

AGENDA

REGULAR MEETING

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

Monday, October 16, 2006






6:30 P.M.

Placentia History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CONSENT CALENDAR (Items 10 – 45)

Presentation: Library Director
Recommendation: Approve by Motion

Items 10 – 45 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 10)

10. Minutes of the September 18, 2006 Library Board of Trustees Regular Meeting and the September 18, 2006 Library Board of Trustees Work Session. (Receive & File and Approve)

CLAIMS (Items 11 – 14)

11. Nonstandard Claims in excess of \$300. (Receive & File and Approve)

No Nonstandard Claims were processed during this report period.

12. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)

Claims 4911, 4912 and 4913 by Minter/Turner; and 4914, 4915 and 4916 by Minter/DeVecchio for a total of \$55,236.71 from Fund 707.

13. Current Claims and Payroll. (Receive & File and Approve)

Current Claim for Fiscal Year 2006-2007: 4917, 4918, 4919 and 4920 for a total Current Claim for Fiscal Year 2006-2007 of \$78,999.60;

and Payrolls #10 (11/8/06) for \$49,472.00, and #11 (11/22/06) for \$49,472.00 for a total for Payrolls of \$98,944.00, for a combined total of Current Claims and Payrolls of \$177,943.60 from Fund 707.

14. FY2006-2007 Cash Flow Analysis through September 18, 2006, the Schedule of Anticipated Property Tax Revenues for FY2006-2007 as provided by the Orange County Auditor and recommendation that no funds be transferred at this time. (Receive & File).

FINANCIAL REPORTS (Items 15 – 20)

15. Financial Reports for September 2006. (Receive & File)
16. Office General Ledger & Check Registers for September 2006. (Receive & File)
17. Acquisitions Report for September 2006. (Receive & File)
18. Entrepreneurial Activities Report for September 2006. (Receive & File)
19. Collection Agency Report for September 2006. (Receive & File)

20. Gift Reports for April, May, June, July, September & September 2006. (Receive & File)

GENERAL CONSENT REPORTS (Items 21– 35)

21. Building Maintenance Report for September 2006. (Receive & File)
22. Personnel Report for September 2006. (Receive, File, and Ratify Appointments)
23. Volunteer Reports for September 2006. (Receive & File)
24. Circulation Report for September 2006. (Receive & File)
25. Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority. (Receive & File)
26. Legislative Alerts from the California Special Districts Association. No Alerts were received from the California Library Association during this report period. (Receive & File)
27. Status Report on Partnerships with Community Organizations. (Receive & File)
28. Status Report on Active Grant Applications. (Receive & File)
29. Poet Laureate Report. (Receive & File)
30. 2005-06 California Public Library Survey for Placentia Library District as transmitted to the California State Library on September 27, 2006. (Receive & File)
31. Actions taken by the Library of California Board at its meeting on September 14, 2006. (Receive & File)
32. Notification from the State Librarian of California of the California Library Services Act (CLSA) Reimbursement rates for Fiscal Year 2006-2007. (Receive & File)
33. Placentia Library District Policy 2320, Job Description – Coordinator of Development & Volunteer Services, as adopted by the Library Board of Trustees on August 21, 2006. (Receive & File)
34. Agenda for the September 28, 2006 meeting of the Orange County Council of Governments. Placentia Library District received only the first page of this packet and the Council of Governments did not respond to the District's request on September 26, 2006 for a complete packet. (Receive & File)
35. Memo from Manager of Administrative Services Wendy Goodson describing the status of the loan agreement with the City of Placentia for the Civic Center Renovation Project as of October 11, 2006 and the memo from the City of Placentia Director of Finance dated October 10, 2006 entitled "Repayment of Library Improvement Loan". (Receive & File)

STAFF REPORTS (Items 36 – 45)

36. Library Director's Report. (Minter)
37. Program Committee Report for September 2006. (Roberts)
38. Children's Services Report for September 2006. (Gurkweitz)

39. Placentia Library Literacy Services Report for September 2006. (Roberts)
40. Reference and Adult Services Report for September 2006. (Strazdas)
41. History Room Report for September 2006. (Bell)
42. Placentia Library Web Site Report for September 2006. (Napier)
43. Technology Report for September 2006. (Napier)
44. Publicity Materials Produced in September 2006. (Development Coordinator)
45. Safety Committee Minutes for September 2006. (Matas)

CONTINUING BUSINESS

46. Legislative Issues and a Review of the Status of the State Budget and State Library Budget.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

47. Report on the Library Board of Trustees Work Session on October 16, 2006 with Library Consultant Linda Demmers regarding the preparation of a Facility Master Plan for Placentia Library District.

Presentation: Library Director

Recommendation: Receive & File Agreement for Professional Services between Placentia Library District and Linda Demmers dated October 2, 2006.; and

Action to be determined by the Library Board of Trustees.

48. Third Reading of Proposed Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers. The Policy has been amended to reflect the changes proposed by the Library Board at its September 19, 2006 Regular Meeting and the changes the staff requested at its meeting on October 4, 2006.

Presentation: Manager of Administrative Services

Recommendation: Review and revise Proposed Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers; and

Adopt as a third reading Placentia Library District Policy 2012 – Dress Code for Employees and Volunteers and request staff review and comment for the October 16, 2006 Library Board Meeting.

49. Award contract for purchase of exterior electronic sign for the north wall of the Library.

Presentation: Library Director

Recommendation: Award contract for purchase of Daystar Elite Led 3296, single sided, wall mounted electronic sign from Stewart Sign Company, Sarasota, FL at a cost of \$12,345.50 plus tax.

NEW BUSINESS

50. Contract with Ferrari Philanthropic Consultants for grant writing services for the Literacy Program.

Presentation: Manager of Public Services

Recommendation: Approve proposed contract and authorize signature by the Library Director

51. Budget/Salary Discussion with Staff Committee. The Library Board has requested a discussion of this topic and may establish a committee and process. Deferred from the August 21, 2006 Library Board Meeting.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

52. Salary Scale for Exempt Employees. The Library Board has requested a discussion of this topic and may establish a process for implementing a change in the Salary Scale for Exempt Employees. Deferred from the August 21, 2006 Library Board Meeting.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees

53. Selection of a Negotiator to represent the Library Board of Trustees in negotiation of an Employee Agreement with the Library Director.

Presentation: Library Board President

Recommendation: Appoint Negotiator(s) and authorize him/her/them to speak on behalf of the Library Board of Trustees

CLOSED SESSION

54. Library Director Performance Evaluation, Contract and Salary.

Closed Session for Conference with Labor Negotiators

Pursuant to California Government Code Section 54957.6 a closed session will be held to conduct a conference with labor negotiators [specify the names of the negotiators identified in action taken in Agenda Item 53] for an unrepresented employee, the Library Director.

Presentation: Library Board President

Recommendation: Set the Library Director's Salary for Fiscal Year 2006-2007 and the effective date; and

Authorize the preparation of an Employee Agreement for Fiscal Year 2006-2007, or whatever other term is agreed upon, between Placentia Library District and Library Director Elizabeth D. Minter.

ADJOURNMENT

55. Agenda Preparation for the October Regular Meeting, which will be held on Monday, November 20, 2006 at 6:30 P.M.

56. Review of Action Items.

*Find motion in
Board file*

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

57. Adjourn

*****CERTIFICATION OF POSTING*****

I, Elizabeth D. Minter, Library Director of Placentia Library District, hereby certify that the Agenda for the October 16, 2006 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on Friday, October 13, 2006.



PLACENTIA LIBRARY BOARD CALENDAR

October 2006 - September 2007

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October

- 2 7:00 PM Friends Board Meeting, Shkoler
- 12 5:30 PM Chamber Mixer
- 14 8:30 AM Heritage Parade, line-up at 8:30, Parade begins at 9:30
- 16 6:30 PM Library Board Meeting
- 19 6:30 PM Staff Appreciation Dinner, home of Sandra Stark, 325 Willamette
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

November

- 6 7:00 PM Friends Board Meeting, Escobosa
- 9 5:30 PM Chamber Mixer
- 10 CLA Annual Conference, Sacramento, through Nov 13
- 11 Library Closed for Veterans Day/Staff Holiday
- 20 6:30 PM Library Board Meeting
- 23 Library Closed for Thanksgiving/Staff Holiday

December

- 1 6:30 PM Donor Reception (Friends/Foundation), Placentia Library
- 12:00 PM Trustee terms begin
- 4 7:00 PM Friends Board Meeting, DeVecchio
- 7 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District
- 8 7:15 AM Chamber of Commerce Citizen of the Year Breakfast
- 18 6:30 PM Library Board Meeting

January

- 1 7:00 PM Friends Board Meeting, Wood
- 11 5:30 PM Chamber Mixer
- 15 6:30 PM Library Board Meeting
- 19 ALA Midwinter Meeting, Seattle, through Jan 24
- 25 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

February

- 5 7:00 PM Friends Board Meeting, Turner

Apr 2007						
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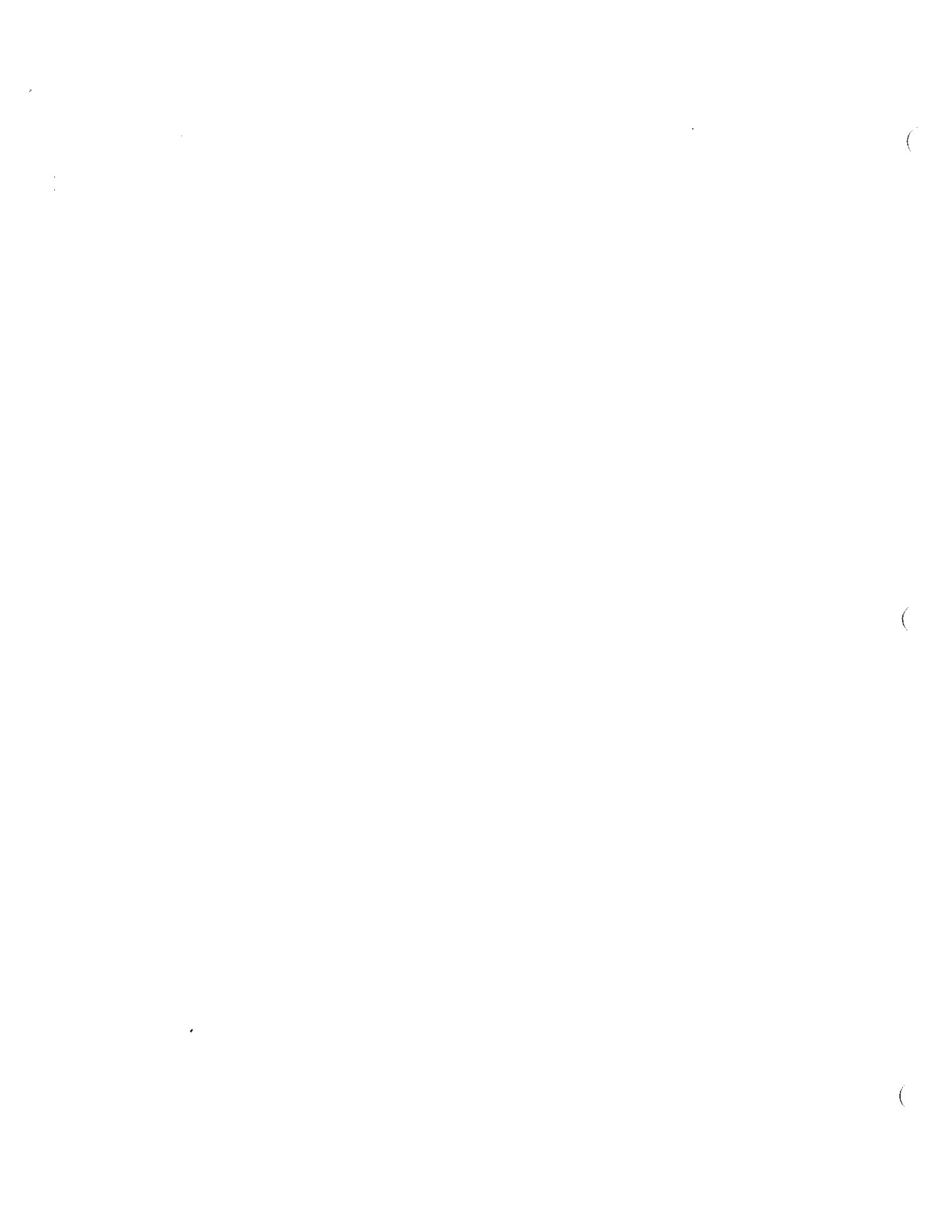
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February

- 8 5:30 PM Chamber Mixer
- 19 6:30 PM Library Board Meeting
- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

March

- 3 9:30 AM Friends of Placentia Library Author's Luncheon , ALL TRUSTEES
- 5 7:00 PM Friends Board Meeting, Shkoler
- 8 5:30 PM Chamber Mixer
- 19 6:30 PM Library Board Meeting

- 22 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 24 8:30 AM CALTAC Trustee Workshop
- 29 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

April

- 2 7:00 PM Friends Board Meeting, Escobosa
- 8 Easter, Library Closed, not staff holiday
- 12 5:30 PM Chamber Mixer
- 15 National Library Week through Apr 21
- 10:03 AM National Library Week, through April 21
- 16 6:30 PM Library Board Meeting

- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

May

- 7 7:00 PM Friends Board Meeting, DeVecchio
- 10 5:30 PM Chamber Mixer
- 21 6:30 PM Library Board Meeting
- 24 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

Apr 2007

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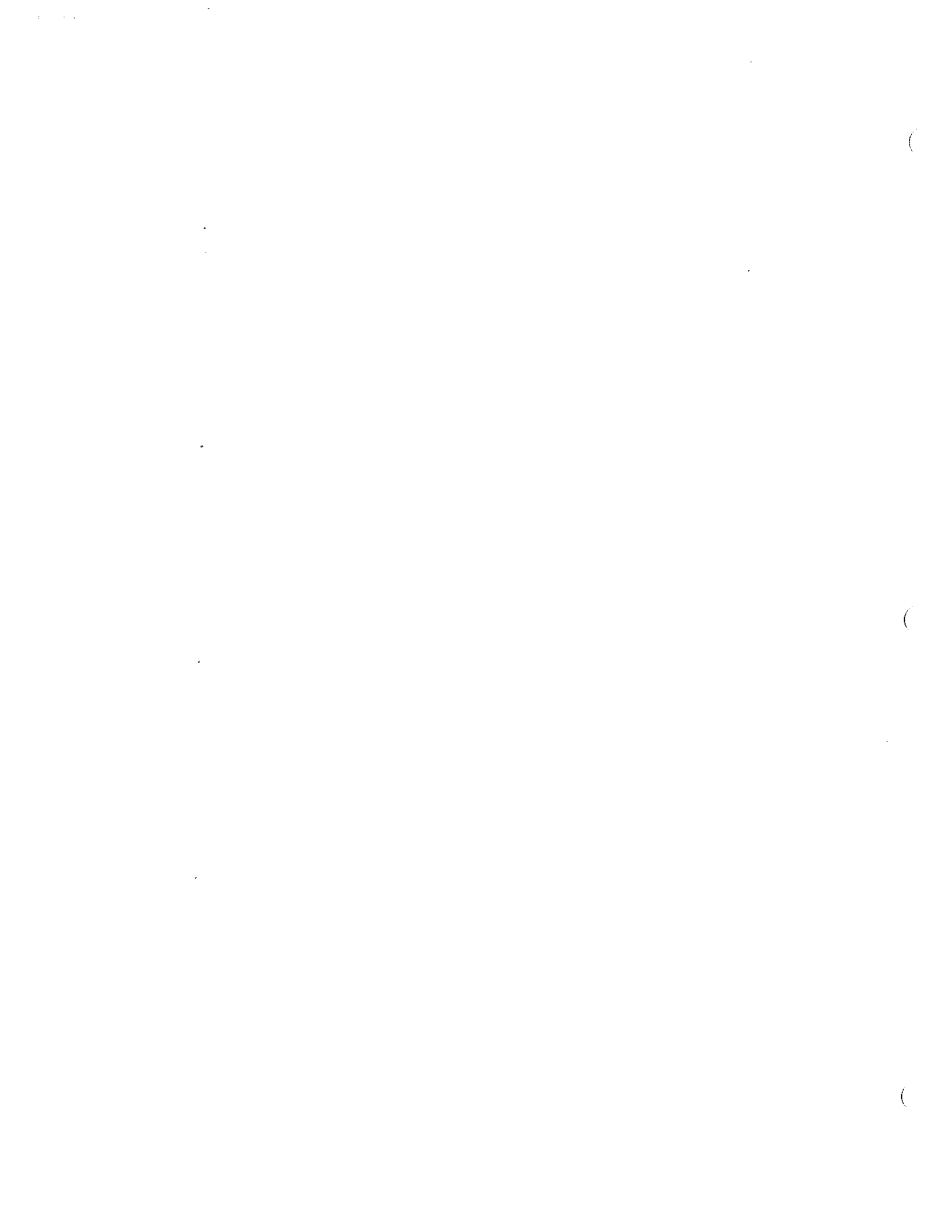
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May

- 27 Library Closed for Monday Holiday/Not Staff Holiday
- 28 Library Closed for Memorial Day/Staff Holiday
- 31 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

June

- 4 7:00 PM Friends Board Meeting, Wood
- 14 5:30 PM Chamber Mixer
- 18 6:30 PM Library Board Meeting
- 21 ALA Annual Conference, Washington, DC, through June 27
- 28 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast

July

- 4 Library Closed for Independence Day/Staff Holiday
- 16 6:30 PM Library Board Meeting
- 26 9:00 AM Orange County Council of Governments, OC Sanitation District
- 7:15 AM Placentia Chamber of Commerce Breakfast
- 20 6:30 PM Library Board Meeting
- 23 9:00 AM Orange County Council of Governments, OC Sanitation District
- 30 11:30 AM ISDOC Quarterly Meeting, Orange County Sanitation District

September

- 2 Library Closed for Monday Holiday/Not Staff Holiday
- Placentia Library District Established in 1919 by OC Board of Supervisors
- 3 7:00 PM Friends Board Meeting, Turner
- Library Closed for Labor Day/Staff Holiday
- 13 5:30 PM Chamber Mixer
- 14 Placentia Library Foundation Incorporated in 1994
- 17 6:30 PM Library Board Meeting
- 27 9:00 AM Orange County Council of Governments, OC Sanitation District

Apr 2007						
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PLACENTIA LIBRARY BOARD CALENDAR

October 2006 - September 2007

September

27 7:15 AM Placentia Chamber of Commerce Breakfast

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FRIENDS OF PLACENTIA LIBRARY

Minutes:

Board of Directors Meeting

October 2, 2006

The meeting was called to order at 7 pm by President, Eleanor Rankin. The following Directors were present: Ginny Sanatar, Nadine Blansett, Brenda Benner, Ben Boelman, Ginny Haussman, Beverly Webster, Christine Maxwell, Camille Himes, Barbara Hemmerling and Eleanor Rankin. Library staff present: Elizabeth Minter. Jean Turner represented the Trustees.

SECRETARY: By general consent the minutes were accepted.

TREASURER: Camille reported a balance of \$24,340.00. Camille made a motion to spend up to \$50.00 to purchase the Quik Book Manual. Brenda seconded this. The motion carried. Camille made a motion to spend \$39.00 for Lois Monroe to purchase stamps. Ginny Haussman seconded this. The motion carried.

FINANCIAL SECRETARY: Ginny Sanatar reported deposits of \$1,768.45 in September. 1) Unsold books for the September sale--20 boxes to Goodwill, 18 boxes to Boys and Girls Club of Placentia and the remainder discarded. 2) Ginny Walker submitted a suggestion that may be of interest to our board. She tried to check out a book in Montana and found the library system did not include that title. The librarian told her the library would order the book from Amazon.com. It would take about two weeks for it to be available to the public and Ginny would be the first one to check the book out. Ginny thought the Friends might appropriate a set amount for funding this project if it sounded like something our community would appreciate. No action was taken. 3) Ideas are being solicited for more efficient utilization of book storage in our back room. In particular, removing the folded cardboard boxes, streamlining the items now stored on the shelves, etc. 4) some of the board members have been pricing new and used desks for the bookstore and a smaller armed chair. Also needed- a cabinet, with drawers, to replace the table used for the cash register. This process will continue until the appropriate size at a reasonable price is found. Nancy requested this change as the existing desk and chair take up room that should be used for the customers to browse.

PRESIDENT'S REPORT: 1) Author's Lunch, Saturday March 3. The author will be Sherry Halperin. Her non-fiction book is a humorous portrayal of "singlehood" and the dating scene after the age of 50. 2) Staff Appreciation Dinner Thursday, October 19, 6:30 at Al and Saundra Stark's. 4) Donor Reception, Friday December 1, 2006. Elizabeth reported that T. Jefferson Parker will be our guest.

CHAIR REPORTS: **Book Sales Manager:** 1) Ben Boelman made a motion to rescind purchase of new shelving for the workroom. Ginny Sanatar seconded the motion. The motion carried. 2) Ginny Sanatar moved that the check for \$6250.00 as a deposit on the new shelving not be issued. Nadine Blansett seconded this. The motion carried. 3) Elizabeth explained to us the urgent need to secure the metal shelves in the center of the workroom. It was agreed that this must be done this fall, before the next inspection

scheduled soon after the first of the year. Ben Boelman made a motion to allow up to \$1500.00 to proceed with this. Ginny Haussman seconded it. During the discussion it was explained that a metal bar will be placed between the masonry wall and the shelves and then the shelves and the metal ladder on the far wall. Elizabeth will contact the city to ask if their workmen can do this. The motion carried. **Book Store:** 1) Barbara Hemmerling made a motion to allow up to \$400.00 for a rolling cart, identical to the one now owned by the Friends. Nadine seconded it. The motion carried. **By-Laws:** Elizabeth reported that on Monday October 9, Ben Boelman, Jean Lasley, Elizabeth Minter and Eleanor Rankin would interview (individually) two attorneys. One of them will be chosen to guide us as we complete the merger of the Friends and the Foundation. **Joint Publications Committee:** Brenda Benner and her committee had copies of the proposed brochure that would be given to the community. There was quite a discussion over the term Life- member. This category will be included under the Gold membership. A few other suggestions were made. The board praised the work of this committee and the overall appearance of the brochure. **Membership:** Ginny Haussman will have a co chairmanship with Beverly Webster. This fiscal year they will target regular membership renewals, encourage life memberships and recruitment of new members. The new "Major Gift Committee" will target other revenue sources. Their committee plans to update the format used in the 2006 membership letter. The scheduled mail date is Nov. 9, 2006. Pat Irot suggested that membership letters be sent to all Placentia Library volunteers, since many of them are not yet Friends of the Library members. **Public Relations:** Lynda Baker has sent a report to be included in the next Notations. **Second Sunday Book Sales:** Ginny Sanatar said October's workers are Helen White, Florence Henderson, Eleanor Rankin and Nadine Blansett. **Senior Program Services:** Ben Boelman will wait for the merger to be complete before proceeding with this service. He will meet with some staff members that can help with this outreach. **Silent Auction:** Nadine Blansett reported that \$86 was collected in September.

Library Staff: Elizabeth Minter: 1) Linda Demmers will be working with the Trustees from November-February to develop a Facility Master Plan. She will be introduced at a special 4:30 PM October 16 Trustee's meeting, prior to the regular 6:30 PM Trustee's meeting. This early meeting is open to all who are interested. Camille Himes will represent the Friends Board at the meeting. 2) The library is in the process of obtaining down-loadable books and e-Commerce on line will soon be available

Next meeting: Monday November 6, 2006. 7 pm at the library. Please have your written reports duplicated well before the meeting.

Barbara Hemmerling, Secretary

**MINUTES
PLACENTIA LIBRARY FOUNDATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
June 22, 2006**

- CALL TO ORDER** The Regular Meeting of the Placentia Library Foundation Board of Directors was called to order on June 22, 2006 at 7:00 P.M. by President Jean A. Lasley.
- ROLL CALL** **Members Present:** President Jean A. Lasley, Secretary M.A. McHenry, Treasurer Richard DeVecchio, and Directors William Dooley, Eleanor Rankin, Russell Rice and Nancy Lone-Tollefson.
- Members Absent:** None.
- Others Present:** Library Director Elizabeth Minter and Manager of Technical Services Vernon Napier.
- ADOPTION OF AGENDA** The Agenda was approved as printed.
- BOARD REPORTS** Verbal reports were made by President Lasley, Library Board of Trustees Representative DeVecchio and Friends of Placentia Library Representative Rankin.
- CONSENT CALENDAR** Motion to approve the Consent Calendar: Minutes of the April 13, 2006 and May 4, 2006 Regular Meetings; Financial Report for May 2006; and Ratification of the Payment of Bills for May 2006. (Dooley/DeVecchio) Passed unanimously.
- REPORT ON MERGER WITH FRIENDS OF PLACENTIA LIBRARY** The Board reviewed the Resolution of Intent to Merge adopted by the Board of Directors of the Friends of Placentia Library at its May meeting. Action on a Resolution for the Foundation was deferred until the language could be worked out.
- Director Rankin reported that the Friends Board has accepted the Foundation Board's proposal to share the legal costs with a cap of \$2,000 and that the Foundation will pay for all costs in excess of \$2,000.
- Library Director Minter reported that she is researching attorneys with experience in merging 501(c)(3) organizations and that she will set up a meeting as soon as candidates are identified.
- PRESENTATION ON FUTURE ACTIVITIES FOR THE FOUNDATION BOARD OF DIRECTORS** Library Director Minter presented a Power Point program that included specific recommended projects in the areas of Planned Gifts & Year-End Giving, Grants, Donor Development & Stewardship and Building the Endowment Fund. The Board deferred action on all of these recommendations.
- DISCUSSION OF BOARD'S** The Board discussed its relationship with the District's Development Director. Library Director Minter invited the Board to appoint a

Placentia Library Foundation Board of Directors, Minutes, June 22, 2006, Page 2 of 3 .

- RELATIONSHIP WITH DEVELOPMENT DIRECTOR** representative to sit on the interview panel for this position on July 19, 2006. Director Rice agreed to represent the Foundation in the Development Director selection process.
- PROCESS FOR HIRING NEW GRANT WRITER FOR THE DISTRICT** Library Director Minter reported that the contract with the District's Grant Writer was canceled because of the lack of activity. Staff will be soliciting recommendations from the Orange County Volunteer Center and Jeffrey Wilcox at Executive Consulting for a new Grant Writer. Selection of the Grant Writer will be made by Public Services Manager Jim Roberts and Library Director Minter with contract approval by the Library Board of Trustees. Payment of this contract is made by the Literacy Grant from the State Library of California.
- AWARD THE BOEING GRANT TO THE PLACENTIA LIBRARY LITERACY SERVICES** Motion to award the Boeing Grant of \$5,000 to the Placentia Library District General Fund on July 3, 2006 for expenditure during the District's 2006-2007 Fiscal Year for Literacy Department activities. (Dooley/Rice). Passed unanimously.
- VENDING MACHINE** Library Director Minter reported that the new vending machine has been installed and that both machines have been connected to make them harder to move. She also reported that the new video system will be digital and should provide a better resolution of the activity recorded at the vending machines. She added that issues with the vending machines have occurred from time to time but have not been constant.
- INVESTMENT COMMITTEE** Chairman Dooley reported that the Investment Committee met prior to the Foundation Board of Directors. They listened to a presentation by Michael Ebenhoch who recommended that the Foundation pursue moderate balanced funds and build a portfolio that has core asset class investments that it can control better. The Committee asked that the manager of the current investment portfolio be invited to the next Committee meeting prior to the next Foundation Board of Directors meeting. A third investment manager is to be invited to another meeting and then the Committee will make a decision about recommending a change.
- GIFTS** Library Director Minter reported that in the absence of a Development Director that the Gifts Reports have not been prepared. As soon as the new Development Director completes the migration to the new management software the reports for the period beginning in April 2006 will be prepared.
- DONOR RECEPTION** President Lasley reported that Director Lone-Tollefson will be in charge of the Donor Reception scheduled for Friday, December 1, 2006.

Placentia Library Foundation Board of Directors, Minutes, June 22, 2006, Page 3 of 3 .

**BOARD
DEVELOPMENT**

President Lasley reported that the Board Development process would be put on hold until the merger with the Friends has moved forward and there are more details available about the structure and responsibilities of the Major Gifts and Planned Gifts and Investment functions.

PLANNED GIVING

Library Director Minter presented a report on the information presented at the West Coast Regional Planned Giving Conference regarding planned giving web sites. She recommended that the Foundation Board of Directors authorize President Lasley and her to select a commercial planned giving web service to be accessed through the District's web site at a cost not to exceed \$2,000 for twelve months. No action was taken on the recommendation. Library Director Minter was asked to provide additional information and a demonstration.

Motion to authorize membership in the Orange County Council of the Planned Giving Round Table for Library Director Minter for one year at \$165.00 and her participation in up to three breakfast meetings during the year at a cost of \$25 per meeting. (Rice/McHenry) Passed unanimously.

**CONTINUING
EDUCATION**

Library Director Minter presented a report on Continuing Education Opportunities for Summer/Fall 2006 for the Foundation Directors: Planned Giving Round Table Primer Seminars in Newport Beach on September 6 or San Marino on October 12; CSUF Summer School for Non-Profits on July 28, 2006; Fundraising Fundamentals workshop by the Orange County Association of Fund Raising Professionals in Costa Mesa on September 13; and the Board Chair's Academy by Executive Consulting (Jeffrey Wilcox) in Long Beach beginning on August 1, 2006.

Motion to pay \$600 for the registration for the Board Chair's Academy to be held at the offices of Executive Consulting in Long Beach beginning August 1, 2006. Registration will include President Lasley, a representative from the Friends of Placentia Library and the Development Director. Library Director Minter will also participate in the first session. (McHenry/Lone-Tollefson) Passed unanimously.

