

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, September 18, 2006






6:30 P.M.

Placentia History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

- 1. Call to Order Library Board President
- 2. Roll Call Administrative Services Manager
- 3. Adoption of Agenda

6:30 PM

Ab: G.W.

~~MM~~ - J.T.
~~MD~~ - R.D.

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report

Sep 14 M. Lee J.S. / ERM
J.R.

J.T. - Friend M.H.
R.D.

The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.

Presentation of Volunteer of the Year Awards to Allie Smith and Al Lee as introduced by Jim Roberts.

Presentation of Summer Reading Volunteer Certificates of Appreciation as introduced by Caroline Gurkweitz.

Review Trustee participation in the City of Placentia Heritage Parade and Chamber of Commerce Business Showcase on October 14, 2006.

6. Trustee Reports

The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.

Friends 1st Mtg
in September

2 new D.F.
① Christine
② Maffioletti
Beverly Maffioletti

7. Friends of Placentia Library Board of Directors Report.

8. Upcoming Trustee meetings and events.

CONSENT CALENDAR (Items 9 – 46)

MJ BE
MJ J.T

Absent: Woods

Presentation: Library Director
Recommendation: Approve by Motion

Items 9 – 46 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 9)

9. Minutes of the August 21, 2006 Library Board of Trustees Regular Meeting. (Receive & File and Approve)

CLAIMS (Items 10 – 13)

10. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

No Nonstandard Claims were processed during this report period.

11. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

Claims 4905 by Minter/De Vecchio; 4906, 4907 and 4908 by Minter/Turner; and 4909 by Minter/pending for a total of \$30,139.15 from Fund 707.

12. Current Claims and Payroll. (Receive & File and Approve)

Current Claim for Fiscal Year 2006-2007: 4910 for a total Current Claim for Fiscal Year 2006-2007 of \$12,142.63;

and Payrolls #8 (10/11/06) for \$47,072.00, and #9 (10/25/06) for \$47,072.00 for a total for Payrolls of \$94,144.00, for a combined total of Current Claims and Payrolls of \$131,648.24 from Fund 707.

13. FY2006-2007 Cash Flow Analysis through September 18, 2006, the Schedule of Anticipated Property Tax Revenues for FY2006-2007 as provided by the Orange County Auditor and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 14 – 19)

14. Financial Reports for August 2006. (Receive & File)

15. Office General Ledger & Check Registers for August 2006. (Receive & File)

16. Acquisitions Report for August 2006. (Receive & File)

17. Entrepreneurial Activities Report for August 2006. (Receive & File)
18. Collection Agency Report for August 2006. (Receive & File)
19. Gift Reports for April, May, June, August & August 2006. (Receive & File)

GENERAL CONSENT REPORTS (Items 20– 36)

20. Building Maintenance Report for August 2006. (Receive & File)
21. Personnel Report for August 2006. (Receive, File, and Ratify Appointments)
22. Volunteer Reports for August 2006. (Receive & File)
23. Circulation Report for August 2006. (Receive & File)
24. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
25. Legislative Alerts from the California Special Districts Association and the California Library Association. (Receive & File)
26. Status Report on Partnerships with Community Organizations. (Receive & File)
27. Status Report on Active Grant Applications. (Receive & File)
28. Poet Laureate Report. (Receive & File)
29. California Library Literacy Services Final Report for Fiscal Year 2005-2006 submitted to the State Library of California on August 21, 2006. (Receive & File)
30. Estimated Fiscal Year 2006-2007 Basic Levy Property Tax Revenue as provided by the Office of the Orange County Auditor, August 30, 2006. (Receive & File)
31. Placentia Library District Sphere of Influence Report prepared by Orange County Local Area Formation Commission (LAFCO), last revised and adopted on October 12, 2005. This completes the Sphere of Influence study required by the State of California every five years. (Receive & File)
32. Placentia Library District Policy 2320, Job Description – Coordinator of Development & Volunteer Services, as adopted by the Library Board of Trustees on August 21, 2006. (Receive & File)
33. Library District Policy 2110 – Health and Welfare Benefits, as adopted by the Library Board of Trustees on August 21, 2006. (Receive & File)
34. Notification from the Orange County Board of Supervisors about the Orange County State Model Conflict of Interest Code restructuring for County Boards, Commissions and Committees and other miscellaneous authorities, districts and committees under the jurisdiction of the Board as adopted by the Orange County Board of Supervisors on June 27, 2006. (Receive & File)

Go in @
6:30 PM

35. Fiscal Year 2006-2007 Assessed Values as provided by the Office of the Auditor-Controller County of Orange on August 3, 2006 and the Library Director's analysis of the report. (Receive & File)
36. Agenda for the August 24, 2006 meeting of the Orange County Council of Governments and the Minutes from the May 26, 2006 and June 22, 2006 meetings. (Receive & File)

STAFF REPORTS (Items 37 – 46)

37. Library Director's Report. (Minter)
38. Program Committee Report for August 2006. (Roberts)
39. Children's Services Report for August 2006. (Gurkweitz)
40. Placentia Library Literacy Services Report for August 2006. (Roberts)
41. Reference and Adult Services Report for August 2006. (Strazdas)
42. History Room Report for August 2006. (Bell)
43. Placentia Library Web Site Report for August 2006. (Napier)
44. Technology Report for August 2006. (Napier)
45. Publicity Materials Produced in April, May and August 2006. (Development Coordinator)
46. Safety Committee Minutes for August 2006. (Matas)

CONTINUING BUSINESS

47. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

48. Selection of a consultant to assist the Library Board of Trustees with the process of implementing a library facility impact fee (developer fee). Three consultants were interviewed in the Placentia Library District Board of Trustees Work Session immediately preceding the Regular Meeting.

Presentation: Library Director

Recommendation: Select a consulting firm to prepare the documentation and lead Placentia Library District through the establishment of library facility impact fee; and

Authorize the Library Director to sign the contract on behalf of the Library Board of Trustees with the firm selected.

49. Second Reading of Proposed Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers. The Policy has been amended to reflect the changes proposed by the Library Board at its August 21, 2006 Regular Meeting.

Presentation: Manager of Administrative Services
Recommendation: Review and revise Proposed Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers; and

Adopt as a second reading Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers and request staff review and comment for the October 16, 2006 Library Board Meeting.

*placentia
consultant \$20K
SP selection \$50K
Gen. Serv.*

NEW BUSINESS

50. Selection of the consultant to prepare a Placentia Library District Facility Master Plan to be used in the preparation of the developer fee documentation.

Presentation: Library Director
Recommendation: Select a consultant to prepare the Placentia Library District Facility Master Plan in consultation with Library staff and the Library Board of Trustees; and

Authorize the Library Director to sign the contract on behalf of the Library Board of Trustees with the firm selected.

51. Contract with Alexander & Hibbs, AIA, for the architectural work for the remodel of the Library entry, lobby, circulation, public and staff bathrooms and passport processing office and determine the financing process for the project. Allen Hibbs prepared the documents for the project in 1993 and will be presenting a proposal to update those plans and proceed with the project with some modifications.

Presentation: Library Director
Recommendation: Approve the architectural services contract with Alexander & Hibbs, AIA in the amount of [stipulate amount] for the Placentia Library District remodeling project for the entry, bathrooms, circulation desk, staff workroom and Passport office; and

Authorize the Library Director to sign all contract documents on behalf of the Library Board of Trustees; and

Authorize financing the remodeling project through a loan; and

Authorize the Library Director to advertise and receive quotes on financing for the project to present at the October 17, 2006 Library Board Meeting

*MJ RD
M2-6W*

*MJ GW
M2 BE*

- 52. Discuss project for the Election funds from Object Code 1900-00 of the General Fund. The Library Director will present quotes for an electronic computer-controlled sign for the north side of the Library, facing the parking lot, in the same location as the previous lighted sign that was removed during the Civic Center remodeling project, and for additional shelving in the Children's Department.

Presentation: Library Director
 Recommendation: Action to be determined by the Library Board of Trustees

M.B.E.
M.Z.J.T.

- 53. Travel Authorizations for the State Library Eureka! Leadership program for Manager of Administrative Manager Goodson, Librarian II Strazdas and Library Assistant Gomez; and the American Library Association Midwinter Meeting for Library Director Minter.

Presentation: Library Director
 Recommendation: Authorize Manager of Administrative Services Goodson, Librarian II Strazdas and Library Assistant Gomez to attend the Eureka! Leadership Program at the Ventura County Library on Tuesday, October 3, 2006 with an overnight stay in Ventura at a cost not to exceed \$600 to be paid from the General Fund.

M.M.-G.N.
M.Z.-J.T.

Authorize Library Director Minter to attend the American Library Association Midwinter Meeting in Seattle, WA, January 19-23, 2007 at a cost not to exceed \$1,916 to be paid from the General Fund; and

M.M.-R.D.
M.Z.-J.T.

J:15

CLOSED SESSION

- 54. Library Director performance evaluation, contract and salary.

Closed Session to Discuss a Personnel Matter

Pursuant to California Government Code Section 54957 a closed session will be held to discuss the evaluation of performance of an employee, the Library Director, a personnel matter.

Presentation: Library Board President
 Recommendation: Set the Library Director's Salary for Fiscal Year 2006-2007 and the effective date; and

Authorize the preparation of an Employee Agreement for Fiscal Year 2006-2007, or whatever other term is agreed upon, between Placentia Library District and Library Director Elizabeth D. Minter.

6:30
7:30
1:40
6:30
7:30
8:30
9:00

ADJOURNMENT

55. Agenda Preparation for the October Regular Meeting, which will be held on Monday, October 16, 2006 at 6:30 P.M.

Final reading of Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers. Continued from the September 18, 2006 Library Board Meeting.

Budget/Salary Discussion with staff committee. The Library Board has requested a discussion of this topic and may establish a committee and process. Deferred from the August 21, 2006 Library Board Meeting.

Salary Scale for Exempt Employees. The Library Board has requested a discussion of this topic and may establish a process for implementing a change in the Salary Scale for Exempt Employees. Deferred from the August 21, 2006 Library Board Meeting.

56. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

57. Adjourn

*****CERTIFICATION OF POSTING*****

I, Wendy Goodson, Manager of Administrative Services for Placentia Library District, hereby certify that the Agenda for the September 18, 2006 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Thursday, September 14, 2006.



PLACENTIA LIBRARY BOARD CALENDAR

September 2006 - August 2007

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September

- 2 Placentia Library District Established in 1919 by OC Board of Supervisors
- 3 Library Closed for Monday Holiday/Not Staff Holiday
- 4 Library Closed for Labor Day/Staff Holiday
- 11 7:00 PM Friends Board Meeting, Turner
- 14 5:30 PM Chamber Mixer
Placentia Library Foundation Incorporated in 1994
- 18 6:30 PM Library Board Meeting
- 25 CSDA Annual Conference, Squaw Creek, through Sep 28.
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
7:15 AM Placentia Chamber of Commerce Breakfast

October

- 2 7:00 PM Friends Board Meeting, Shkoler
- 12 5:30 PM Chamber Mixer
- 14 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 16 6:30 PM Library Board Meeting
- 19 6:30 PM Staff Appreciation Dinner, home of Sandra Stark, 325 Willamette
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
7:15 AM Placentia Chamber of Commerce Breakfast

November

- 6 7:00 PM Friends Board Meeting, Escobosa
- 9 5:30 PM Chamber Mixer
- 10 CLA Annual Conference, Sacramento, through Nov 13
- 11 Library Closed for Veterans Day/Staff Holiday
- 20 6:30 PM Library Board Meeting
- 23 Library Closed for Thanksgiving/Staff Holiday

December

- 1 6:30 PM Donor Reception (Friends/Foundation), Placentia Library
12:00 PM Trustee terms begin
- 4 7:00 PM Friends Board Meeting, DeVecchio

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PLACENTIA LIBRARY BOARD CALENDAR

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December

- 7 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District
- 8 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 18 6:30 PM Library Board Meeting

January

- 1 7:00 PM Friends Board Meeting, Wood
- 11 5:30 PM Chamber Mixer
- 15 6:30 PM Library Board Meeting
- 19 ALA Midwinter Meeting, Seattle, through Jan 24
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

February

- 5 7:00 PM Friends Board Meeting, Turner
 - 8 5:30 PM Chamber Mixer
 - 19 6:30 PM Library Board Meeting
 - 22 9:00 AM Orange County Council of Governments, OC Sanitation District
 - 7:15 AM Placentia Chamber of Commerce Breakfast
- ## March
- 3 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
 - 5 7:00 PM Friends Board Meeting, Shkoler
 - 8 5:30 PM Chamber Mixer
 - 19 6:30 PM Library Board Meeting
 - 22 9:00 AM Orange County Council of Governments, OC Sanitation District
 - 7:15 AM Placentia Chamber of Commerce Breakfast
 - 24 8:30 AM CALTAC Trustee Workshop

April

- 2 7:00 PM Friends Board Meeting, Escobosa
- 8 Easter, Library Closed, not staff holiday

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April

- 12 5:30 PM Chamber Mixer
- 15 National Library Week through Apr 21
- 10:03 AM National Library Week, through April 21
- 16 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 7 7:00 PM Friends Board Meeting, DeVecchio
- 10 5:30 PM Chamber Mixer
- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 27 Library Closed for Monday Holiday/Not Staff Holiday
- 28 Library Closed for Memorial Day/Staff Holiday
- 31 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

June

- 4 7:00 PM Friends Board Meeting, Wood
- 14 5:30 PM Chamber Mixer
- 18 6:30 PM Library Board Meeting
- 21 ALA Annual Conference, Washington, DC, through June 27
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day/Staff Holiday
- 16 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

August

- 20 6:30 PM Library Board Meeting

Mar 2007

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Jul 2007

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PLACENTIA LIBRARY BOARD CALENDAR

September 2006 - August 2007

August

- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

Sep 2006

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Oct 2006

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Nov 2006

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Feb 2007

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Mar 2007

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Apr 2007

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May 2007

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Jun 2007

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Jul 2007

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Aug 2007

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30	31					



**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
21, 2006**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on August 21, 2006, at 6:30 P.M.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Services Manager Wendy Goodson, and Technology Manager Vernon Napier, Children's Librarian Caroline Gurkweitz.

ADOPTION OF AGENDA It was moved by Secretary Turner, and seconded by Trustee Wood to adopt the Agenda as amended.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS No members of the public addressed the Board.

LIBRARY STAFF INTRODUCTIONS Public Services Manager Roberts introduced Hilda Rivera, new part-time Library Assistant and Kathleen Staymates, new part-time Librarian effective August 15, 2006. Library Director Minter introduced the new Coordinator of Development & Volunteer Services, Lois Monroe effective August 7, 2006.

TRUSTEE REPORTS President Shkoler reported that he attended the August Chamber Breakfast.
Secretary Turner reported that she attended the AB 1234 Ethics Training at the Irvine Ranch Water District with Trustees DeVecchio and Escobosa.

FRIENDS Nothing to report at this time.

FOUNDATION Trustee DeVecchio reported the Foundation did not meet in August.

CONSENT CALENDAR It was moved by Secretary Turner and seconded by Trustee Wood to approve items 9-41 as amended;

MINUTES Minutes of the July 31, 2006 Library Board of Trustees Regular Meeting

CLAIMS Claims 4896,4897 and 4898 by Minter/DeVecchio, 4899, and 4900 by Minter/Wood for a total of \$20,514.35.

Current Claims 4901, 4902, 4903, and 4903 for a total of Current Claims for the Fiscal Year 2006-2007 of \$47,072.00 and Payroll #6 (9/13/06) for \$47,0742.00 and #7 (9/27/06) for \$94,144.00 for a combined total of \$131,648.24.

FY2005-2006 Cash Flow Analysis through June 30, 2006 and recommendation that no funds be transferred at this time.

**FINANCIAL
REPORTS**

Financial Reports for August 2006

Office General Ledger & Check Registers for August 2006

Acquisitions Report for August 2006

Entrepreneurial Report for August 2006

Collection Agency Report for August 2006

Gifts Report for August 2006

**GENERAL CONSENT
CALENDAR**

Building Maintenance for August 2006

Personnel Report for August 2006

Volunteer Report for August 2006

Circulation Report for August 2006

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Status Report on Audit Recommendations by Moreland & Associates

Ratification of submission to the California Special Districts Association (CSDA) for the Exceptional Public Outreach Award to be presented at the CSDA Conference Opening General Session in Squaw Creek on September 27, 2006. (Receive & File)

Proof of Publication of the Notice of Public Hearing for the Placentia Library District Proposed Budget for Fiscal Year 2006 2007 and the Proposed Fines & Fees Schedule for Fiscal Year 2006-2007 published in the *Placentia News Times* on July 27 2006.

STAFF REPORTS

Director's Report for August 2006

Program Committee Report for August 2006.

Children's Services Report for August 2006.

Placentia Library Literacy Services Report for August 2006.

Reference and Adult Services Report for August 2006.

History Room Report for August 2006.

Placentia Library Web Site Report for August 2006.

Technology Report for August 2006.

Publicity Materials produced for August 2006.

Safety Committee Minutes for August 2006.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter reported that the Library of California Board will meet in September. Topics of discussion will include the future of our library systems. The representative attending this meeting will be either Valerie McGinnis of Mission Viejo Library or Danis Kreimeir of Yorba Linda Library.

**PLD POLICY 2319,
LIBRARY
ASSISTANT**

It was moved by Trustee DeVecchio and seconded by Trustee Wood to Adopt Placentia Library District Policy 2320, Job Description – Coordinator of Development & Volunteer Services as a second and final reading.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**PLD POLICY 2110,
HEALTH &
WELFARE
BENEFITS**

It was moved by Secretary Turner and seconded by Trustee Wood to approve the second reading for Placentia Library District Policy 2110-Health & Welfare Benefits that includes a cap of \$500 per medical plan year per covered employee and include a review of the plan after the first year.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

DEVELOPER FEES

It was moved by Trustee Wood and seconded by Secretary Turner to request proposals for Facility Impact Fees from several vendors.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**BUDGET/SALARY
DISCUSSION WITH
STAFF COMMITTEE**

Item deferred at this time.

**SALARY SCALE FOR
EXEMPT
EMPLOYEES**

Item deferred at this time.

**LIBRARY PUBLIC
SERVICE
SCHEDULE**

It was moved by Trustee DeVecchio and seconded by Trustee Wood to adopt the Library Public Service Schedule effective September 1, 2006.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**POLICY 2012 –
EMPLOYEE DRESS
CODE**

Administrative Services Manager will revise Dress Code draft at the request of the Board and bring to the September 18, 2006 Regular Meeting for review and comment.

**CLOSED SESSION
LIBRARY
DIRECTOR
CONTRACT**

The Board of Trustees met in closed session to discuss the Library Director's performance evaluation, contract and salary.

**AGENDA
PREPARATION**

Agenda Preparation for the September Regular Meeting will include an Open Session and Closed Session to be held on Monday, September 18, 2006 at 6:30 P.M.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for August 21, 2006 adjourned at 7:56 P.M.

NEXT MEETING

The September Library Board Meeting will be held on Monday,
September 18, 2006 at 6:30 P.M. in the Library History Room.

Jean Turner
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees



FRIENDS OF PLACENTIA LIBRARY

Minutes:

Board of Directors Meeting

September 11, 2006

The meeting was called to order at 7 pm by President, Eleanor Rankin. The following Directors were present: Ginny Sanatar, Nadine Blansett, Brenda Benner, Ben Boelman, Carol Fizzard, Ginny Haussman, Barbara Hemmerling and Eleanor Rankin. Library staff present was Elizabeth Minter, Jim Roberts and Lois Monroe. Jean Turner represented the Trustees. Eleanor introduced two guests, Christine Mayfield and Beverly Webster. They each told a little about their background.

SECRETARY: By general consent the minutes were accepted. They were not read aloud. Copies were made available for each member. This will be done for all future meetings. The secretary read correspondence from 1) Mary Strazdas thanking us for the \$1500 given to the library 2) Betty Wymer offering her resignation from the board.

TREASURER: In Camille's absence Eleanor reported a balance of \$21,866.29 on August 6, 2006. This report will be filed for audit. Carol Fizzard made a motion to allow \$42.59 for Book Store expenses to Pat Irot. Ben Boelman seconded the motion. The motion carried.

FINANCIAL SECRETARY: Ginny Sanatar reported June deposits of \$1,269.50, July deposits of \$3905.02 and August deposits of \$2,668.35.

PRESIDENT'S REPORT: 1) Christine Mayfield and Beverly Webster are both interested in becoming members of the Friends Board of Directors. 2) Author's Lunch, Saturday March 3. The author has not been selected. 3) Staff Appreciation Dinner Thursday, October 19, 6:30 at Al and Sandra Stark's. 4) Donor Reception, Friday December 1, 2006. Elizabeth reported that T. Jefferson Parker will be our guest.

CHAIR REPORTS: **Book Sales Manager:** Pat Irot has requested a Co-Chair be appointed to work with her. Ben Boelman made a motion to appoint Nadine Blansett as Book Sales Manager, Co-Chair. Carol Fizzard seconded the motion. The motion carried. A written report by Pat Irot included these highlights. 1) The Community Room has been reserved for Friday, February 16, 2007 for a Volunteer Appreciation Event. Barbara Hemmerling made a motion that we allow up to \$100 to fund this event. These monies will be paid after receipt of itemized bills from the chairmen. Ginny Sanatar seconded this motion. The motion carried. 2) There are currently 50 volunteers serving our ongoing Book Sales. There is a need for volunteers to staff the new 6-9 hours on Thursday evenings. 3) Several special sales promotions have been done. Two for the price of one has been in effect since August. Local schools were encouraged to have their teachers come to our sale of children's books. Excess books have been donated to senior centers and summer schools. 4) Pat suggested a Teacher/School Outreach Program

To be held about the third week in August 2007. The outline of her suggestion is filed with these minutes. **By-Laws:** Carol Fizzard and her committee are close to choosing an attorney to work with them. **Joint Publications Committee:** Brenda Benner said one more meeting will get their work completed. **Membership:** Ginny Haussman and her committee must wait for the results of the Joint Publications Committee. **Public Relations:** Lynda Baker's written report said notices were sent to Placentia New Times in June and September to recruit volunteers for the Book Store. Two articles were also submitted for the City's Fall Quarterly. **Second Sunday Book Sales:** Ginny Sanatar said October's workers are Carol Fizzard, Ben Boelman, and Nadine Blansett. **Senior Program Services:** Ben Boelman reported that he met with Ellie Rankin, Dixie Shaw and Sherry Childers from Bradford Terrace. Elizabeth suggested more meetings with staff from the library interested in this outreach. **Silent Auction:** Nadine Blansett reported these figures: June \$32, July \$96, August \$51.

LIBRARY STAFF: Elizabeth Minter: 1) Elizabeth presented a proposal to reshelv the Friends' work room. (Complete proposal filed with these minutes) Ben Boelman made a motion to authorize the project not to exceed \$12,500. It was understood that special attention would be given to the backs of the shelves. Carol Fizzard seconded the motion. The motion carried. Carol Fizzard made a motion to authorize the treasurer to write a check for 50%, \$6250, in order to get the project started. Ginny Sanatar seconded the motion. The motion carried. 2) A new project called Funding in Finance Issues will bring funds to the library when new construction or remodels are done in the city. 3) Remodeling of the library is about to begin. The first stage will include replacement of entry tiles and the remodeling of restrooms and circulation desk. 4) The library is at full staff. Elizabeth mentioned how happy she was to have Lois Monroe working with her. **Jim Roberts:** 1) There were 28 tutors trained in July, the busiest summer ever. 2) There are 21 Federal Work Study students working in our Literacy and Tutorial programs for a total of \$85,000.

President Rankin adjourned for a 2 minutes recess. When the meeting was reconvened Ben Boelman made a motion that Christine Mayfield and Beverly Webster be appointed as Directors to the Friends of the Library Board. Carol Fizzard seconded the motion. The discussion showed great enthusiasm for both women. The motion carried.

Next meeting: Monday October 2, 2006 7 pm at the library. Please have your written reports duplicated well before the meeting.

