

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
JUNE 22, 2026

CALL TO ORDER

President Carline called the Regular Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on June 22, 2026, at 6:30 p.m.

Members Present: President Gayle Carline, Secretary Sherri Dahl, Trustee Stephanie Beverage, Trustee Nithin Jilla, Trustee Scott Nelson.

Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Carlo Maskarino, Business Manager; Lina Nguyen, Executive Assistant.

Guests: Andrew Nguyen, LEAP Library Page.

ADOPTION OF AGENDA

It was motioned by Trustee Beverage to adopt the agenda as presented. It was seconded by Secretary Dahl (Item 3). All in favor:

AYES:	Carline, Dahl, Beverage, Jilla, Nelson
NOES:	None
ABSENT:	None

ORAL COMMUNICATION

None (Item 4).

BOARD PRESIDENT REPORT

President Carline reported she completed her trustee training, met with Library Director Contreras for their monthly meeting, and has been getting ready for the upcoming American Library Conference in Chicago.

**TRUSTEE &
ORGANIZATIONAL
REPORTS**

Secretary Dahl reported she attended the Placentia Round Table Women's Club General Meeting and Board of Directors Meeting, while also attending the LOT318 Building Dedication. She also attended several senior awards night for the Round Table's scholarship program. She has been getting ready for the upcoming American Library Conference in Chicago.

Trustee Beverage reported she attended the LOT318 Building Dedication and has been getting ready for the upcoming American Library Conference in Chicago.

Trustee Jilla reported he recently met with Phillip Chen and is looking forward to the upcoming American Library Conference in Chicago.

Trustee Nelson reported he attended the Independent Special Districts of Orange County (ISDOC) meeting and noted that a full report would be provided later under agenda item 29.

**LIBRARY DIRECTOR
REPORT**

Director Contreras took a moment to thank staff for picking up donations for the upcoming backpack-building event scheduled for July 11, 2026. She reported that the District was able to partner with Karina's Backpack Project for the event through one of Trustee Jilla's contacts.

She reported she attended One Book, One Coast's special author talk with George Takei at the East Los Angeles Library. She has also been working with the California

Library Association Conference Planning Committee.

Director Contreras then provided an update on the PLFF Board Meeting, which was attended by Assistant Library Director Baltierra. The PLFF has installed its new 26/27 officers. The bookstore generated \$1,764.50 in revenue for May, bringing the fiscal year-to-date total to \$21,294.84. The PLFF also reported a recent fraudulent withdrawal of \$16,776, which is currently being investigated with assistance from law enforcement and the bank. The PLFF will provide updates as more information becomes available.

CONSENT CALENDAR

It was moved by Trustee Beverage and seconded by Secretary Dahl to approve Agenda Items 9-24 as presented. A roll call vote was taken:

AYES: Carline, Dahl, Beverage, Jilla, Nelson
NOES: None
ABSENT: None

**MINUTES FOR UNUSUAL
DATE MEETING ON MAY 26,
2026.**

The minutes for the Unusual Date Meeting on May 26, 2026, were received, reviewed and filed (Item 9).

AYES: Carline, Dahl, Beverage, Jilla, Nelson
NOES: None
ABSENT: None

**CASH FLOW ANALYSIS
AND TREASURER'S
REPORTS**

Check Registers for May 2026 (Item 10)
Fund 707 Balance Report for May 2026 (Item 11)
Financial Reports through May 2026 for Placentia Library District Accounts on Deposit with the Orange County Treasurer and Placentia Library District General Ledger: Summary of Cash and Investments (Item 12)
Balance Sheets for May 2026 (Item 13)
Acquisitions Report for May 2026 (Item 14)
Entrepreneurial Activities Report for May 2026 (Item 15)
Library Impact Fee Report for May 2026 (Item 16)

**GENERAL CONSENT
REPORTS**

Personnel Report for May 2026 (Item 17)
Review of Shared Maintenance Costs with the City of Placentia (Item 18)
Administration Report for May 2026 (Item 19)
Circulation Report for May 2026 (Item 20)

STAFF REPORTS

Children's Services Report May 2026 (Item 21)
Adult Services Report for May 2026 (Item 22)
Placentia Library Website Technology Report for May 2026 (Item 23)
Customer Service Report (Items 24)

**REVIEW OF DRAFT
MUNICIPAL SERVICE
REVIEW PREPARED BY THE
ORANGE COUNTY LOCAL
AGENCY FORMATION
COMMISSION.**

Director Contreras reported that the District has received a draft Municipal Service Review (MSR) from the Orange County Local Agency Formation Commission (OC LAFCO). The draft MSR identifies the Placentia Library District as financially stable, with strong governance practices and a solid capacity to continue meeting community service needs. The report further notes that the District maintains strong reserves, demonstrates transparency and accountability, and shows no deficiencies or operational concerns requiring corrective action. Director Contreras

stated that the MSR will be finalized following its consideration and anticipated approval at the OC LAFCO meeting in August 2026.

