of activities among the continuing education providers statewide.

(b) The state board shall provide for training and continuing education opportunities that encourage the most effective use of the resources and services authorized under this chapter.

18853. (a) The state board shall facilitate and support access to specialized information expertise and resources statewide to answer information requests generated by its primary clientele that are beyond the capacity or capability of a member institution or public library jurisdiction and its regional library network. The information may be provided by libraries, information agencies, and other regional library networks; and it shall be provided through electronic or physical means. Provision shall be made for information formats specially relevant to culturally diverse populations and persons with disabilities.

(b) Any eligible library or combination of libraries or regional library networks may receive funds from the state board for information service enhancement within the service area.

18854. The state board shall expand public awareness of the value, services, and resources of the participating library of whatever type, emphasizing its ability to serve as a gateway to all other California libraries.

18855. (a) The state board shall encourage, promote and support cooperative, coordinated resource development among member institutions and member public library jurisdictions.

(b) The state board shall make available a clearinghouse to facilitate the voluntary transfer of a participating library's resources to another participating library in response to changes in that library's mission or location.

(c) Any combination of eligible libraries may receive funds from the state board for cooperative, coordinated resource development programs of benefit to people in their local area and in the state as a whole. Each library participating in this program shall already be capable of meeting the basic, recurring needs of its primary clientele through its locally supported collection. Library resources purchased, in whole or in part, under this program shall be widely accessible to Californians for the useful life of those resources.

18856. (a) The state board shall make available a preservation information center to provide preservation information, coordinate preservation activities, and conduct preservation training for participating libraries and information agencies statewide.

(b) Any eligible library or combination of eligible libraries may receive funds from the state board for the preservation of, and widespread access to, materials that document California's heritage, enhance its educational opportunities and economic future, and portray its cultural diversity. Materials in all formats may be preserved.

18857. Any eligible library or combination of eligible libraries may submit proposals to the state board for services to the underserved programs within the service area. Funds may be expended for the development of collections to meet the needs of the underserved, together with the employment or retraining of staff necessary to promote and utilize the collections effectively, and to provide appropriate services to the underserved.

18858. Administration and management shall provide the vision and leadership necessary to perform the functions and deliver the services in a timely and satisfactory manner. Statewide coordination includes linkages with national and international library networks and participation in initiatives related to library services and development that cross state and national boundaries.

18859. Major resource libraries statewide may participate in these programs, developing protocols whereby their resources may be accessed appropriately by people throughout California. Each library must be a member or a participating library in a regional library network.

(a) Funds may be allocated to some or all libraries in this group for services delivered and performed under this article and Article 6.

(b) Collaborative and cooperative projects advancing library services to the people of California may be undertaken and supported by some or all members of this group.

Article 7. State Funding

18860. (a) Planning shall occur at the regional level for the development of library service programs responsive to the needs of people within each network region. Some or all of these service programs may be supported by the state.

(b) It is the intent of the Legislature that the state do all of the following:

- (1) Reimburse all participating libraries for services provided to Californians who do not constitute their primary clientele.
- (2) Support the necessary infrastructure enabling the interlibrary resource-sharing to occur.
- (3) Assure equitable access to the rich resources of its many libraries to all Californians.

18861. Funds shall be allocated to member institutions and member public library jurisdictions in accordance with reimbursement formulas adopted by the state board and with criteria adopted by the state board to carry out the provisions of this chapter.

18862. (a) During the first three years of operation, each regional library network shall receive a basic funding allocation for service delivery as it establishes services and expands its membership.

After its three-year establishment period, each regional library network shall receive an appropriation that contains a base component that is a uniform statewide minimum allocation, a component related to demographic variables including population, geography, population demographics and cost of living, and a component related to the amount of service delivered in the preceding fiscal year.

18863. Funds appropriated for the support of statewide services shall be allocated to those services in accordance with criteria adopted by the state board to carry out the provisions of this chapter.

18864. There shall be a transition period from California Library Services Act services and funding to the Library of California Act services and funding.

18865. Funding provided under this chapter shall support the costs of administering its provisions and delivering its services.

Article 8. Transition

18870. (a) The transition period from the California Library Services Act to the Library of California Act shall begin on the effective date of this chapter.

(b) As new program elements and state funds are phased in to implement this chapter, they will replace and augment the corresponding program elements and funds in the California Library Services Act.

(c) It is the intent of the Legislature that, when all program elements of the California Library Services Act have been replaced and augmented under the provisions of this chapter, the California Library Services Act will be repealed unless a subsequent act of the Legislature continues it in full force and effect.

Please send any suggestions
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Agenda Item 23

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April 30, 1997

TO: CLA MEMBERS AND ALL COOPERATIVE LIBRARY SYSTEMS

FROM: Mike Dillon, Lobbyist

RE: NEWS FROM THE CAPITOL

I. ASSEMBLY BUDGET SUBCOMMITTEE CONSIDERS \$10 MILLION MORE FOR PLF

Last week, the Assembly Budget Subcommittee Number 2 on Education Finance met to discuss various proposals contained in the Governor's Budget. Late in the evening, the subcommittee took up the category of the State Library Budget. After a very brief discussion regarding the Library Budget, CLA was allowed to pursue our request for an augmentation to the PLF. Ultimately, Assemblyman Bill Leonard moved that the subcommittee place a \$10 million augmentation to the PLF on the "checklist." If approved, this would bring the total PLF budget to \$25,870,000 for 1997.

The "checklist" system is often used in the subcommittees in the same manner that the "suspense file" is used in the Appropriations committees. An item that is placed on the "checklist" is given priority consideration later in the deliberations, once the subcommittee has a clearer picture of the fiscal condition of the state as presented in the Governor's May Revision of the Budget. In fact, said subcommittee Chairman, Assemblyman Jack Scott, "We are not going to deal with the augmentations today. The Legislative Analyst's Office needs to look at that first." In several weeks, we will hope that the Assembly subcommittee moves the recommendation from the checklist, and approves it for submission to the full Budget committee.

The Senate Subcommittee Number One on Education Finance will hear the issue of the PLF on Wednesday, May 14.

II. LIBRARY OF CALIFORNIA SET FOR HEARING ON MAY 12

The Library of California bill, SB 409 by Senator Dede Alpert and Assemblyman Mike Sweeney, will be heard in the Senate Appropriations Committee on Monday, May 12. (The time has yet to be announced.) The bill, which is sponsored by CLA would establish a major, statewide networking system of resource-sharing, communications and delivery, and preservation of materials for approximately 8,000 of California's multi-type libraries.