Barbara Hemmerling, Secretary

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Upcoming Trustee Events and Meetings
DATE: September 18, 2006

Trustee Events and Meetings

September 18, Monday, 4:00 P.M.	Library Board Work Session & Regular Meeting, all Trustees.
September 26-28	California Special Districts Association Conference, Trustees Shkoler and Wood and Library Director Minter.
September 28, Thursday, 7:15 A.M.	Placentia Chamber of Commerce Breakfast, all Trustees.
September 28, Thursday, 8:30 A.M.	Orange County Council of Governments, Trustee Wood will not be available to attend.
October 2, Monday, 7:00 P.M.	Friends Board of Directors Meeting, Shkoler
October 7, Saturday, 9:00 A.M.	Tentative date for Council of Independent Special Library Districts, Buena Park
October 14, Saturday, 8:30 A.M.	Heritage Parade Line-up
October 16, Monday, 4:30 P.M.	Library Board Work Session & Regular Meeting, all Trustees.
October 19, Thursday, 6:30 P.M.	Staff Appreciation Dinner at the Home of Sandra Stark
October 26, Thursday, 7:15 A.M.	Placentia Chamber of Commerce Breakfast, all Trustees
October 26, Thursday, 8:30 A.M.	Orange County Council of Governments, Trustee Wood

PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
September 18, 2006

TYPE	REPORT NUMBER	AMOUNT
------	------------------	--------

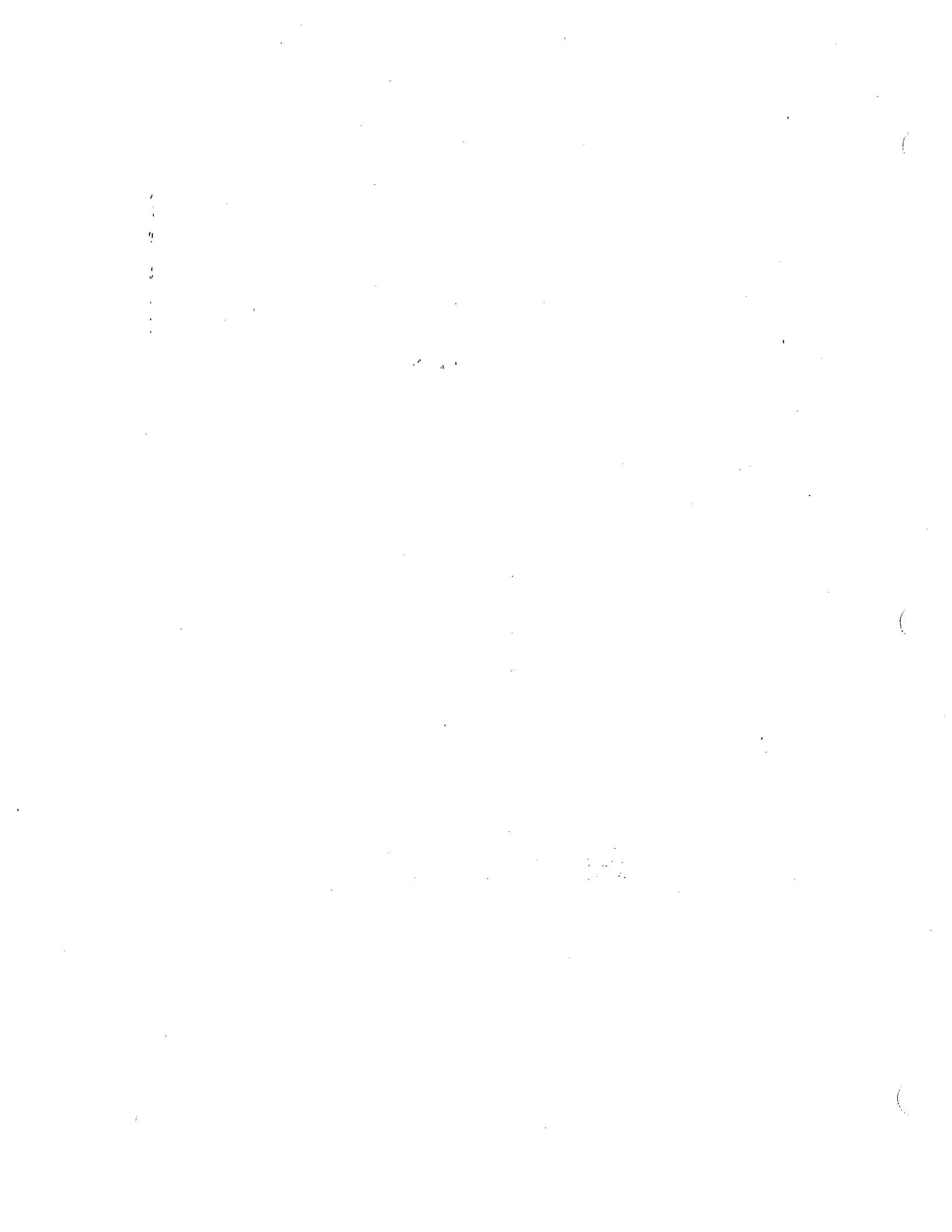
None

TOTAL

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
September 18, 2006

	DATE	CLAIM #	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR	September 2, 2006	4905	707	5,384.24	Minter/DeVecchio
	September 6, 2006	4906	707	5,006.54	Minter/Turner
	September 6, 2006	4907	707	6,826.27	Minter/Turner
	September 7, 2006	4908	707	7,320.32	Minter/Turner
	September 14, 2006	4909	707	5,601.78	Minter/pending
TOTAL BY LIBRARY DIRECTOR				\$ 30,139.15	
TOTAL				<u>\$ 30,139.15</u>	

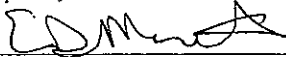


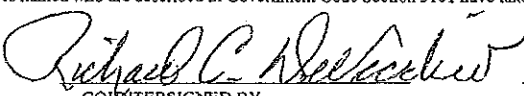
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS					AMOUNT	A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat		Doc Number	SC
N00642A Employment Development Dept. Attn: Cashier-RB P.O. Box 826219 Sacramento, CA 94230-6219	9-11-06/932-0265-3		0310	00		125.00		
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	8-28-06/0016522-INN		0352	00		2,124.00		
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	9-1-06/121158		1800	00		32.00		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anahelm, CA 92807-1640	8-29-06/06-8-1042		1400	00		1,134.92		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	8-31-06/8054		1900	00		45.00		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	8-74-06/T5451454 335-253-2062		0700	01		273.16		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	9-1-06		1900	00		35.00		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	8-25-06*/349818701		1800	08		48.27		
	8-25-06/349818700		1800	08		36.14		
	8-25-06/350015797		1800	08		779.91		
	8-25-06/349838542		1800	08		0.84		
						865.16		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	"Story Time I"		1900	00		450.00	"2"	
	"Story Time II"		1900	00		300.00	"2"	
						750.00		

The claims listed above (totaling \$5,384.24) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/06/06
REPORT NO 4906

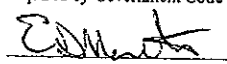
Agenda Item 1
Page 3 of 6

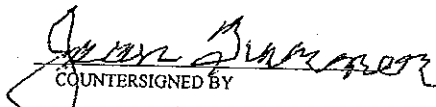
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
PLEASE PAY IMMEDIATELY								
N01074 The Gas Company PO Box C Monterey Park, CA 91756	8-22-06/05391188009		2802 00			815.47		
N03646 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	Sep 06		0319 00			247.38		
N03651 Waxie Sanitary Supply P.O. Box 81006 San Diego, CA 92138-1006	8-10-06/69600687		1000 00			1,367.41		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anahelm, CA 92807-1640	8-22-06/06-8-1021		1400 00			435.04		
N03659F Golden State Water Company 2143 Convention Ctr Way 110 Ontario CA 91764	8-21-06/312083-9		2803 00			638.82		
N06808I Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	Postage Sep 06		1803 00			700.00		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	7-17-06/T5371384		0700 00			298.43		
	8-2-06/T8431261		0700 01			14.77		
	8-4-06/T5436374		0700 08			41.33		
						354.53		
N03847 OCLC PO Box 951488 Cleveland OH 44193	8-17-06/505244 & 508302		1900 00			155.08		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	8-17-06/161387		1800 00			117.81		
N06572 SPS Data Communications 1569 Greenwich Road San Dimas, CA 91773	8-23-06/00080617		1400 00			175.00		

The claims listed above (totaling \$5,006.54) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
N03738C Pitney Bowes Purchase Power PO Box 856042 Louisville, KY 40285-6460	8-24-06/17834748869		1800	00		24.01			
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	8-11-06/347540184 8-11-06/347819974 8-11-06/348265678 8-18-06/349459687 8-18-06/349654076 8-11-06/347635700 8-18-06/348456597 8-18-06/348456597 8-18-06/349036402		1800	08		323.25 220.64 47.13 59.53 67.85 97.90 1,728.08 175.30 36.56 2,756.24			
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	9-8-06/331718		1400	00		1,300.00			
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	8-23-06/A37008		1800	00		1,357.65			
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	8-15-06/010-019000-05435		0308	00		965.30			
N20042 Assurant Employee Benefits P.O. Box 807009 Kansas City, MO 64180-6644	9-1-06/4027912		0309	00		175.50			
N20861 Beatrice Quintanar c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb 4-19-06to7-25-06		2600	01		2.67			
N26480 Harry A Senn 2555 E Chapman Ave Ste 407 Fullerton CA 92831 SSN:470-40-5004	Employee Training		1900	00		240.00			
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb 7-6-06to8-21-06		2600	01		4.90			

The claims listed above (totaling \$6,826.27) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

Edm. St.
APPROVED BY

Juan Sumner
COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

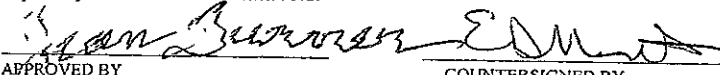
Placentia Library District
411 E. Chapman Ave.
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THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N27368A The Hartford Group Benefits PO Box 8500-3690 Philadelphia PA 19178-3690	9-1-06/2764113		0310	00		321.13		
N27842 Shields Consulting Group Inc. 1536 36th Street Sacramento, CA 95816	8-13-06/0506-1		1900	00		960.95		
N28040 Yesenia Gomez c/o Placentia Library District 411 E. Chapman Ave. Placentia, CA 92870	Travel Reimb 6-13-06to8-17-06		2600	01		44.87		
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	8-14-06/001867		1300	00		121.75		
N29645 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb 7-22-06to8-12-06		2600	01		17.80		
N29843 E.A.R Tel Teleconsulting 1316 Mauretania St Wilmington CA 90744	8-18-06/12590		1400	00		220.00		
			4000	00		167.79		
						387.79		
N30347 Pcorp Associates 18340 Yorba Linda Blvd Ste 107 - PMB 108 Yorba Linda, CA 92886	4-30-06/1318 8-1-06/1393 5-6-04/1354		4000	00		1,982.26		
			4000	00		2,607.46		
			4000	00		397.72		
						4,589.72		
						4,988.44		
(need vendor #) Vernon Napier c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb 8-25-06		2600	01		35.60		
	Travel Reimb 7-19-06		2600	01		19.99		
						55.59		
(need vendor #) Par 6 780 North Euclid St 205 Anaheim CA 92801	8-22-06/1195		1300	01		400.00		
(need vendor #) Lois Monroe c/o Placentia Library 411 E Chapman Ave Placentia CA 92870	Travel Reimb 7-28-06		2600	01		22.00		

The claims listed above (totaling \$6,921.60) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

6,921.60
7,320.32

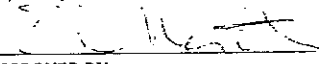
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

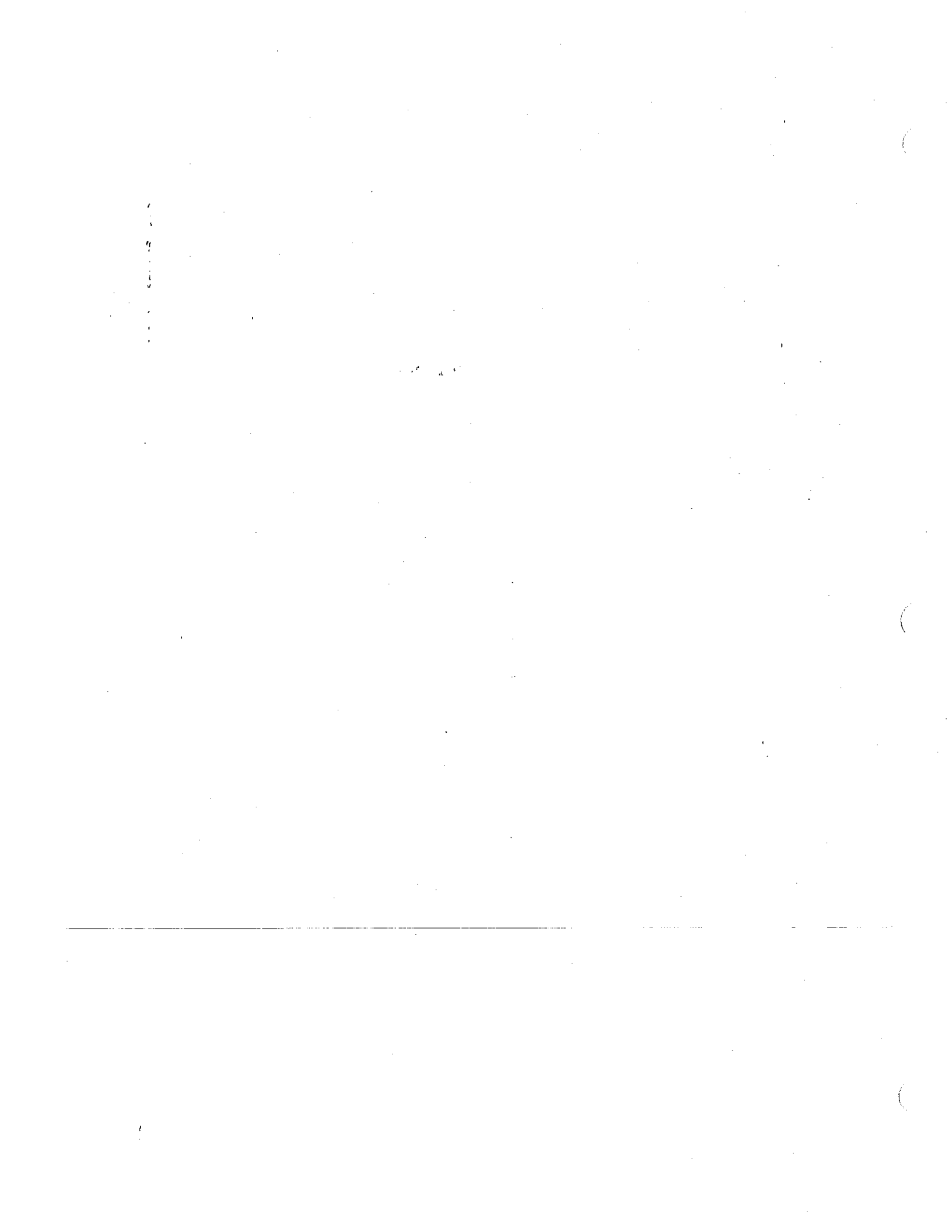
Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS					Rept Cat	AMOUNT	A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev				Doc Number	SC
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	9-1-06/00297		1900	00			462.50		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	9-1-06/351012750		1800	08			428.63		
	9-1-06/351186153		1800	08			134.68		
							563.31		
N06965 Paychex PO Box 4482 Carol Stream IL 60197-4482	8-31-06/20060831		1900	00			430.43		
N16557 Nextel PO Box 4181 Carol Stream IL 60197-4181	9-6-06/026		0700	00			129.28		
			0700	08			43.09		
							172.37		
N18816 I.M.P.A.C. Government Services P.O. Box 6350 Fargo, ND 58125-6350	8-22-06/X8898		1000	00			266.11		
			1800	00			388.57		
			1800	08			20.00		
			2000	00			517.72		
			2700	01			511.40		
			2700	08			406.40		
			4000	00			1,145.97		
					3,256.17				
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	9-1-06/157193		1900	00			71.35		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	9-5-06/19745 9-13-06/19755		1800	00			348.16		
			1800	08			124.99		
							473.15		
N09141 Dick's Lock & Safe 3486 E Orangethorpe Ave Anaheim CA 92806	6-3-06/94356		1000	00			68.50		
N30883 Distinguished Pest Control PO Box 848 Atwood CA 92811	8-31-06/2219		1400	00			104.00		

The claims listed above (totaling \$5,601.78) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY 

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____



PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
September 18, 2006

TYPE	REPORT NUMBER	AMOUNT
Regular	4910	12,142.63
Subtotal for Regular		12,142.63
	10/11/2006	49,472.00
	10/25/2006	49,472.00
Subtotal for Payroll		98,944.00
TOTAL CURRENT CLAIMS & PAYROLL		111,086.63

Prepared by: Wendy Goodson



Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	9-13-06/57593		0700 01			7.36		
			1400 00			1,394.74		
			2800 00			7,600.32		
						9,002.42		
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Checks 8-11-06to8-30-06		1800 00			85.93		
			1800 08			195.42		
			2700 01			60.00		
			2700 08			10.00		
			4000 00			250.35		
						601.70		
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92870-4705	Travel Reimb 6-29-06to8-31-06		2600 01			160.20		
N03940 Gaylord Bros., Inc. P. O. Box 4901 Syracuse, NY 13221-4901	8-31-06/932375		1800 00			770.70		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	8-14-06/2532935		1800 08			1,060.93		
N14997 Bernan 4611-F Assembly Drive Lanham, MD 20706-4391	8-31-06/110418936		2400 01			29.00		
N27838 BBC Audiobooks America PO Box 414190 Boston MA 02241-4190	8-10-06/253748		2400 05			333.55		
N29645 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb 8-19-06/to9-9-06		2600 01			17.80		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	8-11-06/14742922		2400 01			159.21		
N30872 Manuel Perez c/o Placentia Library District 411 E Chapman Ave Placentia CA 92870	Travel Reimb		2600 01			7.12		

The claims listed above (totaling \$12,142.63) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 49,472.00 on 10 | 11 | 06

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #8

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director

Name and Title

714-528-1925

Phone Number

714-528-8236

FAX Number

AUDITOR COPY SUBMITTED TO:

CLAIMS AUDIT

CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A/C											
FUND	AGGY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	D S ACCT	AMOUNT	S. CD											
707	707			0100	00						45,980.00												
707	707			200	00						3,492.00												
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	49,472.00											
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller															
CLAIMANT				DATE				AUTHORIZED SIGNER				DATE				DEPUTY				DATE			

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY											
<u>Auditor-Controller Approvals:</u>						<u>Transaction Reference</u>					
<u>Claims & Disbursing:</u>						Automated Clearing House (CH) _____ Wire Transfer (WT) _____					
Over Limit: \$100,000 (1) \$500,000 (2) \$1,000,000 (3)						Automated Clearing House (IC) _____					
Claims & Disbursing Manager: _____						MW Transaction #: _____					
Check Writing: _____						<u>Treasurer-Tax Collector Information:</u>					
<u>General Ledger Approvals:</u>						Released By / Ref # _____					
Cash & Expense Budget: _____ Date: _____ WREC: _____											



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@ttc.ocgov.com or Fax to: 834-2912

Please Pay \$ 49,472.00 on 10 | 25 | 06

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #9

Description:

Department / Agency

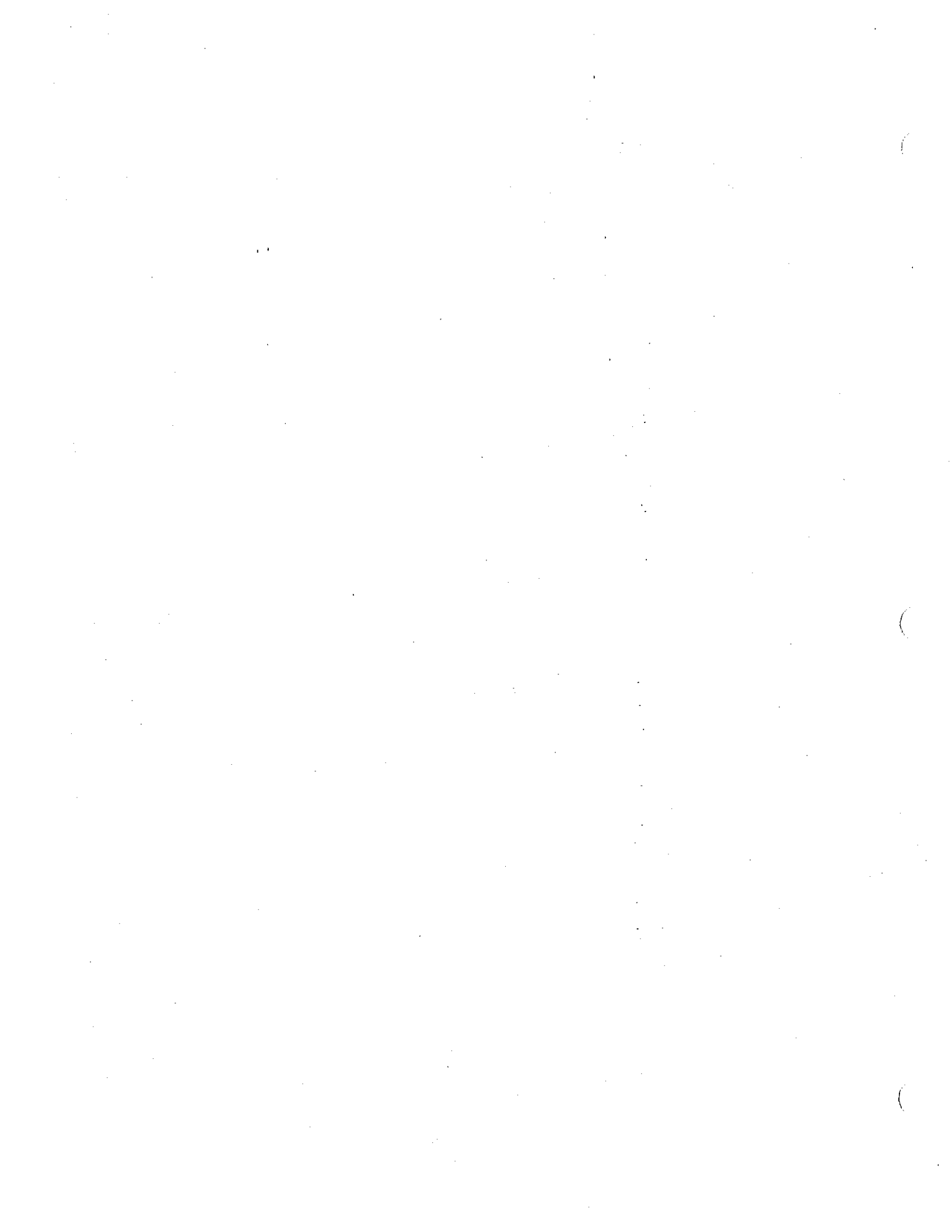
Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE					
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD					
707	707			0100	00						45,980.00						
707	707			200	00						3,492.00						
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	49,472.00					
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller									
CLAIMANT				DATE				AUTHORIZED SIGNER				DATE		DEPUTY		DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
Auditor-Controller Approvals:		Transaction Reference	
Claims & Disbursing:		Automated Clearing House (GH) _____ Wire Transfer (WT) _____	
Over Limit	\$100,000 (1) \$500,000 (2) \$1,000,000 (2)	Automated Clearing House (IC) _____	
Claims & Disbursing Manager _____		MW Transaction #: _____	
Check Writing: _____		Treasurer-Tax Collector Information:	
General Ledger Approvals:		Released By / Ref # _____	
Cash & Expense Budget	Date	Wrec	



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *EDM*

SUBJECT: Cash Flow Analysis

DATE: September 18, 2006

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2006-2007 is Attachment A

The Property Tax Apportionment Schedule for Fiscal Year 2006-2007 is Attachment B. No significant property tax revenues are anticipated in September.

It is my opinion that Placentia Library District is in compliance with California Government Code Section 53646(b)(1) that requires that that the District have adequate balances and anticipated revenues to meet its expenditure requirements for the next six months.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2006-2007 through August 31, 2006 and the Property Tax Apportionment Schedule for Fiscal Year 2006-2007.