**SELECT MEETING
DATES**

No action was taken on this item.

ADJOURNMENT

The Regular Meeting of the Board of Directors of the Placentia Library Foundation for June 22, 2006 adjourned at 9:15 P.M.

Elizabeth D. Minter, Acting Secretary

The Board of Directors of the City of...
has reviewed the...
and...

The Board of Directors of the City of...
has reviewed the...
and...

The Board of Directors of the City of...
has reviewed the...
and...

The Board of Directors of the City of...
has reviewed the...
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The Board of Directors of the City of...
has reviewed the...
and...

The Board of Directors of the City of...
has reviewed the...
and...

Placentia Library Foundation
Balance Sheet
 As of September 30, 2006

	<u>Sep 30, 06</u>
ASSETS	
Current Assets	
Checking/Savings	
Adopt-A-Book (Bank of the West)	22,543.47
Endowment Savings-(Bank West)	2,989.39
General Fund-(Bank of the West)	10,617.06
Total Checking/Savings	<u>36,149.92</u>
Other Current Assets	
Back up withholding	1,789.99
Total Other Current Assets	<u>1,789.99</u>
Total Current Assets	37,939.91
Other Assets	
AIG Securities (GF)	
AIG Securities-Cash	4,490.59
AIG Securities (GF) - Other	1,826.97
Total AIG Securities (GF)	<u>6,317.56</u>
T.Rowe Price (Shaw Endowment)	
FMV Adjustment	-268.20
T.Rowe Price (Shaw Endowment) - Other	16,652.73
Total T.Rowe Price (Shaw Endowment)	<u>16,384.53</u>
Vanguard Asset Allocation (BEF)	
FMV Adjustment	931.62
Vanguard Asset Allocation (BEF) - Other	58,499.40
Total Vanguard Asset Allocation (BEF)	<u>59,431.02</u>
Vanguard Wellington (BEF)	
FMV Adjustment	1,427.44
Vanguard Wellington (BEF) - Other	43,870.79
Total Vanguard Wellington (BEF)	<u>45,298.23</u>
Total Other Assets	<u>127,431.34</u>
TOTAL ASSETS	<u><u>165,371.25</u></u>
LIABILITIES & EQUITY	
Equity	
Board Designated	
Designated - Direct Mail	10,000.00
Total Board Designated	<u>10,000.00</u>
Permanently Restricted	
Lapsit Program	14,585.57
Total Permanently Restricted	<u>14,585.57</u>
Retained Earnings	15,116.82
Temporarily Restricted	
Adopt-A-Book	4,623.76
Book Fund	94,088.97
History Room	438.00
Total Temporarily Restricted	<u>99,150.73</u>
Unrestricted Net Assets	11,564.50
Net Income	14,953.63
Total Equity	<u>165,371.25</u>
TOTAL LIABILITIES & EQUITY	<u><u>165,371.25</u></u>

Placentia Library Foundation
Profit & Loss by Class
January through September 2006

	Adopt-A-Book	Book Endowment	Operating Gen Fund	TOTAL
Ordinary Income/Expense				
Income				
AAB AL Auctions	600.00	0.00	0.00	600.00
AAB AL Merchandise Sales	693.00	0.00	0.00	693.00
AAB AL Raffles	557.00	0.00	0.00	557.00
AAB AL Sponsorships	450.00	0.00	0.00	450.00
AAB AL Ticket Sales	7,660.00	0.00	0.00	7,660.00
AAB AL Tips	2,607.40	0.00	0.00	2,607.40
AAB Bankcard Deposit	3,201.15	0.00	0.00	3,201.15
AAB Donation Box	948.55	0.00	0.00	948.55
AAB Donations	142.00	0.00	0.00	142.00
AAB Friends Book Sales	311.00	0.00	0.00	311.00
AAB Interest	16.56	0.00	0.00	16.56
BEF Donations - Friends Bkstr	0.00	624.20	0.00	624.20
BEF Donations Indiv.- (not AL)	0.00	1,575.00	0.00	1,575.00
BEF Interest	0.00	22.07	0.00	22.07
BEF Memorials	0.00	50.00	0.00	50.00
BEF Transfer - Invest Inc	0.00	2,462.07	0.00	2,462.07
BEF Unrealized Gain Loss/Invest	0.00	3,331.77	0.00	3,331.77
GF Adopt-a-Chair Revenue	0.00	0.00	700.00	700.00
GF Afghan Sales	0.00	0.00	58.47	58.47
GF Afghan Sales Tax	0.00	0.00	4.53	4.53
GF Credit Card Transactions	0.00	0.00	0.45	0.45
GF Dividends - Investment Inc	0.00	0.00	32.18	32.18
GF Donations-Childrens	0.00	0.00	537.50	537.50
GF Donations-History Room	0.00	0.00	2,230.00	2,230.00
GF Donations-Literacy	0.00	0.00	6,638.65	6,638.65
GF Donations-Unrestricted	0.00	0.00	5,505.00	5,505.00
GF Friends Book Sales	0.00	0.00	333.97	333.97
GF Friends Newsletter Reimburse	0.00	0.00	1,072.12	1,072.12
GF Interest	0.00	0.00	9.95	9.95
GF Placentia Child Hist Bk Dist	0.00	0.00	1,512.95	1,512.95
GF Shaw Projects (Not Lapsit)	0.00	0.00	3,749.76	3,749.76
GF Unrealized Gain	0.00	0.00	923.89	923.89
GF Vending Machines	0.00	0.00	9,131.67	9,131.67
Total Income	17,186.66	8,065.11	32,441.09	57,692.86
Expense				
AAB AL Books Purchase	540.33	0.00	0.00	540.33
AAB AL Expenses	4,664.21	0.00	0.00	4,664.21
AAB AL Merchandise Expense	66.16	0.00	0.00	66.16
AAB AL Printing Expense	91.05	0.00	0.00	91.05
AAB AL Refund - Tickets	245.00	0.00	0.00	245.00
AAB AL Supplies Expense	541.03	0.00	0.00	541.03
AAB Bankcard Service Charge	257.63	0.00	0.00	257.63
AAB Book Purchases	1,939.89	0.00	0.00	1,939.89
AAB Transfer to BEF	25.00	0.00	0.00	25.00
AAB Transfer to GF	598.00	0.00	0.00	598.00
BEF Transfer to Invest A/C	0.00	4,836.00	0.00	4,836.00
GF Adopt-a-Chair Expense	0.00	0.00	40.41	40.41
GF Attorney General's Registry	0.00	0.00	25.00	25.00
GF Bank Service Charges	21.50	0.00	21.67	43.17
GF Donor Reception Expenses	0.00	0.00	354.98	354.98
GF Friends Book Sales Transfer	0.00	0.00	333.97	333.97
GF History Room Expenses	0.00	0.00	138.46	138.46
GF Lapsit/Storyhours-Shaw Endow	0.00	0.00	1,165.00	1,165.00
GF Miscellaneous Expense	0.00	0.00	321.53	321.53
GF Newsletter	0.00	0.00	5,816.05	5,816.05
GF Other Expense	0.00	0.00	3,315.16	3,315.16
GF Postage and Delivery	0.00	0.00	592.90	592.90
GF Printing Expense	0.00	0.00	188.56	188.56
GF Professional Fees	0.00	0.00	3,080.00	3,080.00
GF Registration/Travel	0.00	0.00	0.00	0.00
GF Shaw Projects Expense	0.00	0.00	1,732.52	1,732.52
GF State Brd of Equaliz Tax	0.00	0.00	15.00	15.00
GF Transfer to Library GF	0.00	0.00	5,000.00	5,000.00

4:30 PM
10/10/06
Cash Basis

Placentia Library Foundation
Profit & Loss by Class
January through September 2006

	<u>Adopt-A-Book</u>	<u>Book Endowment</u>	<u>Operating Gen Fund</u>	<u>TOTAL</u>
GF Uncategorized Expenses	0.00	0.00	269.46	269.46
GF Vending Machine Repair	0.00	0.00	180.00	180.00
GF Vending Machine Supplies	0.00	0.00	6,322.76	6,322.76
Total Expense	8,989.80	4,836.00	28,913.43	42,739.23
Net Ordinary Income	8,196.86	3,229.11	3,527.66	14,953.63
Net Income	8,196.86	3,229.11	3,527.66	14,953.63

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Upcoming Trustee Events and Meetings
DATE: October 16, 2006

Trustee Events and Meetings

October 16, Monday, 4:00 P.M.	Library Board Work Session followed by Library Board Meeting at 6:00 P.M., Library Meeting Room, all Trustees.
October 17, Tuesday, 6:00 P.M.	Foundation Planned Giving Committee presentation on commercial website by Jeremy Stelter, Placentia History Room, DeVecchio.
October 18, Wednesday, 4:30 P.M.	Joint Friends/Foundation Publications Committee, Placentia History Room, Shkoler.
October 19, Thursday, 6:30 P.M.	Library Board & Friends Staff Appreciation Dinner at the home of Sandra & Allan Stark, all Trustees.
October 26, Thursday, 7:15 A.M.	Placentia Chamber of Commerce Breakfast, all Trustees.
October 26, Thursday, 8:30 A.M.	Orange County Council of Governments, Trustee Wood will not be available to attend.
November 6, Monday, 6:00 P.M.	Friends of Placentia Library Board of Directors, Meeting Room, Escobosa.
November 8, Wednesday, 6:00 P.M.	Placentia Library Foundation Board of Directors, Placentia History Room, DeVecchio.
November 9, Thursday, 5:30 P.M.	Chamber of Commerce Mixer at CTS Appliance, all Trustees.
November 11, Saturday	Library Closed for Veterans Day, Staff Holiday.
November 20, Monday, 6:00 P.M.	Library Board Meeting, all Trustees.
November 23, Thursday	Library Closed for Thanksgiving Day, Staff Holiday.

**MINUTES
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES WORK SESSION
September 18, 2006**

ROLL CALL

Members Present: President Al Shkoler, Secretary Jean Turner, Trustees Richard DeVecchio Betty Escobosa, and Gaeten Wood; and Library Director Elizabeth Minter, Vernon Napier, Jim Roberts and Wendy Goodson.

Others present: Greg Ghironzi and Jim Seagraves, NBS, Temecula; Marshall Eyerman and Toyasha Black, MuniFinancial of Temecula; and Larry Furchow, David Taussig & Associates, Newport Beach CA.

**ADOPTION OF
AGENDA**

It was moved by Trustee Escobosa, and seconded by Secretary Turner to adopt the Agenda as printed.

AYES:	Shkoler, Wood, DeVecchio, Escobosa, Turner
NOES:	None
ABSTAIN:	None
ABSENT:	None

**DEVELOPER FEE
PRESENTATIONS**

Library Director Minter introduced the presenters for each company to review Developer Fee presentations and proposals.

**AGENDA
PREPARATION**

Agenda Preparation for the September Board of Trustees Meeting will be held on Monday, September 18, 2006 at 6:30 P.M.

ADJOURNMENT

The Work Session for the Placentia Library District for September 18, 2006 adjourned at 5:55P.M.

Jean Turner
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees

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**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 18, 2006**

CALL TO ORDER President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on September 18, 2006, at 6:30 P.M.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, and Richard DeVecchio; and Library Director Elizabeth Minter.

Members Absent: Trustee Wood

Others Present: Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Services Manager Wendy Goodson, and Technology Manager Vernon Napier, Friends President Eleanore Rankin.

ADOPTION OF AGENDA It was moved by Secretary Turner, and seconded by Trustee DeVecchio to adopt the Agenda as amended.

AYES: Shkoler, Turner, DeVecchio, Escobosa
NOES: None
ABSTAIN: None
ABSENT: Wood

ORAL COMMUNICATIONS No members of the public addressed the Board.

VOLUNTEER OF THE YEAR AWARDS Public Service Manager Jim Roberts and President Shkoler presented Allie Smith and Al Lee with the Volunteer of the Year Awards.

Coordinator of Volunteer & Development Services Lois Monroe and President Shkoler presented Certificates of Appreciation to Kyrin Saed and Bethany Zoley for their volunteer hours with the Summer Reading Program.

TRUSTEE REPORTS President Shkoler reported that he attended the Chamber Mixer on September 14, 2006.

Secretary Turner attended the Friends Meeting of September 4, 2006.

FRIENDS Friends President Eleanore Rankin reported that the Friends have added two new Directors, Christine Mayfield and Beverly Webster.

FOUNDATION Trustee DeVecchio reported the Foundation did not meet in September.

CONSENT CALENDAR It was moved by Secretary Turner and seconded by Trustee Wood to approve items 9-46 as printed;

MINUTES Minutes of the August 21, 2006 Library Board of Trustees Regular Meeting

CLAIMS Claims 4905,4906,4907 and 4908 by Minter/Turner, 4909 by Minter/pending for a total of \$30,139.15.

Current Claims 4910 for a total of \$12,142.63 for the Fiscal Year 2006-2007 of \$47,072.00 and Payroll #8 (10/11/06) for \$47,0742.00 and #9 (10/25/06) for \$94,144.00 for a combined total of \$131,648.24.

FY2005-2006 Cash Flow Analysis through September 18, 2006 and recommendation that no funds be transferred at this time.

**FINANCIAL
REPORTS**

Financial Reports for September 2006

Office General Ledger & Check Registers for September 2006

Acquisitions Report for September 2006

Entrepreneurial Report for September 2006

Collection Agency Report for September 2006

Gifts Report for September 2006

**GENERAL CONSENT
CALENDAR**

Building Maintenance for September 2006

Personnel Report for September 2006

Volunteer Report for September 2006

Circulation Report for September 2006

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

**Trustee Wood present
@ 6:50pm**

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

California Library Literacy Services Final Report for Fiscal Year 2005-2006 submitted to the State Library of California on August 21, 2006

Estimated Fiscal Year 2006-2007 Basic Levy Property Tax Revenue as provided by the Office of the Orange County Auditor, August 30, 2006

Placentia Library District Sphere of Influence Report prepared by Orange County Local Area Formation Commission (LAFCO) last revised and adopted on October 12, 2005. This completes the Sphere of Influence study required by the State of California every five years

Placentia Library District Policy 2320, Job Description – Coordinator of Development & Volunteer Services, as adopted by the Library Board of Trustees on August 21, 2006

Library District Policy 2110 – Health and Welfare Benefits, as adopted by the Library Board of Trustees on August 21, 2006

Notification from the Orange County Board of Supervisors about the Orange County State Model Conflict of Interest Code restructuring for County Boards, Commissions and Committees and other miscellaneous authorities, districts and committees under the jurisdiction of the Board as adopted by the Orange County Board of Supervisors on June 27, 2006

Fiscal Year 2006-2007 Assessed Values as provided by the Office of the Auditor-Controller County of Orange on August 3, 2006 and the Library Director's analysis of the report

Agenda for the August 24, 2006 meeting of the Orange County Council of Governments and the Minutes from the May 26, 2006 and June 22, 2006 meetings

AYES: Shkoler, Turner, DeVecchio, Escobosa
NOES: None
ABSTAIN: Wood
ABSENT: None

STAFF REPORTS

Director's Report for September 2006

Program Committee Report for September 2006.

Children's Services Report for September 2006.

Placentia Library Literacy Services Report for September 2006.

Reference and Adult Services Report for September 2006.

History Room Report for September 2006.

Placentia Library Web Site Report for September 2006.

Technology Report for September 2006.

Publicity Materials produced for September 2006.

Safety Committee Minutes for September 2006.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter reported that there was no activity during this Period.

**DEVELOPER FEE
PROJECT**

The Board of Trustees have deferred selection of the Developer Fee consultant at this time.

**FACILITY MASTER
PLAN**

It was moved by Trustee Wood and seconded by Trustee Escobosa to select and sign the contract with Linda Demmers, Library Consultant for development of the Facility Master Plan.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LIBRARY REMODEL
PROJECT**

Allen Hibbs of Alexander & Hibbs, AIA, presented a draft blueprint of proposed library renovations. The Board decided to defer selecting architectural services until after meeting with Linda Demmers, Library Consultant for Facility Master Plan Project.

**POLICY 2012 –
DRESS CODE FOR
EMPLOYEES AND
VOLUNTEERS**

It was moved by Trustee DeVecchio and seconded by Trustee Wood to adopt Placentia Library District Policy 2012, Dress Code for Employees and Volunteers as a second reading and request staff review and comment.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

SIGNAGE PROJECT

It was moved by Trustee Escobosa and seconded by Secretary Turner to request bids for a new electronic sign for Library's exterior.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**TRAVEL
AUTHORIZATIONS**

It was moved by Trustee Wood and seconded by Secretary Turner to authorize Manager of Administrative Services, Librarian II Strazdas and Library Assistant Gomez to attend the Eureka! Leadership Program at the Ventura County Library on Tuesday, October 3, 2006 with an overnight stay in Ventura at a cost not to exceed \$600 to be paid from the General Fund.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee DeVecchio and seconded by Secretary Turner to authorize Library Director Minter to attend the American Library Association Midwinter Meeting in Seattle, WA, January 19-23, 2007 at a cost not to exceed \$1,916 to be paid from the General Fund

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LIBRARY
DIRECTOR
CONTRACT**

The Board of Trustees met in closed session to discuss the Library Director's performance evaluation, contract and salary. No other information was given other than a request by the Board President to schedule another closed session for the October 16, 2006 Meeting. The Closed Session adjourned at 9:24 P.M.

**AGENDA
PREPARATION**

Agenda Preparation for the September Regular Meeting will include an Open Session and Closed Session to be held on Monday, September 18, 2006 at 6:30 P.M. The Board requested that Budget/Salary Discussion with staff committee, and Salary Scale for Exempt Employees be added to the agenda.

ADJOURMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for September 18, 2006 adjourned at 8:15 P.M.

NEXT MEETING

The September Library Board Meeting will be held on Monday, October 16, 2006 at 6:30 P.M. in the Library History Room.

Jean Turner
Secretary
Library Board of Trustees

Al Shkoler
President
Library Board of Trustees



PLACENTIA LIBRARY DISTRICT
Summary of Nonstandard Claims
October 16, 2006

TYPE	REPORT NUMBER	AMOUNT
------	------------------	--------

None

TOTAL

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT
Summary of Claims Forwarded by the Library Director & Trustees
October 16, 2006

	DATE	CLAIM #	FUND	AMT	SIGNATURE/S
LIBRARY DIRECTOR	September 25, 2006	4911	707	8,034.12	Minter/Turner
	September 25, 2006	4912	707	7,957.88	Minter/Turner
	September 25, 2006	4913	707	13,191.24	Minter/Turner
	October 5, 2006	4914	707	4,372.02	Minter/DeVecchio
	October 5, 2006	4915	707	13,033.71	Minter/DeVecchio
	October 5, 2006	4916	707	8,647.74	Minter/DeVecchio
TOTAL BY LIBRARY DIRECTOR				\$ 55,236.71	
TOTAL				<u>\$ 55,236.71</u>	

Prepared by: Wendy Goodson

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/25/06 Agenda Item 12
REPORT NO 4911 Page 2 of 7

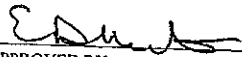
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

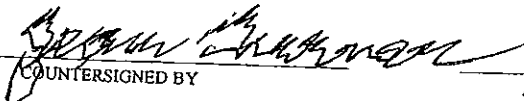
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N00692-A Special District Risk Management 1112 I Street, Suite 300 Sacramento, CA 95814	9-12-06/147-IN		0306	00		8,034.12		

The claims listed above (totaling \$8,034.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

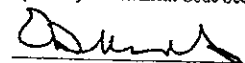
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

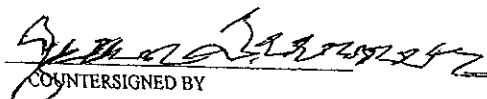
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N01074 The Gas Company PO Box C Monterey Park, CA 91756	9-21-06/05391188009		2802	00		1,244.33		
N03653 Bear State Air Conditioning 3548 Enterprise Dr. Anaheim, CA 92807-1640	9-12-06/06-9-1118		1400	00		204.00		
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	8-17-06/T5490907		0700	00		306.43		
	8-17-06/T5490922		0700	01		43.77		
						350.20		
N03841 Highsmith Inc. W5527 Highway 106 P.O. Box 800 Fort Atkinson, WI 53538-0800	9-7-06/6455		1800	08		98.15		
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	9-14-06/168180		1800	00		194.21		
N05530E Orange County Tax Collector PO Box 1980 Santa Ana, CA 92702-1980	Jul 06 to Jun 07		3700	00		4,204.44		
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	9-12-06/2566951		1800	00		372.55		
N15508 Cosmoslink Internet Services 3 Pointe Dr. Suite 307 Brea, CA 92821	9-7-06/200609-35		1900	00		5.00		
N19932 Ameritas Life Insurance Corp. P.O. Box 81889 Lincoln, NE 68501-1889	9-1506/010-19000-05435		0308	00		934.00		
N20042 Assurant Employee Benefits P.O. Box 807009 Kansas City, MO 64180-6644	10-1-06/4027912		0309	00		351.00		

The claims listed above (totaling \$7,957.88) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 09/25/06 Agenda Item 12
REPORT NO 4913 Page 4 of 7

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N27368A The Hartford Group Benefits PO Box 8500-3690 Philadelphia PA 19178-3690	10/06/06		0310	00		319.41		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	9-12-06/26683		1000	00		3,110.00		
	9-12-06/26684		1000	00		528.00		
						3,638.00		
N28413A Copy America 3564 E. Enterprise Dr. Anaheim, CA 92807	9-18-06/002124		1300	00		121.75		
N29440 Citizens Business Bank 701 North Haven Ave., Ste. 350 Ontario, CA 91764	10-1-06/03-095		2200	00		7,044.80		
N30347 Pcorp Associates 18340 Yorba Linda Blvd Ste 107 - PMB 108 Yorba Linda, CA 92886	9-20-06/1432		4000	00		882.28		
	9-3-06/1418		1300	01		900.00		
						1,782.28		
(need vendor #) Identity Crisis 1045 N Armando St Ste G Anaheim CA 92806	9-7-06/59		1900	00		285.00		

The claims listed above (totaling \$13,191.24) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Page Total

13,191.24

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 10/05/06
REPORT NO 4914

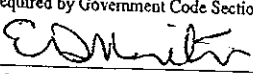
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

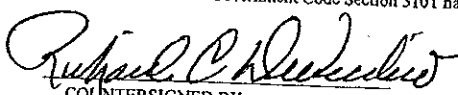
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

RELEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N03846 Vision Service Plan - (CA) PO Box 45210 San Francisco, CA 94145-5210	9-21-06/120996020001		0319	00		247.38		
N03656 Pacific Clippings P.O. Box 11789 Santa Ana, CA 92711	9-28-06/8159		1900	00		45.00		
N03659F Golden State Water Company 2143 Convention Ctr Way 110 Ontario CA 91764	9-22-06/312083-9		2803	00		649.86		
N06808I Postage by Phone (Pitney Bowes) Reserve Account P.O. Box 856056 Louisville, KY 40285-6056	9-21-06/320231628		1803	00		800.00		
N03738C Pitney Bowes Purchase Power PO Box 856042 Louisville, KY 40285-6460	9-24-06/17834748869		1800	00		29.98		
N03940 Gaylord Bros., Inc. P. O. Box 4901 Syracuse, NY 13221-4901	9-25-06/942458							
N06572 SPS Data Communications 1569 Greenwich Road San Dimas, CA 91773	9-26-06/90614		1400	00		880.00		
N06557 Care Resources, Inc. 9550 Warner Ave., Ste. 228 Fountain Valley, CA 92708	10-1-06/OCT 06		1900	00		35.00		
N06785 Hector Vargas Cleaning Service 318 Capistrano St. Placentia, CA 92870 SSN: 546-64-3104	10-5-06/331719		1400	00		1,300.00		
N20858 Wendy Goodson c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb Lib Ldrshp Forum-Ventura Oct 2 & 3, 2006		2700	00		384.80		

The claims listed above (totaling \$4,372.02) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 10/05/06
REPORT NO 4915

Agenda Item 12
Page 6 of 7

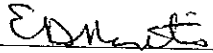
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

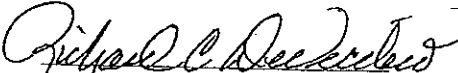
THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N21016 Peninsula Library System 2471 Flores St. San Mateo, CA 94403	Workshop Reg - Strazdas 9-13-06/N25125		2700	01		75.00		
N23030 Linda Baesler 150 Anned Dr. Placentia, CA 92870 502-50-4248	Sep 06/Story Time II Sep 06-Story Time I		1900	00		400.00	"2"	
			1900	01		600.00	"2"	
						1,000.00		
N27044 Mary Strazdas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb Lib Ldrshp Forum-Ventura Oct 2 & 3, 2006		2600	00		89.00		
			2700	00		31.83		
						120.83		
N27562 RMC Facilities Services, Inc. PO Box 2135 Yorba Linda, CA 92885-1335	9-13-06/26686		1000	00		3,109.99		
N29645 Shawn Robison c/o Placentia Library District 411 E. Chapman Ave Placentia CA 92870	Travel Reimb		2600	01		15.58		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	10-3-06/19823		1800	00		286.08		
N30347 Pcorp Associates 18340 Yorba Linda Blvd Ste 107 - PMB 108 Yorba Linda, CA 92886	7-6-06/1376 7-6-06/1377		1300	01		6,000.00		
			4000	00		1,830.38		
						7,830.38		
(need vendor #) Identity Crisis 1045 N Armando St Ste G Anaheim CA 92806	9-29-06/71		1900	00		350.00		
(need vendor #) Adelphia PO Box 60074 City of Industry CA 91716-0074	9-12-06/X0564		0700	01		245.85		

The claims listed above (totaling \$13,033.71) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

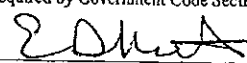
Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Obj/ Rev/ BS Acct	Sub Obj/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N30347 Pcorp Associates 18340 Yorba Linda Blvd Ste 107 - PMB 108 Yorba Linda, CA 92886	8-18-06/1400		1300	01		6,000.00		
	8-18-06/1401		4000	00		1,700.00		
	10-1-06/1438		1300	00		840.00		
	10-1-06/1439		4000	01		107.74		
						8,647.74		

The claims listed above (totaling \$8,647.74) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.


