

November 19, 1996

---

Nov 19 1901

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
October 15, 1996**

- CALL TO ORDER**                   The Regular Meeting of the Placentia Library District Board of Trustees was called to order on October 15, 1996 at 8:16 P.M. by President Peggy Dinsmore.
- ROLL CALL**                       **Members Present:** President Peggy Dinsmore; Secretary Sandra Stark; Trustees Ray Evans, Robin Masters and Al Shkoler; and Library Director Elizabeth Minter.
- Members Absent:** None
- Others Present:** Principal Librarian Suad Ammar; and Administrative Assistant Charlene Dumitru.
- ADOPTION OF AGENDA**               It was moved by Secretary Stark, seconded by Trustee Masters to adopt the Agenda as presented.
- AYES:**           Dinsmore, Stark, Evans, Masters, Shkoler
- NOES:**           None
- ABSTAIN:**       None
- MINUTES**                         It was moved by Secretary Stark, seconded by Trustee Masters to approve the Minutes of the Regular Meeting of September 17, 1996 as presented.
- AYES:**           Dinsmore, Stark, Masters, Shkoler
- NOES:**           None
- ABSTAIN:**       Evans
- ORAL COMMUNICATIONS**           No members of the public requested to address the Board at this time.
- MEASURE W CAMPAIGN COMMITTEE REPORT**           President Dinsmore reported that volunteers have been working outside the Library and throughout the community to give information on Measure W. She expressed a need for more volunteers.
- SPECIAL DISTRICTS WORKERS COMPENSATION REPORT**           Secretary Stark reported that she attended the Special Districts Workers Compensation (SDWC) financial meeting. Discussed at the meeting was information on how claims and rates are determined for Workers Compensation Insurance. She reported that SDWC has contracted with insurance carrier AIS instead of being self-insured.
- FRIENDS OF THE LIBRARY REPORT**           Principal Librarian Suad Ammar referred to material in the Board Packet. She reported that the Friends were very enthusiastic about the Wine Tasting Tour planned as a fundraiser and the Semi-annual Booksale scheduled for November 1, 1996.

**CLAIMS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve Agenda Items 9 through 11:

Nonstandard Claims in the amount of \$0.00

Claims forwarded by the Library Director in the amount of \$4,046.42

Current Claims and Payroll in the amount of \$91,312.27

AYES: Dinsmore, Stark, Evans Masters, Shkoler

NOES: None

ABSTAIN: None

It was moved by Trustee Shkoler, seconded by Trustee Masters to authorize transfer of \$55,000 from FUND 706 (Bond Redemption) to FUND 707 (General Fund) to be reversed in December after the tax revenues have been received.

AYES: Dinsmore, Stark, Evans, Masters, Shkoler

NOES: None

ABSTAIN: None

**FINANCIAL REPORTS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 13 through 19:

Financial Reports for September, 1996

Office General Ledger & Check Registers for September, 1996

County of Orange Investment Pool Portfolio Summaries, as prepared by Solomon Brothers Asset Management, Inc., for August, 1996

Acquisitions Report for September, 1996; Overdue Collection Report for September, 1996

Debit Card System Reimbursement Report for September, 1996

Gifts Report for September, 1996

AYES: Dinsmore, Stark, Evans, Masters, Shkoler

NOES: None

ABSTAIN: None



**GENERAL CONSENT  
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee Masters to receive Agenda Items 20-29:

Building Maintenance Report for September, 1996 (Receive & File)

Personnel Report for September, 1996 (Receive, File and Ratify Appointments)

Volunteer Report for September, 1996 (Receive & File)

Circulation Report for September, 1996 (Receive & File)

Review of Shared Maintenance Cost with the City of Placentia under the Joint Powers Authority (Receive & File)

Fiscal Year 1995-1996 Audit of Financial Transactions and Minutes of the October 7, 1996, Annual Meeting of the Placentia Civic Center Authority Commissions (Receive & File)

Fiscal Year 1995-1996 Audit of Financial Transactions Management Letter and Fiscal Year 1995-1996 Audit of Financial Transactions (Receive & File)

Annual Report of Financial Transactions of Special Districts, Fiscal Year 1995-1996 (Receive & File)

Legislative reports from the California Special Districts Association and the California Library Association (Receive & File)

Status reports from Pillsbury, Madison & Sutro regarding the Orange County Bankruptcy issues and the Option B Pool Participants (Receive & File)

AYES: Dinsmore, Stark, Evans, Masters, Shkoler

NOES: None

ABSTAIN: None

**BUDGET AND  
LEGISLATIVE  
ACTIVITIES**

Library Director reported on the veto of Assembly Bill 2797 which was designed to reverse some of the ERAF transfer back to the cities, counties and special districts. She also discussed State Proposition 217 appearing on the November ballot, which would generate funds to schools and local government which were lost in the property tax shift of 1993.

**STAFF REPORTS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 31 through 35:

Program Committee Report for Month of September, 1996

Children's Services Report for Month of September, 1996

Publicity Materials produced for the Month of September, 1996

Placentia Library Literacy Services Report for Month of September, 1996

Safety Committee Minutes for September, 1996

AYES: Dinsmore, Stark, Evans, Masters, Shkoler


NOES: None

ABSTAIN: None

The Regular Meeting of the Board of Trustees of the Placentia Library  
adjourned at 9:15 P. M.

---

Sandra M. Stark, Secretary

TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director   
DATE: November 19, 1996  
SUBJECT: **Friends of Placentia Library Report**

The Board of Directors of the Friends of the Library met on Monday, November 4, 1996. Trustee Sandra Stark and Library Director Elizabeth Minter attended the Meeting.

The Treasurer reported an account balance of \$3,194.39 as of November 4, 1997. The revenue from the November 2 booksale was approximately \$750.

The Board authorized a payment of \$350 for Camp Library.

Library Director Minter announced that the Bus Tour to the Temecula Wineries had been canceled that day because only 2 people had registered.

Library Director Minter requested an extension on the presentation of the "wish list" from the staff. With the failure of Measure W the staff would like additional time to consider its recommendation.

The Friends Annual Membership appeal is scheduled to be mailed the first week of December. An issue of *Placentia Library Notations* will be included in this mailing.

The next Friends Board meeting is scheduled for Monday, December 2 at 7:00 P.M. President Dinsmore is scheduled to attend as the Library Board representative.



TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *edm*

DATE: November 19, 1996

**SUBJECT: Placentia Library Foundation Report**

The Board of Directors of the Placentia Library Foundation held a Regular Meeting on Thursday, November 14, 1996.

The Treasurer's Report showed the following balances: Endowment Fund, \$9,787.82; Adopt-A-Book Fund, \$3,550.48; and General Fund, \$4,037.35.

The Board appointed a Board Development Committee to nominate new members. The Library Board will need to appoint a replacement for Al Shkoler after his term as a Trustee expires on December 6.

The Annual Giving Campaign has received the following during the period of July 1 through November 13:

Category	FY1995-1996 (last year)	FY1996-1997 (this year)
Adopt-A-Book	\$ 2,535.87	\$ 3,638.97
Cash Box at Circulation Desk	153.66	192.59
Book Endowment Fund	1,000.00	2,025.00
<b>TOTAL</b>	<b>\$ 3,689.53</b>	<b>\$ 5,856.56</b>

Preparations for the general solicitation of adult Library cardholders by the Library Board on behalf of the Foundation are progressing with the receipt of the database from Dynix. Staff will be deleting the records of patrons already in the Foundation database and preparing the solicitation letter for Library Board approval in December.

The Foundation has several grant applications outstanding.

The Foundation is moving ahead with discussions with the Library Foundations of Anaheim and Fullerton on the possibility of doing a joint special event in the Fall of 1997.

A Committee has been appointed to prepare a strategy for implementing a major gifts solicitation program.

Placentia Library Foundation Report, November 19, 1996, Page 2.

The Placentia afghan project in cooperation with the City of Placentia Historical Committee sold 100 afghans as of November 11, 1996. Additional afghans have been ordered to sell during the upcoming holiday season.

The next Foundation Board regular meeting will be held on January 9. This will be the Annual Meeting and election of officers.

TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director *edm*  
DATE: November 19, 1996  
SUBJECT: Measure W Campaign Committee

The District has not yet received the canvas of the votes for the November 5 Election but the failure of Measure W is not in doubt.

The Committee has not met since the election. At some point it will meet to determine whether any future action is warranted. If the Committee disbands then the balance in its treasury is designated to be given to Placentia Library Foundation.





Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%



Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23187	909	540	59.41%	288	199	59.14%
23174	661	418	63.24%	223	155	58.99%
23188	928	510	54.96%	266	186	58.85%
23170	864	515	59.61%	255	197	56.42%
23175	864	543	62.85%	280	217	56.34%
26193	585	367	62.74%	185	152	54.90%
23173	896	476	53.13%	230	189	54.89%
23221	941	600	63.76%	286	263	52.09%
23205	857	516	60.21%	234	216	52.00%
23209	799	382	47.81%	174	162	51.79%
23176	1,016	555	54.63%	244	233	51.15%
23178	868	547	63.02%	254	246	50.80%
23216	568	326	57.39%	149	146	50.51%
23184	681	367	53.89%	158	155	50.48%
23213	600	286	47.67%	117	115	50.43%
23190	926	553	59.72%	249	246	50.30%
23195	212	64	30.19%	27	27	50.00%
23214	883	568	64.33%	254	262	49.22%
23185	870	544	62.53%	241	255	48.59%
23203	954	575	60.27%	248	267	48.16%
23180	907	491	54.13%	211	229	47.95%
Absentee	0	3,042		1,273	1,417	47.32%
23172	681	430	63.14%	179	201	47.11%
23217	805	487	60.50%	197	238	45.29%
23177	907	485	53.47%	192	234	45.07%
23206	679	339	49.93%	121	151	44.49%
23186	1,071	615	57.42%	248	310	44.44%
23194	921	476	51.68%	184	231	44.34%
23601	644	364	56.52%	123	204	37.61%
23193	448	261	58.26%	75	134	35.89%
23223	56	33	58.93%	9	18	33.33%
23222	105	64	60.95%	18	37	32.73%
23210	84	53	63.10%	15	31	32.61%
TOTAL	23,106	16,392	70.94%	7,207	7,323	49.60%

Placentia Library District  
Parcel Tax Analysis by Precinct  
November 17, 1996

Precinct #	Registration	Ballots Cast	% Turnout	Yes	No	Percentage
23170	864	515	59.61%	255	197	56.42%
23172	681	430	63.14%	179	201	47.11%
23173	896	476	53.13%	230	189	54.89%
23174	661	418	63.24%	223	155	58.99%
23175	864	543	62.85%	280	217	56.34%
23176	1,016	555	54.63%	244	233	51.15%
23177	907	485	53.47%	192	234	45.07%
23178	868	547	63.02%	254	246	50.80%
23180	907	491	54.13%	211	229	47.95%
23184	681	367	53.89%	158	155	50.48%
23185	870	544	62.53%	241	255	48.59%
23186	1,071	615	57.42%	248	310	44.44%
23187	909	540	59.41%	288	199	59.14%
23188	928	510	54.96%	266	186	58.85%
23190	926	553	59.72%	249	246	50.30%
23193	448	261	58.26%	75	134	35.89%
23194	921	476	51.68%	184	231	44.34%
23195	212	64	30.19%	27	27	50.00%
23203	954	575	60.27%	248	267	48.16%
23205	857	516	60.21%	234	216	52.00%
23206	679	339	49.93%	121	151	44.49%
23209	799	382	47.81%	174	162	51.79%
23210	84	53	63.10%	15	31	32.61%
23213	600	286	47.67%	117	115	50.43%
23214	883	568	64.33%	254	262	49.22%
23216	568	326	57.39%	149	146	50.51%
23217	805	487	60.50%	197	238	45.29%
23221	941	600	63.76%	286	263	52.09%
23222	105	64	60.95%	18	37	32.73%
23223	56	33	58.93%	9	18	33.33%
23601	644	364	56.52%	123	204	37.61%
26193	585	367	62.74%	185	152	54.90%
Absentee	0	3,042		1,273	1,417	47.32%
TOTAL	23,190	16,392	70.69%	7,207	7,323	49.60%



MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870	25.00	
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	50.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	25.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	30.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	25.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	20.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	10.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	20.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	50.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	20.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	5.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	20.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	5.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	45.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	50.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	10.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	25.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	5.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	50.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	10.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	21.00	
Placentia-Linda Hospital			1,000.00	
	Button Sales		302.00	
	TOTAL REVENUE THROUGH 11/05/96		5,223.00	TOTAL EXPENSES 4,052.55
	anticipated refund due from Pacific Bell		197.44	BALANCE 12/22/9 1,170.45 Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

REVENUE	EXPENSES
Pat Irot 1361 Roxborough	Pacific Bell - phone line 270.75
Elizabeth Minter 539 Gardenia	Badge-a-Minit 167.15
Placentia Library Foundation 411 E. Chapman	OmniGrafix - printing 267.24
Friends of Placentia Library 411 E. Chapman	Spicers - Paper 76.77
Judith Bagdasarian 1920 Winney Circle	U.S. Postmaster - postage 224.00
Jeannette Sie 1801 Stanley Ave.	VOID
Marie Schmidt 2114 Pound Drive	Suad Ammar (for sashes) 18.62
Bob Tunstall (Villa Plaza Co.) 238 N. Grand	OmniGrafix Printing 140.92
Millicent Brown 1515 Drake Dirve	CJ Traffic Signs 129.30
Patricia Wojick 1825 Mac Innes Place	Spicers - Paper for flyers 78.33
Charles & Kathleen Frazee 725 Paris Way	Pennysaver 25.00
Jeanne Olson 314 Koch Ave.	VOID 0.00
Saundra Stark 324 Willamette Ave.	OmniGrafix Printing 294.14
Ray & Bryan McCullough 151 N. Kraemer, #220	Pennysaver 35.00
Harriet Fahy 5112 Hamer Lane	Pennysaver 35.00
Albert Milo 813 S. Sapphire	U.S. Postmaster 32.00
Jack & Marion Harloe 428 Via de Leon	CJ Traffic Signs 215.50
Dixie Shaw 254 Chinook	Pacific Bell 112.86
Kristin Ryan & Jeff Contompasis 201 E. Chapman #72-S	Jean Pappas (for Register) 39.60
Kay Pfaffle 2200 Mont Blanc Circle	Pennysaver 35.00
Bob & Sue D'Amato 430 Bluebill Ave.	O.C. Register 39.60
Renee Scott 620 Neno	Pound Photography 79.74
Lawrence de Graaf 1139 Naples	CJ Traffic Signs 134.69
Al & Gloria Shkoler 1120 Cypress Point Dr.	Jean Pappas (for Register) 205.92
Harold & Inez Warwick 432 Wooden Dr.	Pennysaver 1,054.00
Warren & Shirley Wulff 406 Choctaw Pl.	OmniGrafix 291.92
Sandy Koizumi 413 Rumsey	Register 12.00
Cooper & Jane Overall 1714 St. James Place	Anna C. Irot (reimb.) 37.50
Ron & Betty Jean Wyrmer 1708 Shaw Circle	
William & Lois Nettleship 525 Pinehurst	
Nancy Hammell 2442 Chinook	
Ruth Cain 613 Mount Vernon Way	
Edward & Suzanne Hartmann 207 Pageantry Dr.	
Bruce Groff 1546 Tuffree Blvd.	
Robin Masters 212 S. Kraemer #2710	
Mae Goldbaum 201 E. Chapman \$11J	
Richard & Linda Chalcraft 1720 Anderson St.	
Doyle Bouse 507 Six Nations	
Kim Kahrilas 124 San Clemente	
Dwight McCleary 1180 N. Bradford Ave.	
Dr. Paul A. Evans 234 Yorba Linda	
Mrs. J.L. Thomas 1520 Shasta Way	
Carolyn Davis 224 Rio Grande	
Ruth Morrow 250 South Rose #107	
Michael & Carole Maertzweiler 1025 Oxford Dr.	
Laura C. Curran no address given	
Tom & Joan Dressel 532 Ponce Ave.	
James & Kathleen Paddock 1624 Salmon River	
Linda Lukowski 250 S. Rose # 28	
Steven & Rosemary Harsey 1830 Jones Place	
Guy & Carol Ehrich 1619 Salmon River	
Ralph & Patricia Shook P.O. Box 671	
Dottie Cummings 1217 Warren Street	
Jerry & Patricia Jertbert 250 Beal Ave.	
Lawrence Doeling 680 Brunswick	
Anges Donnellan 668 N. Jensen	
Leonard & Fran Rich 380 Wilcox Way	
Bob & Judy Dickinson 625 Heather Ave.	
Mary A. Hart 219 Preakness Ct.	
Don-A-Vee Jeep 777 W. Orangethorpe	
Ben & Carolyn Johnson 644 Princeton #E	
Ernest & Janice Wagner 4082 Pepper	
Patrick & Barbara McHugh 1218 Brian St.	
Elizabeth Spring & Michael Hince 2103 Rosemont	

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870	25.00	
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	50.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	25.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	30.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	25.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	20.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	10.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	20.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	50.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	20.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	5.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	20.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	5.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	45.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	50.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	10.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	25.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	5.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	50.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	10.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	21.00	
Placentia-Linda Hospital			1,000.00	
	Button Sales		302.00	
TOTAL REVENUE THROUGH 11/05/96			5,223.00	TOTAL EXPENSES 4,052.55
anticipated refund due from Pacific Bell			197.44	BALANCE 12/22/9 1,170.45 Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

REVENUE	EXPENSES
Pat Irot 1361 Roxborough	Pacific Bell - phone line 270.75
Elizabeth Minter 539 Gardenia	Badge-a-Minit 167.15
Placentia Library Foundation 411 E. Chapman	OmniGrafix - printing 267.24
Friends of Placentia Library 411 E. Chapman	Spicers - Paper 76.77
Judith Bagdasarian 1920 Winney Circle	U.S. Postmaster - postage 224.00
Jeannette Sie 1801 Stanley Ave.	VOID
Marie Schmidt 2114 Pound Drive	Suad Ammar (for sashes) 18.62
Bob Tunstall (Villa Plaza Co.) 238 N. Grand	OmniGrafix Printing 140.92
Millicent Brown 1515 Drake Dirve	CJ Traffic Signs 129.30
Patricia Wojick 1825 Mac Innes Place	Spicers - Paper for flyers 78.33
Charles & Kathleen Frazee 725 Paris Way	Pennysaver 25.00
Jeanne Olson 314 Koch Ave.	VOID 0.00
Saundra Stark 324 Willamette Ave.	OmniGrafix Printing 294.14
Ray & Bryan McCullough 151 N. Kraemer, #220	Pennysaver 35.00
Harriet Fahy 5112 Hamer Lane	Pennysaver 35.00
Albert Milo 813 S. Sapphire	U.S. Postmaster 32.00
Jack & Marion Harloe 428 Via de Leon	CJ Traffic Signs 215.50
Dixie Shaw 254 Chinook	Pacific Bell 112.86
Kristin Ryan & Jeff Contompasis 201 E. Chapman #72-S	Jean Pappas (for Register) 39.60
Kay Pfaffle 2200 Mont Blanc Circle	Pennysaver 35.00
Bob & Sue D'Amato 430 Bluebill Ave.	O.C. Register 39.60
Renee Scott 620 Nenno	Pound Photography 79.74
Lawrence de Graaf 1139 Naples	CJ Traffic Signs 134.69
Al & Gloria Shkoler 1120 Cypress Point Dr.	Jean Pappas (for Register) 205.92
Harold & Inez Warwick 432 Wooden Dr.	Pennysaver 1,054.00
Warren & Shirley Wulff 406 Choctaw Pl.	OmniGrafix 291.92
Sandy Koizumi 413 Rumsey	Register 12.00
Cooper & Jane Overall 1714 St. James Place	Anna C. Irot (reimb.) 37.50
Ron & Betty Jean Wymer 1708 Shaw Circle	
William & Lois Nettleship 525 Pinehurst	
Nancy Hammell 2442 Chinook	
Ruth Cain 613 Mount Vernon Way	
Edward & Suzanne Hartmann 207 Pageantry Dr.	
Bruce Groff 1546 Tuffree Blvd.	
Robin Masters 212 S. Kraemer #2710	
Mae Goldbaum 201 E. Chapman \$11J	
Richard & Linda Chalcraft 1720 Anderson St.	
Doyle Bouse 507 Six Nations	
Kim Kahrilas 124 San Clemente	
Dwight McCleary 1180 N. Bradford Ave.	
Dr. Paul A. Evans 234 Yorba Linda	
Mrs. J.L. Thomas 1520 Shasta Way	
Carolyn Davis 224 Rio Grande	
Ruth Morrow 250 South Rose #107	
Michael & Carole Maertzweiler 1025 Oxford Dr.	
Laura C. Curran no address given	
Tom & Joan Dressel 532 Ponce Ave.	
James & Kathleen Paddock 1624 Salmon River	
Linda Lukowski 250 S. Rose # 28	
Steven & Rosemary Harsey 1830 Jones Place	
Guy & Carol Ehrich 1619 Salmon River	
Ralph & Patricia Shook P.O. Box 671	
Dottie Cummings 1217 Warren Street	
Jerry & Patricia Jertbert 250 Beal Ave.	
Lawrence Doeling 680 Brunswick	
Anges Donnellan 668 N. Jensen	
Leonard & Fran Rich 380 Wilcox Way	
Bob & Judy Dickinson 625 Heather Ave.	
Mary A. Hart 219 Preakness Ct.	
Don-A-Vee Jeep 777 W. Orangethorpe	
Ben & Carolyn Johnson 644 Princeton #E	
Ernest & Janice Wagner 4082 Pepper	
Patrick & Barbara McHugh 1218 Brian St.	
Elizabeth Spring & Michael Hince 2103 Rosemont	

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

		Placentia, CA 92870		
Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870	25.00	
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	50.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	25.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	30.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	25.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	20.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	10.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	20.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	50.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	20.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	5.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	20.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	5.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	45.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	50.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	10.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	25.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	5.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	50.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	10.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	21.00	
Placentia-Linda Hospital			1,000.00	
	Button Sales		302.00	
	TOTAL REVENUE THROUGH 11/05/96		5,223.00	TOTAL EXPENSES 4,052.55
	anticipated refund due from Pacific Bell		197.44	BALANCE 12/22/9 1,170.45 Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT

last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

MEASURE W CAMPAIGN REPORT

last updated 10/29/96

REVENUE

EXPENSES

REVENUE	EXPENSES
Pat Irot 1361 Roxborough	Pacific Bell - phone line 270.75
Elizabeth Minter 539 Gardenia	Badge-a-Minit 167.15
Placentia Library Foundation 411 E. Chapman	OmniGrafix - printing 267.24
Friends of Placentia Library 411 E. Chapman	Spicers - Paper 76.77
Judith Bagdasarian 1920 Winney Circle	U.S. Postmaster - postage 224.00
Jeannette Sie 1801 Stanley Ave.	VOID
Marie Schmidt 2114 Pound Drive	Suad Ammar (for sashes) 18.62
Bob Tunstall (Villa Plaza Co.) 238 N. Grand	OmniGrafix Printing 140.92
Millicent Brown 1515 Drake Dirve	CJ Traffic Signs 129.30
Patricia Wojick 1825 Mac Innes Place	Spicers - Paper for flyers 78.33
Charles & Kathleen Frazee 725 Paris Way	Pennysaver 25.00
Jeanne Olson 314 Koch Ave.	VOID 0.00
Sandra Stark 324 Willamette Ave.	OmniGrafix Printing 294.14
Ray & Bryan McCullough 151 N. Kraemer, #220	Pennysaver 35.00
Harriet Fahy 5112 Hamer Lane	Pennysaver 35.00
Albert Milo 813 S. Sapphire	U.S. Postmaster 32.00
Jack & Marion Harloe 428 Via de Leon	CJ Traffic Signs 215.50
Dixie Shaw 254 Chinook	Pacific Bell 112.86
Kristin Ryan & Jeff Contompasis 201 E. Chapman #72-S	Jean Pappas (for Register) 39.60
Kay Pffaffe 2200 Mont Blanc Circle	Pennysaver 35.00
Bob & Sue D'Amato 430 Bluebill Ave.	O.C. Register 39.60
Renee Scott 620 Neno	Pound Photography 79.74
Lawrence de Graaf 1139 Naples	CJ Traffic Signs 134.69
Al & Gloria Shkoler 1120 Cypress Point Dr.	Jean Pappas (for Register) 205.92
Harold & Inez Warwick 432 Wooden Dr.	Pennysaver 1,054.00
Warren & Shirley Wulff 406 Choctaw Pl.	OmniGrafix 291.92
Sandy Koizumi 413 Rumsey	Register 12.00
Cooper & Jane Overall 1714 St. James Place	Anna C. Irot (reimb.) 37.50
Ron & Betty Jean Wymer 1708 Shaw Circle	
William & Lois Nettleship 525 Pinehurst	
Nancy Hammell 2442 Chinook	
Ruth Cain 613 Mount Vernon Way	
Edward & Suzanne Hartmann 207 Pageantry Dr.	
Bruce Groff 1546 Tuffree Blvd.	
Robin Masters 212 S. Kraemer #2710	
Mae Goldbaum 201 E. Chapman \$11J	
Richard & Linda Chalcraft 1720 Anderson St.	
Doyle Bouse 507 Six Nations	
Kim Kahrilas 124 San Clemente	
Dwight McCleary 1180 N. Bradford Ave.	
Dr. Paul A. Evans 234 Yorba Linda	
Mrs. J.L. Thomas 1520 Shasta Way	
Carolyn Davis 224 Rio Grande	
Ruth Morrow 250 South Rose #107	
Michael & Carole Maertzweiler 1025 Oxford Dr.	
Laura C. Curran no address given	
Tom & Joan Dressel 532 Ponce Ave.	
James & Kathleen Paddock 1624 Salmon River	
Linda Lukowski 250 S. Rose # 28	
Steven & Rosemary Harsey 1830 Jones Place	
Guy & Carol Ehrich 1619 Salmon River	
Ralph & Patricia Shook P.O. Box 671	
Dottie Cummings 1217 Warren Street	
Jerry & Patricia Jertbert 250 Beal Ave.	
Lawrence Doeling 680 Brunswick	
Anges Donnellan 668 N. Jensen	
Leonard & Fran Rich 380 Wilcox Way	
Bob & Judy Dickinson 625 Heather Ave.	
Mary A. Hart 219 Preakness Ct.	
Don-A-Vee Jeep 777 W. Orangethorpe	
Ben & Carolyn Johnson 644 Princeton #E	
Ernest & Janice Wagner 4082 Pepper	
Patrick & Barbara McHugh 1218 Brian St.	
Elizabeth Spring & Michael Hince 2103 Rosemont	

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870		
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	25.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	50.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	25.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	30.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	25.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	20.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	10.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	20.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	50.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	20.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	5.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	20.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	5.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	45.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	50.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	10.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	25.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	5.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	50.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	10.00	
Placentia-Linda Hospital			21.00	
			1,000.00	
	Button Sales		302.00	
TOTAL REVENUE THROUGH 11/05/96			5,223.00	TOTAL EXPENSES 4,052.55
anticipated refund due from Pacific Bell			197.44	BALANCE 12/22/9 1,170.45
				Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

REVENUE	EXPENSES
Pat Irot 1361 Roxborough	Pacific Bell - phone line 270.75
Elizabeth Minter 539 Gardenia	Badge-a-Minit 167.15
Placentia Library Foundation 411 E. Chapman	OmniGrafix - printing 267.24
Friends of Placentia Library 411 E. Chapman	Spicers - Paper 76.77
Judith Bagdasarian 1920 Winney Circle	U.S. Postmaster - postage 224.00
Jeannette Sie 1801 Stanley Ave.	VOID
Marie Schmidt 2114 Pound Drive	Suad Ammar (for sashes) 18.62
Bob Tunstall (Villa Plaza Co.) 238 N. Grand	OmniGrafix Printing 140.92
Millicent Brown 1515 Drake Dirve	CJ Traffic Signs 129.30
Patricia Wojick 1825 Mac Innes Place	Spicers - Paper for flyers 78.33
Charles & Kathleen Frazee 725 Paris Way	Pennysaver 25.00
Jeanne Olson 314 Koch Ave.	VOID 0.00
Saundra Stark 324 Willamette Ave.	OmniGrafix Printing 294.14
Ray & Bryan McCullough 151 N. Kraemer, #220	Pennysaver 35.00
Harriet Fahy 5112 Hamer Lane	Pennysaver 35.00
Albert Milo 813 S. Sapphire	U.S. Postmaster 32.00
Jack & Marion Harloe 428 Via de Leon	CJ Traffic Signs 215.50
Dixie Shaw 254 Chinook	Pacific Bell 112.86
Kristin Ryan & Jeff Contompasis 201 E. Chapman #72-S	Jean Pappas (for Register) 39.60
Kay Pffaffe 2200 Mont Blanc Circle	Pennysaver 35.00
Bob & Sue D'Amato 430 Bluebill Ave.	O.C. Register 39.60
Renee Scott 620 Nenno	Pound Photography 79.74
Lawrence de Graaf 1139 Naples	CJ Traffic Signs 134.69
Al & Gloria Shkoler 1120 Cypress Point Dr.	Jean Pappas (for Register) 205.92
Harold & Inez Warwick 432 Wooden Dr.	Pennysaver 1,054.00
Warren & Shirley Wulff 406 Choctaw Pl.	OmniGrafix 291.92
Sandy Koizumi 413 Rumsey	Register 12.00
Cooper & Jane Overall 1714 St. James Place	Anna C. Irot (reimb.) 37.50
Ron & Betty Jean Wyrner 1708 Shaw Circle	
William & Lois Nettleship 525 Pinehurst	
Nancy Hammell 2442 Chinook	
Ruth Cain 613 Mount Vernon Way	
Edward & Suzanne Hartmann 207 Pageantry Dr.	
Bruce Groff 1546 Tuffree Blvd.	
Robin Masters 212 S. Kraemer #2710	
Mae Goldbaum 201 E. Chapman \$11J	
Richard & Linda Chalcraft 1720 Anderson St.	
Doyle Bouse 507 Six Nations	
Kim Kahrilas 124 San Clemente	
Dwight McCleary 1180 N. Bradford Ave.	
Dr. Paul A. Evans 234 Yorba Linda	
Mrs. J.L. Thomas 1520 Shasta Way	
Carolyn Davis 224 Rio Grande	
Ruth Morrow 250 South Rose #107	
Michael & Carole Maertzweiler 1025 Oxford Dr.	
Laura C. Curran no address given	
Tom & Joan Dressel 532 Ponce Ave.	
James & Kathleen Paddock 1624 Salmon River	
Linda Lukowski 250 S. Rose # 28	
Steven & Rosemary Harsey 1830 Jones Place	
Guy & Carol Ehrich 1619 Salmon River	
Ralph & Patricia Shook P.O. Box 671	
Dottie Cummings 1217 Warren Street	
Jerry & Patricia Jertbert 250 Beal Ave.	
Lawrence Doeling 680 Brunswick	
Anges Donnellan 668 N. Jensen	
Leonard & Fran Rich 380 Wilcox Way	
Bob & Judy Dickinson 625 Heather Ave.	
Mary A. Hart 219 Preakness Ct.	
Don-A-Vee Jeep 777 W. Orangethorpe	
Ben & Carolyn Johnson 644 Princeton #E	
Ernest & Janice Wagner 4082 Pepper	
Patrick & Barbara McHugh 1218 Brian St.	
Elizabeth Spring & Michael Hince 2103 Rosemont	



MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870	25.00	
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	50.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	25.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	30.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	25.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	20.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	10.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	20.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	50.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	20.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	5.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	20.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	5.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	45.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	50.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	10.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	25.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	5.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	50.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	10.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	21.00	
Placentia-Linda Hospital			1,000.00	
	Button Sales		302.00	
	TOTAL REVENUE THROUGH 11/05/96		5,223.00	TOTAL EXPENSES 4,052.55
	anticipated refund due from Pacific Bell		197.44	BALANCE 12/22/9 1,170.45 Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

REVENUE	EXPENSES
Pat Irot 1361 Roxborough	Pacific Bell - phone line 270.75
Elizabeth Minter 539 Gardenia	Badge-a-Minit 167.15
Placentia Library Foundation 411 E. Chapman	OmniGrafix - printing 267.24
Friends of Placentia Library 411 E. Chapman	Spicers - Paper 76.77
Judith Bagdasarian 1920 Winney Circle	U.S. Postmaster - postage 224.00
Jeannette Sie 1801 Stanley Ave.	VOID
Marie Schmidt 2114 Pound Drive	Suad Ammar (for sashes) 18.62
Bob Tunstall (Villa Plaza Co.) 238 N. Grand	OmniGrafix Printing 140.92
Millicent Brown 1515 Drake Dirve	CJ Traffic Signs 129.30
Patricia Wojick 1825 Mac Innes Place	Spicers - Paper for flyers 78.33
Charles & Kathleen Frazee 725 Paris Way	Pennysaver 25.00
Jeanne Olson 314 Koch Ave.	VOID 0.00
Saundra Stark 324 Willamette Ave.	OmniGrafix Printing 294.14
Ray & Bryan McCullough 151 N. Kraemer, #220	Pennysaver 35.00
Harriet Fahy 5112 Hamer Lane	Pennysaver 35.00
Albert Milo 813 S. Sapphire	U.S. Postmaster 32.00
Jack & Marion Harloe 428 Via de Leon	CJ Traffic Signs 215.50
Dixie Shaw 254 Chinook	Pacific Bell 112.86
Kristin Ryan & Jeff Contompasis 201 E. Chapman #72-S	Jean Pappas (for Register) 39.60
Kay Pfaffle 2200 Mont Blanc Circle	Pennysaver 35.00
Bob & Sue D'Amato 430 Bluebill Ave.	O.C. Register 39.60
Renee Scott 620 Nenzo	Pound Photography 79.74
Lawrence de Graaf 1139 Naples	CJ Traffic Signs 134.69
Al & Gloria Shkoler 1120 Cypress Point Dr.	Jean Pappas (for Register) 205.92
Harold & Inez Warwick 432 Wooden Dr.	Pennysaver 1,054.00
Warren & Shirley Wulff 406 Choctaw Pl.	OmniGrafix 291.92
Sandy Koizumi 413 Rumsey	Register 12.00
Cooper & Jane Overall 1714 St. James Place	Anna C. Irot (reimb.) 37.50
Ron & Betty Jean Wymer 1708 Shaw Circle	
William & Lois Nettleship 525 Pinehurst	
Nancy Hammell 2442 Chinook	
Ruth Cain 613 Mount Vernon Way	
Edward & Suzanne Hartmann 207 Pageantry Dr.	
Bruce Groff 1546 Tuffree Blvd.	
Robin Masters 212 S. Kraemer #2710	
Mae Goldbaum 201 E. Chapman \$11J	
Richard & Linda Chalcraft 1720 Anderson St.	
Doyle Bouse 507 Six Nations	
Kim Kahrilas 124 San Clemente	
Dwight McCleary 1180 N. Bradford Ave.	
Dr. Paul A. Evans 234 Yorba Linda	
Mrs. J.L. Thomas 1520 Shasta Way	
Carolyn Davis 224 Rio Grande	
Ruth Morrow 250 South Rose #107	
Michael & Carole Maertzweiler 1025 Oxford Dr.	
Laura C. Curran no address given	
Tom & Joan Dressel 532 Ponce Ave.	
James & Kathleen Paddock 1624 Salmon River	
Linda Lukowski 250 S. Rose # 28	
Steven & Rosemary Harsey 1830 Jones Place	
Guy & Carol Ehrich 1619 Salmon River	
Ralph & Patricia Shook P.O. Box 671	
Dottie Cummings 1217 Warren Street	
Jerry & Patricia Jertbert 250 Beal Ave.	
Lawrence Doeling 680 Brunswick	
Anges Donnellan 668 N. Jensen	
Leonard & Fran Rich 380 Wilcox Way	
Bob & Judy Dickinson 625 Heather Ave.	
Mary A. Hart 219 Preakness Ct.	
Don-A-Vee Jeep 777 W. Orangethorpe	
Ben & Carolyn Johnson 644 Princeton #E	
Ernest & Janice Wagner 4082 Pepper	
Patrick & Barbara McHugh 1218 Brian St.	
Elizabeth Spring & Michael Hince 2103 Rosemont	

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870		
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	25.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	50.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	25.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	30.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	25.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	20.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	10.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	20.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	50.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	20.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	5.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	20.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	5.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	45.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	50.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	10.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	25.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Harner Drive	Placentia, CA 92870	5.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	50.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	10.00	
Placentia-Linda Hospital			21.00	
			1,000.00	
	Button Sales		302.00	
TOTAL REVENUE THROUGH 11/05/96			5,223.00	TOTAL EXPENSES 4,052.55
anticipated refund due from Pacific Bell			197.44	BALANCE 12/22/9 1,170.45
				Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

REVENUE	EXPENSES
Pat Irot 1361 Roxborough	Pacific Bell - phone line 270.75
Elizabeth Minter 539 Gardenia	Badge-a-Minit 167.15
Placentia Library Foundation 411 E. Chapman	OmniGrafix - printing 267.24
Friends of Placentia Library 411 E. Chapman	Spicers - Paper 76.77
Judith Bagdasarian 1920 Winney Circle	U.S. Postmaster - postage 224.00
Jeannette Sie 1801 Stanley Ave.	VOID
Marie Schmidt 2114 Pound Drive	Suad Ammar (for sashes) 18.62
Bob Tunstall (Villa Plaza Co.) 238 N. Grand	OmniGrafix Printing 140.92
Millicent Brown 1515 Drake Dirve	CJ Traffic Signs 129.30
Patricia Wojick 1825 Mac Innes Place	Spicers - Paper for flyers 78.33
Charles & Kathleen Frazee 725 Paris Way	Pennysaver 25.00
Jeanne Olson 314 Koch Ave.	VOID 0.00
Saundra Stark 324 Willamette Ave.	OmniGrafix Printing 294.14
Ray & Bryan McCullough 151 N. Kraemer, #220	Pennysaver 35.00
Harriet Fahy 5112 Hamer Lane	Pennysaver 35.00
Albert Milo 813 S. Sapphire	U.S. Postmaster 32.00
Jack & Marion Harloe 428 Via de Leon	CJ Traffic Signs 215.50
Dixie Shaw 254 Chinook	Pacific Bell 112.86
Kristin Ryan & Jeff Contompasis 201 E. Chapman #72-S	Jean Pappas (for Register) 39.60
Kay Pffaffe 2200 Mont Blanc Circle	Pennysaver 35.00
Bob & Sue D'Amato 430 Bluebill Ave.	O.C. Register 39.60
Renee Scott 620 Neno	Pound Photography 79.74
Lawrence de Graaf 1139 Naples	CJ Traffic Signs 134.69
Al & Gloria Shkoler 1120 Cypress Point Dr.	Jean Pappas (for Register) 205.92
Harold & Inez Warwick 432 Wooden Dr.	Pennysaver 1,054.00
Warren & Shirley Wulff 406 Choctaw Pl.	OmniGrafix 291.92
Sandy Koizumi 413 Rumsey	Register 12.00
Cooper & Jane Overall 1714 St. James Place	Anna C. Irot (reimb.) 37.50
Ron & Betty Jean Wymor 1708 Shaw Circle	
William & Lois Nettleship 525 Pinehurst	
Nancy Hammell 2442 Chinook	
Ruth Cain 613 Mount Vernon Way	
Edward & Suzanne Hartmann 207 Pageantry Dr.	
Bruce Groff 1546 Tuffree Blvd.	
Robin Masters 212 S. Kraemer #2710	
Mae Goldbaum 201 E. Chapman \$11J	
Richard & Linda Chalcraft 1720 Anderson St.	
Doyle Bouse 507 Six Nations	
Kim Kahrilas 124 San Clemente	
Dwight McCleary 1180 N. Bradford Ave.	
Dr. Paul A. Evans 234 Yorba Linda	
Mrs. J.L. Thomas 1520 Shasta Way	
Carolyn Davis 224 Rio Grande	
Ruth Morrow 250 South Rose #107	
Michael & Carole Maertzweiler 1025 Oxford Dr.	
Laura C. Curran no address given	
Tom & Joan Dressel 532 Ponce Ave.	
James & Kathleen Paddock 1624 Salmon River	
Linda Lukowski 250 S. Rose # 28	
Steven & Rosemary Harsey 1830 Jones Place	
Guy & Carol Ehrich 1619 Salmon River	
Ralph & Patricia Shook P.O. Box 671	
Dottie Cummings 1217 Warren Street	
Jerry & Patricia Jertbert 250 Beal Ave.	
Lawrence Doeling 680 Brunswick	
Anges Donnellan 668 N. Jensen	
Leonard & Fran Rich 380 Wilcox Way	
Bob & Judy Dickinson 625 Heather Ave.	
Mary A. Hart 219 Preakness Ct.	
Don-A-Vee Jeep 777 W. Orangethorpe	
Ben & Carolyn Johnson 644 Princeton #E	
Ernest & Janice Wagner 4082 Pepper	
Patrick & Barbara McHugh 1218 Brian St.	
Elizabeth Spring & Michael Hince 2103 Rosemont	

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870		
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	25.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	50.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	25.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	30.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	25.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	20.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	10.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	20.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	50.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	20.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	5.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	20.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	5.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	45.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	50.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	10.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	25.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	5.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	50.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	10.00	
Placentia-Linda Hospital			21.00	
			1,000.00	
	Button Sales		302.00	
TOTAL REVENUE THROUGH 11/05/96			5,223.00	TOTAL EXPENSES 4,052.55
anticipated refund due from Pacific Bell			197.44	BALANCE 12/22/9 1,170.45
				Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

EXPENSES

REVENUE	EXPENSES
Pat Irot 1361 Roxborough Placentia, CA 92870	Pacific Bell - phone line 270.75
Elizabeth Minter 539 Gardenia Placentia, CA 92870	Badge-a-Minit 167.15
Placentia Library Foundation 411 E. Chapman Placentia, CA 92870	OmniGrafix - printing 267.24
Friends of Placentia Library 411 E. Chapman Placentia, CA 92870	Spicers - Paper 76.77
Judith Bagdasarian 1920 Winney Circle Placentia, CA 92870	U.S. Postmaster - postage 224.00
Jeannette Sie 1801 Stanley Ave. Placentia, CA 92870	VOID
Marie Schmidt 2114 Pound Drive Placentia, CA 92870	Suad Ammar (for sashes) 18.62
Bob Tunstall (Villa Plaza Co.) 238 N. Grand Orange, CA 92866	OmniGrafix Printing 140.92
Millicent Brown 1515 Drake Dirve Placentia, CA 92870	CJ Traffic Signs 129.30
Patricia Wojick 1825 Mac Innes Place Placentia, CA 92870	Spicers - Paper for flyers 78.33
Charles & Kathleen Frazee 725 Paris Way Placentia, CA 92870	Pennysaver 25.00
Jeanne Olson 314 Koch Ave. Placentia, CA 92870	VOID 0.00
Saundra Stark 324 Willamette Ave. Placentia, CA 92870	OmniGrafix Printing 294.14
Ray & Bryan McCullough 151 N. Kraemer, #220 Placentia, CA 92870	Pennysaver 35.00
Harriet Fahy 5112 Hamer Lane Placentia, CA 92870	Pennysaver 35.00
Albert Milo 813 S. Sapphire Anaheim Hills, CA 92807	U.S. Postmaster 32.00
Jack & Marion Harloe 428 Via de Leon Placentia, CA 92870	CJ Traffic Signs 215.50
Dixie Shaw 254 Chinook Placentia, CA 92870	Pacific Bell 112.86
Kristin Ryan & Jeff Contompasis 201 E. Chapman #72-S Placentia, CA 92870	Jean Pappas (for Register) 39.60
Kay Pfaffle 2200 Mont Blanc Circle Placentia, CA 92870	Pennysaver 35.00
Bob & Sue D'Amato 430 Bluebill Ave. Placentia, CA 92870	O.C. Register 39.60
Renee Scott 620 Nenno Placentia, CA 92870	Pound Photography 79.74
Lawrence de Graaf 1139 Naples Placentia, CA 92870	CJ Traffic Signs 134.69
Al & Gloria Shkoler 1120 Cypress Point Dr. Placentia, CA 92870	Jean Pappas (for Register) 205.92
Harold & Inez Warwick 432 Wooden Dr. Placentia, CA 92870	Pennysaver 1,054.00
Warren & Shirley Wulff 406 Choctaw Pl. Placentia, CA 92870	OmniGrafix 291.92
Sandy Koizumi 413 Rumsey Placentia, CA 92870	Register 12.00
Cooper & Jane Overall 1714 St. James Place Placentia, CA 92870	Anna C. Irot (reimb.) 37.50
Ron & Betty Jean Wymer 1708 Shaw Circle Placentia, CA 92870	
William & Lois Nettleship 525 Pinehurst Placentia, CA 92870	
Nancy Hammell 2442 Chinook Placentia, CA 92870	
Ruth Cain 613 Mount Vernon Way Placentia, CA 92870	
Edward & Suzanne Hartmann 207 Pageantry Dr. Placentia, CA 92870	
Bruce Groff 1546 Tuffree Blvd. Placentia, CA 92870	
Robin Masters 212 S. Kraemer #2710 Placentia, CA 92870	
Mae Goldbaum 201 E. Chapman \$11J Placentia, CA 92870	
Richard & Linda Chalcraft 1720 Anderson St. Placentia, CA 92870	
Doyle Bouse 507 Six Nations Placentia, CA 92870	
Kim Kahrilas 124 San Clemente Placentia, CA 92870	
Dwight McCleary 1180 N. Bradford Ave. Placentia, CA 92870	
Dr. Paul A. Evans 234 Yorba Linda Placentia, CA 92870	
Mrs. J.L. Thomas 1520 Shasta Way Placentia, CA 92870	
Carolyn Davis 224 Rio Grande Placentia, CA 92870	
Ruth Morrow 250 South Rose #107 Placentia, CA 92870	
Michael & Carole Maertzweiler 1025 Oxford Dr. Placentia, CA 92870	
Laura C. Curran no address given Placentia, CA 92870	
Tom & Joan Dressel 532 Ponce Ave. Placentia, CA 92870	
James & Kathleen Paddock 1624 Salmon River Placentia, CA 92870	
Linda Lukowski 250 S. Rose # 28 Placentia, CA 92870	
Steven & Rosemary Harsey 1830 Jones Place Placentia, CA 92870	
Guy & Carol Ehrich 1619 Salmon River Placentia, CA 92870	
Ralph & Patricia Shook P.O. Box 671 Yorba Linda, CA 92885	
Dottie Cummings 1217 Warren Street Placentia, CA 92870	
Jerry & Patricia Jertbert 250 Beal Ave. Placentia, CA 92870	
Lawrence Doeling 680 Brunswick Placentia, CA 92870	
Anges Donnellan 668 N. Jensen Placentia, CA 92870	
Leonard & Fran Rich 380 Wilcox Way Placentia, CA 92870	
Bob & Judy Dickinson 625 Heather Ave. Placentia, CA 92870	
Mary A. Hart 219 Preakness Ct. Placentia, CA 92870	
Don-A-Vee Jeep 777 W. Orangethorpe Placentia, CA 92870	
Ben & Carolyn Johnson 644 Princeton #E Fullerton, CA 92631	
Ernest & Janice Wagner 4082 Pepper Yorba Linda, CA 92686	
Patrick & Barbara McHugh 1218 Brian St. Placentia, CA 92870	
Elizabeth Spring & Michael Hince 2103 Rosemont Placentia, CA 92870	

MEASURE W CAMPAIGN REPORT

last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870	25.00	
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00	
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	50.00	
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	25.00	
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00	
Carol Downey	248 Rio Grande	Placentia, CA 92870	30.00	
Nancy Kennedy	913 Ott	Placentia, CA 92870	25.00	
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	20.00	
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	10.00	
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00	
Alex Chen	313 Concord Way	Placentia, CA 92870	20.00	
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	50.00	
Shirley & John Mignot	1205 Woodside	Placentia, CA 92870	20.00	
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	5.00	
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	20.00	
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	5.00	
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	45.00	
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	50.00	
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	10.00	
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	25.00	
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	5.00	
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00	
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	50.00	
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	10.00	
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	21.00	
Placentia-Linda Hospital			1,000.00	
	Button Sales		302.00	
	TOTAL REVENUE THROUGH 11/05/96		5,223.00	TOTAL EXPENSES 4,052.55
	anticipated refund due from Pacific Bell		197.44	BALANCE 12/22/9 1,170.45 Anticipated closing balance 1,367.89

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

Placentia, CA 92870

Pat Irot	1361 Roxborough	Placentia, CA 92870	200.00
Elizabeth Minter	539 Gardenia	Placentia, CA 92870	100.00
Placentia Library Foundation	411 E. Chapman	Placentia, CA 92870	500.00
Friends of Placentia Library	411 E. Chapman	Placentia, CA 92870	500.00
Judith Bagdasarian	1920 Winney Circle	Placentia, CA 92870	10.00
Jeannette Sie	1801 Stanley Ave.	Placentia, CA 92870	15.00
Marie Schmidt	2114 Pound Drive	Placentia, CA 92870	10.00
Bob Tunstall (Villa Plaza Co.)	238 N. Grand	Orange, CA 92866	25.00
Millicent Brown	1515 Drake Dirve	Placentia, CA 92870	25.00
Patricia Wojick	1825 Mac Innes Place	Placentia, CA 92870	25.00
Charles & Kathleen Frazee	725 Paris Way	Placentia, CA 92870	25.00
Jeanne Olson	314 Koch Ave.	Placentia, CA 92870	50.00
Saundra Stark	324 Willamette Ave.	Placentia, CA 92870	50.00
Ray & Bryan McCullough	151 N. Kraemer, #220	Placentia, CA 92870	50.00
Harriet Fahy	5112 Hamer Lane	Placentia, CA 92870	50.00
Albert Milo	813 S. Sapphire	Anaheim Hills, CA 92807	50.00
Jack & Marion Harloe	428 Via de Leon	Placentia, CA 92870	100.00
Dixie Shaw	254 Chinook	Placentia, CA 92870	100.00
Kristin Ryan & Jeff Contompasis	201 E. Chapman #72-S	Placentia, CA 92870	25.00
Kay Pfaffle	2200 Mont Blanc Circle	Placentia, CA 92870	10.00
Bob & Sue D'Amato	430 Bluebill Ave.	Placentia, CA 92870	50.00
Renee Scott	620 Nenno	Placentia, CA 92870	25.00
Lawrence de Graaf	1139 Naples	Placentia, CA 92870	25.00
Al & Gloria Shkoler	1120 Cypress Point Dr.	Placentia, CA 92870	100.00
Harold & Inez Warwick	432 Wooden Dr.	Placentia, CA 92870	100.00
Warren & Shirley Wulff	406 Choctaw Pl.	Placentia, CA 92870	20.00
Sandy Koizumi	413 Rumsey	Placentia, CA 92870	15.00
Cooper & Jane Overall	1714 St. James Place	Placentia, CA 92870	25.00
Ron & Betty Jean Wymer	1708 Shaw Circle	Placentia, CA 92870	25.00
William & Lois Nettleship	525 Pinehurst	Placentia, CA 92870	25.00
Nancy Hammell	2442 Chinook	Placentia, CA 92870	50.00
Ruth Cain	613 Mount Vernon Way	Placentia, CA 92870	25.00
Edward & Suzanne Hartmann	207 Pageantry Dr.	Placentia, CA 92870	25.00
Bruce Groff	1546 Tuffree Blvd.	Placentia, CA 92870	50.00
Robin Masters	212 S. Kraemer #2710	Placentia, CA 92870	25.00
Mae Goldbaum	201 E. Chapman \$11J	Placentia, CA 92870	5.00
Richard & Linda Chalcraft	1720 Anderson St.	Placentia, CA 92870	5.00
Doyle Bouse	507 Six Nations	Placentia, CA 92870	25.00
Kim Kahrilas	124 San Clemente	Placentia, CA 92870	25.00
Dwight McCleary	1180 N. Bradford Ave.	Placentia, CA 92870	25.00
Dr. Paul A. Evans	234 Yorba Linda	Placentia, CA 92870	25.00
Mrs. J.L. Thomas	1520 Shasta Way	Placentia, CA 92870	50.00
Carolyn Davis	224 Rio Grande	Placentia, CA 92870	25.00
Ruth Morrow	250 South Rose #107	Placentia, CA 92870	25.00
Michael & Carole Maertzweiler	1025 Oxford Dr.	Placentia, CA 92870	25.00
Laura C. Curran	no address given		10.00
Tom & Joan Dressel	532 Ponce Ave.	Placentia, CA 92870	25.00
James & Kathleen Paddock	1624 Salmon River	Placentia, CA 92870	20.00
Linda Lukowski	250 S. Rose # 28	Placentia, CA 92870	10.00
Steven & Rosemary Harsey	1830 Jones Place	Placentia, CA 92870	50.00
Guy & Carol Ehrich	1619 Salmon River	Placentia, CA 92870	10.00
Ralph & Patricia Shook	P.O. Box 671	Yorba Linda, CA 92885	25.00
Dottie Cummings	1217 Warren Street	Placentia, CA 92870	20.00
Jerry & Patricia Jertbert	250 Beal Ave.	Placentia, CA 92870	25.00
Lawrence Doeling	680 Brunswick	Placentia, CA 92870	25.00
Anges Donnellan	668 N. Jensen	Placentia, CA 92870	25.00
Leonard & Fran Rich	380 Wilcox Way	Placentia, CA 92870	25.00
Bob & Judy Dickinson	625 Heather Ave.	Placentia, CA 92870	25.00
Mary A. Hart	219 Preakness Ct.	Placentia, CA 92870	25.00
Don-A-Vee Jeep	777 W. Orangethorpe	Placentia, CA 92870	100.00
Ben & Carolyn Johnson	644 Princeton #E	Fullerton, CA 92631	25.00
Ernest & Janice Wagner	4082 Pepper	Yorba Linda, CA 92686	25.00
Patrick & Barbara McHugh	1218 Brian St.	Placentia, CA 92870	100.00
Elizabeth Spring & Michael Hince	2103 Rosemont	Placentia, CA 92870	25.00