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/06		Beginning Balance			877,915.41
06/19/06		Payroll #1 to wire July 3, 2006		47,072.00	830,843.41
06/19/06		Payroll #2 to wire July 18, 2006		47,072.00	783,771.41
06/19/06	4885	General by 3 Trustee signatures		15,181.37	768,590.04
06/29/06	4886	General by Library Director & Turner		18,306.55	750,283.49
07/06/06	4887	General by Library Director & Shkoler		4,297.59	745,985.90
07/06/06	4888	General by Library Director & Shkoler		10,808.48	735,177.42
07/06/06	4889	General by Library Director & Shkoler		2,335.56	732,841.86
07/13/06		6230-01: Prior Secured #8	17,715.24	44.29	750,512.81
07/13/06		6280-01: Supplemental paid 1985+ #12	13,894.38		764,407.19
07/13/06		6280-02: Supplemental paid 1984	0.87		764,408.06
07/13/06		6300: Delinquent supplemental	2,174.51		766,582.57
07/13/06		6300: Delinquent supplemental penalties	452.33		767,034.90
07/18/06		6230-04: Teeter apportionment	22,608.66		789,643.56
07/20/06	4890	General by Library Director & DeVecchio		8,462.11	781,181.45
07/20/06	4891	General by Library Director & DeVecchio		10,748.93	770,432.52
07/20/06	4892	General by Library Director & DeVecchio		538.43	769,894.09
07/21/06		6970-07 State Mandated Claims refund	3,122.00		773,016.09
07/21/06		7670-00: Library Fines & Fees	4,405.59		777,421.68
07/21/06		7670-01: Library Passport Revenue	11,366.40		788,788.08
07/21/06		7670-02: Non Govt Grants & Gifts (Boeing, \$5,000 & Gates, \$7,500)	12,500.00		801,288.08
07/31/06	4893	General by 3 Trustee signatures		2,702.70	798,585.38
07/31/06	4894	General by 3 Trustee signatures		3,522.62	795,062.76
07/31/06	4895	General by 3 Trustee signatures		10,243.10	784,819.66
07/31/06		Payroll #3 to wire August 2, 2006		47,072.00	737,747.66
07/31/06		Payroll #4 to wire August 16, 2006		47,072.00	690,675.66
07/31/06		Payroll #5 to wire August 30, 2006		47,072.00	643,603.66
08/05/06	4896	General by Library Director & DeVecchio		3,564.05	640,039.61
08/05/06	4897	General by Library Director & DeVecchio		2,925.03	637,114.58
08/05/06	4898	General by Library Director & DeVecchio		4,666.62	632,447.96
08/07/06		6610-02: Interest on Unapportioned Taxes	3,698.76	99.15	623,980.85
08/14/06	4899	General by Library Director & Wood		8,467.11	615,513.74
08/14/06	4900	General by Library Director & Wood		891.54	614,622.20
08/16/06		6280-00: Supplemental paid 1985+ #1	1,065.62		602,479.57
08/18/06	4910	General by 3 Trustee signatures		12,142.63	553,007.57
08/18/06		Payroll #8 to wire October 11, 2006		49,472.00	503,535.57
08/18/06		Payroll #9 to wire October 25, 2006		49,472.00	491,176.31
08/21/06	4901	General by 3 Trustee signatures		12,359.26	478,817.05
08/21/06	4902	General by 3 Trustee signatures		3,398.73	475,418.32
08/21/06	4903	General by 3 Trustee signatures		15,223.35	460,194.97
08/21/06	4904	General by 3 Trustee signatures		6,522.90	453,672.07
08/21/06		Payroll #6 to wire September 13, 2006		47,072.00	406,600.07
08/21/06		Payroll #7 to wire September 27, 2006		47,072.00	359,528.07
08/23/06		6610-00: Interest County Pool, July	4,440.81	90.22	354,143.83
09/02/06	4905	General by Library Director & DeVecchio		5,384.24	348,759.59
09/06/06	4906	General by Library Director & Turner		5,006.54	343,753.05
09/07/06	4907	General by Library Director & Turner		6,826.27	336,926.78

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/07/06	4908	General by Library Director & Turner		7,320.32	329,606.46
09/14/06	4909	General by Library Director & pending		5,601.78	329,606.46
					329,606.46

Home > Property Tax Accounting

Property Tax Accounting

[Apportionment Schedule Letter]

**Property Tax Apportionments
Fiscal Year 2005-2006**

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
Pr Yr Sec & Penalties Non Teeter 1	8/10/2005	8/11/2005	July	
Supplemental 1	8/10/2005	8/11/2005	Collections for July	
Pr Yr Sec & Penalties Non Teeter 2	9/14/2005	9/15/2005	August	
Unsecured 1	9/22/2005	9/23/2005	Collections at 08-31-2005	80% - 85%
Supplemental 2	9/22/2005	9/23/2005	Collections for August	
Pr Yr Sec & Penalties Non Teeter 3	10/12/2005	10/13/2005	September	
Supplemental 3	10/12/2005	10/13/2005	Collections for September	
Pr Yr Sec & Penalties Non Teeter 4	11/16/2005	11/17/2005	October	
Supplemental 4	11/16/2005	11/17/2005	Collections for October	
Secured # 1	11/22/2005	11/23/2005	Collections at 11-10-2005	7% - 10%
H/O Propert Tax Relief 1	12/8/2005	12/9/2005		15%
Secured # 2	12/8/2005	12/9/2005	Collections at 12-02-2005	14% - 20%
Pr Yr Sec & Penalties Non Teeter 5	12/14/2005	12/15/2005	November	
Secured # 3	12/20/2005	12/21/2005	Collections at 12-09-2005	20% - 25%
Supplemental 5	12/20/2005	12/21/2005	Collections for November	
ERAF 1 - Non-Schools	1/3/2006	1/4/2006	For Non-schools	\$182 million + growth
Sales & Use Tax Compensation 1	1/5/2006	1/6/2006	Cities and County only	50%
Sales Tax In-Lieu of VLF/VLF Swap 1	1/5/2006	1/6/2006	Cities and County only	50%
H/O Property Tax Relief 2	1/10/2006	1/11/2006		35%
Pr Yr Sec & Penalties Non Teeter 6	1/11/2006	1/12/2006	December	
Secured # 4	1/19/2006	1/20/2006	Collections at 01-13-2006	3% - 7%
Unsecured 2	1/19/2006	1/20/2006	Collections at 12-31-2005	5% -8%
Supplemental 6	1/19/2006	1/20/2006	Collections for December	
State-Assessed Public Utility 1	1/26/2006	1/27/2006	1 st Installment Collections	49% - 50%
Pr Yr Sec & Penalties Non Teeter 7	2/15/2006	2/16/2006	January	
Supplemental 7	2/15/2006	2/16/2006	Collections for January	
Pr Yr Sec & Penalties Non Teeter 8	3/15/2006	3/16/2006	February	
Secured # 5	3/20/2006	3/21/2006	Collections at 03-10-2006	5% - 7%
Supplemental 8	3/20/2006	3/21/2006	Collections for February	
Pr Yr Sec & Penalties Non Teeter 9	4/12/2006	4/13/2006	March	
Secured # 6	4/20/2006	4/21/2006	Collections at 04-7-2006	15% - 20%
Supplemental 9	4/20/2006	4/21/2006	Collections for March	
ERAF 2- Schools	4/25/2006	4/26/2006	For Schools	\$102 million + growth
ERAF 3- Non-Schools	5/1/2006	5/2/2006	For Non-schools	\$182 million + growth
Sales & Use Tax Compensation 2	5/4/2006	5/5/2006	Cities and County only	50%
Sales Tax In-Lieu of VLF/VLF Swap 2	5/4/2006	5/5/2006	Cities and County only	50%
Pr Yr Sec & Penalties Non Teeter 10	5/10/2006	5/11/2006	April	
H/O Property Tax Relief 3	5/10/2006	5/11/2006		35%



Secured # 7	5/18/2006	5/19/2006	Collections at 05-12-2006	10% - 15%
Supplemental 10	5/18/2006	5/19/2006	Collections for April	
State-Assessed Public Utility 2	5/25/2006	5/26/2006	2 nd Installment Collections	49% - 50%
ERAF 4 - Schools	5/25/2006	5/26/2006	For Schools	RDA tax shift, \$21.6 million
H/O Property Tax Relief 4	6/8/2006	6/9/2006		15%
ERAF 5 - Schools	6/8/2006	6/9/2006	For Schools	\$52 million + growth
Pr Yr Sec & Penalties Non Teeter 11	6/14/2006	6/15/2006	May	
Unsecured Final	6/20/2006	6/21/2006	Collections at 05-31-2006	2% - 5%
Supplemental 11	6/20/2006	6/21/2006	Collections for May	
Delq. PY Unsecured	6/20/2006	6/21/2006	06-01-05 through 05-31-06 Collections	
ERAF 6 - Schools	6/29/2006	6/30/2006	For Schools	Balance in Fund
Secured - Final	7/13/2006	7/14/2006	Final Collections at Year-end	1% - 2%
Pr Yr Sec & Penalties Non Teeter 12	7/13/2006	7/14/2006	June	
Supplemental 12	7/13/2006	7/14/2006	Collections for June	
Delq. PY Suppl. Taxes & Penalties:	7/13/2006	7/14/2006	07-01-05 through 06-30-06 Collections	
Teeter Plan	7/18/2006	7/19/2006	Actual Final Delinquencies	1% - 3%

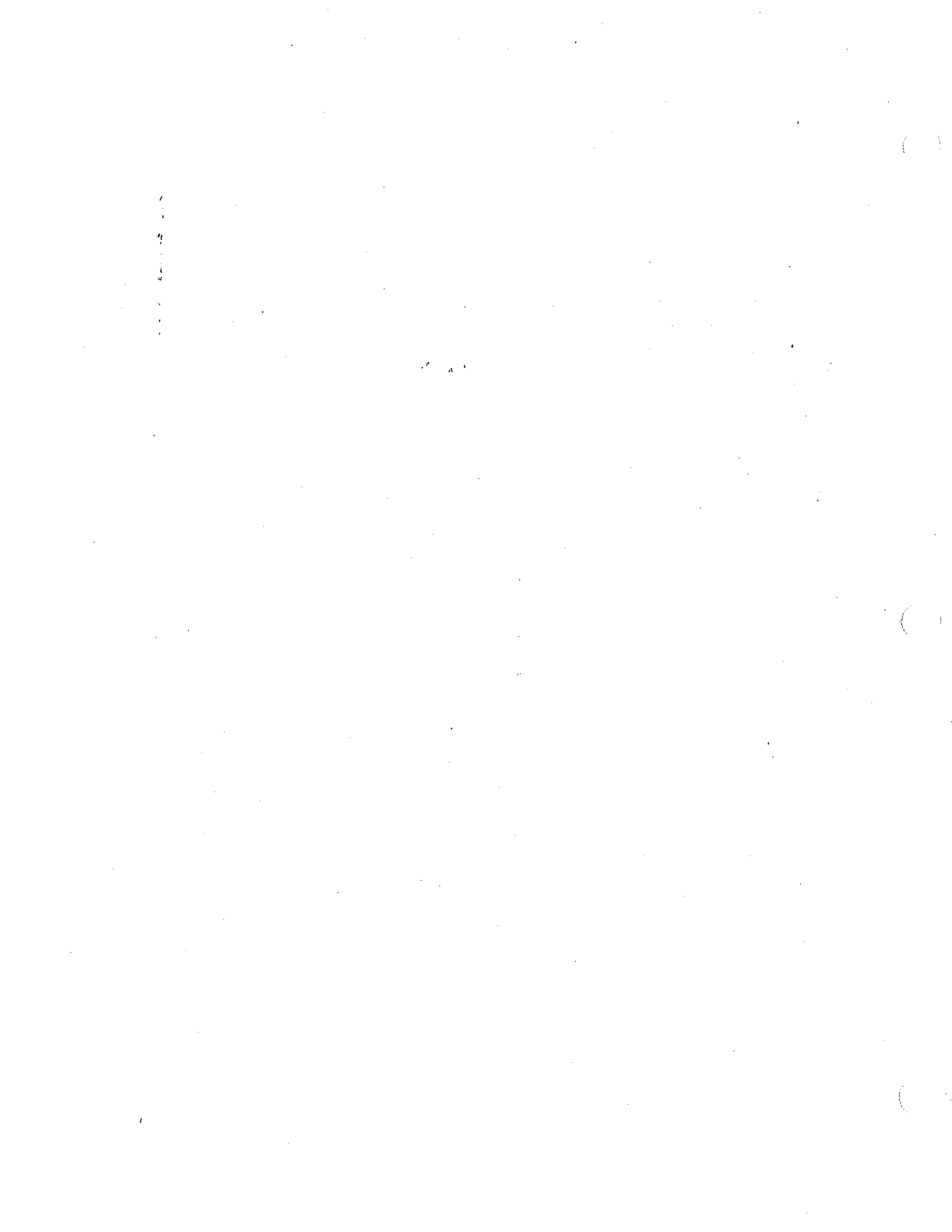
[Apportionment Schedule Letter]

b

Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 September 18, 2006

	Fiscal Year 2006-2007						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02	
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36	
09/30/06						0.00	0.00	
10/31/06						0.00	0.00	
11/30/06						0.00	0.00	
12/31/06						0.00	0.00	
01/31/07						0.00	0.00	
02/28/07						0.00	0.00	
03/31/07						0.00	0.00	
04/30/07						0.00	0.00	
05/31/07						0.00	0.00	
06/30/07						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

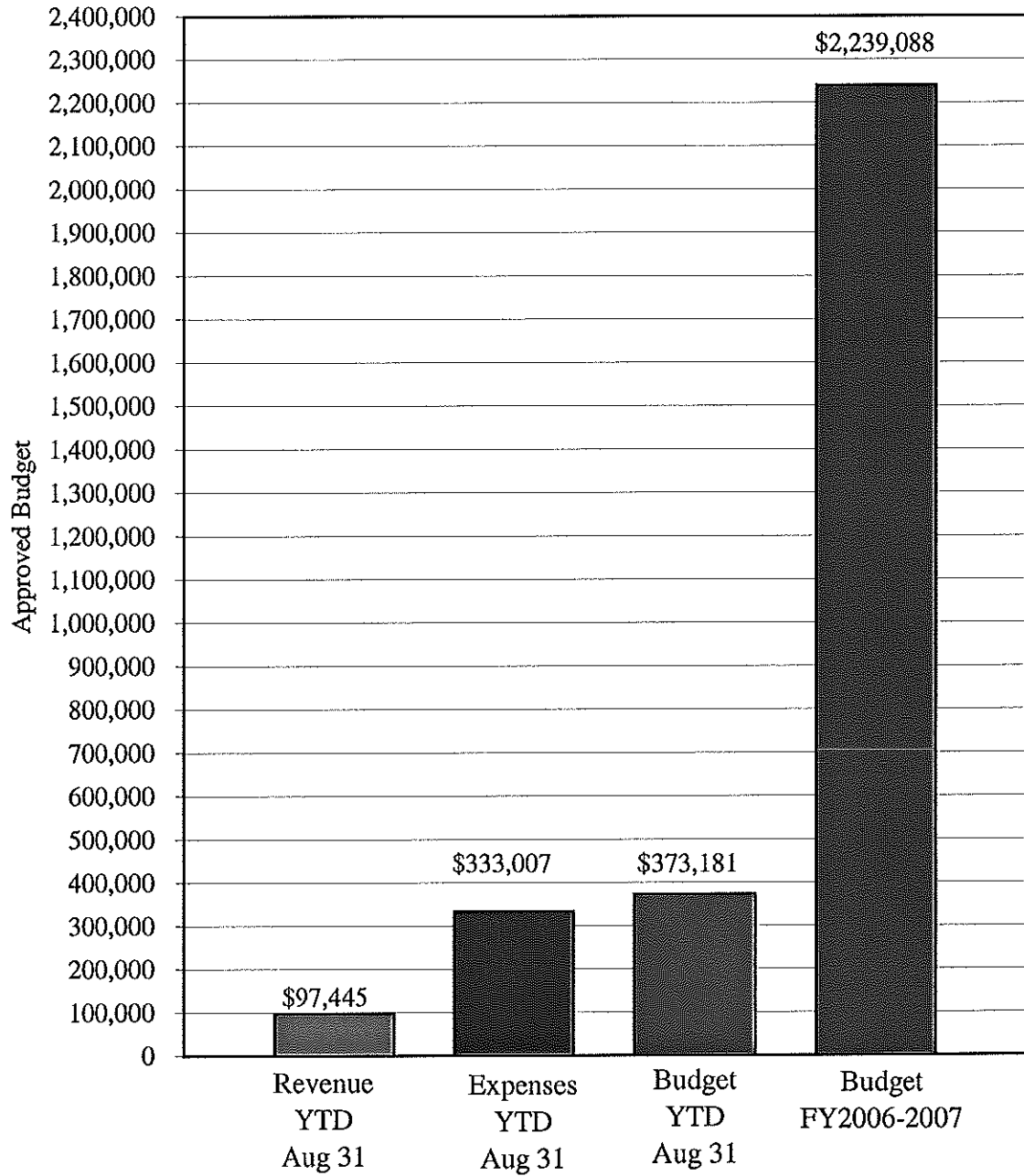
	Fiscal Year 2005-2006						TOTAL	TOTAL
	Fund 702	Fund 703	Fund 706	Fund 707	Fund 708	TOTAL	TOTAL	
	Maj Equip/Struc	Auto Replac	Bond Redempt	General Fund	Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87	
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87	
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06	
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30	
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47	
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67	
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22	
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96	
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70	
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17	
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46	
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



PLACENTIA LIBRARY DISTRICT

Fiscal Year 2006 - 2007

General Fund Cash Flow



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PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 18, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % EXP BUD
0100-00	Salaries & Wages	1,040,934	210,179.03	176,288.11	131,244.00	108,110.07	20.19%
0200-00	Retirement (Social Security & Pension Contribution)	144,588	16,620.00	13,764.80	9,972.00	8,258.88	0.11
0301-00	Unemployment Insurance	0	0.00	0.00	0.00	0.00	
0306-00	Health Insurance	108,986	15,283.90	15,941.67	8,086.71	7,284.45	0.14
0308-00	Dental Insurance	8,786	1,836.70	2,357.80	902.70	1,614.00	0.21
0309-00	Life Insurance	2,948	298.35	268.29	52.65	113.40	0.10
0310-00	Accidental Death & Dismemberment Insurance	5,293	319.41	867.46	0.00	590.62	0.06
0375-00	Vision Insurance	2,913	521.66	468.64	247.38	251.84	0.18
	Total Employee Insurance	128,927	18,260.02	19,903.86	9,289.44	9,854.31	0.69
0350	Workers Compensation - General	8,500	15,181.37	2,690.00	0.00	0.00	1.79
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,322,949	260,240.42	212,646.77	150,505.44	126,223.26	2.79
0700-00	Communications - Telephone	4,000	966.08	400.24	659.91	280.40	24.15%
0700-01	Communications - Modem/Fax	8,400	796.17	1,361.23	0.00	741.04	9.48%
0700-02	Communications - Internet/Database	0	0.00	0.00	0.00	0.00	
0700-05	Communications - Cataloging & Acquisitions Vendor	600	0.00	431.00	0.00	215.50	0.00%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	128.00	148.39	43.59	66.01	9.14%
	Total Communications	14,400	1,890.25	2,340.86	703.50	1,302.95	13.13%
0900-00	Food - General Fund	600	41.80	55.83	41.80	55.83	6.97%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	500	62.23	0.00	62.23	0.00	12.45%
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	1,100	104.03	55.83	104.03	55.83	9.46%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 18, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % EXP BUD
1000-00	Household Expense	7,500	29.34	6,376.30	29.34	5,120.34	0.39%
1001-00	Trash	0	0.00		0.00		
	Household and Trash	7,500	29.34	5,000.00	29.34	5,120.34	
1100-00	Insurance - Liability	13,100	0.00	12,281.93	0.00	0.00	0.00%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	121.75	6,110.00	121.75	0.00	2.44%
1300-01	Maintenance of Equipment - General Fund (Computer)	27,500	0.00	0.00	0.00	0.00	0.00%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	0.00%
1300-08	Maintenance of Equipment - Adult Literacy	500	0.00	0.00	0.00	0.00	0.00%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	0.00%
	Total Maintenance of Equipment	33,000	121.75	6,110.00	121.75	0.00	0.37%
	HVAC	7,500	0.00	965.19	0.00	845.19	0.00%
	Carpet Cleaning	2,750	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	27,500	1,582.33	3,708.22	0.00	1,907.86	5.75%
	Plumbing	3,000	422.58	1,333.86	422.58	783.93	14.09%
	Electrical	4,000	0.00	0.00	0.00	0.00	0.00%
	Cleaning Service	16,000	2,600.00	2,600.00	1,300.00	1,300.00	16.25%
	Locksmith	1,000	0.00	76.50	0.00	0.00	0.00%
	Other (Includes Fire Alarm & Extinguishers)	8,000	2,855.34	990.11	0.00	168.09	35.69%
	Total Maintenance of Building & Grounds	69,750	7,460.25	9,673.88	1,722.58	5,005.07	10.70%
1400-00							
1600-00	Memberships - General Fund	4,000	130.00	115.00	0.00	115.00	3.25%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	1,000	120.00	0.00	120.00	0.00	12.00%
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	5,000	250.00	115.00	120.00	115.00	5.00%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	22,953	0.00	0.00	0.00	0.00	0.00%
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	22,953	0.00	0.00	0.00	0.00	0.00%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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September 18, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % EXP BUD
	Library Supplies	23,000	1,442.12	6,617.92	1,183.72	5,905.04	6.27%
	Printing	15,000	471.86	2,695.41	315.39	2,695.41	3.15%
	[Unassigned]	0	0.00	0.00	0.00	0.00	
	Publications	1,100	0.00	162.00	0.00	162.00	0.00%
	Paper	700	0.00	355.52	0.00	355.52	0.00%
	Drinking Water Service	350	32.00	61.00	0.00	30.50	9.14%
	Other Office Supplies	20,000	1,485.00	4,485.35	181.40	3,552.31	7.43%
1800-00	Total Office Supply Expense - General Fund	60,150	3,430.98	14,377.20	1,680.51	12,700.78	5.70%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,000	0.00	0.00	0.00	0.00	0.00%
	Publications	2,500	0.00	0.00	0.00	0.00	0.00%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	2,128.40	1,485.95	161.25	1,485.95	212.84%
1800-08	Total Adult Literacy Office Supply Expense	5,500	2,128.40	1,485.95	161.25	1,485.95	38.70%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	5,559.38	15,863.15	1,841.76	14,186.73	8.22%
1803-00	Postage Expense - General Fund	6,800	644.28	1,185.73	44.28	562.99	9.47%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	644.28	1,185.73	44.28	562.99	9.34%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
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OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % EXP BUD
	Care Resources (Employee Assistance)	420	70.00	70.00	35.00	35.00	16.67%
	Pension Contribution & Operating Expenses	7,000	3,739.90	1,520.92	0.00	0.00	53.43%
	Anaheim Consortium Automated Library System	35,000	0.00	645.96	0.00	0.00	0.00%
	Library Board Consultants & Legal	10,000	0.00	4,800.00	0.00	4,800.00	0.00%
	Clipping Service	600	45.00	0.00	0.00	0.00	7.50%
	Interest Allocation & Tax Collection Charges by Orange County	9,800	9,514.01	0.00	99.15	0.00	97.08%
	Advertising (Including WEB Site)	6,000	1,115.00	650.00	655.00	125.00	18.58%
	Medical Exams	2,000	350.00	455.50	277.50	277.50	17.50%
	Collection Services - Accounts Receivable	2,000	152.15	179.00	0.00	0.00	7.61%
	Audit & Accounting Services	10,000	0.00	1,000.00	0.00	0.00	0.00%
	Payroll Preparation	5,500	732.59	928.48	732.59	400.44	13.32%
	Election Expenses	19,000	0.00	0.00	0.00	0.00	
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	
	Other (Includes Contract Storyteller)	16,000	5,274.05	4,181.80	4,064.05	3,769.85	32.96%
1900-00	Total Specialized Services - General Fund	126,820	20,992.70	14,431.66	5,863.29	9,407.79	16.55%
1900-01	Specialized Services - Spanish Literacy	3,000	251.24	0.00	0.00	0.00	8.37%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	9,000	1,850.00	2,150.00	400.00	1,150.00	20.56%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	0.00	0.00	0.00	0.00	0.00%
1912-00	Total Specialized Services	153,820	23,093.94	16,581.66	6,263.29	10,557.79	15.01%
2000-00	Investment Administrative fees for Orange County	1,000	90.22	119.03	90.22	78.45	9.02%
2000-01	Legal Notices - General Fund	1,000	0.00	0.00	0.00	0.00	0.00%
	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	0.00	0.00	0.00	0.00	0.00%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 18, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % EXP BUD
2100-00	Rents/Leases-Equipment	31,700	320.62	166.09	0.00	166.09	1.01%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	7,044.80	7,044.80	0.00	0.00	6.71%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	223,816	4,751.66	14,248.08	4,751.66	498.45	
2400-02	Special Department Expense - Video		2,225.69	599.04	999.02	368.25	
2400-03	Special Department Expense - Electronic		10,000.00	0.00	7,000.00	0.00	
2400-04	Special Department Expense - Periodicals		137.85	999.08	137.85	167.99	
2400-05	Special Department Expense - Audio		2,866.92	1,102.59	2,866.92	1,102.59	
2400-07	Special Department Expense - ELLI Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	12.95	1,278.59	0.00	1,278.59	0.65%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	225,816	19,995.07	18,227.38	15,755.45	3,415.87	8.85%
2600-00	Transportation/Travel - Local Mileage	0	297.92	0.00	92.56	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	8,500	0.00	0.00	0.00	0.00	0.00%
2700-01	Transportation/Travel - Meetings, Staff Local	10,000	250.00	2,328.97	0.00	1,273.24	2.50%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750	0.00	93.00	0.00	48.00	0.00%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	0.00	42.00	0.00	12.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,250	250.00	2,463.97	0.00	1,333.24	1.08%
2801-00	Electricity	50,000	3,167.47	10,112.73	0.00	5,806.71	6.33%
2802-00	Gas	11,000	594.30	669.24	64.07	298.76	5.40%
2803-00	Water	5,500	962.31	905.28	539.47	361.59	17.50%
	Total Utilities	66,500	4,724.08	11,687.25	603.54	6,467.06	7.10%
	TOTAL SUPPLIES & SERVICES	849,439	71,977.21	110,292.86	27,492.30	48,367.41	8.47%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
September 18, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % EXP BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	10,000	390.31	0.00	0.00	0.00	3.90%
4000-00	Equipment - General Fund	56,700	398.72	1,827.80	0.00	0.00	0.70%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	56,700	398.72	1,827.80	0.00	0.00	0.70%
4200-00	Structures/Improvements		0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	56,700	398.72	1,827.80	0.00	0.00	0.70%
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,239,088	333,006.66	324,767.43	177,997.74	174,590.67	14.87%
	Spanish Literacy	0	251	0	0	0	#DIV/0!
	ELLI Grant Summary Object Code 07	43,953	0	0	0	0	0.00%
	CLC Summary Object Code 08	2,000	4,302	5,105	787	3,993	215.08%
	FFL Grant Summary Object Code 09	3,000	0	0	0	0	0.00%
	TOTAL LITERACY (Excluding Personnel)	45,953	4,301.58	5,105	787	3,993	9.36%