APPROVED BY


COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

PLACENTIA LIBRARY DISTRICT
Current Claims and Payroll
October 16, 2006

TYPE	REPORT NUMBER	AMOUNT
Regular	4917	51,107.65
	4918	5,463.50
	4919	4,965.12
	4920	17,463.33
Subtotal for Regular		78,999.60
	11/8/2006	49,472.00
	11/22/2006	49,472.00
Subtotal for Payroll		98,944.00
TOTAL CURRENT CLAIMS & PAYROLL		177,943.60

Prepared by: Wendy Goodson

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	10-1-06/57665		2200	00		45,276.34			
N03648B Special T. Water Systems, Inc. 11934 Washington Blvd. Whittier, CA 90606	10-1-06/122411		1800	00		32.00			
N03657D Standard & Poor's 2542 Collection Center Drive Chicago, IL 60693	9-1-06/30228548		2400	01		3,320.90			
N03660 Elizabeth D. Minter (Petty Cash) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Cash 8-14-06to10-10-06		1000	00		13.72			
			1800	00		2.97			
			1803	00		4.81			
						21.50			
N03660 Elizabeth D. Minter (Petty Checks) Placentia Library District Petty Cash Reimbursement 411 East Chapman Avenue Placentia, CA 92870-6198	Petty Checks 9-13-06to10-11-06		0900	00		58.03			
			0900	08		422.85			
			1900	00		50.00			
			2700	01		260.00			
			2700	08		20.00			
			4000	00		535.84			
						1,346.72			
N03660A Elizabeth D. Minter 539 Gardenia Avenue Placentia, CA 92870-4705	Travel Reimb CSDA Annual Conference 9-25-06to9-28-06		2700	00		556.26			
	Local Mileage Reimb		2600	01		26.70			
						582.96			
N03752P AT&T/MCI Dept. LA 21461 Pasadena, CA 91185-1461	9-7-06/T5579903 9-4-06/T5564664		0700	01		274.09			
			0700	08		45.24			
						319.33			
N03833 Brodart Co. P.O. Box 3488 Williamsport, PA 17705	9-18-06/709024		2400	05		13.69			
N05445B Consolidated Reprographics 345 Clinton Street Costa Mesa, CA 92626	9-14-06/168180		1800	00		194.21			

The claims listed above (totaling \$51,107.65) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE 10/16/06
REPORT NO 4918

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N06569B Demco P.O. Box 8048 Madison, WI 53708-8048	8-14-06/2532935		1800	08		1,060.93		
N06572 SPS Data Communications 1569 Greenwich Road San Dimas, CA 91773	10-8-06/00090621		1400	00		173.00		
N06573 First American Trust 5 First American Way Santa Ana, CA 92707	10-2-06/1210		1912	00		1,861.44		
N06671 MD Medical Clinics 1300 N. Kraemer Blvd. P.O. Box 66012 Anaheim, CA 92816	10-2-06/297		1900	00		555.00		
N06686I Office Depot PO Box 70025 Los Angeles CA 90074-0025	9-15-06/X6759		1800	00		251.01		
	9-22-06/X1991		1800	00		95.34		
	9-8-06/X1566		1800	00		172.43		
	9-15-06/X5125		1800	00		64.26		
	9-8-06/X2807		1800	00		377.02		
						960.06		
N06786 Katherine Matas c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reimb		2600	01		18.68		
N06965 Paychex PO Box 4482 Carol Stream IL 60197-4482	9-28-06/20060928		1900	00		474.32		
N09220A James A. Roberts c/o Placentia Library District 411 East Chapman Avenue Placentia, CA 92870-6198	Travel Reim		2600	01		41.13		
N13034A OmniGrafix Printing 1667 N. O'Donnell Way Orange, CA 92867	10-9-06/A37064		1800	00		318.94		

The claims listed above (totaling \$5,463.50) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

THE COUNTY AUDITOR IS AUTHORIZED TO DRAW
HIS CHECK FROM FUND 707

PLEASE PAY IMMEDIATELY

Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS						A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC
N15508 Cosmoslink Internet Services 3 Pointe Dr. Suite 307 Brea, CA 92821	10-7-06/200610-14		1900	00		5.00		
N16557 Nextel PO Box 4181 Carol Stream IL 60197-4181	10-6-06/594682625		0700 0700	01 08		130.51 43.50 174.01		
N19647A Unique Management Services 119 E. Maple St. Jeffersonville, IN 47130	10-1-06/157884		1900	00		125.30		
N26230 National Retirement Services, Inc. File 56732 Los Angeles, CA 90074-6732	9-28-06/11219		1900	00		1,900.00		
N28657 Tumbleweed Press, Inc. 1853 A Avenue Road, #4 Toronto, ON M5M 3Z4 Canada	9-19-06/2073		2400	03		399.00		
N28089 Moreland & Associates 1201 Dove St Ste 680 Newport Beach CA 92660	10-1-06/Audit Services		1900	00		1,562.00		
N29656 Minuteman Press 310 E Orangethorpe Ave Unit L Placentia CA 92870	10-12-06/19858		1800	00		32.33		
N29833 Thomson Gale PO Box 95501 Chicago IL 60694-5501	9-14-06/14796465		2400	01		159.21		
N30902 Liberty Publications West 22431 Antonio Pkwy Ste B160-607 Rancho Santa Margarita CA 92688	7-26-06/0209591		1900	00		570.00		
N30636 Nadia Dallstream c/o Placentia Library District 411 E. Chapman Placentia CA 92870	Travel Reimb 9-1-06to9-30-06		2600	01		38.27		

The claims listed above (totaling \$4,965.12) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED BY

Placentia Library District
411 E. Chapman Ave.
Placentia, CA 92670

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Payee Name and Address Social Security/Tax ID	APPROVED CLAIMS							A C's Use Only	
	Date/ Invoice#	Orgn	Objt/ Rev/ BS Acct	Sub Objt/ Rev	Rept Cat	AMOUNT	Doc Number	SC	
(need vendor #) Morningstar 225 West Wacker Drive Chlcago IL 60606	9-8-06/28696166		2400	03		4,356.25			
(need vendor #) Remote Vision 6736 Eton Ave Canoga Park CA 91303	9-3-06/3282 Final payment		4000	00		3,564.05			
(need vendor #) Pasco 949 N Cataract Ave Suite M San Dimas CA 91773	10-6-06/53400		1400	00		204.00			
N01035 City of Placentia 401 East Chapman Ave. Placentia, CA 92870	10-10-06/57666		0700 1400 2800	01 00 00		21.79 1,460.09 7,857.15			
						9,339.03			

The claims listed above (totaling \$17,463.33) are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED BY _____



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: Treasurer-Tax Collector cashmgmt@tfc.ocgov.com or Fax to: 834-2912

Please Pay \$ 49,472.00 on 11 | 8 | 06

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #10

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE	
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD	
707	707			0100	00						45,980.00		
707	707			200	00						3,492.00		
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	49,472.00	
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY					APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE			AUTHORIZED SIGNER				DATE			DEPUTY	DATE	

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY			
<u>Auditor-Controller Approvals:</u>		<u>Transaction Reference</u>	
<u>Claims & Disbursing:</u>		Automated Clearing House (GH) _____ Wire Transfer (WT) _____	
Over Limit	\$100,000 (1)	\$500,000 (2)	\$1,000,000 (3)
<u>Claims & Disbursing Manager:</u> _____		Automated Clearing House (FC) _____	
<u>Check Writing:</u> _____		MW Transaction # _____	
<u>General Ledger Approvals:</u>		<u>Treasurer-Tax Collector Information:</u>	
Cash & Expense Budget		Released By / Ref # _____	
Date	_____	_____	
WREC	_____	_____	



County of Orange
ELECTRONIC FUNDS TRANSFER
A/P PAYMENT REQUEST AND TRANSMITTAL

Email to: **Treasurer-Tax Collector** cashmgmt@ttc.ocgov.com or Fax to: **834-2912**

Please Pay \$ 49,472.00 on 11 | 22 | 06

Send To: Bank Name: Wells Fargo Bank
 ABA #: 121042882
 Account Name: Placentia Library District
 Account #: 2011939659
 Reference: Payroll #10

Description:

Department / Agency

Contact: Elizabeth D. Minter, Library Director
Name and Title
714-528-1925 714-528-8236
Phone Number FAX Number

AUDITOR COPY SUBMITTED TO: CLAIMS AUDIT
 CHECK WRITING

Vendor Code: N03641

DEPARTMENT'S USE -- COMPLETE IN DETAIL												A-C USE
FUND	AGCY	ORG	ACTV	OBJ	SUB OBJ	REV	SUB REV	JOB NUMBER	REPT CATG	B S ACCT	AMOUNT	SP CD
707	707			0100	00						45,980.00	
707	707			200	00						3,492.00	
ENCUMBRANCE REVERSAL: <input type="checkbox"/> YES <input type="checkbox"/> NO											TOTAL PAYMENT	49,472.00
I HEREBY CERTIFY THAT THIS CLAIM IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN RECEIVED BY				EXPENDITURES AUTHORIZED AND APPROVED BY				APPROVED DAVID E. SUNDSTROM, Auditor-Controller				
CLAIMANT	DATE	AUTHORIZED SIGNER	DATE	DEPUTY	DATE							

PLEASE DO NOT WRITE BELOW THIS LINE - FOR INTERNAL USE ONLY	
Auditor/Controller Approvals: Claims & Disbursing: Over Limit _____ \$100,000 (1) \$500,000 (2) \$1,000,000 (3) Claims & Disbursing Manager: _____ Check Writing: _____ General Ledger Approvals: Cash & Expense Budget: _____ Date: _____ WREC: _____	Transaction Reference Automated Clearing House (CH) _____ Wire Transfer (WT) _____ Automated Clearing House (IC) _____ MW Transaction #: _____ Treasurer-Tax Collector Information: Released By / Ref #: _____

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Cash Flow Analysis
DATE: October 16, 2006

BACKGROUND:

The Cash Flow Analysis for the General Fund for Fiscal Year 2006-2007 is Attachment A

The Property Tax Apportionment Schedule for Fiscal Year 2006-2007 is Attachment B. No significant property tax revenues are anticipated in September.

It is my opinion that Placentia Library District is in compliance with California Government Code Section 53646(b)(1) that requires that that the District have adequate balances and anticipated revenues to meet its expenditure requirements for the next six months.

I am recommending that no funds be transferred at this time.

RECOMMENDATION:

Receive & File the Cash Flow Analysis for Fiscal Year 2006-2007 through October 16, 2006 and the Property Tax Apportionment Schedule for Fiscal Year 2006-2007.

Introduction to the Study of...

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The first part of the study...

The second part of the study...

The third part of the study...

The fourth part of the study...

The fifth part of the study...

The sixth part of the study...

The seventh part of the study...

The eighth part of the study...

The ninth part of the study...

The tenth part of the study...

The eleventh part of the study...

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Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
07/01/06		Beginning Balance			877,915.41
06/19/06		Payroll #1 to wire July 3, 2006		47,072.00	830,843.41
06/19/06		Payroll #2 to wire July 18, 2006		47,072.00	783,771.41
06/19/06	4885	General by 3 Trustee signatures		15,181.37	768,590.04
06/29/06	4886	General by Library Director & Turner		18,306.55	750,283.49
07/06/06	4887	General by Library Director & Shkoler		4,297.59	745,985.90
07/06/06	4888	General by Library Director & Shkoler		10,808.48	735,177.42
07/06/06	4889	General by Library Director & Shkoler		2,335.56	732,841.86
07/13/06		6230-01: Prior Secured #8	17,715.24	44.29	750,512.81
07/13/06		6280-01: Supplemental paid 1985+ #12	13,894.38		764,407.19
07/13/06		6280-02: Supplemental paid 1984	0.87		764,408.06
07/13/06		6300: Delinquent supplemental	2,174.51		766,582.57
07/13/06		6300: Delinquent supplemental penalties	452.33		767,034.90
07/18/06		6230-04: Teeter apportionment	22,608.66		789,643.56
07/20/06	4890	General by Library Director & DeVecchio		8,462.11	781,181.45
07/20/06	4891	General by Library Director & DeVecchio		10,748.93	770,432.52
07/20/06	4892	General by Library Director & DeVecchio		538.43	769,894.09
07/21/06		6970-07 State Mandated Claims refund	3,122.00		773,016.09
07/21/06		7670-00: Library Fines & Fees	4,405.59		777,421.68
07/21/06		7670-01: Library Passport Revenue	11,366.40		788,788.08
07/21/06		7670-02: Non Govt Grants & Gifts (Boeing, \$5,000 & Gates, \$7,500)	12,500.00		801,288.08
07/31/06	4893	General by 3 Trustee signatures		2,702.70	798,585.38
07/31/06	4894	General by 3 Trustee signatures		3,522.62	795,062.76
07/31/06	4895	General by 3 Trustee signatures		10,243.10	784,819.66
07/31/06		Payroll #3 to wire August 2, 2006		47,072.00	737,747.66
07/31/06		Payroll #4 to wire August 16, 2006		47,072.00	690,675.66
07/31/06		Payroll #5 to wire August 30, 2006		47,072.00	643,603.66
08/05/06	4896	General by Library Director & DeVecchio		3,564.05	640,039.61
08/05/06	4897	General by Library Director & DeVecchio		2,925.03	637,114.58
08/05/06	4898	General by Library Director & DeVecchio		4,666.62	632,447.96
08/07/06		6610-02: Interest on Unapportioned Taxes	3,698.76	99.15	623,980.85
08/14/06	4899	General by Library Director & Wood		8,467.11	615,513.74
08/14/06	4900	General by Library Director & Wood		891.54	614,622.20
08/16/06		6280-00: Supplemental paid 1985+ #1	1,065.62		602,479.57
08/18/06	4910	General by 3 Trustee signatures		12,142.63	553,007.57
08/18/06		Payroll #8 to wire October 11, 2006		49,472.00	503,535.57
08/18/06		Payroll #9 to wire October 25, 2006		49,472.00	491,176.31
08/21/06	4901	General by 3 Trustee signatures		12,359.26	478,817.05
08/21/06	4902	General by 3 Trustee signatures		3,398.73	475,418.32
08/21/06	4903	General by 3 Trustee signatures		15,223.35	460,194.97
08/21/06	4904	General by 3 Trustee signatures		6,522.90	453,672.07
08/21/06		Payroll #6 to wire September 13, 2006		47,072.00	406,600.07
08/21/06		Payroll #7 to wire September 27, 2006		47,072.00	359,528.07
08/23/06		6610-00: Interest County Pool, July	4,440.81	90.22	354,143.83
09/02/06	4905	General by Library Director & DeVecchio		5,384.24	348,759.59
09/06/06	4906	General by Library Director & Turner		5,006.54	343,753.05
09/07/06	4907	General by Library Director & Turner		6,826.27	336,926.78

Placentia Library District
FY2006-2007 General Fund Cash Flow

DATE	CLAIM #	DESCRIPTION	CREDIT	DEBIT	BALANCE
09/07/06	4908	General by Library Director & Turner		7,320.32	329,606.46
09/12/06		6610-00: Interest Bank of the West, Aug	14.70		334,606.46
09/12/06		6970-03: State Library, LSTA Grant HIS House	5,000.00		341,743.46
09/12/06		6970-07: State Mandated Claim Reimbursement	7,137.00		346,859.77
09/12/06		7670:00: Local Revenue Fines & Fees	5,116.31		359,829.81
09/12/06		7670:01: Local Revenue Passport	12,970.04		354,228.03
09/14/06	4909	General by Library Director & pending		5,601.78	342,085.40
09/18/06	4910	General by 3 Trustee signatures		12,142.63	292,613.40
09/18/06		Payroll #8 to wire October 11, 2006		49,472.00	243,141.40
09/18/06		Payroll #9 to wire October 25, 2006		49,472.00	296,347.11
09/21/06		6220-00 Unsecured Collections 1st	53,339.06	133.35	296,616.36
09/21/06		6280-00: Supplemental paid 1985+ #2	269.25		288,582.24
09/25/06	4911	General by Library Director & Turner		8,034.12	280,624.36
09/25/06	4912	General by Library Director & Turner		7,957.88	267,433.12
09/25/06	4913	General by Library Director & Turner		13,191.24	271,419.70
09/25/06		6610-00: Interest County Pool, Aug	4,068.17	81.59	267,047.68
10/05/06	4914	General by Library Director & DeVecchio		4,372.02	254,013.97
10/05/06	4915	General by Library Director & DeVecchio		13,033.71	245,366.23
10/05/06	4916	General by Library Director & DeVecchio		8,647.74	194,258.58
10/16/06	4917	General by 3 Trustee signatures		51,107.65	188,795.08
10/16/06	4918	General by 3 Trustee signatures		5,463.50	183,829.96
10/16/06	4919	General by 3 Trustee signatures		4,965.12	166,366.63
10/16/06	4920	General by 3 Trustee signatures		17,463.33	116,894.63
10/16/06		Payroll #10 to wire November 8, 2006		49,472.00	67,422.63
10/16/06		Payroll #11 to wire November 22, 2006		49,472.00	67,422.63
					67,422.63

Home > Property Tax Accounting

Property Tax Accounting

[Apportionment Schedule Letter]

Property Tax Apportionments Fiscal Year 2006-2007

APPORTIONMENT	APPORT. DATE	AVAIL. DATE	COLLECTIONS	PERCENTAGE
PY Sec Taxes & Penalties Non Teeter 1	8/16/2006	8/17/2006	July	
Supplemental 1	8/16/2006	8/17/2006	Collections for July	
PY Sec Taxes & Penalties Non Teeter 2	9/13/2006	9/14/2006	August	
Unsecured 1	9/21/2006	9/22/2006	Collections at 08/31/2006	80% - 85%
Supplemental 2	9/21/2006	9/22/2006	Collections for August	
PY Sec Taxes & Penalties Non Teeter 3	10/11/2006	10/12/2006	September	
Supplemental 3	10/11/2006	10/12/2006	Collections for September	
PY Sec Taxes & Penalties Non Teeter 4	11/15/2006	11/16/2006	October	
Supplemental 4	11/15/2006	11/16/2006	Collections for October	
Secured #1	11/21/2006	11/22/2006	Collections at 11/10/2006	7% - 10%
H/O Property Tax Relief 1	12/7/2006	12/8/2006		15%
Secured #2	12/13/2006	12/14/2006	Collections at 12/01/2006	10% - 15%
PY Sec Taxes & Penalties Non Teeter 5	12/13/2006	12/14/2006	November	
Supplemental 5	12/20/2006	12/21/2006	Collections for November	
Secured #3	12/21/2006	12/22/2006	Collections at 12/08/2006	20% - 25%
ERAF 1 - Non-Schools	1/2/2007	1/3/2007	For Non-schools	\$254 million + growth
Sales & Use Tax Compensation 1	1/4/2007	1/5/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/OLF Swap 1	1/4/2007	1/5/2007	Cities and County only	50%
H/O Property Tax Relief 2	1/10/2007	1/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 6	1/10/2007	1/11/2007	December	
Unsecured 2	1/18/2007	1/19/2007	Collections at 12/31/2006	5% - 8%
Supplemental 6	1/18/2007	1/19/2007	Collections for December	
Secured #4	1/23/2007	1/24/2007	Collections at 01/12/2007	5% -7%
State-Assessed Public Utility 1	1/25/2007	1/26/2007	1 st Installment Collections	49% - 50%
PY Sec Taxes & Penalties Non Teeter 7	2/14/2007	2/15/2007	January	
Supplemental 7	2/14/2007	2/15/2007	Collections for January	
PY Sec Taxes & Penalties Non Teeter 8	3/14/2007	3/15/2007	February	
Secured #5	3/21/2007	3/22/2007	Collections at	5% - 7%

			03/09/2007	
Supplemental 8	3/21/2007	3/22/2007	Collections for February	
PY Sec Taxes & Penalties Non Teeter 9	4/11/2007	4/12/2007	March	
Secured #6	4/19/2007	4/20/2007	Collections at 04/06/2007	15% - 20%
Supplemental 9	4/19/2007	4/20/2007	Collections for March	
ERAF 2- Non-Schools	5/1/2007	5/2/2007	For Non-schools	\$274 million + growth
Sales & Use Tax Compensation 2	5/3/2007	5/4/2007	Cities and County only	50%
Property Tax In-Lieu of VLF/VLF Swap 2	5/3/2007	5/4/2007	Cities and County only	50%
H/O Property Tax Relief 3	5/10/2007	5/11/2007		35%
PY Sec Taxes & Penalties Non Teeter 10	5/16/2007	5/17/2007	April	
Secured #7	5/21/2007	5/22/2007	Collections at 05/11/2007	10% - 15%
Supplemental 10	5/21/2007	5/22/2007	Collections for April	
State-Assessed Public Utility 2	5/24/2007	5/25/2007	2 nd Installment Collections	49% - 50%
H/O Property Tax Relief 4	6/7/2007	6/8/2007		15%
PY Sec Taxes & Penalties Non Teeter 11	6/13/2007	6/14/2007	May	
Unsecured - Final	6/21/2007	6/22/2007	Collections at 05/31/2007	2%- 5%
Supplemental 11	6/13/2007	6/14/2007	Collections for May	
Delq. PY Unsecured	6/21/2007	6/22/2007	06/01/06 through 05/31/07 Collections	
Secured - Final	7/16/2007	7/17/2007	Final Collections at Year-end	1% - 2%
PY Sec Taxes & Penalties Non Teeter 12	7/16/2007	7/17/2007	June	
Supplemental 12	7/16/2007	7/17/2007	Collections for June	
Delq. PY Suppl. Taxes & Penalties	7/16/2007	7/17/2007	07/01/06 through 06/30/07 Collections	
Teeter Plan	7/18/2007	7/19/2007	Actual Final Delinquencies	1% - 3%
Property Tax In-Lieu of VLF/VLF Swap 3	7/18/2007	7/19/2007	Cities and County only	\$21 million

[Apportionment Schedule Letter]

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Fund Balance Report
Post-Petition Balances (B/S Account 8010 - Cash)
 October 16, 2006

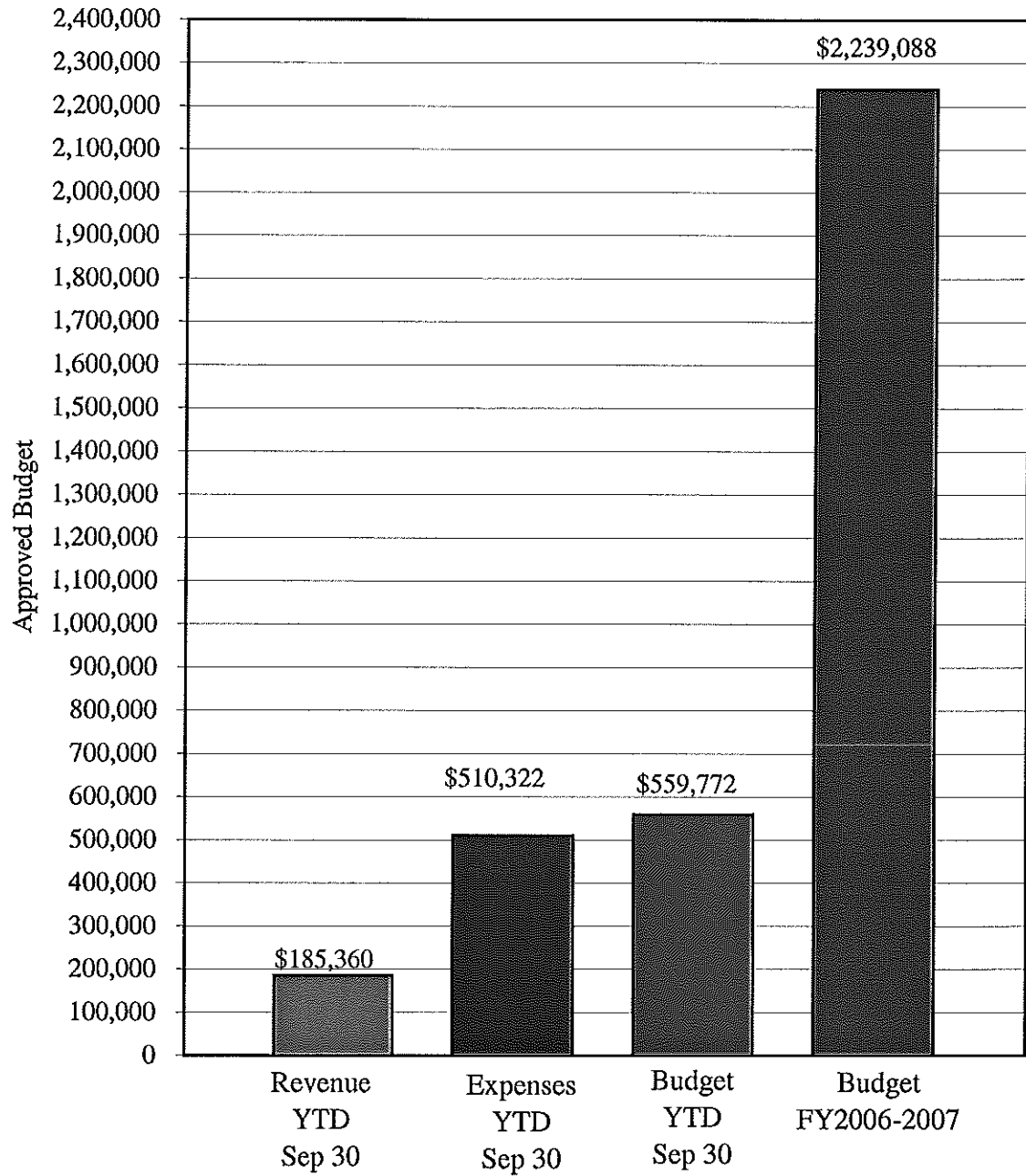
	Fiscal Year 2006-2007						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
07/31/06	113,971.05	10,778.51	171,908.95	1,027,689.84	10,517.51	1,334,865.86	307,176.02	
08/31/06	114,419.01	10,820.87	172,584.63	839,652.60	10,558.85	1,148,035.96	308,383.36	
09/30/06	114,887.46	10,865.18	173,291.22	750,624.35	10,602.08	1,060,270.29	309,645.94	
10/31/06						0.00	0.00	
11/30/06						0.00	0.00	
12/31/06						0.00	0.00	
01/31/07						0.00	0.00	
02/28/07						0.00	0.00	
03/31/07						0.00	0.00	
04/30/07						0.00	0.00	
05/31/07						0.00	0.00	
06/30/07						0.00	0.00	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

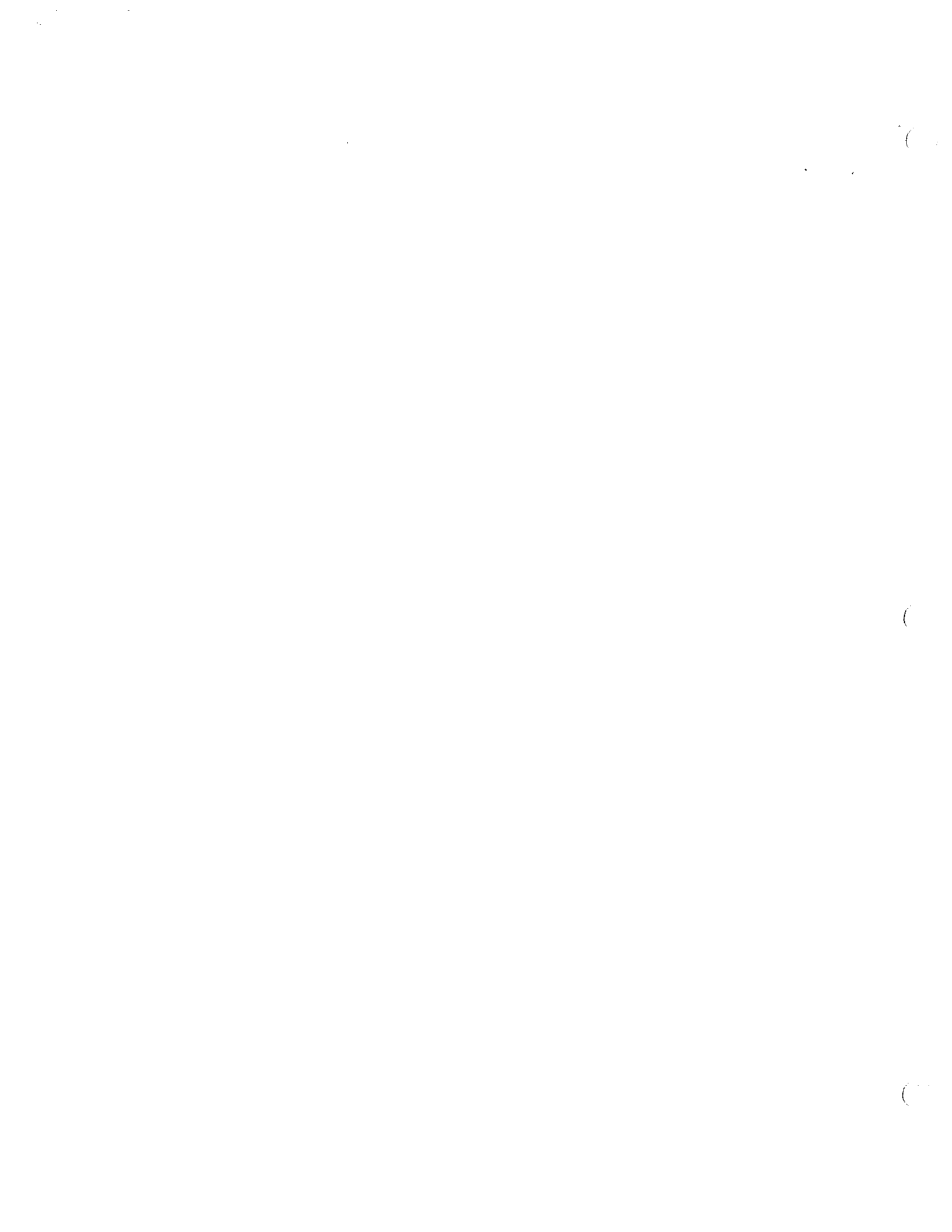
	Fiscal Year 2005-2006						TOTAL	TOTAL
	Fund 702 Maj Equip/Struc	Fund 703 Auto Replac	Fund 706 Bond Redempt	Fund 707 General Fund	Fund 708 Sick Lv Payoff	ALL FUNDS	EXCL GEN FUND	
06/30/05	122,422.78	10,357.21	165,189.49	837,101.17	10,106.39	1,145,177.04	308,075.87	
07/31/05	122,741.64	10,382.49	165,592.69	760,016.26	10,131.05	1,068,864.13	308,847.87	
08/31/05	123,044.94	10,408.15	166,001.88	601,465.37	10,156.09	911,076.43	309,611.06	
09/30/05	123,366.14	10,435.32	166,435.23	629,662.56	10,182.61	940,081.86	310,419.30	
10/31/05	123,699.64	10,463.53	166,885.16	511,382.72	10,210.14	822,641.19	311,258.47	
11/30/05	124,033.15	10,491.74	167,335.11	534,616.78	10,237.67	846,714.45	312,097.67	
12/31/05	124,393.83	10,522.25	167,821.70	861,368.68	10,267.44	1,174,373.90	313,005.22	
01/31/06	111,512.01	10,553.35	168,317.80	977,684.72	10,297.80	1,278,365.68	300,680.96	
02/28/06	111,927.45	10,588.46	168,877.74	942,809.05	10,332.05	1,244,534.75	301,725.70	
03/31/06	112,329.88	10,623.61	169,438.33	885,128.36	10,366.35	1,187,886.53	302,758.17	
04/30/06	112,686.17	10,657.30	169,975.76	1,119,221.16	10,399.23	1,422,939.62	303,718.46	
05/31/06	113,086.59	10,695.17	170,579.77	1,235,981.36	10,436.19	1,540,779.08	304,797.72	
6/30/2006*	113,529.06	10,736.71	171,242.25	1,070,109.11	10,476.72	1,376,093.85	305,984.74	
Petty Cash	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.00	
General Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