EXPENSES

EXPENSES

Pacific Bell - phone line	270.75
Badge-a-Minit	167.15
OmniGrafix - printing	267.24
Spicers - Paper	76.77
U.S. Postmaster - postage	224.00
VOID	
Suad Ammar (for sashes)	18.62
OmniGrafix Printing	140.92
CJ Traffic Signs	129.30
Spicers - Paper for flyers	78.33
Pennysaver	25.00
VOID	0.00
OmniGrafix Printing	294.14
Pennysaver	35.00
Pennysaver	35.00
U.S. Postmaster	32.00
CJ Traffic Signs	215.50
Pacific Bell	112.86
Jean Pappas (for Register)	39.60
Pennysaver	35.00
O.C. Register	39.60
Pound Photography	79.74
CJ Traffic Signs	134.69
Jean Pappas (for Register)	205.92
Pennysaver	1,054.00
OmniGrafix	291.92
Register	12.00
Anna C. Irot (reimb.)	37.50



## MEASURE W CAMPAIGN REPORT

last updated 10/29/96

## REVENUE

Placentia, CA 92870

## EXPENSES

## MEASURE W CAMPAIGN REPORT

last updated 10/29/96

## REVENUE

Placentia, CA 92870

## EXPENSES

Pat Irot	1361 Roxborough	Placentia, CA 92870	200.00	Pacific Bell - phone line	270.75
Elizabeth Minter	539 Gardenia	Placentia, CA 92870	100.00	Badge-a-Minit	167.15
Placentia Library Foundation	411 E. Chapman	Placentia, CA 92870	500.00	OmniGrafix - printing	267.24
Friends of Placentia Library	411 E. Chapman	Placentia, CA 92870	500.00	Spicers - Paper	76.77
Judith Bagdasarian	1920 Winney Circle	Placentia, CA 92870	10.00	U.S. Postmaster - postage	224.00
Jeannette Sie	1801 Stanley Ave.	Placentia, CA 92870	15.00	VOID	
Marie Schmidt	2114 Pound Drive	Placentia, CA 92870	10.00	Suad Ammar (for sashes)	18.62
Bob Tunstall (Villa Plaza Co.)	238 N. Grand	Orange, CA 92866	25.00	OmniGrafix Printing	140.92
Millicent Brown	1515 Drake Drive	Placentia, CA 92870	25.00	CJ Traffic Signs	129.30
Patricia Wojcik	1825 Mac Innes Place	Placentia, CA 92870	25.00	Spicers - Paper for flyers	78.33
Charles & Kathleen Frazee	725 Paris Way	Placentia, CA 92870	25.00	Pennysaver	25.00
Jeanne Olson	314 Koch Ave.	Placentia, CA 92870	50.00	VOID	0.00
Sandra Stark	324 Willamette Ave.	Placentia, CA 92870	50.00	OmniGrafix Printing	294.14
Ray & Bryan McCullough	151 N. Kraemer, #220	Placentia, CA 92870	50.00	Pennysaver	35.00
Harriet Fahy	5112 Hamer Lane	Placentia, CA 92870	50.00	Pennysaver	35.00
Albert Milo	813 S. Sapphire	Anaheim Hills, CA 92807	50.00	U.S. Postmaster	32.00
Jack & Marion Harloe	428 Via de Leon	Placentia, CA 92870	100.00	CJ Traffic Signs	215.50
Dixie Shaw	254 Chinook	Placentia, CA 92870	100.00	Pacific Bell	112.86
Kristin Ryan & Jeff Contompasis	201 E. Chapman #72-S	Placentia, CA 92870	25.00	Jeân Pappas (for Register)	39.60
Kay Pfaflle	2200 Mont Blanc Circle	Placentia, CA 92870	10.00	Pennysaver	35.00
Bob & Sue D'Amato	430 Bluebill Ave.	Placentia, CA 92870	50.00	O.C. Register	39.60
Renee Scott	620 Neno	Placentia, CA 92870	25.00	Pound Photography	79.74
Lawrence de Graaf	1139 Naples	Placentia, CA 92870	25.00	CJ Traffic Signs	134.69
Al & Gloria Shkoler	1120 Cypress Point Dr.	Placentia, CA 92870	100.00	Jean Pappas (for Register)	205.92
Harold & Inez Warwick	432 Wooden Dr.	Placentia, CA 92870	100.00	Pennysaver	1,054.00
Warren & Shirley Wulff	406 Choctaw Pl.	Placentia, CA 92870	20.00	OmniGrafix	291.92
Sandy Koizumi	413 Rumsey	Placentia, CA 92870	15.00	Register	12.00
Cooper & Jane Overall	1714 St. James Place	Placentia, CA 92870	25.00	Anna C. Irot (reimb.)	37.50
Ron & Betty Jean Wymer	1708 Shaw Circle	Placentia, CA 92870	25.00		
William & Lois Nettleship	525 Pinehurst	Placentia, CA 92870	25.00		
Nancy Hammell	2442 Chinook	Placentia, CA 92870	50.00		
Ruth Cain	613 Mount Vernon Way	Placentia, CA 92870	25.00		
Edward & Suzanne Hartmann	207 Pageantry Dr.	Placentia, CA 92870	25.00		
Bruce Groff	1546 Tuffree Blvd.	Placentia, CA 92870	50.00		
Robin Masters	212 S. Kraemer #2710	Placentia, CA 92870	25.00		
Mae Goldbaum	201 E. Chapman \$11J	Placentia, CA 92870	5.00		
Richard & Linda Chalcraft	1720 Anderson St.	Placentia, CA 92870	5.00		
Doyle Bouse	507 Six Nations	Placentia, CA 92870	25.00		
Kim Kahriias	124 San Clemente	Placentia, CA 92870	25.00		
Dwight McCleary	1180 N. Bradford Ave.	Placentia, CA 92870	25.00		
Dr. Paul A. Evans	234 Yorba Linda	Placentia, CA 92870	25.00		
Mrs. J.L. Thomas	1520 Shasta Way	Placentia, CA 92870	50.00		
Carolyn Davis	224 Rio Grande	Placentia, CA 92870	25.00		
Ruth Morrow	250 South Rose #107	Placentia, CA 92870	25.00		
Michael & Carole Maertzweiler	1025 Oxford Dr.	Placentia, CA 92870	25.00		
Laura C. Curran	no address given		10.00		
Tom & Joan Dressel	532 Ponce Ave.	Placentia, CA 92870	25.00		
James & Kathleen Paddock	1624 Salmon River	Placentia, CA 92870	20.00		
Linda Lukowski	250 S. Rose # 28	Placentia, CA 92870	10.00		
Steven & Rosemary Harsey	1830 Jones Place	Placentia, CA 92870	50.00		
Guy & Carol Ehrich	1619 Salmon River	Placentia, CA 92870	10.00		
Ralph & Patricia Shook	P.O. Box 671	Yorba Linda, CA 92885	25.00		
Dottie Cummings	1217 Warren Street	Placentia, CA 92870	20.00		
Jerry & Patricia Jertbert	250 Beal Ave.	Placentia, CA 92870	25.00		
Lawrence Doeling	680 Brunswick	Placentia, CA 92870	25.00		
Anges Donnellan	668 N. Jensen	Placentia, CA 92870	25.00		
Leonard & Fran Rich	380 Wilcox Way	Placentia, CA 92870	25.00		
Bob & Judy Dickinson	625 Heather Ave.	Placentia, CA 92870	25.00		
Mary A. Hart	219 Preakness Ct.	Placentia, CA 92870	25.00		
Don-A-Vee Jeep	777 W. Orangethorpe	Placentia, CA 92870	100.00		
Ben & Carolyn Johnson	644 Princeton #E	Fullerton, CA 92631	25.00		
Ernest & Janice Wagner	4082 Pepper	Yorba Linda, CA 92686	25.00		
Patrick & Barbara McHugh	1218 Brian St.	Placentia, CA 92870	100.00		
Elizabeth Spring & Michael Hince	2103 Rosemont	Placentia, CA 92870	25.00		

MEASURE W CAMPAIGN REPORT  
last updated 10/29/96

REVENUE

EXPENSES

Orange Blossom Lines	736 S. Richfield	Placentia, CA 92870	25.00		
Robert J. Genc	302 E. Palm Dr. # A	Placentia, CA 92870	25.00		
Shirley Fishel	602 Mohawk Drive	Placentia, CA 92870	50.00		
Patrick & Sharon McDonald	616 Macadamia Lane	Placentia, CA 92870	25.00		
Frances Stoller	326 Patrician Lane	Placentia, CA 92870	25.00		
Carol Downey	248 Rio Grande	Placentia, CA 92870	30.00		
Nancy Kennedy	913 Ott	Placentia, CA 92870	25.00		
Elizabeth Langmore	1277 Manchester	Placentia, CA 92870	20.00		
George & Catherine Mooers	437 St. Andrews	Placentia, CA 92870	10.00		
Carol & Tom Bishop	1215 Carlsbad	Placentia, CA 92870	10.00		
Alex Chen	313 Concord Way	Placentia, CA 92870	20.00		
Leland & Mary Caster	421 Orchid Dr	Placentia, CA 92870	50.00		
Shirley & John Migniot	1205 Woodside	Placentia, CA 92870	20.00		
Carol Oelkers - cash	406 Brower	Placentia, CA 92870	5.00		
Marie Tourne - cash	1113 Montecito St.	Placentia, CA 92870	20.00		
Frances Vesper - cash	Sanborn St.	Placentia, CA 92870	5.00		
Beverly J. Kent	354 Pennsylvania Way	Placentia, CA 92870	45.00		
John & Clairee Tynes	134 Anned Drive	Placentia, CA 92870	50.00		
Hermelinda Andrade	613 Valley Forge	Placentia, CA 92870	10.00		
Marge and Ben Boelma	1120 Naples	Placentia, CA 92870	25.00		
Jon & Elizabeth Hunt	2552 E. Santa Clara	Fullerton, CA 92631	5.00		
Maria de Avila	212 S. Kraemer, Apt 1409	Placentia, CA 92870	5.00		
John & Marie Balducci	4861 Hamer Drive	Placentia, CA 92870	50.00		
Charles & Janice Crawford	426 Orchid Dr.	Placentia, CA 92870	10.00		
Tom Ortiz - cash	455 West Central Ave.	Brea, CA 92621	21.00		
Placentia-Linda Hospital			1,000.00		
	Button Sales		302.00		
<b>TOTAL REVENUE THROUGH 11/05/96</b>			<b>5,223.00</b>	<b>TOTAL EXPENSES</b>	<b>4,052.55</b>
anticipated refund due from Pacific Bell			197.44	<b>BALANCE 12/22/9</b>	<b>1,170.45</b>
				Anticipated closing balance	1,367.89

AB68R203 08-15-96 ESTIMATED 1996-97 PROPERTY TAX REVENUE

FUND  
5071-01 PLACENTIA LIBRARY DIST

SECURED	677,591.86
PUBLIC UTILITY	23,762.83
HOMEOWNER	14,782.88
UNSECURED	42,097.67
TOTAL	758,235.24



TO: Elizabeth Minter, Library Director

FROM: Suad Ammar, Principal Librarian ~~AA~~

DATE: November 13, 1996

SUBJECT: **Analysis of proposed staff reduction**

PRESENT DUTIES	IMPACT OF CHANGE
Reference Desk services are enhanced by double staffing in the afternoon and early evening hours. Double staffing allows for promptness in service. Messages are returned promptly.	Double staffing will be available a maximum of four hours a day during peak hours, this might affect the promptness of service during the rest of the day.
Reference Staff required to "help" in the Children's Department on an "as needed" basis.	Reference and Children's staff will have to share desk coverage. Scheduling will, at times, become a problem.
Collection Development including: Collection evaluation Weeding Selection and data entry are at a minimum due to lack of funds.	Collection Development including: Collection evaluation Weeding Selection and data entry will be enhanced due to availability of funds.
Workshops and seminars are attended after careful consideration.	Except for attending the Windows 95 training for the Reference staff, workshops and seminars will be reduced to a minimum. Attending SLS meetings will be weighed against its usefulness.
Public Relations efforts are performed through the Chamber Mixers, meetings and functions	Public Relations efforts will, more than ever, continue to be performed through the Chamber Mixers, meetings and functions.
Volunteers have not yet been used to full potential in this Department	After extensive training, volunteers will be needed to implement the "Instructional Classes" to help patrons in the use of Electronic Reference Resources' usage.
Special programs are usually coordinated with the Friends as joints efforts	Special programming will stay the same.



TO: Elizabeth Minter, Library Director  
 FROM: Cyrise Smith, Children's Librarian *sm25*  
 DATE: November 13, 1996  
 SUBJECT: Analysis of impact of proposed organization chart and staffing level changes.

The proposed staffing changes and refocusing of the budget will seriously impact children's services. Being the only staff member in the department, my time will be largely be divided between collection development, reference services, and my limited administrative duties. Changes in the overall functioning of the Children's Department are listed below:

Current Duties/Programs	Changes in Current Duties/Programs
Children's Regular Programming: Bilingual storytimes 4-6 year old storytimes 2-3 year old lapsits After school craft times (For a yearly total of 224 programs)	Eliminated (may be possible to reinstate one preschool storytime using adult/parent volunteers)
Class visits to the Library with staff member conducting tours and doing storytimes.	Eliminated (possible to use adult volunteer as Docent)
Summer Reading Program	Possible with heavy use of volunteers
Special Programming examples: Camp Library, field trips, Way Out Wednesdays and other special events featuring paid performers and requiring large numbers of staff in a supervisory capacity.	Decreased/Eliminated
Collection Development: Purchasing Deselecting	Increased
Administrative Duties: Scheduling Board Reports SLS meetings Chamber Ambassador	Scheduling: Decreased Board Reports: Remain the same SLS: Remain the same Ambassador: Remain the same


Adult Reference Hours	Remain the Same -5 hours a week
Children's Reference Desk Hours	While the hours we are open will be decreased from 44 to between 35-40, the number of people manning the desk has been halved. In effect the Children's Librarian's desk hours will be increased from approximately 20 per week to 35-40 hours per week
Training Supervising Volunteers	Increased



TO: Elizabeth Minter, Library Director  
 FROM: <sup>PB</sup> Peggy Burkich, Circulation Supervisor  
 DATE: November 13, 1996  
 SUBJECT: **Analysis of proposed staff reduction**

PRESENT DUTIES	IMPACT OF CHANGE
Check-in is mainly done by staff assisted by volunteers.	Check-in will be done by pages and volunteers.
Twenty substitute hours are being used on the Circulation Desks to assure the quality service offered to patrons.	Desk scheduling and lack of sub. hours may affect the promptness of desk service.
Phone renewals are done on an on-going basis during the day.	Phone renewals will have to be done in batches two or three times daily.
Help with the Vendacard Machine, copiers and Typing and Computer Room is done on as needed basis by the Circulation Staff.	Volunteers will have to be trained to help with these duties since staff will be limited, with the possibility of moving the Vendacard machine closer to the Circulation Desk.
<del>Meeting</del> Room set-up and clean-up is handled by the Circulation Staff.	This duty will be carried on by the responsible parties as needed. Pages will set up for specific groups.
Supervision and scheduling of pages is handled by the Circulation Department.	This duty will have to be carried by a person available to supervise at all times
Check-out Desk is covered by one staff member during slower hours. At peak hours two or more circulation staff members are on Desk. A total of twelve hours per day	Check-Out Desk will be covered by one staff member during slower hours. At peak hours two or more members are on Desk . A total of twelve hours per day
Sales and promotion of tickets, afghans etc...is handled by the Circ. Department.	Continue to be handled the same way



TO: Elizabeth Minter, Library Director  
FROM: Julie Shook, Technical Services   
DATE: November 13, 1996  
SUBJECT: **Analysis of proposed staff reduction**


<b>PRESENT DUTIES</b>	<b>IMPACT OF CHANGE</b>
Electronic acquisition presently applies to gifts, donations and few materials' acquisitions	Library materials' acquisitions will increase considerably in volume, so will gifts and donations.
Brodart IAS are strictly performed by Librarian.	Library assistant will be able to perform this task freeing some of the Librarian's time.
Partial physical processing done by Librarian.	No physical processing will be done by the Librarian.
General computer troubleshooting done strictly by Librarian.	No changes are anticipated in this area
Administration of Electronic Reference hardware and software done by Librarian.	Librarian's duties will undoubtedly increase, using time freed by the Library Assistant's help.



TO: Elizabeth Minter, Library Director  
 FROM: Katie Matas, Literacy Coordinator *KLM*  
 DATE: November 19, 1996  
 SUBJECT: Analysis of impact of proposed staff reduction

Current Activities	Changes
<b>Reports</b> 1-Monthly Board Report 2-Quarterly Reports to State Library 3-Yearly 321/Dept. of Education report 4-Yearly Plan of Service to State Library 5-Yearly application for 321 grant	none
<b>Tutor Training</b> 1-Quarterly 15-hour tutor training workshops with teacher paid by Community College 2-supplemental tutor training for active tutors	1-continue as is 2-offer using 321 grant money
<b>Family Bilingual Story Times</b> --planning --implementation	discontinue
<b>Workplace Literacy</b> --program set-up --testing --maintenance	discontinue
<b>Citizenship Exam</b> --sign-up --test administration --paperwork	could continue with S.T.E.P. person and library staff assisting with sign-ups --generates a monthly income of approx. \$100

<p><b>Meetings</b>          1-SCLLN - 5 per year + 2-day planning conference          2-Placentia Chamber mixers and other functions          3-Placentia Community Network - monthly          4-Families First Collaborative - monthly          5-D.O.V.I.A. - a volunteer network organization six times per year          6-HIS House advisory board - quarterly          7-CSUF Internship Day          8-Conferences - 2 to 3 yearly</p>	<p>1-attend half of the meetings to keep up with State Library information          2-discontinue          3-continue          4-continue          5-discontinue          6-continue          7-continue - required to use Human Services interns          8-discontinue</p>
<p><b>Ongoing Departmental activities</b>          1-testing of students          2-matching/rematching of students and tutors          3-ongoing support of tutors and students          4-volunteer recognition          5-monthly calling for tutoring hours          6-participate in quarterly tutor training with community college teacher          7-update phone messages          8-Spanish interpreting          9-Collection development          10-supervise CSUF interns</p>	<p><b>Division of responsibilities</b>          1-S.T.E.P. person and coordinator          2-coordinator          3-coordinator          4-team-up with Friends of the Library event          5-S.T.E.P./volunteer          6-coordinator participates in 3 of the 5 sessions of the 15-hour workshop          7-coordinator          8-work with circ. dept. on an as needed basis          9-limited to absolutely necessary items (tutor training materials, student workbooks, etc.)          10-coordinator</p>

TO: Elizabeth Minter, Library Director  
 FROM: Suad Ammar, Julie Shook   
 DATE: November 13, 1996  
 SUBJECT: Proposed days of service

SUNDAY/MONDAY Closure	
PROS	CONS
<ul style="list-style-type: none"> <li>-Open for school four days</li> <li>-Open for business community four days</li> <li>-Open Saturday for families and children</li> <li>-Open more days when there are delivery/mail services</li> <li>-Could allow 2 days (Thursdays and Fridays) with morning hours for school visits.</li> <li>-More of the Sunday service is for non-Placentia residents.</li> <li>-Does not lower service hours on Monday holiday weeks.</li> <li>Moms with pre-schoolers come on weekday mornings.</li> <li>Allows 41 service hours</li> </ul>	<ul style="list-style-type: none"> <li>-Sunday/Monday are busy days, but if we close on Monday, Tuesday will become the busy day.</li> </ul>
FRIDAY/SUNDAY Closure	
PROS	CONS
<ul style="list-style-type: none"> <li>-Most of Sunday/Monday reasons apply</li> <li>-Leaves Monday open</li> <li>-Allows for 43 hours of service</li> </ul>	<ul style="list-style-type: none"> <li>-Service level will decline if staff is fatigued with split days off, expect more usage of sick time.</li> <li>-Harder for patrons to remember hours</li> </ul>

<ul style="list-style-type: none"> <li>-Open all school days</li> <li>-Open all business days</li> <li>-Allows for 41 hours of service</li> <li>-Corresponds with City of Placentia hours</li> <li>-Could allow morning hours for school visits</li> <li>-Open all days for delivery services</li> <li>-Allows for easy contact with business vendors</li> <li>-Moms with pre-schoolers have more days to visit the Library</li> <li>-</li> </ul>	<ul style="list-style-type: none"> <li>-No weekend Hours</li> <li>- Citizenship exam will not be made available</li> </ul>
<p><b>THURSDAY/FRIDAY</b> Closurer</p>	
<p><b>PROS</b></p>	<p><b>CONS</b></p>
<ul style="list-style-type: none"> <li>-Open busiest days</li> </ul>	<ul style="list-style-type: none"> <li>-Limits the use of the Library by school children to only 3 days.</li> <li>-Limits the use of the Library by the business community to only 3 days</li> <li>- Communications with business contacts, consortium and other SLS Libraries will be almost impossible because we will be open when they are closed and closed when they are open.</li> <li>-Limits delivery from             <ul style="list-style-type: none"> <li>SLS</li> <li>Consortium ILL materials</li> <li>mail/magazines and newspapers</li> <li>Ordered Library materials</li> <li>Books and supplies.</li> </ul> </li> <li>-Monday holiday weeks leaves only 2 days open a week.</li> <li>-STEP and JTPA workers are not allowed to work on weekends, we lose two days work from them.</li> <li>-Adult volunteers are not as available on weekends.</li> <li>-Allows for lowest service hours;38</li> <li>-Most Chamber and Community Network meetings and events happen on Thursdays</li> </ul>



TO: Elizabeth Minter, Library Director  
 FROM: Cyrise Smith, Children's Librarian  
 DATE: November 14, 1996  
 SUBJECT: Pros and Cons of proposed new schedule of Library Service Hours

**CLOSED ON SUNDAYS AND MONDAYS**

PROS	CONS
<p>The busiest time at the Children's Desk is from 3:00-5:00 pm on weekdays. For four days a week we will be able to continue to offer homework help and study space to students who come to the Library during this time.</p>	<p>We will be unable to serve after school students one day a week.</p>
<p>We will be maintaining one weekend day for those students who cannot come to the Library on weekdays. We need to maintain at least one weekend day for this purpose.</p>	<p>We will be unable to help those extremely last minute patrons with assignments</p>
<p>While Sunday is a busy day, it is no busier than Saturday. We have reason to believe that many of our Sunday patrons come from outside the city of Placentia. Serving the residents of Placentia has always been the Library's primary mission.</p>	
<p>Sunday is already a half day. Less impact in closing the remaining four hours of the day.</p>	

**CLOSED ON FRIDAYS AND SATURDAYS**

<b>PROS</b>	<b>CONS</b>
Library will be able to maintain one weekend day and four weekdays for service to patrons	This leaves our only weekend day a Sunday. Many people attend church on Sundays, and this limits the hours children can use the Library for study and research.
We remain one of the few libraries open on Sunday.	Much of our usage is by patrons living outside our primary service area, the City of Placentia.

**CLOSED ON SATURDAYS AND SUNDAYS**

<b>PROS</b>	<b>CONS</b>
Available five days a week for after school homework help.	No longer offer any weekend service days for patrons who cannot come into the library on weekdays.

**CLOSED ON THURSDAYS AND FRIDAYS**

<b>PROS</b>	<b>CONS</b>
The Library remains open all weekend.	The Library is only open to children three days a week as a place to do home work and research after school.

TO: Elizabeth Minter, Library Director  
FROM: Peggy Burkich, Circulation Supervisor *PB*  
DATE: November 13, 1996  
SUBJECT: **Proposed days of service**

SUNDAY/MONDAY Closure	
PROS	CONS
<ul style="list-style-type: none"><li>-Open for school four days</li><li>-Open for business community four days</li><li>-Open Saturday for families and children</li><li>-More of the Sunday service is for non-Placentia residents.</li><li>-Does not lower service hours on Monday holiday weeks.</li><li>-Moms with pre-schoolers come on weekday mornings.</li><li>-Allows 41 service hours</li><li>-It is hard to find student assistants who want /or are able to work Sundays</li><li>- Most of adult volunteers do not come on these two days.</li></ul>	<ul style="list-style-type: none"><li>-Sunday and Monday are busy days</li><li>-Book drop deposit will be heavy. Student assistants will need to be scheduled.</li></ul>

FRIDAY/SUNDAY CLOSURE	
PROS	CONS
<ul style="list-style-type: none"><li>-Leaves Monday open</li><li>-Allows for 43 hours of service</li><li>-Friday is a light circulation day</li><li>-People are already used to Friday closure</li><li>-Book drop does not need special scheduling</li></ul>	<ul style="list-style-type: none"><li>-Hard for patrons to remember non-consecutive closure days</li><li>-Circulation will drop because Sunday is a heavy Circulation day</li><li>-Service level will decline due to staff fatigue with split days off, expect more usage of sick time.</li></ul>

SATURDAY/SUNDAY Closure	
PROS	CONS
<ul style="list-style-type: none"> <li>-</li> <li>-Open all school days</li> <li>-Open all business days</li> <li>-Allows for 41 hours of service</li> <li>-Could allow morning hours for school visits</li> <li>-Open all days for delivery services</li> <li>-Moms with pre-schoolers have more days to visit the Library</li> </ul>	<ul style="list-style-type: none"> <li>-No weekend Hours</li> <li>- Citizenship exam will not be made available</li> <li>-Heavy book drop deposit</li> </ul>
THURSDAY/FRIDAY Closure	
PROS	CONS
<ul style="list-style-type: none"> <li>-Open busiest days</li> <li>-Light book drop</li> </ul>	<ul style="list-style-type: none"> <li>-Limits the use of the Library by school children to only 3 days, less Circ.</li> <li>-Limits the use of the Library by the business community to only 3 days, less Circ.</li> <li>-Limits delivery from SLS Consortium ILL materials mail/magazines and newspapers</li> <li>-Monday holiday weeks leaves only 2 days open a week.</li> <li>-STEP and JTPA workers are not allowed to work on weekends, we lose two days work from them.</li> <li>-Adult volunteers are not as available on weekends.</li> <li>-Allows for lowest service hours,38</li> </ul>



TO: Elizabeth Minter, Library Director

FROM: Katie Matas, Literacy Coordinator *KLM*

DATE: November 19, 1996

SUBJECT: **Analysis of the effects of days of operation on the Literacy Department**

Days Closed	Advantages	Disadvantages
<b>Thursday and Friday</b>	<ul style="list-style-type: none"> <li>*Open for citizenship exam</li> <li>*Current program participants are used to the library being closed on Fridays</li> </ul>	<ul style="list-style-type: none"> <li>*Meetings are often held on these days</li> <li>*Most tutoring takes place on weekdays</li> <li>*Most volunteer inquiries are made on weekdays</li> </ul>
<b>Friday and Saturday</b>	<ul style="list-style-type: none"> <li>*Most tutoring takes place on weekdays</li> <li>*Current program participants are used to the library being closed on Fridays</li> </ul>	<ul style="list-style-type: none"> <li>*No citizenship exam (restricted by the testing company to a specific Saturday morning)</li> </ul>
<b>Saturday and Sunday</b>	<ul style="list-style-type: none"> <li>*Meetings are almost never held on these days</li> <li>*The department has almost no activity on Sunday</li> <li>*Most tutoring takes place on weekdays</li> <li>*Most volunteer inquiries are made on weekdays</li> </ul>	<ul style="list-style-type: none"> <li>*No citizenship exam</li> </ul>
<b>Sunday and Monday</b>	<ul style="list-style-type: none"> <li>*Open for citizenship exam</li> <li>*The department has almost no activity on Sunday</li> <li>*Meetings are almost never held on these days</li> </ul>	<ul style="list-style-type: none"> <li>*Program participants who are currently meeting on Mondays would have to make other arrangements</li> </ul>





TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director  
DATE: November 19, 1996  
SUBJECT: Proposed FY1996-1997 Budget Revisions

**BACKGROUND:**

Revised Revenue Estimates and Expenditure Adjustment Recommendations

Attachment A provides the revised revenue estimates for Fiscal Year 1996-1997 based upon the following:

Information provided by the Orange County Auditor's Office on August 15, 1996 for Objects 6210, 6230, and 6690;

A reduction in interest revenue in Object 6610 caused by low balances in the District's reserve accounts;

A reduction in State Library revenue in Object 6970 caused by the Governor's reduction of the increase in the Public Library Fund as authorized by the Legislature; and

A reduction in Object 6220 of \$17,000 because that amount is being withheld as a result of a lawsuit under appeal by the Cable TV operators.

Attachment B proposes expenditure adjustments to end Fiscal Year 1996-1997 within the revised revenue of \$919,850 based upon the following:

Salaries and Employee Benefits reduced to reflect reduction in staff from 15.95 to 12.<sup>58</sup>~~00~~ full time equivalents.

Unemployment insurance, Object 0310, increased to reflect liability from January through July, 1997.

Communications, Object 0700, decreased to reflect reduction from six to five days of public service.

Insurance, Object 1100, adjustment reflects actual invoice for this year.

Maintenance of Equipment, Object 1300, reflects reduction in allowance for maintenance on the Local Area Network and office computers.

Office and Library Supply Expense, Object 1800, reflects significant restriction in supply purchases. This will cause a heavier expenditure in this area in Fiscal Year 1997-1998.

Professional Services, Object 1900, includes a \$5,000 increase for the Parcel Tax Election costs.

Legal Notices, Object 2000, is increased to reflect Parcel Tax Election publication expenses

and publishing notices of changes in hours of operation.

Library Materials, Object 2400, is decreased by \$10,000.

Transportation, Object 2700, is increased for local staff travel to cover the costs of sending the Librarian II for a local area network management training course so that the District may reduce its dependence on the maintenance services of the system contractor which costs over \$100 per hour.

Electricity costs, Object 2800, are decreased to reflect actual experience since the completion of the City's energy reduction retrofit of its lighting system, and the closing of an additional day per week at the Library.

Equipment, Object 4000, has been reduced, but not eliminated.

Proposed Organization Chart and Personnel Allocation by Activity for Fiscal Year 1996-1997 to become effective January 1, 1997

Approximately \$50,000 of the proposed budget reduction is achieved from a reduction in staff from 15.95 to 12.50 full time equivalents.

The proposed changes as reflected in Attachment C are:

Reduce the Library Assistant positions by 1.00 from 3.50 to 2.50. Library Assistants will no longer be assisting at the Reference Desk or Children's Desk.

Eliminate .95 Library Clerk II position. The volunteer coordinator and technical services duties will be transferred to a Library Assistant.

Reduce the Library Clerk I positions by .50 from 2.50 to 2.00.

Reduce the Student Assistant/Page positions by 1.00 from 2.50 to 1.50.

The staff analyses of the impact of these changes on services to the public are Attachment D.

Options for Days of Public Service

The staff analyses of the various possibilities for days of public service are Attachment E.

The staff recommendation for public service days is Tuesday through Saturday, closed Sunday and Monday.

Options for Hours of Public Service

The staff recommendation for hours of public service are:

Tuesday and Wednesday	12:00 NOON - 9:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.
Friday & Saturday	10:00 A.M. - 5:00 P.M.

The above represents a public service schedule of 40 hours per week. Friday or Saturday from 9:15 A.M. to 9:45 A.M. would be the only time that the staff could have meetings.

Two Week Public Service Closing and Staff Furlough Prior to Implementation of New Schedule

The Library Director is recommending that the Library be closed from Sunday, December 22 through Monday, January 6. It would reopen with its new schedule on ~~Tuesday, January 7~~. If the public service schedule is not Tuesday through Saturday then the proposed dates of the closing would change slightly.

Staff would have the option of using vacation time during this period or of taking leave without pay. Since all full time staff have adequate vacation accrued to take the vacation the staff savings here will be from the part time and substitutes. Staff would also be told that after there will be no more vacation requests approved for time before June 30, 1997. This will significantly reduce the use of substitutes during that time period.

Additional savings will also accrue from utilities and communications. The cleaning contractor could use this time to do some special projects that have not been done for several years.

The Fullerton Library has been closing for a week at the end of December for several years.

Publishing Legal and Public Notices

The District will need to publish its change in operating schedule in legal notices. In addition the Library Director recommends that notices be placed in the Orange County Register, Placentia News Times, and the Pennysaver.

**RECOMMENDATIONS:**

1. Receive & File Revised Revenue and Expenditure Estimates;
2. Adopt Revised Organization Chart and Personnel Allocation by Activity for Fiscal Year 1996-1997 effective January 1, 1997; 8:30
3. Authorize the Library Director to proceed with the reduction in staff as authorized by the Organization Chart as revised November 19, 1996, and in compliance with the Placentia Library District Personnel Policy and the Memorandum of Understanding with and the Orange County Employees Association;
4. Establish the days of public service;
5. Establish the hours of public service;
6. Determine whether to close the Library for one or two weeks at the end of December and to allow the staff to use vacation time or take unpaid leave during that period; and
7. Instruct the Library Director to place legal notices and newspaper advertisements notifying the public of the changes in public service schedules.

*ae / sandor*  
*ae / stark*  
*Ray / Al*  
*Sambel*  
*ky*

*class cont by*



TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director *ELM*  
DATE: November 19, 1996  
SUBJECT: Policy for Internet Use by the Public

**BACKGROUND:**

At the end of Fiscal Year 1995-1996 Placentia Library District received a grant from Santiago Library System for the purchase of computers to use for Internet access for the public.

It was decided at that time to add these computers to the Local Area Network so that they could be used for both Internet access and general reference services.

All of the components are now in place, or imminently so, and the Internet service should be inaugurated within the next several weeks.


Attachment A is a memo from Julie Shook stating the staff recommendation for the District's policy for public access to the Internet.

**RECOMMENDATION:**

Adopt the policy as recommended in the memo from Julie Shook dated November 19, 1996; and authorize its publication.



TO: Elizabeth Minter, Library Director

FROM: Julie Shook, Reference Librarian 

DATE: November 19, 1996

**SUBJECT: Public Internet Use Policy**

### **BACKGROUND**

The Library will soon be having public access to the Internet through some of our LAN computers. As this is a new service for this Library, we do not yet have a Board-approved Public Internet Use Policy. After researching the policies of several other libraries, the Staff presents this suggested policy to the Board.

Suggested policy:

Internet Use Policy

The Placentia Library District does not monitor and has no control over the information accessed through the Internet, and cannot be held responsible for its content. The Internet and its available resources may contain material of a controversial or mature nature. PLD neither censors access to materials nor protects users from information they find offensive. Library users access the Internet at their own discretion and they are responsible for any access points they reach. Parents and guardians of minor children, not the Library or staff, are responsible for their children's use of the Internet through the Library's connection.

Illegal activities or any other activities that are intended to interfere with or disrupt network users, services, or equipment are prohibited.

Materials obtained or copied on this computer network may be subject to copyright laws which govern the making of reproductions of copyrighted works. A work protected by copyright may not be copied without permission of the copyright owner unless the proposed use falls within the definition of "Fair Use." Violation of the copyright law may subject you to an action for damages and/or an injunction.

### **RECOMMENDATION**

Adopt Internet Use Policy for the Placentia Library District.





Agenda Item 8  
Attachment A

## PRELIMINARY ELECTION RESULTS FOR LIBRARY BALLOT MEASURES

### NOVEMBER, 1996 GENERAL ELECTION

By:

Richard B. Hall  
Library Development Bureau  
California State Library

### SIXTY PERCENT OF LIBRARY MEASURES PASS!

Overall libraries did pretty well at the ballot box this fall with 6 out of 10 measures passing! Five of the measures received over 2/3's of the popular vote and three of them got over 70% with one library receiving a spectacular 77.6 percent approval rate!

The following is a listing of the results by community in alphabetical order:

#### ALAMEDA COUNTY

A utility users tax passed county-wide with 67% of the vote. This tax will be in effect for 4 years and raise approximately \$1.25 million per year. The funds are available to provide library, planning, sheriff and other services in the unincorporated areas of the County and will be allocated at the discretion of the Board of Supervisors.

#### BERKELEY

Approximately \$30 million in general obligation bonds has been approved by a 67.1% margin in the City of Berkeley to expand and remodel the main library. The library project was part of a larger \$49 million package which included City Hall repairs and street improvements.

#### COALINGA-HURON UNIFIED SCHOOL DISTRICT LIBRARY

A parcel tax for \$12 per residential unit failed with 58% of the vote. If approved, the measure would have provided an additional \$130,000 per year of operating funds dedicated to the library district for an indefinite amount of time.

#### MILL VALLEY

Seventy-four percent of the voters approved a Mello-Roos special tax which will be in effect for 30 years. The tax will raise \$64 per parcel per year for a total of \$4.6 million for the expansion and remodeling of the library building. This money is dedicated only to the library project and will be supplemented with additional fundraising efforts for furnishings and equipment.

## OAKLAND

As part of a \$45 million package, the library will receive \$13 million for construction projects based upon the approval of the general obligation bond measure. The City of Oakland measure received a 77.6% approval level for the measure which includes a number of public works projects (Zoo, Parks & Recreation, Science Center etc.).

## PLACENTIA LIBRARY DISTRICT

A parcel tax for \$29 per unit failed with only a 49.5% approval level in this Orange County library district. The tax would have been in place for 5 years and would have raised approximately \$500,000 per year.

## SACRAMENTO (CITY & COUNTY)

A benefit assessment for \$22 per residential parcel passed with 62.7% of the vote in the City of Sacramento, but unfortunately failed in the County which required a 2/3's approval rate by getting 58.3% of the vote. The measure will raise \$3 million per year in the City for 10 years, and would have raised \$5.4 million from the County.

## SANTA CRUZ (CITY & COUNTY)

A 1/4 cent sales tax passed with a 72% approval rate county-wide. The tax will be in effect for 16 years and will raise approximately \$5.5 million per year.

## SAN DIEGO (CITY & COUNTY)

A 1/4 cent sales tax failed in San Diego with 59% of the vote. This tax would have raised approximately \$73 million per year county-wide for 5 years if it had been successful.

The above results are preliminary and may be subject to change. If I have overlooked a library ballot measure, please contact me, and I will try to do an update.

Richard B. Hall

Tele: (916) 653-7252

E-Mail: rhall@library.ca.gov

# AGENDA

## REGULAR MEETING

### PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

November 19, 1996  
7:30 P.M.  
Library Conference Room

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925.*

1. Roll Call. Administrative Assistant
2. Adoption of Agenda. *Pass / Reg*

*This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).*

Presentation: Library Director  
Recommendation: Adopt by Motion

3. Minutes of the October 15, 1996 Regular Meeting. *Second / Reg.* *Al [unclear]*

Presentation: Library Director  
Recommendation: Approve by Motion

4. Oral Communications.

*At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.*

*In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.*

*In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.*

*Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).*

5. Board President's Report.

*The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.*

Presentation: Library Board President

*ought to move forward. (with another election)*

6. Friends of Placentia Library Board of Directors Report.

Presentation: Friends President

7. Placentia Library Foundation Report.

Presentation: Foundation President

8. Measure W Campaign Committee Report

Presentation: Library Director

*new book sale project*

**CLAIMS (Items 9 - 12)**

Presentation: Library Director  
Recommendation: Approve by Motion

*2/1/97*  
*Items 9 - 12 may be considered together as one motion to approve the Claims. Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion. Item 12 must be considered as a separate item.*

9. Nonstandard Claims in excess of \$300. (Approve)

Nonstandard Claims in the amount of \$0.00.

10. Claims forwarded by the Library Director. (Approve)

Claims forwarded by Library Director in the amount of \$2,930.97.

11. Current Claims and Payroll. (Approve)

Current Claims of \$30,512.99; Payrolls 3458 and 3459, for a cumulative payroll total of \$51,560.00. Combined total of Current Claims and Payrolls of \$82,072.99.

12. Authorize Transfer of \$10,000.00 from FUND 706 (Bond Redemption) to FUND 707 (General Fund) to be reversed in December after the tax revenues have been received.

Presentation: Library Director  
Recommendation: Approve by Motion

*Rev/Al*

**FINANCIAL REPORTS (Items 13 - 19)**

Presentation: Library Director  
Recommendation: Approve by Motion

AP/ Sample

*Items 13 - 19 may be considered together as one motion to approve the Financial Report. Items may be removed for individual consideration before the Financial Report is adopted. Items removed must then each have a separate motion.*

13. Financial Reports for November 19, 1996. (Receive & File)
14. Office General Ledger & Check Registers for November 19, 1996. (Receive & File)
15. County of Orange Investment Pool Portfolio Summaries, as prepared by Salomon Brothers Asset Management, Inc., for September and October 1996. (Receive & File)
16. Acquisitions Report for November 19, 1996. (Receive & File)
17. Overdue Collection Report for November 19, 1996. (Receive & File)
18. Debit Card System Reimbursement Report for November 19, 1996. (Receive & File)
19. Gifts Report for November 19, 1996. (Receive & File)

**GENERAL CONSENT CALENDAR (Items 20 - 32)**

Presentation: Library Director  
Recommendation: Approve by Motion

AP/ Rob

*Items 20 - 32 may be considered together as one motion to approve the General Consent Calendar. Items may be removed for individual consideration before the General Consent Calendar is adopted. Items removed must then each have a separate motion.*

20. Building Maintenance Report for November 19, 1996. (Receive & File)
21. Personnel Report for November 19, 1996. (Receive, File, and Ratify Appointments)
22. Volunteer Report for November 19, 1996. (Receive & File)
23. Circulation Report for November 19, 1996. (Receive & File)
24. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
25. Legislative reports from California Advocates and the California Special Districts Association. (Receive & File)
26. Program Budget Request for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1996-1997 as submitted to the State Library of California based upon the allocation approved by the California Library Services Board. (Receive & File)

27. Quarterly Report to the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1996-1997. (Receive & File)
28. Transmittal of By-Laws as amended by the Independent Special Districts of Orange County, and the Minutes of the Executive Committee Meeting of September 10, 1996. (Receive & File)
29. Service and financial agreement between the Placentia Library District and the Coalition for Children, Adolescents, and Parents (CCAP) and The Families First Collaborative (FFC). (Receive & File, and Authorize Signature by the Library Director)
30. Status report on the Orange County Investment Pool (OCIP) issues in the Orange County bankruptcy case as prepared by Patrick C. Shea, Attorney of Record, Pillsbury, Madison & Sutro, LLP. (Receive & File)
31. Retirement dinner in honor of Trustee Al Shkoler. (Receive & File, and Authorize the purchase of dinners for Trustees, Library Director Minter, Principal Librarian Ammar, Friends of the Library President Irot, and Gloria Shkoler, to be paid from the Library Board Account in the County Exempt Fund.)
32. North Orange County Business & Professional Women's Organization dinner honoring Library Volunteer Dixie Shaw as its 1996-97 Woman of Achievement. (Receive & File, and Authorize Purchase of 6 Tickets from the County Exempt Account.)

#### CONTINUING BUSINESS

#### NEW BUSINESS

33. Fiscal Year 1996-1997 Budget Amendment

Presentation: Library Director

Recommendation: Receive & File Revised Revenue and Expenditure Estimates;  
Adopt Revised Organization Chart and Personnel Allocation by Activity for Fiscal Year 1996-1997 effective January 1, 1997;  
Authorize the Library Director to proceed with the reduction in staff as authorized by the Organization Chart as revised November 19, 1996, and in compliance with the Placentia Library District Personnel Policy and the Memorandum of Understanding with and the Orange County Employees Association;  
Establish the days of public service;  
Establish the hours of public service;  
Determine whether to close the Library for one or two weeks at the end of December and to allow the staff to use vacation time or take unpaid leave during that period; and  
Instruct the Library Director to place legal notices and newspaper advertisements notifying the public of the changes in public service schedules.

34. Policy for Internet Use by the Public

Presentation: Library Director

Recommendation: Adopt the policy as recommended in the memo from Julie Shook dated November 19, 1996; and authorize its publication.

**STAFF REPORTS (Items 31 - 35)**

- 35. Program Committee Report for the Month of November 19, 1996. (Ammar)
- 36. Children's Services Report for the Month of November 19, 1996. (Smith)
- 37. Publicity Materials produced for the Month of November 19, 1996. (Willauer)
- 38. Placentia Library Literacy Services Report for the Month of November 19, 1996. (Walters)
- 39. Safety Committee Minutes for November 19, 1996. (Walters)

**ADJOURNMENT**

- 40. Agenda Preparation and Review of Date for the December Regular Meeting which would normally be held on December 16, 1996. *Elect officer.*
- 41. Review of Action Items.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

- 42. Adjourn

\*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Charlene Dumitru, Administrative Assistant for the Placentia Library District, hereby certify that the Agenda for the November 19, 1996, Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Friday, November 15, 1996.

---

**CALENDAR FOR LIBRARY BOARD OF TRUSTEES**

Nov 21(Thur)	ISDOC Quarterly Meeting, 11:30 A.M., Fountain Valley (Minter and Trustee)
Nov 22 (Fri)	Camp Library, 6:30 P.M. (Trustees encouraged to stop by during the evening)
Dec 2 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Dinsmore)
Dec 3 (Tues)	Certificates of Election Issued by Orange County
Dec 6 (Fri)	Date of Taking Office - Oaths Administered, 12:00 NOON
<b>Dec 17 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
1997	
Jan 6 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Evans)
Jan 9 (Thur)	Foundation Board of Directors Meeting, 11:30 A.M. (Stark and Board Appointee)
<b>Jan 21 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
Jan 31 (Fri)	Semi-Annual Campaign Statement Due
Feb 3 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Masters)
Feb 14-20	American Library Association Midwinter Meeting, Washington, D.C.
<b>Feb 18 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
<b>Mar 1 (Sat)</b>	<b>Author's Luncheon</b>
Mar 3 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Pappas)
<b>Mar 18 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
Apr 7 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Stark)
Apr 13-19	National Library Week
<b>Apr 14 (Mon)</b>	<b>Friends Annual Membership Meeting and Program</b>
<b>Apr 15 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
May 5 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Dinsmore)
May 8 (Thur)	Foundation Board of Directors Meeting, 11:30 A.M. (Stark and Board Appointee)
<b>May 20 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
May 31-Jun 3	American Booksellers Association, Chicago
Jun 2 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Evans)
<b>Jun 17 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
Jun 26-Jul 3	American Library Association Annual Conference, San Francisco
<b>Jul 15 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
<b>Aug 19 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
Sep 8 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Masters)
Sep 11 (Thur)	Foundation Board of Directors Meeting, 11:30 A.M. (Stark and Board Appointee)
<b>Sep 16 (Tues)</b>	<b>Library Board Meeting, 7:30 P.M.</b>
Oct 6 (Mon)	Friends of Placentia Library Board Meeting, 7:00 P.M. (Pappas)



TO: Elizabeth Minter, Library Director  
 FROM: Suad Ammar, Principal Librarian  
 DATE: November 19, 1996  
 SUBJECT: Program Committee Report for the Month of October 1996.

PLACENTIA LIBRARY DISTRICT		
PROGRAM STATISTICS		
DEPARTMENT	OCTOBER 96	
	# of Programs	#of Attendees
<i>ADULT SERVICES</i>	N/A	N/A
<i>CHILDREN'S SERVICES</i>		
After School Specials	4	114
Bilingual Program	12	40
Lapsit Program	4	52
Storytime	8	69
Tour	2	39
<i>LITERACY SERVICES</i>		
Citizenship Exam	1	17
Training Workshop/Tour	5	65



TO: Elizabeth Minter, Library Director  
 FROM: Cyrise Smith, Children's Librarian *cms*  
 DATE: November 19, 1996  
 SUBJECT: Children's Services Report

**Programming-**The Children's Department has had a very busy programming month. The staff has conducted 30 programs, with a total of 314 people attending. The following table gives detailed information about October's programs.

TYPE OF PROGRAM	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE
Lapsit Storytimes (for 2-3 year olds and their care givers)	4	52
4-6 year old Storytimes	8	69
Bilingual Storytimes	12	40
After School Specials (crafts and stories for 7-13 year olds)	4	114
Class Tours	2	39

**Heritage Day Parade-**The winners of the Writing Contest sponsored by the Friends of the Placentia Library and the Measure W Campaign Committee were present at this years Heritage Day Parade. The eight winners rode on a fire truck along with the Library Director and this years surprise mascot, Debbie, the Westie. Debbie was a big hit with both the contest winners and the parade spectators. The Children's Librarian and several teen volunteers were dressed in costume as assorted children's literary characters, and mingled with parade spectators, waving and shaking hands.

**Outreach to Schools-**The "Every Child a Library Card" program has finished for this year, and 20 names were drawn as winners of a paperback book each.

**Camp Library-**Registration for Camp Library began in October, and the event filled within the first week. In fact, we have a waiting list in case anyone cancels. We are expecting to have a lot of fun at this year's Camp Library.



TO: Elizabeth Minter, Library Director  
FROM: Cheryl Willauer, Library Assistant  
DATE: November 19, 1996  
SUBJECT: **Publicity materials produced for October 1996**

**Information on the Placentia Library cable channel #53:**

1. Placentia Library Trustees.
2. Library Hours.
3. Literacy asking for volunteers to take the tutor training program.
4. Wood carvings by members of the Placentia Woodcarvers Club on display.
5. Friends of Placentia Library Super One Day Used Book Sale on November 2.
6. Placentia Library Literacy Services offering INS-approved citizenship examination.
7. October quotes.
8. Library tax Measure W on November ballot.
9. Storytime for Children.
10. After School Specials for children ages 7-13 on Wednesday at 3:45.

**Newspaper articles published:**

1. Story hours for preschool children.
2. Citizenship exams administered monthly.
3. After School Activity for children ages 7-13 to be held.
4. Placentia Library's writing contest winners.
5. Five to vie for Library District seats.
6. Placentia Library hoping for a 'W'. Passage on Measure W would levy tax on property owners.
7. Library tax measure facing city voters.
8. Parcel tax on ballot would benefit Library.
9. Placentia Library District Board Race.
10. Annual Heritage Day Festival begins tonight.
11. Library seeking helping hand to offset \$125K shortfall. (San Juan Capistrano Regional Library)
12. Stanton City Council will hear report from county Librarian John Adams concerning the Stanton Branch Library's future.

**Placentia Newsletter:**

Attached are copies of the Placentia Library Newsletter that will appear in the Winter/Spring 1997 edition of the Placentia Quarterly.

### pacific clippings

post office box 11789  
santa ana, calif. 92711

Los Angeles Times  
OC Edition  
Daily OCT - 7 1996

Story hours for preschool children begin at the Placentia Library, 411 E. Chapman Ave. Ages 4 to 6 at 1 p.m. and ages 2 to 3 at 2 p.m. Free. Both programs will continue Mondays through Nov. 25. (714) 528-1906, Ext. 212.

### pacific clippings

post office box 11789  
santa ana, calif. 92711

Placentia News  
Weekly OCT 17 1996

### Citizenship exams administered monthly

Citizenship applicants can take a citizenship test given at the Placentia Library Literacy Services, 411 E. Chapman Ave. Cost is \$24 with preregistration, \$28 for late and walk-in registration.

Eligibility includes application for citizenship in the next year, study of U.S. history and government, and present intermediate or advanced level of English (test is only given in English). Tests are given monthly.

For information, call Katie Matas, 524-8408.

### pacific clippings

post office box 11789  
santa ana, calif. 92711

Placentia News  
Weekly OCT 17 1996

**CONTEST WINNERS:** Placentia Library's writing contest winners: Writing on the topic, "Why the library is important to me," here are the winners at each grade level with a smidgen from their essays:

**Erica Padilla**, eighth-grade, "There is always a good book. Great books for reports and homework assignments.

**Sabrina Palacio**, seventh-grade, "It has great programs."

people are nice and polite. The computers help you find certain books that you need."

**Wester Cooley**, sixth-grade, "The Placentia Library has anything you need to know."

**Sahar Vahidi**, fourth-grade, "I think that it's the best place to go for me."

**David Stack**, third-grade, "It is quiet. It has puzzles. There are a lot of books there that I like."

**Eric Simmons**, second-grade, "The people that help me find what I need."

**Devin Quitral**, first-grade, "They have books to read and they give me prizes."

**Joshua Mandella**, kindergarten, "I feel welcome to be there."

We all have our reasons to visit the library. I feel it is important to remember that our library is the repository of vast information on our world's history, cultural, political, social,

### pacific clippings

post office box 11789  
santa ana, calif. 92711

Los Angeles Times  
OC Edition OCT - 9 1996  
Daily

## WHAT GOES ON

### Today

**An ocean-life workshop** for ages 6 to 10 takes place at the Oak Canyon Nature Center, 6700 E. Walnut Canyon Road, Anaheim Hills. 9:30 a.m.-noon. \$8. (714) 998-8380.

**"Day of the Dead: A Joyful Remembrance,"** artifacts, altars and other items associated with Día de los Muertos, the Mexican holiday honoring the deceased, opens at the Anaheim Museum, 241 S. Anaheim Blvd. 10 a.m.-4 p.m. Free. Through Nov. 9. (714) 778-3301.

**An after-school activity program** for ages 7 to 13 begins at the Placentia Library, 411 E. Chapman Ave., with crafts, stories and games, every Wednesday from 3:45 to 4:45 p.m. through Nov. 27. Admission is free with preregistration. (714) 528-1906, Ext. 212.

vor of new taxes, I am pleased to see the library Measure W sponsor's giving dignity to voters and acknowledging our intelligence by giving us an opportunity to vote. And surprise, there is an ending date to Measure W: five years. Do I want to spend \$29 a year? If it means keeping the doors to knowledge open longer, absolutely. If I know when the tax will end (five years), sure I'll support Measure W. If I know the \$29 won't increase every time some politician decides government needs more money and know that the 5-year limit cannot be extended, then yes, I'll vote for "W." Read Measure W. I don't often do this in this column, but I ask Placentia residents to please give Measure W your full consideration and your support.