PLACENTIA LIBRARY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
September 18, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % REV BUD
6210-00	Prop. Taxes - current secured	1,561,688.00	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	21,000.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - CURRENT SECURED	1,582,688.00	0.00	0.00	0.00	0.00	0.00%
6220	PROP. TAXES - CURRENT UNSECURED	58,000.00	0.00	0.00	0.00	0.00	0.00%
6230-00	Prop. Taxes - Prior Secured	15,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	17,715.24	16,231.99	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout	15,000.00	22,608.66	15,295.19	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	30,000.00	40,323.90	31,527.18	0.00	0.00	134.41%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	6,500.00	0.00	18,065.74	1,065.62	2,397.64	0.00%
6280-01	Final supplemental for prior years	0.00	13,895.25	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURREI	6,500.00	13,895.25	18,065.74	1,065.62	2,397.64	213.77%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	65,000.00	2,626.84	1,744.74	0.00	0.00	4.04%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	1,400.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,744,338.00	56,845.99	51,337.66	1,065.62	2,397.64	3.26%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
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OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 AUG 2006	FY2005-2006 AUG 2005	FY2006-2007 % REV BUD
6610-00	Interest	30,000.00	0.00	2,240.37	4,440.81	2,230.85	0.00%
6610-01/02	Interest - old bond fund	0.00	0.00	0.00	3,698.76	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	30,000.00	0.00	2,240.37	8,139.57	2,230.85	0.00%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	12,000.00	0.00	5,529.17	0.00	0.00	0.00%
6970-01	State - CA Foundation Funds	30,000.00	0.00	16,317.06	0.00	0.00	
6970-02	State - CA Literacy Campaign	58,000.00	0.00	0.00	0.00	0.00	0.00%
6970-03	State - LSTA Grant, HIS House	0.00	0.00	0.00	0.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	40,000.00	0.00	0.00	0.00	0.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	3,122.00	0.00	0.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	150,000.00	3,122.00	21,846.23	0.00	0.00	2.08%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	40,000.00	4,405.59	3,265.41	0.00	3,265.41	11.01%
7670-01	Local Revenue -- Passport	180,000.00	11,366.40	7,868.97	0.00	7,868.97	6.31%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	20,000.00	12,500.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	240,000.00	28,271.99	11,134.38	0.00	11,134.38	11.78%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,181,338.00	88,239.98	86,558.64	9,205.19	15,762.87	4.05%

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09/14/06
Accrual Basis

**Placentia Library District
Balance Sheet
As of August 31, 2006**

	<u>Aug 31, 06</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	4,294.99
County Exempt - Savings	13,100.04
General Fund - Checking	20,747.02
General Fund - Savings	31,410.46
Literacy Fund - Savings	11,740.45
Payroll Checking - Wells Fargo	71,761.48
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
Total Payroll Checking (CDs)	<u>43,661.34</u>
Total Checking/Savings	<u>196,715.78</u>
Total Current Assets	196,715.78
Fixed Assets	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	-584,086.00
Total Fixed Assets	<u>1,238,956.00</u>
TOTAL ASSETS	<u><u>1,435,671.78</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	1,496.00
Total Other Current Liabilities	<u>116,679.00</u>
Total Current Liabilities	116,679.00
Long Term Liabilities	
Capital lease payable	147,971.62
LaSalle renovatio lease	144,932.12
Total Long Term Liabilities	<u>292,903.74</u>
Total Liabilities	409,582.74
Equity	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-39,752.44
Total Capital	68,752.81
Net Income	98,987.58
Total Equity	<u>1,026,089.04</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,435,671.78</u></u>

*As required by Government Code Section 53646(b)(1):
The Placentia Library District is in compliance with its investment policy,
The Placentia Library District meets its expenditure requirements through June 30, 2007,
The Placentia Library District investment accounts are held by California National Bank.*

Placentia Library District
Profit & Loss by Class
 July through August 2006

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Ordinary Income/Expense					
Income					
COE Deposit Adjustment Income					
COE Interest	-5.00	0.00	0.00		-5.00
COE Life Insur Suplmt(EDM)	15.97	0.00	0.00	0.00	15.97
COE Meeting Room Income	79.76	19.94	0.00	0.00	99.70
COE Passport Chck Reimbursement	945.00	0.00	0.00	0.00	945.00
COE Test Proctoring Income	13,316.60	0.00	0.00	0.00	13,316.60
GF Bankcard Deposit	335.00	30.00	0.00	0.00	365.00
GF Cash Register - Audio Visual	0.00	17,868.34	0.00	0.00	17,868.34
GF Cash Register - Copy/Debit	0.00	90.95	0.00	0.00	90.95
GF Cash Register - Fines	0.00	678.90	0.00	0.00	678.90
GF Cash Register - Lost Items	23.60	2,450.22	0.00	0.00	2,473.82
GF Cash Register - Misc.	0.00	519.42	0.00	0.00	519.42
GF cash register - Passport Pho	0.00	122.94	0.00	0.00	122.94
GF Cash Register - Reserves	0.00	2,920.00	0.00	0.00	2,920.00
GF Deposit Correction Income	0.00	306.50	0.00	0.00	306.50
GF Fed Work Study Reimbursement	0.00	-2.01	0.00	0.00	-2.01
GF Interest	0.00	8,560.97	0.00	0.00	8,560.97
GF Miscellaneous Income	0.00	22.22	0.00	0.00	22.22
GF Notary	0.00	948.66	0.00	0.00	948.66
GF Passport Revenue	0.00	520.00	0.00	0.00	520.00
GF Special Grants	0.00	17,873.80	0.00	0.00	17,873.80
GF State Library Grants	0.00	12,500.00	0.00	0.00	12,500.00
GF State Library Reimbursements	0.00	5,000.00	0.00	0.00	5,000.00
LIT Donations	0.00	10,259.00	0.00	0.00	10,259.00
LIT Interest Inc - Savings	0.00	0.00	183.00	0.00	183.00
PA Wire Transfer from County	0.00	0.00	14.91	0.00	14.91
Total Income	14,710.93	80,689.85	197.91	235,360.00	235,360.00
Expense					
COE Childn's Summer Rdnng Prgm	845.91	0.00	0.00	0.00	845.91
COE Medical Reimbursement Pollo	45.00	0.00	0.00	0.00	45.00
COE Meeting Room Maintenance	468.56	0.00	0.00	0.00	468.56
COE Passport Expenses	12,238.40	0.00	0.00	0.00	12,238.40
GF Bankcard Service Charge	0.00	773.82	0.00	0.00	773.82
GF Equipment (400)	0.00	1,850.25	0.00	0.00	1,850.25
GF Food	0.00	55.45	0.00	0.00	55.45
GF Household Expenses	0.00	29.34	0.00	0.00	29.34
GF Literacy	0.00	97.37	0.00	0.00	97.37
GF Memberships	0.00	375.00	0.00	0.00	375.00
GF Office Expense	0.00	118.06	0.00	0.00	118.06
GF Postage	0.00	16.03	0.00	0.00	16.03
GF Printing	0.00	80.10	0.00	0.00	80.10
GF Transfer to COE	0.00	9,460.20	0.00	0.00	9,460.20
GF Transfers to County	0.00	40,322.14	0.00	0.00	40,322.14
GF Travel Literacy	0.00	20.00	0.00	0.00	20.00
GF Travel Staff	0.00	184.00	0.00	0.00	184.00
GF Travel Trustees	0.00	36.00	0.00	0.00	36.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	0.00	0.00
PA Employee 125 Co-Pay	0.00	0.00	0.00	13,985.48	13,985.48
PA Employee Life Insurance	0.00	0.00	0.00	845.52	845.52
PA Payroll Taxes	0.00	0.00	0.00	79.76	79.76
PA Salaries	0.00	0.00	0.00	37,478.75	37,478.75
Total Expense	13,595.87	53,418.76	0.00	112,566.97	112,566.97
Net Ordinary Income	1,115.06	27,271.09	197.91	164,956.48	231,971.11
Net Income	1,115.06	27,271.09	197.91	70,403.52	98,987.58

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 08/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,719.95
Cleared Transactions						
Checks and Payments - 48 Items						
Check	7/26/2006	6515	U.S. Department of ...	X	-67.00	-67.00
Check	7/27/2006	6516	U.S. Department of ...	X	-67.00	-134.00
Check	7/27/2006	6517	U.S. Department of ...	X	-112.00	-246.00
Check	7/29/2006	6518	U.S. Department of ...	X	-409.20	-655.20
Check	7/31/2006	6522	U.S. Department of ...	X	-238.00	-893.20
Check	7/31/2006	6523	U.S. Department of ...	X	-67.00	-960.20
Check	7/31/2006	6521	U.S. Department of ...	X	-282.80	-1,243.00
Check	8/1/2006	6526	U.S. Department of ...	X	-127.00	-1,370.00
Check	8/1/2006	6525	U.S. Department of ...	X	-119.00	-1,489.00
Check	8/1/2006	6524	U.S. Department of ...	X	-67.00	-1,556.00
Check	8/2/2006	6527	U.S. Department of ...	X	-67.00	-1,623.00
Check	8/3/2006	6530	U.S. Department of ...	X	-67.00	-1,690.00
Check	8/3/2006	6528	U.S. Department of ...	X	-112.00	-1,802.00
Check	8/3/2006	6529	U.S. Department of ...	X	-127.00	-1,929.00
Check	8/5/2006	6531	U.S. Department of ...	X	-171.00	-2,100.00
Check	8/7/2006	6533	U.S. Department of ...	X	-67.00	-2,167.00
Check	8/7/2006	6532	U.S. Department of ...	X	-127.00	-2,294.00
Check	8/8/2006	6534	U.S. Department of ...	X	-127.00	-2,421.00
Check	8/8/2006	6535	U.S. Department of ...	X	-67.00	-2,488.00
Check	8/8/2006	6536	U.S. Department of ...	X	-67.00	-2,555.00
Check	8/9/2006	6537	U.S. Department of ...	X	-127.00	-2,682.00
Check	8/9/2006	6539	U.S. Department of ...	X	-254.00	-2,936.00
Check	8/9/2006	6538	U.S. Department of ...	X	-127.00	-3,063.00
Check	8/10/2006	6542	U.S. Department of ...	X	-127.00	-3,190.00
Check	8/10/2006	6540	U.S. Department of ...	X	-67.00	-3,257.00
Check	8/10/2006	6541	U.S. Department of ...	X	-112.00	-3,369.00
Check	8/12/2006	6543	U.S. Department of ...	X	-127.00	-3,496.00
Check	8/15/2006	6544	U.S. Department of ...	X	-119.00	-3,615.00
Check	8/15/2006	6545	U.S. Department of ...	X	-224.00	-3,839.00
Check	8/16/2006	6546	U.S. Department of ...	X	-127.00	-3,966.00
Check	8/16/2006	6547	U.S. Department of ...	X	-112.00	-4,078.00
Check	8/17/2006	6549	U.S. Department of ...	X	-119.00	-4,197.00
Check	8/17/2006	6550	U.S. Department of ...	X	-119.00	-4,316.00
Check	8/17/2006	6548	U.S. Department of ...	X	-134.00	-4,450.00
Check	8/17/2006	6553	U.S. Department of ...	X	-127.00	-4,577.00
Check	8/17/2006	6552	U.S. Department of ...	X	-67.00	-4,644.00
Check	8/17/2006	6551	U.S. Department of ...	X	-67.00	-4,711.00
Check	8/19/2006	6556	U.S. Department of ...	X	-67.00	-4,778.00
Check	8/19/2006	6554	U.S. Department of ...	X	-127.00	-4,905.00
Check	8/19/2006	6555	U.S. Department of ...	X	-67.00	-4,972.00
Check	8/23/2006	6557	U.S. Department of ...	X	-127.00	-5,099.00
Check	8/23/2006	6558	U.S. Department of ...	X	-134.00	-5,233.00
Check	8/23/2006	6559	U.S. Department of ...	X	-67.00	-5,300.00
Check	8/24/2006	6563	U.S. Department of ...	X	-67.00	-5,367.00
Check	8/24/2006	6562	U.S. Department of ...	X	-201.00	-5,568.00
Check	8/24/2006	6561	U.S. Department of ...	X	-67.00	-5,635.00
Check	8/24/2006	6560	U.S. Department of ...	X	-67.00	-5,702.00
Check	8/26/2006	6564	U.S. Department of ...	X	-67.00	-5,769.00
Total Checks and Payments					-5,769.00	-5,769.00
Deposits and Credits - 19 Items						
Deposit	7/31/2006			X	4,960.20	4,960.20
Deposit	8/3/2006			X	261.00	5,221.20
Deposit	8/7/2006			X	112.00	5,333.20
Deposit	8/8/2006			X	171.00	5,504.20
Deposit	8/9/2006			X	67.00	5,571.20
Deposit	8/10/2006			X	127.00	5,698.20
Deposit	8/14/2006			X	127.00	5,825.20
Deposit	8/17/2006			X	112.00	5,937.20
Deposit	8/23/2006			X	52.00	5,989.20
Deposit	8/23/2006			X	127.00	6,116.20
Deposit	8/24/2006			X	201.00	6,317.20
Deposit	8/24/2006			X	67.00	6,384.20
Deposit	8/24/2006			X	134.00	6,518.20

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 08/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	8/28/2006			X	67.00	6,585.20
Deposit	8/30/2006			X	127.00	6,712.20
Check	8/30/2006	6568	Elizabeth D Minter	X	0.00	6,712.20
Deposit	8/30/2006			X	67.00	6,779.20
Check	9/9/2006	6586	U.S. Department of ...	X	0.00	6,779.20
Check	9/11/2006	6590	U.S. Department of ...	X	0.00	6,779.20
Total Deposits and Credits					6,779.20	6,779.20
Total Cleared Transactions					1,010.20	1,010.20
Cleared Balance					1,010.20	5,730.15
Uncleared Transactions						
Checks and Payments - 15 Items						
Check	12/1/2005	6021	Kendal Flowers		-103.47	-103.47
Check	3/1/2006	6151	Passport Services		-109.00	-212.47
Check	3/2/2006	6159	Passport Services		-40.00	-252.47
Check	8/28/2006	6565	U.S. Department of ...		-67.00	-319.47
Check	8/29/2006	6566	U.S. Department of ...		-67.00	-386.47
Check	8/30/2006	6578	Elizabeth D Minter		-30.00	-416.47
Check	8/30/2006	6571	U.S. Department of ...		-127.00	-543.47
Check	8/30/2006	6572	U.S. Department of ...		-67.00	-610.47
Check	8/30/2006	6570	U.S. Department of ...		-127.00	-737.47
Check	8/30/2006	6569	Mary Strazdas		-15.00	-752.47
Check	8/30/2006	6567	Caroline Gurkweitz		-250.69	-1,003.16
Check	8/31/2006	6576	U.S. Department of ...		-67.00	-1,070.16
Check	8/31/2006	6575	U.S. Department of ...		-134.00	-1,204.16
Check	8/31/2006	6574	U.S. Department of ...		-104.00	-1,308.16
Check	8/31/2006	6573	U.S. Department of ...		-127.00	-1,435.16
Total Checks and Payments					-1,435.16	-1,435.16
Total Uncleared Transactions					-1,435.16	-1,435.16
Register Balance as of 08/31/2006					-424.96	4,294.99
New Transactions						
Checks and Payments - 13 Items						
Check	9/2/2006	6580	U.S. Department of ...		-52.00	-52.00
Check	9/2/2006	6577	U.S. Department of ...		-127.00	-179.00
Check	9/2/2006	6581	U.S. Department of ...		-186.00	-365.00
Check	9/5/2006	6583	U.S. Department of ...		-67.00	-432.00
Check	9/5/2006	6582	U.S. Department of ...		-67.00	-499.00
Check	9/7/2006	6584	U.S. Department of ...		-52.00	-551.00
Check	9/7/2006	6585	U.S. Department of ...		-104.00	-655.00
Check	9/9/2006	6587	U.S. Department of ...		-127.00	-782.00
Check	9/11/2006	6588	U.S. Department of ...		-67.00	-849.00
Check	9/11/2006	6591	U.S. Department of ...		-67.00	-916.00
Check	9/11/2006	6592	U.S. Department of ...		-67.00	-983.00
Check	9/11/2006	6589	U.S. Department of ...		-67.00	-1,050.00
Check	9/12/2006	6593	U.S. Department of ...		-67.00	-1,117.00
Total Checks and Payments					-1,117.00	-1,117.00
Deposits and Credits - 3 Items						
Deposit	9/2/2006				67.00	67.00
Deposit	9/6/2006				186.00	253.00
Deposit	9/12/2006				67.00	320.00
Total Deposits and Credits					320.00	320.00
Total New Transactions					-797.00	-797.00
Ending Balance					-1,221.96	3,497.99

W. Minter
8/18/2006

5:00 AM
09/13/06

**Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 08/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						12,563.04
Cleared Transactions						
Checks and Payments - 1 item						
Check	7/31/2006	1557	Greg's Carpet & Up...	X	-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Deposits and Credits - 12 items						
Deposit	8/2/2006			X	140.00	140.00
Deposit	8/3/2006			X	60.00	200.00
Deposit	8/8/2006			X	19.94	219.94
Deposit	8/9/2006			X	30.00	249.94
Deposit	8/9/2006			X	140.00	389.94
Deposit	8/10/2006			X	35.00	424.94
Deposit	8/23/2006			X	54.94	479.88
Deposit	8/24/2006			X	35.00	514.88
Deposit	8/24/2006			X	35.00	549.88
Deposit	8/24/2006			X	120.00	669.88
Deposit	8/28/2006			X	65.00	734.88
Deposit	8/31/2006			X	8.16	743.04
Total Deposits and Credits					743.04	743.04
Total Cleared Transactions					587.52	587.52
Cleared Balance					587.52	13,150.56
Uncleared Transactions						
Checks and Payments - 1 item						
Check	8/30/2006	1558	Greg's Carpet & Up...		-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Deposits and Credits - 1 item						
Deposit	8/31/2006				105.00	105.00
Total Deposits and Credits					105.00	105.00
Total Uncleared Transactions					-50.52	-50.52
Register Balance as of 08/31/2006					537.00	13,100.04
New Transactions						
Deposits and Credits - 1 item						
Deposit	9/6/2006				49.94	49.94
Total Deposits and Credits					49.94	49.94
Total New Transactions					49.94	49.94
Ending Balance					586.94	13,149.98

*Edward F
8/13/2006*

11:30 AM
09/13/06

**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 08/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						19,256.37
Cleared Transactions						
Checks and Payments - 14 items						
Check	5/9/2006	5323	Alexander Hernandez	X	-12.60	-12.60
Check	7/26/2006	5365	Sophia's	X	-20.00	-32.60
Check	7/27/2006	5364	Placentia Chamber ...	X	-60.00	-92.60
Check	7/31/2006	5369	Quizno's	X	-56.45	-149.05
Check	7/31/2006	5370	Placentia Library G...	X	-4,960.20	-5,109.25
Check	8/1/2006		Bank of the West	X	-349.32	-5,458.57
Check	8/2/2006	5371	Sophia's	X	-20.00	-5,478.57
Check	8/2/2006		Bank of the West	X	-17.43	-5,496.00
Check	8/7/2006	5372	Volunteer Center's ...	X	-420.00	-5,916.00
Check	8/8/2006	5373	Michael's	X	-80.10	-5,996.10
Check	8/16/2006	5377	Sophia's	X	-20.00	-6,016.10
Check	8/16/2006	5378	Fry's Electronics	X	-250.35	-6,266.45
Check	8/22/2006		Bank of the West	X	-4.50	-6,270.95
Check	8/23/2006	5379	Sam's Club	X	-97.37	-6,368.32
Total Checks and Payments					-6,368.32	-6,368.32
Deposits and Credits - 35 items						
Deposit	8/1/2006			X	247.40	247.40
Deposit	8/2/2006			X	271.10	518.50
Deposit	8/2/2006			X	72.28	590.78
Deposit	8/3/2006			X	62.40	653.18
Deposit	8/4/2006			X	65.00	718.18
Deposit	8/4/2006			X	49.94	768.12
Deposit	8/7/2006			X	180.00	948.12
Deposit	8/7/2006			X	14.80	962.92
Deposit	8/7/2006			X	159.00	1,121.92
Deposit	8/8/2006			X	240.50	1,362.42
Deposit	8/9/2006			X	249.60	1,612.02
Deposit	8/9/2006			X	29.14	1,641.16
Deposit	8/10/2006			X	838.00	2,479.16
Deposit	8/11/2006			X	388.50	2,867.66
Deposit	8/14/2006			X	87.43	2,955.09
Deposit	8/14/2006			X	160.00	3,115.09
Deposit	8/15/2006			X	218.40	3,333.49
Deposit	8/16/2006			X	511.00	3,844.49
Deposit	8/17/2006			X	181.00	4,025.49
Deposit	8/17/2006			X	678.40	4,703.89
Deposit	8/18/2006			X	271.60	4,975.49
Deposit	8/21/2006			X	287.00	5,262.49
Deposit	8/21/2006			X	80.00	5,342.49
Deposit	8/22/2006			X	192.00	5,534.49
Deposit	8/23/2006			X	194.20	5,728.69
Deposit	8/24/2006			X	574.80	6,303.49
Deposit	8/24/2006			X	10.00	6,313.49
Deposit	8/25/2006			X	329.00	6,642.49
Deposit	8/28/2006			X	29.14	6,671.63
Deposit	8/28/2006			X	194.40	6,866.03
Deposit	8/29/2006			X	219.17	7,085.20
Deposit	8/30/2006			X	119.00	7,204.20
Check	8/30/2006	5382	Marie Schmidt	X	0.00	7,204.20
Deposit	8/31/2006			X	742.60	7,946.80
Check	9/6/2006	5384	Hometown Buffet	X	0.00	7,946.80
Total Deposits and Credits					7,946.80	7,946.80
Total Cleared Transactions					1,578.48	1,578.48
Cleared Balance					1,578.48	20,834.85

11:30 AM
09/13/06

**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 08/31/2006**

Type	Date	Num	Name	Cir	Amount	Balance
Uncleared Transactions						
Checks and Payments - 5 items						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006		Paolini's A Taste of ...		-20.00	-32.00
Check	8/30/2006	5383	Marie Schmidt		-5.83	-37.83
Check	8/30/2006	5380	Sophia's		-20.00	-57.83
Check	8/30/2006	5381	ISDOC		-30.00	-87.83
Total Checks and Payments					-87.83	-87.83
Total Uncleared Transactions					-87.83	-87.83
Register Balance as of 08/31/2006					1,490.65	20,747.02
New Transactions						
Checks and Payments - 2 items						
Check	9/6/2006	5385	Resort at Squaw Cr...		-1,874.10	-1,874.10
Check	9/13/2006	5386	Placentia Chamber ...		-10.00	-1,884.10
Total Checks and Payments					-1,884.10	-1,884.10
Deposits and Credits - 1 item						
Check	9/13/2006	5387	Sam's Club			0.00
Total Deposits and Credits					0.00	0.00
Total New Transactions					-1,884.10	-1,884.10
Ending Balance					-393.46	18,862.92

*20mmk
9/13/2006*

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09/13/06

**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 08/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						6,684.03
Cleared Transactions						
Deposits and Credits - 28 items						
Deposit	8/2/2006			X	320.50	320.50
Deposit	8/3/2006			X	463.25	783.75
Deposit	8/3/2006			X	364.55	1,148.30
Deposit	8/7/2006			X	347.10	1,495.40
Deposit	8/7/2006			X	408.15	1,903.55
Deposit	8/8/2006			X	601.40	2,504.95
Deposit	8/8/2006			X	695.48	3,200.43
Deposit	8/9/2006			X	382.05	3,582.48
Deposit	8/10/2006			X	354.57	3,937.05
Deposit	8/12/2006			X	338.60	4,275.65
Deposit	8/14/2006			X	291.40	4,567.05
Deposit	8/14/2006			X	455.60	5,022.65
Deposit	8/17/2006			X	517.49	5,540.14
Deposit	8/17/2006			X	320.75	5,860.89
Deposit	8/23/2006			X	497.70	6,358.59
Deposit	8/23/2006			X	402.02	6,760.61
Deposit	8/24/2006			X	408.20	7,168.81
Deposit	8/24/2006			X	653.35	7,822.16
Deposit	8/24/2006			X	391.40	8,213.56
Deposit	8/24/2006			X	448.00	8,661.56
Deposit	8/24/2006			X	602.28	9,263.84
Deposit	8/26/2006			X	170.80	9,434.64
Deposit	8/28/2006			X	916.00	10,350.64
Deposit	8/28/2006			X	317.05	10,667.69
Deposit	8/30/2006			X	450.39	11,118.08
Deposit	8/30/2006			X	585.60	11,703.68
Deposit	8/30/2006			X	12,209.63	23,913.31
Deposit	8/31/2006			X	7.52	23,920.83
Total Deposits and Credits					<u>23,920.83</u>	<u>23,920.83</u>
Total Cleared Transactions					<u>23,920.83</u>	<u>23,920.83</u>
Cleared Balance					23,920.83	30,604.86
Uncleared Transactions						
Deposits and Credits - 2 items						
Deposit	8/10/2006				282.60	282.60
Deposit	8/31/2006				523.00	805.60
Total Deposits and Credits					<u>805.60</u>	<u>805.60</u>
Total Uncleared Transactions					<u>805.60</u>	<u>805.60</u>
Register Balance as of 08/31/2006					24,726.43	31,410.46
New Transactions						
Checks and Payments - 1 Item						
Check	9/6/2006	1270	Orange County Aud...		-30,670.41	-30,670.41
Total Checks and Payments					<u>-30,670.41</u>	<u>-30,670.41</u>