Post-It™ brand fax transmittal memo 7671

of pages > 2

To	MCLS/SLS/Associate	From	MCLS/SLS HQ
	Member Directors	Co.	
	Sue Curzon, CSUN	Phone #	818/683-8244
	Eugenia Waring, Orange, CA	Fax #	818/683-8097

04/30/97 14:32:21
APR-30-97 WED 12:20

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Since the bill contains a price tag of \$150,000 or more, if SB 409 receives a favorable hearing, the bill will automatically move to the Senate Appropriations "suspense file," where it will become part of the hundreds of bills seeking priority for an appropriation in late May. This next Monday, more than 200 bills are on the calendar for hearing in Senate Appropriations. We expect the calendar to be lengthy on May 12th as well.

Please take a moment today to write the members of the Senate Appropriations Committee and urge their support, if you have not already done so. They are, Senators: Pat Johnston (Chair), Tim Leslie (Vice Chair), Dede Alpert, John Burton, Charles Calderon, Ralph Dills, Ross Johnson, Betty Karmette, Dave Kelley, Barbara Lee, Bruce McPherson, Richard Mountjoy, John Vasconcellos.

III. AB 345-GRANLUND: DIFFICULT SECOND HEARING FOR PLF BILL

You may recall from the last CLA legislative update, that AB 345-Granlund had received such a difficult hearing in the Assembly Local Government Committee on April 16 that a member requested it be put over for an additional week to attempt to remove the confusion surrounding the bill. The bill, which is sponsored by San Bernardino County, and supported by CLA, would, in future years, distribute PLF funding on a per capita basis if funding reaches a level that holds all libraries harmless. (e.g. If we were successful in obtaining \$10 million in additional PLF funding this year, the first \$3 million would go to help the lowest funded libraries - those below the average - and the remaining \$7 million would be distributed proportionately to all libraries.)

Despite efforts to alleviate members concerns days before the hearing, debate on the bill last Wednesday still lasted over a half an hour. After assurances that the bill would not go into effect unless the PLF could be increased to a set level, and that all libraries would be held harmless or benefit from the distribution, the bill finally moved from committee. AB 345 will now travel to the Assembly Appropriations Committee. The hearing date has not been set.

**MCLS/SLS FACSIMILE COVER SHEET
BROADCAST MESSAGE**

DATE: May 8, 1997

TO: MCLS/SLS Directors
Public Library Associate Member Directors

FROM: Linda Katsouleas
MCLS FAX # (818) 683-8097

SUBJECT: TBR Augmentation - URGENT MESSAGE!

Total number of pages: 1 (includes this page)
Please call (818) 683-8244 if this message is incomplete or illegible.

Message:

There has been a mix up of communication. Please have your staff, your City Council, and your library directors write to Adam Schiff, Cathie Wright, and Jack O'Connell of the Senate Budget Committee and ask them to support the budget augmentation for the CLSA interlibrary loan and direct loan program (TBR).

THIS IS URGENT. The hearing is May 14. Please fax letters to those that will accept them and follow with hard copy. Address information follows:

The Honorable Adam Schiff
Room 5061
Senate of California
Sacramento, CA 95814
(Fax #: (916) 324-7543)

The Honorable Cathie Wright
Room 4052
Senate of California
Sacramento, CA 95814
(Fax #: (916) 324-7544)

The Honorable Jack O'Connell
Room 2187
Senate of California
Sacramento, CA 95814
(Fax #: (916) 322-3304)

Dear Senator _____:

Please write. This is critical. Use examples of how TBR funds have helped your library, i.e. staffing, hours, materials.



05/09/97 14:13:48
MAY-09-97 FRI 12:01

→ 818 683 8897 Metro

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MICHAEL F. DILLON & ASSOCIATES INC.

PARK EXECUTIVE BUILDING • 925 L STREET • SUITE 1400
SACRAMENTO, CA 95814 • (916) 448-2196 • FAX (916) 448-4808

May 9, 1997

TO: CLA MEMBERS AND ALL COOPERATIVE LIBRARY SYSTEMS
FROM: Mike Dillon, Lobbyist
RE: NEWS FROM THE CAPITOL

I. ERAF PRESS CONFERENCE ASKS FOR GOVERNOR'S ASSISTANCE

On Wednesday, the Allies for California's Cities, Counties, and Special Districts, of which CLA is a member, held a press conference to encourage the Governor and the legislature to make the ERAF issue part of the 1997 Budget negotiations. Present at the press conference were Assemblymembers Fred Aguiar (R-Chino) and Mike Sweeney (D-Hayward), the joint authors of two principal ERAF measures, AB 95 and ACA 4. The bills would freeze the current ERAF (Educational Revenue Augmentation Fund) shift amount at 1996-97 levels, and gradually return property tax revenues to counties and other local governments that are annually transferred to the Educational Revenue Augmentation Fund. Senator Bill Craven (R-Oceanside) has authored an identical bill in the Senate, SB 880. Due to illness, Senator Craven was unable to attend the press conference. Flanking Assemblymembers Sweeney and Aguiar were various representatives from cities, counties, and special districts, along with the Allies members.

Many local government representatives made note of the negative impact of the property tax shift on public services. Said one county supervisor, "The libraries, roads, and general maintenance, are really starting to show the wear and tear." Ron Zeise of the Ross Valley Fire Department added, "The libraries in my area are closed in the evenings. They are also closed one day a week. This is a forecast to what is next. Police and fire are next." When one member of the press corps asked Assemblyman Aguiar for his opinion on where the issue of ERAF falls within the overall Budget discussions, along with class size reduction and welfare reform, he stated, "I believe we need to get local governments back to square one and then deal with class size reduction and welfare reform. We need to make cities, counties, and special districts whole before we can deal with these issues."

(more...)

Post-it* Fax Note	7671	Date	5/9/97	# of pages	2
To	MCLS/SLC/Associate	From	MCLS/SLC HQ		
Co./Dept.	Member Directors	Co.			
Phone #	Sue Curzon, CSUN	Phone #	818/683-8244		
Fax #	(Eugenia Wong, OrangePL)	Fax #	818/683-8097		

05/09/97 14:14:17

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In a follow-up meeting with Assemblyman Sweeney on Thursday afternoon, the Allies were asked by the Assemblyman to put the "full court press on legislators and the leadership." Sweeney added that because so many of the new members previously served in roles representing local governments, many are interested in the ERAF issue, but need to hear from their constituents. Assemblyman Sweeney is asking CLA members to contact your legislators if your libraries would be positively impacted by the passage of AB 95-Sweeney/Aguiar, ACA 4-Aguiar/Sweeney, or SB 880-Craven. In your letters, explain how your library has been negatively affected by the prior property tax shift and encourage your legislators to bring the issue of ERAF into caucus discussions.