Placentia People is written by resident April Ottavian. Comments, suggestions and information for the column are welcome. Please mail or deliver to

**Pacific clippings**  
post office box 11789  
santa ana, calif. 92711

Placentia News  
Weekly OCT 24 1996

# Five to vie for library district seats

By Sharilyn Miller  
Placentia News-Times

They range in age from 21 to 75, and each one brings a multitude of skills and experience to the table: Five candidates, three of them incumbents, all vying for three seats on the Placentia Library District's Board of Trustees. They all agree on one thing: if elected, their greatest challenge will be handling the outcome of Measure W.

Here's a look at the candidates, in alphabetical order:

Incumbent **Margaret "Peggy" Dinsmore**, 75, is a 30-year resident of the library district. Now retired, she holds a bachelor's degree in education from the University of California, Los Angeles. After working for the Placentia Library for five years, she ran for trustee in 1979 and won. She's never lost a race since.

Dinsmore's civic activities include volunteering at several church libraries and serving on the UCLA Scholarship Committee for more than 20 years. She's a Whittier Bruin Club member/literacy representative, serves on the California Library Conference, and is a life member of Friends of the Placentia Library. She's been nominated for Citizen of the Year and for the Clara Barton award.

"I have the ability to act as a mediator," Dinsmore says of her experience on the board of trustees. "We always end up coming to an agreement."

Dinsmore supports Measure W, saying "I just hate to think of it not passing."

Incumbent **Robin Masters**, 48, is a four-year resident of the library district. He is associate city librarian and head of technical services for the Covina Public Library. He holds a bachelor's degree in history from the University of California, Davis; a master's degree in history

## Candidates in library race agree outcome of Measure W will be biggest challenge

from the University of California, Riverside; and a master's degree in library information sciences from the University of Oregon.

From 1974-78, Masters served as an adult services librarian for the Placentia Library and has been a trustee for the past 18 months. He has more than 20 years experience with public and technical libraries. He also taught in the Riverside School District for two years.

"I have a long-standing relationship with several libraries," he says. "I'm able to see things from the library's point of view and a public service point of view. My background enables

a love for this city," Pappas says. She says she knows how to read financial statements and is an experienced team player on several committees. She feels the library's resources are important to the business community, and would like to add more books and technology for adults and children.

"We've had an excellent library for all these years," she says, "and I'd like to see it continue."

Pappas supports Measure W, saying "It's probably the first time in my life that I've supported a tax. 900 people visit the library every day, checking out 800 books and magazines."

---

Five candidates, three of them incumbents, all vying for three seats on the Placentia Library District's Board of Trustees. They all agree on one thing: if elected, their greatest challenge will be handling the outcome of Measure W.

---

me to explain where the library staff is coming from."

Masters supports Measure W, saying "It's very important for the children in this area to keep our library secure and stable."

**Jean Pappas**, 67, is a 32-year resident of the library district. Retired now, she holds a bachelor's degree in English from Antioch College in Ohio. She was elected Citizen of the Year in 1972, has served on the school board for two terms, was Placentia's treasurer in the early 80s, and has given assistance to Little League teams, Bobby Soxers, the American Association of University Women, and the Girl Scouts. She has also served on Parent Teacher Associations at every level.

"I have a love for libraries and

**Heith Rothman**, 21, is a two-year resident of the library district. He's a senior at California State University, Fullerton, where he serves as Associated Student Body President. Rothman will graduate in May 1997 with a bachelor's degree in political science.

A member of the Sigma Nu fraternity, Rothman tutors at Kraemer Middle School, volunteers at the Bradford Mansion and served last summer as a counselor at Camp Titan. He has served on the CSUF Foundation board of trustees, the Inter-University Advisory board, and as Associated Student Body director.

"In meetings I like to hear everyone's opinion," he says. "I'm fair, open minded; and I try to make decisions based on the best

interests of everyone."

Rothman hopes to publicize the library better, find new ways to raise funds, and increase community involvement. He thinks if the community was more aware of the library's needs and its services, more people would help.

Rothman is opposed to Measure W, saying "I do recognize there's a problem, but I would address it differently. A tax is not the first answer. A major fundraising drive would be one alternative."

Incumbent **Alvin "Al" Shkoler**, 59, is a 17-year resident of the library district. A document-services manager for Universal Reprographics South, he holds a bachelor's degree in accounting from Roosevelt University, Chicago.

Shkoler is currently a Placentia Citizen of the Year and has served as Chamber of Commerce president, Valencia Instrumental Parents president, and is presently president-elect of the Rotary Club. He's served on Parent Teacher Associations at Morse Elementary, Kraemer Middle, and Valencia High schools, and on JUSA. He also coached Little League.

"After owning my own business and working in a corporate environment, I know how companies should be run," Shkoler says. "I'd like to see our library restored to full service: increase the hours and open seven days a week. The library is very well regarded. I don't want to see that change." He also wants to link the library to the internet, buy more books and purchase more computers.

Shkoler supports Measure W, saying "It's a small price to pay to provide the city with such valuable services. The school libraries are in pitiful shape. I don't see any other way of getting the money we need and getting it quickly."

**pacific clippings**  
post office box 11789  
santa ana, calif. 92711

Placentia News  
Weekly OCT 24 1996



# SPECIAL LOCAL ELECTION ISSUE

## Library hoping for a 'W'

Passage of Measure  
W would levy tax on  
property owners to  
help the Placentia  
Library's money woes

By Sharilyn Miller  
Placentia News-Times 332

Property owners residing within the Placentia Library District will be asked to fork over a \$29-per-parcel annual tax to bolster the library's flagging finances. The facility is in dire straits, according to library officials.

Come Nov. 5, voters will decide whether to give — or not to give — to the library when they consider Measure W on the ballot. The measure is a last-ditch attempt to save the city's only repository of books, magazines and on-line research available free to the public. If it passes, the tax remains in effect for five years.

If Measure W doesn't pass muster with a majority (two-thirds) of voters, \$75,000 will be cut from the library budget and \$80,000 moved from personnel to the book budget, resulting in staff reductions and the possibility of eliminating a full day of service. The library is currently open six days a week, including Sundays.

The district, established in 1919 (seven years before Placentia became an incorporated city), is supported through property-tax revenues. About 87 percent of the library's operating funds have traditionally come from this source.

Lack of funding in 1993 and 1994 caused cutbacks in staff and service hours, with the book budget being slashed from \$156,000 to \$36,900, and childrens' programs significantly reduced.

Measure W would restore \$460,000 to the library's annual budget, allowing the purchase of books, magazines and electronic information services and the reinstatement of childrens' programs. The library would be open from 9 a.m. to 9 p.m. weekdays and remain open weekends as well.

Proceeds from the tax would

Please see MEASURE W/16

## MEASURE W

FROM 15

remain exclusive to the library and could not be taken by any other agency for any reason.

Opponents to Measure W claim the tax is unfair because it burdens low-income families. They say library patrons should live within their means, use other li-

braries in surrounding communities, or pay user fees for services.

The Measure W campaign committee counters by saying that qualified low-income families may apply for an exemption from the tax, that forcing patrons to pay user fees would drive them to libraries in nearby cities, and that such libraries are open to Placentia residents only as a courtesy — which may be

revoked at any time.

Pat Irot, a long-time supporter of the library who serves on the Measure W campaign, says the library is a necessary resource to the whole community.

"We hear some people say, 'I don't use the library.' Well, folks might also say 'I don't use the police department.' But when these services are needed, these citizens want them to be available."

**pacific clippings**  
post office box 11789  
santa ana, calif. 92711

Placentia News  
Weekly OCT 10 1996

## Library tax measure facing city voters

To prevent further service and staff reductions at the library, the Placentia District Library Board of Trustees is supporting Measure W on the Nov. 5 ballot.

If the measure passes, residents in the library district will pay a 75-cent per week tax five years, with all proceeds benefiting the library: increased hours, more books and materials, additional staff. Brochures fully explaining the measure are available from Pat Irot at 986-9608.



**pacific clippings**  
post office box 11789  
santa ana, calif. 92711

Los Angeles Times  
OC Edition  
Daily

OCT 17 1996

PLACENTIA

**Parcel Tax on Ballot  
Would Benefit Library**  
332

The city's voters will decide next month whether to tax themselves to pay for library services.

Measure W, placed on the Nov. 5 ballot by the Placentia Library District Board of Trustees, would cost single-family homeowners \$29 a year and residents of multifamily homes and apartments \$24 a year.

The parcel tax would be \$70 a year for businesses of more than 10,000 square feet and \$100 a year for businesses of less than 10,000 square feet.

Though it is in the Civic Center complex, the library has operated since 1919 as an independent special district and is separate from the city. The library does not receive city revenue to cover its operating expenses.

Library Director Elizabeth Minter said 87% of the library's budget comes from property tax revenue.

But in the last several years, the state has shifted about \$450,000 a year from the district's share of property taxes. The result has been cuts in programs, reduced library hours and the elimination of eight positions.

The parcel tax would raise about \$460,000 a year for a five-year period to restore services and programs.

Tax money would increase the book and materials budget from \$58,446 to \$225,000, add children's programs and expand library hours to 70 a week from 44 a week.

Two-thirds of the voters must approve the tax. If the tax does not pass, Minter said, the library faces drastic cuts in January.

—DEBRA CANO

**pacific clippings**  
post office box 11789  
santa ana, calif. 92711

Los Angeles Times  
OC Edition  
Daily

OCT 26 1996

**Placentia Library District  
Board Race**  
332

Five candidates, including three incumbents, are competing for three open seats on the five-member Placentia Library District Board of Trustees. A look at the contenders:

**Margaret  
"Peggy" Dinsmore**

**Age:** 75

**Occupation:** Retired teacher, former literacy tutor

**Background:** Incumbent; board member and literacy representative, California Assn. of Library Trustees and Commissioners; co-founder, library's literacy program

**Major issues:** Supporting library district Measure W to raise revenue for increased library hours; restoring children's programs and staff and buying new books; providing technological access and information

**Robin Masters**

**Age:** 48

**Occupation:** Librarian

**Background:** Incumbent; associate city librarian, Covina; former technical librarian, Orange County Transit Authority

**Major issues:** Supporting library district Measure W to restore library services, hours, materials and staff to levels before 1993; if tax measure fails, ensuring services are maintained to highest degree possible

**Jean O. Pappas**

**Age:** 67

**Occupation:** Retired

**Background:** State officer, American Assn. of University Women; former Placentia Citizen of the Year; former trustee, Placentia-Yorba Linda Unified School District

**Major issues:** Supporting library district Measure W to raise revenue for operating budget; restoring full-service library by rebuilding book collection, maintaining building, reinstating children's programs and keeping pace with technological advances

**Heith Rothman**

**Age:** 21

**Occupation:** College student

**Background:** Counselor for Camp Titan, a program for underprivileged children; Associated Students president, Cal State Fullerton; former junior high school tutor

**Major issues:** Developing community outreach program; raising more money for library by working with community and businesses to increase hours and buy more books; enhancing and developing programs for children and seniors

**Al Shkoler**

**Age:** 60

**Occupation:** Document services manager

**Background:** Incumbent; Placentia Citizen of Year, 1995-96; past president, Placentia Chamber of Commerce; president-elect, Placentia Rotary Club

**Major issues:** Putting library on firm financial foundation; restoring library hours to seven days per week and increasing budget to buy books; improving and developing programs to offer patrons access to Internet and other computerized sources

Source: Individual candidates; Researched by DEBRA CANO / For The Times

## Library seeking helping hand to offset \$125K shortfall

By Daniel Chang  
The News

332  
When administrators at the San Juan Capistrano Regional Library learned they will receive less money to do the same job next year, they did what many would do: they turned to their friends.

Library administrators, city officials and the Friends of the Library, a non-profit group that sponsors activities and benefits the local library, met this week to begin looking for ways to cope with a \$125,740 cut proposed for next year's local library budget.

One way the library may cope with the budget cuts is by seeking the help of local civic groups in paying for contract services like janitorial and plumbing, said Francie Kennedy, president of the Friends of the Library. Branch libraries have more flexibility now because they are no longer required to use a county-approved contractor.

"As I understand it," Kennedy said, "we won't be tied to any one provider. We could look for other ways to provide these services as long as (the contractors) are bonded appropriately."

Assistant City Manager Jennifer Murray said the city's first objective in meeting with library administrators and the Friends was to gain "a better understanding of what are the costs and issues associated with running the regional library."

Murray said neither the city nor members of the City Council have heard from County Librarian John Adams, who said earlier this year that he would contact city officials to review the proposed budget. Adams did not return messages left at his office.

One reason Adams may not have contacted the city yet is because San Juan's 1996-97 budget shows little room for extra spending. The budget projected a modest \$40,000 surplus, and the city's priorities include finding an additional \$1 million to build a larger Community Center.

The city owns the building that houses the library. The library pays no rent for use of the building. San Juan contributes \$369,280 in property tax to support the library.

Under a new formula that will determine shares of next year's budget for each of the 21 cities in the county system, the Orange County Public Library proposed to cut funding for the local library by nearly 20 percent.

**pacific clippings**  
post office box 11789  
santa ana, calif. 92711

The Register  
Daily OCT - 8 1996

**pacific clippings**  
post office box 11789  
santa ana, calif. 92711

The Register  
Daily OCT 12 1996

**PLACENTIA 332**  
The annual Heritage Day Festival begins tonight. One of the events this weekend at Kraemer Park is the third annual Cathy Torrez Memorial Scholarship fund-raiser. Proceeds from Saturday's sale of homemade tamales will go toward the annual scholarship fund. For more information, call Mary Bennett at (714) 524-2579.

- Patrick Dent/(714) 704-3704

### STANTON 332

The City Council tonight will hear a report from county Librarian John Adams regarding library services. Adams will discuss a proposed county library system reorganization plan. Under the proposal, funding for the Stanton branch of the Orange County Public Library would be cut by nearly \$90,000 this year. The council will review a proposed new library schedule, in which the Stanton branch would be open three days a week.

- Toni Vranjes/(714) 704-3788

# PLACENTIA LIBRARY DISTRICT NEWSLETTER

## ATTENTION STORYTIMERS



### Programs for Children

#### Lapsit Storytime for 2-3 year olds

January 9 - February 27  
Thursday, 10:00 - 10:30 a.m.

Toddlers & caregivers will enjoy stories and songs.

#### Storytime for 4-6 year olds

January 6 - February 27  
Mondays, 1:00 - 1:45 p.m. or  
Thursdays, 3:45 - 4:45 a.m.

Children will enjoy stories, crafts, puppets and flannel boards.

#### Bilingual Storytime

Location . . . . . Placentia Library  
Day . . . . . Monday  
January 6 - February 24  
Time . . . . . 10:30-11:30 a.m.

Location . . . . . Gomez Center  
Day . . . . . Wednesday  
January 8 - February 26  
Time . . . . . 1:00-2:00 p.m.





Location . . . . . Whitten Center  
Day . . . . . Thursday  
January 9 - February 27  
Time . . . . . 11:30 a.m. - 12:30 p.m.


#### After School Specials

January 8 - February 26  
Crafts, stories and games for children ages 7 - 12  
Wednesday, 3:45 - 4:45 p.m.  
Call 528-1906 ext. 212 to register.



## 24-Hour Computer Access

Use your home or office computer modem to access the Library's online catalog and magazine service, including general, business and health resources, 24 hours a day.

-  Dial (714) 254-1775. You may need to hit the "return" key until you receive a "log on" command.
-  Log on with the word "public" in lower case letters.
-  Select your terminal emulation, the default is VT100.
-  Follow the instructions on the screen.  
*Try again from the beginning if you are not successful within four minutes.*

-  You may search the book catalog without a Library card.  
  
However, to search the magazine index or place a reserve, you will need to enter your Library card number.

The Library card must be from either the Placentia, Anaheim or Yorba Linda Libraries.

-  To search the magazine index, choose "Gateway" from the menu. Type in your Library card number.
-  When placing a reserve you must indicate the Library where you want to pick up the requested material.  
  
A notice will be sent to notify you when the item is available.

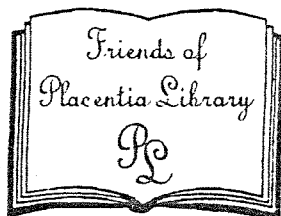
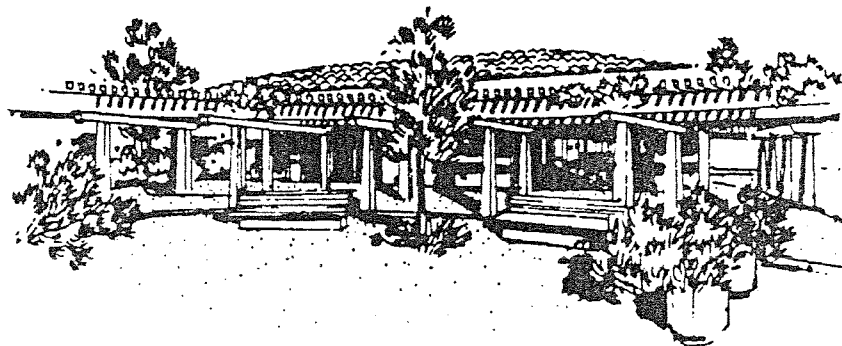
There is a 50 cents charge for each item reserved, payable when the item is picked up. Placentia Library reserve materials may be picked up at the circulation desk.

## PLACENTIA LIBRARY DISTRICT

411 East Chapman Avenue  
528-1906

### HOURS

Monday - Wednesday . . . 12:00 noon - 8:00 p.m.  
Thursday . . . . . 10:00 a.m. - 6:00 p.m.  
Friday . . . . . CLOSED  
Saturday . . . . . 10:00 a.m. - 6:00 p.m.  
Sunday . . . . . 1:00 p.m. - 5:00 p.m.



### AUTHOR'S LUNCHEON

Featuring



Vick Knight

*A luncheon to benefit the Library's book budget*

**Saturday, March 1, 1997**

**Alta Vista Country Club  
777 Alta Vista**

**\$25.00 per person**

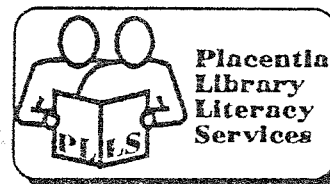
**Tickets will go on sale mid January at the  
Library circulation desk.**

Author, humorist and former Deputy Superintendent of Placentia/Yorba Linda School District, Vick Knight will be the featured speaker at the 1997 Friends of the Placentia Library Author's Luncheon at Alta Vista Country Club on March 1, 1997.

As one of Placentia's finest annual events, the Author's Luncheon is a time to celebrate the accomplishments of Placentia's volunteers and leaders, and raise money for the Adopt-A-Book and Book Endowment Programs for the Library.

Luncheon Co-Chairs, Barbara Hemmerling and Frances Stoller announced some changes to the program format this year. Most notably, the event will begin mid-morning and end at lunch time. Special entertainment is also being planned.

Copies of *Toasting Temecula Wines*, Vick Knight's most recent book, along with *My Word*, will be available for purchase and autographing.



### LITERACY TUTOR TRAINING

Placentia Library Literacy Services will offer a 15 hour training class for prospective tutors this winter.

The class will meet on Tuesday evenings from 6:00 to 9:00 p.m. beginning January 21 and concluding February 18.

Training is provided without charge to volunteers making a minimum commitment of six months to Placentia Library Literacy Services or any other tutoring organization in the City of Placentia. Registration for tutors volunteering for other programs is \$30.00.

To enroll in the class or for more information about the program, please call the Literacy Office at 524-8408.

### CITIZENSHIP EXAM

Since July 1995, Placentia Library Literacy Services has been administering basic skills exams to immigrants applying for U.S. citizenship, and will continue to offer the examinations on a monthly basis.

The test consists of 20 multiple choice questions and a writing section with two dictated English sentences which cover the history and government of the United States. The test is given in English only. Individuals who pass the exam are given an official "Notice of Test Results" to send to the INS with their application for citizenship.

For more information or to pre-register for the exam, contact the Literacy Office at (714) 524-8408.

### BILINGUAL STORY TIMES

In a joint venture, the Placentia Library Literacy Office and Children's Department are offering bilingual story hours three times a week at different locations in the community.

Beginning in January and concluding the end of February, these story time sessions will take place on Tuesdays at the Gomez Center; Wednesdays at the Library; and Thursdays at the Whitten Center.

Programs will consist of stories for the children and English language instruction for the parents or caregivers. Specific location or dates and times for each program can be found under the children's programs listing.

TO: Elizabeth Minter, Library Director  
FROM: Jeannine Walters, Literacy Coordinator *JW*  
DATE: November 19, 1996  
SUBJECT: **Placentia Library Literacy Services Report for the month of October**

**Program Statistics**

Active tutors: 49  
Active students: 70  
Students waiting to be matched: 29  
Percentage of tutors reporting (October hours): 76%  
Tutoring hours reported: 228  
Other volunteer hours reported: 254  
Total volunteer hours: 482

**Citizenship Exam.** The citizenship exam was administered Saturday, October 19, 1996. Nineteen people took the exam. The next exam is scheduled for Saturday, November 9, 1996.

**Tutor Training.** The fall Tutor Training Workshop was held on the five Tuesday evenings in October. Twelve tutor-student matches resulted from this workshop.

**Families First Collaborative.** A meeting was held on October 9 at Tynes Elementary School. Literacy Coordinator Walters attended. Intake data cards and subcontracts were distributed.

**Bilingual story hours.** Bilingual family story hours began on October 8 and will continue through the end of November. They are being held at the Gomez Center on Tuesdays, at the Library on Wednesdays, and at the Whitten Center on Thursdays. English language instruction is being offered to the adults as needed at each of the sites, and books are being given to each family to be taken home and kept.

**CSUF Fieldwork Day.** The Human Services Department at Cal State Fullerton held a Fieldwork Day on October 29. By attending, Literacy staff was able to meet prospective interns to volunteer in the Literacy program.

*[Faint, illegible text or stamp in the bottom right corner]*



SAFETY COMMITTEE MEETING  
NOVEMBER 13, 1996  
MINUTES

I. Call to Order 4:00p.m.

II. Members Attending: Jerry Conn  
Esther Guzman  
Jeannine Walters  
Cindy McClain

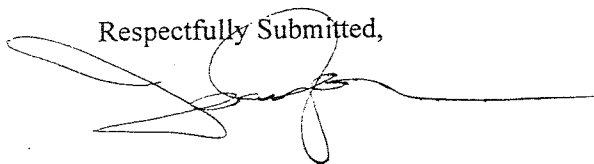
III. Old Business

1. Staff identification photographs have been taken at the Police Department, cards will be issued to all staff members in the near future.
2. There will be another Safety Seminar in the Spring, as a result from the failure of Measure W, future seminars will be postponed.

IV. New Business

1. Julie Shook made the safety committee aware of a warped door on meeting room door "B." Administration has been made aware of the problem.
2. Failure of Measure W will be discussed at the next board meeting.

Respectfully Submitted,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.





MEASURE W CAMPAIGN COMMITTEE  
MEETING AGENDA 12/3/96

1. Call to order

Members present:

*Dunsmuir*  
Carl Westberg  
Marion Hulse  
Elizabeth Neuf  
Pat Scott  
Jean Pappas.

2. Review voting report by precinct

3. Ideas to improve campaigns in the future

yard signs—secure locations  
recruit PTA groups, service groups EARLY  
tie in with candidate activity  
need to scout out yard sign location.

(✓) 18 months - 2 yrs.  
(✓) Emphasis campaign & market the kids.  
(✓) perception that we didn't need that much money.  
(✓) PTA need ~~more~~ lead in time.

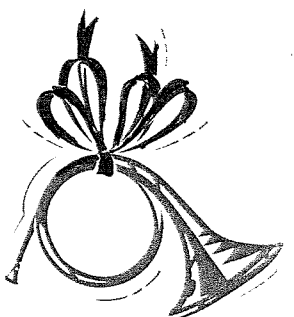
Disposition of Campaign Fund Balance

- a. Transfer remaining funds to the Placentia Library Foundation without reservation
- b. Transfer remaining funds to the Placentia Library Foundation with specific designation

(✓) Booster Clubs  
(✓) School site Council.  
(✓) Police association -  
(✓) need a larger ~~committee~~  
Committee

- (1) entire amount reserved for future political tax campaign to be draw upon by campaign committee—sunsets 11/99 reverts to Book Endowment Fund — *intent reserved*
- (2) one half of the remaining amount to be reserved for future political tax campaign, sunsets 11/99 - the other half to be placed in the Book Endowment Fund
- (3) a specified amount to be set aside for future political tax campaign, sunsets in 11/99 and remainder be designated for library marketing campaign, sunsets 11/99 -reverts to Book Endowment Fund
- (4) other

OTHER CONCERNS...  
ANNOUNCEMENTS.....DEC 18 EMPLOYEE RECEPTION 5-7  
ADJOURNMENT WITH THANKS



*(Carl Westberg's  
Main Hulse)*

*Marty with Foundation  
Marion Hulse  
Elizabeth Neuf*

4.

Handwritten text, possibly a signature or date, located in the upper right quadrant of the page.

Handwritten initials or a small mark located in the bottom left corner of the page.

# PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Organization Chart for Fiscal Year 1996-1997, Effective January 1, 1997  
Proposed November 19, 1996

Library Staff  
(12.50 FTE)

## LIBRARY BOARD

Library Director (1.00 FTE)  
Minter

### Administrative Services (1.50 FTE)

Administrative Assistant  
(1.00 FTE)  
Dumitru  
Library Assistant  
(Volunteer Coordinator)  
(.50 FTE)

### Circulation Services (5.00 FTE)

Library Assistant  
(1.00 FTE)  
Burkich  
Library Clerk I  
(2.00 FTE)  
Wnek (1.00 FTE)  
(Subject to Bumping)  
(1.00 FTE)  
Library Aide/(Lead Shelver)  
(.50 FTE)  
Guzman  
Library Student Assistant  
(Shelvers)  
(1.50 FTE)

### Technical Services (1.00 FTE)

Librarian II  
(.50 FTE)  
Shook  
Library Assistant  
(.50 FTE)  
Willauer

### Professional Services (4.00 FTE)

Principal Librarian  
(.50 FTE)  
Ammar

### Adult Services (2.00 FTE)

Principal Librarian  
(.50 FTE)  
Ammar  
Librarian II  
(1.50 FTE)  
McClain (1.00 FTE)  
Shook (.50 FTE)

### Literacy Services (.50 FTE)

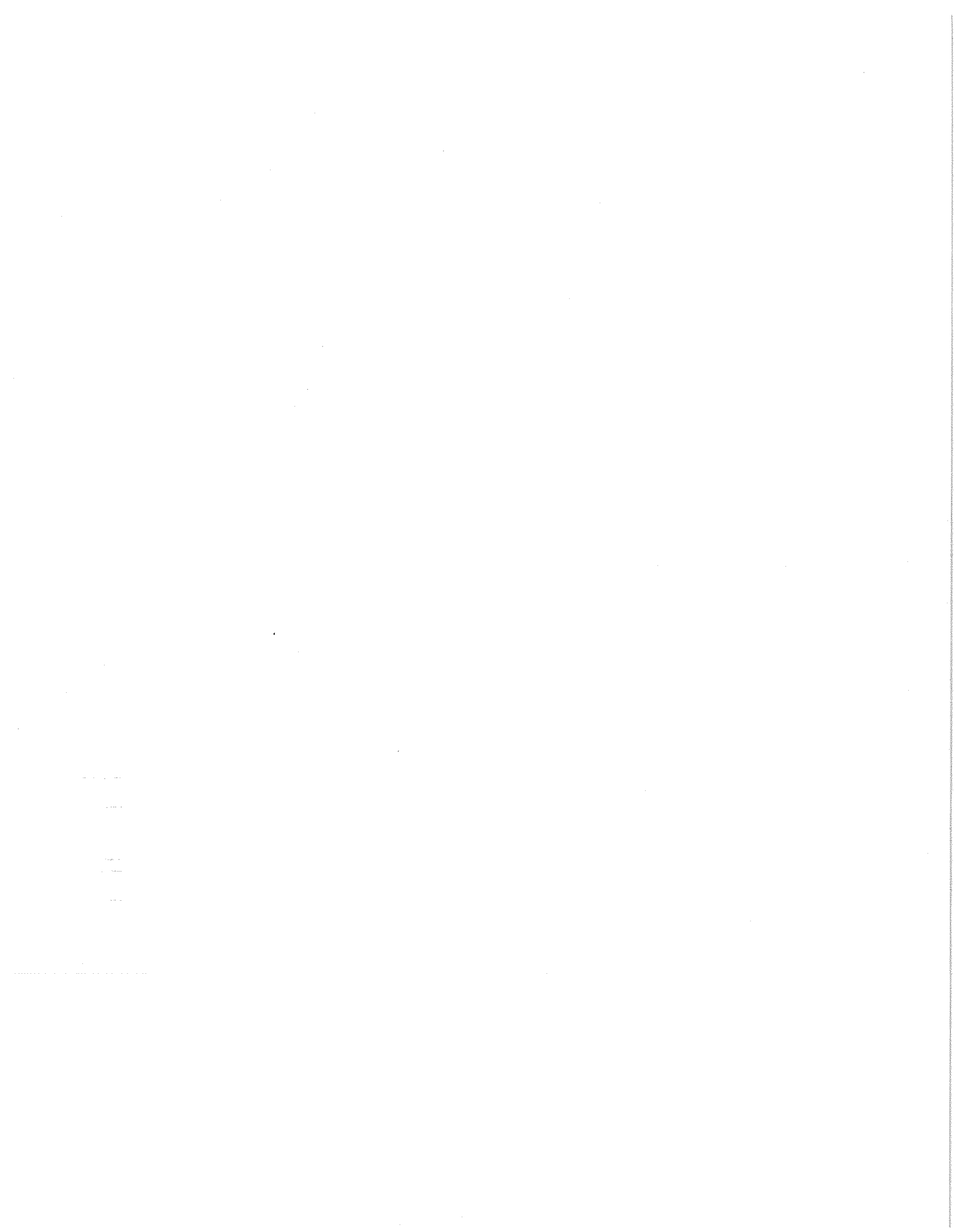
Library Assistant/  
Literacy Coordinator  
(.50 FTE)  
Matas

### Children's Services (1.00 FTE)

Librarian  
(1.00 FTE)  
Smith

100  
100  
100  
100  
100







1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

1000

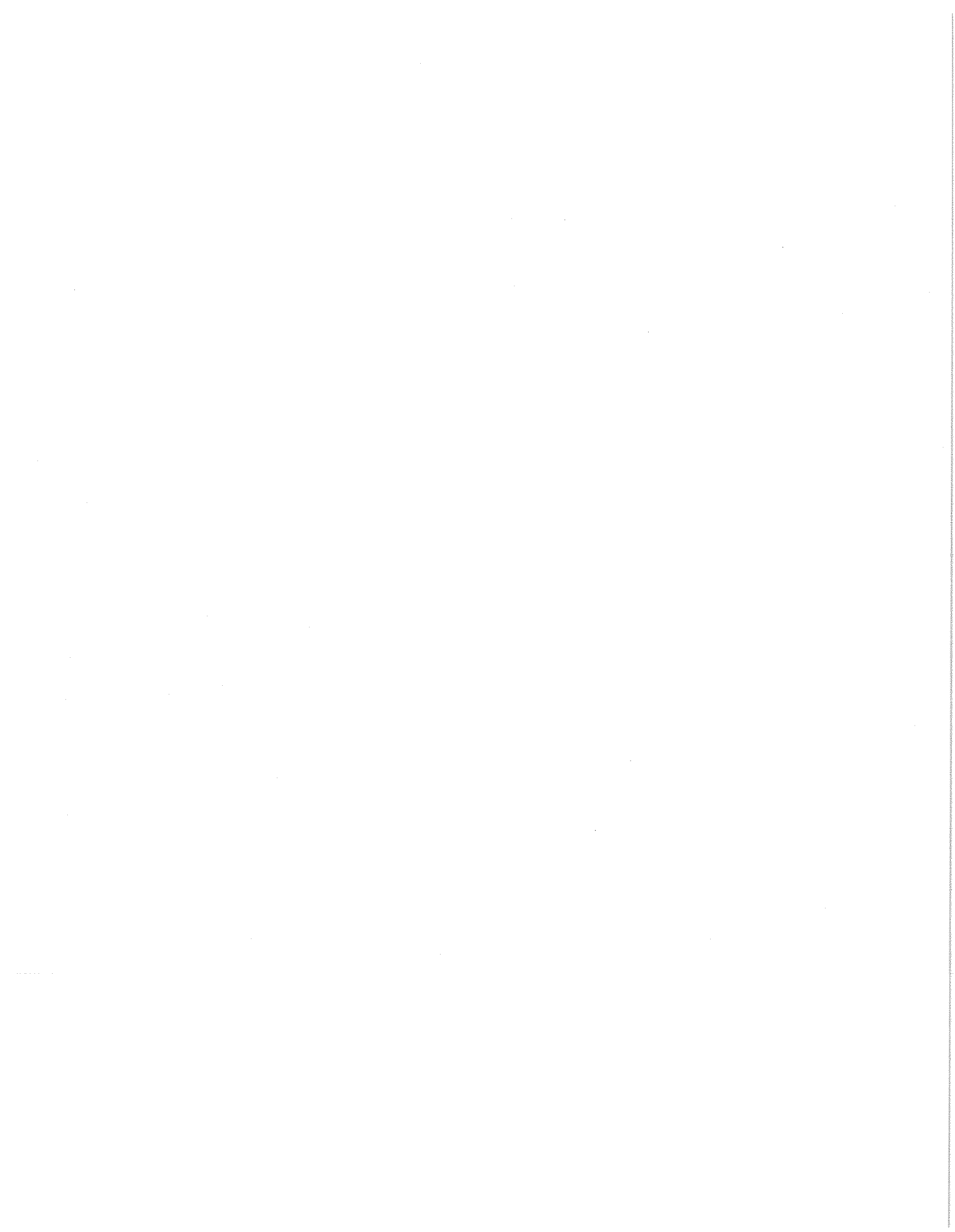
1000





11/11/11





**TO:** Elizabeth Minter, Library Director

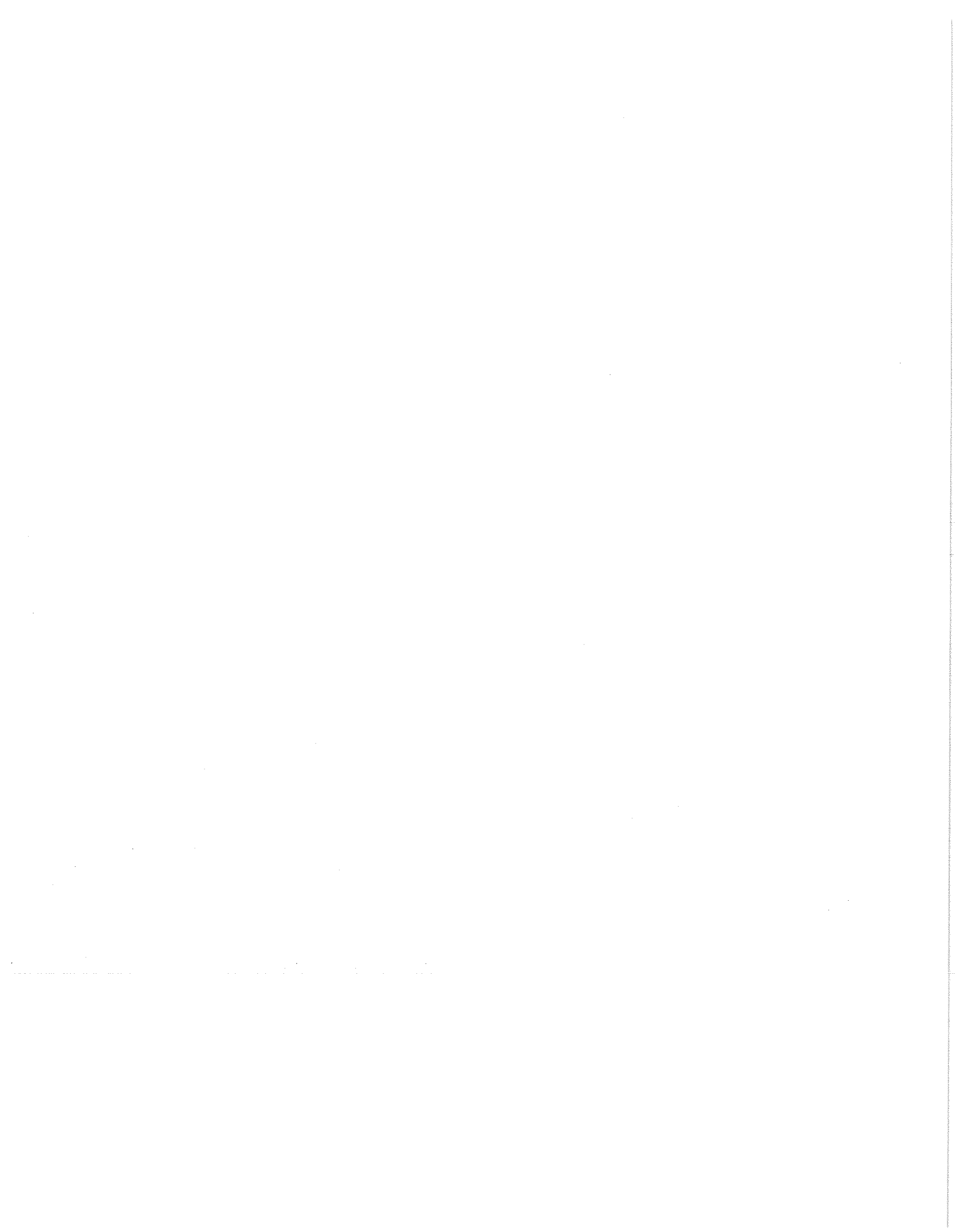
**FROM:** Cyriase Smith, Children's Librarian

**DATE:** November 13, 1996

**SUBJECT:** Suggestions regarding days library to close.

For the purpose of maintaining optimum patron service in the Children's Department, I suggest closing on Sundays and Mondays. The reasons for this choice are as follows:

1. While patron use is high on Sundays, it is no higher than Saturday. Also information is suggesting that much of our patron use on Sundays is by patrons living outside the city of Placentia.
2. The busiest time at the Children's desk is between the hours of 3 and 5 on weekdays. This is because a large number of children use the library after school for homework.
3. Remaining open Tuesday through Saturday will enable the Children's Department to continue to serve the after school patron population four out of five school days, while still maintaining one weekend service day for those students who are unable to use the library weekdays.



TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director  
DATE: May 17, 1993  
SUBJECT: **FY1993-1994 Budget**

**BACKGROUND:**

Legislative Alerts

Legislative alerts received from the CSDA lobbyist are Attachment A.

A report from the California Library Association lobbyist is Attachment B.

A report from the Independent Special Library District's lobbyist is Attachment C. Updated information from California Advocates should be available at the Board Meeting.

Preliminary Budget for Fy1992-1993

A list of Budget Assumptions, an estimate of property tax revenues, and a general budget plan will be presented at the Meeting.

The Budget Plan will include elimination of services completely on Fridays, and from 6:00 - 9:00 P.M. on Thursdays, and a reduction in staff of 4.38 full time equivalent positions with a financial impact of \$127,808. It is recommended that these changes be implemented July 1, 1993, with notice to staff being given no later than May 25, 1993.

FY1993-1994 Budget Salary Comparisons is Attachment D.

The positions recommended for elimination are:

- 1.13 Library Clerk (.63 is already vacant; 50 to be by layoff)
- 1.00 Library Assistant (1.00 will be vacant on May 27)
- 1.25 Librarian II (1.00 Reference to be by layoff; .25 Children's to be by reduction in hours)
- 1.00 Assistant Director (1.00 to be by layoff)





FY1992-1992 Budget, May 17, 1993, Page 2.



If the State budget is adopted as it is being discussed in the Assembly then another round of layoffs and reduction in hours will need to be implemented. The next round of cuts will leave only 40 - 44 hours of public service per week.

It is recommended that the services of Bruce Blanning, Blanning and Baker, be used to implement the reduction in force in order to assure impartial application of the District's seniority rules for layoffs.

The District's department heads and the Orange County Employee's Association have been notified of the Library Director's recommendations so that they may be prepared to address the necessary issues.

A letter from Ann M. Robinson containing suggestions for obtaining materials for the Library is Attachment E.

RECOMMENDATIONS:

1. Establish the hours of service for FY1993-1994 as follows:

Sundays	1:00 P.M. - 4:45 P.M.
Mondays - Wednesdays	9:00 A.M. - 8:45 P.M.
Thursdays & Saturdays	9:00 A.M. - 5:45 P.M.
Fridays	CLOSED
  
2. Authorize the Library Director to proceed with reduction in staff as follows:

1.13 Library Clerk
1.00 Library Assistant
1.25 Librarian II
1.00 Assistant Director
  
3. Request that the bargaining unit reopen its contract to negotiate elimination of the estimated 3% COLA for FY1993-1994.
  
4. Authorize the use of the services of Bruce Blanning, Blanning and Baker, at a rate of \$85.00 per hour plus actual out of pocket expenses, not to exceed a total of \$3,500, for the implementation of layoff procedures in compliance with the District's Personnel Handbook and collective bargaining agreement.



TO: Elizabeth Minter, Library Director

FROM: Suad S. Ammar, Principal Librarian  
Kay Schneider, Children's Librarian  
Peggy Burkich, Circulation Supervisor.

DATE: August 3, 1993

SUBJECT: **Staff Recommendations for Hours and Days of Service.**

The Adult Services Manager, Principal Librarian Suad Ammar, Children's Services Manager, Librarian II Kay Schneider, and Circulation Supervisor, Library Assistant Peggy Burkich have discussed the hours of service and staffing levels issues with their staff members, and the following are their recommendations:

First Recommendation - 36 hours (Attachment A)

Sunday	1:00 P.M. - 5:00 P.M.
Monday	12:00 P.M. - 8:00 P.M.
Tuesday	12:00 P.M. - 8:00 P.M.
Wednesday	12:00 P.M. - 8:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.

*Since school classes can schedule public library visits only in the mornings this schedule allows time for class visits only on Thursdays.*

Alternative Recommendation - 36 hours (Attachment B)

Sunday	1:00 P.M. - 5:00 P.M.
Monday	12:00 P.M. - 8:00 P.M.
Tuesday	12:00 P.M. - 8:00 P.M.
Wednesday	10:00 P.M. - 6:00 P.M.
Thursday	10:00 A.M. - 6:00 P.M.

*This schedule allows time for class visits on Wednesdays and Thursdays.*

**CONTINUING SUNDAY HOURS, 1:00 A.M. - 5:00 P.M.**

Arguments in Support

1. Placentia Library is the only public library that is open on Sundays in North Orange County. Newport Beach Public Library is the closest public library that is open on

Faint, illegible markings or text located in the upper right quadrant of the page.

---

A horizontal line of faint, illegible markings or text located near the bottom of the page.

Sundays. If the Placentia Library closes on Sundays its users will have no access to any public library services in the immediate area.

2. The Library's statistics show that the Adult Reference Staff answers twice as many questions per hour (20) on Sundays than any other day of the week (10), especially during the school year. This indicates that Sundays have been a convenient time for patrons of all ages to use the Library. The summary of the Reference Questions Answered by the Adult Services Department by Day of the Week is Attachment C.
3. Because the Placentia Library is the only public library open on Sundays in North Orange County, it has become heavily used by patrons from other public library jurisdictions. In 1992-1993 this has generated over \$50,000 in Direct Loan Service payments from the State Library. This income will be reduced if Sunday hours are eliminated.

#### Arguments Against

1. If the Library is closed on the weekends more staff time could be spent serving school children during the week.

### **CLOSING ON SATURDAYS**

#### Arguments in Support

1. All public libraries in North Orange County are open on Saturdays. Though it is an inconvenience to our patrons not to be able to come to Placentia Library, they will have access to other public libraries in the immediate area.
2. Library statistics show that staff answers just as many questions per hour on Saturday as they do on the other weekdays, not more. Closing on Friday and Saturday will not inconvenience the school children since these are not school preparation nights. In contrast, closing Sundays and Mondays, will have a greater impact on school preparation.

#### Arguments Against

1. Saturdays are popular days to many family for Library visits.





## **CLOSING AT 8:00 P.M. INSTEAD OF 9:00 P.M.**

### Arguments in Support

1. Usage of the Library drops off drastically between 8:00 and 9:00 P.M.. Most of the traffic between 8:00 and 9:00 P.M. is from older students who have already selected their materials and are only using the tables for study.
2. Being open until 8:00 P.M. instead of 9:00 P.M. on Mondays, Tuesdays and Wednesdays allows for opening at NOON rather than 1:00 P.M. which maintains service for the lunch time users.

## **STAYING OPEN AT LEAST 1 MORNING A WEEK**

### Arguments in Support

1. Mornings are the times when the vast majority of school visits are scheduled. If the Library wishes to continue serving the schools the it must stay open at least one weekday morning.
2. A morning preschool program can be scheduled.
3. Many of the business and retired people use the Library during morning hours. They reflect a different population than the afternoon and evening patrons.
4. Patrons often arrive early in the morning to use the classified sections of the newspapers

### Arguments Against

1. One morning may not be enough for schools, retirees and business people who are the largest morning users. It might be better to stay open both Wednesday and Thursday mornings. This creates a better balance to serve all members of the community equally.

## **STAYING OPEN 4 AFTERNOONS PER WEEK**

### Arguments in Support

1. The highest "in person" reference questions at both reference desks occur between 2:00 P.M.- 6:00 P.M. This is a significant increase over other time periods.



2. It is important that students have access to the materials they need for successful completion of their school work. Most elementary and junior high age students use the Library between 3:00 P.M. and 6:00 P.M.
3. Eliminating telephone reference between 12 NOON and 6:00 P.M. will allow staff to concentrate on serving the patrons in the Library when there is inadequate staff on duty to handle both telephone and in-person transactions.

### **WHY THE LIBRARY NEEDS 2 REFERENCE, 1 CHILDREN'S, AND 2 CIRCULATION STAFF ON DUTY FOR EACH 4 HOUR PUBLIC SERVICE PERIOD**

#### Public Safety

The Library is frequently filled to capacity with students after school and in the evening. If there is only one person trying to help patrons, there is very little time to maintain order. Discipline and vandalism are constant problems and one person cannot act as reference librarian and room monitor simultaneously.

#### Adult Reference Desk

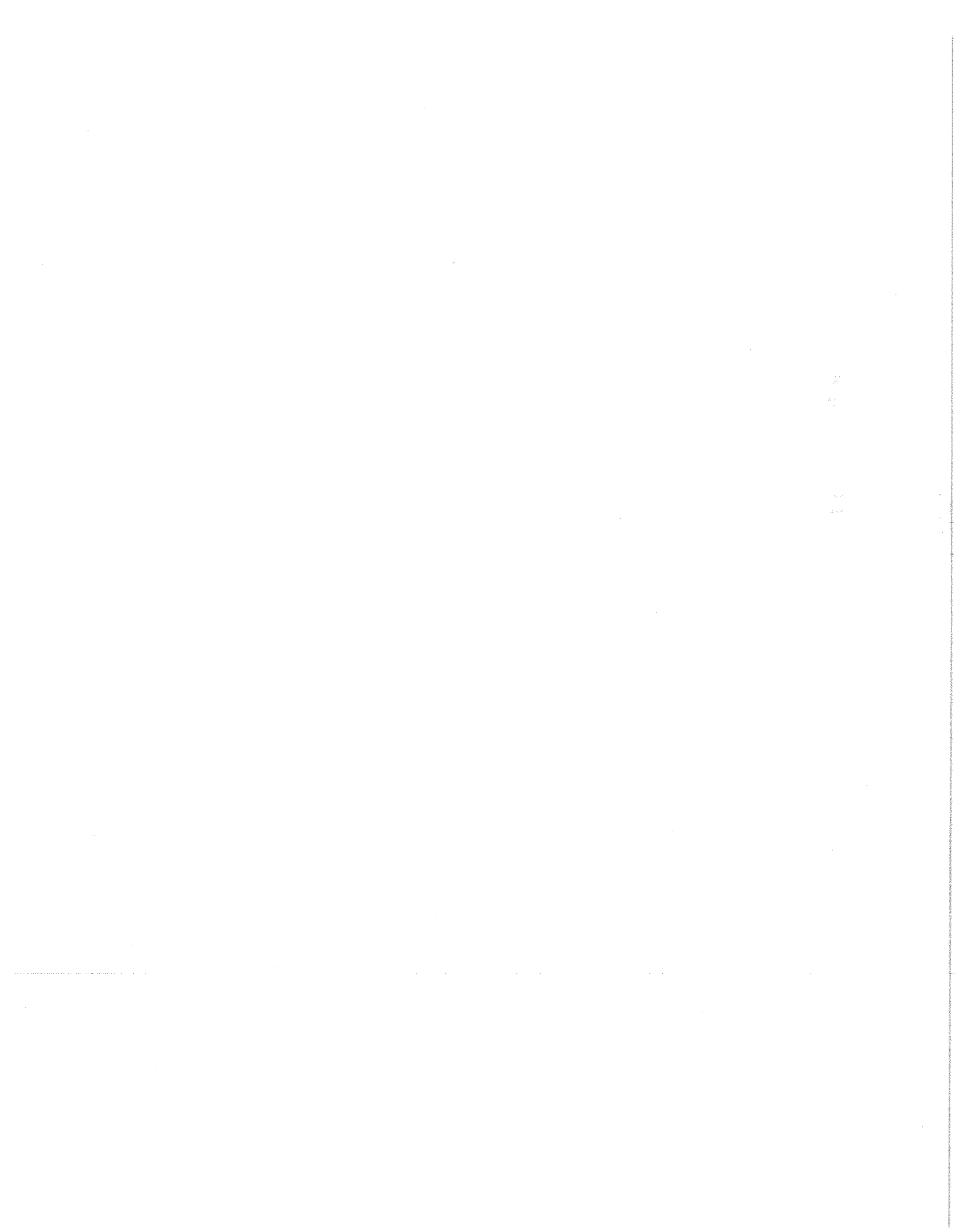
Students doing their homework often need help in determining what they need for completing their assignments, in locating the materials needed, and in locating the various types of materials available. They need help with the magazine indexes, the online catalog, and the rest of the equipment. At the same time the general public have comparable needs with the addition of the legal and business resources.

In order to give minimum service during after school hours, evenings and weekends, it is essential to have two staff members on duty at the Adult Reference Desk in order to handle the established volume of traffic and still have time to maintain an appropriate decorum in the area.

One person alone can not do constant reference work for four hours without relief and maintain adequate accuracy and the necessary energy for interaction with the public.

#### Locating Material at the Children's Reference Desk

Most children and many parents are unable to determine and locate the materials they need without assistance. As they come into the Library looking for materials to complete their school work, they come to the Children's Reference Desk seeking help. In most instances the child will need someone to actually take them to the shelves and locate the books they need. Also, many times they do not even know how to use an index to look subjects up within a book and must be shown how to use the reference



materials. It is very important that the Children's department not be a self-service department. If this were to happen, most children would never get the books they need and would go away frustrated without returning. After school and during school visits it takes two people to answer all the questions. It is very important to have one person helping in the stacks while another person is available at the desk to provide assistance.

Latchkey children have become an added responsibility to Children's Librarians. They require special time and attention.

### Children's Programming

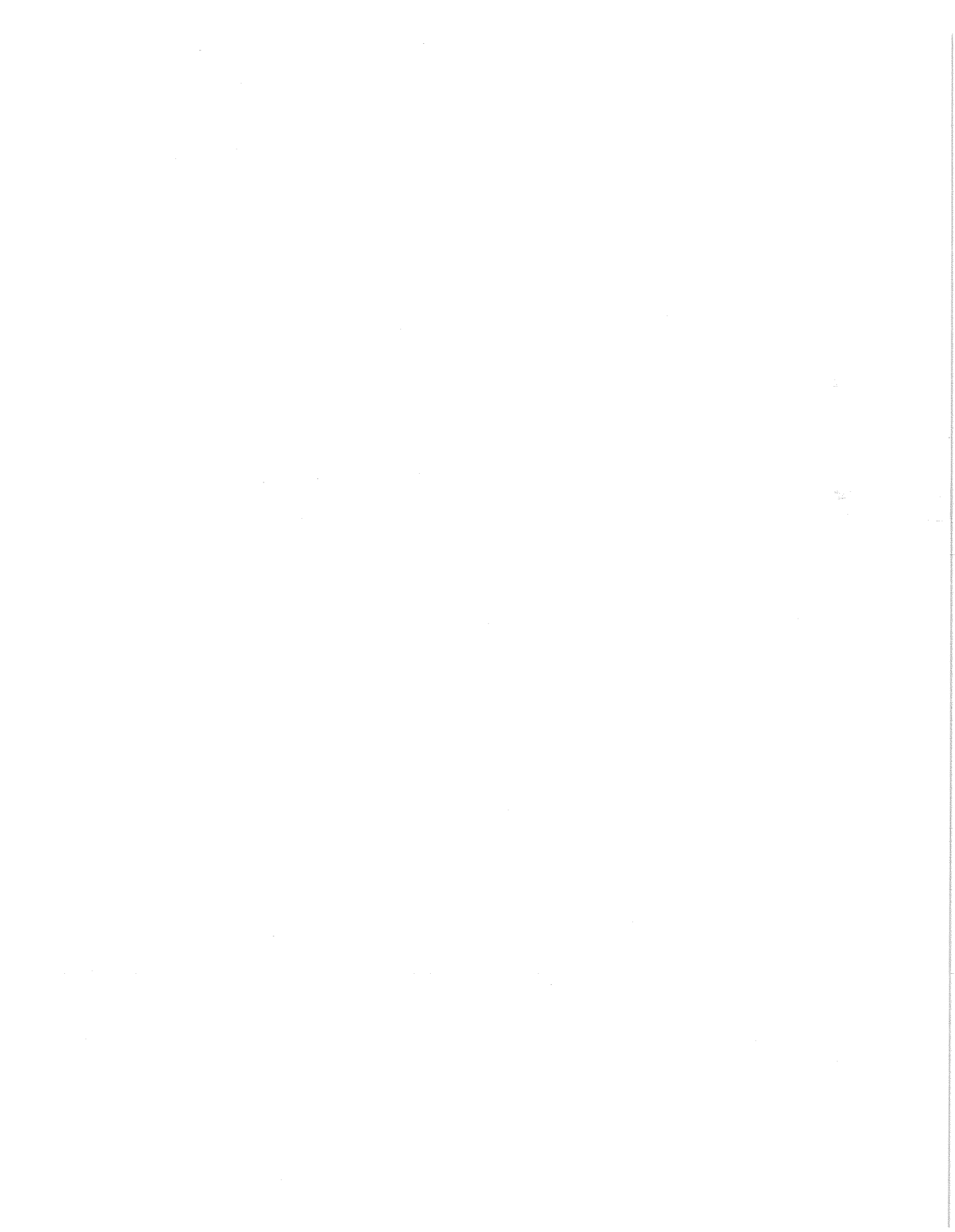
Story Hours have long been an integral and very popular part of service to children in the Placentia Library. If we are to continue with at least a morning and an afternoon story time, then someone has to prepare and present them. This takes time away from the children's reference desk and another staff person must be there to help.