6:22 AM
09/13/06

**Placentia Library District
Reconciliation Detail**
General Fund - Savings, Period Ending 08/31/2006

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 6 Items						
Deposit	9/2/2006				401.35	401.35
Deposit	9/6/2006				1,047.70	1,449.05
Deposit	9/6/2006				316.41	1,765.46
Deposit	9/7/2006				233.25	1,998.71
Deposit	9/9/2006				554.50	2,553.21
Deposit	9/12/2006				320.40	2,873.61
Total Deposits and Credits					<u>2,873.61</u>	<u>2,873.61</u>
Total New Transactions					<u>-27,796.80</u>	<u>-27,796.80</u>
Ending Balance					<u><u>-3,070.37</u></u>	<u><u>3,613.66</u></u>

*Edmunds
9/13/2006*

Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 08/31/2006

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,732.98
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	8/31/2006			X	7.47	7.47
Total Deposits and Credits					7.47	7.47
Total Cleared Transactions					7.47	7.47
Cleared Balance					7.47	11,740.45
Register Balance as of 08/31/2006					7.47	11,740.45
Ending Balance					7.47	11,740.45

*Edmund
9/13/2006*

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09/13/06

Placentia Library District Reconciliation Detail

Payroll Checking - Wells Fargo, Period Ending 08/31/2006

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						17,682.04
Cleared Transactions						
Checks and Payments - 45 items						
Check	5/31/2006	6579	Christina Perez	X	-103.80	-103.80
Check	7/26/2006	6721	Dorothy J. Cummings	X	-47.82	-151.62
Check	7/26/2006	6729	Esther P. Guzman	X	-249.60	-401.22
Check	7/26/2006	6735	Noreth Men	X	-308.82	-710.04
Check	7/26/2006	6755	Shannon Ford	X	-420.87	-1,130.91
Check	7/26/2006	6757	Marisol Martinez	X	-130.86	-1,261.77
Check	7/26/2006	6758	Colleen Reyes	X	-417.97	-1,679.74
Check	7/26/2006	6763	Nationwide Retirem...	X	-1,124.23	-2,803.97
Check	7/26/2006	6717	Lynn Baden	X	-171.76	-2,975.73
Check	8/9/2006	6778	Alexander Hernandez	X	-683.55	-3,659.28
Check	8/9/2006	6788	Beatrice V. Quintanar	X	-956.52	-4,615.80
Check	8/9/2006	6789	Kelleny Rivera	X	-103.62	-4,719.42
Check	8/9/2006	6800	Angelica Alatorre	X	-288.87	-5,008.29
Check	8/9/2006	6801	Marlon Daito	X	-209.37	-5,217.66
Check	8/9/2006	6802	Shannon Ford	X	-173.32	-5,390.98
Check	8/9/2006	6803	Arianna Hernandez	X	-288.10	-5,679.08
Check	8/9/2006	6804	Marisol Martinez	X	-157.03	-5,836.11
Check	8/9/2006	6805	Hilda Rivera	X	-566.19	-6,402.30
Check	8/9/2006	6806	Sothavy Ton	X	-178.65	-6,580.95
Check	8/9/2006	6807	Orange County Aud...	X	-190.20	-6,771.15
Check	8/9/2006	6777	Esther P. Guzman	X	-249.60	-7,020.75
Check	8/9/2006	6775	Wendy G. Goodson	X	-1,889.99	-8,910.74
Check	8/9/2006	6772	Patricia Fellous-Gib...	X	-354.44	-9,265.18
Check	8/9/2006	6769	Dorothy J. Cummings	X	-123.77	-9,388.95
Check	8/9/2006	6766	Gary Bell	X	-1,530.12	-10,919.07
Check	8/9/2006		Paychex	X	-9,416.79	-20,335.86
Check	8/9/2006		Paychex	X	-20,179.19	-40,515.05
Check	8/9/2006	6808	Placentia Library Di...	X	-19.94	-40,534.99
Check	8/9/2006	6809	Nationwide Retirem...	X	-1,124.23	-41,659.22
Check	8/9/2006	6810	Tax Deferred Servic...	X	-2,292.14	-43,951.36
Check	8/9/2006	6765	Lynn Baden	X	-161.73	-44,113.09
Check	8/23/2006	6829	Lois Monroe	X	-1,165.31	-45,278.40
Check	8/23/2006	6850	Marisol Martinez	X	-91.60	-45,370.00
Check	8/23/2006	6823	Alexander Hernandez	X	-587.76	-45,957.76
Check	8/23/2006	6822	Esther P. Guzman	X	-249.60	-46,207.36
Check	8/23/2006	6820	Wendy G. Goodson	X	-1,696.44	-47,903.80
Check	8/23/2006	6817	Gail Erwin	X	-303.26	-48,207.06
Check	8/23/2006	6852	Colleen Reyes	X	-477.81	-48,684.87
Check	8/23/2006	6853	Sothavy Ton	X	-206.12	-48,890.99
Check	8/23/2006		Paychex	X	-9,766.37	-58,657.36
Check	8/23/2006		Paychex	X	-19,935.13	-78,592.49
Check	8/23/2006	6854	Orange County Aud...	X	-190.20	-78,782.69
Check	8/23/2006	6855	Placentia Library Di...	X	-19.94	-78,802.63
Check	8/23/2006	6833	Beatrice V. Quintanar	X	-1,005.14	-79,807.77
Check	8/23/2006	6847	Marlon Daito	X	-196.29	-80,004.06
Total Checks and Payments					-80,004.06	-80,004.06
Deposits and Credits - 2 items						
Deposit	8/2/2006			X	47,072.00	47,072.00
Deposit	8/16/2006			X	47,072.00	94,144.00
Total Deposits and Credits					94,144.00	94,144.00
Total Cleared Transactions					14,139.94	14,139.94
Cleared Balance					14,139.94	31,821.98

11:36 AM

09/13/06

**Placentia Library District
Reconciliation Detail
Payroll Checking - Wells Fargo, Period Ending 08/31/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 15 Items						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	2/8/2006	6132	Marlon Daito		-49.98	-201.62
Check	3/8/2006	6244	Maria N Madero		-68.10	-269.72
Check	5/3/2006	6475	Evelyn Soqui		-150.17	-419.89
Check	8/23/2006	6835	Kelleny Rivera		-126.79	-546.68
Check	8/23/2006	6851	Desiree McCune		-58.90	-605.58
Check	8/23/2006	6827	Noreth Men		-96.50	-702.08
Check	8/23/2006	6849	Arianna Hernandez		-265.04	-967.12
Check	8/23/2006	6848	Shannon Ford		-173.32	-1,140.44
Check	8/23/2006	6834	Hilda Rivera		-634.98	-1,775.42
Check	8/23/2006	6846	Raymond Bustama...		-117.77	-1,893.19
Check	8/23/2006	6857	Tax Deferred Servic...		-2,537.14	-4,430.33
Check	8/23/2006	6814	Dorothy J. Cummings		-47.82	-4,478.15
Check	8/23/2006	6811	Gary Bell		-1,530.12	-6,008.27
Check	8/23/2006	6856	Nationwide Retirem...		-1,124.23	-7,132.50
Total Checks and Payments					-7,132.50	-7,132.50
Deposits and Credits - 1 Item						
Deposit	8/30/2006				47,072.00	47,072.00
Total Deposits and Credits					47,072.00	47,072.00
Total Uncleared Transactions					39,939.50	39,939.50
Register Balance as of 08/31/2006					54,079.44	71,761.48
New Transactions						
Checks and Payments - 26 Items						
Check	9/6/2006	6898	Marlon Daito		-189.75	-189.75
Check	9/6/2006	6899	Shannon Ford		-158.88	-348.63
Check	9/6/2006	6900	Raquel Galarza		-78.52	-427.15
Check	9/6/2006	6901	Arianna Hernandez		-230.47	-657.62
Check	9/6/2006	6902	Melissa Manzanarez		-83.05	-740.67
Check	9/6/2006	6903	Marisol Martinez		-209.37	-950.04
Check	9/6/2006	6904	Colleen Reyes		-392.36	-1,342.40
Check	9/6/2006	6905	Sothavy Ton		-137.41	-1,479.81
Check	9/6/2006	6906	Orange County Aud...		-190.20	-1,670.01
Check	9/6/2006	6907	Placentia Library Di...		-19.94	-1,689.95
Check	9/6/2006	6908	Natlonwide Retirem...		-1,124.23	-2,814.18
Check	9/6/2006	6909	Tax Deferred Servic...		-2,312.14	-5,126.32
Check	9/6/2006	6897	Raymond Bustama...		-130.86	-5,257.18
Check	9/6/2006	6896	Angelica Alatorre		-577.74	-5,834.92
Check	9/6/2006	6886	Maria Rodriguez		-124.34	-5,959.26
Check	9/6/2006	6883	Kelleny Rivera		-72.02	-6,031.28
Check	9/6/2006	6882	Hilda Rivera		-694.65	-6,725.93
Check	9/6/2006	6880	Beatrice V. Quintanar		-736.11	-7,462.04
Check	9/6/2006	6876	Lois Monroe		-651.01	-8,113.05
Check	9/6/2006	6867	Wendy G. Goodson		-1,821.92	-9,934.97
Check	9/6/2006	6864	Gail Erwin		-287.90	-10,222.87
Check	9/6/2006	6861	Dorothy J. Cummings		-123.77	-10,346.64
Check	9/6/2006	6858	Gary Bell		-1,530.12	-11,876.76
Check	9/6/2006		Paychex		-9,829.94	-21,706.70
Check	9/6/2006		Paychex		-21,081.37	-42,788.07
Check	9/6/2006	6870	Alexander Hernandez		-632.46	-43,420.53
Total Checks and Payments					-43,420.53	-43,420.53
Total New Transactions					-43,420.53	-43,420.53
Ending Balance					10,658.91	28,340.95

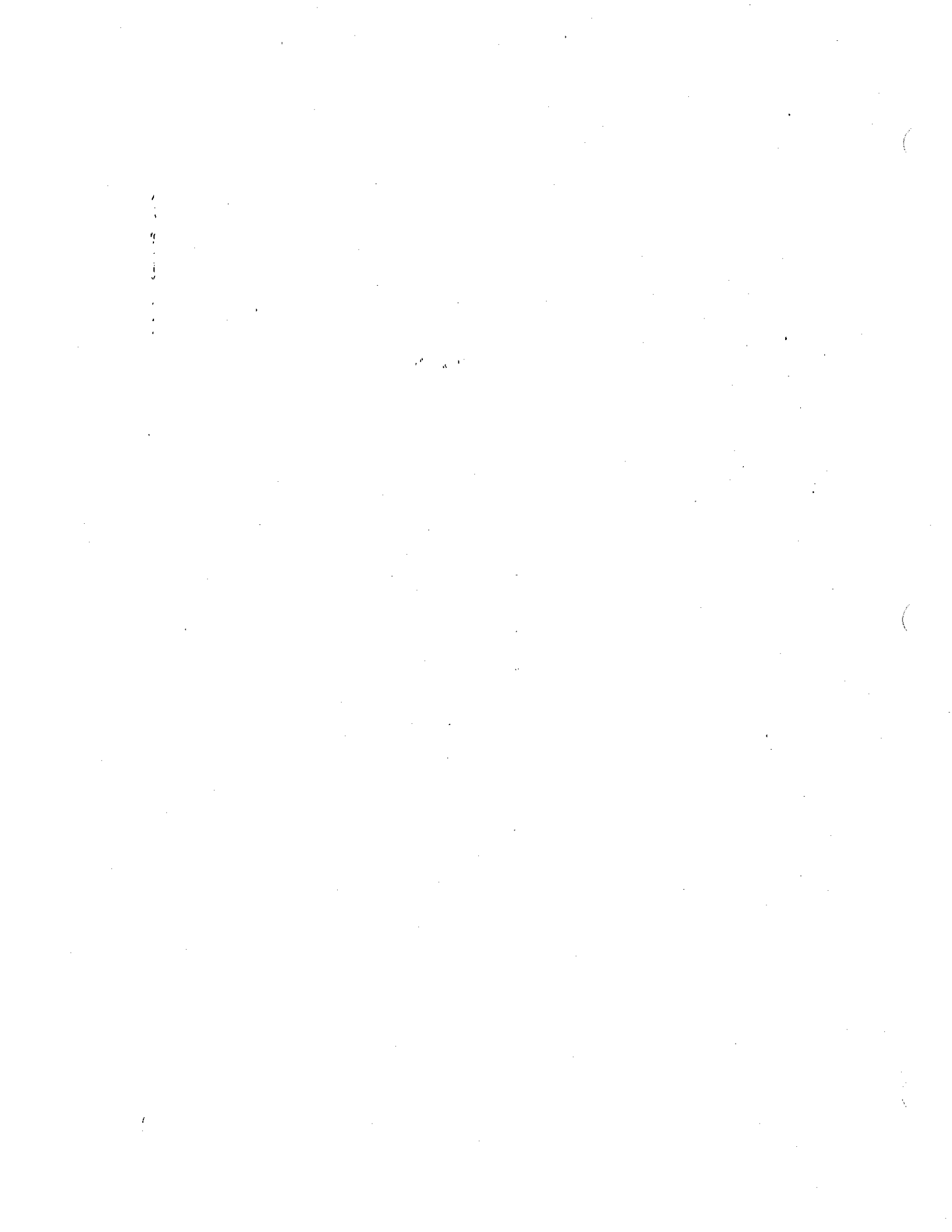
*Edwin
9/13/2006*

ACQUISITIONS REPORT FOR FISCAL YEAR 2006-2007 THROUGH THE MONTH OF AUGUST 2006
 Prepared by Vernon Napier, Technical Services Manager

	GENERAL FUND		ADOPT-A-BOOK		TOTAL PURCHASED		DONATED		TOTAL ITEMS	
	Amount	Volumes	Amount	Volumes	Amount	Volumes	Value	Volumes	Amount	Volumes
Adult Fiction	\$5,198	306	\$1,943	114	\$7,141	420	\$207	9	\$7,348	429
Adult Circulating Non-Fiction	\$4,088	267	\$1,741	85	\$5,829	352	\$366	15	\$6,195	367
Adult Reference	\$624	16	\$19	1	\$642	17	\$0	0	\$642	17
Adult magazines	-\$410	4	\$0	0	-\$410	0	\$0	0	-\$410	0
Adult on-line databases	\$11,356	0	\$0	0	\$11,356	0	\$0	0	\$11,356	0
Total Adult Non-Fiction	\$15,658	283	\$1,760	86	\$17,417	368	\$366	15	\$17,783	384
TOTAL ADULT PRINT MATERIALS	\$20,855	589	\$3,703	200	\$24,558	789	\$573	24	\$25,131	813
Adult Music CDs	\$2,832	166	\$0	0	\$2,832	166	\$0	0	\$2,832	166
Adult Audio Books (incl. Overdrive)	\$4,374	54	\$67	2	\$4,442	56	\$0	0	\$4,442	56
Total Adult Audio	\$7,206	220	\$67	2	\$7,273	222	\$0	0	\$7,273	222
Adult DVDs	\$9,332	451	\$1,006	20	\$10,337	471	\$48	2	\$10,385	473
Total Adult Video	\$9,332	451	\$1,006	20	\$10,337	471	\$48	2	\$10,385	473
TOTAL ADULT NON-PRINT MATERIALS	\$16,538	671	\$1,073	22	\$17,611	693	\$48	2	\$17,659	695
TOTAL ADULT MATERIALS	\$37,393	1,260	\$4,776	222	\$42,169	1,482	\$621	26	\$42,790	1,508
Juvenile Fiction	\$632	140	\$193	34	\$825	174	\$16	1	\$841	175
Juvenile Circulating Non-Fiction	\$85	6	\$0	0	\$85	6	\$1,013	41	\$1,098	47
Juvenile Reference	\$478	3	\$0	0	\$478	3	\$0	0	\$478	3
Juvenile Magazines	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Juvenile on-line databases	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Total Junior Non-Fiction	\$562	9	\$0	0	\$562	9	\$1,013	41	\$1,575	50
TOTAL JUVENILE PRINT MATERIALS	\$1,195	149	\$193	34	\$1,387	183	\$1,029	42	\$2,416	225
Juvenile Music CDs	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Juvenile Audio Books	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Total Juvenile Audio	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Juvenile DVDs	\$37	2	\$153	6	\$190	8	\$305	12	\$495	20
Total Juvenile Video	\$37	2	\$153	6	\$190	8	\$305	12	\$495	20
TOTAL JUVENILE NON-PRINT MATERIALS	\$37	2	\$153	6	\$190	8	\$305	12	\$495	20
TOTAL JUVENILE MATERIALS	\$1,231	151	\$345	40	\$1,577	191	\$1,334	54	\$2,911	245
Total Fiction	\$5,830	446	\$2,136	148	\$7,966	594	\$223	10	\$8,189	604
Total Non-Fiction	\$16,220	292	\$1,760	86	\$17,980	378	\$1,379	56	\$19,358	434
Total Audio	\$7,206	220	\$67	2	\$7,273	222	\$0	0	\$7,273	222
Total Video	\$9,368	453	\$1,158	26	\$10,527	479	\$353	14	\$10,880	493
TOTAL MATERIALS	\$38,624	1,411	\$5,122	262	\$43,746	1,673	\$1,955	80	\$45,701	1,753

Outstanding Orders as of June 2006

General Fund \$20,198
 Adopt-a-book \$0
 TOTAL \$20,198



Entrepenurial Activities Report
 Net Revenue Summary
 August-06

	Aug-06	Aug-05	YTD 2006-07	YTD 2005-06
Passport	10,882.00	9,279.70	22,947.78	23,919.00
Passport Photos	1,350.00	1,000.00	2,810.00	2,890.00
Notary Public	260.00	50.00	520.00	50.00
Total	12,492.00	10,329.70	26,277.78	26,859.00

Prepared by: Wendy Goodson

Summary of Current Status Of Unique Management Accounts
September 18, 2006

Agenda Item 18

FY 06-07	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written off current month
July	15	913	0	18.95	0
August	13	929	3	366.2	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0.00	0
TOTAL YTD	28	1842	3	385.15	0

UNIQUE MANAGEMENT SERVICES, INC.

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SUMMARY STATUS REPORT

PAGE: 131


MS YESENIA GOMEZ
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT

DATES LISTED: 01/01/1900 TO 08/31/2006

Accounts Submitted	: 1,383	Dollars Submitted	: 129,263.39	Dollars Received	: 49,316.00
Bankruptcies	: 13	Dollars in Bankruptcy	: 1,079.61	Material Returned	: 16,831.94
Incorrect Addresses	: 182	Dollars in Skips	: 10,997.82	Dollars Waived	: 3,762.38
Iron Disputes/Suspends	: 1	Dollars in Dispute	: 0.00	Total Activated	: 89,040.89
Accounts in Process	: 1,187	Dollars in Process	: 112,432.17	% of Dollars Activated	: 79.20%
# of Accounts Activated	: 929				
% of Accounts Activated	: 78.26%				

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director 
SUBJECT: Gift Report for April , May, June, July & August2006
DATE: September 18, 2006

The Development Director did not complete the April or May Gift Reports before her departure from the Library on June 14.

Lois Monroe, the newly appointed Coordinator of Development and Volunteer Services, has received training on the new donor software but has been working on publications projects and has not yet completed the data entry necessary to compile the Report. The Report may be ready for distribution at the Library Board Meeting.

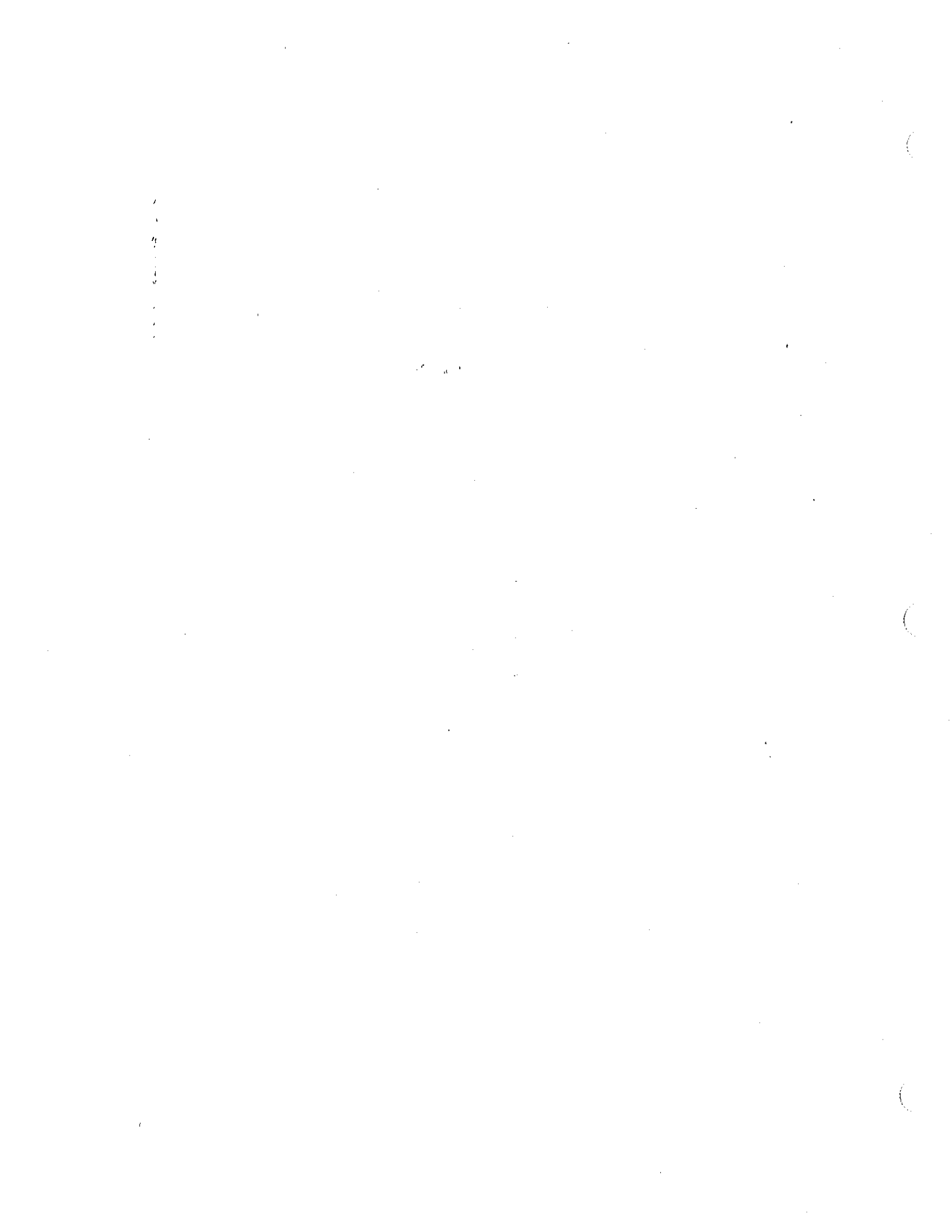


PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Building Maintenance Report for August 2006
DATE: September 18, 2006

HVAC: 8-1-06 – Monthly servicing of system.
Electric: 8-31-06 – Relamped Children services area.
Doors: 8-3-06 – Maintenance on automatic doors.
Locksmith: 8-9-06 – Repaired loose door knob on electrical room.
Exterminator 8-11-06 – Semi-annual spray of entire library.
Cabling 8-22-06 – Installed one voice and data cable to public photocopier area.
Carpet Cleaners: 8-31-06 - Cleaned Meeting Room carpet.

Prepared by: Wendy Goodson



PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Personnel Report for August 2006
DATE: September 18, 2006

RESIGNATIONS:

None

APPOINTMENTS:

Kathleen Staymates, Librarian I (P/T), Effective 8-15-06

Hilda Rivera, Library Assistant (P/T), Effective 8-15-06.