ADOPT RESOLUTION 2026-03 APPROVING THE AMENDED 2026-2027 FISCAL YEAR BUDGET.

Director Contreras reported that this item requests approval of the amended 2026–2027 Fiscal Year Budget, noting that the proposed amendments were previously reviewed and discussed during the Budget Work Session. The amended budget incorporates operational adjustments, staffing updates, and revised revenue and expenditure projections as outlined in the board book. Director Contreras also introduced the District’s LEAP Library Page, Andrew Nguyen, to the Board. Andrew expressed his gratitude for the employment opportunity with the District and thanked the Board for supporting LEAP. He enjoys working at the District and the staff he works with. He wants to be productive and hopes to be with the District for a long time. Trustee Beverage made a motion to adopt Resolution 2026-03 approving the amended 2026–2027 Fiscal Year Budget as presented, including input received from the Library Board of Trustees. It was seconded by Secretary Dahl. A roll call vote was taken:

AYES: Carline, Dahl, Beverage, Jilla, Nelson
NOES: None
ABSENT: None

DISCUSS DATE FOR AUGUST BOARD MEETING DUE TO A SCHEDULE CONFLICT WITH THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION CONFERENCE.

Director Contreras reported that there is a scheduling conflict for the August Board Meeting, as both she and Trustee Nelson will be attending the California Special District Association (CSDA) Conference that week. The Board will need to determine whether to select an alternative meeting date or approve going dark for the month. Trustee Beverage made a motion to go dark for the August Board Meeting. It was seconded by Secretary Dahl. A roll call vote was taken:

AYES: Carline, Dahl, Beverage, Jilla, Nelson
NOES: None
ABSENT: None

ELECTION FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS – SOUTHERN NETWORK SEAT C, 2027-2029 TERM.

Director Contreras reported the CSDA has opened elections for the Board of Directors Seat C for the 2027-2029 term. The Board will need to select one candidate to represent the District’s vote. Trustee Beverage made a motion to select Nikki Winslow as the candidate to serve on CSDA’s Board of Directors Southern Network, Seat C for the 2027-2029 term and authorize the Library Director to submit the ballot on behalf of the Placentia Library District. It was seconded by Secretary Dahl. A roll call vote was taken:

AYES: Carline, Dahl, Beverage, Jilla, Nelson
NOES: None
ABSENT: None

LEGISLATIVE UPDATES FROM TRUSTEE NELSON.

Trustee Nelson began the update by reporting the passing of Paul Mesmer and expressing condolences to Mesmer’s family.

Trustee Nelson then provided an update from the ISDOC Meeting, including information on current legislative matters and recent activities of the OC LAFCO.

Trustee Nelson concluded by highlighting key items from the CSDA Take Action Brief, including the governor’s proposal to waive development impact fees for affordable housing and the proposed diversion of funds from special districts to support the

state's high-speed rail project.

**ROUNDTABLE WOMEN'S
CLUB UPDATES FROM
SECRETARY DAHL.**

Secretary Dahl reported on recent activities of the Placentia Round Table Women's Club. The Club held its final General Meeting of the year on May 6th and its final Board Meeting on May 21st, officially concluding its 25/26 year. The next General Meeting is scheduled for September 2nd. At their May meeting they had a presentation of the veteran scholarships, with representatives from Fullerton's Veterans Resource Center in attendance along with the veterans receiving the scholarships. Members also held a coin march to raise funds for the Center. She further reported that the Club's annual soup workshops will take place July 26-29.

**LAFCO UPDATES FROM
TRUSTEE BEVERAGE.**

Trustee Beverage reported LAFCO is working to catch up on MSRs and they plan to go dark in July.

AGENDA DEVELOPMENT

If there are any items the Trustees would like to see on the agenda for next month, they can email President Carline or Director Contreras.

President Carline reported that the Board will need to discuss the September Board Meeting during the July meeting, as she will be out of town during the currently scheduled meeting date.

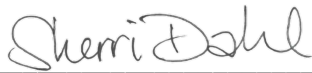
The next Board Meeting will be on July 27, 2026, at 6:30 p.m.

ADJOURNMENT

The Board of Trustees Regular Date Meeting of June 22, 2026 was adjourned at 7:10 p.m.



Gayle Carline, President
Library Board of Trustees



Sherri Dahl, Secretary
Library Board of Trustees