II. SB 409 AUTHOR GRATEFUL FOR LEGISLATIVE DAY SUPPORT

This morning, we received a call from Senator Alpert's office thanking our members for their strong support of SB 409-Alpert, the Library of California bill. Specifically, the Senator is most pleased with the editorial pieces that have recently appeared in the Fresno Bee and Sacramento Bee, and the enormous amount of letters in support. But Senator Alpert was particularly delighted when a delegation came in to visit her, wearing SB 409 support buttons.

The bill still has a long way to go, and will be heard on Monday in the Senate Appropriations Committee. We will keep you informed as to its status. Keep up the good work!

**MCLS/SLS FACSIMILE COVER SHEET
BROADCAST MESSAGE**

DATE: May 14, 1997

TO: MCLS/SLS Directors
Public Library Associate Member Directors

FROM: MCLS/SLS HQ
MCLS FAX # (818) 683-8097

SUBJECT: TBR Augmentation - ANOTHER URGENT MESSAGE!

Total number of pages: 1 (includes this page)
Please call (818) 683-8244 if this message is incomplete or illegible.

Message:

The hearing on the TBR augmentation was held today and took a major step forward by being placed on the check list. Please have your staff, your City Council, and your library directors continue to write (fax) to Adam Schiff, Cathie Wright, and Jack O'Connell of the Senate Budget Committee and ask them to support the \$1.6 million budget augmentation for the CLSA interlibrary loan and direct loan program (TBR). Use examples of how TBR funds have helped your library, i.e. staffing, hours, materials.

Please write. This is critical. It is expected that a decision will be made within the next week.

Address information follows:

The Honorable Adam Schiff
Room 5061
Senate of California
Sacramento, CA 95814
(Fax #: (916) 324-7543)

The Honorable Cathie Wright
Room 4052
Senate of California
Sacramento, CA 95814
(Fax #: (916) 324-7544)

The Honorable Jack O'Connell
Room 2187
Senate of California
Sacramento, CA 95814
(Fax #: (916) 322-3304)

Dear Senator _____:

Background information for letters will be available at the Board meeting

Post-it [®] Fax Note	7671	Date	5/15/97	# of pages	2
To	MCLS/SLS/Associate	From	MCLS/SLS HQ		
Co./Dept.	Member Directors	Co.			
Phone #	Suc Curzon, CSUN (Eugenia Wong, Orange PL)	Phone #	818/683-8244		
		Fax #	818/683-8097		

818 683 8097 Metro

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MICHAEL F. DILLON & ASSOCIATES INC.

 PARK EXECUTIVE BUILDING • 925 L STREET • SUITE 1400
 SACRAMENTO, CA 95814 • (916) 443-2196 • FAX (916) 448-4808

May 15, 1997

TO: CLA MEMBERS AND ALL COOPERATIVE LIBRARY SYSTEMS

FROM: Mike Dillon, Lobbyist

RE: LEGISLATIVE UPDATE

I. BUDGET SUBCOMMITTEES HEAR REQUESTS FOR FULL FUNDING OF PLF

Yesterday, the Senate Budget Subcommittee on Education Finance considered the State Library Budget. In order to open the PLF issue for discussion, CLA had requested Senator Dede Alpert to submit a "member request" letter to the subcommittee, recommending that the PLF be fully funded, or at a minimum, be funded at an amount similar to last year's action.

Despite heavy lobbying prior to the hearing, and the fact that each subcommittee member received almost 100 letters in support of the full funding request, one member still asked difficult questions. Chairman Jack O'Connell said, "Mr. Dillon, where would you advise us to take this money from -- the universities, CSU, community colleges, or some other program?" I responded that CLA is fully aware that the non-98 side of the Budget is very tight, but urged the committee to at least increase the PLF to 1989-90 levels, (adjusted for inflation), or approximately \$10-\$12 million. In an action similar to the Assembly, the Senate committee agreed to place the item on the checklist, where it will be prioritized in line with all of the other requests before the Budget committee.

In the Assembly Subcommittee on Education Finance on Tuesday, Assemblyman Brooks Firestone appeared before the committee on "Member Request" day to recommend that the PLF be fully funded in the amount of \$52.86 million. The Committee had also received member request letters from Assemblywoman Figueroa and Senator Alpert on the PLF issue. Firestone told the committee that local communities are making the tax effort to generate the 90%/10% match every year. He noted that the 10% match required by law "really is the state's obligation and we haven't been doing it." When asked by one of the subcommittee members why the public libraries should be augmented when some of the university libraries would be sufficient to provide needed services, Firestone stated, "There are kids that can't travel to the university. These are the young kids that don't read yet, who are learning to read. They need the atmosphere of the books, being around the books, and access to the Internet."

Committee Chair Jack Scott told the audience and legislators present that there were 117 member requests on the calendar, and while there would be no action on the proposed items Tuesday, they would record all requests for future consideration.

II. PLF PER CAPITA DISTRIBUTION BILL

Yesterday the Assembly Appropriations Committee heard AB 345 by Assemblyman Granlund which would, in future years, distribute PLF funding on a per capita basis if funding reaches a level that holds all libraries harmless. You will recall from prior CLA correspondence, that AB 345 received two difficult hearings in the Assembly Local Government Committee in April. The bill's

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sponsor, San Bernardino County, and CLA have done a significant amount of work to alleviate the legislators' concerns on the bill. The effort appeared to pay off as the members of Assembly Appropriations approved the bill, which will now travel to the Assembly Floor.

III. LIBRARY OF CALIFORNIA BILL WILL AWAIT ITS FATE IN APPROPRIATIONS COMMITTEE

On Monday, the Senate Appropriations Committee heard testimony on SB 409 by Senator Alpert and Assemblyman Sweeney, which would establish a major, statewide networking system of resource-sharing, communications and delivery, and preservation of materials for approximately 8,000 of California's multi-type libraries. The bill, which is sponsored by CLA, was sent to the Senate Appropriations "suspense file." All bills with a fiscal impact of \$150,000 or greater are sent to the "suspense file" where they become part of the hundreds of bills seeking priority for an appropriation in late May. The committee will make a decision regarding the fate of SB 409 in two weeks.

Before SB 409 was sent to suspense, Senate Appropriations Chair, Patrick Johnston stated, "This bill is good in purpose...We'll try our best."


IV. GOVERNOR'S MAY REVISION RELEASED: MONEY FOR SCHOOLS, LITTLE LEFT ON NON-98 SIDE

Yesterday the Governor released his May Revision of the state Budget, which includes \$2.25 billion in new revenue and a reserve of \$580 million. The Governor is providing some relief for local governments in the amount of \$225 million, \$100 million of which represents the growth amount on the ERAF shift. The \$100 million will be available as a one-time appropriation built into the base, and according to Director of Finance, Craig Brown, "should be a budget issue every year," instead of an automatic continuation of the funds.