### Circulation Desk

Long lines are the norm for the check out desk. If there were only one person working that desk during peak service hours, the wait in line would frequently be more than 15 minutes, especially as the circulation clerk needs to stop to complete registrations for new borrowers and resolve payment disputes.

The circulation clerk is checking out books, checking in overdue materials, taking in fine monies, renewing books (for both in person and on the telephone), pulling reserves, entering telephone reserves, selling money cards for printing, supervising the typing room and issuing new Library cards. It is not possible for one person to be able to do this task alone when the Library is busy. Indeed, it is difficult for 2 people to keep up at busy times.

The circulation clerk interacts with people who may not be happy about fines and often deals with disgruntled patrons both in person and on the phone. It is very difficult to deal with these types of situations when there is a long line waiting for service.



TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director  
DATE: June 21, 1993  
SUBJECT: **FY1993-1994 Budget Retirement Incentive Program**

**BACKGROUND:**

The District has received a request from one of its employees that the Retirement Incentive Program offered in September, 1992, be offered again at this time.

The terms of the program offered last year were as follows:

1. The program is offered to staff whose age plus years of service equal 65.
2. That it is a one time offer that must be accepted in writing to the Library Director no later than the end of the workday on Monday, November 16, 1992, and to be effective January 7, 1993.
3. That each staff member accepting the offer will be granted up to two work days of paid personal leave to take care of business relating to the retirement.
4. That the sick leave payout will be increased by 10% over the amount specified in the Personnel Handbook.
5. That the employee will receive a "Retirement Incentive" equal to one week's salary at the FY1992-1993 rate for each completed year of employment with the District, and an amount equal to 5 years of contribution to the District's pension plan at the FY1992-1993 salary rate.

The FY1992-1993 retirement incentives were paid from reserve funds with a total cost to the District of \$55,449.19.

The proposed information memo for the staff is Attachment A.





**RECOMMENDATION:**

That a "Retirement Incentives" program be offered to staff whose age and years of service total 65 with the following provisions:

That it is a one time offer that must be accepted in writing to the Library Director no later than the end of the workday on Monday, July 12, 1993, and to be effective July 22, 1993.

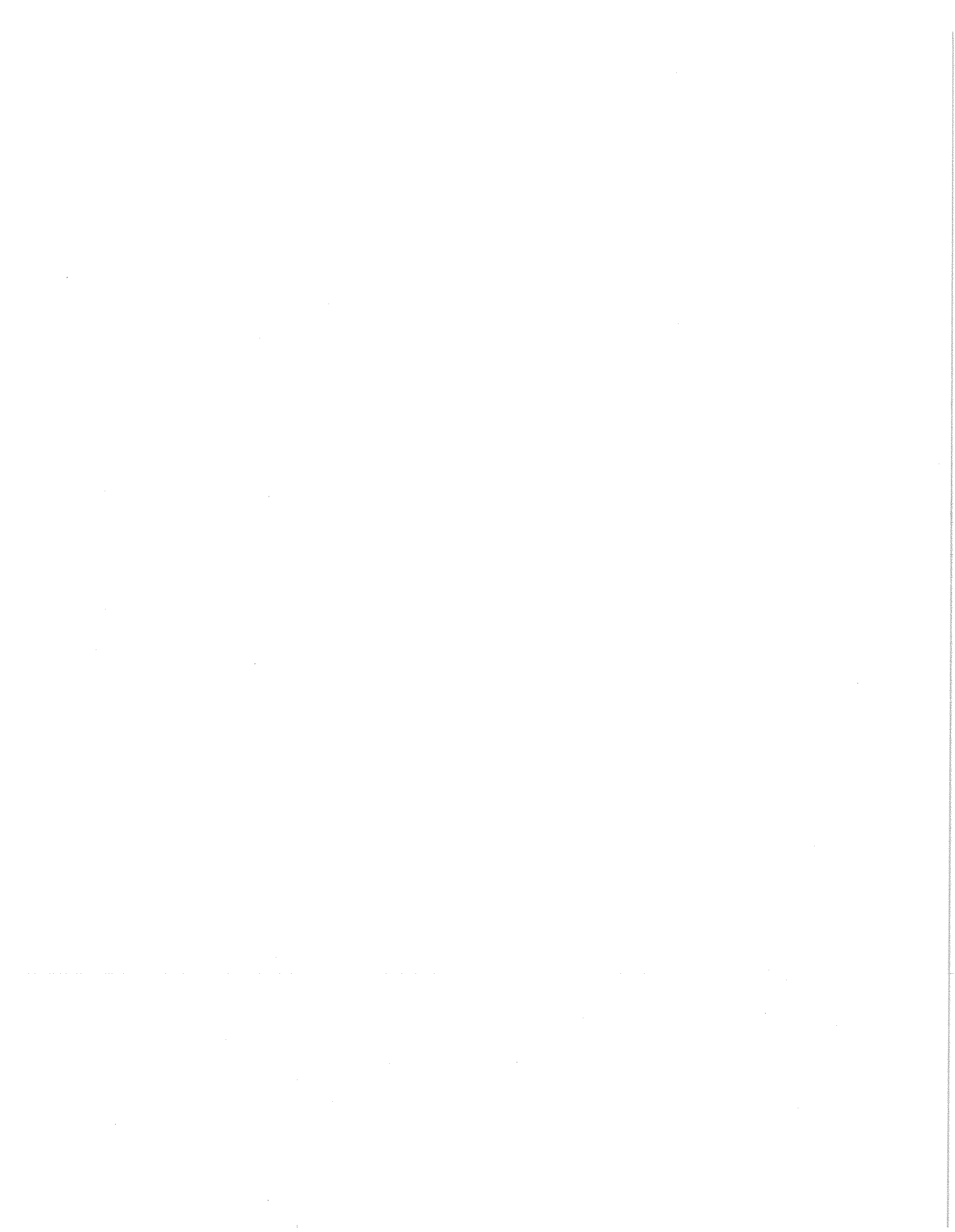
That all payout calculations are based on the salary level on the date of retirement.

That each staff member who has submitted a written notification of intent to accept the offer will be granted up to two work days of paid personal leave to take care of business relating to the retirement.

That the sick leave payout will be increased by 10% over the amount specified in the Personnel Handbook.

That the employee will receive a "Retirement Incentive" equal to one week's salary at the FY1992-1993 rate for each completed year of employment with the District, and an amount equal to 5 years of contribution to the District's pension plan at the FY1992-1993 salary rate.

That the funds necessary to pay for the retirement incentive payout be transferred from Fund 5061, the Bond Redemption Fund, to Fund 5071, the Operating Fund, to cover Operating Fund shortfalls as needed during FY1993-1994.



PLACENTIA LIBRARY DISTRICT  
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1996-1997  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	BUDGETED	FY97 NOV 96 REVISIONS	FY97 REVISIONS
1400-00	HVAC			13,623.83	4,141.52	2,390.82	7,734.32	6,500		7,500
	Carpet Cleaning			2,894.55	3,176.25	800.00	0.00	1,500		1,000
	Groundskeeping, City of Placentia			23,537.42	27,101.43	21,979.52	16,626.60	21,000		18,750
	Plumbing			523.71	1,146.60	765.56	110.00	500		1,200
	Electrical			982.57	1,174.22	3,601.71	3,372.00	3,740		2,500
	Cleaning Service			13,060.20	11,683.04	11,400.00	11,400.00	11,700		11,700
	Locksmith			87.45	627.12	55.19	1,262.10	200		200
	Other	44,124.45		1,141.36	(575.62)	3,639.32	7,461.59	500		1,500
	Total Maintenance of Building & Grounds	44,124.45	60,144.19	55,851.09	48,674.56	44,632.12	49,966.61	45,640		44,350
1600-00	Memberships - General Fund	2,199.00	3,452.19	3,325.25	2,978.50	2,154.65	2,285.65	2,400		2,400
1600-07	Memberships - 321 Grant				0.00	0.00	135.00	0		0
1600-08	Memberships - Adult Literacy				0.00	135.00	238.00	150		150
1600-09	Memberships - Family Literacy				0.00	0.00	0.00	0		0
	Total Memberships	2,199.00	3,452.19	3,325.25	2,978.50	2,289.65	2,658.65	2,550		2,550
1700-00	Miscellaneous Expense - General Fund	0.00	349.86	0.00	2,439.95	702.50	(702.50)	0		0
1700-07	Miscellaneous Expense - 321 Grant				0.00	0.00	0.00	0		20
1700-08	Miscellaneous Expense - Adult Literacy				0.00	28.03	0.00	0		0
1700-09	Miscellaneous Expense - Family Literacy				0.00	0.00	0.00	0		0
	Total Miscellaneous Expense	0.00	349.86	0.00	2,439.95	730.53	(702.50)	0		20
1800-00	Library Supplies			9,042.32	5,251.95	5,618.20	9,103.81	7,500		4,500
	Printing			4,172.71	8,983.64	8,610.34	3,816.95	7,849		7,000
	EZ Copy - copy cards for sale to patrons			1,571.32	0.00	0.00	0.00	0		0
	Publications			1,985.00	312.00	850.05	1,119.48	1,000		1,000
	Paper			1,143.69	672.00	885.95	707.81	600		600
	Drinking Water Service			299.40	274.45	299.40	299.40	300		300
	Other Office Supplies			10,585.64	4,608.25	6,462.27	5,195.08	5,000		3,500
	Total Office Supply Expense - General Fund			28,800.08	20,102.29	22,726.21	20,242.53	22,249		16,900
1800-07	Literacy Dept Educ 321 Grant Supply Expense			0.00	729.13	0.00	0.00	0		0
	Printing			616.54	3,343.24	2,938.36	1,045.62	3,000		3,000
	Publications			0.00	0.00	2,062.86	3,660.39	2,750		2,750
	Paper			86.93	12.31	0.00	0.00	50		50
	Other Office Supplies			1,953.93	573.49	328.25	1,620.47	1,500		1,500
	Total Adult Literacy Office Supply Expense			2,657.40	3,929.04	5,329.47	6,326.48	7,300		7,300
1800-09	Family Literacy Supply Expense			4,832.97	2,154.59	6,014.75	3,341.22	0		0
	Total Office Expense	19,390.29	24,542.09	36,290.45	26,915.05	34,070.43	29,910.23	29,549		24,200



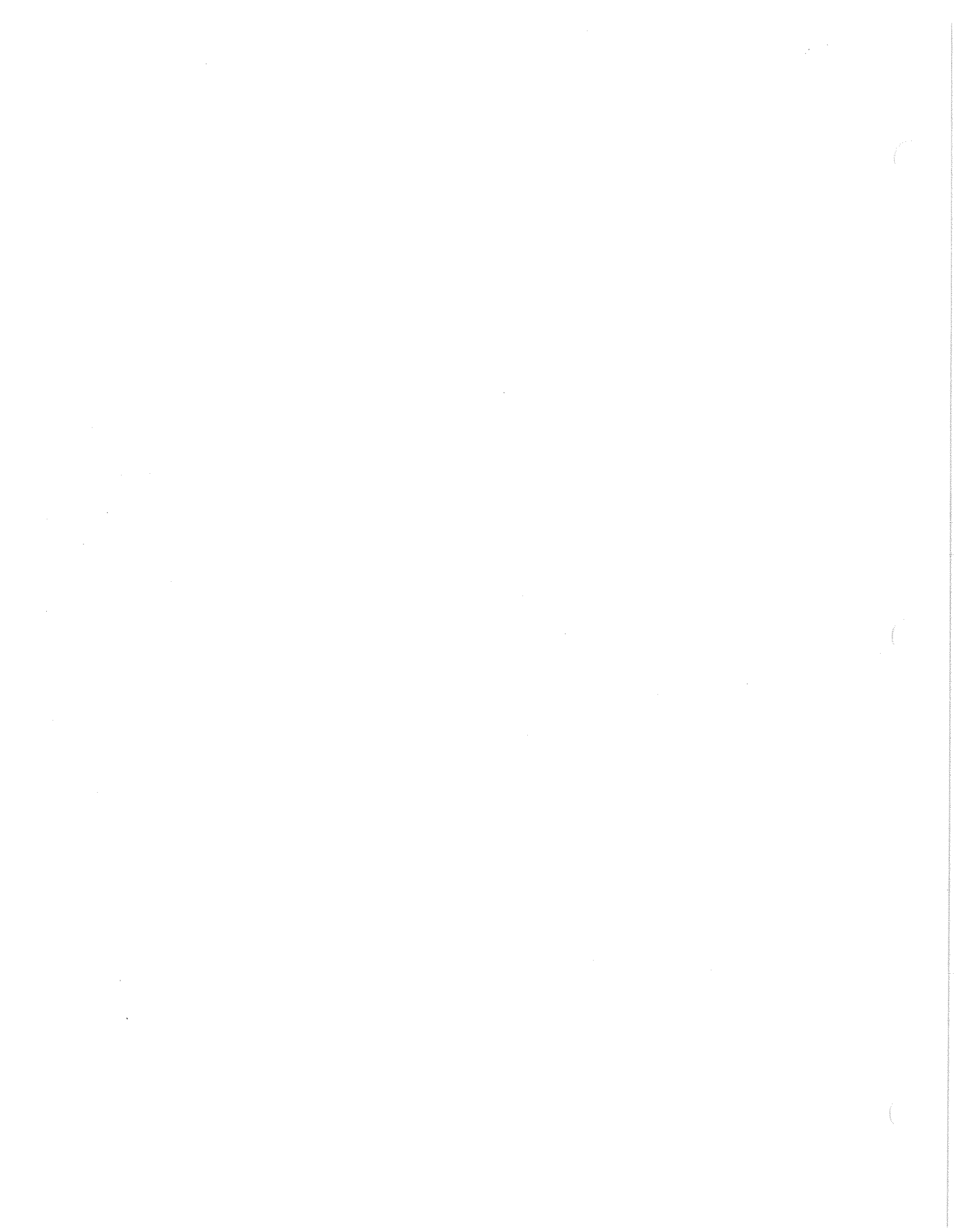
PLACENTIA LIBRARY DISTRICT  
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1996-1997  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97 REVISIONS
1803-00	Postage Expense - General Fund	2,375.04		1,970.50	(19.13)	1,450.99	948.22	1,500		1,000
1803-01	Postage Expense - LSCA II Grant				0.00	19.95	0.00	0		0
1803-08	Postage Expense - Adult Literacy			894.17	668.89	182.42	115.20	400		400
1803-09	Postage Expense - Family Literacy		0.00	29.00	477.79	114.84	0.00	0		0
	Total Postage Expense	2,375.04	0.00	2,893.67	1,127.55	1,768.20	1,063.42	1,900		1,400
	Care Resources (Employee Assistance)			693.00	455.00	280.00	385.00	650		650
	Pension Fund Operating & Investment Mgmt. Expenses			5,029.59	4,487.59	5,640.50	4,797.61	5,800		5,800
	Anaheim Library Automated Library System			42,631.10	37,392.29	37,960.12	37,377.87	39,000		39,000
	Clipping Service			368.52	390.52	392.52	392.52	400		400
	Tax Collection Services & Fees by Orange County			545.51	472.55	138.85	402.58	450		450
	Advertising			552.50	97.50	72.97	270.82	200		200
	Medical Exams			324.00	552.00	760.00	262.50	500		500
	Collection Services - Accounts Receivable			0.00	0.00	3,700.00	0.00	3,700		3,700
	Audit & Accounting Services			2,950.00	3,200.00	3,530.00	2,950.00	3,750		3,750
	Payroll Preparation			2,367.28	5,120.72	2,441.95	2,370.03	2,500		2,500
	Election Expenses			0.00	0.00	0.00	0.00	13,000		18,000
	Staff Training in Library			8,101.87	10,835.99	2,693.76	2,643.91	0		0
	Other			63,563.37	63,004.16	57,610.67	51,842.84	69,850		74,950
1900-00	Total Specialized Services - General Fund	61,688.26	64,407.71	63,563.37	63,004.16	57,610.67	51,842.84	69,850		74,950
1900-01	Specialized Services - LSCA II Grant	10,278.00	0.00	0.00	0.00	11,243.26	1,507.39	0		0
1900-07	Specialized Services - 321 Grant				0.00	0.00	250.00	0		0
1900-08	Specialized Services - Adult Literacy	6,093.95	2,069.14	1,077.40	630.00	2,653.08	1,305.31	2,750		2,750
1900-09	Specialized Services - Family Literacy	0.00	2,467.26	812.00	(25.00)	5,505.00	5,714.25	0		0
1900-18	Tax Collection Services & Fees by Orange County	0.00	13,553.04	2,401.91	1,863.22	1,813.96	1,823.82	2,200		2,200
	Total Specialized Services	78,060.21	82,497.15	67,854.68	65,472.38	78,825.97	62,443.61	74,900		79,900
2000-00	Legal Notices - General Fund	0.00	600.27	521.08	110.88	141.75	112.50	500		1,200
2000-01	Legal Notices - LSCA II Grant	0.00	600.27	521.08	110.88	141.75	112.50	500		1,200
	Total Legal Notices	0.00	1,200.54	1,042.16	221.76	283.50	225.00	1,000		2,400
2100-00	Rentals/Leases-Equipment	0.00	82.00	0.00	0.00	0.00	0.00	0		0
2200-00	Semi-Annual Bond Payment	71,800.00	71,800.00	0.00	35,900.00	35,900.00	35,900.00	7,900		7,900
2300-00	Small Tools/Instruments			497.32	0.00	0.00	0.00	0		0



PLACENTIA LIBRARY DISTRICT  
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1996-1997  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97 REVISIONS
2400-00	Special Department Expense - Miscellaneous	0.00	745.48	14.95	27.21	414.19	2,817.81	100		100
2400-01	Special Department Expense - Books	122,463.09	115,541.59	109,878.89	23,263.83	50,853.68	17,151.49	18,446		10,000
2400-02	Special Department Expense - Video	5,790.92	5,115.55	957.33	0.00	27.45	243.00	1,000		500
2400-03	Special Department Expense - Electronic	0.00	3,776.83	0.00	0.00	4,431.22	46,181.66	10,000		10,000
2400-04	Special Department Expense - Periodicals	10,233.49	4,159.91	39,890.38	9,243.74	9,414.09	4,966.48	26,000		26,000
2400-05	Special Department Expense - Audio	5,411.88	7,461.82	4,027.63	1,180.01	0.00	503.90	2,400		1,000
2400-07	Special Department Expense - 321 Grant	0.00	4,461.67	0.00	0.00	215.34	0.00	0		0
2400-08	Special Department Expense - Adult Literacy	0.00	580.51	118.80	2,252.85	1,381.15	637.76	500		500
2400-09	Special Department Expense - Family Literacy	0.00	1,439.19	925.19	3,228.99	3,228.99	0.00	0		0
	Total Special Department Expense	143,899.38	141,853.36	156,327.17	36,892.83	69,966.11	72,502.10	58,446		48,100
2600-00	Transportation/Travel - General	0.00	60.00	0.00	0.00	0.00	0.00	0		0
2700-00	Transportation/Travel - Meetings, Staff Out of Town	8,427.00	10,805.00	6,292.83	5,355.11	6,590.33	1,695.33	0		0
2700-01	Transportation/Travel - Meetings, Staff Local				0.00	1,867.75	2,362.54	1,500		3,500
2700-02	Transportation/Travel - Meetings, Board Out of Town				0.00	61.48	886.78	750		500
2700-03	Transportation/Travel - Meetings, Board Local				0.00	699.00	727.52	500		500
2700-04	Transportation/Travel - Meetings, LSCA II Grant				0.00	0.00	0.00	0		0
2700-07	Transportation/Travel - Meetings, 321 Grant			728.00	0.00	2,631.92	2,421.02	2,750		2,750
2700-08	Transportation/Travel - Meetings - Adult Literacy	0.00			1,408.01	137.00	120.72	500		500
2700-09	Transportation/Travel - Meetings - Family Literacy	8,427.00	10,805.00	941.50	1,141.37	91.65	81.04	0		0
	Total Transportation/Travel - Meetings			7,962.33	7,904.49	12,079.13	8,294.95	6,000		7,750
	Electricity			56,813.70	57,098.74	48,474.74	47,635.00	51,000		43,000
	Gas			2,917.30	2,033.77	3,038.78	3,066.02	3,300		3,000
	Water			1,888.97	1,683.49	1,803.99	1,913.25	1,925		1,900
	Total Utilities	59,583.61	66,780.08	61,519.97	60,816.00	53,217.51	52,614.27	56,225		47,900
2800-00	TOTAL SUPPLIES & SERVICES	455,081.18	489,826.07	426,417.49	327,367.64	369,774.27	342,008.14	337,795		313,130
3700-00	Taxes, Assessments (Sales Tax)	0.00	1,262.82	610.04	688.32	1,284.00	1,154.00	1,200		1,200
4000-00	Equipment	0.00	19,583.43	711.12	3,863.73	4,725.29	4,722.66	5,000		2,500
4000-07	Equipment - 321 Grant				0.00	0.00	0.00	0		0
4000-08	Equipment - CLC Grant		472.96	0.00	2,202.42	2,150.05	0.00	0		0
4000-09	Equipment - FFL Grant				0.00	0.00	0.00	0		0
4000-11	Equipment	11,181.79	2,245.40	0.00	0.00	0.00	0.00	0		0
	Total Equipment	11,181.79	22,301.79	711.12	6,066.15	6,875.34	4,722.66	5,000		2,500
4200-00	Structures/Improvements	0.00	107.73	0.00	0.00	0.00	0.00	0		0
	TOTAL EQUIPMENT EXPENSE	11,181.79	22,409.52	711.12	6,066.15	6,875.34	4,722.66	5,000		2,500
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0.00	0.00	0.00	0.00	0.00	70,000.00			
5600	INVESTMENT POOL LOSS	0.00	0.00	0.00	0.00	34,733.31	(545.75)			
	TOTAL EXPENSES	1,228,662.42	1,347,867.83	1,339,065.99	1,027,112.74	1,036,394.83	1,019,029.30	1,003,500		919,850





# PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Organization Chart for Fiscal Year 1996-1997, Effective January 1, 1997  
Proposed November 19, 1996

Library Staff  
( 12.50 FTE )

## LIBRARY BOARD

Library Director ( 1.00 FTE )  
Minter

**Administrative Services**  
( 1.50 FTE )  
Administrative Assistant  
( 1.00 FTE )  
Dumitru  
Library Assistant  
(Volunteer Coordinator)  
( .50 FTE )

**Circulation Services**  
( 5.00 FTE )  
Library Assistant  
( 1.00 FTE )  
Burkich  
Library Clerk I  
( 2.00 FTE )  
Wnek ( 1.00 FTE )  
(Subject to Bumping)  
( 1.00 FTE )  
Library Aide/(Lead Shelver)  
( .50 FTE )  
Guzman  
Library Student Assistant  
(Shelvers)  
( 1.50 FTE )

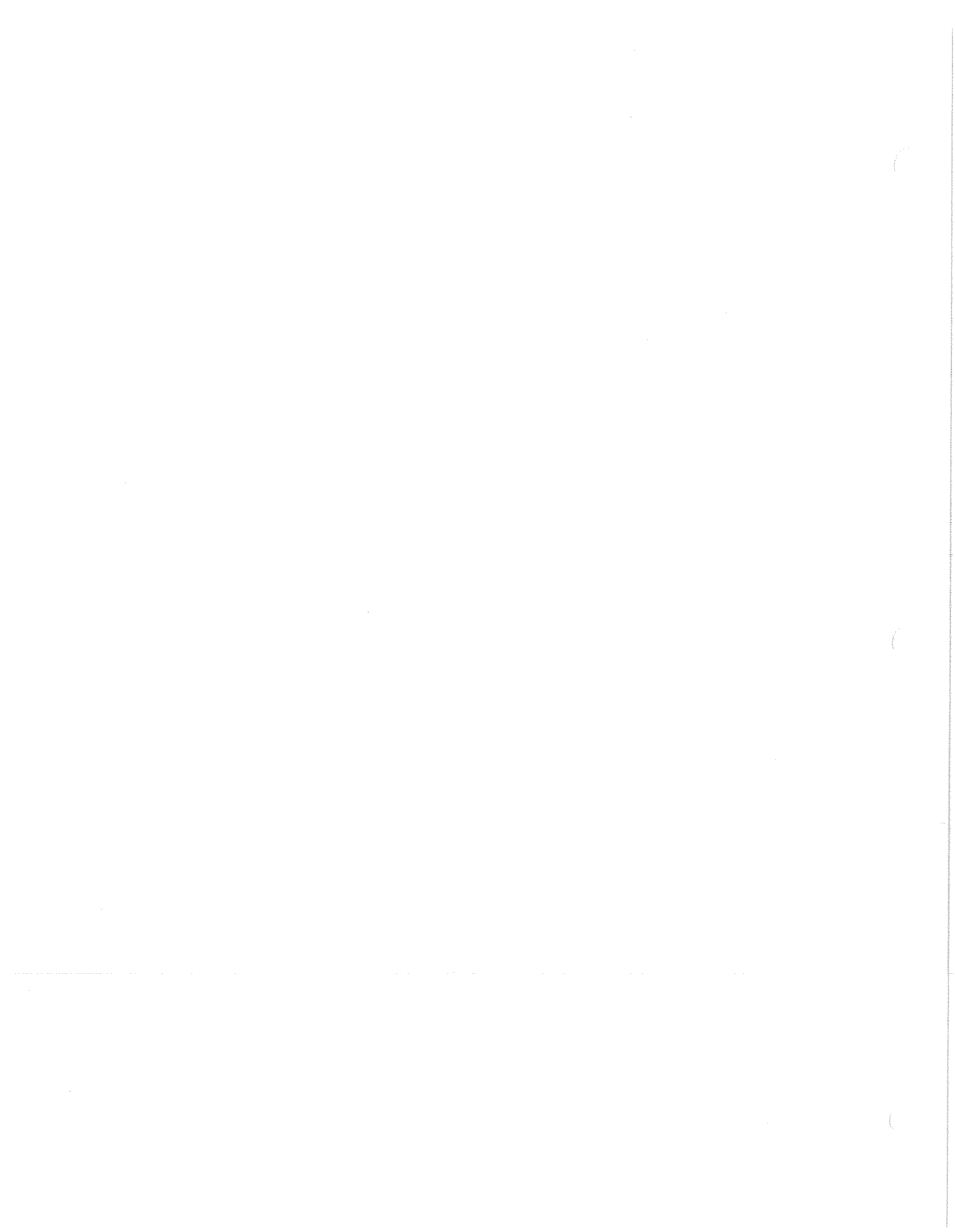
**Technical Services**  
( 1.00 FTE )  
Librarian II  
( .50 FTE )  
Shook  
Library Assistant  
( .50 FTE )  
Willauer

**Professional Services**  
( 4.00 FTE )  
Principal Librarian  
( .50 FTE )  
Ammar

**Adult Services**  
( 2.00 FTE )  
Principal Librarian  
( .50 FTE )  
Ammar  
Librarian II  
( 1.50 FTE )  
McClain ( 1.00 FTE )  
Shook ( .50 FTE )

**Literacy Services**  
( .50 FTE )  
Library Assistant/  
Literacy Coordinator  
( .50 FTE )  
Matas

**Children's Services**  
( 1.00 FTE )  
Librarian  
( 1.00 FTE )  
Smith



Placentia Library District

Proposed Personnel Allocation by Activity for Fiscal Year 1996-1997, Effective January 1, 1997  
November 19, 1996

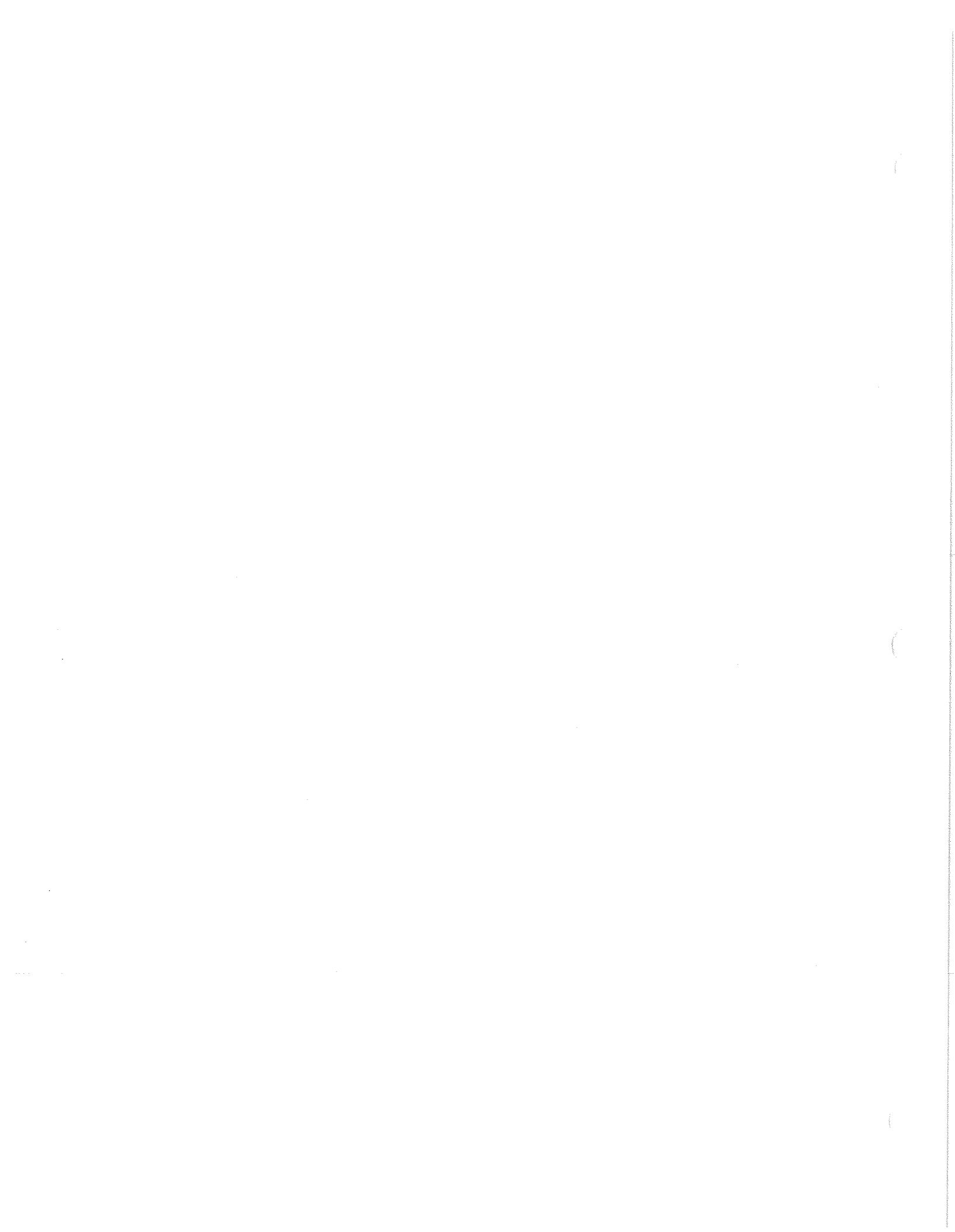
	Admin	Prof. Svcs.	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian		0.50	0.50					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.50				0.50	2.00
Librarian					1.00			1.00
Library Assistant	0.50	0.00	0.00	0.50	0.00	1.00	0.50	2.50
Library Clerk II		0.00			0.00	0.00	0.00	0.00
Library Clerk I	0.00			0.00		2.00		2.00
Library Aide					0.00	0.50		0.50
Page						1.50		1.50
<b>TOTAL</b>	<b>2.50</b>	<b>0.50</b>	<b>2.00</b>	<b>0.50</b>	<b>1.00</b>	<b>5.00</b>	<b>1.00</b>	<b>12.50</b>

Personnel Allocation by Activity for Fiscal Year 1996-1997  
June 18, 1996

	Admin	Prof. Svcs.	Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian		0.50	0.50					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.50				0.50	2.00
Librarian					1.00			1.00
Library Assistant	0.25		0.50	1.00	0.75	1.00		3.50
Library Clerk II		0.25			0.25	0.25	0.20	0.95
Library Clerk I	0.25			0.25		2.00		2.50
Library Aide					0.50			0.50
Page						2.50		2.50
<b>TOTAL</b>	<b>2.50</b>	<b>0.75</b>	<b>2.50</b>	<b>1.25</b>	<b>2.50</b>	<b>5.75</b>	<b>0.70</b>	<b>15.95</b>

Personnel Allocation by Activity for Fiscal Year 1995-1996  
July 18, 1995

	Admin		Adult	Literacy	Child	Circ	Tech Svcs	TOTAL
Library Director	1.00							1.00
Principal Librarian			1.00					1.00
Administrative Assistant	1.00							1.00
Librarian II			1.00		0.75			1.75
Librarian			0.50				0.50	1.00
Library Assistant	0.25		0.25	1.25	0.75	1.00		3.50
Library Clerk II	0.15		0.25			0.25	0.20	0.85
Library Clerk I				0.25	0.25	2.00		2.50
Library Aide					0.50			0.50
Page						2.25		2.25
<b>TOTAL</b>	<b>2.40</b>		<b>3.00</b>	<b>1.50</b>	<b>2.25</b>	<b>5.50</b>	<b>0.70</b>	<b>15.35</b>



PLACENTIA LIBRARY DISTRICT  
EXPENDITURES BUDGET FOR FUND 707 FOR FISCAL YEAR 1996-1997  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY91 ACTUAL	FY92 ACTUAL	FY93 ACTUAL	FY94 ACTUAL	FY95 ACTUAL	FY96 ACTUAL	FY97 BUDGETED	NOV 96 REVISIONS	FY97 REVISIONS
0100	Salaries & Wages	624,948.00	700,238.65	752,402.94	554,886.10	519,987.81	500,513.55	544,905	499,120	
0200	Retirement (Social Security & Pension Contribution)	86,162.64	87,508.99	101,063.84	90,067.88	73,368.39	70,239.67	76,084	70,000	
	Health Insurance/Care America			38,981.19	28,676.84	19,117.42	16,445.45	23,825	20,000	
	Long Term Disability			2,485.32	3,313.49	2,492.04	2,596.21	2,149	2,000	
	Vision Service Plan			2,013.44	1,835.45	1,263.69	1,299.83	1,067	1,000	
	Dental			5,702.00	5,912.24	4,219.10	4,725.54	4,475	3,900	
0300	Total Employee Insurance	40,194.04	37,302.50	49,181.95	39,738.02	27,092.25	25,067.03	31,516	26,900	
0310	Unemployment Insurance	2,115.00	1,717.00	2,579.76	5,567.31	415.46	0.00	500	1,000	
0350	Workers Compensation - General	8,979.77	7,602.28	6,098.85	2,731.32	3,864.00	5,870.00	6,500	6,000	
	TOTAL SALARIES & EMPLOYEE BENEFITS	762,399.45	834,369.42	911,327.34	692,990.63	623,727.91	601,690.25	659,505	603,020	
0700-00	Communications - Telephone	5,841.73	0.00	3,554.15	4,121.95	1,928.80	1,565.58	2,500	2,000	
0700-01	Communications - Modem/Fax				0.00	2,713.84	3,861.88	3,600	3,600	
0700-02	Communications - Internet/Database				0.00	483.46	437.14	500	500	
0700-05	Communications - Brodart Cataloging Access			6,092.77	4,869.85	5,320.19	4,634.69	5,160	5,160	
0700-07	Communications - 321 Grant		0.00	896.35	485.82	134.20	170.37	150	150	
0700-08	Communications - Adult Literacy	5,841.73	0.00	10,543.27	9,477.62	11,133.58	298.54	250	250	
	Total Communications						10,988.20	12,160	11,680	
0900-00	Food - General Fund	0.00	88.83	0.00	1.99	205.98	85.98	100	100	
0900-07	Food - 321 Grant				0.00	0.00	0.00	50	50	
0900-08	Food - Adult Literacy				0.00	30.43	43.74	50	50	
0900-09	Food - Family Literacy				315.85	35.74	178.43	0	0	
	Total Food	0.00	88.83	32.26	317.84	272.15	308.15	200	200	
1000-00	Household Expense	3,311.71	4,479.02	3,596.68	3,172.21	3,177.16	4,164.33	3,500	3,500	
1100-00	Insurance	13,065.63	14,716.87	14,649.00	18,374.25	15,223.66	2,692.13	12,225	11,500	
1300-00	Maintenance of Equipment - General Fund	3,003.13	7,575.16	4,453.27	6,793.53	5,377.32	8,574.33	25,100	20,000	
1300-07	Maintenance of Equipment - 321 Grant				0.00	0.00	0.00	0	0	
1300-08	Maintenance of Equipment - Adult Literacy				0.00	969.00	517.16	1,000	1,000	
1300-09	Maintenance of Equipment - Family Literacy				0.00	0.00	0.00	0	0	
	Total Maintenance of Equipment	3,003.13	7,575.16	4,453.27	6,793.53	6,346.32	9,091.49	26,100	21,000	



Placentia Library District  
 Revised Revenue Budget for Fund 707 for Fiscal Year 1996-1997  
 November 17, 1996

Object Code FY1996-1997	Category	FY1990-1991 Actual	FY1991-1992 Actual	FY1992-1993 Actual	FY1993-1994 Actual	FY1994-1995 Actual	FY1995-1996 Actual	FY1996-1997 Budgeted	FY1996-1997 Nov. 96 Revision
6210	Current Secured	823,832	892,734	824,818	668,080	644,816	643,684	706,099	680,000
6230	Prior Secured	24,856	37,363	47,569	100,660	6,809	26,545	53,000	45,000
	TOTAL SECURED	848,688	930,097	872,387	768,740	651,626	670,229	759,000	725,000
6211	PUBLIC UTILITY	25,633	27,090	28,058	24,362	25,128	24,898	25,000	25,000
6220	Current Unsecured	64,438	72,956	56,872	46,640	47,239	47,311	50,000	33,000
6240	Prior Unsecured	978	1,258	435	815	461	1,221	500	500
	TOTAL UNSECURED	65,416	74,214	57,307	47,455	47,700	48,532	50,500	33,500
6690	HOMEOWNER	19,790	20,375	18,101	13,993	12,454	17,059	15,500	14,750
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	959,527	1,051,776	975,853	854,549	736,908	760,717	850,000	1,982,850
6260	PENALTIES/DELINQUENCIES	4,289	6,019	7,676	2,158	0	399	0	0
6280	SUPPLEMENTAL - CURRENT	72,614	48,227	34,058	10,037	8,242	10,682	10,000	10,000
6300	SUPPLEMENTAL - PRIOR	2,103	3,704	4,939	3,644	2,312	430	2,000	1,065
6610	INTEREST	46,331	40,373	36,599	31,037	13,041	19,501	15,000	12,000
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	125,337	98,323	83,272	46,876	23,595	31,012	27,000	27,000
	TOTAL PROPERTY TAX REVENUE	1,084,864	1,150,099	1,059,125	901,426	760,503	791,729	877,000	833,850
6970	STATE LIBRARY	144,764	123,758	105,612	86,938	74,112	66,803	70,500	50,000
7130	BANKRUPTCY RECOVERY DISTRIBUTIONS					5,324	0	20,000	0
7615	TRANSFER FROM OTHER LIBRARY FUNDS		18,899	100,000	0	0	120,000	0	0
7670	LOCAL REVENUE	13,969	17,115	32,866	36,424	32,251	32,775	36,000	36,000
7680	6 MO. EXPIRED (OUTLAW) CHECKS			9,102	(8,005)	(750)	0	0	0
	TOTAL REVENUE	1,243,597	1,309,871	1,306,705	1,016,782	871,441	1,011,308	1,003,500	919,650





PLACENTIA LIBRARY DISTRICT  
Summary of Nonstandard Claims  
November 19, 1996

DATE	REPORT NO.	AMOUNT
		\$0.00
	TOTAL	\$0.00



PLACENTIA LIBRARY DISTRICT  
Summary of Claims Forwarded by the Library Director  
November 19, 1996

<u>DATE</u>	<u>REPORT NO.</u>	<u>AMOUNT</u>
	3452	2,930.97

TOTAL \$2,930.97

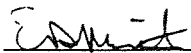
Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N01074 Southern California Gas Co. P.O. Box C Monterey Park, CA 91756	Oct 21, 1996		2800	00		19.65		
N03645 CareAmerica 6300 Canoga Ave. Woodland Hills, CA 91367-2555	November 1996		0300	00		2,474.30		
N03650 Kinkos Customer Admin. Services P.O. Box 8033 Ventura, CA 93002-8033	Oct. 23, 1996 004002078008		1800	00		15.07		
N03655-B Spicers Paper 1298 Bluegum Street Anaheim, CA 92805	Oct 21, 1996 144609		1800	00		74.46		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	Oct. 4, 1996 524-9784		0700	01		17.26		
	Oct. 7, 1996 253-0470		0700	01		143.09		
	Oct 4, 1996 524-8408		0700	08		33.99 194.34		
N06686 Office Depot P.O. Box 660337, Dept 80 Dallas, TX 75266-0337	Oct 15, 1996 80 0128 397650 3		1800	00		17.15		
N06788 PRO Systems P.O. Box 909 San Juan Capistrano, CA 92693	Oct 20, 1996 97PLC024		1400	00		136.00		

The claims listed above (totaling \$ 2,930.97) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.



APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT  
 Current Claims and Payroll  
 November 19, 1996

TYPE	REPORT NUMBER	AMOUNT
Immediately	3453	3,042.57
	3454	3,307.63
Subtotal for Immediately		6,350.20
Regular	3455	9,134.28
	3456	7,520.26
	3457	7,067.04
	3458	441.21
Subtotal for Regular		24,162.79
TOTAL CURRENT CLAIMS		30,512.99
Payroll	3459	22,560.00
	3460	29,000.00
Subtotal for Payroll		51,560.00
TOTAL		82,072.99

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3453

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01981 Vision Plan of America 8111 BeverlyBlvd., STE 306 Los Angeles, CA 90048	November 26, 1996		0300	00		99.50		
N03645 CareAmerica 6300 Canoga Ave. Woodland Hills, CA 91367-2555	December, 1996 December, 1996		0300	00		2,244.32		
N03648A Cascade Drinking Water P.O. Box 9179 Whittier, CA 90608-9179	October 22, 1996 034108		1800	00		24.95		
N03655-B Spicers Paper 1298 N. Bluegum Street Anaheim, CA 92805	October 18, 1996 152346		1800	00		7.83		
N03659C Southern California Water 130 N. Bradford Placentia, CA 92870	October 24, 1996		2800	00		279.71		
N03742A MobileComm 101 South First St., STE 300 Burbank, CA 91502	November 5, 1996 91215611196		0700	01		12.50		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388-0001	October 17, 1996 528-1906		0700	00		150.33		
	528-8236		0700	01		19.25		
	October 19, 1996 996-4983		0700	01		114.68		
	996-2865		0700	01		20.73		
	November 4, 1996 524-9784		0700	01		18.12		
PLEASE PAY IMMEDIATELY	October 17, 1996 528-6022		0700	07		21.67		
	November 4, 1996 524-8408		0700	08		28.98		

The claims listed above (totaling \$ 3,042.57) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

3,042.57

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3454

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03833A Brodart Automation P.O. Box 3488 Williamsport, PA 17705	July 25, 1996 A23346		0700	05		423.82		
	August 22, 1996 A23548		0700	05		423.82		
	September 26, 1996 A24091		0700	05		<u>423.82</u> 1,271.46		
N04626 AMS Contracts 11 Chesterfield Mission Viejo, CA 92692	October 11, 1996 2949		1400	00		448.00		
N050300 A T & T P.O. Box 10192 Van Nuys, CA 91410-0192	October 16, 1996 528-8236		0700	01		23.88		
	528-1906		0700	00		5.17 29.05		
N06555 Principal Mutual P.O. Box 10328 Des Moines, IA 50306	Oct. 22, 1996		0300	00		354.80		
N06785 Hector Vargas Cleaning 318 Capistrano STreet Placentia, CA 92870	November 6, 1996 41500		1400	00		950.00		
N06965 Paychex P.O. Box 25159 Santa Ana, CA 92799	October 31, 1996 19961031		1900	00		178.50		
Tall Mouse Arts & Crafts 17506 Yorba Linda Blvd. Yorba Linda, CA 92686	November 1, 1996		1800	00		75.82		
PLEASE PAY IMMEDIATELY								

The claims listed above (totaling \$ 3,307.63) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

3,307.63

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3455

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only	
							Doc Number	SC
N01035 City of Placentia 401 E. Chapman Placentia, CA 92670	October 15, 1996 53811		2800	00		4,534.17		
			1400	00		1,704.68		
						6,238.85		
N01877 Julie Shook 411 E. Chapman Placentia, CA 92670	October, 1996		2700	01		21.08		
N01904 Amsterdam Printing P.O. Box 701 Amsterdam, NY 12010	October 14, 1996 244139		1800	00		13.98		
N03653 Bear State 3548 Enterprise Dr. Anaheim, CA 92807-1640	Oct. 8, 1996 7532 Oct 23, 1996 7455 Nov 5, 1996 7670		1400	00		1,109.74		
						117.42		
						70.00		
						1,297.16		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	Oct. 31, 1996		1900	00		32.71		
N03912 CSDA 1121 "L" Street, STE 508 Sacramento, CA 95814	October, 1996		1600	00		930.00		
N03940 Gaylord Bros. P.O. Box 29755 New York, NY 10087-9755	Oct. 2, 1996 OC19664008		1800	00		247.02		
N06556 Continental Casualty Special Risks - Kansas City P.O. Box 95033 Chicago, IL 60694	September, 1996 October, 1996		0300	00		176.74		
			0300	00		176.74		
						353.48		

The claims listed above (totaling \$ 9,134.28) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

9,134.28



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3456

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	Only SC
N06566 Regency Lighting 16665 Aminta St. Van Nuys, CA 91406	Oct. 25, 1996 309583		1000	00		541.03		
N06573 First American Trust Co. 421 N. Main Street Santa Ana, CA92701	Oct. 7, 1996 60-1076-00		1900	00		857.75		
N06557 Care Resources, Inc. 9550 Warner Ave., STE 228 Fountain Valley, CA 92708	October 1996 November, 1996		1900 1900	00 00		35.00 35.00 70.00		
N06697 Blanning & Baker Associates 505 N. Brand Blvd, STE 780 Glendale, CA 91203-1925	October 29, 1996	01	1800	00		180.00		
N09114 Jeannine Walters 411 E. Chapman Ave. Placentia, CA 92870	September, 1996 September, 1996		2700 2700	01 09		1.86 9.67 11.53		
N09212 Cheryl Willauer 411 E. Chapman Ave. Placentia, CA 92870	October, 1996		2700	01		36.27		
N13151 PC Systems Design Corp. 3040 Saturn Street, Ste 100 Brea, CA 92621	138401 144635		0700 0700	07 07		59.85 19.95 79.80		
N13176 Advanced Inter Systems 1190 N. Tustin Anaheim, CA 92807	Oct. 10, 1996 38009		1300	00		5,743.88		

The claims listed above (totaling \$ 7,520.26) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

7,520.26

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3457

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	Only SC
Jeffco, Inc. 1671 S. Research Loop Tucson, AZ 85710-6708	Oct. 22, 1996 262321		1800	00		49.51		
N03642 Cynthia McClain 411 E. Chapman Ave. Placentia, CA 92670	November, 1996		2700	01		6.20		
N03642 NewsBank Reader 58 Pine Street New Canaan, CT 06840	July 10, 1996 105611		2400	03		4,072.00		
N03657 Standard & Poors P.O. Box 80-2542 Chicago, IL 60680-2542	Nov. 1, 1996 6632378		2400	01		1,907.18		
N03833 Brodart Co. 500 Arch Street Williamsport, PA 17705	Oct. 21, 1996 U852697		2400	01		35.47		
	U852696		2400	01		39.12		
	Oct. 10, 1996 U835539		2400	01		25.87		
	U835537		2400	01		31.17		
	U835538		2400	01		409.17		
	U855536		2400	01		99.49		
	Oct 2, 1996							
	U822461		2400	01		79.42		
	U822459		2400	01		36.70		
	U822460		2400	01		19.12		
	Oct. 4, 1996 U826531		2400	01		18.97		
	Oct. 30, 1996							
	U871816		2400	01		26.87		
	U871817		240	01		19.54		
	U871818		2400	01		153.31		
	U877420		2400	01		37.93		
						1,032.15		

The claims listed above (totaling \$ 7,067.04) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

7,067.04

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3458

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS								
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	SC
N03845A Marshall Cavendish P.O. Box 2001 Tarrytown, NY 10591-9001	Oct. 8, 1996 R 352962		2400	01		147.08		
N06771 H. W. Wilson Company 950 University Ave. Bronx, NY 10452	Oct. 15, 1996 98831526		2400	01		117.14		
N06897 Information Plus 2812 Exchange Street Wylie, TX 75098-7006	November 1, 1996 9628596-IN		2400	01		127.99		
N09111 Ebsco P.O. Box 92901 Los Angeles, CA 90009-2901	Oct. 17, 1996 0128836		2400	01		49.00		

The claims listed above (totaling \$ 441.21) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_ COUNTERSIGNED BY \_\_\_\_\_ ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3459

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Doc Number	Only SC
BANK OF AMERICA pLACENTIA BRANCH 760 for the Placentia Library  Account # 07605-80156 Route #12100358	November 19, 1996 Pay period #25 Nov 22, 1996 to Dec. 5, 1996		0100	00		20,957.00		
	FICA		0200	00		1,603.00		
PLEASE WIRE ON THURSDAY, DECEMBER 5, 1996								

The claims listed above (totaling \$ 22,560.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

22,560.00

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE 11/19/96  
REPORT NO 3460

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acc	Sub Objt/ Rev	Rept Cat	AMOUNT	A C's Use Only Doc Number	Only SC
BANK OF AMERICA pLACENTIA BRANCH 760 for the Placentia Library  Account # 07605-80156 Route #12100358  PLEASE WIRE ON THURSDAY, DECEMBER 12, 1996	November 19, 1996 Pay period #25 Dec 6, 1996 to Dec 19, 1996		0100	00		26,957.00		
	FICA		0200	00		2,043.00		

The claims listed above (totaling \$ 29,000.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

29,000.00



TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director *edm*  
DATE: November 19, 1996  
SUBJECT: Authorization of Transfer of \$10,000 from Fund 706 (Bond Redemption) to Fund 707 (General Fund)

**BACKGROUND:**

The FY1996-1997 General Fund Cash Flow is Attachment A.

The District is scheduled to receive its first FY 1996-1997 current secured property tax allocation on November 27. The amount received last year in this allocation was \$67,213.

The October 31, 1996, balance in Fund 706 (Bond Redemption) was \$57,735.02.

Only the Please Pay Immediately Claims will be submitted for payment immediately after the Board Meeting. The others will be mailed to the Orange County Auditor's Office on November 26.

**RECOMMENDATION:**

Authorize Transfer of \$10,000.00 from FUND 706 (Bond Redemption) to FUND 707 (General Fund) to be reversed in December after the tax revenues have been received.