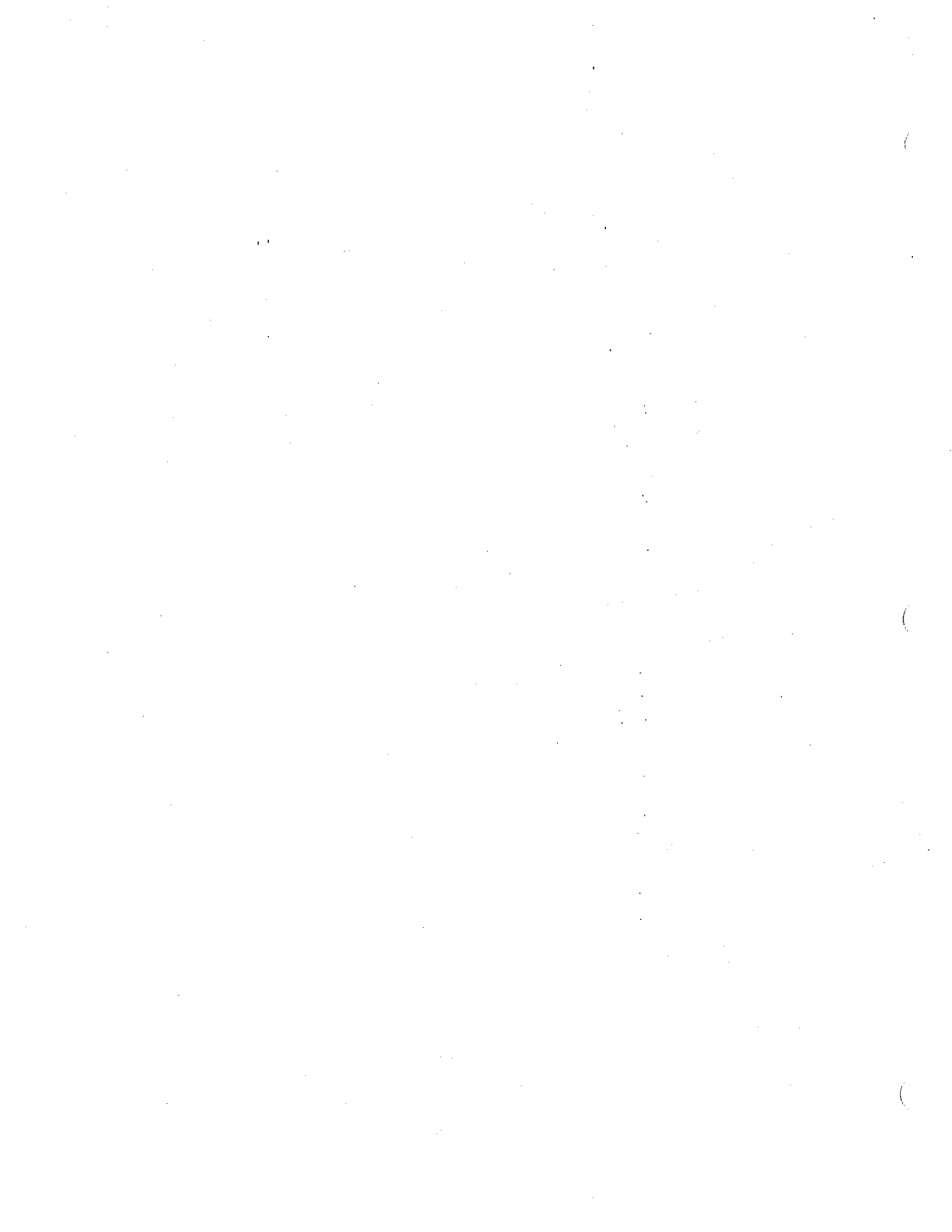
OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Wendy Goodson

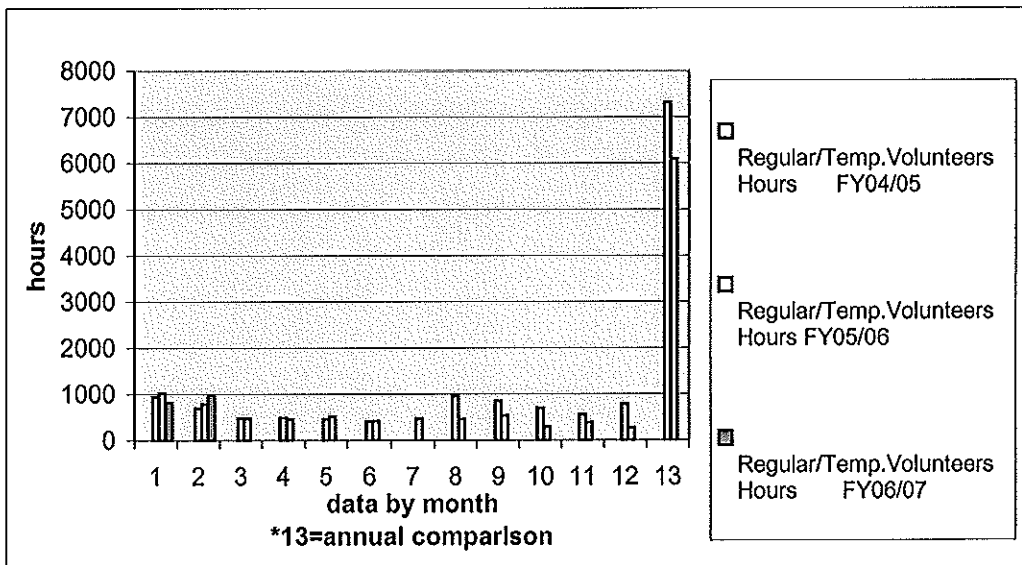


TO: Elizabeth D. Minter, Library Director
FROM: Lois Monroe, Coordinator of Development and Volunteer Services
SUBJECT: Volunteer Report for Month of August

REGULAR VOLUNTEERS are committed to an on-going program each week.
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.
 Regular/Temp.Volunteers Hours

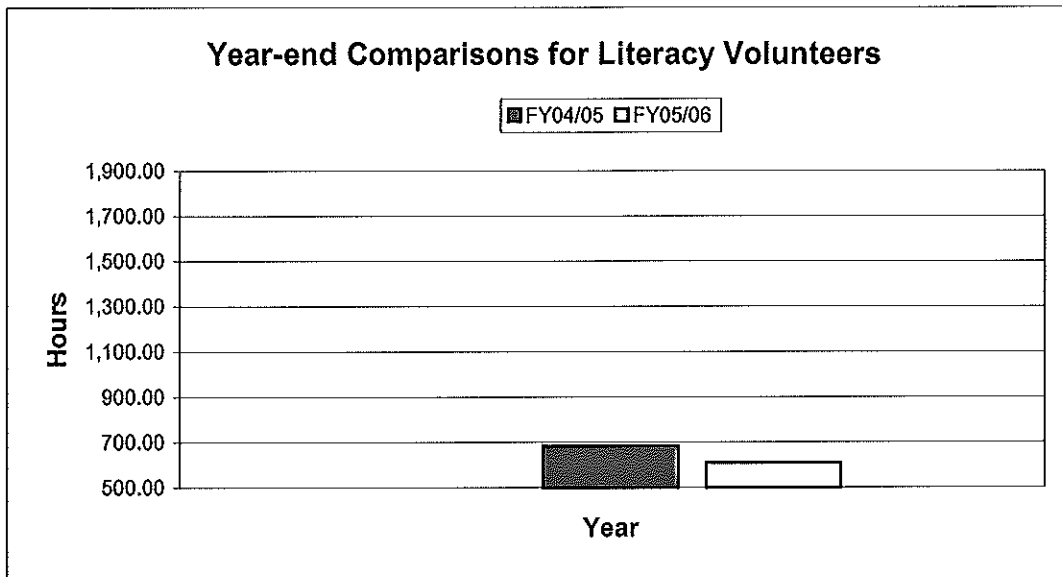
	FY04/05	FY05/06	FY06/07
July	948.25	1,027.50	815.25
August	696.25	784.50	980.75
September	482.00	470.75	
October	487.75	458.25	
November	461.00	516.00	
December	400.75	416.00	
January	*	472.00	
February	959.75	462.50	
March	846.50	537.50	
April	698.00	294.50	
May	559.75	380.25	
June	780.00	273.25	
	7,320.00	6,093.00	

# of Active Volunteers for June 2006	Jul-06	Aug-06
Bookstore:	36	31
Regular:	8	6
Temporary:	6	13
Literacy:	167	63



Literacy Volunteer Hours

	FY04/05	FY05/06	FY06/07
July	1,008.00	622.00	892
August	684.00	609.00	987
September	704.00	894.00	
October	684.00	1,750.00	
November	1,458.00	1,599.00	
December	1,075.00	1,599.00	
January	*	912.00	
February	2,084.00	1,266.00	
March	978.00	1,200.00	
April	976.00	2,210.00	
May	814.00	1,610.00	
June	<u>1,041.00</u>	<u>1,410.00</u>	
	11,506.00	15,681.00	



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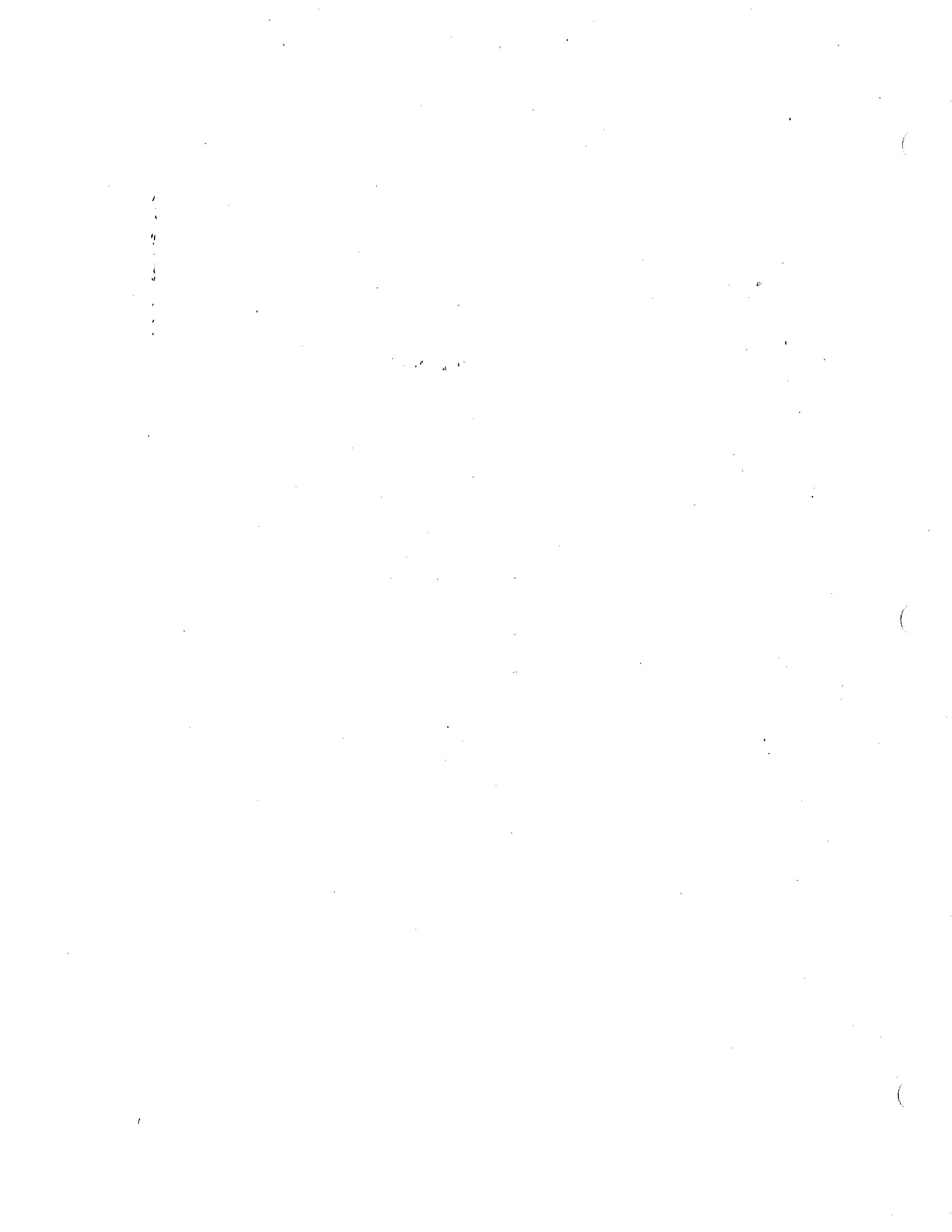
Placentia Library District

Circulation Report -- August 2006

	August 2006	August 2005	Y-T-D 2006	Y-T-D 2005	Y-T-D % change
1st Time Checkouts	15,679	17,416	33,788	35,934	-6.4%
Phone Renewals	817	947	1,745	1,975	-13.2%
In-Building Renewals	<u>593</u>	<u>493</u>	<u>1,086</u>	<u>992</u>	8.7%
TOTAL CHECKOUTS	17,089	18,856	36,619	38,901	-6.2%
On-Time Checkins	18,864	20,157	39,060	40,573	-3.9%
Late Checkins	<u>1,058</u>	<u>1,263</u>	<u>2,283</u>	<u>2,218</u>	2.8%
TOTAL CHECKINS	19,922	21,420	41,343	42,791	-3.5%
Holds Placed	538	584	1,047	1,218	-16.3%
Holds Cancelled	26	24	43	57	-32.6%
Holds Filled	461	501	866	1,017	-17.4%
NEW PATRON REGISTRATIONS	336	808	716	1,290	-80.2%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	6,585	6,733	13,369	13,506	-1.0%
Juvenile Print	6,543	7,182	15,503	16,371	-5.6%
Audio	1,189	1,141	2,353	2,159	8.2%
Visual	<u>4,374</u>	<u>4,677</u>	<u>8,280</u>	<u>8,810</u>	-6.4%
TOTAL CIRCULATION	18,691	19,733	39,505	40,846	-3.4%
CIRCULATION BY PLACE OF RESIDENCE					
To Placentia residents	11,029	11,901	23,050	25,360	-10.0%
To Anaheim residents	2,210	3,384	5,814	6,810	-17.1%
To residents outside Tri-City	5,452	4,448	10,641	8,676	18.5%
TYPES OF ACTIVE BORROWERS					
Adult	13,434	14,006			
Young Adult	366	371			
Juvenile	3,154	3,747			
New Borrower	1,251	1,104			
Other (staff)	<u>473</u>	<u>514</u>			
TOTAL ACTIVE BORROWERS *	18,678	19,741			
TOTAL REGISTERED BORROWERS **	29,927	22,693			
ATTENDANCE	42,914	33,731	89,485	65,195	27.1%

* Active borrowers have used the Library this month

** Registered borrowers have used the Library within the past 12 months



PLACENTIA INVOICES

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
Aug-04	08/23/05	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Sep-04	09/14/04	5,250.20	1,150.57	679.43	0.00	0.00	0.00	7,080.20
Oct-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Nov-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Dec-04	12/14/05	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Jan-05	01/10/05	6,334.08	1,150.57	875.17	0.00	0.00	14.40	8,374.22
Feb-05	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Mar-05	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Apr-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
May-05	05/02/05	0.00	1,150.57	573.42	0.00	0.00	7.22	1,731.21
Jun-05	06/10/05	6,593.11	1,150.57	580.92	215.00	0.00	0.00	8,539.60
TOTAL		47,139.90	13,898.11	8,531.65	1,584.04	0.00	86.76	71,240.46
AVG		3,928.33	1,158.18	710.97	132.00	0.00	7.23	5,936.71

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05	12/12/05	2,597.26	1,150.57	291.60	107.50	0.00	7.20	4,154.13
Jan-06	01/10/06	2,154.68	2,104.43	385.17	2,366.02	0.00	7.20	7,017.50
Feb-06	02/09/06	2,494.98	1,150.57	210.52	348.72	0.00	7.15	4,211.94
Mar-06	03/08/06	0.00	1,150.57	123.06	107.50	0.00	7.17	1,388.30
Apr-06	04/11/06	2,772.36	1,150.57	144.17	107.50	0.00	7.23	4,181.83
May-06	05/12/06	2,502.66	1,150.57	144.17	107.50	0.00	7.17	3,912.07
Jun-06	06/12/06	2,752.81	1,553.83	144.17	107.50	0.00	0.00	4,558.31
TOTAL		39,654.98	15,163.96	3,525.80	4,142.97	0.00	86.79	62,574.50
AVG		3,304.58	1,263.66	293.82	345.25	0.00	7.23	5,214.54

PERIOD COVERED FY2006-2007	DATE INVOICE	S. CA EDISON	TURF	GROUNDS	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-06	07/13/06	3,167.47	1,582.33	0.00	0.00	0.00	7.19	4,756.99
Aug-06	08/07/06	6,246.49	0.00	1,450.54	107.50	0.00	7.19	7,811.72
Sep-06	09/13/07	7,600.32	1,150.57	136.67	107.50	0.00	7.36	9,002.42
Oct-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nov-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dec-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		17,014.28	2,732.90	1,587.21	215.00	0.00	21.74	21,571.13
AVG		5,671.43	910.97	529.07	71.67	0.00	7.25	7,190.38

TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-04	1,177.42	204.00	0.00	1,381.42	690.71
Aug-04	1,233.58	211.50	0.00	1,445.08	722.54
Sep-04	1,147.36	211.50	0.00	1,358.86	679.43
Oct-04	1,147.36	211.50	0.00	1,358.86	679.43
Nov-04	1,177.42	196.50	0.00	1,373.92	686.96
Dec-04	1,364.88	211.50	0.00	1,576.38	788.19
Jan-05	1,263.33	189.00	0.00	1,452.33	726.17
Feb-05	1,401.08	204.00	0.00	1,605.08	802.54
Mar-05	1,263.33	189.00	0.00	1,452.33	726.17
Apr-05	1,263.33	189.00	0.00	1,452.33	726.17
May-05	987.83	159.00	0.00	1,146.83	573.42
Jun-05	987.83	174.00	0.00	1,161.83	580.92
TOTAL	14,414.75	2,350.50	0.00	16,765.25	8,382.63
AVG	1,201.23	195.88	0.00	1,397.10	698.55

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	339.98	30.00	0.00	369.98	184.99
Nov-05	610.86	99.00	0.00	709.86	354.93
Dec-05	484.20	99.00	0.00	583.20	291.60
Jan-06	770.34	0.00	0.00	770.34	385.17
Feb-06	421.04	0.00	0.00	421.04	210.52
Mar-06	177.12	69.00	0.00	246.12	123.06
Apr-06	219.34	69.00	0.00	288.34	144.17
May-06	219.34	69.00	0.00	288.34	144.17
Jun-06	219.34	69.00	0.00	288.34	144.17
TOTAL	6,085.60	966.00	0.00	7,051.60	3,525.80
AVG	507.13	80.50	0.00	587.63	293.82

TOTAL DOLLARS SPENT

FY2006-2007	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-06	219.34	69.00	0.00	288.34	144.17
Aug-06	219.34	54.00	0.00	273.34	136.67
Sep-06	219.34	54.00	0.00	273.34	136.67
Oct-06	0.00	0.00	0.00	0.00	0.00
Nov-06	0.00	0.00	0.00	0.00	0.00
Dec-06	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00
TOTAL	658.02	177.00	0.00	835.02	417.51
AVG	219.34	59.00	0.00	278.34	139.17

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Aug-04	284.72	270.54	60.56	0.00	617.76	1,233.58
Sep-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Oct-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Nov-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Dec-04	355.90	330.66	60.56	0.00	617.76	1,364.88
Jan-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-05	379.98	345.50	65.80	0.00	609.80	1,401.08
Mar-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Apr-05	337.76	310.95	65.80	0.00	548.82	1,263.33
May-05	253.32	241.85	65.80	0.00	426.86	987.83
Jun-05	253.32	241.85	65.80	0.00	426.86	987.83
TOTAL	3,679.40	3,385.29	758.16	0.00	6,591.90	14,414.75
AVG	306.62	282.11	63.18	0.00	549.33	1,201.23

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	168.88	138.20	32.90	0.00	0.00	339.98
Nov-05	337.76	207.30	65.80	0.00	0.00	610.86
Dec-05	211.10	207.30	65.80	0.00	0.00	484.20
Jan-06	253.32	207.30	65.80	0.00	243.92	770.34
Feb-06	42.22	69.10	65.80	0.00	243.92	421.04
Mar-06	42.22	69.10	65.80	0.00	0.00	177.12
Apr-06	84.44	69.10	65.80	0.00	0.00	219.34
May-06	84.44	69.10	65.80	0.00	0.00	219.34
Jun-06	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	2,068.78	1,796.60	756.70	0.00	1,463.52	6,085.60
AVG	172.40	149.72	63.06	0.00	121.96	507.13

DOLLARS BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-06	84.44	69.10	65.80	0.00	0.00	219.34
Aug-06	84.44	69.10	65.80	0.00	0.00	219.34
Sep-06	84.44	69.10	65.80	0.00	0.00	219.34
Oct-06	0.00	0.00	0.00	0.00	0.00	0.00
Nov-06	0.00	0.00	0.00	0.00	0.00	0.00
Dec-06	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	253.32	207.30	197.40	0.00	0.00	658.02
AVG	84.44	69.10	65.80	0.00	0.00	219.34

TIME BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-04	8.00	9.00	2.00	0.00	20.00	39.00
Aug-04	8.00	9.00	2.00	0.00	22.00	41.00
Sep-04	8.00	8.00	2.00	0.00	20.00	38.00
Oct-04	8.00	8.00	2.00	0.00	20.00	38.00
Nov-04	8.00	9.00	2.00	0.00	20.00	39.00
Dec-04	10.00	11.00	2.00	0.00	22.00	45.00
Jan-05	8.00	9.00	2.00	0.00	18.00	37.00
Feb-05	9.00	10.00	2.00	0.00	20.00	41.00
Mar-05	8.00	9.00	2.00	0.00	18.00	37.00
Apr-05	8.00	9.00	2.00	0.00	18.00	37.00
May-05	6.00	7.00	2.00	0.00	14.00	29.00
Jun-05	6.00	7.00	2.00	0.00	14.00	29.00
TOTAL	95.00	105.00	24.00	0.00	226.00	450.00
AVG	7.92	8.75	2.00	0.00	18.83	37.50

TIME BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-05	7.00	8.00	2.00	0.00	16.00	33.00
Aug-05	7.00	8.00	2.00	0.00	16.00	33.00
Sep-05	4.00	4.00	2.00	0.00	0.00	10.00
Oct-05	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05	4.00	6.00	2.00	0.00	0.00	12.00
Dec-05	5.00	6.00	2.00	0.00	0.00	13.00
Jan-06	6.00	6.00	2.00	0.00	8.00	22.00
Feb-06	1.00	2.00	2.00	0.00	8.00	13.00
Mar-06	1.00	2.00	2.00	0.00	0.00	5.00
Apr-06	2.00	2.00	2.00	0.00	0.00	6.00
May-06	2.00	2.00	2.00	0.00	0.00	6.00
Jun-06	2.00	2.00	2.00	0.00	0.00	6.00
TOTAL	41.00	48.00	22.00	0.00	48.00	159.00
AVG	3.42	4.00	1.83	0.00	4.00	13.25

TIME BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-06	2.00	2.00	2.00	0.00	0.00	6.00
Aug-06	2.00	2.00	2.00	0.00	0.00	6.00
Sep-06	2.00	2.00	2.00	0.00	0.00	6.00
Oct-06	0.00	0.00	0.00	0.00	0.00	0.00
Nov-06	0.00	0.00	0.00	0.00	0.00	0.00
Dec-06	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	6.00	6.00	6.00	0.00	0.00	18.00
AVG	2.00	2.00	2.00	0.00	0.00	6.00

Elizabeth Minter

From: Nicole Dunn [nicoled@csla.net]
Sent: Friday, September 08, 2006 3:00 PM
To: eminter@placentalibrary.org
Subject: CSDA Legislative Update - September 8, 2006

Grassroots Action Needed!

Promote and protect special districts by sending a letter to the governor

There are two important bills awaiting action by Governor Arnold Schwarzenegger, and members need to take immediate action to ensure he does the right thing. These bills are:

Assembly Bill 2951: CSDA is a co-sponsor of this bill, authored by Assembly Member Jackie Goldberg (D-Los Angeles). AB 2951 would allow public utilities to charge public agencies-including educational institutions-the same nondiscriminatory capital facilities fees charged to all other customers. This would bring equity to the system and relieve vulnerable populations from the extra burden of costs shifted to them.

We need members to take action by sending a letter of support to the governor and request that he signs AB 2951. A sample letter has been provided at http://www.csla.net/images/AB_2951_letter_to_governor.doc, which may be modified to reflect your own district's needs.

Senate Bill 1317: CSDA strongly opposes this bill, authored by Senator Tom Torlakson (D-Antioch). SB 1317 would shift the majority of property tax revenues from new utility facilities to the city or county that sites the new facility. We believe this bill sets a bad precedent by essentially shifting future property taxes away from some local agencies to compensate other local agencies. The intent behind Proposition 1A (2004) was that property taxes would be reallocated only in emergency cases.

In order to protect all enterprise special districts from this bad precedent, members need to send a letter to the governor and urge that he vetoes this bill. It is important to note that SB 1317 is sponsored by Southern California Edison and supported by Sempra Energy.

A sample letter to the governor can be found at the following location and may be adapted to your district's needs: http://www.csla.net/images/sb_1317_opposition_letter_sample_for_governor.doc

Legislation Recently Signed by the Governor

Assembly Bill 2619 : AB 2619, authored by Assembly Member Lynn Daucher (R-Brea), pertains to the Orange County Water District. The bill makes a series of technical changes to the Orange County Water District law to bring it the enabling legislation into conformity with current operations at the District. CSDA supported this AB 2619, which was signed into law on September 7, 2006, and will go into affect January 1, 2007.