The Governor noted that of the \$2.25 billion in new revenue, 98% will go to schools, leaving the non-Proposition 98 side of the Budget not as flush. When asked by one member of the media, "Why so much to Proposition 98?", Wilson answered, "It's the law. The growth on the non-98 has been small. The growth on the 98 side has been spectacular. I think it's a good investment." Note: The large percentage of funds going to schools is due to the highly complex Proposition 98 formula, influenced by the interaction of higher than projected enrollment increases, lower population estimates, and lower than projected property tax revenues.

Today in a briefing of the Assembly Budget Committee on the May Revision, Legislative Analyst, Elizabeth Hill reiterated the Governor's point. Said Hill, "Virtually all of new money went to Proposition 98. The fact that any new money goes to non-98 is due to savings in some areas." She added that the remaining non-98 money will more than likely be consumed by the budgeted child care programs and local government fiscal relief. Hill warned that issues such as the maintenance of effort on SSI/SSP and bills pending on the Assembly Floor regarding flood relief, would put additional cost pressures on the reserve and the Budget -- making it all the more difficult for CLA to secure additional PLF funding.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Status Report on Strategic Plan for Placentia Library District
DATE: May 20, 1997

BACKGROUND:

The meeting of the three Library presidents and Mrs. Rosenthal has not yet been held because of scheduling difficulties.

The purpose of this meeting will be to further define the planning process and to establish a tentative calendar.

RECOMMENDATION:

Receive and file.

CALIFORNIA ADVOCATES, INC.

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Bill Reports for: "placentia"

(as of Start of Day: 06/18/97)

AB 1 : Aguilar, et al. : Asm LocalGov : (Status /History /Latest) (Last Amend: 03/31/97)

Topic: Local government finance; property tax revenue allocation; local agency relief.

Last Action: Author's amendments. (04/02/97)

Position: Watch **Lobbyist:** MDB

Note: CAPS ERAF

Digest: Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally *requires* that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would modify these reduction and transfer requirements, for the 1997-98 fiscal year and each fiscal year thereafter, by prohibiting the total amount allocated to a county's Educational Revenue Augmentation Fund pursuant to those requirements from exceeding the total amount allocated to that fund for the 1996-97 fiscal year.

AB 311 : Granlund. : Sen Local Gov : (Status /History /Latest) (Introduced: 02/14/97)

Topic: Local agencies: annual financial report: due date.

Last Action: Referred to Com. on L.GOV. (05/29/97) Hearing set for 07/02/97

Lobbyist: MDB

Digest: Existing law requires the officer of each local agency who has charge of the financial records to furnish to the Controller a report of all the financial transactions of the local agency during the next preceding fiscal year.

This bill would extend the time within which the report shall be furnished to within 150 days after the close of each fiscal year.

AB 345 : Granlund. : Sen Educ : (Status /History /Latest) (Last Amend: 05/19/97)

Topic: Libraries.

Last Action: Referred to Com. on ED. (05/29/97) Hearing set for 06/18/97

Lobbyist: MDB

Digest: Existing law requires that the state allocation for a library's foundation program be equal to 10% of that program and requires the proportional reduction of the state allocation to a library for its foundation program if local revenues total less than 90% of the cost of the foundation program.

This bill would no longer require the proportional reduction of the state allocation to a library for its foundation program if specified requirements in funding are met, *thus providing the state's share of the cost of the foundation program to each library based only on its population served, as certified by the State Librarian*. This bill would state that the intent of this change is to make this change without harm to any library currently receiving an unreduced share of the state's cost of the foundation program.

AB 403 : Ducheny. : Asm Appr : (Status /History /Latest) (Last Amend: 05/14/97)

Topic: Literacy for Public Safety Program.

Last Action: Set, first hearing. Held under submission. (05/30/97)

Lobbyist: MDB

Digest: Existing law requires the Director of Corrections to implement literacy programs in every state prison.

This bill would create the Literacy for Public Safety Program, a library services program with the purpose of increasing the English language literacy of persons convicted of a crime and sentenced to a local correctional facility or alternative sentencing program or released on parole or probation, and specified persons accused of a crime.

AB 427 : Knox. : Asm PublicEmplys : (Status /History /Latest) (Last Amend: 04/24/97)

Topic: Public employees' health benefits: domestic partners.

Last Action: Hearing postponed by committee. (05/07/97)

Lobbyist: MDB

Digest: (1) The existing Public Employees' Medical and Hospital Care Act authorizes the Board of Administration of the Public Employees' Retirement System to provide health benefits plan coverage to state and local public employees and annuitants and their family members.

This bill would authorize the state and local employers to elect to include within the definition of "family member," domestic partners, as defined, who have submitted certificates of eligibility to the board.

AB 661 : Brewer. : Asm LocalGov : (Status /History /Latest) (Introduced: 02/26/97)

Topic: Local government finance: property tax revenue allocation: county equity.

Last Action: Set first hearing. Failed passage. Reconsideration granted. (04/02/97)

Lobbyist: MDB

Digest: Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would require a county auditor, for the 1997-98 fiscal year, to allocate to the county no less than 23% of the ad valorem property tax revenues collected in the county for that fiscal year.

AB 693 : Pringle. : Asm LocalGov : (Status /History /Latest) (Introduced: 02/26/97)

Topic: Local government reorganization.

Last Action: Referred to Com. on L. GOV. (03/13/97)

Lobbyist: MDB

Digest: The Cortese-Knox Local Government Reorganization Act of 1985 prescribes the procedures for various changes of organization, including consolidation, of local government entities.

This bill would provide that notwithstanding those procedures a proposal for the consolidation of 2 or more special districts may be initiated by petitions circulated in the service areas of the districts according to specified procedures.

AB 788 : Thomson. : Sen Local Gov : (Status /History /Latest) (Last Amend: 06/16/97)

Topic: Local government finance: county audits for special districts: reclamation districts.

Last Action: Author's amendments. (06/16/97) Hearing set for 06/18/97

Lobbyist: MDB

Digest: (1) Under existing law, a county auditor shall either make or contract with an accountant to make an annual audit of the accounts and records of every special purpose district within the county for which an audit is not otherwise provided, under specified conditions.

AB 813 : Baldwin. : Asm Appr : (Status /History /Latest) (Last Amend: 05/15/97)

Topic: Income and bank and corporation taxes: credits: swimming pool safety devices.

Last Action: Set, second hearing. Held under submission. (05/30/97)

Lobbyist: MDB

Digest: The Personal Income Tax Law authorizes various credits against the taxes imposed by that law.

This bill would authorize a credit against those taxes for each taxable year beginning on or after January 1, 1997, and before January 1, 2001, subject to specified limits, for adding or upgrading approved child safety devices, as defined, for residential swimming pools, as provided.