PLACENTIA LIBRARY DISTRICT

Fiscal Year 2006 - 2007

General Fund Cash Flow





PLACENTIA JURY DISTRICT
REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % REV BUD
6210-00	Prop. Taxes - current secured	1,561,688.00	0.00	0.00	0.00	0.00	0.00%
6210-01	Public Utility	21,000.00	0.00	0.00	0.00	0.00	0.00%
6210-04	Teeter Plan - current delinquent	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL PROP. TAXES - CURRENT SECURED	1,582,688.00	0.00	0.00	0.00	0.00	0.00%
6220	PROP. TAXES - CURRENT UNSECURED	58,000.00	53,339.06	54,632.83	53,339.06	54,632.83	91.96%
6230-00	Prop. Taxes - Prior Secured	15,000.00	0.00	0.00	0.00	0.00	
6230-01	Prior year's secured final apportionment	0.00	17,715.24	16,231.99	0.00	0.00	
6230-02	Secured prior years	0.00	0.00	0.00	0.00	0.00	
6230-03	Tax deed land sales	0.00	0.00	0.00	0.00	0.00	
6230-04	Teeter Plan buyout	15,000.00	22,608.66	15,295.19	0.00	0.00	
6230-10	Release of impounds	0.00	0.00	0.00	0.00	0.00	
6230-11	(1994 ERAF Refund)	0.00	0.00	0.00	0.00	0.00	
	TOTAL PROP. TAXES - PRIOR SECURED	30,000.00	40,323.90	31,527.18	0.00	0.00	134.41%
6240	TOTAL PROP. TAXES PRIOR UNSECURED	750.00	0.00	0.00	0.00	0.00	0.00%
6250	TAXES - SPECIAL DISTRICT AUGMENTATION	0.00	0.00	0.00	0.00	0.00	
6260	PENALTIES & COSTS ON DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00	
6280-00	Property taxes current supplemental	6,500.00	1,334.87	28,019.88	269.25	9,954.14	20.54%
6280-01	Final supplemental for prior years	0.00	13,895.25	0.00	0.00	0.00	
	TOTAL PROP. TAXES SUPPLEMENTAL - CURRE	6,500.00	15,230.12	28,019.88	269.25	9,954.14	234.31%
6300	PROP. TAXES SUPPLEMENTAL - PRIOR	65,000.00	2,626.84	1,744.74	0.00	0.00	4.04%
6540	PENALTIES & COSTS ON DELINQUENT TAXES	1,400.00	0.00	0.00	0.00	0.00	
	TOTAL TAXES	1,744,338.00	111,519.92	115,924.63	53,608.31	64,586.97	6.39%

REVENUE REPORT FOR FUND 707
(Prepared from the Orange County Auditor's Report)
October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % REV BUD
6610-00	Interest	30,000.00	8,523.68	4,236.13	4,082.87	1,995.76	28.41%
6610-01/02	Interest - old bond fund	0.00	3,698.76	0.00	0.00	0.00	
6610-23	Interest on impounded taxes released	0.00	0.00	0.00	0.00	0.00	
	TOTAL INTEREST	30,000.00	12,222.44	4,236.13	4,082.87	1,995.76	40.74%
6690	STATE - HOMEOWNER PROP TAX RELIEF	17,000.00	0.00	0.00	0.00	0.00	0.00%
6970-00	State - ILL & Direct Loan Reimbursement	12,000.00	0.00	11,258.34	0.00	5,729.17	0.00%
6970-01	State - CA Foundation Funds	30,000.00	0.00	16,317.06	0.00	0.00	
6970-02	State - CA Literacy Campaign	58,000.00	0.00	30,000.00	0.00	30,000.00	0.00%
6970-03	State - LSTA Grant, HIS House	0.00	5,000.00	0.00	5,000.00	0.00	
6970-04	State - ELLI (English Language Intensive) Grant	0.00	0.00	0.00	0.00	0.00	
6970-05	State - Project Grants	40,000.00	0.00	21,885.00	0.00	21,885.00	
6970-07 & 66	State - Timber Yield Apport & ERAF Bailout	10,000.00	10,259.00	0.00	7,137.00	0.00	
	TOTAL STATE - OTHER GOVERNMENTAL	150,000.00	15,259.00	79,460.40	12,137.00	57,614.17	10.17%
7130-00	BANKRUPTCY RECOVERY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	
7670-00	Local Revenue	40,000.00	9,521.90	7,604.67	5,116.31	4,339.26	23.80%
7670-01	Local Revenue -- Passport	180,000.00	24,336.44	15,310.62	12,970.04	7,441.65	13.52%
7670-02 & 56	Local Revenue -- Non-Gov't Grants & Gifts	20,000.00	12,500.00	0.00	0.00	0.00	
	TOTAL LOCAL REVENUE	240,000.00	46,358.34	22,915.29	18,086.35	11,780.91	19.32%
7680	6-MONTH EXPIRED (OUTLAWED) CHECKS	0.00	0.00	0.00	0.00	0.00	
7810	TRANSFER FROM/TO OTHER LIBRARY FUNDS	0.00	0.00	0.00	0.00	0.00	
	FUND 707 TOTAL	2,181,338.00	185,359.70	222,536.45	87,914.53	135,977.81	8.50%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % EXP BUD
0100-00	Salaries & Wages	1,040,934	297,675.03	248,361.49	87,496.00	72,073.38	28.60%
0200-00	Retirement (Social Security & Pension Contribution)	144,588	23,268.00	19,270.72	6,648.00	5,505.92	0.16
0301-00	Unemployment Insurance	0	125.00	0.00	125.00	0.00	
0306-00	Health Insurance	108,986	14,705.52	26,118.64	-578.38	10,176.97	0.13
0308-00	Dental Insurance	8,786	2,769.50	2,357.80	932.80	0.00	0.32
0309-00	Life Insurance	2,948	473.85	391.14	175.50	122.85	0.16
0310-00	Accidental Death & Dismemberment Insurance	5,293	640.54	867.46	321.13	0.00	0.12
0373-00	Vision Insurance	2,913	757.36	720.92	235.70	252.28	0.26
	Total Employee Insurance	128,927	19,471.77	30,455.96	1,211.75	10,552.10	0.99
0350	Workers Compensation - General	8,500	17,305.37	2,690.00	2,124.00	0.00	2.04
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,322,949	357,720.17	300,778.17	97,479.75	88,131.40	3.47
0700-00	Communications - Telephone	4,000	1,526.84	466.21	560.76	65.97	38.17%
0700-01	Communications - Modem/Fax	8,400	1,098.65	1,980.89	302.48	619.66	13.08%
0700-02	Communications - Internet/Database	0	0.00	0.00	0.00	0.00	0.00%
0700-05	Communications - Cataloging & Acquisitions Vendor	600	0.00	646.50	0.00	215.50	0.00%
0700-07	Communications - ELLI Grant	0	0.00	0.00	0.00	0.00	
0700-08	Communications - Adult Literacy	1,400	256.75	253.96	128.75	105.57	18.34%
	Total Communications	14,400	2,882.24	3,347.56	991.99	1,006.70	20.02%
0900-00	Food - General Fund	600	98.25	68.87	56.45	13.04	16.38%
0900-07	Food - ELLI Grant	0	0.00	0.00	0.00	0.00	
0900-08	Food - Adult Literacy	500	62.23	13.04	0.00	13.04	12.45%
0090-09	Food - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Food	1,100	160.48	81.91	56.45	26.08	14.59%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
 (Prepared from the Orange County Auditor's Report)

October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % EXP BUD
1000-00	Household Expense	7,500	1,731.36	6,416.89	1,702.02	40.59	23.08%
1001-00	Trash	0	0.00		0.00		
	Household and Trash	7,500	1,731.36	5,000.00	1,702.02	40.59	
1100-00	Insurance - Liability	13,100	0.00	12,281.93	0.00	0.00	0.00%
1300-00	Maintenance of Equipment - General Fund (Other than Computer)	5,000	871.00	6,110.00	749.25	0.00	17.42%
1300-01	Maintenance of Equipment - General Fund (Computer)	27,500	0.00	0.00	0.00	0.00	0.00%
1300-07	Maintenance of Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	0.00%
1300-08	Maintenance of Equipment - Adult Literacy	500	232.50	0.00	232.50	0.00	46.50%
1300-09	Maintenance of Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	0.00%
	Total Maintenance of Equipment	33,000	1,103.50	6,110.00	981.75	0.00	3.34%
	HVAC	7,500	1,878.96	1,085.19	1,878.96	120.00	25.05%
	Carpet Cleaning	2,750	0.00	0.00	0.00	0.00	0.00%
	Groundskeeping, City of Placentia	27,500	4,535.11	3,708.22	2,952.78	0.00	16.49%
	Plumbing	3,000	422.58	1,692.12	0.00	358.26	14.09%
	Electrical	4,000	220.00	0.00	220.00	0.00	5.50%
	Cleaning Service	16,000	3,900.00	3,900.00	1,300.00	1,300.00	24.38%
	Locksmith	1,000	73.50	76.50	73.50	0.00	7.35%
	Other (Includes Fire Alarm & Extinguishers)	8,000	3,134.34	990.11	279.00	0.00	39.18%
1400-00	Total Maintenance of Building & Grounds	69,750	14,164.49	11,452.14	6,704.24	1,778.26	20.31%
1600-00	Memberships - General Fund	4,000	130.00	115.00	0.00	0.00	3.25%
1600-07	Memberships - ELLI Grant	0	0.00	0.00	0.00	0.00	
1600-08	Memberships - Adult Literacy	1,000	120.00	0.00	0.00	0.00	12.00%
1600-09	Memberships - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Memberships	5,000	250.00	115.00	0.00	0.00	5.00%
1700-00	Miscellaneous Expense - General Fund	0	0.00	0.00	0.00	0.00	#DIV/0!
1700-07	Miscellaneous Expense - ELLI Grant	0	0.00	0.00	0.00	0.00	
1700-08	Miscellaneous Expense - Adult Literacy	22,953	0.00	0.00	0.00	0.00	0.00%
1700-09	Miscellaneous Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Miscellaneous Expense	22,953	0.00	0.00	0.00	0.00	0.00%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % EXP BUD
	Library Supplies	23,000	3,983.86	8,636.80	2,541.74	2,018.88	17.32%
	Printing	15,000	2,715.92	2,695.41	2,244.06	0.00	18.11%
	[Unassigned]	0	0.00	0.00	0.00	0.00	
	Publications	1,100	0.00	162.00	0.00	0.00	0.00%
	Paper	700	0.00	355.52	0.00	0.00	0.00%
	Drinking Water Service	350	96.00	91.50	64.00	30.50	27.43%
	Other Office Supplies	20,000	2,456.66	5,820.34	971.66	1,334.99	12.28%
1800-00	Total Office Supply Expense - General Fund	60,150	9,252.44	17,761.57	5,821.46	3,384.37	15.38%
1800-07	ELLI Grant Supply Expense	0	0.00	0.00	0.00	0.00	
	Printing	2,000	124.99	0.00	124.99	0.00	6.25%
	Publications	2,500	0.00	0.00	0.00	0.00	0.00%
	Paper	0	0.00	0.00	0.00	0.00	
	Other Office Supplies	1,000	7,589.46	1,485.95	5,461.06	0.00	758.95%
1800-08	Total Adult Literacy Office Supply Expense	5,500	7,714.45	1,485.95	5,586.05	0.00	140.26%
1800-09	Supply Expense Families for Literacy	2,000	0.00	0.00	0.00	0.00	0.00%
	Total Office Expense	67,650	16,966.89	19,247.52	11,407.51	3,384.37	25.08%
1803-00	Postage Expense - General Fund	6,800	1,944.28	1,195.73	1,300.00	10.00	28.59%
1803-01	Postage Expense - LSCA II Grant	0	0.00	0.00	0.00	0.00	
1803-08	Postage Expense - Adult Literacy	100	0.00	0.00	0.00	0.00	0.00%
1803-09	Postage Expense - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Postage Expense	6,900	1,944.28	1,195.73	1,300.00	10.00	28.18%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071

(Prepared from the Orange County Auditor's Report)
October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % EXP BUD
	Care Resources (Employee Assistance)	420	105.00	105.00	35.00	35.00	25.00%
	Pension Contribution & Operating Expenses	7,000	3,739.90	3,122.67	0.00	1,601.75	53.43%
	Anaheim Consortium Automated Library System	35,000	0.00	645.96	0.00	0.00	0.00%
	Library Board Consultants & Legal	10,000	960.95	4,800.00	960.95	0.00	9.61%
	Clipping Service	600	90.00	0.00	45.00	0.00	15.00%
	Interest Allocation & Tax Collection Charges by Orange County	9,800	9,514.01	1,000.00	0.00	1,000.00	97.08%
	Advertising (Including WEB Site)	6,000	1,115.00	650.00	0.00	0.00	18.58%
	Medical Exams	2,000	812.50	733.00	462.50	277.50	40.63%
	Collection Services - Accounts Receivable	2,000	357.75	179.00	205.60	0.00	17.89%
	Audit & Accounting Services	10,000	0.00	1,000.00	0.00	0.00	0.00%
	Payroll Preparation	5,500	1,163.02	928.48	430.43	0.00	21.15%
	Election Expenses	19,000	0.00	0.00	0.00	0.00	0.00%
	Staff Training in Library	3,500	0.00	0.00	0.00	0.00	0.00%
	Other (Includes Contract Storyteller)	16,000	6,419.13	4,188.75	1,145.08	6.95	40.12%
1900-00	Total Specialized Services - General Fund	126,820	24,277.26	17,352.86	3,284.56	2,921.20	19.14%
1900-01	Specialized Services - Spanish Literacy	3,000	251.24	0.00	0.00	0.00	8.37%
1900-07	Specialized Services - ELLI Grant	0	0.00	0.00	0.00	0.00	
1900-08	Specialized Services - Adult Literacy	9,000	1,850.00	3,150.00	0.00	1,000.00	20.56%
1900-09	Specialized Services - Families for Literacy	0	0.00	0.00	0.00	0.00	
1900-18	Tax Collection Services & Fees by Orange County	15,000	133.35	136.58	133.35	136.58	0.89%
1912-00	Total Specialized Services	153,820	26,511.85	20,639.44	3,417.91	4,057.78	17.24%
1912-00	Investment Administrative fees for Orange County	1,000	171.81	186.95	81.59	67.92	17.18%
2000-00	Legal Notices - General Fund	1,000	517.72	0.00	517.72	0.00	51.77%
2000-01	Legal Notices - LSCA II Grant	0	0.00	0.00	0.00	0.00	
	Total Legal Notices	1,000	517.72	0.00	517.72	0.00	51.77%

**PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071**

(Prepared from the Orange County Auditor's Report)
October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % EXP BUD
2100-00	Rents/Leases-Equipment	31,700	320.62	166.09	0.00	0.00	1.01%
2200-00	Semi-Annual Bond Payment & Quarterly Energy Loan Payment	105,000	7,044.80	7,044.80	0.00	0.00	6.71%
2300-00	Small Tools/Instruments	0	0.00	0.00	0.00	0.00	
2400-00	Special Department Expense - Miscellaneous	0	0.00	0.00	0.00	0.00	
2400-01	Special Department Expense- Books	223,816	16,348.30	14,248.08	11,596.64	0.00	
2400-02	Special Department Expense - Video		10,571.00	545.22	8,345.31	(53.82)	
2400-03	Special Department Expense - Electronic		14,356.25	0.00	4,356.25	0.00	
2400-04	Special Department Expense - Periodicals		137.85	999.08	0.00	0.00	
2400-05	Special Department Expense - Audio		6,414.18	1,102.59	3,547.26	0.00	
2400-07	Special Department Expense - ELLI Grant		0.00	0.00	0.00	0.00	
2400-08	Special Department Expense - Adult Literacy	2,000	348.40	1,278.59	335.45	0.00	17.42%
2400-09	Special Department Expense - Families for Literacy		0.00	0.00	0.00	0.00	
	Total Special Department Expense	225,816	48,175.98	18,173.56	28,180.91	(53.82)	21.33%
2600-00	Transportation/Travel - Local Mileage	0	608.87	0.00	310.95	0.00	
2700-00	Transportation/Travel - Meetings, Staff Out of Town	8,500	0.00	0.00	0.00	0.00	0.00%
2700-01	Transportation/Travel - Meetings, Staff Local	10,000	878.40	4,664.49	628.40	2,335.52	8.78%
2700-02	Transportation/Travel - Meetings, Board Out of Town	3,000	0.00	0.00	0.00	0.00	0.00%
2700-03	Transportation/Travel - Meetings, Board Local	750	61.00	93.00	61.00	0.00	8.13%
2700-04	Transportation/Travel - Meetings, LSCA II Grant	0	0.00	0.00	0.00	0.00	
2700-07	Transportation/Travel - Meetings, ELLI Grant	0	0.00	0.00	0.00	0.00	#DIV/0!
2700-08	Transportation/Travel - Meetings - Adult Literacy	1,000	438.40	42.00	438.40	0.00	
2700-09	Transportation/Travel - Meetings - Families for Literacy	0	0.00	0.00	0.00	0.00	
	Total Transportation/Travel - Meetings	23,250	1,377.80	4,799.49	1,127.80	2,335.52	5.93%
2801-00	Electricity	50,000	17,014.28	10,759.23	13,846.81	646.50	34.03%
2802-00	Gas	11,000	1,409.77	950.03	815.47	280.79	12.82%
2803-00	Water	5,500	1,601.13	1,341.73	638.82	436.45	29.11%
	Total Utilities	66,500	20,025.18	13,050.99	15,301.10	1,363.74	30.11%
	TOTAL SUPPLIES & SERVICES	849,439	144,039.15	124,310.00	72,081.94	14,017.14	16.96%

PLACENTIA LIBRARY DISTRICT
EXPENDITURE REPORT FOR FUND 5071
(Prepared from the Orange County Auditor's Report)
October 16, 2006

OBJECT CODE	DESCRIPTION	FY2006-2007 BUDGETED	FY2006-2007 YTD	FY2005-2006 YTD	FY2006-2007 SEP 2006	FY2005-2006 SEP 2005	FY2006-2007 % EXP BUD
3700-00	Taxes, Assessments (Sales Tax & Sewer Assessment)	10,000	390.31	0.00	0.00	0.00	3.90%
4000-00	Equipment - General Fund	56,700	8,152.45	7,694.24	7,753.73	5,866.44	14.38%
4000-07	Equipment - ELLI Grant	0	0.00	0.00	0.00	0.00	
4000-08	Equipment - Adult Literacy	0	0.00	0.00	0.00	0.00	
4000-09	Equipment - Families for Literacy	0	0.00	0.00	0.00	0.00	
4000-11	Equipment - County Assigned Fund	0	0.00	0.00	0.00	0.00	
	Total Equipment	56,700	8,152.45	7,694.24	7,753.73	5,866.44	14.38%
4200-00	Structures/Improvements		0.00	0.00	0.00	0.00	
	TOTAL EQUIPMENT EXPENSE	56,700	8,152.45	7,694.24	7,753.73	5,866.44	14.38%
5200	PROVISION FOR CONTINGENCIES	0	0.00	0.00	0.00	0.00	
5600	INVESTMENT POOL LOSS	0	0.00	0.00	0.00	0.00	
	TOTAL EXPENSES	2,239,088	510,322.08	432,782.41	177,315.42	108,014.98	22.79%
	Spanish Literacy	3,000	251.24	0.00	0.00	0	8.37%
	ELLI Grant Summary Object Code 07	0	0.00	0.00	0.00	0	
	CLC Summary Object Code 08	43,953	11,022.73	6,223.54	6,721.15	1,119	25.08%
	FFL Grant Summary Object Code 09	2,000	0.00	0.00	0.00	0	0.00%
	TOTAL LITERACY (Excluding Personnel)	48,953	11,273.97	6,223.54	6,721.15	1,119	23.03%

Placentia Library District
Balance Sheet
 As of September 30, 2006

	<u>Sep 30, 06</u>
ASSETS	
Current Assets	
Checking/Savings	
County Exempt - Checking	3,759.99
County Exempt - Savings	13,547.89
General Fund - Checking	24,250.23
General Fund - Savings	17,090.72
Literacy Fund - Savings	11,748.17
Payroll Checking - Wells Fargo	78,434.05
Payroll Checking (CDs)	
0028205565	21,830.67
0028205573	21,830.67
Total Payroll Checking (CDs)	<u>43,661.34</u>
Total Checking/Savings	<u>192,492.39</u>
Total Current Assets	192,492.39
Fixed Assets	
Building and Improvements	2,029,651.00
Equipment and Furniture	626,490.00
Land	81,498.00
xAccum Depr Bldg Impr	-914,597.00
xxAccum Depr Equip Furn	-584,086.00
Total Fixed Assets	<u>1,238,956.00</u>
TOTAL ASSETS	<u><u>1,431,448.39</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Curr Portion capital lease	20,231.00
Curr Portion La Salle	94,952.00
Union Dues Payable	1,496.00
Total Other Current Liabilities	<u>116,679.00</u>
Total Current Liabilities	116,679.00
Long Term Liabilities	
Capital lease payable	147,971.62
LaSalle renovatio lease	144,932.12
Total Long Term Liabilities	<u>292,903.74</u>
Total Liabilities	409,582.74
Equity	
GF 707 Lease payments/loan	72,448.09
Investment in capital assets	825,653.00
Retained Earnings	-39,752.44
Total Capital	68,752.81
Net Income	94,764.19
Total Equity	<u>1,021,865.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,431,448.39</u></u>

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10/13/06

Accrual Basis

Placentia Library District
Profit & Loss by Class
July through September 2006

	County Exempt Fund	General Fund	Literacy Fund	Payroll Fund	TOTAL
Ordinary Income/Expense					
Income					
COE Deposit Adjustment Income	-5.00	0.00	0.00	0.00	-5.00
COE Interest	24.64	0.00	0.00	0.00	24.64
COE Life Insur Suplmt(EDM)	119.64	19.94	0.00	0.00	139.58
COE Meeting Room Income	1,115.00	0.00	0.00	0.00	1,115.00
COE Passport Chck Reimbursement	17,216.60	0.00	0.00	0.00	17,216.60
COE Test Proctoring Income	524.30	30.00	0.00	0.00	554.30
GF Bankcard Deposit	0.00	24,739.52	0.00	0.00	24,739.52
GF Cash Register - Audio Visual	0.00	90.95	0.00	0.00	90.95
GF Cash Register - Copy/Debit	0.00	1,022.00	0.00	0.00	1,022.00
GF Cash Register - Fines	23.60	3,547.88	0.00	0.00	3,571.48
GF Cash Register - Lost Items	0.00	639.53	0.00	0.00	639.53
GF Cash Register - Misc.	0.00	238.29	0.00	0.00	238.29
GF cash register - Passport Pho	0.00	4,120.00	0.00	0.00	4,120.00
GF Cash Register - Reserves	0.00	434.50	0.00	0.00	434.50
GF County Reimbursements	0.00	2,446.18	0.00	0.00	2,446.18
GF Deposit Correction Income	0.00	-2.01	0.00	0.00	-2.01
GF Fed Work Study Reimbursement	0.00	8,560.97	0.00	0.00	8,560.97
GF Interest	0.00	33.90	0.00	0.00	33.90
GF Miscellaneous Income	0.00	1,823.38	0.00	0.00	1,823.38
GF Notary	0.00	740.00	0.00	0.00	740.00
GF Passport Revenue	0.00	25,881.00	0.00	0.00	25,881.00
GF Special Grants	0.00	12,500.00	0.00	0.00	12,500.00
GF State Library Grants	0.00	5,000.00	0.00	0.00	5,000.00
GF State Library Reimbursements	0.00	14,491.85	0.00	0.00	14,491.85
LIT Donations	0.00	0.00	183.00	0.00	183.00
LIT Interest Inc - Savings	0.00	0.00	22.63	0.00	22.63
PA Wire Transfer from County	0.00	0.00	0.00	329,504.00	329,504.00
Total Income	19,018.78	106,357.88	205.63	329,504.00	455,086.29
Expense					
COE Childn's Summer Rndg Prgm	1,195.91	0.00	0.00	0.00	1,195.91
COE Medical Reimbursement Polic	5.00	0.00	0.00	0.00	5.00
COE Meeting Room Maintenance	466.56	0.00	0.00	0.00	466.56
COE Office Expense	39.00	0.00	0.00	0.00	39.00
COE Passport Expenses	16,284.40	0.00	0.00	0.00	16,284.40
GF Bankcard Service Charge	0.00	1,092.17	0.00	0.00	1,092.17
GF Equipment (400)	0.00	1,850.25	0.00	0.00	1,850.25
GF Food	0.00	114.48	0.00	0.00	114.48
GF Household Expenses	0.00	29.34	0.00	0.00	29.34
GF Literacy	0.00	388.34	0.00	0.00	388.34
GF Memberships	0.00	375.00	0.00	0.00	375.00
GF Office Expense	0.00	260.76	0.00	0.00	260.76
GF Postage	0.00	16.03	0.00	0.00	16.03
GF Printing	0.00	80.10	0.00	0.00	80.10
GF Prof & Spec Services	0.00	50.00	0.00	0.00	50.00
GF Transfer to COE	3,050.00	9,460.20	0.00	0.00	12,510.20
GF Transfers to County	0.00	70,992.55	0.00	0.00	70,992.55
GF Travel Literacy	0.00	40.00	0.00	0.00	40.00
GF Travel Staff	0.00	2,068.10	0.00	0.00	2,068.10
GF Travel Trustees	0.00	36.00	0.00	0.00	36.00
PA Empl 457 Plan Contribution	0.00	0.00	0.00	20,898.22	20,898.22
PA Employee 125 Co-Pay	0.00	0.00	0.00	1,225.92	1,225.92
PA Employee Life Insurance	0.00	0.00	0.00	119.64	119.64
PA Payroll Taxes	0.00	0.00	0.00	57,597.35	57,597.35
PA Salaries	0.00	0.00	0.00	172,586.78	172,586.78
Total Expense	21,040.87	86,853.32	0.00	252,427.91	360,322.10
Net Ordinary Income	-2,022.09	19,504.56	205.63	77,076.09	94,764.19
Net Income	-2,022.09	19,504.56	205.63	77,076.09	94,764.19

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**Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 09/30/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,730.15
Cleared Transactions						
Checks and Payments - 42 items						
Check	8/28/2006	6565	U.S. Department of ...	X	-67.00	-67.00
Check	8/29/2006	6566	U.S. Department of ...	X	-67.00	-134.00
Check	8/30/2006	6567	Caroline Gurkweitz	X	-250.69	-384.69
Check	8/30/2006	6569	Mary Strazdas	X	-15.00	-399.69
Check	8/30/2006	6572	U.S. Department of ...	X	-67.00	-466.69
Check	8/30/2006	6570	U.S. Department of ...	X	-127.00	-593.69
Check	8/30/2006	6571	U.S. Department of ...	X	-127.00	-720.69
Check	8/31/2006	6576	U.S. Department of ...	X	-67.00	-787.69
Check	8/31/2006	6573	U.S. Department of ...	X	-127.00	-914.69
Check	8/31/2006	6574	U.S. Department of ...	X	-104.00	-1,018.69
Check	8/31/2006	6575	U.S. Department of ...	X	-134.00	-1,152.69
Check	9/2/2006	6577	U.S. Department of ...	X	-127.00	-1,279.69
Check	9/2/2006	6580	U.S. Department of ...	X	-52.00	-1,331.69
Check	9/2/2006	6581	U.S. Department of ...	X	-186.00	-1,517.69
Check	9/5/2006	6583	U.S. Department of ...	X	-67.00	-1,584.69
Check	9/5/2006	6582	U.S. Department of ...	X	-67.00	-1,651.69
Check	9/7/2006	6585	U.S. Department of ...	X	-104.00	-1,755.69
Check	9/7/2006	6584	U.S. Department of ...	X	-52.00	-1,807.69
Check	9/9/2006	6587	U.S. Department of ...	X	-127.00	-1,934.69
Check	9/11/2006	6592	U.S. Department of ...	X	-67.00	-2,001.69
Check	9/11/2006	6590	U.S. Department of ...	X	-67.00	-2,068.69
Check	9/11/2006	6588	U.S. Department of ...	X	-67.00	-2,135.69
Check	9/11/2006	6591	U.S. Department of ...	X	-67.00	-2,202.69
Check	9/12/2006	6593	U.S. Department of ...	X	-67.00	-2,269.69
Check	9/14/2006	6595	U.S. Department of ...	X	-67.00	-2,336.69
Check	9/14/2006	6594	U.S. Department of ...	X	-67.00	-2,403.69
Check	9/16/2006	6596	U.S. Department of ...	X	-134.00	-2,537.69
Check	9/16/2006	6597	U.S. Department of ...	X	-171.00	-2,708.69
Check	9/16/2006	6598	U.S. Department of ...	X	-127.00	-2,835.69
Check	9/16/2006	6599	U.S. Department of ...	X	-127.00	-2,962.69
Check	9/18/2006	6602	U.S. Department of ...	X	-67.00	-3,029.69
Check	9/18/2006	6600	U.S. Department of ...	X	-127.00	-3,156.69
Check	9/18/2006	6601	U.S. Department of ...	X	-52.00	-3,208.69
Check	9/19/2006	6603	U.S. Department of ...	X	-127.00	-3,335.69
Check	9/20/2006	6608	U.S. Department of ...	X	-67.00	-3,402.69
Check	9/20/2006	6607	U.S. Department of ...	X	-67.00	-3,469.69
Check	9/20/2006	6605	U.S. Department of ...	X	-67.00	-3,536.69
Check	9/20/2006	6604	U.S. Department of ...	X	-127.00	-3,663.69
Check	9/21/2006	6612	U.S. Department of ...	X	-127.00	-3,790.69
Check	9/21/2006	6609	U.S. Department of ...	X	-127.00	-3,917.69
Check	9/21/2006	6610	U.S. Department of ...	X	-67.00	-3,984.69
Check	9/21/2006	6611	U.S. Department of ...	X	-67.00	-4,051.69
Total Checks and Payments					-4,051.69	-4,051.69
Deposits and Credits - 11 Items						
Deposit	9/2/2006			X	67.00	67.00
Deposit	9/6/2006			X	186.00	253.00
Deposit	9/12/2006			X	67.00	320.00
Deposit	9/13/2006			X	134.00	454.00
Deposit	9/19/2006			X	54.00	508.00
Deposit	9/19/2006			X	3,050.00	3,558.00
Check	9/20/2006	6606	U.S. Department of ...	X	0.00	3,558.00
Deposit	9/21/2006			X	171.00	3,729.00
Check	9/23/2006	6615	U.S. Department of ...	X	0.00	3,729.00
Deposit	9/23/2006			X	67.00	3,796.00
Deposit	9/26/2006			X	104.00	3,900.00
Total Deposits and Credits					3,900.00	3,900.00
Total Cleared Transactions					-151.69	-151.69
Cleared Balance					-151.69	5,578.46