Placentia Library District  
FY1996-1997 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
06/18/96	3415	Payroll to wire 7/3/96		22,600.00	164,549.31
07/08/96		Release of Impounds		3.72	164,545.59
07/08/96		Release of Impounds	1,487.37		166,032.96
07/08/96	3419	General		2,724.25	163,308.71
07/08/96	3420	General		4,589.00	158,719.71
07/09/96		Release of Impounds		10.26	158,709.45
07/09/96		Release of Impounds	4,104.28		162,813.73
07/10/96		Release of Impounds		0.87	162,812.86
07/10/96		Release of Impounds	348.67		163,161.53
07/10/96		Interest on Impounds	243.19		163,404.72
07/12/96		Interest on Impounds	1,110.48		164,515.20
07/15/96		Interest on Impounds	89.96		164,605.16
07/16/96		General - Liability Insurance		5,583.00	159,022.16
07/16/96	3421	General - PPI		2,823.66	156,198.50
07/16/96	3422	General		15,000.36	141,198.14
07/16/96	3423	General		1,325.90	139,872.24
07/16/96	3424	General	4,341.84		144,214.08
07/18/96		FY96 Secured Final Apport.		19.78	144,194.30
07/18/96		Secured Final Apport		22,600.00	121,594.30
06/18/96	3416	Payroll to wire 7/18/96	483.45		122,077.75
07/22/96		Supplemental Apport.	1,328.87		123,406.62
07/23/96		Library Fines & Fees	14,180.32		137,586.94
07/24/96		Tetter 2nd Current		40.67	137,546.27
07/24/96		Tetter 2nd Current			138,612.13
07/25/96		Supplemental Sec. Prior	1,065.86		139,060.53
07/25/96		Supplemental Apport.	448.40		139,064.02
07/26/96		FY94 Supplemental Roll	3.49		116,504.02
07/16/96	3425	Payroll to wire 8/1/96		22,560.00	115,682.58
08/13/96	3427	General		821.44	113,424.62
08/13/96	3428	General		2,257.96	111,156.04
08/13/96	3429	General - PPI		2,268.58	111,163.00
08/14/96		Canceled outdated check	6.96		111,182.39
08/15/96		Release Post Petition HOX	19.39		88,622.39
07/16/96	3426	Payroll to wire 8/15/96	47.57	22,560.00	88,669.96
08/19/96		Release 94-95 Pre Petition		0.12	88,669.84
08/19/96		OCA Release 95-95 Sec Pre		1,968.85	86,700.99
08/20/96	3431	General		1,301.50	85,399.49
08/20/96	3432	General	0.53		85,400.02
08/22/96		Interest Adjustment	49.98		85,450.00
08/28/96		Supplemental 1st Actual		22,560.00	62,890.00
08/20/96	3433	Payroll to wire 8/29/96		22,560.00	40,330.00
08/20/96	3434	Payroll to wire 9/12/96			40,351.91
09/17/96		Interest Earnings on Impounds	21.91		37,172.17
09/17/96	3435	General - PPI		3,179.74	36,195.77
09/17/96	3436	General - PPI		976.40	35,038.92
09/17/96	3437	General		1,156.85	24,671.58
09/17/96	3438	General		10,367.34	21,761.34
09/17/96	3439	General		2,910.24	21,469.03
09/17/96	3440	General		292.31	21,539.61
09/18/96		Interest Earnings on Impounds	70.58		25,588.89
09/20/96		Library Receipts, Jul & Aug	4,049.28		50,656.71
09/23/96		Unsecured 1st Actual	25,067.82		

Placentia Library District  
FY1996-1997 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/24/96		Release of Impounds, CY-6	2,864.66		53,521.37
09/26/96		Release of Impounds, CY-5	1,439.18		54,960.55
09/17/96	3441	Payroll to wire 9/26/96		22,560.00	32,400.55
09/27/96		Interest Earnings on Impounds	1,540.51		33,941.06
09/30/96		6/96 Post Pet Commingled Int. Apport	1,048.86		34,989.92
09/30/96		Transfer from Fund 706	25,000.00		59,989.92
09/30/96		6/96 Pre Pet Commingled Int. Apport	0.08		59,990.00
09/30/96		Interest Earnings on Impounds	572.96		60,562.96
09/30/96	3443	General by Library Director		4,046.42	56,516.54
09/17/96	3442	Payroll to wire 10/10/96		22,560.00	33,956.54
10/15/96	3444	General - PPI		1,510.08	32,446.46
10/15/96	3445	General		12,352.69	20,093.77
10/15/96	3446	General		3,770.09	16,323.68
10/15/96	3447	General		1,938.76	14,384.92
10/15/96	3448	General		4,060.65	10,324.27
10/16/96		Delinquent Tax Sale, Pre-Tetter	4.54		10,328.81
10/18/96		State Library	5,044.97		15,373.78
10/18/96		Library Receipts, Sep.	2,208.89		17,582.67
10/18/96		Transfer from Fund 706	25,000.00		42,582.67
10/23/96	3452	General by Library Director		2,930.97	39,651.70
10/15/96	3449	Payroll to wire 10/24/96		22,560.00	17,091.70
10/25/96		7/96 Comingled Interest		820.46	16,271.24
10/28/96		8/96 Comingled Interest		654.58	15,616.66
10/30/96		95-96 Tax FDS Interest		2,475.24	13,141.42
10/15/96	3450	Payroll to wire 11/7/96		22,560.00	(9,418.58)
11/15/96		Correction to Fund 706 Transfer of 10/	30,000.00		20,581.42
11/19/96	3453	General - PPI		3,042.57	17,538.85
11/19/96	3454	General - PPI		3,307.63	14,231.22
10/15/96	3451	Payroll to wire 11/21/96		22,560.00	(8,328.78)
11/19/96	3455	General (Mail 11/27)		9,134.28	(17,463.06)
11/19/96	3456	General (Mail 11/27)		7,445.26	(24,908.32)
11/19/96	3457	General (Mail 11/27)		7,142.04	(32,050.36)
11/19/96	3458	General (Mail 11/27)		441.21	(32,491.57)
11/19/96	3459	Payroll to wire 12/5/96		22,560.00	(55,051.57)
11/19/96	3460	Payroll to wire 12/12/96		29,000.00	(84,051.57)

TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director   
DATE: November 19, 1996  
SUBJECT: Significant Items in the Financial Reports

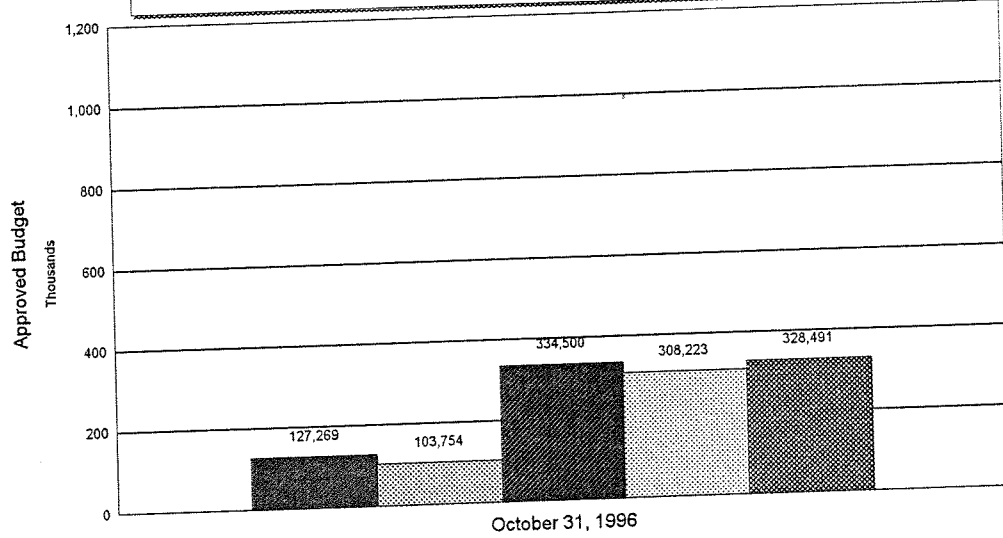
The Administrative Office entered an incorrect amount on the inter-fund transfer request submitted to the Orange County Treasurer in October. The amount entered was \$25,000 instead of \$55,000. A correcting request was submitted to the Orange County Treasurer on November 14 which means that the funds should be transferred before the next payroll requirement on November 21. As a result of this error the Revenue report for October is short \$30,000 in line 7810.

The Orange County Auditor's Office incorrectly charged \$38,014.43 to Expenditure object 1802 (an Object Code not used by Placentia Library District) and \$1,150.00 to Expenditure object 2700. These result in an over-reporting of expenditures of \$39,564.43. The Orange County Auditor's Office reports that these items were corrected on November 8.



# PLACENTIA LIBRARY DISTRICT

Fiscal Year 1996-1997 General Fund Cash Flow



■ Actual YTD Revenue    ▨ Anticipated YTD Revenue    ■ Pro-Rata YTD Budget  
▨ Anticipated YTD Expenses    ▨ Actual YTD Expenses



**Fund Balance Report**  
Post-Petition Balances (B/S Account 8010 - Cash)  
November 19, 1996

	Fiscal Year 1996-1997						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	ALL FUNDS	EXCL GEN FUND	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff			
Jun 30, 1996	68,375.94	2,688.54	141,790.39	187,125.88	6,492.33	406,473.08	219,347.20	
Jul 31, 1996	68,375.94	2,688.54	141,790.39	164,329.08	6,492.33	383,676.28	219,347.20	
Aug 31, 1996	68,375.94	2,688.54	141,790.39	65,971.46	6,492.33	285,318.66	219,347.20	
Sep 30, 1996	68,659.77	2,697.08	81,465.75	64,450.13	6,518.85	223,791.58	159,341.45	
Oct 31, 1996	69,271.85	2,721.15	57,735.02	1,186.66	6,576.96	137,491.64	136,304.98	
Nov 30, 1996						0.00	0.00	
Dec 31, 1996						0.00	0.00	
Jan 31, 1997						0.00	0.00	
Feb 28, 1997						0.00	0.00	
Mar 31, 1997						0.00	0.00	
Apr 30, 1997						0.00	0.00	
May 31, 1997						0.00	0.00	
Jun 30, 1997						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Fiscal Year 1995-1996						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	ALL FUNDS	EXCL GEN FUND	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff			
Jun 30, 1995	83,525.47	45,995.52	209,245.10	213,545.09	5,896.34	558,207.52	344,662.43	
Jul 31, 1995	84,913.56	46,729.55	212,769.43	190,088.38	5,995.65	540,496.57	350,408.19	
Aug 31, 1995	85,073.56	46,729.55	212,769.43	112,803.90	5,995.65	463,372.09	350,568.19	
Sep 30, 1995	85,660.44	47,056.73	178,359.14	106,857.91	6,037.63	423,971.85	317,113.94	
Oct 31, 1995	85,660.44	47,056.73	178,359.14	28,592.01	6,037.63	345,705.95	317,113.94	
Nov 30, 1995	85,660.44	47,056.73	108,359.14	123,788.21	6,037.63	370,902.15	247,113.94	
Dec 31, 1995	85,939.44	47,056.73	108,359.14	347,961.04	6,037.63	595,353.98	247,392.94	
Jan 31, 1996	64,939.44	33,941.35	178,359.14	137,077.54	6,037.63	420,355.10	283,277.56	
Feb 28, 1996	66,465.39	34,604.46	181,247.95	112,302.65	6,122.71	400,743.16	288,440.51	
Mar 31, 1996	68,038.61	7,811.68	133,546.55	120,672.42	6,214.33	336,283.59	215,611.17	
Apr 30, 1996	68,731.38	8,224.08	134,869.55	285,663.80	6,269.79	503,758.60	218,094.80	
May 31, 1996	70,271.99	1,930.25	137,279.30	279,999.23	6,337.69	495,818.46	215,819.23	
Jun 30, 1996	68,375.94	2,688.54	141,790.39	187,125.88	6,492.33	406,473.08	219,347.20	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00	





PLACENTIA LIBRARY DISTRICT  
REVENUE REPORT FOR FUND 707  
(Prepared from the Orange County Auditor's Report)  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY1996-97 BUDGETED	FY1996-97 YTD	FY1995-96 YTD	FY1996-97 OCT 1996	FY1995-96 OCT 1995
6210-00	Prop. Taxes - current secured	706,000.00	0.00	0.00	0.00	0.00
6210-01	Public Utility	25,000.00	0.00	0.00	0.00	0.00
6210-04	Tester Plan - current delinquent	0.00	0.00	0.00	0.00	0.00
	TOTAL PROP. TAXES - CURRENT SECURED	731,000.00	0.00	0.00	0.00	0.00
6220	PROP. TAXES - CURRENT UNSECURED	50,000.00	25,067.82	40,060.75	0.00	40,060.75
6230-00	Prop. Taxes - Prior Secured	53,000.00	14,180.32	19,026.24	0.00	19,026.24
6230-01	Prior year's secured final appointment	0.00	4,341.84	3,448.47	0.00	3,448.47
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00
6230-03	Tax deed land sales	0.00	4.54	0.00	4.54	0.00
6230-04	Tester Plan buyout - FY1993-1994 only	0.00	0.00	0.00	0.00	0.00
6230-10	Release of impounds	0.00	10,291.73	0.00	0.00	0.00
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00
	TOTAL PROP. TAXES - PRIOR SECURED	53,000.00	28,818.43	22,474.71	4.54	22,474.71
6240	TOTAL PROP. TAXES PRIOR UNSECURED	500.00	0.00	0.00	0.00	0.00
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00
6280-00	Property taxes current supplemental	10,000.00	53.47	2,578.41	0.00	4,702.12
6280-01	Final supplemental for prior years	0.00	483.45	396.78	0.00	396.78
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRENT	10,000.00	536.92	2,975.19	0.00	5,098.90
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	2,000.00	1,065.86	430.23	0.00	430.23
6340	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	448.40	398.88	0.00	398.88
	TOTAL TAXES	846,500.00	55,937.43	66,339.76	4.54	68,463.47
6610-00	Interest	15,000.00	5,023.19	6,462.46	3,950.28	6,462.46
6610-01	Interest - old bond fund	0.00	0.00	0.00	0.00	0.00
6610-23	Interest on impounded taxes released	0.00	3,649.59	0.00	0.00	0.00
	TOTAL INTEREST	15,000.00	8,672.78	6,462.46	3,950.28	6,462.46
6690	STATE - HOMEOWNER PROP-TAX RELIEF	15,500.00	19.39	0.00	0.00	0.00
6970-00	State - ILL & Direct Loan Reimbursement	20,000.00	5,044.97	5,326.14	5,044.97	5,820.95
6970-01	State - CA Foundation Funds	35,000.00	0.00	0.00	0.00	0.00
6970-02	State - CA Literacy Campaign	12,000.00	0.00	0.00	0.00	0.00
6970-03	State - Family Literacy	0.00	0.00	10,000.00	0.00	10,000.00
6970-04	State - Dept of Education 321 Grant	3,500.00	0.00	0.00	0.00	0.00
6970-05	State - LSCA II Grant	0.00	0.00	0.00	0.00	0.00
697-007	State - Timber Yield Apport	0.00	0.00	0.00	0.00	0.00
	TOTAL STATE - OTHER GOVERNMENTAL	70,500.00	5,044.97	15,326.14	5,044.97	15,820.95
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	20,000.00	0.00	0.00	0.00	0.00
7670-00	LOCAL REVENUE	36,000.00	7,587.04	6,753.93	2,208.89	13,814.73
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	6.96	0.00	0.00	0.00
7810	TRANSFER FROM OTHER LIBRARY FUNDS	0.00	50,000.00	0.00	25,000.00	0.00
	FUND 707 TOTAL	1,003,500.00	127,268.57	94,882.29	30,208.68	104,561.61
	FUND 707 TOTAL LESS INTERFUND TRANSFERS	1,003,500.00	77,268.57	94,882.29	11,208.68	104,561.61



PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY 1996-97 BUDGETED	FY 1996-97 YTD	FY 1995-96 YTD	FY 1996-97 OCT 1996	FY 1995-96 OCT 1995
0100	Salaries & Wages	544,905.00	188,699.00	201,270.43	41,914.00	61,545.00
0200	Retirement	76,084.00	14,421.00	15,401.41	3,206.00	4,710.00
	Health Insurance/Care America	23,825.00	9,127.38	4,369.65	4,070.99	(279.46)
	Long Term Disability	2,149.00	576.29	849.37	0.00	213.90
	Vision Service Plan	1,067.00	298.50	620.13	0.00	307.95
	Dental	4,475.00	1,434.18	1,002.40	353.90	400.60
0300	Total Employee Insurance	31,516.00	11,436.35	7,441.53	4,424.89	642.99
0310	Unemployment Insurance	500.00	0.00	0.00	0.00	0.00
0350	Workers Compensation - General	6,500.00	2,556.00	1,697.00	2,556.00	1,697.00
	TOTAL SALARIES & EMPLOYEE BENEFITS	659,545.00	217,112.35	225,810.39	52,100.89	68,594.99
0700-00	Communications - Telephone	2,500.00	555.40	401.53	134.94	171.15
0700-01	Communications - Modem/Fax	3,600.00	1,509.97	904.14	530.25	270.03
0700-02	Communications - Internet/Database	500.00	0.00	319.61	0.00	280.01
0700-05	Communications - Cataloging & Acquisitions Vendor	5,160.00	423.82	1,271.46	0.00	847.64
0700-07	Communications - 321 Grant	150.00	65.40	72.94	22.63	41.65
0700-08	Communications - Adult Literacy	250.00	120.45	62.98	67.01	15.36
	Total Communications	12,160.00	2,675.04	3,032.66	754.83	1,625.84
0900-00	Food - General Fund	100.00	0.00	35.00	0.00	0.00
0900-07	Food - 321 Grant	50.00	0.00	0.00	0.00	0.00
0900-08	Food - Adult Literacy	50.00	0.00	0.00	0.00	0.00
0900-09	Food - Family Literacy	0.00	0.00	0.00	0.00	0.00
	Total Food	200.00	0.00	35.00	0.00	0.00
1000-00	Household Expense	3,500.00	733.13	1,167.64	733.13	263.59
1100-00	Insurance	12,225.00	5,583.00	9,549.17	0.00	0.00
1300-00	Maintenance of Equipment - General Fund	25,100.00	3,478.00	1,330.16	0.00	1,250.16
1300-07	Maintenance of Equipment - 321 Grant	0.00	0.00	0.00	0.00	0.00
1300-08	Maintenance of Equipment - Adult Literacy	1,000.00	0.00	0.00	0.00	0.00
1300-09	Maintenance of Equipment - Family Literacy	0.00	0.00	0.00	0.00	0.00
	Total Maintenance of Equipment	26,100.00	3,478.00	1,330.16	0.00	1,250.16



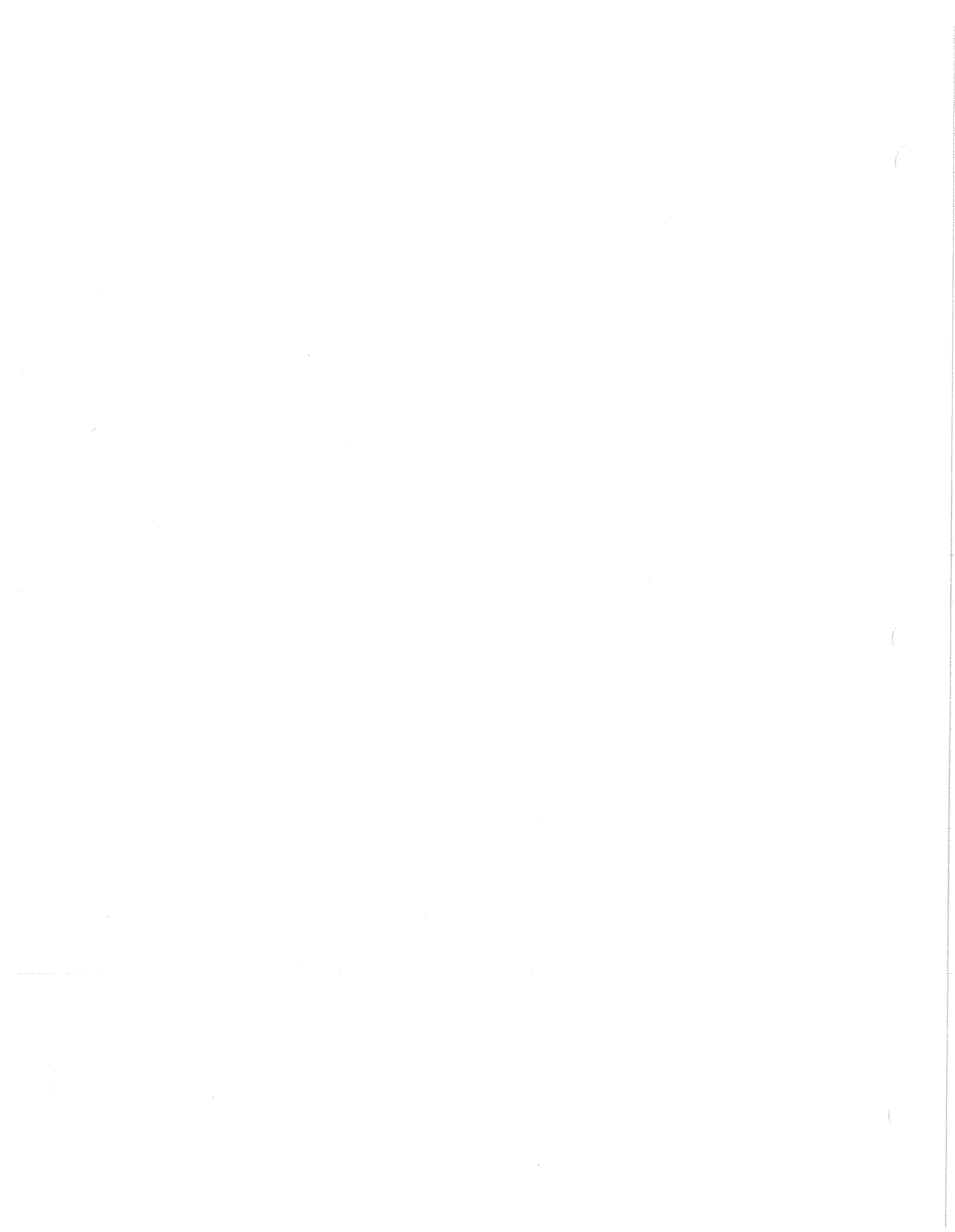
PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY1996-97 BUDGETED	FY1996-97 YTD	FY1995-96 YTD	FY1996-97 OCT 1996	FY1995-96 OCT 1995
1400-00	HVAC	6,500.00	3,342.49	2,287.16	1,791.65	117.42
	Carpet Cleaning	1,500.00	550.00	0.00	0.00	0.00
	Grounds/keeping, City of Placentia	21,000.00	6,690.93	6,896.73	1,656.66	4,623.33
	Plumbing	500.00	821.20	0.00	662.75	0.00
	Electrical	3,740.00	829.44	988.00	0.00	448.00
	Cleaning Service	11,700.00	3,800.00	3,800.00	950.00	950.00
	Locksmith	200.00	0.00	0.00	0.00	0.00
	Other	500.00	819.00	4,831.00	371.00	0.00
	Total Maintenance of Building & Grounds	45,640.00	16,853.06	18,802.89	5,432.06	6,138.75
1600-00	Memberships - General Fund	2,400.00	50.00	50.00	0.00	50.00
1600-07	Memberships - 321 Grant	0.00	170.00	135.00	0.00	0.00
1600-08	Memberships - Adult Literacy	150.00	95.00	100.00	0.00	100.00
1600-09	Memberships - Family Literacy	0.00	0.00	0.00	0.00	0.00
	Total Memberships	2,550.00	315.00	285.00	0.00	150.00
1700-00	Miscellaneous Expense - General Fund	0.00	0.00	(702.50)	0.00	0.00
1700-07	Miscellaneous Expense - 321 Grant	0.00	20.00	0.00	20.00	0.00
1700-08	Miscellaneous Expense - Adult Literacy	0.00	0.00	0.00	0.00	0.00
1700-09	Miscellaneous Expense - Family Literacy	0.00	0.00	0.00	0.00	0.00
	Total Miscellaneous Expense	0.00	20.00	(702.50)	20.00	0.00
1800-00	Library Supplies	7,500.00	147.54	3,729.03	147.54	2,292.34
	Printing	7,849.00	4,429.94	363.51	309.74	317.51
	EZ Copy - copy cards for sale to patrons	0.00	0.00	0.00	0.00	0.00
	Publications	1,000.00	38,014.43	193.74	38,014.43	177.61
	Paper	600.00	286.56	234.83	83.11	234.83
	Drinking Water Service	300.00	99.80	99.80	24.95	24.95
	Other Office Supplies	5,000.00	1,640.21	1,552.57	738.54	834.65
	Total Office Supply Expense - General Fund	22,249.00	44,618.48	6,173.48	39,218.31	3,881.89
1800-07	Literacy Dept Educ 321 Grant Supply Expense	0.00	20.00	0.00	20.00	0.00
	Printing	3,000.00	1,225.25	86.15	70.03	0.00
	Publications	2,750.00	0.00	1,523.19	0.00	1,476.14
	Paper	50.00	0.00	0.00	0.00	0.00
	Other Office Supplies	1,500.00	0.00	13.91	0.00	13.91
	Total Adult Literacy Office Supply Expense	7,300.00	1,225.25	1,623.25	70.03	1,490.05
1800-09	Family Literacy Supply Expense	0.00	0.00	760.57	0.00	544.52
	Total Office Expense	29,549.00	45,863.73	8,557.30	39,408.34	5,916.46



PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 3071  
(Prepared from the Orange County Auditor's Report)  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY1996-97		FY1995-96		FY1995-96	
		BUDGETED	YTD	YTD	OCT 1996	OCT 1995	
1803-00	Postage Expense - General Fund	1,500.00	121.61	157.25	0.00	24.25	
1803-04	Postage Expense - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	400.00	96.00	0.00	0.00	0.00	
1803-09	Postage Expense - Family Literacy	0.00	0.00	0.00	0.00	0.00	
	Total Postage Expense	1,900.00	217.61	157.25	0.00	24.25	
	Care Resources (Employee Assistance)	650.00	105.00	105.00	0.00	35.00	
	Pension Contribution & Operating Expenses	5,800.00	835.80	675.52	0.00	0.00	
	Anaheim Library Automated System	39,000.00	0.00	26.23	0.08	0.00	
	Clipping Service	400.00	130.84	130.84	32.71	65.42	
	Tax Collection Services & Fees by Orange County	450.00	262.98	96.57	167.58	0.00	
	Advertising	200.00	0.00	0.00	0.00	0.00	
	Medical Exams	500.00	262.50	95.00	210.00	47.50	
	Collection Services - Accounts Receivable	3,700.00	0.00	0.00	0.00	0.00	
	Audit	3,750.00	3,030.00	2,950.00	2,700.00	0.00	
	Payroll Preparation	2,500.00	855.17	734.65	307.22	333.53	
	Election Expenses	13,000.00	0.00	0.00	0.00	0.00	
	Staff Training in Library	0.00	0.00	0.00	0.00	0.00	
	Other (including OCIP Settlement Allocations)	0.00	291.47	1,596.75	0.00	1,588.75	
	Total Specialized Services - General Fund	69,950.00	5,793.76	6,410.56	3,417.51	2,070.22	
1900-00	Specialized Services - LSCA II Grant	0.00	0.00	1,489.14	0.00	0.00	
1900-01	Specialized Services - 321 Grant	0.00	0.00	0.00	0.00	0.00	
1900-07	Specialized Services - Adult Literacy	2,750.00	0.00	496.25	0.00	496.25	
1900-08	Specialized Services - Family Literacy	0.00	0.00	0.00	0.00	0.00	
1900-09	Tax Collection Services & Fees by Orange County	2,200.00	88.40	100.15	0.00	0.00	
1900-18	Total Specialized Services	74,900.00	5,882.16	8,496.10	3,417.51	2,566.47	
2000-00	Legal Notices - General Fund	500.00	842.78	112.50	0.00	0.00	
2000-01	Legal Notices - LSCA II Grant	0.00	0.00	0.00	0.00	0.00	
	Total Legal Notices	500.00	842.78	112.50	0.00	0.00	
2100-00	Rents/Leases-Equipment	0.00	0.00	0.00	0.00	0.00	
2200-00	Semi-Annual Bond Payment	7,900.00	0.00	0.00	0.00	0.00	
2300-00	Small Tools/Instruments	0.00	0.00	0.00	0.00	0.00	





PLACENTIA LIBRARY DISTRICT  
EXPENDITURE REPORT FOR FUND 5071  
(Prepared from the Orange County Auditor's Report)  
November 19, 1996

OBJECT CODE	DESCRIPTION	FY1996-97 BUDGETED	FY1996-97 YTD	FY1995-96 YTD	FY1996-97 OCT 1996	FY1995-96 OCT 1995
2400-00	Special Department Expense - Miscellaneous	100.00	0.00	0.00	0.00	0.00
2400-01	Special Department Expense- Books	18,446.00	1,750.84	7,796.55	1,140.63	4,380.71
2400-02	Special Department Expense - Video	1,000.00	0.00	183.00	0.00	0.00
2400-03	Special Department Expense - Electronic	10,000.00	2,839.32	3,944.54	447.17	0.00
2400-04	Special Department Expense - Periodicals	26,000.00	4,842.01	88.09	4,280.59	576.42
2400-05	Special Department Expense - Audio	2,400.00	0.00	487.74	0.00	487.74
2400-07	Special Department Expense - 321 Grant	0.00	0.00	0.00	0.00	0.00
2400-08	Special Department Expense - Adult Literacy	500.00	0.00	0.00	0.00	0.00
2400-09	Special Department Expense - Family Literacy	0.00	0.00	0.00	0.00	0.00
	Total Special Department Expense	58,446.00	9,432.17	12,499.92	5,868.39	5,444.87
2600-00	Transportation/Travel - General	0.00	0.00	0.00	0.00	0.00
2700-00	Transportation/Travel - Meetings, Staff Out of Town	0.00	2,237.60	423.82	1,944.60	0.00
2700-01	Transportation/Travel - Meetings, Staff Local	1,500.00	275.97	914.07	247.14	889.57
2700-02	Transportation/Travel - Meetings, Board Out of Town	750.00	0.00	0.00	0.00	0.00
2700-03	Transportation/Travel - Meetings, Board Local	500.00	250.00	275.00	0.00	275.00
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0.00	0.00	0.00	0.00	0.00
2700-07	Transportation/Travel - Meetings, 321 Grant	2,750.00	148.00	279.00	0.00	279.00
2700-08	Transportation/Travel - Meetings - Adult Literacy	500.00	0.00	0.00	0.00	0.00
2700-09	Transportation/Travel - Meetings - Family Literacy	0.00	0.00	0.00	0.00	0.00
	Total Transportation/Travel - Meetings	6,000.00	2,911.57	1,891.89	2,191.74	1,443.57
2800-00	Electricity	51,000.00	14,892.33	20,920.57	4,435.31	16,301.58
	Gas	3,300.00	117.11	217.36	41.66	0.00
	Water	1,925.00	1,347.98	829.11	351.95	309.69
	Total Utilities	56,225.00	16,357.42	21,967.04	4,828.92	16,611.27
	TOTAL SUPPLIES & SERVICES	337,795.00	111,164.67	87,182.02	62,654.92	41,435.23
3700-00	Taxes, Assessments (Sales Tax)	1,200.00	0.00	0.00	0.00	0.00
4000-00	Equipment - General Fund	5,000.00	214.42	0.00	0.00	0.00
4000-07	Equipment - 321 Grant	0.00	0.00	0.00	0.00	0.00
4000-08	Equipment - Adult Literacy	0.00	0.00	0.00	0.00	0.00
4000-09	Equipment - Family Literacy	0.00	0.00	0.00	0.00	0.00
4000-11	Equipment - County Assigned Fund	5,000.00	214.42	0.00	0.00	0.00
	Total Equipment	10,000.00	428.84	0.00	0.00	0.00
4200-00	Structures/Improvements	0.00	0.00	0.00	0.00	0.00
	TOTAL EQUIPMENT EXPENSE	5,000.00	214.42	0.00	0.00	0.00
4807	OPERATING TRANSFER TO ANOTHER DISTRICT FUND	0.00	0.00	0.00	0.00	0.00
5600	INVESTMENT POOL LOSS	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENSES	1,005,500.00	328,491.44	312,992.41	114,755.81	110,030.22



Placentia Library District  
Balance Sheet

October 31, 1996

<b>Assets</b>			
	General Fund - Checking	6,165.36	
	Literacy Fund-Checking	3,638.46	
	County Exempt-Checking	4,150.61	
	Payroll Account	23,259.31	
	Savings (P/R Support)	5,528.26	
	Savings (P/R Fees)	2,206.68	
	Certificates of Deposit	25,000.00	
	General Fund - Savings	7,768.38	
	Literacy Fund - Savings	4,671.49	
	County Exempt - Savings	7,420.10	
	<b>Total Assets</b>		<u>89,808.65</u>
<b>Liabilities</b>			
	Manual Payroll Checks	(79.21)	
	Payroll Taxes Payable	4,190.11	
	Deferred Comp Payable	852.45	
	Insurance Payable	(435.65)	
	Credit Union Payable	(364.22)	
	Union Dues Payable	109.98	
	Other Employee Deductions	656.41	
	<b>Total Liabilities</b>		4,929.87
<b>Capital</b>			
	Fund Balance	84,878.78	
	<b>Total Capital</b>		<u>84,878.78</u>
	<b>Total Liabilities and Capital</b>		<u>89,808.65</u>

PLACENTIA LIBRARY DISTRICT  
Bank Reconciliation for Sanwa Bank Account 0937-19337  
General Fund Petty Cash Savings Account

October 1996

Prepared 11/11/96

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				7,768.38
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				7,768.38

*E. M. Menta*  
11/11/96

PLACENTIA LIBRARY DISTRICT  
 Bank Reconciliation for Sanwa Bank Account 2657-00860  
 General Fund Petty Cash Checking Account

October 1996

Prepared 11/11/96

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				6,511.16
Checks Out	4290	152.00		
	4293	12.80		
	4309	6.00		
	4310	175.00		
TOTALS		345.80	0.00	
CHECKBOOK BAL				6,165.36

*RMW*  
 11/11/96

10/31/96

Page 1  
Part 1 of 1 Parts

Placentia Library District  
Income Statement For Department 01  
Period Spread Sheet  
1 Period(s) Ending October 31, 1996

	Total	10/31/96
<b>Income</b>		
Cash Register-Audio Visual	0.00	0.00
Cash Register-Mis.	6.10	6.10
Cash Register-Fines	2,011.42	2,011.42
Cash Register-Damaged Items-Not in	0.00	0.00
Cash Register-Lost Items	216.77	216.77
Cash Register-Copy Cards	0.00	0.00
Cash Register-Fax/Laminator	0.00	0.00
Cash Register-Childrens	186.00	186.00
Cash Register-Publications	0.00	0.00
Cash Register-Reserves	138.50	138.50
Cash Register-Computer Rental	18.00	18.00
Typewriter Income	10.73	10.73
Telephone Income	0.00	0.00
Copy Machine Income	0.00	0.00
State Library Reimbursements	0.00	0.00
State Library Grants	0.00	0.00
State of California Foundation Fund	0.00	0.00
Other Grants	3,511.00	3,511.00
County Reimbursements	553.42	553.42
Interest Income - checking	0.00	0.00
Interest Income - savings	18.70	18.70
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	6,670.64	6,670.64
<b>Cost of Sales</b>		
	-----	-----
Gross Profit (Loss)	6,670.64	6,670.64
<b>Expenses</b>		
Transfers to County	7,604.88	7,604.88
Employee Insurance (030)	0.00	0.00
Food (0900)	7.17	7.17
Household Expenses (100)	0.00	0.00
Insurance (1100)	0.00	0.00
Maintenance-Equip (130)	0.00	0.00
Maintenance-Bldg (140)	0.00	0.00
Communications (070)	0.00	0.00
Memberships (160)	125.00	125.00
Office Expense (180)	156.12	156.12
Postage (183)	69.40	69.40
Prof. & Spec. Services (190)	0.00	0.00
Special Departmental Expense (240)	0.00	0.00
Transportation & Travel (270)	26.00	26.00
Utilities (280)	0.00	0.00
Equipment (400)	0.00	0.00

10/31/96

Placentia Library District  
Income Statement For Department 01  
Period Spread Sheet  
1 Period(s) Ending October 31, 1996

Page 2  
Part 1 of 1 Parts

	Total	10/31/96
Taxes and Fees (370)	3.50	3.50
Funds in Transit	0.00	0.00
	<u>7,992.07</u>	<u>7,992.07</u>
Total Expenses	7,992.07	7,992.07
Operating Income (Loss)	(1,321.43)	(1,321.43)
Other Income		
Other Expenses		
Net Income (Loss)	<u>(1,321.43)</u>	<u>(1,321.43)</u>

10/31/96

Page 1

Placentia Library District Part 1 of 1 Parts  
Income Statement For Department 01  
YTD Actual Spread Sheet  
1 Period(s) Ending October 31, 1996

	10/31/96
Income	
Cash Register-Audio Visual	0.00
Cash Register-Mis.	27.75
Cash Register-Fines	7,442.59
Cash Register-Damaged Items-Not in Us	0.00
Cash Register-Lost Items	668.28
Cash Register-Copy Cards	0.00
Cash Register-Fax/Laminator	16.50
Cash Register-Childrens	336.00
Cash Register-Publications	0.00
Cash Register-Reserves	504.80
Cash Register-Computer Rental	82.10
Typewriter Income	25.91
Telephone Income	34.57
Copy Machine Income	0.00
State Library Reimbursements	5,044.97
State Library Grants	0.00
State of California Foundation Funds	0.00
Other Grants	3,511.00
County Reimbursements	4,730.50
Interest Income - checking	0.00
Interest Income - savings	45.70
Miscellaneous Income	0.00
	-----
Total Income	22,470.67
Cost of Sales	
	-----
Gross Profit (Loss)	22,470.67
Expenses	
Transfers to County	13,042.52
Employee Insurance (030)	0.00
Food (0900)	7.17
Household Expenses (100)	0.00
Insurance (1100)	0.00
Maintenance-Equip (130)	0.00
Maintenance-Bldg (140)	235.00
Communications (070)	0.00
Memberships (160)	265.00
Office Expense (180)	353.44
Postage (183)	287.01
Prof. & Spec. Services (190)	0.00
Special Departmental Expense (240)	(351.02)
Transportation & Travel (270)	1,125.08
Utilities (280)	0.00
Equipment (400)	0.00



10/31/96

Placentia Library District  
Income Statement For Department 01  
YTD Actual Spread Sheet  
1 Period(s) Ending October 31, 1996

	10/31/96
Taxes and Fees (370)	7.00
Funds in Transit	0.00
	-----
Total Expenses	14,971.20
	-----
Operating Income (Loss)	7,499.47
Other Income	
Other Expenses	
	-----
Net Income (Loss)	7,499.47
	=====

10/31/96

Placentia Library District  
Cash Disbursements  
Checkbook 5 Fiscal Year 97 Period 4  
General Fund - Savings

Page

Check	Date	Payee	Amount
1024	10/15/96	O.C. Auditor	7,604.88
		0-5102-01 Transfers to County	7,604.88
		Checkbook 5 Total	7,604.88

10/31/96

Placentia Library District  
 Cash Disbursements  
 Checkbook 1 Fiscal Year 97 Period 4  
 General Account

Check	Date	Payee	Amount	Amount
4303	10/01/96	Ralphs 0-5105-01 Food (0900)	7.17	7.17
4304	10/07/96	Cloth World 0-5114-01 Office Expense (180)	13.98	13.98
4305	10/07/96	VOID void		0.00
4306	10/23/96	Bolin's Mail Center 0-5116-01 Postage (183)	69.40	69.40
4307	10/23/96	Placentia Chamber of 0-5122-01 Transportation & Travel (270)	20.00	20.00
4308	10/23/96	Elizabeth Minter 0-5114-01 Office Expense (180)	74.05	74.05
4309	10/30/96	Placentia Chamber of 0-5122-01 Transportation & Travel (270)	6.00	6.00
4310	10/30/96	Nonprofit Resource 0-5112-01 Memberships (160) 0-5114-01 Office Expense (180)	125.00 50.00	175.00
Checkbook 1 Total				365.60

10/31/96

Placentia Library District  
Cash Disbursements  
S U M M A R Y

Page

For Fiscal Year 97, Period 4 through Fiscal Year 97, Period 4

Account Name	Total
0-5105-01 Food (0900)	7.17
0-5112-01 Memberships (160)	125.00
0-5114-01 Office Expense (180)	138.03
0-5116-01 Postage (183)	69.40
0-5122-01 Transportation & Travel (270)	26.00
	<hr/>
	365.60
	<hr/> <hr/>

PLACENTIA LIBRARY DISTRICT  
Bank Reconciliation for Sanwa Bank Account 0935-19338  
Literacy Fund Petty Cash Savings Account

October 1996

Prepared 11/11/96

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				4,671.49
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				4,671.49

*correct  
11/11/96*

TO: Elizabeth D. Minter, Library Director

FROM: Charlene Dumitru, Administrative Assistant

DATE: November 19, 1996

SUBJECT: Sanwa Bank Account 0938-15439  
Literacy Checking Account

No bank statement is available for October 31, 1996. As this account had no deposits or withdrawals for one calendar year the bank put it into dormant status. Although there is no loss of funds or accrual of interest, statements and information about the account are not available until the account is reactivated, which should be November.

The only activity in October will be interest which will be approximately \$3.08, which will be posted to the account when the statement is available.

10/31/96

Placentia Library District  
Income Statement For Department 02  
Period Spread Sheet  
1 Period(s) Ending October 31, 1996

Page 1  
Part 1 of 1 Parts

	Total	10/31/96
Income		
Gifts Income	0.00	0.00
Tutor Training Income	0.00	0.00
Workshops Income	0.00	0.00
Book/Materials Income	0.00	0.00
Interest Income - checking	0.00	0.00
Interest Income - savings	9.11	9.11
Miscellaneous Income	0.00	0.00
Citizenship Tests (CASAS)	0.00	0.00
Citizenship Tests (CASAS)	0.00	0.00
Donations to Literacy	0.00	0.00
	-----	-----
Total Income	9.11	9.11
Cost of Sales		
	-----	-----
Gross Profit (Loss)	9.11	9.11
Expenses		
Refunds (not in use)	0.00	0.00
Travel Expense	0.00	0.00
Equipment Expense	0.00	0.00
Refreshments	0.00	0.00
Printing	0.00	0.00
LVA Expenses	0.00	0.00
Miscellaneous	0.00	0.00
Tutor Training Materials	0.00	0.00
Bank Fees	0.00	0.00
	-----	-----
Total Expenses	0.00	0.00
Operating Income (Loss)	9.11	9.11
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	9.11	9.11
	=====	=====

10/31/96

Page 1

Placentia Library District      Part 1 of 1 Parts  
 Income Statement For Department 02  
 YTD Actual Spread Sheet  
 1 Period(s) Ending October 31, 1996

	10/31/96
Income	
Gifts Income	0.00
Tutor Training Income	90.00
Workshops Income	0.00
Book/Materials Income	0.00
Interest Income - checking	9.16
Interest Income - savings	34.35
Miscellaneous Income	0.00
Citizenship Tests (CASAS)	349.00
Citizenship Tests (CASAS)	0.00
Donations to Literacy	0.00
	-----
Total Income	482.51
Cost of Sales	-----
Gross Profit (Loss)	482.51
Expenses	
Refunds (not in use)	0.00
Travel Expense	0.00
Equipment Expense	0.00
Refreshments	0.00
Printing	8.61
LVA Expenses	0.00
Miscellaneous	0.00
Tutor Training Materials	0.00
Bank Fees	0.00
	-----
Total Expenses	8.61
	-----
Operating Income (Loss)	473.90
Other Income	
Other Expenses	
	-----
Net Income (Loss)	473.90
	=====



10/31/96

Placentia Library District  
Cash Disbursements  
S U M M A R Y

Page 1

For Fiscal Year 97, Period 4 through Fiscal Year 97, Period 4

Account Name

Total

-----  
\* \* N O A C T I V I T Y \* \*

PLACENTIA LIBRARY DISTRICT  
Bank Reconciliation for Sanwa Bank Account 0933-19339  
County Exempt Fund Petty Cash Savings Account

October 1996

Prepared 11/11/96

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				7,420.10
Checks Out				
TOTALS		0.00	0.00	
CHECKBOOK BAL				7,420.10

*E. Smith*  
11/11/96

PLACENTIA LIBRARY DISTRICT  
Bank Reconciliation for Sanwa Bank Account 2658-00932  
County Exempt Checking Account

October 1996

Prepared 11/11/96

	DATE/NO.	DEBITS	CREDITS	BALANCE
Statement Balance				4,200.97
Checks Out	1052	30.72		
	1053	19.64		
TOTALS		50.36	0.00	
CHECKBOOK BAL				4,150.61

*Ernie K*  
*11/11/96*

10/31/96

Page 1  
Part 1 of 1 Parts

Placentia Library District  
Income Statement For Department 03  
Period Spread Sheet  
1 Period(s) Ending October 31, 1996

	Total	10/31/96
<b>Income</b>		
Cash Register-Copy Cards-Exempt Fun	0.00	0.00
Microfilm/Microfich Income	0.00	0.00
Meeting Room Income	360.00	360.00
Test Proctoring Income	20.00	20.00
Vending Machine Income	0.00	0.00
Debit Card Income	748.59	748.59
Friends Contributions	0.00	0.00
Friends - Summer Reading	0.00	0.00
Gifts Income	0.00	0.00
Special Gifts (Non Library)	0.00	0.00
Children's Dept Income	0.00	0.00
Lobbyist Income	0.00	0.00
Interest Income - checking	3.84	3.84
Interest Income - savings	13.59	13.59
Miscellaneous Income	0.00	0.00
Gulf Arab Grant Income	0.00	0.00
Community Grant Income	0.00	0.00
	-----	-----
Total Income	1,146.02	1,146.02
<b>Cost of Sales</b>		
	-----	-----
Gross Profit (Loss)	1,146.02	1,146.02
<b>Expenses</b>		
Copy Cards Purchase	0.00	0.00
Vend. Mach.-Repay Capital Equip.	0.00	0.00
Vending Machine Supplies	0.00	0.00
Vending Machine Repairs	0.00	0.00
Bank Fees & Services Charges	30.13	30.13
Children's Summer Reading Program	30.72	30.72
Children's Camp Library	0.00	0.00
Children's-Other	0.00	0.00
Debit Card - Repay Capital Equip.	0.00	0.00
Friend's-Director's Fund	455.80	455.80
Friend's-Other Activities	0.00	0.00
Library Board Expenses	85.23	85.23
Meeting Room Upkeep Expenses	60.00	60.00
Gulf Arab Grant	0.00	0.00
Community Grant Expense	0.00	0.00
Miscellaneous	0.00	0.00
Lobbyist Expense	0.00	0.00
Funds in Transit	0.00	0.00
Debit Card System Repairs	0.00	0.00
Debit Cards	0.00	0.00
Copier Maintenance Contract	259.65	259.65

10/31/96

Placentia Library District  
Income Statement For Department 03  
Period Spread Sheet  
1 Period(s) Ending October 31, 1996

Page 2  
Part 1 of 1 Parts

	Total	10/31/96
Copier Lease Payments	0.00	0.00
Copier Supplies	0.00	0.00
	-----	-----
Total Expenses	921.53	921.53
	-----	-----
Operating Income (Loss)	224.49	224.49
Other Income		
Other Expenses		
	-----	-----
Net Income (Loss)	224.49	224.49
	=====	=====

10/31/96

Page 1

Placentia Library District      Part 1 of 1 Parts  
Income Statement For Department 03  
YTD Actual Spread Sheet  
1 Period(s) Ending October 31, 1996

	10/31/96
<b>Income</b>	
Cash Register-Copy Cards-Exempt Fund	0.00
Microfilm/Microfich Income	0.00
Meeting Room Income	1,490.00
Test Proctoring Income	160.00
Vending Machine Income	0.00
Debit Card Income	2,132.99
Friends Contributions	0.00
Friends - Summer Reading	1,000.00
Gifts Income	0.00
Special Gifts (Non Library)	0.00
Children's Dept Income	0.00
Lobbyist Income	0.00
Interest Income - checking	15.65
Interest Income - savings	56.07
Miscellaneous Income	0.00
Gulf Arab Grant Income	0.00
Community Grant Income	0.00
	-----
Total Income	4,854.71
 <b>Cost of Sales</b>	
	-----
Gross Profit (Loss)	4,854.71
 <b>Expenses</b>	
Copy Cards Purchase	0.00
Vend. Mach.-Repay Capital Equip.	0.00
Vending Machine Supplies	0.00
Vending Machine Repairs	0.00
Bank Fees & Services Charges	30.13
Children's Summer Reading Program	1,693.12
Children's Camp Library	0.00
Children's-Other	0.00
Debit Card - Repay Capital Equip.	0.00
Friend's-Director's Fund	825.20
Friend's-Other Activities	0.00
Library Board Expenses	392.22
Meeting Room Upkeep Expenses	395.00
Gulf Arab Grant	0.00
Community Grant Expense	0.00
Miscellaneous	0.00
Lobbyist Expense	1,957.41
Funds in Transit	0.00
Debit Card System Repairs	0.00
Debit Cards	0.00
Copier Maintenance Contract	934.65

10/31/96

Page 2

Placentia Library District      Part 1 of 1 Parts  
Income Statement For Department 03  
YTD Actual Spread Sheet  
1 Period(s) Ending October 31, 1996

	10/31/96
Copier Lease Payments	0.00
Copier Supplies	404.07
	-----
Total Expenses	6,631.80
	-----
Operating Income (Loss)	(1,777.09)
Other Income	
Other Expenses	
	-----
Net Income (Loss)	(1,777.09)
	=====

10/31/96

Placentia Library District  
Cash Disbursements  
Checkbook 7      Fiscal Year 97 Period 4  
County Exempt - Savings

Page

Check	Date	Payee	Amount
1014	10/15/96	Ikon Office Solution	259.65
		0-5327-03 Copier Maintenance Contract	259.65
		Checkbook 7 Total	259.65



10/31/96

Placentia Library District  
Cash Disbursements  
S U M M A R Y

Page 2

For Fiscal Year 97, Period 4 through Fiscal Year 97, Period 4

Account Name	Total
0-5327-03 Copier Maintenance Contract	259.65
	-----
	259.65
	=====

10/31/96

Placentia Library District  
Cash Disbursements  
Checkbook 3 Fiscal Year 97 Period 4  
County Exempt

Page 1

Check	Date	Payee	Amount
1047	10/01/96	Crescendo 0-5314-03 Friend's-Director's Fund	369.38
1048	10/01/96	Kinkos 0-5318-03 Library Board Expenses	35.23
1049	10/17/96	Dave Sieler 0-5318-03 Library Board Expenses	50.00
1050	10/17/96	VOID void	0.00
1051	10/17/96	Elizabeth Minter 0-5314-03 Friend's-Director's Fund	66.78
1052	10/17/96	Ingram 0-5308-03 Children's Summer Reading Progra	30.72
1053	10/17/96	Clairee Tynes 0-5314-03 Friend's-Director's Fund	19.64
1054	10/24/96	Emils Cleaning 0-5319-03 Meeting Room Upkeep Expenses	60.00
Checkbook 3 Total			631.75

10/31/96

Placentia Library District  
Cash Disbursements  
S U M M A R Y

Page 2

For Fiscal Year 97, Period 4 through Fiscal Year 97, Period 4

Account Name	Total
0-5308-03 Children's Summer Reading Program	30.72
0-5314-03 Friend's-Director's Fund	455.80
0-5318-03 Library Board Expenses	85.23
0-5319-03 Meeting Room Upkeep Expenses	60.00
	-----
	631.75
	=====

PLACENTIA LIBRARY DISTRICT  
Reconciliation for Bank of America Account 07605-80156  
Payroll Account

Prepared November 8, 1996

	NUMBER	DEBITS	CREDITS	BALANCE
Statement Balance				28,971.07
	2674	35.09		
	2684	83.11		
	2701	266.32		
	2705	141.85		
	2706	74.81		
	2708	35.09		
	2712	466.19		
	2713	52.53		
	2714	1128.46		
	2715	215.81		
	2716	166.48		
	2719	70.65		
	2722	83.34		
	2723	43.18		
	2724	1043.27		
	2726	80.46		
	2727	105.43		
	2728	73.88		
	2731	488.81		
	2735	411.00		
	2736	646.00		
	TOTALS	5,711.76	0.00	
Checkbook balance				23,259.31

11-8-96  
CAL

10/31/96

Placentia Library District  
Income Statement For Department 04  
Period Spread Sheet  
1 Period(s) Ending October 31, 1996

	Total	10/31/96
Income		
Transfers from County	45,120.00	45,120.00
Interest Income-CD's	0.00	0.00
Interest-Savings-Landmark	0.00	0.00
Interest-Savings-B of A	0.00	0.00
Miscellaneous Income	0.00	0.00
	-----	-----
Total Income	45,120.00	45,120.00
Cost of Sales	-----	-----
Gross Profit (Loss)	45,120.00	45,120.00
Expenses		
Salaries	59,492.20	59,492.20
Prepaid Salaries	0.00	0.00
Employee Benefits	0.00	0.00
Employer Payroll Taxes	4,507.21	4,507.21
Payroll Processing Fees	0.00	0.00
Bank Fees and Service Charges	0.00	0.00
Miscellaneous - Unknown	0.00	0.00
	-----	-----
Total Expenses	63,999.41	63,999.41
Operating Income (Loss)	(18,879.41)	(18,879.41)
Other Income		
Other Expenses	-----	-----
Net Income (Loss)	(18,879.41)	(18,879.41)
	=====	=====

10/31/96

Page 1

Part 1 of 1 Parts

Placentia Library District  
Income Statement For Department 04  
YTD Actual Spread Sheet  
1 Period(s) Ending October 31, 1996

	10/31/96
Income	
Transfers from County	203,120.00
Interest Income-CD's	296.06
Interest-Savings-Landmark	31.79
Interest-Savings-B of A	0.00
Miscellaneous Income	0.00
	-----
Total Income	203,447.85
Cost of Sales	-----
Gross Profit (Loss)	203,447.85
Expenses	
Salaries	180,354.34
Prepaid Salaries	0.00
Employee Benefits	0.00
Employer Payroll Taxes	18,196.78
Payroll Processing Fees	0.00
Bank Fees and Service Charges	0.00
Miscellaneous - Unknown	0.00
	-----
Total Expenses	198,551.12
	-----
Operating Income (Loss)	4,896.73
Other Income	
Other Expenses	-----
Net Income (Loss)	4,896.73
	=====

10/31/96

Placentia Library District  
Cash Disbursements  
S U M M A R Y

Page 1

For Fiscal Year 97, Period 4 through Fiscal Year 97, Period 4

Account Name

Total

-----  
\* \* N O A C T I V I T Y \* \*





Salomon Brothers  
Asset Management Inc  
Seven World Trade Center  
New York, New York 10048  
212-783-7000

Agenda Item 15  
September Summary

**Salomon Brothers**

October 2, 1996

Dear Pool Participant:

Money market securities turned in a mixed performance during the third quarter. After handily outperforming longer-dated fixed income securities in July and August, short-term debt instruments lagged in September as the U.S. bond market recovered from August's brutal sell-off. Consequently, money market securities trailed all but the very longest of Treasury securities for the quarter as a whole. Year-to-date, however, short-term securities have outperformed bonds across the maturity spectrum.

The market's rebound last month was fueled by signs of slowing economic growth, particularly in the retail sales and durable goods data, along with continued benign news on the inflation front. Also keying the rally was the Federal Reserve's decision to leave the Federal Funds rate unchanged at the September 24 FOMC meeting. A large survey conducted on September 23 showed that a large majority of market participants believed that the Fed would raise rates the following day. When they did not, bonds of all maturities rallied as investors priced out expectations of a rate hike. At this point, the market believes the Fed is on hold until at least the November FOMC meeting, if not longer.

