

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 21, 2006**

- CALL TO ORDER** President Shkoler called the Regular Meeting of the Placentia Library District Board of Trustees to order on February 21, 2006, at 6:30 P.M.
- ROLL CALL** **Members Present:** President Al Shkoler, Secretary Jean Turner, Trustees Betty Escobosa, Richard DeVecchio and Gaeten Wood; and Library Director Elizabeth Minter.
- Members Absent:** None
- Others Present:** Public Services Manager/Literacy Coordinator Jim Roberts, Administrative Services Manager Wendy Goodson, and Technology Manager Vernon Napier.
- ADOPTION OF AGENDA** It was moved by Trustee Escobosa, and seconded by Secretary Turner to adopt the Agenda as printed.
- AYES:** Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None
- ORAL COMMUNICATIONS** No members of the public addressed the Board.
- TRUSTEE REPORTS** President Shkoler reported he, Secretary Turner, and Jim Roberts met with Senator Margett on January 27, 2006.
Trustee Wood reported that she attended Strategic Planning Meeting of January 4, 2006.
Trustee DeVecchio reported that he attended the Foundation presentation on software solutions for the database. He also attended the Friend's Meeting on January 9, 2006.
Trustee Escobosa reported that she attend the Strategic Planning.
- FRIENDS** Eleanore Rankin reported that the nominating committee is active and very close to filling board vacancies. Ballots will be sent out soon. She reported that the Friends met with Jeffrey Wilcox on January 6, 2006 to discuss the future of the Friends organization.
The Author's Luncheon tickets are all sold for March 4, 2006.
They are also preparing for the Annual Meeting on April 3, 2006.
- FOUNDATION** Foundation President Jean Lasley reported the Foundation's Accomplishments, Failures, Goals, Concerns, and Acknowledgements for the last calendar year.
- CONSENT CALENDAR** Minutes of the January 16, 2006 Library Board of Trustees Regular Meeting
Minutes of the January 25, 2006 Library Board of Trustees Work Session
Minutes of the February 4, 2006 Library Board of Trustees Work Session

CLAIMS

Claims 4836 and 4837 by Minter/Escobosa, 4838, 4839, 4840, and 4841 by Minter/Shkoler for a total of \$42,434.79.

Current Claims 4842,4843,4844, and 4845 for a total of Current Claims for the Fiscal Year 2005-2006 of \$15,855.19 and Payroll #18 (3/1/06) for \$40,316.17 and #19 (3/15/06) and #20 (3/29/06) for \$38,789.65 for a total of \$121,343.75 for a combined total of Current Claims and Payrolls of \$137,198.94.

FY2005-2006 Cash Flow Analysis through February 21, 2006 and recommendation that no funds be transferred at this time.

FINANCIAL REPORTS

Financial Reports for December 2006

Office General Ledger & Check Registers for January 2006

Acquisitions Report for January 2006

Entrepreneurial Report for January 2006

Collection Agency Report for January 2006

Gifts Report for January 2006

GENERAL CONSENT CALENDAR

Building Maintenance for January 2006

Personnel Report for January 2006

Volunteer Report for January 2006

Circulation Report for January 2006

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority

Legislative Alerts from the California Special Districts Association and the California library Association

Status Report on Partnerships with Community Organizations

Status Report on Active Grant Applications

Poet Laureate Report

Application by Placentia Library District to the California, Seattle Readings/Workshops, Poets and Writers, Inc., for a workshop to be held at Placentia Library on March 25, 2006.

State Report on the Financial Audit for Fiscal Year 2004-2005 being prepared by Moreland & Associates

Public Library Fund Allocations announced by the State library of California on January 17, 2006 showing that Placentia Library District will receive \$21,090.

Minutes of the Orange County Council of Government Regular Meeting on November 17, 2005 and the Agenda for the Regular Meeting on January 26, 2006

STAFF REPORTS

Director's Report for January 2006

Program Committee Report for January 2006.

Children's Services Report for January 2006.

Placentia Library Literacy Services Report for January 2006.

Reference and Adult Services Report for January 2006.

History Room Report for January 2006.

Placentia Library Web Site Report for January 2006.

Technology Report for January 2006.

Publicity Materials produced for January 2006.

Safety Committee Minutes for January 2006.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood

NOES: None

ABSTAIN: None

ABSENT: None

LEGISLATIVE ISSUES

Library Director reported that the meeting with Senator Margett on January 27, 2006 went very well. The Library Delegation reminded Senator Margett about our concerns regarding property tax issues.

California Special Districts Association Legislative Affairs Day is April 18, 2006.

California Library Association Legislative Day is April 20, 2006.

WEBSITE PROJECT

This item was deferred to the March 28, 2006 Library Board Meeting.

STRATEGIC PLAN

The Library Director presented the results of the Board and Public Review of the Strategic Plan Draft of February 4, 2006 and the staff review on February 1, 2006.

**AB 1234
COMPLIANCE**

The Library Director presented options for required training for Trustees and Managers to comply with Assembly Bill 1234 that requires biennial ethics training for elected officials. The Library Director will gather more information on cost.

**TRAVEL
AUTHORIZATION**

It was moved by Secretary Turner and seconded by Trustee Wood authorize Administrative Services Manager to attend the Special District Risk Management Authority (SDRMA) Safety/Claims Days in Sacramento on March 22-23, 2006 at a cost not to exceed \$468.00.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

RESOLUTION 06-01

It was moved by Trustee Wood and seconded by Secretary Turner to read Resolution 06-01 by title only: A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Endorse and Support the 2006 California State Library Bond.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Wood and Trustee Escobosa to adopt Resolution 06-01.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Wood and seconded by Secretary Turner to authorize the Library Board President, Trustees and/or the Library Director/Managers to make a presentation to the Placentia City Council requesting its endorsement and support of the 2006 California State Library Bond.

AYES: Shkoler, Turner, DeVecchio, Escobosa, Wood
NOES: None
ABSTAIN: None
ABSENT: None

PREPARATION


It was moved by Trustee Wood and seconded by Secretary Turner Agenda Preparation for the December Regular Meeting will be held on Tuesday, March 28, 2006 at 6:30 P.M.

ADJOURNMENT

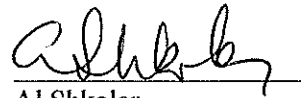
The Regular Meeting of the Board of Trustees of the Placentia Library District for February 21, 2006 adjourned at 8:24 P.M.

**MARCH
MEETING**

The March Library Board Meeting will be held on Tuesday, March 28, 2006 at 6:30 P.M. in the Library History Room.



Jean Turner
Secretary
Library Board of Trustees



Al Shkoler
President
Library Board of Trustees