Placentia Library District
Reconciliation Detail
County Exempt - Checking, Period Ending 09/30/2006

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 14 items						
Check	12/1/2005	6021	Kendal Flowers		-103.47	-103.47
Check	3/1/2006	6151	Passport Services		-109.00	-212.47
Check	3/2/2006	6159	Passport Services		-40.00	-252.47
Check	8/30/2006	6578	Elizabeth D Minter		-30.00	-282.47
Check	9/23/2006	6613	U.S. Department of ...		-67.00	-349.47
Check	9/23/2006	6616	U.S. Department of ...		-67.00	-416.47
Check	9/23/2006	6614	U.S. Department of ...		-201.00	-617.47
Check	9/25/2006	6617	U.S. Department of ...		-239.00	-856.47
Check	9/26/2006	6619	U.S. Department of ...		-104.00	-960.47
Check	9/26/2006	6618	Holly Cleelan		-350.00	-1,310.47
Check	9/26/2006	6620	U.S. Department of ...		-112.00	-1,422.47
Check	9/27/2006	6621	US Postmaster		-39.00	-1,461.47
Check	9/30/2006	6624	U.S. Department of ...		-186.00	-1,647.47
Check	9/30/2006	6623	U.S. Department of ...		-171.00	-1,818.47
Total Checks and Payments					-1,818.47	-1,818.47
Deposits and Credits - 1 Item						
Check	9/27/2006	6622	Sam's Club		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-1,818.47	-1,818.47
Register Balance as of 09/30/2006					-1,970.16	3,759.99
New Transactions						
Checks and Payments - 6 Items						
Check	10/2/2006	6625	Beatrice V. Quintanar		-15.00	-15.00
Check	10/3/2006	6626	U.S. Department of ...		-67.00	-82.00
Check	10/3/2006	6627	U.S. Department of ...		-67.00	-149.00
Check	10/5/2006	6628	U.S. Department of ...		-67.00	-216.00
Check	10/5/2006	6629	U.S. Department of ...		-67.00	-283.00
Check	10/5/2006	6630	U.S. Department of ...		-67.00	-350.00
Total Checks and Payments					-350.00	-350.00
Deposits and Credits - 3 Items						
Deposit	10/2/2006				171.00	171.00
Deposit	10/7/2006				134.00	305.00
Deposit	10/7/2006				3,347.00	3,652.00
Total Deposits and Credits					3,652.00	3,652.00
Total New Transactions					3,302.00	3,302.00
Ending Balance					1,331.84	7,061.99

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**Placentia Library District
Reconciliation Detail
County Exempt - Savings, Period Ending 09/30/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						13,150.56
Cleared Transactions						
Checks and Payments - 1 Item						
Check	8/30/2006	1558	Greg's Carpet & Up...	X	-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Deposits and Credits - 7 items						
Deposit	8/31/2006			X	105.00	105.00
Deposit	9/6/2006			X	49.94	154.94
Deposit	9/21/2006			X	35.00	189.94
Deposit	9/21/2006			X	30.00	219.94
Deposit	9/23/2006			X	65.00	284.94
Deposit	9/25/2006			X	189.24	474.18
Deposit	9/30/2006			X	8.67	482.85
Total Deposits and Credits					482.85	482.85
Total Cleared Transactions					327.33	327.33
Cleared Balance					327.33	13,477.89
Uncleared Transactions						
Deposits and Credits - 2 Items						
Deposit	9/28/2006				35.00	35.00
Deposit	9/28/2006				35.00	70.00
Total Deposits and Credits					70.00	70.00
Total Uncleared Transactions					70.00	70.00
Register Balance as of 09/30/2006					397.33	13,547.89
New Transactions						
Checks and Payments - 1 Item						
Check	10/4/2006	1559	Greg's Carpet & Up...		-155.52	-155.52
Total Checks and Payments					-155.52	-155.52
Deposits and Credits - 5 items						
Deposit	10/5/2006				19.94	19.94
Deposit	10/5/2006				35.00	54.94
Deposit	10/5/2006				30.00	84.94
Deposit	10/5/2006				30.00	114.94
Deposit	10/7/2006				30.00	144.94
Total Deposits and Credits					144.94	144.94
Total New Transactions					-10.58	-10.58
Ending Balance					<u>386.75</u>	<u>13,537.31</u>

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Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 09/30/2006

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						20,834.85
Cleared Transactions						
Checks and Payments - 11 Items						
Check	8/30/2006	5383	Marie Schmidt	X	-5.83	-5.83
Check	8/30/2006	5380	Sophia's	X	-20.00	-25.83
Check	9/1/2006		Bank of the West	X	-299.30	-325.13
Check	9/5/2006		Bank of the West	X	-14.55	-339.68
Check	9/6/2006	5385	Resort at Squaw Cr...	X	-1,874.10	-2,213.78
Check	9/13/2006	5387	Sam's Club	X	-290.97	-2,504.75
Check	9/17/2006	5388	Stater Bros.	X	-27.50	-2,532.25
Check	9/18/2006	5391	Placentia Library G...	X	-3,050.00	-5,582.25
Check	9/20/2006	5392	Albertson's	X	-30.53	-5,612.78
Check	9/21/2006	5395	Fry's Electronics	X	-142.70	-5,755.48
Check	9/21/2006		Bank of the West	X	-4.50	-5,759.98
Total Checks and Payments					-5,759.98	-5,759.98
Deposits and Credits - 36 Items						
Deposit	9/1/2006			X	58.29	58.29
Deposit	9/1/2006			X	30.00	88.29
Deposit	9/5/2006			X	68.00	156.29
Deposit	9/5/2006			X	29.14	185.43
Deposit	9/5/2006			X	196.60	382.03
Deposit	9/6/2006			X	184.40	566.43
Deposit	9/6/2006			X	159.00	725.43
Deposit	9/7/2006			X	254.00	979.43
Deposit	9/8/2006			X	408.00	1,387.43
Deposit	9/11/2006			X	128.20	1,515.63
Deposit	9/11/2006			X	369.00	1,884.63
Deposit	9/11/2006			X	105.70	1,990.33
Deposit	9/13/2006			X	236.20	2,226.53
Check	9/14/2006	5389	Placentia Chamber ...	X	0.00	2,226.53
Deposit	9/14/2006			X	48.57	2,275.10
Deposit	9/15/2006			X	99.00	2,374.10
Deposit	9/16/2006			X	110.60	2,484.70
Deposit	9/18/2006			X	49.60	2,534.30
Deposit	9/18/2006			X	213.60	2,747.90
Deposit	9/18/2006			X	490.60	3,238.50
Deposit	9/19/2006			X	234.20	3,472.70
Deposit	9/20/2006			X	164.18	3,636.88
Deposit	9/20/2006			X	279.19	3,916.07
Deposit	9/21/2006			X	613.15	4,529.22
Deposit	9/22/2006			X	38.86	4,568.08
Deposit	9/22/2006			X	271.35	4,839.43
Deposit	9/23/2006			X	2,446.18	7,285.61
Deposit	9/25/2006			X	699.95	7,985.56
Deposit	9/25/2006			X	401.00	8,386.56
Deposit	9/25/2006			X	193.33	8,579.89
Deposit	9/25/2006			X	77.72	8,657.61
Deposit	9/26/2006			X	281.00	8,938.61
Deposit	9/27/2006			X	107.90	9,046.51
Deposit	9/28/2006			X	85.90	9,132.41
Deposit	9/29/2006			X	184.95	9,317.36
Check	10/2/2006	5396	Placentia Library Di...	X	0.00	9,317.36
Total Deposits and Credits					9,317.36	9,317.36
Total Cleared Transactions					3,557.38	3,557.38
Cleared Balance					3,557.38	24,392.23

**Placentia Library District
Reconciliation Detail
General Fund - Checking, Period Ending 09/30/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 6 items						
Check	9/28/2005	5179	Placentia Chamber ...		-12.00	-12.00
Check	6/5/2006		Paolini's A Taste of ...		-20.00	-32.00
Check	8/30/2006	5381	ISDOC		-30.00	-62.00
Check	9/13/2006	5386	Placentia Chamber ...		-10.00	-72.00
Check	9/18/2006	5390	Bowers Museum D...		-50.00	-122.00
Check	9/20/2006	5393	Placentia Chamber ...		-20.00	-142.00
Total Checks and Payments					-142.00	-142.00
Total Uncleared Transactions					-142.00	-142.00
Register Balance as of 09/30/2006					3,415.38	24,250.23
New Transactions						
Checks and Payments - 3 items						
Check	10/2/2006	5397	Placentia Chamber ...		-250.00	-250.00
Check	10/7/2006	5400	Placentia Library G...		-13,272.59	-13,522.59
Check	10/7/2006	5401	Placentia Library Di...		-3,347.00	-16,869.59
Total Checks and Payments					-16,869.59	-16,869.59
Deposits and Credits - 2 items						
Check	10/4/2006	5398	Sam's Club			0.00
Check	10/4/2006	5399	Fry's Electronics			0.00
Total Deposits and Credits					0.00	0.00
Total New Transactions					-16,869.59	-16,869.59
Ending Balance					-13,454.21	7,380.64

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**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 09/30/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						30,604.86
Cleared Transactions						
Checks and Payments - 1 Item						
Check	9/6/2006	1270	Orange County Aud...	X	-30,670.41	-30,670.41
Total Checks and Payments					-30,670.41	-30,670.41
Deposits and Credits - 23 items						
Deposit	8/31/2006			X	523.00	523.00
Deposit	9/2/2006			X	401.35	924.35
Deposit	9/6/2006			X	316.41	1,240.76
Deposit	9/6/2006			X	1,047.70	2,288.46
Deposit	9/7/2006			X	233.25	2,521.71
Deposit	9/9/2006			X	553.50	3,075.21
Deposit	9/12/2006			X	320.40	3,395.61
Deposit	9/13/2006			X	657.10	4,052.71
Deposit	9/13/2006			X	396.60	4,449.31
Deposit	9/13/2006			X	418.27	4,867.58
Deposit	9/19/2006			X	268.90	5,136.48
Deposit	9/20/2006			X	496.40	5,632.88
Deposit	9/21/2006			X	693.90	6,326.78
Deposit	9/21/2006			X	218.19	6,544.97
Deposit	9/21/2006			X	488.35	7,033.32
Deposit	9/21/2006			X	524.36	7,557.68
Deposit	9/23/2006			X	631.90	8,189.58
Deposit	9/23/2006			X	391.25	8,580.83
Deposit	9/25/2006			X	508.99	9,089.82
Deposit	9/25/2006			X	809.65	9,899.47
Deposit	9/26/2006			X	531.75	10,431.22
Deposit	9/26/2006			X	5,107.57	15,538.79
Deposit	9/30/2006			X	11.68	15,550.47
Total Deposits and Credits					15,550.47	15,550.47
Total Cleared Transactions					-15,119.94	-15,119.94
Cleared Balance					-15,119.94	15,484.92
Uncleared Transactions						
Deposits and Credits - 4 items						
Deposit	8/10/2006				282.60	282.60
Deposit	9/28/2006				316.45	599.05
Deposit	9/28/2006				584.90	1,183.95
Deposit	9/30/2006				421.85	1,605.80
Total Deposits and Credits					1,605.80	1,605.80
Total Uncleared Transactions					1,605.80	1,605.80
Register Balance as of 09/30/2006					-13,514.14	17,090.72
New Transactions						
Checks and Payments - 1 Item						
Check	10/7/2006	1271	Orange County Aud...		-30,581.49	-30,581.49
Total Checks and Payments					-30,581.49	-30,581.49

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**Placentia Library District
Reconciliation Detail
General Fund - Savings, Period Ending 09/30/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 7 items						
Deposit	10/2/2006				767.25	767.25
Deposit	10/2/2006				494.90	1,262.15
Deposit	10/5/2006				343.06	1,605.21
Deposit	10/5/2006				281.75	1,886.96
Deposit	10/5/2006				529.60	2,416.56
Deposit	10/7/2006				13,272.59	15,689.15
Deposit	10/7/2006				313.30	16,002.45
Total Deposits and Credits					16,002.45	16,002.45
Total New Transactions					-14,579.04	-14,579.04
Ending Balance					-28,093.18	2,511.68

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**Placentia Library District
Reconciliation Detail
Literacy Fund - Savings, Period Ending 09/30/2006**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,740.45
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	9/30/2006			X	7.72	7.72
Total Deposits and Credits					<u>7.72</u>	<u>7.72</u>
Total Cleared Transactions					<u>7.72</u>	<u>7.72</u>
Cleared Balance					<u>7.72</u>	<u>11,748.17</u>
Register Balance as of 09/30/2006					7.72	11,748.17
New Transactions						
Deposits and Credits - 1 item						
Deposit	10/5/2006				855.00	855.00
Total Deposits and Credits					<u>855.00</u>	<u>855.00</u>
Total New Transactions					<u>855.00</u>	<u>855.00</u>
Ending Balance					<u><u>862.72</u></u>	<u><u>12,603.17</u></u>

*2006
10/8/2006*

10:03 AM

10/11/06

Placentia Library District Reconciliation Detail

Payroll Checking - Wells Fargo, Period Ending 09/30/2006

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						31,821.98
Cleared Transactions						
Checks and Payments - 58 items						
Check	8/23/2006	6857	Tax Deferred Servic...	X	-2,537.14	-2,537.14
Check	8/23/2006	6811	Gary Bell	X	-1,530.12	-4,067.26
Check	8/23/2006	6814	Dorothy J. Cummings	X	-47.82	-4,115.08
Check	8/23/2006	6827	Noreth Men	X	-96.50	-4,211.58
Check	8/23/2006	6834	Hilda Rivera	X	-634.98	-4,846.56
Check	8/23/2006	6835	Kelleny Rivera	X	-126.79	-4,973.35
Check	8/23/2006	6846	Raymond Bustama...	X	-117.77	-5,091.12
Check	8/23/2006	6856	Nationwide Retirem...	X	-1,124.23	-6,215.35
Check	8/23/2006	6849	Arianna Hernandez	X	-265.04	-6,480.39
Check	8/23/2006	6848	Shannon Ford	X	-173.32	-6,653.71
Check	9/6/2006	6882	Hilda Rivera	X	-694.65	-7,348.36
Check	9/6/2006	6883	Kelleny Rivera	X	-72.02	-7,420.38
Check	9/6/2006	6886	Maria Rodriguez	X	-124.34	-7,544.72
Check	9/6/2006	6896	Angelica Alatorre	X	-577.74	-8,122.46
Check	9/6/2006	6897	Raymond Bustama...	X	-130.86	-8,253.32
Check	9/6/2006	6898	Marlon Daito	X	-189.75	-8,443.07
Check	9/6/2006	6899	Shannon Ford	X	-158.88	-8,601.95
Check	9/6/2006	6901	Arianna Hernandez	X	-230.47	-8,832.42
Check	9/6/2006	6902	Melissa Manzanarez	X	-83.05	-8,915.47
Check	9/6/2006	6903	Marisol Martinez	X	-209.37	-9,124.84
Check	9/6/2006	6904	Colleen Reyes	X	-392.36	-9,517.20
Check	9/6/2006	6905	Sothavy Ton	X	-137.41	-9,654.61
Check	9/6/2006	6880	Beatrice V. Quintanar	X	-736.11	-10,390.72
Check	9/6/2006	6876	Lois Monroe	X	-651.01	-11,041.73
Check	9/6/2006	6906	Orange County Aud...	X	-190.20	-11,231.93
Check	9/6/2006	6907	Placentia Library Di...	X	-19.94	-11,251.87
Check	9/6/2006	6908	Nationwide Retirem...	X	-1,124.23	-12,376.10
Check	9/6/2006	6909	Tax Deferred Servic...	X	-2,312.14	-14,688.24
Check	9/6/2006		Paychex	X	-21,081.37	-35,769.61
Check	9/6/2006		Paychex	X	-9,829.94	-45,599.55
Check	9/6/2006	6858	Gary Bell	X	-1,530.12	-47,129.67
Check	9/6/2006	6861	Dorothy J. Cummings	X	-123.77	-47,253.44
Check	9/6/2006	6864	Gail Erwin	X	-287.90	-47,541.34
Check	9/6/2006	6867	Wendy G. Goodson	X	-1,821.92	-49,363.26
Check	9/6/2006	6870	Alexander Hernandez	X	-632.46	-49,995.72
Check	9/20/2006	6955	Arianna Hernandez	X	-218.94	-50,214.66
Check	9/20/2006	6956	Marisol Martinez	X	-300.97	-50,515.63
Check	9/20/2006	6951	Marlon Daito	X	-157.03	-50,672.66
Check	9/20/2006	6950	Raymond Bustama...	X	-157.03	-50,829.69
Check	9/20/2006	6949	Angelica Alatorre	X	-288.87	-51,118.56
Check	9/20/2006	6939	Maria Rodriguez	X	-108.80	-51,227.36
Check	9/20/2006	6936	Kelleny Rivera	X	-80.21	-51,307.57
Check	9/20/2006	6935	Hilda Rivera	X	-694.65	-52,002.22
Check	9/20/2006	6934	Beatrice V. Quintanar	X	-1,005.14	-53,007.36
Check	9/20/2006	6930	Lois Monroe	X	-1,138.06	-54,145.42
Check	9/20/2006	6927	Noreth Men	X	-96.50	-54,241.92
Check	9/20/2006	6923	Alexander Hernandez	X	-581.37	-54,823.29
Check	9/20/2006	6920	Wendy G. Goodson	X	-1,802.17	-56,625.46
Check	9/20/2006	6916	Gail Erwin	X	-310.94	-56,936.40
Check	9/20/2006	6913	Dorothy J. Cummings	X	-123.77	-57,060.17
Check	9/20/2006	6957	Colleen Reyes	X	-300.97	-57,361.14
Check	9/20/2006		Paychex	X	-10,288.66	-67,649.80
Check	9/20/2006		Paychex	X	-20,607.79	-88,257.59
Check	9/20/2006	6958	Sothavy Ton	X	-103.06	-88,360.65
Check	9/20/2006	6960	Placentia Library Di...	X	-19.94	-88,380.59
Check	9/20/2006	6961	Nationwide Retirem...	X	-1,124.23	-89,504.82
Check	9/20/2006	6962	Tax Deferred Servic...	X	-2,352.14	-91,856.96
Check	9/20/2006	6954	cynthia Gutierrez	X	-103.55	-91,960.51
Total Checks and Payments					-91,960.51	-91,960.51

Placentia Library District Reconciliation Detail

Payroll Checking - Wells Fargo, Period Ending 09/30/2006

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 3 Items						
Deposit	8/30/2006			X	47,072.00	47,072.00
Deposit	9/13/2006			X	47,072.00	94,144.00
Deposit	9/27/2006			X	47,072.00	141,216.00
Total Deposits and Credits					141,216.00	141,216.00
Total Cleared Transactions					49,255.49	49,255.49
Cleared Balance					49,255.49	81,077.47
Uncleared Transactions						
Checks and Payments - 10 Items						
Check	12/28/2005	5948	Lynn Baden		-151.64	-151.64
Check	2/8/2006	6132	Marlon Daito		-49.98	-201.62
Check	3/8/2006	6244	Maria N Madero		-68.10	-269.72
Check	5/3/2006	6475	Evelyn Soqui		-150.17	-419.89
Check	8/23/2006	6851	Desiree McCune		-58.90	-478.79
Check	9/6/2006	6900	Raquel Galarza		-78.52	-557.31
Check	9/20/2006	6952	Shannon Ford		-202.21	-759.52
Check	9/20/2006	6910	Gary Bell		-1,530.12	-2,289.64
Check	9/20/2006	6953	Raquel Galarza		-163.58	-2,453.22
Check	9/20/2006	6959	Orange County Aud...		-190.20	-2,643.42
Total Checks and Payments					-2,643.42	-2,643.42
Total Uncleared Transactions					-2,643.42	-2,643.42
Register Balance as of 09/30/2006					46,612.07	78,434.05
New Transactions						
Checks and Payments - 37 Items						
Check	10/2/2006	2067	Beatrice V. Quintanar		-284.98	-284.98
Check	10/4/2006	6981	Lois Monroe		-1,049.04	-1,334.02
Check	10/4/2006	6985	Beatrice V. Quintanar		-1,005.14	-2,339.16
Check	10/4/2006	6987	Hilda Rivera		-694.65	-3,033.81
Check	10/4/2006	6988	Kelleny Rivera		-126.79	-3,160.60
Check	10/4/2006	7000	Angelica Alatorre		-288.87	-3,449.47
Check	10/4/2006	7001	Raymond Bustama...		-267.94	-3,717.41
Check	10/4/2006	7002	Marlon Daito		-104.69	-3,822.10
Check	10/4/2006	7003	Shannon Ford		-187.76	-4,009.86
Check	10/4/2006	7004	Raquel Galarza		-117.77	-4,127.63
Check	10/4/2006	7005	Paulette Garcia		-238.77	-4,366.40
Check	10/4/2006	7006	cynthia Gutierrez		-243.57	-4,609.97
Check	10/4/2006	7007	Arianna Hernandez		-265.04	-4,875.01
Check	10/4/2006	7008	Luz Lizaola		-297.10	-5,172.11
Check	10/4/2006	7009	Melissa Manzanarez		-337.81	-5,509.92
Check	10/4/2006	7010	Marisol Martinez		-422.02	-5,931.94
Check	10/4/2006	7011	Desiree McCune		-150.22	-6,082.16
Check	10/4/2006	7012	Uchechukwu Ollawa		-71.98	-6,154.14
Check	10/4/2006	7013	Christina Perez		-417.37	-6,571.51
Check	10/4/2006	7014	Colleen Reyes		-500.60	-7,072.11
Check	10/4/2006	7015	Evelyn Soqui		-202.29	-7,274.40
Check	10/4/2006	7016	Jayson Telles		-195.42	-7,469.82
Check	10/4/2006	7017	Sothavy Ton		-137.41	-7,607.23
Check	10/4/2006	7018	Orange County Aud...		-190.20	-7,797.43
Check	10/4/2006	7019	Placentia Library Di...		-19.94	-7,817.37
Check	10/4/2006	7020	Nationwide Retirem...		-1,124.23	-8,941.60
Check	10/4/2006	7021	Tax Deferred Servic...		-2,317.54	-11,259.14
Check	10/4/2006	6978	Noreth Men		-246.10	-11,505.24
Check	10/4/2006	6975	Kristen Hoffman		-4.69	-11,509.93
Check	10/4/2006	6974	Alexander Hernandez		-568.60	-12,078.53
Check	10/4/2006	6971	Wendy G. Goodson		-1,920.17	-13,998.70
Check	10/4/2006	6968	Patricia Fellous-Gib...		-318.52	-14,317.22
Check	10/4/2006	6965	Dorothy J. Cummings		-95.48	-14,412.70
Check	10/4/2006	6963	Gary Bell		-1,530.12	-15,942.82
Check	10/4/2006		Paychex		-10,872.94	-26,815.76

10:03 AM

10/11/06

Placentia Library District Reconciliation Detail

Agenda Item 16
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Payroll Checking - Wells Fargo, Period Ending 09/30/2006

Type	Date	Num	Name	Clr	Amount	Balance
Check	10/4/2006		Paychex		-20,325.55	-47,141.31
Check	10/4/2006	6991	Maria Rodriguez		-108.80	-47,250.11
Total Checks and Payments					-47,250.11	-47,250.11
Total New Transactions					-47,250.11	-47,250.11
Ending Balance					-638.04	31,183.94

*Esther K
10/11/2006*



ACQUISITIONS REPORT FOR FISCAL YEAR 2006-2007 THROUGH THE MONTH OF SEPTEMBER 2006
 Prepared by Vernon Napier, Technical Services Manager

	GENERAL FUND			ADOPT-A-BOOK			TOTAL PURCHASED			DONATED			TOTAL ITEMS		
	Amount	Volumes	Titles	Amount	Volumes	Titles	Amount	Volumes	Titles	Value	Volumes	Titles	Amount	Volumes	Titles
Adult Fiction	\$5,198	306	262	\$4,905	311	253	\$10,102	617	515	\$232	10	10	\$10,334	627	525
Adult Circulating Non-Fiction	\$4,105	267	204	\$4,901	234	228	\$9,007	501	432	\$555	24	24	\$9,562	525	456
Adult Reference	\$3,973	32	15	\$449	15	15	\$4,422	47	30	\$66	2	2	\$4,488	49	32
Adult magazines	-\$410	0	4	\$0	0	0	-\$410	0	4	\$0	0	0	-\$410	0	4
Adult on-line databases	\$17,513	2	4	\$0	0	0	\$17,513	2	4	\$0	0	0	\$17,513	2	4
Total Adult Non-Fiction	\$25,181	301	227	\$5,350	249	243	\$30,531	550	470	\$621	26	26	\$31,152	576	496
TOTAL ADULT PRINT MATERIALS	\$30,379	607	489	\$10,254	560	496	\$40,633	1167	985	\$653	36	36	\$41,486	1203	1021
Adult Music CDs	\$2,832	166	152	\$695	40	40	\$3,527	206	192	\$0	0	0	\$3,527	206	192
Adult Audio Books (incl. Overdrive)	\$4,388	55	55	\$1,180	16	16	\$5,548	71	71	\$0	0	0	\$5,548	71	71
Adult DVDs	\$9,332	451	443	\$1,948	53	34	\$11,279	504	477	\$48	2	2	\$11,327	506	479
TOTAL ADULT NON-PRINT MATERIALS	\$16,551	672	650	\$3,803	109	90	\$20,354	781	740	\$48	2	2	\$20,402	783	742
TOTAL ADULT MATERIALS	\$46,930	1,279	1,139	\$14,057	669	586	\$60,987	1,948	1,725	\$901	38	38	\$61,888	1,986	1,763
Juvenile Fiction	\$632	140	75	\$817	98	64	\$1,449	238	139	\$264	21	21	\$1,714	259	160
Juvenile Circulating Non-Fiction	\$85	6	3	\$215	9	7	\$300	15	10	\$1,566	67	67	\$1,866	32	77
Juvenile Reference	\$637	4	3	\$0	0	0	\$637	4	3	\$0	0	0	\$637	4	3
Juvenile Magazines	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile on-line databases	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Total Junior Non-Fiction	\$721	10	6	\$215	9	7	\$937	19	13	\$1,566	67	67	\$2,503	86	80
TOTAL JUVENILE PRINT MATERIALS	\$1,354	150	81	\$1,032	107	71	\$2,385	257	152	\$1,830	88	88	\$4,216	345	240
Juvenile Music CDs	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile Audio Books	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0
Juvenile DVDs	\$37	2	1	\$153	6	3	\$190	8	4	\$485	24	18	\$675	32	22
TOTAL JUVENILE NON-PRINT MATERIALS	\$37	2	1	\$153	6	3	\$190	8	4	\$485	24	18	\$675	32	22
TOTAL JUVENILE MATERIALS	\$1,391	152	82	\$1,185	113	74	\$2,575	265	156	\$2,315	112	106	\$4,891	377	262
Total Fiction	\$5,830	445	337	\$5,722	409	317	\$11,551	855	654	\$496	31	31	\$12,048	886	685
Total Non-Fiction	\$25,903	311	233	\$5,565	258	250	\$31,468	569	483	\$2,187	93	93	\$33,655	662	576
Total Music CDs	\$2,832	166	152	\$695	40	40	\$3,527	206	192	\$0	0	0	\$3,527	206	192
Total Audio Books	\$4,388	55	55	\$1,180	16	16	\$5,548	71	71	\$0	0	0	\$5,548	71	71
Total Video DVDs	\$9,369	453	444	\$2,100	59	37	\$11,469	512	481	\$533	26	20	\$12,003	538	501
TOTAL MATERIALS	\$48,321	1431	1221	\$15,242	782	661	\$63,563	2213	1881	\$3,216	150	144	\$66,779	2363	2025

Outstanding Orders as of June 2006
 General Fund \$22,229
 Adopt-a-book \$0


TOTAL \$22,229

Entrepenurial Activities Report
Net Revenue Summary
September-06

	Sep-06	Sep-05	YTD 2006-07	YTD 2005-06
Passport	10,456.90	9,671.55	33,404.68	33,590.55
Passport Photos	1,350.00	850.00	4,160.00	3,740.00
Notary Public	210.00	20.00	730.00	70.00
Test Proctor	189.30	90.00	524.30	965.00
Total	12,206.20	10,631.55	38,818.98	38,365.55

Prepared by: Wendy Goodson

**Interoffice Memo
Placentia Library District**

To: Wendy Goodson, Manager of Administrative Services
From: Jim Roberts, Public Services Manager 
Date: October 13, 2006
Subject: Entrepreneurial Activities Board Report: Proctoring revenue

Proctoring revenues have increased significantly so far in Fiscal Year 2006-07. I attribute this to three factors:

1. We are the only proctoring service in Orange County with flexible proctoring hours. This increases the number of schools and institutions that refer their students to us.
2. Epic Systems Corporation, a testing service out of Wisconsin, has increased its proctor referrals by about 25%.
3. ETA International, a new partner for us, provides testing for Motorola for their electronic technicians who need certification. In addition to the proctor fee that the technicians pay, ETA International pays the proctor (the Placentia Library) 14% of the test fee, and the lowest test fee is \$60.

As a result, the purpose of this memo is to request that you add proctoring revenue to the Entrepreneurial Activities Report for the Library Board Report.

UNIQUE MANAGEMENT SERVICES, INC.

