

# AGENDA

## SPECIAL MEETING

### PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Friday, August 5, 1995  
5:00 P.M.

Library Conference Room

**AGENDA DESCRIPTIONS:** *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda Items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925.*

1. Roll Call: Administrative Assistant

2. Adoption of Agenda.

Presentation: Library Director  
Recommendation: Adopt by Motion

3. Minutes from the Regular Meeting of July 18, 1995.

Presentation: Library Director  
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

#### CLAIMS (Items 5 - 7)

Presentation: Library Director  
Recommendation: Approve by Motion

*Items 5 - 7 may be considered together as one motion to approve the Claims. Items may be removed for individual consideration before the Claims are adopted. Items removed must then each have a separate motion.*



5. Nonstandard Claims in excess of \$300. (Approve)

There are no Nonstandard Claims for this period.

6. Claims forwarded by the Library Director. (Approve)

Claims forwarded by the Library Director in the amount of \$

7. Current Claims (Approve)

Current Claims in the amount of \$

#### CONTINUING BUSINESS

8. LSCA Title II Handicapped Remodeling Project

Presentation: Library Director

Recommendation: Review revised bid and determine action.

#### ADJOURNMENT

9. Agenda Preparation for the August 15, 1995, Regular Meeting.

*No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.*

10. Adjourn.

#### \*\*\*\*\*CERTIFICATION OF POSTING\*\*\*\*\*

I, Charlene Dumitru, Administrative Assistant for the Placentia Library District, hereby certify that the Notice of the Special Meeting of the Library Board of Trustees of the Placentia Library District was posted on Tuesday, August 1, 1995.

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**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JULY 18, 1995**

**CALL TO ORDER**

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on July 18, 1995 at 7:30 P.M. by President Margaret Dinsmore.

**ROLL CALL**

**Members Present:** President Margaret Dinsmore; Trustees Ray Evans and Al Shkoler; and Library Director Elizabeth Minter.

**Members Absent:** Secretary Sandra Stark; and Trustee Robin Masters.

**Others Present:** Principal Librarian Suad Ammar; and Administrative Assistant Charlene Dumitru

**ADOPTION OF  
AGENDA**

It was moved by Trustee Evans, seconded by Trustee Shkoler to adopt the Agenda as presented.

AYES: Dinsmore, Shkoler, Masters  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**MINUTES**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve the Minutes of the Regular Meeting of June 20, 1995 as presented.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**BOARD  
PRESIDENT'S  
REPORT**

President Dinsmore reported that Placentia resident and former library employee Virginia Carpenter died on July 17, 1995. A memorial service will be held in August, but details are not yet available.

It was moved by Trustee Evans, seconded by Trustee Shkoler to add an Agenda Item to determine a means by which the Library could honor the memory of Virginia Carpenter.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

It was moved by President Dinsmore, seconded by Trustee Evans to declare August as Virginia Carpenter Month.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**CLAIMS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve Agenda Items 6 through 8: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$7,128.28; and Current Claims and Payroll in the amount of \$47,814.61

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**FINANCIAL  
REPORT**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 9 through 15: Financial Reports for June, 1995; County of Orange Investment Pool Portfolio Summary, June, 1995; Office General Ledger & Check Registers for June, 1995; Acquisitions Report for June, 1995; Overdue Collection Report for June, 1995; Debit Card System Reimbursement Report for June, 1995; and Gifts Report for June, 1995;

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**GENERAL  
CONSENT  
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive, file and approve Agenda Items 16 through 22: Building Maintenance Report for June, 1995 (Receive & File); Personnel Report for June, 1995 (Receive, File and Ratify Appointments); Volunteer Report for June, 1995 (Receive & File); Circulation Report for June, 1995 (Receive & File); Award of Lighting Maintenance Contract for Fiscal Year 1995-1996 (Approve & Authorize Signature by Library Director); Award of Computer Maintenance contract for Fiscal Year 1996-1996 (Approve & Authorize Signature by Library Director); Notification of Fiscal Years 1994-1995 augmentation to the Adult Basic Education - ABE 321 Funds from the California Department of Education in the amount of \$128.00 (Receive & File).