AB 934 : Baldwin. : Asm LocalGov : (Status /History /Latest) (Introduced: 02/27/97)

Topic: Property tax revenue allocation: local agency relief: revenues from new construction.

Last Action: Referred to Com. on L. GOV. (03/17/97)

Lobbyist: MDB

Digest: Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally provides that each jurisdiction shall be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would modify these reduction and transfer provisions by requiring a county auditor, for the 1998-99 fiscal year and each fiscal year thereafter, to reduce the amount of ad valorem property tax revenue that is allocated to the county's Educational Revenue Augmentation Fund by an amount that is equal to the amount of ad valorem property tax revenue that is derived from the assessment of any property that was first assessed on the regular roll as "new construction," as defined by specified statutory provisions, for the 1998-99 fiscal year or any fiscal year thereafter.

AB 1349 : Kaloogian. : Asm LocalGov : (Status /History /Latest) (Introduced: 02/28/97)

Topic: Local government: property taxes.

Last Action: Set, first hearing. Hearing cancelled at the request of author. (04/17/97)

Lobbyist: MDB

Digest: Existing law provides for a prescribed revenue allocation shift for education commencing with the 1992-93 fiscal year by which certain property tax revenues were shifted from counties, cities, and special districts to school districts and community college districts.

This bill would repeal those provisions and specify that a county auditor shall instead allocate the total amount of ad valorem property tax revenue that would have been required to be shifted to school and community college districts among the county and the cities and special districts in the county.

AB 1484 : Hertzberg. : Sen Local Gov : (Status /History /Latest) (Last Amend: 06/03/97)

Topic: Local government reorganization.

Last Action: Referred to Com. on L.GOV. (06/12/97) Hearing set for 07/16/97

Lobbyist: MDB

Digest: Under the Cortese-Knox Local Government Reorganization Act of 1985, a local agency formation commission is established in each county for the review and approval of changes in boundaries of local agencies.

This bill would create the Commission on Local Governance for the 21st Century, consisting of 15 members appointed by the Governor, the Assembly Committee on Rules, and the Senate Committee on Rules, as specified.

ACA 4 : Aguilar, et al. : Sen Local Gov : (Status /History /Latest) (Last Amend: 04/14/97)

Topic: Local government finance: property tax revenue allocation: local agency relief.

Last Action: Referred to Coms. on L.GOV. and C.A. (06/10/97)

Lobbyist: MDB

SB 147 : Ayala, et al. : Sen Educ : (Status /History /Latest) (Last Amend: 04/21/97)

Topic: Local agency borrowing.

Last Action: Set, first hearing. Hearing cancelled at request of author. (04/23/97)

Lobbyist: MDB

Digest: Existing law requires that in specified circumstances cities, counties, and other local agencies obtain voter approval for the imposition of general or special taxes or the issuance of bonds.

This bill would require that no local agency, as defined, may incur any indebtedness, as defined, on or after January 1, 1998, *with a maximum maturity that exceeds 10 years*, without prior approval by a majority of the voters if otherwise required or, if not, without complying with specified notice, agenda, and hearing requirements.

SB 154 : Thompson (Principal coauthors: Assembly Members Brown, et al. : Asm Appr : (Status /History /Latest) (Last Amend: 05/23/97)

Topic: Transactions and use taxes: counties: public libraries.

Last Action: From committee: Do pass, but first be re-referred to Com. on APPR. (Ayes 7. Noes 2.)

Re-referred to Com. on APPR. (06/17/97) Hearing set for 06/25/97

Lobbyist: MDB

Digest: Existing law authorizes various local governmental entities, in accordance with certain requirements and limitations, to levy transactions and use taxes pursuant to the Transactions and Use Tax Law.

This bill would additionally authorize the board of supervisors of a county to impose a transactions and use tax at a rate of 0.125% or 0.25% by the adoption of an ordinance, as specified, if certain conditions are met.

SB 375 : Sher, et al. : Asm Appr : (Status /History /Latest) (Last Amend: 04/01/97)

Topic: Taxation.

Last Action: From committee: Do pass, but first be re-referred to Com. on APPR. (Ayes 9. Noes 0.)

Re-referred to Com. on APPR. (06/17/97) Hearing set for 06/25/97

Lobbyist: MDB

Digest: (1) Existing law requires any local entity imposing a tax pursuant to the Transactions and Use Tax Law to contract with the State Board of Equalization for the administration of that tax, and requires the board in each fiscal year to charge each contracting jurisdiction for the board's administrative services an amount that is determined by the board, *with the concurrence of* the Department of Finance, on the basis of

total special taxing jurisdiction costs, as specified.

This bill would require the State Board of Equalization, in recovering for the 1997-98 fiscal year and each fiscal year thereafter its costs incurred in administering a transactions and use tax imposed by the County of Stanislaus for the support of countywide library programs and operations, to charge that county an amount that is *determined by the board, with the concurrence of the Department of Finance, as specified*, but is in no event in excess of 5% of the amount of revenues derived from that tax in the relevant fiscal year.

SB 409 : Alpert, et al. : Sen Appr : (Status /History /Latest) (Last Amend: 04/28/97)

Topic: Libraries.

Last Action: Set, first hearing. Held in Committee without recommendation. (05/29/97)

Lobbyist: MDB

Digest: Existing law, the California Library Services Act (act), establishes the California Library Services Board and provides that its duties include, among other things, adopting rules, regulations, and general policies relating to the implementation of the act.

This bill would revise and recast the act by enacting the Library of California Act under which services would be augmented and regional networks established.

SB 712 : Haynes. : Asm LocalGov : (Status /History /Latest) (Last Amend: 05/13/97)

Topic: Local government reorganization.

Last Action: To Com. on L. GOV. (06/05/97) Hearing set for 07/02/97

Lobbyist: MDB

Digest: Existing law, the Cortese-Knox Local Government Reorganization Act of 1985, requires the local agency formation commission of a county to authorize the conducting authority to order the consolidation of districts, dissolution, merger or establishment of a subsidiary district, or reorganization including any of these changes of organization without an election, except as otherwise specified.

This bill would repeal that provision.

SB 880 : Craven, et al. : Asm LocalGov : (Status /History /Latest) (Last Amend: 06/03/97)

Topic: Local government finance: property tax revenue allocation: local agency relief.

Last Action: To Com. on L. GOV. (06/12/97) Hearing set for 06/18/97

Lobbyist: MDB

Digest: Existing *property tax* law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally provides that each jurisdiction shall be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would declare the intent of the Legislature to limit and eventually eliminate these reductions and transfers of revenues from local agencies.