CREATED: 09/30/2006 6:38 PM NK

SUMMARY STATUS REPORT

MS YESENIA GOMEZ
PLACENTIA LIBRARY DISTRICT
411 EAST CHAPMAN AVENUE
PLACENTIA CA 92870

CREDITOR: 286 -- PLACENTIA LIBRARY DISTRICT
ALL DATES LISTED

Accounts Submitted	:	1,397	Dollars Submitted	:	131,027.00	Dollars Received	:	49,537.48
Bankruptcies	:	13	Dollars in Bankruptcy	:	1,079.61	Material Returned	:	17,322.80
Incorrect Addresses	:	185	Dollars in Skips	:	11,560.02	Dollars Waived	:	4,060.78
Patron Disputes/Suspends	:	1	Dollars in Dispute	:	0.00	Total Activated	:	90,048.83
Accounts in Process	:	1,198	Dollars in Process	:	113,623.58	% of Dollars Activated	:	79.25%
# of Accounts Activated	:	936						
% of Accounts Activated	:	78.13%						

Summary of Current Status Of Unique Management Accounts
October 16, 2006

Agenda Item 19

FY 06-07	New Accounts	Active Accounts	Paid in full current month	Amount received current month	Written 'off current month
July	15	913	0	18.95	0
August	13	929	3	366.2	0
September	14	936	4	221.45	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0.00	0
TOTAL YTD	42	2778	7	606.6	0

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial management.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent data collection procedures and the use of appropriate statistical techniques to interpret the results.

3. The third part of the document focuses on the challenges and limitations of data analysis. It discusses how factors such as data quality, sample size, and the complexity of the data can affect the reliability of the findings.

4. The fourth part of the document provides a detailed overview of the results obtained from the study. It includes a summary of the key findings and a discussion of their implications for the field of research.

5. The final part of the document concludes with a series of recommendations for future research and practice. It suggests that further studies should be conducted to explore the underlying mechanisms and to test the generalizability of the findings.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees

FROM: Elizabeth D. Minter, Library Director *edm*

SUBJECT: Gift Report for April , May, June, July, August & September 2006

DATE: October 16, 2006

The revised version of the Gift Report is not yet ready for publication. The Development Director is actively working on getting the transition to the new system finalized and everything is to be in place before the Friends and Foundation membership and annual giving campaigns begin in early November.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Building Maintenance Report for September 2006
DATE: October 16, 2006

HVAC: 9-7-06 – Monthly servicing of system.

Locksmith: 9-6-06 – Repaired admin. door knob.

Carpet Cleaners: 9-28-06 - Cleaned Meeting Room carpet.

Prepared by: Wendy Goodson

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: Personnel Report for September 2006
DATE: October 16, 2006

RESIGNATIONS:

None

APPOINTMENTS:

Kristen Hoffman, Library Clerk II (P/T), Effective 9-27-06.

OPEN POSITIONS:

None

WORKERS' COMPENSATION LEAVE:

None

Prepared by: Wendy Goodson

TO: Elizabeth D. Minter, Library Director

FROM: Lois Monroe, Coordinator of Development and Volunteer Services

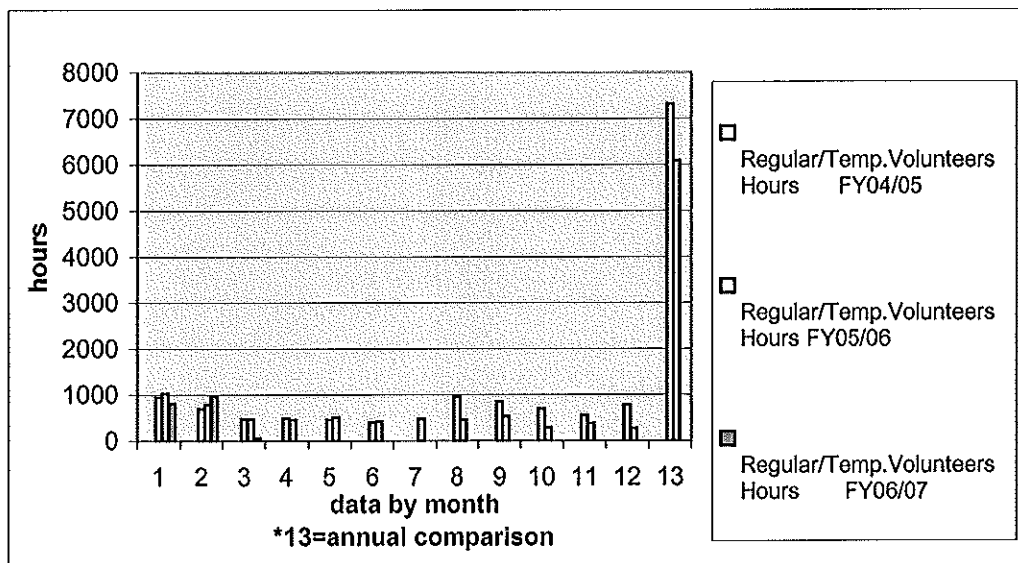
SUBJECT: Volunteer I Report for Month of August

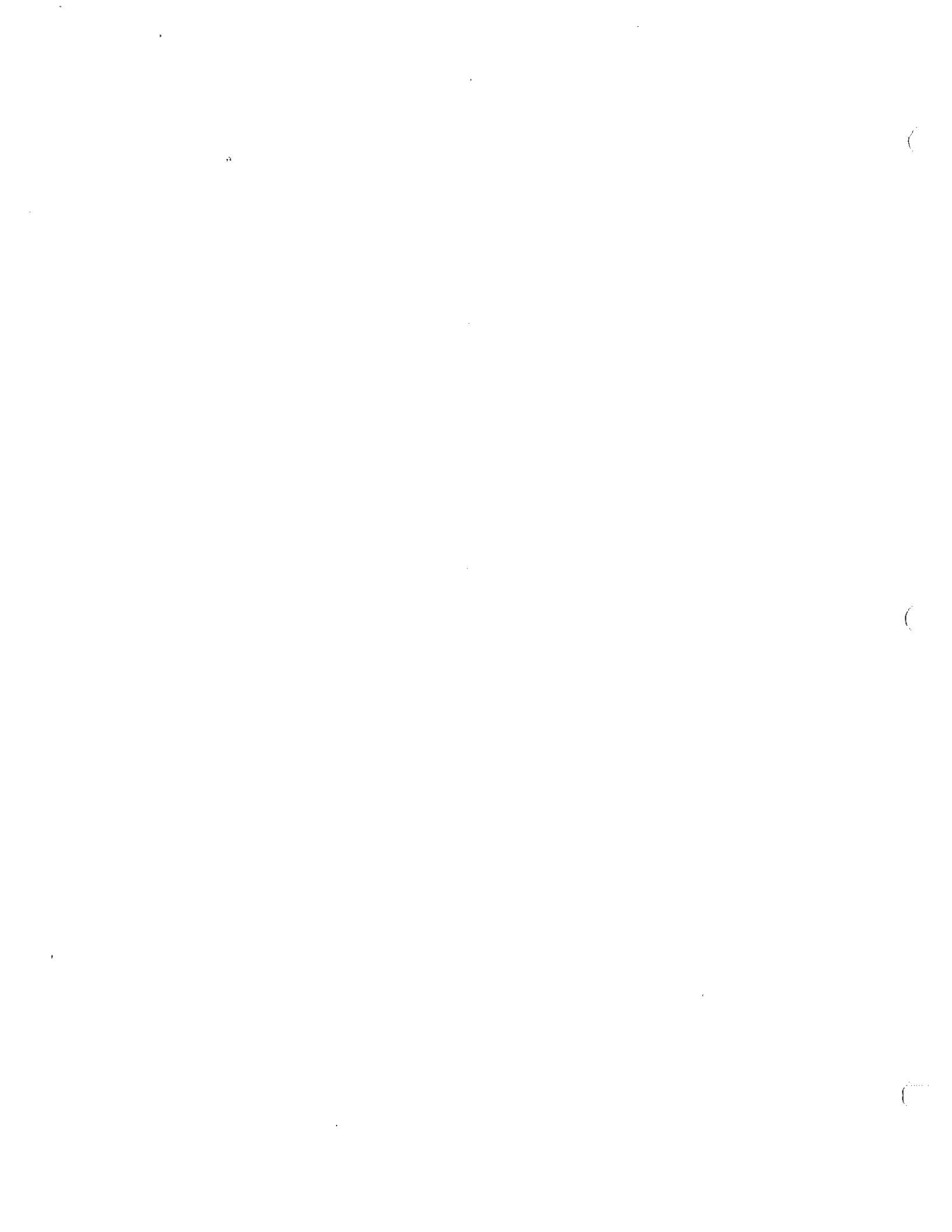
REGULAR VOLUNTEERS are committed to an on-going program each week.
 LITERACY VOLUNTEERS are involved in tutoring and other volunteer projects for the Literacy Campaign.
 TEMPORARY VOLUNTEERS are working for a project in school, church, scouts, or court referral cases.

Regular/Temp.Volunteers Hours

	FY04/05	FY05/06	FY06/07
July	948.25	1,027.50	815.25
August	696.25	784.50	980.75
September	482.00	470.75	60
October	487.75	458.25	
November	461.00	516.00	
December	400.75	416.00	
January	*	472.00	
February	959.75	462.50	
March	846.50	537.50	
April	698.00	294.50	
May	559.75	380.25	
June	<u>780.00</u>	<u>273.25</u>	
	7,320.00	6,093.00	

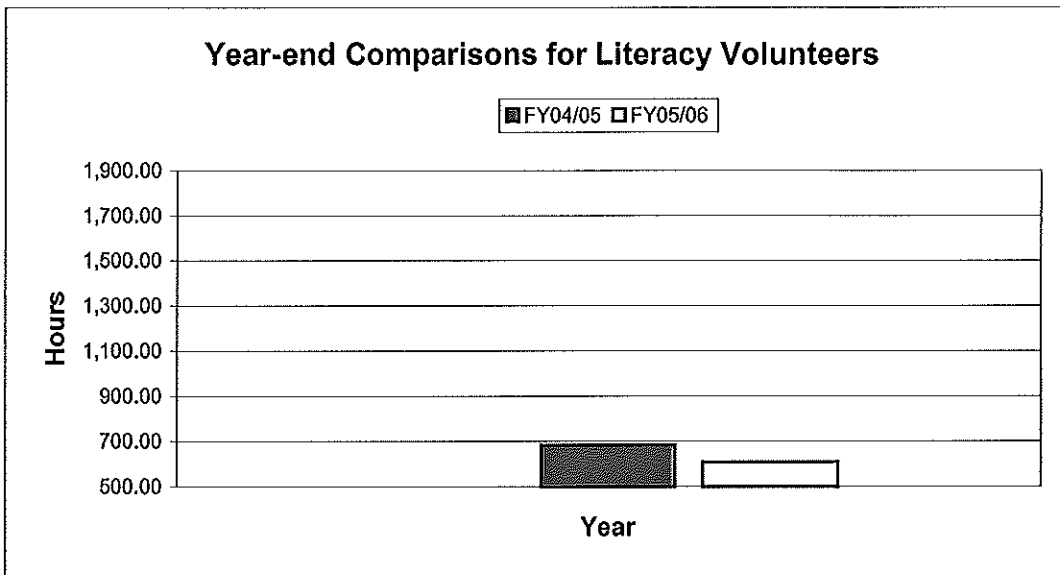
# of Active Volunteers for June 2006	Jul-06	Aug-06	Sep-06
Bookstore:	36	31	39
Regular:	8	6	9
Temporary:	6	13	8
Literacy:	167	63	79

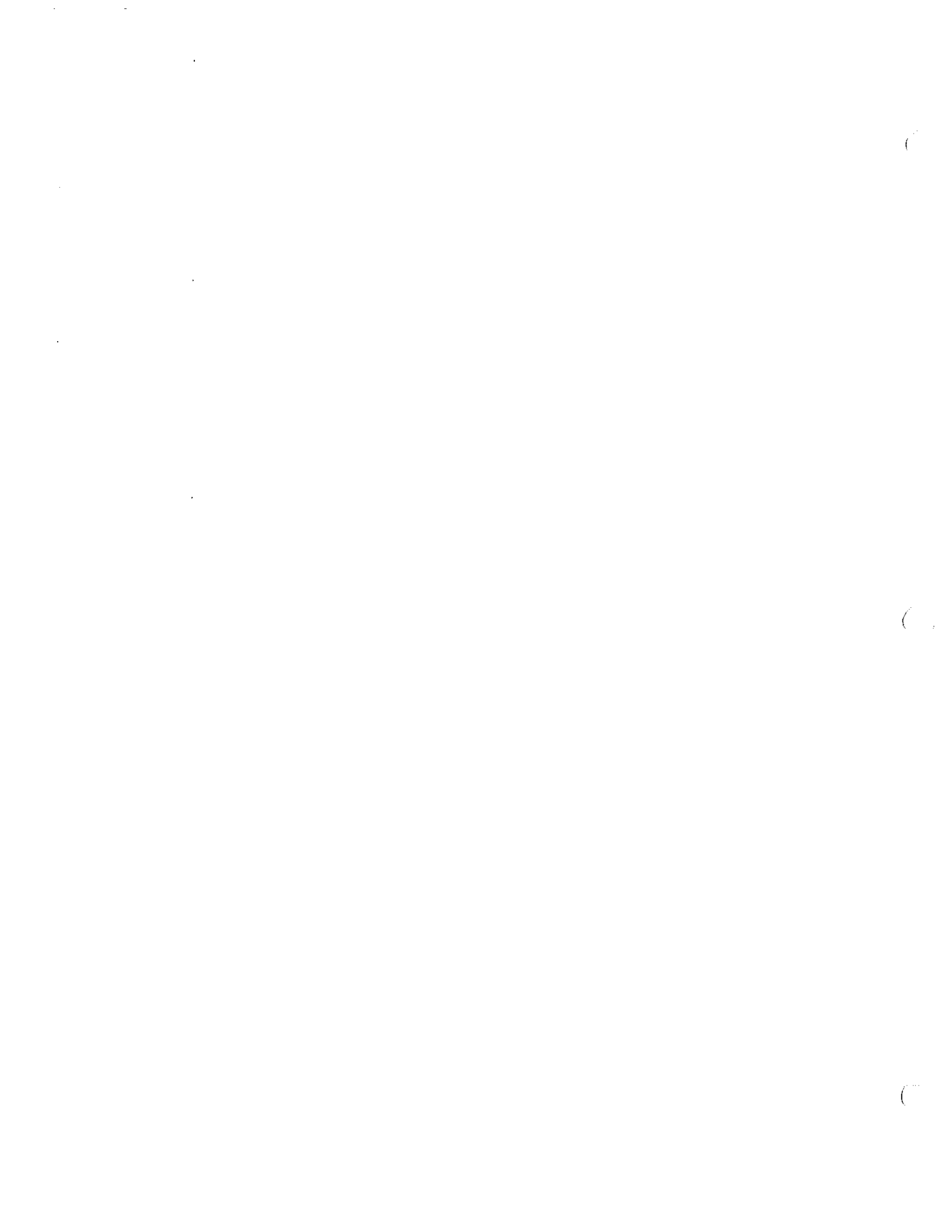




Literacy Volunteer Hours

	FY04/05	FY05/06	FY06/07
July	1,008.00	622.00	892
August	684.00	609.00	987
September	704.00	894.00	1030
October	684.00	1,750.00	
November	1,458.00	1,599.00	
December	1,075.00	1,599.00	
January	*	912.00	
February	2,084.00	1,266.00	
March	978.00	1,200.00	
April	976.00	2,210.00	
May	814.00	1,610.00	
June	<u>1,041.00</u>	<u>1,410.00</u>	
	11,506.00	15,681.00	





Placentia Library District
Circulation Report – September 2006

	September 2006	September 2005	Y-T-D 2006	Y-T-D 2005	Y-T-D % change
1st Time Checkouts	14,154	13,222	47,942	49,166	-2.5%
Phone Renewals	629	673	2,374	2,648	-11.5%
<u>In-Building Renewals</u>	599	416	1,685	1,408	16.4%
TOTAL CHECKOUTS	15,382	14,311	52,001	53,212	-2.3%
On-Time Checkins	15,316	14,471	54,376	55,044	-1.2%
<u>Late Checkins</u>	853	877	3,136	3,095	1.3%
TOTAL CHECKINS	16,169	15,348	57,512	58,139	-1.1%
Holds Placed	494	446	1,541	1,664	-8.0%
Holds Cancelled	17	17	60	74	-23.3%
Holds Filled	418	353	1,284	1,370	-6.7%
NEW PATRON REGISTRATIONS	323	497	1,039	1,787	-72.0%
CIRCULATION BY TYPE OF MATERIAL					
Adult Print	5,662	5,497	19,031	19,003	0.1%
Juvenile Print	6,278	5,816	21,781	22,187	-1.9%
Audio	960	1,053	3,313	3,212	3.0%
<u>Visual</u>	3,714	3,330	11,994	12,140	-1.2%
TOTAL CIRCULATION	16,614	15,696	56,119	56,542	-0.8%
CIRCULATION BY PLACE OF RESIDENCE					
To Placentia residents	9,045	9,460	32,095	34,820	-8.5%
To Anaheim residents	949	2,662	6,763	9,472	-40.1%
To residents outside Tri-City	6,620	3,574	17,261	12,250	29.0%
TYPES OF ACTIVE BORROWERS					
Adult	12,023	11,412			
Young Adult	295	242			
Juvenile	2,776	2,687			
New Borrower	1,124	932			
<u>Other (staff)</u>	387	417			
TOTAL ACTIVE BORROWERS *	16,605	15,690			
TOTAL REGISTERED BORROWERS **	30,236	22,981			
ATTENDANCE	45,032	27,440	89,485	65,195	27.1%

* Active borrowers have used the Library this month

** Registered borrowers have used the Library within the past 12 months

PLACENTIA INVOICES

PERIOD COVERED FY2004-2005	DATE INVOICE	S. CA EDISON	TURF	GROUND	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-04	07/28/04	4,661.33	1,150.57	690.71	276.54	0.00	7.27	6,786.42
Aug-04	08/23/05	5,332.93	1,150.57	722.54	302.50	0.00	7.29	7,515.83
Sep-04	09/14/04	5,250.20	1,150.57	679.43	0.00	0.00	0.00	7,080.20
Oct-04	10/15/04	5,155.44	1,150.57	679.43	215.00	0.00	14.45	7,214.89
Nov-04	11/04/04	3,963.90	1,150.57	686.96	0.00	0.00	7.18	5,808.61
Dec-04	12/14/05	0.00	1,150.57	788.19	252.50	0.00	7.18	2,198.44
Jan-05	01/10/05	6,334.08	1,150.57	875.17	0.00	0.00	14.40	8,374.22
Feb-05	02/07/05	3,493.88	1,150.57	802.54	107.50	0.00	7.23	5,561.72
Mar-05	03/09/05	3,337.04	2,392.41	726.17	107.50	0.00	7.24	6,570.36
Apr-05	04/13/05	3,017.99	0.00	726.17	107.50	0.00	7.30	3,858.96
May-05	05/02/05	0.00	1,150.57	573.42	0.00	0.00	7.22	1,731.21
Jun-05	06/10/05	6,593.11	1,150.57	580.92	215.00	0.00	0.00	8,539.60
TOTAL		47,139.90	13,898.11	8,531.65	1,584.04	0.00	86.76	71,240.46
AVG		3,928.33	1,158.18	710.97	132.00	0.00	7.23	5,936.71

PERIOD COVERED FY2005-2006	DATE INVOICE	S. CA EDISON	TURF	GROUND	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-05	07/11/05	4,306.02	1,150.57	649.79	0.00	0.00	14.68	6,121.06
Aug-05	08/08/05	5,806.71	1,150.57	649.79	107.50	0.00	7.42	7,721.99
Sep-05	09/12/05	5,666.05	1,150.57	243.44	460.73	0.00	7.20	7,527.99
Oct-05	10/05/02	5,323.86	1,150.57	184.99	215.00	0.00	0.00	6,874.42
Nov-05	11/03/05	3,277.59	1,150.57	354.93	107.50	0.00	14.37	4,904.96
Dec-05	12/12/05	2,597.26	1,150.57	291.60	107.50	0.00	7.20	4,154.13
Jan-06	01/10/06	2,154.68	2,104.43	385.17	2,366.02	0.00	7.20	7,017.50
Feb-06	02/09/06	2,494.98	1,150.57	210.52	348.72	0.00	7.15	4,211.94
Mar-06	03/08/06	0.00	1,150.57	123.06	107.50	0.00	7.17	1,388.30
Apr-06	04/11/06	2,772.36	1,150.57	144.17	107.50	0.00	7.23	4,181.83
May-06	05/12/06	2,502.66	1,150.57	144.17	107.50	0.00	7.17	3,912.07
Jun-06	06/12/06	2,752.81	1,553.83	144.17	107.50	0.00	0.00	4,558.31
TOTAL		39,654.98	15,163.96	3,525.80	4,142.97	0.00	86.79	62,574.50
AVG		3,304.58	1,263.66	293.82	345.25	0.00	7.23	5,214.54

PERIOD COVERED FY2006-2007	DATE INVOICE	S. CA EDISON	TURF	GROUND	MAINT/ REPAIRS	CIV CTR SEISMIC	IRRIGATION CONTROL	TOTAL
Jul-06	07/13/06	3,167.47	1,582.33	0.00	0.00	0.00	7.19	4,756.99
Aug-06	08/07/06	6,246.49	0.00	1,450.54	107.50	0.00	7.19	7,811.72
Sep-06	09/13/07	7,600.32	1,150.57	136.67	107.50	0.00	7.36	9,002.42
Oct-06	10/10/06	7,857.15	1,215.92	136.67	107.50	0.00	21.79	9,339.03
Nov-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dec-06		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
May-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		24,871.43	3,948.82	1,723.88	322.50	0.00	43.53	30,910.16
AVG		6,217.86	987.21	430.97	80.63	0.00	10.88	7,727.54

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial statements and for providing a clear audit trail. The records should be kept up-to-date and should be easily accessible to all relevant parties.

2. The second part of the document outlines the various methods used to collect and analyze data. These methods include direct observation, interviews, and the use of statistical techniques. Each method has its own strengths and weaknesses, and it is important to choose the most appropriate method for the specific research objectives. The data collected should be carefully analyzed to identify any patterns or trends that may be significant.

3. The third part of the document discusses the results of the study. The findings indicate that there is a strong correlation between the variables being studied. This suggests that the factors being investigated are closely related and may have a significant impact on the outcome. The results should be interpreted in the context of the existing literature and should be used to inform future research and practice.

4. The fourth part of the document discusses the implications of the study. The findings have several important implications for the field of study. They suggest that there is a need for further research to explore the underlying mechanisms of the relationship between the variables. Additionally, the findings may have practical implications for the development of policies and procedures that aim to address the issues being studied.

5. The fifth part of the document discusses the limitations of the study. There are several limitations that should be acknowledged. These include the relatively small sample size, the use of self-reported data, and the lack of experimental control. These limitations may affect the generalizability of the findings and should be taken into account when interpreting the results.

6. The sixth part of the document discusses the conclusions of the study. The overall findings suggest that there is a strong relationship between the variables being studied. This relationship is supported by the data and the analysis. The conclusions should be based on the evidence presented and should be clearly stated. The study has provided valuable insights into the relationship between the variables and has identified areas for further research.

7. The seventh part of the document discusses the future research agenda. There are several areas that need to be explored in more detail. These include the development of more sophisticated measurement tools, the use of larger and more diverse samples, and the implementation of experimental designs. Future research should aim to build on the findings of this study and to provide a more comprehensive understanding of the relationship between the variables.

TOTAL DOLLARS SPENT

FY2004-2005	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-04	1,177.42	204.00	0.00	1,381.42	690.71
Aug-04	1,233.58	211.50	0.00	1,445.08	722.54
Sep-04	1,147.36	211.50	0.00	1,358.86	679.43
Oct-04	1,147.36	211.50	0.00	1,358.86	679.43
Nov-04	1,177.42	196.50	0.00	1,373.92	686.96
Dec-04	1,364.88	211.50	0.00	1,576.38	788.19
Jan-05	1,263.33	189.00	0.00	1,452.33	726.17
Feb-05	1,401.08	204.00	0.00	1,605.08	802.54
Mar-05	1,263.33	189.00	0.00	1,452.33	726.17
Apr-05	1,263.33	189.00	0.00	1,452.33	726.17
May-05	987.83	159.00	0.00	1,146.83	573.42
Jun-05	987.83	174.00	0.00	1,161.83	580.92
TOTAL	14,414.75	2,350.50	0.00	16,765.25	8,382.63
AVG	1,201.23	195.88	0.00	1,397.10	698.55

TOTAL DOLLARS SPENT

FY2005-2006	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-05	1,125.58	174.00	0.00	1,299.58	649.79
Aug-05	1,125.58	174.00	0.00	1,299.58	649.79
Sep-05	372.88	114.00	0.00	486.88	243.44
Oct-05	339.98	30.00	0.00	369.98	184.99
Nov-05	610.86	99.00	0.00	709.86	354.93
Dec-05	484.20	99.00	0.00	583.20	291.60
Jan-06	770.34	0.00	0.00	770.34	385.17
Feb-06	421.04	0.00	0.00	421.04	210.52
Mar-06	177.12	69.00	0.00	246.12	123.06
Apr-06	219.34	69.00	0.00	288.34	144.17
May-06	219.34	69.00	0.00	288.34	144.17
Jun-06	219.34	69.00	0.00	288.34	144.17
TOTAL	6,085.60	966.00	0.00	7,051.60	3,525.80
AVG	507.13	80.50	0.00	587.63	293.82

TOTAL DOLLARS SPENT

FY2006-2007	LABOR	EQUIPMENT	MATERIAL	TOTAL 50% LIBRARY	
Jul-06	219.34	69.00	0.00	288.34	144.17
Aug-06	219.34	54.00	0.00	273.34	136.67
Sep-06	219.34	54.00	0.00	273.34	136.67
Oct-06	219.34	54.00	0.00	273.34	136.67
Nov-06	0.00	0.00	0.00	0.00	0.00
Dec-06	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00
TOTAL	877.36	231.00	0.00	1,108.36	554.18
AVG	219.34	57.75	0.00	277.09	138.55

DOLLARS BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Aug-04	284.72	270.54	60.56	0.00	617.76	1,233.58
Sep-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Oct-04	284.72	240.48	60.56	0.00	561.60	1,147.36
Nov-04	284.72	270.54	60.56	0.00	561.60	1,177.42
Dec-04	355.90	330.66	60.56	0.00	617.76	1,364.88
Jan-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Feb-05	379.98	345.50	65.80	0.00	609.80	1,401.08
Mar-05	337.76	310.95	65.80	0.00	548.82	1,263.33
Apr-05	337.76	310.95	65.80	0.00	548.82	1,263.33
May-05	253.32	241.85	65.80	0.00	426.86	987.83
Jun-05	253.32	241.85	65.80	0.00	426.86	987.83
TOTAL	3,679.40	3,385.29	758.16	0.00	6,591.90	14,414.75
AVG	306.62	282.11	63.18	0.00	549.33	1,201.23

DOLLARS BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Aug-05	295.54	276.40	65.80	0.00	487.84	1,125.58
Sep-05	168.88	138.20	65.80	0.00	0.00	372.88
Oct-05	168.88	138.20	32.90	0.00	0.00	339.98
Nov-05	337.76	207.30	65.80	0.00	0.00	610.86
Dec-05	211.10	207.30	65.80	0.00	0.00	484.20
Jan-06	253.32	207.30	65.80	0.00	243.92	770.34
Feb-06	42.22	69.10	65.80	0.00	243.92	421.04
Mar-06	42.22	69.10	65.80	0.00	0.00	177.12
Apr-06	84.44	69.10	65.80	0.00	0.00	219.34
May-06	84.44	69.10	65.80	0.00	0.00	219.34
Jun-06	84.44	69.10	65.80	0.00	0.00	219.34
TOTAL	2,068.78	1,796.60	756.70	0.00	1,463.52	6,085.60
AVG	172.40	149.72	63.06	0.00	121.96	507.13

DOLLARS BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	TRIMMER	MAINT WORK	TOTAL
Jul-06	84.44	69.10	65.80	0.00	0.00	219.34
Aug-06	84.44	69.10	65.80	0.00	0.00	219.34
Sep-06	84.44	69.10	65.80	0.00	0.00	219.34
Oct-06	84.44	69.10	65.80	0.00	0.00	219.34
Nov-06	0.00	0.00	0.00	0.00	0.00	0.00
Dec-06	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	337.76	276.40	263.20	0.00	0.00	877.36
AVG	84.44	69.10	65.80	0.00	0.00	219.34

TIME BY TYPE OF WORKER

FY2004-2005	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-04	8.00	9.00	2.00	0.00	20.00	39.00
Aug-04	8.00	9.00	2.00	0.00	22.00	41.00
Sep-04	8.00	8.00	2.00	0.00	20.00	38.00
Oct-04	8.00	8.00	2.00	0.00	20.00	38.00
Nov-04	8.00	9.00	2.00	0.00	20.00	39.00
Dec-04	10.00	11.00	2.00	0.00	22.00	45.00
Jan-05	8.00	9.00	2.00	0.00	18.00	37.00
Feb-05	9.00	10.00	2.00	0.00	20.00	41.00
Mar-05	8.00	9.00	2.00	0.00	18.00	37.00
Apr-05	8.00	9.00	2.00	0.00	18.00	37.00
May-05	6.00	7.00	2.00		14.00	29.00
Jun-05	6.00	7.00	2.00	0.00	14.00	29.00
TOTAL	95.00	105.00	24.00	0.00	226.00	450.00
AVG	7.92	8.75	2.00	0.00	18.83	37.50

TIME BY TYPE OF WORKER

FY2005-2006	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-05	7.00	8.00	2.00	0.00	16.00	33.00
Aug-05	7.00	8.00	2.00	0.00	16.00	33.00
Sep-05	4.00	4.00	2.00	0.00	0.00	10.00
Oct-05	0.00	0.00	0.00	0.00	0.00	0.00
Nov-05	4.00	6.00	2.00	0.00	0.00	12.00
Dec-05	5.00	6.00	2.00	0.00	0.00	13.00
Jan-06	6.00	6.00	2.00	0.00	8.00	22.00
Feb-06	1.00	2.00	2.00	0.00	8.00	13.00
Mar-06	1.00	2.00	2.00	0.00	0.00	5.00
Apr-06	2.00	2.00	2.00	0.00	0.00	6.00
May-06	2.00	2.00	2.00	0.00	0.00	6.00
Jun-06	2.00	2.00	2.00	0.00	0.00	6.00
TOTAL	41.00	48.00	22.00	0.00	48.00	159.00
AVG	3.42	4.00	1.83	0.00	4.00	13.25

TIME BY TYPE OF WORKER

FY2006-2007	SUPERVISOR	CREWLEAD	SWEEPER	BLDG MAINT		TOTAL
				TRIMMER	MAINT WORK	
Jul-06	2.00	2.00	2.00	0.00	0.00	6.00
Aug-06	2.00	2.00	2.00	0.00	0.00	6.00
Sep-06	2.00	2.00	2.00	0.00	0.00	6.00
Oct-06	2.00	2.00	2.00	0.00	0.00	6.00
Nov-06	0.00	0.00	0.00	0.00	0.00	0.00
Dec-06	0.00	0.00	0.00	0.00	0.00	0.00
Jan-07	0.00	0.00	0.00	0.00	0.00	0.00
Feb-07	0.00	0.00	0.00	0.00	0.00	0.00
Mar-07	0.00	0.00	0.00	0.00	0.00	0.00
Apr-07	0.00	0.00	0.00	0.00	0.00	0.00
May-07	0.00	0.00	0.00	0.00	0.00	0.00
Jun-07	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	8.00	8.00	8.00	0.00	0.00	24.00
AVG	2.00	2.00	2.00	0.00	0.00	6.00

Elizabeth Minter

From: Nicole Dunn [nicoled@csda.net]
Sent: Friday, October 13, 2006 1:59 PM
To: eminter@placentialibrary.org
Subject: CSDA Legislative Update - October 13, 2006

CSDA Board of Directors Elections Results

Thank you to the attendees of year's CSDA Annual Conference at The Resort at Squaw Creek. The conference was a complete success and this would not have been possible without your support. We hope to see you at next year's Annual Conference in Monterey.