AYES: Dinsmore, Stark, Evans, Masters, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: None

**MEMORANDUM OF  
UNDERSTANDING  
WITH THE  
ORANGE COUNTY  
EMPLOYEES  
ASSOCIATION**

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the terms of the Memorandum of Understanding with the Orange county Employees Association for a three-year contract for Fiscal Years 1995-1996, 1996-1997, and 1997-1998, as presented.

AYES: Dinsmore, Evans, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**FY1994-95 BUDGET**

Library Director Minter distributed revised Revenue and Expenditure budgets reflecting a reduction from \$1,034,000 to \$994,000. The revised figure reflects information received from staff in the Orange County Auditor's Office after the Agenda was prepared.

It was moved by Trustee Shkoler, seconded by Trustee Evans to Receive and file the Revenue Estimates for FY1995-1996 as revised July 18, 1995.

AYES: Dinsmore, Evans, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt the Organization Chart for FY1995-1996.

AYES: Dinsmore, Evans, Shkoler,  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

It was moved by Trustee Evans, seconded by Trustee Shkoler to read Resolution 95-5, A Resolution of the Board of Trustees of the Placentia Library District of Orange County Establishing the Salaries for Employees of the Placentia Library District of Orange County, by title only.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 95-5. Motion was carried by roll call vote:

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

It was moved by Trustee Evans, seconded by Trustee Shkoler to read Resolution 95-6, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to adopt Fiscal Year 1995-1996 budgets for the Placentia Library District, by title only.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 95-6. Motion was carried by roll call vote:

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**HOLIDAY AND  
LIBRARY CLOSURE  
SCHEDULE FOR  
1996 AND 1997**

It was moved by Trustee Shkoler, seconded by Trustee Evans to read Resolution 95-7, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Establish the District Holiday and Library Closure Schedule for Calendar Years 1996 and 1997.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 95-7. Motion was carried by roll call vote:

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters



**LSCA TITLE II  
STATUS REPORT**

It was moved by Trustee Shkoler, seconded by Trustee Evans to defer action on Agenda Item 26, Library Services and Construction Act Title II Grant from the State Library of California for the District's Disabled Access Remodeling Project, until the Regular Meeting of August 15.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**TRAVEL  
AUTHORIZATIONS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve the Travel Authorizations for Fiscal Year 1995-1996 as presented.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**CALIFORNIA  
SPECIAL  
DISTRICTS  
ASSOCIATION  
BY-LAWS  
REVISION**

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the proposed change to the California Special Districts Association by-laws and to authorize vote by the Library Board President.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

**STAFF REPORTS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 29 through 34: Program Report for Month of June, 1995; Children's Services Report for Month of June, 1995; Publicity Materials produced for the Month of June, 1995; Placentia Library Literacy Services Report for Month of June, 1995; Families for Literacy Project Report for the Month of June, 1995; and Placentia Pride Committee Report for Month of June, 1995.

AYES: Dinsmore, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Stark, Masters

The Regular Meeting of the Board of Trustees of the Placentia Library adjourned at 8:57 P.M.



PLACENTIA LIBRARY DISTRICT  
Summary of Nonstandard Claims  
August 4, 1995

DATE	REPORT NO.	AMOUNT
		\$0.00
	TOTAL	<u>\$0.00</u>



PLACENTIA LIBRARY DISTRICT  
Summary of Claims Forwarded by the Library Director  
August 4, 1995

DATE	REPORT NO.	AMOUNT
TOTAL		<u>\$0.00</u>



PLACENTIA LIBRARY DISTRICT  
 Current Claims and Payroll  
 August 4, 1995

TYPE	REPORT NO.	AMOUNT
Immediately	3308	3,152.13
Subtotal for Immediately		3,152.13
Regular	3309	35,900.00
	3310	10,226.00
	3311	1,245.75
	3312	870.25
Subtotal for Regular		48,242.00
TOTAL CURRENT CLAIMS		51,394.13
Payroll		
Subtotal for Payroll		0.00
TOTAL		51,394.13





Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A/C's Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01074 Southern California Gas Company P.O. Box C Monterey Park, CA 91756	Jul 24, 1995		2800	00		217.36		
N03655 CareAmerica 6300 Canoga Avenue Woodland Hills, CA 91367	August 1995		0300	00		1,999.72		
N03648 Cascade Drinking Water P.O. Box 9179 Whittier, CA 90608-9179	June 25, 1995 011634 July 23, 1995 011740		1800	00		24.95 24.95 49.90		
N03659 Southern California Water 130 N. Bradford Avenue Placentia, CA 92670	July 28, 1995		2800	00		162.63		
N03752 Pacific Bell Payment Center Van Nuys, CA 91388	July 17, 1995 528-1906 528-8236 528-6022		0700	00		106.01 17.33 15.47		
	July 7, 1995 253-0470 July 19, 1995 996-2865 Jul 4, 1995 524-8408		0700	01		140.14 23.58 26.97 329.50		
N0503A AT&T P.O. Box 10192 Van Nuys, CA 91410-0192	Jul 16, 1995 Jul 18, 1995		0700	01		6.94 5.00 11.94		
N06555 Principal Mutual P.O. Box 10328 Des Moines, IA 50306	August 1995		0300	00		381.08		

**PLEASE PAY IMMEDIATELY!**

The claims listed above (totaling \$3,152.13) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE August 4, 1995  
REPORT NO 3309

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 706

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	A/C's Use Only	
							Doc Number	SC
N01640 First Interstate Bank ABA# 122000218 AMTS # 250098989 A/C: 6500968-007 ISSUE: Placentia Civic Center - A Attn: Teresa Fructuoso, Ext. 2311  <i>Please wire on Monday, Sept. 11, 1995</i>	June 30, 1995		2200	00		35,900.00		

The claims listed above (totaling \$35,900.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

Page Total

35,900.00



Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A.C.'s Use Only	
							Doc Number	SC
N01035 City of Placentia 101 E. Chapman Placentia, CA 92670	July 26, 1995 53259		1400	00		979.50		
	July 26, 1995 53258		1400 2480	00 00		1,475.90 4,618.99		
						6,094.89		
N01942 Hotho & Co. P.O. Box 9738 Fort Worth, TX 76147-2738	July 26, 1995 157332		1800	09		216.05		
N03653 Bear State Air Conditioning 13321 Alondra Blvd, #N Santa Fe Springs, CA 90670	July 25, 1995 38698 38778 38768		1400 1400 1400	00 00 00		117.42 936.97 1,115.35		
						2,169.74		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	July 28, 1995		1900	00		32.71		
N03755 Golden West Publishing, Inc. P.O. Box 11969 Santa Ana, CA 92711-1969	July 8, 1995		2000	00		112.50		
N03833 Brodart Automation P.O. Box 3488 Williamsport, PA 17705	July 27, 1995 A20581		0700	05		423.82		
N03847 OCLC, Inc. Dept 630 Columbus, OH 43265-0630	June 30, 1995 512062		0700	02		32.93		
N03936 Dataplex / DTG P.O. Box 710005 Jadkson, MS 39271-0005	July 17, 1995 3603229		1800	00		163.86		

The claims listed above (totaling \$10,226.00) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY



LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE August 4, 1995  
REPORT NO 3311