The average aggregate maturity of the portfolios stood at 24 days at the end of September. The portfolios had to be shortened ahead of a very large cash withdrawal scheduled for October 1.

Sincerely,

  
Steve Guterman

  
Nancy Noyes



**County of Orange  
 Pre Bankruptcy Portfolio - 200  
 Investment Pool Portfolio Summary  
 September 30, 1996**

- \*All investments are in Treasury securities
- \*Maturity of October 1, 1996
- \*1 day average maturity
- \*0.43% average portfolio monthly return
- \*5.28% average investment's annualized monthly yield
- \*\$72 million in portfolio investments

<b>Maturity Schedule (in million dollars)</b>		<b>Issuer Breakdown (in million dollars)</b>	
<b>Date</b>	<b>Amount</b>	<b>Issuer</b>	<b>Amount</b>
10/1/96	\$72	Treasury Collateralized O/N	\$72



**County of Orange  
Post Bankruptcy Portfolio  
Investment Pool Portfolio Summary  
September 30, 1996**

\*All investments are in Treasury and agency securities, high-grade commercial paper, certificates of deposit, and bankers acceptances.

\*Maturities range from October 1, 1996 through March 6, 1997

\*19 day average maturity

\*0.45% average portfolio monthly return

\*5.42% average investment's annualized monthly yield

\*\$913 million in portfolio investments

<b>Maturity Schedule (in million dollars)</b>		<b>Issuer Breakdown (in million dollars)</b>	
<b>Date</b>	<b>Amount</b>	<b>Issuer</b>	<b>Amount</b>
10/1/96	\$239	<b>Agency Securities</b>	
10/2/96	53	FHLMC	\$92
10/3/96	10	FNMA	89
10/4/96	19	<b>Bankers Acceptances</b>	
10/7/96	65	Bankers Trust	\$13
10/8/96	28	Chase Manhattan Bank	23
10/9/96	10	Deutsche Bank	16
10/11/96	24	<b>Commercial Paper</b>	
10/15/96	70	AlliedSignal	\$25
10/16/96	22	AT&T Corporation	10
10/17/96	102	Dupont EI De Nemours	10
10/18/96	14	Ford Motor Credit	9
10/21/96	41	GE Capital	20
10/22/96	5	Goldman Sachs Group	21
10/23/96	24	IBM Credit	10
10/24/96	15	JC Penney Funding	10
10/25/96	14	JP Morgan	8
10/28/96	15	Metlife Funding	15
10/29/96	10	PHH Corporation	15
11/1/96	15	Rockwell International	5
11/4/96	37	Seagram (J) & Sons	22
11/8/96	8	Transamerica Finance	20
11/12/96	5	UBS Finance	25
11/14/96	2	USAA Capital	20

**County of Orange  
Post Bankruptcy Portfolio  
Investment Pool Portfolio Summary  
September 30, 1996**

\*All investments are in Treasury and agency securities, high-grade commercial paper, certificates of deposit, and bankers acceptances.

\*Maturities range from October 1, 1996 through March 6, 1997

\*19 day average maturity

\*0.45% average portfolio monthly return

\*5.42% average investment's annualized monthly yield

\*\$913 million in portfolio investments

<b>Maturity Schedule (in million dollars)</b>		<b>Issuer Breakdown (in million dollars)</b>	
<b>Date</b>	<b>Amount</b>	<b>Issuer</b>	<b>Amount</b>
11/19/96	5	Warner-Lambert	10
12/13/96	4	<b>Certificates of Deposit</b>	
12/30/96	5	Bank of Nova Scotia	\$5
1/13/97	10	Banque Nationale de Paris	35
1/15/97	10	Bayer Hypo Bank	30
1/17/97	15	Bayerische Landesbank	15
2/10/97	15	Bayerische Vereinsbank	14
3/6/97	1	Morgan Guaranty Trust	5
		National Westminster Bank	25
		Rabobank	15
		Royal Bank of Canada	59
		Societe Generale	43
		<b>US Treasury Securities</b>	
		US Treasury Bill	\$3
		<b>Treasury Collateralized O/N</b>	<b>\$176</b>

Salomon Brothers  
Asset Management Inc  
Seven World Trade Center  
New York, New York 10048

212-783-7000

Agenda Item 15  
October Summary

**Salomon Brothers**

November 5, 1996

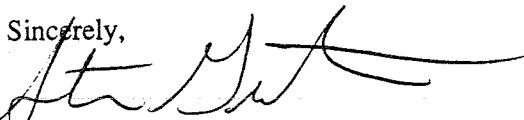
Dear Pool Participant:

Money market securities turned in a good performance during October as yields finished the month lower across all maturities. Rates on longer maturity money market instruments outperformed, causing the money market yield curve to flatten. The 1-year Treasury bill rate fell 28 bp during the month as investors continued to price out the probability of future interest rate hikes by the Federal Reserve. Short-term securities were unable to keep up with longer-dated debt instruments, however, as the U.S. Treasury market continued its rebound from the September lows.

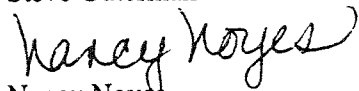
The rally in the U.S. bond market was fueled by soft economic data and continued good inflation news. Bonds soared following the surprise 40,000 decline in September nonfarm payrolls, and extended its gains after reports showed producer and consumer prices to be well under control. New Treasury note supply temporarily capped the market's advance, but bonds skyrocketed during the last few trading sessions following weak consumer confidence, employment cost index, and jobless claims data. At this point in time, the market is priced for an extended period of Federal Reserve inaction.

Given the increasing improbability that the Federal Reserve will raise interest rates anytime soon, the average aggregate maturity of the portfolios was lengthened to 32 days at the end of October. A sizable portion of the portfolios (both cash and securities) was transferred to the Treasurer's portfolio on November 1. The Treasurer will now provide liquidity for the Post (691) portfolio, while Salomon will continue to provide liquidity for the remaining assets of the Schools (693) account.

Sincerely,



Steve Guterman



Nancy Noyes





**County of Orange  
 Post Bankruptcy Portfolio  
 Investment Pool Portfolio Summary  
 October 31, 1996**

- \*All investments are in Treasury and agency securities, high-grade commercial paper, certificates of deposit, and bankers acceptances.
- \*Maturities range from November 1, 1996 through April 15, 1997
- \*33 day average maturity
- \*0.46% average portfolio monthly return
- \*5.39% average investment's annualized monthly yield
- \*\$781 million in portfolio investments

<b>Maturity Schedule (in million dollars)</b>		<b>Issuer Breakdown (in million dollars)</b>	
<b>Date</b>	<b>Amount</b>	<b>Issuer</b>	<b>Amount</b>
11/1/96	\$325	<b>Agency Securities</b>	
11/4/96	37	FFCB	\$5
11/8/96	8	FHLB	25
11/12/96	5	FHLMC	61
11/13/96	15	FNMA	5
11/14/96	12	<b>Bankers Acceptances</b>	
11/19/96	5	Chase Manhattan Bank	\$10
11/20/96	23	Deutsche Bank	5
11/22/96	32	<b>Commercial Paper</b>	
11/26/96	17	Daimler-Benz North America	\$5
12/2/96	44	Deutsche Bank Financial	15
12/6/96	10	Dupont EI De Nemours	10
12/11/96	10	Ford Motor Credit	10
12/13/96	4	GE Capital	13
12/16/96	3	Goldman Sachs Group	14
12/30/96	5	Heinz (HJ) Co.	10
1/2/97	13	JP Morgan	15
1/3/97	3	Knight-Ridder	10
1/6/97	15	PHH Corporation	15
1/8/97	10	Raytheon Inc	12
1/9/97	20	Seagram (J) & Sons	18
1/13/97	23	Transamerica Finance	15
1/14/97	10	UBS Finance	20
1/15/97	10	Wal-Mart Stores	16

**County of Orange  
 Post Bankruptcy Portfolio  
 Investment Pool Portfolio Summary  
 October 31, 1996**

\*All investments are in Treasury and agency securities, high-grade commercial paper, certificates of deposit, and bankers acceptances.

\*Maturities range from November 1, 1996 through April 15, 1997

\*33 day average maturity

\*0.46% average portfolio monthly return

\*5.39% average investment's annualized monthly yield

\*\$781 million in portfolio investments

<b>Maturity Schedule (in million dollars)</b>		<b>Issuer Breakdown (in million dollars)</b>	
<b>Date</b>	<b>Amount</b>	<b>Issuer</b>	<b>Amount</b>
1/17/97	15	Xerox Corporation	10
1/21/97	15	<b>Certificates of Deposit</b>	
1/28/97	5	ABN Amro	\$15
2/7/97	10	Banque Nationale de Paris	34
2/10/97	46	Barclays Bank	20
2/14/97	10	Bayerische Landesbank	15
2/21/97	5	Canadian Imperial Bank	20
3/6/97	1	Morgan Guaranty Trust	15
4/15/97	15	National Westminster Bank	20
		Rabobank	15
		Societe Generale	30
		<b>US Treasury Securities</b>	
		US Treasury Bill	\$3
		<b>Treasury Collateralized O/N</b>	<b>\$274</b>

TO: Elizabeth Minter, Library Director

FROM: Julie Shook, Reference Librarian

DATE: November 19, 1996

SUBJECT: Acquisitions Report

**Dollars Spent:  
10/1/96 to 10/31/96**

	<b>General Funds</b>	<b>Adopt A Book</b>
Adult Fiction	\$664.58	
Adult Non-Fiction	217.51	
Adult Reference	184.03	
Juvenile Fiction	177.13	
Juvenile Non-Fiction	227.91	
<b>Total</b>	<b>\$1,471.16</b>	

**7/1/96 to 10/31/96**

	<b>General Funds</b>	<b>Adopt A Book</b>
Adult Fiction	990.55	344.85
Adult Non-Fiction	490.96	213.62
Adult Reference	184.03	
Juvenile Fiction	205.84	89.15
Juvenile Non-Fiction	313.71	139.21
Juvenile Reference	52.29	17.04
<b>Total</b>	<b>\$2,237.38</b>	<b>\$803.87</b>

**Outstanding Orders**

(as of 11/9/96)

**General Funds**  
\$1,042.88

**Adopt A Book**  
\$974.78

**Donated Items 7/1/96 to 11/9/96**

Adult Books	243	\$4,497.86
Juvenile Books	167	1,707.37
Adult Videos	7	120.00
Juvenile Videos	5	84.00
Audio CDs	5	75.00
Audio Cassettes/Books	1	52.00
Total	428	\$6,536.23

(These figures do not include paperbacks.)

TO: Elizabeth D. Minter, Library Director  
 FROM: Peggy Burkich, Circulation Supervisor *PB*  
 DATE: November 19, 1996  
 SUBJECT: ACS: Overdue Collection Report for Month of November

The report received from ACS Collection Agency on November 5, 1996 is Attachment A

A summary of the current status is as follows:

FY 1995-96	# New Accounts Submitted	Total # Active Accounts	# Paid In Full Curr. Month	Amount Received Curr. Month	# Written Off Suspended Curr. Month
July	6	40	9	422.41	14
August	5	22	8	360.02	10
September	43	43	15	759.60	12
October	23	59	20	952.73	4
November					
December					
January					
February					
March					
April					
May					
June					
TOTAL YTD	77	164	52	2,494.76	40

STATUS CODE LEGEND

- active (demands being sent)	ST - action stopped
F - paid in full (MATS and/or CASH)	SU - action suspended (60 day limit)
F - settled in full (MATS and/or CASH)	N - new account
C - cycle completed	D - disputed
P - partial payment (MATS and/or CASH)	MR - mail returned
H - account thanked	BK - bankruptcy

ACCOUNT INVENTORY AND STATUS

PATIENT / DEBTOR	ACS #	DATE LAST PMT / CHG	DATE ASSIGNED	BALANCE OF ACCOUNT	STAT CODE	DEMAND #
	587938	04/15/95	10/28/96	71.90	A	1
	26019004714614		AMT: 71.90			
	585577	05/19/96	09/09/96	65.00	A,PP	3
	26018053311058		AMT: 71.33			
	585578	06/11/96	09/09/96	48.60	A	3
	26018053335602		AMT: 48.60			
	587909	12/18/93	10/28/96	92.45	A	1
	26018053198331		AMT: 92.45			
	585677	02/05/96	09/10/96	60.35	A	3
	26018053327617		AMT: 60.35			
	587916	07/29/96	10/28/96	74.60	A	1
	26018053339893		AMT: 74.60			
	587928	07/29/96	10/28/96	74.60	SU	1
	26018053339893		AMT: 74.60			
	585694	04/20/96	09/10/96	50.95	A	3
	26018053299709		AMT: 50.95			
	585691	04/23/96	09/10/96	52.99	A	3
	26018053259679		AMT: 52.99			
	587902	10/01/96	10/28/96	63.90	A	1
	26018053257228		AMT: 63.90			
	585576	05/19/96	09/09/96	162.32	A	3
	26018053041275		AMT: 162.32			
	585702	04/05/96	09/10/96	91.85	A	3
	26018053293017		AMT: 91.85			
	587929	08/11/96	10/28/96	101.80	A	1
	26019005583521		AMT: 101.80			
	585686	04/25/96	09/10/96	103.79	SU	1
	26018053187342		AMT: 103.79			
	587907	06/01/94	10/28/96	56.90	A	1
	26018053221356		AMT: 56.90			
	585693	06/04/96	09/10/96	98.20	A	3
	26019005275920		AMT: 98.20			
	585681	05/01/96	09/10/96	71.97	A	3
	26018053315760		AMT: 71.97			
	587930	07/06/95	10/28/96	62.85	A	1
	26018053223212		AMT: 62.85			
	586467	07/01/96	09/30/96	69.33	A	2
	26019005410022		AMT: 69.33			
	587931	07/13/96	10/28/96	65.92	A	1
	26019005303227		AMT: 65.92			

588072	07/10/96	10/29/96	103.60	A	1
26019005599527		AMT: 103.60			
587934	07/06/94	10/28/96	70.90	A	1
26018053229227		AMT: 70.90			
585688	04/25/96	09/10/96	87.85	A	3
26018053332211		AMT: 87.85			
585581	05/07/96	09/09/96	37.95	A	3
26019005607023		AMT: 37.95			
587946	07/07/96	10/28/96	157.11	A	1
26018052999416		AMT: 157.11			
584350	05/01/96	07/26/96	56.23	CC	5
26018053264794		AMT: 56.23			
584354	05/06/95	07/29/96	0.00	PF	5
26019004588869		AMT: 52.90			
587893	03/01/93	10/28/96	88.80	A	1
26018053190940		AMT: 88.80			
585689	04/15/96	09/10/96	64.95	A	3
26018053330488		AMT: 64.95			
587935	06/06/94	10/28/96	72.40	A	1
26018053026219		AMT: 72.40			
585575	10/23/85	09/09/96	74.05	A	3
26018053309037		AMT: 74.05			
585579	06/24/96	09/09/96	58.50	A	3
26018053329258		AMT: 58.50			
585692	04/24/96	09/10/96	35.00	A,FP	3
26018053276111		AMT: 51.00			
585698	06/06/96	09/10/96	108.70	A	3
26019005607718		AMT: 108.70			
585695	04/09/96	09/10/96	56.95	A	3
26018053318020		AMT: 56.95			
585669	05/08/96	09/10/96	59.23	A	3
26018053317741		AMT: 59.23			
586470	06/01/96	09/30/96	38.95	A	2
26018053335099		AMT: 38.95			
587936	05/01/95	10/28/96	69.90	A	1
26018053278885		AMT: 69.90			
585668	03/12/96	09/10/96	49.95	A	3
26018053274207		AMT: 49.95			
587945	04/29/96	10/28/96	93.62	A	1
26018053230183		AMT: 93.62			
587898	01/23/94	10/28/96	48.50	A	1
26019004318449		AMT: 48.50			
587937	08/13/96	10/28/95	115.30	A	1
26018053285914		AMT: 115.30			
585697	06/03/96	09/10/96	70.95	A	3
26053070860464		AMT: 70.95			
585673	03/06/96	09/10/96	52.90	A	3
26019005607619		AMT: 52.90			
587895	11/30/93	10/28/96	73.84	A	1
26853070935332		AMT: 73.84			
586465	07/01/96	09/30/96	113.95	A	2
26018053335768		AMT: 113.95			
585690	04/09/96	09/10/96	64.45	A	3
26018053317949		AMT: 64.45			
585687	04/14/96	09/10/96	89.50	A	3
26018052496694		AMT: 89.50			

585674	03/18/96	09/10/96	42.95	SU	1
26018053284396		AMT: 42.95			
585671	06/09/96	09/10/96	58.95	A	3
26018053336212		AMT: 58.95			
585700	05/22/96	09/10/96	104.29	A	3
26018053334662		AMT: 104.29			
585573	06/26/96	09/09/96	95.42	A	3
26019004980967		AMT: 95.42			
585683	07/05/96	09/10/96	25.95	A	3
26018053315919		AMT: 25.95			
585682	07/05/96	09/10/96	125.70	A	3
26018053315901		AMT: 125.70			
587905	02/02/95	10/28/96	64.00	A	1
26018052736768		AMT: 64.00			
585580	06/24/96	09/09/96	93.75	A	3
26018053329787		AMT: 93.75			
587900	06/04/96	10/28/96	52.00	A	1
26053071076805		AMT: 52.00			
587904	07/29/96	10/28/96	288.14	A	1
26018053336576		AMT: 288.14			
585676	03/27/96	09/10/96	43.95	A	3
26019005284914		AMT: 43.95			
588073	07/07/96	10/29/96	157.11	A	1
26018053372640		AMT: 157.11			
585684	04/23/96	09/10/96	160.63	A	3
26018053289007		AMT: 160.63			
585685	04/13/96	09/10/96	35.00	A,PP	3
26053071109432		AMT: 102.85			
585672	06/09/96	09/10/96	67.00	A	3
2601900494665		AMT: 67.00			
586463	05/22/96	09/30/96	89.85	A	2
26018053292225		AMT: 89.85			

TOTAL STILL ON SYSTEM :

5,058.99



ADVANCED COLLECTION SYSTEMS, INC

2158 W 190th St  
Torrance, CA 90509-2829

CLIENT PROGRESS REPORT TO 01 Nov 1996

PLACENTIA PUBLIC LIBRARY  
411 E CHAPMAN  
411 E CHAPMAN AVE  
PLACENTIA, CA 92670  
ATTN: PEGGY BURKICH

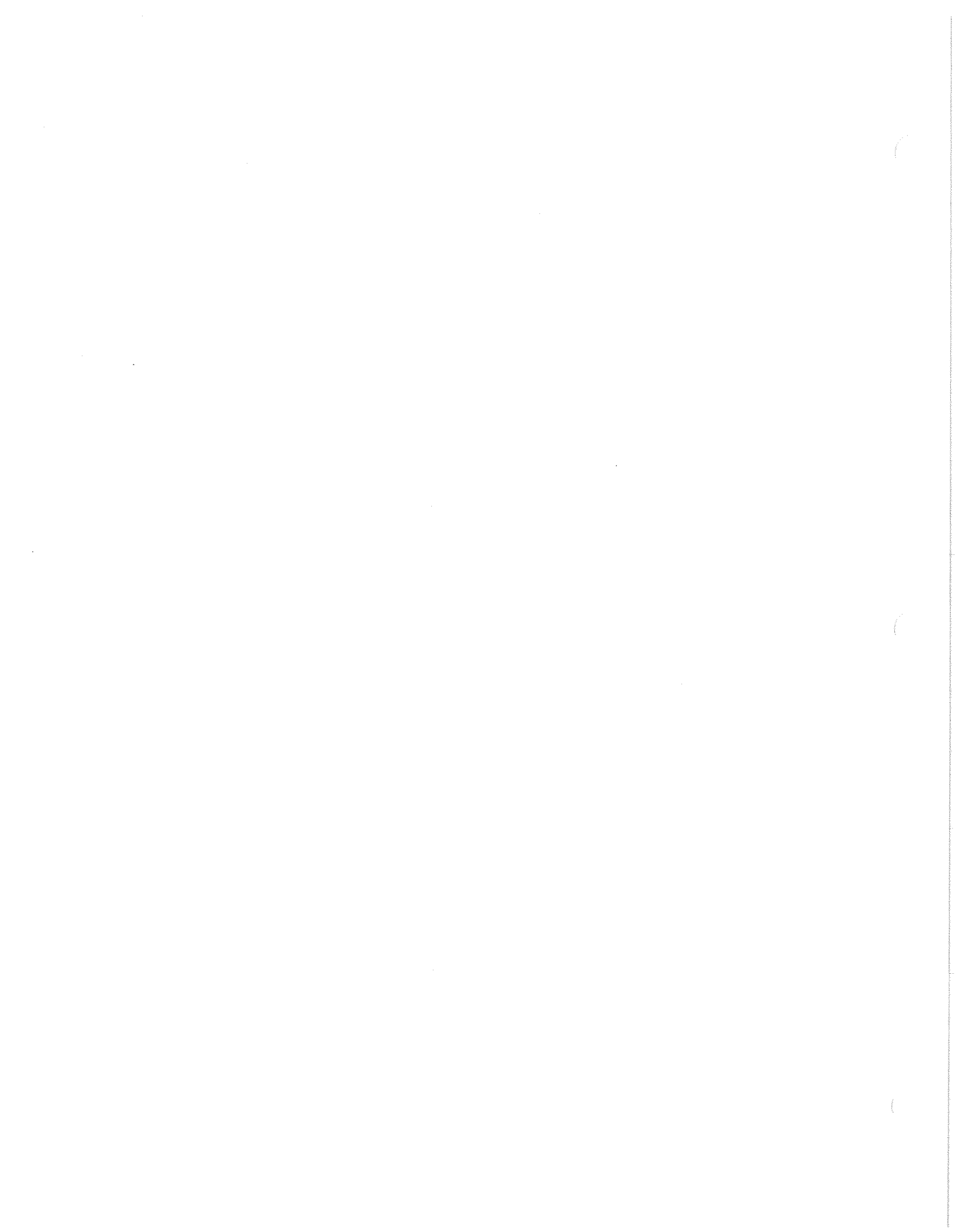
Your consultant is:  
WELDON AND ASSOCIATES  
(714) 733-3558 Ext

PLA400 Representative is:  
OVERDUES DESK  
(714) 528-1906 Ext 208

	MONTH TO DATE		YEAR TO DATE		INCEPTION TO DATE	
	#	\$	#	\$	#	\$
GROSS ASSIGNMENTS	23	2,120.14	192	16,152.59	1432	100,393.39
LESS: Mail Return*, Dispute, Bankrpt	0	0.00	34	3,274.61	281	21,155.95
ASSIGNMENTS	23	2,120.14	158	12,877.98	1151	79,237.44
COLLECTED						
Paid in Full	7	430.83	54	3,361.15	340	17,986.77
Settled in Full	0	0.00	8	838.81	91	5,612.56
Partial Payment*	11	343.08	69	2,676.45	278	11,585.33
Resolved	2	178.82	7	515.66	37	1,779.61
TOTAL RECOVERED	20	952.73	138	7,392.07	746	36,964.27

Age of accounts when started	0-30	31-60	61-90	91-120	over 120
	257	57	310	233	575
	\$16,614	\$3,941	\$21,107	\$17,108	\$41,159

\* Percentage of Mail Returns - 19.6 %



TO: Library Board of Trustees  
 FROM: Elizabeth D. Minter, Library Director *EM*  
 DATE: November 19, 1996  
 SUBJECT: **DEBIT CARD SYSTEM REIMBURSEMENT REPORT FOR OCTOBER, 1996**

SUMMARY OF PRINTER/COPIER ACCOUNTS SEPTEMBER 1-30, 1996

Beginning Balance 10/1/96			\$ 723.89
	<u>Income</u>	<u>Expend.</u>	
Total Deposits	\$ 748.59		
Total Materials & Supplies		0.00	
Total Repairs		0.00	
Total Copier Paper Expense		0.00	
Total Copier Lease Payments		0.00	
Total Copier Maintenance Payment		259.65	
Debit Card System Loan Payback		<u>0.00</u>	
	<u>\$ 748.59</u>	<u>\$ 259.65</u>	
Ending Balance 10/31/96			<u>\$ 1,212.81</u>
November Payment			\$1,200.00

SUMMARY OF PRINTER/COPIER LOAN ACTIVITY THROUGH FUND 702

Loan Amount as of 09/30/96	16,559.50
Loan Repayment through 09/30/96	(4,865.48)
October Purchases (Fund 702)	0.00
October Payment	<u>0.00</u>
Balance 10/31/96	<u>\$ 11,694.02</u>

Prepared by: Charlene Dumitru



TO: Library Board of Trustees  
 FROM: Elizabeth D. Minter, Library Director *edm*  
 DATE: November 19, 1996  
 SUBJECT: Gift Fund Report

The following cash gifts to Placentia Library District were received through November 13, 1996.

Donations to Adopt-a-Book program:

<u>Name</u>	<u>Amount</u>
Ruth Bartlett	\$ 25.00
Shirley Brock	100.00
Peter and Beverly Bromback	15.00
Ruth Cain	50.00
Jacqueline and Frank Campbell	25.00
Fred and Maxine Cantrell	100.00
Lee and Mart Castner	50.00
Bill and Jill Dale	100.00
Viola Dent	10.00
Evelyn Emmen in honor of Mandi and Amy Emmen	25.00
Harriett Fahy in memory of John Fahy	100.00
Jim and Linda Fenstermaker	50.00
Dennis E. Ferris	100.00
Charles and Kathy Frazee	50.00
Maria-Isabel Genz	50.00
→ Susan Grimm <i>BE</i>	100.00
→ Elliott and Susan Gross	25.00
Barbara and Edward Hemmerling	100.00
✓ Willard Hinrichs - <i>BE</i>	250.00
David and Karren Hiskey - <i>BE</i>	100.00
Murray Hochman	25.00
Hans and Sylvia Huygen	38.00
Donald and Carol Jeanson	100.00
Lois Jones	25.00
Kim Kahrilas	50.00
Paul S. Kraemer - <i>BE</i>	100.00
Donald and Jane Livezey	25.00
Michael and Carol Maertzweiler - <i>BE</i>	50.00
Patrick and Sharon McDonald	25.00
Dennis A. O'Hern	25.00
Pete and Jean Pappas	100.00
Steve Pischel	25.00
Joanne Rains	25.00

Leonard and Fran Rich	25.00
Martha Rome	15.00
William E. Schluter	25.00
Stephen and Cynthia Schwinn	25.00
Gordon and Dixie Shaw	50.00
Swan and Jeanette	15.00
Barbara Sineri	25.00
Clive Skilton	100.00
Audrey and William Snow	50.00
Edward and Judith Sowell	50.00
Frances Stoller	25.00
<u>Fred and Gayle Stone in honor of Elizabeth D. Minter</u>	100.00
Gregorio Sycip	20.00
Vincent Taormina	100.00
Peggy Vincent	100.00
Virginia Walker in memory of Marian Almquist	25.00
Virginia Walker in memory of Mavis Paris	25.00
Matthew Williamson	50.00
Hugh and Gae Wood	50.00

**Total Donations to Foundation Adopt-a-Book** **\$ 2,913.00**

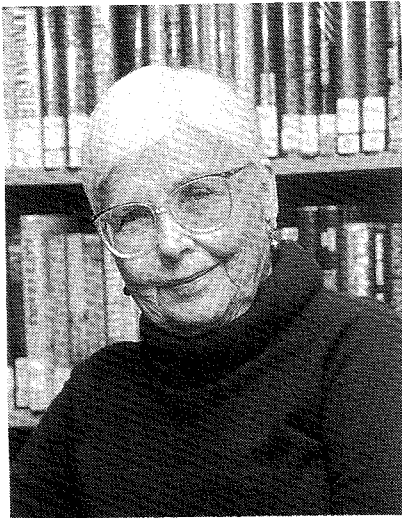
Donations to Placentia Library Foundation Endowment Fund:

Dave and Charlotte Baughman	\$ 50.00
Florence Purdy	500.00
Allan and Sandra Stark	250.00
Evelyn Van Gelder in memory of Bill Van Gelder	100.00

**Total Donations to Foundation Endowment Fund** **\$ 900.00**

**TOTAL CASH DONATIONS** **\$ 3,813.00**  
**through November 13, 1996**

## Nita Godwin, Friend of Placentia Library



Nita Godwin is a very special lady! Since 1968 she has shared her energy and special talents with the Friends of Placentia Library Board of Directors as one of its members.

Nita, born on a farm in Sayere, Oklahoma, studied business at Oklahoma State University, and worked during pre-World War II years for several major industries.

Fifty-five years ago she married Erv, an employee of the Internal Revenue Service, and later, the Navy Department. During those early years they made their home in Arlington, VA, and Greensboro, CN, adding two sons to the family circle. They came to Orange County in 1959, just a few years before the "population explosion" occurred here.

Nita is active in her church, First Methodist, Fullerton, and, as part of her interest in a strong community, become involved in political issues. She currently shares her time with the Volunteer Homeless Food Program and the Food Distribution Center.

The Great Book program, a local reading and discussion group offered at Placentia Library, exists due to Nita's activism and continued enthusiastic participation.

In addition to one grandson, she counts among her blessings three godchildren, and "reward" for providing a home-away-from-home for a female CSUF student gymnast some years ago.

Beautiful bouquets are shared from her garden, but she admits to working in her garden "only when I must."

While Nita cannot choose a favorite book from many favorites, at this time she finds herself drawn to psychological and philosophical books. To sum up her feeling about books, she says: "Books have been all important to me all my life. I would be poverty-stricken without them."

All of us who are blessed to know and work with Nita, are indeed enriched by her caring, her logic, and her strong value system. On behalf of all Placentia Friends, Nita, thank you for being such a positive influence on this organization and all associated with it.

*Pat Irot, President,  
Friends of Placentia Library*

## Internet Service



The Internet is here! With our latest upgrade to our Local Area Network of computer databases we now have free public access to the Internet in the Library.

In addition to our full-text newspaper articles and social and government information, we have added West's California Codes and the World Book Encyclopedia.

Our Internet access is through the World Wide Web using Netscape Navigator, which makes it very easy to use. Just use the mouse to point and click, and you're off.

The staff at our Children's and Reference desks will be happy to get you started.

You can visit the White House home page, see a map of earthquake activity in Southern California in the last 72 hours, check out the floor plan of the Louvre Museum, or get recipes from your favorite cooking show.

*Julie Shook  
Technical Services Librarian*

---

---

## 1997 Author's Luncheon Features Humorist Vick Knight

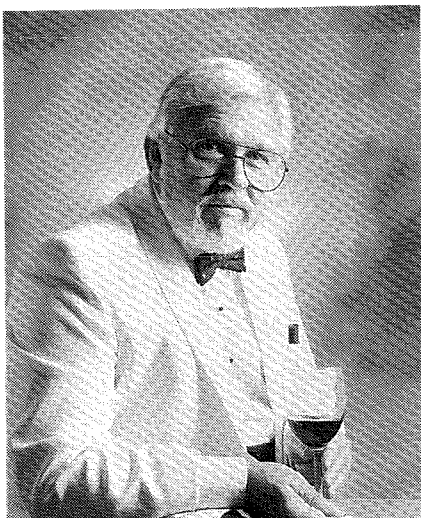
*To benefit the Library's Book Budget.*

**Saturday, March 1, 1997**

**Alta Vista Country Club  
777 Alta Vista**

**\$25.00 per person**

**Tickets will go on sale mid January  
at the Library circulation desk.**



Author, humorist and former Deputy Superintendent of Placentia/Yorba Linda School District, Vick Knight will be the featured speaker at the 1997 Friends of the Placentia Library Author's Luncheon at Alta Vista Country Club on March 1, 1997.

As one of Placentia's finest annual events, the Author's Luncheon is a time to celebrate the accomplishments of Placentia's volunteers and leaders, and raise money for the Adopt-A-Book and Book Endowment Programs for the Library.

Luncheon Co-Chairs, Barbara Hemmerling and Frances Stoller announced some changes to the program format this year. Most notably, the event will begin mid-morning and end at lunch time. Special entertainment is also being planned.

Copies of *Toasting Temecula Wines*, Vick Knight's most recent book, along with *My Word*, will be available for purchase and autographing.



# PLACENTIA LIBRARY NOTATIONS

*A Newsletter for Supporters of Placentia Library*

Volume II, Number 5

December 1996

## PLACENTIA LIBRARY

will be closed  
Sunday, December 22, 1996  
through  
Saturday, January 4, 1997

The Book Return by the Main Entrance  
will be open.

*The Curbside Book Return will be closed.*

Videos checked out on Saturday, December  
21 will be due on Sunday, January 5!

## LIBRARY HOURS

*Effective Sunday, January 5, 1997*

Sunday 1:00 P.M. - 5:00 P.M.  
Monday - Wednesday NOON - 9:00 P.M.  
Thursday 10:00 A.M. - 6:00 P.M.  
Friday & Saturday CLOSED

**(714) 528-1906**

Telephone services,  
including reserves and reference,  
are available only during Library hours.

Self service telephone renewals are available  
24 hours per day.

## Dates to Note

Jan 6..... Friends Board Meeting  
Feb 3 ..... Friends Board Meeting  
Mar 1 .... Author's Luncheon  
Mar 3..... Friends Board Meeting  
Apr 7 ..... Friends Board Meeting  
Apr 16 ... Annual Membership Meeting  
May 17... Spring Book Sale

**PLACENTIA LIBRARY NOTATIONS** is  
published quarterly by Placentia Library  
Foundation and Friends of Placentia  
Library, 411 East Chapman Avenue,  
Placentia, CA 92680-6198.  
Questions about Placentia Library  
Notations should be directed to the Editor,  
Elizabeth Minter (714) 528-1925, Ext.  
203, or by FAX (714) 528-8236.

*The Friends of Placentia Library*

*Invite*

*Library Supporters and Members of the Public*

*To a Reception*

*Honoring Departing Library Staff*

*Wednesday, December 18*

*5:00 - 7:00 P.M.*

*Library Lobby*



Pictured above are Circulation Clerk  
Jerry Conn and Volunteer Coordinator Gloria  
Clark. Other staff being honored are Techni-  
cal Processing Senior Clerk Dottie Cummings  
and Library Assistant Mary Ellen Jackson.

Substitutes leaving include Circulation  
Clerks Dianne Jackson, Barbara Pomykata  
and Jerry Adams, and Reference Librarian Joy  
DiLoreto.

These valued staff members will be  
missed by their colleagues at the Library, and  
also by the public they so competently and  
pleasantly have served. Please take time to  
stop by the Library on December 18 to wish  
them well with their new endeavors.

All of these positions have been impacted  
by the layoffs that will take effect on December  
31 as a result of the revenue losses Placentia  
Library District has experience in recent  
years.

**Jerry Conn** joined the staff in 1985 as a  
Shelver and became a Library Clerk in 1987.  
Jerry has been a personable and popular asset  
to the Circulation Department. Jerry com-  
pleted his B.A. degree at Cal State Fullerton  
in 1995 and plans to return there in January to  
complete his teaching credential.

**Dottie Cummings** came to the Library  
Staff in 1987 and has served in a variety of  
capacities as a Library Clerk and Senior Clerk.  
Currently Dottie is responsible for the physical  
processing of all incoming new and donated  
books and audio-visual materials as well as the  
preparation of the bulletin board in the Chil-  
dren's Department.

**Mary Ellen Jackson** became a Library  
Aide in 1987 and a Library Assistant at the  
Reference Desk in 1994. Mary Ellen has been  
an enthusiastic and talented addition to the  
Reference Staff where she has been able to use  
her skills as an Economics graduate from Cal  
State Fullerton.

**Gloria Clark** had over thirty years of  
public library administrative experience when  
she came to Placentia Library as a substitute  
Circulation Clerk in 1993. She became the  
Volunteer Coordinator in 1994. Gloria has  
been responsible for recruiting, arranging the  
schedules and training the Library's volun-  
teers, and providing support services for the  
Friends of Placentia Library and Placentia  
Library Foundation.

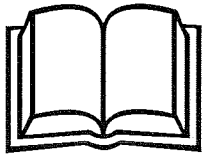
## Placentia Afghans

Afghans available at the Library Circulation Desk through Saturday, December 21.  
When the Library is closed Placentia Afghans may be purchased at  
City Hall, Tommie's Pharmacy, or the Chamber of Commerce.

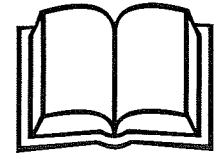
*Ensuring the Future of Placentia's Public Library*



Susan Dim



**Placentia Library Foundation  
Extends Its Warmest Thanks To The  
Adopt-A-Book and Foundation Donors  
June 1 through November 25, 1996**



**ADOPT-A-BOOK FUND  
Personal Contributors**

- ✓Ruth Bartlett
- ✓Shirley Brock
- ✓Beverly & Peter Brombach
- ✓Ruth Cain
- ✓Jacqueline & Frank Campbell
- ✓Fred & Maxine Cantrell
- ✓Lee & Mary Castner
- Gary & Jennifer Cattelino
- Bill & Margaret Coston
- Gary & Darlene Covington
- Bob & Sue D'Amato
- ✓Viola Dent
- Sukulina Devi
- ✓Harriett W. Fahy
- ✓Jim & Linda Fenstermaker
- ✓Dennis E. Ferris
- ✓Charles & Kathy Frazee
- ✓Robert J. Genc, D.D.S.
- Maria-Isabel Genz
- Bruce & Peggy Groff
- ✓Ed & Barbara Hemmerling
- ✓Murray & Susan Hochman
- Albert & Nancy Hoffmaster
- ✓Hans & Sylvia Huygen
- Pete & Pat Irot
- ✓Donald & Carol Jeanson
- ✓Lois M. Jones
- ✓Kim L. Kahrilas
- Nancy Kennedy
- ✓Jane & Don Livesey
- ✓Patrick & Sharon McDonald
- Bill & Suzanne Mills
- Joe & Anita Minassian
- Jo Ann Nelson

- Will & Lois Nettleship
- ✓Dennis O'Hern
- Jacob & Vera Paperman
- ✓Arnold P. & Jean Pappas
- ✓Steve Pischel
- ✓Joanne Rains
- Jim & Jean Redman
- ✓Leonard & Fran Rich
- ✓Martha Rome
- Joyce Rosenthal
- ✓William E. Schluter, D.D.S.
- ✓Cynthia & Stephen Schwinn
- Renee Scott
- ✓Gordon & Dixie Shaw
- Richard & Maggie Simmermacher
- ✓Barbara Sineri
- ✓Audrey M. Snow
- ✓Judy & Edward Sowell
- ✓Frances Stoller
- ✓Fred & Gayle Stone
- ✓Swan & Jeanette Sie
- Gregorio Sycip
- Susan Toman
- Peggy Vincent
- Jim & Virginia Walker
- Matt & Sue Williamson
- Hugh & Gae Wood
- Warren & Shirley Wulff
- Vitividad Ysaais

**ADOPT-A-BOOK FUND  
Corporate Contributors**

- A One Auto & Body Towing Co.
- ✓Don A Vee Jeep/Eagle Inc., DBA
- ✓FKC Partners
- McCullough, Ray & Bryan, C.P.A.'s
- Mobil Foundation, Inc.

- North Orange County Glass & Mirror
- ✓Orange Blossom Line Tours
- ✓Omnigrafix Printing
- Placentia Disposal/Taormina Industries Inc.
- Placentia Round Table/Knights of the Round Table

**BOOK ENDOWMENT**

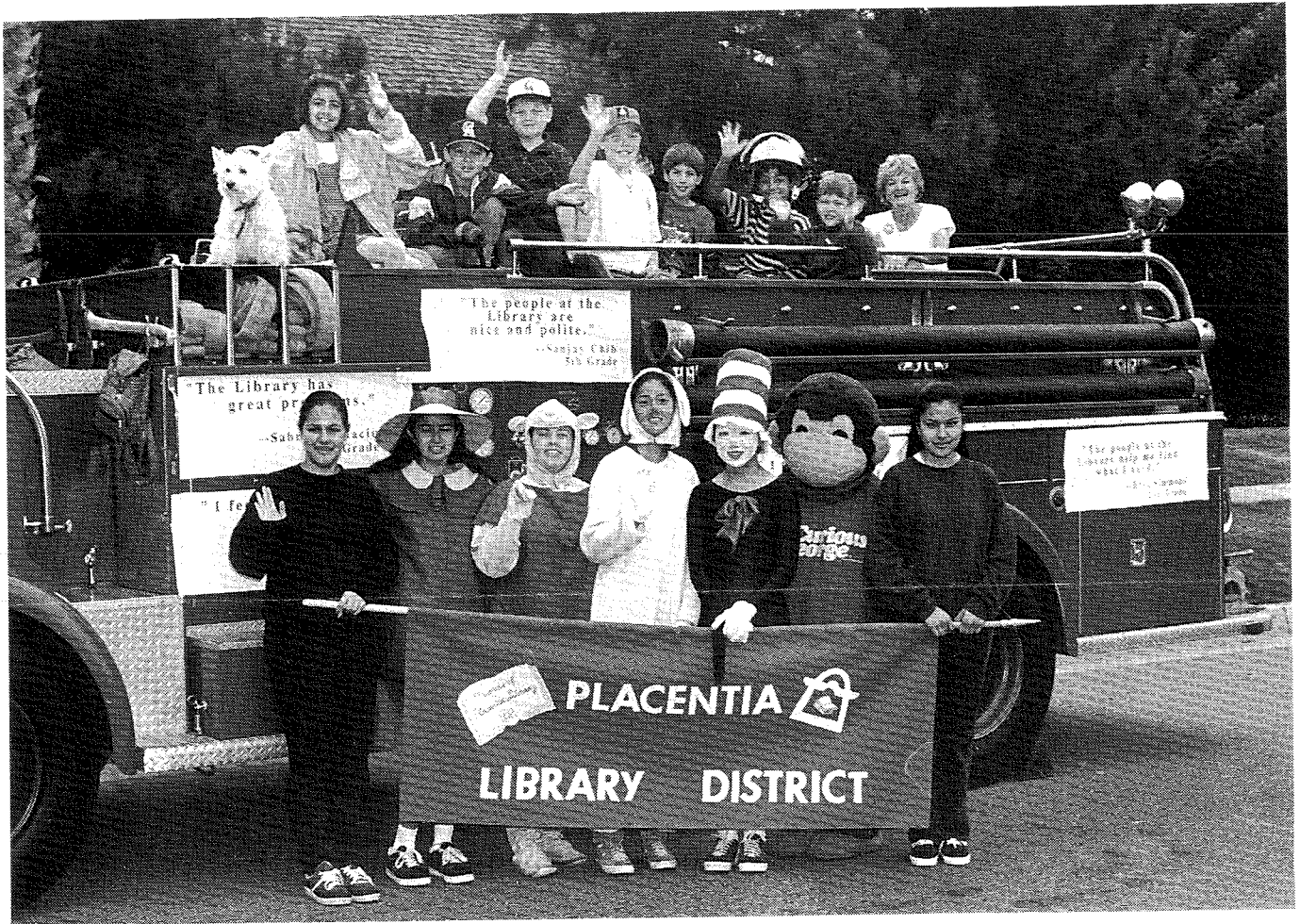
- David & Anne Bartlett
- David & Charlotte Baughman
- Ruth Cain
- ✓Susan Grimm
- ✓Willard Hinrichs
- ✓Mike & Carole Maertzweiler
- Linda Pavlik
- Florence Purdy
- Dr. Allan & Sandra Stark
- Evelyn van Gelder
- Victoria Allec Weselich

**GENERAL FUND**

- ✓David & Karren Hiskey
- Ernest & Gertrude Stark

**CORPORATE IN-KIND  
CONTRIBUTIONS**

- Borders
- Castner's Auto Service Inc.
- The Hanna Company
- Hasson's Flower Shop
- In-N-Out Burger
- Little Professor Book Center
- Michaels Arts & Crafts, Placentia
- Simulation Services Inc.
- CarolAnn Tassios/CAT on the Keys
- Thrifty
- Whole New Worlds










It may have been only 7:30 A.M., but the children waiting in the Placentia Civic Center parking lot were excited and full of energy.


The children were the winners of Placentia Library District's Summer Reading Program Writing Contest sponsored by the Friends of Placentia Library and the Measure W. Campaign Committee. Each winner received a dictionary and an invitation to ride on a fire truck in Placentia's 1996 Heritage Day Parade. The kids were thrilled!

Seven of the nine winners (one for each grade level, kindergarten through eighth) arrived bright and early the day of the parade and helped decorate the fire truck with posters featuring quotes from their winning entries.


Shown in the picture from left to right on the fire truck are:


-  Sahar Vahidi, 4th grade, shown petting Debbie, the mascot Westie  
*"I think that it's the best place to go for me."*
-  Eric Simmons, 2nd grade  
*"The people that help me find what I need."*
-  Devin Quitral, 1st grade  
*"They have books to read and they give me prizes."*
-  Wester Cooley, 6th grade  
*"The Placentia Library has anything you need to know."*
-  David Stack, 3rd grade  
*"It is quiet. It has puzzles. There are a lot of books there that I like."*
-  Sanjay Chib, 5th grade  
*"The people are nice and polite. The computers help you find certain books that you need."*

 Joshua Mandella, Kindergarten  
*"I feel welcome to be there."*

 Nancy Kennedy, chaperone from the Measure W Campaign Committee.

The winners not pictured are:








 Sabrina Palacio, 7th grade  
*"It has great programs."*

 Erica Padilla, 8th grade.  
*"There is always a good book. Great books for reports and homework assignments."*

The winners smiled and waved, or in Debbie's case wagged, to parade watchers from their perches high on the fire truck as it was driven along the parade route by Fireman Pat McHugh. Also on the fire truck was Library Director Elizabeth Minter.

The fire truck was provided by the Orange County Fire Fighters Association as a donation to the Library.

Standing in front of the fire truck are the Valencia High School Interact Club volunteers who participated as characters from children's literature and banner carriers:

-  Rosa Pulido, banner carrier
-  Dolores Solorio, Madeline
-  Children's Librarian Cyrise Smith, Winne-the-Pooh
-  Julia Huang, Velveteen Rabbit
-  SuHua Wang, Cat in the Hat
-  Janet Kim, Curious George
-  Maria Pulido, banner carrier.

by Cyrise Smith, Children's Librarian

TO: Elizabeth D. Minter, Library Director

FROM: Charlene Dumitru, Administrative Assistant

DATE: November 19, 1996

SUBJECT: **BUILDING MAINTENANCE REPORT FOR OCTOBER, 1996**

1. **Air Conditioning** - Regular monthly maintenance was performed.
2. **Lighting** - Regular inspection, cleaning and replacement of overhead lighting.



TO: Library Board of Trustees  
FROM: Elizabeth Minter, Library Director *EM*  
DATE: November 19, 1996  
SUBJECT: **PERSONNEL REPORT FOR OCTOBER, 1996**

RESIGNATIONS:

None

TERMINATIONS:

None

APPOINTMENTS:

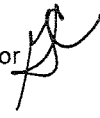
None

OPEN POSITIONS:

.25 FTE (10 hours) Clerk II, Volunteer Coordinator  
.25 FTE (10 hours) Clerk I, Circulation

Prepared by: Charlene Dumitru



TO: Elizabeth Minter, Library Director  
 FROM: Gloria Clark, Volunteer Coordinator   
 DATE: November 19, 1996  
 SUBJECT: Volunteer Report for the Month of October, 1996

CUMULATIVE RECORD OF VOLUNTEER WORK HOURS

REGULAR	FY96/97 October	FY96/97	Starting	Cumulative
Andrade, Linda	10.00	37.75	9/95	95.75
Ball, Thom	0.00	13.50	7/96	13.50
Cheek, Lola	2.75	13.00	4/96	41.75
Covington, Darlene	9.00	15.75	3/95	267.00
Cullum, Beverly	9.50	19.75	7/96	19.75
Dailey, Marjorie	8.00	29.00	10/95	109.00
Deputy, Paul	21.00	88.00	7/82	5,980.00
Farkas, Ted	0.00	2.00		4.00
Fitzgerald, Joan	24.25	93.50	10/93	864.75
Godwin, Nita	3.25	29.50	2/96	65.75
Goldbaum, Mae	0.00	13.25	7/88	386.75
Hemmerling, Barbara	2.00	33.50	10/95	84.50
Himes, Camille	0.00	3.50	4/96	5.50
Hiranuma, Michael	2.00	23.25	4/96	54.00
Horrocks, Marjorie	4.00	17.25	10/95	56.75
Irot, Pat	100.00	297.50	2/96	476.50
Klendshoj, Ole	4.00	13.00	2/96	45.00
Langmore, Elizabeth	0.00	2.00	3/96	1.50
Livesey, Jane	7.75	19.75	10/95	62.75
Lough, Janet	0.00	20.00	3/96	66.00
Mignot, Shirley	7.25	36.25	9/95	106.25
Myers, Claire	22.00	46.00	10/95	193.00
Olson, Bob	4.00	20.50	9/95	62.00
Olson, Jean	4.00	18.50	9/95	52.50
Reynolds, Penny	0.00	0.00	9/95	117.75
Rome, Martha	0.00	2.00	2/96	39.25
Ryan, Kristin	0.00	2.00	9/96	2.00
Schlichter, Allan	8.00	30.00	10/93	314.00
Shaw, Dixie	1.75	6.75	5/94	74.75
Stark, Sandra	3.50	8.25		47.00
Stoller, Frances	6.50	24.00	9/95	85.00
Walker, Jim	0.00	1.50	2/96	11.25
Walker, Virginia	18.00	19.50	2/96	61.75
Westberg, Carl	0.00	16.75	9/93	390.00
Wymer, Betty	16.00	30.50	1/96	79.25
J.T.P.A.	0.00	117.00		117.00
S.T.E.P.	186.50	671.15		671.50
G.A.I.N.	0.00	216.00	5/96	518.00
<b>TOTAL</b>	<b>485.00</b>	<b>2,051.40</b>		<b>11,642.75</b>

J.T.P.A. / Job Training Partnership Act.  
 S.T.E.P. / Senior Training & Employment Program  
 G.A.I.N./Greater Avenues for Independence

**TEMPORARY VOLUNTEERS**

	FY96/97 October	FY96/97 YTD		FY96/97 October	FY96/97 YTD
Arneri, Nick	0.00	2.00	Perez, Manuel	29.00	29.00
Bhavin, Petel	0.00	0.00	Phan, Victor	0.00	38.25
Bone, Shawnda	12.50	42.50	Plenert, Christina	3.50	3.50
Burke, Marsha	0.00	0.00	Pulido, Maria	28.00	28.00
Chow, Katherine	1.00	1.00	Pulido, Rosa	28.00	28.00
Collins, Joseph	0.00	1.50	Rahman, Shayam	0.00	20.00
Dear, Walley	0.00	48.00	Ramirez, Paul	0.00	2.00
Delgado, Daniel	0.00	6.50	Rathodm Nichi	18.25	20.00
Delgado, Suzanne	2.00	20.50	Rendon, Jorge	0.00	8.25
Deloff, Christine	3.00	5.75	Shen, Tom	12.50	23.75
Harikumar, Sibu	0.00	32.50	Shih, Katie	11.00	11.00
Harnett, Tom	12.50	42.50	Solorio, Delores	5.00	5.00
Hernandez, Ricardo	7.50	7.50	Tanaka, Emi	0.00	11.75
Hiranuma, Michelle	0.00	6.50	Tanner, Lisa	0.00	4.50
Huang, Julia	5.00	5.00	Tao, Amy	0.00	24.00
Kang, Hyon	0.00	6.00	Tao, Jenny	0.00	25.00
Kin, Wong	5.00	5.00	Taylor, Robert	24.00	70.00
Lapeyrolerie, Jamie	0.00	2.00	Uh, Soo	0.00	33.00
Lapeyrolerie, Lisa	0.00	2.00	Wang, Sultua	5.00	5.00
Lee, Grace	2.00	36.25	Warren, Mary	0.00	17.75
Liao, Jean	0.00	4.50	Wong, Betty	2.00	2.00
Lin, David	3.75	11.00	Yada, Julie	12.50	37.50
Lin, Jack	3.75	15.50	Yang, Denny	0.00	5.25
Lin, Sherry	0.00	24.50	Yick, Leo	0.00	23.50
Lui, Jason	12.50	12.05	Yip, Vivian	2.00	2.00
Mason, Jonathan	0.00	4.00	Yu, Liang	7.00	29.00
McClanahan, Cameron	4.25	4.25			
Mockler, Amanda	9.00	52.00			
<b>TOTAL</b>	<b>83.75</b>	<b>400.80</b>		<b>187.75</b>	<b>507.00</b>

**LVA VOLUNTEERS**

<b>Literacy Volunteer Hours</b>	<b>482.00</b>
<b>TOTAL VOLUNTEER HOURS</b>	<b>1,238.50</b>

REGULAR VOLUNTEERS are committed to an on-going program each week

LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.

TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

	Regular/Temp. Volunteers		Literacy Volunteers	
	FY96/97	FY96/97	FY96/97	FY96/97
January	362.75	361.25	523.00	469.00
February	511.50	339.25	509.00	601.50
March	437.50	410.50	509.00	476.00
April	554.25	702.25	467.00	455.00
May	406.25	473.00	546.50	445.00
June	386.75	437.25	297.00	270.00
July	433.00	808.25	423.00	457.00
August	573.00	776.75	333.50	209.00
September	354.25	773.75	377.50	482.00
October	432.25	756.50	580.00	
November	418.00		449.50	
December	301.00			



Placentia Library District  
Circulation Report  
NOVEMBER 19, 1996

	FY96-97 YTD	FY95-96 YTD	% CHANGE FY96 TO FY97	FY96-97 OCT 96	FY95-96 OCT 95
1st Time Checkouts	68,092	72,011	-5.44%	16,603	18,212
Phone Renewals	4,321	3,624	19.23%	1,231	997
In-Building Renewals	6,707	8,125	-17.45%	1,808	2,173
Total Renewals	11,028	11,749	-6.14%	3,039	3,170
TOTAL CHECKOUTS	79,120	83,760	-5.54%	19,642	21,382
On-Time Checkins	69,523	72,463	-4.06%	15,762	15,758
Late Checkins	11,942	11,541	3.47%	3,013	2,949
TOTAL CHECKINS	81,465	84,004	-3.02%	18,775	18,707
Hold Placed	1,637	1,719	-4.77%	393	464
Hold Cancelled	290	293	-1.02%	82	90
Hold Filled	1,442	1,481	-2.63%	351	351
Hold Expired	9	7	28.57%	1	1
Overdue Items	3,375	3,524	-4.23%	957	1,040
Overdue Notices	1,551	1,618	-4.14%	450	490
Billing Notices	1,949	2,097	-7.06%	479	588
Patrons Registered	1,248	1,589	-21.46%	383	461
Titles Added	2,538	3,619		759	980
Volumes Added	5,577	5,973		1,953	1,761
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	36,224	38,648	-6.27%	9,221	10,037
Juvenile Print	35,139	36,175	-2.86%	6,679	9,095
Total Print	71,363	74,823	-4.62%	17,965	19,132
Audio	3,260	3,374	-3.38%	779	868
Visual	4,495	5,929	-24.19%	898	1,300
Equipment	0	0	0.00%	0	0
Total Audio Visual	7,755	9,303	-16.64%	1,677	2,168
TOTAL CIRCULATION	79,120	83,760	-5.54%	19,642	21,382
Placentia Circulation	48,193	50,859	-5.24%	11,538	12,740
% Placentia Circulation	60.91%	60.67%	0.40%	58.74%	59.81%
Anaheim/Yorba Linda Circulation	15,338	16,449	-6.75%	4,105	4,384
% Anaheim/Yorba Linda Circulation	19.39%	19.20%	0.99%	20.90%	20.58%
TYPES OF BORROWERS					
Adult	53,717	57,178	-6.05%	13,772	15,172
Young Adult	1,067	707	50.92%	317	200
Juvenile	19,057	19,953	-4.49%	4,275	4,414
New Borrower	5,242	6,613	-20.73%	1,276	1,596
Non Resident	2	0	0.00%	2	0
Other	0	14	-100.00%	0	0
TOTAL BORROWERS	79,085	84,465	-6.37%	19,642	21,382
ATTENDANCE	128,409	136,955	-6.24%	35,499	36,439
Adult Reference - In Building	5,308	6,009	-11.67%	1,576	1,985
Adult Reference - Telephone	1,046	1,162	-9.98%	283	444
Children's Reference - In Building	2,077	3,130	-33.64%	631	1,003
Children's Reference - Telephone	203	304	N.A.	58	53
Total Adult Reference	6,354	7,171	-11.39%	1,859	2,429
Total Children's Reference	2,280	3,434	-33.61%	689	1,056
Total In Building Reference	7,385	9,139	-19.19%	2,207	2,988
Total Telephone Reference	1,249	1,466	-14.80%	341	497
TOTAL REFERENCE	8,634	10,605	-18.59%	2,548	3,485



CITY OF PLACENTIA INVOICES

PERIOD COVERED FY1993-1994	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1993	Sep 2, 1993	5,529.93	971.48	727.93	0.00			7,229.34
Aug 1993	Oct 11, 1993	5,715.29	971.48	734.39	0.00	1,796.25		9,217.41
Sep 1993	Dec 15, 1993	4,803.98	971.48	1,063.29	0.00			6,838.75
Oct 1993	Dec 15, 1993	3,885.50	971.48	619.84	0.00			5,476.82
Nov 1993	Dec 15, 1993	3,688.52	971.48	908.50	0.00		234.50	5,803.00
Dec 1993	Feb 10, 1994	3,664.30	971.48	982.15	335.31			5,953.24
Jan 1994	Mar 14, 1994	3,349.29	971.48		0.00			4,320.77
Feb 1994	Mar 24, 1994	3,715.12	971.48	1,658.34	391.69			6,736.63
Mar 1994	Jun 10, 1994	3,801.89	971.48	748.54	0.00			5,521.91
Apr 1994	Jun 10, 1994	3,952.49	971.48	755.39	2,264.69		1,605.50	9,549.55
May 1994	Jun 14, 1994	4,332.79	971.48	785.36	387.88			6,477.51
Jun 1994	Jul 22, 1994	5,636.36	971.48	725.34	0.00	0.00	0.00	7,333.18
TOTAL		52,075.46	11,657.76	9,709.07	3,379.57	1,796.25	1,840.00	80,458.11
AVG		4,339.62	971.48	809.09	281.63			6,704.84

PERIOD COVERED FY1994-1995	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1994	Aug 19, 1994	5,482.30	609.68	1,036.62	443.32	0.00	0.00	7,571.92
Aug 1994	Sep 19, 1994	5,954.67	900.00	711.90	0.00	0.00	0.00	7,566.57
Sep 1994	Oct 20, 1994	5,588.85	900.00	688.04	107.50	0.00	0.00	7,284.39
Oct 1994	Nov 16, 1994	4,312.18	900.00	691.73	107.50	0.00	0.00	6,011.41
Nov 1994	Jan, 1995	3,091.73	900.00	720.39	0.00	0.00	0.00	4,712.12
Dec 1994	Jan 11, 1995	3,837.58	0.00	710.90	107.50	0.00	0.00	4,655.98
Jan 1995	Feb 15, 1995	3,408.78	1,530.00	927.11	107.50	0.00	0.00	5,973.39
Feb 1995	Mar 9, 1995	3,584.55	765.00	713.10	107.50	0.00	0.00	5,170.15
Mar 1995	Apr 11, 1995	3,645.82	765.00	709.87	153.34	0.00	0.00	5,274.03
Apr 1995	May 8, 1995	3,655.84	765.00	720.60	0.00	0.00	0.00	5,141.44
May 1995	Jun 13, 1995	3,684.86	765.00	731.86	215.33	0.00	1,732.03	7,129.08
Jun 1995	Jul 26, 1995	4,618.99	765.00	710.90	797.50			6,892.39
TOTAL		50,866.15	9,564.68	9,073.02	2,146.99	0.00	1,732.03	73,382.87
AVG		4,238.85	797.06	756.09	178.92			6,671.17

PERIOD COVERED FY1995-1996	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1995	Aug 11, 1995	5,270.46	724.83	835.38	0.00	0.00	0.00	6,830.67
Aug 1995	Sep 11, 1995	5,423.86	720.61	835.38	107.50	0.00	0.00	7,087.35
Sep 1995	Oct 5, 1995	5,607.26	523.47	835.38	40.78			7,006.89
Oct 1995	Nov 9, 1995	4,341.85	712.90	835.38	539.57			6,429.70
Nov 1995	Dec 8, 1995	3,678.53	718.12	835.38			255.66	5,487.69
Dec 1995	Jan 26, 1996	3,594.00	852.78	835.38	107.50			5,389.66
Jan 1996	Feb 7, 1996	3,259.95	753.70	835.38	128.50			4,977.53
Feb 1996	Mar 21, 1996	3,739.72	765.96	835.38	289.69			5,630.75
Mar 1996	May 6, 1996	3,548.04	751.47	835.38	107.50			5,242.39
Apr 1996	Jun 11, 1996	3,839.44	759.92	835.38	107.50		1,660.73	7,202.97
May 1996	Jul 9, 1996	3,119.00	840.14	835.38	107.50			4,902.02
Jun 1996	Jul 10, 1996	2,652.71	641.34	835.38	107.50			4,236.93
TOTAL		48,074.82	8,765.24	10,024.56	1,643.54	0.00	1,916.39	70,424.55
AVG		4,006.24	730.44	835.38	136.96			5,868.71

PERIOD COVERED FY1996-1997	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR FIRE INS	CIV CTR BONDS	TOTAL
Jul 1996	Sep 4, 1996	4,685.02	831.65	835.38	0.00	0.00	0.00	6,352.05
Aug 1996	Sep 26, 1996	4,435.31	835.38	763.96	57.32			6,091.97
Sep 1996	Oct 15, 1996	4,534.17	835.38	761.80	107.50			6,238.85
Oct 1996								0.00
Nov 1996								0.00
Dec 1996								0.00
Jan 1997								0.00
Feb 1997								0.00
Mar 1997								0.00
Apr 1997								0.00
May 1997								0.00
Jun 1997								0.00
TOTAL		13,654.50	2,502.41	2,361.14	164.82	0.00	0.00	18,682.87
AVG		4,551.50	834.14	787.05	54.94			6,227.62

TOTAL DOLLARS SPENT

FY1993-1994	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1993	1,212.44	224.00	19.41	1,455.85	727.93
Aug 1993	1,212.44	224.00	32.34	1,468.78	734.39
Sep 1993	1,403.88	687.00	35.69	2,126.57	1,063.29
Oct 1993	992.92	224.00	22.76	1,239.68	619.84
Nov 1993	1,433.52	309.00	74.48	1,817.00	908.50
Dec 1993	1,466.11	440.00	58.20	1,964.31	982.16
Jan 1994	1,407.67	343.00	25.87	1,776.54	888.27
Feb 1994	1,213.32	292.00	34.82	1,540.14	770.07
Mar 1994	1,162.20	292.00	42.87	1,497.07	748.54
Apr 1994	1,125.36	366.00	19.41	1,510.77	755.39
May 1994	1,213.32	309.00	48.39	1,570.71	785.36
Jun 1994	1,213.32	207.00	30.35	1,450.67	725.34
TOTAL	15,056.50	3,917.00	444.59	19,418.09	9,709.05
AVG	1,254.71	326.42	37.05	1,618.17	809.09

TOTAL DOLLARS SPENT

FY1994-1995	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1994	1,660.80	360.00	52.44	2,073.24	1,036.62
Aug 1994	1,213.32	204.00	6.48	1,423.80	711.90
Sep 1994	1,151.10	204.00	20.97	1,376.07	688.04
Oct 1994	1,151.10	204.00	28.36	1,383.46	691.73
Nov 1994	1,213.32	204.00	23.46	1,440.78	720.39
Dec 1994	1,213.32	204.00	4.48	1,421.80	710.90
Jan 1995	1,495.74	354.00	4.48	1,854.22	927.11
Feb 1995	1,213.32	189.00	23.88	1,426.20	713.10
Mar 1995	1,259.16	189.00	17.41	1,465.57	732.79
Apr 1995	1,213.32	204.00	23.88	1,441.20	720.60
May 1995	1,213.32	204.00	46.40	1,463.72	731.86
Jun 1995	1,213.32	204.00	4.48	1,421.80	710.90
TOTAL	15,211.14	2,724.00	256.72	18,191.86	9,095.93
AVG	1,267.60	227.00	21.39	1,515.99	757.99

TOTAL DOLLARS SPENT

FY1995-1996	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1995	1,213.32	204.00	32.34	1,449.66	724.83
Aug 1995	1,213.32	204.00	23.89	1,441.21	720.61
Sep 1995	853.52	174.00	19.41	1,046.93	523.47
Oct 1995	1,212.82	204.00	8.97	1,425.79	712.90
Nov 1995	1,212.82	204.00	19.41	1,436.23	718.12
Dec 1995	1,308.10	333.00	64.45	1,705.55	852.78
Jan 1996	1,283.50	204.00	19.90	1,507.40	753.70
Feb 1996	1,283.50	204.00	44.41	1,531.91	765.96
Mar 1996	1,283.50	204.00	15.43	1,502.93	751.47
Apr 1996	1,283.50	204.00	32.34	1,519.84	759.92
May 1996	1,348.84	279.00	52.44	1,680.28	840.14
Jun 1996	1,089.28	174.00	19.41	1,282.69	641.35
TOTAL	14,586.02	2,592.00	352.40	17,530.42	8,765.21
AVG	1,215.50	216.00	29.37	1,460.87	730.43

TOTAL DOLLARS SPENT

FY1996-1997	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul 1996	1,348.84	279.00	35.46	1,663.30	831.65
Aug 1996	1,229.50	279.00	19.41	1,527.91	763.96
Sep 1996	1,229.50	279.00	15.10	1,523.60	761.80
Oct 1996				0.00	0.00
Nov 1996				0.00	0.00
Dec 1996				0.00	0.00
Jan 1997				0.00	0.00
Feb 1997				0.00	0.00
Mar 1997				0.00	0.00
Apr 1997				0.00	0.00
May 1997				0.00	0.00
Jun 1997				0.00	0.00
TOTAL	3,807.84	837.00	69.97	4,714.81	2,357.41
AVG	1,269.28	279.00	23.32	1,571.60	785.80

DOLLARS BY TYPE OF WORKER

FY1993-1994	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1993	248.00	255.60	48.24		660.60	1,212.44
Aug 1993	248.00	255.60	48.24		660.60	1,212.44
Sep 1993	248.88	255.60	48.24	190.56	660.60	1,403.88
Oct 1993	248.88	255.60	48.24		440.20	992.92
Nov 1993	248.88	255.60	48.24		880.80	1,433.52
Dec 1993	311.11	255.60	48.24	190.56	660.60	1,466.11
Jan 1994	311.11	255.60	48.24		792.72	1,407.67
Feb 1994	248.88	255.60	48.24		660.60	1,213.32
Mar 1994	248.88	204.48	48.24		660.60	1,162.20
Apr 1994	248.88	204.48	48.24	95.28	528.48	1,125.36
May 1994	248.88	255.60	48.24		660.60	1,213.32
Jun 1994	248.88	255.60	48.24		660.60	1,213.32
TOTAL	3,109.26	2,964.96	578.88	476.40	7,927.00	15,056.50
AVG	259.11	247.08	48.24	39.70	660.58	1,254.71

DOLLARS BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1994	248.88	306.72	48.24	0.00	1,056.96	1,660.80
Aug 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Oct 1994	186.66	255.60	48.24	0.00	660.60	1,151.10
Nov 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Dec 1994	248.88	255.60	48.24	0.00	660.60	1,213.32
Jan 1995	311.10	255.60	48.24	0.00	880.80	1,495.74
Feb 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Mar 1995	248.88	255.60	48.24	23.82	682.62	1,259.16
Apr 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
May 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Jun 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
TOTAL	2,924.34	3,118.32	578.88	23.82	8,565.78	15,211.14
AVG	243.70	259.86	48.24	1.99	713.82	1,267.60

DOLLARS BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Aug 1995	248.88	255.60	48.24	0.00	660.60	1,213.32
Sep 1995	248.88	204.08	48.24	0.00	352.32	853.52
Oct 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Nov 1995	248.88	255.10	48.24	0.00	660.60	1,212.82
Dec 1995	248.88	255.10	48.24	95.28	660.60	1,308.10
Jan 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Feb 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Mar 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
Apr 1996	261.36	270.00	51.04	0.00	701.10	1,283.50
May 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Jun 1996	261.36	216.00	51.04		560.88	1,089.28
TOTAL	3,126.78	3,046.58	595.68	95.28	7,721.70	14,586.02
AVG	260.57	253.88	49.64	7.94	643.48	1,215.50

DOLLARS BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul 1996	326.70	270.00	51.04	0.00	701.10	1,348.84
Aug 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Sep 1996	261.36	216.00	51.04	0.00	701.10	1,229.50
Oct 1996						0.00
Nov 1996						0.00
Dec 1996						0.00
Jan 1997						0.00
Feb 1997						0.00
Mar 1997						0.00
Apr 1997						0.00
May 1997						0.00
Jun 1997						0.00
TOTAL	849.42	702.00	153.12	0.00	2,103.30	3,807.84
AVG	283.14	234.00	51.04	0.00	701.10	1,269.28

TIME BY TYPE OF WORKER

FY1993-1994	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT TRIMMER	MAINT WORK	TOTAL
Jul 1993	8.00	10.00	2.00		30.00	50.00
Aug 1993	8.00	10.00	2.00		30.00	50.00
Sep 1993	8.00	10.00	2.00	8.00	30.00	58.00
Oct 1993	8.00	10.00	2.00		20.00	40.00
Nov 1993	8.00	10.00	2.00		40.00	60.00
Dec 1993	10.00	10.00	2.00	8.00	30.00	60.00
Jan 1994	10.00	10.00	2.00		36.00	58.00
Feb 1994	8.00	10.00	2.00		30.00	50.00
Mar 1994	8.00	8.00	2.00		30.00	48.00
Apr 1994	8.00	8.00	8.00	4.00	24.00	52.00
May 1994	8.00	10.00	2.00		30.00	50.00
Jun 1994	8.00	10.00	2.00		30.00	50.00
TOTAL	100.00	116.00	30.00	20.00	360.00	626.00
AVG	8.33	9.67	2.50	1.67	30.00	52.17

TIME BY TYPE OF WORKER

FY1994-1995	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT TRIMMER	MAINT WORK	TOTAL
Jul 1994	8.00	12.00	2.00	0.00	48.00	70.00
Aug 1994	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1994	6.00	10.00	2.00	0.00	30.00	48.00
Oct 1994	6.00	10.00	2.00	0.00	30.00	48.00
Nov 1994	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1994	8.00	10.00	2.00	0.00	30.00	50.00
Jan 1995	10.00	10.00	2.00	0.00	40.00	62.00
Feb 1995	8.00	10.00	2.00	0.00	30.00	50.00
Mar 1995	8.00	10.00	2.00	1.00	31.00	52.00
Apr 1995	8.00	10.00	2.00	0.00	30.00	50.00
May 1995	8.00	10.00	2.00	0.00	30.00	50.00
Jun 1995	8.00	10.00	2.00	0.00	30.00	50.00
TOTAL	94.00	122.00	24.00	1.00	389.00	630.00
AVG	7.83	10.17	2.00	0.08	32.42	52.50

TIME BY TYPE OF WORKER

FY1995-1996	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT TRIMMER	MAINT WORK	TOTAL
Jul 1995	8.00	10.00	2.00	0.00	30.00	50.00
Aug 1995	8.00	10.00	2.00	0.00	30.00	50.00
Sep 1995	8.00	8.00	2.00	0.00	16.00	34.00
Oct 1995	8.00	10.00	2.00	0.00	30.00	50.00
Nov 1995	8.00	10.00	2.00	0.00	30.00	50.00
Dec 1995	8.00	10.00	2.00	4.00	30.00	54.00
Jan 1996	8.00	10.00	2.00		30.00	50.00
Feb 1996	8.00	10.00	2.00		30.00	50.00
Mar 1996	8.00	10.00	2.00		30.00	50.00
Apr 1996	8.00	10.00	2.00		30.00	50.00
May 1996	10.00	10.00	2.00		30.00	52.00
Jun 1996	8.00	8.00	2.00		24.00	42.00
TOTAL	98.00	116.00	24.00	4.00	340.00	582.00
AVG	8.17	9.67	2.00	0.33	28.33	48.50

TIME BY TYPE OF WORKER

FY1996-1997	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT TRIMMER	MAINT WORK	TOTAL
Jul 1996	10.00	10.00	2.00	0.00	30.00	52.00
Aug 1996	8.00	8.00	2.00	0.00	30.00	48.00
Sep 1996	8.00	8.00	2.00	0.00	30.00	48.00
Oct 1996						0.00
Nov 1996						0.00
Dec 1996						0.00
Jan 1997						0.00
Feb 1997						0.00
Mar 1997						0.00
Apr 1997						0.00
May 1997						0.00
Jun 1997						0.00
TOTAL	26.00	26.00	6.00	0.00	90.00	148.00
AVG	8.67	8.67	2.00	0.00	30.00	49.33

# CALIFORNIA ADVOCATES, INC.

Park Executive Bldg., 925 L Street, Suite 350, Sacramento, CA 95814 (916) 441-5050 Fax (916) 441-5859

October 7, 1996

## MEMORANDUM

TO: Elizabeth Minter  
Colleen McGregor

FROM: Mike Belote

SUBJECT: 1995-96 Biennial Session - Final Status Report - Adjournment - 1997  
Deadlines

Enclosed for your information and review is the final Status Report for the 1995-96 Biennial Session of the California Legislature. This Status Report **concludes action on all measures** introduced during both years of the session.

The Legislature adjourned on August 31, and the Governor had until midnight on September 30 to take action on each measure - sign, veto, or allowed to become law without his signature. Final processing on the status of these measures were not complete until the first few days of October.

Please note the rules on the **effective date** for enacted measures are as follows:

- a measure signed into law by the Governor and chaptered by the Secretary of State becomes effective January 1, 1997 **unless**;
- a measure contains an urgency clause in which case it becomes effective upon the date chaptered by the Secretary of State (signature date and chaptered date may differ) **or unless**;
- a measure contains a delayed operative date in which case it becomes effective on the date specified in the measure.

Therefore, each individual measure must be reviewed to accurately determine the date upon which it has the effect of law.

As you know, the entire 80 members of the Assembly and 20 members of the Senate stand for election this year. The November 5 election will have a dramatic impact on the future of public policy in California. In the Assembly, the stakes are very high because the control of the House depends upon which party elects the most members on November 5. This will determine who chairs various committees and thereby directs

and controls the public policy debate on substantive matters. In the Senate, there could be minor shifts in several districts, however, these events should not effect the current leadership.

Although it seems odd to discuss the 1997-98 Legislative Calendar at the same time as we finalize the 1995-96 Biennial Session, enclosed for your information is a **tentative legislative calendar for the 1997-98 regular session**. The two most important dates on the calendar are as follows:

- January 17 - Last day to submit bill requests to the Office of Legislative Counsel;
- February 21- last day for bills to be introduced.

Therefore, if the Placentia Library District desires to introduce and proactively sponsor legislation during 1996, it is imperative that decisions be made quickly, a draft solution be prepared, and communications be held with prospective authors. In our opinion, the success of sponsored legislation is largely dependent upon early planning which affords us with the best range of options. Please provide us with the earliest information if you wish to pursue sponsored measures.

Please call if you have any questions regarding this memo or any measure included on the final Status Report. It was a pleasure to work with the Placentia Library District during this past legislative session and we look forward to a rewarding and mutually successful 1997 Legislative Session.

MB/el  
Enc.



AB 1767 AUTHOR: Margett  
TITLE: County free libraries  
INTRODUCED: 02/24/1995  
ENACTED: 09/14/1996  
CHAPTER: 523

SUMMARY:

Relates to SB 1998, which provides that if there is one or more county library facilities within the territorial boundaries of the withdrawing entity, that entity may acquire any or all of those facilities from the county; the bill provides that if the facility or personal property related to library services was purchased with bond proceeds, the acquisition shall take place only if the withdrawing entity assumes any remaining indebtedness and does not impair the repayment of debt.

STATUS:

09/14/1996 Signed by GOVERNOR.

CA AB 2228 AUTHOR: Mazzone  
TITLE: Property tax revenue allocations: excess: ERAF:  
INTRODUCED: 02/09/1996 URGENCY  
LOCATION: Assembly Appropriations Committee

SUMMARY:

Limit the application of the requirement that ERAF money be allocated to county superintendents of schools for the funding of special education programs to the 1995-96 fiscal year. Also expand the reduction and transfer decrease provision currently applicable only to the County of Marin and the County of Mono to apply to all counties in the state commencing with the 1996-97 fiscal year.

STATUS:

05/22/1996 In ASSEMBLY Committee on APPROPRIATIONS: Hele under submission.

CA AB 2348 AUTHOR: Davis  
TITLE: Civil actions:small claims  
INTRODUCED: 02/16/1996  
LAST AMEND: 07/07/1996  
LOCATION: Senate Judiciary Committee

SUMMARY:

Provides that the filing of more than 2 small claims actions against the same person in which the amount demanded exceeds \$2,500 anywhere in the state in any calendar year does not apply to actions filed pursuant to the provisions in existing law. Provides that existing prohibitions do not apply to actions filed pursuant to specified existing law but that attorney's fees shall not be awarded by the small claims division in any such action.

STATUS:  
07/07/1996 From SENATE Committee on JUDICIARY with author's amendments. Read second time and amended. Re-referred to Committee.

CA AB 2403 AUTHOR: Miller  
TITLE: Open meetings of local agencies  
INTRODUCED: 02/16/1996  
LAST AMEND: 04/29/1996  
LOCATION: Assembly Appropriations Committee

SUMMARY:  
Provides that the legislative body of a local agency shall require that, in specified circumstances, prior to giving testimony, a person declare under penalty of perjury that his or her testimony will be truthful.

STATUS:  
05/22/1996 In ASSEMBLY Committee on APPROPRIATIONS: Failed passage.

CA AB 2404 AUTHOR: Miller  
TITLE: Public contracts  
INTRODUCED: 02/16/1996  
LAST AMEND: 05/02/1996  
LOCATION: Assembly Appropriations Committee

SUMMARY:  
Requires an appointed board to hold a public hearing under circumstances relating to the bidding and awarding of public contracts by local agencies.

STATUS:  
05/02/1996 In ASSEMBLY. Read second time and amended. Re-referred to Committee on APPROPRIATIONS.

CA AB 2797 AUTHOR: Aguiar  
TITLE: Local government finance: property tax revenue  
INTRODUCED: 02/22/1996  
VETOED: 09/29/1996  
LOCATION: Vetoed

SUMMARY:  
Limits the application of the requirement that Educational Revenue Augmentation Fund (ERAF) money be allocated to county superintendents of schools for the funding of special education programs to the 1995-96 and 1996-97 fiscal years, and limits the amount of these allocations to \$2,500,000 statewide for the 1996-97 fiscal year.

STATUS:  
09/29/1996 Vetoed by GOVERNOR.

CA AB 2828

AUTHOR: Sweeney  
TITLE: Local agency fiscal relief  
INTRODUCED: 02/22/1996  
LAST AMEND: 04/08/1996  
LOCATION: Assembly Appropriations Committee

URGENCY

SUMMARY:

Limits the application of the requirement that ERAF (Educational Revenue Augmentation Fund) money be allocated to county superintendents of schools for the funding of special education programs to the 1995-96 fiscal year. Makes other related provisions.

STATUS:

05/23/1996 In ASSEMBLY Committee on APPROPRIATIONS: Held under submission.

CA AB 2923

AUTHOR: Alpert  
TITLE: Education  
INTRODUCED: 02/22/1996  
LOCATION: Assembly Education Committee

SUMMARY:

Authorizes the Superintendent of Public Instruction to adopt rules and regulations governing programs, policies, and activities if the Legislature or the California Constitution assigns duties or responsibilities to the superintendent regarding the programs, policies or activities that are the subject of the rules and regulations.

STATUS:

04/24/1996 In ASSEMBLY Committee on EDUCATION: Not heard.

CA AB 3301

AUTHOR: Boland  
TITLE: Counties: fiscal problems  
INTRODUCED: 02/23/1996  
LOCATION: Assembly Local Government Committee

SUMMARY:

Creates the California Intergovernmental Efficiency Commission in state government with a specified membership of appointees and ex officio members. Provides that the commission is established to assist a county subject to the above-stated requirements, solve its budgetary and financial problems, and make recommendations for the reorganization of the county to solve those problems.

STATUS:

03/14/1996 To ASSEMBLY Committee on LOCAL GOVERNMENT.

CA AB 3334      AUTHOR:          Brewer  
                  TITLE:          Local government finance  
                  INTRODUCED:    02/23/1996  
                  LOCATION:        Assembly Local Government Committee

URGENCY

SUMMARY:  
Requires a county auditor, for the 1996-97 fiscal year, to allocate to the county no less than 23% of the ad valorem property tax revenues collected in the county for that fiscal year.

STATUS:  
03/14/1996    To ASSEMBLY Committees on LOCAL GOVERNMENT and REVENUE AND TAXATION.

CA AB 3365      AUTHOR:          Campbell  
                  TITLE:          Gang violence suppression  
                  INTRODUCED:    02/23/1996  
                  ENACTED:        09/15/1996  
                  CHAPTER:        561

SUMMARY:  
Includes in this definition "community-based" organization, for purposes of the Gang Violence Suppression Program, public parks and recreation agencies, public libraries, and public community services departments that provide gang suppression activities, either alone or in cooperation with other public agencies or other community-based organizations.

STATUS:  
09/15/1996    Signed by GOVERNOR.

CA ACA 13      AUTHOR:          Johnson  
                  TITLE:          Taxes and assessments: taxpayers' consent  
                  INTRODUCED:    02/23/1995  
                  LAST AMEND:    07/26/1995  
                  LOCATION:        Assembly Local Government Committee

SUMMARY:  
Would, among other things, classify taxes levied by a local government of special district as general or special taxes, and establish, in addition to the 2/3 voter approval requirement for special taxes, a majority voter approval requirement for new and certain existing general taxes. Specifies the permissible types of taxes, assessments, and fees that may be levied upon real property or upon a person incident to the ownership of real property.

STATUS:  
08/23/1995    In ASSEMBLY Committee on LOCAL GOVERNMENT:    Not heard.

10/09/1996  
California Advocates, Inc.

5059  
File placencia

CA ACA 34

AUTHOR: Conroy  
TITLE: Term limits: elected officers  
INTRODUCED: 01/18/1996  
LOCATION: Assembly Local Government Committee

SUMMARY:

Amends the California Constitution to impose term limits for elected officers of local agencies, as defined, as follows: (1) officers who serve 2-year terms may not serve more than 3 terms; (2) officers who serve 4-year terms may not serve more than 2 terms; and (3) officers who serve other than 2-year or 4-year terms may not serve more than 8 years, regardless of the length of their terms

STATUS:

03/25/1996 To ASSEMBLY Committee on LOCAL GOVERNMENT.

CA PAB 1

AUTHOR: Alpert  
TITLE: Reorganization of the Education Code  
INTRODUCED: 03/01/1995  
LOCATION: ASSEMBLY

SUMMARY:

Repeals the State School Building Aid Bond Law of 1952, the State school Building Aid Bond Law of 1954, the State School Building Aid Bond Law of 1957, the State School Building Aid Bond Law of 1958, the State School Building Aid Bond Law of 1960, the State School Building Aid Bond Law of 1962, and the State School Building Aid Bond Law of 1966. Repeals and reenact specified provisions of the State School Building Aid Bond Law of 1949.

STATUS:

03/01/1995 PREPRINTED.

CA SB 62

AUTHOR: Hayden  
TITLE: Local agency finance: investments  
INTRODUCED: 01/03/1995  
LAST AMEND: 05/23/1996  
LOCATION: Assembly Elections, Reapportionment and Constitutional Amendments Committee

SUMMARY:

Prohibits any person who contracts with any local agency for any contract involving bonds, securities, investment or financial advisory services, or bond and disclosure counseling from making a contribution to elected officials of the local agency within a specified time period; makes related provisions.

STATUS:

06/10/1996 In ASSEMBLY Committee on ELECTIONS, REAPPORTIONMENT AND CONSTITUTIONAL AMENDMENTS: Failed passage.

CA SB 174

AUTHOR: Killea  
TITLE: California Constitution Revision Commission  
INTRODUCED: 01/30/1995  
LAST AMEND: 02/05/1996  
LOCATION: Assembly Appropriations Committee

SUMMARY:

Deletes the provisions that would render the California Constitution Revision Commission inoperative on July 1, 1996, but retaining the provisions repealing the authorization for the Commission as of January 1, 1997; Specifies that the Commission may supplement any report submitted to the Governor and the Legislature, and may prepare and maintain records concerning its reports and related finding. Authorizes the Chair to receive compensation.

STATUS:

02/21/1996 In ASSEMBLY Committee on APPROPRIATIONS: Not heard.

CA SB 229

AUTHOR: Calderon  
TITLE: Local government finance: redevelopment agencies  
INTRODUCED: 02/07/1995 URGENCY  
ENACTED: 09/29/1996  
CHAPTER: 1070

SUMMARY:

Requires the Controller to allocate any funds remaining following the allocation of funds to redevelopment agencies from the funds appropriated in the Budget Act of 1996 to those redevelopment agencies that met specified requirements in the Budget Act of 1994, in an amount sufficient to eliminate any remaining shortfall in the payment of eligible claims from the 1994-95 fiscal year.

STATUS:

09/29/1996 Signed by GOVERNOR.

CA SB 438

AUTHOR: Kelley  
TITLE: Local agency reorganization  
INTRODUCED: 02/16/1995  
LAST AMEND: 03/27/1995  
LOCATION: SENATE

SUMMARY:

Provides that notwithstanding other provisions of law, a city withdraw from county fire protection services and pursuant to an agreement with the county commenced the provision of fire services within its jurisdiction and also withdraw from a city and county public library system and pursuant to an agreement with the county commenced the provision of library services within its jurisdiction the conducting authority may order the formation of a service district.

STATUS:  
01/31/1996 Returned to Secretary of Senate pursuant to Joint Rule 56.

CA SB 862

AUTHOR: Kopp  
TITLE: Governmental Organization  
INTRODUCED: 02/23/1995  
ENACTED: 04/19/1996  
CHAPTER: 33

SUMMARY:  
Provides that within 15 days of the approval by the local agency formation commission of any change of organization or reorganization that includes or accommodates detachment of specified territory from the Broadmoor Police Protection District in San Mateo County and annexation to another local agency, adopt a resolution determining whether the detachment may adversely affect the district's ability to provide law enforcement services to the remainder of the district.

STATUS:  
04/19/1996 Signed by GOVERNOR.

SB 1381

AUTHOR: Beverly  
TITLE: Local agency investment  
INTRODUCED: 01/04/1996  
LOCATION: Senate Local Government Committee

SUMMARY:  
Authorizes an investment by a local agency of monies in sinking funds in shares of beneficial interest issued by money market funds registered with the Securities and Exchange Commission and that meet other requirements.

STATUS:  
01/08/1996 To SENATE Committee on LOCAL GOVERNMENT.

CA SB 1477

AUTHOR: Johnson  
TITLE: Libraries  
INTRODUCED: 02/06/1996  
LAST AMEND: 04/15/1996  
LOCATION: Senate Education Committee

SUMMARY:  
Permits a library, that is a member of a system that incurs a disproportionate handling cost under universal borrowing, to request the California Library Services Board to waive board regulations, including, but not limited to, nonresident fees and contracts between library jurisdictions, when the library considers the demands on its resources by nonresidents to be either inequitable or unreasonable or both.

STATUS:  
04/24/1996 In SENATE Committee on EDUCATION: Failed passage.  
Reconsideration granted.

CA SB 1563 AUTHOR: Wright  
TITLE: Local government finance: property tax revenue  
INTRODUCED: 02/15/1996 URGENCY  
ENACTED: 07/20/1996  
CHAPTER: 211

SUMMARY:  
In the case in which a "qualifying city" becomes the successor agency to a special district as a result of a merger with that district as described in a specified statute, require the county auditor to additionally allocate to that successor "qualifying city" that the amount of property tax revenue that otherwise would have been allocated to that special district pursuant to general allocation requirements in accordance with a TEA formula.

STATUS:  
07/20/1996 Signed by GOVERNOR.

CA SB 1691 AUTHOR: Craven  
TITLE: Local agency formation  
INTRODUCED: 02/21/1996  
ENACTED: 07/29/1996  
CHAPTER: 314

SUMMARY:  
Provides that notwithstanding specified provisions of acts prescribing the procedure for the establishment of certain types of districts, the local agency formation commission, in approving either a consolidation or reorganization involving two or more special districts, may increase the number of directors to serve on the board of directors of the consolidated or reorganized district to 7, 9, or 11 directors.

STATUS:  
07/29/1996 Signed by GOVERNOR.

CA SB 1743 AUTHOR: Alquist  
TITLE: Special districts: vacancies  
INTRODUCED: 02/22/1996  
LOCATION: Senate Elections and Reapportionment  
Committee

SUMMARY:  
Provides that the person appointed to fill the vacancy on the governing board of a special district shall hold office until the election and qualification of his or her successor.  
Provides that at the next district general election following



130 or more days after the effective date of the vacancy, a director shall be elected for the unexpired term of that office unless the term is to expire on the first Monday in January of the year succeeding that general election.

STATUS:  
03/06/1996 To SENATE Committee on ELECTIONS AND REAPPORTIONMENT.

CA SB 1845

AUTHOR: Leslie  
TITLE: Local government finance: property tax revenue  
INTRODUCED: 02/22/1996 URGENCY  
ENACTED: 09/28/1996  
CHAPTER: 1058

SUMMARY:  
Decreases a county's reduction and transfer amount, attributable in any fiscal year subsequent to the 1993-94 fiscal year to the reduction determined for that county in the 1993-94 fiscal year, by the amount of increased allocations made in that subsequent fiscal year to certain educational entities as a result of the county having first adopted for that subsequent fiscal year that same method for the distribution of property tax revenues.

STATUS:  
09/28/1996 Signed by GOVERNOR.

CA SB 1865

AUTHOR: Craven  
TITLE: Bonds: local agencies  
INTRODUCED: 02/22/1996  
ENACTED: 09/22/1996  
CHAPTER: 834

SUMMARY:  
Makes a technical, nonsubstantive change to provisions of the Marks-Roos Local Bond Pooling Act of 1985.

STATUS:  
09/22/1996 Signed by GOVERNOR.

CA SB 1940

AUTHOR: Leslie  
TITLE: Local government finance: property tax revenue  
INTRODUCED: 02/23/1996 URGENCY  
LAST AMEND: 08/05/1996  
LOCATION: Assembly Appropriations Committee

SUMMARY:  
Modifies specified property tax reduction and transfer provisions by requiring a county auditor commencing with the 1996-97 fiscal year, to allocate ad valorem property tax revenues to a volunteer fire protection district in those amounts that would be determined if the reduction and transfer provisions had never been applied to that district.

STATUS:  
08/21/1996 In ASSEMBLY Committee on APPROPRIATIONS: Held under submission.

CA SB 1958 AUTHOR: Mello  
TITLE: Transactions and use taxes: counties: libraries  
INTRODUCED: 02/23/1996  
LAST AMEND: 07/01/1996  
LOCATION: Conference Committee

SUMMARY:  
Authorizes the board of supervisors of a county to impose a transactions and use tax at a rate of 0.125% or 0.25% by the adoption of an ordinance, as specified, if certain conditions are met. Revenues from the tax would be used only for public funding library construction, acquisition, programs, and operations within the county, as provided.

STATUS:  
08/15/1996 In ASSEMBLY. Read third time. Passed ASSEMBLY. \*\*\*\*\*To SENATE.  
08/15/1996 In SENATE. SENATE refused to concur in ASSEMBLY amendments. To CONFERENCE Committee.

CA SB 1998 AUTHOR: Mountjoy  
TITLE: County free libraries  
INTRODUCED: 02/23/1996  
ENACTED: 09/14/1996  
CHAPTER: 522

SUMMARY:  
Requires the county to transfer back to the city or library jurisdiction that is withdrawing from the county free library system, that portion of the property tax proceeds attributable to properties located within the city or library district being used for county free library purposes. Applies only to Los Angeles County.

STATUS:  
09/14/1996 Signed by GOVERNOR.

CA SB 2072 AUTHOR: O'Connell  
TITLE: Local government finance: county boundary changes  
INTRODUCED: 02/23/1996  
LAST AMEND: 05/22/1996  
LOCATION: ASSEMBLY

SUMMARY:  
Requires the Board of Supervisors of counties affected by a boundary change to also file the specified statement with respect to that boundary change with the Secretary of the Senate

and the Chief Clerk of the Assembly. Makes other related provisions.

STATUS:  
05/24/1996 In SENATE. Read third time. Passed SENATE.  
\*\*\*\*\*To ASSEMBLY.

CA SB 2137

AUTHOR: Johannessen  
TITLE: Community services districts  
INTRODUCED: 02/23/1996  
ENACTED: 09/24/1996  
CHAPTER: 903

SUMMARY:  
Grants community services districts the power to construct, maintain, and operate flood and protection works and facilities, subject to specified conditions.

STATUS:  
09/24/1996 Signed by GOVERNOR.

CA SB 2169

AUTHOR: O'Connell  
TITLE: Local government finance  
INTRODUCED: 02/23/1996  
VETOED: 09/15/1996  
LOCATION: Vetoed

SUMMARY:  
Specifies that funds deposited in the county treasury by a public official shall also be held in trust when lawfully deposited by a public entity located in a jurisdiction outside the county. Also states that, as a matter declarative of existing law, a county treasurer who receives funds for deposit from a public entity or a public official acting in a fiduciary capacity shall be conclusively presumed to hold the funds in trust.

STATUS:  
09/15/1996 Vetoed by GOVERNOR.

CA SCA 13

AUTHOR: Hurtt  
TITLE: Taxes and assessments: taxpayers' consent  
INTRODUCED: 02/21/1995  
LAST AMEND: 04/17/1995  
LOCATION: Senate Local Government Committee

SUMMARY:  
Classifies specified taxes levied by a local government or special district as general or special taxes, and establishes a majority voter approval requirement for new and certain existing general taxes; makes related provisions.

STATUS:  
05/03/1995 In SENATE Committee on LOCAL GOVERNMENT: Failed  
passage. reconsideration granted.

CA SCA 15

AUTHOR: Haynes  
TITLE: Taxes and assessments: taxpayers' consent  
INTRODUCED: 02/21/1995  
LOCATION: Senate Local Government Committee

SUMMARY:

Revises and recasts provisions of the California Constitution to classify taxes levied by a local government or special district as general or special taxes; establishes, in addition to the 2/3 voter approval requirement for special taxes, a majority voter approval requirement for general taxes.

STATUS:  
02/27/1995 To SENATE Committees on LOCAL GOVERNMENT and  
CONSTITUTIONAL AMENDMENTS.

CA AB 2 b

AUTHOR: Caldera  
TITLE: Local government finance  
INTRODUCED: 02/17/1995  
LOCATION: ASSEMBLY

URGENCY

SUMMARY:

Specifies that any local agency investing surplus funds shall prepare (1a) an annual statement of the local agency's investment goals, policies, and guidelines for its surplus funds, and (2) a monthly report displaying the present value of the surplus funds investment portfolio. Permits any municipality, as that term is defined in specific Federal law, to file as a debtor under present Federal statutory law relating to municipal bankruptcy.

STATUS:  
02/17/1995 INTRODUCED.

CA AB 3 b

AUTHOR: Johnson  
TITLE: County funding  
INTRODUCED: 02/17/1995  
LAST AMEND: 06/28/1995  
LOCATION: Assembly Third Reading File

URGENCY

SUMMARY:

Suspends the financial maintenance of effort requirements for counties from January 1, 1995, through December 31, 1996. Suspends the requirement for the deposit of all fines and forfeitures imposed or collected for crimes other than parking offenses in the county treasury, and requires that a portion of that money be distributed to the State with respect to counties from January 1, 1995, through December 31, 1996.

**STATUS:**  
06/28/1995 In ASSEMBLY. Read third time and amended. To third reading.

CA AB 5 b

**AUTHOR:** Morrissey  
**TITLE:** Orange County: fiscal relief  
**INTRODUCED:** 02/17/1995  
**LAST AMEND:** 06/28/1995  
**LOCATION:** Assembly Unfinished Business

URGENCY

**SUMMARY:**  
Authorizes Orange County, upon request, to receive an advancement of Federal funds administered by the State, to the extent permitted by Federal law, and State funds for expenditures on programs funded in whole or in part by the State. Requires each State agency, as defined, to expedite any request made by Orange County for the payment or advancement of these State funds and Federal funds administered by the State and for the payment of outstanding balances of grants.

**STATUS:**  
06/28/1995 In ASSEMBLY. Read third time and amended. To third reading. Read third time, urgency clause refused adoption.

CA AB 6 b

**AUTHOR:** Conroy  
**TITLE:** County contracts for services  
**INTRODUCED:** 02/17/1995  
**LAST AMEND:** 06/28/1995  
**LOCATION:** Assembly Unfinished Business

URGENCY

**SUMMARY:**  
Provides that, in any county, the board of supervisors may contract for special services not limited to those specifically designated special services. Excludes services performed by members of law enforcement and fire protection agencies. Requires the board to find, in an open meeting, that a contract for special services provides a practical and more economically beneficial method of providing services than the existing method.

**STATUS:**  
06/28/1995 In ASSEMBLY. Read third time and amended. To third reading. Read third time, urgency clause refused adoption.

CA AB 9 b

**AUTHOR:** Brewer  
**TITLE:** Local government finance: tax revenue: Orange Co.  
**INTRODUCED:** 02/17/1995  
**LOCATION:** Assembly Third Reading File

URGENCY

**SUMMARY:**

Modifies the reduction and transfer provisions of property tax revenue allocations by requiring, in the County of Orange for the 1995-96 fiscal year, that the amount of property tax revenue deemed allocated to the county in the prior fiscal year be increased to an unspecified amount, and that the amount of property tax revenue deemed allocated in the prior fiscal year to the county's Educational Revenue Augmentation Fund be commensurately reduced.

STATUS:  
06/28/1995 In ASSEMBLY. Rules suspended. Read second time. Read third time, urgency clausued refused adoption. Motion to reconsider.

CA AB 13 b

AUTHOR: Pringle  
TITLE: Local agencies: investment  
INTRODUCED: 02/17/1995 URGENCY  
LOCATION: ASSEMBLY

SUMMARY:  
Makes technical changes in the provision of law governing the investment of excess agency funds by the county treasurer. Expressly prohibits or restricts investments in specified instruments, limits the term and amount of repurchase and reverse repurchase agreements for investment purposes, and deletes the legislative approval exception to the prohibition against investments that mature in over 5 years.

STATUS:  
02/17/1995 INTRODUCED.

CA AB 16 b

AUTHOR: Pringle  
TITLE: County funds  
INTRODUCED: 02/17/1995 URGENCY  
LAST AMEND: 06/28/1995  
LOCATION: Assembly Third Reading File

SUMMARY:  
Provides that, notwithstanding other provisions of law, a county board of supervisors is authorized to borrow or transfer funds in those county funds, as specified, and would repeal those authorizations on January 1, 1998.

STATUS:  
06/28/1995 In ASSEMBLY. Read third time and amended. To third reading.

CA SB 3 b

AUTHOR: Lewis  
TITLE: Local agencies: treasureres' report  
INTRODUCED: 02/23/1995  
LOCATION: Senate Local Government Committee

**SUMMARY:**

Requires the treasurer or chief fiscal officer to render to the legislative body of the local agency a statement of investment policy. Requires the report to be made annually or upon introduction of a consequential alteration. Also requires a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency containing detailed information on all securities, investments, and moneys of the local agency.

**STATUS:**

02/23/1995 INTRODUCED.  
02/23/1995 To SENATE Committee on LOCAL GOVERNMENT.

CA SB 5 b

**AUTHOR:** Lewis  
**TITLE:** Local government finance: fiscal relief: Orange Co  
**INTRODUCED:** 02/23/1995 URGENCY  
**LOCATION:** Senate Revenue and Taxation Committee

**SUMMARY:**

Modifies, for the 1995-96 and 1996-97 fiscal years, and for the County of Orange only, the authorization for counties to adopt an alternative method for the distribution of secured roll property tax levies, to credit amounts to the county general fund by reducing the general 3% minimum for the reserve fund to 1%, and removing the September 1 deadling for electing to apply the alternative 50% minimum amount.

**STATUS:**

02/23/1995 INTRODUCED.  
02/23/1995 To SENATE Committee on REVENUE AND TAXATION.

CA SB 15 b

**AUTHOR:** Kopp  
**TITLE:** Local agencies: financial responsibility  
**INTRODUCED:** 03/21/1995  
**LAST AMEND:** 04/27/1995  
**LOCATION:** ASSEMBLY

**SUMMARY:**

States that the county treasurer and the board of supervisors are agents of the county which is a trustee and those agents are therefore fiduciaries subject to the prudent investor standard, as specified; specifies the objectives that the county is to meet when investing, reinvesting, acquiring, exchanging, selling, and managing public funds; makes other related provisions.

**STATUS:**

05/01/1995 In SENATE. Read second time. To third reading.  
Read third time. Passed SENATE. \*\*\*\*\*To ASSEMBLY.

**TENTATIVE LEGISLATIVE CALENDAR 1997-98 REGULAR SESSION**1996

Dec. 2 12M Convening of the 1997-98 Regular Session. (Art. IV, Sec 3 (a)).

1997

Jan. 1 Statutes take effect (Art. IV, Sec. 8 (c)).  
 Jan. 6 Legislative reconvenes (J.R. 51 (a) (1)).  
 Jan. 10 Budget must be submitted by Governor (Art. IV, Sec. 12 (a)).  
**Jan. 17 Last day to submit bill requests to the Office of Legislative Counsel.**  
 Feb. 21 Last day for bills to be introduced (J.R. 61(a) (1)).  
 Mar. 20 Easter Recess begins at end of this day's session (J.R. 51 (a) (2)).  
 Mar. 31 Legislature Reconvenes (J.R. 51 (a) (2)).  
 Apr. 18 Last day for policy committees to hear and report to Fiscal Committees fiscal bills introduced in their house (J.R. 61(a) (2)).  
 May 9 Last day for policy committees to hear and report non-fiscal bills introduced in their house to Floor (J.R. 61 (a) (3)).  
 May 16 Last day for policy committees to meet prior to June 2 (J.R. 61 (a) (4)).  
 May 23 Last day for Fiscal Committees to hear and report to the Floor bills introduced in their house in 1995 (J.R. 61 (a) (5)).  
 May 23 Last day for Fiscal Committees to meet prior to June 2 (J.R. 61 (a) (6)).  
 May 30 Last day for bills to be passed out of the house of origin (J.R. 61 (a) (7)).  
 June 2 Committee meetings may resume (J.R. 61 (a) (8)).  
 June 15 Budget must be passed by midnight (Art. IV, Sec. 12 (c)).  
 July 18 Last day for policy committees to meet and report bills (J.R. 61 (a) (9)).  
 July 18 Summer Recess begins at the end of this day's session if Budget Bill has been enacted (J.R. 51 (a) (3)).  
 Aug. 18 Legislature reconvenes (J.R. 51(a) (3)).  
 Aug. 29 Last day for Fiscal Committees to meet and report bills to Floor (J.R. 61 (a) (10)).  
 Sept. 12 Last day to pass bills (J.R. 61 (a) (12)).  
 Sept. 12 Interim Study Recess begins at the end of this day's session (J.R. 51 (a) (4))  
 Oct. 12 Last day for Governor to sign or veto bills passed by the Legislature on or before Sept. 10 and in his possession after Sept. 10 (Art. IV, Sec.10 (b) (1)).

1998

Jan. 1 Statutes take effect (Art. IV, Sec. 8 (c))  
 Jan. 5 Legislature reconvenes (J.R. 51 (a) (4))

[NOTE: This is a Tentative Calendar that has not been approved by either house at this time.]

October 7, 1996





# CSDA LEGISLATIVE UPDATE

November 6, 1996

California  
Special Districts  
Association

11211 Street  
Suite 508  
Sacramento, CA  
95814

916.442-7887  
Fax 916.442-7887

## CALIFORNIA ELECTION RESULTS

As of this writing, it appears that the Democrats have regained control of the State Assembly. A number of key races are still in doubt and will be ultimately decided by absentee ballots which are still being counted.

The unofficial results for the Assembly are as follows:

DEMOCRATS = 44  
REPUBLICANS = 36

It is likely that the absentee ballots in those races that remain unofficial will not alter the fact that the Democrats have regained control of the Assembly.

On the Senate side, the Senate Democrats had a good night. With 2 or 3 races still unofficial, the results appear as follows:

DEMOCRATS = 24  
REPUBLICANS = 15  
INDEPENDENT = 1

Please keep in mind that these numbers for both the Assembly and Senate are unofficial and could change as the day goes on.

Listed below are the final results of the ballot propositions for your information. Please feel free to call should you have any questions regarding any of the legislative races or ballot propositions.

### PROPOSITIONS

204 Water Bond	Pass	211 Shareholder Suits	Fail
205 Jail Bond	Fail	212 Camp. Reform	Fail **
206 Veterans Bond	Pass	213 DUI Lawsuits	Pass
207 Atty's Fees	Fail	214 HMO Reform	Fail
208 Camp. Reform	Pass	215 Med. Marijuana	Pass
209 CCRI	Pass	216 HMO Reform	Fail
210 Minimum Wage	Pass	217 Tax the Rich	Fail**
		218 Local Taxes	Pass


\*\* Late reported votes could still change results.