The election results for CSDA's Board of Directors have come in. The winners of this year's election are as follows:

- Region 1- Mark Bryant (incumbent) Redway CSD
- Region 2 - Larry Brilliant El Dorado Hills CSD
- Region 3- Peggy Shirrel (incumbent) Moss Landing Harbor
- Region 4- Anne Mathews (incumbent) Kern County Water Agency
Sandy Young (write-in Seat B) Stallion Springs CSD
- Region 5- Jack Curtis (incumbent) Ojai Valley Sanitary District
- Region 6- Jo MacKenzie (incumbent) Vista ID

There has been an amazing amount of participation and support in this year's election. If you are interested in running in next year's election you are welcome to do so. In addition, we encourage everyone to participate in CSDA's committees as your input as a member of CSDA is extremely valuable.

If you have any questions and/or would like further information please do not hesitate to contact Tanya Bermudez at (877) 924-CSDA or tanyab@csda.net.

Know a Legislator? Let Us Know!

Grassroots participation is key to any advocacy campaign. And for CSDA to properly represent our members in the State Capitol, we need you to help us! Let us know if you know a legislator and how well you know him or at. We may need you to place one or two phone calls a year at key, selective points to help push through or defeat a bill. Go to http://www.csda.net/images/Grassroots_Connections_Survey.pdf to fill out the Grassroots Connections Survey, which can be faxed or e-mailed to the Legislative Department at (916) 442-7889.

CIC Endorses Major Infrastructure Props

The California Infrastructure Coalition has endorsed all of the infrastructure bonds propositions (Propositions 1A through 1E), and Proposition 84. Additionally, the CIC is opposing Proposition 90, the eminent domain reform measure. To read more about these measures and CIC's reasoning for these positions, please read the October Eye on Infrastructure newsletter at: <http://members.csda.net/pages/en/members/services/October%20EOI.pdf>.

Prop 84

November 7, Election Day, is coming soon and the campaigns for the propositions and offices are in full swing. CSDA has endorsed a number of propositions on the November ballot, including Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006. This is a \$5.4 billion bond measure aimed at improving flood control infrastructure, and water management plans, among other items. If your organization supports Prop 84, you can sign on to the coalition at the Prop 84 website: <http://www.yeson84.com/action/volunteer/organization.php>. If there are any questions, please contact CSDA's

Legislative Department at (877) 924-CSDA or the Yes on 84 campaign's representative, Ann Newton at (818) 784.1222 or ann@yeson84.com .

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www.cdda.net

Elizabeth Minter

From: Nicole Dunn [nicoled@cdda.net]
Sent: Friday, October 06, 2006 1:40 PM
To: eminter@placentalibrary.org
Subject: CSDA Legislative Update - October 6, 2006

With the Legislative Session ending in August and the deadline for the governor to sign legislation passed, this will be the last regularly sent Legislative Update of the year. Future Legislative Updates will be sent when something of interest occurs. And remember to vote on November 7!

Governor Completes Signing/Vetoing Legislation

At approximately 4pm on Saturday, September 30, the deadline for the governor to sign or veto 2006 legislation, the governor closed the final chapter on the 2005-06 Legislative Session by signing or vetoing all of the bills the Legislature passed by the August 31 adjournment. The governor acted on numerous bills of interest to CSDA which include:

Assembly Bill 2951 (Goldberg): The third try was the charm with the governor signing AB 2951 by Assembly Member Jackie Goldberg (D-Los Angeles), relating to capital facilities fees. CSDA was a co-sponsor of AB 2951 that makes it clear that local agencies that provide public utility services to schools, community colleges, state colleges, the University of California, and state facilities, have the authority to charge those entities capital facilities fees. AB 2951 was bitterly opposed by education groups and the University of California and we are sincerely appreciative of Assembly Member Goldberg's authorship and for the governor's signature on this critical legislation.

Senate Bill 1317 (Torlakson): As expected, but nevertheless disappointing, the governor signed SB 1317 by Senator Tom Torlakson (D-Antioch). The bill, sponsored by Southern California Edison, would, on or after January 1, 2007, shift from enterprise special districts their increment of the unitary property tax revenues to a city or county that sites a specified energy producing facility. Counties and schools are held harmless, but non-siting cities will also lose their increment from the unitary property tax to the siting city. The League of California Cities, as well as the California State Association of Counties, supported SB 1317.

Assembly Bill 159 (Salinas): This bill relates to the election of irrigation district directors and in the case of a formation election, would require a director to be a resident, landowner, and voter in the proposed district. Under specific circumstances, the bill would exempt a director from the landownership requirement, but a director appointed or elected before January 1, 2007, would continue to be subject to existing qualifications requirements until the expiration of his/her term. **The governor signed AB 159.**

Assembly Bill 1969 (Yee): This bill would require an electrical corporation to make its tariff available to public water or wastewater agencies that own and operate an electric generation facility within the service territory of the electrical corporation, upon request. **The governor signed AB 1969.**

Assembly Bill 2069 (Maze): This bill proposed to prohibit a public agency, if that agency's job description requires an applicant to furnish a diploma from an accredited or approved institution to the agency's hiring entity as a condition of employment from hiring an applicant unless the applicant has provided the entity with his or her diploma from an accredited or approved institution. **CSDA opposed and the governor vetoed AB 2069.**

Assembly Bill 2237 (Karnette): This bill would require the Director of Homeland Security in collaboration with the Department of Health Services to prepare a report, which shall include information on policies, projects, and funding necessary to protect the state's harbor facilities, port facilities, and the commercial marine transportation sector from terrorist attack. **The governor signed AB 2237.**

Assembly Bill 2670 (Aghazarian): Somewhat similar to SB 1317 (Torlakson), AB 2670 would require the State Board of Equalization to assess regulated railway companies in the same "unitary" manner as investor-owned utilities. Additionally, AB 2670 would, for new railroad facilities, allocate 80 percent of the unitary property tax as currently allocated, but the remaining 20 percent will be allocated to those entities wherein the new facility is located. **The governor signed AB 2670.**

Senate Bill 1206 (Kehoe): This bill would revise current definitions contained in the Community Redevelopment Law, specifically the definition of "predominantly urbanized" and revise the conditions that characterize a blighted area. The bill would also prohibit the inclusion of non-blighted parcels in a redevelopment project area for the purpose of obtaining property tax revenue from the area without substantial justification for their inclusion. **The governor signed SB 1206.**

Senate Bill 1210 (Torlakson): Existing law governing settlement offers in eminent domain proceedings authorize the recovery of litigation expenses under specified circumstances. Existing law also provides that if a court finds, on motion of the defendant, that the offer of the plaintiff was unreasonable and the offer of the defendant was reasonable in light of the evidence admitted and the compensation award in the proceeding, then the costs allowed shall include the defendant's litigation expenses. SB 1210, among other things, would define litigation expenses to mean the party's reasonable attorney's fees and costs, including reasonable expert witness and appraiser fees. **The governor signed SB 1210.**

Senate Bill 1452 (Speier): Existing law requires that the State Controller, the Director of the Department of Finance, and the respective staffs of all state agencies that have their own internal auditors or that conduct internal audits or internal audit activities, and all city, county and special district employees that conduct internal audits or internal audit activities of those respective agencies, utilize the general and specified standards of internal auditing specified in a publication of the Institute of Internal Audits. SB 1452 would, with respect to cities, counties and special district employees, delete the references to internal auditors, internal audits, and internal audit activities, and instead refer to auditors, audits and audit activities. It would also require the state and local agencies to instead conduct their work under the general and specified standards prescribed by the Institute of Internal Auditors of the Government Auditing Standards issued by the Comptroller General of the United States, as appropriate. **The governor signed SB 1452.**

Senate Bill 1640 (Kuehl): Under existing law, the Department of Water Resources operates the State Water Project. SB 1640 would require the Department, commencing in 2007, and every two years thereafter, to prepare and deliver to all State Water Project contractors, all city and county planning departments, and all regional and metropolitan planning departments within the project service area a report that accurately sets forth, under a range of hydrologic conditions, the then-existing overall delivery capability of the project facilities and the allocation of that capacity to each contractor. **The governor vetoed SB 1640.**

New Report Grades State's Ailing Infrastructure

A special *Eye on Infrastructure* report was recently released. The *2006 Report Card for California's Infrastructure* takes a critical examination of the Golden State's not-so-golden infrastructure. Our aging freeways, roads, ports, waterways, and more are all in need of investment-\$37 billion annually, the report finds. To read the report and to see what grades which infrastructure and facility received, log onto the Legislation & Action portion of the member's website, and find the Infrastructure Resource Center.

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www.csda.net

Elizabeth Minter

From: Nicole Dunn [nicoled@csda.net]
Sent: Friday, September 29, 2006 2:27 PM
To: eminter@placentalibrary.org
Subject: CSDA Legislative Update - September 29, 2006

Hours Left for Governor to Act of Legislation

The Governor has until midnight Saturday (September 30) to sign or veto scores of bills passed by the Legislature on or before adjourning on August 31. This week the Governor acted upon the following bills of interest to CSDA:

Assembly Bill 573 (Wolk): This bill would provide, for all contracts and amendments thereto, entered into, on, or after January 1, 2007, with a public agency for design professional services, that all provisions, clauses, covenants, and agreements contained in, collateral to, or affecting any such contract and amendments thereto, that purport to indemnify, including the cost to defend, the public agency by a design professional against liability for claims against the public agency, are unenforceable, except for claims that arise out of or relate to negligence, recklessness, or willful misconduct of the design professional. The bill defines "design professional" as: (1) licensed architects; (2) landscape architects; (3) professional engineers; and (4) professional land surveyors. **The governor signed AB 573 on September 25.**

Assembly Bill 798 (Wolk): Existing law establishes the Delta Flood Protection Fund in the State Treasury and states the intent of the Legislature that \$12 million be annually appropriated from the Fund each year through fiscal year 1998-99, for local assistance under the delta levee maintenance subventions program and for special delta flood protection projects. Existing law abolishes the Fund on July 1, 2008. AB798 would additionally state the intent of the Legislature to appropriate from the Fund additional moneys as may become available from proceeds from the sale of bonds issued by the state. Additionally, AB 798 would abolish the Fund on July 1, 2010. **The Governor signed AB 798 on September 28.**

Senate Bill 187 (Soto): The California Safe Drinking Water Act requires the State Department of Health Services to adopt primary drinking water standards for contaminants in drinking water and prohibits those standards from being less stringent than the national primary drinking water standards adopted by the US Environmental Protection Agency. The Act also requires the Office of Environmental Health Hazard Assessment to prepare and publish an assessment of the risks to public health posed by each contaminant for which the Department proposes a primary drinking water standard. SB 187 would authorize the Department to consider, to the extent information is available, in determining economic feasibility, the potential affects on human health that may result from the adoption of a primary drinking water standard that is less stringent than the public health goal. **The Governor vetoed SB 187 on September 28 and CSDA was opposed to the bill.**

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[The following text is extremely faint and largely illegible. It appears to be a multi-paragraph document, possibly a report or a set of minutes, with several paragraphs of text. The text is too light to transcribe accurately.]

Elizabeth Minter

From: Nicole Dunn [nicoled@csgda.net]
Sent: Friday, September 22, 2006 1:40 PM
To: eminter@placentalibrary.org
Subject: CSGDA Legislative Update - September 22, 2006

Governor Approaching Deadline to Act on Legislation

With the September 30 midnight deadline looming for the governor to act on legislation, there are literally hundreds of bills awaiting his signature or veto. Expect the pace to increase dramatically next week in advance of the deadline. Among the bills signed this week of interest to CSGDA were the following:

Assembly Bill 2223 (Salinas): Existing law requires a local agency formation commission to approve, after notice and hearing, an annexation to a city of unincorporated island territory if the annexation is initiated on or after January 2, 2000, and before January 1, 2007, provided specific conditions are met. AB 2223 by Assembly Local Government Committee Chair Salinas would delete the January 1, 2007, limitation and extend the date to January 1, 2014. **The governor signed AB 2223 on September 20.**

Assembly Bill 2650 (Laird): This bill makes numerous revisions to the Monterey Peninsula Airport District Act, including the repeal of the District's current \$15 million one-time outstanding bond cap. **The governor signed AB 2650 on September 20.**

Assembly Bill 2701 (Blakeslee): This bill would authorize the County of San Luis Obispo to undertake any efforts necessary to construct and operate a wastewater collection and treatment system to meet the needs of the Los Osos Community Services District and to impose and collect user fees and other charges to cover the reasonable costs of any wastewater collection or treatment services provided. **The governor signed AB 2701 on September 20.**

Senate Bill 1425 (Kuehl): Existing law, with certain exceptions, requires a person who, after 1955, extracts groundwater in excess of 25 acre-feet in any year in the counties of Riverside, San Bernardino, Los Angeles, and Ventura to file with the State Water Resources Control Board an annual notice of extraction. Existing law also defines "board-designated local area" as the area entirely within the jurisdiction of the local agency that the Board has determined is to be subject to those provisions. Finally, existing law authorizes the Board to designate an entity as a local agency for those purposes if the Board determines the local agency meets specified requirements, including a requirement that the entity has volunteered to be designated. SB 1425 would, among other things, require the Board to designate an entity as a local agency if the Board determines the local agency meets the specific requirements and would require the local agency to make the extraction information available to governmental agencies instead of the public. **The governor signed SB 1425 on September 20.**

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Elizabeth Minter

From: Nicole Dunn [nicoled@csla.net]
Sent: Friday, September 15, 2006 1:55 PM
To: eminter@placentalibrary.org
Subject: CSDA Legislative Update - September 15, 2006

Governor At Half-Way Point to Sign/Veto Legislation

The governor has 15 days remaining to sign or veto the hundreds of bills passed by the Legislature prior to adjournment August 31. Among those bills of interest to CSDA, presented below are those the governor has signed as of this morning:

Assembly Bill 3074 (Assembly Local Government Committee): Signed by the governor on August 28, this is the Assembly Local Government Committee's annual omnibus legislation, containing numerous technical amendments to various local government statutes. CSDA supported Assembly Bill 3074.

Senate Bills 1122 & 1123 (Senate Local Government Committee): These two bills were signed by the governor on August 28 and are the Senate Local Government Committee's annual Validation Acts. CSDA supported both measures.

Senate Bill 1605 (Margett): Also signed by the governor on August 28, SB 1605 by Senator Bob Margett (R - Arcadia), relates to public works contracts that involve digging trenches or other excavations that extend deeper than 4 feet below the surface. The bill requires the contractor to notify in writing the local public entity of any subsurface or latent physical conditions that differ from the conditions indicated by information about the site made available to bidders prior to the deadline for submitting bids. CSDA supported SB 1605.

Assembly Bill 2435 (Coto): This bill, sponsored by the Santa Clara Valley Water District, makes numerous changes to the district's act and was signed by the governor on September 14th. CSDA supported AB 2435.

Senate Bill 511 (Hollingsworth): This bill requires a county water authority to prepare and submit, at its own expense, a report to the Legislature, not before January 1, 2008, and not later than January 1, 2009, regarding the implementation of the procedures governing the meetings and actions of standing committees of its board of directors that were adopted by that board in 2004 or 2005. The governor signed the bill on September 14. CSDA maintained a Watch position on the bill.

Senate Bill 1169 (Cox): This bill modifies the Municipal Utility District Act provisions relating to purchases of supplies. The governor signed the bill on September 14. CSDA supported SB 1169.

Assembly Speaker Reappoints/Appoints Committee Chairs and Leadership Team


On September 11, Assembly Speaker Fabian Nunez reappointed numerous chairs of policy committees and appointed a number of new chairs. The remaining chairs, including the chair for the Assembly Local Government Committee, will be announced in December when the 2007-08 convenes. The Speaker's new leadership team includes: Speaker pro Tem Sally Lieber; Majority Floor Leader Karen Bass; Democratic Caucus Chair Noreen Evens; and, Director of Majority Affairs Alberto Torrico.

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Agenda Item 27

TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE: October 16, 2006

SUBJECT: Status of Placentia Library Literacy Services (PLLS) Partnerships with the Community.

Provided below is a list of active PLLS partnerships/coalitions in the community. Those with an asterisk (*) are pending and have not yet begun.

- ◆ Placentia Rotary Reading Enrichment Program (PRREP) has begun again this school year. In late September and early October we had sign-ups at El Dorado and Valencia High Schools. So far, more than 140 students have signed-up.
- ◆ We partner with Even Start at Ruby Drive Elementary School, where we offer Spanish literacy classes on Friday mornings during the school year.
- ◆ Federal Work Study (FWS) is a partnership among Western State University College of Law, Cal State Fullerton and the Library where qualified FWS students work part-time at the Library and off-site, primarily tutoring children. Cal State Fullerton and PLLS have two additional partnerships: 1. the Intern Program, and 2. Service Learning.
- ◆ PLLS is listed as a participating agency for interns with Valencia High School's Val Tech and International Baccalaureate (IB) programs. We had three IB interns last school year.
- ◆ The homework partnership with H.I.S. House began again in September. The homework club is held Mon.-Wed. from 6:30-8 PM. We have nine (9) school-age students enrolled so far this year.
- ◆ The homework club at Topaz Elementary School is for 7th and 8th grade students who attend Tuffree Middle School and are graduates of Topaz. The Topaz-Tuffree Homework Club began on September 18.
- ◆ The School District's started a citizenship class is on hold.
- * The Kraemer-Placentia Library Homework Club is scheduled to start in October, date to be determined.

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The first part of the document discusses the importance of maintaining accurate records of all transactions. This includes not only sales and purchases but also the various expenses incurred in the course of business. It is essential to ensure that every receipt is properly filed and that the books are balanced regularly.

In addition, the document emphasizes the need for transparency and honesty in all financial dealings. It is important to disclose any potential conflicts of interest and to provide clear and concise information to all stakeholders. This helps to build trust and ensures that the business is operated in a fair and ethical manner.


The second part of the document provides a detailed overview of the company's financial performance over the past year. This includes a breakdown of revenue, expenses, and net income. It also includes a comparison of the company's performance to industry benchmarks and a discussion of the factors that have influenced these results.

Finally, the document concludes with a series of recommendations for the future. These include suggestions for improving operational efficiency, reducing costs, and exploring new market opportunities. It also includes a forecast for the coming year and a discussion of the risks and challenges that the company may face.

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TO: Elizabeth Minter, Library Director

FROM: Jim Roberts, Public Services Manager/Literacy Coordinator 

DATE : October 16, 2006

SUBJECT: Poet Laureate.

Meredith Laskow, Poet Laureate of the Placentia Library District, met with the Program Committee one time in September.

Workshop Presenters.

Meredith and I will flew to Reno on Tuesday, September 26 for a 3:30-4:30 PM Poet Laureate Presentation at the CSDA Annual Conference, and returned on Wednesday, September 27. Meredith did a great job of presenting her poetry workshop, and Darcel Harris, CSDA Education Director, invited her to go to next year's CSDA Conference in Monterey.

PLACENTIA LIBRARY DISTRICT BOARD OF TRUSTEES

TO: Library Board of Trustees
FROM: Elizabeth D. Minter, Library Director *EDM*
SUBJECT: 2005-06 California Public Library Survey for Placentia Library District as transmitted to the California State Library on September 27, 2006
DATE: October 16, 2006

BACKGROUND:

Attachment A is a copy of the Library's annual report to the State Library of California for Fiscal Year 2005-2006.

Completion of this report is required to remain eligible to receive Public Library Foundation Funds and reimbursements from the State Library of California.

RECOMMENDATION:

Receive & File

Placentia Dist

2005-06 California Public Library Survey

	CURRENT YEAR	PREVIOUS YEAR
Directory Update #1-51		
THE FIELDS BELOW ARE FOR CSL USE ONLY		
1 LIBRARY_ID	M692	M692
2 FSCS_ID	CA0096	CA0096
3 Short_Name	Placentia Dist	Placentia Dist
4 Name	Placentia Library District	Placentia Library District
Director		
(If position is filled, enter "VACANT" in 6 and leave 7 & 8 blank)		
5 Courtesy Title (Ms., Mr., Dr.)	Ms.	Ms.
6 First Name	Elizabeth	Elizabeth
7 Middle Name or Initial (only if used)	D.	D.
8 Last Name	Minter	Minter
9 Title	Library Director	Library Director
10 Street Address	411 E. Chapman Ave.	411 E. Chapman Ave.
11 City	Placentia	Placentia
12 Zip	92870	92870
13 Zip4	6198	6198
14 Mailing Address (repeat street address if same)	411 E. Chapman Ave.	411 E. Chapman Ave.
15 Mail City	Placentia	Placentia
16 Mail Zip	92870	92870
17 Mail Zip4	6198	6198
18 Public Phone Number-Administration	(714) 528-1925	(714) 528-1925
19 Reference Phone Number	(714) 528-1906	(714) 528-1906
20 FAX	(714) 528-8236	(714) 528-8236

21	TDD for Deaf.	N/A	N/A
22	Library Director's Email address	eminter@placentialibrary.org	eminter@placentialibrary.org
23	Library's Public Email address	administration@placentialibrary.org	administration@placentialibr
24	Library's Web Address	http://placentialibrary.org	http://placentialibrary.org
25	House District(s)	39	39
26	State Senate District(s)	29	29
27	Assembly District(s)	64	64
28	Affiliations (OCLC, CLC, etc.)	ALA, CSDA, CLC, ISDOC, OCLN, SCLLN, AFP,PGRT,OCCOG, DOVIA	ALA, CSDA, CLC, ISDOC, OCLN, SCLLN, AFP,PGRT,OCCOG
29	ILL Period: # of Weeks	3	3
30	ILL Photocopy free up to 10 pages?	N	N
31	Copy fee. ONLY if answer to #30 is No; otherwise, leave blank.	.15/page.	.15/page.
32	Typical Schedule of Library Service Hours (for branches if there is no main library)	M-Th 9-9; Sat 9-5; Sun 1-5.	M-W 9-9; Th 9-6; Sat 9-5; Sun 1-5.
33	Name of person completing this survey.	Wendy Goodson	Wendy Goodson
34	Email address of person completing this survey.	administration@placentialibrary.org	administration@placentialibr

THE FIELDS BELOW ARE FOR CSL USE ONLY

35	Size Sq. Miles	7.10	7.10
36	Interlibrary Relationship Code	ME	ME
37	Legal Basis Code	LD	LD
38	Administrative Structure Code	SO	SO
39	FSCS Public Library Definition	Y	Y
40	Geographic Code	CI2	CI2
41	Legal Service Area Boundary Change	N	N
42	LIBR_TYPE	PHDD	PHDD

43	MSA_NAME	LAOR	LAOR
44	COUNTY	Orange	Orange
45	CA_NETWORK	IV	IV
46	CLSASYSTEM	Santiago	Santiago
48	TABLE	5	5
49	STATE	CA	CA
50	FISCAL_YR	2005-06	2004-05
51	INST_CODE	P	P

Population and Outlets #201-212

201	Population of the Legal Service Area	54980	53,706
202	Population of Children Age under 5 years	4,014	3,950
203	Population of Children Age 5-14	7,257	7,109
204	Registered Borrowers as of June 30	25,570	17,742
205	Children Borrowers Age 0-14	5,864	4,728
206	Main Library (Enter 1 if there is a main or central library, leave blank if not)	1	1
208	Branches (see instructions)	0	0
209	Stations (Must have staff & separate quarters).	0	0
210	Total Branches + Stations (#208+#209)	0	0
211	Bookmobiles. Vehicle count.	0	0
212	TOT_OUTLET (#206+#208+#209+#211)	1	1

Library Staff #251-259

251	Total count of persons employed - full and part time.	31	25
252	ALA Librarians (FTE) who have accredited ALA Masters	3.25	3.25

253 FTE Total Librarians (ALA or other)	8.25	5.25
254 FTE Special Professionals	5.5	6
255 FTE Lib. Tech. Assistants	0	0
256 FTE Other	10.66	8.93
257 ALL_SUPPRT (#254+#255+#256)	16.16	14.93
258 TOTAL_STAF (#253+#257)	24.41	20.18
259 FTE Volunteers (Average FTE per week - not hours)	10.47	13.13
Income - for Operational Expenses #301-314		
301 Local Government (all sources - see help)	\$1,680,890	\$1,507,744
304 State Funds (CLSA, PLF, ELLI, etc.)	\$171,252	\$104,739
305 Federal Funds (LSTA or other)	\$0	\$6,000
308 All Other Operating Income	\$228,307	\$251,823
309 Total Operating Income (#301+#304+#305+#308)	\$2,080,449	\$1,870,306
THE FIELDS BELOW ARE FOR CSL USE ONLY		
310 CLSA_DB		0
311 CLSA_TBR		16141
312 CA Library Literacy Services		59191
314 PLF ALLOCATION		21402
Income - for Capital Outlay #315-319		
315 Local Government (taxes and allocations - see help)	\$0	\$0
316 State Funds (CLSA and PLF)	\$0	\$0
317 Federal Funds (LSTA or other)	\$0	\$0
318 Other Income	\$0	\$0
319 Total Capital Outlay Income CAPOUT_INC (#315+#316+#317+#318)	\$0	\$0

Standard Operating Expenditures #401-414

401 Salaries & Wages Expenditures	\$896,272	\$788,699
402 Employee Benefits Expenditures	\$261,907	\$224,494
403 Total Staff Expenditures (#401+#402)	\$1,158,179	\$1,013,193
404 Print Materials Expenditures (except Serials)	\$110,541	\$108,602
405 Print Serial Subscription Expenditures	\$8,961	\$8,625
406 Total Print Materials Expenditures (#404+#405)	\$119,502	\$117,227
407 Electronic Materials Expenditures	\$15,113	\$51,965
408 Microforms	\$0	\$0
409 Audiovisual materials	\$18,558	\$37,149
410 Other materials	\$0	\$0
411 Total Other Materials Expenditures (#408+#409+#410)	\$18,558	\$37,149
412 Total Collection Expenditures (#406+#407+#411)	\$153,173	\$206,341
413 All other Operating Expenditures	\$548,835	\$533,325
414 Total Operating Expenditures (#403+#412+#413)	\$1,860,187	\$1,752,859

Capital Expenditures #500

500 Capital Expenditures	\$0	\$0
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Specific Expenditures #501-509

501 Postage and Delivery	\$6,387	\$6,346
502 Telecommunications (Telephone and Data)	\$14,994	\$12,019
503 Contracted Computer Services	\$30,540	\$55,712
505 Preservation	\$1,500	\$1,500
506 Expenditure for Children's	\$40,386	\$34,849

Materials

507 Adult Literacy Program	\$208,712	\$174,255
508 Transfer to City/County divisions for services: maintenance, accounting, etc.	\$41,593	\$40,623
509 Payments for Contract Services to another jurisdiction	\$30,431	\$33,801
Collections #601-620		
601 Children's Books Added	1,337	1,144
602 Books Children Held as of June 30	38,565	39,681
603 Books Young Adult Held as of June 30	2,714	3,205
604 Books Volumes Added	3,925	6,583
605 Books Titles Added	3,482	5,684
606 Books Total Held as of June 30	111,201	122,288
607 Government Documents in separate collections	76	102
608 Serial Volumes held as of June 30	510	510
609 Total Print Materials Held (#606+#607+#608)	111,787	122,900
610 Electronic Books	0	206
611 Total Audio Materials	3,325	4,063
612 Total Video Materials	5,193	5,047
613 Databases	16	18
614 Number of Current Print Serial Subscriptions	136	158
615 Current Electronic Serial Subscriptions	0	0
616 Number of records in library catalog as of June 30.	88,927	101,604
617 Microfilm (reels)	922	922
618 Microforms (not microfilm)	0	0

619 Children's Audio Materials held as of June 30	587	708
620 Children's Video Materials held as of June 30	1,307	1,072
Non-English Languages Held #751-778		
Print Materials HELD as of June 30		
751 African languages	0	
752 Arabic	16	
753 Armenian	0	0
754 Cantonese	0	
755 French	0	0
756 German	0	0
757 Greek	0	
758 Hebrew	0	
759 Hindi	0	
760 Hmong	0	0
761 Italian	0	0
762 Japanese	0	0
763 Korean	224	178
764 Laotian	0	0
765 Mandarin	382	
766 Miao, Hmong	0	
767 Mon-Khmer, Cambodian	0	
768 Pashto	0	
769 Persian	0	
770 Portuguese	0	
771 Punjabi	0	
772 Russian	0	0
773 Scandinavian languages	0	
774 Spanish	1,667	1,634

775 Tagalog	0	
776 Thai	0	
777 Urdu	0	
778 Vietnamese	208	159
Library Services, Annual #801-819		
801 Total Public Service Hours	2,747	2,747
802 Attendance in Library	463,938	311,579
803 Reference Questions (omit directional)	23,036	36,660
804 Circulation of Children's Materials	91,502	85,210
805 Circulation Non-English	3,056	3,023
806 Circulation Non-Book	54,289	38,500
807 Total Circulation	219,897	198,853
808 In-Library use of Materials	20,895	33,554
809 ILL loans to others	5,109	5,124
810 ILL loans received	3,920	3,907
811 Pre-School Programs - Number	264	189
812 Pre-School Programs - Attendance	9,117	7,637
813 School Age Programs - Number	59	63
814 School Age Programs - Attendance	4,027	4,043
815 Adult Programs - Number	15	21
816 Adult Programs - Attendance	309	279
817 Total Programs - Number (#811+#813+#815)	338	273
818 Total Programs - Attendance (#812+#814+#816)	13,453	11,959
819 Children's Program Attendance (#812+#814)	13,144	11,680

Salary Survey #901-918

901 Director (monthly rate) - Begin	8,334	8,334
902 Director (monthly rate) - Final	8,334	8,334
903 Assistant Dir. - Begin	N/A	N/A
904 Assistant Dir. - Final	N/A	N/A
905 Chief Lib. Div. - Begin	4,545	4,545
906 Chief Lib. Div. - Final	5,814	5,814
907 Branch Libn - Begin	N/A	N/A
908 Branch Libn - Final	N/A	N/A
909 Entry Level Librarian - Begin	3,293	3,293
910 Entry Level Librarian - Final	4,213	4,213
911 Journeyman Librarian - Begin	3,838	3,838
912 Journeyman Librarian - Final	4,909	4,909
913 Lib. Tech. Asst. - Begin	2,785	2,785
914 Lib. Tech. Asst. - Final	3,564	3,564
915 Clerk Non-Pro. (see help) - Begin	2,075	2,075
916 Clerk Non-Pro. (see help) - Final	3,000	3,000
917 Mgr. Of Spec. Servic (non- MLS) - Begin	4,545	4,545
918 Mgr. Of Spec. Servic (non- MLS) - Final	5,814	5,814
Electronic Services #857-865		
857 Took advantage of CA Teleconnect subsidies during this report year.	No	Yes
858 Took advantage of federal E- RATE subsidies during this report year.	No	No
Electronic Resources Usage		
859 Users of Public Internet Computers (per year)	31,930	29687
864 Does your library use the Radio	No	No

Frequency Identification (RFID)
system for circulation?