SB 889 : Hayden. : Sen Local Gov : (Status /History /Latest) (Introduced: 02/27/97)

Topic: Local government finance: property tax revenue allocation: local agency relief.

Last Action: Hearing postponed by Committee. (03/11/97)

Lobbyist: MDB

Digest: Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally requires that each

jurisdiction be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would modify these reduction and transfer requirements, commencing with the 1997-98 fiscal year, by requiring that each reduction and transfer amount calculated for a local agency in a county be annually reduced in accordance with an unspecified schedule, and that the revenues not allocated to the county's Educational Revenue Augmentation Fund as a result of these reductions be instead allocated among the local agencies in the county, as provided.

SB 919 : Rainey. : Asm Elections : ([Status](#) /[History](#) /[Latest](#)) (Last Amend: 05/23/97)

Topic: Local government taxes, fees, assessments, and charges.

Last Action: Do pass and be re-referred to the Committee on Local Government to Consent Calendar. (Ayes: 07Noes: 00 PASS) (06/03/97)

Lobbyist: MDB

Digest: Article XIIC of the Constitution generally requires a majority vote of the electorate for a local government to impose, extend, or increase any general tax and a 2/3 vote of the electorate to impose, extend, or increase any special tax and permits the use of the initiative to affect local taxes, assessments, fees, and charges.

This bill would enact the Proposition 218 Omnibus Implementation Act to prescribe specific procedures and parameters for local jurisdictions in complying with Article XIIC and Article XIID of the Constitution.

SB 1100 : Solis. : Assembly : ([Status](#) /[History](#) /[Latest](#)) (Introduced: 02/28/97)

Topic: Libraries.

Last Action: To Com. on L. GOV. (06/16/97)

Lobbyist: MDB

Digest: Existing law requires state funds for a library's foundation program to supplement, but not supplant, local revenues appropriated for the public library.

This bill would authorize any city, county, district, or city and county also to request a waiver by demonstrating the percentage of reduction in local revenues appropriated for the library is no greater than the percentage of reduction of local revenues received by the city, county, district, or city and county operating the public library as a result of the addition of Article XIID, otherwise known as the Right to Vote on Taxes Act, to the California Constitution as approved by the voters at the November 5, 1996, general election.

SB 1288 : Calderon. : Sen Local Gov : ([Status](#) /[History](#) /[Latest](#)) (Introduced: 02/28/97)

Topic: Local government reorganization.

Last Action: Set, first hearing. Hearing cancelled at request of author. (04/21/97)

Lobbyist: MDB

Digest: Existing law, the Cortese-Knox Local Government Reorganization Act of 1985, prescribes the procedures for changes of organization and reorganization of local government entities and sets forth various findings and declarations of the Legislature.

This bill would state the findings and declarations of the Legislature concerning procedures to merge special districts and the necessity for a pilot project to develop quicker and cheaper procedures for the consolidation of special districts.

SB 1294 : Leslie, et al. : Sen Appr : (Status /History /Latest) (Introduced: 02/28/97)

Topic: Property tax revenue allocations: Teeter Plan counties: shift reduction.

Last Action: Set, first hearing. Held in Committee without recommendation. (05/29/97)

Lobbyist: MDB

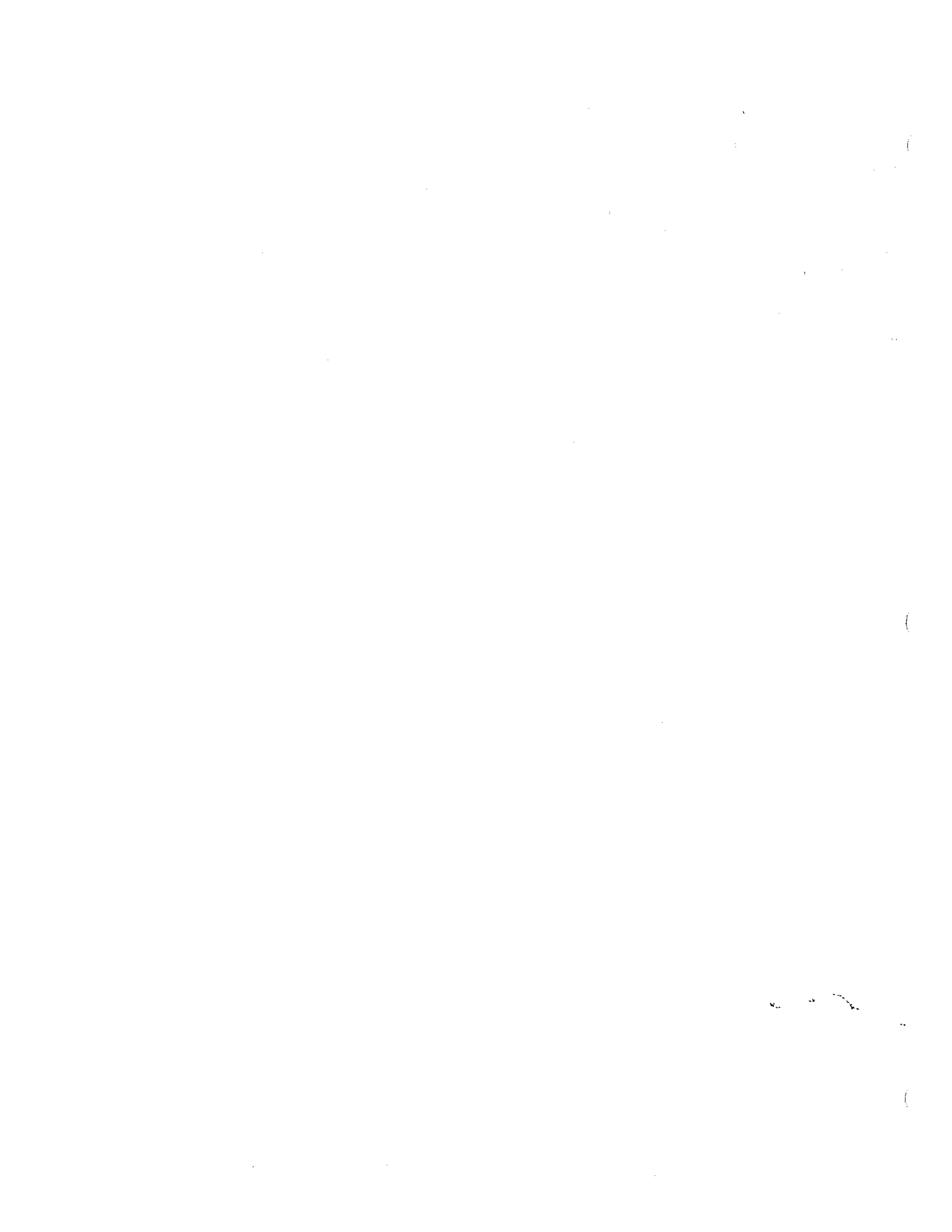
Digest: Existing law requires the county auditor, in each fiscal year, to allocate property tax revenues to local jurisdictions in accordance with specified formulas and procedures, and generally provides that each jurisdiction shall be allocated an amount equal to the total of the amount of revenue allocated to that jurisdiction in the prior fiscal year, subject to certain modifications, and that jurisdiction's portion of the annual tax increment, as defined.