Executive Director  
Catherine Smith

Legislative Advocate  
Ralph Heim  
916.442-4584



TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director 

DATE: November 19, 1996

**SUBJECT: Program Budget Request for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1996-1997 as submitted to the State Library of California based upon the allocation approved by the California Library Services Board.**

**BACKGROUND:**

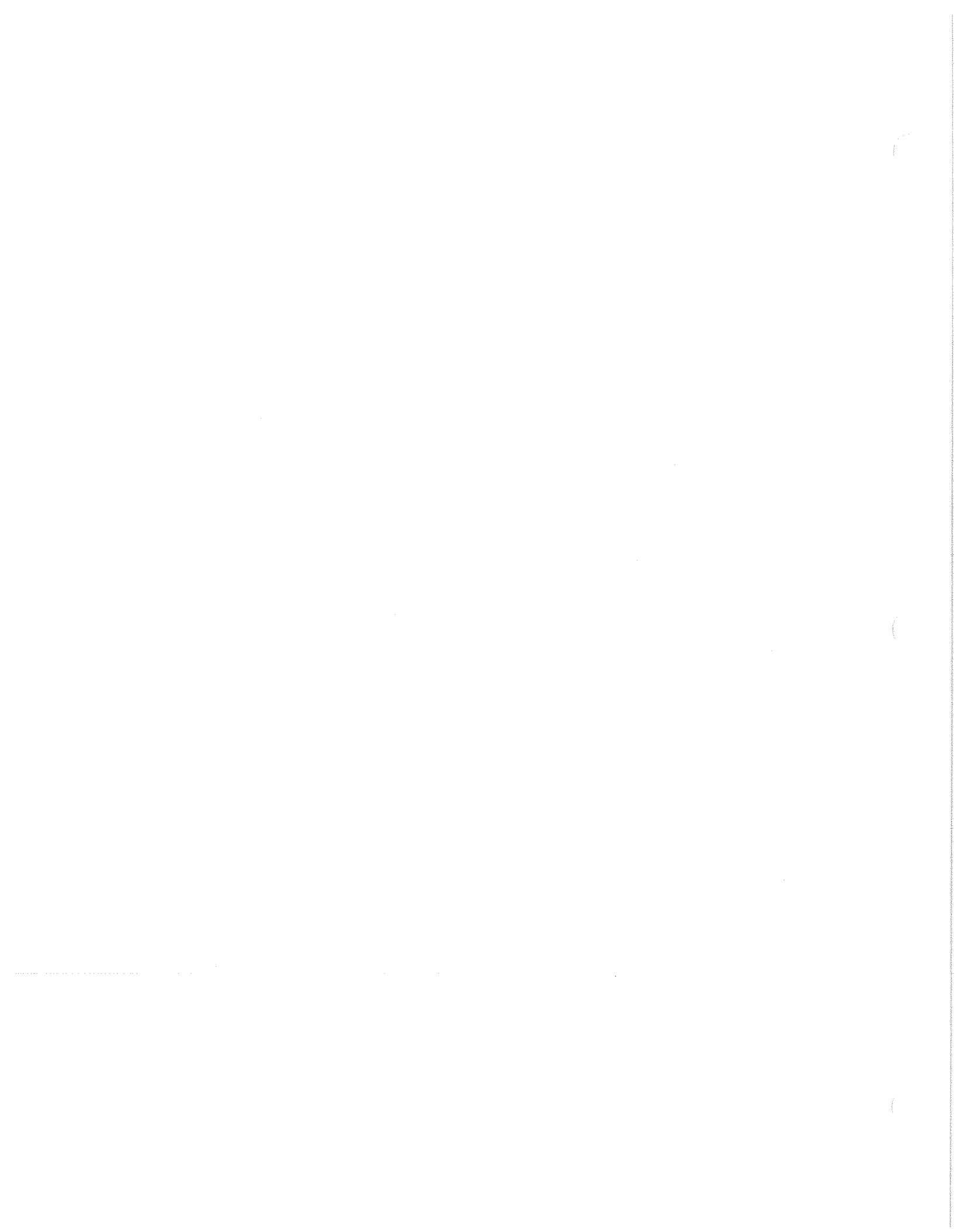
Attached is a copy of the District's Plan of Service for the California Literacy Campaign Matching Funds Grant Application for Fiscal Year 1996-1997.

Filing the Plan of Service with the State Library of California is required in order for the District to become eligible for California Literacy Campaign Matching grant funds.

Changes in the District's staffing levels and expenditures for literacy services in the second half of Fiscal Year 1996-1997 will affect the amount received. The excess funds will be refunded to the State at the end of the fiscal year.

**RECOMMENDATION:**

Receive and file.



CLSA California Library Literacy Service

Agenda Item 26  
Attachment A

PLAN OF SERVICE ABSTRACT (CLSA-46 page 1)

1. Library Name: Placentia Library District

2. Address: 411 E. Chapman Ave.

Placentia, CA 92870-6198

3. Contact Person: Katie Matas

4. Telephone No. (714) 524-8408 x213

5. Electoral District(s): Assembly: 72

State Senate: 33

6. # of literacy FTE 1.25

7. Principal Outcomes:

Goals

Number of Adult Learners To Be Served 150

Number of Tutors To Be Trained 85

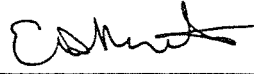
Number of Library Branches To Be Included NA

8. Proposed Program Operating Budget

CLSA Request: \$ 11,887

Other Revenues: \$ 54,200

TOTAL: \$ 66,087

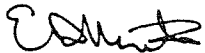
9. Signature   
Library Director

10. Date: \_\_\_\_\_

CLSA Program Budget Request for California Library Literacy Service Programs  
Fiscal Year 1996/97

Placentia Library District

Name of Library



November 6, 1996

Library Director Signature

Date

Budget Categories	(a) CLSA Budget Request	(b) Other Budget	(c) Total Estimated Yearly Budget (a + b)	Approved CLSA Budget (Completed by CLSA)  Dr. Kevin Starr
1. Personnel (Inc. Benefits)	2,287	49,370	49,657	
2. Library Materials	-0-	500	500	
3. Operations Total (3a-3g)	8,238	6,330	14,468	
3a. Contract Services	2,000	700	2,700	
3b. Travel	500	2,750	3,250	
3c. Office Supplies	1,000	750	1,750	
3d. Printing	2,100	900	3,000	
3e. Instructional Resources	1,488	730	2,218	
3f. Communications	650	150	800	
3g. Other	500	350	850	
4. Equipment	800	-0-	800	
5. Indirect	562	-0-	562	
6. TOTAL	11,887	54,200	66,087	

**CLLS Plan of Service Narrative, Matching Funds**

**Library Name Placentia Library District**

Use this page and additional pages as needed to describe how your library will use the CLSA matching funds for the California Library Literacy Service requested for Fiscal Year 1996/97.

**1. Recruiting adult learners**

Overall objective: Recruit 75 new adult learners during FY 1996/97.

- A. Encourage referrals through local human service providers at the monthly meetings of the Placentia Community Service Organization Network.
- B. Encourage learner-to-learner referrals.
- C. In cooperation with the children's department, offer story time/parenting programs at the Library and other locations in the community.
- D. Distribute flyers to local employers to encourage learner referrals.
- E. Encourage workplace literacy referrals through articles in Chamber of Commerce and Rotary Club newsletters.
- F. Keep the Southern California Library Literacy Network (SCLLN) informed of PLLS services and continue to cooperate in mutual referrals.

**2. Recruiting volunteers**

Overall objective: Recruit 85 volunteer tutors and a minimum of 15 other volunteers to support program operations (tutor training, intake and assessment, referral, tutor/learner support activities, etc.) during FY 1996/97.

- A. Continue listing tutor training workshops in the North Orange County Community College District Continuing Education Class Schedule.
- B. Participate in CSUF Internship Day in October.
- C. Continue use of local cable station, flyers, and library activity calendar to encourage library patrons to volunteer for PLLS.
- D. Update volunteer job descriptions with Volunteer Center of Orange County and continue to accept referrals of volunteers from that agency.
- E. Distribute flyers to individuals who take the monthly exam for U.S. Citizenship.
- F. List tutor training workshops in Placentia Quarterly.
- G. Distribute flyers to local employers to recruit volunteers.

### 3. Training

Overall objectives: Train 85 new tutors in learner centered approach of teaching basic skills; train a minimum of 15 other volunteers to assist in implementation of program goals during FY 1996/97.

- A. In conjunction with the North Orange County Community College District, conduct 4 tutor training workshops: July, October, January, and April.
- B. Conduct tester's training and training in office procedures as needed.
- C. Conduct workplace specific training as needed for tutors working with learners in workplace programs.
- D. Conduct group and individual training for tutors and learners as needed in use of literacy computers.

### 4. Matching

Overall objectives: Match 85 trained tutors with adult learners, and match 15 trained volunteers to specific jobs within PLLS during FY 1996/97.

- A. Continue current strategy of matching tutors and learners on basis of compatible schedules, geographic proximity, expressed preferences of tutor/learner, and similarity of interests wherever possible. Information for matching is gathered from intake forms (both tutor and learner), interviews/conversation (both), learner assessment, and observation of tutors in workshop.
- B. Attempt to match each student with a tutor within 60 days of the student's application.
- C. Circulate specific job descriptions for each volunteer position to the Volunteer Center of Orange County, Placentia Quarterly, at volunteer recruitment events (CSUF Internship Day, Placentia Open House), at tutor workshops and within program newsletter. Interview applicants before matching.

### 5. Support of learners and tutors

Overall objectives: Increase tutor participation in tutor support activities to 75% and involve a minimum of 15% of adult learners in learner support activities during FY 1996/97.

- A. Conduct 3 continuing education events for tutors during the year: January, March, and May.
- B. Keep tutors informed of literacy related inservice training opportunities sponsored by other agencies, including OTAN.
- C. Continue distribution of "Placentia Reads" (PLLS program newsletter) to learners, tutors, and supporters. Each issue contains samples of student writing, along with tips and other information of use to tutors and learners.
- D. Encourage tutors to participate in continuing education opportunities through written and telephone contact.
- E. Purchase support materials: books, workbooks, books-on-tape, magazines, newspapers, and computer software.
- F. Hold annual recognition event in January and a minimum of 2 social events for program participants during the year (March and June).



## **6. Communications**

Overall objective: Provide community visibility to support tutor/learner recruitment objectives during FY 1996/97.

- A. Participate in local events: CSUF Internship Day(October), Chamber of Commerce Business Expo (May), Placentia City Open House (May).
- B. Attend Chamber Mixers and other functions on a regular basis.
- C. Submit regular press releases regarding PLLS events and participant accomplishments.
- D. Provide speakers to local service groups and other organizations.
- E. Participate in joint media ventures with SCLLN.
- F. Distribute a bimonthly newsletter "Placentia Reads" to PLLS participants, community supporters, and other literacy providers.
- G. Include prominent members of the community as guest readers of learner essays at annual recognition event.

## **7. Planning and evaluation**

Overall objectives: Obtain information regarding program efficacy to use in planning during FY 1996/97.

- A. Monitor number of matches, tutoring hours and other volunteer hours through monthly reports completed by volunteers and by telephone contact through phone tree. Compile in a monthly report for Placentia Library Board of Trustees.
- B. CALPEP Semi-Annual reports will provide information on learner progress, along with overall progress toward program goals.
- C. Participants will evaluate individual tutor workshops and tutor/learner support events as they occur.

**CLLS Plan of Service Narrative, Matching Funds**

**Library Name Placentia Library District**

Use this page and additional pages as needed to describe how your library will use the CLSA matching funds for the California Library Literacy Service requested for Fiscal Year 1996/97.

**1. Recruiting adult learners**

Overall objective: Recruit 75 new adult learners during FY 1996/97.

- A. Encourage referrals through local human service providers at the monthly meetings of the Placentia Community Service Organization Network.
- B. Encourage learner-to-learner referrals.
- C. In cooperation with the children's department, offer story time/parenting programs at the Library and other locations in the community.
- D. Distribute flyers to local employers to encourage learner referrals.
- E. Encourage workplace literacy referrals through articles in Chamber of Commerce and Rotary Club newsletters.
- F. Keep the Southern California Library Literacy Network (SCLLN) informed of PLLS services and continue to cooperate in mutual referrals.

**2. Recruiting volunteers**

Overall objective: Recruit 85 volunteer tutors and a minimum of 15 other volunteers to support program operations (tutor training, intake and assessment, referral, tutor/learner support activities, etc.) during FY 1996/97.

- A. Continue listing tutor training workshops in the North Orange County Community College District Continuing Education Class Schedule.
- B. Participate in CSUF Internship Day in October.
- C. Continue use of local cable station, flyers, and library activity calendar to encourage library patrons to volunteer for PLLS.
- D. Update volunteer job descriptions with Volunteer Center of Orange County and continue to accept referrals of volunteers from that agency.
- E. Distribute flyers to individuals who take the monthly exam for U.S. Citizenship.
- F. List tutor training workshops in Placentia Quarterly.
- G. Distribute flyers to local employers to recruit volunteers.

### 3. Training

Overall objectives: Train 85 new tutors in learner centered approach of teaching basic skills; train a minimum of 15 other volunteers to assist in implementation of program goals during FY 1996/97.

- A. In conjunction with the North Orange County Community College District, conduct 4 tutor training workshops: July, October, January, and April.
- B. Conduct tester's training and training in office procedures as needed.
- C. Conduct workplace specific training as needed for tutors working with learners in workplace programs.
- D. Conduct group and individual training for tutors and learners as needed in use of literacy computers.

### 4. Matching

Overall objectives: Match 85 trained tutors with adult learners, and match 15 trained volunteers to specific jobs within PLLS during FY 1996/97.

- A. Continue current strategy of matching tutors and learners on basis of compatible schedules, geographic proximity, expressed preferences of tutor/learner, and similarity of interests wherever possible. Information for matching is gathered from intake forms (both tutor and learner), interviews/conversation (both), learner assessment, and observation of tutors in workshop.
- B. Attempt to match each student with a tutor within 60 days of the student's application.
- C. Circulate specific job descriptions for each volunteer position to the Volunteer Center of Orange County, Placentia Quarterly, at volunteer recruitment events (CSUF Internship Day, Placentia Open House), at tutor workshops and within program newsletter. Interview applicants before matching.

### 5. Support of learners and tutors

Overall objectives: Increase tutor participation in tutor support activities to 75% and involve a minimum of 15% of adult learners in learner support activities during FY 1996/97.

- A. Conduct 3 continuing education events for tutors during the year: January, March, and May.
- B. Keep tutors informed of literacy related inservice training opportunities sponsored by other agencies, including OTAN.
- C. Continue distribution of "Placentia Reads" (PLLS program newsletter) to learners, tutors, and supporters. Each issue contains samples of student writing, along with tips and other information of use to tutors and learners.
- D. Encourage tutors to participate in continuing education opportunities through written and telephone contact.
- E. Purchase support materials: books, workbooks, books-on-tape, magazines, newspapers, and computer software.
- F. Hold annual recognition event in January and a minimum of 2 social events for program participants during the year (March and June).

## 6. Communications

Overall objective: Provide community visibility to support tutor/learner recruitment objectives during FY 1996/97.

- A. Participate in local events: CSUF Internship Day(October), Chamber of Commerce Business Expo (May), Placentia City Open House (May).
- B. Attend Chamber Mixers and other functions on a regular basis.
- C. Submit regular press releases regarding PLLS events and participant accomplishments.
- D. Provide speakers to local service groups and other organizations.
- E. Participate in joint media ventures with SCLLN.
- F. Distribute a bimonthly newsletter "Placentia Reads" to PLLS participants, community supporters, and other literacy providers.
- G. Include prominent members of the community as guest readers of learner essays at annual recognition event.

## 7. Planning and evaluation

Overall objectives: Obtain information regarding program efficacy to use in planning during FY 1996/97.

- A. Monitor number of matches, tutoring hours and other volunteer hours through monthly reports completed by volunteers and by telephone contact through phone tree. Compile in a monthly report for Placentia Library Board of Trustees.
- B. CALPEP Semi-Annual reports will provide information on learner progress, along with overall progress toward program goals.
- C. Participants will evaluate individual tutor workshops and tutor/learner support events as they occur.

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EM*

DATE: November 19, 1996

**SUBJECT: 1st Quarter Report to the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1996-1997**

**BACKGROUND:**

Attached is a copy of the District's 1st Quarter Report to the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1996-1997.

Filing this report is required in order for the District to remain eligible for future California Literacy Campaign Matching Grants.

**RECOMMENDATION:**

Receive and file.



CALIFORNIA LIBRARY LITERACY SERVICE

In-Kind Resource Development (Fiscal Year 1996/97)

X

4th Quarter  
April-June

3rd Quarter  
January-March

2nd Quarter  
October-December

1st Quarter  
July-September

Name of Library

Instructions: Submit one original plus one copy of this report with other reports required.  
Send to: Budget Office-Literacy, California State Library, PO BOX 942837, Sacramento, CA 94237-0001

IN-KIND SERVICES In Dollar Equivalents)	Church/ Service Groups	Business	Education	County/ Municipal	Foundation	Other	This Qtr's Total Resources	TOTAL YEAR-TO- DATE	This Year's Goals
a) Space	\$0	\$0	\$0	\$240	\$0	\$0	\$240	\$240	\$5,000
b) Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
c) Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
d) Printing	\$0	\$0	\$0	\$120	\$0	\$0	\$120	\$120	\$1,500
e) Professional Services	\$0	\$0	\$300	\$0	\$0	\$0	\$300	\$300	\$1,500
f) Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
<b>COLUMN TOTALS FOR QTR</b>	\$0	\$0	\$300	\$360	\$0	\$0	\$660		
<b>COLUMN TOTALS FOR YTD</b>	\$0	\$0	\$300	\$360	\$0	\$0	\$660	\$660	
<b>GRAND TOTAL</b>									

2. VOLUNTEER HOURS  
Double Check: The sum of Line 'QTR' and 'YTD' Grand Totals MUST EQUAL the sum of Column 'QTR' and 'YTD' Grand Totals

	This Qtr.	YTD
a) Literacy Instruction	621	621
b) Talent/Support Services	496	496

COMMENTS:

Signature of person submitting report

Katie Matas

Person

Title Literacy Coordinator  
Date 10/28/96

Literacy Coordinator

(714) 524-8408 x213

Title Telephone Number

**CALIFORNIA LIBRARY LITERACY SERVICE**  
 Adult Learner Activity Report (Fiscal Year 1996/97)

Placentia Library District X 1st Quarter \_\_\_\_\_ 2nd Quarter \_\_\_\_\_  
 Name of Library July-September October-December

\_\_\_\_\_ 3rd Quarter \_\_\_\_\_ 4th Quarter \_\_\_\_\_  
 January-March April-June

- Instructions:  
 1. Submit one original plus one copy of this report with other reports required.  
 2. Send to: Budget Office-Literacy, California State Library, PO Box 942837, Sacramento, CA 94237-0001

QUARTERLY SUMMARY			TOTAL
1. Adult Learners receiving instruction at beginning of quarter (Same as #8 from last quarter's AL report)	1.		71
2. Adult Learners who began during quarter	2.		6
3. Adult Learners who left during quarter		3	
a. Learners who met goal	3a.		
b. Learners who became physically inaccessible this quarter	3b.	11	
c. Learners who left program for other reasons	3c.	5	
d. Learners who left program WITHOUT notification	3d.	0	
e. TOTAL (Sum of items #3a thru #3d)	3e.		19
4. Adult Learners who received instruction during the quarter (#1 plus #2 minus #3d)	4.		77
5. Adult Learners referred to other programs (never instructed) this quarter	5.		4

CUMULATIVE SUMMARY			TOTAL
6. Cumulative total adult learners who received instruction this fiscal year-to-date (1st quarter = #4 above) (2nd, 3rd, & 4th quarters = #2 above plus #6 from previous quarter)	6.		77
7. Cumulative total adult learners referred to other programs this fiscal year-to-date (1st quarter = #5 above) (2nd, 3rd, & 4th quarters = #5 above plus #7 from previous quarter)	7.		4

END OF QUARTER STATUS			TOTAL
8. Adult Learners receiving instruction at the end of quarter (#1 plus #2 minus #3e)	8.		58
9. Prospective Adult Learners awaiting instruction at end of quarter	9.		37



Characteristics of Adult Learners receiving instruction at end of quarter.  
\*\*\* BE SURE that TOTALS for ethnicity, age, and gender EACH equal item #8 on previous page.\*\*\*

10. Ethnicity	Asian	Black	Hispanic	Native American	Pacific Islander	White	Other	Unknown	TOTAL
	27	1	24	0	0	6	0	0	58

11. Age Distribution	16-19	20-29	30-39	40-49	50-59	60-69	70+	Unknown	TOTAL
	0	11	17	17	10	2	1	0	58

12. Gender	Male	Female	TOTAL
	14	44	58

Double Check:  
Do Items #10, #11, & #12 = #8 on previous page?

Placentia Library District  
Name of Library

K. Matas  
Signature of person submitting this report

Literacy Coordinator 10/28/96  
Title Date

Katie Matas  
Contact Person

Literacy Coordinator (714) 524-8408  
Title Phone

**CALIFORNIA LIBRARY LITERACY SERVICE**  
Tutor Activity Report (Fiscal Year 1996/97 )

Agenda Item 27  
Attachment A  
Page 4

<b>Placentia Library District</b>	<b>X</b>	1st Quarter	<b>—</b>	2nd Quarter
Name of Library		July-September		October-December
	<b>—</b>	3rd Quarter	<b>—</b>	4th Quarter
		January-March		April-June

**Instructions:**

1. Submit one original plus one copy of this report with other reports required.
2. Send to: Budget Office- Literacy, California State Library, PO Box 942837, Sacramento, CA 94237-0001

QUARTERLY SUMMARY			TOTAL
1. Tutors instructing at beginning of quarter (Same as #9 from last quarter's Tutor report) <span style="float: right;">1.</span>			53
2. Tutors who began instructing during quarter <span style="float: right;">- 2.</span>			.9
3. Tutors who left during quarter		12	
a. Tutors who left with notification <span style="float: right;">3a.</span>			
b. Tutors who left WITHOUT notification <span style="float: right;">3b.</span>	0		
c. TOTAL tutors who left (Sum of items #3a <u>and</u> #3b) <span style="float: right;">3c.</span>			12
4. Total tutors who instructed during quarter (#1 plus #2 minus #3b (without notification only)) <span style="float: right;">4.</span>			62
5. Number of tutors trained during quarter <span style="float: right;">5.</span>			12
6. Number of pre-service tutor workshops offered during quarter <span style="float: right;">6.</span>			1

CUMULATIVE SUMMARY		TOTAL
7. Cumulative total tutors who instructed this fiscal year-to-date (1st quarter = #4 above) (2nd, 3rd, & 4th quarters = #2 above plus #7 from previous quarter) <span style="float: right;">7.</span>		62
8. Cumulative total tutors trained this fiscal year-to-date (1st quarter = #5 above) (2nd, 3rd, & 4th quarters = #5 above plus #8 from previous quarter) <span style="float: right;">8.</span>		12

END OF QUARTER STATUS		TOTAL
9. Tutors instructing at end of quarter (#1 plus #2 minus #3c) <span style="float: right;">9.</span>		50
10. Prospective tutors awaiting training/matching at end of quarter <span style="float: right;">10.</span>		16

**CALIFORNIA LIBRARY LITERACY SERVICE**  
**Tutor Activity Report (Fiscal Year 1996/97 )**

Agenda Item 27  
 Attachment A  
 Page 5

Tutor Activity Report (continued)...

Characteristics of tutors receiving instruction at end of quarter.

\*\*\* BE SURE that TOTALS for ethnicity, age, and gender EACH equal item #9 on previous page.\*\*\*

11. Ethnicity	Asian	Black	Hispanic	Native American	Pacific Islander	White	Other	Unknown	TOTAL
	3	0	4	0	1	42	0	0	50

12. Age Distribution	16-19	20-29	30-39	40-49	50-59	60-69	70+	Unknown	TOTAL
	1	6	7	12	12	9	3	0	50

13. Gender	Male	Female	TOTAL
	5	45	50

Double Check:

Do Items #10, #11, & #12 = #9 on previous page?

a. Number of library branches used for literacy instruction during quarter	3
14b. Number of additional sites used for literacy instruction during quarter	14

Legislative districts in which instruction occurred during quarter
a: State Assembly District #(s): <u>72</u>
b: State Senate District #(s): <u>33</u>
c: U.S. Congressional District #(s): <u>39</u>

Placentia Library District

Name of Library

Katie Matas

Signature of person submitting this report

Literacy Coordinator 10/28/96  
 Title Date

Katie Matas  
 Contact Person

Literacy Coordinator (714) 524-8408 x213  
 Phone

CALIFORNIA LIBRARY LITERACY SERVICE  
Quarterly Action Plan (Fiscal Year 1996/97)

Agenda Item 27  
Attachment A  
Page 6

<b>Name of Library</b> Placentia Library District	<input checked="" type="checkbox"/> <b>1st Quarter</b> <b>July-September</b>	<input type="checkbox"/> <b>2nd Quarter</b> <b>October-December</b>
	<input type="checkbox"/> <b>3rd Quarter</b> <b>January-March</b>	<input type="checkbox"/> <b>4th Quarter</b> <b>April-June</b>

Instructions:

1. Submit one original plus one copy of this report with other reports required.
2. Send to: **Budget Office-Literacy, California State Library, PO Box 942837, Sacramento, CA 94237-0001**

---

**1. What were your principal challenges for this past quarter?**

1. Recruiting and retaining new tutors.
2. Providing support to the tutors and students in the program.
3. Evaluation of the literacy collection of supplementary tutoring materials.

---

**2. How did you address these challenges?**

1. Offered a 15-hour tutor training course.
2. Offered a monthly citizenship exam as a service to the community and a way of advertising the literacy program to a new pool of potential volunteers and learners.
3. Began reviewing the literacy collection of supplementary tutoring materials.

---

**3. Based on these actions, what do you see as the principal challenges you face in the next quarter?**

1. Recruiting and retaining new tutors.
2. Providing support to the tutors and students in the program.
3. Expanding community awareness of library programs including literacy instruction.

---

**4. What local alliance formation activities occurred this quarter?**

1. Continued participation in the Placentia Community Network.
2. Continued communication with local businesses through the Placentia Chamber of Commerce.
3. Participated in the Southern California Library Literacy Network.
4. Worked with California State University, Fullerton to provide internship opportunities for students in the Human Services and Communications departments.
5. Participated in a local homeless intervention shelter's support services counsel to evaluate the shelter's services and promote cooperation between community, service providers.

---

**5. What were your communication strategies for this quarter with respect to target audience, methods, and desired outcomes?**

1. To include information on the literacy program in the city newsletter, the local cable TV channel, and in press releases to local newspapers.
2. To list tutor training classes in the community college adult education catalog.
3. To participate in Placentia Chamber functions.
4. Contact tutors by phone to request monthly tutoring hours.
5. To attend Placentia Community Network and Homeless Intervention Shelter Support Services Counsel meetings.

---

**6. How were strategies implemented and what outcomes were achieved?**

1. The city newsletter is distributed to every home in Placentia thereby providing every resident with information about the literacy program. The same is true of press releases in local newspapers.
2. Wide circulation of the Adult Education catalog gave the literacy program broad exposure.
3. Participation in Chamber of Commerce functions provides the literacy program with visibility in the local business community.
4. Information sharing through the Placentia Community Network makes information on volunteer needs and resources available to the community.
5. Homeless Intervention Shelter residents are made aware of the literacy program through shelter staff and library orientation tours.

---

**7. Based on outcomes attained, what do you plan for next quarter?**

1. Offer a 15-hour tutor training workshop.
2. Participate in the Placentia Chamber functions.
3. To work with the Children's Librarian to present programs for adults and their children at the Library and other sites in the city to enhance family literacy skills and awareness.

Placentia Library District

---

**Name of Library**

*K. Matas*

---

**Signature of person submitting this report**

Literacy Coordinator 10/28/96

---

**Title Date**

Katie Matas

---

**Contact Person**

Literacy Coordinator (714) 524-8408 x213

---

**Title Phone**



**INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY  
(ISDOC)**

PRESIDENT  
Sterling Fox  
(Yorba Linda Water District)

1st VICE PRESIDENT  
Sheldon Singer  
(Garden Grove Sanitary District)

2ND VICE PRESIDENT  
Mary A. Matheis  
(Irvine Ranch Water District)

3RD VICE PRESIDENT  
Teri Cable  
(East Orange County Water District)

TREASURER  
Joan Finnegan  
(Coastal Municipal Water District)

SECRETARY  
Ronald E. Kennedy  
(El Toro Water District)

PAST PRESIDENT  
Robert 'Bob' Hanson  
(El Toro Water District)

**To:** All ISDOC Members  
**From:** Sterling Fox, President  
**Date:** September 16, 1996

---

All ISDOC members are notified that the amended By-Laws were adopted by membership at the General Membership meeting held August 29, 1996 at MWDOC.

One change to the By-Laws was converting from a fiscal year to a calendar year. Because of this change, your dues are now paid through December 31, 1997.

Copy of the adopted By-Laws is enclosed for your information and file.





**INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY**

**BY-LAWS**

**ADOPTED AUGUST 29, 1996**

INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

BY-LAWS

ARTICLE I

GENERAL

SECTION I. NAME

The name of the organization shall be **INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY**. The organization shall also be known and referred to as **ISDOC**.

SECTION II. PURPOSE

The purpose of this Organization is to propose and advocate constructive means for the improvement and functioning of Special Districts within the County of Orange, State of California, and to assist such Special Districts and their governing bodies to provide a more effective and efficient government at the closest level to the citizens of Orange County that will result in a benefit to the public.

SECTION III. ADMINISTRATIVE OFFICE

The administrative office for the transaction of the business of the Association is located at the Office of the President of the Association. The Board of Directors is granted full power and authority to change the administrative office from one location to another in any place within the County of Orange, State of California, and such change shall not be considered an amendment of these By-Laws.

ARTICLE II

MEMBERSHIP

SECTION I. QUALIFICATION FOR MEMBERSHIP

There shall be two classes of membership in the Association:

A. REGULAR MEMBERS: Shall be SPECIAL DISTRICTS which are agencies within the County of Orange, State of California, for the local performance of governmental proprietary functions within limited boundaries, governed by independently elected official or those appointed, in whole or in part, by another governmental body. Special District does not include the State, City, County or School District.

B. ASSOCIATE MEMBERS: Shall be those persons or organizations who have evidenced interest in the purposes and goals of the Association but who are not members of Independent Special Districts. No officer or member of an Independent Special District can be an Associate Member.

C. APPROVAL OF MEMBERSHIP: The Executive Committee shall review and the Board of Directors shall approve all applications for membership.

## SECTION II. VOTING RIGHTS

Each District shall be entitled to one vote on all matters brought before the membership for vote. The governing body of each regular member agency shall designate to the Secretary of the Association in writing one representative who shall exercise the right of the member to vote, and one alternate who shall have the right to vote in the absence of the assigned voting representative.

The Executive Committee may in their discretion authorize the voting upon any issue by written ballot mailed to each regular member. Such authorization shall specify the time and date when such written ballot must be received by the President of the Association.

A majority vote of all members present shall be necessary to carry any matter voted upon.

Associate Members shall not have the right to vote on any matter before the Association.

## SECTION III. ANNUAL DUES

Annual dues shall be due and payable on or before the first day of January of each year. New members shall pay their annual dues at the time they are approved for membership in the Association. New member dues for the initial year shall not be pro-rated.

The dues shall be set by the Executive Committee and approved by the Board of Directors each year for Regular Members and for Association Members. Associate Member dues need not be the same as dues for Regular Members.

No assessments shall be levied on the members of the association.

#### SECTION IV. TERMINATION OF MEMBERSHIP

Any member in arrears in the payment of dues for a period of three months after said dues are due and payable shall be notified in writing by the Treasurer of such arrearage, and one month thereafter, if such dues shall continue unpaid, such member shall automatically cease to be a member of the Association.

#### ARTICLE III

#### BOARD OF DIRECTORS

#### SECTION I. NUMBER AND TERM OF OFFICE

A. The Board of Directors shall consist of one representative from each of the member Independent Special Districts. If the designated representative is not present, the alternate member, from that district, shall act in his/her stead.

B. The members of the Board of Directors shall serve until replaced by another appointed member of his/her Independent District. Any vacancy on the Board of Directors shall be filled by the District member within that District.

#### SECTION II: DUTIES OF THE BOARD OF DIRECTORS

A. The Board of Directors shall set policy for the Association (ISDOC).

B. The Board of Directors shall set dues as recommended by the Executive Committee.

C. The Board of Directors shall elect, at their last meeting of the calendar year, a President, a First Vice President, a Second Vice President, a Third Vice President, a Secretary and a Treasurer.

The officers, along with the immediate Past President, shall be designated as the Executive Committee whose duty shall be to assist the Board of Directors in setting policy and conducting the business of the organization.

D. The Executive Committee shall be responsible for implementing the policy established by the Board of Directors as approved at a General Membership meeting or a Special Meeting of the membership.

E. The members of the Executive Committee shall be elected for a two year term.

### SECTION III. OFFICERS AND DUTIES

#### A. PRESIDENT

The president shall be the chief executive officer of ISDOC. The president shall preside at all meeting of the Board of Directors, the Executive committee and the general membership.

The President shall appoint all Committees, and all chairpersons of such committees, with the approval and ratification by the Board of Directors.

The President shall represent ISDOC as the official spokesperson and he shall also have the right to delegate such responsibility, with approval of the Executive Committee.

The President shall be an ex-official member of all Committees.

#### B. FIRST VICE PRESIDENT

The First Vice President in the absence or disability of the President shall perform all the duties of the president, and when so acting he shall have the powers of and be subject to all the restrictions upon the President.

The First Vice President shall be the Chairman of the Program Committee.

#### C. SECOND VICE PRESIDENT

The Second Vice President, in the absence or disability of the President and First Vice President shall perform al the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President.

The Second Vice President shall be Chairman of the Membership Committee.

#### D. THIRD VICE PRESIDENT

The Third Vice President, in the absence or disability of the President, First Vice President, and Second Vice President, shall perform all the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President.

The Third Vice President shall be Chairman of the Legislative Committee.

E. SECRETARY

The Secretary shall maintain a written record of all meetings of the Board of Directors and the Executive Committee.

The Secretary shall be responsible for all correspondence and mailing of information to members.

F. TREASURER

The Treasurer shall maintain the complete financial records of ISDOC, establish and maintain bank accounts in the name of the Association, pay all bills duly approved by the Executive committee in accordance with the yearly budget.

There shall be an annual audit of the books of the Treasurer.

ARTICLE IV

MEETINGS

SECTION I. BOARD OF DIRECTORS

A. The Board of Directors shall meet quarterly, one such meeting shall be designated as the ANNUAL MEETING of the Association.

B. The Secretary shall mail notices of the Board Meetings at least fifteen (15) days prior to the Meeting. Said notices shall be sent to all Regular and Associate Members, representatives and alternates. The Notice shall give the date, location and agenda for the meeting.

C. Special Meetings of the Board of Directors may be called at any time by the President, any ten (10) Members of the Board of Directors or a majority of the Executive committee. The Secretary shall send each Members, Associate, representative and alternate notice of the Special Meeting at least (5) days prior to the meeting. The notice shall contain the time, location and the subject matter of the Special Meeting. Only such matters listed on the Special Meeting agenda may be addressed at the Special Meeting.

D. All meetings of the Board of Directors shall be held in Orange County.

SECTION II. MEETINGS OF THE EXECUTIVE COMMITTEE

A. The Executive Committee shall meet monthly at a time and place specified by the President and announced in the meeting notice.

B. A Special Meeting of the Executive Committee may be called by the President, with five (5) days advance notice given in writing by the Secretary. Such notice shall state the date, location and agenda for the Special Meeting. Said notice may be given telephonically, verbally or in writing.

C. All meetings of the Executive Committee shall take place in Orange County.

**SECTION III. QUORUM**

A. Twenty-five (25%) percent of the Regular members present shall establish a Quorum at a duly noticed regular or special meeting of the Independent District of Orange County.

**ARTICLE V**

AMENDMENTS

These By-Laws may be amended by a majority vote of the members present at a duly noticed membership meeting. All proposed amendments shall be mailed to the member district, the representative of the district, and the alternate for the district no less than thirty (30) days prior to any membership meeting.

**ARTICLE VI**

These By-Laws are to take effect January 1, 1997 upon approval of the Board of Directors.

**ARTICLE VII**

PARLIAMENTARY AUTHORITY

All matters not covered under these By-Laws shall be governed by Roberts' Rules of Order.





MINUTES OF THE EXECUTIVE COMMITTEE MEETING  
OF THE INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY  
(ISDOC)

---

Meeting held at MWDOC  
10500 Ellis Ave., Fountain Valley  
7:30 a.m. - September 10, 1996

---

ISDOC Executive Committee Members Present:

Sterling Fox  
President  
4622 Plumosa Drive  
Yorba Linda, Ca. 92686  
TEL: (714) 777-9593  
FAX: (714) 777-8304  
HOME: (714) 693-1162

Sheldon Singer  
1st Vice President  
12672 Kona Lane  
Garden Grove, Ca. 92641  
TEL: (714) 534-3943  
FAX: (714) 530-1329  
HOME: (714) 530-9255

Mary A. Matheis (absent)  
2nd Vice President  
73 Nighthawk  
Irvine, Ca. 92714-3683  
TEL: (714) 476-4488  
FAX: (714) 476-2878

Teri Cable  
3rd Vice President  
12279 Baja Panorama  
Santa Ana, Ca. 92705  
TEL: (714) 647-5658  
FAX: (714) 647-5622

Ron Kennedy  
Secretary  
24151 Adonis Street  
Mission Viejo, Ca. 92691  
TEL: (714) 837-7050  
FAX: (714) 837-7092

Joan Finnegan  
Treasurer  
258 Sherwood Street  
Costa Mesa, Ca. 92627  
TEL: (714) 548-3690  
FAX: (714) 646-1685

Robert Hanson  
Past President  
23301 Ridge Route Drive, #219  
Laguna Hills, Ca. 92653  
TEL: (714) 770-0736  
FAX: (714) 770-1720

cc: LAFCO Representatives  
John B. Withers - IRWD  
Phillip L. Anthony - OCWD  
Bob J. Huntley - MWDOC  
Russ Behrens - McCormick, Kidman & Behrens

Call to Order

1. Preliminaries

President Sterling Fox called the meeting to order at 7:40 a.m. Mary A. Matheis absent.

2. Review Minutes of August 13, 1996 Executive Committee Meeting.

Minutes approved as presented.

3. Financial Report

Presented by Treasurer Joan Finnegan - balance on hand is \$4,031.71 (Report Attached.)

4. Critique of August 29, 1996 Membership Meeting

Committee discussed several reasons for light attendance. Topic was considered to be interesting, speakers good. Board identified need for representatives at each agency to do a better job of encouraging attendance.

5. Distribute copies of revised By-Laws adopted on August 29, 1996.

President Fox pleased with the By-Laws Committee's effort and the adoption by membership.

Secretary was directed to distribute copy of new By-Laws to all agencies clearly indicating that they were adopted on August 29, 1996 and that as a function of the new By-Laws (converting from fiscal to calendar year), dues are now paid through December 31, 1997.

6. Life After AB 2109

President Fox, on behalf of ISDOC members, will send a letter to South County Issues Discussion Group encouraging completion of the Consolidation Study.

7. Discuss possibility of Membership Luncheon Meeting on November 21, 1996

Committee approved as follows:

- A. Luncheon meeting on 11/21/96 at MWDOC.
- B. Luncheon catered - cost to members affordable.
- C. Inspirational speaker planned.
- D. Committee will promote meeting via "phone-tree" under the leadership of Teri Cable.

8. Nominating Committee 1997-98

Nominating Committee will recommend that current officers be re-elected for 1997-98 term. Nominations will be accepted from floor on 11/21/96.

9. Other Concerns

- A. Secretary will submit expense report including cost of copies and postage required to conduct the business of ISDOC.
- B. Committee discussed various reorganization efforts currently under discussion at the County of Orange. President Fox and others will monitor.
- C. Committee discussed the importance of receiving minutes of LAFCO meetings.

10. Adjourn

Meeting adjourned at 8:45 A.M.

Next meeting will be October 8, 1996 at 7:30 A.M. at MWDOC.

Dated September 10, 1996

Respectfully submitted,

By: 

Ronald E. Kennedy  
Secretary, Independent Special  
Districts of Orange County (ISDOC)

ISDOC

INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

TREASURER'S REPORT

BALANCE ON HAND AS OF AUGUST 29, 1996:

\$ 4,031.71

RECEIPTS:

None

EXPENSES:

None

BALANCE ON HAND AS OF SEPTEMBER 10, 1996:

\$ 4,031.71

Respectfully submitted,

*Joan C. Finnegan*  
Joan C. Finnegan  
ISDOC Treasurer

TO: Elizabeth Minter, Library Director

FROM: Cyrise Smith, Children's Librarian *CS*

DATE: October 21, 1996

**SUBJECT: Service and financial agreement between the Placentia Library District and The Coalition for Children, Adolescents, and Parents (CCAP) and The Families First Collaborative (FFC).**

The Placentia Library District has entered into an agreement with the FFC to provide outreach services to the Spanish speaking community in the city of Placentia. In pursuit of this goal the Library began in October, a series of bilingual parent/child programs. The programs are held three times a week, with one meeting each week at the Library, at Gomez Center, and at Whitten Center.

The goals of the program include:

1. To promote literacy for both adults and children.
2. To promote English use and comprehension in both adults and children.
3. To promote the importance of parents reading to their children.
4. To increase the visibility of the Library within the target population group.
5. To increase the use of the Library and its services by the target population group.

In pursuit of these goals the Library is conducting three 1 hour programs each week. 45 minutes involves the children attending a storytime with a library staff member, while the parents attend English classes with another staff member. 15 minutes involves the parents and the children attending a storytime together. At the end of each program attending children will receive a book as a gift from the Library, as a way of stressing the importance of books in the home, and as a beginning towards the children's own personal libraries.

We hope, as a result of this program, that a significant number of attending adults will enroll in the literacy program at the Library. We also hope that attending adults will begin to read to their children at home, as a way of increasing literacy and English skills for both parent and child, and as a way of preparing the child for future success in school.

The Library has been approved for a grant amount of three thousand three hundred and forty dollars (\$3,340.00) from the FFC in pursuit of these goals. This money will be used towards purchasing books for the program, and will be used to augment library funds allocated to staff hours. Approximately 16 hours a week (8 hours from the literacy department and 8 hours from the children's department) of existing staff time are used to implement the program. A translator is needed to effectively service this program, so a substitute clerical position has been created and will be paid out of grant monies.

**RECOMMENDATION:**

Authorize the Library Director to sign the agreement with CCAP and FFC for the grant funds for the Bilingual Parent/Child Programming.

## SERVICE AGREEMENT

This Agreement is entered into this first day of October, 1996, by and between the Coalition for Children, Adolescents and Parents, 820 Town and Country Road, Orange, California 92868, hereinafter referred to as CCAP, and the Placentia Library, 411 N. Chapman Avenue, Placentia, California 92870, hereinafter referred to as the LIBRARY. CCAP and the LIBRARY shall be collectively referred to as the Parties.

### WITNESSETH:

Whereas, CCAP has received funding from the Orange County Social Services Agency for Family Preservation and Support Programs (FPSP) to provide services for the Families First Collaborative (FFC); and

Whereas, CCAP is in need of the professional services of the LIBRARY to provide family literacy and adult literacy services, and,

Whereas, the LIBRARY is agreeable to assigning professional staff to the above assignment.

Now, therefore, the parties to this Agreement do mutually agree as follows:

1.0 This agreement is the result of a contract with the Orange County Social Services Agency. The LIBRARY agrees to abide by the terms of the contract as set forth by the grantor and attached herewith as "Exhibit A."

2.0 Scope of Work. CCAP hereby engages the LIBRARY as an independent contractor to perform the following described work, and the LIBRARY hereby agrees to perform said work upon the terms and conditions hereinafter set forth. Specifically, the LIBRARY shall perform the following services for the students and families living in the catchment areas of Glenview, Morse, Rio Vista, Ruby Drive, Topaz, Tynes, and Kraemer Middle School, as part of the FFC contract:

2.1 240 children will participate in 24 bilingual story hours (includes 240 books).

2.2 50 individuals will receive adult literacy services.

2.3 Attend monthly FFC collaborative meetings.

2.4 Evaluate and report activities as per the protocol developed by FFC and FPSP.

3.0 Term. The LIBRARY shall commence providing services under this Agreement on October 1, 1996, and will diligently perform as required and complete performance by September 30, 1997, subject to termination as set forth in this Agreement.

4.0 Compensation. CCAP agrees to pay the LIBRARY for staff time to conduct the above services and for books for storytimes for a total fee not to exceed Three thousand three hundred and forty dollars (\$3,340). Payment shall be made quarterly upon CCAP's receipt of an invoice from the LIBRARY. The LIBRARY shall furnish, at its own expense, any labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement. CCAP shall not be liable to the LIBRARY for any costs or expenses paid or incurred by LIBRARY in performing services for CCAP, except as referenced above.

LIBRARY's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of the educational and health professions.

5.0 Independent Contractor. The LIBRARY, in the performance of this Agreement, shall be and act as an independent contractor. The LIBRARY understands and agrees that he/she and all of his employees shall not be considered officers, employees or agents of CCAP, and are not entitled to benefits of any kind or nature normally provided employees of CCAP and/or to which CCAP's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. The LIBRARY assumes the full responsibility for the acts and/or omissions of his employees or agents as they relate to the services to be provided under this Agreement. The LIBRARY shall assume full responsibility for payment of all federal,

state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to the LIBRARY's employees.

6.0 Indemnification/Hold Harmless.

A. The LIBRARY hereby agrees to indemnify, defend, and hold harmless CCAP, its officers, agents and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of the LIBRARY during the period of this Agreement and shall pay for and satisfy any judgment that may be rendered against them in any action, suit, or other proceeding as a result thereof.

B. CCAP hereby agrees to indemnify, defend, and hold harmless the LIBRARY and its officers, agents and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of CCAP during the period of this Agreement and shall pay for and satisfy any judgment that may be rendered against them in any action, suit, or other proceeding as a result thereof.

7.0 Assignment. The obligation of the LIBRARY or CCAP pursuant to this Agreement shall not be assigned by the LIBRARY or CCAP without prior written approval of the other party.

8.0 Compliance with Applicable Laws. The services completed herein must meet the approval of CCAP and shall be subject to CCAP's general right of inspection to secure the satisfactory completion thereof. The LIBRARY agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to the LIBRARY, LIBRARY's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

9.0 Permits/Licenses. The LIBRARY and all of the LIBRARY's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

10.0 Affirmative Action Employment. The LIBRARY and CCAP agree that they will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

11.0 Termination. The LIBRARY or CCAP may terminate this Agreement by giving thirty (30) days written notice to the other party. CCAP shall compensate the LIBRARY only for services satisfactorily rendered to the date of termination.

12.0 Notice. All notices or demands to be given under this Agreement by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this Agreement, the addresses of the parties are as follows:

Coalition for Children, Adolescents & Parents  
820 Town and Country Road  
Orange, California 92868

Placentia Library  
411 N. Chapman Avenue  
Placentia, California 92870

13.0 Non Waiver. The failure of the LIBRARY or CCAP to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

14.0 Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

15.0 Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

In witness whereof, the parties hereto have caused this Agreement to be executed.

COALITION FOR CHILDREN,  
ADOLESCENTS & PARENTS (CCAP)

PLACENTIA LIBRARY

By: *Cynthia Scheinberg*

By: \_\_\_\_\_

Print Name: Cynthia Scheinberg

Print Name: Elizabeth Minter

Title: Executive Director

Title Library Director

Date: 10/9/96

Date: \_\_\_\_\_



**Pillsbury****Madison &  
Sutro LLP**

Agenda Item 30

ATTORNEYS AT LAW  
101 WEST BROADWAY SUITE 1800  
SAN DIEGO, CALIFORNIA 92101-8219  
TELEPHONE: (619) 234-5000 FAX: (619) 236-1995  
internet: pillsburylaw.com

Writer's direct dial number / email:  
(619) 544-3177

October 22, 1996

VIA FACSIMILE TRANSMISSION

TO: ORANGE COUNTY INVESTMENT POOL  
PARTICIPANTS' DISTRIBUTION LIST

Re: In Re County of Orange  
Case No. 94-22272JR

Dear Pool Participants:

We continue to monitor the status of various post-confirmation issues in the County's bankruptcy case.

With regard to the County's actions against various third-party professionals, District Court Judge Gary L. Taylor ordered that the suits against Merrill Lynch, KPMG Peat Marwick, McGraw-Hill/Standard & Poor's, Sallie Mae and Rauscher Pierce Refsnes will be removed from the Bankruptcy Court and litigated in the District Court. At present, the County's suits against Fuji Securities, Morgan Stanley and LeBoeuf, Lamb remain in the Bankruptcy Court. However, the County will likely enter into a stipulation to also have these three actions removed to the District Court.

It is unlikely that the District Court's ruling will have an immediate effect, since each case is in the early stages of discovery. However, we will continue to monitor the status of all of these matters and will periodically provide you with status reports. If you have any questions, please call me.

Sincerely yours,


  
Patrick C. Shea

cc: Official Investment Pool Participants  
Committee and Counsel

SAN DIEGO LOS ANGELES NEW YORK ORANGE COUNTY SACRAMENTO SAN FRANCISCO SILICON VALLEY WASHINGTON, D.C. HONG KONG TOKYO

20968362.



TO: Library Board of Trustees  
FROM: Elizabeth D. Minter, Library Director   
DATE: November 19, 1996  
SUBJECT: Retirement dinner in honor of Trustee Al Shkoler

**BACKGROUND:**

Library Trustee Al Shkoler will be completing his term of office at NOON on December 6.

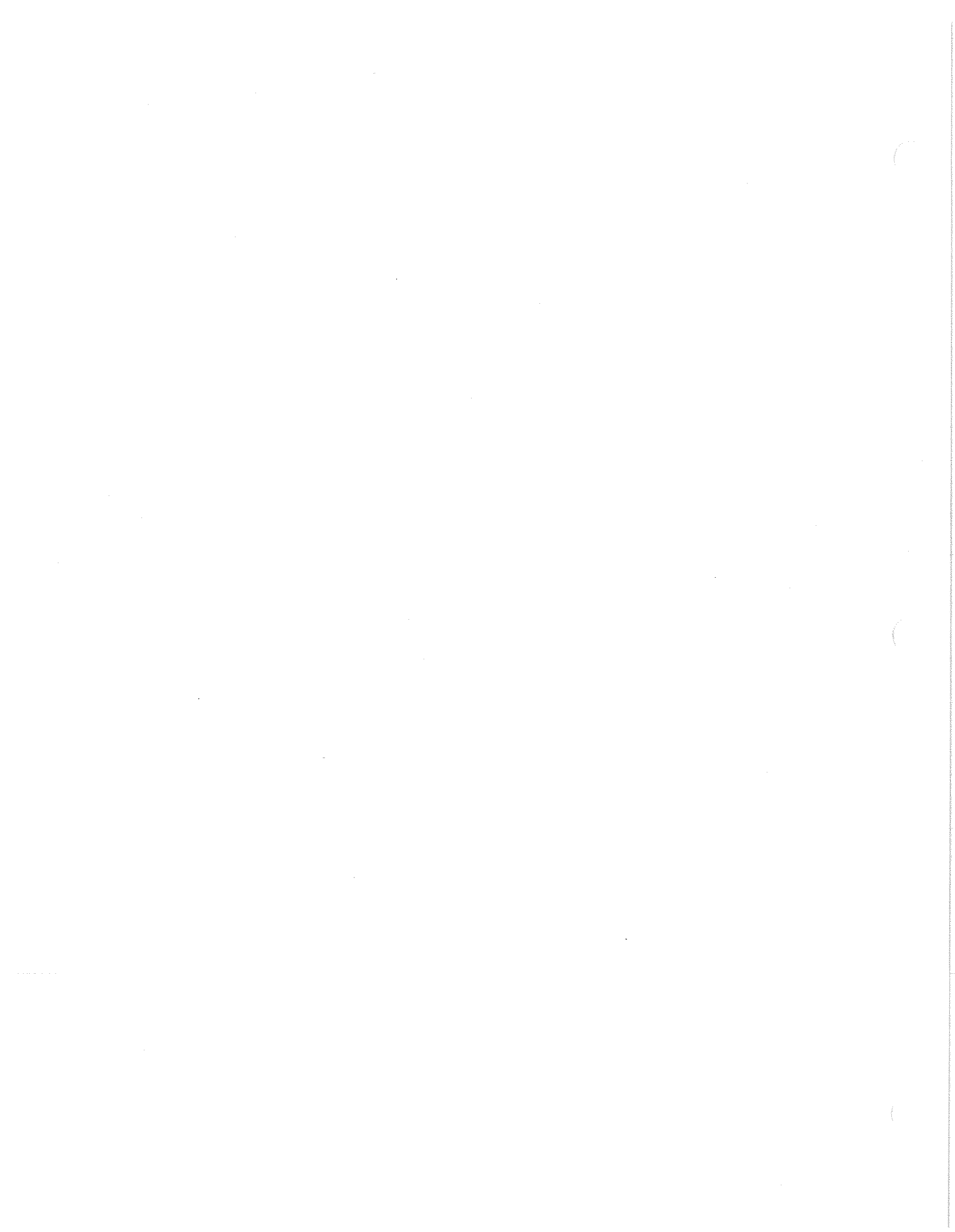
The Library Board has a custom of honoring its departing members with a dinner for the Board and Management Staff.

The date for the dinner in honor of Trustee Shkoler will be finalized at the Board Meeting. Board Secretary Stark is coordinating the arrangements for this event.

Payment for this activity is made from the Board account in the County Exempt Fund.

**RECOMMENDATION:**

Authorize the purchase of dinners for Trustees, Library Director Minter, Principal Librarian Ammar, Friends of the Library President Irot, and Gloria Shkoler, to be paid from the Board account in the County Exempt Fund.



TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *Edm*

DATE: November 19, 1996

**SUBJECT: North Orange County Business & Professional Women's Organization dinner honoring Library Volunteer Dixie Shaw as its 1996-97 Woman of Achievement.**

**BACKGROUND:**

Longtime Library volunteer, Friends of Placentia Library member and former Board member, and Placentia Library Foundation supporter Dixie Shaw is being honored by the North Orange County Business & Professional Women's Organization at a dinner on Wednesday, November 20 at the Holiday Inn, Fullerton.

Attachment A describes the event.

Tickets are \$18 per person and the Library Director has ordered a table of 8 for Library Trustees and staff. Two of the tickets for the table have already been purchased by Friends President Irot. Authorization needs to be given for the remaining tickets to be purchased.

All of the remaining seats at the District's table have been assigned: President Dinsmore, Secretary Stark, Library Director Minter, Principal Library Stark, Circulation Supervisor Burkich, and Children's Librarian Smith.

**RECOMMENDATION:**

Authorize purchase of six tickets from the Board account in the County Exempt Fund.





*Lights, Camera, Action....*

*Our STARS are shining brightly!*

The North Orange County Business & Professional Women's Organization cordially invites you to attend our annual awards banquet honoring three community stars:

**★Dixie Shaw★**

1996-97 Woman of Achievement

**★Deborah L. Hahn★**

Disneyland Resort  
1996-97 Young Careerist

**★Fullerton Savings & Loan Association★**

1996-97 Golden Nike

Wednesday, November 20th, 1996

6:30 p.m. - Networking /No Host Cocktails

7:00 p.m. - Dinner & Program (menu on reverse)

\$18.00 per person

Holiday Inn

222 W. Houston, Fullerton, CA

(91 Fwy. & Harbor Blvd.)

(714) 992-1700

For reservations and/or more information regarding  
The Business & Professional Women's Organization call Mary Trammell (714) 525-0437  
R.S.V.P. by November 13th, 1996