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS

Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	A.G.'s Use Only	
							Doc Number	SC
N06965 Paychex P.o. Box 25159 Santa Ana, CA 92799	July 27, 1995 19950727		1900	00		198.80		
N06566 Regency Lighting 16665 Arminia St. Van Nuys, CA 91406	July 13, 1995 234605		1000	00		105.62		
N06568 Placentia Chamber of Commerce 201 E. Yorba Linda Blvd. #C Placentia, CA 92670	August 1, 1995		1600	07		85.00		
N06573 First American Trust Company 421 N. Main Street Santa Ana, CA 92702	July 7, 1995		1900	00		675.52		
Southern Calif. Library Literacy Network c/o Jerry Edwards Santa Fe Springs City Library 11700 Telegraph Road Santa Fe Springs, CA 90670	July 21, 1995		1600	07		50.00		
Jeffco, Inc. 1671 S. Research Loop Tucson, AZ 85710-6708	July 25, 1995 237682		1800	00		104.58		
City of Anaheim Division of Collections P.O. Box 3222 Anaheim, CA 92805	July 22, 1995 L1000000020		1900	00		26.23		

The claims listed above (totaling \$1,245.75) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED BY \_\_\_\_\_

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LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE August 4, 1995  
REPORT NO 3312

Placentia Library District  
411 E. Chapman Ave.  
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW  
HIS CHECK FROM FUND 707

APPROVED CLAIMS							A.C.'s Use Only	
Payee Name and Address Social Security/Tax ID	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SG
N03657 Standard & Poors P.O. Box 80-2542 Chicago, IL 60680-2542	Jul 1, 1995 6362984		2400	01		32.32		
N03828 Baker & Taylor P.O. Box 7247-8049 Philadelphia, PA 19170-8049	July 10, 1995 G10 6043		2400	01		40.34		
	July 12, 1995 G12 6030		2400	01		25.53		
	Jun 22, 1995 F22 6048		2400	01		270.13		
	July 19, 1995 G19 6032		2400	01		241.64		
						577.64		
N03833 Brodart 500 Arch Street Williamsport, PA 17705	June 28, 1995 U979248		2400	01		34.79		
N03842 Ingram Library Services P.O. Box 845361 Dallas, TX 75284-5361	July 12, 1995 22356365		2400	01		107.03		
	July 25, 1995 22459205		2400	01		19.25		
	June 1, 1995 21985509		2400	01		41.17		
	July 18, 1995 22394248		2400	01		30.17		
			2400	01		60.33		
	July 12, 1995 2CM10728		2400	01		(83.02)		
						174.93		
June 30, 1995 Facts On File P.O. Box 10731 Newark, NJ 07193	June 30, 1995 09689		2400	01		40.59		
Jan Roberts Publications 9899 Santa Monica Blvd, STE 1107 Beverly Hills, CA 90212	June 15, 1995 94114		2400	01		9.98		

The claims listed above (totaling \$870.25) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY







Placentia Library District  
 Fiscal Year 1995-1996 Combined Budget Estimate  
 July 18, 1995

Category	Fund 702 Maj Equip	Fund 703 Automation	Fund 706 Bond Redemp	Fund 707 General	Fund 708 Sick Lv	TOTAL ALL FUNDS
Cash balance 7/1/95	83,525	45,956	209,245	213,545	5,896	558,168
Anticipated Revenues						
General Fund & Interest	7,204	3,964	18,047	994,000	509	1,023,724
LSCA II Grant Reimbursement	43,959	0	0	0	0	43,959
Photocopier Revenues (equipment payback)	10,000	0	0	0	0	10,000
Printer Revenues (equipment payback)	1,800	0	0	0	0	1,800
Cash Balance plus Revenues	146,489	49,919	227,292	1,207,545	6,405	1,637,650
Proposed Expenditures						
General Fund Budget	0	0	35,900	994,000	0	1,029,900
LSCA II Grant (60% of Total Project)	104,898	0	0	0	0	104,898
Photocopier Replacement	25,000	0	0	0	0	25,000
Computer Hardware & Cabling for LAN	0	48,000	0	0	0	48,000
TOTAL EXPENDITURES	129,898	48,000	35,900	994,000	0	1,207,798
Year-End Balance 6/30/96	16,591	1,919	191,392	213,545	6,405	429,852