This bill would instead define a "qualified county" as any county that has implemented this specified alternative distribution method, and would, with respect to counties that first implemented this alternative distribution method prior to the 1994-95 fiscal year, define the "designated fiscal year" as the 1998-99 fiscal year.

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CALIFORNIA SPECIAL DISTRICTS ASSOCIATION LEGISLATIVE ALERT

Monday, June 2, 1997

ERAF - Budget Action

Early Friday evening (May 30, 1997), the Assembly met to consider AB 107, which is the Assembly's version of the State Budget. As you know, both the Senate and Assembly versions of the State Budget contain \$100 million of ERAF property tax revenues to be allocated to cities, counties and special districts, less any Proposition 172 funds an agency received.

Assembly Member Mike Sweeney offered an amendment to AB 107 which would add an additional \$180 million to the ERAF shift for a total of \$280 million. Speaking on behalf of the amendment were Assembly Members Aguiar, Torlakson and Runner. The amendment passed 73 to 0, with seven members either not voting or absent.

This action will ensure that ERAF will be a discussion item during the Budget Conference Committee as the Assembly's version is at \$280 million, while the Senate's version contains \$100 million. Obviously, the final amount will be developed by the "Big 5", consisting of the Governor and the Assembly/Senate leadership.

The Budget Conference Committee is expected to commence its work shortly, and CSDA Legislative Advocate Ralph Heim will keep CSDA members current relative to all ERAF activities. Letters of thanks to the Assembly members that voted for the inclusion of the additional \$180 million would certainly be appropriate.

Vote Tabulation - Ayes 73

Ackerman	Davis	Lempert	Poochigian
Aguiar	Escutia	Leonard	Prenter
Alby	Figueroa	Machado	Runner
Alquist	Firestone	Margett	Scott
Aroner	Floyd	Martinez	Shelley
Ashburn	Frusetta	Mazzoni	Strom-Martin
Baca	Gallegos	Migden	Sweeney
Baldwin	Goldsmith	Miller	Takasugi
Battin	Granlund	Morrissey	Thomson
Baugh	Havice	Morrow	Torlakson
Bordonaro	Hertzberg	Murray	Villaraigosa
Bowen	Honda	Napolitano	Vincent
Brewer	House	Olberg	Washington
Brown	Keeley	Oller	Wayne
Caldera	Knox	Ortiz	Wildman
Campbell	Kuehl	Pacheco	Wood
Cardenas	Kuykendall	Papan	Wright
Cardoza	Leach	Perata	Mr. Speaker
Cunneen			

Not Voting: Bowler, @Kaloogian, Pringle, @Thompson, Ducheny, McClintock, Richter
@ = Member Absent or Excused

Agenda Item 24

Section II

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CSDA Legislative Update
June 2, 1997
Page 2

Assembly Bill 972 (Torlakson) - LAFCO

Assembly Bill 972 by Assembly Member Torlakson, which among other things, proposed cities, counties and special districts (for LAFCOs with special district representation) fund LAFCO general operations budgets on an equal basis, was held in the Assembly Appropriations Committee late last Friday (May 30, 1997), effectively defeating the measure for this year.

Since Assembly Member Pringle's measure on the same subject was referred to Interim Study, the issues in AB 972 will be included in that Interim Study this Fall. Hearing dates for bills referred to Interim Study are usually announced toward the end of the Session or shortly thereafter. CSDA will advise you when the Assembly Local Government Committee announces the hearing date.

Assembly Bill 556 (Pringle) - Orange County Special District Consolidations

Assembly Bill 556 passed the Assembly Committee on Appropriations on Friday, May 30, 1997.

*For additional information or questions call CSDA at (916) 442-7887
or (916) 442-7889 FAX.*

CALIFORNIA ADVOCATES, INC.

Park Executive Bldg., 925 L Street, Suite 350, Sacramento, CA 95814 (916) 441-5050 Fax (916) 441-5859

- VIA FAX -

June 17, 1997

MEMORANDUM

TO: Colleen McGregor
Elizabeth Minter

FROM: Mike Belote - California Advocates, Inc.

SUBJECT: ERAF Update

Meetings are continuing, as part of the budget process, on the issue of partial restoration of revenues lost to ERAF. As you know, the statewide restoration figure currently proposed is \$100 million. Although other proposals have ranged as high as \$280 million, most agree that prudence would suggest planning based upon the \$100 million.

An obvious issue is the allocation of the \$100 million figure, between counties, cities, and special districts. Related to the allocation question is adjusting to a "net" figure for governments receiving Proposition 172 sales tax revenues. Although at least two proposals in this area are being discussed, the figure most commonly discussed is a net figure of 14% to 15% of the \$100 million restoration pot for special districts.

At this point, nothing is resolved definitively, including the \$100 million figure and the allocation between levels of government. Also being discussed is whether this year's action should be part of more structural reforms of ERAF. In general, the administration does not seem supportive of capping growth in ERAF.

Also to be resolved are the mechanics of allocating the money back to districts. Presumably the ultimate language will require each county to report on ERAF losses, as percentages, by each district within the county. This in turn will determine the percentage of the special district share to go back to each county. Since there were various anomalies in how counties calculated district losses, this language will have to be monitored closely.

We will report back when more information is available.

MB/el



CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
Legislative Update

June 23, 1997

ERAF ALERT

The Budget Conference Committee met yesterday to discuss all of the local government finance issues, including ERAF. While no final decisions were reached, it is clear that a decision could be reached in the next few days.

Following the Committee hearing, Assembly Members Sweeney, Torlakson and Helen Thomson convened a meeting to discuss what needs to be done over the next few days to ensure a successful resolution of the ERAF issue.

First and foremost, Assembly Members Sweeney, Torlakson and Thomson want all cities, counties and special districts to communicate with their legislators as soon as possible urging them to support the Assembly's version of the ERAF at \$280 million. Additionally, they believe that the members of the Budget Conference Committee need to hear from every city, county and special district in their legislative districts.

We are urging CSDA members to contact their Senators and Assembly Members **IMMEDIATELY** urging them to support the Assembly version of ERAF at \$280 million. Additionally, those special districts who are represented by one or more of the Budget Conference Committee members should make an extra effort to communicate with these legislators.

