

MINUTES
PLACENTIA LIBRARY DISTRICT
EMERGENCY MEETING OF THE BOARD OF TRUSTEES
MARCH 16TH, 2020

CALL TO ORDER

Secretary Shkoler called the Emergency Meeting of the Placentia Library District (PLD) Board of Trustees to order on March 16th, 2020 at 11:04 a.m.

Members Present: President Gayle Carline, Secretary Al Shkoler, Trustee Richard DeVecchio, Trustee Jo-Anne Martin, Trustee Elizabeth Minter.

Members Absent: None.

Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Fernando Maldonado, Business Manager; Alyssa Stolze, Administrative Assistant.

Guests: None.

ADOPTION OF AGENDA

It was motioned by Secretary Shkoler to adopt the agenda. It was moved by Trustee DeVecchio and seconded by Secretary Shkoler to adopt the agenda (Item 3).

AYES:	Carline, Martin, DeVecchio, Shkoler, Minter
NOES:	None
ABSENT:	None

ORAL COMMUNICATION

None (Item 4).

**ADDRESS THE
CORONAVIRUS EPIDEMIC**

Director Contreras presented up to date facts on COVID-19 according to the World Health Organization (WHO) and Center for Disease Control (CDC). The Board discussed the current measures being taken by the District regarding the COVID-19 outbreak and will move forward with the modified service model with one pick up, one drop off and one passport desk. Each station will only allow one person at a time, with additional patrons waiting outside. Childcare will remain for District employees' children only in order to maintain a controlled environment.

The Board reached a consensus that should a lockdown be mandated, District staff will be paid for the duration of the lockdown.

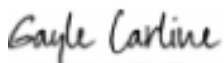
The Board of Trustees established an Emergency Preparedness Committee to attend the City of Placentia's daily emergency services meetings with Trustee Martin Mondays and Wednesday and President Carline Tuesdays and Thursdays with Trustee Minter as alternate. Director Contreras and Assistant Director Baltierra will also attend and report out on these meetings as well.

The District staff will establish FAQs for the public and for staff as well. Moreover, Director Contreras presented the current standing of the budget and possible areas for amendment in addition to the Board agreeing to start an emergency expenses account.

REVIEW OF ACTION ITEMS

The Board of Trustees Emergency Meeting of March 16th, 2020 was adjourned at 12:09 p.m.

ADJOURNMENT



Gayle Carline, President
Library Board of Trustees



Al Shkoler, Secretary
Library Board of Trustees