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Placentia Library District  
 Analysis of Impact of Orange County Recovery Plan Reallocation Proposals  
 August 15, 1995

FY1993-1994 Current Secured Taxes	661,336
FY1993-1994 Total Revenue	1,041,498
PLD OCIP Balance 12/6/95	568,880
PLD OCIP Balance Less 77% Received	130,842

ORANGE COUNTY RECOVERY PLAN	PLD Per Year Impact	PLD 20 Year Impact
<b>CASE A</b>		
1/4 % Bradley-Burns sales tax from OCTA, 15 yrs	0	0
<b>CASE B</b>		
1/8 % Bradley Burns sales tax from OCTA, 15 yrs	0	0
<b>CASE C</b>		
1/8 % Bradley Burns sales tax from OCTA, 15 yrs	0	0
Special District Property Tax 65% or 9% total revenues for 20 years	93,735	1,874,696
<b>CASE D</b>		
1/8 % Bradley Burns sales tax from OCTA, 15 yrs	0	0
1/8 % Bradley Burns sales tax from cities, 15 yrs	0	0
Special District Property Tax 60% or 8.5% total revenues for 20 years	88,527	1,770,547
<b>CASE E</b>		
3/16 % Bradley Burns sales tax from OCTA, 15 yrs		
Special District Property Tax 80% or 14.5% total revenues for 20 years	151,017	3,020,344
<b>CASE F</b>		
1/4 % Bradley Burns sales tax from OCTA, 15 yrs	0	0
1/14 % Bradley Burns sales tax from cities, 15 yrs	0	0
Special District Property Tax 50% or 5 % total revenues for 20 years	52,075	1,041,498

Very faint, illegible text, possibly bleed-through from the reverse side of the page. The text is scattered and difficult to decipher.



## INTELLECTUAL FREEDOM REPORT

CALTAC Summer Meeting 8/5/95

Culver City, California

### THE FIRST AMENDMENT IN CYBERSPACE

Think of what Johannes Gutenberg accomplished with the printing press in the Mid-15th Century. When Gutenberg's printing press went "on line" it caused a momentous change in copyright technology. Instead of many monks plodding away as scribes creating a few pages a day, an entire book could be reproduced in a fraction of the time. All of a sudden a need developed for a legal doctrine that protected authors from easy copying of their works by people who had nothing to do with the creation or financing of the original works.

Writers, artists and eventually film-makers, recording stars and their financial backers needed protection to secure a return on their investment of time, money and talent. Thus the reason for copyright laws and the constitutional grant of power to Congress "to promote the progress of science and useful arts, by securing for limited times to authors and inventors the exclusive right to their respective writings and discoveries." Like the issues raised by the printing press, similar issues face us all with the advent of the internet and info-Bahn. The copyright laws of yesteryear no longer fit the bill for numeric codes and electronic transmissions. Some of the problems were recently raised in an article by Ron Coleman in the July 1995, issue of the American Bar Journal. "How far can copyright principles be stretched to accommodate the new technology and what kind of legal structure is necessary to ensure maximum use and innovation of information and thought.

For example, what does it mean to "use" a work? The answer is fairly simple when the work is reproduced on paper or recorded on video or audiotape. It is when a publisher obtains reproduction rights and someone buys a copy of the newspaper, magazine, book or cassette.

But the answer is more elusive when a computer delivers the material: Is reading on a display screen a use? Do downloading to a hard drive or a floppy disk, or printing out constitute separate uses? Does scrolling back a screen to reread a page of a document constitute yet another use? Well, the battle lines are being drawn. Publishers, writers and artists favor tight controls to protect their returns. Opponents of regulation feel that a ride on the information superhighway ought to be toll free. The Commissioner of the U.S. Office of Patents and Trademarks chairs the working group on Intellectual Property Rights. So far they have recommended that the copyright law be modified to accommodate

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electronic needs in the following manner:

1. Amend the law to state that works can be published, imported and distributed via transmission.
2. Transmissions would be deemed distribution of reproductions rather than of original work, based on the sender's intent.
3. The "first sale" doctrine, which governs how owners of works can dispose of them, would not apply to transmissions.
4. Prohibit any ban on devices that prevent unauthorized copying.