No on Prop. 90 Campaign Moves Forward

Taxpayer Trap measure faces increased opposition

Proposition 90, the Taxpayer Trap measure, is facing more and more opposition with each passing day. More opponents are joining the No on 90 Coalition to stop this measure that will cost taxpayers billions of dollars, and threatens our parks, police and fire protection, traffic reduction efforts, and more, all under the guise of eminent domain reform. On August 22, the San Diego Union Tribune came out with an editorial that blasted Prop 90 as "radical" and would "create vastly more problems than it would correct." For example, as the California Budget Project concluded in a September 6 report, because of the broad and inchoate definitions used in the language of the measure, Prop 90 applies "to all types of property, including land, cars, building, and 'intangible' property, such as ownership of a business or a patent." Further, "it would likely lead to a significant increase in costs for the state and local governments." Because of this, the California Professional Firefighters, CA Farm Bureau Federation, and Central City Association of Los Angeles all recently came out to oppose Prop 90. CSDA remains strongly opposed to Prop 90 and is working as part of the coalition to defeat this measure.

Additionally, the Coalition against Prop 90 is continuing the effort to raise the necessary funds to oppose the Taxpayer Trap. For more information on how you can help, please contact CSDA on your private time at (916) 442-7887.

E-mail Updates Available for All Member Agencies' Officials and Employees

Legislative Updates are emailed every Friday that the California Legislature is in session. Past and current updates are available in the Legislation & Action section of the CSDA members website <>. If anyone else at your agency would like to receive these updates by email, or if you would like to stop receiving these updates, let us know by calling toll-free (877) 924-CSDA or by e-mailing nicoled@csda.net.

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California Special Districts Association
Special District Risk Management Authority
CSDA Finance Corporation

1112 I Street, Suite 200, Sacramento, CA 95814
(877) 924-CSDA toll-free; (916) 442-7889 fax
www.csda.net

Elizabeth Minter

From: Nicole Dunn [nicoled@csgda.net]
Sent: Friday, September 01, 2006 3:16 PM
To: eminter@placentialibrary.org
Subject: CSGDA Legislative Update - September 1, 2006

CSGA. End of Session Legislative Report

The 2005-06 Legislative Session came to a close just prior to midnight Thursday. Among the bills of interest to CSGDA acted upon this week include:

Assembly Bill 159 (Salinas) : This bill makes a number of changes in the Irrigation District Law relative to election of board members. Passed to Governor.

Assembly Bill 573 (Wolk) : In sum, this bill would prohibit construction contract, on or after January 1, 2007, from containing indemnify provisions, except for negligence, recklessness, or willful misconduct of design professionals. Passed to Governor-CSGA opposes.

Assembly Bill 2435 (Coto) : This bill makes numerous technical and administrative amendments to the Santa Clara Valley Water District's statute. Passed to Governor-CSGA supports.

Assembly Bill 2619 (Daucher) : This bill also makes technical changes to the Orange County Water District's law. Passed to Governor-CSGA supports.

Assembly Bill 1953 (Chan) : This bill modifies the current permissible amount of lead in pipes and plumbing fittings or fixtures commencing January 1, 2010. The bill passed the Assembly on concurrence in Senate amendments and passed to the Governor. CSGDA supports AB 1953.

Senate Bill 511 (Hollingsworth) : Existing law, the County Water Authority Act, provides various duties and powers of a county water authority. SB 511 would require a county water authority to prepare and submit, at its own expense, a report to the Legislature, not before January 1, 2008, and not later than January 1, 2009, regarding the implementation of procedures governing the meetings and actions of the standing committees of its board of directors that were adopted by that board in 2004 or 2005. SB 511 passed the Senate on concurrence and is pending on the Governor's desk.

Senate Bill 187 (Soto) : This bill would authorize the Department of Health Services to consider, to the extent information is available, in determining economic feasibility, the potential affects on human health that may result from the adoption of a primary drinking water standard that is less stringent than the public health goal. The bill passed the Senate on concurrence and is pending before the Governor. CSGDA opposes SB 187.

Senate Bill 1169 (Cox) : This bill modifies the contracting procedures for municipal utility district purchases. The bill passed the Senate on concurrence and is pending before the Governor. CSGDA supports SB 1169.

Senate Bill 1317(Torlakson) : This bill would, prospectively, shift the unitary property tax from enterprise special districts to a city or county that sites a new energy producing facility. The bill passed the Senate 32 to 4 on concurrence. CSGDA opposes SB 1317.

Assembly Bill 2951 (Goldberg) : This bill clarifies that local agencies have the authority to charge schools and other public agencies capital facilities fees. The bill passed the Assembly on concurrence and is pending before the Governor. CSGDA was a co-sponsor of AB 2951.

Eminent Domain : The three principal bills relating to eminent domain, SB 1210 (Torlakson), Senate Bill 1650 (Kehoe) and Senate Bill 1206 (Kehoe) are pending before the Governor for action. CSGDA participated in the amendment process, specifically on SB 1210, and is Neutral on all three bills.

Training Classes Offered on New Regs Affecting Public Fleets
New regulations to reduce diesel particulate matter emissions will require heavy-duty diesel-fueled vehicles

owned or operated by a municipality or utility to use best available control technology (BACT). Specifically, this regulation applies to all diesel-fueled medium-heavy or heavy-heavy duty engine vehicles greater than 14,000 pounds gross vehicle weight, model years 1960 through 2006, operated by all municipalities (including special districts and utility districts). The first compliance deadline is December 31, 2007.

To assist agencies, the Air Resources Board is conducting several in-depth trainings throughout the state on the requirements and how to get into compliance. Providers of these new equipments will also be at the training to talk to attendees. CSDA highly recommends that our members take this opportunity to learn about the regulations from the experts, *free of charge*.

For more information about the regulations and the training courses, go to www.arb.ca.gov/msprog/publicfleets/publicfleets.htm. You can also contact Ms. Kathleen Mead at (916) 324-9550 or kmead@arb.ca.gov, or Mr. Warren Hawkins at (916) 324-6771 or whawkins@arb.ca.gov.

E-mail Updates Available for All Member Agencies' Officials and Employees

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Elizabeth Minter

From: Jeri Takeda [jtakeda@mcls.org]
Sent: Tuesday, September 05, 2006 9:32 AM
To: 'MCLS/SLS/SSCLS Directors'
Cc: shaber; bgallardo; ccarlisle; hfirchow; jlambert; jstaff; lpatric; mgermroth; palger
Subject: FW: [CALIX:5693] News from the Capitol

-----Original Message-----

From: owner-calix@listproc.sjsu.edu
[mailto:owner-calix@listproc.sjsu.edu] On Behalf Of Laura Fisher
Sent: Tuesday, September 05, 2006 7:55 AM
To: Calix
Subject: [CALIX:5693] News from the Capitol

Senate and Assembly Close Out 2005-2006 Session

To: CLA Members/ Systems/ Network Contacts

From: Mike Dillon, CLA Lobbyist; Christina Dillon, CLA Lobbyist

RE: News from the Capitol

SENATE AND ASSEMBLY ADJOURN AT MIDNIGHT TO CLOSE OUT 2005-2006 SESSION Issues
Affecting Libraries On Their Way To Governor's Desk

Last night, as the clock approached midnight, hundreds of lobbyists lined the halls of the Capitol, monitoring countless bills pertaining to greenhouse gas emissions, tribal gaming compacts, the Assembly Speaker's cable bill benefiting AT&T and Verizon, and universal health coverage.

Not

unlike previous years, tensions were high between the two houses, and late-night games between the Senate and the Assembly, as they held each other's bills hostage for periods of time, were the order of the day. In the end, the Senate was able to plow through their list of bills and adjourn shortly after 10 p.m., while the Assembly worked until after midnight to tackle their workload. Heading down to the Governor's office for his consideration will be several bills affecting libraries, directly, or indirectly. Many of the measures were sitting somewhat idle until the last two weeks of session when they were activated with a series of amendments or procedures to resurrect them. They are as follows:

AB 2987-SPEAKER NUNEZ: "Digital Infrastructure and Video Competition Act of 2006" - also known as the "cable bill." The bill is sponsored by AT&T and Verizon, and a recent San Francisco Chronicle article notes that "state lobbying reports show that in April, May and June, AT&T and Verizon spent almost \$19.7 million to influence the vote on AB 2987, an amount that astounds Capitol veterans." The bill was strongly opposed by the local government community, particularly the League of California Cities and CSAC, as well as CLA. Under current law, local governments are allowed to grant franchises to a cable television operator, and require certain concessions such as PEG (public, education, and government) channels, and non-discrimination components (must build-out to the entire community), etc.

This bill replaces the local franchising process with a state process, and allows AT&T and Verizon to apply to the PUC for a franchise and by-pass the local government negotiations entirely. While the bill is extraordinarily

complex, and, at one point, had more than 300 amendments incorporated into it, it should be noted that technology groups and CLA opposed the language pertaining to the PEG and I-Net. The bill was amended on August 23 and again on August 28, leaving lobbyists scrambling.

On Wednesday and Thursday, the bill passed the Senate and Assembly Floors overwhelmingly, as the lobbying efforts of AT&T and Verizon, and the strong influence of the Assembly Speaker as the author, were just too powerful.

(Incidentally, Senate President pro Tem Perata, former Republican Leader Kevin McCarthy and current Republican Leader George Plescia are also principal co-authors on the bill.) As the bill heads to the Governor, the final negotiation on the PEG and I-Net was as follows: "Current law authorizes local franchising authorities to negotiate channel set-asides for PEG access as well as support for PEG operations. Some local franchising authorities have also negotiated institutional networks (I-nets), which are communication networks used by local governments for their own communication purposes. This bill grandfathers in the existing PEG channel requirements, and authorizes all local franchising authorities to receive three PEG channels. In addition, the state of California is authorized to establish a PEG channel for state purposes. All local governments are authorized to impose via ordinance a one percent fee for PEG purposes. Those four percent of local governments that impose a fee for PEG support through their current franchise higher than one percent are authorized to impose that same level of fee after the franchise expires, but not to exceed three percent." (Senate Floor Analysis)

SB 682-MIGDEN: Sutro Library This bill was formerly an RFID (radio frequency identification) measure by Senator Simitian that was being held on the Assembly Appropriations "suspense file." Senator Migden went to Senator Simitian and asked if she could take the bill over in the final weeks of session and "gutted" the bill to use it as a vehicle. SB 682, as amended, would augment, by a total of \$21 million, a prior authorization of \$96 million in lease revenue bond financing for preliminary plans, working drawings, and construction of the J. Paul Leonard Library and Sutro Library joint project on the San Francisco Campus of the California State University. The bill passed the Senate last night on a vote of 32 "ayes" to 5 "noes." CLA is supporting this measure, which is on its way to the Governor.

AB 1388-RIDLEY-THOMAS: California Teleconnect Fund - This bill was introduced last year and then stumbled, and sat idle until the last two weeks of session. Specifically, the bill permits the California Public Utilities Commission to "establish two specific grant programs to provide advanced telecommunications network services to community technology programs and public libraries that deliver education services to pupils and health care facilities. The bill permits any funds repaid to the California Teleconnect Fund from the state General Fund to be used by the PUC for these programs." (Floor Analysis) CLA has been in support of AB 1388 for two years, and has been working with the supporters of the bill and the author's office, but it was not until recently that very defined language regarding public libraries was added to the measure. If the Governor were to sign the measure, CLA would have to work with all of the parties involved to help ensure that this item was funded through the annual budget process.

SB 768-SIMITIAN: RFID and the Research Bureau Study - You may recall that last year we reported to you at length about Senator Simitian's pursuit of a bill to regulate the usage of RFID (radio frequency identification) technology on state and local government cards, etc. His measure, SB 682 (now Senator Migden's Sutro library bill) was held in the Assembly Appropriations Committee last year, and would have banned the use of the technology on drivers licenses, library cards, and government health benefit cards, to name a few. In addition, the bill created an onerous encryption requirement, recommended protective shields for the cards, and proposed a three year moratorium on the technology. Unable to move his SB 682, he amended a bill in September 2005, pertaining to "finfish," and turned it in to his old RFID measure.

SB 768 sat idle until two weeks ago when it was resurrected after an agreement was reached with the electronics

industry, who had previously opposed Senator Simitian's measure. The industry had been backing AB 2561 by

Assemblyman Torrico, which would have required the California Research Bureau to prepare a report, with the assistance of an advisory board, on the "best practices" for use of RFID technology in state and public issued cards. Senator Simitian had been involved in a series of negotiations regarding AB 2561, along with the Senate President pro Tem's office and Assembly Speaker's office. Eventually, it was decided that Senator Simitian's SB 768 would go forward, but it would also contain the California Research Bureau component study in Assemblyman Torrico's bill. (Mr.

Torrico

would then agree to drop his measure.) SB 768 was rushed to Senate Judiciary Committee for a late hearing on Monday, August 28. At the hearing, the opponents all removed their opposition, with the exception of HID, an RFID manufacturer, who said that they were still concerned with the "onerous provisions on the end user." While the study is a positive piece in the measure, the bill will still require posting requirements and other protective measures.

SB 768 is on its way to the Governor's Desk.


-----calix-+
Views expressed on CALIX are the opinion of the sender and do not necessarily reflect the position of the California Library Association.

How to get off CALIX: Subscribers are strongly encouraged to keep abreast of CLA and California library news via this mailing list.
To sign off from the list, send email to listproc@listproc.sjsu.edu with the following request: SIGNOFF CALIX or UNSUBSCRIBE CALIX in the body of the message. Make sure your subject line is blank and nothing other than the command is in the body of the message.

-----calix--

Agenda Item 26

TO: Elizabeth Minter, Library Director

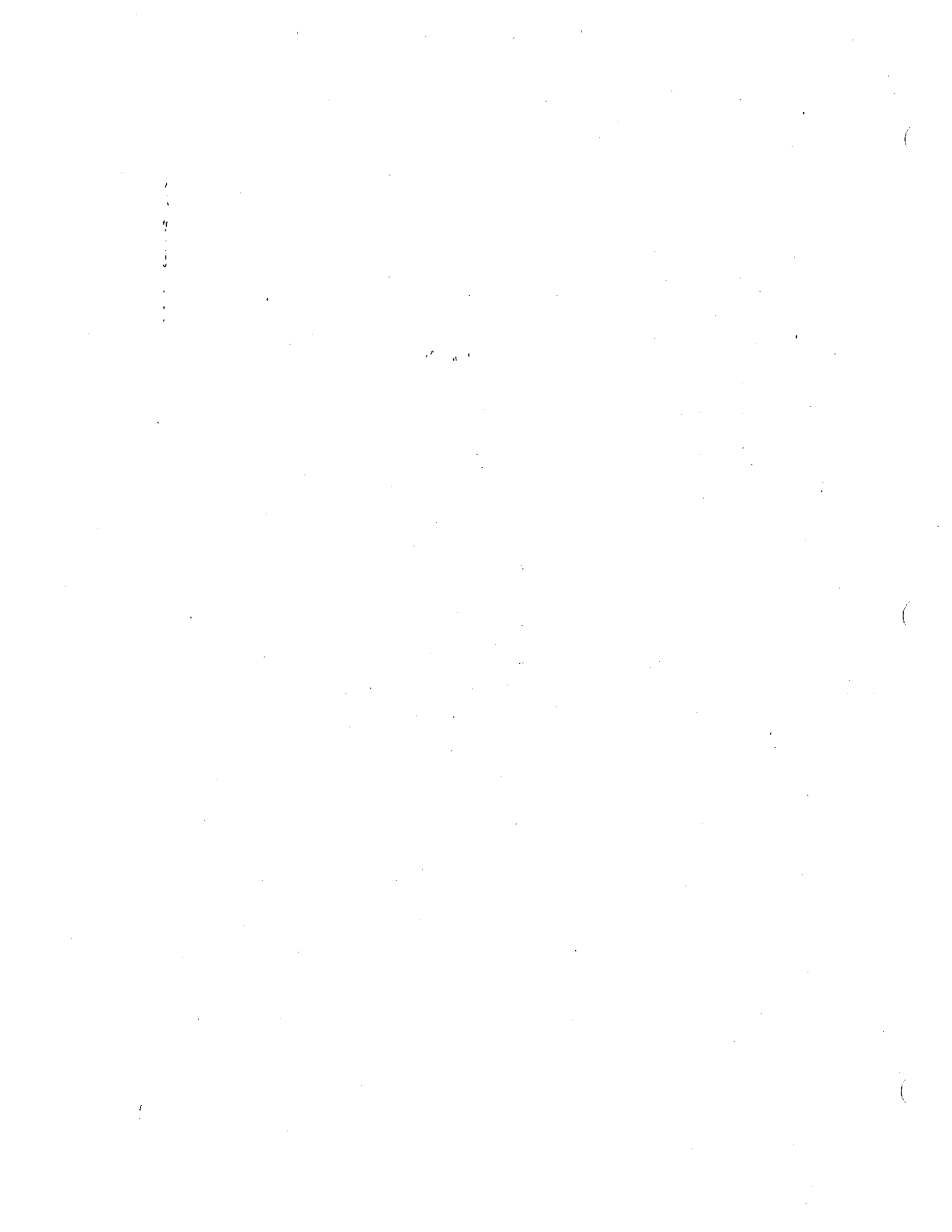
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: September 18, 2006


SUBJECT: **Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.**

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- ◆ Placentia Rotary Reading Enrichment Program (PRREP) began in October at El Dorado and Valencia High Schools, and ended in June. Last school year, we had over 100 high school volunteers sign-up for PRREP and attend PRREP meetings.
- ◆ We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.
- ◆ Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.
- ◆ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs. We had three IB interns last school year.
- ◆ In June 2005, the California State Library awarded the PLLS an LSTA Grant to partner with H.I.S. House to start an after school homework program for children there. That project began on Tuesday, September 20 and ended in June. Last school year we tutored a total of 31 students at H.I.S. House.
- ◆ On Monday, September 19, PLLS began a homework club at Topaz Elementary School for 7th grade students who attend Tuffree Middle School and are graduates of Topaz. The homework club ended in June, and we tutored a grand total of 61 students this past school year.
- ◆ The School District started a citizenship class on February 4 in the Meeting Room.
- * Tynes-Kraemer Homework Club is scheduled to start on September 18.



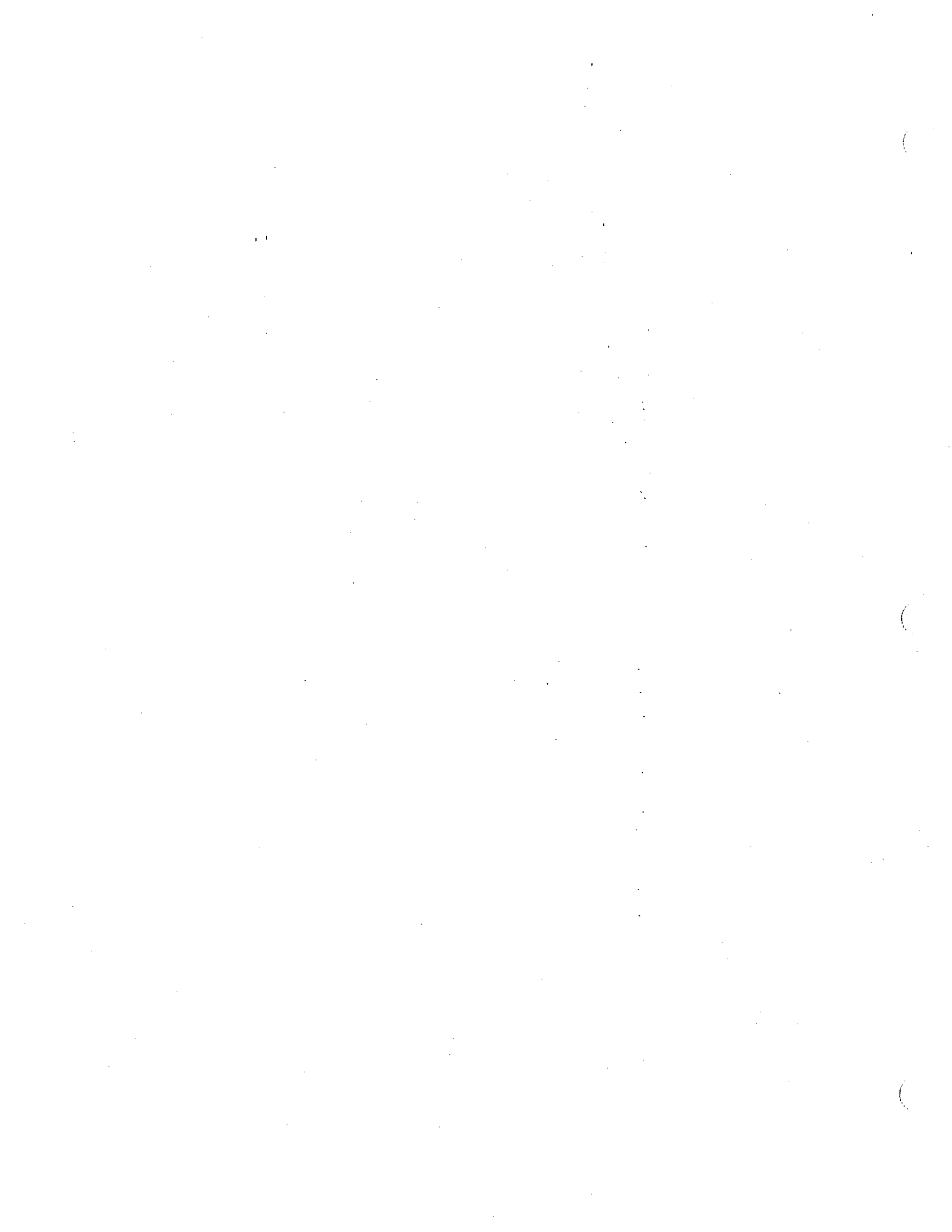


TO: Elizabeth Minter, Library Director
FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 
DATE : September 18, 2006
SUBJECT: Poet Laureate.

Meredith Laskow, Poet Laureate of the Placentia Library District, met with the Program Committee one time in August.

Workshop Presenters.

Meredith and I will fly to Reno on Tuesday, September 26 for a 3:30-4:30 PM Poet Laureate Presentation at the CSDA Annual Conference, and return on Wednesday, September 27. CSDA will cover Meredith's and my expenses hotel expenses and some meals.





REPORTING

California State Library Final Report FY 2005/2006

Name of Library: **Placentia Library District**

[Main Menu](#) | [Reports](#) | [Log off](#)

Page 1 of 11

Reporter's Information

Applicant contact:

Phone: (xxx)xxx-xxxx

Fax: (xxx)xxx-xxxx

E-mail:

Address:


Check here if your contact information (including email address) has changed since last report submitted.

Number of Library sites in your jurisdiction that provide direct literacy services (e.g. dedicated literacy staff and office) and/or literacy support services (e.g. literacy referral/materials collection/training site/tutor-student meeting place/etc.)

Number of literacy sites in your jurisdiction not in libraries.

[Save and quit](#)

Adult Learner Activity Report:

SEMI-ANNUAL SUMMARY		Mid-Year	Final	
1.	Continuing Adult Learners from prior reporting period	76	81	
Override Explanation:				
students either relocated or found jobs				
2.	Adult Learners who began instruction during this reporting period, (January 1 - June 30)	35	46	
3.	Total Adult Learners who received instruction during this reporting period.	111	127	
4.	Adult Learners who left during this reporting period.	30	28	
5.	Adult Learners remaining at the end of this reporting period.	81	99	
6.	Cumulative total Adult Learners who received instruction this fiscal year. Includes students that were instructed but who left before the end of filing periods.	111	157	

Adult Learner Demographics						
7.	Ethnicity	Mid-Year	Final	Age	Mid-year	Final
	Asian	60	84	16-19	9	9
	Black	2	0	20-29	24	32
	Latino	43	58	30-39	38	54
	Native American	0	0	40-49	24	41
	Pacific Islander	0	3	50-59	7	12
	White	3	6	60-69	8	8
	Other	3	6	70+	1	1
	Unknown	0	0	Unknown	0	0
	Total:	111	157	Total:	111	157
	Male	35	45	Female	76	112
	Unknown	0	0	Gender Total:	111	157

	Mid-Year	Final	Total
8.	Adults referred to other programs (never instructed) this reporting period	0	0
9.	Adult Learners awaiting instruction or rematch at end of this reporting period	50	54
10.	Total number of Adult Learner instruction hours for this reporting period (January 1 - June 30) (can include one-on-one tutoring, small group, computer instruction, etc.)	2505	2450 4955
11.	Number of books given to Adult Learners.	111	25 136

Family Literacy Report:

The number of Families participating (families can participate in a number of different ways; attending special FFL programs is just one way to participate): An Adult Learner Family must have at least one child under the age of 5.

Note: These are unduplicated counts (except where noted)		Mid-Year	Final	Total
1.	Total Number of Adult Learner Families Served *	14	14	28
2.	Total Number of Children under 5 served in these families.	14	14	28
3.	Total Number of Children age 5 and older served in these families.	8	8	16
4.	Number of FFL Meetings Held	1	0	1
5.	Number of FFL Attendees as of report date, (cumulative count)	242	0	242
6.	Number of books given to FFL families	56	56	112

Volunteer hour information for family literacy is on following page.