THE FIELDS BELOW ARE FOR CSL USE ONLY

865 GPTERMS (#27+#46) from 19

19

Bookmobiles and Outlets table
respectively

Mobile Libraries #1-32

If no mobile libraries then leave blank.

FIELDS IN GREEN ARE FOR CSL USE ONLY

- 1 FSCS_ID
- 2 LIBRARY_ID
- 3 LIB_CODE
- 4 Short_Name
- 5 Bookmobile Name:
- 6 Street:
- 7 City:
- 8 Zip:
- 9 Zip4:
- 10 County:
- 11 Phone:
- 12 Type:
- 13 Make:
- 14 Model:
- 15 Year:
- 16 Chassis Manufacturer:
- 17 Length:
- 18 Book Capacity in Volumes:
- 19 Miles traveled/year:
- 20 Number of individual stops on
route per week:
- 21 Total hours per month in public
service (omit travel time):

- 22 Librarians on vehicle - FTE
- 23 Driver/clerks on vehicle - FTE
- 24 Support Staff off vehicle - FTE
- 25 Total materials circulation per year
- 26 Yearly operating and maintenance cost. (fuel, maintenance, repair, labor and parts only)
- 27 Number of Internet Terminals - General Public
- 28 Has adult or children's programming been conducted from a bookmobile?
- 29 Cite example
- 30 GEN_NOTES
- 31 FISCAL_YR
- 32 L_NUM_BM

Library Outlet #1-51

Library Outlet

FIELDS IN GREEN ARE FOR CSL USE ONLY

1	FSCS_ID	CA0096.002	<i>CA0096.002</i>
2	LIBRARY_ID	M692	<i>M692</i>
3	LIB_Code	M692.001	<i>M692.001</i>
4	Short_Name	Placentia Dist.	<i>Placentia Dist.</i>
5	Outlet Name:	Placentia Library	<i>Placentia Library</i>
6	Courtesy Title (Ms., Mr., Dr.):	Ms.	<i>Ms.</i>
7	Outlet Manager's: First Name (If Elizabeth position is not filled, enter "VACANT" in 7 and leave 8 & 9 blank)		<i>Elizabeth</i>
8	Outlet Manager's: Middle Name D. or Initial, if used:		<i>D.</i>
9	Outlet Manager's: Last Name:	Minter	<i>Minter</i>

10 Title:	Library Director	<i>Library Director</i>
11 Street Address:	411 E. Chapman Ave.	<i>411 E. Chapman Ave.</i>
12 City:	Placentia	<i>Placentia</i>
13 ZIP:	92870	<i>92870</i>
14 ZIP+4:	6198	<i>6198</i>
15 Mail Address (repeat if same as street address):	411 E. Chapman Ave.	<i>411 E. Chapman Ave.</i>
16 Mail City:	Placentia	<i>Placentia</i>
17 Mail ZIP:	92870	<i>92870</i>
18 Mail ZIP+4:	6198	<i>6198</i>
19 County	Orange	<i>Orange</i>
20 FAX:	(714) 528-8236	<i>(714) 528-8236</i>
21 Phone:	(714) 528-1906	<i>(714) 528-1906</i>
22 Type of Outlet:	CE	<i>CE</i>
23 This Facility is Owned by:	SPDT - Special District	<i>SPDT</i>
24 This Facility is in need of:	RMDL	<i>RMDL</i>
25 State Senate District(s):	33	<i>33</i>
26 State Assembly District(s):	72	<i>72</i>
27 U.S. House District(s):	39	<i>39</i>
28 Population Served By Outlet.	54,980	<i>53,706</i>
29 Total Outlet Staff, in FTE.	24.41	<i>20</i>
30 Hours Open, Weekly.	57	<i>57</i>
31 Hours Open, Annually.	1,402	<i>1,192</i>
32 Total Number of Volumes Held by Outlet.	111,787	<i>122,900</i>
33 Total Annual Circulation by Outlet.	219,897	<i>198,853</i>
34 Total Outlet Operating Expenditures.	1,860,187	<i>1,752,859</i>
35 Year in which Outlet was Originally Built.	1974	<i>1974</i>

36	Month and Year outlet opened (i.e., 06/2004)	06/1974	06/1974
37	Year in which Outlet was Remodeled.	N/A	N/A
38	Size of Outlet, in sq. ft.	22,800	22,800
39	Number of Reader Seats in Outlet	227	227
40	Days per week outlet is open to the public.	5	5
41	Staffed when open to public by at least 1 paid librarian & 1 paid clerical?	Yes	Yes
42	Housed in separate quarters?	Yes	Yes
43	Established schedule of hours for public service?	Yes	Yes
44	MSA (Metropolitan Statistical Area) Status:		NC
45	Degree of Adequacy of this Facility.	8	8
46	Number of Internet Terminals-- General Public.	19	19
47	Internet Connection. What is your library's highest connection speed to the Internet?	257Kbps - 768Kbps (ISDN, T- 1, frame relay, DSL)	257Kbps - 768Kbps (ISDN, T- 1, frame relay, DSL)
48	Wi-Fi Standard if Wireless available at this location (802.11b, 802.11g, 802.11n).	802.11b	
49	FISCAL_YR CODE	2005-06	2004-05
50	OUTLET_TYPE_SORT_CODE		
51	L_NUM_BM		

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is crucial for ensuring the integrity and transparency of the financial system. It also highlights the need for regular audits and reviews to identify any discrepancies or irregularities.

2. The second part of the document outlines the various methods used to collect and analyze data. These methods include both traditional and modern techniques, such as data mining and machine learning. The document emphasizes the importance of using high-quality data and ensuring that the analysis is conducted in a systematic and unbiased manner.

3. The third part of the document focuses on the application of the data analysis results. This involves identifying trends and patterns in the data, as well as using these insights to inform decision-making. The document also discusses the importance of communicating the results of the analysis in a clear and concise manner to the relevant stakeholders.

4. The final part of the document provides a summary of the key findings and conclusions. It highlights the overall importance of data analysis in the financial system and the need for continued research and development in this field. The document also provides some recommendations for future research and practice.

10/11/17

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CALIFORNIA
STATE LIBRARY
FOUNDED 1925

September 22, 2006

To: Members, Library of California Board
cc: CLSA Participants

From: Tom Andersen, Bureau Chief
Library Development Services

Subject: Library of California Board Actions September 14, 2006

Purpose of the Library of California Act:

The Legislature finds and declares that it is in the interest of the people of the state to ensure that all Californians have free and convenient access to all library resources and services that could provide essential information and enrich their lives; and, to respond fully and successfully to these information needs and to the diversity of California's population, libraries of all types and in all parts of the state must be enabled to interact, cooperate, and share resources. This policy shall be accomplished by enabling libraries of all types and in all parts of the state to provide their users with services and resources of all libraries in this state, and by assisting libraries to provide and improve services to the underserved.

Library of California Board Mission and Vision Statements:

Mission Statement: The Library of California Board builds and supports the sharing of resources among all libraries for all Californians.

Vision Statement: The Library of California Board will be the nationally recognized leader of a dynamic statewide system of quality library services.

The following actions were taken at the Library of California Board meeting in Sacramento on September 14, 2006. Board members present were: Maghsoudi, President; Bernardo; Cannon; Fong; Jewett; Kastanis; Lowenthal; Steinhauser; Zollman.

Election of Board Vice President for 2006

1. It was moved by the Nominating Committee (Steinhauser) and carried unanimously that the Library of California Board elects Penny Kastanis as Vice-President of the Library of California Board to complete the 2006 term.

Adoption of Agenda

2. It was moved, seconded (Fong/Cannon) and carried unanimously that the Library of California Board adopts the agenda of the September 14, 2006 meeting as presented.

Approval of Minutes

3. It was moved, seconded (Fong/Jewett) and carried unanimously that the draft minutes of the October 20, 2005 Library of California Board meeting be approved as presented.

Resolutions

4. It was moved, seconded (Fong/Lowenthal) and carried unanimously that the Library of California Board adopts Library of California Board Resolution 2006-01 for Sally Tuttle; Resolution 2006-2 for Sarah Pritchard; and Resolution 2006-3 for Lucy Lin. (See Attachment A)

Election of Board Officers for 2007

5. It was moved by the Nominating Committee (Steinhauser) and carried unanimously that the Library of California Board elects Paymaneh Maghsoudi as President of the Library of California Board for the year 2007.
6. It was moved by the Nominating Committee (Steinhauser) and carried unanimously that the Library of California Board elects Penny Kastanis as Vice-President of the Library of California Board for the year 2007.

Budget and Planning

7. It was moved, seconded (Lowenthal/Bernardo) and carried unanimously that the Library of California Board adopts the 2006/07 CLSA Budget as displayed in the chart entitled "Summary—2006/07 CLSA Baseline Budget Recommendation by Program" and that the aforementioned chart be included in the minutes of this meeting. (See Attachment B)
8. It was moved, seconded (Lowenthal/Jewett) and carried unanimously that the Library of California Board approves the CLSA System Plans of Service for each of the 15 CLSA Cooperative Library System submitted for fiscal year 2006/07.

CLSA Consolidations and Affiliations

9. It was moved, seconded (Jewett/Fong) and carried unanimously that the Library of California Board waives the contiguous boundary requirement of Section 20190(a) of the Code of California Regulations and approves the affiliation of the Moorpark City Library with Metropolitan Cooperative Library System (MCLS) effective July 1, 2007, contingent upon the receipt of all documentation required for this action.
10. It was moved, seconded (Cannon/Zollman) and carried unanimously that the Library of California Board approves the affiliation of the Monterey Public Library with the Monterey Bay Area Cooperative Library System effective July 1, 2007.

11. It was moved, seconded (Steinhauser/Kastanis) and carried unanimously that the Library of California Board approves the affiliation of the Victorville Public Library with the Inland Library System effective July 1, 2007, contingent upon the approval of the Inland Administrative Council and supporting documentation.
12. It was moved, seconded (Steinhauser/Fong) and carried unanimously that the Library of California Board waives the filing date requirement of Section 20190(c) of the Code of California Regulations and approves the affiliation of the Redding Public Library with the North State Cooperative Library System effective July 1, 2007, contingent upon the receipt of all documentation required for this action.

CLSA System Reference Program

13. It was moved, seconded (Lowenthal/Steinhauser) and carried unanimously that the Library of California Board approves the System Population and Membership figures for use in the allocation of CLSA System Reference Program funds for the fiscal year 2006/07.

CLSA Interlibrary Loan and Direct Loan Programs

14. It was moved, seconded (Lowenthal/Fong) and carried unanimously that the Library of California Board adopts, subject to the concurrence of the State Department of Finance, reimbursement rates for the 2006/07 fiscal year as follows: for CLSA interlibrary loans, a reimbursement rate of \$5.22 per eligible transaction; for CLSA direct loans, a reimbursement rate of \$.95 per eligible transaction; and that the Chief Executive Officer inform all participants of the 2006/07 reimbursement rates as soon as Department of Finance concurrence is obtained.
15. It was moved, seconded (Kastanis/Steinhauser) and carried unanimously that the Library of California Board directs its Chief Executive Officer to withhold 35% from all CLSA ILL and Direct Loan Program reimbursement payments throughout the 2006/07 fiscal year and that, after determining the full State cost of the ILL and Direct Loan programs for 2006/07, directs the CEO to pay the full amount remaining due to each participating library if sufficient funds remain in the 2006/07 CLSA ILL and Direct Loan Program appropriation, or to prorate the final payment equitably if insufficient funds remain in the 2006/07 CLSA ILL and Direct Loan Program appropriation.

CLSA System Advisory Board Program

16. It was moved, seconded (Lowenthal/Jewett) and carried unanimously that the Library of California Board approves the use of 2006/07 allocated SAB Program funds, where available within each approved SAB budget, and where requested, to reimburse one SAB member from each System for expenses incurred in attending the November 2006 California Library Association conference to be held in Sacramento.

Attached also is a Library of California meeting schedule and a calendar of meetings, events, and deadlines for 2006/2007. (See Attachment C)

Doc.#9711

Library of California Board Resolution 2006-01

WHEREAS, the Library of California Board desires to recognize Sally Tuttle for her distinguished contributions as one of its members on the occasion of the conclusion of her term of service as a Member of the Board; and

WHEREAS, the Board wishes to honor Sally for her outstanding public service representing the Public-at-Large since her appointment by the Senate Rules Committee on January 26, 1999 and her subsequent reappointment in May 2002; and

WHEREAS, the Board wishes to acknowledge Sally for her distinguished service as Vice President of the Board in 2004, and for her willingness to serve in the interim when there was a vacancy in the office of Board President; and

WHEREAS, Sally has advocated for libraries at the state level on behalf of the Board and the greater library community; and

WHEREAS, Sally served with distinction on various Library of California Board committees, including the Literacy Committee (1999-2003), Access Services Committee (2000-2003), Ad Hoc Public Awareness Committee (2001-2002), and the Resource Sharing Committee (2003), and as the Chair of the Literacy Committee (2002-2003); and

WHEREAS, Sally is currently a commissioner of the Calaveras County Library and member of the Friends of the Calaveras County Library, which in 1962, she organized and became its first President, and also served as its President in 1987, 1988 and again in 1993 and 1994, as well as serving as a CLSA System Advisory Board member for the 49/99 Cooperative Library System from 1997-1999; and

WHEREAS, it should be noted that Sally is very active promoting the Friends of the Mokelumne Hill Branch Library, where she diligently keeps the doors of the library open through her volunteer efforts; and

WHEREAS, during the time when Sally was Fund Raising Chair (1989-1991), nearly \$700,000 was raised to enable Calaveras County to provide matching funds to qualify for a grant through the 1988 California Library Renovation and Bond Act, which built the Central Library in San Andreas; also, on September 11, 2002, The Garden of Friends park was dedicated in honor of Sally Tuttle and the Friends of the Calaveras County Library for all they have done for the Library System; and

WHEREAS, Sally chaired the Membership and Volunteer Committee for the Friends of the Library, and was volunteer coordinator for the Calaveras County Friends of the Library Literacy program in which she helped the program to receive a literacy grant from the California State Library; and

WHEREAS, it should be noted that in 1999 Sally was awarded Woman of the Year by three organizations, Soroptimist International of Calaveras County, Mokelumne Hill Lions, and the Calaveras Prospect; and

WHEREAS, the Board wishes to recognize Sally's outstanding contributions to enable Californians to learn and to obtain information through our libraries.

NOW, THEREFORE, BE IT RESOLVED, that

*the Library of California Board
extends its sincere appreciation and deep regard to*

SALLY TUTTLE

*for her distinguished leadership and contributions
to the libraries and people of the State of California
on this day of 14 September 2006*

Library of California Board Resolution 2006-02

WHEREAS, the Library of California Board desires to recognize Sarah M. Pritchard for her distinguished contributions as one of its members on the occasion of the conclusion of her term of service as a Member of the Board; and

WHEREAS, the Board wishes to honor Sarah for her outstanding public service representing Academic Libraries since her appointment by former California Governor Gray Davis on January 14, 2003; and

WHEREAS, the Board wishes to acknowledge Sarah for her distinguished service as its Vice President in 2005 and 2006, and for her leadership as Chair of the Budget and Planning Committee (2004-2006) and a member of the Resource Sharing Committee (2003-2004); and

WHEREAS, Sarah has advocated for libraries at the state level on behalf of the Board and the greater library community; and

WHEREAS, it should be noted that she brought to the Library of California Board her valuable experience as an academic librarian, most recently as Director of the Library at the University of California at Santa Barbara; and

WHEREAS, her service and experience extended as a member of the Gold Coast Library Network Board of Directors representing academic libraries as she tirelessly worked to promote the vision of the Library of California; and

WHEREAS, the Board wishes to recognize Sarah's outstanding contributions to enable Californians to learn and to obtain information through our libraries.

NOW, THEREFORE, BE IT RESOLVED, that

*the Library of California Board
extends its sincere appreciation and deep regard to*

SARAH M. PRITCHARD

*for her distinguished leadership and contributions
to the libraries and people of the State of California
on this day of 14 September 2006*

Library of California Board Resolution 2006-03

WHEREAS, the Library of California Board desires to recognize Lucy H. Lin for her distinguished contributions as one of its members on the occasion of the conclusion of her term of service as a Member of the Board; and

WHEREAS, the Board wishes to honor Lucy for her outstanding public service representing School Libraries since her appointment by former California Governor Gray Davis on January 14, 2003; and

WHEREAS, the Board wishes to acknowledge Lucy for her distinguished service as a member of the Budget and Planning Committee (2003-2006); and

WHEREAS, Lucy has advocated for libraries at the state level on behalf of the Board and the greater library community; and

WHEREAS, it should be noted that she brought to the Library of California Board her valuable experience as a school librarian and teacher for the Long Beach Unified School District where she served the children at Bixby Elementary and Lowell Elementary Schools for 35 years; and

WHEREAS, the Board wishes to recognize Lucy's outstanding contributions to enable Californians to learn and to obtain information through our libraries.

NOW, THEREFORE, BE IT RESOLVED, that

*the Library of California Board
extends its sincere appreciation and deep regard to*

LUCY H. LIN

*for her distinguished leadership and contributions
to the libraries and people of the State of California
on this day of 14 September 2006*

**SUMMARY – 2006/07 CLSA BASELINE BUDGET
RECOMMENDATION BY PROGRAM**

PROGRAM	2005/06 BUDGET	2006/07 BASELINE	ADDITIONAL FUNDING RECOMMENDED
Transaction Based Reimbursements	\$ 11,616,000	\$ 18,616,000	-0-
Consolidations & Affiliations	-0-	-0-	-0-
Statewide Data Base	-0-	-0-	-0-
System Advisory Boards	27,260	27,260	-0-
System Reference	1,608,340	1,608,340	-0-
System Communications & Delivery	1,090,400	1,090,400	-0-
System Planning, Coordination, & Evaluation	-0-	-0-	-0-
Statewide Communications & Delivery	-0-	-0-	-0-
State Reference Centers	-0-	-0-	-0-
Total	\$14,342,000	\$21,342,000	-0-

Board Actions, September 14, 2006

LIBRARY OF CALIFORNIA BOARD MEETING SCHEDULE FOR 2007

February 28, 2007
August 8-9, 2007

Sacramento
Sacramento

CALENDAR OF MEETINGS/EVENTS/DEADLINES FOR 2006/2007

2006

September 15 San Joaquin Valley Library System, Administrative Council, Visalia
September 15 49-99 Cooperative Library System, Administrative Council
September 22 Black Gold Cooperative Library System, Administrative Council, Goleta Valley Branch
September 28 Metropolitan Cooperative Library System, Administrative Council, Malaga Cove Branch
September 29 Mountain Valley Library System, Administrative Council, King Beach

October 5 Peninsula Library System, Administrative Council, PLS Headquarters in San Mateo
October 6 Silicon Valley Library System, Administrative Council, Palo Alto
October 15 1st quarter 2006/07 ILL claims due at State Library
October 16-29 2nd 2006/07 CLSA Direct Loan Sample Period
October 20 2006/07 System Uniform Budget Reports postmarked to State Library
October 20 South State Cooperative Library System, Administrative Council, Inglewood
October 26 Serra Cooperative Library System, Administrative Council, San Diego Co Law Library
October 27 Black Gold Cooperative Library System, Administrative Council, Lompoc
October 27 Inland Library System, Administrative Council, Rancho Cucamonga

November 2 North Bay Cooperative Library System, Board of Directors, Rohnert Park
November 2 Santiago Library System, Administrative Council, Yorba Linda
November 3 San Joaquin Valley Library System, Administrative Council, [location tbd]
November 8 2nd 2006/07 CLSA Direct Loan Sample data due at State Library
November 10-13 California Library Association (CLA) Annual Conference in Sacramento
November 16-19 California School Library Association (CSLA) Annual Conference in Sacramento
November 17 Monterey Bay Area Cooperative Library System, Administrative Council, Cabrillo College
November 17 Bay Area Library & Information System, Administrative Council, Rockridge Branch
November 30 Metropolitan Cooperative Library System, Administrative Council, Santa Monica

December 1 Black Gold Cooperative Library System, Administrative Council, Lompoc
December 1 49-99 Cooperative Library System, Administrative Council
December 1 North State Cooperative Library System, Administrative Council, Chico
December 1 Silicon Valley Library System, Administrative Council, San Jose
December 7 Peninsula Library System, Administrative Council, PLS Headquarters in San Mateo
December 14 Mountain Valley Library System, Administrative Council, [location tbd]

2007

January 12 Monterey Bay Area Cooperative Library System, Administrative Council, Castroville Branch
January 15 2nd quarter 2006/07 ILL claims due at State Library
January 15-28 3rd 2006/07 CLSA Direct Loan Sample Period
January 25 Metropolitan Cooperative Library System, Administrative Council, Glendale
January 26 Black Gold Cooperative Library System, Administrative Council, Santa Maria
January 26 Bay Area Library & Information System, Administrative Council, Hercules Branch
January 26 Inland Library System, Administrative Council meeting, [location tbd]
January 26 CLA Day in the District

February 1 North Bay Cooperative Library Systems, Board of Directors, Napa area branch, tbd

February 1	Santiago Library System, Administrative Council, Newport Beach
February 1	Peninsula Library System, Administrative Council, PLS Headquarters in San Mateo
February 2	Silicon Valley Library System, Administrative Council, Santa Clara City
February 2	CLA Day in the District
February 7	3 rd 2006/07 CLSA Direct Loan Sample data due at State Library
February 22	Serra Cooperative Library System, Administrative Council, Brawley
February 23	Black Gold Cooperative Library System, Administrative Council, Lompoc
March 7	Tierra del Sol Regional Library Network, 7 th Annual Council Meeting [location tbd]
March 9	Monterey Bay Area Cooperative Library System, Administrative Council, Monterey Public
March 16	Bay Area Library & Information System, Administrative Council, Alameda City
March 22	Metropolitan Cooperative Library Systems, Administrative Council, Arcadia
March 22	Serra Cooperative Library Systems, Administrative Council, [location tbd]
March 23	Black Gold Cooperative Library Systems, Administrative Council, Goleta Valley Branch
March 23	Inland Library System, Administrative Council meeting, [location tbd]
April 5	Santiago Library System, Administrative Council, Buena Park
April 5	Peninsula Library System, Administrative Council, PLS Headquarters in San Mateo
April 6	Silicon Valley Library System, Administrative Council, Santa Clara County
April 15	3 rd quarter 2006/07 ILL claims due at State Library
April 16-29	4 th 2006/07 CLSA Direct Loan Sample Period
April 18	California Library Association (CLA) Legislative Day, Sacramento
April 27	Black Gold Cooperative Library System, Administrative Council, Santa Maria
May 3	North Bay Cooperative Library Systems, Board of Directors, Napa Valley College
May 3	Santiago Library System, Administrative Council, [if needed; location tbd]
May 3	Peninsula Library Systems, Administrative Council, PLS Headquarters in San Mateo
May 4	Silicon Valley Library Systems, Administrative Council, Sunnyvale
May 9	4 th 2006/07 CLSA Direct Loan Sample data due at State Library
May 11	Monterey Bay Area Cooperative Library System, Administrative Council [location tbd]
May 18	Bay Area Library & Information System, Administrative Council, Hayward
May 18	Inland Library System, Administrative Council meeting, [location tbd]
May 24	Serra Cooperative Library Systems, Administrative Council, Serra Mesa Branch
May 24	Metropolitan Cooperative Library Systems, Administrative Council, Monterey Park
June 1	Black Gold Cooperative Library System, Administrative Council, Lompoc
June 7	Peninsula Library System, Administrative Council, PLS Headquarters in San Mateo
July 15	4 th quarter 2006/07 ILL claims due at State Library
August 23	Serra Cooperative Library System, Administrative Council, Four S Ranch

System Administrative Council meeting dates are subject to change. Please contact the System to verify dates and locations.

New MCLS Executive Director

Rosario Garza will be joining the MCLS staff as Executive Director starting November 1, 2006.

Ms. Garza is a graduate of the Texas Woman's University in Denton, Texas. She earned her Master of Library Science at North Texas State University and her Master of Business Administration from Regis University in Denver, Colorado.

Most recently, Ms. Garza was employed as Assistant Director for Member Services at Bibliographical Center for Research (BCR), a Colorado-based nonprofit, multistate, library cooperative that includes various types of libraries (academic, school, public, research and special) in 39 states. During her 22 year tenure at BCR, she assisted member libraries, helping them access and share information resources, developing and promoting new technologies, and delivering training and technical assistance in the use of information services. Ms. Garza's strong management and interpersonal skills, coupled with strong technical knowledge, make her an excellent match for the position of MCLS Executive Director.

We welcome Ms. Garza and hope she enjoys her busy October, which includes a long-planned trip through the Panama Canal, and a move from Colorado to Pasadena.

LIBRARY
OF
CALIFORNIA



CALIFORNIA
STATE LIBRARY
FOUNDED 1914

To: Public Library Directors
Non-Public Library Interlibrary Loan Participants
CLSA System Directors

cc: Library of California Board Members

From: Susan Hildreth, Chief Executive Officer,
Library of California Board

Date: September 20, 2006

Subject: 2006/07 California Library Services Act (CLSA) Reimbursement
Rates

At its September 14, 2006 meeting, the Library of California (LoC) Board adopted Interlibrary Loan (ILL) and Direct Loan reimbursement rates for the 2006/07 fiscal year based on the results of the annual cost studies that were completed in April 2006. The Department of Finance has concurred with the Board-adopted rates and approved ILL reimbursement at \$5.22 per eligible transaction and \$.95 for each net imbalance Direct Loan transaction.

The State Budget Act included an augmentation of \$7 million to the Transaction Based Reimbursement (TBR) Program bringing the TBR appropriation to \$18,616,000. Even with the additional funding, it is more than likely that the appropriation will fall short of reimbursing all participants at the adopted rates. Therefore, the LoC Board authorized the State Library to withhold 35% from each quarterly reimbursement payment and, after determining the full cost of the ILL and Direct Loan programs for 2006/07, pay the full amount remaining due to each participating library if sufficient funds remain in the 2006/07 TBR appropriation, or prorate the final payment equitably if insufficient funds remain in the appropriation.

If you have any questions, please contact Sandy Habbestad at (916) 653-7532 or by email at shabbestad@library.ca.gov.