The legal debate goes on and all that is certain is that it will continue.

The reason for raising the thorny issue of copyright protection is to draw an analogy to the problem of regulating free speech on the Internet.

Researchers at the Simon Wiesenthal Center have found some 50 hate groups using electronic bulletin boards on the Internet and on commercial services, such as Prodigy and American Online. Those who are active on the net include the neo-Nazi National Alliance, Tom Metzger's White Aryan Resistance and Holocaust denier Michael Hoffman. The Internet presents hate groups with great opportunity for recruiting, organizing chapters and drumming up support. Producers and consumer's of hate material have instantaneous international access nullifying laws in countries that bar the spread of hate propaganda, such as Canada and Germany. So what can we do about it here in the United States? Not much if anything! There are no laws against hate propaganda in the United States. Lawyers generally agree the First Amendment would bar any legal restrictions.

Exceptions include communications that further criminal conspiracy or that imminently lead to crime, but these are rare. Mike Goodwin, a lawyer with the Electronic Frontier Foundation, a Washington, D.C., civil liberties organization says, "It's hard to see a case in which people leap up from their computer and commit a crime."

Steve Barmagel in the June 1995, issue of California Lawyer points out that the April bombing of the Federal Building in Oklahoma City has prompted President Clinton and his advisors to consider closer scrutiny of hate speech.

In the absence of government regulation, private service providers need to control the use of their product. At the prodding of groups such as the anti-Defamation League and the Wiesenthal

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures that the financial statements are reliable and can be audited without issue. The document also notes that regular reconciliation of bank statements with the company's ledger is essential to identify any discrepancies early on.

In addition, the document outlines the proper procedures for handling cash payments and receipts. It states that all cash transactions should be recorded immediately and accurately. The use of pre-numbered receipts is recommended to prevent any loss or misappropriation of funds. Furthermore, the document advises that all payments to vendors should be made through the company's bank account to maintain a clear audit trail.

The document also addresses the issue of employee expenses. It specifies that only legitimate business expenses should be reimbursed, and that all such expenses must be supported by proper documentation. This includes receipts for travel, meals, and other out-of-pocket costs. The document further clarifies that personal expenses are not eligible for reimbursement, and that the company's policy on this matter is strictly enforced.

Finally, the document concludes by reiterating the importance of transparency and accountability in all financial matters. It encourages all employees to adhere to the highest standards of ethical conduct and to report any potential issues or irregularities to the appropriate authorities.

Center, Prodigy screens the communications on its network via a scanner, which reviews messages before they are posted on the services's bulletin boards. If a message includes a word on the scanner's list of offensive terms, including racial slurs the message is blocked, and the author is asked to rewrite it. But as Barmagel points out in his article "That's fine for Prodigy, a network jointly owned by IBM and Sears Roebuck & Company. But the free-wheeling Internet, the electronic equivalent of the town square is another story. The First Amendment allows hate speech there to persist."

The ALA's position is succinctly set forth in the May 1995, issue of "American Libraries". ALA has signed a joint letter expressing concerns about threats to First Amendment guarantees of free speech in a proposed on line "decency" bill (S. 314 by Jim Exon, D-Neb adding to S652). The bill expands current law, which restricts indecency on telephone transmissions to all telecommunication providers and extends criminal liability to make various providers responsible for indecent communications on their systems.

Opponents of the Bill feel it could reduce or even cut off access to electronic mail, discussion lists, Usenet news groups and other services. ALA's Washington Office calls it "a significant threat to freedom of speech and the free flow of information in cyberspace and adds that it raises fundamental questions about the right of government to control content on communications networks."

To regulate hate speech may be morally and politically correct, but when regulation runs afoul of the First Amendment, free speech must prevail.

Bud Sullivan