ELLI Report:

Note: These are unduplicated counts(except where noted)		Mid-Year	Final	Total
1.	Total number of ELLI Children served.	110	110	220
2.	Total number of ELLI Parents served.	80	80	160
3.	First or Home Language of ELLI Children served:			
	Spanish	108	108	216
	Vietnamese	0	0	0
	Hmong	0	0	0
	Chinese	0	0	0
	Other:	2	2	4
	Other:	0	0	0
	Other:	0	0	0
	Total	110	110	220
4.	Number of Group Meetings held with just ELLI Children.	3	3	6
5.	Number of Group Meetings held with just ELLI Parents.	0	0	0
6.	Number of Group Meetings held with ELLI Families.	1	1	2
7.	Number of ELLI Attendees as of report date, (cumulative count)	110	110	220
8.	Number of books given to ELLI participants.	220	220	440

Volunteer hour information for ELLI program is on following page.

MLLS Report:

Note: These are unduplicated counts(except where noted)		Mid-Year	Final	Total
1.	Number of Children under 5 served.	0	0	0
2.	Number of Children age 5 and older served.	0	0	0
3.	Number of Parents/Caregivers served.	0	0	0
4.	Number of MLLS Site Visits	0	0	0
5.	Number of MLLS Attendees as of report date, (cumulative count)	0	0	0
6.	Number of books given to MLLS families.	0	0	0

Volunteer hour information for MLLS program is on following page.

ESL Report:

Note: If you have already counted these as adult learners do not count them here. These are unduplicated counts(except where noted)

	Mid-Year	Final	Total
1. Number of ESL Adults served.	0	0	0
2. First or Home Language of ESL Adults served:			
Spanish	0	0	0
Vietnamese	0	0	0
Hmong	0	0	0
Chinese	0	0	0
Other:	0	0	0
Other:	0	0	0
Other:	0	0	0
Total	0	0	0
3. Number of books given to ESL learners	0	0	0

Volunteer hour information for ESL program is on following page.

"Other Services:" Report:

Include outreach and educational programming to at-risk population provided through your literacy services office and not funded by CLLS.

Note: These are unduplicated counts(except where noted)

	Mid-Year	Final	Total
1. Program #1 Name: Spanish Literacy	21	20	41
Program #1 Service Recipients			
<input type="checkbox"/> Other at risk Children under 5	0	0	0
<input type="checkbox"/> Other at risk Children ages 5-17	0	0	0
<input checked="" type="checkbox"/> Other at risk Adults	21	20	41
Briefly describe this service. Provide Spanish instruction for students illiterate in reading and writing Spanish.			
2. Program #2 Name: Topaz Homework Club	45	16	61
Program #2 Service Recipients			
<input type="checkbox"/> Other at risk Children under 5	0	0	0
<input checked="" type="checkbox"/> Other at risk Children ages 5-17	45	16	61
<input type="checkbox"/> Other at risk Adults	0	0	0
Briefly describe this service. Provide homework assistance for Tuffree Middle School 7th and 8th grade students at Topaz Elementary.			
3. Program #3 Name: H.I.S. House Homework Club	18	13	31
Program #3 Service Recipients			
<input type="checkbox"/> Other at risk Children under 5	0	0	0
<input checked="" type="checkbox"/> Other at risk Children ages 5-17	18	13	31
<input type="checkbox"/> Other at risk Adults	0	0	0
Briefly describe this service. Provide homework assistance for children ages 5-17 who are residents of the Homeless Intervention Shelter.			
4. Number of books given to people not part of the CLLS target group.	1200	0	1200

Volunteer Hours - All Programs		Mid-Year	Final	Total
1.	All Volunteer Adult Literacy Instruction (ALS/FFL/MLLS) (Can include one-on-one tutoring, small group, computer instruction, etc. provided by volunteer)	4170	750	4920
2.	ELLI Volunteer Tutor Instructional hours for adults & children	3235	1525	4760
3.	ESL Volunteer Tutor Instructional Hours (Not State Library grant supported)	0	0	0
4.	All Other Volunteer Hours In Literacy Services (Non-Instructional hours volunteered. Includes training and prep time.)	435	620	1055
5.	Families for Literacy (Non-Instructional hours volunteered) #5 is a subset of #4	0	10	10
6.	MLLS Volunteer Hours (Non-Instructional hours volunteered) #6 is a subset of #4	0	0	0
7.	Total of Volunteer Hours	7840	2905	10745
8.	How many non-tutor volunteers do you have in your literacy program?	0	0	0

Volunteer Tutor Activity Report - Adult Literacy:

SEMI-ANNUAL SUMMARY		Mid-Year	Final	Total
1.	Continuing Volunteer Tutors Instructing from prior reporting period.	105	113	
Override Explanation:				
Tutors graduated and moved				
2.	Volunteer Tutors who began instructing during this reporting period. (January 1 - June 30)	71	40	
3.	Total Volunteer Tutors who instructed during this reporting period.	176	153	
4.	Volunteer Tutors who left during this reporting period.	63	72	
5.	Volunteer Tutors remaining at the end of this reporting period.	113	81	
6.	Cumulative total Volunteer Tutors who instructed this fiscal year to date (YTD)	176	216	

Volunteer Tutor Demographics						
7.	Ethnicity	Mid-Year	Final	Age	Mid-Year	Final
	Asian	39	44	16-19	18	25
	Black	4	6	20-29	54	64
	Latino	44	55	30-39	23	33
	Native American	0	0	40-49	25	31
	Pacific Islander	1	3	50-59	32	39
	White	81	91	60-69	18	18
	Other	7	17	70+	6	6
	Unknown	0	0	Unknown	0	0
	Total:	176	216	Total:	176	216
	Male	57	67	Female	119	149

Unknown	0	0		
Gender Total:	176	216		
			Mid-Year	Final
				Total
8. Volunteer Tutors trained during this reporting period (January 1 - June 30)	85	91	176	
9. Volunteer Tutors awaiting training/matching/re-matching at end of this reporting period.	0	0		
10. Number of Tutor trainings conducted during this reporting period.	6	12	18	
11. Number of in-service workshops offered for tutors during this reporting period.	0	0	0	
12. New tutors are required to complete ____# tutor training hours before beginning to tutor.	3	3		

Staff Commitment

Reporting period: July 1 to June 30 (full year)

Library Personnel (staff is city or county or district employee)

Position/Job Title	Report as FTE					
	Adult Program	Family Program	ELLI Program	MLLS Program	ESL	Other
Literacy Coordinator	1	0	0	0	0	0
Literacy Assistant	0	0.5	0.5	0	0	0.5
Override Explanation:						
additional programs added						
Total:	1	0.5	0.5	0	0	0.5

Contract Personnel (not a city/county/district employee)

Position/Job Title	Report as FTE					
	Adult Program	Family Program	ELLI Program	MLLS Program	ESL	Other
Part time literacy staff	2	0	2	0	0	0
Override Explanation:						
More contract staff added for additional programming						
Total:	2	0	2	0	0	0
FTE Grand Totals:	3	0.5	2.5	0	0	0.5

Community Partner (for all program components):

Reporting period: July 1 to June 30 (full year)

Community Partner Name	Role	Partner Provides Service to the Library	Library Provides Service to the Partner	Mutual Exchange of Services
Placentia/Yorba Linda Unified School District	Use of facilities			X
Cal State Fullerton	Referred students to program			X
Western State U, College of Law	Other			X
University of Phoenix	Referred students to program			X
El Dorado High School	Referred students to program			X
Valencia High School	Referred students to program			X
Placentia Rotary Club	Supplemental funding	X		
Melrose Elementary School	Staffing or volunteers		X	
Ruby Drive Elementary School	Staffing or volunteers		X	
Topaz Elementary	Staffing or volunteers		X	
Tynes Elementary School	Staffing or volunteers		X	
Troy High School	Staffing or volunteers			X
City of Placentia	Referred students to program		X	
Homeless Intervention Shelter (H.I.S. House)	Staffing or volunteers		X	
Kraemer Middle School	Referred students to program		X	
Tuffree Middle School	Referred students to program		X	
		X		

In-kind Resource Development Report:

Reporting period: July 1 to June 30 (full year)

Who Donated?	What did they donate?	Dollar Equivalent
Business		\$0.00
County/Municipal	Space	\$10,000.00
Education	Equipment	\$5,000.00
Falth Based		\$0.00
Foundation/Non-profit		\$0.00
Friends of the Library		\$0.00
Individual		\$0.00
Library Literacy Regional Network		\$0.00
Membership Organizations		\$0.00
Service Group/Club		\$0.00
Other:		\$0.00
	Total:	\$15,000.00

Library Impact. How have your literacy services impacted the rest of the library in this report period? Must be completed by Library Director.

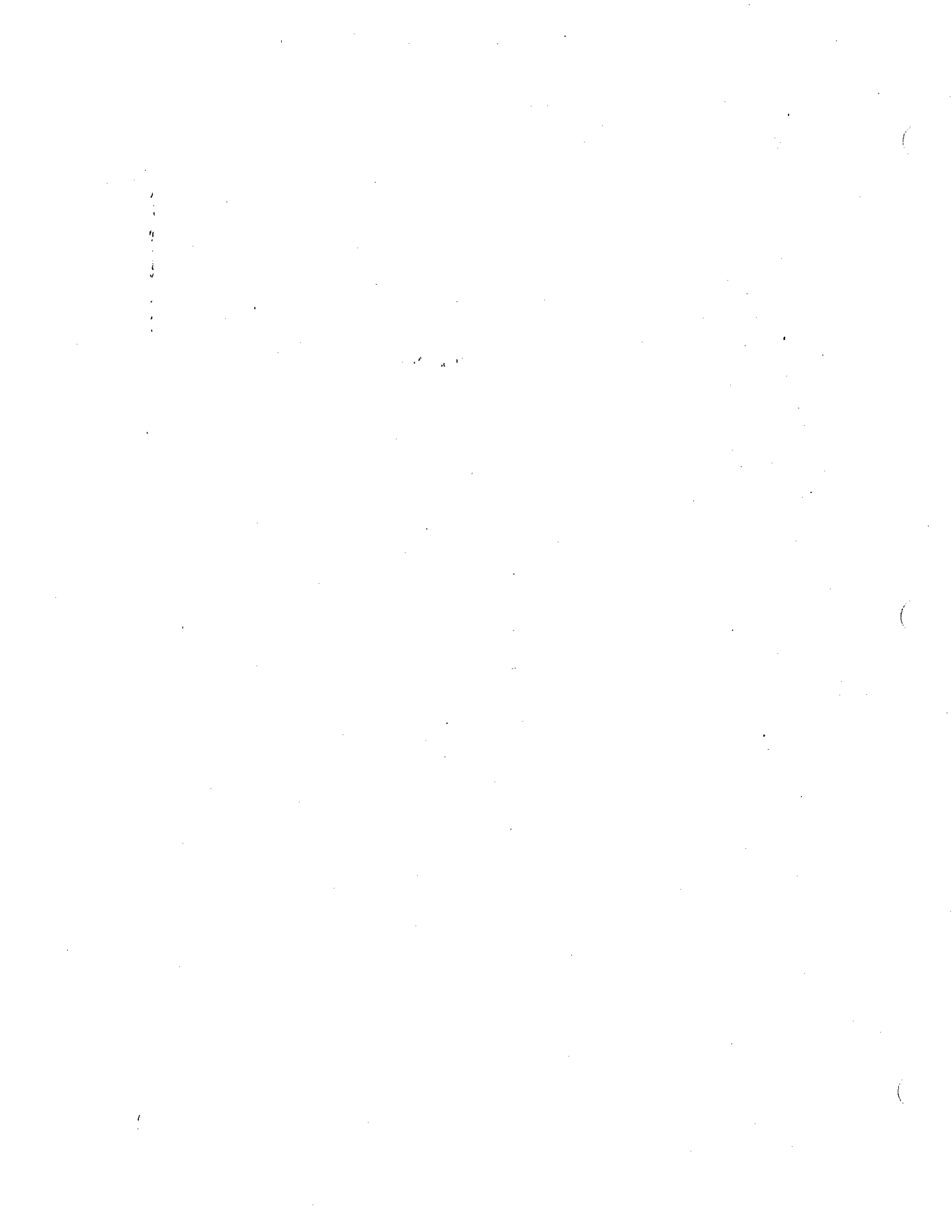
The literacy services that we provide have had a positive effect on the entire library. The impact that our literacy services have on the library is the significant number of patrons who don't live in Placentia, but come to the Placentia Library District for literacy services. This can also be said of many of the volunteer tutors who come to the library to participate in literacy services. Many of these patrons and tutors participate in other library programs and services while at the library. During the school year, literacy conducts a homework club that is popular with our K-12 students, having another positive impact on the library and literacy services. Our literacy services have earned an outstanding reputation in the community for caring about the citizens of Placentia and neighboring cities.

Financial Final Report for Fiscal Year 2005/2006

Budget Categories	Approved Budget								Funding Source	
	Adult Literacy Services		Families for Literacy	ELLI	MLLS	ESL	Other Services	Total	State Revenue	Local Revenue
	CLLS	Local								
1. Salaries and Benefits	\$0.00	\$83,312.00	\$25,866.00	\$25,866.00	\$0.00	\$0.00	\$0.00	\$135,044.00	\$51,732.00	\$83,312.00
2. Contract Staff	\$0.00	\$47,751.00	\$0.00	\$47,752.00	\$0.00	\$0.00	\$60,000.00	\$155,503.00	\$0.00	\$155,503.00
3. Operations	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00
4. Library Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Equipment (\$5K+)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Indirect Costs (not to exceed 10%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total:	\$0.00	\$140,063.00	\$25,866.00	\$73,618.00	\$0.00	\$0.00	\$60,000.00	\$299,547.00	\$51,732.00	\$247,815.00
Total ALS:	\$140,063.00							Grand Total:	\$299,547.00	

Reporting period: July 1 to June 30 (full year)

Budget Categories	Expenditures for Year to Date								Funding Source for Final Report YTD	
	Adult Literacy Services		Families for Literacy	ELLI	MLLS	ESL	Other Services	Total	State Revenue	Local Revenue
	CLLS	Local								
1. Salaries and Benefits	\$0.00	\$83,312.00	\$25,866.00	\$25,866.00	\$0.00	\$0.00	\$0.00	\$135,044.00	\$51,732.00	\$83,312.00
2. Contract Staff	\$0.00	\$47,751.00	\$0.00	\$47,752.00	\$0.00	\$0.00	\$60,000.00	\$155,503.00	\$0.00	\$155,503.00
3. Operations	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00
4. Library Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Equipment (\$5K+)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Indirect Costs (not to exceed 10%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*	\$0.00	\$140,063.00	* Portion of expenditures that will be matched in the funding formula for CLLS							
Total Expended:	\$140,063.00	\$25,866.00	\$73,618.00	\$0.00	\$0.00	\$60,000.00	\$299,547.00	\$51,732.00	\$247,815.00	
Grand Total Expended:								\$299,547.00		



CHI

**AUDITOR-CONTROLLER
COUNTY OF ORANGE**

HALL OF FINANCE AND RECORDS
12 CIVIC CENTER PLAZA, ROOM 202
POST OFFICE BOX 567
SANTA ANA, CALIFORNIA 92702-0567

(714) 834-2450 FAX: (714) 834-2569

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WILLIAM A. CASTRO
ASSISTANT AUDITOR-CONTROLLER
SATELLITE ACCOUNTING OPERATIONS

MAHESH N. PATEL
ASSISTANT AUDITOR-CONTROLLER
INFORMATION TECHNOLOGY



DAVID E. SUNDSTROM, CPA
AUDITOR-CONTROLLER

August 30, 2006

TO: All Orange County Property Tax Receiving Agencies
ATTENTION: Finance Directors
SUBJECT: Estimated FY 2006-2007 Basic Levy Property Tax Revenue

Enclosed are estimates of property tax revenues for your agency for FY 2006-2007. The countywide increase on the secured roll was 11.08 percent, while the unsecured tax roll increased by 15.56 percent.

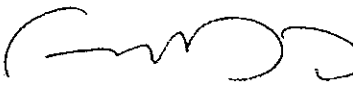
For those funds on the alternate allocation system, or "Teeter" plan, we have used a 2.0 percent combined roll change/refund factor for secured taxes. For non-Teeter funds we have used a 3.5 percent combined delinquency/roll change/refund factor for secured taxes. For all taxing agencies the unsecured combined delinquency/roll change/refund factor is 14.0 percent.

The refund/roll change rates remain material in nature due to the continuation of large value assessment appeals being processed. You should allow for these adjustments to your tax revenue estimates in preparing your 2006-2007 revenue projections.

The 2006-2007 State-assessed public utility unitary roll increased by 3.04 percent. The enclosure does not reflect your share of the revenue attributable to the public utility unitary roll. We estimate that the public unitary roll revenue will be approximately 103.04 percent of your FY 2005-06 actual public utility unitary revenue.

We estimate that revenue from the supplemental tax roll will be approximately 100 percent of your FY 2005-2006 actual supplemental tax revenue. The supplemental roll estimate is highly variable due to the uncertainties associated with preparing the supplemental roll. Due to a slowing real estate market, FY 2006-07 regular supplemental revenue is not projected to grow.

We hope this information will help you in preparing or amending your FY 2006-2007 revenue budget. If you have any questions or desire additional information, please contact Megan Nguyen at (714) 834-4437 or myself at (714) 834-3015.


Frank Davies
Manager, Property Tax Section

Fd:\mn
Enclosure

Cc: Arounsy Phommasa, Property Tax Section
Megan Nguyen, Property Tax Section



Hall of
12 Civic
P.O. Box 567
Santa Ana, California 92702-0567

(714) 834-2450 Fax: (714) 834-2569
A/C Tax Unit (714) 834-4437

PLACENTIA LIBRARY DISTRICT
FINANCE DEPT-REVENUE
411 E. CHAPMAN AVE.
PLACENTIA, CA 92670

AUGUST 29, 2006

ESTIMATED 2006-2007 PROPERTY TAX REVENUE
AT68AF-72

FUND/AGENCY FUND DESCRIPTION

707 -707.01 PLACENTIA LIBRARY DIST-GEN FUND

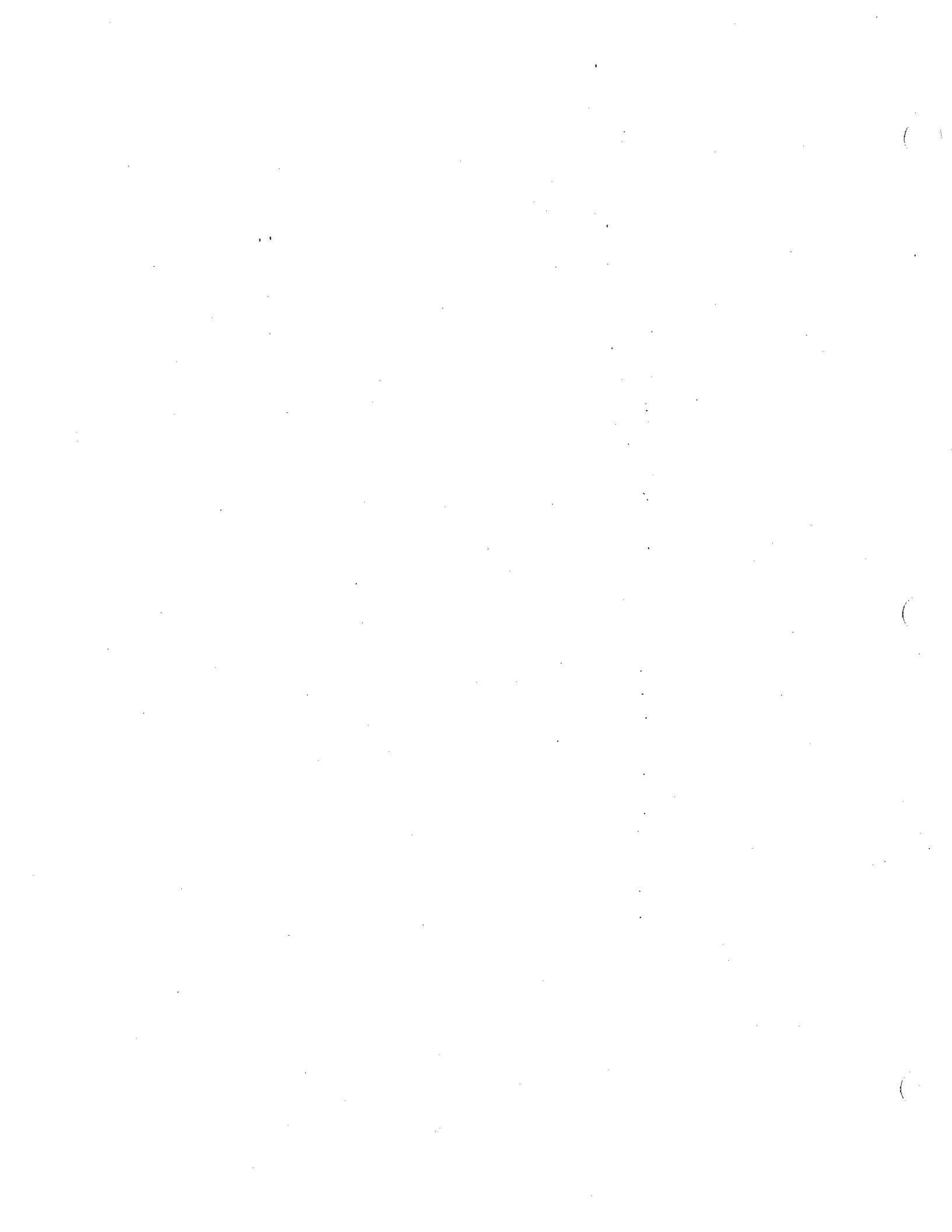
SECURED	1,571,039.95
PUBLIC UTILITY	0.00
HOMEOWNER	16,567.13
UNSECURED	<u>67,582.07</u>
TOTAL	1,655,189.15

Placentia Library District
Property Tax Estimates Provided by the Orange County Auditor
September 18, 2005

Category	Projected by OCA	Budgeted by District	Difference
Secured	1,571,039.95	1,561,688.00	9,351.95
Public Utility	0.00	21,000.00	-21,000.00
Homeowner	16,567.13	17,000.00	-432.87
Unsecured	67,582.07	58,750.00	8,832.07
TOTAL	1,655,189.15	1,658,438.00	-3,248.85

Placentia Library District
Property Tax Estimates Provided by the Orange County Auditor
August 22, 2005

Category	Projected by OCA	Budgeted by District	Difference
Secured	1,432,472.06	1,333,163.00	99,309.06
Public Utility	0.00	22,500.00	-22,500.00
Homeowner	16,852.88	17,000.00	-147.12
Unsecured	60,928.84	61,000.00	-71.16
TOTAL	1,510,253.78	1,433,663.00	76,590.78





August 24, 2006

CHAIR
ROBERT BOUER
Councilmember
City of Laguna Woods

VICE CHAIR
BILL CAMPBELL
Supervisor
Third District

PETER HERZOG
Councilmember
City of Lake Forest

ARLENE SCHAFFER
Director
Costa Mesa
Sanitary District

SUSAN WILSON
Representative of
General Public

TOM WILSON
Supervisor
Fifth District

JOHN WITHERS
Director
Irvine Ranch Water District

ALTERNATE
PATSY MARSHALL
Councilmember
City of Buena Park

ALTERNATE
RHONDA MCCUNE
Representative of
General Public

ALTERNATE
JAMES W. SILVA
Supervisor
Second District

ALTERNATE
CHARLEY WILSON
Director
Santa Margarita
Water District

JOYCE CROSTHWAITE
Executive Officer

Elizabeth D. Minter
Library Director
Placentia Library District
411 East Chapman Avenue
Placentia, CA 92870-6198

RE: PLACENTIA LIBRARY DISTRICT SPHERE OF INFLUENCE

Dear Ms. *Elizabeth* Minter:

As you know, LAFCO is charged with the responsibility of determining and establishing a sphere of influence (SOI) for each city and special district within Orange County. The Commission uses SOIs as a long-range planning tool to guide future LAFCO decisions on individual jurisdictional boundary changes, incorporation proposals, district formation, and proposals for consolidation, merger, or subsidiary district formation. Public agencies should use spheres of influence to assist them in planning the logical extension of their facilities and services through the designation of potential areas of annexation.

Per Government Code Sections 56425 and 56430 (see attached), LAFCO is required to review and update spheres of influence every five years prior to, or in conjunction with, municipal service reviews (MSRs). In accordance with its sphere policy, last revised and adopted on October 12, 2005 (also attached), LAFCO amended the Placentia Library District's SOI on November 9, 2005. I have provided a copy of the resolution and sphere map for your records and ask that you please distribute copies to the necessary contacts throughout your agency. (I will gladly provide a PDF version of the resolution upon request to aid you in this regard.) Further, I have included a copy of the LAFCO resolution adopted on November 9, 2005, for the district's MSR.

In the future, agency sphere maps will be distributed electronically and available on our website at www.orange.lafco.ca.gov. Should you wish to be added to our sphere email distribution list, please respond to me via email at dball@orange.lafco.ca.gov with the appropriate contact information.

Sphere of Influence Resolution Letter
August 24, 2006
Page 2 of 2

If you have any questions or comments regarding the attached sphere documents,
please contact me at (714) 834-6212 or by email.

Sincerely,

Danielle M. Ball

Danielle M. Ball
Communications Analyst

Attachments: As stated

Distribution:

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