We have included important fax numbers and addresses below:

Budget Conference Committee Fax #'s

Assembly Member Denise Ducheny (916) 322-2271
Assembly Member Martha Escutia (916) 324-0012
Assembly Member Gary Miller (916) 322-6449
Senator Mike Thompson (916) 323-6958
Senator Steve Peace (916) 327-3522
Senator Cathie Wright (916) 324-7544

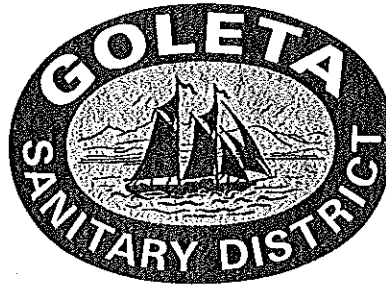
Capitol Addresses:

The Honorable Senator (First, Last Names)
California State Senate
P.O. Box 942848
Sacramento, CA 94248-0001

The Honorable Assembly Member (First, Last Names)
California State Assembly
P.O. Box 942849
Sacramento, CA 94249-0001

YOUR IMMEDIATE ATTENTION TO THIS ALERT IS APPRECIATED!
QUESTIONS? PLEASE CONTACT CSDA AT (916) 442-7887

Agreda Item 24



GOVERNING BOARD

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**GENERAL MANAGER/
DISTRICT ENGINEER**
KAMIL S. AZOURY, P.E.

A PUBLIC AGENCY

June 10, 1997

President, Board of Directors
Placentia Library District
411 E. Chapman Avenue
Placentia, CA 92870

SUBJECT: Senate Bill 712 (Haynes)

Dear President and Members of the Board:

As Mike Gotch indicated at the recent CSDA Governmental Affairs Day in Sacramento, the Goleta Sanitary District is sponsoring Senate Bill 712 to correct inconsistencies in the procedures utilized by the Local Agency Formation Commissions (LAFCOs) to reorganize special districts. The bill is currently being supported by CASA, CSDA and a number of special districts throughout the state. The only opposition to the bill is from CALAFCO.

We are writing to ask for your support in the passage of SB 712. Enclosed is a sample letter which can be used by your agency as a model in preparing a letter to your local Assembly Members. Please make any revisions which you deem appropriate and send the letter to your Assembly Members on your District's stationery.

Our District's interest in this issue arises from a situation we recently faced in Santa Barbara County where a neighboring district sought to dissolve and simultaneously annex its territory to our District. We were surprised to learn that existing law allows this type of reorganization to occur without any opportunity for our Board or the voters of our District to approve or disapprove the proposal. We were also surprised to learn that, because of a recently enacted provision of law under the Gotch Bill (Government Code Section 56839.1), even if the proposal had been structured as a "consolidation" rather than as a dissolution and annexation, our voters could still be denied the right to vote on the issue.

What we have learned is that existing law contains certain "loopholes" which enable LAFCOs to combine two districts into a single agency without involving the voter approval procedures which would normally apply. The availability of these procedures means that all districts are at risk of being reorganized without the opportunity for voter confirmation or approval by their governing boards.

June 10, 1997

Page Two

The goal of SB 712 is to close these loopholes and to require that all reorganization proposals which combine two districts are subject to voter approval within each affected district. We believe that the existing inconsistencies in the law actually discourage districts from exploring voluntary consolidations on a proactive basis. This is true because districts will be less likely to enter into discussions with neighboring districts to explore consolidation possibilities if there is a risk that one of the districts could, at any point, initiate an adversarial proposal and force a reorganization of the districts. Fundamentally, we believe that the residents who initially vote to establish a district to provide public services should not be deprived of the opportunity to approve or disapprove a reorganization proposal affecting their district.

SB 712, a copy of which is enclosed for your reference, was recently approved by the Senate and will be submitted to an Assembly committee for consideration in the next week or two. We, therefore, ask that you send your letter of support before June 25, 1997. We sincerely appreciate your assistance on this important matter.

If you have any questions, or need any additional information, please do not hesitate to contact us.

Very truly yours,

GOLETA SANITARY DISTRICT



George W. Emerson
President

GWE:nm

Enclosures

AMENDED IN SENATE MAY 13, 1997
AMENDED IN SENATE APRIL 21, 1997

SENATE BILL

No. 712

Introduced by ~~Senator Haynes~~ *Senators Haynes and Rainey*

February 25, 1997

An act to amend Section 57103 of, *to add Section 57093 to,* and to repeal Section 56839.1 of, ~~and to add Section 57093 to,~~ the Government Code, relating to local government organization.

LEGISLATIVE COUNSEL'S DIGEST

SB 712, as amended, Haynes. Local government reorganization.

Existing law, the Cortese-Knox Local Government Reorganization Act of 1985, requires the local agency formation commission of a county to authorize the conducting authority to order the consolidation of districts, dissolution, merger or establishment of a subsidiary district, or reorganization including any of these changes of organization without an election, except as otherwise specified.

This bill would repeal that provision.

The act also provides that in any reorganization where the component changes of organization would not individually require a confirmation election, no confirmation election shall be required to approve the reorganization.

This bill would require the conducting authority to order a change of organization or reorganization subject to voter confirmation by the voters in each affected district for any

proposal for the dissolution of one or more districts and the annexation of all or substantially all of their territory to another district when the conducting authority finds that petitions meeting certain requirements request submission of the proposal to voter confirmation. The bill would also make a conforming change.

Vote: majority. Appropriation: no. Fiscal committee: no. State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Section 56839.1 of the Government
2 Code is repealed.

3 SEC. 2. Section 57093 is added to the Government
4 Code, to read:

5 57093. (a) Notwithstanding Section 57089, for any
6 proposal for the dissolution of one or more districts and
7 the annexation of all or substantially all of their territory
8 to another district, the conducting authority shall order
9 the change of organization or reorganization subject to
10 confirmation by the voters in each affected district if the
11 conducting authority finds either of the following:

12 (1) In the case of inhabited territory, that a petition
13 requesting that the proposal be submitted to
14 confirmation by the voters has been signed by either of
15 the following:

16 (A) At least 25 percent of the number of landowners
17 within any affected district within the affected territory
18 who own at least 25 percent of the assessed value of land
19 within the territory.

20 (B) At least 25 percent of the voters entitled to vote as
21 a result of residing within, or owning land within, any
22 affected district within the affected territory.

23 (2) In the case of a landowner-voter district, that the
24 territory is uninhabited and a petition requesting that the
25 proposal be submitted to confirmation by the voters has
26 been signed by at least 25 percent of the number of
27 landowners within any affected district within the
28 affected territory, owning at least 25 percent of the
29 assessed value of land within the territory *of that district.*